



MEMORANDUM

TO: BOARD OF SCHOOL DIRECTORS

FROM: STACY M. GOBER, BOARD SECRETARY

SUBJECT: REGULAR MONTHLY MEETING

The Regular Monthly Meeting of the Board of School Directors of the Bethlehem Area School District will be held on ***Monday, June 22, 2015, at 7:00 p.m. in the Auditorium of East Hills Middle School, 2005 Chester Avenue, Bethlehem, PA 18020.*** The agenda is attached.

SMG:bac
Attachments
pc: Dr. Roy

BETHLEHEM AREA SCHOOL DISTRICT
Bethlehem, Pennsylvania

MISSION STATEMENT

The Bethlehem Area School District, in partnership with the home and community, is committed to providing a safe and supportive environment in which each student will attain the knowledge, skills, and attitudes necessary to become a productive citizen and lifelong learner in our technologically demanding and culturally diverse society.

A G E N D A
REGULAR BOARD MEETING – June 22, 2015

1. Roll Call
2. Pledge of Allegiance
3. Silent Meditation
4. Recognition
5. Courtesy of the Floor to Visitors (30 minutes allowed)
6. Reports of Student Representatives
7. Approval of Minutes
May 18, 2015 – Regular Board Meeting
June 15, 2015 – Special Board Meeting
8. Approval of Committee Minutes
June 15, 2015 – Board Finance Committee Meeting
9. Financial Report/Payment of Bills
Budgetary Transfers – Page 63
Treasurer's Report – Page 64
Monthly Bills – Page 65
Budget Information – Page 66
10. President's Communication/Special Meetings
11. Superintendent's Report/Federal Program Update
12. Unfinished Business
13. Recommendations of the Administration
14. Report of Committees
15. New and Miscellaneous Business
16. Courtesy of the Floor to Visitors (30 minutes allowed)
17. Open Forum
18. Adjournment

BETHLEHEM AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR BOARD MEETING

The Regular Meeting of the Board of School Directors of the Bethlehem Area School District (BASD) was held on Monday, June 22, 2015, at 7:00 p.m. in the Auditorium of East Hills Middle School, 2005 Chester Road, Bethlehem, PA 18017.

President Faccinetto asked for the Roll Call by the Board Secretary:

ROLL CALL

Members present: Director Michele Cann, Director Eugene McKeon, Director Craig Neiman, Director Rogelio Ortiz, Director Angela Sinkler, Director Sudantha Vidanage and President Michael Faccinetto – 7

Member absent: Director Basilio Bonilla and Director Shannon Patrick – 2

Others present: Dr. Joseph Roy, Superintendent of Schools; Stacy Gober, Board Secretary; Attorney Jessica Moyer, Solicitor; Administrators, members of the press and other interested citizens and staff members.

The Pledge of Allegiance was recited by all those present.

PLEDGE OF
ALLEGIANCE

President Faccinetto requested a moment of Silent Meditation.

MOMENT OF
SILENT MEDITATION

Dr. Roy stated that there is student and staff recognition this evening.

RECOGNITION

Student Recognition

The Delaware Valley Regional Science Fair was created to increase awareness in the areas of mathematics, science, technology and engineering to motivate students to pursue careers in these fields. Upon placing at the Lehigh Valley Science Fair, students were invited to attend the Delaware Valley Science Fair. There were four (4) students from Liberty High School who qualified to compete, and two (2) of them received awards for their projects. Dr. Roy asked Mr. Bailey, Principal, and Melissa Waldron, Biology teacher, to step forward to recognize the two (2) students with President Faccinetto. The first student recognized was GianCarlo Seixas who received a third place award in tenth grade physics for his project titled *Investigations of the Geomagnetic Model*. The second student recognized was Milind Jagota who received a first place award in eleventh grade physics for his project titled *Transparent Conductors Based on Metal Nanorods*. He also won a silver medal in the overall eleventh grade science fair and qualified to attend the Intel Science and Engineering Fair in May. His research efforts awarded him a partial scholarship to Drexel University and University of the Sciences. He also received the DuPont Excellence in Science Award, NANO/BIO Interface Center Award, the Franklin Institute Physics Award, and the Yale Science and Engineering Association Award.

Staff Recognition

The Administration and Board recognized three (3) administrators who will be retiring at the end of the month. The first person recognized was Ann Behers who began her employment in the District in 1981 as a clerk in the guidance office at Broughal Middle School. In December 1988, she moved to the Education Center as a clerk in the tax office and then the purchasing department. In 1992, she became an administrative assistant to the Business Office, and in 1999 was appointed Coordinator of Business Services. In 2008, she moved to the Maintenance

Department as Operations Manager and then her job title changed to Supervisor of Maintenance and Operations. She has served the District for over 30 years with great dedication, loyalty and leadership and will be missed.

The next person recognized was Dr. Dean Donaher who has served the District in a variety of leadership roles beginning his employment in 1985 as a math teacher at Freedom High School. In 1990, he was appointed Administrative Assistant for Secondary Education. In 1991, he served as substitute Assistant Principal at Broughal Middle School. In 1992, he was appointed Assistant Principal at Liberty High School, and then moved in 1993 to Freedom High School as Assistant Principal. In 2005, he was appointed Principal at Liberty High School. In 2007, he was appointed Director of Special Programs: Athletics. In 2008, he was appointed Director of Student Services in which he has served in this position to the present time. He has performed his duties with great commitment with a strong devotion to the service of students and community for 30 years and will be missed.

The last person recognized was Kathleen Quigney who has served the District in several leadership roles and began her employment in 1985 at Fountain Hill Elementary School, and while there she taught Kindergarten, first grade, IST, and was an Academic Support teacher. In 2002, she was appointed Assistant Principal at Fountain Hill Elementary School. In 2005, she was appointed Principal at Donegan Elementary School. In 2009, she was appointed as SPARK Principal. In 2011, she was appointed Principal at Freemansburg Elementary School where she has served to the present time. She has performed her duties with the great care with a strong compassion for the development of students and will be missed.

President Faccinetto stated that the Board will recess for 10 minutes to congratulate the retirees and students and there is cake and refreshments for all to enjoy.

President Faccinetto offered Courtesy of the Floor to visitors. Speakers are asked to come to the podium, stating their name and address. The first Courtesy of the Floor will pertain to matters on the Board agenda. The second Courtesy of the Floor will deal with matters pertaining to school district business.

COURTESY
OF THE FLOOR
TO VISITORS

None

President Faccinetto welcomed the new Student Board Representatives for the 2015-16 school year.

REPORTS OF THE
STUDENT
REPRESENTATIVES

Wyatt Evans – Liberty High School Student Board Representative – Mr. Evans stated that as June comes to a close and summer vacation is in full swing, Liberty administered its final exams to underclassmen and held graduation at Stabler Arena on June 4. The Liberty High School Cancer Crushers were awarded the Relay for Life 2015 Team Spirit Award presented by the American Cancer Society. All fall sports are currently running their summer workouts and participating in summer leagues. A basketball camp was held this week and a wrestling camp next week. Sports physicals were held on June 4 and 5.

Scott Rader – Freedom High School Student Board Representative – Mr. Rader stated that the school year has come to a close. The Freedom Forum published their senior issue. The Freedom High School ALS raised over \$10,000. THON selected new committee members and captains. Graduation was held at Stabler and was very emotional as a senior who was involved in a car accident during the year walked across the stage.

JUNE 22, 2015

President Faccinetto asked for a motion to approve the minutes for the May 18, 2015 Regular Board Meeting; and June 15, 2015 Special Board Meeting.	APPROVAL OF MINUTES
Director Neiman made a motion and seconded by Director McKeon to approve the Board Meeting minutes.	MOTION TO ACCEPT MINUTES
President Faccinetto asked if there was any discussion regarding the minutes. Seeing none, he called for a voice vote to approve the minutes. Motion passed unanimously by voice vote.	VOICE VOTE TO ACCEPT MINUTES
President Faccinetto asked for a motion to approve the minutes for June 15, 2015 Board Finance Committee Meeting.	APPROVAL OF COMMITTEE MINUTES
Director McKeon made a motion and seconded by Director Sinkler to approve the Committee Meeting minutes.	MOTION TO ACCEPT COMMITTEE MINUTES
President Faccinetto asked if there was any discussion regarding the minutes. Seeing none, he called for a voice vote to approve the Committee minutes. Motion passed unanimously by voice vote.	VOICE VOTE TO ACCEPT MINUTES
President Faccinetto asked Director McKeon for a motion to approve the Financial Reports/Payment of Bills as follows: Budgetary Transfers; Treasurer's Report; Monthly Bills; and Budget Information.	FINANCIAL REPORTS/ PAYMENT OF BILLS
Director McKeon made a motion and seconded by Director Vidanage to approve the Financial Reports/Payment of Bills.	MOTION TO ACCEPT FINANCIAL REPORT/PAYMENT OF BILLS
President Faccinetto asked if there was any discussion. Seeing none, he called for a roll call vote on the Financial Reports/Payment of Bills.	
Yes – Directors Cann, McKeon, Neiman, Ortiz, Sinkler, Vidanage and President Faccinetto	ROLL CALL VOTE
Motion passes 7-0 for the Financial Report/Payment of Bills	
President Faccinetto stated that the Board had Executive Session prior to this evening's meeting regarding personnel and litigation. There will be another Executive Session following this meeting for personnel.	PRESIDENT'S COMMUNICATIONS
Dr. Roy did not have anything to report.	SUPERINTENDENT'S REPORT
President Faccinetto asked if anyone had Unfinished Business. Seeing none, he moved to Recommendations of the Administration.	UNFINISHED BUSINESS
<u>Facilities Items</u>	RECOMMENDATIONS OF THE ADMINISTRATION
President Faccinetto asked Director Cann for a motion to approve Facilities Agenda Items 1, 2, 3, 4 and 5.	
Director Cann made a motion seconded by Director McKeon to approve Facilities Agenda Items 1, 2, 3, 4 and 5.	MOTION TO APPROVE FACILITIES ITEMS 1, 2, 3, 4 AND 5
President Faccinetto asked if there was any discussion regarding these items. Seeing none, he called for a roll call vote of the Facilities Agenda Items.	
Yes – Directors Cann, McKeon, Neiman, Ortiz, Sinkler, Vidanage and President Faccinetto	ROLL CALL VOTE ITEM 1, 2, 3, 4 AND 5

Motion passes 7-0 for Facilities Agenda Items 1, 2, 3, 4 and 5

Curriculum Items

President Faccinetto asked Director Sinkler for a motion to approve Curriculum Agenda Items 6, 7, 8, 9, 10, 11, 12 and 13.

Director Sinkler made a motion seconded by Director Vidanage to approve Curriculum Agenda Items 6, 7, 8, 9, 10, 11, 12 and 13.

MOTION TO APPROVE
CURRICULUM ITEMS 6,
7, 8, 9, 10, 11, 12 AND 13

President Faccinetto asked if there was any discussion regarding these items.

Director McKeon stated that in regards to Agenda Item 6, Lehigh Valley Dual Language Charter School Location Change Request, at the Curriculum Meeting there was a question raised about improvements to be completed and if they were complying with the state bidding requirements, and has any information been received regarding this. President Faccinetto responded that charter schools are held to the same public bid standards for the construction/renovation work, and the District has not received confirmation that this has occurred yet and if the process has been carried through. Dr. Roy also responded that he did hear back that there is agreement that they must follow the public bidding process which had not been followed previously, and that there had been bids but did not follow the public bidding. They will follow the public bidding process going forward on the project. President Faccinetto stated that Dr. Roy was correct, but he does not feel comfortable that the Board can approve until that process actually takes place and is followed through. Going through the Nitschmann process, the District followed the process, and he does not want to support this recommendation until that process is followed.

Director Cann agreed with President Faccinetto that it is the charter school's responsibility to know what their obligations are under the law and to fulfill them in the timeline that they would like to accomplish with the renovations, and if it is not done then the Board needs to wait. President Faccinetto responded that he has no doubt that the charter school will follow through with those procedures, but it is the Board's oversight, accountability and duty to make sure that this is followed. Once the Board approves the move, the Board has no oversight left on that.

Director McKeon agreed and made a motion to Table Agenda Item 6 until further clarification/communication.

MOTION TO TABLE
AGENDA ITEM 6

President Faccinetto stated that there was a motion to table Agenda Item 6, Lehigh Valley Dual Language Charter School Location Change Request, and asked if there was a second, and Director Vidanage seconded the motion to table.

President Faccinetto stated that since there was a motion and a second to table there can be no further discussion and called for a roll call vote to table Agenda Item 6.

Yes – Directors Cann, McKeon, Neiman, Ortiz, Sinkler, Vidanage and President Faccinetto

ROLL CALL VOTE TO
TABLE AGENDA ITEM 6

Motion passes 7-0 to table Agenda Item 6

President Faccinetto asked if there was any discussion on the remaining Curriculum items. Seeing none, he called for a roll call vote for Curriculum Agenda Items 7, 8, 9, 10, 11, 12 and 13.

Yes – Directors Cann, McKeon, Neiman, Ortiz, Sinkler, Vidanage and President Faccinetto

ROLL CALL VOTE
ITEM 7, 8, 9, 10, 11, 12
AND 13

Motion passes 7-0 for Curriculum Agenda Items 7, 8, 9, 10, 11, 12 and 13

Finance Items

President Faccinetto asked Director McKeon for a motion to approve Finance Agenda Items 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33 and 34.

Director McKeon made a motion and seconded by Director Sinkler to approve Finance Agenda Items 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33 and 34.

President Faccinetto asked if there was any discussion regarding these items.

Director Vidanage stated that discussion occurred at the Finance Meeting regarding the student accident insurance, and the District is spending a big chunk of money on this. His thought is that if a student wants to participate in any of the activities whether the District can require them to have sufficient coverage for any accident on the field and make the parent's coverage the primary or CHIP. President Faccinetto responded that Director Vidanage was referring to Agenda Item 18, Student Accident Insurance. Director Vidanage is requesting that the District would require the parent's health insurance be the primary line of defense, and the District policy would be second over top of that. Mrs. Gober also responded that the premium for the student accident policy is \$98,800, it is not mandated that this be provided, however the District does provide this in the best interest of all of the students. Dr. Roy stated that moving forward that if there were other ways to do the coverage of whose insurance kicks in first is something that can be looked at. In addition as shared at the Finance Meeting, CHIP insurance is not primary. The way the current policy is, is that the District's insurance pays the first \$100, then it goes to the family's insurance, and when the family's insurance is exhausted it comes back to the District's insurance. If a family has CHIP insurance, this doesn't happen. There is more discussion that we can have in the future and recommends that this policy be approved for the 2015-16 school year, and look to see if there are other ways of providing this in the future and get more information of what is driving those costs.

President Faccinetto called for a roll call vote for the Finance Agenda Items.

Yes – Directors Cann, McKeon, Neiman, Ortiz, Sinkler, Vidanage and President Faccinetto

Motion passes 7-0 for Finance Agenda Items 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33 and 34

MOTION TO APPROVE
FINANCE ITEMS 14, 15,
16, 17, 18, 19, 20, 21, 22,
23, 24, 25, 26, 27, 28, 29,
30, 31, 32, 33 AND 34

ROLL CALL VOTE
ITEMS 14, 15, 16, 17, 18,
19, 20, 21, 22, 23, 24, 25,
26, 27, 28, 29, 30, 31, 32,
33 AND 34

Human Resources Items

President Faccinetto asked Director Ortiz for a motion to approve Human Resources Agenda Items 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47 and 48.

Director Ortiz made a motion and seconded by Director Vidanage to approve Human Resources Agenda Items 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47 and 48.

President Faccinetto asked if there was any discussion regarding these items.

Dr. Roy stated that on page 56 of Reassignments, item #15, Joanne Parris, should be music teacher and not art teacher.

MOTION TO APPROVE
HUMAN RESOURCES
ITEMS 35, 36, 37, 38, 39,
40, 41, 42, 43, 44, 45, 46,
47 AND 48

Seeing no other discussion, President Faccinetto called for a roll call vote for the Human Resources Agenda Items.

Yes – Directors Cann, McKeon, Neiman, Ortiz, Sinkler, Vidanage and President Faccinetto

ROLL CALL VOTE
ITEMS 35, 36, 37, 38, 39,
40, 41, 42, 43, 44, 45, 46,
47 AND 48

Motion passes 7-0 for Human Resources Agenda Items 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47 and 48

Dr. Roy introduced the new Principal for Governor Wolf Elementary School, Theo Quinones. Mr. Quinones thanked the Administration and Board for the appointment and looks forward to coming to the District.

Dr. Roy stated that Vivian Robledo-Shorey was approved and promoted to fill the Director of Student Services position, and Dr. Jodi Frankelli was promoted to Supervisor of Early Learning, Grants and Development.

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL COMMITTEE – President Faccinetto stated that there is a special meeting this Wednesday to approve bids for construction for a mini sub development with seven (7) houses to be constructed and the main house that will be remodeled.

COMMITTEE REPORTS

COLONIAL INTERMEDIATE UNIT 20 – Director McKeon stated that the Board met on May 20 and had a presentation of the non General Operating Budget for support services that are contracted out to the schools. The next meeting is this Wednesday.

BASD FOUNDATION - President Faccinetto stated the Foundation a few weeks ago and has a meeting next Tuesday. About 1,500 mailers were sent out to businesses asking to support the Foundation. The Foundation has new trustees coming on board.

PSBA – President Faccinetto stated that there has been a lot going on in Harrisburg budget related, but budget negotiations have not started yet publicly. There is a new Basic Education Funding formula that was recommended by the Commission and was accepted across the board, and now they are arguing when it will begin this year or next year. There is a measure on the floor to appeal long standing right of municipalities to file reverse appeals which is disturbing. This District has done this and takes the burden off of the homeowners and small taxpayers and goes after large warehouses and/or corporations that are under taxed. The taxpayer has always had the right to appeal, and he believes the District should have the right to appeal also.

President Faccinetto asked if there was any New or Miscellaneous Business. Seeing none, he moved to Courtesy of the Floor.

NEW OR
MISCELLANEOUS
BUSINESS

President Faccinetto asked if there was anyone who would like to speak at Courtesy of the Floor.

COURTESY OF THE
FLOOR

Jack Toy (621 Main Street, Bethlehem) – Mr. Toy commended President Faccinetto for comments made on Channel 69 new regarding charter schools. He thanked Dr. Roy for the letter that went out about being proud of the District. He is proud that he lives in the Bethlehem School District and his sons graduated from this District. The Liberty High School Grenadier concert was outstanding with 287 students. The Freddy's was also outstanding with Freedom coming to the front again. The Lehigh Valley Charter School for the Performing Arts was missing from the Freddy's. When he asked a student why they were not at the Freddy's from the charter school, the

student said they do not have the talent yet. So what are we paying that charter school to do? Are we paying them to have students ice skate? The charter schools are out of control. It is his understanding that charter schools are not subject to the same rules that the Districts for the bidding for construction jobs. While he was on the charter school Board, he does not remember bidding anything and there is too many unilateral decisions being made by charter school Boards. He gave a copy of the lease agreement to Dr. Roy that the Lehigh Valley Charter School has, and when you get over \$20/square foot for space, that is too much and the taxpayers are paying for that. As mentioned previously, the charter schools have elections of their own Board, and there is no outside input of who goes on that Board. Then there is the appointment of Administrators at the charter schools, and none of them have the experience at the job they do at the charter school. In regards to environmental services at the charter school, the company that had resigned because they threw them out awhile ago and got them back in two (2) weeks because the other company they hired stole most of the computer equipment. The taxpayers are paying for this and this is getting old. Another point he wanted to make is during the winter, it is in the charter school's lease agreement that they have to remove the snow from the building owned by Penn Cap. The charter schools have no supervision.

President Faccinnetto asked if anyone had items for Open Forum.

OPEN FORUM

Director Vidanage stated that in regards to Mr. Toy's comments, what choices does the District have when charter schools spend money on friends and families. Why doesn't the press report this? They report every time when the District has a small issue. How do charter schools get away with this?

President Faccinnetto responded that a lot of it is legislated, and the charter schools operate under the law that allow the Boards to be non-elected, and that is nothing the District can change. Last month he spoke about PSBA sending out Right-To-Know requests to all of the charter schools, and as of a week ago, out of the seven (7) charter schools in the Lehigh Valley, the Dual Language Charter School is the only Lehigh Valley charter school to respond on time without filing an extension. Some of the others did not respond at all, and some filed for the 30 day extension which is now overdue. The Governor has talked about this and the Basic Education Funding Commission recognizes that there is an extended cost when students leave the public school to a charter school. It is a legislative change that has to happen.

Director Sinkler congratulated Wyatt Evans as Liberty's drum major which is a tremendous honor.

President Faccinnetto stated that the Board will go into Executive Session after this meeting, and the next meeting of the Board will be July 20 at the Education Center.

President Faccinnetto asked for a motion to Adjourn. Director Sinkler made a motion and seconded by Director McKeon. The meeting adjourned at 7:50 p.m.

ADJOURNMENT

Attest,

Stacy M. Gober
Board Secretary

SMG:dln

TABLE OF CONTENTS
June 22, 2015
Recommendations of the Administration

<u>Facilities Items</u>	<u>Page</u>
1. Cafeteria Asbestos Abatement at East Hills Middle School	1
2. Security Camera Installation at East Hills Middle School	2
3. Security Camera Hardware at East Hills Middle School	3
4. Managed Service Agreement of District-wide Security Management Software	4
5. Private Transportation Contracts	5
 <u>Curriculum Items</u>	
6. Lehigh Valley Dual Language Charter School Location Change Request	6
7. Collaborative Agreement for Services Between Community Services for Children, Inc./Head Start of the Lehigh Valley and the Bethlehem Area School District	7
8. Amending the 2015-2016 High School Program of Studies to Meet the Project-Based Assessment Mandate	8
9. Revision of the Bethlehem Area School District Programming for Students with Gifted Individualized Educational Plans	9-10
10. Tuition Waiver Students	11-12
11. Student Discipline	13
12. Staff Conferences	14-16
13. Field Trip	17
 <u>Finance Items</u>	
14. Tax Collectors	18
15. Per Capita Tax Exonerations	19
16. Designation of Depositories	20
17. Property/Liability, Vehicle and Workers' Compensation Insurance Coverage	21
18. Student Accident Insurance	22
19. Capital Reserve Commitment of the Fund Balance	23
20. Payment of Invoices and Budget Transfers to Close the 2014-2015 Fiscal Year	24
21. Payment of Bills Prior to the August Board Meeting	25
22. School Breakfast and Lunch Prices	26
23. Satellite Food Services	27
24. "A Total Approach" Agreement	28
25. Pinebrook Family Answers Social Services Agreement	29
26. Special Education Service Agreements	30
27. BASD Employee Benefit Trust and PA Trust Appointments	31
28. BASD Stadium Signage Agreement	32
29. Neighborhood Health Centers of the Lehigh Valley Lease Agreement	33
30. Annual General Supplies Bid Awards	34
31. East Hills Middle School Band Uniforms Bid Award	35
32. Energy Management Service Agreement Amendment	36
33. Internal Telephone System Upgrade	37
34. Real Estate Tax Assessment Appeal Settlement	38

Human Resources Items

35. Board Policy 201 – Admission of Students – 3 rd Reading	39
36. Pennsylvania School Boards Association Legislative Proposals	40
37. Frontline Technologies, Inc. Agreement	41
38. Employee Assistance Program Contract	42
39. Memorandum of Understanding Between the Board of School Directors of the Bethlehem Area School District and Clerical/Secretarial Employees Represented by Teamsters Local 773	43
40. Resignations	44-45
41. Job Eliminations	45
42. Terminations	46
43. Leaves of Absence	46-47
44. Nominations	47-52
45. Reassignment	52-59
46. Separation Agreements and General Releases	60
47. Settlement Agreement	61
48. PSBA Resolution on Fair Funding	62

1. Cafeteria Asbestos Abatement at East Hills Middle School**INFORMATION:**

Bids were received and publicly opened at 12:00 p.m., May 21, 2015, for:

Cafeteria Asbestos Abatement - East Hills Middle School

Bids were mailed to five contractors with three bids received. The bids have been tabulated and reviewed by the appropriate administrative and supervisory personnel.

Vendor	Base Bid
Cope Carpet	\$ 69,500.00
Bill Anskis Co.	114,685.00
Plymouth Environmental	99,465.00

This information was reviewed with the Board at the June 8, 2015, Board Facilities Committee Meeting.

RECOMMENDATION:

That the Board of School Directors authorizes the Administration to award the bid for Cafeteria Asbestos Abatement at East Hills Middle School to Cope Carpet, at a cost not to exceed \$69,500.00 subject to proper execution of contract documents and a performance bond as required in the bid specifications.

Account Code and Account Title: General Fund 2600-450 Construction Services
Account Balance: 2015-2016 Budget

Facilities Items

President Faccinnetto asked Director Cann for a motion to approve Facilities Agenda Items 1, 2, 3, 4 and 5.

Director Cann made a motion seconded by Director McKeon to approve Facilities Agenda Items 1, 2, 3, 4 and 5.

President Faccinnetto asked if there was any discussion regarding these items. Seeing none, he called for a roll call vote of the Facilities Agenda Items.

Yes – Directors Cann, McKeon, Neiman, Ortiz, Sinkler, Vidanage and President Faccinnetto

Motion passes 7-0 for Facilities Agenda Items 1, 2, 3, 4 and 5

2. *Security Camera Installation at East Hills Middle School*

INFORMATION:

Bids were received and publicly opened at 12:00 p.m., May 21, 2015, for:

Security Camera Installation - East Hills Middle School

Bids were mailed to eight contractors with five bids received. The bids have been tabulated and reviewed by the appropriate administrative and supervisory personnel.

Vendor	Base Bid
West Side Hammer Electric	\$ 36,722.00
Albarell Electric, Inc.	44,732.00
Diefenderfer Electric	52,735.00
PSX, Inc.	85,648.50
STS 007 LLC	68,900.00

This information was reviewed with the Board at the June 8, 2015, Board Facilities Committee Meeting.

RECOMMENDATION:

That the Board of School Directors authorizes the Administration to award the bid for Security Camera Installation at East Hills Middle School to West Side Hammer Electric, at a cost not to exceed \$36,722.00 subject to proper execution of contract documents and a performance bond as required in the bid specifications.

Account Code and Account Title: General Fund 2660-450 Security Services
Account Balance: 2015-2016 Budget

Facilities Items

President Faccinnetto asked Director Cann for a motion to approve Facilities Agenda Items 1, 2, 3, 4 and 5.

Director Cann made a motion seconded by Director McKeon to approve Facilities Agenda Items 1, 2, 3, 4 and 5.

President Faccinnetto asked if there was any discussion regarding these items. Seeing none, he called for a roll call vote of the Facilities Agenda Items.

Yes – Directors Cann, McKeon, Neiman, Ortiz, Sinkler, Vidanage and President Faccinnetto

Motion passes 7-0 for Facilities Agenda Items 1, 2, 3, 4 and 5

3. *Security Camera Hardware at East Hills Middle School*

INFORMATION:

At the April 2015 Board Facilities Committee Meeting, the Board authorized a summer project to install a security camera system at East Hills Middle School. Pricing was obtained through the PEPPM state contract from Communication Systems, Inc. of Allentown, for the camera hardware, camera configuration and camera integration into the existing district wide video management system. The PEPPM price totaled \$122,463, which also includes 3 years of software maintenance and managed services to align with other district wide security camera service agreements. The total cost of the East Hills security camera hardware falls within the project budget.

This information was reviewed with the Board at the June 8, 2015, Facilities Committee Meeting.

RECOMMENDATION:

That the Board of School Directors authorizes the administration to purchase the East Hills Middle School security camera hardware and associated services in accordance with PEPPM pricing from Communication Systems, Inc. at a price not to exceed \$122,463.00.

Account Code and Name: General Fund 2660 758 Security Services – Equipment

Account Balance: 2015-2016 Budget

Facilities Items

President Faccinnetto asked Director Cann for a motion to approve Facilities Agenda Items 1, 2, 3, 4 and 5.

Director Cann made a motion seconded by Director McKeon to approve Facilities Agenda Items 1, 2, 3, 4 and 5.

President Faccinnetto asked if there was any discussion regarding these items. Seeing none, he called for a roll call vote of the Facilities Agenda Items.

Yes – Directors Cann, McKeon, Neiman, Ortiz, Sinkler, Vidanage and President Faccinnetto

Motion passes 7-0 for Facilities Agenda Items 1, 2, 3, 4 and 5

4. *Managed Service Agreement of Districtwide Security Management Software*

INFORMATION:

Over the last several years, the Board has invested in security enhancements throughout the District by providing card access at all District facilities and adding 218 security cameras in Freedom and Liberty High Schools. These security systems are controlled, accessed and managed through an enterprise security management software platform. As the security systems continue to expand each year, the need for maintaining these sophisticated systems grows each day. The Managed Service Agreement will provide around the clock, 3rd party health monitoring of video and door controller signals to ensure all systems are communicating and functioning. The Agreement also provides for software maintenance and upgrades, preferred service rates, 24 hour service response and unlimited technical support.

This Managed Service Agreement cost is included in the 2015-2016 budget.

This item was reviewed with the Board at the June 8, 2015, Board Facilities Committee Meeting.

RECOMMENDATION:

That the Board of School Directors authorizes the administration to enter into a Managed Service Agreement with Communication Systems, Inc. to manage, monitor, support and service the districtwide security management software at a cost not to exceed \$23,768 per year for three years, subject to solicitor review.

Account Code and Name: General Fund 2660-438 Security Technical Maintenance

Account Balance: 2015-2016 Budget

Facilities Items

President Faccinnetto asked Director Cann for a motion to approve Facilities Agenda Items 1, 2, 3, 4 and 5.

Director Cann made a motion seconded by Director McKeon to approve Facilities Agenda Items 1, 2, 3, 4 and 5.

President Faccinnetto asked if there was any discussion regarding these items. Seeing none, he called for a roll call vote of the Facilities Agenda Items.

Yes – Directors Cann, McKeon, Neiman, Ortiz, Sinkler, Vidanage and President Faccinnetto

Motion passes 7-0 for Facilities Agenda Items 1, 2, 3, 4 and 5



Managed Service Agreement

This Service Agreement ("Agreement") is made this May 15, 2015 by and between Bethlehem Area School District (hereinafter referred to as CLIENT) located at 1516 Sycamore Street Bethlehem, Pa 18017 and Communication Systems Inc. dba CSI, located at 4670 Schantz Rd, Allentown PA 18104. This agreement is valid for 30 days from May 15, 2015.

CSI is a provider of services and CLIENT desires to contract with CSI for the provision of a Managed Services Agreement as described herein and the parties agree as follows:

Scope of Agreement Services:

1. Scheduled site visits, one on-site visit/inspections of System(s) per year.

2. Manufacture software support and upgrades

CSI will maintain manufacturer software assurance and support to enable the installed systems software to be kept current.

3. Monitoring

CSI will monitor the health of the CLIENT's server watching the storage capacity, network throughput and overall system health. CSI will also provide upon request: a logical view of the network infrastructure, a customer portal, status of devices, uptime reporting, email/SMS alerts on equipment incidents.

4. Helpdesk

CSI will maintain and make available to the CLIENT a helpdesk which includes unlimited phone support for incidents, initial diagnostics of issues and remote training and support.

5. Periodic system review

CSI will review with CLIENT who has access to services, software and what changes are needed; review the health and history of the systems and devices; and review compliance with existing system processes. This agreement will provide for quarterly meetings.

6. Ticketing

Service ticket lifecycle can be tracked through the customer portal and email. Updates provided through emails based on ticket status.

Managed Services Agreement

Contact Information: See Appendix A.1

Sites and Systems and/or Devices: See Appendix A.2

Purchase Price: See Appendix A.3

Service Period

This Agreement shall be effective as of the date of this Agreement, executed by CLIENT and shall be for an initial term ending June 30, 2016 or as selected.

Continuance

A proposal will be provided prior to expiration of this agreement for continued services as described.

Equipment and Devices Covered

CSi reserves the right to renegotiate rates based on additions of locations, hardware, software, hardware support requirements, and/or services as well as modify this Agreement (or any portion thereof) with a 30-day notice.

For purposes of this Agreement, the services shall include all locations as outlined in Appendix A.2. In addition, this agreement is based on services provided to those systems and/or devices listed in Appendix A.2. Any additional devices added to the system without the consent or acknowledgement of CSi will not be honored or supported by CSi under this agreement.

Conditions of Service

The CLIENT System is eligible for monitoring and support under this Agreement provided it is in good condition and CSi serviceability requirements/standards and site environmental conditions are met. CSi reserves the right to inspect the System upon the commencement of the term of this agreement for the purpose of creating a diagram of the System and/or conducting a diagnostic test of the System. Unless stated otherwise, said inspection shall be charged against the Account using our standard hourly billing rates.

CSi shall not be responsible to CLIENT for loss of use of the system or for any other liabilities arising from alterations, additions, adjustments or repairs which have been made to the system other than by authorized representatives of CSi.

CSi reserves the right to suspend or terminate this Agreement if, at its sole discretion, conditions at the service site pose a health or safety threat to any CSi representative.

Charges for Service Delivery

Any supplemental services provided by CSi which are outside the terms of this Agreement, including

Managed Services Agreement

but not limited to, any maintenance provided beyond normal business hours and services in excess of the Account purchased herein, shall be charged to CLIENT as an additional charge.

Time portal to portal	Agreement Rates per hour	Non Agreement Rates per hour
Service Hours (except Holidays) Monday - Friday: 7:30am - 4:30pm	\$115 (1 hour minimum)	\$125 (1 hour minimum)
Outside of Service Hours	\$Per service level (2 hour minimum)	\$250 (2 hour minimum)

Service Responsibility:

If services are requested by the CLIENT outside of normal business hours, CSi shall provide such service subject to the availability of its representatives, according to the terms and conditions set forth in this Agreement.

- CSi shall monitor, advise, and provide supplemental services as defined in this agreement during business hours. CSi shall provide scheduled remote and onsite support services in accordance with this agreement. CSi's representatives shall have and the CLIENT shall provide full access to the System in order to affect the necessary monitoring and/or supplemental services. All services defined in this Agreement shall be provided during regular business hours, unless otherwise specified.
- CSi shall be obligated to provide service only at the Service Site(s) defined in this agreement as outlined in Appendix A.2.
- CSi is obligated to provide CLIENT with Service Agreements higher-priority response for emergency as well as non-emergency service requests.

Client Responsibilities

- CLIENT shall provide adequate workspace, heat, light, ventilation, electric current and outlets, internet, remote access, and long-distance telephone access for use by CSi's representatives.
- CLIENT agrees that it will inform CSi of any modification, installation, or service performed on the System by individuals not employed by CSi in order to assist CSi in providing an efficient and effective System support response time.
- CLIENT will designate an authorized representative to approve all System Support Services. This contact information shall be outlined in Appendix A.1, and it is the CLIENT's

Managed Services Agreement

responsibility to inform CSI of any changes made to this representation thirty (30) days in advance.

- d. CLIENT agrees that a maintenance window must be established and honored to allow for proper system maintenance, patching and reboots.

Service Limitations

In addition to other limitations and conditions set forth in this Agreement, the following service and support limitations are expressed:

- a. Cost of break fix labor, adds moves and changes, consumables, replacement parts, hardware, software, network upgrades and associated services are outside the scope of this agreement. CSI will provide consultative specification, sourcing guidance and/or Time and Material/Project offerings.
- b. Except as otherwise stated in Appendix A.2 of this agreement, all System and/or Devices and Software upgrades are outside the scope of this agreement.
- c. Periodic reboots for such devices as firewalls, routers, and servers are required to apply/activate critical update patches and configuration changes. CSI's support services within this agreement are predicated upon the CLIENT'S support and commitment to providing time/scheduling for network device reboots with its staff and/or users support.
- d. Software support is limited to the manufacturer's products listed in Appendix A.2:
- e. Restoration of lost data caused by systems/hardware failure is outside the scope of this agreement.
- f. This agreement and support services herein are contingent on CLIENT'S permission of CSI having secure remote access into CLIENT'S network
- g. Support services required or requested outside of scope support services are available and will be provided on either a Time and Material, or Project basis.

Warranties and Disclaimers

CSI makes and the CLIENT receives no warranty, express or implied, and all warranties of merchantability and fitness for a particular purpose are expressly excluded. In no event shall CSI or any of its Directors, Employees or Other Representatives be responsible for any special, incidental, indirect, or consequential damages of any kind including, without limitations, those resulting from loss of data, income, profit, and on any theory of liability, arising out of or in connection with the services or use thereof even if it has been advised or has knowledge of the possibility of such damages.

The CLIENT shall assume full responsibility for the overall effectiveness and efficiency of the operating environment in which the System is to function.

Managed Services Agreement

Indemnification

CLIENT hereby agrees to indemnify and defend at its sole expense: CSi, its employees, agents, representatives, directors and shareholders, from and against any and all claims arising out of or based upon CLIENT'S use of all services, software or hardware provided or serviced hereunder, including, but not limited to, claims based on software licensing violations, copyright infringement, trademark infringement and patent infringement. In addition, CLIENT agrees to pay any judgment and costs associated with such claim.

Opt-Out/Termination

CSi and/or CLIENT shall have the right to terminate this Agreement under any of the following conditions:

- If one of the parties shall be declared insolvent or bankrupt.
- If the CLIENT does not pay CSi within thirty (30) days from receipt of CSi's invoice and/or otherwise materially breaches this Agreement.
- If CSi fails to perform its obligations under this Agreement and such failure continues for a period of thirty days after written notice of the default, the CLIENT shall have the right to terminate this Agreement.
- Either party may terminate this Agreement upon sixty days (60) written notice. CSi will determine if any credit will be posted to the CLIENTS account.

Upon termination, all hardware and software installed by CSi that was required to conduct network support services are the property of CSi and will be surrendered and returned to CSi at end of the agreement. Initial setup fee will be reassessed should CLIENT request an agreement after previous agreement has been terminated.

Non-Hire/Non-Disclosure

Because employees are one of our most valuable assets, policy and professional ethics require that our employees not seek employment with, or be offered employment by any CLIENT during the course of engagement and for period of one (1) year thereafter. Your signature on this document confirms your organization's agreement to adhere to this professional standard of conduct.

CSi acknowledges that in the course of providing services to said CLIENT, CSi may learn from CLIENT certain non-public personal and otherwise confidential information relating to said CLIENT, including its customers, consumers or employees. CSi shall regard any and all information it receives which in any way relates or pertains to said CLIENT, including its customers, consumers or employees as confidential.

CSi shall take commercially reasonable steps to not disclose, reveal, copy, sell, transfer, assign, or distribute any part or parts of such information in any form, to any person or entity, or permit any of its employees, agents, or representatives to do so for any purpose other than purposes which serve

Managed Services Agreement

CLIENT or as expressly and specifically permitted in writing by said CLIENT or as required by applicable law.

Said CLIENT also acknowledges that all information and services, consulting techniques, proposals, and documents disclosed by CSI or which comes to its attention during the course of business and provided under this agreement constitute valuable assets of, and confidential and/or proprietary to CSI.

