



**MANHASSET UNION FREE SCHOOL DISTRICT**  
**MANHASSET, NEW YORK 11030**  
**REGULAR BOARD MEETING MINUTES**  
**MARCH 3, 2022**  
**MANHASSET SECONDARY SCHOOL**  
**DISTRICT OFFICE – COMMUNITY ROOM**

---

**MEMBERS OF THE BOARD PRESENT AND VOTING:** Ms. Patricia Aitken President; Ms. Christine Monterosso, Vice President; Ms. Regina Rule, Ms. Jill Pullano and Ms. Erin Royce, Trustees

**MEMBERS OF THE BOARD ABSENT:** None - Ms. Monterosso arrived at 8:36

**STUDENT DELEGATE PRESENT:** Kathryn Gajdjis

**ADMINISTRATIVE STAFF PRESENT:** Dr. Gaurav Passi, Acting Superintendent of Schools; Ms. Rosemary Johnson, Deputy Superintendent for Business and Operations; Ms. Allison Rushforth, Assistant Superintendent for Student Services, and other administrators both in person and via Zoom.

**A. CALL TO ORDER and VERIFICATION OF QUORUM**

On motion duly made at 6:00 p.m. Ms. Aitken verified the presence of a quorum and called to order a Regular Meeting of the Manhasset Board of Education Meeting.

**MOTION:** The Board of Education convenes herewith a Regular Board Meeting.

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Rule, Ms. Pullano, Ms. Royce – **YES**

**MOTION APPROVED:** 4-0

On motion duly made at 6:00 p.m., the Board adjourned the Regular Meeting and convened Executive Session for discussions involving proposed, pending, or current litigation and discussions involving matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

**MOTION:** The Board of Education adjourns the Regular Meeting and convenes Executive Session for discussions involving proposed, pending, or current litigation and discussions involving matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

**MOTION:** The Board of Education convenes herewith a Regular Board Meeting.

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Rule, Ms. Pullano, Ms. Royce – **YES**

**MOTION APPROVED:** 4-0

8:06 pm – Approximately 50 staff and community members were present and over 50 participated via Zoom

**B. Student/Staff Recognition**

**2022 Coca-Cola Scholars Foundation Semifinalist**

Sophia Stefanakis

**2022 National Merit Scholarship Finalists**

Amelia E. Harley

Wilson J. Hu

Stanley Kong

Rachel Lee

Dylan S. Wu

Aaron Joseph Zhang

**C. Approval of Minutes** (Enclosures)

**MOTION:** The Board of Education hereby approves the minutes of the February 17, 2022 Board Meeting.

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Rule, Ms. Pullano, Ms. Royce – **YES**

**MOTION APPROVED:** 4-0

**D. Acting Superintendent's Report**

**Presentation: Capital Reserve Proposition Scope of Work** - Dr. Gaurav Passi and Ms. Rosemary Johnson

**E. Student Delegate's Report**

**F. Presentation: Fund Balance as of January 31, 2022** - Ms. Rosemary Johnson

**G. Board Discussion and Committee Reports**

1. Audit Committee
2. CAC Finance
3. MAAC – Patricia Aitken and Indians Rock (Athletics)
4. School Community Association (SCA)
5. Tower Foundation
6. PASE (Special Education)
7. CASA – Christine Monterosso
8. CAC Technology

**H. Personnel Schedule** - (Enclosures)

The Board of Education of the Manhasset Union Free School District hereby approves the attached personnel schedule dated March 3, 2022 for Instructional and Non-instructional personnel in accordance with their appropriate collective bargaining and/or individual personnel agreements as follows:

Instructional Appointments: 58

Instructional Termination: 1

Non-instructional Appointments: 2

Non-instructional Terminations: 3

**BE IT HEREBY RESOLVED THAT**, the Board of Education (“Board”) appoints Michelle Rampi to a four-year probationary appointment as a Teacher Assistant (tenure area: Teaching Assistant) effective 3/14/2022, subject to applicable laws and regulations regarding the granting of tenure.

