

**LIBERTY COMMON SCHOOL  
BOARD OF DIRECTORS MEETING  
BUSINESS MEETING**  
September 28, 2023

**MINUTES**

Liberty Common School- Aristotle Campus  
2130 West Horsetooth Drive Fort Collins, CO

**Board members in attendance:**

X	Todd Arndorfer
X	Elizabeth Barber
X	Patrick Albright
X	Mark Dollar
X	Cindy Skalicky
X	Mindy Story
	Vacant

**Administration in attendance:**

X	Headmaster Bob Schaffer
X	Principal Robert Robinson
X	Principal Casey Churchill
X	Principal Sandy Stoltzfus
X	Assistant Principal Kathleen Kearney
X	Assistant Principal Jenna Allen
X	Assistant Principal Chris Reynolds
	Dean of Students Tiffany Burgess
X	Director of Operations Bev Hanawalt
X	Director of Advancement Brett Harkey
X	Director of Finance Noelle Currell
X	Athletic Director Franklin Russell
X	Director of Policy and Compliance Sarah Hunt
	Communication Specialist Kallie Cooper

X	Director of Information Technology Sean Lewis
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**PLEDGE OF ALLEGIANCE**

**CALL TO ORDER**

- Approve agenda 6:01PM  
Agenda approved with no objections.

**STAFF AND COMMUNITY COMMENT** – (Two-minute limit per person)

**ROUTINE BUSINESS**

- Approve Minutes – Regular Meeting – August 31, 2023  
Adopted with no objections.

**DEPARTMENT REPORTS**

- Engineering and Computer Science Department Report – Ms. Lannen
- Science Department Report – Mr. Stefanovic’

**ADMINISTRATION REPORT**

- Headmaster Report – Mr. Schaffer

**UNFINISHED BUSINESS**

- Approve AAC Voting Members 2023-2024 Year – Vote - Ms. Barber

Motion: Move to approve 2023-2024 AAC membership as submitted,  
Moved: Mrs. Barber  
Second: Mrs. Skalicky

Vote type: Roll call  
Result:

Y	Todd Arndorfer
Y	Elizabeth Barber
Y	Patrick Albright
Y	Mark Dollar
Y	Cindy Skalicky
Y	Mindy Story

**RESULT: 6-0**



2023-2024 AAC  
Voting Membership.r

- Filling Vacancy for Board of Directors – Ms. Story  
Two candidates address the board:  
Elizabeth Timpe  
Pete Conrad

Vote for appointment will occur next week (week of October 2<sup>nd</sup>), likely a Zoom meeting.

**NEW BUSINESS**

- Audit Update – Ms. Currell and Mr. Dollar
- Fund 43 Capital Projects Resolution – Vote – Mr. Dollar

Motion: Move to approve the Fund 43 transfer.

Moved: Mr. Dollar

Second: Mr. Arndorfer

Vote type: Roll call

Result:

Y	Todd Arndorfer
Y	Elizabeth Barber
Y	Patrick Albright
Y	Mark Dollar
Y	Cindy Skalicky
Y	Mindy Story

**RESULT: 6-0**



2023.09.28 BOD  
Resolution - Fund 43

- CCSP Year 2 Budget Resolution – Vote – Mr. Dollar

Motion: Move to request appropriation of monies to be received by the state of Colorado for the Colorado Charter School Programs (CCSP) grant year 2 funding.

Moved: Mr. Dollar

Second: Mrs. Barber

Vote type: Roll call

Result:

Y	Todd Arndorfer
Y	Elizabeth Barber
Y	Patrick Albright
Y	Mark Dollar
Y	Cindy Skalicky
Y	Mindy Story

**RESULT: 6-0**



2023.09.28 BOD  
Resolution - CCSP Ye

- Review LCS/LCHS 2022-23 Standardized Testing Report (NWEA, SAT, PSAT, AP and CMAS) – Mr. Churchill, Ms. Stoltzfus and Mr. Robinson
- Approve Updated List of School Security Officers – Vote – Mr. Dollar

Motion: Move to approve the list of school security officers.

Moved: Mr. Dollar

Second: Mr. Arndorfer

Vote type: Roll call

Result:

Y	Todd Arndorfer
Y	Elizabeth Barber
Y	Patrick Albright
Y	Mark Dollar
Y	Cindy Skalicky
Y	Mindy Story

**RESULT: 6-0**



Security Team  
2023-24.pdf

- Discuss ASCENT program for Liberty – Mr. Schaffer
- Board Committees Present Annual Goals Pursuant to Strategic Plan

### **SUB-COMMITTEE REPORTS**

- Security Committee - Mr. Dollar
- Academic Advisory Committee – Ms. Barber
- Advancement Committee – Ms. Skalicky
- Financial Accountability Committee - Mr. Dollar
- Policy Committee - Mr. Albright
- Governance Committee – Mr. Arndorfer
- Parent Education Committee - Ms. Story
- Building Corporation Liaison – None
- Expansion Committee - Mr. Arndorfer

### **TOP THREE ITEMS FOR COMMON SENSE NEWSLETTER** - Ms. Story

- Due to Ms. Cooper Oct 10
  - o Candidate forum
  - o Introduce new board member
  - o CCSP grant

### **ADJOURN**

Adjourn: 8:47PM