

MEMORANDUM

June 20, 2014

TO: BOARD OF SCHOOL DIRECTORS

FROM: STACY M. GOBER, BOARD SECRETARY

SUBJECT: REGULAR MONTHLY MEETING – June 23, 2014

The Regular Monthly Meeting of the Board of School Directors of the Bethlehem Area School District will be held on *Monday, June 23, 2014, at 7:00 p.m. in the Auditorium of East Hills Middle School, 2005 Chester Avenue, Bethlehem, PA 18017*. The agenda is attached.

SMG:bac
Attachments
pc: Dr. Roy

BETHLEHEM AREA SCHOOL DISTRICT
Bethlehem, Pennsylvania

MISSION STATEMENT

The Bethlehem Area School District, in partnership with the home and community, is committed to providing a safe and supportive environment in which each student will attain the knowledge, skills, and attitudes necessary to become a productive citizen and lifelong learner in our technologically demanding and culturally diverse society.

A G E N D A
REGULAR MEETING – June 23, 2014

1. Roll Call
2. Pledge of Allegiance
3. Silent Meditation
4. Recognition
5. Courtesy of the Floor to Visitors (30 minutes allowed)
6. Reports of Student Representatives
7. Approval of Minutes
May 19, 2014 – Regular Board Meeting
8. Approval of Committee Minutes
March 17, 2014 – Board Human Resources Committee Meeting
April 14, 2014 – Board Human Resources Committee Meeting
May 5, 2014 – Board Facilities Committee Meeting
June 9, 2014 – Board Facilities Committee Meeting
June 16, 2014 – Board Finance Committee Meeting
9. Financial Report/Payment of Bills
Budgetary Transfers – Page 42
Treasurer's Report –Page 43
Monthly Bills – Page 44
Budget Information – Page 45
10. President's Communication/Special Meetings
11. Superintendent's Report/Federal Program Update
12. Unfinished Business
13. Recommendations of the Administration
14. Reports of Committees

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1. *Tuition Waiver Students*

INFORMATION:

The Bethlehem Area School District Board Policy Number 202, Eligibility of Nonresident Students, allows students to be educated in the Bethlehem Area School District as tuition waiver students: Tuition Waivers for Former Resident Students and Tuition Waivers for Future Resident Students.

Tuition Waivers for Former Resident Students are comprised of two types of students. Seniors who move out of the Bethlehem Area School District before completing their senior year may request to remain in the Bethlehem Area School District to graduate with their class. Students in grades K through 11, who move out of the Bethlehem Area School District after the end of the third marking period, but prior to the end of the school year, may remain as tuition waiver students for the remainder of the current school year only.

This item was reviewed with the Board at the June 9, 2014, Board Curriculum Committee Meeting.

RECOMMENDATION:

That the Board of School Directors approves the following list of students as tuition waiver for former resident students for the 2013-2014 school year.

NAME	SCHOOL	GRADE	# OF DAYS
0957740	Freedom	12	173
1016386	Freemansburg	2	10
0958546	Freedom	12	173
1003220	Freedom	12	50
0958286	Liberty	12	84
1014057	Liberty	12	174
1008423	Hanover	4	14
0956161	Liberty	12	169
1019768	Fountain Hill	K	37
1009176	Fountain Hill	3	37
0957951	Liberty	12	174
0959181	Freedom	12	173
0957762	Liberty	11	47
1011102	Lincoln	3	19
1014553	Freedom	12	150
1017858	East Hills	8	53
1017853	Freedom	12	51

2. *Blended Schools Learning Management System*

INFORMATION:

In order to help with attaining goals identified in the District's *Roadmap to Excellence 2.0*, the District has been working to expand its two-track online learning system. The first track is designed to bring students currently attending cyber charter schools back to the District through participation in the BASD Cyber Academy. The second track is designed to provide students currently enrolled in the District the option of taking some or all components of their courses in an online environment.

In order to deliver a quality online curriculum with a robust learning management system, provide ongoing professional development, and provide the necessary supports for teachers and students to function in an online learning environment, a District committee consisting of teachers, administrators, and technology staff evaluated four learning management systems for alignment to the district's needs. The committee members recommend purchasing a subscription to the *Blackboard* learning management system delivered by the *Blended Schools Network*, a Pennsylvania based non-profit organization.

This information was reviewed with the Board at the June 9, 2014, Board Curriculum Committee Meeting.

RECOMMENDATION:

That the Board of School Directors authorizes the Administration, pending the solicitor's review, to enter into a two-year agreement with the *Blended Schools Network* for a subscription to the *Blackboard* learning management system at a cost not to exceed \$11,425 per year.

3. *Staff Conferences*

RECOMMENDATION:

1. Yaritza Rodriguez June 25-27, 2014
 Janet Tate The After School Institute
 Baltimore, Maryland
 21st Century Grant-Prof Ed Emp Train/Dev – 2836-324 = \$280.00
 21st Century Grant-Prof Ed Emp Train/Dev – 2834-324 = \$280.00
 21st Century Grant-Travel – Conference - 2836-581 = \$473.37
 21st Century Grant-Travel - Conference – 2834-581 = \$648.74
 \$1,682.00

	Amount	Balance
Estimated Expenses:		
Registration		
21 st Century Grant-Prof Ed Emp Train/Dev – 2836-324	\$280.00	\$2,000.00
21 st Century Grant-Prof Ed Emp Train/Dev – 2834-324	\$280.00	\$2,000.00
Cost = \$280.00 x 2 = \$560.00		
Meals, Lodging, and Transportation		
21 st Century Grant-Travel - Conference – 2836-581	\$473.37	\$1,485.16
21 st Century Grant-Travel - Conference – 2834-581	\$648.74	\$1,485.16
Meals		
3/days x \$40/day x 2/staff = \$240.00		
Lodging		
1/night @ \$175.37 = \$175.37 (JT)		
2/nights @ \$175.37 = \$350.74 (YR)		
Transportation		
Car Rental = 2/days x \$44/day + \$40/fuel x		
2/staff = \$256.00		
Tolls/Parking = \$100.00		
(Janet Tate is staying 1 night and Yaritza Rodriguez is staying 2 nights.)		

2. Jamie Bothwell July 14-18, 2014
 Paul Fierro Advanced Placement in Physics/Summer
 Institute
 Norristown, Pennsylvania
 Prof Ed Emp Train/Dev – 2271-324 = \$1,850.00
 Travel – Conference – 2271-581 = \$310.75
 \$2,160.75

	Amount	Balance
Estimated Expenses:		
Registration Prof Ed Emp Train/Dev – 2271-324	\$1,850.00	2014-2015
Registration Cost = \$925.00 x 2/staff = \$1,850.00		Budget
Transportation Travel - Conference – 2271-581	\$310.75	2014-2015
Transportation		Budget
Car = 550/miles x \$.565 = \$310.75		

3. *Staff Conferences*

RECOMMENDATION (continued):

3. Chris Lynde July 14-18, 2014
 Vivian Robledo-Shorey Naviance Summer Institute
 Additional Person TBD Palm Springs, California
 Travel - Conference – 2271-581 = \$2,833.36
 Travel – Conference – 2834-581 = \$1,416.68
 \$4,250.04

	Amount	Balance
Estimated Expenses:		
Meals, Lodging, and Transportation		
Travel - Conference – 2271-581	\$2,833.36	2014-2015
Travel – Conference – 2834-581	\$1,416.68	Budget
Meals		
5/days x \$40/day x 3/staff = \$600.00		
Lodging		
4/nights @ \$157.17 x 3/staff = \$1,886.04		
Transportation		
Air = \$540 x 3/staff = \$1,620.00		
Cab Service to/from Airport/Hotel = \$144.00		
*Registration cost is being paid for by Naviance.		

