



**MANHASSET UNION FREE SCHOOL DISTRICT**  
**MANHASSET, NEW YORK 11030**  
**REGULAR BOARD MEETING MINUTES**  
**FEBRUARY 17, 2022**  
**MANHASSET SECONDARY SCHOOL**  
**MIDDLE SCHOOL LIBRARY**

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**MEMBERS OF THE BOARD PRESENT AND VOTING:** Ms. Patricia Aitken President; Ms. Christine Monterosso, Vice President; Ms. Regina Rule, Ms. Jill Pullano and Ms. Erin Royce, Trustees

**MEMBERS OF THE BOARD ABSENT:** None

**STUDENT DELEGATE PRESENT:** Kathryn Gajdjis

**ADMINISTRATIVE STAFF PRESENT:** Dr. Gaurav Passi, Acting Superintendent of Schools; Ms. Rosemary Johnson, Deputy Superintendent for Business and Operations; Ms. Allison Rushforth, Assistant Superintendent for Student Services, and other administrators both in person and via Zoom.

**A. CALL TO ORDER and VERIFICATION OF QUORUM**

On motion duly made at 6:00 p.m. Ms. Aitken verified the presence of a quorum and called to order a Regular Meeting of the Manhasset Board of Education Meeting.

**MOTION:** The Board of Education convenes herewith a Regular Board Meeting.

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Monterosso, Ms. Rule, Ms. Pullano, Ms. Royce – **YES**

**MOTION APPROVED:** 5-0

On motion duly made at 6:00 p.m., the Board adjourned the Regular Meeting and convened Executive Session for discussions involving proposed, pending, or current litigation and discussions involving matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

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**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Monterosso, Ms. Rule, Ms. Pullano, Ms. Royce – **YES**

**MOTION APPROVED:** 5-0

7:36 pm – Approximately 90 staff and community members were present and over 80 participated via Zoom

**B. Student/Staff Recognition**

**Service through the Arts**

**National Art Honor Society**

**Advisor**

Danielle Macumber

**Officers**

Jillian LoCurto

Georgia Plansker

Molly Hon

Connor Butler

Brigid O'Connor

Claire D'Ambrosio

Emily Sontag

**MS Art Club**

**Advisor**

Rachel Tripi

**Officers**

Katherine Abrams

Elise Blascovich

Aidan Wong

Jana Taha

Parker Yuttal

Dorothy Guadagno

Athena Papadonikolakis

Leila Altamura

**Harvard Club of Long Island Distinguished Teacher**

Mona Lee

**American Invitational Mathematics Examination**

**Student**

Sean Lim

Derek Lu

**Mathlete Advisors – Grades 7-12**

Mona Lee

Derek Jones

**Elementary Math Specialists**

Andrea Fassenfeld

Despina Papadopoulos

Michael Quartararo  
 Maria Scognamiglio  
 Laurie Swaine  
 Hae Jung Yang

**C. Resolution to Appoint Superintendent of Schools** (Enclosures)

**BE IT HEREBY RESOLVED THAT**, the Board of Education of the Manhasset Union Free School District appoints Dr. Gaurav Passi as Superintendent of Schools effective July 11, 2022 on the terms and conditions set forth in an employment agreement dated February 17, 2022.

**BE IT FURTHER RESOLVED THAT**, the Board authorizes the Board President to execute said employment agreement on behalf of the Board.

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Monterosso, Ms. Rule, Ms. Pullano, Ms. Royce – **YES**

**MOTION APPROVED:** 5-0

**D. Presentations:**

**Mathematics Program Overview-** Lauren Tallarine

**Cohen's Children's Northwell School Mental Health Partnership** – Ms. Allison Rushforth and Dr. Vera Feuer

**Preliminary Scope of Proposed Capital Reserve Proposition for Voter Consideration on May 17, 2022** – Dr. Gaurav Passi and Ms. Rosemary Johnson

**E. Approval of Minutes** (Enclosures)

**MOTION:** The Board of Education hereby approves the minutes of the February 10, 2022 and February 14, 2022 Board Meetings.

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Monterosso, Ms. Rule, Ms. Pullano, Ms. Royce – **YES**

**MOTION APPROVED:** 5-0

**F. Acting Superintendent's Report**

**G. Gifts to District**

**Acceptance of a Gift of Baseball Mounds** (Enclosure)

**MOTION:** The Board of Education of the Manhasset Union Free School District gratefully acknowledges and authorizes the administration to accept a gift from Manhasset PAL Baseball of 2 baseball mounds for the Munsey Park fields valued at \$3644.98.

**Acceptance of a Gift to Fund the Jr. Booster Club** (Enclosure)

**MOTION:** The Board of Education of the Manhasset Union Free School District gratefully acknowledges and authorizes the administration to accept a gift from the Manhasset Booster Club in the amount of \$1,954 to fund the Jr. Booster Club Advisor stipends, inclusive of pension and payroll taxes.

