



**MANHASSET UNION FREE SCHOOL DISTRICT**  
**MANHASSET, NEW YORK 11030**  
**REGULAR BOARD MEETING MINUTES**  
**JUNE 7, 2022**  
**SECONDARY SCHOOL**  
**DISTRICT OFFICE-COMMUNITY ROOM**

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**MEMBERS OF THE BOARD PRESENT AND VOTING:** Ms. Patricia Aitken President;; Ms. Regina Rule, Ms. Jill Pullano and Ms. Erin Royce, Trustees

**MEMBERS OF THE BOARD ABSENT:** Ms. Christine Monterosso

**STUDENT DELEGATE PRESENT:** Katheryn Gajdjis

**ADMINISTRATIVE STAFF PRESENT:** Dr. Gaurav Passi, Acting Superintendent of Schools; Ms. Rosemary Johnson, Deputy Superintendent for Business and Operations; Ms. Allison Rushforth, Assistant Superintendent for Student Services; Dr. Maureen Appiaris, Interim Assistant Superintendent for Curriculum, Instruction and Personnel

**A. CALL TO ORDER and VERIFICATION OF QUORUM**

On motion duly made at 6:00 p.m. Ms. Aitken verified the presence of a quorum and called to order a Regular Meeting of the Manhasset Board of Education Meeting.

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Rule, Ms. Pullano, Ms. Royce – **YES**

**MOTION APPROVED:** 4-0

On motion duly made at 6:00 p.m., the Board adjourned the Regular Meeting and convened Executive Session for discussions involving proposed, pending, or current litigation and discussions involving matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

**MOTION:** The Board of Education adjourns the Regular Meeting and convenes Executive Session for discussions involving proposed, pending, or current litigation and discussions involving matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Rule, Ms. Pullano, Ms. Royce – **YES**

**MOTION APPROVED:** 4-0

8:08 pm – Approximately 70 staff and community members were present and 8 participated via Zoom

**B. Student/Staff Recognition:****Munsey Park Student Council**

John Renton - President  
 Dylan Chung - Vice President  
 Andrew Palumbo - Sergeant at Arms  
 Rose D'Angelo - Secretary  
 Kathryn Farrer – Secretary

**Shelter Rock Student Council**

Gabriella Grassano - President  
 Anna Pangburn - Vice President  
 Lily Strassberg - Secretary  
 Daniela Giampetruzzi - Co-Secretary  
 Paul Giouroukakis - Co-Secretary

**Al Kalfus Math Fair**

Laura Petras - Advisor  
 Katherine Wede – Gold Medal

**Model United Nations Conference – Herricks High School**

Christopher Simeti – Advisor

Lucine Ciamician – Best Delegate  
 Caitlin Fox – Best Delegate  
 Colin Hairabedian – Best Delegate  
 Loic Hairabedian – Best Delegate  
 Sophia Kiosses – Honorable Mention  
 Eliana Linder – Best Delegate  
 Jiamin (Jenny) Luo – Outstanding Delegate  
 Peter Martelli – Honorable Mention  
 Dora Zhang – Best Position Paper

**C. Approval of Minutes** (Enclosure)

**MOTION:** The Board of Education hereby approves the minutes of the May 26, 2022 Board Meeting.

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Rule, Ms. Pullano, Ms. Royce – **YES**

**MOTION APPROVED:** 4-0

**D. Acting Superintendent's Report****E. Student Delegate's Report****F. Discussion** - Summer Construction: Dr. Passi and Ms. Johnson.

## **G. Board Discussion and Committee Reports**

1. Audit Committee
2. CAC Finance
3. MAAC and Indians Rock (Athletics)
4. School Community Association (SCA)
5. Tower Foundation
6. PASE (Special Education)
7. CASA
8. CAC Technology
9. Diversity, Equity and Inclusion
10. Long-Term Facilities Planning Committee – Patricia Aitken

## **H. PERSONNEL**

### **PERSONNEL SCHEDULE:**

The Board of Education of the Manhasset Union Free School District hereby approves the attached personnel schedule dated June 7, 2022 for Instructional and Non-instructional personnel in accordance with their appropriate collective bargaining and/or individual personnel agreements as follows:

Instructional Appointment: 86

Instructional Setting of Salary: 26

Non-instructional Appointment: 20

**BE IT HEREBY RESOLVED**, that the Board of Education (“Board”) appoints Gregory Sisco to a three-year probationary\* appointment as a Music Teacher (tenure area: Music) effective 9/1/2022, subject to applicable laws and regulations regarding the granting of tenure. \*\*

**BE IT HEREBY RESOLVED**, that the Board of Education (“Board”) appoints Angela Zambito to a four-year probationary\* appointment as a Special Education Teacher (tenure area: Special Education) effective 9/1/2022, subject to applicable laws and regulations regarding the granting of tenure.

