



**MANHASSET UNION FREE SCHOOL DISTRICT**  
**MANHASSET, NEW YORK 11030**  
**REGULAR BOARD MEETING MINUTES**  
**MARCH 24, 2022**  
**SHELTER ROCK SCHOOL**  
**AUDITORIUM**

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**MEMBERS OF THE BOARD PRESENT AND VOTING:** Ms. Patricia Aitken President; Ms. Christine Monterosso, Vice President; Ms. Regina Rule, Ms. Jill Pullano and Ms. Erin Royce, Trustees

**MEMBERS OF THE BOARD ABSENT:** None

**STUDENT DELEGATE PRESENT:** Morgan Grygiel

**ADMINISTRATIVE STAFF PRESENT:** Dr. Gaurav Passi, Acting Superintendent of Schools; Ms. Rosemary Johnson, Deputy Superintendent for Business and Operations; Ms. Allison Rushforth, Assistant Superintendent for Student Services, and other administrators both in person and via Zoom.

**A. CALL TO ORDER and VERIFICATION OF QUORUM**

On motion duly made at 6:30 p.m. Ms. Aitken verified the presence of a quorum and called to order a Regular Meeting of the Manhasset Board of Education Meeting.

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Monterosso, Ms. Rule, Ms. Pullano, Ms. Royce – **YES**

**MOTION APPROVED:** 5-0

On motion duly made at 6:30 p.m., the Board adjourned the Regular Meeting and convened Executive Session for discussions involving proposed, pending, or current litigation and discussions involving matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

**MOTION:** The Board of Education adjourns the Regular Meeting and convenes Executive Session for discussions involving proposed, pending, or current litigation and discussions involving matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Monterosso, Ms. Rule, Ms. Pullano, Ms. Royce – **YES**

**MOTION APPROVED:** 5-0

7:41 pm – Approximately 100 staff and community members were present and over 40 participated via Zoom

**B. Student/Staff Recognition****Achievement in Visual Arts during the 2021-2022 School Year****Elementary**

Alex Bai

Emmaline Chung

Liam Fiorino

Mack Higgins

Irene Panousopoulos

Kara Yang

**Secondary**

Leslie Aboyoun

Mary Blaney

Quinn Cacioppo

Jiani Chen

Joy Chen

Meghan Colello

Abigail Dempsey

Samantha Dring

Cristian Diaz

Eliseea Faur

Anjali Gauld

Roselyn Ho

Molly Hon

Mia Hoang

Sophia Jiang

Allison Li

Owen Liang

Iris Liu

Loretta Liu

Priya Mendiratta

Madeline Menke

Alexandra Messina

Kasey Mulholland

Karyna Olsen

Lauren Perfetto

Nicolette Polena

Sabrina Salvo-Schaich

Alyssa Seng

Tiffany Shu

Emily Sontag

Samantha Stoneking

Lara Tsibelman

Emma Theofilatos

Taylor Wang

Luke Wede

Isabel Yeo

Allison Zhang

Alisha Zhou

**CASA PSA Winners****First Place**

Bella Rontiris and Maria Karis

**Second Place**

Rashaun Gardner and Zane Baki

**CAPP****Shelter Rock****Coordinators:**

Michelle Salmeron

Elizabeth Theo-Moloney

Anne Soldano

Gregory DiGiacomo

**Teacher Assistants:**

Barbara Ficarrotta

Bernadette Hayes

Beth Berasti

Cathleen Faulds-Tobak

Christina Corridan

Gail Corrao

Nicholas Tursi

Santina Nikolaides

Mary Brennan

Diana Sarabjit

Bridget Hughes

Denisse Catano

Jaclyn Abbate

Karey-Ann Blake

Melissa Fratianni

Susan Landolphi

Michelle Guido

**Student Peers:**

Sofia Cid

Olivia Fleck

Mia Galvan

Piper Godfrey

Cooper Goettelmann

Manolo Hernandez

Sienna Itri

Caroline Kilpatrick

Gisele Kohm

Anika Narra

Riley Ortolano

Grace Rubenfeld

Paul Rubenfeld

Eliana Sokolof

Joseph Yang

Ejae Yang

**Secondary School**

**Coordinator:**

Annie Tear

**Teacher Assistants:**

Gerard Fay

Kevin Larke

Michael Marquino

Elaine Goodwin

Ilene Ballato

Anne Leavy

Angela Barba

Mary Pagonis

Nicole Kopetic

**Student Peers:**

Kiante Blacknall

Isabella Cholowsky

Jordan Gardner

Victoria Gipp

Henry Griffith

Emily Hoffmann

Lily Kaye

Allison Li

Nectar Mouradian

Kaitlyn O'Sullivan

Sara Strassberg

Alexandra Tiliakos

Gregory Young

**C. Acceptance of Gift from the Manhasset Booster Club** (Enclosures)

**MOTION:** The Board of Education of the Manhasset Union Free School District gratefully acknowledges and authorizes the administration to accept a gift of Bleacher Signs and Wrapping from the Manhasset Booster Club valued at \$3,697.

