



**MANHASSET UNION FREE SCHOOL DISTRICT**  
**MANHASSET, NEW YORK 11030**  
**REGULAR BOARD MEETING MINUTES**  
**DECEMBER 8, 2022**  
**SECONDARY SCHOOL - MIDDLE SCHOOL GYM**

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**MEMBERS OF THE BOARD PRESENT AND VOTING:** Ms. Patricia Aitken, President; Ms. Jill Pullano, Vice President; Ms. Erin Royce, Mr. Steven Panzik, Ms. Nadia Giannopoulos, Trustees

**MEMBERS OF THE BOARD ABSENT:** NONE

**ADMINISTRATIVE STAFF PRESENT:** Dr. Gaurav Passi, Superintendent of Schools; Ms. Allison Rushforth, Assistant Superintendent for Student Services; Dr. Donald Gately, Assistant Superintendent for Curriculum, Instruction and Personnel; Mr. Joseph Dragone, Assistant Superintendent for Business and Operations

**A. CALL TO ORDER and VERIFICATION OF QUORUM**

On motion duly made at 7:00 p.m. Ms. Aitken verified the presence of a quorum and called to order a Regular Meeting of the Manhasset Board of Education Meeting.

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Pullano Ms. Royce, Mr. Panzik, Ms. Giannopoulos – **YES**

**MOTION APPROVED:** 5-0

On motion duly made at 7:00 p.m., the Board adjourned the Regular Meeting and convened Executive Session for discussions involving proposed, pending, or current litigation and discussions involving matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

**MOTION:** The Board of Education adjourns the Regular Meeting and convenes Executive Session for discussions involving proposed, pending, or current litigation and discussions involving matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Pullano Ms. Royce, Mr. Panzik, Ms. Giannopoulos – **YES**

**MOTION APPROVED:** 5-0

9:01 p.m.

**B. PERSONNEL** (Enclosures)

**1. RESOLUTION TO APPROVE THE PERSONNEL SCHEDULE**

**BE IT HEREBY RESOLVED THAT**, upon the recommendation of the Superintendent of Schools, the Board of Education of the Manhasset Union Free School District hereby

approves the attached personnel schedule dated December 8, 2022, for Instructional personnel in accordance with their appropriate collective bargaining and/or individual personnel agreements as follows:

Instructional Appointment: 2

2. **RESOLUTION TO CREATE THE POSITION OF DISTRICT ADMINISTRATOR FOR HUMAN RESOURCES**

**BE IT HEREBY RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Manhasset Union Free School District hereby establishes the administrative position of District Administrator for Human Resources (tenure area: District Administrator for Human Resources), effective January 3, 2023.

3. **RESOLUTION TO APPOINT CLAUDIA MURPHY AND APPROVE EMPLOYMENT AGREEMENT**

**BE IT HEREBY RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Manhasset Union Free School District hereby appoints Ms. Claudia Murphy to a probationary position as the District Administrator for Human Resources (tenure area: District Administrator for Human Resources), effective January 3, 2023 through January 2, 2026.

**BE IT FURTHER RESOLVED**, that the Board of Education of the Manhasset Union Free School District hereby approves an employment agreement dated December 8, 2022, between the Board and Ms. Claudia Murphy as District Administrator for Human Resources, and hereby authorizes the President of the Board to execute said employment agreement on behalf of the Board.

4. **RESOLUTION TO ABOLISH THE POSITION OF ASSISTANT ADMINISTRATOR FOR HUMAN RESOURCES**

**BE IT HEREBY RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Manhasset Union Free School District hereby abolishes the vacant administrative position of Assistant Administrator for Human Resources, effective January 3, 2023.

5. **RESOLUTION TO APPROVE MEMORANDUM OF AGREEMENT WITH THE MANHASSET ADMINISTRATORS AND SUPERVISORS ASSOCIATION (MASA)**

**BE IT HEREBY RESOLVED THAT**, the Board of Education of the Manhasset Union Free School District approves the terms of the Memorandum of Agreement dated December 8, 2022, between the District and the Manhasset Administrators and Supervisors Association (MASA) regarding the terms and conditions of employment for the Interim Director of CPSE, Elementary Special Education and Pupil Personnel Services; and

**BE IT FURTHER RESOLVED THAT**, the Superintendent of Schools is authorized to execute the resulting memorandum of agreement on behalf of the Board.

6. **RESOLUTION TO APPOINT SUSAN KOSSER AS INTERIM DIRECTOR OF CPSE, ELEMENTARY SPECIAL EDUCATION AND PUPIL PERSONNEL SERVICES**

**BE IT HEREBY RESOLVED THAT**, Ms. Susan Kossier be appointed to a temporary position as Interim Director of CPSE, Elementary Special Education and Pupil Personnel Services, effective December 9, 2022 through June 30, 2023 as per the attached personnel schedule.

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Pullano Ms. Royce, Mr. Panzik, Ms. Giannopoulos – **YES**  
**MOTION APPROVED:** 5-0

**C. Resolution to Confirm the Results of the December 8, 2022 Bond Proposition**

The Board of Education hereby accepts and confirms the results of the December 8, 2022 Bond Proposition as follows:

**Bond Proposition:** \$43,926,484

**Yes Votes:** 672 **No Votes:** 296

The Bond Proposition Passed

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Pullano Ms. Royce, Mr. Panzik, Ms. Giannopoulos – **YES**

**MOTION APPROVED:** 5-0

**D. MOTION TO ADJOURN REGULAR MEETING**

At 9:10 p.m., a motion was made and unanimously approved to adjourn the Regular Meeting

**MOTION:** The Board of Education adjourns the Regular Meeting.

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Pullano Ms. Royce, Mr. Panzik, Ms. Giannopoulos – **YES**

**MOTION APPROVED:** 5-0

Respectfully submitted,  
Christine N. Michelen, District Clerk