\*Pursuant to Education Law section 3012-d and Commissioner’s Regulations, in order to be considered for tenure, said individual probationary appointees must have received an APPR rating of effective or highly effective in three of the four probationary years and must not receive an ineffective in the fourth year.

\*\*Receiving one year of credit due to tenure at another district.

### **RESOLUTION TO APPROVE AMENDMENT TO DR. GAURAV PASSI’S EMPLOYMENT AGREEMENT**

**BE IT HEREBY RESOLVED**, that the Board of Education of the Manhasset Union Free School District approves an Amendment to the Employment Agreement dated September 27, 2021 between the Board and Dr. Gaurav Passi as Acting Superintendent, to reflect a revision of the 403(b) non-elective employer contribution amounts retroactive to May 28, 2021; and

**BE IT FURTHER RESOLVED**, that the Board authorizes the President of the Board to execute said employment agreement on behalf of the Board.

**RESOLUTION TO APPROVE AMENDMENT TO EMPLOYMENT AGREEMENT WITH DISTRICT TREASURER**

**BE IT HEREBY RESOLVED**, that the Board of Education of the Manhasset Union Free School District approves a First Amendment to the Employment Agreement dated June 16, 2021 between the Board and Mr. Angelo Pace as District Treasurer, to reflect a revision of the 403(b) non-elective employer contribution amounts retroactive to July 1, 2021; and

**BE IT FURTHER RESOLVED**, that the Board authorizes the President of the Board to execute said employment agreement on behalf of the Board.

**RESOLUTION TO APPOINT MEDICAL INSPECTOR**

**BE IT HEREBY RESOLVED**, that Dr. Allan I. Stempler, M.D., D.L.F.A.P.A. be appointed to serve as a medical inspector for the Board of Education of the Manhasset Union Free School District pursuant to Education Law § 913; and

**BE IT FURTHER RESOLVED**, that pursuant to Education Law § 913, the individual referred to in Confidential Attachment A is directed to report for a medical examination in order to determine the capacity of such person to perform his/her duties as an employee of the Manhasset Union Free School District, with said examination to occur before Dr. Stempler at his office located at 310 East Shore Road - Suite 301 Great Neck, NY 11023 on June 17, 2022 at 10:00 a.m., and at such other or further times as shall be deemed necessary by Dr. Stempler to complete said evaluation; and

**BE IT FURTHER RESOLVED**, that said individual is directed to produce at said medical examination any and all psychiatric/medical records related to the present state of his/her health and to execute authorizations for the release of such records to Dr. Stempler for purposes of the examination.

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Rule, Ms. Pullano, Ms. Royce – **YES**

**MOTION APPROVED:** 4-0

**I. Consent Agenda**

**1. CSE/CPSE/Section 504 Minutes** (Enclosures)

**MOTION:** Upon recommendation of the CSE/CPSE/Section 504 Chairperson, the Board of Education hereby approves recommended placements, services, supports, and/or accommodations as recommended in CSE/CPSE/Section 504 meetings held on the dates so indicated in the Committee Recommendations for Board of Education Review with Details, dated June 7, 2022.

**2. Ratification of Conference Requests** (Enclosures)

**MOTION:** The Board of Education hereby ratifies the Conference Requests reviewed by Interim Assistant Superintendent Dr. Appiarus and approved by the Acting Superintendent and Deputy Superintendent.

**3. Resolution to Reinstate 403(b) Retirement Plan** (Enclosure)

**MOTION:** The Manhasset UFSD (“District”) maintains the Manhasset UFSD 403(b) Retirement Plan (“Plan”) adopted on the 11th day of December, 2008 by the Manhasset School District’s Board of Education (“Board”). The Board desires to reinstate and amend the Plan with the revised fee schedule attached. The Board hereby reinstates and amends the Plan and authorizes the Deputy Superintendent to execute said Agreement on behalf of the Board.

**4. Approval of an Addendum to the Engagement Letter dated June 21, 2021 with R.S. Abrams & Co., LLP** (Enclosure)

**MOTION:** The Board of Education, with the recommendation of the Audit Committee, hereby accepts an addendum to the engagement letter dated June 21, 2021 with R.S. Abrams & Co., and

BE IT FURTHER RESOLVED that the Board of Education authorizes the Board President and Deputy Superintendent to execute Addendum between the Board of Education and R.S. Abrams & Co., LLP.