4. Frank Arbushites July 15-18, 2014
 Apple Executive Briefing
 Cupertino, California
 Travel - Conference – 2834-581 = \$857.58

	Amount	Balance
Estimated Expenses:		
Transportation		
Travel - Conference – 2834-581	\$857.58	2014-2015
Air = \$700.00		Budget
Car = 155/miles x \$.565 = \$87.58		
Parking = \$60.00		
Tolls = \$10.00		
*Registration cost is being paid for by Apple.		

3. *Staff Conferences*

RECOMMENDATION (continued):

5. Mark Hoffman July 20-August 1, 2014
 Walter Bing Marshaleck Project Lead the Way
 Alexandra Roscher Lewisburg, Pennsylvania
 Kristen Stuby Prof Ed Emp Tuition – 2271-240 = \$8,800.00
 Travel - Conference – 2271-581 = \$3,618.56
 \$12,418.56

	Amount	Balance
Estimated Expenses:		
Registration Prof Ed Emp Tuition – 2271-240 Registration Cost = \$2,200 x 4/staff = \$8,800.00	\$8,800.00	2014-2015 Budget
Lodging and Transportation		
Travel - Conference – 2271-581 Lodging = 10/nights x \$76.00 x 4/employees = \$3,040.00 Transportation Car = 256/miles x \$.565 x 4/employees = \$578.56	\$3,618.56	2014-2015 Budget

6. Karen Hoffman July 21-24, 2014
 AP Summer Institute – AP Summer
 Institute in Chemistry
 Philadelphia, Pennsylvania
 Prof Ed Emp Train/Dev – 2271-324 = \$1,590.00
 Travel - Conference – 2271-581 = \$270.07
 \$1,860.00

	Amount	Balance
Estimated Expenses:		
Registration Prof Ed Emp Train/Dev – 2271-324 Registration Cost = \$1,590.00	\$1,590.00	2014-2015 Budget
Transportation		
Travel - Conference – 2271-581 Transportation Car = 478/miles x \$.565 x 5/days = \$270.07	\$270.07	2014-2015 Budget

3. *Staff Conferences*

RECOMMENDATION (continued):

7. Stacy Gober

September 19-22, 2014

Association of School Business Officials

International 2014 Annual Meeting and Expo

Kissimmee, Florida

Prof Ed Emp Train/Dev – 2836-324 = \$675.00

Travel Conference – 2836-581 = \$1,167.16

\$1,842.16

	Amount	Balance
Estimated Expenses:		
Registration Prof Ed Emp Train/Dev – 2836-324 Registration Cost = \$675.00	\$750.00	2014-2015 Budget
Meals, Lodging, and Transportation Travel - Conference – 2836-581	\$1,167.16	2014-2015 Budget
Meals Meals not covered by conference = \$50.00		
Lodging 3/nights @ \$219.00 = \$657.00		
Transportation Air = \$375.00		
Car = 36/miles X \$.56 = \$20.16		
Shuttle and Parking Fees = \$65.00		

8. Dr. Jack Silva

September 22-26, 2014

Lehigh University Superintendent's

School Study Tour

Saratoga Springs, New York

Prof Ed Emp Train/Dev – 2834-324 = \$750.00

	Amount	Balance
Estimated Expenses:		
Registration Prof Ed Emp Train/Dev – 2834-324 Registration Cost = \$750.00	\$750.00	2014-2015 Budget

	Amount	Balance
Estimated Expenses:		
Lodging and Meals/Transportation Athletics 3250-580	\$1,467.78	\$5,550.71
Lodging and Meals = \$120.00/pp x 11 coaches/students = \$1,320.00		
Transportation = 261.55/miles @ \$.565 = \$147.78		

5. *New Nitschmann Middle School Project – Design Development Approval*

INFORMATION:

The Board hired Breslin Ridyard Fadero Architects in September 2013 to design the new Nitschmann Middle School. The new Nitschmann Middle School Design Development phase is proceeding on schedule and the design team is ready to begin the Construction Documents phase of the project. Design Development phase of the project incorporates stakeholder input to design the functional use and appearance of the various spaces and systems in the building. The Construction Document phase of the project includes completion of all municipal and agency approvals, finalizing all stakeholder input and creating detailed specifications and drawing for construction.

This information was reviewed with the Board at the June 16, 2014, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors approves the new Nitschmann Middle School Design Development and authorizes the design team to proceed with the Construction Documents phase of the project.

**Account Code and Account Title: Capital Reserve 4300-330 Arch Svcs Spec Dev Prof Svcs
Account Balance: \$4,484,910.21**

6. *Bethlehem Area Vocational-Technical School Bond Refunding*

INFORMATION:

The Bethlehem Area Vocational Technical School (BAVTS) Authority currently has an opportunity to refinance their 2009 Bonds with an estimated savings of 3.4% or \$220,000 applied to future BAVTS capital needs. The Bethlehem Area School District's estimated pro-rata share of these bonds is 63.92%.

The BAVTS Joint Operating Committee and the BAVTS Authority authorized the current refunding of the Series of 2009 Bonds in May. All three sending Districts (Bethlehem, Northampton, and Saucon Valley) Board of School Directors must approve the Resolution. The pricing of bond to lock in the interest rate will occur in late June after approval from all sending Districts with settlement of the bonds in mid-August.

This information was discussed by Mr. Shearer, Public Financial Management (PFM) at the June 16, 2014, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors approves the Resolution authorizing the School District's proportional share of lease rental debt to be evidenced by bonds issued by the BAVTS Authority ("Authority") for the purpose of the current refunding of the Authority's currently outstanding Series of 2009 Bonds for interest rate savings.

7. *Tax Collectors*

INFORMATION:

Annually, school district tax collectors are appointed for the ensuing school year. Tax collectors are required to be bonded before assuming those duties.

This information was reviewed with the Board at the June 16, 2014, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors appoints the following tax collectors for the 2014-2015 school year:

For All Municipalities: City of Bethlehem, Bethlehem Township, Fountain Hill Borough, Freemansburg Borough, and Hanover Township	
Tax	Tax Collector
School Real Estate Tax	Bethlehem Area School District Treasurer
Delinquent School Real Estate Tax	Portnoff Law Associates
School Per Capita Tax (PSC 679 and Act 511)	Keystone Collections Group
Delinquent School Per Capita Tax	Keystone Collections Group (2014-Forward) Berkheimer Associates (2013-Prior)
Earned Income	Keystone Collections Group (as appointed by Northampton County Tax Collection Committee)
Local Services Tax	
City of Bethlehem	Keystone Collections Group
Bethlehem Township, Fountain Hill Borough, Freemansburg Borough, and Hanover Township	Berkheimer Associates
Business Privilege Mercantile Tax	
City of Bethlehem	Tri-State Financial Group
Bethlehem Township, Fountain Hill Borough, Freemansburg Borough, and Hanover Township	Berkheimer Associates
Realty Transfer Tax	
City of Bethlehem and Fountain Hill Borough	Lehigh County
City of Bethlehem, Bethlehem Township, Freemansburg Borough, and Hanover Township	Northampton County

8. *Collection of Delinquent Act 511 Business Privilege and Mercantile Taxes*

INFORMATION:

At the November 19, 2012, Regular Board Meeting, the Board authorized the District to enter into an Agreement with Tri-State Financial Group, LLC, to collect the Business Privilege and Mercantile Taxes in the City of Bethlehem beginning January 1, 2013.

