



MANHASSET UNION FREE SCHOOL DISTRICT
MANHASSET, NEW YORK 11030
REGULAR BOARD MEETING MINUTES
MARCH 2, 2023
SECONDARY SCHOOL/DISTRICT OFFICE
COMMUNITY ROOM

MEMBERS OF THE BOARD PRESENT AND VOTING: Ms. Patricia Aitken, President; Ms. Erin Royce, Mr. Steven Panzik, Ms. Nadia Giannopoulos, Trustees

MEMBERS OF THE BOARD ABSENT: Ms. Jill Pullano

STUDENT DELEGATE PRESENT: NONE

ADMINISTRATIVE STAFF PRESENT: Dr. Gaurav Passi, Superintendent of Schools; Ms. Allison Rushforth, Assistant Superintendent for Student Services; Dr. Donald Gately, Assistant Superintendent for Curriculum, Instruction and Personnel; Ms. Mary Callahan, Interim Assistant Superintendent for Business and Operations

A. CALL TO ORDER and VERIFICATION OF QUORUM

On motion duly made at 6:30 p.m. Ms. Aitken verified the presence of a quorum and called to order a Regular Meeting of the Manhasset Board of Education Meeting.

PROPOSED BY: Ms. Aitken

VOTE: Ms. Aitken, Ms. Royce, Mr. Panzik, Ms. Giannopoulos – **YES**

MOTION APPROVED: 4-0

On motion duly made at 6:30 p.m., the Board adjourned the Regular Meeting and convened Executive Session for discussions involving proposed, pending, or current litigation and discussions involving matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

MOTION: The Board of Education adjourns the Regular Meeting and convenes Executive Session for discussions involving proposed, pending, or current litigation and discussions involving matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

PROPOSED BY: Ms. Aitken

VOTE: Ms. Aitken, Ms. Royce, Mr. Panzik, Ms. Giannopoulos – **YES**

MOTION APPROVED: 4-0

7:40 pm There were over 20 community and staff members present

B. Student/Staff Recognition

Scholastic Writing Awards: Eastern Regional Winners:

Gold Key:

Isabella Falcone	Journalism
Mingyan (Iris) Liu	Science Fiction & Fantasy
Mingyan (Iris) Liu	Personal Essay & Memoir
Hang Mi	Flash Fiction

Silver Key

Colleen Barcelona	Flash Fiction
Ericka Lai	Personal Essay & Memoir
Mingyan (Iris) Liu	Short Story
Grace Seto	Science Fiction & Fantasy
Grace Seto	Poetry

Honorable Mention

Katherine Abrams	Poetry
Amy Li	Science Fiction & Fantasy
Mingyan (Iris) Liu	Poetry
Grace Seto	Poetry
Grace Seto	Short Story
Dylan Tanzi	Flash Fiction

Humans of Manhasset:

Rebecca Alcaraz

C. Approval of Minutes (Enclosure)

MOTION: The Board of Education hereby approves the minutes of the February 16, 2023 Board Meeting.

