

ACSD BOARD WORK PLAN FOR 2023-2024

Ongoing Activity

Special Activity

Work Item	Responsible	J u l y	A u g u s t	S e p t e m b e r	O c t o b e r	N o v e m b e r	D e c e m b e r	J a n u a r y	F e b r u a r y	M a r c h	A p r i l	M a y	J u n e	A s R e q u i r e d
1. Strategic Plan Approval and Implementation														
1.1. Review and provide input on plan			X	X										
1.2. Approve plan					X									
1.3. Oversight of Strategic Plan Implementation and Defining Reporting Expectations							X	X	X	X				
2. Hire a Permanent Superintendent														
2.1. Post Position/Receive Applications				X										
2.2. Review applications/select finalists					X									
2.3. Interview finalist candidates						X								
2.4. Select candidate and negotiation contract						X								
2.5. Announce candidate							X							

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2.6. Work with Mac & Jake to establish superintendent evaluation goals and objectives (June 2024?)													X	
3. Preparation work towards Bond														
4. Contract Negotiations					X	X	X	X						X
5. Ongoing Board Governance Activities														
5.1. Elect board officers at first meeting after annual elections										X				
5.2. Make committee assignments and other appointments										X				X
5.3. Onboard new board members										X	X	X	X	
5.4. Prepare and approve annual board work plan				X	X									
5.5. Set board goals/objectives annually												X		
5.6. Hold board retreats (2 to 3/year)		X										X		X

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		July	August	September	October	November	December	January	February	March	April	May	June			
5.7. Schedule and hold Board education sessions ¹ (schedule and topics to be set as part of work plan)																X
5.8. Receive progress reports towards Strategic Plan strategies and action steps (quarterly)															X	
5.9. Review Annual Strategic Plan Report (March 2025)											X					
5.10. Review and develop plan for adopting new AOE Governance Rules					X					X	X	X				
5.11. Conduct and review board self-evaluation												X				
5.12.																
5.13. Review board norms annually														X		
5.14. Review board vision and mission statement annually														X		

¹ Need to figure process on how we decide on topics and frequency. Topics could include SEPAC presentation, educational finance presentation, etc.

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5.15. Review and approve contracts presented by committees and/or administration														X
5.16. Receive committee reports		X	X	X	X	X	X	X	X	X	X	X	X	X
5.17. Review and approve policies as presented by the Policy Committee														X
6. Finance and Budget Development														
6.1. Review FY25 budget drivers				X										
6.2. Review FY25 budget development					X	X								
6.3. FY25 Cost Center Presentations							X							
6.4. Review draft FY25 budget							X	X						
6.5. Approve final FY25 budget book and warning language								X						
6.6. Annual Budget Meeting								X						
7. Community Relations and Engagement														
7.1. Define Annual Community Engagement Plan													X	

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7.2. Back to School Nights				X										
7.3. FY25 Budget Driver Outreach							X							
7.4. Other project specific outreach														X
7.5. Solicit stakeholder feedback														X
7.6. End-of-Year & Graduation Events													X	
8. Superintendent Goal Setting and Evaluation ²														

² The process for evaluating the Superintendent will be defined after we have hired a new superintendent.