



MANHASSET UNION FREE SCHOOL DISTRICT
MANHASSET, NEW YORK 11030
REGULAR BOARD MEETING MINUTES
APRIL 26, 2022
SECONDARY SCHOOL
DISTRICT OFFICE-COMMUNITY ROOM

MEMBERS OF THE BOARD PRESENT AND VOTING: Ms. Patricia Aitken President; Ms. Christine Monterosso, Vice President; Ms. Regina Rule, Ms. Jill Pullano and Ms. Erin Royce, Trustees

MEMBERS OF THE BOARD ABSENT: None

STUDENT DELEGATE PRESENT: Kathryn Gajdjis

ADMINISTRATIVE STAFF PRESENT: Dr. Gaurav Passi, Acting Superintendent of Schools; Ms. Rosemary Johnson, Deputy Superintendent for Business and Operations; Ms. Allison Rushforth, Assistant Superintendent for Student Services

A. CALL TO ORDER and VERIFICATION OF QUORUM

On motion duly made at 6:00 p.m. Ms. Aitken verified the presence of a quorum and called to order a Regular Meeting of the Manhasset Board of Education Meeting.

PROPOSED BY: Ms. Aitken

VOTE: Ms. Aitken, Ms. Monterosso, Ms. Rule, Ms. Pullano, Ms. Royce – **YES**

MOTION APPROVED: 5-0

On motion duly made at 6:00 p.m., the Board adjourned the Regular Meeting and convened Executive Session for discussions involving proposed, pending, or current litigation and discussions involving matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

MOTION: The Board of Education adjourns the Regular Meeting and convenes Executive Session for discussions involving proposed, pending, or current litigation and discussions involving matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

PROPOSED BY: Ms. Aitken

VOTE: Ms. Aitken, Ms. Monterosso, Ms. Rule, Ms. Pullano, Ms. Royce – **YES**

MOTION APPROVED: 5-0

7:43 pm – Approximately 40 staff and community members were present and over 30 participated via Zoom

B. Approval of Minutes (Enclosures)

MOTION: The Board of Education hereby approves the minutes of the April 13, 2022 Board Meeting.

PROPOSED BY: Ms. Monterosso

VOTE: Ms. Monterosso, Ms. Rule, Ms. Pullano, Ms. Royce – **YES**

MOTION APPROVED: 4-0

Ms. Aitken arrived at the public session at 7:45 pm

C. Student/Staff Recognition**Science Olympiad Teams:****Advisors:**

Matt Kaufman
Pavithra Sundar

Senior Team:

Isabella Chin
Adam De Leeuw
Alessi Dora Demir
Kristen DiConza
Wilson Hu
Mitchell Jung
Ericka Lai
Rachel Lee
Sean Lim
Kayla Liu
Derek Lu
Michael Ma
Julia Moosikasuwana
Shivani Patel
Allen Qian
Yuehan (Taylor) Wang
Dylan Wu
Marcus Wu
Victoria Yang
Isabel Yeo
Caroline Yoon
Dylan Yoon
Aaron Zhang
Allison Zhang
Moer Zhou

Junior Team:

Colleen Barcelona
Mikayla Berestecki
Ho Yuen Chan
Hannah Chang
Catherine Chen
Jonathan Chen
Felice Chu
Shreya Kedia
Lucienne Keyoung
Jonas Kim
Bentley Lam
Chelsea Lim
Jeffrey Lin
Alex Lu
Ming Lu
Henry Ma
Sonali Patel
Grace Punzalan
Chloe Pusey
Alena Tsai
Aidan Wong
Sophia Xenophontos
Elim Yang
Emily Zhao

D. Acting Superintendent's Report**E. Appointment of Director of Physical Education, Health and Interscholastic Athletics**
(From the Personnel Schedule)

BE IT RESOLVED, that the Board of Education (“Board”) appoints Christine Raffo to a four year probationary appointment as a Director of Physical Education, Health and Interscholastic Athletics, (tenure area: Director of Physical Education, Health and Interscholastic Athletics) effective 7/1/2022, subject to applicable laws and regulations regarding the granting of tenure.