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Monterosso, Ms. Rule, Ms. Pullano, Ms. Royce – **YES**

**MOTION APPROVED:** 5-0

**I. 2022/2023 CAPITAL IMPROVEMENT PROGRAM**

**2022/2023 CAPITAL IMPROVEMENT PROGRAM**

**State Environmental Quality Review**

**Notice of Determination of Non-Significance**

**WHEREAS**, the Board of Education of the Manhasset UFSD desires to embark upon the following capital improvement projects:

- Shelter Rock Kindergarten Playground
- Completion of Asphalt, Water Main, Sidewalk Replacement at Secondary School
- Replacement of Secondary School Northwest Field Turf
- Creation of Multi-Use Field and Replacement of Infield Turf at Secondary School Softball Field, with Lighting Funded by Community Groups
- Secondary School Ceiling and Lighting Replacement

(the “Projects”); and

**WHEREAS**, said capital improvements are subject to classification under the State Environmental Quality Review Act (SEQRA); and

**WHEREAS**, maintenance or repair involving no substantial changes in an existing structure or facility are classified as Type II Actions under the current Department of Environmental Conservation SEQRA Regulations (Section 6 NYCRR 617.5 (c)(1)); and

**WHEREAS**, replacement, rehabilitation or reconstruction of a structure or a facility, in kind, on the same site, including upgrading buildings to meet building or fire codes, unless such action meets or exceeds any of the thresholds in section 617.4 are classified as Type II Actions under the current Department of Environmental Conservation SEQRA Regulations (Section 6 NYCRR 617.5 (c)(2)); and

**WHEREAS**, the SEQRA Regulations declare Type II Actions to be actions that have no significant impact on the environment and require no further review under SEQRA; and

**WHEREAS**, the Board of Education, as the only involved agency, has examined all information related to the capital improvement projects and has determined that the Project is classified as a Type II Action pursuant to Section 617.5(c)(1) and (2) of the SEQRA Regulations;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Education hereby declares itself lead agency in connection with the requirements of the State Environmental Quality Review Act; and

**BE IT FURTHER RESOLVED**, that the Board of Education, after a review of the proposed action, hereby declares that the Projects are Type II Actions, which requires no further review under SEQRA; and

**BE IT FURTHER RESOLVED**, that the Board of Education hereby shall forward an official copy of this Resolution to the New York State Education Department together with a copy of the correspondence from the New York State Office of Parks, Recreation and Historic Preservation in connection with its request for approval of the listed project from the New York State Education Department.

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Monterosso, Ms. Rule, Ms. Pullano, Ms. Royce – **YES**

**MOTION APPROVED:** 5-0

**J. Consent Agenda**

**1. CSE/CPSE/Section 504 Minutes** (Enclosures)

**MOTION:** Upon recommendation of the CSE/CPSE/Section 504 Chairperson, the Board of Education hereby approves recommended placements, services, supports, and/or accommodations as recommended in CSE/CPSE/Section 504 meetings held on the dates so indicated in the Committee Recommendations for Board of Education Review with Details, dated March 3, 2022.

**2. Ratification of Conference Requests** (Enclosures)

**MOTION:** The Board of Education hereby ratifies the Conference Requests reviewed by Interim Assistant Superintendent Dr. Appiarius and approved by the Acting Superintendent and Deputy Superintendent.

**3. Approval of Room Rental Contract with Leonard's Palazzo for AP Exams**  
(Enclosure)

**MOTION:** The Board of Education of the Manhasset UFSD hereby approves the Room Rental Contract between Manhasset Union Free School District and Leonard's Palazzo for the purpose of conducting advanced placement exams to be held on May 2, 2022 through May 13, 2022 at a total cost of \$32,890 and authorizes the Board President to execute said contract on behalf of the Board.

**4. Appointment of Member to Citizen Advisory Committee** (Enclosure)

**MOTION:** The Board of Education of the Manhasset Union Free School District hereby appoints Keith Strassberg to Citizen Advisory Committee for Technology for a term of 7/1/21 - 6/30/22.

**5. BOARD RESOLUTION TO AUTHORIZE CAPITAL RESERVE FUNDS EXPENDITURE PROPOSITION FOR CAPITAL PROJECTS**

**WHEREAS**, the Board of Education of the Manhasset Union Free School District (“Board”) has determined that there is a need to undertake certain capital improvements, renovations and/or alterations to commence during the 2022-2023 school year (“Projects”), as described in the District’s *Final Scope of Capital Projects Report* (“Report”) on file and available for public inspection in the office of the District Clerk; and

