



MANHASSET UNION FREE SCHOOL DISTRICT
MANHASSET, NEW YORK 11030
REGULAR BOARD MEETING MINUTES
FEBRUARY 16, 2023
SECONDARY SCHOOL/DISTRICT OFFICE
COMMUNITY ROOM

MEMBERS OF THE BOARD PRESENT AND VOTING: Ms. Patricia Aitken, President; Ms. Jill Pullano, Vice President; Ms. Erin Royce, Mr. Steven Panzik, Ms. Nadia Giannopoulos, Trustees

MEMBERS OF THE BOARD ABSENT: NONE

STUDENT DELEGATE PRESENT: John Paul Grassano

ADMINISTRATIVE STAFF PRESENT: Dr. Gaurav Passi, Superintendent of Schools; Ms. Allison Rushforth, Assistant Superintendent for Student Services; Dr. Donald Gately, Assistant Superintendent for Curriculum, Instruction and Personnel

A. CALL TO ORDER and VERIFICATION OF QUORUM

On motion duly made at 6:00 p.m. Ms. Aitken verified the presence of a quorum and called to order a Regular Meeting of the Manhasset Board of Education Meeting.

PROPOSED BY: Ms. Aitken

VOTE: Ms. Aitken, Ms. Pullano Ms. Royce, Mr. Panzik, Ms. Giannopoulos – **YES**

MOTION APPROVED: 5-0

On motion duly made at 6:00 p.m., the Board adjourned the Regular Meeting and convened Executive Session for discussions involving proposed, pending, or current litigation and discussions involving matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

MOTION: The Board of Education adjourns the Regular Meeting and convenes Executive Session for discussions involving proposed, pending, or current litigation and discussions involving matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

PROPOSED BY: Ms. Aitken

VOTE: Ms. Aitken, Ms. Pullano Ms. Royce, Mr. Panzik, Ms. Giannopoulos – **YES**

MOTION APPROVED: 5-0

7:36 pm There were over 20 community and staff members present

B. Student/Staff Recognition

2023 American Invitational Math Exam (AIME) Qualifier:

Toby Leng

Chelsea Lim
 Julia Moosikasuwana

C. Approval of Minutes (Enclosure)

MOTION: The Board of Education hereby approves the minutes of the February 2, 2023 Board Meeting.

PROPOSED BY: Ms. Aitken

VOTE: Ms. Aitken, Ms. Pullano Ms. Royce, Mr. Panzik, Ms. Giannopoulos – **YES**

MOTION APPROVED: 5-0

D. Superintendent’s Report

E. Student Delegate’s Report

F. Presentations:

Mathematics Program Overview: Lauren Tallarine

Energy Performance Contract: Johnson Controls

G. Policy Review

Third Reading and Adoption	
Bylaws	Board of Education Bylaws
1230	Public Comment at Board Meetings
1810 (For Deletion)	Gifts to School Personnel
2382 (For Deletion)	Broadcasting and Taping of Meetings
2700 (For Deletion)	Board-Staff Communications
MOTION: The Board of Education hereby adopts or deletes, respectively, the policies as listed above.	
PROPOSED BY: Ms. Aitken	
VOTE: Ms. Aitken, Ms. Pullano Ms. Royce, Mr. Panzik, Ms. Giannopoulos – YES	
MOTION APPROVED: 5-0	
First Reading and Adoption	
6685	Medicaid Compliance
6710	Purchasing Authority
6741	Contracting for Professional Services
7365	Construction Safety
MOTION: The Board of Education hereby waives subsequent readings and adopts the policies as listed above.	
PROPOSED BY: Ms. Aitken	
VOTE: Ms. Aitken, Ms. Pullano Ms. Royce, Mr. Panzik, Ms. Giannopoulos – YES	
MOTION APPROVED: 5-0	