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Monterosso, Ms. Rule, Ms. Pullano, Ms. Royce – **YES**

**MOTION APPROVED:** 5-0

**D. Approval of Minutes** (Enclosures)

**MOTION:** The Board of Education hereby approves the minutes of the March 15, 2022 Board Meeting.

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Monterosso, Ms. Rule, Ms. Pullano, Ms. Royce – **YES**

**MOTION APPROVED:** 5-0

**E. Acting Superintendent's Report**

## **F. Student Delegate's Report**

### **G. Presentations:**

**Special Education Program Overview:** Ms. Allison Rushforth, Mr. Stewart Grabelsky and Dr. Kristi Keingstein

**Informal Budget Hearing - Superintendent's Preliminary Budget 2022/2023:** Dr. Gaurav Passi and Ms. Rosemary Johnson

### **H. Board Discussion and Committee Reports**

1. Audit Committee \_ Patricia Aitken
2. CAC Finance
3. MAAC – Patricia Aitken and Indians Rock (Athletics)
4. School Community Association (SCA)
5. Tower Foundation – Erin Royce
6. PASE (Special Education)
7. CASA – Christine Monterosso
8. CAC Technology
9. Diversity, Equity and Inclusion
10. Long-Term Facilities Planning Committee

### **I. Personnel** - (Enclosures)

#### **RESOLUTION TO APPOINT ASSISTANT SUPERINTENDENT FOR BUSINESS AND OPERATIONS**

**BE IT RESOLVED**, that upon the recommendation of the Acting Superintendent of Schools, the Board of Education of the Manhasset Union Free School District hereby appoints Mr. Joseph Dragone to a temporary assignment as the Assistant Superintendent for Business and Operations, effective July 1, 2022; and

**BE IT FURTHER RESOLVED**, that the Board of Education of the Manhasset Union Free School District hereby approves an employment agreement dated March 24, 2022 between the Board and Mr. Joseph Dragone as Assistant Superintendent for Business and Operations, and authorizes the President of the Board to execute said employment agreement on behalf of the Board.

#### **PERSONNEL SCHEDULE:**

**MOTION:** The Board of Education of the Manhasset Union Free School District hereby approves the attached personnel schedule dated March 24, 2022 for Instructional and Non-instructional personnel in accordance with their appropriate collective bargaining and/or individual personnel agreements as follows:

Instructional Appointment: 10

Instructional Termination: 1

Non-instructional Appointment: 2

Non-instructional Termination: 3

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Monterosso, Ms. Rule, Ms. Pullano, Ms. Royce – **YES**

**MOTION APPROVED:** 5-0

**J. Consent Agenda****1. CSE/CPSE/Section 504 Minutes** (Enclosures)

**MOTION:** Upon recommendation of the CSE/CPSE/Section 504 Chairperson, the Board of Education hereby approves recommended placements, services, supports, and/or accommodations as recommended in CSE/CPSE/Section 504 meetings held on the dates so indicated in the Committee Recommendations for Board of Education Review with Details, dated March 24, 2022.

**2. Ratification of Conference Requests** (Enclosures)

**MOTION:** The Board of Education hereby ratifies the Conference Requests reviewed by Interim Assistant Superintendent Dr. Appiarius and approved by the Acting Superintendent and Deputy Superintendent.

**3. Acceptance of The Single Audit Report** (Enclosures)

**MOTION:** The Board of Education of the Manhasset Union Free School District hereby accepts the recommendation of the Audit Committee to accept the Single Audit Report for the fiscal year ended June 30, 2021, presented by the District's independent external auditor, R.S. Abrams & Company LLP, Islandia, New York, and hereby directs the District Clerk to file a copy of the resolution and the Single Audit Report with the Commissioner of Education, and all other required agencies.

**4. Resolution to Excess Freezer from Shelter Rock School Cafeteria**

**MOTION:** The Manhasset Union Free School District Board of Education has determined that the 2-section freezer with bar code number 20152127 is obsolete and cannot be salvaged or utilized effectively or economically by the District, and authorizes the refrigerator to be discarded or donated in whatever way the District sees fit.

**5. Approval of Nassau BOCES Regional Summer School Programs Agreement**  
(Enclosure)

**MOTION:** The Board of Education of the Manhasset UFSD hereby approves an agreement with the Nassau BOCES Department of Regional Schools and Instructional Programs to participate in the Nassau BOCES Summer School Program from July 1, 2022 – August 31, 2022, and authorizes the Board President to execute said agreement on behalf of the District.

**6. Approval of an Instructional Services Agreement** (Enclosure)

**MOTION:** The Manhasset Union Free School District Board of Education authorizes the Board President to execute an Instructional Services Agreement with Rebecca Ahdoot in accordance with the IEP(s) of special education student(s) in the 2021-2022 school year.