PROPOSED BY: Ms. Aitken

VOTE: Ms. Aitken, Ms. Monterosso, Ms. Rule, Ms. Pullano, Ms. Royce – **YES**

MOTION APPROVED: 5-0

F. Student Delegate's Report**G. Presentation:**

2022/2023 Budget and Capital Projects Proposition Overview: Dr. Gaurav Passi

H. Board Discussion and Committee Reports

1. Audit Committee
2. CAC Finance
3. MAAC – Patricia Aitken and Jill Pullano and Indians Rock (Athletics)
4. School Community Association (SCA) – Christine Monterosso
5. Tower Foundation – Erin Royce
6. PASE (Special Education)
7. CASA
8. CAC Technology
9. Diversity, Equity and Inclusion – Patricia Aitken
10. Long-Term Facilities Planning Committee

I. PERSONNEL**PERSONNEL SCHEDULE:**

The Board of Education of the Manhasset Union Free School District hereby approves the attached personnel schedule dated April 26, 2022 for Instructional and Non-instructional personnel in accordance with their appropriate collective bargaining and/or individual personnel agreements as follows:

Instructional Appointment: 33

Instructional Termination: 4

Non-instructional Appointment: 3

BE IT RESOLVED, that the Board of Education (“Board”) appoints Christine Raffo to a four year probationary appointment as a Director of Physical Education, Health and Interscholastic Athletics, (tenure area: Director of Physical Education, Health and Interscholastic Athletics) effective 7/1/2022, subject to applicable laws and regulations regarding the granting of tenure.

Standard Work Day Resolution/Assistant Business Manager

BE IT RESOLVED, that the Manhasset UFSD, Location Code 72813, hereby establishes the standard work day for Assistant Business Manager at 7 hours per day and will report days worked to the New York State and Local Employees' Retirement System based on the timekeeping system or the record of activities maintained and submitted by these members to the clerk of this body.

Standard Work Day Resolution/Senior Accountant

BE IT RESOLVED, that the Manhasset UFSD, Location Code 72813, hereby establishes the standard work day for Senior Accountant at 7 hours per day and will report days worked to the New York State and Local Employees' Retirement System based on the timekeeping system or the record of activities maintained and submitted by these members to the clerk of this body.

Standard Work Day Resolution/IT Specialist III

BE IT RESOLVED, that the Manhasset UFSD, Location Code 72813, hereby establishes the standard work day for IT Specialist III at 8 hours per day and will report days worked to the New York State and Local Employees' Retirement System based on the timekeeping system or the record of activities maintained and submitted by these members to the clerk of this body.

PROPOSED BY: Ms. Aitken

VOTE: Ms. Aitken, Ms. Monterosso, Ms. Rule, Ms. Pullano, Ms. Royce – **YES**

MOTION APPROVED: 5-0

J. Approval of the BOCES Administrative Budget

WHEREAS, the Board of Cooperative Educational Services of Nassau County (hereinafter "Nassau BOCES") has proposed and presented its Proposed Administrative Operations Budget for the 2022/23 school year (July 1, 2022 through June 30, 2023), now therefore be it **RESOLVED**, that the Nassau BOCES Proposed Administrative Operations Budget for the 2022-2023 school year in the amount of twenty-three million, seven hundred eighty-eight thousand, three hundred seventy-three dollars (\$23,788,373) be, and hereby is **APPROVED** by this Board.

PROPOSED BY: Ms. Aitken

VOTE: Ms. Aitken, Ms. Monterosso, Ms. Rule, Ms. Pullano, Ms. Royce – **YES**

MOTION APPROVED: 5-0

K. Election of Three Members of the Board of Cooperative Educational Services

There are three seats available for the Board of Education for Nassau BOCES. Each seat carries a term of three years beginning July 1, 2022. Three people are running for the three available seats; they are: Ronald Ellerbe, Fran N, Langsner and Robert "B.A." Schoen. The three candidates receiving the highest number of votes will be appointed.

The Board of Education of the Manhasset Union Free School District cast one vote for Ronald Ellerbe, Fran N, Langsner and Robert "B.A." Schoen to become elected as members of the Board of Cooperative Educational Services of Nassau County.

L. Consent Agenda

1. CSE/CPSE/Section 504 Minutes (Enclosures)

MOTION: Upon recommendation of the CSE/CPSE/Section 504 Chairperson, the Board of Education hereby approves recommended placements, services, supports, and/or accommodations as recommended in CSE/CPSE/Section 504 meetings held on the dates so indicated in the Committee Recommendations for Board of Education Review with Details, dated April 26, 2022.

2. Ratification of Conference Requests (Enclosures)

MOTION: The Board of Education hereby ratifies the Conference Requests reviewed by Interim Assistant Superintendent Dr. Appiarius and approved by the Acting Superintendent and Deputy Superintendent.