The original Agreement did not address collection of delinquent Business Privilege and Mercantile Taxes. The City has already approved Tri-State to collect the delinquent taxes and it is recommending the District do the same for efficiency on this shared tax, and Tri-State is our current period collector. These delinquent accounts will be collected at a rate of 5% commission while any unregistered accounts discovered and accounts collected through an audit have a 10% commission due to the increased collection efforts, including legal and professional fees.

This information was reviewed with the Board at the June 16, 2014, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors approves the Agreement with Tri-State Financial Group, LLC, Bridgeport, PA to collect delinquent Business Privilege and Mercantile Taxes in the City of Bethlehem, and authorizes the Administration to execute final documents subject to solicitor review.

9. *Designation of Depositories*

INFORMATION:

Annually, school districts are required to designate depositories for school funds. This information was reviewed at the June 16, 2014, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors approves the following depositories for school funds for the 2014-2015 fiscal year with funds to be insured and/or collateralized and invested in accordance with the School Laws of Pennsylvania and the Bethlehem Area School District's Board Policy and authorize the school district facsimile signatures to be filed with the Pennsylvania Department of Community Affairs:

Bank of America
Bethlehem Teachers Federal Credit Union
JP Morgan Chase Bank
Lafayette Ambassador Bank
M&T Bank/Wilmington Trust
Morgan Stanley
National Penn Bank
Pennsylvania Local Government Investment Trust (PLGIT)
- All programs, including PLGIT-Class, PLGIT/PLUS, PLGIT/I-Class, PLGIT/TERM, PLGIT-CD, and PLGIT/ARM.
Pennsylvania School District Liquid Asset Fund (PSDLAF)
- All programs including Liquid Series, PSDMAX, Collateralized CD Investment Pool, FDIC Insured CD Program, US Treasury and Government Agency Securities and Cash Flow Optimization (CFO) Programs.
Pennsylvania Treasurer's Investment Programs for Local Governments (INVEST)
PNC Bank
Wells Fargo Bank

10. *Property/Liability, Vehicle and Workers' Compensation Insurance Coverage***INFORMATION:**

The Bethlehem Area School District's insurance coverages have a renewable annual premium with an effective date of July 1. This information was reviewed with the Board at the June 16, 2014, Board Finance Committee Meeting. Proposals requested from major insurers of schools in Pennsylvania are summarized as follows:

<u>Property & Casualty/Auto/Umbrella</u>		<u>Workers' Compensation (with 5% PA safety credit)</u>	
Ohio Casualty/Liberty Mutual	\$625,304	Highmark	\$740,370
PSBA/ACE	\$669,864	AIG/Chartis	Declined
Berkley	Declined	Amerihealth (PICS)	Declined
EMC	Declined	Keyrisk	\$1,064,521
		PSBA/Old Republic	\$1,046,178
		Amtrust	Declined
2014-2015	\$625,304	2014-2015	\$740,370
2013-2014	\$605,287	2013-2014	\$723,836

<u>Privacy Security Liability</u>		<u>School Board Errors and Omissions</u>	
ACE	\$30,836	ACE	\$60,715
		AIG/Chartis	No Bid
		PSBA/Old Republic	\$73,732
2014-2015	\$30,836	2014-2015	\$60,715
2013-2014	\$28,954	2013-2014	\$58,689

RECOMMENDATION:

That the Board of School Directors approves the following insurances for the 2014-2015 fiscal year:

	<u>Agent</u>	<u>Carrier</u>	<u>2014-2015 Premium</u>
Property and Casualty	Myers, Benner Corp	Ohio Casualty	\$397,886
Automobile	Myers, Benner Corp	Ohio Casualty	\$175,478
Umbrella Liability	Myers, Benner Corp	Ohio Casualty	\$ 51,940
Privacy Liability	Myers, Benner Corp	ACE	\$ 30,836
School Board Errors & Omissions	Myers, Benner Corp	ACE	\$ 60,715
Workers' Compensation	Myers, Benner Corp	Highmark	\$740,370

Account Code and Account Title: Various
Account Balance: 2014-2015 Budget

11. *Student Accident Insurance***INFORMATION:**

The Bethlehem Area School District's student accident insurance has a renewable annual premium with an effective date of August 1, 2014. A one-year rate-guaranteed proposal from Bollinger Insurance is summarized as follows:

COVERAGE Interscholastic Sports Insurance
Including Band Members, Cheerleaders, Physical Education Class, Intramurals,]

Listed below is a summary of proposals received:

Agent	Carrier	Medical Max Benefit Period	2014-2015 Premium	Student Insurance School Time & 24-Hour
A-G Administrators, Inc.	United States Fire Insurance Company	\$1 million – 2 year period	\$84,000	\$28 \$124
Bollinger Insurance	Monumental Life Insurance Company	\$1 million – 5 year period	\$87,100	\$30 \$113
American Management Advisors/ACE	Declined			
Liberty Mutual	Declined			

This information was reviewed with the Board at the June 16, 2014, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors approves the student accident insurance for 2014-2015 school year as follows:

A-G Administrators, Inc.	\$84,000
Voluntary Student Insurance: (Parent Paid)	
School-Time (Preschool – 12)	\$ 28 per year
24-Hour (Preschool – 12)	\$124 per year

Account Code and Account Title: General Fund 3250-529 Athletic Student Accident
Account Balance: 2014-2015 Budget

12. *Satellite Food Services*

INFORMATION:

Mr. Chandler has been contacted by Centennial School, Lehigh Valley Dual Language Charter School and Lincoln Leadership Academy to provide satellite breakfast and/or lunch services. All schools are within close proximity to our other production schools that we can provide these services with no disruption to our own breakfast and lunch programs. All schools will provide their own staffing to serve these meals and provide the necessary equipment, such as warmers and refrigeration.

Centennial School will be provided with the satellite elementary and secondary lunch service only with the pricing being \$2.50 and \$2.70 per student and will participate in the National School Lunch Program. Lehigh Valley Dual Language Charter School and Lincoln Leadership Academy will be provided with the satellite breakfast and lunch service with pricing being \$1.90 for breakfast and \$2.90 for lunch per student, but these schools will not participate in the National School Lunch Program. The costing has been analyzed and pricing is established to account for the product cost as well as production overhead and delivery to insure that the District programs will minimally break even on these satellite services. At no time, do we recommend that the satellite service be subsidized in any way by the Bethlehem Area School District.

This information was reviewed with the Board at the June 16, 2014, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors authorizes providing the following Satellite Food Services for the 2014-2015 school year:

	Breakfast Price Per Meal	Lunch Price Per Meal	
Centennial School	NA	\$ 2.50 Elementary	\$ 2.70 Secondary
		In accordance with the National School Lunch Pgm	
Lehigh Valley Dual Language Charter School	\$ 1.90	\$ 2.90	
Lincoln Leadership Academy	\$ 1.90	\$ 2.90	

13. *School Breakfast and Lunch Prices*

INFORMATION:

Each year the Administration reviews the school breakfast and lunch prices for the new school year. The prices for the 2013-2014 school year are as follows:

	Breakfast Prices 2013-2014	Lunch Prices 2013-2014
Free	\$0.00	\$0.00
Reduced	\$0.30	\$0.40
Elementary	\$1.55	\$2.35
Secondary	\$1.65	\$2.55
Elementary Second Lunch*	---	\$3.00
Secondary Second Lunch*	---	\$3.20
Adult	\$2.20	\$3.45

*Students purchasing a second lunch, which are non-reimbursable from the government, cost \$0.65 more than the base lunch price.