Insurance

CSI shall maintain at its sole expense commercial general liability insurance for personal injury and property damage for a general aggregate of \$2,000,000; Professional Liability insurance (AKA Errors & Omissions Liability insurance) for a general aggregate of \$1,000,000; worker's compensation insurance as required by law; and hired and non-owned automobile liability insurance for the combined single limit of \$1,000,000. At CLIENT's request, CSI further agrees to furnish CLIENT with certificates, including renewal certificates, evidencing such coverage within thirty (30) days of commencing performance under this Agreement, at every renewal and at other times as may be reasonably requested by CLIENT.

General Provisions

- a. **Sole Agreement:** This Agreement constitutes the entire and only understanding and agreement between the parties hereto with respect to the subject matter hereof and, except as expressly set forth herein, may be amended only by a writing signed by each of the parties hereto.
- b. **Binding Effect:** This Agreement shall be binding upon, and shall inure to the benefit of, the parties hereto and their heirs, legal representatives, personal representatives, administrators, successors, and permitted assigns, as the case may be.
- c. **Waiver:** Any failure of either party to comply with any obligation, covenant, agreement, or condition herein may be expressly waived, but only if such waiver is in writing and signed by the other parties. Any such waiver or failure to insist upon strict compliance with such obligation, covenant, agreement, or conditions shall not operate as a waiver of and/or set precedence with respect to any subsequent and/or other failure.
- d. **Assignment:** This Agreement and the rights and duties hereunder shall not be assignable by either party hereto except upon written consent of the other.
- e. **Unforeseen Circumstances:** CSI shall not be liable for any problems due to external causes beyond its control including, but not limited to, terrorist acts, natural catastrophe, fire, flood, or other act of God, and/or power failure, virus propagation, improper shut down of the System and related System Systems/Services.
- f. **Attorneys' Fees.** In any action between the parties to enforce any of the terms of this Agreement, the prevailing party shall be entitled to recover all expenses, including

Managed Services Agreement

reasonable attorneys' fees.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year first below written.

Acceptance

CSI

Bethlehem Area School District

Signature:

Signature:

Emily R. Schenkel

Michael E. Faccinetto

Printed Name:

Printed Name:

Account Manager

Board President

Title:

Title:

5/15/2015

6/22/2015

Date:

Date:



Integrated Security
& Communications

Appendix A.1 – Contact Information

Account Representative

Your CSI Account Representative / Primary Contact is **Emily Schenkel**. This should be your first point of contact if you wish to make any changes or have questions about this agreement. You can contact your account representative in the following ways:

Telephone: 610-841-9632

Mobile: 610-442-3960

Email: eschenkel@comsysinc.com

Client Information

The primary CLIENT contact is:

Name: Mark Stein

Title: Director of Facilities and Operations

Address: BASD Maintenance Department, 250 East Fairview Street

City, State, Zip Code: Bethlehem, PA 18018

Phone: 610-867-8635

Mobile Phone:

Email Address: mstein@basdschools.org

The secondary CLIENT contact is: (Billing Information)

Name: Bethlehem Area School District

Title: Accounts Payable Department

Address: 1516 Sycamore Street

City, State, Zip Code: Bethlehem, PA 18017

Phone: 610-861-0500 ext. 60213

Mobile Phone:

Email Address: jcoy@basdschools.org

Changes to this agreement may only be requested by the persons named above. It is the responsibility of the CLIENT to notify CSI of changes to the contact person.

Appendix A.2 – Sites/Systems and Devices

This agreement covers the following CLIENT locations:

Site Name	Address	Phone	No. Devices	Locations
Freedom High School	3149 Chester Avenue Bethlehem, Pa 18020	(610)867-5843	92 cameras	Please see attached list.
Liberty High School	1115 Linden Street, Bethlehem, Pa 18018	(610) 691-7200	126 Cameras	Please see attached list.
BASD	15 Sycamore Street, Bethlehem, Pa 18017		41 Controllers	Please see attached list.

Appendix A.3 – Purchase Price

Maintenance Monitoring and Support

The **Managed Services Program** includes remote monitoring and maintenance support, system health reporting and software upgrades. The program also includes adherence to one of the three levels of service support as described below:

SL Coverage Period	Standard Support <i>Included in program</i>	Premier Support	Mission Critical Support
Business Hours (except Holidays) Monday – Friday: 7:30am – 4:30 pm	CSI to schedule ticket on next business day. Technician to respond within 2-4 business days of ticket being submitted	CSI to schedule ticket on same business day Technician to respond on within one (1) business days of the ticket being submitted	CSI to respond to ticket within 15 minutes of ticket being submitted Technician to respond within 4 hours of ticket being submitted
Outside of Business Hours	CSI to schedule ticket on next business day. Technician to respond within 2-4 business days of ticket being submitted	CSI to schedule ticket on next business day Technician to respond within one (1) business days of the ticket being submitted	CSI to respond to ticket within 15 minutes of ticket being submitted Technician to respond within 4 hours of ticket being submitted
Emergency Support	\$190 / minimum of 2 hours	\$170 / minimum of 2 hours	\$150 / minimum of 2 hours

Please select one of the following service levels for your Managed service agreement:

☐	1 Year Managed services agreement with Standard Support service level	\$24,744.00 per year.
☐	1 Year Managed services agreement with Premier Support service level	\$25,486.00 per year.
☐	1 Year Managed services agreement with Mission Critical Support service level	\$27,218.00 per year.
☐	2 Year Managed services agreement with Standard Support service level	\$23,744.00 per year.
☐	2 Year Managed services agreement with Premier Support service level	\$24,456.00 per year.
☐	2 Year Managed services agreement with Mission Critical Support service level	\$26,118.00 per year.

Managed Services Agreement

☐	3 Year Managed services agreement with Standard Support service level	\$23,076.00 per year.
☐	3 Year Managed services agreement with Premier Support service level	\$23,768.00 per year.
☐	3 Year Managed services agreement with Mission Critical Support service level	\$25,384.00 per year.

Report : Hardware inventory

User : Admin

Date : 5/13/2015 2:04:11 PM

<u>Unit</u>	<u>Unit type</u>	<u>Manufacturer</u>	<u>Model</u>	<u>Role</u>	<u>Firmware version</u>	<u>IP address</u>	<u>Physical address</u>
10.8.53.100	Video	Bosch	FLEXIDOME HD 720p VR	Freedom Archiver	5.90 build 15 (OEM 51)	10.8.53.100	00-07-5F-82-84-C0
10.8.53.101	Video	Bosch	FLEXIDOME HD 720p VR	Freedom Archiver	5.90 build 15 (OEM 51)	10.8.53.101	00-07-5F-85-8E-C6
10.8.53.103	Video	Bosch	FLEXIDOME HD 720p VR	Freedom Archiver	5.90 build 15 (OEM 51)	10.8.53.103	00-07-5F-85-8E-BE
10.8.53.104	Video	Bosch	FLEXIDOME HD 720p VR	Freedom Archiver	5.90 build 15 (OEM 51)	10.8.53.104	00-07-5F-85-8E-C7
10.8.53.105	Video	Bosch	FLEXIDOME HD 720p VR	Freedom Archiver	5.90 build 15 (OEM 51)	10.8.53.105	00-07-5F-85-8E-C3
10.8.53.106	Video	Bosch	FLEXIDOME HD 720p VR	Freedom Archiver	5.90 build 15 (OEM 51)	10.8.53.106	00-07-5F-85-8E-C2
10.8.53.107	Video	Bosch	FLEXIDOME HD 720p VR	Freedom Archiver	5.90 build 15 (OEM 51)	10.8.53.107	00-07-5F-85-8E-BF
10.8.53.108	Video	Bosch	FLEXIDOME HD 720p VR	Freedom Archiver	5.90 build 15 (OEM 51)	10.8.53.108	00-07-5F-85-8E-C1
10.8.53.109	Video	Bosch	FLEXIDOME HD 720p VR	Freedom Archiver	5.90 build 15 (OEM 51)	10.8.53.109	00-07-5F-82-84-C4
10.8.53.110	Video	Bosch	FLEXIDOME HD 720p VR	Freedom Archiver	5.90 build 15 (OEM 51)	10.8.53.110	00-07-5F-82-84-C3
10.8.53.112	Video	Bosch	FLEXIDOME HD 720p VR	Freedom Archiver	5.90 build 15 (OEM 51)	10.8.53.112	00-07-5F-82-7B-16
10.8.53.97	Video	Bosch	FLEXIDOME HD 720p VR	Freedom Archiver	5.90 build 15 (OEM 51)	10.8.53.97	00-07-5F-82-84-BE
49 - Cafeteria Servery Left	Video	Sony	SNC-DH140T	Freedom Archiver	1.73.01	10.8.53.20	3C-07-71-13-93-65

50 - Cafeteria Servery Right	Video	Sony	SNC-DH140T	Freedom Archiver	1.73.01	10.8.53.21	3C-07-71-08-02-8F
51 - Fountain Hall Intersection 360	Video	Arecont	AV8365CO	Freedom Archiver	65187	10.8.53.22	00-1A-07-04-04-B3
52 - Cafeteria Seating Left	Video	Sony	SNC-DH140T	Freedom Archiver	1.73.01	10.8.53.23	3C-07-71-08-02-B9
53 - Cafeteria Seating Left 360	Video	Arecont	AV8365CO	Freedom Archiver	65187	10.8.53.24	00-1A-07-04-04-B5
54 - Cafeteria Seating Right	Video	Sony	SNC-DH140T	Freedom Archiver	1.73.01	10.8.53.25	3C-07-71-08-02-B8
55 - Cafeteria Seating Right 360	Video	Arecont	AV8365CO	Freedom Archiver	65187	10.8.53.26	00-1A-07-04-04-BE
56 - 1st Floor Lobby Stairs 360	Video	Arecont	AV8365CO	Freedom Archiver	65187	10.8.53.27	00-1A-07-04-04-B6
57 - Gymnasium Left	Video	Sony	SNC-DH140T	Freedom Archiver	1.73.01	10.8.53.28	3C-07-71-08-02-EB
58 - Gymnasium Right	Video	Sony	SNC-DH140T	Freedom Archiver	1.73.01	10.8.53.29	3C-07-71-08-02-B7
59 - 2nd Floor Lobby Stairs 360	Video	Arecont	AV8365CO	Freedom Archiver	65187	10.8.53.30	00-1A-07-04-04-B9
61 - Math 123 Hallway 360	Video	Arecont	AV8365CO	Freedom Archiver	65187	10.8.53.32	00-1A-07-04-04-BC
62 - Auditorium Corridor 2 180	Video	Arecont	AV8185CO	Freedom Archiver	65170	10.8.53.48	00-1A-07-03-FF-2F
63 - Social Study Hall 180	Video	Arecont	AV8185CO	Freedom Archiver	65187	10.8.53.41	00-1A-07-03-FF-21
64 - Administration Corridor Left	Video	Sony	SNC-DH140T	Freedom Archiver	1.34.00	10.8.53.35	54-53-ED-F0-8D-26

65 - Administration Corridor Right	Video	Sony	SNC-DH140T	Freedom Archiver	1.34.00	10.8.53.36	54-53-ED-F0-8D-27
66 - W. Side near Rm. 702	Video	Arecont	AV8185CO	Freedom Archiver	65187	10.8.53.37	00-1A-07-03-FF-12
67 - Administration Lobby 360	Video	Arecont	AV8365CO	Freedom Archiver	65187	10.8.53.38	00-1A-07-04-04-AF
68 - Science and Language Vestibule	Video	Sony	SNC-DH140T	Freedom Archiver	1.34.00	10.8.53.39	54-53-ED-F0-8D-28
69 - Cafeteria Servery 360	Video	Arecont	AV8365CO	Freedom Archiver	65187	10.8.53.40	00-1A-07-04-04-B1
70 - Cafeteria Entrance Left 360	Video	Arecont	AV8365CO	Freedom Archiver	65187	10.8.53.34	00-1A-07-04-04-BF
71 - Cafeteria Entrance Right 360	Video	Arecont	AV8365CO	Freedom Archiver	65187	10.8.53.42	00-1A-07-04-04-B8
72 - 800 Wing Balcony	Video	Arecont	AV8185CO	Freedom Archiver	65187	10.8.53.43	00-1A-07-03-FF-22
73 - Fountain	Video	Sony	SNC-DH140T	Freedom Archiver	1.34.00	10.8.53.44	54-53-ED-F0-8D-24
75 - Math 114 Hallway	Video	Sony	SNC-DH140T	Freedom Archiver	1.34.00	10.8.53.46	54-53-ED-F0-8D-29
76 - Girls Pool Locker Room Corridor	Video	Sony	SNC-DH140T	Freedom Archiver	1.34.00	10.8.53.47	54-53-ED-F0-8D-25
80-Cannon Lobby, facing Math Hallway	Video	Bosch	FLEXIDOME HD 720p VR	Freedom Archiver	5.90 build 15 (OEM 51)	10.8.53.98	00-07-5F-82-84-C1
81-Main Office, facing ramp	Video	Bosch	FLEXIDOME HD 720p VR	Freedom Archiver	5.90 build 15 (OEM 51)	10.8.53.99	00-07-5F-82-84-BF
82-Ceramics Room	Video	Bosch	FLEXIDOME HD 720p VR	Freedom Archiver	5.90 build 15 (OEM 51)	10.8.53.102	00-07-5F-85-8E-C5
83- Gym Vestibule	Video	Arecont	AV8365CO	Freedom Archiver	65187	10.8.53.33	00-1A-07-04-04-BD

At front of school gym windows	Video	Sony	SNC-DH180	Freedom Archiver	1.73.01	10.8.53.45	54-53-ED-F0-8C-BB
Auditorium Corridor 730	Video	Sony	SNT-EP154	Freedom Archiver	1.73.00	10.8.53.52	00-24-BE-F4-9C-89
Auditorium/Gym Vestibule	Video	Sony	SNT-EP154	Freedom Archiver	1.73.00	10.8.53.70	00-24-BE-F4-9C-9C
Bridge Link	Video	Sony	SNT-EP154	Freedom Archiver	1.77.00	10.8.53.58	00-24-BE-F4-9C-90
By Generator Area test	Video	Sony	SNT-EP154	Freedom Archiver	1.73.00	10.8.53.61	00-24-BE-F4-9C-93
Corridor 732E	Video	Sony	SNT-EP154	Freedom Archiver	1.77.00	10.8.53.55	00-24-BE-F4-9C-8D
Corridor at Girl's Lockers - Pool	Video	Sony	SNT-EP154	Freedom Archiver	1.73.00	10.8.53.69	00-24-BE-F4-9C-9B
Corridor looking to Cafe	Video	Sony	SNT-EX154	Freedom Archiver	1.77.00	10.8.53.94	00-24-BE-F4-9C-B4
Corridor looking to Room 250	Video	Sony	SNT-EX154	Freedom Archiver	1.77.00	10.8.53.95	00-24-BE-F4-9C-B5
Corridor to bridge link	Video	Sony	SNT-EP154	Freedom Archiver	1.73.00	10.8.53.57	00-24-BE-F4-9C-8F
Exterior at Cafe 120	Video	Sony	SNT-EP154	Freedom Archiver	1.73.00	10.8.53.79	00-24-BE-F4-9C-A5
Gym Storage Room OHD	Video	Sony	SNT-EP154	Freedom Archiver	1.73.00	10.8.53.71	00-24-BE-F4-9C-9D
Hall Beside Auditorium	Video	Sony	SNT-EX154	Freedom Archiver	1.73.00	10.8.53.88	00-24-BE-F4-9C-AE
Hall by Auditorium looking S	Video	Sony	SNT-EX154	Freedom Archiver	1.77.00	10.8.53.87	00-24-BE-F4-9C-AD
Hallway at Ecology 146	Video	Sony	SNT-EP154	Freedom Archiver	1.73.00	10.8.53.62	00-24-BE-F4-9C-94
Hallway at Ecology Lab 142	Video	Sony	SNT-EP154	Freedom Archiver	1.73.00	10.8.53.63	00-24-BE-F4-9C-95
Hallway at Math 121	Video	Sony	SNT-EP154	Freedom Archiver	1.73.00	10.8.53.60	00-24-BE-F4-9C-92

Hallway at Physical Science 140	Video	Sony	SNT-EP154	Freedom Archiver	1.77.00	10.8.53.64	00-24-BE-F4-9C-96
Hallway at Planetarium	Video	Sony	SNT-EX154	Freedom Archiver	1.77.00	10.8.53.65	00-24-BE-F4-9C-9A
Hallway at Wrestling Room	Video	Sony	SNT-EP154	Freedom Archiver	1.73.00	10.8.53.80	00-24-BE-F4-9C-A6
Hallway looking E to Cafe	Video	Sony	SNT-EX154	Freedom Archiver	1.73.02	10.8.53.81	00-24-BE-F4-9C-A7
Hallway Looking S to Stair	Video	Sony	SNT-EP154	Freedom Archiver	1.73.00	10.8.53.73	00-24-BE-F4-9C-9F
Hallway viewing Lobby 134	Video	Sony	SNT-EX154	Freedom Archiver	1.73.02	10.8.53.66	00-24-BE-F4-9C-97
Kitchen at Stairs	Video	Sony	SNT-EP154	Freedom Archiver	1.77.00	10.8.53.77	00-24-BE-F4-9C-A3
Kitchen Receiving	Video	Sony	SNT-EP154	Freedom Archiver	1.73.00	10.8.53.78	00-24-BE-F4-9C-A4
Lobby Stair - on landing	Video	Sony	SNT-EX154	Freedom Archiver	1.73.02	10.8.53.92	00-24-BE-F4-9C-B2
N exit near Receiving Rm 129	Video	Sony	SNT-EP154	Freedom Archiver	1.73.00	10.8.53.50	00-24-BE-F4-9C-87
NE Exterior cam at Cafe 213	Video	Sony	SNT-EP154	Freedom Archiver	1.73.00	10.8.53.76	00-24-BE-F4-9C-A2
NE Exterior cam at Rm 250	Video	Sony	SNT-EP154	Freedom Archiver	1.73.00	10.8.53.75	00-24-BE-F4-9C-A1
North Corridor by Bus. Lab 133	Video	Sony	SNT-EP154	Freedom Archiver	1.73.00	10.8.53.59	00-24-BE-F4-9C-91
North Hallway looking at doors	Video	Sony	SNT-EP154	Freedom Archiver	1.73.00	10.8.53.49	00-24-BE-F4-9C-8A
NW Corridor Looking East	Video	Sony	SNT-EX154	Freedom Archiver	1.77.00	10.8.53.93	00-24-BE-F4-9C-B3
NW Corridor looking to Cafe	Video	Sony	SNT-EP154	Freedom Archiver	1.73.00	10.8.53.74	00-24-BE-F4-9C-A0

NW Exterior - Front	Video	Sony	SNC-DH180	Freedom Archiver	1.73.01	10.8.53.31	54-53-ED-F0-8C-BD
Pool Corridor 731	Video	Sony	SNT-EP154	Freedom Archiver	1.34.00	10.8.53.54	00-24-BE-F4-9C-8C
PTZ - Auditorium/Gym Stairway	Video	Sony	SNT-EX154	Freedom Archiver	1.73.02	10.8.53.82	00-24-BE-F4-9C-A8
PTZ - Center Stairs by Language Arts	Video	Sony	SNT-EX154	Freedom Archiver	1.73.02	10.8.53.86	00-24-BE-F4-9C-AC
PTZ - Mail Room/Reception Lobby	Video	Sony	SNT-EX154	Freedom Archiver	1.73.02	10.8.53.89	00-24-BE-F4-9C-AF
PTZ - NW Stair	Video	Sony	SNT-EX154	Freedom Archiver	1.73.02	10.8.53.83	00-24-BE-F4-9C-A9
PTZ - NW Stair 2	Video	Sony	SNT-EX154	Freedom Archiver	1.73.02	10.8.53.84	00-24-BE-F4-9C-AA
PTZ - Stair by Bus. Lab 135	Video	Sony	SNT-EX154	Freedom Archiver	1.73.02	10.8.53.68	00-24-BE-F4-9C-99
PTZ - Stair by Business ClassRm 801	Video	Sony	SNT-EX154	Freedom Archiver	1.73.02	10.8.53.90	00-24-BE-F4-9C-B0
PTZ - Stair by Industrial Arts	Video	Sony	SNT-EX154	Freedom Archiver	1.77.00	10.8.53.91	00-24-BE-F4-9C-B1
PTZ - Stairway at Math Area	Video	Sony	SNT-EX154	Freedom Archiver	1.77.00	10.8.53.67	00-24-BE-F4-9C-98
PTZ - West Stair	Video	Sony	SNT-EX154	Freedom Archiver	1.73.02	10.8.53.85	00-24-BE-F4-9C-AB
PTZ-Main Stair Lobby	Video	Sony	SNT-EX154	Freedom Archiver	1.77.00	10.8.53.96	00-24-BE-F4-9C-B6
School Store 703	Video	Sony	SNT-EP154	Freedom Archiver	1.73.00	10.8.53.53	00-24-BE-F4-9C-8B
Security Vestibule 500A	Video	Sony	SNT-EP154	Freedom Archiver	1.73.00	10.8.53.51	00-24-BE-F4-9C-88
Stair C 735	Video	Sony	SNT-EP154	Freedom Archiver	1.73.00	10.8.53.56	00-24-BE-F4-9C-8E
SW Exterior cam at Gym	Video	Sony	SNT-EP154	Freedom Archiver	1.73.00	10.8.53.72	00-24-BE-F4-9C-9E

<u>Unit</u>	<u>Unit type</u>	<u>Manufacturer</u>	<u>Model</u>	<u>Role</u>	<u>Firmware</u> version	<u>IP address</u>	<u>Physical</u> address
10.8.50.193	Video	Sony	SNC-RZ30N	Liberty Archiver 1	3.14	10.8.50.193	08-00-46-7B-3B-1D
Cafe Entrance	Video	Sony	SNC-Z20N	Liberty Archiver 1	1.00	10.8.50.194	08-00-46-B4-DA-1A
Cafe Exit	Video	Sony	SNC-Z20N	Liberty Archiver 1	1.00	10.8.50.195	08-00-46-B4-DA-08
Cafe Rear	Video	Sony	SNC-Z20N	Liberty Archiver 1	1.06	10.8.50.196	08-00-46-B5-04-B5
CM-01	Video	Bosch	FLEXIDOME indoor 5000 HD	Liberty Archiver 2	5.80 build 77 (OEM 50)	10.8.50.78	00-07-5F-84-01-1D
CM-02	Video	Bosch	FLEXIDOME indoor 5000 HD	Liberty Archiver 1	5.80 build 77 (OEM 50)	10.8.50.79	00-07-5F-81-79-5B
CM-03	Video	Bosch	FLEXIDOME indoor 5000 HD	Liberty Archiver 1	5.80 build 77 (OEM 50)	10.8.50.80	00-07-5F-81-79-50
CM-04	Video	Bosch	FLEXIDOME indoor 5000 HD	Liberty Archiver 1	5.80 build 77 (OEM 50)	10.8.50.81	00-07-5F-81-CA-BD
CM-05	Video	Bosch	FLEXIDOME indoor 5000 HD	Liberty Archiver 1	5.80 build 77 (OEM 50)	10.8.50.82	00-07-5F-81-CB-31
CM-06	Video	Bosch	FLEXIDOME indoor 5000 HD	Liberty Archiver 1	5.80 build 77 (OEM 50)	10.8.50.83	00-07-5F-81-CA-B8
CM-07	Video	Bosch	FLEXIDOME indoor 5000 HD	Liberty Archiver 1	5.80 build 77 (OEM 50)	10.8.50.104	00-07-5F-84-01-1B
CM-08	Video	Bosch	FLEXIDOME IP starlight 7000 VR	Liberty Archiver 1	5.90 build 15 (OEM 51)	10.8.50.105	00-07-5F-85-96-E9
CM-09	Video	Bosch	FLEXIDOME IP 7000 VR	Liberty Archiver 1	5.90 build 15 (OEM 51)	10.8.50.106	00-07-5F-84-56-1A
CM-10	Video	Bosch	FLEXIDOME IP starlight 7000 VR	Liberty Archiver 1	5.90 build 15 (OEM 51)	10.8.50.107	00-07-5F-7C-1B-F4
CM-11	Video	Bosch	FLEXIDOME IP starlight 7000 VR	Liberty Archiver 1	5.90 build 15 (OEM 51)	10.8.50.108	00-07-5F-84-3B-7E
CM-12	Video	Bosch	FLEXIDOME IP indoor 4000 HD	Liberty Archiver 1	5.90 build 12 (OEM 51)	10.8.50.133	00-07-5F-85-70-97
CM-13	Video	Bosch	FLEXIDOME IP indoor 4000 HD	Liberty Archiver 1	5.90 build 12 (OEM 51)	10.8.50.134	00-07-5F-85-70-98
CM-14	Video	Bosch	FLEXIDOME IP indoor 4000 HD	Liberty Archiver 1	5.90 build 12 (OEM 51)	10.8.50.135	00-07-5F-85-70-9D

CM-15	Video	Bosch	FLEXIDOME IP indoor 4000 HD	Liberty Archiver 1	5.90 build 12 (OEM 51)	10.8.50.136	00-07-5F-85-71-02
CM-16	Video	Bosch	FLEXIDOME IP indoor 4000 HD	Liberty Archiver 1	5.90 build 12 (OEM 51)	10.8.50.137	00-07-5F-85-71-0A
CM-17	Video	Bosch	FLEXIDOME IP indoor 4000 HD	Liberty Archiver 1	5.90 build 12 (OEM 51)	10.8.50.138	00-07-5F-85-70-F9
CM-18	Video	Bosch	FLEXIDOME IP indoor 4000 HD	Liberty Archiver 1	5.90 build 12 (OEM 51)	10.8.50.139	00-07-5F-85-70-FB
CM-19	Video	Bosch	FLEXIDOME IP indoor 4000 HD	Liberty Archiver 1	5.90 build 12 (OEM 51)	10.8.50.140	00-07-5F-85-71-0B
CM-20	Video	Bosch	FLEXIDOME IP starlight 7000 VR	Liberty Archiver 2	5.90 build 26 (OEM 51)	10.8.50.141	00-07-5F-85-B4-40
CM-21	Video	Bosch	FLEXIDOME IP indoor 4000 HD	Liberty Archiver 2	5.90 build 12 (OEM 51)	10.8.50.149	00-07-5F-85-71-08
CM-22	Video	Bosch	FLEXIDOME IP indoor 4000 HD	Liberty Archiver 1	5.90 build 12 (OEM 51)	10.8.50.150	00-07-5F-85-71-09
CM-23	Video	Bosch	FLEXIDOME IP indoor 4000 HD	Liberty Archiver 2	5.90 build 12 (OEM 51)	10.8.50.151	00-07-5F-85-6D-9E
CM-24	Video	Bosch	FLEXIDOME IP indoor 4000 HD	Liberty Archiver 2	5.90 build 12 (OEM 51)	10.8.50.152	00-07-5F-85-70-EE
CM-25	Video	Bosch	FLEXIDOME IP indoor 4000 HD	Liberty Archiver 1	5.90 build 12 (OEM 51)	10.8.50.153	00-07-5F-85-71-07
CM-26	Video	Bosch	FLEXIDOME IP indoor 4000 HD	Liberty Archiver 1	5.90 build 12 (OEM 51)	10.8.50.154	00-07-5F-85-70-E3
CM-27	Video	Bosch	FLEXIDOME IP indoor 4000 HD	Liberty Archiver 2	5.90 build 12 (OEM 51)	10.8.50.155	00-07-5F-85-70-E0
CM-28	Video	Bosch	FLEXIDOME IP indoor 4000 HD	Liberty Archiver 1	5.90 build 12 (OEM 51)	10.8.50.156	00-07-5F-85-70-E7
CM-29	Video	Bosch	FLEXIDOME indoor 5000 HD	Liberty Archiver 1	5.80 build 77 (OEM 50)	10.8.50.84	00-07-5F-81-CB-D3
CM-30	Video	Bosch	FLEXIDOME IP starlight 7000 VR	Liberty Archiver 2	5.90 build 15 (OEM 51)	10.8.50.85	00-07-5F-85-96-E3
CM-31	Video	Bosch	FLEXIDOME IP starlight 7000 VR	Liberty Archiver 2	5.90 build 15 (OEM 51)	10.8.50.86	00-07-5F-85-96-EC
CM-32	Video	Bosch	FLEXIDOME indoor 5000 HD	Liberty Archiver 2	5.80 build 77 (OEM 50)	10.8.50.87	00-07-5F-81-CB-3E
CM-33	Video	Bosch	FLEXIDOME indoor 5000 HD	Liberty Archiver 1	5.80 build 77 (OEM 50)	10.8.50.88	00-07-5F-81-CB-D0

CM-34	Video	Bosch	FLEXIDOME IP starlight 7000 VR	Liberty Archiver 1	5.90 build 15 (OEM 51)	10.8.50.89	00-07-5F-85-96- E6
CM-35	Video	Bosch	FLEXIDOME indoor 5000 HD	Liberty Archiver 2	5.80 build 77 (OEM 50)	10.8.50.90	00-07-5F-81- CB-CD
CM-36	Video	Bosch	FLEXIDOME IP starlight 7000 VR	Liberty Archiver 2	5.90 build 15 (OEM 51)	10.8.50.91	00-07-5F-85-96- EB
CM-37	Video	Bosch	FLEXIDOME IP starlight 7000 VR	Liberty Archiver 2	5.90 build 15 (OEM 51)	10.8.50.109	00-07-5F-85-96- E4
CM-38	Video	Bosch	FLEXIDOME indoor 5000 HD	Liberty Archiver 1	5.80 build 77 (OEM 50)	10.8.50.110	00-07-5F-81-79- 2C
CM-39	Video	Bosch	FLEXIDOME indoor 5000 HD	Liberty Archiver 2	5.80 build 77 (OEM 50)	10.8.50.111	00-07-5F-81-79- 99
CM-40	Video	Bosch	FLEXIDOME indoor 5000 HD	Liberty Archiver 1	5.80 build 77 (OEM 50)	10.8.50.112	00-07-5F-81-79- 52
CM-41	Video	Bosch	FLEXIDOME IP starlight 7000 VR	Liberty Archiver 2	5.90 build 15 (OEM 51)	10.8.50.113	00-07-5F-85-96- DB
CM-42	Video	Bosch	FLEXIDOME IP starlight 7000 VR	Liberty Archiver 2	5.90 build 15 (OEM 51)	10.8.50.114	00-07-5F-85-96- E0
CM-43	Video	Bosch	FLEXIDOME IP starlight 7000 VR	Liberty Archiver 1	5.90 build 15 (OEM 51)	10.8.50.115	00-07-5F-85-96- E2
CM-44	Video	Bosch	FLEXIDOME indoor 5000 HD	Liberty Archiver 2	5.80 build 77 (OEM 50)	10.8.50.116	00-07-5F-81-79- A1
FH-01	Video	Bosch	FLEXIDOME indoor 5000 HD	Liberty Archiver 1	5.80 build 77 (OEM 50)	10.8.50.42	00-07-5F-81-79- 1B
FH-02	Video	Bosch	FLEXIDOME indoor 5000 HD	Liberty Archiver 1	5.80 build 77 (OEM 50)	10.8.50.43	00-07-5F-81-79- 48
KC 1st Flr Rear	Video	Sony	SNC-Z20N	Liberty Archiver 2	1.00	10.8.50.174	08-00-46-B4- D9-6B
KC 1st Flr Stair	Video	Sony	SNC-Z20N	Liberty Archiver 2	1.00	10.8.50.173	08-00-46-B4- D9-56
KC 3rd Flr	Video	Sony	SNC-Z20N	Liberty Archiver 2	1.00	10.8.50.172	08-00-46-B4- D9-87
KC Lot W	Video	Sony	SNC-RZ30N	Liberty Archiver 2	3.14	10.8.50.175	08-00-46-7B-5B- BA
KC Overpass	Video	Sony	SNC-Z20N	Liberty Archiver 1	1.00	10.8.50.164	08-00-46-B4- D9-B0
KC-01	Video	Bosch	FLEXIDOME IP starlight 7000 VR	Liberty Archiver 2	5.90 build 15 (OEM 51)	10.8.50.36	00-07-5F-85-96- ED

KC-02	Video	Bosch	FLEXIDOME indoor 5000 HD	Liberty Archiver 2	5.80 build 77 (OEM 50)	10.8.50.37	00-07-5F-81-79-42
KC-03	Video	Bosch	FLEXIDOME IP starlight 7000 VR	Liberty Archiver 2	5.90 build 15 (OEM 51)	10.8.50.38	00-07-5F-84-56-57
KC-04	Video	Bosch	FLEXIDOME IP starlight 7000 VR	Liberty Archiver 2	5.90 build 15 (OEM 51)	10.8.50.39	00-07-5F-84-56-5A
KC-05	Video	Bosch	FLEXIDOME indoor 5000 HD	Liberty Archiver 2	5.80 build 77 (OEM 50)	10.8.50.92	00-07-5F-81-CA-B3
KC-06	Video	Bosch	FLEXIDOME IP starlight 7000 VR	Liberty Archiver 1	5.90 build 15 (OEM 51)	10.8.50.93	00-07-5F-85-96-EA
KC-07	Video	Bosch	FLEXIDOME indoor 5000 HD	Liberty Archiver 1	5.80 build 77 (OEM 50)	10.8.50.94	00-07-5F-81-CA-B2
KC-08	Video	Bosch	FLEXIDOME IP starlight 7000 VR	Liberty Archiver 2	5.90 build 15 (OEM 51)	10.8.50.95	00-07-5F-84-3B-7C
KC-09	Video	Bosch	FLEXIDOME indoor 5000 HD	Liberty Archiver 2	5.80 build 77 (OEM 50)	10.8.50.130	00-07-5F-81-CB-21
KC-10	Video	Bosch	FLEXIDOME IP starlight 7000 VR	Liberty Archiver 2	5.90 build 15 (OEM 51)	10.8.50.131	00-07-5F-84-4F-08
KC-11	Video	Bosch	FLEXIDOME indoor 5000 HD	Liberty Archiver 2	5.80 build 77 (OEM 50)	10.8.50.132	00-07-5F-81-CA-B4
Lab eliz entrance	Video	Sony	SNC-Z20N	Liberty Archiver 2	1.00	10.8.50.184	08-00-46-B4-DA-07
Lab Hall	Video	Sony	SNC-Z20N	Liberty Archiver 2	1.00	10.8.50.187	08-00-46-B4-DA-4C
Lab Health	Video	Sony	SNC-Z20N	Liberty Archiver 2	1.00	10.8.50.188	08-00-46-B4-D9-84
Lab ourps	Video	Sony	SNC-Z20N	Liberty Archiver 2	1.00	10.8.50.183	08-00-46-B4-D9-6E
Lab sol	Video	Sony	SNC-Z20N	Liberty Archiver 2	1.00	10.8.50.186	08-00-46-B4-D9-67
Lab to comm	Video	Sony	SNC-Z20N	Liberty Archiver 2	1.00	10.8.50.185	08-00-46-B4-D9-A7
LC-01	Video	Bosch	FLEXIDOME IP starlight 7000 VR	Liberty Archiver 2	5.90 build 15 (OEM 51)	10.8.50.121	00-07-5F-84-56-55
LC-02	Video	Bosch	FLEXIDOME indoor 5000 HD	Liberty Archiver 2	5.80 build 77 (OEM 50)	10.8.50.122	00-07-5F-81-79-1A
LC-03	Video	Bosch	FLEXIDOME indoor 5000 HD	Liberty Archiver 2	5.80 build 77 (OEM 50)	10.8.50.123	00-07-5F-81-79-2F

LC-04	Video	Bosch	FLEXIDOME IP starlight 7000 VR	Liberty Archiver 2	5.90 build 15 (OEM 51)	10.8.50.124	00-07-5F-85-96- E1
LC-05	Video	Bosch	FLEXIDOME IP starlight 7000 VR	Liberty Archiver 2	5.90 build 26 (OEM 51)	10.8.50.125	00-07-5F-85-B4- 44
LC-06	Video	Bosch	FLEXIDOME IP starlight 7000 VR	Liberty Archiver 1	5.90 build 15 (OEM 51)	10.8.50.201	00-07-5F-84-56- 53
LC-07	Video	Bosch	FLEXIDOME HD 1080p VR	Liberty Archiver 1	5.85 build 16 (OEM 50)	10.8.50.142	00-07-5F-7B- CA-9F
LC-08	Video	Bosch	FLEXIDOME HD 1080p VR	Liberty Archiver 1	5.85 build 16 (OEM 50)	10.8.50.143	00-07-5F-7B- CA-9E
LC-09	Video	Bosch	FLEXIDOME HD 1080p VR	Liberty Archiver 2	5.85 build 16 (OEM 50)	10.8.50.144	00-07-5F-7B- CA-9C
LC-10	Video	Bosch	FLEXIDOME indoor 5000 HD	Liberty Archiver 2	5.80 build 77 (OEM 50)	10.8.50.145	00-07-5F-81-79- A8
MG-01	Video	Bosch	FLEXIDOME IP indoor 4000 HD	Liberty Archiver 2	5.90 build 12 (OEM 51)	10.8.50.203	00-07-5F-85-70- A0
MG-02	Video	Bosch	FLEXIDOME IP indoor 4000 HD	Liberty Archiver 2	5.90 build 12 (OEM 51)	10.8.50.202	00-07-5F-85-70- 6F
MG-03	Video	Bosch	FLEXIDOME IP indoor 4000 HD	Liberty Archiver 1	5.90 build 12 (OEM 51)	10.8.50.50	00-07-5F-85-70- 9F
MG-04	Video	Bosch	FLEXIDOME IP indoor 4000 HD	Liberty Archiver 1	5.90 build 12 (OEM 51)	10.8.50.51	00-07-5F-85-70- CE
MG-05	Video	Bosch	FLEXIDOME HD 1080p VR	Liberty Archiver 2	5.80 build 64 (OEM 50)	10.8.50.52	00-07-5F-7B- 4E-FB
MG-06	Video	Bosch	FLEXIDOME HD 1080p VR	Liberty Archiver 1	5.80 build 64 (OEM 50)	10.8.50.53	00-07-5F-7B- 4E-FC
MG-07	Video	Bosch	FLEXIDOME HD 1080p VR	Liberty Archiver 1	5.85 build 16 (OEM 50)	10.8.50.54	00-07-5F-7B- CA-9B
MG-08	Video	Bosch	FLEXIDOME HD 1080p VR	Liberty Archiver 2	5.85 build 16 (OEM 50)	10.8.50.55	00-07-5F-7B- CA-9D
MG-09	Video	Bosch	FLEXIDOME IP indoor 4000 HD	Liberty Archiver 1	5.90 build 12 (OEM 51)	10.8.50.56	00-07-5F-85-70- 9B
MG-10	Video	Bosch	FLEXIDOME IP starlight 7000 VR	Liberty Archiver 1	5.90 build 15 (OEM 51)	10.8.50.57	00-07-5F-85-96- E8
MG-11	Video	Bosch	FLEXIDOME IP indoor 4000 HD	Liberty Archiver 1	5.90 build 12 (OEM 51)	10.8.50.58	00-07-5F-85-70- 9C
MG-12	Video	Bosch	FLEXIDOME IP starlight 7000 VR	Liberty Archiver 1	5.90 build 15 (OEM 51)	10.8.50.59	00-07-5F-85-96- DD

