TEWKSBURY TOWNSHIP SCHOOL DISTRICT
173 Old Turnpike Road
Califon, New Jersey 07830
Phone: 908-439-2010 Fax: 908-439-2655

REGULAR BOARD MEETING AGENDA
October 25, 2023

7:00 PM REGULAR BOARD MEETING - Open to Public
Old Turnpike School Library

During public comment, public participants are invited to address the Board with questions or comments.

District Goals

1. Engage in strategic planning process and create a long-term vision for our schools as a School District of Excellence.
2. Cultivate teacher excellence by engaging educators in high quality professional learning opportunities to improve understanding of pedagogical strategies and better meet the learning needs of all students.
3. Enhance communication with the Tewksbury community to engage stakeholders.
4. Address students' social learning needs through character education programs and anti-bullying activities.

Board Goals

1. Initiate and complete the strategic planning process for the district with the aim of formulating a comprehensive 5-year strategic plan that embodies the values and culture of our community.
2. Support our administrators, staff and teachers in nurturing a culture of educational excellence and fostering a positive educational environment for all students, while maintaining fiscal responsibility.
3. Elevate public outreach and involvement by ensuring the consistent, comprehensive, and punctual distribution of information to all our stakeholders--encompassing students, educators, parents, and the broader community.

I. CALL TO ORDER Time:_____

II. SUNSHINE ANNOUNCEMENT

Welcome to a meeting of the Tewksbury Township Board of Education. The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Tewksbury Township Board of Education has caused notice of the time and place of this meeting to be published in the Courier News and the Hunterdon Democrat and notice of the meeting has been posted on the Tewksbury Township School District website. www.tewksburyschools.org.

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

Ms. Carrino	Mr. Charniga	Mr. Davidson	Ms. Fleming	Ms. Jardinella
Ms. Munoz	Ms. Niang	Dr. Simon	Ms. Stein	Dr. Shouffler Ms. Goguen

V. OPPORTUNITY FOR PUBLIC COMMENT

During this portion of the meeting, the in-person public participants are invited to address the Board with questions or comments on actionable agenda items only.

The public is requested to sign the register provided for this purpose and to state their name, address, and direct their comments to the Board President. While all comments will be considered and a response will be forthcoming if and when appropriate, the Board will not respond to the speakers at the time of their appearance.

The public comment period will be a maximum of thirty minutes in length unless there are unusual circumstances. Those appearing will be allocated three minutes to speak and no one will be permitted to speak twice until all those wishing to speak have had a turn. Civility and mutual respect is expected. Speakers should be courteous to Board members, District employees, students, and other members of the public.

Motion to close public comments _____ 2nd_____

All in Favor:
Roll Call:
Ms. Carrino____Mr. Charniga____Mr. Davidson____Ms. Fleming____Ms. Jardinella____Ms. Munoz____Ms. Niang____
Dr. Simon____Ms. Stein____

VI. PRESENTATION

- Megan Verderamo - NJSLA student results from Spring 2023

VII. CORRESPONDENCE

- Two emails from a resident
- Two emails from two parents

VIII. SUPERINTENDENT'S REPORT

- HIB Report
- Enrollment Reports
- Emergency/Fire Drill Reports

School	Tewksbury Elementary School	
Month/Year	Sept. 2023	Oct. 2023
Date	9/27/2023	10/16/2023
Drill Description	Bus Drill	Fire Drill
Duration/	5 minutes per bus	5 minutes

Time of Drill		
Weather Conditions	Sunny	sunny
Conductor of Drill	L. Moore & B. Hoffman	L. Moore & M. Verderamo
Notification Method	walkies	walkies

School	**Old Turnpike School**	
Month/Year	Sept. 2023	Oct. 2023
Date	9/27/23	10/19/2023
Drill Description	Bus Drill	Fire drill
Duration/ Time of Drill	5 minutes per bus	8 minutes
Weather Conditions	Sunny	Sunny
Conductor of Drill	B. Hoffman, M. Mitchell	D. Krowl, M. Mitchell
Notification Method	walkies	walkies

IX. MINUTES

Motion to approve the following minutes:

- September 6, 2023 Committee of the Whole Meeting
- September 27, 2023 Regular Board Meeting

Motion: _____ 2nd _____
Discussion
Roll Call:
Ms. Carrino____Mr. Charniga____Mr. Davidson____Ms. Fleming____Ms. Jardinella____Ms. Munoz____Ms. Niang____
Dr. Simon____Ms. Stein____

X. COMMITTEE REPORTS

A. Curriculum

Discussion

Motion to approve the following:

1. Approve the November 16th K-4 assembly at Tewksbury Elementary School - Grand Falloons "Ways of Water" describing the properties and functions of water in the earth's circulatory system. This assembly is free of charge provided by a grant from the Hunterdon County Health Department-Clean Communities.