In reviewing the USDA Price Equity guidelines, the District must increase student and adult lunch prices by \$0.15 cents with free and reduced lunch prices remaining the same for the 2014-2015 school year. For breakfast, the District must also increase student and adult breakfast prices by \$0.15 cents with free and reduced breakfast prices remaining the same for the 2014-2015 school year.

This information was reviewed with the Board at the June 16, 2014, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors approves the school breakfast and lunch prices for the 2014-2015 school year as follows:

	Breakfast Prices 2014-2015	Lunch Prices 2014-2015
Free	\$0.00	\$0.00
Reduced	\$0.30	\$0.40
Elementary	\$1.70	\$2.50
Secondary	\$1.80	\$2.70
Elementary Second Lunch*	---	\$3.15
Secondary Second Lunch*	---	\$3.35
Adult	\$2.35	\$3.60

*Students purchasing a second lunch, which are non-reimbursable from the government, will cost \$0.65 more than the base lunch price.

14. *Capital Reserve Commitment of the Fund Balance***INFORMATION:**

In accordance with the new Governmental Accounting Standards Board (GASB) Statement 54 and Board Policy 620 Fund Balance, the Board annually may commit or constrain a portion of fund balance for specified purposes which can include Capital Reserve Funds, PSERS or any other Board approved purpose with the amount to be determined following the close of the fiscal year but prior to the final audited financial statements being prepared.

In the event that the District realizes a surplus from its operations following the close of the audited fiscal year 2013-2014, the Board has previously indicated a desire to grow the balance in the Capital Reserve Fund for future capital needs district wide while maintaining the general fund balance at its current 8% level. It is therefore recommended that the Board authorize the commitment of fund balance from the General Fund for the Capital Reserve Fund for 2013-2014 with the amount to be determined by the Administration following the completion of the annual audit and prior to the final financial statements being prepared.

This information was reviewed with the Board at the June 16, 2014, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors designates a portion of any operating surplus for the fiscal year ending June 30, 2014, to be committed as Capital Reserve Funds for future capital projects, summer maintenance and long-range improvements with the amount to be determined and presented for Board approval after the audit is completed but prior to the financial statements being finalized.

15. *Payment of Invoices and Budget Transfers to Close the 2013-2014 Fiscal Year*

INFORMATION:

Annually, the District works with our local auditors to make all reconciling entries, budget transfers and final payments to close the fiscal year. Any payments will be presented for Board approval as usual and closing procedures will be completed with Gorman and Associates as required by state and mandated auditing procedures.

This information was reviewed with the Board at the June 16, 2014, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors authorizes the Administration to pay final invoices applicable to the 2013-2014 budget and to make necessary budget transfers to close the fiscal year in conjunction with Gorman and Associates, the District's independent auditor.

16. *Payment of Bills Prior to the August Board Meeting*

INFORMATION:

The schedule of meetings approved by the Board of School Directors for the 2014-2015 school year does not have a Regular Board Meeting scheduled for the month of July 2014. Due to the extended break between the June and August Regular Board Meetings, the Administration is recommending the Board authorize payment of bills all necessary prior to the August 11, 2014, Regular Board Meeting with ratification at that meeting.

This information was reviewed with the Board at the June 16, 2014, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors authorizes the Administration to pay the bills necessary prior to the August 11, 2014, Regular Board Meeting with ratification at that meeting.

17. *Northampton County to Sell Repository Property***INFORMATION:**

Properties offered for sale at Judicial Sale by the County of Northampton, Department of Fiscal Affairs, which are not sold are held in the County Repository. Pursuant to Sec. 627 of the PA Real Estate Tax Law, the tax claim bureau may accept an offer of any price for a property held in repository. The Bureau received the following bid for the parcel outlined below that has been held in the County's Repository since 2013 and requests written consent for the sale from BASD as the taxing district in which the property is located.

This information was reviewed with the Board at the June 16, 2014, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors authorizes Northampton County Department of Fiscal Affairs, Tax Claim Bureau, to sell the following parcel from their repository in accordance with Sec. 627 of the Pennsylvania Real Estate Tax Law:

<u>Tax Parcel ID</u>	<u>Address</u>	<u>Bid Price</u>
N8-NW-1-2-4, 205	5103 Freemansburg Ave. Bethlehem, PA	\$500

18. Colonial Intermediate Unit 20 Contract for Service Agreements**INFORMATION:**

The District currently has various educational contracts with Colonial Intermediate Unit (CIU) 20 that provides services to Bethlehem Area School District students where it is more cost effective than for the District to provide the services directly for one or a few students. The CIU 20 Board of School Directors approved two (2) Agreements at their April and May Board Meetings, and it is recommended that these Agreements be approved as the most effective solution for the student's educational needs. The first Agreement is to amend a prior Agreement approved by the Board on February 24, 2014 and April 28, 2014 to include an additional five (5) hours of service increasing the shall not exceed amount by \$159.10. The second Agreement is to provide translation services for a student in the Extended School Year Program.

This information was reviewed with the Board at the June 16, 2014, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors approves the following Contract for Service Agreements with Colonial Intermediate Unit 20:

Service	Effective Dates	Estimated Cost
Kelly Johnston – Interpreting Services East Hills MS afterschool program	January 14, 2014 through June 16, 2014	25 hours not to exceed \$795.50 Total (increase of 5 hours)
Irina Rosario-Flynn – Translation Services Liberty High School Extended School Year Program	July 8, 2014 through July 31, 2014	\$33.38/hour for 72 hours not to exceed \$2,403.36

Account Code, Title and Balance: General Fund 1221-322 Hearing Impaired IU Services \$296,450
General Fund 1200-322 Special Education IU Services 2014-15 Budget

19. *Special Education Service Agreements*

INFORMATION:

The District currently has various educational contracts to provide services to Bethlehem Area School District students where it is more cost effective than for the District to provide the services directly for one or a few students. It is recommended that these Agreements be approved as the most effective solution for the students' educational needs.

This information was reviewed with the Board at the June 16, 2014, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors approves the following Service Agreements as follows:

Contractor	Service	Rate	Effective Date
Debra Cline	Certified Registered Nurse Practitioner Services for School Based Access Program	\$9 per Individualized Education Plan (IEP)	July 1, 2014 – June 30, 2015
Antonia Torpey	Orientation and Mobility Services	\$80 for a 60-minute session, evaluation, and report writing based upon students' needs as per the IEP plus mileage reimbursement	July 1, 2014 – June 30, 2015
Janine Wargo	School Psychology Services	\$450 per eight (8) data reviews, three (3) gifted written reports, and/or one (1) full evaluation report	July 1, 2014 – June 30, 2015
Dan Rowley	2014 Extended School Year (ESY) Services	\$30/hour for 72 hours based upon students' needs as per the IEPs	June 16, 2014 – August 15, 2014
Alexandra Shierant	2014 ESY Services	\$30/hour for 25 hours based upon student's needs as per the IEP	June 16, 2014 – August 15, 2014
Mia Spadt	2014 ESY Services	\$30/hour for 25 hours based upon student's needs as per the IEP	June 16, 2014 – August 15, 2014

Account Code and Account Title: Medical Assistance ACCESS Funds
Account Balance: 2014-2015 Budget

20. *Agreement with The Interlocal Purchasing System (TIPS) Cooperative Purchasing Program*

INFORMATION:

As the District continues to search for the most competitive pricing for all materials and services; and as the District continues to seek improved efficiencies in all areas, it is recommended that the District participate in The Interlocal Purchasing System (TIPS). TIPS is a National Cooperative Purchasing Program offered by Region VIII Education Service Center, located in Pittsburg, Texas, (Camp County). Participation through membership and utilization of competitively bid and awarded vendor contracts in a cooperative purchasing program specializing in the management of high quality cooperative procurement solutions is anticipated to yield cost and productivity savings.