**7. Approval of Manhasset School District Contracts for Receipt of Federal Part B Flow-Through Allocations** (Enclosures)

**MOTION:** The Manhasset Union Free School District Board of Education authorizes the Board President to execute the attached Manhasset School District Contracts for Receipt of Federal Part B Flow-Through Allocations for the 2021-2022 school year. The contracts are in accordance with grants 611 and 619, and the Special Education Provider has met the necessary criteria.

- The Center for Developmental Disabilities
- The Harmony Heights School

**8. Authorization of 2021-22 Budget Revision** (Enclosures)

**WHEREAS**, the District experienced significant unbudgeted and unanticipated expenditures during the 2021-22 school fiscal year expenses related to a cybersecurity attack detected on September 14, 2021; and

**WHEREAS**, on November 18, 2021, the Board of Education accepted the District's audited financial statements for the year ended June 30, 2021 and

**WHEREAS**, such audited financial statements designated \$250,000 of General Fund fund balance as Assigned Fund Balance Designated for Cybersecurity Attack Expenses incurred in 2021-2022 related to the cybersecurity attack; now, therefore,

**BE IT HEREBY RESOLVED** that the Board of Education of the Manhasset Union Free School District authorizes a budget revision to increase the 2021-22 General Fund Budget in the amount of \$99,094, as a result of certain expenses related to the cybersecurity attack, to be funded from the Assigned Fund Balance Designated for Cybersecurity Attack Expenses. The increase is to address certain unbudgeted and unanticipated expenses incurred in response to the cybersecurity attack that were necessary to ensure the District's ability to monitor and secure its computer and data systems in order to maintain and deliver the K-12 instructional program; and that such increases be added to the appropriate line items within the voter approved budget for unanticipated expenses incurred or encumbered during the 2021-22 school year, substantially as documented in the attached outstanding invoices, including but not limited to: costs related to the monitoring and security of district-wide computer and data systems, all such expenses being necessary to maintain the district's educational program, preserve property, assure health and safety of students and staff and meet the legal obligations of the district.

**9. Treasurer's Financial Reports - January and February, 2022** (Enclosures)

1. Summary of Bank Balances
2. Interest Earnings
3. Budget Transfers
4. Trial Balances
5. Revenue Status Reports
6. Appropriation Status Reports

**10. Approval of Amended Legal Notice for Annual Meeting and Election** (Enclosures)

**MOTION:** The Board of Education of the Manhasset Union Free School District hereby approves the attached Amended Legal Notice for the May 17, 2022 Annual Meeting and Election.

**MOTION:** The consent agenda is hereby unanimously approved.

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Monterosso, Ms. Rule, Ms. Pullano, Ms. Royce – **YES**

**MOTION APPROVED:** 5-0

**K. Upcoming Items of Interest**  
**Upcoming Board of Education Meetings**

<b>Date</b>	<b>Day</b>	<b>Meeting</b>	<b>Location</b>	<b>Time</b>
<b>April</b>				
7	Thursday	Board Meeting/Informal Budget Hearing/Science & Technology Program Overview	Munsey Park School	7:30 pm
13	Wednesday	Board Meeting/Manhasset Budget Adoption	District Office	7:30 pm
26	Tuesday	Board Meeting/BOCES Budget Adoption and BOCES Board Election	District Office	7:30 pm
<b>May</b>				
4	Wednesday	Budget Hearing	District Office	7:30 pm
17	Tuesday	Budget Vote/Election	Secondary School Gym	7 am - 9 pm
17	Tuesday	Budget/Vote Adoption	TBD	after polls close
26	Thursday		District Office	8:00 pm

**Upcoming Board of Education Policy Meetings**

<b>Date</b>	<b>Day</b>	<b>Meeting</b>	<b>Location</b>	<b>Time</b>
<b>March</b>				
25	Friday	Board Policy Meeting	District Office	9:00 am
<b>April</b>				
1	Friday	Board Policy Meeting	District Office	9:00 am
8	Friday	Board Policy Meeting	District Office	11:00 am
29	Friday	Board Policy Meeting	District Office	9:00 am
<b>May</b>				
13	Friday	Board Policy Meeting	District Office	9:00 am
20	Friday	Board Policy Meeting	District Office	9:00 am
27	Friday	Board Policy Meeting	District Office	9:00 am

**L. PUBLIC COMMENT**

**M. MOTION TO ADJOURN INTO EXECUTIVE SESSION**

At 10:38 p.m., a motion was made and unanimously approved to adjourn the Regular Meeting and enter into Executive Session for discussions involving proposed, pending, or



current litigation and discussions involving matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Monterosso, Ms. Rule, Ms. Pullano, Ms. Royce – **YES**

**MOTION APPROVED:** 5-0

**N. MOTION TO ADJOURN**

At 11:19 p.m., a motion was made and unanimously approved to adjourn the Regular Meeting.

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Monterosso, Ms. Rule, Ms. Pullano, Ms. Royce – **YES**

**MOTION APPROVED:** 5-0

Respectfully submitted,  
Christine N. Michelen, District Clerk