PROPOSED BY: Ms. Aitken

VOTE: Ms. Aitken, Ms. Royce, Mr. Panzik, Ms. Giannopoulos – **YES**

MOTION APPROVED: 4-0

D. Superintendent's Report

E. Presentations:

Northwell Services Update: Allison Rushforth and Dr. Vera Feuer

Fund Balance as of January 31, 2023: Rosemary Johnson

F. Policy Review

Third Reading and Adoption	
2160	School Board Member, District Officer, and Employee Ethics and Conflict of Interest
2160E1 (for deletion when 2160 approved)	DELETED/Renumbered - Exhibit – Exceptions to Conflicts of Interest
2160E1 (formerly 2160E2)	Code of Ethics and Conflict of Interest Acknowledgment – Officer/Employee - Exhibit
2160E2 (formerly 2160E3)	Annual Conflict of Interest and Related Party Disclosure and Declaration – School Board Member
2160E3 (formerly 2160E4)	Annual Conflict of Interest and Related Party Disclosure and Declaration – District Officer/Employee - Exhibit
MOTION: The Board of Education hereby adopts the policies as listed above.	
PROPOSED BY: Ms. Aitken	
VOTE: Ms. Aitken, Ms. Royce, Mr. Panzik, Ms. Giannopoulos – YES	
MOTION APPROVED: 4-0	
Second Reading and Adoption	
2270	School Attorney and Litigation Procedures
2270.1 (for deletion when 2270 approved)	Litigation Procedures
6645	Capital Assets Accounting
6900	Disposal of District Property
MOTION: The Board of Education hereby waives a third reading and adopts or deletes, respectively, the policies as listed above.	
PROPOSED BY: Ms. Aitken	
VOTE: Ms. Aitken, Ms. Royce, Mr. Panzik, Ms. Giannopoulos – YES	
MOTION APPROVED: 4-0	
Second Reading	
4526	Acceptable Use - Technology - POLICY
4526R	Acceptable Use - Technology - REG
4526E	Computer Network Opt-Out Form
4526.4	Acceptable Use - Technology - Remote Learning
5695 (to be deleted when 4526 is approved)	Students and Personal Electronic Devices
9180 (to be deleted when 4526 is approved)	Staff Use of Personal Electronic Devices for Work Related Duties
8330	Authorized Use of District Owned Portable Devices and Other Equipment
8330E1	Statement of Agreement for Loan of Computer or Other Equipment (Staff)

8330E2	Statement of Agreement for Short Term Loan of Computer or Related Equipment
8330E3	IEP or Financial Need-Based Security Agreement for Loan of IT Equipment (Student)
8330E4	IEP or Financial Need-Based Security Agreement for Loan of IT Equipment (Student) - SPANISH
8330E5	Student-Parent Chromebook Agreement Form
8630	Technology Resources and Data Management - POLICY
8630R (to be deleted when 8630 is approved)	Technology Resources and Data Management - REG
8635	Information and Data Privacy Security - POLICY
8635R	Information and Data Privacy Security - REG
8635E1	Parent's Bill of Rights for Student Data Privacy and Security
8635E2	Parent's Bill of Rights - Third Party Contractor Supplement
8635E3	NYSED Data Incident Reporting Form
First Reading	
1120	School District Records - POLICY
1120R (for deletion when 1120 is approved)	School District Records - REG
1120E	Application for Public Access to District Records
1800	Donations, Gifts, and Grants to the District
1800E1	Proposed Donation or Gift to the District - FORM
1800E2	Criteria for Proposed Scholarship - FORM
5800 (for deletion when 1800 is approved)	Student Awards and Scholarships - POLICY
5800R (for deletion when 1800 is approved)	Student Awards and Scholarships - REG
5800E (for deletion when 1800 is approved)	Suggested Guidelines for Scholarships
9160	Personnel Records - POLICY
9160-R (to be deleted when 9160 is approved)	Personnel Records - REG
2111-R (to be deleted when 9160 is approved)	Board Member Authority - REG
9645	Disclosure of Wrongful Conduct (Whistleblower Policy)

G. Board Discussion and Committee Reports

1. Audit Committee
2. CAC Finance
3. MAAC and Indians Rock (Athletics)
4. School Community Association (SCA)
5. Tower Foundation – Erin Royce

- 6. PASE (Special Education)
- 7. CASA – Steve Panzik
- 8. CAC Technology
- 9. Diversity, Equity and Inclusion

H. PERSONNEL (Enclosures)

1. RESOLUTION TO APPROVE THE PERSONNEL SCHEDULE

BE IT HEREBY RESOLVED THAT, upon the recommendation of the Superintendent of Schools, the Board of Education of the Manhasset Union Free School District hereby approves the attached personnel schedule dated March 2, 2023 for Instructional and Non-instructional personnel in accordance with their appropriate collective bargaining and/or individual personnel agreements as follows:

Instructional Appointment: 52

Instructional Termination: 1

Non-instructional Appointment: 4

Non-instructional Granting of Tenure: 1

Non-instructional Termination: 3

2. RESOLUTION TO GRANT TENURE

BE IT HEREBY RESOLVED THAT, the persons listed below have thus far successfully completed the probationary period, and supervisors have carefully evaluated the performances during the probationary periods and recommend that the persons be appointed on tenure in the respective areas.