This program is similar to other cooperative purchasing programs such as PEPPM, CoStars, GSA, and IU Consortiums and provides another comparison for purchasing efficiency in all areas including facilities, technology, general supplies and services.

Most recently, this program was identified as the cooperative purchasing vehicle for the new Point of Sale program recommended for implementation in our cafeteria program that will interface with PDE and our student system for tracking sales, free/reduced lunch eligibility and state claims reporting. PrimeroEdge by Cybersoft is the PA recommended vendor for NSLP reporting, and this system will interface smoothly with the modules being implemented by PDE as available to school districts at no cost.

This information was reviewed with the Board at the June 16, 2014, Board Finance Committee Meeting.

RECOMMENDATION:

The Board of School Directors adopts the Resolution to participate in The Interlocal Purchasing System (TIPS) National Cooperative Purchasing Program offered by Region VIII Education Service Center, Pittsburg, Texas.

21. *Annual General Supplies Bid Awards*

INFORMATION:

Bids were received and publicly opened as listed below for 2014 annual general supplies:

Bid	Bids Mailed	Bids Received	Bid Opening
Electrical Supplies	9 vendors	6 vendors	Tuesday, May 13, 2014 at 2:00 p.m.
Fall Sports Supplies	31 vendors	27 vendors	Wednesday, May 7, 2014 at 2:00 p.m.
Heating Supplies	14 vendors	8 vendors	Tuesday, May 13, 2014 at 2:00 p.m.
Lamps and Bulbs	10 vendors	5 vendors	Tuesday, May 13, 2014 at 2:00 p.m.
Paper Supplies	13 vendors	9 vendors	Tuesday, May 20, 2014 at 2:00 p.m.
Plumbing Supplies	13 vendors	7 vendors	Tuesday, May 13, 2014 at 2:00 p.m.
Science Supplies	13 vendors	10 vendors	Tuesday, May 20, 2014 at 2:00 p.m.
Vehicle Parts	25 vendors	18 vendors	Wednesday, May 28, 2014 at 2:00 p.m.
Tires and Service	4 vendors	2 vendors	Wednesday, May 28, 2014 at 2:00 p.m.

The bids have been tabulated and reviewed by the appropriate administrative and supervisory personnel. The recommendation of the awards are based upon the lowest responsible bidders meeting specifications except those which have not met specifications. A Tabulation of Bids is attached regarding each bid opening.

This information was reviewed with the Board at the June 16, 2014, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors awards the 2014 annual general supply bids to the lowest responsible bidders who have met the specifications to be paid from the 2014-2015 General Fund Budget as outlined on the Tabulation of Bids:

	Bid Award	Total Award	Account Code and Account Title
A.	Electrical Supplies	\$10,864.41	General Fund 2600-610 Supplies
B.	Fall Sports Supplies	\$79,552.51	General Fund 3250-610 Athletic Supplies
C.	Heating Supplies	\$29,712.13	General Fund 2600-610 Supplies
D.	Lamps and Bulbs	Supplies as needed	General Fund 2600-610 Supplies
E.	Paper Supplies	\$25,421.55	General Fund 1100-610 Paper Supplies
F.	Plumbing Supplies	\$20,342.25	General Fund 2600-610 Supplies
G.	Science Supplies	\$11,441.73	General Fund 1100-610 Instructional Supplies
H.	Vehicle Parts	Supplies as needed	General Fund 2740-610 Vehicle Supplies
I.	Tires and Service*	Supplies as needed	General Fund 2740-433 Transp.-Vehicle Repair General Fund 2740-610 Transp.-Tires General Fund 2600-433 Maint.-Vehicle Repair General Fund 2600-610 Maint.-Vehicle Supplies
*Subject to proper execution of contract documents and performance bond as required in bid specifications.			Account Balance: 2014-2015 Budget

**BETHLEHEM AREA SCHOOL DISTRICT
TABULATION OF BIDS
2014 ANNUAL GENERAL SUPPLIES**

ELECTRICAL SUPPLIES

<u>VENDORS</u>	<u>AMOUNT</u>
Cooper Electric Supply Company	\$ 1,293.00
Eastern Penn Supply Company	5,257.10
Grainger Inc.	1,335.44
Queen City Electrical Supply Co.	1,961.60
Stokes Electrical Supply Co. Inc.	1,017.27
TOTAL AWARD	<u>\$10,864.41</u>

FALL SPORTS SUPPLIES

<u>VENDORS</u>	<u>AMOUNT</u>
Aluminum Athletic Equipment	\$ 345.00
Anaconda Sports Inc.	763.88
Arrowhead Athletics Corp.	2,567.65
Bill Fritz Sports Corporation	672.00
Collins Sports Medicine	4,932.09
Everything Medical	4,444.06
Georgi-Sports Corp	432.36
Gilman Gear	570.00
Herb's Sports Shop	17,811.65
Instant Replay Sporting Goods	242.64
Medco Supply	1,510.99
Metuchen Center Inc.	1,482.90
Moore Medical Corp.	376.01
Neff Motivation Inc.	1,429.68
Passons Sporting Goods/BSN	26,884.83
Port Jefferson Sporting Goods	583.92
Pyramid School Products	1,895.59
Schuylkill Valley Sports	3,153.80
Triple Crown Sports	5,423.50
Varsity Spirit Fashion	4,038.96
TOTAL AWARD	<u>\$ 79,552.51</u>

HEATING SUPPLIES

<u>VENDORS</u>	<u>AMOUNT</u>
Airgas USA LLC	\$ 1,232.40
Associated Controls Inc.	1,923.24
Bonfitto Inc.	296.30
Capp Inc.	3,059.20
Energy Equipment & Control Inc.	9,709.54
Industrial Controls Dist. LLC	869.00
Johnstone Supply	12,004.70
Meier Supply Co. Inc.	617.75
TOTAL AWARD	<u>\$29,712.13</u>

LAMPS AND BULBS

<u>VENDORS</u>	<u>AMOUNT</u>
All-Phase Electric Corp.	Varies - Supplies as needed
Cooper Electric Supply Company	
Queen City Electrical Supply Co.	
Stokes Electrical Supply Co. Inc.	
Sunshine Lighting	

PAPER SUPPLIES

<u>VENDORS</u>	<u>AMOUNT</u>
Contract Paper Group Inc.	\$ 1,306.00
Kurtz Brothers Corp.	5,330.01
Lindenmeyr Munroe	7,059.09
Paper Mart Inc.	2,222.26
Phillips Supply Company	1,156.62
Pyramid School Products	6,113.70
School Specialty Inc.	2,019.02
Xpedx	214.85
TOTAL AWARD	<u>\$25,421.55</u>