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Monterosso, Ms. Rule, Ms. Pullano, Ms. Royce – **YES**

**MOTION APPROVED:** 5-0

## **H. Board Discussion and Committee Reports**

1. Audit Committee
2. CAC Finance
3. MAAC and Indians Rock (Athletics)
4. School Community Association (SCA)
5. Tower Foundation – Erin Royce
6. PASE (Special Education) – Erin Royce
7. CASA
8. CAC Technology

## **I. Personnel Schedule - (Enclosures)**

### **PERSONNEL SCHEDULE:**

The Board of Education of the Manhasset Union Free School District hereby approves the attached personnel schedule dated February 17, 2022 for Instructional and Non-instructional personnel in accordance with their appropriate collective bargaining and/or individual personnel agreements as follows:

- 24 Instructional Appointments
- 12 Instructional Setting of Salary
- 2 Instructional Terminations
- 5 Non-instructional Appointments
- 1 Non-instructional Setting of Salary
- 2 Non-instructional Terminations

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Monterosso, Ms. Rule, Ms. Pullano, Ms. Royce – **YES**

**MOTION APPROVED:** 5-0

## **J. Consent Agenda**

### **1. CSE/CPSE/Section 504 Minutes** (Enclosures)

**MOTION:** Upon recommendation of the CSE/CPSE/Section 504 Chairperson, the Board of Education hereby approves recommended placements, services, supports, and/or accommodations as recommended in CSE/CPSE/Section 504 meetings held on the dates so indicated in the Committee Recommendations for Board of Education Review with Details, dated February 17, 2022.

### **2. Ratification of Conference Requests** (Enclosures)

**MOTION:** The Board of Education hereby ratifies the Conference Requests reviewed by Interim Assistant Superintendent Dr. Appiarius and approved by the Acting Superintendent and Deputy Superintendent.

### **3. Approval of Memorandum of Agreement with Nassau County Board of Elections** (Enclosure)

**MOTION:** The Board of Education of the Manhasset UFSD hereby approves the Memorandum of Agreement between The Manhasset Union Free School District and The

Nassau County Board of Elections for the rental of voting machines for the May 17, 2022 school vote and election, and authorizes the Board President to execute said Memorandum of Agreement on behalf of the Board.

4. **Approval of Flexible Spending Benefits Plan Document** (Enclosure)

**MOTION:** The Board of Education hereby approves the Section 125 Flexible Spending Benefits Plan Document effective January 1, 2022, and authorizes the Board President to execute said Plan Document.

5. **Excess Technology Equipment** (Enclosure)

**MOTION:** The Board of Education of the Manhasset UFSD hereby approves the removal of the attached list of computers and equipment. This is in keeping with the District's commitment to a five-year rotation cycle and includes computers and/or equipment that are damaged beyond repair.

6. **Approval of Term Agreement with Pitney Bowes** (Enclosure)

**MOTION:** The Board of Education hereby approves the Term Rental Agreement with Pitney Bowes Inc., for a postage meter and authorizes the Board President to execute said Agreement on behalf of the Board.

7. **Approval of Change Orders** (Enclosures)

**APPROVAL OF DEDUCT CHANGE ORDER #1**

**2019/2020 Capital Improvement Program**

Change Order Authorization – Ultimate Power Inc.

Manhasset Jr./Sr. HS – HVAC Reconstruction, Contract No. 2

NYSED Project # 28-04-06-03-0-004-050

**MOTION**

**Whereas** – It is recommended that the contractor supply HVAC services pursuant to certain renovations at Manhasset Jr./Sr. HS Wellness Learning Center.

**Whereas** – The Bid award documents include a \$10,000 allowance for unforeseen conditions, which are not necessary to expend for any unforeseen condition and is being returned to the District,

**Be it Hereby Resolved** – The Manhasset Board of Education approves the aforementioned Deduct Change Order #1 in the amount of \$10,000 and authorizes the Board President to sign on behalf of the Owner and also authorizes the Superintendent to execute the Change Order.

**APPROVAL OF CHANGE ORDER #3**

**2019/2020 Capital Improvement Program**

Change Order Authorization – JNH Construction Group, Inc

Manhasset Jr./Sr. HS, General Construction, Contract No. 1

NYSED Project # 28-04-06-03-0-004-050

**MOTION**

**Whereas** – It is recommended that the contractor provide general construction services pursuant to certain renovations at the Manhasset Jr./Sr. HS Learning Wellness Center.

**Be it Hereby Resolved** – The Manhasset Board of Education approves the aforementioned Change Order #3 in the amount of \$9,500 and authorizes the Board President to sign on behalf of the Owner and also authorizes the Superintendent to execute the Change Order.