MG-13	Video	Bosch	FLEXIDOME IP starlight 7000 VR	Liberty Archiver 1	5.90 build 15 (OEM 51)	10.8.50.60	00-07-5F-84-56-56
MG-14	Video	Bosch	FLEXIDOME IP indoor 4000 HD	Liberty Archiver 1	5.90 build 12 (OEM 51)	10.8.50.61	00-07-5F-85-70-A7
North Comm	Video	Sony	SNC-RZ30N	Liberty Archiver 2	3.03	10.8.50.180	08-00-46-7B-38-16
Park Exit	Video	Sony	SNC-Z20N	Liberty Archiver 2	1.00	10.8.50.198	08-00-46-B4-DA-63
Park Lot	Video	Sony	SNC-RZ30N	Liberty Archiver 2	3.03	10.8.50.178	08-00-46-7B-38-15
SA East	Video	Sony	SNC-Z20N	Liberty Archiver 1	1.00	10.8.50.190	08-00-46-B4-DA-06
SA Hall	Video	Sony	SNC-Z20N	Liberty Archiver 1	1.00	10.8.50.192	08-00-46-B4-D9-69
SA North	Video	Sony	SNC-Z20N	Liberty Archiver 1	1.00	10.8.50.191	08-00-46-B4-DA-0E
SA South	Video	Sony	SNC-Z20N	Liberty Archiver 1	1.00	10.8.50.189	08-00-46-B4-D9-AE
SA-01	Video	Bosch	FLEXIDOME indoor 5000 HD	Liberty Archiver 2	5.80 build 77 (OEM 50)	10.8.50.64	00-07-5F-84-01-23
SA-02	Video	Bosch	FLEXIDOME indoor 5000 HD	Liberty Archiver 2	5.80 build 77 (OEM 50)	10.8.50.65	00-07-5F-81-79-44
SA-03	Video	Bosch	FLEXIDOME IP starlight 7000 VR	Liberty Archiver 1	5.90 build 15 (OEM 51)	10.8.50.66	00-07-5F-84-57-98
SA-04	Video	Bosch	FLEXIDOME IP starlight 7000 VR	Liberty Archiver 1	5.90 build 26 (OEM 51)	10.8.50.67	00-07-5F-84-64-76
SA-05	Video	Bosch	FLEXIDOME IP starlight 7000 VR	Liberty Archiver 1	5.90 build 26 (OEM 51)	10.8.50.68	00-07-5F-84-64-7B
SA-06	Video	Bosch	FLEXIDOME IP starlight 7000 VR	Liberty Archiver 1	5.90 build 26 (OEM 51)	10.8.50.69	00-07-5F-84-64-70
SA-07	Video	Bosch	FLEXIDOME IP starlight 7000 VR	Liberty Archiver 2	5.90 build 26 (OEM 51)	10.8.50.70	00-07-5F-84-64-74
SA-08	Video	Bosch	FLEXIDOME indoor 5000 HD	Liberty Archiver 1	5.80 build 77 (OEM 50)	10.8.50.71	00-07-5F-81-CB-23
SA-09	Video	Bosch	FLEXIDOME indoor 5000 HD	Liberty Archiver 2	5.80 build 77 (OEM 50)	10.8.50.72	00-07-5F-81-79-45
SA-10	Video	Bosch	FLEXIDOME IP starlight 7000 VR	Liberty Archiver 1	5.90 build 26 (OEM 51)	10.8.50.73	00-07-5F-84-64-5E

SA-11	Video	Bosch	FLEXIDOME IP starlight 7000 VR	Liberty Archiver 2	5.90 build 26 (OEM 51)	10.8.50.74	00-07-5F-84-64- 77
SA-12	Video	Bosch	FLEXIDOME IP starlight 7000 VR	Liberty Archiver 1	5.90 build 26 (OEM 51)	10.8.50.75	00-07-5F-84-64- 5C
SA-13	Video	Bosch	FLEXIDOME indoor 5000 HD	Liberty Archiver 1	5.80 build 77 (OEM 50)	10.8.50.96	00-07-5F-81- CA-B9
SA-14	Video	Bosch	FLEXIDOME IP 7000 VR	Liberty Archiver 1	5.90 build 26 (OEM 51)	10.8.50.97	00-07-5F-7C- 2B-A3
SA-15	Video	Bosch	FLEXIDOME IP 7000 VR	Liberty Archiver 2	5.90 build 26 (OEM 51)	10.8.50.98	00-07-5F-7C- 2B-A1
SA-16	Video	Bosch	FLEXIDOME indoor 5000 HD	Liberty Archiver 1	5.80 build 77 (OEM 50)	10.8.50.99	00-07-5F-81-79- A9
South Comm	Video	Sony	SNC-RZ30N	Liberty Archiver 2	3.03	10.8.50.179	08-00-46-7B-31- EB
Std Exit	Video	Sony	SNC-RZ30N	Liberty Archiver 2	3.14	10.8.50.199	08-00-46-7B- 5D-21

Building & Controller Information						
Building	IP Address	Subnet Mask	Default Gateway	Switch Location	Switch #	Port#
# Takeover Systems						
1 Broughal Middle School						
Controller Locations						
Network Closet by 101G	10.140.7.252					
2 Education Center - Totals						
Controller Locations						
Center Front Closet	192.199.1.251					
3 Freedom High School - Totals						
Controller Locations						
Electric Rm Basement	10.10.53.241					
Fitness Rm Lobby	10.10.53.243					
Main Lobby	10.10.53.242					
4 Lincoln Elementary - Totals						
Controller Locations						
Network Room	192.209.1.248					
5 Liberty High School - Totals						
Controller Locations						
Cafeteria						
Commons Building	10.10.50.251					
Fieldhouse Equipment Room						
Klien Building	10.10.51.250					
Lab Center 1st Flr MDI	10.10.52.250					
6 Northeast Middle School - Totals						
Controller Locations						
MDF Closet Lower Cabinet 250	10.142.1.241	255.255.0.0	10.142.1.1			
MDF Closet Upper Cabinet 258	10.142.1.243	255.255.0.0	10.142.1.1			
# New Systems						
7 Asa Packer Elementary - Totals						
Controller Locations						
Custodian Electrical Rm (East Side)	192.220.1.242	255.255.0.0	192.220.1.1	Rack in Rm Next Dr		
Custodian Electrical Rm (West Side)	192.220.1.243	255.255.0.0	192.220.1.1	Rack in Rm Next Dr		
8 Buchanan Elementary - Totals						
Controller Locations						
Data Room	192.215.1.242	255.255.0.0	192.215.1.1	Data Room		
9 Calypso Elementary - Totals						
Controller Locations						
2nd Floor Network Closet	192.219.1.242	255.255.0.0	192.219.1.1	2nd Flr Network Closet		
10 Clearview Elementary - Totals						
Controller Locations						
Front Network Rm	10.104.1.242	255.255.0.0	10.104.1.1	Front Network Room		
11 Donegan Elementary - Totals						
Controller Locations						
Ground Floor Network Room	10.105.1.242	255.255.0.0	10.105.1.1			
2nd Floor Network Room (by Office)	10.105.1.243	255.255.0.0	10.105.1.1	2nd Floor Network Room		
12 East Hills Middle School - Totals						
Controller Locations						
Lower Level Data Room	10.144.1.242	255.255.0.0	10.141.1.1	Lower Level Data Room		
Upper Level Data Room (by Mech Rm)	10.144.1.243	255.255.0.0	10.141.1.1	Upper Level Data Room		
13 Farmersville Elementary - Totals						
Controller Locations						
Electrical 010	10.123.1.242	255.255.0.0	10.123.1.1	Electrical 010		
Mechanical Room 207	10.123.1.243	255.255.0.0	10.123.1.1	Mechanical Room 207		
MDF	10.123.1.244	255.255.0.0	10.123.1.1	MDF		
14 Fountain Hills Elementary - Totals						
Controller Locations						
1st Floor Network Room	10.129.1.242	255.255.0.0	10.129.1.1	1st Floor Network Room		
15 Freemansburg Elementary - Totals						
Controller Locations						
Book Storage (West Side)	10.125.1.242	255.255.0.0	10.125.1.1	Book Storage (West Side)		
Book Storage (East Side)	10.125.1.243	255.255.0.0	10.125.1.1	Book Storage (East Side)		
Storage Room	10.125.1.244	255.255.0.0	10.125.1.1	Storage Room (East Side)		
16 Governor Wolf Elementary - Totals						
Controller Locations						
Room 101	10.109.1.242	255.255.0.0	192.213.1.1	Room 101		
Rear Network Room 133	10.109.1.243	255.255.0.0	192.213.1.1	Rear Network Room 133		
17 Hanover Elementary - Totals						
Controller Locations						
105 Network Room	192.214.1.242	255.255.0.0	192.214.1.1	105 Network Room		
18 Marvins Elementary - Totals						
Controller Locations						
Network Room	10.116.1.242	255.255.0.0	10.116.1.1	Network Room		
19 Miller Heights Elementary - Totals						
Controller Locations						
Room 108	192.217.1.242	255.255.0.0	192.217.1.1	Room 108		
Room 218	192.217.1.243	255.255.0.0	192.217.1.1	Room 218		
20 Nitschmann Middle School - Totals						
Controller Locations						
Room 101/100	10.141.1.242	255.255.0.0	10.141.1.1			
Elec/Mech Room by 125	10.141.1.243	255.255.0.0	10.141.1.1	Elec/Mech Rm by 125		
21 Spring Garden Elementary - Totals						
Controller Locations						
Book Room Door 146	192.211.1.242	255.255.0.0	192.211.1.1	Book Room Door 146		
Phys Ed Office	192.211.1.243	255.255.0.0	192.211.1.1	Phys Ed Office		
22 Thomas Jefferson Elementary - Totals						
Controller Locations						
Front Electric Room	10.120.1.242	255.255.0.0	10.120.1.1	Library Data Rack		
Front Electric Room	10.120.1.243	255.255.0.0	10.120.1.1	Library Data Rack		
23 William Penn Elementary - Totals						
Controller Locations						
Front Electric Room	10.190.1.242	255.255.0.0	10.190.1.1	Library Data Rack		
Kitchen Network Closet	10.190.1.243	255.255.0.0	10.190.1.1	Kitchen Network Closet		

5. *Private Transportation Contracts*

INFORMATION:

Private transportation contracts for carrier services during the 2015-2016 school year have been completed for students who were placed at Colonial Academy in Wind Gap, Total Approach in Glen Mills and Liberty High School. There are approximately 180 days for the 2015-2016 school year.

This item was reviewed with the Board at the June 8, 2015, Board Facilities Committee Meeting.

RECOMMENDATION:

That the Board of School Directors approves the private transportation contracts for carrier service during the 2015-2016 school year for:

- a. Mr. Jose Rodriguez-Colon, to transport a student to Colonial Academy, effective August 31, 2015, through June 30, 2016, at an approximate cost of \$9,270.
- b. Ms. Yahaira Rivera, to transport a student to Colonial Academy, effective June 30, 2015, through July 16, 2015, at an approximate cost of \$455.
- c. Mr. Rafal Hernandez, to transport a student to Colonial Academy effective July 1, 2015, through June 30, 2016, at an approximate cost of \$6,725.
- d. Ms. Kerrienne Ianotta, to transport a student to Total Approach, effective July 1, 2015, through June 30, 2016, at an approximate cost of \$11,200.
- e. Ms. Terry Kosko, to transport a student to Liberty High School, effective July 1, 2015, through June 30, 2016, at an approximate cost of \$1,330.

Account Code and Name: General Fund 2720-513 Transportation Contracted Carriers

Account Balance: 2015-2016 Budget

Facilities Items

President Faccinnetto asked Director Cann for a motion to approve Facilities Agenda Items 1, 2, 3, 4 and 5.

Director Cann made a motion seconded by Director McKeon to approve Facilities Agenda Items 1, 2, 3, 4 and 5.

President Faccinnetto asked if there was any discussion regarding these items. Seeing none, he called for a roll call vote of the Facilities Agenda Items.

Yes – Directors Cann, McKeon, Neiman, Ortiz, Sinkler, Vidanage and President Faccinnetto

Motion passes 7-0 for Facilities Agenda Items 1, 2, 3, 4 and 5

6. *Lehigh Valley Dual Language Charter School Location Change Request***INFORMATION:**

The Lehigh Valley Dual Language Charter School Board of Trustees, at their February 24, 2015, meeting, authorized the LVDLCS administration to enter into negotiations to execute a lease agreement for the building located at 603 East Broad Street, Bethlehem, Pennsylvania 18018 (the current location of the Lehigh Valley Charter High School for the Performing Arts). LVDLCS would relocate the educational programming of all students (Kindergarten through Eighth Grade) from the current location at 551 Thomas Street, Bethlehem Pennsylvania 18018 to the proposed new location at 603 East Broad Street, Bethlehem Pennsylvania 18018 for the 2015-2016 school year.

The LVDLCS Administration has shared information at two BASD Board Curriculum Committee meetings and submitted documentation related to educational programming, lease agreements, and building alterations. The LVDLCS requests permission from the Bethlehem Area School Board of Directors to change locations of LVDLCS as is required by the school's Charter.

RECOMMENDATION:

Consistent with the terms of the Charter as well as documentation provided by the Lehigh Valley Dual Language Charter School, the Bethlehem Area School District Board of School Directors approves the Lehigh Valley Dual Language Charter School request to relocate their school from 551 Thomas Street, Bethlehem, Pennsylvania to the a new location at 603 East Broad Street, Bethlehem Pennsylvania 18018 for the 2015-2016 school year.

Curriculum Items

President Faccinnetto asked Director Sinkler for a motion to approve Curriculum Agenda Items 6, 7, 8, 9, 10, 11, 12 and 13.

Director Sinkler made a motion seconded by Director Vidanage to approve Curriculum Agenda Items 6, 7, 8, 9, 10, 11, 12 and 13.

President Faccinnetto asked if there was any discussion regarding these items.

Director McKeon stated that in regards to Agenda Item 6, Lehigh Valley Dual Language Charter School Location Change Request, at the Curriculum Meeting there was a questioned raised about improvements to be completed and if they were complying with the state bidding requirements, and has any information been received regarding this. President Faccinnetto responded that charter schools are held to the same

public bid standards for the construction/renovation work, and the District has not received confirmation that this has occurred yet and if the process has been carried through. Dr. Roy also responded that he did hear back that there is agreement that they must follow the public bidding process which had not been followed previously, and that there had been bids but did not follow the public bidding. They will follow the public bidding process going forward on the project.

President Faccinetto stated that Dr. Roy was correct, but he does not feel comfortable that the Board can approve until that process actually takes place and is followed through. Going through the Nitschmann process, the District followed the process, and he does not want to support this recommendation until that process is followed.

Director Cann agreed with President Faccinetto that it is the charter school's responsibility to know what their obligations are under the law and to fulfill them in the timeline that they would like to accomplish with the renovations, and if it is not done then the Board needs to wait. President Faccinetto responded that he has no doubt that the charter school will follow through with those procedures, but it is the Board's oversight, accountability and duty to make sure that this is followed. Once the Board approves the move, the Board has no oversight left on that.

Director McKeon agreed and made a motion to Table Agenda Item 6 until further clarification/communication.

President Faccinetto stated that there was a motion to table Agenda Item 6, Lehigh Valley Dual Language Charter School Location Change Request, and asked if there was a second, and Director Vidanage seconded the motion to table.

President Faccinetto stated that since there was a motion and a second to table there can be no further discussion and called for a roll call vote to table Agenda Item 6.

Yes – Directors Cann, McKeon, Neiman, Ortiz, Sinkler, Vidanage and President Faccinetto

Motion passes 7-0 to table Agenda Item 6

7. *Collaborative Agreement for Services Between Community Services for Children, Inc. Head Start of the Lehigh Valley and the Bethlehem Area School District*

INFORMATION:

Kindergartners start school expected to know their letters, the sounds the letters typically make, and rhyming words. They are expected to count to 10 and recognize these numbers. Kindergartners are expected to be able to sit for several hours a day, know how to share and take turns. Unfortunately, many students from disadvantaged backgrounds are not prepared to meet these kindergarten expectations.

Community Services for Children offers two preschool options, Head Start and PreK Counts. Head Start began in the Lehigh Valley in 1965 during President Lyndon Johnson's War on Poverty programs. Today, there are more than 50 Head Start classrooms across the Lehigh Valley, most run independently, and some run in conjunction with public schools.

To be eligible for Head Start, a child must be at least 3 years old and the family income cannot exceed the federal poverty guideline. Head Start is a two-generation program in which Head Start teachers work diligently with parents to support the healthy development of the child. Head Start promotes young children's physical, mental, and social health along with the learning of literacy, math, science, and the arts.

The BASD has available classroom space at Donegan Elementary School and Lincoln Elementary School that could be used by Head Start in 2015-2016 to support future Donegan and Lincoln students and families.

RECOMMENDATION:

The Board of School Directors approves collaborative agreements for services between Community Services for Children, Inc. Head Start of the Lehigh Valley and the Bethlehem Area School District to establish a Head Start classroom at Donegan Elementary and Lincoln Elementary during the 2015-2016 school year, contingent upon CSC/Head Start receiving continued funding for services from the Department of Health and Human Services, Office of Head Start, and /or expansion funding from the PA Office of Child Development and Early Learning.

Curriculum Items

President Faccinetto asked Director Sinkler for a motion to approve Curriculum Agenda Items 6, 7, 8, 9, 10, 11, 12 and 13.

Director Sinkler made a motion seconded by Director Vidanage to approve Curriculum Agenda Items 6, 7, 8, 9, 10, 11, 12 and 13.

President Faccinetto asked if there was any discussion regarding these items. There was discussion regarding Agenda Item 6 and was tabled.

President Faccinetto called for a roll call vote for Curriculum Agenda Items 7, 8, 9, 10, 11, 12 and 13.

Yes – Directors Cann, McKeon, Neiman, Ortiz, Sinkler, Vidanage and President Faccinetto

Motion passes 7-0 for Curriculum Agenda Items 7, 8, 9, 10, 11, 12 and 13

COMMUNITY SERVICES FOR CHILDREN, INC.

COLLABORATIVE AGREEMENT/CONTRACT FOR SERVICES

Between

COMMUNITY SERVICES FOR CHILDREN, INC.

HEAD START OF THE LEHIGH VALLEY

And

BETHLEHEM AREA SCHOOL DISTRICT

2015-2016

Recognizing mutual goals of: 1) developing and implementing a high quality early education model of collaboration that maximizes the use of available resources; 2) ensuring that all eligible children are ready for school and families are positioned for success; and 3) ensuring smooth and supportive transitions for children and their families, the above-named parties hereby agree to collaborate in the delivery of Early Childhood Education services to 20 children and their families who are enrolled in the Bethlehem Area School District / Head Start Collaboration for the period beginning 8/1/2015 – 8/31/2016.

Under this agreement, both parties agree:

1. To engage in joint planning around educational goals, aligned with Bethlehem Area School District objectives, and Head Start National Performance Standards.
2. To cooperate and coordinate, wherever possible and appropriate, staff training experiences and staff development opportunities, including topics such as instructional methods, curricula, and social-emotional development.
3. To jointly disseminate information about the BASD/Head Start program to ensure access of programming to the most at-risk population and full funded enrollment.
4. To jointly engage in parent communications, parent engagement in the school, and planning for successful transition to kindergarten.
5. To provide services to children and their families that meet or exceed all applicable standards; to include those established by the Pennsylvania Department of Child Development and Early Learning (OCDEL), the Pennsylvania Early Learning Standards, Head Start National Performance Standards, and the standards and mission as set forth by the Bethlehem Area School District.

Under this agreement, The Bethlehem Area School District agrees to the following:

1. Provide and maintain one classroom with a minimum of 800 square feet, use of outdoor and indoor play area, designed to serve 20 students, meeting all state, local and federal regulations at the Donegan Elementary School at no cost to Head Start.
2. Provide child meals in accordance with the School Lunch Program at no cost to Head Start.
3. Support Head Start in outreach and recruitment activities to ensure full enrollment for the classroom by the first day of programming and throughout the program year by referring families to HS, distributing flyers, etc.
4. Provide use of adult meeting space for two hours per month.
5. Retain and preserve documentation and records related to the provision of this agreement for a period of 4 years from the date of the expiration of this agreement in accordance with HS regulations.
6. Participate quarterly and/ or as needed in administrative collaboration meetings to support ongoing planning, monitoring, and evaluation of the program.

7. Provide evidence of a comprehensive emergency response plan and a procedure for implementation, as needed.
8. Support the collection of data regarding child progress/school achievement from HS through first grade.

Under this agreement, Community Services for Children Head Start of the Lehigh Valley, agrees to provide the following at no cost to the Bethlehem Area School District.

1. Provide a comprehensive nationally recognized Head Start early childhood and family development program that encompasses high quality, developmentally appropriate early childhood education, child health and disability services, and family engagement services.
2. Provide a demonstration model, early childhood education classroom that meets all Head Start National Performance Standards, Middle States and NAEYC Accreditation Standards including all furnishings, educational materials, and technology.
3. Provide professional education staff (one lead teacher and one assistant teacher) that meets required educational qualifications of a minimum BA in ECE/certification (LT), CDA/experience with young children (AT).
4. Operate the classroom for a minimum of 160 days, 4.5 a day, beginning/ending at agreed date of start of school year.
5. Comply with general operating regulations of BASD and Head Start of the Lehigh Valley.
6. Conduct Outreach, recruitment, selection, and enrollment services including the completion of all necessary paperwork to maintain full enrollment and select those children and families that are of greatest need.
7. Monitor all program performance indicators and outcomes for children and families.
8. Provide mid-year and end year child and family progress reports.
9. Share child health, family contact information with signed consent of parents with BASD.
10. Adhere to and implement all BASD procedures and policies as it relates at a minimum to school safety, security and professional behavior.
11. Provide supportive documentation to BASD to assure kindergarten registration and a seamless transition of children and families to school.

In addition:

1. The collaboration agreement outlined in the body of the contract are **contingent upon CSC/Head Start receiving continued funding for services from the Department of Health and Human Services, Office of Head Start, and /or expansion funding from the PA Office of Child Development and Early Learning.**
2. At such times as determined by Community Services for Children and/or Bethlehem Area school district, this service agreement may be amended or modified to comply with regulations, guidelines, and reporting requirements.
3. BASD enters into this contract as an independent entity, and its employees in no way may be considered as employees of the Federal government or as employees of Community Services for Children, Inc/ Head Start.
4. As required by law, BASD is responsible for general liability insurance for its facilities. CSC/ Head Start are responsible for general liability, Head Start student and employer related insurances for its program and participants and materials.

5. The contract may be canceled without advance notice for non-performance, inadequate performance, or breach of any material terms and conditions.

Responsibility for and coordination of this collaborative agreement rests with those who signed below. This agreement will be reviewed annually.

Jane Ervin, CEO/President
Community Services for Children, Inc.

Date

Dr. Joseph Roy, Superintendent
Bethlehem Area School District

Date

Paula Margraf, Executive VP/HS Director
Community Services for Children, Inc.

Date

Sonia Vazquez, Principal, Donegan
Elementary School

Date

COMMUNITY SERVICES FOR CHILDREN, INC.

COLLABORATIVE AGREEMENT/CONTRACT FOR SERVICES

Between

COMMUNITY SERVICES FOR CHILDREN, INC.

HEAD START OF THE LEHIGH VALLEY

And

BETHLEHEM AREA SCHOOL DISTRICT

2015-2016

Recognizing mutual goals of: 1) developing and implementing a high quality early education model of collaboration that maximizes the use of available resources; 2) ensuring that all eligible children are ready for school and families are positioned for success; and 3) ensuring smooth and supportive transitions for children and their families, the above-named parties hereby agree to collaborate in the delivery of Early Childhood Education services to 20 children and their families who are enrolled in the Bethlehem Area School District / Head Start Collaboration for the period beginning 8/1/2015 – 8/31/2016.

Under this agreement, both parties agree:

1. To engage in joint planning around educational goals, aligned with Bethlehem Area School District objectives, and Head Start National Performance Standards.
2. To cooperate and coordinate, wherever possible and appropriate, staff training experiences and staff development opportunities, including topics such as instructional methods, curricula, and social-emotional development.
3. To jointly disseminate information about the BASD/Head Start program to ensure access of programming to the most at-risk population and full funded enrollment.
4. To jointly engage in parent communications, parent engagement in the school, and planning for successful transition to kindergarten.
5. To provide services to children and their families that meet or exceed all applicable standards; to include those established by the Pennsylvania Department of Child Development and Early Learning (OCDEL), the Pennsylvania Early Learning Standards, Head Start National Performance Standards, and the standards and mission as set forth by the Bethlehem Area School District.

Under this agreement, the Bethlehem Area School District agrees to the following:

1. Provide and maintain one classroom with a minimum of 800 square feet, use of outdoor and indoor play area, designed to serve 20 students, meeting all state, local and federal regulations at the Lincoln Elementary School at no cost to Head Start.
2. Provide child meals in accordance with the School Lunch Program at no cost to Head Start.
3. Support Head Start in outreach and recruitment activities to ensure full enrollment for the classroom by the first day of programming and throughout the program year by referring families to HS, distributing flyers, etc.
4. Provide use of adult meeting space for two hours per month.
5. Retain and preserve documentation and records related to the provision of this agreement for a period of 4 years from the date of the expiration of this agreement in accordance with HS regulations.
6. Participate quarterly and/ or as needed in administrative collaboration meetings to support ongoing planning, monitoring, and evaluation of the program.

7. Provide evidence of a comprehensive emergency response plan and a procedure for implementation, as needed.
8. Support the collection of data regarding child progress/school achievement from HS through first grade.

Under this agreement, Community Services for Children Head Start of the Lehigh Valley, agrees to provide the following at no cost to the Bethlehem Area School District.

1. Provide a comprehensive nationally recognized Head Start early childhood and family development program that encompasses high quality, developmentally appropriate early childhood education, child health and disability services, and family engagement services.
2. Provide a demonstration model, early childhood education classroom that meets all Head Start National Performance Standards, Middle States and NAEYC Accreditation Standards including all furnishings, educational materials, and technology.
3. Provide professional education staff (one lead teacher and one assistant teacher) that meets required educational qualifications of a minimum BA in ECE/certification (LT), CDA/experience with young children (AT).
4. Operate the classroom for a minimum of 160 days, 4.5 a day, beginning/ending at agreed date of start of school year.
5. Comply with general operating regulations of BASD and Head Start of the Lehigh Valley.
6. Conduct Outreach, recruitment, selection, and enrollment services including the completion of all necessary paperwork to maintain full enrollment and select those children and families that are of greatest need.
7. Monitor all program performance indicators and outcomes for children and families.
8. Provide mid-year and end year child and family progress reports.
9. Share child health, family contact information with signed consent of parents with BASD.
10. Adhere to and implement all BASD procedures and policies as it relates at a minimum to school safety, security and professional behavior.
11. Provide supportive documentation to BASD to assure kindergarten registration and a seamless transition of children and families to school.

In addition:

1. The collaboration **agreement outlined in the body of the contract are contingent upon CSC/Head Start receiving continued funding for services from the Department of Health and Human Services, Office of Head Start, and /or expansion funding from the PA Office of Child Development and Early Learning.**
2. At such times as determined by Community Services for Children and/or Bethlehem Area school district, this service agreement may be amended or modified to comply with regulations, guidelines, and reporting requirements.
3. BASD enters into this contract as an independent entity, and its employees in no way may be considered as employees of the Federal government or as employees of Community Services for Children, Inc/ Head Start.
4. As required by law, BASD is responsible for general liability insurance for its facilities. CSC/ Head Start are responsible for general liability, Head Start student and employer related insurances for its program and participants and materials.

The contract may be canceled without advance notice for non-performance, inadequate performance, or breach of any material terms and conditions.

Responsibility for and coordination of this collaborative agreement rests with those who signed below. This agreement will be reviewed annually.

Jane Ervin, CEO/President
Community Services for Children, Inc.

Date

Paula Margraf, Executive VP/HS Director
Community Services for Children, Inc.

Date

Dr. Joseph Roy, Superintendent
Berkeley Area School District

Date

Benita Draper, Principal, Lincoln Elementary
School

Date

8. *Amending the 2015-2016 High School Program of Studies to Meet the Project-Based Assessment Mandate*

INFORMATION:

Students who are unable to meet Chapter 4 requirements relating to high school graduation requirements through the Keystone Exam may qualify to complete a project-based assessment.

Keystone Exams are state-developed end-of-course assessments. Pursuant to Chapter 4 regulations, each Keystone Exam is designed in modules that reflect distinct, related academic content common to the traditional progression of coursework. The Pennsylvania Department of Education (PDE) has developed a project based assessment system (PBA) that is aligned with the modules for each Algebra I, Biology, and Literature Keystone Exam for students who are unable to demonstrate proficiency on a Keystone Exam. Successful completion of a PBA aligned to the Keystone Exam or Keystone Exam module on which a student did not demonstrate proficiency shall satisfy the Chapter 4 Keystone Exam graduation requirements. (Note: This requirement applies to students in the class of 2017 and beyond.) A student who did not score proficient on a Keystone Exam or Keystone Exam module shall be provided supplemental instruction consistent with the student's educational program by the student's school district, Area Vocational Technical School or charter school, including a cyber charter school, until the student can demonstrate proficiency in the subject area via the Keystone Exam or the student begins a PBA.

After much research and discussion among BASD administrators, it was determined that the best approach to meet the PBA mandate was to develop and schedule PBA courses in as minimally disruptive manner as possible. Since the 2015-2016 High School Program of Studies did not include PBA courses when it was approved in December 2014, it is necessary to amend the 2015-2016 High School Program of Studies to include the needed PBA courses.

This information was reviewed with the Board at the June 8, 2015, Board Curriculum Committee Meeting.

RECOMMENDATION:

In order to meet the PDE Project-Based Assessment Mandate, the 2015-2016 High School Program of Studies will be amended to include any needed Project-Based Assessment classes.

Curriculum Items

President Faccinetto asked Director Sinkler for a motion to approve Curriculum Agenda Items 6, 7, 8, 9, 10, 11, 12 and 13.

Director Sinkler made a motion seconded by Director Vidanage to approve Curriculum Agenda Items 6, 7, 8, 9, 10, 11, 12 and 13.

President Faccinetto asked if there was any discussion regarding these items. There was discussion regarding Agenda Item 6 and was tabled.

President Faccinetto called for a roll call vote for Curriculum Agenda Items 7, 8, 9, 10, 11, 12 and 13.

Yes – Directors Cann, McKeon, Neiman, Ortiz, Sinkler, Vidanage and President Faccinetto

Motion passes 7-0 for Curriculum Agenda Items 7, 8, 9, 10, 11, 12 and 13

9. *Revision of BASD Programming for Students With Gifted Individualized Educational Plans*

INFORMATION:

The BASD Gifted Education Program Evaluation Team, under the direction of Mrs. Claire Hogan, met throughout the 2014-2015 school year to revise/update BASD programming for students with an gifted individualized educational plans (GIEP). A GIEP student is entitled to a continuum of educational and support services to meet the needs of his/her exceptionality. The more extensive the student's exceptionality, the greater the degree that the child will require educational services beyond regular education practices. The goal is to provide as much continuous service to IEP and GIEP students within the least restrictive, regular classroom environment as possible.

The education of students with GIEPs is an important part of the BASD educational program; the BASD is committed to meeting the needs of gifted students through a continuum of supports, services, and experiences. The district's goal is to identify, challenge, and enrich each gifted student in ways that develop his/her specific talents and abilities. The BASD will employ a continuum of supports for GIEP students. The modern and most effective approach to the education of gifted children *emphasizes a blend of "push-in" and "pull out" experiences targeted to the unique nature of the student's giftedness.*

"Push-in" support from the gifted support teacher to the regular classroom teacher and gifted student will emphasize differentiated instruction and assessment within the content area. Working together as a team, teachers will make accommodations to the learning environment and modifications to classroom work to match the needs and exceptionalities of the gifted child. This approach allows for more continuous, broad support of the students across content areas. Push-in support also maintains the relevance of school work beyond isolated limited, pull out episodes of gifted programming.

However, just the nature of giftedness lends itself to GIEP students being "pulled-out" of the regular classroom for opportunities to interact with a group of gifted peers. Regular, planned "pull out" experiences assist students in understanding and exploring their unique gifts. "Pull-out" sessions conducted by the gifted education teacher emphasize personalized goal setting, college and career exploration, and service learning projects that go beyond the regular curriculum.

The continuum of educational and support services along the exceptionality continuum provide the rigor, relevance, and relationships for IEP and GIEP students in a way that supports their overall curriculum as well as the exceptionalities of individual students.

9. *Revision of BASD Programming for Students With Gifted Individualized Educational Plans (continued)*

RECOMMENDATION:

The BASD Board of School Directors approves the revisions to BASD programming for students with GIEPs as follows:

Elementary Level: The gifted teacher will provide 4 sessions per month of direct instruction implementing the gifted units of study to enrich the student. In addition, the gifted teacher will provide 4 sessions per month that will consist of consultation, collaboration, and/or instruction with the regular education teachers with the emphasis of differentiating instruction to stretch the student's area(s) of giftedness.

Middle School Level: The gifted teacher will provide 3 sessions per cycle of direct instruction implementing the gifted units of study to enrich the student. In addition, the gifted teacher will be implementing a structured format of collaboration and consultation with the student's team with the emphasis on stretching the student's area(s) of giftedness.

High School Level: Administrator of Special Education and Educational Support Teacher at the high school level will collaborate with middle school administrators and teachers regarding program options and course selection at the high school level so high school staff can guide the parents and students for continuation of enrichment and stretching the area(s) of giftedness.

Curriculum Items

President Faccinnetto asked Director Sinkler for a motion to approve Curriculum Agenda Items 6, 7, 8, 9, 10, 11, 12 and 13.

Director Sinkler made a motion seconded by Director Vidanage to approve Curriculum Agenda Items 6, 7, 8, 9, 10, 11, 12 and 13.

President Faccinnetto asked if there was any discussion regarding these items. There was discussion regarding Agenda Item 6 and was tabled.

President Faccinnetto called for a roll call vote for Curriculum Agenda Items 7, 8, 9, 10, 11, 12 and 13.

Yes – Directors Cann, McKeon, Neiman, Ortiz, Sinkler, Vidanage and President Faccinnetto

Motion passes 7-0 for Curriculum Agenda Items 7, 8, 9, 10, 11, 12 and 13

10. *Tuition Waiver Students*

INFORMATION:

The Bethlehem Area School District Board Policy Number 202, Eligibility of Nonresident Students, allows students to be educated in the Bethlehem Area School District as tuition waiver students: Tuition Waivers for Former Resident Students and Tuition Waivers for Future Resident Students.

Tuition Waivers for Former Resident Students are comprised of two types of students. Seniors who move out of the Bethlehem Area School District before completing their senior year may request to remain in the Bethlehem Area School District to graduate with their class. Students in grades K through 11, who move out of the Bethlehem Area School District after the end of the third marking period, but prior to the end of the school year, may remain as tuition waiver students for the remainder of the current school year only.

The Bethlehem Area School District also provides Tuition Waivers for Future Resident Students. Those are students whose families are in the process of purchasing or building a home within the Bethlehem Area School District and will not be in residence prior to the start of the current school year but will be in residence within the first quarter of the school term. They may begin their education in the Bethlehem Area School District as tuition waiver students.

Attached is a list of tuition waiver students that were former residents of the Bethlehem Area School District for the 2014-2015 school year.

RECOMMENDATION:

That the Board of School Directors approves the following list of students as tuition waiver for former resident students for the 2014-2015 school year.

Curriculum Items

President Faccinnetto asked Director Sinkler for a motion to approve Curriculum Agenda Items 6, 7, 8, 9, 10, 11, 12 and 13.

Director Sinkler made a motion seconded by Director Vidanage to approve Curriculum Agenda Items 6, 7, 8, 9, 10, 11, 12 and 13.

President Faccinnetto asked if there was any discussion regarding these items. There was discussion regarding Agenda Item 6 and was tabled.

President Faccinnetto called for a roll call vote for Curriculum Agenda Items 7, 8, 9, 10, 11, 12 and 13.

Yes – Directors Cann, McKeon, Neiman, Ortiz, Sinkler, Vidanage and President Faccinnetto

Motion passes 7-0 for Curriculum Agenda Items 7, 8, 9, 10, 11, 12 and 13

10. Tuition Waiver Students (continued)

STUDENT ID	SCHOOL	GRADE	# OF DAYS
0971411	Liberty	9	25
1001063	Freedom	12	83
0961526	Liberty	12	174
1011147	Freedom	12	112
1004202	Freedom	12	175
1001508	Freedom	12	121
0959827	Freedom	12	175
0962435	Liberty	12	127
1017944	Freedom	12	169
1009530	Liberty	12	155
1015679	Asa Packer	2	24
1007259	Liberty	10	23
1022244	Thomas Jefferson	KP	46
0969503	Freedom	12	79
0965997	Freedom	12	112

11. *Student Discipline*

INFORMATION:

The Board of School Directors of the Bethlehem Area School District has received and reviewed student discipline information presented to them.

RECOMMENDATION:

That the Board of School Directors adopts the following:

- A. Waivers relating to Student Numbers 0960204, 0969564, 0969895, and 1020796 be approved.

Curriculum Items

President Faccinnetto asked Director Sinkler for a motion to approve Curriculum Agenda Items 6, 7, 8, 9, 10, 11, 12 and 13.

Director Sinkler made a motion seconded by Director Vidanage to approve Curriculum Agenda Items 6, 7, 8, 9, 10, 11, 12 and 13.

President Faccinnetto asked if there was any discussion regarding these items. There was discussion regarding Agenda Item 6 and was tabled.

President Faccinnetto called for a roll call vote for Curriculum Agenda Items 7, 8, 9, 10, 11, 12 and 13.

