



MANHASSET UNION FREE SCHOOL DISTRICT
MANHASSET, NEW YORK 11030
REGULAR BOARD MEETING MINUTES
JANUARY 19, 2022
MANHASSET SECONDARY SCHOOL
DISTRICT OFFICE – COMMUNITY ROOM

MEMBERS OF THE BOARD PRESENT AND VOTING: Ms. Patricia Aitken President; Ms. Christine Monterosso, Vice President; Ms. Regina Rule, Ms. Jill Pullano and Ms. Erin Royce, Trustees

MEMBERS OF THE BOARD ABSENT: None

STUDENT DELEGATE PRESENT: Kathryn Gajdjis

ADMINISTRATIVE STAFF PRESENT: Dr. Gaurav Passi, Acting Superintendent of Schools; Ms. Rosemary Johnson, Deputy Superintendent for Business and Operations; Ms. Allison Rushforth, Assistant Superintendent for Student Services, Dr. Maureen Appiarius, Interim Assistant Superintendent for Curriculum, Instruction and Personnel, and other administrators both in person and via Zoom.

A. CALL TO ORDER and VERIFICATION OF QUORUM

On motion duly made at 6:00 p.m. Ms. Aitken verified the presence of a quorum and called to order a Regular Meeting of the Manhasset Board of Education Meeting.

MOTION: The Board of Education convenes herewith a Regular Board Meeting.

PROPOSED BY: Ms. Aitken

VOTE: Ms. Aitken, Ms. Monterosso, Ms. Rule, Ms. Pullano, Ms. Royce – **YES**

MOTION APPROVED: 5-0

On motion duly made at 6:00 p.m., the Board adjourned the Regular Meeting and convened Executive Session for discussions involving proposed, pending, or current litigation and discussions involving matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

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MOTION: The Board of Education convenes herewith a Regular Board Meeting.

PROPOSED BY: Ms. Aitken

VOTE: Ms. Aitken, Ms. Monterosso, Ms. Rule, Ms. Pullano, Ms. Royce – **YES**

MOTION APPROVED: 5-0

7:33 pm – over 50 staff and community members were present and over 30 participated via Zoom

B. Student/Staff Recognition

The William A. Shine Award

Jacqueline Mejia

Paulette Coy-Williams

The Maggie Grundman Award

Mary Fran Jeffrey

C. Approval of Minutes (Enclosure)

MOTION: The Board of Education hereby approves the minutes of the January 6, 2021 Regular Board Meeting.

PROPOSED BY: Ms. Aitken

VOTE: Ms. Aitken, Ms. Monterosso, Ms. Rule, Ms. Pullano, Ms. Royce – **YES**

MOTION APPROVED: 5-0

D. Acting Superintendent's Report**E. Student Delegate's Report**

F. Presentation: Information Technology Security Update - Dr. Sean Adcroft

G. Board Discussion and Committee Reports

1. Audit Committee
2. CAC Finance
3. MAAC and Indians Rock (Athletics) - Patricia Aitken
4. School Community Association (SCA) - Christine Monterosso
5. Tower Foundation
6. PASE (Special Education)- Erin Royce
7. CASA - Christine Monterosso

H. Personnel Schedule - (Enclosures)**PERSONNEL SCHEDULE:**

The Board of Education of the Manhasset Union Free School District hereby approves the attached personnel schedule dated January 19, 2022 for Instructional and Non-instructional personnel in accordance with their appropriate collective bargaining and/or individual personnel agreements as follows:

- 41 Instructional Appointments
- 4 Instructional Leave of Absence
- 13 Instructional Terminations
- 2 Non-instructional Appointments

1 Non-instructional Leave of Absence

1 Non-instructional Termination

BE IT HEREBY RESOLVED THAT, the Board of Education (“Board”) appoints Maria Spathis to a four-year probationary appointment as a Teacher Assistant (tenure area: Teaching Assistant) effective 2/1/2022, subject to applicable laws and regulations regarding the granting of tenure.*