**8. Treasurer's Financial Reports - November and December 2021 (Enclosures)**

1. Summary of Bank Balances
2. Interest Earnings
3. Budget Transfers
4. Trial Balances
5. Revenue Status Reports
6. Appropriation Status Reports
7. Quarterly Extraclassroom Activity (for December only)

**9. Approval of Manhasset School District Contracts for Receipt of Federal Part B Flow-Through Allocations (Enclosure)**

**MOTION:** The Manhasset Union Free School District Board of Education authorizes the Board President to execute the attached Manhasset School District Contracts for Receipt of Federal Part B Flow-Through Allocations for the 2021-2022 school year. The contracts are in accordance with grants 611 and 619, and the Special Education Provider has met the necessary criteria.

- Brookville Center for Children's Services, Inc.
- Kidz Therapy Services, PLLC
- The Hagedorn Little Village School

**10. Appointment of Members to Citizen Advisory Committees (Enclosure)**

**MOTION:** The Board of Education of the Manhasset Union Free School District hereby appoints the following members to Citizen Advisory Committees for the terms listed:

<b>Name</b>	<b>Committee</b>	<b>Term</b>
Jane Russell	Finance	7/1/2021-6/30/22
Maria Kinsey Weigand	Finance	7/1/2021-6/30/22
Barbara Guidi	Finance	7/1/2021-6/30/23
Ann Lynch	Finance	7/1/2021-6/30/23
Dimitri Nikas	Finance	7/1/2021-6/30/23
Scott Carroll	Finance	7/1/2021-6/30/24
Sophie Christman	Finance	7/1/2021-6/30/24
Kevin DeVito	Finance	7/1/2021-6/30/24
Jim Russell	MAAC	7/1/2021-6/30/23
Anastasios "Ernie" Tonorezos	MAAC	7/1/2021-6/30/23
Dana Cavallaro Dignam	Technology	7/1/2021-6/30/22
Fei Long	Technology	7/1/2021-6/30/22
Mili Popat	Technology	7/1/2021-6/30/22
Satty Chandrashekhar	Technology	7/1/2021-6/30/23
Li Liao	Technology	7/1/2021-6/30/23
Catherine McCrain	Technology	7/1/2021-6/30/23
Haobin (Ben) Yu	Technology	7/1/2021-6/30/23

Kostas Cheliotis	Technology	7/1/2021-6/30/24
Irakli Machabeli	Technology	7/1/2021-6/30/24
Akshat Sharma	Technology	7/1/2021-6/30/24
Jeff Tyler	Technology	7/1/2021-6/30/24

**MOTION:** The consent agenda is hereby unanimously approved.

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Monterosso, Ms. Rule, Ms. Pullano, Ms. Royce – **YES**

**MOTION APPROVED:** 5-0

### **K. Upcoming Items of Interest**

#### **Upcoming Board of Education Meetings**

<b>Date</b>	<b>Day</b>	<b>Meeting</b>	<b>Location</b>	<b>Time</b>
<b>March</b>				
3	Thursday	Board Meeting/Fund Balance Presentation	District Office	7:30 pm
15	Tuesday	Board Meeting/Budget Presentation	District Office	7:30 pm
24	Thursday	Board Meeting/Informal Budget Hearing	Shelter Rock School	7:30 pm
<b>April</b>				
7	Thursday	Board Meeting/Informal Budget Hearing	Munsey Park School	7:30 pm
13	Wednesday	Board Meeting/Manhasset Budget Adoption	District Office	7:30 pm
26	Tuesday	Board Meeting/BOCES Budget Adoption and BOCES Board Election	District Office	7:30 pm

#### **Upcoming Board of Education Policy Meetings**

<b>Date</b>	<b>Day</b>	<b>Meeting</b>	<b>Location</b>	<b>Time</b>
<b>February</b>				
18	Friday	Board Policy Meeting	District Office	9:00 am
<b>March</b>				
11	Friday	Board Policy Meeting	District Office	9:00 am
18	Friday	Board Policy Meeting	District Office	9:00 am

25	Friday	Board Policy Meeting	District Office	9:00 am
<b>April</b>				
1	Friday	Board Policy Meeting	District Office	9:00 am
8	Friday	Board Policy Meeting	District Office	11:00 am
29	Friday	Board Policy Meeting	District Office	9:00 am

**L. PUBLIC COMMENT**

**M. MOTION TO ADJOURN**

At 12:06 a.m., a motion was made and unanimously approved to adjourn the Regular Meeting.

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Monterosso, Ms. Rule, Ms. Pullano, Ms. Royce – **YES**

**MOTION APPROVED:** 5-0

Respectfully submitted,  
Christine N. Michelen, District Clerk