Yes – Directors Cann, McKeon, Neiman, Ortiz, Sinkler, Vidanage and President Faccinnetto

Motion passes 7-0 for Curriculum Agenda Items 7, 8, 9, 10, 11, 12 and 13

12. *Staff Conferences*

RECOMMENDATION:

Staff Attendance

1. Jamie Bothwell June 14-18, 2015
AP Summer Institute – AP Physics
Plainfield, Illinois \$1,211.73

Estimated Expenses:	
Registration = \$450.00	\$450.00
Lodging = \$422.73	\$422.73
Meals = \$15/day x 5/days	\$75.00
Transportation = \$44/day @ 6/days	\$264.00
2. Kevin Jones June 29-July 2, 2015
AP Summer Institute – AP Science
New Brunswick, New Jersey \$1,376.20

Estimated Expenses:	
Registration = \$1,025.00	\$1,025.00
Meals = \$15/day x 4/days	\$60.00
Transportation = 130 miles @ \$.560/mile x 4/days	\$291.20
3. Bob Andreucci July 5-17, 2015
Jonathan Ayre Project Lead the Way Training -
Alison Peters Principles of Biomedical Sciences
Stevenson, Maryland \$10,590.48

Estimated Expenses:	
Registration = \$2,400.00 x 3/staff	\$7,200.00
Lodging = \$850/pp x 3/staff	\$2,550.00
Meals = \$40/day x 3/days x 3/staff	\$360.00
Transportation = 858 miles @ \$.560/mile	\$480.48
4. Jamie Bothwell July 19-31, 2015
Mark Hoffman Project Lead the Way Training -
Walter Marshaleck Principles of Engineering
Alex Roscher Lewisburg, Pennsylvania \$15,573.28
Kristin Stuby

Estimated Expenses:	
Registration = \$2,200.00 x 5/staff	\$11,000.00
Lodging = \$760/pp x 5/staff	\$3,800.00
Meals = \$40/day x 3/days x 3/staff	\$360.00
(Meals are included in registration except for the weekend. 3 employees are staying for the weekend. 1 employee is driving home over the weekend.)	
Transportation = 246 miles @ \$.560/mile x 3/employees	\$413.28

12. Staff Conferences**RECOMMENDATION:***Staff Attendance (continued)*

5. Michael Moran	July 20-24, 2015 AP Summer Institute for Music Princeton, New Jersey	\$1,225.95										
<table><tr><td>Estimated Expenses:</td><td></td></tr><tr><td>Registration = \$845.00</td><td>\$845.00</td></tr><tr><td>Meals = \$15/day x 5/days</td><td>\$75.00</td></tr><tr><td>Transportation = 109.26 miles @ \$.560/mile x 5/days</td><td>\$305.95</td></tr></table>		Estimated Expenses:		Registration = \$845.00	\$845.00	Meals = \$15/day x 5/days	\$75.00	Transportation = 109.26 miles @ \$.560/mile x 5/days	\$305.95			
Estimated Expenses:												
Registration = \$845.00	\$845.00											
Meals = \$15/day x 5/days	\$75.00											
Transportation = 109.26 miles @ \$.560/mile x 5/days	\$305.95											
6. Lissette Maldonado	July 26-29, 2015 Governor's Institute: P-3 Collaboration Working Together for Student Success Scranton, Pennsylvania	\$663.71										
<table><tr><td>Estimated Expenses:</td><td></td></tr><tr><td>Lodging = \$141.25/pp x 3/nights</td><td>\$423.75</td></tr><tr><td>Meals = \$40/day x 3/days</td><td>\$120.00</td></tr><tr><td>Transportation = 143.14 miles @ \$.560/mile</td><td>\$80.16</td></tr><tr><td>Parking Expenses = \$39.80</td><td>\$39.80</td></tr></table>		Estimated Expenses:		Lodging = \$141.25/pp x 3/nights	\$423.75	Meals = \$40/day x 3/days	\$120.00	Transportation = 143.14 miles @ \$.560/mile	\$80.16	Parking Expenses = \$39.80	\$39.80	
Estimated Expenses:												
Lodging = \$141.25/pp x 3/nights	\$423.75											
Meals = \$40/day x 3/days	\$120.00											
Transportation = 143.14 miles @ \$.560/mile	\$80.16											
Parking Expenses = \$39.80	\$39.80											
7. Michele Fogarty	July 27-31, 2015 AP Summer Institute for Physics 1 – Algebra-Based Norristown, Pennsylvania	\$1,317.07										
<table><tr><td>Estimated Expenses:</td><td></td></tr><tr><td>Registration = \$925.00</td><td>\$925.00</td></tr><tr><td>Meals = \$15/day x 5/days</td><td>\$75.00</td></tr><tr><td>Transportation = 113.24 miles @ \$.560/mile x 5/days</td><td>\$317.07</td></tr></table>		Estimated Expenses:		Registration = \$925.00	\$925.00	Meals = \$15/day x 5/days	\$75.00	Transportation = 113.24 miles @ \$.560/mile x 5/days	\$317.07			
Estimated Expenses:												
Registration = \$925.00	\$925.00											
Meals = \$15/day x 5/days	\$75.00											
Transportation = 113.24 miles @ \$.560/mile x 5/days	\$317.07											
8. Jeanne Coy	July 30-31, 2015 PASBO School Operations Academy State College, Pennsylvania	\$640.56										
<table><tr><td>Estimated Expenses:</td><td></td></tr><tr><td>Registration = \$209.00</td><td>\$209.00</td></tr><tr><td>Lodging = 2/nights x \$124.78 = \$249.56</td><td>\$249.56</td></tr><tr><td>Transportation/Rental = 3/days x \$44/day + \$50/fuel = \$182.00</td><td>\$182.00</td></tr></table>		Estimated Expenses:		Registration = \$209.00	\$209.00	Lodging = 2/nights x \$124.78 = \$249.56	\$249.56	Transportation/Rental = 3/days x \$44/day + \$50/fuel = \$182.00	\$182.00			
Estimated Expenses:												
Registration = \$209.00	\$209.00											
Lodging = 2/nights x \$124.78 = \$249.56	\$249.56											
Transportation/Rental = 3/days x \$44/day + \$50/fuel = \$182.00	\$182.00											

12. Staff Conferences**RECOMMENDATION:***Staff Attendance (continued)*

9. Sharon McGee August 3-5, 2015
Wilson Reading System WRS Introductory Workshop
King of Prussia, Pennsylvania \$789.20

Estimated Expenses:	
Registration = \$509.00	\$509.00
Meals = \$15/day x 3/days	\$45.00
Transportation = 420 miles @ \$.560/mile	\$235.20

10. Jack Silva September 29-October 2, 2015
LUSC Study Tour
Baltimore, Maryland \$750.00

Estimated Expenses:	
Registration = \$750.00	\$750.00

11. Stacy Gober October 22-26, 2015
PASBO International 2015 Annual Meeting and Expo
Grapevine, Texas \$2,238.58

Estimated Expenses:	
Registration = \$695.00	\$695.00
Lodging = 4/nights x \$230/day = \$920.00	\$920.00
Meals = \$80 (Most meals paid through registration.)	\$80.00
Transportation = Car - 145 miles @ \$.575/mile = \$83.38	\$543.58
Air = \$387.20	
Parking/Air Shuttle = \$73.00	

Curriculum Items

President Faccinnetto asked Director Sinkler for a motion to approve Curriculum Agenda Items 6, 7, 8, 9, 10, 11, 12 and 13.

Director Sinkler made a motion seconded by Director Vidanage to approve Curriculum Agenda Items 6, 7, 8, 9, 10, 11, 12 and 13.

President Faccinnetto asked if there was any discussion regarding these items. There was discussion regarding Agenda Item 6 and was tabled.

President Faccinnetto called for a roll call vote for Curriculum Agenda Items 7, 8, 9, 10, 11, 12 and 13.

Yes – Directors Cann, McKeon, Neiman, Ortiz, Sinkler, Vidanage and President Faccinnetto
Motion passes 7-0 for Curriculum Agenda Items 7, 8, 9, 10, 11, 12 and 13

13. *Field Trip*

RECOMMENDATION:

1. June 27-July 3, 2015
(2 Freedom High School Students)
Future Business Leaders of America
Leadership Conference
Chicago, Illinois

\$0.00

No cost to district. All costs were fundraised.
Parents of both students are chaperoning.

Curriculum Items

President Faccinetto asked Director Sinkler for a motion to approve Curriculum Agenda Items 6, 7, 8, 9, 10, 11, 12 and 13.

Director Sinkler made a motion seconded by Director Vidanage to approve Curriculum Agenda Items 6, 7, 8, 9, 10, 11, 12 and 13.

President Faccinetto asked if there was any discussion regarding these items. There was discussion regarding Agenda Item 6 and was tabled.

President Faccinetto called for a roll call vote for Curriculum Agenda Items 7, 8, 9, 10, 11, 12 and 13.

Yes – Directors Cann, McKeon, Neiman, Ortiz, Sinkler, Vidanage and President Faccinetto

Motion passes 7-0 for Curriculum Agenda Items 7, 8, 9, 10, 11, 12 and 13

14. Tax Collectors**INFORMATION:**

Annually, school district tax collectors are appointed for the ensuing school year. Tax collectors are required to be bonded before assuming those duties.

This information was reviewed with the Board at the June 15, 2015, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors appoints the following tax collectors for the 2015-2016 school year:

For All Municipalities: City of Bethlehem, Bethlehem Township, Fountain Hill Borough, Freemansburg Borough, and Hanover Township	
<u>Tax</u>	<u>Tax Collector</u>
School Real Estate Tax	Bethlehem Area School District Treasurer
Delinquent School Real Estate Tax	Portnoff Law Associates
School Per Capita Tax (PSC 679 and Act 511)	Keystone Collections Group
Delinquent School Per Capita Tax	Keystone Collections Group (2014-Forward) Berkheimer Associates (2013-Prior)
Earned Income	Keystone Collections Group (as appointed by Northampton County Tax Collection Committee)
Local Services Tax	
City of Bethlehem	Keystone Collections Group
Bethlehem Township, Fountain Hill Borough, Freemansburg Borough, and Hanover Township	Berkheimer Associates
Business Privilege Mercantile Tax	
City of Bethlehem	Tri-State Financial Group
Bethlehem Township, Fountain Hill Borough, Freemansburg Borough, and Hanover Township	Berkheimer Associates
Realty Transfer Tax	
City of Bethlehem and Fountain Hill Borough	Lehigh County
City of Bethlehem, Bethlehem Township, Freemansburg Borough, and Hanover Township	Northampton County

Finance Items

President Faccinetto asked Director McKeon for a motion to approve Finance Agenda Items 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33 and 34.

Director McKeon made a motion and seconded by Director Sinkler to approve Finance Agenda Items 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33 and 34.

President Faccinetto asked if there was any discussion regarding these items. There was discussion regarding Agenda Item 18.

President Faccinetto called for a roll call vote for the Finance Agenda Items.

Yes – Directors Cann, McKeon, Neiman, Ortiz, Sinkler, Vidanage and President Faccinetto

Motion passes 7-0 for Finance Agenda Items 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33 and 34

15. *Per Capita Tax Exoneration*

INFORMATION:

Currently provision has been given to exonerate Per Capita tax for persons meeting the following criteria:

Annually –

1. Full-time student
2. Age 62 years or older with less than \$10,000 annual income
3. Current service as Active Duty Military

Permanently –

1. Permanent resident in a nursing facility
2. Permanent non-resident of the Bethlehem Area School District

All criteria must be met as of July 1 of the tax year. It is recommended to include permanently disabled people earning less than \$10,000 annual income from all sources for potential exoneration of the Per Capita Tax. Additionally, it is recommended to make the age and income exoneration of 65 years or older with less than \$10,000 annual income.

This information was reviewed with the Board at the June 15, 2015, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors adopts the attached Resolution revising the criteria for exoneration of Per Capita Tax effective July 1, 2015.

Finance Items

President Faccinnetto asked Director McKeon for a motion to approve Finance Agenda Items 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33 and 34.

Director McKeon made a motion and seconded by Director Sinkler to approve Finance Agenda Items 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33 and 34.

President Faccinnetto asked if there was any discussion regarding these items. There was discussion regarding Agenda Item 18.

President Faccinnetto called for a roll call vote for the Finance Agenda Items.

Yes – Directors Cann, McKeon, Neiman, Ortiz, Sinkler, Vidanage and President Faccinnetto

Motion passes 7-0 for Finance Agenda Items 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33 and 34

**BETHLEHEM AREA SCHOOL DISTRICT,
Northampton and Lehigh Counties, Pennsylvania**

RESOLUTION

WHEREAS, the Board of School Directors of the Bethlehem Area School District adopted a resolution on April 26, 2003 authorizing the exoneration of tax collectors from the collection of the School District Per Capita Tax from any person who is a full time student or age 62 or older as of July 1 of the tax year and whose total income from all sources is less than Ten Thousand Dollars (\$10,000) per annum effective July 1, 2003; and

WHEREAS, the Board of School Directors of the Bethlehem Area School District has adopted additional criteria for exoneration to include annual exoneration for active military personnel and persons residing temporarily outside of the District as of July 1 of the tax year (ie: incarcerated persons) and permanent exoneration for permanent residents of nursing facilities; and

WHEREAS, the Board now desires to include permanently disabled people whose total income from all sources is less than Ten Thousand Dollars (\$10,000) per annum effective July 1, 2015; and

NOW, THEREFORE, it is hereby resolved by the Board of School Directors of the Bethlehem Area School District under the authority of the Act of General Assembly, Act 511 of December 31, 1965, P.L. 1257, as amended by Act 166 of 2002, 53 P.S. § 6901, et seq. known as "The Local Tax Enabling Act" the following:

SECTION I. The criteria for annual exoneration of Per Capita Tax now to include:

- a. Any person who is a full time student as of July 1 of the tax year
- b. Any person age 65 or older as of July 1 of the tax year whose total income from all sources is less than Ten Thousand Dollars (\$10,000) per annum
- c. Any person who is permanently disabled as of July 1 of the tax year whose total income from all sources is less than Ten Thousand Dollars (\$10,000) per annum
- d. Any person serving as a member of the Active Military as of July 1 of the tax year
- e. Any person temporarily residing outside of the District as of July 1 of the tax year but still maintaining a residence in the District
- f. The above criteria must be met and application must be made annually for each tax year.

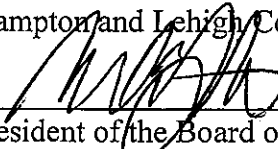
SECTION II. The criteria for permanent exoneration of Per Capita Tax now to include:

- a. Any person who is a permanent resident of a nursing facility
- b. Any person permanently residing outside of the District

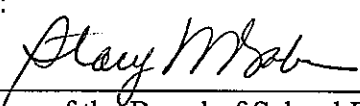
SECTION III. All provisions of this resolution shall become effective July 1, 2015.

DULY ADOPTED, by the School Board, in lawful session duly assembled, this 22nd day of June 2015.

BETHLEHEM AREA SCHOOL DISTRICT
Northampton and Lehigh Counties, Pennsylvania

By: 
President of the Board of School Directors

ATTEST:

By: 
Secretary of the Board of School Directors

(SEAL)

16. *Designation of Depositories*

INFORMATION:

Annually, school districts are required to designate depositories for school funds. This information was reviewed at the June 15, 2015, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors approves the following depositories for school funds for the 2015-2016 fiscal year with funds to be insured and/or collateralized and invested in accordance with the School Laws of Pennsylvania and the Bethlehem Area School District's Board Policy and authorize the school district facsimile signatures to be filed with the Pennsylvania Department of Community Affairs:

Bank of America
Bethlehem First Federal Credit Union
JP Morgan Chase Bank
Lafayette Ambassador Bank
M&T Bank/Wilmington Trust
Morgan Stanley
National Penn Bank
Pennsylvania Local Government Investment Trust (PLGIT)
- All programs, including PLGIT-Class, PLGIT/PLUS, PLGIT/I-Class, PLGIT/TERM, PLGIT-CD, and PLGIT/ARM.
Pennsylvania School District Liquid Asset Fund (PSDLAF)
- All programs including Liquid Series, PSDMAX, Collateralized CD Investment Pool, FDIC Insured CD Program, US Treasury, Government Agency Securities and Cash Flow Optimization (CFO) Programs, and AMTEC Arbitrage Rebate Management.
Pennsylvania Treasurer's Investment Programs for Local Governments (INVEST)
PNC Bank
Wells Fargo Bank

Finance Items

President Faccinetto asked Director McKeon for a motion to approve Finance Agenda Items 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33 and 34.

Director McKeon made a motion and seconded by Director Sinkler to approve Finance Agenda Items 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33 and 34.

President Faccinetto asked if there was any discussion regarding these items. There was discussion regarding Agenda Item 18.

President Faccinetto called for a roll call vote for the Finance Agenda Items.

Yes – Directors Cann, McKeon, Neiman, Ortiz, Sinkler, Vidanage and President Faccinetto

Motion passes 7-0 for Finance Agenda Items 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33 and 34

17. *Property/Liability, Vehicle and Workers' Compensation Insurance Coverage***INFORMATION:**

The Bethlehem Area School District's insurance coverages have a renewable annual premium with an effective date of July 1. This information was reviewed with the Board at the June 15, 2015, Board Finance Committee Meeting. Proposals requested from major insurers of schools in Pennsylvania are summarized as follows:

<u>Property & Casualty/Auto/Umbrella</u>	
Liberty Mutual	\$665,197
Berkley	Declined
EMC	\$753,657
PSBA	\$616,587
2015-2016	\$665,197
2014-2015	\$625,304

<u>Privacy Security Liability</u>	
ACE	\$34,572
2015-2016	\$34,572
2014-2015	\$30,836

<u>Workers' Compensation (with 5% PA safety credit)</u>	
Highmark	\$ 884,425
Amerihealth (PICS)	Declined
Amtrust	Declined
Keyrisk	\$1,175,000
PSBA/Old Republic	\$1,081,000
2015-2016	\$ 884,425
2014-2015	\$ 740,370

<u>School Board Errors and Omissions</u>	
Liberty Mutual	\$43,212
ACE	\$63,069
AIG/Chartis	Declined
EMC	Included in Property & Casualty/Auto/Umbrella Package
PSBA/Old Republic	\$80,876
2015-2016	\$43,212
2014-2015	\$60,715

RECOMMENDATION:

That the Board of School Directors approves the following insurances for the 2015-2016 fiscal year:

	<u>Agent</u>	<u>Carrier</u>	<u>2015-2016 Premium</u>
Property and Casualty	Myers, Benner Corp	Liberty Mutual	\$394,394
Automobile	Myers, Benner Corp	Liberty Mutual	\$187,486
Umbrella Liability	Myers, Benner Corp	Liberty Mutual	\$ 83,317
Privacy Liability	Myers, Benner Corp	ACE	\$ 34,572
School Board Errors & Omissions	Myers, Benner Corp	Liberty Mutual	\$ 43,212
Workers' Compensation	Myers, Benner Corp	Highmark	\$884,425

Account Code and Account Title: Various
Account Balance: 2015-2016 Budget

Finance Items

President Faccinetto asked Director McKeon for a motion to approve Finance Agenda Items 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33 and 34.

Director McKeon made a motion and seconded by Director Sinkler to approve Finance Agenda Items 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33 and 34.

President Faccinetto asked if there was any discussion regarding these items. There was discussion regarding Agenda Item 18.

President Faccinetto called for a roll call vote for the Finance Agenda Items.

Yes – Directors Cann, McKeon, Neiman, Ortiz, Sinkler, Vidanage and President Faccinetto

Motion passes 7-0 for Finance Agenda Items 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33 and 34

18. Student Accident Insurance**INFORMATION:**

The Bethlehem Area School District's student accident insurance has a renewable annual premium with an effective date of August 1, 2015. A one-year rate-guaranteed proposals are summarized as follows:

COVERAGE Interscholastic Sports Insurance
Including Band Members, Cheerleaders, Physical Education Class, Intramurals, Recess

Listed below is a summary of proposals received:

Administrator	Carrier	Medical Max Benefit Period	2014-2015 Premium	Student Insurance School Time & 24-Hour
A-G Administrators, Inc.	United States Fire Insurance Company	\$1 million – 2 year period	\$98,800	\$28 \$124
Bollinger Insurance	Zurich	\$1 million – 2 year period	\$142,998	\$30 \$113
Liberty Mutual	Liberty Mutual	\$1 million – 2 year period	\$156,832	\$21 \$98
American Management Advisors/ACE	Declined			

This information was reviewed with the Board at the June 15, 2015, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors approves the student accident insurance for 2015-2016 school year as follows:

A-G Administrators, Inc.	\$98,800
Voluntary Student Insurance: (Parent Paid)	
School-Time (Preschool – 12)	\$ 28 per year
24-Hour (Preschool – 12)	\$124 per year

Account Code and Account Title: General Fund 3250-529 Athletic Student Accident
Account Balance: 2015-2016 Budget

Finance Items

President Faccinnetto asked Director McKeon for a motion to approve Finance Agenda Items 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33 and 34.

Director McKeon made a motion and seconded by Director Sinkler to approve Finance Agenda Items 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33 and 34.

President Faccinnetto asked if there was any discussion regarding these items.

Director Vidanage stated that discussion occurred at the Finance Meeting regarding the student accident insurance, and the District is spending a big chunk of money on this. His thought is that if a student wants to participate in any of the activities whether the District can require them to have sufficient coverage for any accident on the field and make the parent's coverage the primary or CHIP. President Faccinnetto responded that Director Vidanage was referring to Agenda Item 18, Student Accident Insurance. Director Vidanage is requesting that the District would require the parent's health insurance be the primary line of defense, and the District policy would be second over top of that. Mrs. Gober also responded that the premium for the student accident policy is \$98,800, it is not mandated that this be provided, however the District does provide this in the best interest of all of the students. Dr. Roy stated that moving forward that if there were other ways to do the coverage of whose insurance kicks in first is something that can be looked at. In addition as shared at the Finance Meeting, CHIP insurance is not primary. The way the current policy is, is that the District's insurance pays the first \$100, then it goes to the family's insurance, and when the family's insurance is exhausted it comes back to the District's insurance. If a family has CHIP insurance, this doesn't happen. There is more discussion that we can have in the future and recommends that this policy be approved for the 2015-16 school year, and look to see if there are other ways of providing this in the future and get more information of what is driving those costs.

President Faccinnetto called for a roll call vote for the Finance Agenda Items.

Yes – Directors Cann, McKeon, Neiman, Ortiz, Sinkler, Vidanage and President Faccinnetto

Motion passes 7-0 for Finance Agenda Items 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33 and 34

19. *Capital Reserve Commitment of the Fund Balance*

INFORMATION:

In accordance with the Governmental Accounting Standards Board (GASB) Statement 54 and Board Policy 620 Fund Balance, the Board annually may commit or constrain a portion of fund balance for specified purposes which can include Capital Reserve Funds, PSERS or any other Board approved purpose with the amount to be determined following the close of the fiscal year but prior to the final audited financial statements being prepared.

In the event that the District realizes a surplus from its operations following the close of the audited fiscal year 2014-2015, the Board has previously indicated a desire to grow the balance in the Capital Reserve Fund for future capital needs district wide while maintaining the general fund balance at its current level. It is therefore recommended that the Board authorize the commitment of fund balance from the General Fund for the Capital Reserve Fund for 2014-2015 with the amount to be determined by the Administration following the completion of the annual audit and prior to the final financial statements being prepared.

This information was reviewed with the Board at the June 15, 2015, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors designates a portion of any operating surplus for the fiscal year ending June 30, 2015, to be committed as Capital Reserve Funds for future capital projects, summer maintenance and long-range improvements with the amount to be determined and presented for Board approval after the audit is completed but prior to the financial statements being finalized.

Finance Items

President Faccinnetto asked Director McKeon for a motion to approve Finance Agenda Items 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33 and 34.

Director McKeon made a motion and seconded by Director Sinkler to approve Finance Agenda Items 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33 and 34.

President Faccinnetto asked if there was any discussion regarding these items. There was discussion regarding Agenda Item 18.

President Faccinnetto called for a roll call vote for the Finance Agenda Items.

Yes – Directors Cann, McKeon, Neiman, Ortiz, Sinkler, Vidanage and President Faccinnetto

Motion passes 7-0 for Finance Agenda Items 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33 and 34

20. *Payment of Invoices and Budget Transfers to Close the 2014-2015 Fiscal Year*

INFORMATION:

Annually, the District works with our local auditors to make all reconciling entries, budget transfers and final payments to close the fiscal year. Any payments will be presented for Board approval as usual and closing procedures will be completed with Gorman and Associates as required by state and mandated auditing procedures.

This information was reviewed with the Board at the June 15, 2015, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors authorizes the Administration to pay final invoices applicable to the 2014-2015 budget and to make necessary budget transfers to close the fiscal year in conjunction with Gorman and Associates, the District's independent auditor.

Finance Items

President Faccinetto asked Director McKeon for a motion to approve Finance Agenda Items 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33 and 34.

Director McKeon made a motion and seconded by Director Sinkler to approve Finance Agenda Items 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33 and 34.

President Faccinetto asked if there was any discussion regarding these items. There was discussion regarding Agenda Item 18.

President Faccinetto called for a roll call vote for the Finance Agenda Items.

Yes – Directors Cann, McKeon, Neiman, Ortiz, Sinkler, Vidanage and President Faccinetto

Motion passes 7-0 for Finance Agenda Items 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33 and 34

21. *Payment of Bills Prior to the August Board Meeting*

INFORMATION:

The schedule of meetings approved by the Board of School Directors for the 2015-2016 school year does not have a Regular Board Meeting scheduled for the month of July 2015. Due to the extended break between the June and August Regular Board Meetings, the Administration is recommending the Board authorize payment of bills all necessary prior to the August 17, 2015, Regular Board Meeting with ratification at that meeting.

This information was reviewed with the Board at the June 15, 2015, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors authorizes the Administration to pay the bills necessary prior to the August 17, 2015, Regular Board Meeting with ratification at that meeting.

Finance Items

President Faccinnetto asked Director McKeon for a motion to approve Finance Agenda Items 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33 and 34.

Director McKeon made a motion and seconded by Director Sinkler to approve Finance Agenda Items 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33 and 34.

President Faccinnetto asked if there was any discussion regarding these items. There was discussion regarding Agenda Item 18.

President Faccinnetto called for a roll call vote for the Finance Agenda Items.

Yes – Directors Cann, McKeon, Neiman, Ortiz, Sinkler, Vidanage and President Faccinnetto

Motion passes 7-0 for Finance Agenda Items 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33 and 34

22. *School Breakfast and Lunch Prices*

INFORMATION:

Each year the Administration reviews the school breakfast and lunch prices for the new school year. The prices for the 2014-2015 school year are as follows:

	Breakfast Prices 2014-2015	Lunch Prices 2014-2015
Free	\$0.00	\$0.00
Reduced	\$0.30	\$0.40
Elementary	\$1.70	\$2.50
Secondary	\$1.80	\$2.70
Elementary Second Lunch*	---	\$3.15
Secondary Second Lunch*	---	\$3.35
Adult	\$2.35	\$3.60

*Students purchasing a second lunch, which are non-reimbursable from the government, cost \$0.65 more than the base lunch price.

In order to maintain increased costs associated with the program, a \$.05 increase is recommended for the 2015-2016 school year. Free and Reduced breakfast and lunch prices will remain the same.

This information was reviewed with the Board at the June 15, 2015, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors approves the school breakfast and lunch prices for the 2015-2016 school year as follows:

	Breakfast Prices 2015-2016	Lunch Prices 2015-2016
Free	\$0.00	\$0.00
Reduced	\$0.30	\$0.40
Elementary	\$1.75	\$2.55
Secondary	\$1.85	\$2.75
Elementary Second Lunch*	---	\$3.20
Secondary Second Lunch*	---	\$3.40
Adult	\$2.40	\$3.65

*Students purchasing a second lunch, which are non-reimbursable from the government, will cost \$0.65 more than the base lunch price.

Finance Items

President Faccinetto asked Director McKeon for a motion to approve Finance Agenda Items 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33 and 34.

Director McKeon made a motion and seconded by Director Sinkler to approve Finance Agenda Items 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33 and 34.

President Faccinetto asked if there was any discussion regarding these items. There was discussion regarding Agenda Item 18.

President Faccinetto called for a roll call vote for the Finance Agenda Items.

Yes – Directors Cann, McKeon, Neiman, Ortiz, Sinkler, Vidanage and President Faccinetto

Motion passes 7-0 for Finance Agenda Items 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33 and 34

23. *Satellite Food Services*

INFORMATION:

Mr. Chandler has been contacted by Centennial School, Lehigh Valley Dual Language Charter School and Lincoln Leadership Academy to provide satellite breakfast and/or lunch services. All schools are within close proximity to our other production schools that we can provide these services with no disruption to our own breakfast and lunch programs. All schools will provide their own staffing to serve these meals and provide the necessary equipment, such as warmers and refrigeration.

Centennial School will be provided with the satellite elementary and secondary lunch service only with the pricing being \$2.55 and \$2.75 per student and will participate in the National School Lunch Program. Lehigh Valley Dual Language Charter School and Lincoln Leadership Academy will be provided with the satellite breakfast and lunch service with pricing being \$1.95 for breakfast and \$2.95 for lunch per student, but these schools will not participate in the National School Lunch Program. The costing has been analyzed and pricing is established to account for the product cost as well as production overhead and delivery to insure that the District programs will minimally break even on these satellite services. At no time, do we recommend that the satellite service be subsidized in any way by the Bethlehem Area School District.

This information was reviewed with the Board at the June 15, 2015, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors authorizes providing the following Satellite Food Services for the 2015-2016 school year:

	Breakfast Price Per Meal	Lunch Price Per Meal	
Centennial School	NA	\$2.55 Elementary	\$2.75 Secondary
Lehigh Valley Dual Language Charter School	\$1.95	In accordance with the National School Lunch Program	
Lincoln Leadership Academy	\$1.95	\$2.95	

Finance Items

President Faccinetto asked Director McKeon for a motion to approve Finance Agenda Items 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33 and 34.

Director McKeon made a motion and seconded by Director Sinkler to approve Finance Agenda Items 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33 and 34.

President Faccinetto asked if there was any discussion regarding these items. There was discussion regarding Agenda Item 18.

President Faccinetto called for a roll call vote for the Finance Agenda Items.

Yes – Directors Cann, McKeon, Neiman, Ortiz, Sinkler, Vidanage and President Faccinetto

Motion passes 7-0 for Finance Agenda Items 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33 and 34

CONTRACT TO SELL OR PURCHASE MEALS FROM SCHOOLS

The Pennsylvania Department of Education, in providing this contract as a service to schools, does not become a party to this contract. The purchasing sponsor, hereafter referred to as the Purchaser, is the responsible authority, without recourse to the Pennsylvania Department of Education and the United States Department of Agriculture regarding the settlement and satisfaction of all contractual and administrative issues arising under this contract. This includes, but is not limited to: disputes, claims, protests of award, source evaluation or other matters of a contractual nature.

Made and entered into this date of **06/02/2015** by and between

Lehigh Valley Dual Language Charter School
139-48-145-1
Bethlehem, Pa

Bethlehem Area School District
120481002
Bethlehem, Pa

These meals/snacks will be served at the following locations (*press enter/return to add multiple sites*):

Example: PDE School District, 333 Market Street, Harrisburg, PA 17126

Lehigh Valley Dual Language Charter School
551 Thomas St
Bethlehem Pa, 18017

The parties entering into this contract agree to be bound by the United States Department of Agriculture (USDA) regulations Title 7 of the CFR Part 210, Part 220 and/or Part 226, as appropriate.

The Purchaser will order meals/snacks on a weekly basis notifying the Provider **five (5)** days proceeding the week of delivery. Orders will include totals for each site and each type of meal/snack.

If the Purchaser is another School District, Enhanced Food-Based Menu Planning Option will be used.

The Purchaser reserves the right to increase or decrease the number of meals/snacks ordered with a minimum notice of **one day (1)**.

If the Purchaser's children will eat meals/snacks on the Provider's premises, the children will be at the building and served at **8:15** for Breakfast, **11:30** for Lunch and **n/a** for Snack.

The Provider agrees to supply meals/snacks inclusive of milk to the Purchaser for the prices herein listed:

Meal Type	Daily Estimated Servings	x	Estimated No. Serving Days Per Year	x	Unit Price	=	Estimated Total \$\$
BREAKFAST	185		190		\$1.95		\$68,542.50
LUNCH	300		190		\$2.95		\$168,150.00
SNACK	n/a		n/a		n/a		n/a
MILK	n/a		n/a		n/a		n/a
GRAND TOTAL OF CONTRACT							\$236,692.50

Conditions:

1. It is further agreed that the Provider, pursuant to the provisions of federal regulations, will assure that said meals/snacks will meet or exceed the minimum meal pattern requirements as necessary for the stated Menu Planning Option, and will maintain full and accurate records that the purchaser requires to meet its record keeping responsibility on a calendar month basis (supported by invoices, receipts or other records), and shall promptly submit invoices and delivery receipts to the Purchaser.
2. Meals/snacks will be delivered on a daily basis or other mutually agreed upon period of time in accordance with the 21-day menu cycle. Menu changes may be made only when agreed upon by both parties. When an emergency situation exists which might prevent the Provider from delivering a specified meal/snack component, the Provider shall notify the Purchaser immediately so substitutions can be agreed upon. The Purchaser reserves the right to periodically suggest menu changes within the Provider's suggested food cost range throughout the contract period.
3. The Provider will bill the Purchaser only for meals/snacks prepared and delivered/picked up at the specified time. Damaged or incomplete meals/snacks shall not be included. Adequate refrigeration or heating will be provided when the Provider delivers meals/snacks or picked up by Purchaser to insure the wholesomeness of food in accordance with state and/or local health codes.
4. The Purchaser will furnish the Provider with the number of meals/snacks, by meal service type, to be delivered to each site when applicable.
5. The Purchaser reserves the right to add or delete sites and provide one week's notice to the Provider.
6. The Provider guarantees that meals/snacks will be delivered within the prescribed time period as mutually agreed upon by both parties.
7. The Provider agrees to retain the records required by the Purchaser for a period of three years after the end of the fiscal year to which they pertain (or longer if an audit is in progress) and, upon request, to make all accounts and records pertaining to the program available to representatives of the Pennsylvania Department of Education, the United States Department of Agriculture and/or the Office of the Inspector General and General Accounting Office for audit or administrative review purposes at a reasonable time and place.

The Provider also agrees to provide the needed information on the amount of food sent to the Purchaser for recording on the Production Records. Recipes and Product Information Sheets will be provided to the Purchaser as required for School Meals Initiative (SMI) reviews. If the Provider is providing meals using the NuMenus Planning Option, a printout of the nutrient analysis of the menus used must be provided to the Purchaser.

8. During the performance of the contract, the Provider agrees as follows: The Provider will not discriminate against any employee or applicant for employment because of race, color, national origin, age, sex or disability. The Provider will take affirmative action to ensure that applicants are employed and that employees are treated while employed without regard to their race, color, national origin, age, sex or disability. Such action shall include, but not be limited to, the following:

employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Provider agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this Equal Opportunity clause.

9. The Provider will comply with all provisions of Executive Order Number 11246 of September 24, 1965, as amended by Executive Order No. 11375 of October 13, 1967, and of the rules, regulations and relevant orders of the Secretary of Labor.
10. It is expressly agreed that in the event of any disagreement or controversy arising between the Provider and the Purchaser as to the interpretation of the specifications or proper performance of this contract, the dispute shall be settled between the Provider and Purchaser within a reasonable period of time and shall be final.
11. The Purchaser shall have the option to cancel this contract if the state or federal government withdraws funds to support the Child and Adult Care Food Program, the National School Lunch Program, the School Breakfast Program and/or the Afterschool Snack Program.
12. The Provider guarantees that it has sufficient facilities to handle the increased meal/snack production resulting from the execution and implementation of the requirements of this contract.
13. The Provider guarantees that it has a delivery system sufficient to provide the meals/snacks as specified in this contract.
14. The Provider guarantees that there has not been any audit or CRE findings or sanctions within the past three years which would indicate that the Provider was incapable of preparing proper meals/snacks, planning quality menus or maintaining adequate records.
15. This contract may be terminated by notice, in writing, given by any party hereto to the other party at least 30 days prior to the date of termination.

Additional Requirements:

n/a

It is agreed by the parties hereto that there are no other considerations, favors, promises or interests passing between the parties other than what is expressly stated in this contract.

In witness hereof, this contract is signed and executed this date of 7/1/2015 and will end June 30, 2015.

Please sign in BLUE ink.

Signature on Behalf of:

Lehigh Valley Dual Language Charter School

Name of Purchaser



Signature of Authorized Representative

Elsie Perez, CEO/COO

06/02/2015

Signature on Behalf of:

Bethlehem Area School District

Name of Provider



Signature of Authorized Representative

Michael E. Faccinnetto, Board President

6/22/15

24. *“A Total Approach” Agreement*

INFORMATION:

In order to continue to provide related services to a special education student to best satisfy the student’s educational needs, the District needs to contract with “A Total Approach” for the 2015-2016 school year and 2016 Extended School Year.

This information was reviewed with the Board at the June 15, 2015, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors approves the Agreement with “A Total Approach,” Glen Mills, PA for the 2015-2016 school year and 2016 Extended School Year for related services as determined by the student’s IEP.

Account Code and Account Title: General Fund 1200-320 Professional Ed. Services
Account Balance: 2015-2016 Budget

Finance Items

President Faccinnetto asked Director McKeon for a motion to approve Finance Agenda Items 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33 and 34.

Director McKeon made a motion and seconded by Director Sinkler to approve Finance Agenda Items 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33 and 34.

President Faccinnetto asked if there was any discussion regarding these items. There was discussion regarding Agenda Item 18.

President Faccinnetto called for a roll call vote for the Finance Agenda Items.

Yes – Directors Cann, McKeon, Neiman, Ortiz, Sinkler, Vidanage and President Faccinnetto

Motion passes 7-0 for Finance Agenda Items 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33 and 34

25. *Pinebrook Family Answers Social Services Agreement***INFORMATION:**

Higher risk students often present social and emotional concerns that must be addressed whereby a social worker will be a resource for both staff and students. A social worker will provide direct services to students and families in the form of counseling, support, assessment, referral, and follow-up as needed to promote and enhance the overall academic mission of the District and the school that strengthens home, school, and community partnerships and addresses barriers to learning and achievement. The social worker will also help provide coordination of referrals to community resources, ensuring as much as possible consistency of quality and service for students and their families. This need was discussed as a focus for the high schools for the 2013-2014 school year and was proven to be successful for the last two (2) years.

This information was reviewed with the Board at the June 15, 2015, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors awards a one-year contract to Pinebrook Family Answers in Allentown, Pennsylvania for School Social Worker Services for the 2015-2016 school year not to exceed 30 hours per school per week at Freedom and Liberty High Schools at a cost of \$50 per hour.

Account Code and Account Title: General Fund 2160-330 Social Services Professional Services
Account Balance: 2015-2016 Budget

Finance Items

President Faccinnetto asked Director McKeon for a motion to approve Finance Agenda Items 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33 and 34.

Director McKeon made a motion and seconded by Director Sinkler to approve Finance Agenda Items 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33 and 34.

President Faccinnetto asked if there was any discussion regarding these items. There was discussion regarding Agenda Item 18.

President Faccinnetto called for a roll call vote for the Finance Agenda Items.

Yes – Directors Cann, McKeon, Neiman, Ortiz, Sinkler, Vidanage and President Faccinnetto

Motion passes 7-0 for Finance Agenda Items 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33 and 34

26. *Special Education Service Agreements*

INFORMATION:

The District currently has various educational contracts to provide services to Bethlehem Area School District students where it is more cost effective than for the District to provide the services directly for one or a few students. It is recommended that these Agreements be approved as the most effective solution for the students' educational needs.

This information was reviewed with the Board at the June 15, 2015, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors approves the following Service Agreements as follows:

Contractor	Service	Rate	Effective Date
Debra Cline	Certified Registered Nurse Practitioner Services for School Based Access Program	\$10 per Individualized Education Plan (IEP)	July 1, 2015 – June 30, 2016
Antonia Torpey	Orientation and Mobility Services	\$80 for a 60-minute session, evaluation, and report writing based upon students' needs as per the IEP plus mileage reimbursement	July 1, 2015 – June 30, 2016
Janine Wargo	School Psychology Services	\$450 per one (1) full evaluation report; and \$1,800 per neuro-psychological evaluation	July 1, 2015 – June 30, 2016

Account Code and Account Title: Medical Assistance ACCESS Funds
Account Balance: 2015-2016 Budget

Finance Items

President Faccinetto asked Director McKeon for a motion to approve Finance Agenda Items 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33 and 34.