2. Approve the Nursing Services Plan for the 2023-2024 school year.

3. Approve the 2022-2023 School Self-Assessments for Determining Grades under the Anti-Bullying Bill of Rights Act.

Motion: _____ 2nd _____
Discussion
Roll Call:
Ms. Carrino____Mr. Charniga____Mr. Davidson____Ms. Fleming____Ms. Jardinella____Ms. Munoz____Ms. Niang____
Dr. Simon____Ms. Stein____

B. Policy
Discussion

Motion to approve the following policies and regulations on first reading:

P 2270	Religion in the Schools (Revised)
P 3161	Examination for Cause (Revised)
P & R 3212	Attendance (M) (Revised)
P 3324	Right of Privacy (Revised)
P & R 3432	Sick Leave (Abolished)
P 4161	Examination for Cause (Revised)
P & R 4212	Attendance (M) (Revised)
P 4324	Right of Privacy (Revised)
P & R 4432	Sick Leave (Abolished)
P & R 5111	Eligibility of Resident/Nonresident Students (M) (Revised)
P & R 5116	Education of Homeless Children and Youths (Revised)
P & R 5460.02	Bridge Year Pilot Program (M) (Abolished)
P 8500	Food Services (M) (Revised)
P 8540	School Nutrition Programs (M) (Abolished)
P 8550	Meal Charges/Outstanding Food Service Bill (M) (Abolished)

Motion: _____ 2nd _____
Discussion
Roll Call:
Ms. Carrino____Mr. Charniga____Mr. Davidson____Ms. Fleming____Ms. Jardinella____Ms. Munoz____Ms. Niang____
Dr. Simon____Ms. Stein____

C. Finance
Discussion
- Field Trips

Motion to approve the following:

1. Approval of Bills

BE IT RESOLVED that the Board approve the attached lists of district bills for payment as presented by the School Business Administrator for the period September 28, 2023 through October 25, 2023 for a total amount of $1,455,613.85.

2. Acceptance and Approval of Board Secretary's Report for the month of September, 2023.

3. BE IT RESOLVED that upon review of the Board Secretary's Reports for the month of September, 2023 in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of NJAC 6A:23A-16:10(b); and the Board of Education further certifies, based on the Board Secretary's certification, that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

4. Acceptance and Approval of Treasurer's Report for the month of September, 2023.

5. BE IT RESOLVED that upon review of the Treasurer's Report for the month of September, 2023 in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of NJAC 6A:23A-16:10(b); and the Board Secretary further certifies, based on the Board Treasurer's Report, that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

   The Board Secretary certifies, pursuant to NJAC 6A:23A-16:10(c)(3), that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of NJAC 6A:23A-16:10(a).

6. Approve the attached list of transfers.

7. Approve the following workshop/travel requests for the 2023-2024 school year.

   BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator make the findings and approve attendance and travel for the following workshops/meetings:

   - that travel is directly related to and within the scope of the employee or Board member's duties or responsibilities; and for employees, the school district's professional development plan;
   - that travel is critical to the instructional needs of the district or furthers the efficient operation of the district;
   - that the travel is in compliance with state and federal travel payment guidelines; and
   - that the travel is in compliance with the District policy on travel.

Staff Member	Date	Registration	Other Expenses*	Event/Destination
Bonnie Wade-Taffera	10/26/23	$180.00	Mileage=$21.15	Reading Strategies-Essential Learning for Every Classroom, Rutgers Center for Literacy Development, New Brunswick, NJ
Joe Frankosky	2/7/23	$180.00	Mileage=$12.69	Help Students Learn to Write Well by Teaching Mentor Texts, Rutgers Center for Literacy Development, New Brunswick, NJ
Amanda Kouzis	2/7/23	0	Mileage=$11.28	Help Students Learn to Write Well by Teaching Mentor Texts, Rutgers Center for Literacy Development, New Brunswick, NJ
Aimee Emge	4/17/24	0	Mileage=$28.00	Shifting the Balance: Aligning Literacy Instruction with What We Know About How the Brain Reads, Rutgers Center for Literacy Development, New Brunswick, NJ

Lori Nichols	5/21/24	0	Mileage=$15.98	Word Study and Intervention for Struggling Readers K-8, Rutgers Center for Literacy Development, New Brunswick, NJ
Karen Morrow	5/21/24	0	Mileage=$17.39	Word Study and Intervention for Struggling Readers K-8, Rutgers Center for Literacy Development, New Brunswick, NJ

*Mileage will be reimbursed according to board policy.