Revision to Standard Work Day Resolution/Information Technology Manager

BE IT RESOLVED, that the Manhasset UFSD, Location Code 72813, hereby establishes the standard work day for Information Technology Manager at 8 hours per day and will report days worked to the New York State and Local Employees’ Retirement System based on the timekeeping system or the record of activities maintained and submitted by these members to the clerk of this body. **

Standard Work Day Resolution/Senior Personnel Clerk

BE IT RESOLVED, that the Manhasset UFSD, Location Code 72813, hereby establishes the standard work day for Senior Personnel Clerk at 7 hours per day and will report days worked to the New York State and Local Employees’ Retirement System based on the timekeeping system or the record of activities maintained and submitted by these members to the clerk of this body.

*Receiving 1.5 year credit due to previous position

**The 5/1/2019 Personnel Schedule stated that the established standard work day is 7 hours per day

PROPOSED BY: Ms. Aitken

VOTE: Ms. Aitken, Ms. Monterosso, Ms. Rule, Ms. Pullano, Ms. Royce – **YES**

MOTION APPROVED: 5-0

I. Consent Agenda

1. CSE/CPSE/Section 504 Minutes (Enclosures)

MOTION: Upon recommendation of the CSE/CPSE/Section 504 Chairperson, the Board of Education hereby approves recommended placements, services, supports, and/or accommodations as recommended in CSE/CPSE/Section 504 meetings held on the dates so indicated in the Committee Recommendations for Board of Education Review with Details, dated January 19, 2022.

2. Ratification of Conference Requests (Enclosures)

MOTION: The Board of Education hereby ratifies the Conference Requests reviewed by Interim Assistant Superintendent Dr. Appiarius and approved by the Acting Superintendent and Deputy Superintendent.

3. THIS ITEM WAS TABLED

Treasurer’s Financial Reports - July, August, September and October 2021

(Enclosures)

1. Summary of Bank Balances
2. Interest Earnings

3. Budget Transfers
4. Trial Balances
5. Revenue Status Reports
6. Appropriation Status Reports
7. Quarterly Extraclassroom Activity (for September only)

4. **Adoption of 2022/2023 School Calendar** (Enclosure)

The Board of Education hereby adopts the 2022-2023 school calendar as submitted.

MOTION: Consent Agenda item numbered 1, 2, and 4 is hereby unanimously approved.
Item number 3 was tabled

PROPOSED BY: Ms. Aitken

VOTE: Ms. Aitken, Ms. Monterosso, Ms. Rule, Ms. Pullano, Ms. Royce – **YES**

MOTION APPROVED: 5-0

J. Upcoming Items of Interest

Upcoming Board of Education Meetings

Date	Day	Meeting	Location	Time
February				
3	Thursday	Board Meeting	District Office	7:30 pm
17	Thursday	Board Meeting	District Office	7:30 pm
March				
3	Thursday	Board Meeting	District Office	7:30 pm
15	Tuesday	Board Meeting/Budget Presentation	District Office	7:30 pm
24	Thursday	Board Meeting/Informal Budget Hearing	Shelter Rock School	7:30 pm

K. Upcoming Board of Education Policy Meetings

Date	Day	Meeting	Location	Time
January				
28	Friday	Board Policy Meeting	District Office	9:00 am
February				
4	Friday	Board Policy Meeting	District Office	9:00 am
11	Friday	Board Policy Meeting	District Office	9:00 am
18	Friday	Board Policy Meeting	District Office	9:00 am
March				
11	Friday	Board Policy Meeting	District Office	9:00 am
18	Friday	Board Policy Meeting	District Office	9:00 am
25	Friday	Board Policy Meeting	District Office	9:00 am

L. PUBLIC COMMENT**M. MOTION TO ADJOURN**

At 9:58 p.m., a motion was made and unanimously approved to adjourn the Regular Meeting.

PROPOSED BY: Ms. Aitken

VOTE: Ms. Aitken, Ms. Monterosso, Ms. Rule, Ms. Pullano, Ms. Royce – **YES**

MOTION APPROVED: 5-0

Respectfully submitted,
Christine N. Michelen, District Clerk