PLUMBING SUPPLIES

<u>VENDORS</u>	<u>AMOUNT</u>
Best Plumbing Specialties Inc.	\$ 2,390.58
Eastern Penn Supply Company	2,322.31
Grove Supply Inc.	15,629.36
TOTAL AWARD	<u>\$20,342.25</u>

SCIENCE SUPPLIES

<u>VENDORS</u>	<u>AMOUNT</u>
Benz Microscope Optics Center	\$ 767.65
Bio Corporation	1,519.50
Connecticut Valley Bio Supply	1,191.00
ETA hand2mind	459.90
Fisher Scientific	4,145.05
Frey Scientific Inc.	599.96
Para Scientific Co.	364.27
Parco Scientific	496.40
Sargent-Welch	1,898.00
TOTAL AWARD	<u>\$11,441.73</u>

TIRES AND SERVICE

<u>VENDOR</u>	<u>AMOUNT</u>
McCarthy Tire Service	Varies - Supplies as needed
Service Tire Truck Centers	

VEHICLE PARTS

<u>VENDORS</u>	<u>AMOUNT</u>
Bergey's Wholesale Parts	Varies - Supplies as needed
Brown Truck Group	
Bus Parts Warehouse	
Chalk's Truck Parts, Inc.	
Cicioni Radiator Inc.	
D&W Diesel Inc.	
Del-Val International Trucks	
Five Star International LLC	
Fred Beans Parts	
Interstate Battery of Allentown	
Lowe and Moyer Garage Inc.	
NAPA Auto Parts	
OAM Supply Co.	
Penn C.V.S. LLC	
School Bus Parts	
Warehouse Battery Outlet Inc.	
Wolffington Body Company Inc.	

22. *Swimming Pool Chemicals Bid Awards***INFORMATION:**

Bids were received and publicly opened at 2:00 p.m., Tuesday, June 3, 2014, for swimming pool chemicals. Bids were mailed to six vendors with four bids received. The bids have been tabulated and reviewed by the appropriate administrative and supervisory personnel. The recommendations of awards are based upon the lowest responsible bidders meeting specifications and will be purchased as needed throughout the year.

Vendor	PPG Accutab Blue 55 lb. Container Quantity – 50 more or less	Pulsar Chlorine Briquettes 50 lb. Bucket Quantity – 50 more or less
Deep Run Aquatic Services, Inc.	\$140.00/per container	No Bid
If It's Water, Inc.	\$202.00/per container	\$195.00/per bucket
Main Line Commercial Pools, Inc.	No Bid	\$118.43/per bucket
Northeast Chemical & Supply Co., Inc.	134.95/per container	No Bid

This information was reviewed with the Board at the June 16, 2014, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors authorizes the Administration to award the bid for swimming pool chemicals as follows:

Northeast Chemical & Supply Co., Inc. 800 East Bertsch Street Lansford, PA 18232	PPG Accutab Blue 55 lb. Container Quantity – 50 more or less	\$134.95/per container
Main Line Commercial Pools Inc. 441 Fehleley Drive King of Prussia, PA 19406	Pulsar Chlorine Briquettes 50 lb. Bucket Quantity – 50 more or less	\$118.43/per bucket

Account Code and Account Title: General Fund 2600-610 Maintenance Supplies
Account Balance: 2014-2015 Budget

23. *Real Estate Tax Assessment Appeal Settlement***INFORMATION:**

The District has been notified that Northampton County has negotiated a proposed settlement with the property owner listed below to reduce the assessment of their property which will yield a refund to the property owner. The District Solicitor reviewed this stipulation with Northampton County, and the execution is recommended.

The proposed stipulation was reviewed with the Board in Executive Session on June 16, 2014.

RECOMMENDATION:

That the Board of School Directors approves the proposed stipulation settling the real estate tax assessment appeal as noted below:

<u>Tax Parcel ID</u>	<u>Address</u>	<u>Municipality</u>	<u>County</u>
N7NW2-6-10	2880-2918 Easton Avenue	Bethlehem Township	Northampton

24. *Board Policy Number 122.1 – Club Sports – Third Reading*

INFORMATION:

The current Board Policy Number 122.1– Club Sports has been presented and reviewed at the May 12, 2014 and June 16, 2014, Board Human Resources Committee Meetings.

The administration is recommending the deletion of this policy and that all school athletic programs be managed and funded by the district.

RECOMMENDATION:

That the Board of School Directors approves the deletion of the attached Board Policy Number 122.1 – Club Sports.

SECTION: PROGRAMS

TITLE: CLUB SPORTS

ADOPTED: January 26, 2009

REVISED:

BETHLEHEM AREA SCHOOL DISTRICT

	122.1. CLUB SPORTS
1. Purpose	<p>The Bethlehem Area School District recognizes that Club Sports, as well as nonathletic club activities, can be a positive part of a student's educational experience. The primary purpose of Club Sports is to provide an alternative athletic activity to students in the Bethlehem Area School District. The following are the requirements and procedures for a Club Sport to be officially recognized by the Bethlehem Area School District.</p>
2. Definition	<p>For the purpose of this policy, a Club Sport is a program organized and operated by members of the Bethlehem Area School District community for the benefit of resident students to provide the opportunity to compete in interscholastic athletics in sports in which the school district does not financially support and directly operate a program.</p>
3. Authority	<p>To the extent a Club Sport desires recognition by the Bethlehem Area School District and the privileges associated with such recognition, the Club Sport must adhere to those norms of operation that apply to school-sponsored interscholastic programs and that reflect and support the district's educational mission.</p>
4. Guidelines	<p><u>Recognition</u></p> <p>Recognition of a Club Sport by the Bethlehem Area School District is a privilege that is subject to the annual approval of the Board of School Directors. Requests for recognition shall be initially submitted to the athletic director and building principal for administrative review for compliance with the criteria and guidelines set forth below. The athletic director and building principal shall provide their recommendation for approval or rejection of the request to the Superintendent of Schools for subsequent presentation to the Board of School Directors. The Board shall have the exclusive authority to grant a request for recognition and shall not be bound by the administrative recommendation. The Board may reject any request for recognition for any reason determined to be in the best interest of the Bethlehem Area School District. Recognition shall be granted for one (1) school year and shall terminate on the last day of the school year. To gain recognition for the upcoming year, all stipulations in the guidelines below must be met.</p>