Second Reading and Adoption	
2400	Board Policy Development
8410	Student Transportation – this policy will incorporate aspects of the other policies which remain relevant
8411 (For Deletion)	School Bus Scheduling and Routing
8411R (For Deletion)	School Bus Scheduling and Routing Regulation
8412 (For Deletion)	Late Bus Transportation and Non-Public Schools
8413 (For Deletion)	Transportation for Non-Public School Students
8414 (For Deletion)	School Bus Safety
8414.6	Idling Prohibition
MOTION: The Board of Education hereby waives a third reading and adopts or deletes, respectively, the policies as listed above.	
PROPOSED BY: Ms. Aitken	
VOTE: Ms. Aitken, Ms. Pullano Ms. Royce, Mr. Panzik, Ms. Giannopoulos – YES	
MOTION APPROVED: 5-0	
8650 - for deletion at this meeting	District Compliance with Copyright Laws - POLICY
8650R - for deletion - at this meeting	District Compliance with Copyright Laws - REG
MOTION: The Board of Education hereby waives a third reading and deletes the policies as listed above.	
PROPOSED BY: Ms. Aitken	
VOTE: Ms. Aitken, Ms. Pullano Ms. Royce, Mr. Panzik, Ms. Giannopoulos – YES	
MOTION APPROVED: 5-0	
Second Reading	
2160	Board Member Officer and Employee Ethics and Conflict of Interest
2160E1 (for deletion when 2160 approved)	DELETED/Renumbered - Exhibit – Exceptions to Conflicts of Interest
2160E1 (formerly 2160E2)	Exhibit - Code of Ethics Acknowledgment – Officer/Employee
2160E2 (formerly 2160E3)	Exhibit - Annual Conflict of Interest and Related Party Disclosure and Declaration – School Board Member
2160E3 (formerly 2160E4)	Exhibit - Annual Conflict of Interest and Related Party Disclosure and Declaration – Employee
First Reading	
2270	School Attorney and Litigation Procedures
2270.1 (for deletion when 2270 is approved)	Litigation Procedures
4526	Acceptable Use - Technology - POLICY
4526R	Acceptable Use - Technology - REG
4526E	Computer Network Opt-Out Form

4526.4	Acceptable Use - Technology - Remote Learning
5695 (to be deleted when 4526 is approved)	Students and Personal Electronic Devices
9180 (to be deleted when 4526 is approved)	Staff Use of Personal Electronic Devices for Work Related Duties
6645	Capital Assets Accounting
6900	Disposal of District Property
8330	Authorized Use of District Owned Portable Devices and Other Equipment
8330E1	Statement of Agreement for Loan of Computer or Other Equipment (Staff)
8330E2	Statement of Agreement for Short Term Loan of Computer or Related Equipment
8330E3	IEP or Financial Need-Based Security Agreement for Loan of IT Equipment (Student)
8330E4	IEP or Financial Need-Based Security Agreement for Loan of IT Equipment (Student) - SPANISH
8330E5	Student-Parent Chromebook Agreement Form
8630	Technology Resources and Data Management - POLICY
8630R (to be deleted when 8630 is approved)	Technology Resources and Data Management - REG
8635	Information and Data Privacy Security - POLICY
8635R	Information and Data Privacy Security - REG
8635E1	Parent's Bill of Rights for Student Data Privacy and Security
8635E2	Parent's Bill of Rights - Third Party Contractor Supplement
8635E3	NYSED Data Incident Reporting Form

PROPOSED BY: Ms. Aitken

VOTE: Ms. Aitken, Ms. Pullano Ms. Royce, Mr. Panzik, Ms. Giannopoulos – **YES**

MOTION APPROVED: 5-0

H. Board Discussion and Committee Reports

1. Audit Committee
2. CAC Finance – Jill Pullano
3. MAAC and Indians Rock (Athletics)
4. School Community Association (SCA) – Jill Pullano
5. Tower Foundation – Nadia Giannopoulos
6. PASE (Special Education) – Nadia Giannopoulos
7. CASA – Steve Panzik
8. CAC Technology
9. Diversity, Equity and Inclusion

I. PERSONNEL (Enclosures)

1. RESOLUTION TO APPOINT JANE GRAPPONE AS INTERIM DIRECTOR OF SCHOOL COUNSELING SERVICES

BE IT HEREBY RESOLVED THAT, Ms. Jane Grappone be appointed to a temporary position as Interim Director of School Counseling Services, effective February 17, 2023 through June 30, 2023 as per the attached employment agreement.

