

Salinas City Elementary School District

Community Relations

Policy #1340

ACCESS TO DISTRICT RECORDS

The Governing Board recognizes the right of citizens to have access to public records of the district. The Board intends the district to provide any person reasonable access to the public records of the schools and district during normal business hours and within the requirements of state and federal law. Such records shall be examined in the presence of the staff member regularly responsible for their maintenance.

The district may charge for copies of public records or other materials requested by individuals or groups. The charge shall be based on actual costs of duplication, as determined by the Superintendent or designee and as specified in administrative regulation.

Public access shall not be given to records listed as exempt from public disclosure in the California Public Records Act or other statutes.

Reference: EC: 35145, 35170, 35250, Adopted: January 24, 2000
EC: 42103, 44031, 44839, 49060-49079, 49091.10, 52015, 52015.5, 52850, 54722.
GC: 3547, 6250-6268, 53262, 54957.2, 54957.5, 81008. CODE OF REGULATIONS, TITLE 5:
430-438, 4061; ATTY GEN OPINIONS: 71 Ops.Cal.Atty.Gen.235 (1988), 64
Ops.Cal.Atty.Gen186 (1981).
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