



MANHASSET UNION FREE SCHOOL DISTRICT
MANHASSET, NEW YORK 11030
REGULAR BOARD MEETING MINUTES
FEBRUARY 2, 2023
SECONDARY SCHOOL/DISTRICT OFFICE
COMMUNITY ROOM

MEMBERS OF THE BOARD PRESENT AND VOTING: Ms. Patricia Aitken, President; Ms. Jill Pullano, Vice President; Ms. Erin Royce, Mr. Steven Panzik, Ms. Nadia Giannopoulos, Trustees

MEMBERS OF THE BOARD ABSENT: NONE

STUDENT DELEGATE PRESENT: John Paul Grassano

ADMINISTRATIVE STAFF PRESENT: Dr. Gaurav Passi, Superintendent of Schools; Ms. Allison Rushforth, Assistant Superintendent for Student Services; Dr. Donald Gately, Assistant Superintendent for Curriculum, Instruction and Personnel

A. CALL TO ORDER and VERIFICATION OF QUORUM

On motion duly made at 6:00 p.m. Ms. Aitken verified the presence of a quorum and called to order a Regular Meeting of the Manhasset Board of Education Meeting.

PROPOSED BY: Ms. Aitken

VOTE: Ms. Aitken, Ms. Pullano Ms. Royce, Mr. Panzik, Ms. Giannopoulos – **YES**

MOTION APPROVED: 5-0

On motion duly made at 6:00 p.m., the Board adjourned the Regular Meeting and convened Executive Session for discussions involving proposed, pending, or current litigation and discussions involving matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

MOTION: The Board of Education adjourns the Regular Meeting and convenes Executive Session for discussions involving proposed, pending, or current litigation and discussions involving matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

PROPOSED BY: Ms. Aitken

VOTE: Ms. Aitken, Ms. Pullano Ms. Royce, Mr. Panzik, Ms. Giannopoulos – **YES**

MOTION APPROVED: 5-0

7:38 pm There were over 50 community and staff members present

B. Student/Staff Recognition

National Board-Certified Teachers

Samantha Goldberg

Colleen Malone
Jacqueline Wiley

Regeneron STS Scholars

Benjamin Punzalan
Allen Qian

National ACAP Science Fair

Outstanding Award Recipients:

Jeffrey Lin
Grace Punzalan

Allen Qian

Excellent Award Recipients:

Sophia Grullon

Jack Voelker

Honorable Mention Recipients:

Kristen DiConza

Kayla Liu

Young Investigators Writing Competition, Finalist

Vivian Chen

C. Approval of Minutes (Enclosures)

MOTION: The Board of Education hereby approves the minutes of the January 17, 2023 Board Meeting.

PROPOSED BY: Ms. Aitken

VOTE: Ms. Aitken, Ms. Pullano Ms. Royce, Mr. Panzik, Ms. Giannopoulos – **YES**

MOTION APPROVED: 5-0

D. Superintendent's Report

E. Student Delegate's Report

F. Presentation: Science/Tech Program Overview – Dr. Teresa McGrath

G. Discussions:

- Universal Pre-K
- Proposed NYSED Regulations regarding Indigenous team names, mascots, and imagery

H. Adoption of the 2023/2024 School Calendar (Enclosure)

MOTION: The Board of Education hereby adopts the 2023-2024 school calendar as amended.

PROPOSED BY: Ms. Aitken

VOTE: Ms. Aitken, Ms. Pullano Ms. Royce, Mr. Panzik, Ms. Giannopoulos – **YES**

MOTION APPROVED: 5-0

I. Gifts to District**Acceptance of a Gift of Educational Materials** (Enclosure)

The Board of Education of the Manhasset Union Free School District gratefully acknowledges and authorizes the administration to accept a gift of kindergarten educational materials in the amount of \$1,000 for Munsey Park School from Neel Kapoor (The Kapoor Family).