2. RESOLUTION TO APPROVE THE PERSONNEL SCHEDULE

BE IT HEREBY RESOLVED THAT, upon the recommendation of the Superintendent of Schools, the Board of Education of the Manhasset Union Free School District hereby approves the attached personnel schedule dated February 16, 2023 for Instructional and Non-instructional personnel in accordance with their appropriate collective bargaining and/or individual personnel agreements as follows:

Instructional Appointment: 36

Instructional Setting of Salary: 12

Instructional Leave of Absence: 4

Non-instructional Appointment: 2

Non-instructional Leave of Absence: 1

Non-Instructional Termination: 3

BE IT HEREBY RESOLVED THAT, upon the recommendation of the Superintendent of Schools, the Board of Education of the Manhasset Union Free School District appoints Sara Yadegar to a four-year probationary appointment as a Teacher Assistant (tenure area: Teacher Assistant) effective 2/27/2023.

3. RESOLUTION TO APPROVE SICK LEAVE CONTRIBUTION FUND

BE IT HEREBY RESOLVED THAT, upon the recommendation of the Superintendent of Schools, the Board of Education of the Manhasset Union Free School District hereby approves a Side Letter with the Manhasset Educational Support Personnel Association establishing a voluntary sick leave contribution fund for a particular unit member.

BE IT FURTHER RESOLVED THAT, the Superintendent of Schools is authorized to sign said Side Letter.

PROPOSED BY: Ms. Aitken

VOTE: Ms. Aitken, Ms. Pullano Ms. Royce, Mr. Panzik, Ms. Giannopoulos – **YES**

MOTION APPROVED: 5-0

J. Consent Agenda

1. CSE/CPSE/Section 504 Minutes (Enclosures)

MOTION: Upon recommendation of the CSE/CPSE/Section 504 Chairperson, the Board of Education hereby approves recommended placements, services, supports, and/or accommodations as recommended in CSE/CPSE/Section 504 meetings held on the dates so indicated in the Committee Recommendations for Board of Education Review with Details, dated February 16, 2022.

2. Ratification of Conference Requests (Enclosures)

MOTION: The Board of Education hereby ratifies the Conference Requests reviewed by the Assistant Superintendent for Curriculum, Instruction and Personnel and approved by the Superintendent and Assistant Superintendent for Business and Operations.

3. **Approval of Superintendent to Attend Conference** (Enclosures)

MOTION: The Board of Education hereby approves the attendance of Superintendent Gaurav Passi at the LIASCD 2023 Annual Spring Conference in Melville, New York on March 3, 2023 at a cost not to exceed \$175.

4. **Warrant and Wire Report for the Period Ended December 2022** (Enclosure)

MOTION: The Board of Education of the Manhasset Union Free School District approves the Warrant and Wire Report for the period ended December 2022

5. **Approval of an Instructional Services Agreement** (Enclosure)

T MOTION: he Manhasset Union Free School District Board of Education authorizes the Board President to execute an Instructional Services Agreement with Around the Clock Healthcare Services in accordance with the IEP(s) of special education student(s) in the 2022-2023 school year.

6. **Approval of Agreement and Rider with Heritage Club at Bethpage for Junior Prom** (Enclosures)

MOTION: The Manhasset Union Free School District Board of Education hereby approves the agreement and subsequent rider with Heritage Club at Bethpage for the Junior Prom on March 4, 2023 and authorizes the Board President to execute said agreement and rider on behalf of the Board.

7. **Approval of Agreement and Rider with The Mansion at Oyster Bay for Senior Prom** (Enclosures)

MOTION: The Manhasset Union Free School District Board of Education hereby approves the agreement and subsequent rider with The Mansion at Oyster Bay for the Senior Prom on April 22, 2023 and authorizes the Board President to execute said agreement and rider on behalf of the Board.