3. Approval of the Formation of the Girls Golf Club (Enclosures)

The mission of the Girls Golf Club is to promote awareness, school spirit, and support for the Girls Golf program at Manhasset. The Girls Golf Club intends to hold annual fundraisers or as needed that benefit the team, school and community.

MOTION: The Board of Education of the Manhasset Union Free School District hereby authorizes the formation of the Girls Golf Club.

4. Approval of Preferred Vendor for Ongoing HVAC Troubleshooting, Repair, Replacement, New Installation and Maintenance Work

WHEREAS, the District is in urgent need of the services of a reliable, responsive and qualified HVAC consultant and contractor to address and remedy extensive District-wide HVAC issues; and

WHEREAS, the District has previously retained Madison & East Mechanical Corp. (Madison East) to provide emergency HVAC services to the District and has been extremely satisfied with their knowledge, performance, skills and reliability; and

WHEREAS, the District has developed a relationship of personal trust and confidence in Madison & East and a reliance on their technical expertise, specialized skills and responsiveness to the District's specific needs; and

WHEREAS, the Board has determined, after consideration of costs, experience, specialized skills, professional judgment and reliability, that it is in the best interest of the District to continue to procure HVAC services from Madison & East to undertake necessary HVAC troubleshooting, maintenance, repair, replacement and new installation services;

NOW THEREFORE BE IT RESOLVED that, due to these special circumstances, the Board of Education hereby accepts the proposal from Madison & East for HVAC troubleshooting, maintenance, repair, replacement and new installation services on an as-needed basis for the remainder of the 2021-22 school year and for the 2022-23 school year; and

BE IT FURTHER RESOLVED that the Board of Education authorizes the Deputy Superintendent to execute a service contract with Madison & East for the above described services on behalf of the Board.

5. Transportation Contract Extensions (Enclosures)

WHEREAS, the Manhasset Union Free School District ("District") and Huntington Coach LLC ("Huntington Coach") are parties to a current transportation agreement for

home-to-school transportation services covering the period July 1, 2021 through June 30, 2022 (“Transportation Contract”); and

WHEREAS, in the interest of and in consideration for the maintenance, extension and continuation of such services for the 2022-2023 school year, the District and Huntington Coach have expressed their willingness to renew and extend the existing Transportation Contract subject to the execution of a Memorandum of Agreement (“MOA”) and approval by the New York State Education Department (“SED”), whereby Huntington Coach shall agree to renew and extend the existing Transportation Contract for the 2022-23 school year at a cost not to exceed the prior year’s rate plus CPI, and the District shall agree to procure a portion of the fuel for home to school transportation only; now, therefore

BE IT RESOLVED, that the Board of Education hereby approves the extension of the Transportation Contract with Huntington Coach for home-to-school transportation services for the 2022-23 school year at a cost not to exceed the preceding year's contract price plus the CPI rate for transportation contracts set by NYS; and

BE IT FURTHER RESOLVED, that the Board of Education authorizes the Board President to execute said Transportation Contract extension and the MOA on behalf of the Board, upon and subject to SED’s approval of the extension of the Transportation Contract as amended by the MOA.

MOTION: The consent agenda is hereby unanimously approved.

PROPOSED BY: Ms. Aitken

VOTE: Ms. Aitken, Ms. Monterosso, Ms. Rule, Ms. Pullano, Ms. Royce – **YES**

MOTION APPROVED: 5-0

M. Upcoming Items of Interest

Upcoming Board of Education Meetings

Date	Day	Meeting	Location	Time
May				
4	Wednesday	Budget Hearing/World Languages and ENL Program Overview	District Office	7:30 pm
17	Tuesday	Budget Vote/Election	High School Gym	7 am - 9 pm
17	Tuesday	Accept Results of Budget/Vote	High School Gym	after polls close
26	Thursday		District Office	7:30 pm

Upcoming Board of Education Policy Meetings

Date	Day	Meeting	Location	Time
April				

29	Friday	Board Policy Meeting	District Office	9:00 am
May				
13	Friday	Board Policy Meeting	District Office	9:00 am
20	Friday	Board Policy Meeting	District Office	9:00 am
27	Friday	Board Policy Meeting	District Office	9:00 am

N. MOTION TO ADJOURN

At 8:34 p.m., a motion was made and unanimously approved to adjourn the Regular Meeting.

PROPOSED BY: Ms. Aitken

VOTE: Ms. Aitken, Ms. Monterosso, Ms. Rule, Ms. Pullano, Ms. Royce – **YES**

MOTION APPROVED: 5-0

Respectfully submitted,
Christine N. Michelen, District Clerk