**5. Approval of a Letter of Agreement with R.S. Abrams & Co., LLP for External Auditing Services for the 2022-2023 Fiscal Year** (Enclosure)

**MOTION:** The Board of Education, with the recommendation of the Audit Committee, hereby accepts the proposal from R.S. Abrams & Co., LLP for external auditing services at a cost not to exceed \$42,600 for the 2022-2023 fiscal year, and

BE IT FURTHER RESOLVED that the Board of Education authorizes the Board President and Deputy Superintendent to execute a letter of engagement between the Board of Education and R.S. Abrams & Co., LLP for the above described services for the 2022-2023 fiscal year.

**6. Approval of a Letter of Agreement with Bonadio & Co., LLP for Internal Auditing Services for the 2022-2023 Fiscal Year** (Enclosure)

**MOTION:** The Board of Education, with the recommendation of the Audit Committee, hereby accepts the proposal from Bonadio & Co., LLP for internal auditing services at a cost not to exceed \$29,000 for the 2022-2023 fiscal year, and

BE IT FURTHER RESOLVED that the Board of Education authorizes the Board President to execute a letter of engagement between the Board of Education and Bonadio & Co., LLP for the above described services for the 2022-2023 fiscal year.

**7. Approval of Agreement with Textbook Central** (Enclosure)

**MOTION:** The Manhasset Board of Education approves the agreement with Textbook Central related to the provision of District textbooks services for the 2022-2023 school year and authorizes the Board president to execute said agreement on behalf of the District.

**8. APPROVAL OF CHANGE ORDER #4** (Enclosure)

### **2019/2020 Capital Improvement Program**

Change Order Authorization – JNH Construction Group, Inc  
Manhasset Jr./Sr. HS, General Construction, Contract No. 1  
NYSED Project # 28-04-06-03-0-004-050

#### **MOTION**

**Whereas** – It is recommended that the contractor provide general construction services pursuant to certain renovations at the Manhasset Jr./Sr. HS Learning Wellness Center.

**Be it Hereby Resolved** – The Manhasset Board of Education approves the aforementioned Change Order #4 in the amount of \$5,654.41 and authorizes the Board President to sign on behalf of the Owner and also authorizes the Superintendent to execute the Change Order.

### **9. Reaffirmation of Approval of Agreement with Educational Data Services, Inc. and Appointment of Cooperative Bidding**

**MOTION:** The Manhasset Board of Education hereby appoints Educational Data Services, Inc. as sole administrative agent for the Educational Cooperative Pricing System with respect to the District's Cooperative Supply Bids at a fee of \$7,960.00 pursuant to the letter of acknowledgement for the 2022-2023 school year.

### **10. Approval of a Manhasset School District Contract for Receipt of Federal Part B Flow-Through Allocations** (Enclosure)

**MOTION:** The Manhasset Union Free School District Board of Education authorizes the Board President to execute the attached Manhasset School District Contract for Receipt of Federal Part B Flow-Through Allocations for the 2021-2022 school year. The contract is in accordance with grants 611 and 619, and the Special Education Provider has met the necessary criteria.

- SCO Family of Services, Westbrook Preparatory School

### **11. Approval of Special Education Service Contracts for Parentally-Placed Non-Public School Students** (Enclosures)

**MOTION:** The Manhasset Union Free School District Board of Education authorizes the Board President to execute the attached Special Education Service Contracts for Parentally-Placed Non-Public School Students for the 2021-2022 school year for the following District of Residence whose students attend non-public schools in Manhasset ("District of Location")

- Great Neck Union Free School District  
- Hicksville Union Free School District  
- Lynbrook Union Free School District  
- Mineola Union Free School District

**MOTION:** The consent agenda is hereby unanimously approved.

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Rule, Ms. Pullano, Ms. Royce – YES

**MOTION APPROVED:** 4-0

### **J. Upcoming Items of Interest**

#### **Upcoming Board of Education Meetings**

<b>Date</b>	<b>Day</b>	<b>Meeting</b>	<b>Location</b>	<b>Time</b>
<b>June</b>				
23	Thursday		District Office	7:30 pm

### **Upcoming Board of Education Policy Meetings**

<b>Date</b>	<b>Day</b>	<b>Meeting</b>	<b>Location</b>	<b>Time</b>
<b>June</b>				
17	Friday	Board Policy Meeting	District Office	9:00 am

### **K. MOTION TO ADJOURN**

At 8:55 p.m., a motion was made and unanimously approved to adjourn the Regular Meeting.

**PROPOSED BY:** Ms. Aitken

**VOTE:** Ms. Aitken, Ms. Rule, Ms. Pullano, Ms. Royce – **YES**

**MOTION APPROVED:** 4-0

Respectfully submitted,  
Christine N. Michelen, District Clerk