Director McKeon made a motion and seconded by Director Sinkler to approve Finance Agenda Items 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33 and 34.

President Faccinetto asked if there was any discussion regarding these items. There was discussion regarding Agenda Item 18.

President Faccinetto called for a roll call vote for the Finance Agenda Items.

Yes – Directors Cann, McKeon, Neiman, Ortiz, Sinkler, Vidanage and President Faccinetto

Motion passes 7-0 for Finance Agenda Items 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33 and 34

27. *BASD Employee Benefit Trust and PA Trust Appointments***INFORMATION:**

On November 21, 2011, the District created the Employee Benefit Trust for the purpose of self-insuring medical benefits and acquiring catastrophic insurance coverage comprised of Trustees from the School Board, Administration and employee groups. Ann Behers' Alternate Trustee position for the Administration on the BASD Employee Benefit Trust will become vacant on July 1, 2015. Joseph Rahs is currently the Trustee for the Administration.

The PA Trust is a statewide consortium of school employee benefit plans providing cooperative purchasing for catastrophic-risk health care insurance, legal services, prescription drugs and dental benefits. The Trust also offers statewide contracts that enable member trusts to obtain more cost-effective claims and network service fees. The District is entitled to two (2) Trustees on the PA Trust, and Ann Behers also serves as a Trustee along with Stacy Gober.

Carole Hall has agreed to fill both vacancies on the BASD Employee Benefit Trust and PA Trust effective July 1, 2015.

This information was reviewed with the Board at the June 15, 2015, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors appoints Carole Hall as the Alternate Trustee for the Administration to the BASD Employee Benefit Trust and as a Trustee for the PA Trust effective July 1, 2015.

Finance Items

President Faccinnetto asked Director McKeon for a motion to approve Finance Agenda Items 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33 and 34.

Director McKeon made a motion and seconded by Director Sinkler to approve Finance Agenda Items 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33 and 34.

President Faccinnetto asked if there was any discussion regarding these items. There was discussion regarding Agenda Item 18.

President Faccinnetto called for a roll call vote for the Finance Agenda Items.

Yes – Directors Cann, McKeon, Neiman, Ortiz, Sinkler, Vidanage and President Faccinnetto

Motion passes 7-0 for Finance Agenda Items 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33 and 34

28. *Bethlehem Area School District (BASD) Stadium Signage Agreement***INFORMATION:**

The District previously entered into an Agreement on February 28, 2005, by and among BASD, Louis Pecktor of Ashley Development, Todd Donnelly of Target Select (Viamedia), and the Lehigh Valley Business Education Partnership for construction of a synthetic turf field at BASD stadium. Funding for Phase 1 was supplied entirely by philanthropy and marketing of the stadium/athletic field advertising and individual and business supporters of the project.

Todd Donnelly Enterprises currently holds the remaining debt on the project. It is recommended that the District and Todd Donnelly Enterprises, LLC (“TDE”) enter into an Agreement to continue the marketing plan of Phase 1 pursuant to which the District will extend advertising rights to TDE in exchange for potential additional capital for future investment in the BASD stadium once the remaining debt is paid in full. The Agreement has been reviewed by the District solicitor.

This information was reviewed with the Board at the June 15, 2015, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors approves the Agreement with Todd Donnelly Enterprises, LLC to manage and market advertising at BASD Stadium effective June 22, 2015 for a three (3) year term.

Finance Items

President Faccinetto asked Director McKeon for a motion to approve Finance Agenda Items 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33 and 34.

Director McKeon made a motion and seconded by Director Sinkler to approve Finance Agenda Items 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33 and 34.

President Faccinetto asked if there was any discussion regarding these items. There was discussion regarding Agenda Item 18.

President Faccinetto called for a roll call vote for the Finance Agenda Items.

Yes – Directors Cann, McKeon, Neiman, Ortiz, Sinkler, Vidanage and President Faccinetto

Motion passes 7-0 for Finance Agenda Items 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33 and 34

**MEMORANDUM OF AGREEMENT
BETWEEN
THE BETHLEHEM AREA SCHOOL DISTRICT
AND
TODD DONNELLY ENTERPRISES, LLC (TDE)
FOR ADVERTISING AT BASD STADIUM**

WHEREAS, the Bethlehem Area School District ("BASD") previously entered into an agreement on February 28, 2005, by and among BASD, Louis Pecktor of Ashley Development, Todd Donnelly, and the Lehigh Valley Business Education Partnership for construction of a synthetic turf field at BASD stadium; herein referred to as "Phase 1"; and

WHEREAS, funding for Phase 1 was supplied entirely by philanthropy and marketing of the stadium/athletic field advertising and individual and business supporters of the project; and

WHEREAS, BASD and Todd Donnelly Enterprises, LLC ("TDE") intend to enter into an agreement to continue the marketing plan of Phase 1 (TDE and BASD may hereafter be collectively referred to as the "Parties") pursuant to which BASD will extend advertising rights to TDE in exchange for potential additional capital for future investment in the BASD.

NOW, THEREFORE, be it resolved that in consideration of the mutual promises and covenants made herein and intending to be legally bound hereby, the Parties agree to the following:

1. TDE shall have the exclusive right to market advertising in the BASD stadium ("Marketing Plan") located at the corner of Elizabeth Avenue and Grenadier Boulevard, Bethlehem, Pennsylvania, herein called the "Premises," for a period of three (3) years ("Term") from the effective date of this Agreement, unless earlier terminated pursuant to the terms herein.

2. TDE must obtain BASD's prior written consent to all advertising materials displayed or messages aired on BASD property or associated with BASD activities. Upon BASD's receipt of proposed advertisements from TDE, BASD will provide written approval or rejection of advertising within five (5) business days.

3. All TDE access to BASD property for purposes of this Agreement must be scheduled and coordinated through the BASD Maintenance Office. If at any time during the term of this Agreement, TDE and its employees, agents, and/or representatives require access to BASD property, including but not limited to the Premises, for purposes of this Agreement:

- a. Such access must be first scheduled and coordinated through the BASD Maintenance Office;
- b. TDE and its employees, agents, and/or representatives must be accompanied by a BASD employee at all times when entering upon District property; and
- c. At no time may TDE or its employees, agents or representatives be unattended while on District property.

4. All marketing and advertising upon the Premises must be consistent with BASD academic standards and goals, all BASD Board Policies including but not limited to Policy 707.2 (attached hereto, made a part hereof, and marked "Exhibit A") and any subsequent amendments

thereto, as well as with BASD non-discrimination policies and age-appropriateness. TDE shall be prohibited from promoting any advertisement upon the Premises that:

- (a) Is not in compliance with any applicable statutes, regulations, ordinances or orders of any governmental authority;
- (b) Advocates or campaigns for a particular political candidate or party;
- (c) Promotes or denigrates a particular religion or religious practice;
- (d) Is derogatory or discriminatory toward any gender, ethnicity, disability, religion, or race;
- (e) Promotes or encourages hostility, disorder, violence, or disregard for violation of legal obligations;
- (f) Is libelous, or interferes with or advocates interference with the rights of any individual or the operation of BASD;
- (g) Promotes the use of tobacco products, alcoholic beverages, illegal substances, or paraphernalia;
- (h) Is obscene or pornographic in the context of being inconsistent with prevailing standards;
- (i) Is not in the best interest of the BASD students, staff or schools, in the opinion of the Superintendent or designees upon consultation with the Solicitor or other BASD legal counsel in order to ensure legality;
- (j) Violates applicable copyrights, trademarks, or other protected interests;
- (k) May interfere with or violate exclusive agreements between BASD and its products or service providers.

5. BASD will not restrict the fees TDE charges for advertising, marketing, or promotions to advertisers participating in the Marketing Plan.

6. Copies of all contracts for participating advertisers related to the Marketing Plan will be forwarded to the Athletic Departments of the BASD and remain on file with BASD for the term of the Agreement.

7. All sign-based advertisers participating in the Marketing Plan will have their signs displayed at all activities held in the Premises, including those activities performed by third party renters or lessees of the Premises. BASD shall have the sole discretion in determining: (1) whether a TDE sign needs to be removed or covered during a third party's rented or leased activity upon the Premises; (2) whether an additional fee shall be charged against a third party renter or lessee for removal/covering of TDE signage; and (3) if an additional fee is charged, the amount of such fee. In the event that TDE signage is so removed or covered, TDE shall have sole discretion as to whether the advertiser whose sign is removed or covered is credited or reimbursed as a result of such removal/covering.

8. BASD reserves the right to assign, control, and program all activities and events held at the Premises.

9. All other products or services that TDE wishes to present or bid on for the BASD outside of those contained in this Agreement will be addressed through the BASD administration, their designated department, or designated representative(s).

10. Quarterly meetings will be scheduled between the BASD Athletic Departments and TDE or their representatives to monitor the Marketing Plan's progress, make recommendations, and discuss changes that may be needed to ensure the success of the Marketing Plan.

11. TDE shall bear sole responsibility for all costs and expenses associated with the installation, maintenance, and removal of advertising material upon the Premises, including but not limited to any repairs or maintenance necessary to restore the Premises to its original condition upon the termination of this Agreement, less normal wear and tear.

12. Revenue from the Marketing Plan shall be used to pay remaining debt on loans secured under Phase 1 as those loans have been modified, amended or refinanced and secure additional capital for future investment in the BASD subject to Board approval. During the term of this Agreement, TDE will provide BASD with a quarterly accounting of (1) the outstanding debt on loans secured under Phase 1 those loans have been modified, amended or refinanced; and (2) all sales and revenue related to the Marketing Plan. All net revenue related to the Marketing Plan and received by TDE after satisfaction of all Phase 1 loans shall be remitted to BASD at the conclusion of the term of this Agreement.

13. BASD covenants and agrees that it shall indemnify and save harmless TDE against and from, and TDE shall not be liable to BASD for, any and all claims by or on behalf of any person arising in any manner whatsoever from, out of or in connection with:

- (a) Any failure by BASD to perform any of the terms or conditions of this Agreement required to be performed by BASD;
- (b) Any failure by BASD to comply with any applicable statutes, regulations, ordinances or orders of any governmental authority; or
- (c) Any accident, death, injury or damage, loss or theft of property in or about the Premises resulting from any act or omission by BASD, its agents, contractors, or employees, unless such accident, death, injury, damage, loss or theft is caused by the gross negligence or willful misconduct of TDE, or its agents, employees, or volunteers and from and against all costs, reasonable attorney fees, expenses and liabilities incurred in or as a result of any such claim or action or proceeding brought against TDE by reason of any such claim. BASD, upon notice from TDE, covenants to resist or defend such action or proceeding by legal counsel reasonably satisfactory to BASD.

14. TDE covenants and agrees that it shall indemnify and save harmless BASD against and from, and BASD shall not be liable to TDE for, any and all claims by or on behalf of any person arising in any manner whatsoever from, out of or in connection with:

- (a) The presence of market advertising provided by TDE on BASD property;
- (b) Any failure by TDE to perform any of the terms or conditions of this Agreement required to be performed by TDE;
- (c) Any failure by TDE to comply with any applicable statutes, regulations, ordinances or orders of any governmental authority; or
- (d) Any accident, death, injury or damage, loss or theft of property in or about the Premises resulting from any act or omission by TDE, its agents, contractors,

or employees, unless such accident, death, injury, damage, loss or theft is caused by the gross negligence or willful misconduct of BASD, or its agents, employees, or volunteers and from and against all costs, reasonable attorney fees, expenses and liabilities incurred in or as a result of any such claim or action or proceeding brought against BASD by reason of any such claim. TDE, upon notice from BASD, covenants to resist or defend such action or proceeding by legal counsel reasonably satisfactory to TDE.

15. TDE agrees to maintain comprehensive general liability insurance with policy limits not less than \$1,000,000 per occurrence and \$2,000,000 aggregate for bodily injury (including personal injury) and property damage and excess liability not less than \$1,000,000 per occurrence and \$2,000,000 aggregate. TDE shall annually provide a certificate of insurance indicating that the BASD is an additional insured. The Certificate of insurance must provide that the policies shown on the Certificate cannot be cancelled until after thirty (30) days written notice to the Certificate Holder, and if the expiration date of the policies occurs during the term of this Agreement, a renewal certificate of insurance (with policy numbers) will be provided to the BASD Board of Directors, prior to the effective date of the renewal policies.

16. Nothing in this Agreement shall be construed to waive or reduce the immunities from civil liability granted by or to enlarge the limitations on immunity imposed by the Political Subdivisions Tort Claims Act.

17. This Agreement may not be transferred, resold, or assigned by TDE, without the express written consent of the BASD.

18. BASD retains the right to immediately terminate this Agreement at any time during the Term of this Agreement in the event that TDE defaults under the terms and obligations of this Agreement.

19. Termination of this Agreement shall not affect the rights and obligations of the Parties which have accrued hereunder prior to termination.

20. This Agreement may be modified by the Parties at any time after execution, but such modification shall be valid only if in writing and executed with the same formality as this Agreement.

21. This Agreement is entered into in the County of Northampton, Commonwealth of Pennsylvania, and shall be interpreted and enforced in accordance with the laws of the Commonwealth of Pennsylvania. The Parties agree to submit themselves to the exclusive jurisdiction of the Commonwealth of Pennsylvania and the exclusive venue of Northampton County for any action in law or equity to interpret, enforce or defend a breach thereof or action seeking a declaratory judgment or injunction.

22. This Agreement contains the entire understanding of the Parties. There are no representations, warranties, promises or undertakings, oral or otherwise, than those expressly set forth herein.

23. The failure of either party to insist upon strict performance of any of the provisions of this Agreement shall not affect the right of such party thereafter to enforce same

nor shall the waiver of any breach of any of the provisions be construed as a waiver of any subsequent default of same or similar nature, nor shall it be construed as a waiver of strict performance of any other provisions.

24. The Parties agree that all terms and conditions set forth in this Agreement shall be considered confidential, and that details of the terms of this Agreement, shall not be disclosed to third parties, other than affiliates, employees, agents or contractors who have a need to know such information in the scope of their employment or engagement, without the prior written consideration of all Parties, unless required by law, including but not limited to the Pennsylvania Right to Know Law, 65 P.S. §67.101 et seq. The Parties may disclose to one another information that is confidential in nature. In order to receive confidential treatment, all such information (hereinafter referred to as "Information") shall be either (i) clearly marked as confidential if written, or clearly identified as confidential if oral or (ii) reasonably understood by the recipient, based on the nature of the Information or the circumstances of disclosure, to be in need of confidential treatment or proprietary to the disclosure. Except as otherwise set forth herein, the Parties agree not to disclose any Information to any third party, to keep Information in a secure place available only to employees, affiliates or agents who are subject to obligations of confidentiality no less restrictive than set forth herein, who need to know the Information for purposes of the business dealing between the Parties, and to use Information only in connection with such business dealings.

25. All notices required or sought to be given under this Agreement shall be in writing and shall be deemed to have been made if (i) delivered personally, (ii) sent by certified or registered mail, postage prepaid, or (iii) sent by nationally recognized overnight courier, addressed as follows:

As to BASD: 1516 Sycamore Street, Bethlehem, PA 18017
ATTN: Superintendent of Schools

As to TDE: 3910 Adler Place, Suite 104, Bethlehem, PA 18017
ATTN: Todd Donnelly

Either party may at any time, in the manner set forth for giving notices to the other, designate a different name and/or address to which notices to it shall be sent.

26. This Agreement shall be effective June 23, 2015, and is binding upon the Parties, their partners, successors, assigns and legal representatives.

27. Should any article, section or clause of this Agreement be declared illegal by a court of competent jurisdiction, said article, section or clause, as the case may be, shall be automatically deleted from this Agreement to the extent that it violated the law. The remaining articles, sections and clauses shall remain in full force and effect for the duration of the Agreement if not affected by the deleted article, section or clause. If at any time thereafter such article, section or clause shall no longer conflict with the law, then it shall be deemed restored in full force and effect as if it had never been in conflict with the law.

28. TDE and participating advertisers are strictly prohibited from using BASD's name for commercial purposes.

29. It is understood and agreed by the Parties that TDE and its employees, agents, or representatives, while engaged in carrying out and complying with any of the terms and conditions of this Agreement, are independent contractors and are not officers, agents, or employees of BASD. As such, TDE and its employees, agents, or representatives are not entitled to the benefits provided by BASD to its employees, including, but not limited to, group insurance, pension plan enrollment, vacation, leaves of absence, workers' compensation insurance or unemployment compensation insurance. BASD is interested only in the results obtained under this Agreement; the manner and means of conducting the work are under the sole control of TDE. TDE also hereby agrees that it is responsible for paying and shall hold BASD harmless against the payment of all taxes, contributions, or premiums which may be payable under federal, state, or local laws arising out of the performance of the work to be performed by TDE and its employees, agents, or representatives hereunder.

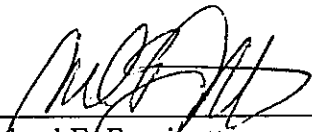
30. In the event that either party breaches any provision of this Agreement and the other party retains counsel to enforce any provision hereof, the breaching party shall pay the enforcing party's reasonable counsel fees and costs incurred in the enforcement hereof.

31. The Parties executing this Agreement represent and warrant to each other that they have the full right, power, capacity and authority to execute and deliver this Agreement, and that they have duly and properly performed all acts required to authorize them to carry out this Agreement and the transactions contemplated by it.

IN WITNESS WHEREOF, the Parties hereto have caused their names to be subscribed by their duly authorized officers and representatives this 22nd day of June 2015.

WITNESS:

By 
Stacy M. Gober
Board Secretary

By 
Michael E. Faccinnetto
Board President

By _____
Todd Donnelly, _____
Todd Donnelly Enterprises, LLC

Exhibit A



Book	Policy Manual
Section	700 Property
Title	District Facilities Advertising
Number	707.2
Status	Active
Legal	<u>1. 24 P.S. 510</u> <u>2. 24 P.S. 511</u> <u>3. 24 P.S. 775</u>
Adopted	April 23, 2012

Purpose

The Board recognizes the sale of advertising in district-regulated facilities can serve as an important source of revenue enhancement. The purpose of this policy and its related practices and guidelines is to define the conditions upon which advertisements may be placed in school facilities or upon school property within the district, and to establish definitive guidelines for the acceptance and placement of such messages or advertisements. It is the intent of the district to preserve its full rights and discretion to restrict access to the school facilities and school property and to reject or refuse placement or require removal of any or all advertisements should they fail to comply with these guidelines. To the extent that any such messages and advertisements are accepted, it is the intent of the district to reserve and exercise the right of full editorial control over the placement, content, size, appearance, and wording, and to determine and prohibit types of advertisements that are deemed inappropriate for or inconsistent with the usage of school facilities and school property.

Advertisement on district grounds shall be pursuant to a written contract and in compliance with the established policies, practices and guidelines approved by the district.

Authority

Any and all advertising signs and/or the content thereof are subject to the approval of the district in accordance with the requirements of this policy and any administrative procedures and practices established pursuant thereto.[1][2][3]

Advertising regulated under this policy must be consistent with district academic standards and goals, as well as with district non-discrimination policies and age-appropriateness. No advertising regulated under this policy shall:

1. Promote or be associated in any way with the sale of or use of tobacco, alcohol, illegal substances, or paraphernalia.
2. Promote or encourage hostility, disorder, violence, or disregard for violation of legal obligations.
3. Contain vulgar or offensive, obscene, or sexually explicit language.
4. Advocate the violation of law or district policy.
5. Promote or denigrate a particular religion or religious practice; advocate or campaign for a particular political candidate or party.
6. Be associated with any company or individual whose actions are otherwise in violation of law.
7. Invade the privacy of any person.
8. Violate applicable copyrights, trademarks, or other protected interests.
9. Be noncompliant with any applicable statutes, regulations, ordinances, or orders of any governmental authority.
10. Be derogatory based on gender or toward any ethnic, religious, or racial group.
11. Be libelous.
12. Interfere or advocate interference with the rights of any individual or the operation of the district.
13. Promote or reference gambling, pari-mutual betting, lotteries, or games of chance whether by name, likeness, or implication or promote or reference providing such services or activities of a related or similar nature.
14. Interfere with or violate exclusive agreements between the district and their products or service providers.
15. Be contrary to the best interests of the district students, staff or schools, in the sole discretion of the Superintendent and/or designee upon consultation with the solicitor or other district legal counsel in order to ensure legality.

Guidelines

Signs may be posted only at locations approved by the district. All signs must conform to specifications established by the school district, including, but not limited to, the material composition, size, and appearance.

Signs shall be authorized for specified durations. The district may limit the period of time during the year when advertising signs may be posted. If the signs are not removed in a timely manner by the advertiser, the district will remove the signs at the advertiser's cost as set forth below.

The school district may limit the total number of signs that may be erected at any one time or place, so as to minimize distractions for facility users, for aesthetics, or for any other reason at the discretion of the school district. The advertiser shall be fully and exclusively responsible for all costs and expenses associated with the procurement, erection, maintenance, and removal of the sign(s). If applicable, and at the district's sole discretion, installation may be performed by district personnel, to be paid by advertiser at the hourly rate in force at the time of work. Any maintenance, repair or removal of an approved sign shall be subject to the sole discretion, direction, and supervision of the district.

All signs must be maintained in good condition meeting standards as determined by the school district. If any sign becomes damaged or requires repair for any reason, it will be the sole and exclusive responsibility of the advertiser that erected the sign to repair or remove it.

In the event the district becomes aware of a sign requiring repair or removal, the district will notify the responsible advertiser. The advertiser must repair or remove the sign within seventy-two (72) hours of notification. If the advertiser does not repair or remove the sign as required, the district will remove the sign and invoice the advertiser for all labor and material costs incurred.

The advertiser shall be responsible to ensure that the advertising sign complies with applicable municipal codes and regulations, to obtain any necessary licenses, permits, or approvals, and pay for any applicable governmental fees.

The advertiser shall indemnify and hold the school district harmless from any and all claims (including, but not limited to, bodily injury and intellectual property right infringement claims), actions, liabilities, damages, suits, liens, judgments, attorneys' fees and costs arising out of, resulting from, or related to in any way to the erection, maintenance, removal, or posting of advertiser's sign(s) on district property. This indemnification shall survive the removal of advertisers sign(s) on district property.

In all contracts that advertiser enters into with the district for advertising signs, advertiser must include a provision that advertiser releases the district from any liability in any cause of action that may arise as the result of the erection, maintenance, removal, or posting of the advertising sign.

Advertising fees shall be subject to the approval of the Board. All net proceeds from the sale of advertising at district facilities shall inure to the benefit of the district.

Advertiser shall be strictly prohibited from using the district's name for commercial purposes without obtaining prior, written consent from the Superintendent and/or designee.

Advertisements permitted in district facilities do not represent the district's endorsement or approval of the matters presented in the advertisements, and an advertiser may be required to include a statement to that effect in the advertisement.

Procedures

All persons and organizations wishing to use facilities to advertise in accordance with this policy must submit a written application and be approved by the Superintendent or designee.

The request to advertise must include a description of the location requested, an accurate color representation of the advertisement with size and material indicated, and the period during which the advertising will remain in place.

Any approval for the erection and display of advertising shall be made in writing as part of a written placement agreement that shall at a minimum contain references to and the advertiser's commitment and agreement to abide by this policy.

Approval for advertising shall be evidenced by the issuance of a written sign permit to the applicant. The permit will incorporate by reference all terms of this policy and will include any additional terms and conditions included in the approval or otherwise deemed appropriate.

Any permit shall be subject to termination and revocation without cause at the complete discretion of the district without liability or financial penalty of any kind.

Delegation of Responsibility

The Superintendent and/or designee shall maintain the sole discretion to approve or deny all applications for advertising under this policy and may establish additional administrative regulations and procedures related thereto. All tentative contracts are subject to the final approval and signature of the district.

Exceptions and Exemptions

Nothing in this policy shall be interpreted to prohibit nor require authorization for any of the following:

1. Merchant or government identification, logos or trademarks appearing upon property acquired, installed or used in the construction or renovation of any of the district facilities.
2. Public service announcement or announcements of events directly related to services of the district.
3. Product or vendor identifications in relation to authorizing merchandizing or vending operations conducted upon or about the school facilities or the school property under ownership and control by the district.

Amendments to Policy

The district reserves the right to amend this policy from time to time and no advertising contract entered into under any existing version of this policy shall serve to restrict or prevent the district from making any such subsequent amendments.

29. *Neighborhood Health Centers of the Lehigh Valley (NHCLV) Lease Agreement*

INFORMATION:

The District was contacted by Dr. Bonnie Coyle of St. Luke's Community Health, and Melissa Craig of the Neighborhood Health Centers of the Lehigh Valley (NHCLV), to discuss a collaboration involving the leasing of the Donegan Fowler Family Center at Donegan Elementary School by the NHCLV. The lease would be for \$10/square foot to begin as early as July 2015.

NHCLV is a non-profit 501c3 Federally Qualified Health Center (FQHC) that began with a shared vision of creating a system that serviced those in need of comprehensive, affordable, quality primary health care. Achieving the designation of a FQHC, and abiding by all federal program requirements, provides some benefits that would otherwise not be available to an organization with a similar mission, such as a funding grant to help support the costs incurred as a result of providing primary care using a sliding scale model for uninsured community members.

NHCLV would continue to provide the same high quality service currently provided by St. Luke's Primary Practice at the Donegan Fowler Family Center, with the ability to increase and expand services due to their stable and consistent funding stream.

Based on the opportunity to increase District revenue while continuing to provide high quality health services to our community, the Administration recommends that the Board approves the lease with the NHCLV to occupy the Donegan Fowler Family Center at Donegan Elementary School.

This information was reviewed with the Board at the June 15, 2015, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors enters into an initial one-year renewable lease agreement from August 1, 2015 through July 31, 2016, with the Neighborhood Health Centers of the Lehigh Valley (NHCLV) at \$10/square foot, pending solicitor review.

Finance Items

President Faccinetto asked Director McKeon for a motion to approve Finance Agenda Items 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33 and 34.

Director McKeon made a motion and seconded by Director Sinkler to approve Finance Agenda Items 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33 and 34.

President Faccinetto asked if there was any discussion regarding these items. There was discussion regarding Agenda Item 18.

President Faccinetto called for a roll call vote for the Finance Agenda Items.

Yes – Directors Cann, McKeon, Neiman, Ortiz, Sinkler, Vidanage and President Faccinetto

Motion passes 7-0 for Finance Agenda Items 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33 and 34

30. Annual General Supplies Bid Awards**INFORMATION:**

Bids were received and publicly opened as listed below for 2015 annual general supplies:

<u>Bid</u>	<u>Bids Sent</u>	<u>Bids Received</u>	<u>Bid Opening</u>
Fall Sports Supplies	29 vendors	19 vendors	Thurs., May 21, 2015 at 1:00 p.m.
Heating Supplies	11 vendors	5 vendors	Thurs., May 21, 2015 at 1:00 p.m.
Paper Supplies	11 vendors	10 vendors	Thurs., May 21, 2015 at 1:00 p.m.
Plumbing Supplies	10 vendors	6 vendors	Thurs., May 21, 2015 at 1:00 p.m.
Tires and Service	2 vendors	2 vendors	Wed., June 3, 2015 at 12:00 p.m.

The bids have been tabulated and reviewed by the appropriate administrative and supervisory personnel. The recommendation of awards are based upon the lowest responsible bidders meeting specifications except those which have not met specifications. A Tabulation of Bids is attached regarding each bid opening.

This information was reviewed with the Board at the June 15, 2015, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors awards the 2015 annual general supply bids to the lowest responsible bidders who have met the specifications to be paid from the 2015-2016 General Fund Budget as outlined on the Tabulation of Bids:

	<u>Bid Award</u>	<u>Total Award</u>	<u>Account Code and Account Title</u>
A.	Fall Sports Supplies	\$90,715.75	General Fund 3250-610 Athletic Supplies
B.	Heating Supplies	\$32,763.61	General Fund 2600-610 Supplies
C.	Paper Supplies	\$25,717.46	General Fund 1100-610 Paper Supplies
D.	Plumbing Supplies	\$22,115.23	General Fund 2600-610 Supplies
E.	Tires and Service	Supplies as needed	General Fund 2740-433 Transp.-Vehicle Repair General Fund 2740-610 Transp.-Tires General Fund 2600-433 Maint.-Vehicle Repair General Fund 2600-610 Maint.-Vehicle Supplies
			Account Balance: 2015-2016 Budget

Finance Items

President Faccinetto asked Director McKeon for a motion to approve Finance Agenda Items 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33 and 34.

Director McKeon made a motion and seconded by Director Sinkler to approve Finance Agenda Items 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33 and 34.

President Faccinetto asked if there was any discussion regarding these items. There was discussion regarding Agenda Item 18.

President Faccinetto called for a roll call vote for the Finance Agenda Items.

Yes – Directors Cann, McKeon, Neiman, Ortiz, Sinkler, Vidanage and President Faccinetto

Motion passes 7-0 for Finance Agenda Items 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33 and 34

**BETHLEHEM AREA SCHOOL DISTRICT
TABULATION OF BIDS
2015 ANNUAL GENERAL SUPPLIES**

FALL SPORTS SUPPLIES

<u>VENDORS</u>	<u>AMOUNT</u>
Aluminum Athletic Equipment	\$ 420.00
Anaconda Sports Inc.	675.00
Arrowhead Athletics Corp.	1,747.60
Collins Sports Medicine	321.93
Everything Medical	10,287.45
Herb's Sports Shop	24,145.20
Medco Supply	2,145.44
Metuchen Center Inc.	1,788.45
Moore Medical Corp.	392.92
Neff Motivation Inc.	550.18
Passon's Sporting Goods/BSN Sports	26,077.40
Pyramid School Products	2,307.58
Riddell/All-American	622.45
S & S Worldwide	222.00
Scholastic Sports Sales Ltd	7,059.30
Triple Crown Sports	6,893.60
Varsity Spirit Fashion	5,059.25
TOTAL AWARD	<u>\$90,715.75</u>

HEATING SUPPLIES

<u>VENDORS</u>	<u>AMOUNT</u>
Associated Controls Inc.	\$ 7,631.72
Bonfitto Inc.	2,745.85
Capp Inc.	4,723.26
Energy Equipment & Control Inc.	17,662.78
TOTAL AWARD	<u>\$32,763.61</u>

PAPER SUPPLIES

<u>VENDORS</u>	<u>AMOUNT</u>
Contract Paper Group Inc.	\$ 1,008.00
Kurtz Brothers Corp.	4,482.51
Lindenmeyr Munroe	1,035.84
Paper Mart Inc.	10,125.75
Phillips Supply Company	182.27
Pyramid School Products	1,897.36
S & S Worldwide	909.00
School Specialty Inc.	439.50
WB Mason Co., Inc.	4,895.08
Xpdx	742.15
TOTAL AWARD	<u>\$25,717.46</u>

PLUMBING SUPPLIES

<u>VENDORS</u>	<u>AMOUNT</u>
Best Plumbing Specialties Inc.	\$ 541.13
Colt Plumbing Inc.	2,192.40
Eastern Penn Supply Company	13,550.58
F W Webb Company	1,128.07
Grove Supply Inc.	4,703.05
TOTAL AWARD	<u>\$22,115.23</u>

TIRES AND SERVICE

<u>VENDOR</u>	<u>AMOUNT</u>
McCarthy Tire Service	Varies – Supplies as needed
Service Tire Truck Centers	

31. East Hills Middle School Band Uniforms Bid Award**INFORMATION:**

Bids were received and publicly opened at noon on Wednesday, June 3, 2015, for Band Uniforms for East Hills Middle School. Band uniforms are purchased on a cycle where by bids for East Hills Middle School were last awarded in June 2006. Bids were mailed to three vendors with one bid received. The bid was reviewed by the appropriate administrative and supervisory personnel, and the recommendation of the award is based upon the bidder meeting specifications.

<u>Vendor</u>	<u>Amount</u>
DeMoulin Brothers & Company	\$106,837.05

This information was reviewed with the Board at the June 15, 2015, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors awards the bid for band uniforms to DeMoulin Brothers & Company, Greenville, IL at a cost of \$106,837.05 subject to proper execution of contract documents and performance bond as required in the bid specifications.

Account Code and Account Title: General Fund 3210-761 Student Activity Equipment Replacement
Account Balance: 2015-2016 Budget

Finance Items

President Faccinnetto asked Director McKeon for a motion to approve Finance Agenda Items 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33 and 34.

Director McKeon made a motion and seconded by Director Sinkler to approve Finance Agenda Items 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33 and 34.

President Faccinnetto asked if there was any discussion regarding these items. There was discussion regarding Agenda Item 18.

President Faccinnetto called for a roll call vote for the Finance Agenda Items.

Yes – Directors Cann, McKeon, Neiman, Ortiz, Sinkler, Vidanage and President Faccinnetto

Motion passes 7-0 for Finance Agenda Items 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33 and 34

32. *Energy Management Services Agreement Amendment***INFORMATION:**

The current Energy Management Services Agreement with D'Huy Engineering, Inc. expires at the end of June 2015. Over the last five years under the current Agreement, the District has successfully reduced energy consumption as well as the energy budget resulting in a savings of over \$5 million during this period. An Agreement Amendment is required to continue the Energy Management Services for one additional year on an as needed basis at the originally contracted hourly rates for continuous program implementation and monitoring.

This information was reviewed with the Board at the June 15, 2015, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors authorizes the Administration to amend the existing Energy Management Services Agreement with D'Huy Engineering Services, Inc. to provide energy management services for one additional year at a cost not to exceed \$35,000 subject to solicitor review.

Account Code and Name: General Fund 2600-330 Professional Services
Account Balance: 2015-2016 Budget

Finance Items

President Faccinnetto asked Director McKeon for a motion to approve Finance Agenda Items 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33 and 34.

Director McKeon made a motion and seconded by Director Sinkler to approve Finance Agenda Items 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33 and 34.

President Faccinnetto asked if there was any discussion regarding these items. There was discussion regarding Agenda Item 18.

President Faccinnetto called for a roll call vote for the Finance Agenda Items.

Yes – Directors Cann, McKeon, Neiman, Ortiz, Sinkler, Vidanage and President Faccinnetto

Motion passes 7-0 for Finance Agenda Items 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33 and 34

**AMENDMENT TO
AGREEMENT FOR ENERGY MANAGEMENT SERVICES
FOR
BETHLEHEM AREA SCHOOL DISTRICT**

WITNESSETH:

WHEREAS, Owner entered into an Agreement with Engineer dated June 15, 2010 for Energy Management Services for Bethlehem Area School District.

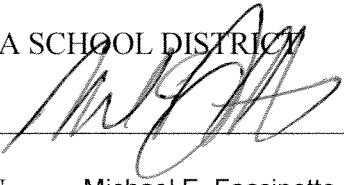
WHEREAS, the Owner recognizes the successful results of the Energy Management Services and wishes to extend the Engineer's services beyond the five year period of the original contract.

WHEREAS, there is still a fee of \$259,000.00 currently not invoiced based on the fact that Engineer was not required or requested to provide certain services.

NOW, THEREFORE, with the foregoing recitals incorporated in this Amendment to the Agreement and specifically deemed a part of it, the parties to this Amendment to the Agreement, in consideration of the mutual promises and covenants contained in this Amendment to Agreement, and intending to be legally bound hereby, Owner and Engineer agree that Engineer will continue to provide Energy Management Services to Owner similar to those performed under the contract on a time and expense basis for a not to exceed cost of \$35,000.00 per year for one additional year.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement as of the day and year written below.

OWNER: BETHLEHEM AREA SCHOOL DISTRICT

By: _____

Printed Name: Michael E. Faccinnetto

Title: Board President

Date: June 22, 2015

PROJECT MANAGER: D'HUY ENGINEERING, INC.

By: _____

Printed Name: M. Arif Fazil, P.E.

Title: President

Date: _____

33. *Internal Telephone System Upgrade*

INFORMATION:

The internal telephone system (including call routing, voicemail, directory, and other services) is past its manufacturer useful life. STC Services currently provides maintenance and support for this legacy system, as it has for the previous four years. A complete overhaul of the existing telephone system would cost upwards of \$1 million. However, we can selectively upgrade individual components of the system in a phase approach over multiple years. The first component to upgrade is the call manager platform, which would link the existing physical incoming lines, and provide a pass-through to the existing system. This path would bring the District upgraded voicemail, new auto-attendant features, as well as voicemail-to-email.

STC Services proposes a new three year Agreement commencing on July 1, 2015, through June 30, 2018, at a cost not to exceed \$98,600 per year. The District currently pays this amount for legacy support. STC Services as part of the renewed contract will discount the maintenance contract by 1/3 of the price of the upgraded voicemail platform, while including the upgrade upon commencement of the Agreement. The total cost of the new component is within PEPPM pricing requirements.

This information was reviewed with the Board at the June 15, 2015, Board Finance Committee Meeting.

RECOMMENDATION:

That the Administration be authorized to enter into an Agreement with STC Services for telephone maintenance and support services for a 36-month term beginning July 1, 2015, through June 30, 2018, at a cost not to exceed \$98,600, in accordance with PEPPM pricing pending solicitor review. This contract includes an upgrade of the call management platform as the first phase to an overhaul of BASD's phone system.

Account Code and Account Title: General Fund 2840-538 Telecommunication Services
Account Balance: 2015-2016 Budget

Finance Items

President Faccinnetto asked Director McKeon for a motion to approve Finance Agenda Items 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33 and 34.

Director McKeon made a motion and seconded by Director Sinkler to approve Finance Agenda Items 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33 and 34.

President Faccinnetto asked if there was any discussion regarding these items. There was discussion regarding Agenda Item 18.

President Faccinnetto called for a roll call vote for the Finance Agenda Items.

Yes – Directors Cann, McKeon, Neiman, Ortiz, Sinkler, Vidanage and President Faccinnetto

Motion passes 7-0 for Finance Agenda Items 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33 and 34

34. *Real Estate Tax Assessment Appeal Settlement*

INFORMATION:

The District has been notified that two proposed settlements have been negotiated with the property owners listed below to reduce the assessment of their properties. The District Solicitor reviewed this stipulation and execution is recommended.

The District has also been notified that two reverse tax assessment appeals have been negotiated yielding taxes due to the District. The District Solicitor reviewed this stipulation and execution is recommended.

The proposed stipulations were reviewed with the Board in Executive Session on June 15, 2015.

RECOMMENDATION:

That the Board of School Directors approves the proposed stipulation settling the real estate tax assessment appeals as noted below:

<u>Tax Parcel ID</u>	<u>Address</u>	<u>Municipality</u>	<u>County</u>
L7SW3 2 10 0205	3545 Manor Road	Bethlehem Township	Northampton
L7 10 1D 0205	2777 Brodhead Road	Bethlehem Township	Northampton
L7 10 1F 0205			
641875202495 1	1818 Catasauqua Road	City of Bethlehem	Lehigh
641865789313 1			
642811001173 1	1345 Martin Court	City of Bethlehem	Lehigh

Finance Items

President Faccinnetto asked Director McKeon for a motion to approve Finance Agenda Items 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33 and 34.

Director McKeon made a motion and seconded by Director Sinkler to approve Finance Agenda Items 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33 and 34.

President Faccinnetto asked if there was any discussion regarding these items. There was discussion regarding Agenda Item 18.