PROPOSED BY: Ms. Aitken

VOTE: Ms. Aitken, Ms. Pullano Ms. Royce, Mr. Panzik, Ms. Giannopoulos – **YES**

MOTION APPROVED: 5-0

J. Policy Review

Second and Final Reading	
8505	Food Service Management, “Charging” School Meals and Prohibition Against
8520	Free and Reduced-Price Food Services
The relevant aspects of 8500 are being incorporated into 8505 and will be deleted upon approval of the updated 8505:	
8500 (For Deletion)	Food Services Management
5251	Fundraising in the Schools
The relevant aspects of following are being incorporated into 5251 and will be deleted upon approval of an updated 5251:	
1510 (For Deletion)	Fundraising
1510.1 (For Deletion)	Soliciting Funds from Staff
1511 (For Deletion)	Fundraising in the Schools
2210 (For Deletion)	Board Organizational Meeting
2510 (For Deletion)	New Board Member Orientation
2530 (For Deletion)	Membership in School Board Associations
8414.5	Alcohol and Drug Testing of Drivers (Required Policy)
8414R (For Deletion)	School Bus Safety Regulation, however, the content relates to Alcohol and Drug Testing of Drivers; as we outsource transportation, the REG is now obsolete
8415 (For Deletion)	Field Trip and Extracurricular Transportation – covered under 4531 – Field Trips
8416 (For Deletion)	Special Use of School Buses - Obsolete, as District contracts out bus services
8417 (For Deletion)	Student Transportation in Private Vehicles – Obsolete, not our current practice
MOTION: The Board of Education hereby waives a 3rd reading and adopts or deletes, respectively, the policies as listed above.	
PROPOSED BY: Ms. Aitken	
VOTE: Ms. Aitken, Ms. Pullano Ms. Royce, Mr. Panzik, Ms. Giannopoulos – YES	
MOTION APPROVED: 5-0	
Second Reading	
1230	Public Comment at Board Meetings
Bylaws	Board of Education Bylaws

First Reading	
2160	Board Member Officer and Employee Ethics and Conflict of Interest
2160E1	Exhibit – Exceptions to Conflicts of Interest
2160E2	Exhibit - Code of Ethics Acknowledgment – Officer/Employee
2160E3	Exhibit - Annual Conflict of Interest and Related Party Disclosure and Declaration – School Board Member
2160E4	Exhibit - Annual Conflict of Interest and Related Party Disclosure and Declaration – Employee
2400	Board Policy Development
8410	Student Transportation – this policy will incorporate aspects of the other policies which remain relevant
8414.6	Idling Prohibition
The following would be deleted when we approve the updated 8410, as they are being incorporated into 8410	
8411	School Bus Scheduling and Routing
8411R	School Bus Scheduling and Routing Regulation
8412	Late Bus Transportation and Non-Public Schools
8413	Transportation for Non-Public School Students
8414	School Bus Safety

K. Board Discussion and Committee Reports

1. Audit Committee - Pat Aitken
2. CAC Finance
3. MAAC - Pat Aitken and Indians Rock (Athletics)
4. School Community Association (SCA) - Jill Pullano
5. Tower Foundation – Erin Royce
6. PASE (Special Education)
7. CASA - Steven Panzik
8. CAC Technology - Steven Panzik
9. Diversity, Equity and Inclusion - Dr. Passi

L. PERSONNEL (Enclosures)

1. RESOLUTION TO APPROVE THE PERSONNEL SCHEDULE

BE IT HEREBY RESOLVED THAT, upon the recommendation of the Superintendent of Schools, the Board of Education of the Manhasset Union Free School District hereby approves the attached personnel schedule dated February 2, 2023 for Instructional and Non-instructional personnel in accordance with their appropriate collective bargaining and/or individual personnel agreements as follows:

Instructional Appointment: 39

Instructional Setting of Salary: 13

Instructional Granting of Tenure: 2

Instructional Leave of Absence: 1

Instructional Termination: 1
 Non-instructional Appointment: 6
 Non-instructional Setting of Salary: 7
 Non-instructional Leave of Absence: 1
 Non-Instructional Termination: 3

*** Mr. Panzik recused himself from voting on item NIS5

2. RESOLUTION TO GRANT TENURE

BE IT HEREBY RESOLVED THAT, the persons listed below have thus far successfully completed the probationary period, and supervisors have carefully evaluated the performances during the probationary periods and recommend that the persons be appointed on tenure in the respective areas.

BE IT FURTHER RESOLVED THAT, upon the recommendation of the Superintendent of Schools, the persons be appointed on tenure on the date indicated, on the condition of successful completion of the remainder of the probationary period and receipt of an accepted APPR score if applicable:

Name	Tenure Area	Effective Date
Gabriella Abrams	Social Studies	3/1/2023
Katelyn Dussel	Elementary	1/31/2023

3. RESOLUTION TO EXTEND PROBATIONARY PERIOD

BE IT HEREBY RESOLVED THAT, the probationary periods for the persons listed below shall be extended to the new end dates indicated below, which were calculated using the work day-to-calendar day method based on the number of work days missed by each employee during approved leaves of absence.

Name	Tenure Area	Original Tenure Date	Revised Tenure Date
Nina Levine	Elementary	9/1/2023	10/5/2023
Danielle Macumber	Art	9/1/2023	9/21/2023
Janelle	Talibon	9/1/2023	10/27/2023

PROPOSED BY: Ms. Aitken

VOTE: Ms. Aitken, Ms. Pullano Ms. Royce, Mr. Panzik, Ms. Giannopoulos – **YES**

MOTION APPROVED: 5-0

M. Consent Agenda

1. CSE/CPSE/Section 504 Minutes (Enclosures)

MOTION: Upon recommendation of the CSE/CPSE/Section 504 Chairperson, the Board of Education hereby approves recommended placements, services, supports, and/or accommodations as recommended in CSE/CPSE/Section 504 meetings held on the dates so indicated in the Committee Recommendations for Board of Education Review with Details, dated February 2, 2022.