**WHEREAS**, the Board desires that a proposition be presented to the voters of the School District authorizing the expenditure of available funds from the District’s 2010 and 2018 Capital Reserve Funds and from the General Fund’s unassigned fund balance for that purpose;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board hereby authorizes and directs that the following proposition be placed before the voters of the Manhasset Union Free School District at the Annual District Meeting to be held between the hours of 7:00 a.m. and 9:00 p.m. on May 17, 2022, at the polling place heretofore established within the District; and that the District Clerk be hereby authorized and directed to give notice of such

proposition to be voted at said Annual District Meeting by publishing a notice thereof, four times within the seven (7) weeks next preceding the district election, the first publication to be at least forty-five (45) days before the election, and to have the necessary ballot labels printed for said vote in the form corresponding as nearly as may be with the requirements of the Education Law and the provisions of the voting machine rules of this school district:

**PROPOSITION NO. 2 (Capital Projects Proposition):**

**RESOLVED:**

That the Board of Education of the Manhasset Union Free School District (“District”), is hereby authorized to appropriate an amount not to exceed \$900,000 from the District’s 2010 Capital Reserve Fund heretofore approved by the voters on May 18, 2010, and an amount not to exceed \$2,100,000 from the District’s 2018 Capital Reserve Fund heretofore approved by the voters on May 15, 2018, and an amount not to exceed \$185,000 from the General Fund’s unassigned fund balance available as of June 30, 2022, for an aggregate, amount not to exceed \$3,185,000; and to expend said amount to undertake school facilities and property improvement projects (“Projects”) substantially as referred to and described in the District’s *Final Scope of Capital Projects Report* (“Report”), to commence during the 2022-2023 school year and to consist of the construction of improvements, renovations and/or alterations at the Shelter Rock School and the Secondary School and the sites thereof, as follows: at Shelter Rock: kindergarten playground installation; at Secondary School: completion of asphalt, water main and sidewalk replacement; replacement of northwest turf field; creation of multi-use field and replacement of infield turf at Secondary School softball field; and ceiling and lighting replacement; all of the foregoing to include furnishings, equipment, machinery, demolition and other work required in connection therewith; and to expend therefor, including preliminary costs and costs incidental thereto; provided that the detailed costs of the components of the Projects as set forth in detail in the Report may be reallocated among such components if the Board of Education shall determine that such reallocation is in the best interests of the District and does not materially change the scope of the Projects.

**MOTION:** The consent agenda is hereby unanimously approved.

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Monterosso, Ms. Rule, Ms. Pullano, Ms. Royce – **YES**

**MOTION APPROVED:** 5-0

**K. Upcoming Items of Interest**

**Upcoming Board of Education Meetings**

<b>Date</b>	<b>Day</b>	<b>Meeting</b>	<b>Location</b>	<b>Time</b>
<b>March</b>				
15	Tuesday	Board Meeting/Budget Presentation	District Office	7:30 pm

24	Thursday	Board Meeting/Informal Budget Hearing/Special Education Program Overview	Shelter Rock School	7:30 pm
<b>April</b>				
7	Thursday	Board Meeting/Informal Budget Hearing/Science & Technology Program Overview	Munsey Park School	7:30 pm
13	Wednesday	Board Meeting/Manhasset Budget Adoption	District Office	7:30 pm
26	Tuesday	Board Meeting/BOCES Budget Adoption and BOCES Board Election	District Office	7:30 pm

### Upcoming Board of Education Policy Meetings

Date	Day	Meeting	Location	Time
<b>March</b>				
11	Friday	Board Policy Meeting	District Office	9:00 am
18	Friday	Board Policy Meeting	District Office	9:00 am
25	Friday	Board Policy Meeting	District Office	9:00 am
<b>April</b>				
1	Friday	Board Policy Meeting	District Office	9:00 am
8	Friday	Board Policy Meeting	District Office	11:00 am
29	Friday	Board Policy Meeting	District Office	9:00 am

### **L. PUBLIC COMMENT**

### **M. MOTION TO ADJOURN**

At 10:03 p.m. a motion was made and unanimously approved to adjourn the Regular Meeting and enter in executive session for discussions involving proposed, pending, or current litigation and discussions involving matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Monterosso, Ms. Rule, Ms. Pullano, Ms. Royce – **YES**

**MOTION APPROVED:** 5-0

At 11:10 p.m. a motion was made and unanimously approved to adjourn the Regular Meeting.

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Monterosso, Ms. Rule, Ms. Pullano, Ms. Royce – **YES**

**MOTION APPROVED:** 5-0

Respectfully submitted,  
Christine N. Michelen, District Clerk