President Faccinnetto called for a roll call vote for the Finance Agenda Items.

Yes – Directors Cann, McKeon, Neiman, Ortiz, Sinkler, Vidanage and President Faccinnetto

Motion passes 7-0 for Finance Agenda Items 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33 and 34

35. *Board Policy Number 201 – Admission of Students – Third Reading*

INFORMATION:

The current Board Policy Number 201 – Admission of Students has been presented and reviewed at the May 11, 2015 and June 15, 2015, Board Human Resources Committee Meetings.

RECOMMENDATION:

That the Board of School Directors approves the attached Board Policy Number 201 – Admission of Students.

Human Resources Items

President Faccinnetto asked Director Ortiz for a motion to approve Human Resources Agenda Items 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47 and 48.

Director Ortiz made a motion and seconded by Director Vidanage to approve Human Resources Agenda Items 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47 and 48.

President Faccinnetto asked if there was any discussion regarding these items. There was a correction noted under Reassignments.

President Faccinnetto called for a roll call vote for the Human Resources Agenda Items.

Yes – Directors Cann, McKeon, Neiman, Ortiz, Sinkler, Vidanage and President Faccinnetto

Motion passes 7-0 for Human Resources Agenda Items 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47 and 48



Book	Policy Manual
Section	200 Pupils
Title	Admission of Students
Number	201
Status	Review
Legal	1. 24 P.S. 1301 2. 22 PA Code 11.12 3. 22 PA Code 11.41 4. 22 PA Code 11.14 5. Pol. 202 6. 22 PA Code 11.11 7. Pol. 203 8. 24 P.S. 503 9. 24 P.S. 1304 10. 24 P.S. 1326 11. 22 PA Code 11.15 22 PA Code 4.41 22 PA Code 11.16 Pol. 200
Adopted	November 15, 2004
Last Revised	May 18, 2009
Last Reviewed	June 15, 2015

Authority

The Board shall establish age requirements for the admission of beginning students which are consistent with statute and sound educational practice and ensure the equitable treatment of all eligible children.[\[1\]\[2\]\[3\]](#)

Guidelines

Kindergarten

A child is eligible for admission to kindergarten if s/he is five (5) years old on or before October 1 or recommended as an exception by the Child Study Center.[\[4\]](#)

The Superintendent or designee shall require that each student who registers for entrance to

school exhibits a birth certificate or similar documentation as proof of age and birthdate, along with proof of required immunizations and residency.[7]

First Grade

Beginners are students entering the lowest grade of the elementary school above the kindergarten level who are attending the Bethlehem Area School District for the first time. They shall be admitted to school only during the first two (2) weeks of the annual school term, except that a child who is eight (8) years of age may begin school at any time during the school year.

[\[9\]](#)[\[10\]](#)

An exception may be made, upon the recommendation of the principal and the approval of the Superintendent, for children of kindergarten age who move into the district before December 31, but after the expiration of the two-week admission period.

Children are eligible for admission to the first grade if they are six (6) years old on or before October 1 of that year or if they have successfully completed a Pennsylvania public school kindergarten program.[\[11\]](#)

Early Admissions

Students not meeting the above criteria may be recommended for early admission to kindergarten or grade one if the following criteria are met:

1. Written requests will be accepted beginning January 1 to July 30 for a child who will not be five (5) years old on or before October 1 for kindergarten, or six (6) years old on or before October 1 for grade one. Early admission testing will occur between May 1 and August 1. Requests from new residents of Bethlehem will be accepted until the end of the first day of school.
2. To be eligible for early admission testing, a child who will not be five (5) years old on or before October 1 for kindergarten, or six (6) years old on or before October 1 for grade one, must have a birthday in October or November-during the calendar year that the application is received.
3. The child must be recommended for early admission based on established criteria by the district. Only the results of tests administered by the district personnel are recognized for the purpose of early admission. The results of outside testing are not considered.
4. The results of the tests administered for early admission are final. There is no appeal.
5. Students who have completed an accredited kindergarten or grade 1 satisfactorily will be accepted.
6. Students transferring into the District after August 1 and do not meet the age requirement will be considered on an individual basis based upon review of record and assessments.

Entitlement

A school age child is entitled to attend the public schools of the child's district of residence. A child's district of residence is that in which the parents or the guardian resides. When the parents reside in different school districts due to separation, divorce or other reason, the child may attend school in the district of residence of the parent with whom the child lives for a majority of the time, unless a court order or court approved custody agreement specifies

otherwise. If the parents have joint custody and time is evenly divided, the parents may choose which of the two (2) school districts the child will enroll for the school year. If the child is an emancipated minor, the resident school district is the one in which the child is then living. For purposes of this section, an emancipated minor is a person under twenty-one (21) years of age who has chosen to establish a domicile apart from the continued control and support of parents or guardians. A minor living with a spouse is deemed emancipated.

Transportation for students must be provided consistent with the policy of the school district that the students are attending.

Enrollment

A school district shall normally enroll a child the next business day but no later than five (5) business days of application. The school district has no obligation to enroll a child until the parent, guardian, or other person having control or charge of the student making the application has supplied proof of the child's age, a minimum of two proofs of residency, and immunizations as required by law, except in the case of homeless students.

Acceptable proofs of residence are:

1. Agreement of sale to purchase a home in the Bethlehem Area School District.
2. Lease agreement.
3. Utility bill.
4. Change of address from the Post Office (yellow sticker on received letter).
5. Current automobile registration with current driver's license, and current insurance card. These three (3) are still only one (1) proof of residence.
6. Letter from Social Security Administration stating that the family is the recipient of Social Security benefits and has provided the Social Security Administration with a Bethlehem Area School District address.
7. Letter from the Department of Public Welfare.
8. Bank statement.
9. Letter from employer.
10. Credit card bill.

School districts receiving requests for educational records from another school district or charter school shall forward the records within ten (10) business days of receipt of the request.

Nonresident Children

The enrollment requirements apply equally to nonresident children who are children living in facilities or institutions as defined in § 11.18 (relating to nonresident child living in facilities or institutions), or foster homes, or with a district resident who is supporting the child without personal compensation as defined in § 11.19 (relating to nonresident child living with a district resident), provided that the person making the application has supplied the documentation required by law, consistent with Board Policy 202 Eligibility of Nonresident Student.[5]

Immigration Status

A child's right to be admitted to school may not be conditioned on the child's immigration status. A school may not inquire regarding the immigration status of a student as part of the admission process. This provision does not relieve a student who has obtained an F-1 visa from the student's obligation to pay tuition under Federal law.[\[6\]](#)

Home Language Survey

A school entity shall administer a home language survey to all students seeking first time enrollment in its schools in accordance with requirements of the United States Department of Education's Office for Civil Rights.[\[6\]](#)

Last Modified by Nitza Yerger on May 15, 2015

36. *Pennsylvania School Boards Association Legislative Proposals*

INFORMATION:

The Pennsylvania School Board Association (PSBA) annually adopts a Legislative Platform as an official record of positions and legislative items. Each PSBA member school district is invited to submit resolutions and/or legislative items to be considered for the PSBA 2016 Legislative Platform.

At the Board Human Resources Committee Meeting on May 11, 2015, the Board reviewed the following legislative items for consideration to be submitted to PSBA by the end of June:

- A. PSBA opposes any legislation that would require Districts to provide 48 hour notice and post terms of Collective Bargaining Agreements prior to Board action. (Addition to Collective Bargaining 2.1.2)
- B. PSBA opposes any legislation that would require School Board members to pass training before they are seated as Board members. (Addition to School Board Operations 2.2)
- C. PSBA supports school calendars that are aligned with nonpublic and charter schools so that public school districts are not required to transport students on days the public school district is not in session. (Addition to Transportation Funding Issues 4.5)
- D. PSBA supports that the nonpublic transportation 10 mile radius be calculated from the student's attendance area rather than the nearest district boundary. (Addition to Transportation Funding Issues 4.5)

This information was reviewed with the Board at the June 15, 2015, Board Human Resources Committee Meeting.

RECOMMENDATION:

That the Board of Directors authorizes the Administration to submit the legislative items listed above for the 2016 PSBA Legislative Platform.

Human Resources Items

President Faccinnetto asked Director Ortiz for a motion to approve Human Resources Agenda Items 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47 and 48.

Director Ortiz made a motion and seconded by Director Vidanage to approve Human Resources Agenda Items 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47 and 48.

President Faccinnetto asked if there was any discussion regarding these items. There was a correction noted under Reassignments.

President Faccinnetto called for a roll call vote for the Human Resources Agenda Items.

Yes – Directors Cann, McKeon, Neiman, Ortiz, Sinkler, Vidanage and President Faccinnetto

Motion passes 7-0 for Human Resources Agenda Items 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47 and 48

Proposal for PSBA's 2016 Legislative Platform

PSBA-member entities are invited to submit proposals to be considered for the association's 2016 Legislative Platform, Core Legislative Principles and Supporting Concepts.

Boards may voice support for the continuation of current platform statements, create new proposals, amend existing platform language, or suggest the deletion of a current statement. There is no limit on the number of comments or proposals you may submit, but **your board must approve all items submitted. Items also should include a brief separate statement of rationale.** (You may use/copy this form or use the online submission form on PSBA's website at www.psba.org.)

All comments and proposals must be received by PSBA's Office of Government Affairs by Tuesday, June 30, 2015. The PSBA Platform Committee will consider all submissions on Saturday, **August 8.** Your board will be informed of the committee's action regarding your proposal. All approved items will be brought before the PSBA Delegate Assembly on Tuesday, **October 13.**

Name & Address of School Entity: Bethlehem Area School District
(Please Print) 1516 Sycamore Street
Bethlehem, PA 18017

Name of Board Secretary: Stacy M. Gober
(Please Print)

Telephone: 610-861-0500 ext. 60201

I certify that the following item was approved by the board of this school entity for submission to the 2016 PSBA Legislative Platform.



(Signature of Board Secretary)

Please return this form by June 30 to:
Cindy Eckerd, Legislative Information Director
Pennsylvania School Boards Association
Office of Governmental and Member Relations
400 Bent Creek Blvd., Mechanicsburg, PA 17050

(OVER)



At the June 22, 2015, Regular Board Meeting, the Board of School Directors of the Bethlehem Area School District (BASD) approved the following legislative items to be submitted for consideration for inclusion in the PSBA 2016 Legislative Platform:

Proposal #1: (Addition to Collective Bargaining 2.1.2)

PSBA opposes any legislation that would require Districts to provide 48 hour notice and post terms of Collective Bargaining Agreements prior to Board action.

Rationale:

We oppose any legislation requiring public notice, waiting periods or posting of Collective Bargaining Agreements prior to Board approval. As elected officials, School Board members are responsible to negotiate and approve fair and equitable CBAs after consideration of the operational knowledge gained through negotiations in the best interest of students and community.

Proposal #2: (Addition to School Board Operations 2.2)

PSBA opposes any legislation that would require School Board members to pass training before they are seated as Board members.

Rationale:

We oppose any legislation requiring school board members to pass training before being seated. No other elected official has this condition to be trained and certified prior to their service. PSBA offers valuable training for new members and offers various trainings/conferences opportunities to Board members annually.

Proposal #3: (Addition to Transportation Funding Issues 4.5)

PSBA supports school calendars that are aligned with nonpublic and charter schools so that public school districts are not required to transport students on days the public school district is not in session.

Rationale:

In an effort to reduce the growing transportation costs, aligning nonpublic and charter schools calendars to the public school calendar would avoid students being transported on separate runs on days that the public school district is closed.

Proposal #4: (Addition to Transportation Funding Issues 4.5)

PSBA supports that the nonpublic transportation 10 mile radius be calculated from the student's attendance area rather than the nearest district boundary.

Rationale:

Limiting the radius for transporting nonpublic and charter school students to 10 miles from their public school attendance area would reduce the expense of this service to align more closely to standard attendance areas allowing fewer buses, improved fuel economy, as well as reduced student ride times.

37. *Frontline Technologies, Inc. Agreement***INFORMATION:**

The District has used the AESOP software package through Frontline Technologies, Inc. to make daily assignments for substitute teachers since 2004-05 school year. In 2014-15, teacher assistants and certified school nurses were added. The District annually renews this agreement to align with the school year. The agreement for the 2015-2016 school year is billed based on our staffing totals and is to renew at \$20,705.

This item was reviewed with the Board at the June 15, 2015, Board Human Resources Committee Meeting.

RECOMMENDATION:

That the Board of School Directors approves the agreement with Frontline Technologies, Inc., Exton, PA, for access to AESOP software for the 2015-2016 school year at a cost of \$20,705.

Account Code and Account Title: General Fund 2830-618 Adm. Software Licensing Fees and Supplies
Account Balance: 2015-2016 Budget

Human Resources Items

President Faccinnetto asked Director Ortiz for a motion to approve Human Resources Agenda Items 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47 and 48.

Director Ortiz made a motion and seconded by Director Vidanage to approve Human Resources Agenda Items 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47 and 48.

President Faccinnetto asked if there was any discussion regarding these items. There was a correction noted under Reassignments.

President Faccinnetto called for a roll call vote for the Human Resources Agenda Items.

Yes – Directors Cann, McKeon, Neiman, Ortiz, Sinkler, Vidanage and President Faccinnetto

Motion passes 7-0 for Human Resources Agenda Items 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47 and 48

38. *Employee Assistance Program Contract*

INFORMATION:

The Employee Assistance Program Contract will expire on June 30, 2015. This item renews our agreement with Preferred EAP until June 30, 2016.

This item was reviewed with the Board at the June 15, 2015, Board Human Resources Committee Meeting.

RECOMMENDATION:

That the Board of School Directors approves the Employee Assistance Program contract between the Bethlehem Area School District and Preferred EAP of the Lehigh Valley Health Network.

Account Code and Name: General Fund 2830-330 Personnel-Prof Svcs
Account Balance: 2015-2016 Budget

Human Resources Items

President Faccinnetto asked Director Ortiz for a motion to approve Human Resources Agenda Items 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47 and 48.

Director Ortiz made a motion and seconded by Director Vidanage to approve Human Resources Agenda Items 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47 and 48.

President Faccinnetto asked if there was any discussion regarding these items. There was a correction noted under Reassignments.

President Faccinnetto called for a roll call vote for the Human Resources Agenda Items.

Yes – Directors Cann, McKeon, Neiman, Ortiz, Sinkler, Vidanage and President Faccinnetto

Motion passes 7-0 for Human Resources Agenda Items 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47 and 48

Preferred EAP

Restoring workplace well-being

1728 Jonathan Street
Allentown, PA 18104
Phone: 610.433.8550
Fax: 610.433.4488
Toll Free: 800.327.8878
info@preferredcap.org
www.preferredcap.org

SERVICE AGREEMENT

Preferred EAP, a service of Lehigh Valley Health Network, will make a comprehensive Employee Assistance Program (EAP) service available **Bethlehem Area School District** for the twelve-(12) month period beginning July 1, 2015 and ending June 30, 2016.

This Agreement may be canceled or amended at any time during the term without cause by either party with 90 days written notice to the other party. Employees or dependents receiving services at the time of Agreement cancellation would be allowed to complete the current EAP episode of care.

SERVICE

During the Agreement period, eligible users will be entitled to up to three (3) 50-minute in-person contacts, per problem occurrence, with Preferred EAP for assessment of problems and brief counseling or referral to appropriate treatment/service resources.

The program provides eligible users of Preferred EAP with services at no charge to themselves. Expenses incurred by users for care beyond the assessment and referral service are the responsibility of the user.

Preferred EAP reserves the right to assign its obligations under this Agreement to other health care providers upon notice to Bethlehem Area School District of such assignment. There will be no additional financial responsibility to Bethlehem Area School District for services provided via such assignment.

ELIGIBILITY AND PAYMENT

All Employees (full-time, part-time and per diem) of the Bethlehem Area School District and their dependents (as defined by the BASD Health Plan) are eligible for EAP services under this Agreement.

The fee for Routine Clinical Services (that is, in-office problem assessment, brief counseling and/or treatment planning and referral) is **\$100.00** for each 50-minute session of face-to-face direct service.

All other EAP services (see Addendum A) are provided via an annual administrative fee of **\$5.75** per EAP-eligible employee.

Outreach, Care Management, Follow-Up and Aftercare Services are provided as necessary and at no additional charge.

Clinical services will be billed-for quarterly and as they are provided.

Preferred EAP will bill **Bethlehem Area School District** the annual administrative fee on or about July 1, 2015.

LOCATION AND HOURS

All assessments will be performed at Preferred EAP offices in Allentown, Pennsylvania. Interviews are by appointment only. Preferred EAP will provide 24 hour telephone coverage.

STAFFING

Preferred EAP requires all professional staff to be licensed or certified to practice independently in the Commonwealth of Pennsylvania.

MISSED APPOINTMENTS

If an eligible user misses a scheduled appointment or gives less than 24 hours notice of a cancellation of a scheduled appointment, one unit may be deducted from the eligible user's benefit and Bethlehem Area School District will be billed.

CONFIDENTIALITY

Preferred EAP is a confidential service available to eligible users on a self-referral basis. Information concerning assessment, prognosis or treatment of all users will be maintained by Preferred EAP and is confidential.

Preferred EAP and its employees and agents will not, for any reason, absent specific authorization from the subject(s) of disclosure, directly or indirectly disclose, communicate or divulge to any third person including representatives of Bethlehem Area School District the names, addresses, telephone numbers, health status, diagnosis, or any other individually identified health information involving any natural person about whom, for whom, with whom or on whose behalf, Preferred EAP acquires, uses, processes, or holds any Protected Health Information in connection with duties performed or provided by Preferred EAP under this Agreement.

Preferred EAP represents and warrants that it has policies and procedures in effect to insure the confidentiality in collection, use and retention of Protected Health Information and that Preferred EAP will follow these procedures to safeguard the Protected Health Information.

Preferred EAP shall take all reasonable steps to insure that all personnel are trained in and monitored for compliance with the confidentiality procedures.

In the case of a Performance Based Referral (see Addendum A) Bethlehem Area School District EAP Coordinator would refer the employee to Preferred EAP. The employee would be advised of the reason for the Performance Based Referral and requested to sign a release so that Preferred EAP can provide basic information regarding use of the service.

REPORTS

Preferred EAP will provide EAP Performance Reports to designated personnel at Bethlehem Area School District.

Reports will be submitted quarterly and will include the number of contacts, sex, ages, employment status, referral source and presenting problem. The reports will not contain users' names or other identifying information.

Reports will be redacted to preserve privacy.

INSURANCE

Preferred EAP will maintain comprehensive general liability and professional liability insurance coverage during the term of this Agreement. Preferred EAP agrees to provide Bethlehem Area School District with certificates of insurance evidencing such coverage.

Preferred EAP will require all subcontractors to maintain comprehensive general liability and professional liability insurance coverage during the term of this Agreement.

MISCELLANEOUS

Each party will comply with all applicable federal and state laws and regulations, whether in force or enacted and/or amended from time to time. Either Party may terminate this Agreement upon 30 days prior written notice and opportunity to cure by either party upon the other party's failure to adhere to all applicable laws and regulations. This Agreement will be governed by the laws of the Commonwealth of Pennsylvania without reference to principals of conflicts of laws.

This Agreement, including all exhibits and attachments hereto, is the entire agreement of the Parties, and cannot be amended except in writing, signed by both parties and dated contemporaneous or subsequent to this Agreement. In the event of a Change of Law as defined in Addendum C, this Agreement may be amended or terminated in accordance with the provisions of Addendum C.

Parties agree to show no discrimination against any employee client or other person on account of race, color, sex, national origin, low English proficiency, religious creed, age, handicap or sexual preference.

HOLD HARMLESS

Preferred EAP will indemnify and hold harmless Bethlehem Area School District from any liability, damages or injury resulting from actions or failure to act by Preferred EAP employees or contract employees in their performance of their employee assistance program duties. Said indemnity and hold harmless shall be valid for the portion of the damages which a jury or other fact-finder shall determine can be properly attributed to Preferred EAP and/or its employees or contract employees in their performance of the employee assistance program duties. Further, the indemnity and hold harmless shall be valid to the extent to which Preferred EAP and/or its employees or contract employees may be held liable as a matter of law to any persons.

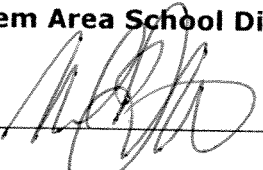
Bethlehem Area School District will indemnify and hold harmless Preferred EAP from any liability, damages or injury resulting from actions or failure to act by Bethlehem Area School District employees or contract employees in their performance of their employee assistance program duties. Said indemnity and hold harmless shall be valid for the portion of the damages which a jury or other fact-finder shall determine can be properly attributed to Bethlehem Area School District and/or its employees or contract employees in their performance of the employee assistance program duties. Further, the indemnity and hold harmless shall be valid to the extent to which Bethlehem Area School District and/or its employees or contract employees may be held liable as a matter of law to any persons.

Individual(s) Designated to Serve As Bethlehem Area School District EAP Coordinator(s):

Russell Giordano

IN WITNESS WHEREOF, the Parties hereto, through their duly authorized agents, intending to be bound hereby, have executed this Agreement as of the Effective Date.

Bethlehem Area School District

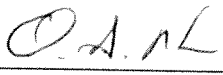
By: 

Name: Michael E. Faccinetto

Title: Board President

Date: 6/22/15

Preferred EAP

By: 

Oliver D. Neith, LSW

Program Director

Date: 6-1-15

Addendum A

EAP Services Covered by Annual Administrative Fee

- **Special Clinical Services** provided in-office at \$100 per hour or on site at \$130 per hour on-site) (Usual rate = \$160 per hour in-office, \$220 per hour on-site)
 - Return-to-work (subsequent to leave for treatment purposes) planning and on-site return-to-work meetings
 - Potential-for-violence / threat assessment services
 - Substance Abuse Professional (SAP) services (for employers subject to DOT regulation)
 - Critical incident preparation, consultation and on-site de-briefing services.
- **Management Support, Administrative and Promotion Services**
 - Professional consultation and coaching for supervisors and managers regarding troubled employees and personnel issues is provided as requested
 - No limit on this service
 - Consultation regarding policy and procedure development is provided as requested
 - No limit on this service
 - Quarterly Performance Reports on utilization and quality management
 - Preferred EAP will provide 1 promotional poster annually per 100 eligible employees. New posters are made available annually
 - Preferred EAP will provide 1 promotional brochure annually for each eligible employee. New brochures/flyers are made available annually
 - Preferred EAP will provide EAP related "articles" as requested for use in Member's in-house newsletters
 - EAP display booth is available upon request.
 - On-site EAP Orientation sessions (1 per 200 eligible employees annually) (Additional sessions available @ \$75/session)
 - Monthly electronic newsletter, @PreferredEAP
- **Training and Development Programs**
 - On-site Training and Development Programs are provided at the annual rate of one (1) program for every 300 eligible employees.
 - Additional Programs are available at the rate of \$300.00 per program.

Addendum B

Performance Based Referral Procedure

The following procedures will apply for those employees who are referred to Preferred EAP by their supervisors due to failing job performance.

Preferred EAP's perception of therapy's success or failure will not directly affect the employee's job. Preferred EAP will not act as a disciplinarian on behalf of the supervisor, nor will it become involved in manager-worker conflicts as an adversary on either side. However, the staff will assist supervisors in helping troubled employees as long as confidentiality limits and ethical practice standards can be maintained.

- 1) Performance Based Referrals for an initial evaluation are based on failing job performance.
- 2) The designated EAP Coordinator (referent) will contact Preferred EAP at 610/433-8550, to advise Preferred EAP of the nature of the referral.
- 3) The referent will advise the employee to contact Preferred EAP office to schedule an appointment. The employee will be requested to sign a release of information form authorizing Preferred EAP to notify the referent if appointments were kept and whether additional counseling was recommended.
 - Note: Preferred EAP will provide a supply of release forms.
- 4) The release form should be sent to Preferred EAP at the time of the referral so the EAP counselor will have it at the time of the initial appointment.
- 5) Preferred EAP will contact the referent after the date of the scheduled appointment. Information will be limited to those items noted in No. 3 above.
- 6) If ongoing information is required, the employee would be requested to sign another release form.

Addendum C

Change of Law

Either Party shall have the right to notify the other Party in writing on or before the annual anniversary date of the Agreement, that the notifying Party seeks to amend this Agreement to accommodate a Change of Law relating to the privacy or security of health information. For purposes of this Agreement, each of the final regulation or body of regulations implementing the provisions of sections 1171 through 1179 of the Social Security Act (relating to Administrative Simplification) or section 264 of P. L. 104-191 shall be deemed to be a Change of Law relating to the privacy or security of health information that the Parties respectively acknowledge shall be addressed in accordance with this section. A Change of Law relating to health information privacy or security shall also include: (a) any relevant new legislation enacted by the federal or any state or local government; (b) any new governmental agency law, rule, regulation, guideline or judicial or administrative interpretation of a previously issued law, rule, regulation or guideline; (c) any judicial or administrative order, decree or decision; or (d) any judicial or administrative interpretation of (a), (b) or (c) above.

Upon receipt of notice of a Change of Law by the receiving Party, the Parties agree to make their best efforts to negotiate in good faith (e.g., positions, meeting place and time, time being of the essence) reasonable revisions to this Agreement in order to comply with a Change of Law. Any such negotiations shall commence with an in person meeting within thirty days of receipt of such notice and conclude not later than sixty days after receipt of the notice.

In the event that the Parties are not able to agree upon an amendment to comply with a Change of Law requirement, either Member shall have the right to terminate this Agreement upon one hundred-twenty days prior written notice. During any such termination period, both Parties shall furnish all commercially reasonable termination assistance including but not limited to continuation of all contracted services, cooperation with any replacement vendor or subcontractor, including the orderly transfer of other Party's information, records or systems to any such replacement vendor or subcontractor.

39. *Memorandum of Understanding Between the Board of School Directors of the Bethlehem Area School District and Clerical/Secretarial Employees Represented by Teamsters Local 773*

INFORMATION:

The District strives to conserve energy by reducing heat in school facilities. Since the reduced temperature is not conducive to sedentary work, the District will be closed on December 28, 29, 30, 2015, As in the past, clerks/secretaries who are scheduled to work these days have been given options as described on the attached Memorandum of Understanding.

This item was reviewed with the Board at the Board Human Resources Committee Meeting on June 15, 2015.

RECOMMENDATION:

That the Board of School Directors approves the attached Memorandum of Understanding between the Bethlehem Area School District and the Clerical/Secretarial Employees Represented by Teamsters Local 773.

Human Resources Items

President Faccinnetto asked Director Ortiz for a motion to approve Human Resources Agenda Items 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47 and 48.

Director Ortiz made a motion and seconded by Director Vidanage to approve Human Resources Agenda Items 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47 and 48.

President Faccinnetto asked if there was any discussion regarding these items. There was a correction noted under Reassignments.

President Faccinnetto called for a roll call vote for the Human Resources Agenda Items.

Yes – Directors Cann, McKeon, Neiman, Ortiz, Sinkler, Vidanage and President Faccinnetto

Motion passes 7-0 for Human Resources Agenda Items 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47 and 48

**MEMORANDUM OF UNDERSTANDING
BETWEEN
BETHLEHEM AREA SCHOOL DISTRICT
AND
CLERICAL/SECRETARIAL EMPLOYEES
REPRESENTED BY TEAMSTERS LOCAL 773**

The Bethlehem Area School District strives to conserve energy by reducing heat in school facilities. Since the reduced temperature is not conducive to sedentary work, the district will be closed on December 28, 29, 30, 2015, when the clerks/secretaries are usually scheduled to work (a total of 19 1/2 hours). The parties agree to the following:

1. The clerks/secretaries will not report to work during the days listed above; however, can opt to receive their normal pay for that period. The following options to make up the 19 1/2 hours are available:

OPTION 1:

- a. The 12-month clerks/secretaries can make up hours of work from July 1 through January 31. The make-up hours are to be scheduled by the supervisor/principal in consultation with their clerks/secretaries. **(Eliminating contracted lunch hours/breaks will not be considered for make-up purposes.)**
- b. The 10-month clerks/secretaries will make up the hours of work from July 1 through January 31. The make-up hours are to be scheduled by the supervisor/principal in consultation with their clerks/secretaries.

OPTION 2:

Accrued vacation days may be taken instead of making up the hours of work.

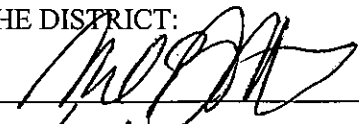
OPTION 3:

A combination of Option 1 and Option 2.

2. The overtime section of the Collective Bargaining Agreement that requires time and one-half pay for time over a 7 1/2 hour day, or time and one-half pay over a 37 1/2 hour work week will not apply to the make-up hours.
3. Clerks/secretaries who do not report make-up hours shall receive a reduction in their pay the last payday in February equal to the number of hours not made up.

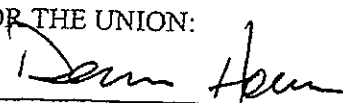
This Memorandum of Understanding affects only the dates and circumstances noted above and are not to be construed to mean that either party will approve future circumstances of the same or similar nature.

FOR THE DISTRICT:



10/22/2015
Date

FOR THE UNION:



7/1/15
Date

6/17/15

40. Resignations**RECOMMENDATION:*****A. Administrative***

	NAME	ASSIGNMENT	REASON	EFFECTIVE
1.	Docalovich, Edward	Northeast Assistant Principal	Resignation	May 22, 2015
2.	Tate, Janet	Supervisor of Grants and Development	Retirement	January 4, 2016

B. Instructional

	NAME	ASSIGNMENT	REASON	EFFECTIVE
1.	Guindine, Ann	Broughal Social Studies Teacher	Resignation	June 12, 2015
2.	Hunt, James	Donegan/Farmersville/Freemansburg Academic Integration Specialist	Retirement	June 12, 2015
3.	Kovoleko, Mildred	Hanover, Reading Teacher	Retirement	June 12, 2015
4.	Pacanowski, Michael	Broughal Mathematics Teacher	Resignation	June 12, 2015
5.	Radvansky, Sylvia	Clearview/James Buchanan Art Teacher	Retirement	June 12, 2015
6.	Risley, Patricia	Freedom (.3) Music Teacher	Resignation	June 12, 2015
7.	Snyder, Krista	Liberty Music Teacher	Resignation	June 12, 2015
8.	Tice, Millicent	James Buchanan Grade 1 Teacher	Retirement	June 12, 2015
9.	Wickham, Donna	Clearview Reading Specialist	Retirement	June 12, 2015

40. Resignations**RECOMMENDATION:*****C. Noninstructional***

	NAME	ASSIGNMENT	REASON	EFFECTIVE
1.	Behers, Ann	Maintenance, Supervisor of Maintenance Operations	Retirement	June 30, 2015
2.	Borso, Cathleen	Farmersville Teacher Assistant General Duty Aide	Resignation	May 20, 2015
3.	Cintron, Evelyn	Fountain Hill General Kitchen Help	Retirement	June 5, 2015
4.	Cruz, Alexandra	Special Education Office 0-3 Secretary/Clerk, 12 months	Resignation	June 26, 2015
5.	Kvacky, Robert	Maintenance Security	Retirement	June 30, 2015
6.	Sydowski, Richard	Freedom C-1 Custodian	Retirement	August 4, 2015
7.	Warsing, Thomas	Liberty C-1 Custodian	Retirement	September 8, 2014 <i>Change in Date</i>
8.	Werner, Robert	Maintenance Security	Retirement	June 30, 2015

41. Job Eliminations**RECOMMENDATION:**

The following noninstructional staff members' positions will be eliminated effective June 30, 2015:

	EMPLOYEE NUMBER	ASSIGNMENT
1.	103665	Security Guard
2.	101141	Security Guard
3.	103246	Security Guard
4.	103786	Security Guard
5.	104260	Lead Support Technologist

42. Terminations**RECOMMENDATION:****A. Noninstructional**

	EMPLOYEE ID	ASSIGNMENT	REASON	EFFECTIVE
1.	107050	Bus Driver	Job Abandonment	April 28, 2015
2.	105979	Bus Driver	Job Abandonment	February 27, 2015

43. Leaves of Absence**RECOMMENDATION:****A. Administrative**

	NAME	ASSIGNMENT	REASON	EFFECTIVE
1.	Bast, Kathleen	Calypso Principal	Sabbatical Leave of Absence	July 1, 2015, until the end of the day on January 1, 2016

B. Instructional

	NAME	ASSIGNMENT	REASON	EFFECTIVE
1.	Ammary, Neiad	Liberty English Teacher	Family Medical Leave of Absence	August 26, 2015, until the end of the day on October 12, 2015
2.	Biggs, Teresa	Northeast Reading Teacher	Family Medical Leave of Absence	August 26, 2015, until the end of the day on August 27, 2015
3.	Frederick, Lauren	Calypso Physical Education Teacher	Childrearing Leave of Absence	August 26, 2015, until the end of the 2015-2016 school year
4.	Porrata, Omar	Liberty ESL Teacher	Family Medical Leave of Absence	August 31, 2015, until the end of the day on November 3, 2015

43. *Leaves of Absence***RECOMMENDATION:*****B. Instructional (continued)***

	NAME	ASSIGNMENT	REASON	EFFECTIVE
5.	Pretopapa, Alesha	Freedom Special Education Teacher	Childrearing Leave of Absence	August 26, 2015, until the end of the 2015-2016 school year
6.	Tumolo, Jaclyn	Lincoln Grade 2 Teacher	Family Medical Leave of Absence	April 30, 2015, intermittently, until the end of the day on April 30, 2016

C. Noninstructional

	NAME	ASSIGNMENT	REASON	EFFECTIVE
1.	Onofre, Francis	Transportation 0-3 Secretary/Clerk	Family Medical Leave of Absence	May 22, 2015, intermittently, until the end of the day on May 22, 2016

44. *Nominations***RECOMMENDATION:*****A. Administrative***

	NAME	ASSIGNMENT	SALARY	EFFECTIVE
1.	Quinones, Theo	Governor Wolf, Principal	\$100,776 Instructional Meet and Discuss Category 3	July 20, 2015
2.	Fragnito, Michele	Calypso, Part-time Interim Principal	\$400.00/per day	July 1, 2015 – January 4, 2016
3.	Colon, Mary	Calypso, Part-time Interim Principal	\$400.00/per day	July 1, 2015 – January 4, 2016

44. Nominations**RECOMMENDATION:*****B. Instructional***

	NAME	ASSIGNMENT	SALARY	EFFECTIVE
1.	Coomer, Stacey	Liberty Guidance Counselor <i>Temporary Professional Employee</i>	\$50,732 Master's, Step 1	August 26, 2015
2.	Garcia, Heiddie	Fountain Hill (.8) Guidance Counselor District-wide (.2) Guidance Counselor <i>Temporary Professional Employee</i>	\$50,732 Masters, Step 1	August 26, 2015
3.	Oquendo, Selines	Freedom Guidance Counselor <i>Temporary Professional Employee</i>	\$50,732 Masters, Step 1	August 26, 2015

C. Noninstructional

	NAME	ASSIGNMENT	SALARY	EFFECTIVE
1.	Curto, Anthony	Liberty C-1 Custodian	\$15.98 per hour	July 2, 2015
2.	Lorah, Adam	Freedom C-1 Custodian	\$16.98 per hour	July 1, 2015
3.	Paul, Jean	Northeast Supplemental Custodian	\$10.00 per hour	May 18, 2015

44. Nominations**RECOMMENDATION:*****D. Miscellaneous***

	NAME	ASSIGNMENT	SALARY
1.	Fradeneck, Ronald	Substitute Bus Driver	\$16.93 per hour
2.	Schomaker, Timothy Chandler, Barbara	Coaches – Broughal Head Softball Assistant Softball	\$2,118 1,377
3.	Crane, Kelly Blizzard, Regina Musella Amy Rolly, Lori Gross, Debra	Extended School Year – Teacher Speech Therapist Speech Therapist Elementary Teacher Assistant High School Teacher Assistant	\$34.85 per hour \$16.91 per hour \$16.41 per hour
4.	Hernandez, Martha Latham, Laurie Martin, Kristyn Ocasio-Baiardi, Marilyn Collazo, Myriam Menendez, Evelyn Pena, Jacqueline	SPARK Extended School Year <i>June 11,12, 2015 – 5 hours per day (grant funding requirements)</i> Teachers Teacher Assistants	\$34.85 per hour \$16.91 per hour
5.	Adelsberger, Tammy Langmayer, Alicia Wetzel, Rebecca	Summer CareerLinking Academy Liberty Guidance Counselor Teacher	\$40.00 per hour
6.	Bloszinsky, Brad Bachman, Michael McGoff, Tara Hahn, Breanna Petrosky, Robert	Summer CareerLinking Academy Freedom Teacher	\$34.85 per hour

44. Nominations**RECOMMENDATION:*****D. Miscellaneous (continued)***

	NAME	ASSIGNMENT	SALARY
7.	Perez-Vasquez, Ivette Gaspar, Kelly	Summer Central Registration Donegan/Marvine Spring Garden	\$20.48 per hour
8.	Lynn, Karen Phillips, John Schachter, Carole Thomas, Sandy	Summer ESOL Program Teachers	\$34.85 per hour
9.	Van Woert, Lory	Summer School – District Substitute Teacher	\$34.85 per hour
10.	Delluva, Annette Guman, Mary Ann Johnson, Jennifer Klaric, Colleen Koski, Lisa Kravetz, Amy Ortwein, Amanda Rucker, Lisa Sommers, Hanna Stom, Lori Williams, Diane	Summer School – Clearview Teachers	\$34.85 per hour
11.	Burgos-Halm, Evanyl Ford, Janice Garcia, Daniel Loller, Tracey Olivares, Aja Pierson, Simone Rivera, Angel Williams, Joey Collazo, Myriam Mertz, Diane Rivera, Patsy Snyder, Katlyn	Summer School – Donegan Teachers Teacher Assistants	\$34.85 per hour To be paid regular hourly rate

44. Nominations**RECOMMENDATION:*****D. Miscellaneous (continued)***

	NAME	ASSIGNMENT	SALARY
12.	Hercik, Michael Houser, Melanie Lee, Carol Lohenitz, Loretta Longacre, Jeffrey Lynde, Christian McGoff, Tara	Summer Guidance Counselors Freedom	To be paid contractual per diem rate, not to exceed 40 days collectively
13.	Adelsberger, Tammy Berry, Stephanie Clewell, Sheryl Dinsmore, Patricia Kehler, Bruce Negron-Garcia, Jeanne Stewart, Natalie Ramsey, Elizabeth Walke, Heather Williams, Brittany Wuchter, Travis Vazquez, Kristin	Summer Guidance Counselors Liberty	To be paid contractual per diem rate, not to exceed 60 days collectively
14.	Artim, DeeAnn Costanzo, Wendy Dalton, Susan Fields, Amy Hamme, Patricia Hart-Fritchman, Maureen Peipher, Deborah Schwartz, Helen Smith, Carol Tulio, Deborah Valvik, Janet Villani, Virginia	Summer School Nurse Preparation School Nurses	\$34.85 per hour not to exceed 10 hours each

44. Nominations**RECOMMENDATION:*****D. Miscellaneous (continued)***

	NAME	ASSIGNMENT	SALARY
15.	Exceptional Student listed on confidential page	Work Experience/Job Training	\$7.25 per hour