8. Approve the following OTS fundraiser for the 2023-2024 school year:

Name of Event	Description	Date	Advisor
Jewelry Sale during lunch	Holiday sale of the jewelry that was made by the Jewelry Club. Items will sell for $1-$2	12/4/23-12/21/23	Nicole Polinger

9. Approve the following field trips for the 2023-2024 school year.

Grade	Destination	Date (month/year)	Approximate Cost per Student (cost of attendance not paid by district)	Coordinating Teacher/Staff
6-7 Special Ed.	Spinning Wheel Diner, Lebanon, NJ to teach life skills.	November, 2023	Cost of lunch	Meghan Girton
6-7 Special Ed.	Walmart, Clinton, NJ - life skills/holiday shopping on a budget	December, 2023	$20.00 to purchase gifts	Meghan Girton

Motion: _____ 2nd _____
Discussion
Roll Call:
Ms. Carrino____Mr. Charniga____Mr. Davidson____Ms. Fleming____Ms. Jardinella____Ms. Munoz____Ms. Niang____
Dr. Simon____Ms. Stein____

D. Technology
Discussion

E. Facilities
Discussion
- Architect Proposal for long range planning- professional services

Motion to approve the following:

1. Approve the Comprehensive Maintenance Plan (CMP) and Form M-1 (Annual Maintenance Budget Amount Worksheet) for the 2024-2025 school year for submission to the County Office.

Motion: _____ 2nd _____
Discussion
Roll Call:
Ms. Carrino____Mr. Charniga____Mr. Davidson____Ms. Fleming____Ms. Jardinella____Ms. Munoz____Ms. Niang____

Dr. Simon____Ms. Stein____

F. Transportation
Discussion

G. Communication
Discussion
- Information on Strategic Plan to Stakeholders

H. Other
Discussion
- Strategic Planning

XI. LEGISLATIVE REVIEW
Discussion

XII. OPPORTUNITY FOR PUBLIC COMMENT

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Roll Call:
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Dr. Simon____Ms. Stein____

I. Personnel
Discussion

Motion to approve the following:

1. Approve the following honoraria positions for the 2023-2024 school year:

Name	Position	Stipend

Dee Krowl	8th Gr. Play Production Manager	$1,800.00
Dee Krowl	8th Gr. Play Assistant Director	$2,200.00

2. Approve the following parent volunteers for Odyssey of the Mind under the supervision of Amanda Kouzis- Odyssey of the Mind Coach:

    - Corrine Blair
    - Christina Copland
    - Heather Pierce
    - Leila Slaven
    - Eric Schwartz
    - Judy Kramer

3. Approve the maternity leave request for Nicole Kinzel, Gr. 3-4 Special Education Teacher, effective approximately February 20, 2024. Ms. Kinzel will use accrued sick days in accordance with maternity leave disability FMLA, followed by 12 weeks of NJFLA, with a return date on or about the first day of the 2024-2025 school year. (TES-TCH-SPED-04)

4. Approve the following substitutes for the 2023-2024 school year, pending criminal history review:
    - James Brady
    - Sonia Thorp

5. Accept, with best wishes, the letter of retirement from Luis Contreras, Custodian, effective May 1, 2024. (DIST-CUST-05)

6. Approve the following club at Old Turnpike School for the 2023-2024 school year:

Advisors	**Name of Club**	**Description**	**Stipend (half year club)**	**Supply Budget**
Alana Magro Caroline Wernicki Annie Rose-Mason	Battle of the Books	Battle of the Books is a club where students are given a set of texts to read and study. Students will eventually compete with surrounding districts by answering novel questions correctly and quickly.	$1,500.00 (shared)	N/A

7. Approve the following teachers facilitators for the Grade K-2 Family Mathematics Workshop on November 2, 2023:

Name	**Rate**
Becky Chapman	$68.56 per hour up to 4 hours (two hours of prep time and two hours of facilitations)
Jaime Levy	$67.03 per hour up to 4 hours (two hours of prep time and two hours of facilitations)

Steve Strange	$63.96 per hour up to 4 hours (two hours of prep time and two hours of facilitations)

Motion: _____ 2nd _____
Discussion
Roll Call:
Ms. Carrino____Mr. Charniga____Mr. Davidson____Ms. Fleming____Ms. Jardinella____Ms. Munoz____Ms. Niang____
Dr. Simon____Ms. Stein____

XIII. OLD BUSINESS

XIV. NEW BUSINESS

XV. EXECUTIVE SESSION

Motion _____ 2nd _____ Enter closed session at _____p.m.

WHEREAS, Chapter 231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances, and:
WHEREAS, said law required the Board of Education to adopt a resolution at a public meeting before it can meet in such an executive or private session;
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Tewksbury that it does hereby determine that it is necessary to meet in executive session at this time to discuss personnel and legal matters for approximately thirty minutes. The matters discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting. Action may be taken.

Motion _____ 2nd _____ Enter open session at _____p.m.

XVI. ADJOURNMENT

Motion _____ 2nd _____ Time of Adjournment:_____p.m.

All in Favor:
Roll Call:
Ms. Carrino____Mr. Charniga____Mr. Davidson____Ms. Fleming____Ms. Jardinella____Ms. Munoz____Ms. Niang____
Dr. Simon____Ms. Stein____