2. Ratification of Conference Requests (Enclosures)

MOTION: The Board of Education hereby ratifies the Conference Requests reviewed by the Assistant Superintendent for Curriculum, Instruction and Personnel and approved by the Superintendent and Assistant Superintendent for Business and Operations.

3. **Approval of Superintendent to Attend Conference** (Enclosures)

MOTION: The Board of Education hereby approves the attendance of Superintendent Gaurav Passi at the LEAF 2023 Winter Institute in Albany, New York from March 5, 2023 to March 7, 2023 at a cost not to exceed \$2,160.

4. **Acceptance of The Single Audit Report** (Enclosure)

MOTION: The Board of Education of the Manhasset Union Free School District hereby accepts the recommendation of the Audit Committee to accept the Single Audit Report for the fiscal year ended June 30, 2022, presented by the District's independent external auditor, R.S. Abrams & Company LLP, Islandia, New York, and hereby directs the District Clerk to file a copy of the resolution and the Single Audit Report with the Commissioner of Education, and all other required agencies.

5. **Approval of Curriculum & Instruction Consultant Agreement with Long Island Coalition Against Bullying** (Enclosure)

MOTION: The Manhasset Union Free School District Board of Education hereby authorizes the Board President to execute a Consultant Agreement with The Long Island Coalition Against Bullying to provide specialized workshops & training for 7th grade students as part of their Proposed School District Anti-Bullying Partnership.

6. **Approval of Proposal with Construction Management Services** (Enclosure)

WHEREAS, the Manhasset Union Free School District has reviewed and evaluated proposals for construction management services pursuant to Nassau BOCES RFP #2442 in connection with the District's 2022 Bond Referendum projects, and has determined that School Construction Consultants, Inc., Hauppauge, NY ("SCC"), best meets the requirements for those services; now, therefore, be it

RESOLVED, that the Board of Education of the Manhasset Union Free School District hereby accepts and approves SCC's Proposal for Construction Management Services dated January 10, 2023, and awards to SCC the contract for construction management services for said projects, pursuant to and in accordance with the terms and specifications of Nassau BOCES RFP #2442 and SCC's Proposal, subject to the review, approval and execution of a formal Construction Management Services Agreement; and be it further **RESOLVED**, that the Board of Education hereby authorizes the Board President to execute said Agreement on behalf of the Board, upon review and approval of said Agreement as to form by the District's legal counsel.

7. **Approval of Universal Pre-K Agreement** (Enclosures)

WHEREAS, the Manhasset Union Free School District has been awarded a grant for the second half of the 2022-23 school year to provide a Universal Pre-Kindergarten ("UPK") program for eligible children who reside in the District; and

WHEREAS, after seeking and evaluating proposals for UPK Services, the District has determined that My Spectrum Center meets the requirements for providing such services; now, therefore, be it

RESOLVED, that upon the recommendation of the Assistant Superintendent for Student

Services, the Board of Education of the Manhasset Union Free School District hereby approves the contract for UPK services with My Spectrum Center, located at 11 Sintsink Drive E., Port Washington, NY, 11050; and be it further

RESOLVED, that the Board of Education hereby authorizes the Board President to execute said contract on behalf of the Board.

MOTION: The consent agenda is hereby unanimously approved.

PROPOSED BY: Ms. Aitken

VOTE: Ms. Aitken, Ms. Pullano Ms. Royce, Mr. Panzik, Ms. Giannopoulos – **YES**

MOTION APPROVED: 5-0

N. Upcoming Items of Interest

Upcoming Board of Education Meetings

Date	Day	Meeting	Anticipated Presentations/Discussions	Location	Time
February					
16	Thursday	Board of Education Meeting	<ul style="list-style-type: none"> Mathematics/Business Program Overview Energy Performance Contract 	District Office	7:30 PM
March					
2	Thursday	Board of Education Meeting	<ul style="list-style-type: none"> Fund Balance as of January 31, 2023 Presentation Counseling Plan/Northwell Services Update Presentation 	District Office	7:30 PM
16	Thursday	Board of Education Meeting	Preliminary Budget Presentation	District Office	7:30 PM
23	Thursday	Board of Education Meeting	Informal Budget Hearing	Shelter Rock School	7:30 PM

O. Public Comment

P. MOTION TO ADJOURN REGULAR MEETING

At 10:36 p.m., a motion was made and unanimously approved to adjourn the Regular Meeting

MOTION: The Board of Education adjourns the Regular Meeting.

PROPOSED BY: Ms. Aitken

VOTE: Ms. Aitken, Ms. Pullano Ms. Royce, Mr. Panzik, Ms. Giannopoulos – **YES**

MOTION APPROVED: 5-0

Respectfully submitted,
Christine N. Michelen, District Clerk