D. Substitutes

NONINSTRUCTIONAL	
Davis, Kathleen	Eager, Carrie
	Hampton, Lohines

45. Reassignments**RECOMMENDATION:*****A. Administrative***

	NAME	FROM/TO	SALARY	EFFECTIVE
1.	Frankelli, Jodi	From: Governor Wolf, Principal To: Supervisor, Early Learning, Grants and Development	\$107,593	TBD
2.	Halkins, Kathleen	From: Liberty, District Head Nurse To: Supervisor, Health Services	\$98,958 Instructional Meet and Discuss, category 4	July 1, 2015
3.	Robledo-Shorey, Vivian	From: Supervisor, Student and Community Engagement To: Director of Student Services	\$112,000 Instructional Meet and Discuss, category 2	July 1, 2015

45. Reassignments**RECOMMENDATION*****B. Instructional***

	NAME	ASSIGNMENT	SALARY	EFFECTIVE
1.	Cedor, Jessica	From: Nitschman (.6) Remedial Reading Teacher To: Thomas Jefferson 1.0 Kindergarten Teacher	\$50,732 Master's, Step 1	August 26, 2015
2.	Christiansen, Anne	From: Farmersville (.5) Kindergarten Teacher (.4) Reading Teacher To: Governor Wolf 1.0 Kindergarten Teacher	\$76,484 Master's Step 14	August 26, 2015
3.	Craig, Dawn	Assignment: District-wide, Speech Therapist From: (.5) Long-term Substitute/(.5) Temporary Professional Employee To: 1.0 Temporary Professional Employee	\$50,732 Master's Step 1	August 26, 2015
4.	Crane, Kelly	From: Freedom 1.0 Special Education, Learning Support Teacher/Long-term Substitute To: Liberty 1.0 Special Education, Learning Support Teacher/ Temporary Professional Employee	\$51,595 Master's Step 2	August 26, 2015

45. Reassignments**RECOMMENDATION*****B. Instructional (continued)***

	NAME	ASSIGNMENT	SALARY	EFFECTIVE
5.	Flores, Rebecca	From: Farmersville (.5) Kindergarten Teacher To: Farmersville 1.0 Kindergarten Teacher	\$54,733 Master's Step 5	August 26, 2015
6.	Grube, Jennifer	From: Miller Heights (.5) Kindergarten Teacher To: Miller Heights 1.0 Kindergarten Teacher	\$79,226 Master's Step 15	August 26, 2015
7.	Hotaling, Roxanne	From: (.5) Asa Packer (.4) Hanover Art Teacher To: (.6) Asa Packer (.4) Hanover Art Teacher	\$47,076 Bachelor's Step 1	August 26, 2015
8.	Hricik, Sara	Assignment: Liberty 1.0 English Teacher <i>Long-term Substitute,</i> Continuing	\$52,471 Master's Step 3	August 26, 2015,
9.	Ivanitch, Raymond	From: Spring Garden (.5) Kindergarten Teacher To: 1.0 Kindergarten Teacher	\$79,226 Master's Step 15	August 26, 2015

45. Reassignments**RECOMMENDATION*****B. Instructional (continued)***

	NAME	ASSIGNMENT	SALARY	EFFECTIVE
10.	Jordan, Lindsay	From: Asa Packer (.5) Kindergarten Teacher To: Asa Packer 1.0 Kindergarten Teacher	\$47,076 Bachelor's Step 1	August 26, 2015
11.	Kapes, Lea	From: Freedom (.5) Science Teacher To: Freedom (.9) Science Teacher	\$46,436 Master's Step 2	August 26, 2015
12.	Mason, Kimberly	From: (.6) Thomas Jefferson (.2) Hanover Guidance Counselor Long-Term Substitute To: (.6) Thomas Jefferson (.4) Hanover Guidance Counselor 1.0 Temporary Professional Employee	\$50,732 Master's Step 1	August 26, 2015
13.	Mauro, Lauren	From: Freedom (.7) French Teacher To: Freedom 1.0 French Teacher	\$52,023 Bachelor's +15 Step 5	August 26, 2015

45. Reassignments**RECOMMENDATION*****B. Instructional (continued)***

	NAME	ASSIGNMENT	SALARY	EFFECTIVE
14.	Newhard, Angela	From: East Hills Social Studies Teacher Long-term Substitute To: East Hills Social Studies Teacher 1.0 Temporary Professional Employee	\$47,076 Bachelor's Step 1	August 26, 2015
15.	Parris, Joanne	From: Freemansburg (.4) Art Teacher To: Nitschmann (.7) Art Teacher	\$33,859 Bachelor's +15 Step 1	August 26, 2015
16.	Pearson, MacLean	Assignment: Liberty Physics Teacher From: Long-term Substitute To: Temporary Professional Employee	\$47,076 Bachelor's Step 1	August 26, 2015
17.	Preletz, Jayne	From: Miller Heights (.7) Art Teacher To: (.6) Miller Heights (.2) Farmersville Art Teacher	\$63,381 Master's Step 15	August 26, 2015

45. Reassignments**RECOMMENDATION*****B. Instructional (continued)***

	NAME	ASSIGNMENT	SALARY	EFFECTIVE
18.	Stulb, Cindy	From: Broughal (.5) Special Education, Learning Support Teacher, Long-term Substitute To: Broughal 1.0 Special Education, Learning Support Teacher, Temporary Professional Employee	\$47,076 Bachelor's Step 1	August 26, 2015
19.	Werkheiser, Laurie	From: Miller Heights (.7) Academic Integration Specialist To: (.2) Freemansburg (.6) Miller Heights Academic Integration Specialist	\$63,381 Master's Step 15	August 26, 2015

C. Noninstructional

	NAME	FROM/TO	SALARY	EFFECTIVE
1.	Centorame, David	From: Liberty, C-1 Custodian To: Freedom, C-1 Custodian	\$18.98 per hour	June 1, 2015
2.	Cruz, Michael	From: Supplemental Custodian To: Liberty, C-1 Custodian	\$15.98 per hour	June 23, 2015
3.	Faulkner, Rogelio	From: East Hills, C-1 Custodian To: East Hills, C-3 Custodian	\$23.07 per hour	June 23, 2015

45. Reassignments**RECOMMENDATION*****C. Noninstructional (continued)***

	NAME	FROM/TO	SALARY	EFFECTIVE
4.	Ford, Daniel	From: Supplemental Custodian To: Liberty, C-1 Custodian	\$15.98 per hour	September 9, 2015
5.	Gilman, Fatima	From: Liberty, C-1 Custodian To: East Hills, C-1 Custodian	\$18.98 per hour	June 23, 2015
6.	Gralski, Stanley	From: M-2, Transportation To: M-1, General Maintenance	\$23.98 per hour	July 20, 2015
7.	Kavanagh, Margaret	From: Farmersville, C-1 Custodian To: Freemansburg, C-2 Head Custodian	\$22.29 per hour	July 7, 2015
8.	McClarín, Robert	From: M-1, General Maintenance Truck Driver To: M-1, General Maintenance Inter-district Mail	\$23.98 per hour	June 18, 2015
9.	McClure, Matthew	From: Supplemental Custodian To: Freemansburg, C-1 Custodian	\$15.98 per hour	August 4, 2015
10.	Menio, David	From: M-1, General Maintenance To: M-1, General, Maintenance Truck Driver	\$23.98 per hour	June 23, 2015

45. Reassignments**RECOMMENDATION*****C. Noninstructional (continued)***

	NAME	FROM/TO	SALARY	EFFECTIVE
11.	Reinart, Sheila	From: East Hills, 0-3 Secretary/ Clerk, 10 months To: Freedom, 0-3 Secretary/ Clerk, 10 months	\$20.48 per hour	TBD
12.	Shander, Scott	From: Education Center, C-2 Custodian To: Freedom, C-4 Custodian	\$23.07 per hour	June 23, 2015
13.	Smith, Jason	From: Liberty, C-1 Custodian To: Liberty, C-4 Custodian	\$24.07 per hour	June 23, 2015
14.	Traca, Brenda	From: Nitschmann, 0-3 Secretary/ Clerk, 12 months To: Transportation, 0-3 Secretary/Clerk, 12 months	\$20.48 per hour	June 8, 2015
15.	Walton, Timothy	From: East Hills, C-1 Custodian To: James Buchanan, C-1 Custodian	\$19.98 per hour	May 18, 2015

Human Resources Items

President Faccinetto asked Director Ortiz for a motion to approve Human Resources Agenda Items 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47 and 48.

Director Ortiz made a motion and seconded by Director Vidanage to approve Human Resources Agenda Items 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47 and 48.

President Faccinetto asked if there was any discussion regarding these items.

Dr. Roy stated that on page 56 of Reassignments, item #15, Joanne Parris, should be music teacher and not art teacher.

Seeing no other discussion, President Faccinetto called for a roll call vote for the Human Resources Agenda Items.

Yes – Directors Cann, McKeon, Neiman, Ortiz, Sinkler, Vidanage and President Faccinetto

Motion passes 7-0 for Human Resources Agenda Items 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47 and 48

Dr. Roy introduced the new Principal for Governor Wolf Elementary School, Theo Quinones. Mr. Quinones thanked the Administration and Board for the appointment and looks forward to coming to the District.

Dr. Roy stated that Vivian Robledo-Shorey was approved and promoted to fill the Director of Student Services position, and Dr. Jodi Frankelli was promoted to Supervisor of Early Learning, Grants and Development.

46. *Separation Agreements and General Releases*

INFORMATION:

Separation Agreements and General Releases were reviewed with the Board of School Directors in Executive Session regarding Employee Numbers 103263, 103290, and 104260.

RECOMMENDATION:

That the Board of School Directors approves the Separation Agreements and General Releases for Employee Numbers 103263 and 104260 and Employee Number 103290 pending solicitor review.

Human Resources Items

President Faccinnetto asked Director Ortiz for a motion to approve Human Resources Agenda Items 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47 and 48.

Director Ortiz made a motion and seconded by Director Vidanage to approve Human Resources Agenda Items 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47 and 48.

President Faccinnetto asked if there was any discussion regarding these items. There was a correction noted under Reassignments.

President Faccinnetto called for a roll call vote for the Human Resources Agenda Items.

Yes – Directors Cann, McKeon, Neiman, Ortiz, Sinkler, Vidanage and President Faccinnetto

Motion passes 7-0 for Human Resources Agenda Items 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47 and 48

47. *Settlement Agreement*

INFORMATION:

A Settlement Agreement including a Compromise and Release Agreement resulting from a workers' compensation claim has been reached with a former employee number XXX-XX-3223. The parties have reached an understanding in order to settle the dispute. The Agreement includes a general release from any future claims against the District.

This information was reviewed with the Board in Executive Session on June 8, 2015.

RECOMMENDATION:

That the Board of School Directors accepts and approves the Settlement Agreement including the Reinsurance Agreement with Release and Compromise and Release Agreement with former employee number XXX-XX-3223.

Human Resources Items

President Faccinetto asked Director Ortiz for a motion to approve Human Resources Agenda Items 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47 and 48.

Director Ortiz made a motion and seconded by Director Vidanage to approve Human Resources Agenda Items 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47 and 48.

President Faccinetto asked if there was any discussion regarding these items. There was a correction noted under Reassignments.

President Faccinetto called for a roll call vote for the Human Resources Agenda Items.

Yes – Directors Cann, McKeon, Neiman, Ortiz, Sinkler, Vidanage and President Faccinetto

Motion passes 7-0 for Human Resources Agenda Items 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47 and 48

48. *PSBA Resolution on Fair Funding*

INFORMATION:

PSBA is urging school districts to adopt its resolution urging the general assembly to establish a new funding formula for basic education.

In addition to general conversation about fair funding at previous board meetings, the board was given a formal presentation by Sandra Miller, a Saucon Valley school board member and Dr. Tom Seidenberger, the Lehigh Valley area Circuit Riders for the Fair Funding Commission.

RECOMMENDATION:

That the board adopts the PSBA resolution on fair funding for basic education as reviewed at the Human Resources Committee meeting on June 15, 2015.

Human Resources Items

President Faccinnetto asked Director Ortiz for a motion to approve Human Resources Agenda Items 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47 and 48.

Director Ortiz made a motion and seconded by Director Vidanage to approve Human Resources Agenda Items 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47 and 48.

President Faccinnetto asked if there was any discussion regarding these items. There was a correction noted under Reassignments.

President Faccinnetto called for a roll call vote for the Human Resources Agenda Items.

Yes – Directors Cann, McKeon, Neiman, Ortiz, Sinkler, Vidanage and President Faccinnetto

Motion passes 7-0 for Human Resources Agenda Items 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47 and 48

**RESOLUTION URGING THE GENERAL ASSEMBLY TO ESTABLISH A NEW
FUNDING FORMULA FOR BASIC EDUCATION**

**BY THE BOARD OF DIRECTORS OF THE
BETHLEHEM AREA SCHOOL DISTRICT**

WHEREAS, Pennsylvania's more than 1.8 million public school students deserve the highest quality education; and

WHEREAS, the state's contribution in funding public education as a percentage of basic instructional expenses has declined from over 50% during the mid 1970's, to less than 35% today; and, on average, other states contribute 44% of total education funding; and Pennsylvania ranks 47th among the 50 states in the amount of state subsidies allocated to support elementary and secondary education, and ranks 8th in reliance on local taxes; and

WHEREAS, as the state's share of K-12 education funding decreases while the number of state and federal mandates for public schools steadily increases each year, additional burden is placed on local taxpayers to make up the difference to ensure that our students' education is not jeopardized; and

WHEREAS, in recent years, basic education funding has been distributed without the benefit of a funding formula, with the lack of a reliable, fair and transparent funding formula resulting in great disparities in how state education funds are distributed to school districts; and

WHEREAS, these inequities effectively harm the ability of school districts to adequately and fairly provide the resources for the different needs of their students, especially those in poverty, those with disabilities, English language learners and other students; and

WHEREAS, the Bethlehem Area School District supports the development of a system of public school financing that addresses the needs of school districts and students, and establishes a school funding formula that is equitable, adequate, comprehensive and consistent.

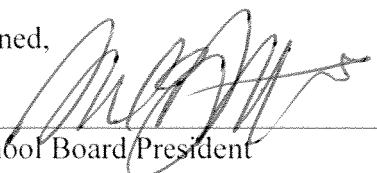
NOW, THEREFORE, BE IT RESOLVED that the Bethlehem Area School District urges the General Assembly to reinvest its interest in the support of public schools by taking legislative action to establish a formula that is predictable and addresses adequacy and equity for all school districts; and

BE IT FURTHER RESOLVED that the Bethlehem Area School District will encourage others, including parents, students and district taxpayers, to contact the Pennsylvania General Assembly to convey the importance of establishing a fair and equitable public school funding formula; and

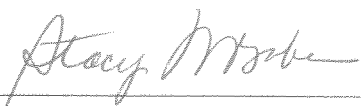
BE IT FURTHER RESOLVED that a copy of this resolution submitted to the elected senators and representatives of the Bethlehem Area School District in the General Assembly, and to the Governor of Pennsylvania.

Adopted this 22nd day of June 2015.

Signed,



School Board President



Board Secretary

(seal)

Budgetary Transfers

RECOMMENDATION:

That the administration be authorized to make budgetary transfers in the General Fund Budget as set forth in the attachment.

President Faccinetto asked Director McKeon for a motion to approve the Financial Reports/Payment of Bills as follows: Budgetary Transfers; Treasurer's Report; Monthly Bills; and Budget Information.

Director McKeon made a motion and seconded by Director Vidanage to approve the Financial Reports/Payment of Bills.

President Faccinetto asked if there was any discussion. Seeing none, he called for a roll call vote on the Financial Reports/Payment of Bills.

Yes – Directors Cann, McKeon, Neiman, Ortiz, Sinkler, Vidanage and President Faccinetto

Motion passes 7-0 for the Financial Report/Payment of Bills

June, 2015

**Bethlehem Area School District
2014-2015 BUDGET TRANSFERS**

<u>FROM ACCOUNT</u>	<u>ACCT DESCRIPTION</u>	<u>TO ACCOUNT</u>	<u>ACCT DESCRIPTION</u>	<u>AMOUNT</u>	<u>REASON/ITEM PURCHASED</u>
10-1110-751-000-00-000-153-EY0-0000	Instr- Non Cap Equip	10-1110-650-000-00-000-153-EY0-0000	Instr-Tech Supplies & Fees	\$ 2,500.00	Headsets WIDA Specs
10-1110-640-000-10-119-170-190-0000	Instr-Math Books/Periodicals	10-1110-751-000-10-119-000-190-0000	Instr-Equip	1 \$ 1,680.05	Presentation Carts/Surge Protectors
10-2220-610-000-10-124-535-240-0000	Tech Spt Svc-General Supplies	10-1110-751-000-10-124-000-240-0000	Instr-Equip	1 \$ 359.40	Open Shelf Carts
10-5900-840-290-00-000-000-000-0000	Budgetary Reserve-Other Subsidies	10-1110-751-102-30-353-170-530-0000	Instr- Math Equip	1 \$ 990.00	Math Calculators & Cases
10-5900-840-290-00-000-000-000-0000	Budgetary Reserve-Other Subsidies	10-1110-751-165-10-116-000-000-0000	Instr-Equip Just Born Grant	1 \$ 791.94	Read/Write Centers
10-1450-123-000-30-350-000-DT0-0000	Afterschool-Prof Extra Duty	10-1110-757-000-10-101-170-DT0-0000	Instr-Math Equip New Tech	1 \$ 1,250.56	Doc Cameras
10-1110-230-000-30-350-000-DT0-0000	Instr- Empolyer Retirement	10-1110-757-000-10-104-535-DT0-0000	Instr-Equip New Tech	1 \$ 1,056.40	Doc Cameras
10-2250-640-000-10-116-000-160-0000	Library-Books/Periodicals	10-1110-757-000-10-116-535-160-0000	Instr-Equip New Tech	1 \$ 1,000.00	Projectors & Doc Cameras
10-1110-640-000-10-116-150-160-0000	Instr-Language Arts Supplies	10-1110-757-000-10-116-535-160-0000	Instr-Equip New Tech	1 \$ 762.44	Projectors & Doc Cameras
10-1110-610-000-10-118-000-180-0000	Instr-General Supplies	10-1110-757-000-10-118-000-180-0000	Instr-Equip New Tech	1 \$ 43.00	Wireless Mic
10-1110-230-000-20-200-000-DT0-0000	Instr-Employer Retirement	10-1110-757-000-20-241-535-DT0-0000	Instr-Equip New Tech	1 \$ 330.82	Chromebooks & OS
10-1110-173-000-20-200-000-DT0-0000	Instr-Driver Extra Duty	10-1110-757-000-20-242-535-DT0-0000	Instr-Equip New Tech	1 \$ 3,070.26	Chromebooks & OS
10-1110-173-000-20-200-000-DT0-0000	Instr-Driver Extra Duty	10-1110-757-000-20-244-535-DT0-0000	Instr-Equip New Tech	1 \$ 11,638.22	Chromebooks & OS
10-1110-432-000-30-350-121-500-0000	Instr-Music Equip Maint/Repairs	10-1110-757-000-30-350-120-500-0000	Instr-Art Equip New Tech	1 \$ 2,904.12	Scanners, Printers, Projector, Doc Camera
10-1110-173-000-20-200-000-DT0-0000	Instr-Driver Extra Duty	10-1110-757-000-30-350-140-DT0-0000	Instr-Health Equip New Tech	1 \$ 512.00	Projector
10-1110-610-000-30-350-170-500-0000	Instr-Math Supplies	10-1110-757-000-30-350-170-500-0000	Instr-Math Equip New Tech	1 \$ 4,216.25	Projectors & Doc Cameras
10-1110-640-000-30-350-170-500-0000	Instr-Math Books/Periodicals	10-1110-757-000-30-350-170-500-0000	Instr-Math Equip New Tech	1 \$ 3,212.20	Projectors & Doc Cameras
10-1110-610-000-30-350-180-500-0000	Instr-Science Supplies	10-1110-757-000-30-350-180-500-0000	Instr-Science Equip New Tech	1 \$ 1,086.00	Projectors & Doc Cameras
10-1110-610-000-30-350-160-500-0000	Instr-World Lang Supplies	10-1110-757-000-30-350-535-500-0000	Instr-Equip New Tech	1 \$ 3,000.00	Chromebooks, Carts & Projectors
10-1110-640-000-30-350-000-500-0000	Instr-Books/Periodicals	10-1110-757-000-30-350-535-500-0000	Instr-Equip New Tech	1 \$ 5,143.81	Chromebooks, Carts & Projectors
10-1241-610-000-30-350-119-500-0000	Learning Spt-General Supplies	10-1110-757-000-30-350-535-500-0000	Instr-Equip New Tech	1 \$ 2,261.34	Chromebooks, Carts & Projectors
10-2120-610-000-30-350-000-500-0000	Guidance-General Supplies	10-1110-757-000-30-350-535-500-0000	Instr-Equip New Tech	1 \$ 2,445.00	Chromebooks, Carts & Projectors
10-1110-173-000-20-200-000-DT0-0000	Instr-Driver Extra Duty	10-1110-757-000-30-350-535-DT0-0000	Instr-Equip New Tech	1 \$ 3,677.12	Chromebook Carts
10-1110-173-000-20-200-000-DT0-0000	Instr-Driver Extra Duty	10-1110-757-000-30-353-140-DT0-0000	Instr-Health Equip New Tech	1 \$ 512.00	Projector
10-1110-894-000-30-353-000-530-0000	Instr-Student Fees	10-1110-757-000-30-353-180-530-0000	Instr-Science Equip New Tech	1 \$ 1,832.00	iPad Air 2's

June, 2015

**Bethlehem Area School District
2014-2015 BUDGET TRANSFERS**

<u>FROM ACCOUNT</u>	<u>ACCT DESCRIPTION</u>	<u>TO ACCOUNT</u>	<u>ACCT DESCRIPTION</u>		<u>AMOUNT</u>	<u>REASON/ITEM PURCHASED</u>
10-1110-173-000-20-200-000-DT0-0000	Instr-Driver Extra Duty	10-1110-757-000-30-353-535-DT0-0000	Instr-Equip New Tech	1	\$ 3,677.12	Chromebook Carts
10-5900-840-290-00-000-000-000-0000	Budgetary Reserve-Other Subsidies	10-1110-757-102-10-102-535-020-0000	Instr-Equip New Tech	1	\$ 8,905.12	iPad Mini's & Cart
10-5900-840-290-00-000-000-000-0000	Budgetary Reserve-Other Subsidies	10-1110-757-102-10-112-535-120-0000	Instr-Equip New Tech	1	\$ 1,310.50	Projectors & Doc Cameras
10-5900-840-290-00-000-000-000-0000	Budgetary Reserve-Other Subsidies	10-1110-757-102-10-114-535-140-0000	Instr-Equip New Tech	1	\$ 5,437.75	Projectors & Chromebooks
10-5900-840-290-00-000-000-000-0000	Budgetary Reserve-Other Subsidies	10-1110-757-102-10-126-535-260-0000	Instr-Equip New Tech	1	\$ 2,698.29	Chromebooks & Carts
10-5900-840-290-00-000-000-000-0000	Budgetary Reserve-Other Subsidies	10-1110-757-163-30-353-535-000-0000	Instr-Equip New Tech	1	\$ 2,000.00	iPads
10-1110-610-000-10-101-000-010-0000	Instr-General Supplies	10-1110-761-000-10-101-000-010-0000	Instr-Equip Repl	1	\$ 1,762.96	Cafeteria tables
10-1110-173-000-20-200-000-DT0-0000	Instr-Driver Extra Duty	10-1110-761-000-10-101-121-DT0-0000	Instr-Music Equip Repl	1	\$ 2,174.00	Trombones & Bass Cello
10-1110-173-000-20-200-000-DT0-0000	Instr-Driver Extra Duty	10-1110-761-000-10-104-121-DT0-0000	Instr-Music Equip Repl	1	\$ 2,276.00	Baritone & Cello
10-1110-173-000-20-200-000-DT0-0000	Instr-Driver Extra Duty	10-1110-761-000-10-105-121-DT0-0000	Instr-Music Equip Repl	1	\$ 2,051.00	Trombone & Cellos
10-1110-173-000-20-200-000-DT0-0000	Instr-Driver Extra Duty	10-1110-761-000-10-109-121-DT0-0000	Instr-Music Equip Repl	1	\$ 2,507.00	Trombone, Cello, & Bass Cello
10-1110-173-000-20-200-000-DT0-0000	Instr-Driver Extra Duty	10-1110-761-000-10-114-121-DT0-0000	Instr-Music Equip Repl	1	\$ 2,174.00	Trombones & Bass Cello
10-1110-173-000-20-200-000-DT0-0000	Instr-Driver Extra Duty	10-1110-761-000-10-123-121-DT0-0000	Instr-Music Equip Repl	1	\$ 2,045.00	Cello & Bass Cello
10-2220-610-000-10-124-535-240-0000	Tech Spt Svc-General Supplies	10-1110-761-000-10-124-000-240-0000	Instr-Equip Repl	1	\$ 62.20	Activity Tables
10-1110-173-000-20-200-000-DT0-0000	Instr-Driver Extra Duty	10-1110-761-000-10-125-121-DT0-0000	Instr-Music Equip Repl	1	\$ 2,310.00	Trombones
10-1110-173-000-20-200-000-DT0-0000	Instr-Driver Extra Duty	10-1110-761-000-10-126-121-DT0-0000	Instr-Music Equip Repl	1	\$ 2,174.00	Trombones & Bass Cello
10-1110-220-000-20-200-000-DT0-0000	Instr-Employer FICA	10-1110-761-000-30-353-121-DT0-0000	Instr-Music Equip Repl	1	\$ 3,121.08	Guitars
10-1110-230-000-20-200-000-DT0-0000	Instr-Employer Retirement	10-1110-761-000-30-353-121-DT0-0000	Instr-Music Equip Repl	1	\$ 1,901.68	Guitars
10-5900-840-290-00-000-000-000-0000	Budgetary Reserve-Other Subsidies	10-1110-761-102-30-353-120-530-0000	Instr-Art Equip Repl	1	\$ 2,564.00	Kiln
10-1110-230-000-20-200-000-DT0-0000	Instr-Employer Retirement	10-1110-762-000-10-101-121-DT0-0000	Instr-Music Equip Cap Repl	1	\$ 4,958.00	Piano
10-3300-329-411-10-100-000-000-0000	Community Svcs-Other Prof Ed Svcs	10-1190-757-411-10-129-535-000-0000	Fed Pgms-Equip New Tech	1	\$ 1,695.00	Projector & Doc Camera
10-1190-640-416-10-105-000-000-0000	Fed Pgms-Books/Periodicals	10-1190-757-416-20-242-535-000-2014	Fed Pgms-Equip New Tech	1	\$ 8,869.20	Chromebooks & Licenses
10-1241-610-000-00-000-119-LF0-0000	Learning Spt-General Supplies	10-1241-751-000-10-125-119-LF0-0000	Learning Spt-Equipment	2	\$ 3,290.00	Toileting System
10-1241-610-000-30-350-119-500-0000	Learning Spt-General Supplies	10-1270-757-000-30-350-119-500-0000	Multi-Handicap-Equip New Tech	2	\$ 1,024.00	Projectors
10-1110-220-000-00-000-153-EY0-0000	Instr-Employer FICA	10-1420-220-000-00-000-153-EY0-0000	Summer Schl-Employer FICA		\$ 494.00	Summer Field Trips

June, 2015

**Bethlehem Area School District
2014-2015 BUDGET TRANSFERS**

<u>FROM ACCOUNT</u>	<u>ACCT DESCRIPTION</u>	<u>TO ACCOUNT</u>	<u>ACCT DESCRIPTION</u>		<u>AMOUNT</u>	<u>REASON/ITEM PURCHASED</u>
10-5900-840-290-00-000-000-0000	Budgetary Reserve-Other Subsidies	10-1420-220-416-20-240-000-000-2014	Summer Schl-Employer FICA	3	\$ 1,694.61	Title I School Improvement
10-5900-840-290-00-000-000-0000	Budgetary Reserve-Other Subsidies	10-1420-220-416-20-242-000-000-2014	Summer Schl-Employer FICA	3	\$ 1,827.11	Title I School Improvement
10-1110-230-000-00-000-153-EY0-0000	Instr-Employer Retirement	10-1420-230-000-00-000-153-EY0-0000	Summer Schl-Employer Retire		\$ 1,387.13	Summer Field Trips
10-5900-840-290-00-000-000-0000	Budgetary Reserve-Other Subsidies	10-1420-230-416-20-240-000-000-2014	Summer Schl-Employer Retire	3	\$ 2,403.27	Title I School Improvement
10-5900-840-290-00-000-000-0000	Budgetary Reserve-Other Subsidies	10-1420-230-416-20-242-000-000-2014	Summer Schl-Employer Retire	3	\$ 2,360.96	Title I School Improvement
10-5900-840-290-00-000-000-0000	Budgetary Reserve-Other Subsidies	10-1420-230-432-10-105-000-000-2014	Summer Schl-Employer Retire	3	\$ 6,746.47	Title IV 21 St CCLC
10-1190-640-416-10-105-000-000-0000	Fed Pgms-Books/Periodicals	10-1420-627-416-20-242-000-000-2014	Summer Schl-Diesel Fuel	4	\$ 211.16	Title I Field Trips
10-1420-123-000-00-000-153-EY0-0000	Summer Schl-Prof Extra Duty	10-1420-894-000-00-000-153-EY0-0000	Summer Schl-Std Fees		\$ 3,000.00	Field Trips
10-5900-840-290-00-000-000-0000	Budgetary Reserve-Other Subsidies	10-1450-627-017-10-105-000-050-0000	After Schl Pgm-Diesel Fuel	4	\$ 777.57	Field Trip Reimbursements
10-5900-840-290-00-000-000-0000	Budgetary Reserve-Other Subsidies	10-1450-627-017-20-241-145-410-0000	After Schl Pgm-Diesel Fuel	4	\$ 132.65	Field Trip Reimbursements
10-5900-840-290-00-000-000-0000	Budgetary Reserve-Other Subsidies	10-1450-627-017-20-244-145-440-0000	After Schl Pgm-Diesel Fuel	4	\$ 252.02	Field Trip Reimbursements
10-5900-840-290-00-000-000-0000	Budgetary Reserve-Other Subsidies	10-2120-894-102-30-353-000-530-0000	Guidance-Std Fees	5	\$ 21,403.34	AP Test Fee Reimbursements
10-2310-330-000-00-000-000-AA0-0000	Board Svcs-Other Prof Svc	10-2310-540-000-00-000-000-AA0-0000	Board Svcs-Advertising	6	\$ 2,671.93	Advertising
10-2380-810-000-20-242-000-420-0000	Principal-Dues & Fees	10-2380-530-000-20-242-000-420-0000	Principal-Communications	6	\$ 666.33	Postage
10-2380-810-000-20-242-000-420-0000	Principal-Dues & Fees	10-2380-550-000-20-242-000-420-0000	Principal-Printing/Binding	6	\$ 790.11	Envelopes & Letterhead
10-1110-757-000-10-129-535-290-0000	Instr-Equip New Tech	10-2380-757-000-10-129-535-290-0000	Principal-Equip New Tech	7	\$ 279.00	iPad
10-1110-640-000-10-102-000-020-0000	Instr-Books/Periodicals	10-2380-761-000-10-102-000-020-0000	Principal-Equip Repl	7	\$ 618.80	Chair
10-1110-767-000-00-000-535-TEN-0000	Instr-Equip Repl Tech	10-2380-761-000-10-114-535-TEN-0000	Principal-Equip Repl	7	\$ 2,303.89	PA System
10-1110-767-000-00-000-535-TEN-0000	Instr-Equip Repl Tech	10-2380-761-000-30-350-535-TEN-0000	Principal-Equip Repl	7	\$ 2,212.50	Master Clock & Café Mic
10-1110-271-000-10-129-000-290-0000	Instr-Med Insurance	10-2380-767-000-10-129-535-290-0000	Principal-Equip Repl Tech	7	\$ 1,950.90	MacBook Airs & MS Office 2011
10-1241-640-000-30-353-119-530-0000	Learning Spt-Books/Periodicals	10-2380-767-000-30-353-535-530-0000	Principal-Equip Repl Tech	7	\$ 1,819.35	MacBook Airs & Apple Care
10-1350-610-000-30-353-000-530-0000	Industrial Arts-General Supplies	10-2380-767-000-30-353-535-530-0000	Principal-Equip Repl Tech	7	\$ 327.66	MacBook Airs & Apple Care
10-1360-640-000-30-353-000-530-0000	Business Ed-General Supplies	10-2380-767-000-30-353-535-530-0000	Principal-Equip Repl Tech	7	\$ 392.22	MacBook Airs & Apple Care
10-2120-650-000-30-353-535-530-0000	Guidance-Instr Tech Supplies	10-2380-767-000-30-353-535-530-0000	Principal-Equip Repl Tech	7	\$ 632.97	MacBook Airs & Apple Care
10-2840-432-000-00-000-535-AMG-0000	Data Proc-Equip Maint/Repairs	10-2818-757-000-00-000-535-TEN-0000	System Wide Tech Svc-Hrdwr/Sftwr		\$ 690.39	Enterprise Subscription Licenses

June, 2015

**Bethlehem Area School District
2014-2015 BUDGET TRANSFERS**

<u>FROM ACCOUNT</u>	<u>ACCT DESCRIPTION</u>	<u>TO ACCOUNT</u>	<u>ACCT DESCRIPTION</u>	<u>AMOUNT</u>	<u>REASON/ITEM PURCHASED</u>
10-2840-618-000-00-000-535-AMG-0000	Data Proc- Admin Sftwr License	10-2818-757-000-00-000-535-TEN-0000	System Wide Tech Svc-Hrdwr/Sftwr	\$ 7,234.61	Enterprise Subscription Licenses
10-2620-450-000-00-000-000-NE0-0000	Facilities-Construction Svcs	10-3250-710-000-30-359-000-NE0-0000	Athletics-Land & Improvements	8 \$ 750.00	Gmax Testing
10-3250-136-000-30-300-900-DU0-0000	Athletics-Coaches Salary	10-3250-751-000-30-350-905-DU0-0000	Athletics-Equipment New	8 \$450.00	Wrestling Wall Rack Winch
10-3250-136-000-30-300-900-DU0-0000	Athletics-Coaches Salary	10-3250-751-000-30-350-926-DU0-0000	Athletics-Equipment New	8 \$ 1,220.00	Lacrosse Goals & Nets
10-3250-136-000-30-300-900-DU0-0000	Athletics-Coaches Salary	10-3250-751-000-30-353-900-DU0-0000	Athletics-Equipment New	8 \$ 415.22	Treatment Table
10-3250-136-000-30-300-900-DU0-0000	Athletics-Coaches Salary	10-3250-751-000-30-353-919-DU0-0000	Athletics-Equipment New	8 \$ 1,760.00	Cheerleading Floor Mats
10-3250-136-000-30-300-900-DU0-0000	Athletics-Coaches Salary	10-3250-757-102-30-350-900-DU0-0000	Athletics-Equip New Tech	8 \$ 1,137.00	iPad Air-3
10-1110-767-000-00-000-535-TEN-0000	Instr-Equip Repl Tech	10-3250-761-000-00-359-535-TEN-0000	Athletics-Equipment Repl	8 \$ 119.99	Microphone
10-3250-136-000-30-300-900-DU0-0000	Athletics-Coaches Salary	10-3250-761-000-20-244-916-DU0-0000	Athletics-Equipment Repl	8 \$ 428.03	Field Hockey Goalie Set
10-3250-136-000-30-300-900-DU0-0000	Athletics-Coaches Salary	10-3250-761-000-30-350-908-DU0-0000	Athletics-Equipment Repl	8 \$ 1,115.00	Swimming Pool Touch Pads
10-3250-136-000-30-300-900-DU0-0000	Athletics-Coaches Salary	10-3250-761-000-30-353-907-DU0-0000	Athletics-Equipment Repl	8 \$ 345.00	Cross Country Equipment
10-3250-136-000-30-300-900-DU0-0000	Athletics-Coaches Salary	10-3250-761-000-30-353-914-DU0-0000	Athletics-Equipment Repl	8 \$ 209.41	Volleyball Net
10-3300-329-411-10-100-000-000-0000	Community Svcs-Other Prof Ed Svcs	10-3300-230-411-10-119-000-000-0000	Community Svcs-Emplyr Retire	9 \$ 365.48	Reading Parent Focus Event
10-3300-329-411-10-100-000-000-0000	Community Svcs-Other Prof Ed Svcs	10-3300-610-411-10-119-000-000-0000	Community Svcs-Supplies-Title I	10 \$ 32.00	Reading Focus Parent Event
10-3300-329-411-10-100-000-000-0000	Community Svcs-Other Prof Ed Svcs	10-3300-610-411-10-129-000-000-0000	Community Svcs-Supplies-Title I	10 \$ 114.91	Reading Focus Parent Event
10-3210-599-000-30-350-951-SS0-0000	Student Act-Other Purchase of Svc	10-3300-635-000-00-000-000-SS0-0000	Community Svcs-Refreshments	10 \$ 4,000.00	Senior Citizens Banquet
10-3210-599-000-30-350-952-SS0-0000	Student Act-Other Purchase of Svc	10-3300-635-000-00-000-000-SS0-0000	Community Svcs-Refreshments	10 \$ 475.00	Senior Citizens Banquet
10-3300-329-411-10-100-000-000-0000	Community Svcs-Other Prof Ed Svcs	10-3300-635-411-10-102-000-000-0000	Community Svcs-Refreshments Title I	10 \$ 1,200.00	Honor Roll Breakfasts
10-3300-329-411-10-100-000-000-0000	Community Svcs-Other Prof Ed Svcs	10-3300-635-411-10-105-000-000-0000	Community Svcs-Books-Title I	10 \$ 553.50	Three Kings Celebration
10-3300-329-411-10-100-000-000-0000	Community Svcs-Other Prof Ed Svcs	10-3300-635-411-10-114-000-000-0000	Community Svcs-Books-Title I	10 \$ 1,373.00	Honor Roll Breakfasts
10-3300-329-411-10-100-000-000-0000	Community Svcs-Other Prof Ed Svcs	10-3300-635-411-20-240-000-000-0000	Community Svcs-Books-Title I	10 \$ 617.50	Parent Involvement Dinner
10-3300-329-411-10-100-000-000-0000	Community Svcs-Other Prof Ed Svcs	10-3300-640-411-10-104-000-000-0000	Community Svcs-Books-Title I	10 \$ 2,276.50	Realign to Actual
10-3300-329-411-10-100-000-000-0000	Community Svcs-Other Prof Ed Svcs	10-3300-640-411-10-129-000-000-0000	Community Svcs-Books-Title I	10 \$ 3,432.00	Early Reading Kits

Treasurer's Reports

RECOMMENDATION:

That the Board of School Directors approves the attached Treasurer's Reports.

President Faccinetto asked Director McKeon for a motion to approve the Financial Reports/Payment of Bills as follows: Budgetary Transfers; Treasurer's Report; Monthly Bills; and Budget Information.

Director McKeon made a motion and seconded by Director Vidanage to approve the Financial Reports/Payment of Bills.