8. **Inter-Municipal Cooperative Agreement for Special Education Related Services RFP** (Enclosure)

WHEREAS, a number of public school districts in Nassau County wish to jointly solicit proposals for Special Education Related Services to commence in the 2023-2024 school year in accordance with the applicable provisions of General Municipal Law;

WHEREAS, the Manhasset Union Free School District desires to participate with these school districts for the joint solicitation of proposals for Special Education Related Services as authorized by General Municipal Law Section 119-o, in accordance with the terms and conditions of the attached Inter-Municipal Cooperative Agreement (“IMA”) among the participating school districts; and,

WHEREAS, the Board of Education has determined that it would be in its best financial interest to solicit proposals for Special Education Related Services on a cooperative basis;

NOW THEREFORE, BE IT RESOLVED that the Board of Education hereby authorizes the School District to participate with other Nassau County public school districts for the solicitation of proposals for Special Education Related Services on a cooperative basis, subject to the terms and conditions of the IMA; and

BE IT FURTHER RESOLVED, that the Board of Education hereby accepts and approves the appointment of the Board of Cooperative Educational Services of Nassau County ("Nassau BOCES") as the Lead Participant for purposes of facilitating and

coordinating the solicitation of proposals in accordance with the IMA; and
BE IT FURTHER RESOLVED that the Board of Education hereby approves the attached IMA and authorizes the Board President to execute the IMA on behalf of the Board of Education.

9. Approval of Purchase Order for Additional Work – Secondary School Capital Project: Softball/Multi-Purpose Field (Enclosure)

WHEREAS, on July 14, 2022, the Board of Education awarded a contract to The LandTek Group, Inc. (“LandTek”) to supply certain goods and services (“Contract”) for the Softball/Multi-Purpose Field capital project at the Secondary School (“Project”) in connection with the Manhasset Public Schools’ voter approved 2022-2023 Capital Projects Program; and

WHEREAS, the Contract was procured by the District via General Requirements Contract #ES 2018-01/0-E between the Town of Huntington and LandTek Group, Inc., in accordance with Section 103(16) of the General Municipal Law; and

WHEREAS, in accordance with the review and recommendation of the District’s Architect, LandTek has submitted Proposal #23-276 dated February 7, 2023 to supply certain goods and services for additional grading and turf necessary to complete said Project within the scope, cost and parameters of the 2022-2023 Capital Projects Program (“Additional Work”), with pricing for such goods and services based on the Town of Huntington General Requirements Contract #ES 2018-01/0-E and the Town of Babylon Installation, Maintenance, and Repair of Synthetic Turf Fields Requirements Contract 21G29; and

WHEREAS, the total cost of the Additional Work is \$175,906.30, as set forth in Landtek’s Proposal #23-276; now therefore, be it

RESOLVED, that the Board hereby authorizes the business office to issue a purchase order in the amount of \$175,906.30 for the Additional Work as described in LandTek’s Proposal #23-276 in connection with the above-referenced Contract and Project, and approves payment in said amount to LandTek for the Additional Work.

MOTION: The consent agenda is hereby unanimously approved.

PROPOSED BY: Ms. Aitken

VOTE: Ms. Aitken, Ms. Pullano Ms. Royce, Mr. Panzik, Ms. Giannopoulos – **YES**

MOTION APPROVED: 5-0

K. Upcoming Items of Interest
Upcoming Board of Education Meetings

Date	Day	Meeting	Anticipated Presentations/Discussions	Location	Time
March					
2	Thursday	Board of Education Meeting	<ul style="list-style-type: none"> Fund Balance as of January 31, 2023 Presentation 	District Office	7:30 PM

			<ul style="list-style-type: none"> Northwell Services Update Presentation 		
16	Thursday	Board of Education Meeting	Preliminary Budget Presentation	District Office	7:30 PM
23	Thursday	Board of Education Meeting	Informal Budget Hearing	Shelter Rock School	7:30 PM
April					
4	Tuesday	Board of Education Meeting	<ul style="list-style-type: none"> Informal Budget Hearing Special Education Program Overview 	Munsey Park School	7:30 PM
18	Tuesday	Board of Education Meeting	<ul style="list-style-type: none"> 2023/2024 Budget Presentation Manhasset Budget Adoption BOCES Budget Adoption/Board Election 	District Office	7:30 PM

L. Public Comment

M. MOTION TO ADJOURN REGULAR MEETING

At 10:19 p.m., a motion was made and unanimously approved to adjourn the Regular Meeting

MOTION: The Board of Education adjourns the Regular Meeting.

PROPOSED BY: Ms. Aitken

VOTE: Ms. Aitken, Ms. Pullano Ms. Royce, Mr. Panzik, Ms. Giannopoulos – **YES**

MOTION APPROVED: 5-0

Respectfully submitted,
Christine N. Michelen, District Clerk