BE IT FURTHER RESOLVED THAT, upon the recommendation of the Superintendent of Schools, the persons be appointed on tenure on the date indicated, on the condition of successful completion of the remainder of the probationary period:

Name	Tenure Area	Tenure Date
Cathleen Faulds-Toback PROPOSED BY: Ms. Aitken	Teacher Assistant	4/8/2023

3. RESOLUTION TO APPROVE STIPULATION OF SETTLEMENT

BE IT HEREBY RESOLVED THAT, the Board of Education approves a Stipulation of Settlement dated February 28, 2023 between the Board of Education of the Manhasset Union Free School District and the Employee named in Confidential Attachment A; and

BE IT FURTHER RESOLVED THAT, the President of the Board be authorized to execute said Stipulation on behalf of the Board.

PROPOSED BY: Ms. Aitken

VOTE: Ms. Aitken, Ms. Royce, Mr. Panzik, Ms. Giannopoulos – **YES**

MOTION APPROVED: 4-0

I. Consent Agenda

1. CSE/CPSE/Section 504 Minutes (Enclosures)

MOTION: Upon recommendation of the CSE/CPSE/Section 504 Chairperson, the Board of Education hereby approves recommended placements, services, supports, and/or accommodations as recommended in CSE/CPSE/Section 504 meetings held on the dates so indicated in the Committee Recommendations for Board of Education Review with Details, dated March 2, 2023.

2. Ratification of Conference Requests (Enclosures)

MOTION: The Board of Education hereby ratifies the Conference Requests reviewed by the Assistant Superintendent for Curriculum, Instruction and Personnel and approved by the Superintendent and Assistant Superintendent for Business and Operations.

3. Approval of Legal Notice for Annual Meeting and Election (Enclosures)

MOTION: The Board of Education of the Manhasset Union Free School District hereby approves the attached Legal Notice for the May 16, 2023 Vote and Election.

4. Approval of a Private School Instructional Services Agreement (Enclosure)

MOTION: The Manhasset Union Free School District Board of Education authorizes the Board President to execute a Private School Instructional Services Agreement with the Brookville Center for Children's Services in accordance with the IEP(s) of special education student(s) in the 2022-2023 school year.

5. Approval of Agreement with Heritage Club at Bethpage for 2024 Junior Prom (Enclosures)

MOTION: The Manhasset Union Free School District Board of Education hereby approves the agreement with Heritage Club at Bethpage for the Junior Prom on March 1, 2024 and authorizes the Board President to execute said agreement on behalf of the Board.

6. Resolution to Excess Social Studies Textbooks

MOTION: The Manhasset Union Free School District Board of Education has determined that the textbooks listed below are obsolete and cannot be salvaged or utilized effectively or economically by the District, and authorizes the textbooks to be discarded or donated in whatever way the District sees fit.

Book Title	Publisher	Quantity	Copyright Date
The Ancient World	McMillan/McGraw-Hill	103	1998
Medieval Times today	Prentice Hall	104 student textbooks 1 Teachers Edition	1998
Eastern Hemisphere	McMillan/McGraw Hill	119	1993

MOTION: The consent agenda is hereby unanimously approved.

PROPOSED BY: Ms. Aitken

VOTE: Ms. Aitken, Ms. Royce, Mr. Panzik, Ms. Giannopoulos – **YES**

MOTION APPROVED: 4-0

J. Upcoming Items of Interest
Upcoming Board of Education Meetings

Date	Day	Meeting	Anticipated Presentations/Discussions	Location	Time
March					
16	Thursday	Board of Education Meeting	Preliminary Budget Presentation	District Office	7:30 PM
23	Thursday	Board of Education Meeting	Informal Budget Hearing	Shelter Rock School	7:30 PM
April					
4	Tuesday	Board of Education Meeting	<ul style="list-style-type: none"> • Informal Budget Hearing • Special Education Program Overview 	Munsey Park School	7:30 PM
18	Tuesday	Board of Education Meeting	<ul style="list-style-type: none"> • 2023/2024 Budget Presentation • Manhasset Budget Adoption • BOCES Budget Adoption/Board Election 	District Office	7:30 PM

K. MOTION TO ADJOURN REGULAR MEETING

At 10:08 p.m., a motion was made and unanimously approved to adjourn the Regular Meeting

MOTION: The Board of Education adjourns the Regular Meeting.

PROPOSED BY: Ms. Aitken

VOTE: Ms. Aitken, Ms. Royce, Mr. Panzik, Ms. Giannopoulos – **YES**

MOTION APPROVED: 4-0

Respectfully submitted,
Christine N. Michelen, District Clerk