President Faccinetto asked if there was any discussion. Seeing none, he called for a roll call vote on the Financial Reports/Payment of Bills.

Yes – Directors Cann, McKeon, Neiman, Ortiz, Sinkler, Vidanage and President Faccinetto

Motion passes 7-0 for the Financial Report/Payment of Bills

**Bethlehem Area School District
Treasurer's Report
May 31, 2015**

Fund	Beginning Balance April 30, 2015	Receipts	Disbursements	Ending Balance May 31, 2015
10 - General	19,256,057.64	15,551,268.70	16,526,346.88	18,280,979.46
32 - Capital Reserve	1,825,490.94	202.93	140,991.01	1,684,702.86
30 - Bond Fund	25,495.36	0.52	-	25,495.88
50 - Food Service	474,377.37	813,993.97	695,757.63	592,613.71
52 - Daycare	1,228,378.06	219,818.69	219,324.37	1,228,872.38
70 - Scholarships	270,509.36	8,574.43	15,875.58	263,208.21
71 - Self Insurance	5,694,022.80	2,405,052.62	3,280,455.36	4,818,620.06
81 - Student Activity	821,586.32	84,001.28	215,777.30	689,810.30
	\$ 29,595,917.85	\$ 19,082,913.14	\$ 21,094,528.13	\$ 27,584,302.86

Summary of Receipts									
	10 - General	32 - Capital Reserve	30 - Bond Fund	50 - Food Services	52 - Day Care	70 - Scholarship	71 - Self Insurance	81 - Student Activity	Total
Federal	1,221,951.55	-	-	490,377.96	-	-	-	-	1,712,329.51
State	454,144.35	-	-	25,347.66	-	-	-	-	479,492.01
Local*	13,870,956.51	-	-	298,262.13	219,798.44	8,570.00	2,404,591.23	83,990.02	16,886,168.33
Interest Earned	4,216.29	202.93	0.52	6.22	20.25	4.43	461.39	11.26	4,923.29
Total	15,551,268.70	202.93	0.52	813,993.97	219,818.69	8,574.43	2,405,052.62	84,001.28	\$ 19,082,913.14

Summary of Disbursements									
	10 - General	32 - Capital Reserve	30 - Bond Fund	50 - Food Services	52 - Day Care	70 - Scholarship	71 - Self Insurance	81 - Student Activity	Total
Payroll/Benefits	11,664,564.85	-	-	280,292.13	179,688.11	-	-	-	12,124,545.09
Operating Expenditures**	4,218,058.89	140,991.01	-	415,465.50	39,636.26	15,875.58	3,280,455.36	215,777.30	8,326,259.90
Debt Service	643,723.14	-	-	-	-	-	-	-	643,723.14
Total	16,526,346.88	140,991.01	-	695,757.63	219,324.37	15,875.58	3,280,455.36	215,777.30	\$ 21,094,528.13

*Maturity of \$8.25M in CDs in General Fund

Report of Depositories						
	Wells Fargo	PSDLAF	PA INVEST	PLGIT	KNBT	BTFCU
10 - General	25,517.55	13,623,362.76	2,209,948.37	2,422,150.78		
32 - Capital Reserve		1,684,702.86				
30 - Bond Fund		25,495.88				
50 - Food Service		592,613.71				
52 - Daycare		1,228,872.38				
70 - Scholarships		263,208.21				
71 - Self Insurance		4,818,620.06				
81 - Student Activity		595,634.76			94,175.54	
	25,517.55	22,832,510.62	2,209,948.37	2,422,150.78	94,175.54	-
						\$ 27,584,302.86

This report represents the monthly cash balances and transactions by fund as represented in the various bank accounts. Budgetary position is not reflected here but on the Condition of the Budget Report where fiscal year position and encumbrances are shown.

Outstanding Investment Summary
May 31, 2015

<u>Fund</u>	<u>Bank or Institution</u>	<u>Type</u>	<u>Purchase Date</u>	<u>Maturity Date</u>	<u>Investment Term</u>	<u>Principal Invested</u>	<u>Par Value</u>	<u>Interest Rate</u>	<u>Market Yield</u>	<u>Interest Receivable</u>
General	PSDLAF	CD PSDLAF Collateralized CD Pool Term	05/26/15	06/23/15	28	\$26,700,000.00	\$26,700,000.00	0.100%		\$2,048.22
	PSDLAF	CD PSDLAF Collateralized CD Pool Term	09/25/14	06/30/15	278	\$5,000,000.00	\$5,000,000.00	0.200%		\$7,616.44
General Fund Total						\$31,700,000.00	\$31,700,000.00			\$9,664.66

Capital Reserve										
	PSDLAF	CD PSDLAF Collateralized CD Pool Term	03/24/15	06/23/15	91	\$2,095,000.00	\$2,095,000.00	0.100%		\$304.20
Capital Reserve Total						\$2,095,000.00	\$2,095,000.00			\$304.20

Self-Insurance										
	PSDLAF	CD PSDLAF Collateralized CD Pool Term	03/24/15	06/23/15	91	\$4,500,000.00	\$4,500,000.00	0.100%		\$653.43
Self-Insurance Total						\$4,500,000.00	\$4,500,000.00			\$653.43

Monthly Bills

RECOMMENDATION:

That the bills, which have been reviewed as to correctness by the appropriate business office staff and verified by the Treasurer, be approved for payment. A copy of the bill list is available in the Business Office of the Education Center, 1516 Sycamore Street, Bethlehem, Pennsylvania, for review.

President Faccinetto asked Director McKeon for a motion to approve the Financial Reports/Payment of Bills as follows: Budgetary Transfers; Treasurer's Report; Monthly Bills; and Budget Information.

Director McKeon made a motion and seconded by Director Vidanage to approve the Financial Reports/Payment of Bills.

President Faccinetto asked if there was any discussion. Seeing none, he called for a roll call vote on the Financial Reports/Payment of Bills.

Yes – Directors Cann, McKeon, Neiman, Ortiz, Sinkler, Vidanage and President Faccinetto

Motion passes 7-0 for the Financial Report/Payment of Bills

Budget Information

INFORMATION:

Presented for information is the statement of the Condition of the Budget by major accounts.

President Faccinetto asked Director McKeon for a motion to approve the Financial Reports/Payment of Bills as follows: Budgetary Transfers; Treasurer's Report; Monthly Bills; and Budget Information.

Director McKeon made a motion and seconded by Director Vidanage to approve the Financial Reports/Payment of Bills.

President Faccinetto asked if there was any discussion. Seeing none, he called for a roll call vote on the Financial Reports/Payment of Bills.

Yes – Directors Cann, McKeon, Neiman, Ortiz, Sinkler, Vidanage and President Faccinetto

Motion passes 7-0 for the Financial Report/Payment of Bills

Condensed IV Board Summary Report

From 05/01/2015 To 05/31/2015

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
1100 INSTRUCTION - REG PROG ELEM/SECONDARY						
100 SALARY	51,916,177.07	4,028,544.15	40,590,579.93	0.00	78.18	11,325,597.14
200 EMPLOYEE BENEFITS	32,439,193.43	2,313,127.29	25,219,757.73	0.00	77.74	7,219,435.70
300 PURCHASED PROF & TECH	1,521,230.13	249,259.13	2,216,072.41	0.00	145.67	** -694,842.28
400 PURCHASED PROPERTY SVC	302,975.45	1,291.50	184,652.15	8,335.25	63.69	109,988.05
500 OTHER PURCHASED SVCS	16,864,610.15	1,142,038.30	12,873,060.83	0.00	76.33	3,991,549.32
600 SUPPLIES	1,994,708.45	89,570.79	1,889,547.02	60,502.27	97.76	44,659.16
700 PROPERTY	367,969.38	51,430.39	367,387.15	116,125.35	131.40	(1) -115,543.12
800 OTHER OBJECTS	26,211.86	500.00	15,829.00	0.00	60.38	10,382.86
Total	105,433,075.92	7,875,761.55	83,356,886.22	184,962.87	79.23	21,891,226.83
**IU20 Partial Hosp. costs recorded to 1100-322 temporarily until end of yr when actual expenses will be reconciled to actual accts based on student attendance/participation.						
1200 INSTRUCTION - SPEC PROG ELEMEN/SECOND						
100 SALARY	11,028,340.00	905,785.48	8,688,122.83	0.00	78.78	2,340,217.17
200 EMPLOYEE BENEFITS	6,879,521.53	563,278.88	5,821,049.96	0.00	84.61	1,058,471.57
300 PURCHASED PROF & TECH	7,085,778.61	613,812.78	3,985,598.86	0.00	56.24	3,100,179.75
400 PURCHASED PROPERTY SVC	15,535.00	25.00	9,472.26	324.88	63.06	5,737.86
500 OTHER PURCHASED SVCS	3,702,427.00	360,844.36	3,546,953.07	450.00	95.81	155,023.93
600 SUPPLIES	156,119.34	1,290.35	44,470.48	8,356.01	33.83	103,292.85
700 PROPERTY	26,385.62	0.00	23,821.67	5,676.07	111.79	(2) -3,112.12
800 OTHER OBJECTS	18,500.00	0.00	1,470.00	0.00	7.94	17,030.00
Total	28,912,607.10	2,445,036.85	22,120,959.13	14,806.96	76.56	6,776,841.01
1300 INSTRUCTION - VOCATIONAL EDUCATION						
500 OTHER PURCHASED SVCS	6,673,012.00	476,290.00	6,510,958.36	158,769.00	99.95	3,284.64
700 PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00
Total	6,673,012.00	476,290.00	6,510,958.36	158,769.00	99.95	3,284.64
1400 INSTRUCTION - OTHER INSTRUCTION PROG						
100 SALARY	375,089.40	32,879.97	373,029.56	0.00	99.45	2,059.84
200 EMPLOYEE BENEFITS	98,044.21	9,505.00	107,341.32	0.00	109.48	(3) -9,297.11
300 PURCHASED PROF & TECH	1,747,368.00	159,480.90	1,394,240.43	0.00	79.79	353,127.57
400 PURCHASED PROPERTY SVC	0.00	0.00	0.00	0.00	0.00	0.00

Condensed IV Board Summary Report

From 05/01/2015 To 05/31/2015

Account Description		Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
500	OTHER PURCHASED SVCS	521,513.85	45,388.58	223,374.54	0.00	42.83	298,139.31
600	SUPPLIES	4,812.28	334.35	5,264.85	751.87	125.02 (4)	-1,204.44
700	PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00
800	OTHER OBJECTS	5,205.00	500.00	5,205.00	0.00	100.00	0.00
Total		2,752,032.74	248,088.80	2,108,455.70	751.87	76.64	642,825.17
1500	INSTRUCTION - NONPUBLIC SCHOOL PGMS						
100	SALARY	21,950.00	1,965.79	17,572.57	0.00	80.05	4,377.43
200	EMPLOYEE BENEFITS	6,554.00	573.57	5,132.46	0.00	78.31	1,421.54
300	PURCHASED PROF & TECH	0.00	0.00	0.00	0.00	0.00	0.00
600	SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
700	PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00
Total		28,504.00	2,539.36	22,705.03	0.00	79.65	5,798.97
1600	INSTRUCTION - ADULT EDUCATION PROGRAM						
100	SALARY	0.00	0.00	0.00	0.00	0.00	0.00
200	EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00
300	PURCHASED PROF & TECH	0.00	0.00	0.00	0.00	0.00	0.00
500	OTHER PURCHASED SVCS	0.00	0.00	0.00	0.00	0.00	0.00
600	SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
Total		0.00	0.00	0.00	0.00	0.00	0.00
1700	INSTRUCTION - COMMUNITY/JR COLLEGE ED						
500	OTHER PURCHASED SVCS	2,294,708.00	186,129.41	2,108,578.51	186,129.49	100.00	0.00
600	SUPPLIES	1,000.00	0.00	0.00	0.00	0.00	1,000.00
Total		2,295,708.00	186,129.41	2,108,578.51	186,129.49	99.95	1,000.00
1800	INSTRUCTION - PRE-K						
100	SALARY	368,912.00	30,643.03	296,395.34	0.00	80.34	72,516.66
200	EMPLOYEE BENEFITS	263,442.08	21,218.92	224,415.08	0.00	85.18	39,027.00
300	PURCHASED PROF & TECH	7,950.00	473.60	7,884.80	0.00	99.17	65.20
400	PURCHASED PROPERTY SVC	423.12	0.00	423.12	0.00	100.00	0.00

Condensed IV Board Summary Report

From 05/01/2015 To 05/31/2015

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
500 OTHER PURCHASED SVCS	6,873.15	273.46	811.86	0.00	11.81	6,061.29
600 SUPPLIES	21,891.19	341.73	9,603.44	880.96	47.89	11,406.79
700 PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00
800 OTHER OBJECTS	3,192.85	0.00	1,553.85	0.00	48.66	1,639.00
Total	672,684.39	52,950.74	541,087.49	880.96	80.56	130,715.94

Function 1000 - INSTRUCTION

Total Expenditure	146,767,624.15	11,286,796.71	116,769,630.44	546,301.15	79.93	29,451,692.56
Total Other Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	146,767,624.15	11,286,796.71	116,769,630.44	546,301.15	79.93	29,451,692.56

Condensed IV Board Summary Report

From 05/01/2015 To 05/31/2015

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
2100 SUPPORT SERVICES - SUPPORT SVCS-STUDENTS						
100 SALARY	5,447,168.00	401,422.10	4,229,511.13	0.00	77.64	1,217,656.87
200 EMPLOYEE BENEFITS	3,011,769.00	231,861.75	2,473,327.13	0.00	82.12	538,441.87
300 PURCHASED PROF & TECH	276,493.08	1,330.25	93,260.78	0.00	33.72	183,232.30
400 PURCHASED PROPERTY SVC	16,491.00	0.00	10,836.95	0.00	65.71	5,654.05
500 OTHER PURCHASED SVCS	11,063.00	514.32	5,803.58	0.00	52.45	5,259.42
600 SUPPLIES	95,099.40	630.30	59,222.60	6,137.65	68.72	29,739.15
700 PROPERTY	3,009.95	0.00	1,948.95	923.38	95.42	137.62
800 OTHER OBJECTS	18,540.00	29,644.00	39,943.34	0.00	215.44 (5)	-21,403.34
Total	8,879,633.43	665,402.72	6,913,854.46	7,061.03	77.94	1,958,717.94
2200 SUPPORT SERVICES - SUPPORT SERVICES-INSTRU						
100 SALARY	3,524,395.00	293,247.95	3,133,302.17	0.00	88.90	391,092.83
200 EMPLOYEE BENEFITS	1,963,523.00	163,347.13	1,720,743.37	0.00	87.63	242,779.63
300 PURCHASED PROF & TECH	567,232.68	78,474.00	537,521.36	0.00	94.76	29,711.32
400 PURCHASED PROPERTY SVC	16,457.00	1,098.00	15,083.91	469.00	94.50	904.09
500 OTHER PURCHASED SVCS	31,451.27	2,463.51	23,497.60	0.00	74.71	7,953.67
600 SUPPLIES	314,467.35	11,426.05	278,838.67	12,712.35	92.71	22,916.33
700 PROPERTY	21,373.20	0.00	7,465.51	1,499.67	41.94	12,408.02
800 OTHER OBJECTS	12,175.00	25.00	9,399.00	0.00	77.19	2,776.00
Total	6,451,074.50	550,081.64	5,725,851.59	14,681.02	88.98	710,541.89
2300 SUPPORT SERVICES - SUPPORT SERVICES-ADMIN						
100 SALARY	5,966,764.00	460,191.91	5,469,967.79	0.00	91.67	496,796.21
200 EMPLOYEE BENEFITS	3,113,020.00	243,490.32	2,795,094.41	0.00	89.78	317,925.59
300 PURCHASED PROF & TECH	1,370,813.01	77,365.69	715,234.62	0.00	52.17	655,578.39
400 PURCHASED PROPERTY SVC	153,875.00	37.76	87,980.08	13,426.00	65.90	52,468.92
500 OTHER PURCHASED SVCS	166,420.30	4,550.76	168,648.93	1,273.50	102.10 (6)	-3,502.13
600 SUPPLIES	49,009.81	2,660.19	45,178.65	229.41	92.65	3,601.75
700 PROPERTY	8,041.76	769.72	9,316.68	8,779.05	225.02 (7)	-10,053.97
800 OTHER OBJECTS	237,752.94	25.00	230,319.22	115.00	96.92	7,318.72

Condensed IV Board Summary Report

From 05/01/2015 To 05/31/2015

Account Description		Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
Total		11,065,696.82	789,091.35	9,521,740.38	23,822.96	86.26	1,520,133.48
2400	SUPPORT SERVICES - SUPP SVC-PUBLIC HEALTH						
100	SALARY	1,287,342.00	102,352.94	978,613.90	0.00	76.01	308,728.10
200	EMPLOYEE BENEFITS	873,618.00	69,773.89	728,477.33	0.00	83.38	145,140.67
300	PURCHASED PROF & TECH	20,872.00	423.00	8,680.00	0.00	41.58	12,192.00
400	PURCHASED PROPERTY SVC	3,946.00	0.00	869.33	1,200.00	52.44	1,876.67
500	OTHER PURCHASED SVCS	10,800.00	36.74	8,964.29	0.00	83.00	1,835.71
600	SUPPLIES	33,081.97	25.00	12,746.84	5,504.80	55.17	14,830.33
700	PROPERTY	9,500.00	0.00	664.02	1,022.67	17.75	7,813.31
800	OTHER OBJECTS	925.00	0.00	925.00	0.00	100.00	0.00
Total		2,240,084.97	172,611.57	1,739,940.71	7,727.47	78.01	492,416.79
2500	SUPPORT SERVICES - SUPP SERVICES-BUSINESS						
100	SALARY	817,532.00	54,922.62	727,033.26	0.00	88.93	90,498.74
200	EMPLOYEE BENEFITS	491,997.00	34,526.91	426,920.99	0.00	86.77	65,076.01
300	PURCHASED PROF & TECH	38,659.00	5,232.00	36,768.00	0.00	95.10	1,891.00
400	PURCHASED PROPERTY SVC	321,633.00	1,982.33	184,694.07	1,102.59	57.76	135,836.34
500	OTHER PURCHASED SVCS	61,200.00	6,021.07	35,240.91	3,299.64	62.97	22,659.45
600	SUPPLIES	25,300.00	1,912.71	8,147.08	4,192.96	48.77	12,959.96
700	PROPERTY	28,310.00	1,947.99	2,592.53	0.00	9.15	25,717.47
800	OTHER OBJECTS	21,660.00	4,940.00	15,361.50	0.00	70.92	6,298.50
Total		1,806,291.00	111,485.63	1,436,758.34	8,595.19	80.01	360,937.47
2600	SUPPORT SERVICES - OP/MAINT PLANT SVCS						
100	SALARY	6,804,686.00	496,310.89	5,951,990.85	0.00	87.46	852,695.15
200	EMPLOYEE BENEFITS	4,461,081.00	334,491.79	3,879,250.86	0.00	86.95	581,830.14
300	PURCHASED PROF & TECH	535,300.00	12,058.81	236,927.72	0.00	44.26	298,372.28
400	PURCHASED PROPERTY SVC	3,466,583.64	202,989.58	2,521,810.39	20,143.84	73.32	924,629.41
500	OTHER PURCHASED SVCS	600,621.00	3,437.44	529,030.19	0.00	88.08	71,590.81
600	SUPPLIES	1,913,227.70	81,860.42	1,416,761.69	1,195.93	74.11	495,270.08
700	PROPERTY	413,488.09	5,189.00	286,076.01	27,017.02	75.72	100,395.06

Condensed IV Board Summary Report

From 05/01/2015 To 05/31/2015

Account Description		Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
800	OTHER OBJECTS	8,000.00	0.00	5,994.00	0.00	74.92	2,006.00
Total		18,202,987.43	1,136,337.93	14,827,841.71	48,356.79	81.72	3,326,788.93
2700	SUPPORT SERVICES - STUDENT TRANSP SERVICES						
100	SALARY	2,993,773.00	284,536.19	2,550,671.70	0.00	85.19	443,101.30
200	EMPLOYEE BENEFITS	2,133,865.00	174,593.47	1,776,990.70	0.00	83.27	356,874.30
300	PURCHASED PROF & TECH	67,776.88	716.30	66,073.38	0.00	97.48	1,703.50
400	PURCHASED PROPERTY SVC	80,858.25	511.16	72,638.48	0.00	89.83	8,219.77
500	OTHER PURCHASED SVCS	913,374.00	9,111.36	164,845.34	0.00	18.04	748,528.66
600	SUPPLIES	945,650.82	28,517.92	676,423.19	0.00	71.52	269,227.63
700	PROPERTY	7,197.96	0.00	7,140.98	0.00	99.20	56.98
800	OTHER OBJECTS	1,915.00	0.00	1,915.00	0.00	100.00	0.00
Total		7,144,410.91	497,986.40	5,316,698.77	0.00	74.41	1,827,712.14
2800	SUPPORT SERVICES - SUPPORT SVCS-CENTRAL						
100	SALARY	1,552,245.00	106,750.48	1,306,750.44	0.00	84.18	245,494.56
200	EMPLOYEE BENEFITS	1,216,131.00	81,340.70	1,101,744.23	0.00	90.59	114,386.77
300	PURCHASED PROF & TECH	465,201.58	19,125.50	435,265.19	25,205.12	98.98	4,731.27
400	PURCHASED PROPERTY SVC	255,241.48	750.00	247,391.45	0.00	96.92	7,850.03
500	OTHER PURCHASED SVCS	352,769.48	8,557.25	266,975.98	0.00	75.68	85,793.50
600	SUPPLIES	280,686.74	1,530.18	260,813.87	1,167.00	93.33	18,705.87
700	PROPERTY	349,011.11	448.14	312,248.86	13,027.00	93.19	23,735.25
800	OTHER OBJECTS	2,074.00	0.00	1,956.91	0.00	94.35	117.09
Total		4,473,360.39	218,502.25	3,933,146.93	39,399.12	88.80	500,814.34
2900	SUPPORT SERVICES - OTHER SUPPORT SERVICES						
500	OTHER PURCHASED SVCS	105,711.48	0.00	105,711.48	0.00	100.00	0.00
Total		105,711.48	0.00	105,711.48	0.00	100.00	0.00

Condensed IV Board Summary Report

From 05/01/2015 To 05/31/2015

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
Function 2000 - SUPPORT SERVICES						
Total Expenditure	60,369,250.93	4,141,499.49	49,521,544.37	149,643.58	82.27	10,698,062.98
Total Other Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	60,369,250.93	4,141,499.49	49,521,544.37	149,643.58	82.27	10,698,062.98

Condensed IV Board Summary Report

From 05/01/2015 To 05/31/2015

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
3200 NON INSTRUCTIONAL - STUDENT ACTIVITIES						
100 SALARY	1,492,313.73	229,316.06	1,410,629.43	0.00	94.52	81,684.30
200 EMPLOYEE BENEFITS	463,193.56	70,456.26	424,047.61	0.00	91.54	39,145.95
300 PURCHASED PROF & TECH	187,870.00	7,700.00	176,727.88	0.00	94.06	11,142.12
400 PURCHASED PROPERTY SVC	38,956.00	4,318.70	17,823.20	0.00	45.75	21,132.80
500 OTHER PURCHASED SVCS	134,986.46	2,452.10	122,570.80	0.00	90.80	12,415.66
600 SUPPLIES	221,217.44	12,566.03	205,164.36	2,805.66	94.01	13,247.42
700 PROPERTY	107,589.90	750.00	8,547.65	105,375.00	105.88 (8)	-6,332.75
800 OTHER OBJECTS	24,891.20	330.00	19,294.90	0.00	77.51	5,596.30
Total	2,671,018.29	327,889.15	2,384,805.83	108,180.66	93.33	178,031.80
3300 NON INSTRUCTIONAL - COMMUNITY SERVICES						
100 SALARY	6,049.92	940.95	6,007.56	0.00	99.29	42.36
200 EMPLOYEE BENEFITS	1,464.65	272.16	1,736.81	0.00	118.58 (9)	-272.16
300 PURCHASED PROF & TECH	49,563.41	0.00	18,675.00	0.00	37.67	30,888.41
400 PURCHASED PROPERTY SVC	0.00	0.00	0.00	0.00	0.00	0.00
500 OTHER PURCHASED SVCS	238,000.00	0.00	84,784.69	0.00	35.62	153,215.31
600 SUPPLIES	8,408.33	8,281.37	16,596.41	5,708.50	265.27 (10)	-13,896.58
800 OTHER OBJECTS	96.00	0.00	96.00	0.00	100.00	0.00
Total	303,582.31	9,494.48	127,896.47	5,708.50	44.00	169,977.34
3400 NON INSTRUCTIONAL - SCHOLARSHIPS AND AWARDS						
600 SUPPLIES	231.14	110.48	231.14	0.00	100.00	0.00
Total	231.14	110.48	231.14	0.00	100.00	0.00

Condensed IV Board Summary Report

From 05/01/2015 To 05/31/2015

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
Function 3000 - NON INSTRUCTIONAL						
Total Expenditure	2,974,831.74	337,494.11	2,512,933.44	113,889.16	88.30	348,009.14
Total Other Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	2,974,831.74	337,494.11	2,512,933.44	113,889.16	88.30	348,009.14

Condensed IV Board Summary Report

From 05/01/2015 To 05/31/2015

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
4400 FACILITY IMPROVEMENTS - ARCH & ENGINEER IMPROVE						
300 PURCHASED PROF & TECH	0.00	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00	0.00
4600 FACILITY IMPROVEMENTS - EXISTING BLDG IMPROVE						
300 PURCHASED PROF & TECH	0.00	0.00	0.00	0.00	0.00	0.00
400 PURCHASED PROPERTY SVC	0.00	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00	0.00
Function 4000 - FACILITY IMPROVEMENTS						
Total Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00

Condensed IV Board Summary Report

From 05/01/2015 To 05/31/2015

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
5100 DEBT SVC & TRANSFERS - DEBT SERVICE						
800 OTHER OBJECTS	12,082,854.00	643,723.14	10,381,690.48	0.00	85.92	1,701,163.52
900 OTHER USES OF FUNDS	11,565,945.00	0.00	11,531,631.28	0.00	99.70	34,313.72
Total	23,648,799.00	643,723.14	21,913,321.76	0.00	92.66	1,735,477.24
5200 DEBT SVC & TRANSFERS - INTERFUND TRANSFERS-OUT						
900 OTHER USES OF FUNDS	200,000.00	0.00	2,000,000.00	0.00	1000.00	-1,800,000.00
Total	200,000.00	0.00	2,000,000.00	0.00	1000.00	-1,800,000.00
5300 DEBT SVC & TRANSFERS - OP TRANS INVOLVING COMP						
900 OTHER USES OF FUNDS	0.00	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00	0.00
5900 DEBT SVC & TRANSFERS - BUDGETARY RESERVE						
800 OTHER OBJECTS	2,554,667.18	0.00	0.00	0.00	0.00	2,554,667.18
Total	2,554,667.18	0.00	0.00	0.00	0.00	2,554,667.18

Function 5000 - DEBT SVC & TRANSFERS						
Total Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Expenditure	26,403,466.18	643,723.14	23,913,321.76	0.00	90.56	2,490,144.42
Total Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	26,403,466.18	643,723.14	23,913,321.76	0.00	90.56	2,490,144.42

Condensed IV Board Summary Report

From 05/01/2015 To 05/31/2015

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
6000 LOCAL REVENUE						
6111 CURRENT REAL ESTATE TAX	-140,524,351.00	5,191.92	-143,318,263.32	0.00	101.98	2,793,912.32
6112 INTERIM REAL EXTATE TAX	-1,600,000.00	-50,273.25	-939,150.97	0.00	58.69	-660,849.03
6113 PUBLIC UTILITY REALTY	-180,000.00	0.00	-191,076.78	0.00	106.15	11,076.78
6114 PAY IN LIEU -ST/LOCAL	-220,000.00	0.00	-244,185.82	0.00	110.99	24,185.82
6120 CURRENT PER CAP 679	-200,000.00	-306.20	-223,755.46	0.00	111.87	23,755.46
6141 CURR ACT 511 PC FLAT	-200,000.00	-306.20	-223,755.44	0.00	111.87	23,755.44
6143 CURRENT 511 - LST	-310,000.00	-62,517.33	-301,125.15	0.00	97.13	-8,874.85
6151 CURRENT ACT 511 EIT	-12,900,000.00	-2,097,389.74	-12,103,908.64	0.00	93.82	-796,091.36
6153 CURR ACT 511 REAL EST	-2,000,000.00	-181,976.10	-1,828,009.05	0.00	91.40	-171,990.95
6157 CURRENT 511 MERCANTILE	-2,860,000.00	-1,859,373.89	-2,564,440.39	0.00	89.66	-295,559.61
6211 DISC TAKEN CURR RE TAX	4,300,000.00	-104,188.19	10,119,106.74	0.00	235.32	-5,819,106.74
6212 DISC TAKEN INTERIM RE	0.00	560.36	11,746.61	0.00	0.00	-11,746.61
6311 PENALTIES & INT REAL ES	0.00	0.00	-314,630.51	0.00	0.00	314,630.51
6312 PENALTIES & INT INTERIM	0.00	-1.30	-7,486.72	0.00	0.00	7,486.72
6411 DELINQUENT REAL ESTATE	-5,052,000.00	-350,045.81	-3,646,305.04	0.00	72.17	-1,405,694.96
6420 DELINQUENT PC SECT 679	-77,000.00	-2,514.91	-72,954.13	0.00	94.74	-4,045.87
6457 DEL ACT 511 MERC TAXES	-460,000.00	0.00	-606,132.36	0.00	131.76	146,132.36
6510 INTEREST ON INVESTMENTS	-105,000.00	-4,108.59	-60,521.50	0.00	57.63	-44,478.50
6530 GAINS OR LOSSES ON SALE	0.00	0.00	0.00	0.00	0.00	0.00
6620 DAILY SALES-NON-REIMBUR	0.00	0.00	0.00	0.00	0.00	0.00
6631 SPECIAL FUNCTIONS	0.00	0.00	0.00	0.00	0.00	0.00
6710 ADMISSIONS	0.00	-400.00	-130,467.70	0.00	0.00	130,467.70
6740 FEES	-105,000.00	0.00	-86,917.00	0.00	82.77	-18,083.00
6750 DISTRICT ACTIVITY-SPECI	-3,000.00	0.00	-6,238.50	0.00	207.95	3,238.50
6790 OTHER DIST ACTIVITY	0.00	0.00	0.00	0.00	0.00	0.00
6810 REV FROM LOCAL GOV	-25,000.00	0.00	-39,250.00	0.00	157.00	14,250.00
6821 STATE REV RECD LEAS	-13,000.00	0.00	0.00	0.00	0.00	-13,000.00
6829 STATE REV RECD OTHER	0.00	0.00	0.00	0.00	0.00	0.00
6831 FED REV RECD OTHER	-12,000.00	0.00	0.00	0.00	0.00	-12,000.00
6832 FED PASS THRU IDEA	-1,732,088.00	0.00	-720,402.16	0.00	41.59	-1,011,685.84
6839 FED REV RECD OTHR SRC	0.00	0.00	0.00	0.00	0.00	0.00

Condensed IV Board Summary Report

From 05/01/2015 To 05/31/2015

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
6910 LEASE RENTAL INCOME	-277,500.00	-15,173.75	-218,191.47	-37,886.60	92.28	-21,421.93
6920 CONTRIBUTION & DONATION	-230,440.00	-14,050.42	-248,235.05	-5,035.93	109.90	22,830.98
6941 REGULAR SCH TUITION	-180,000.00	0.00	0.00	0.00	0.00	-180,000.00
6942 SUMMER SCHOOL TUITION	-126,000.00	0.00	-57,432.00	-1,795.00	47.00	-66,773.00
6943 ADULT EDUCATION TUITION	-2,600.00	0.00	0.00	0.00	0.00	-2,600.00
6944 RECEIPTS OTHER LEAS IN	-356,000.00	-918.75	-28,437.48	-17,028.76	12.77	-310,533.76
6970 SVC PROVIDED OTHER FUND	0.00	-435.42	-9,486.41	-1,978.24	0.00	11,464.65
6980 REV FROM COMMUNITY SERV	-5,000.00	0.00	0.00	0.00	0.00	-5,000.00
6981 Advertising	-3,400.00	0.00	-1,775.00	0.00	52.20	-1,625.00
6990 MISCELLANEOUS REVENUE	0.00	0.00	-968.00	0.00	0.00	968.00
6991 REFUNDS OF PRIOR YR EXP	-560,000.00	-40,451.75	-104,539.36	-1,068.30	18.85	-454,392.34
6992 Energy Effic Incentives	-15,000.00	0.00	0.00	0.00	0.00	-15,000.00
6999 OTHER REV	-174,918.00	-6,689.57	-257,228.97	-17,167.45	156.87	99,478.42
Total	-166,209,297.00	-4,785,368.89	-158,424,417.03	-81,960.28	95.36	-7,702,919.69

Function 6000 - LOCAL REVENUE

Total Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	-166,209,297.00	-4,785,368.89	-158,424,417.03	-81,960.28	95.36	-7,702,919.69
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	-166,209,297.00	-4,785,368.89	-158,424,417.03	-81,960.28	95.36	-7,702,919.69

Condensed IV Board Summary Report

From 05/01/2015 To 05/31/2015

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
7000 REVENUE STATE SOURCE						
7110 BASIC EDUCATION	-27,803,331.00	-107,292.35	-20,030,584.20	0.00	72.04	-7,772,746.80
7160 TUITION ORPHANS & CHILD	-275,000.00	0.00	0.00	0.00	0.00	-275,000.00
7220 VOCATIONAL EDUCATION	0.00	0.00	-643.25	0.00	0.00	643.25
7250 MIGRATORY CHILDREN	-2,000.00	0.00	0.00	0.00	0.00	-2,000.00
7271 SPECIAL ED SCHOOL AGED	-6,584,843.00	0.00	-5,039,105.00	0.00	76.52	-1,545,738.00
7290 OTHER PROGRAM SUBSIDIES	0.00	0.00	0.00	0.00	0.00	0.00
7292 PRE-K COUNTS	-786,000.00	-50,630.00	-502,900.00	0.00	63.98	-283,100.00
7310 TRANSPORT (REG & ADDTL)	-2,326,844.00	0.00	-1,618,959.00	0.00	69.57	-707,885.00
7320 RENT & SINK FUND PYMT	-1,867,573.00	0.00	-1,503,104.80	0.00	80.48	-364,468.20
7330 HEALTH SERVICES ACT 25	-330,000.00	0.00	-1,185.39	0.00	0.35	-328,814.61
7340 ST PROP TAX REDUCTION	-4,733,948.00	0.00	-4,743,762.72	0.00	100.20	9,814.72
7360 SAFE SCHOOLS	0.00	0.00	0.00	0.00	0.00	0.00
7501 PA ACCOUNTABILITY GRANT	0.00	0.00	0.00	0.00	0.00	0.00
7505 Ready to Learn -222 src	-2,427,263.00	0.00	-1,399,034.00	0.00	57.63	-1,028,229.00
7599 OTH STATE REV	-1,150,484.00	0.00	-39,724.87	0.00	3.45	-1,110,759.13
7810 STATE SHARE SS & MED	-3,595,536.00	-296,222.00	-2,958,313.05	0.00	82.27	-637,222.95
7820 STATE SHARE RETIRE CONT	-10,284,515.00	0.00	-4,313,461.39	0.00	41.94	-5,971,053.61
Total	-62,167,337.00	-454,144.35	-42,150,777.67	0.00	67.80	-20,016,559.33

Function 7000 - REVENUE STATE SOURCE

Total Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	-62,167,337.00	-454,144.35	-42,150,777.67	0.00	67.80	-20,016,559.33
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	-62,167,337.00	-454,144.35	-42,150,777.67	0.00	67.80	-20,016,559.33

Condensed IV Board Summary Report

From 05/01/2015 To 05/31/2015

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
8000 FEDERAL REVENUE						
8110 PAYMENTS FED IMPACTED	-53,000.00	-4,869.81	-53,464.34	0.00	100.87	464.34
8200 UNRESTRICT GRANT-IN-AID	0.00	0.00	0.00	0.00	0.00	0.00
8514 NCLB - TITLE I	-3,817,038.00	-812,779.29	-2,679,701.99	0.00	70.20	-1,137,336.01
8515 NCLB - TITLE II	-720,361.00	-294,195.15	-553,939.91	0.00	76.89	-166,421.09
8516 NCLB - TITLE III	-260,179.00	-110,107.30	-201,863.00	0.00	77.58	-58,316.00
8517 NCLB - TITLE IV-21ST CE	0.00	0.00	-142,442.13	0.00	0.00	142,442.13
8580 CHILD CARE & DEV GRANT	-170,290.00	0.00	-34,365.13	0.00	20.18	-135,924.87
8810 SCHL BASED ACCESS PGM	-500,000.00	0.00	0.00	0.00	0.00	-500,000.00
8820 ACCESS RMTS	-70,000.00	0.00	-51,129.93	0.00	73.04	-18,870.07
Total	-5,590,868.00	-1,221,951.55	-3,716,906.43	0.00	66.48	-1,873,961.57

Function 8000 - FEDERAL REVENUE

Total Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	-5,590,868.00	-1,221,951.55	-3,716,906.43	0.00	66.48	-1,873,961.57
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	-5,590,868.00	-1,221,951.55	-3,716,906.43	0.00	66.48	-1,873,961.57

Condensed IV Board Summary Report

From 05/01/2015 To 05/31/2015

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
9000 OTHER REVENUE						
9200 PROCEEDS EXT TERM FINAN	0.00	0.00	0.00	0.00	0.00	0.00
9310 GENERAL FUND TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
9400 SALE OF FIXED ASSETS	-20,000.00	0.00	-367,350.00	0.00	1836.75	347,350.00
9910 OTH FIN SOURCES	-2,517,671.00	0.00	0.00	0.00	0.00	-2,517,671.00
9990 INSURANCE RECOVERIES	-10,000.00	0.00	-5,326.39	0.00	53.26	-4,673.61
Total	-2,547,671.00	0.00	-372,676.39	0.00	14.62	-2,174,994.61

Function 9000 - OTHER REVENUE						
Total Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Revenue	-2,547,671.00	0.00	-372,676.39	0.00	14.62	-2,174,994.61
	-2,547,671.00	0.00	-372,676.39	0.00	14.62	-2,174,994.61

Grand Totals						
Total Expenditure	210,111,706.82	15,765,790.31	168,804,108.25	809,833.89	80.72	40,497,764.68
Total Other Expenditure	26,403,466.18	643,723.14	23,913,321.76	0.00	90.56	2,490,144.42
Total All Expenditures	236,515,173.00	16,409,513.45	192,717,430.01	809,833.89	81.82	42,987,909.10
Total Revenue	-233,967,502.00	-6,461,464.79	-204,292,101.13	-81,960.28	87.35	-29,593,440.59
Total Other Revenue	-2,547,671.00	0.00	-372,676.39	0.00	14.62	-2,174,994.61
Total All Revenues	-236,515,173.00	-6,461,464.79	-204,664,777.52	-81,960.28	86.56	-31,768,435.20
	0.00	9,948,048.66	-11,947,347.51	727,873.61	0.00	11,219,473.90