<p>Pol. 123</p>	<p>Creation and approval of a Club Sport does not imply, nor does it guarantee that the club will be elevated to varsity status, and if so within any given time frame, or that the club will continue to exist as a Club Sport. All sports at the varsity and club levels, and even those that may not be sponsored by the district in either of these categories, are comprehensively evaluated on an annual basis. A component part of the evaluation is consideration of whether the sport should continue as it then exists, to be elevated to varsity status, be changed to club status, be eliminated altogether, or be recognized as a club.</p> <p><u>Requirements</u></p> <p>Athletic clubs seeking school certification and Club Sport status from the Bethlehem Area School District must meet the following requirements:</p> <ol style="list-style-type: none"> 1. The idea, in principle, for the Club Sport must be submitted to the athletic director and approved by the respective school's principal. 2. The proposed club must agree to adhere to the Bethlehem Area School District's Athletic Philosophy statement, as well as all rules and regulations of the Bethlehem Area School District and, if applicable, the P.I.A.A. 3. Each club must designate a coach and a club president. The coach may also serve as club president. The Bethlehem Area School District shall not compensate the coach and/or club president. 4. The Bethlehem Area School District reserves the right to reject a proposed club sport. 5. The Club Sport president must be an adult (twenty-one (21) years old or older). 6. The Club Sport president shall not be considered to be an employee of the Bethlehem Area School District solely by reason of such presidency. 7. The Club Sport must be privately funded: no financial support will be provided by the Bethlehem Area School District. 8. Only students enrolled in the Bethlehem Area School District who meet academic eligibility requirements as established by the district, the P.I.A.A. if applicable, the respective school, and eligible home school and charter school students living within the Bethlehem Area School District may participate in the Club Sport.
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<p>SC 111 23 Pa. C.S.A. Sec. 6301 et seq</p>	<ol style="list-style-type: none"> 9. Transportation to Club Sport functions shall be supplied by the Club Sport at their expense and shall be provided by appropriately insured drivers duly licensed as required by the Commonwealth of Pennsylvania. 10. The Club Sport will be responsible for adoption and implementation of its own rules and regulations in accordance with all Bethlehem Area School District and, if applicable, P.I.A.A. rules and regulations governing all aspects of the activity. Each year a copy of those rules must be submitted to and approved by the athletic director of the respective school. 11. All participants must be properly equipped for the intended sport as recommended by the athletic director of the respective school. Such recommendation will be made by using guidelines provided by the P.I.A.A., if applicable. The rules of the Club Sport, which must be submitted to the district, should prohibit the participation, in practice or game, of any student not properly equipped. 12. Equipment costs shall be the responsibility of the student and/or the Club Sport. The district shall not be responsible for equipment costs. P.I.A.A., if applicable, or the National Federation of Sports must approve all equipment. 13. For students to be eligible to participate, the coach and club president must be permitted access to their student records to the extent that such access would be necessary to ensure compliance with the Student Code of Conduct and/or state or federal law. Such permission shall be granted in the form of a FERPA release of records permission form signed by the student's parents/guardians and/or the student if s/he is legally eligible to grant such consent. <p><u>Administration</u></p> <p>The coach and Club Sport president must execute the prescribed Hold Harmless and Indemnification Agreement.</p> <p>All coaches must provide satisfactory Act 34 (Criminal Record), Act 151 (Child Abuse), and FBI fingerprint clearances to the athletic director of the respective school.</p> <p>Each Club Sport participant shall be required to give evidence to the district, through the Club Sport, that s/he has appropriate medical and hospitalization insurance coverage.</p>
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Each Club Sport participant shall be required to submit a completed Physician's Certificate and Parent's Certificate in the form required by P.I.A.A., if applicable, or a suitable substitute form, as well as any other medical or emergency information required of participants in Bethlehem Area School District interscholastic athletics.

The Club Sport must obtain comprehensive general liability insurance coverage in the amount of \$1,000,000 per occurrence, which policy shall name the Bethlehem Area School District as an additional insured as its interests may appear, and submit annually a certificate evidencing such coverage to the Bethlehem Area School District's Business Manager with a copy to the athletic director of the respective school.

The Club Sport must obtain directors and officers' insurance coverage in the amount of \$500,000 per occurrence or \$2,000,000 aggregate limit for all claims made during a policy year and submit annually a certificate evidencing such coverage to the Bethlehem Area School District's Business Manager with a copy to the athletic director of the respective school. The certificate of insurance/proof of coverage should specifically list the district as a named insured.

Right To Review A Club's Status At Any Time

The coach and Club Sport president are jointly responsible for the Club Sport's compliance with the rules stated above and are responsible for providing all necessary notices or other documentation required above before the activity begins. The Bethlehem Area School District reserves the right at any time to review Club Sport status and to revoke Club Sport status for any Club Sport that fails to remain in compliance with the rules stated above or fails to adhere to the Bethlehem Area School District Athletic Philosophy statement. The district also reserves the right to request any and all necessary documentation required for the district to verify that the Club Sport is in compliance with this and all other applicable Board policies.

District certification and Club Sport status are valid for a maximum of one (1) year and must be reviewed annually through submission of an Application for Club Sports Status at least sixty (60) days before the expected starting date of the activity.

The district reserves the right to discontinue the Club Sport program at any time.

<p>Pol. 707</p>	<p><u>Entitlements</u></p> <p>Within the scope of the district's Use of Facilities policy, the Club Sport may use Bethlehem Area School District facilities, subject to availability, with the understanding that established interscholastic and intramural programs are given priority. When using such facilities, the Club Sport is responsible for any damages caused or incurred during the time the Club Sport is using Bethlehem Area School District facilities or equipment.</p> <p>The Club Sport will be responsible for proper field preparation.</p> <p>Within the normal scope of business, the district may, at its discretion, allow the Club Sport access to the respective school's lines and means of communication. Such things as schedule inclusion, inclusion in routine newsletters, announcements, and club web site linkage, if existing, on the respective school's web site, if permitted, will be subject to review by the appropriate school web site authority.</p> <p>When available, meeting facilities will be offered to Club Sports.</p> <p><u>Certification</u></p> <p>Sixty (60) days before the beginning of a season of activity, Club Sports are responsible for notifying the respective schools' athletic director of their intention to request Bethlehem Area School District Club Sport status. At that time, Club Sports must submit an Application for Club Sport Status including confirmation that all insurance certificates and releases have been submitted by the Club Sport to the Business Manager. Approval may be granted contingent upon submission of the insurance certificate.</p> <p>A completed Application for Club Sport Status must include the following:</p> <ol style="list-style-type: none"> 1. Copy of the current Club Sport rules and regulations. 2. The starting and ending dates of the season. 3. Appropriate insurance certificates. <p>Two (2) weeks prior to the first activity (i.e., first regular season game), the following must be submitted:</p> <ol style="list-style-type: none"> 1. A complete list of participants. 2. A schedule of practices.
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3. A schedule of games or events.

The Club Sport will be responsible for reporting, as they occur, changes in participants and schedule to the athletic director of the respective school.

The athletic director of the respective school is responsible for the initial review of the Application for Club Sport Status for completeness and shall ensure that all of the necessary paperwork has been submitted to the district, including confirmation that all insurance certificates and releases have been submitted to the Bethlehem Area School District Business Manager.

Once the athletic director has reviewed the application for completeness, the athletic director will forward the application to the respective school principal for review.

The principal will forward the application to the Director of Student Services and Athletics for appropriate review and approval by the Superintendent of Schools.

Upon approval from the Superintendent of Schools, the application for Club Sports status will be brought to the Bethlehem Area School District's Board of School Directors for approval.

The athletic director is responsible for ensuring yearly compliance on the part of all Club Sports and the Bethlehem Area School District requirements for certification of Club Sports. At such time, the athletic director shall conduct a review to ensure that the Club Sport is in compliance with this and all other applicable Board policies.

The athletic director is responsible for ensuring the day-to-day compliance of the Club Sport with all applicable rules, laws, and regulations, including, but not limited to, the Pennsylvania School Code, all applicable federal and state laws and regulations, the district's Board policies and Student Code of Conduct.

The district reserves the right to suspend or discontinue the Club Sport if the club, its coach, or its president do not fully comply with the above-referenced laws, rules, and regulations.

References:

School Code – 24 P.S. Sec. 111, 510

Child Protective Services Law – 23 Pa. C.S.A. Sec. 6301 et seq.

Board Policy – 122, 123, 707

25. *Board Policy Number 249 – Bullying/Cyberbullying – Third Reading*

INFORMATION:

The proposed Board Policy Number 249 – Bullying/Cyberbullying has been presented and reviewed at the June 9, 2014, Board Curriculum Committee Meeting and at the June 16, 2014, Board Human Resources Committee Meeting.

RECOMMENDATION:

That the Board of School Directors approves the attached Board Policy Number 249 – Bullying/Cyberbullying.

BETHLEHEM AREA SCHOOL DISTRICT

SECTION: PUPILS

TITLE: BULLYING/CYBERBULLYING

ADOPTED:

REVISED:

	249. BULLYING/CYBERBULLYING
1. Purpose	<p>The Board is committed to providing a safe, positive learning environment for district students. The Board recognizes that bullying creates an atmosphere of fear and intimidation, detracts from the safe environment necessary for student learning, and may lead to more serious violence. Therefore, the Board prohibits bullying by district students.</p>
2. Definitions SC 1303.1-A	<p>Bullying means an intentional electronic, written, verbal or physical act, or a series of acts, directed at another student or students, which occurs in a school setting, that is severe, persistent or pervasive and has the effect of doing any of the following:</p> <ol style="list-style-type: none"> 1. Substantial interference with a student's education; 2. Creation of a threatening environment; or 3. Substantial disruption of the orderly operation of the school. <p>Examples of bullying include physically, emotionally or mentally harming a student; damaging, extorting or taking a student's person property; placing a student in reasonable fear of physical, emotional or mental harm; placing a student in reasonable fear of damage to or loss of personal property; creating an intimidating or hostile environment that substantially interferes with a student's education opportunities; or perpetuation of conduct by an individual or group, with the intent to demean, dehumanize, embarrass, or incite a student.</p> <p>Bullying, as defined in this policy, includes cyberbullying.</p> <p>Cyberbullying means an intentional electronic act or series of acts, through the utilization of computers, the Internet, interactive and digital technologies, or electronic devices that are directed at another student or students, which occurs in a school setting, and/or outside a school setting, that is severe, persistent or pervasive and has the effect of doing any of the following:</p> <ol style="list-style-type: none"> 1. Substantial interference with a student's education; 2. Creation of a threatening environment; or

	<p>3. Substantial disruption of the orderly operation of the school.</p> <p>Examples of cyberbullying include sending or posting inappropriate or derogatory e-mail messages, instant messages, text messages, digital pictures or images, or web site postings (including blogs).</p>
SC 1303.1-A	<p>School setting means in the school, on school grounds, in school vehicles, at a designated bus stop or at any activity sponsored, supervised or sanctioned by the school.</p>
3. Authority SC 1303.1-A	<p>The Board prohibits all forms of bullying by district students.</p> <p>The Board encourages students who have been bullied to promptly report such incidents to the building principal or designee.</p>
	<p>The Board directs that complaints of bullying shall be investigated promptly, and corrective action shall be taken when allegations are verified. Confidentiality of all parties shall be maintained, consistent with the district's legal and investigative obligations. No reprisals or retaliation shall occur as a result of good faith reports of bullying.</p>
4. Delegation of Responsibility	<p>Each student shall be responsible to respect the rights of others and to ensure an atmosphere free from bullying.</p> <p>The Superintendent or designee shall develop administrative regulations to implement this policy.</p>
SC 1303.1-A	<p>The Superintendent or designee shall ensure that this policy and administrative regulations are reviewed annually with students.</p>
SC 1303.1-A	<p>The Superintendent or designee, in cooperation with other appropriate administrators, shall review this policy every three (3) years and recommend necessary revisions to the Board.</p>
SC 1303.1-A	<p>District administration shall annually provide the following information with the Safe School Report:</p> <ol style="list-style-type: none"> 1. Board's Bullying Policy. 2. Report of bullying incidents. 3. Information on the development and implementation of any bullying prevention, intervention or education programs.

<p>SC 1303.1-A Pol. 218, 233</p>	<p>Step 3 – Investigative Report</p> <p>The building principal or Assistant Superintendent, as appropriate, shall prepare a written report within fifteen (15) days, unless additional time to complete the investigation is required. The report shall include a summary of the investigation, a determination of whether the complaint has been substantiated as factual and whether it is a violation of this policy, and a recommended disposition of the complaint.</p> <p>The investigative report shall be retained by the principal/designee and forwarded to the Assistant Superintendent as appropriate. If the principal is the subject of the complaint, the investigative report shall be retained by the Assistant Superintendent/designee.</p> <p>Step 4 – District Action</p> <p>If the investigation results in a finding that the complaint is factual and constitutes a violation of this policy, the district shall take prompt, corrective action to ensure that such conduct ceases and will not recur.</p> <p>A student who violates this policy shall be subject to appropriate disciplinary action consistent with the Code of Student Conduct, which may include:</p> <ol style="list-style-type: none"> 1. Counseling services and/or educational activities within school. 2. Parental conference. 3. Loss of school privileges. 4. Transfer to another school building, classroom or school bus. 5. Transfer to an out of district placement. 6. Exclusion from school-sponsored activities. 7. Detention. 8. Suspension. 9. Expulsion. 10. Recommendation for counseling/therapy outside of school. 11. Referral to Student Assistance Program. 12. Referral to law enforcement officials. 13. Restorative conferences.
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If it is concluded that a student has knowingly made a false complaint under this policy, such student shall be subject to disciplinary action.

Appeal Procedure

If the complainant is not satisfied with a finding of no violation of the policy or with the corrective action recommended in the investigative report, s/he may submit a written appeal to the Assistant Superintendent (or, if the Assistant Superintendent prepared the original investigative report, to the Superintendent) within fifteen (15) days of the complainant's receipt of the investigative report.

References:

School Code – 24 P.S. Sec. 1302-A, 1303.1-A

State Board of Education Regulations – 22 PA Code Sec. 12.3

Board Policy – 000, 218, 233, 236, 248

BULLYING/CYBERBULLYING GUIDE FOR PARENTS/GUARDIANS

Tips For Parents/Guardians: What To Do If Your Child Is Being Bullied

If your child is being bullied at school, this can be a very painful experience for your child and your family. Here are some things you can do to support your child if s/he is being bullied:

1. Never tell your child to ignore the bullying.
2. Don't blame your child for the bullying. Don't assume your child did something to provoke the bullying.
3. Allow your child to talk about his/her bullying experiences. Write down what is shared.
4. Empathize with your child. Tell him/her that bullying is wrong; that it is not his/her fault; and that you are glad s/he had the courage to tell you about it.
5. If you disagree with how your child handled the bullying situation, don't criticize him/her. It is often very difficult for children to know how best to respond.
6. Do not encourage physical retaliation.
7. Check your emotions. A parent's/guardian's protective instincts stir strong emotions. Although it is difficult, step back and consider the next steps carefully.
8. Contact a teacher, school counselor, or principal at your school immediately and share your concerns about the bullying that your child has experienced.
9. Work closely with school personnel to help solve the problem.
10. Encourage your child to develop interests and hobbies that will help build resiliency in difficult situations like bullying.
11. Encourage your child to make contact with friendly students in his/her class, or help your child meet new friends outside of school.
12. Teach your child safety strategies, such as how to seek help from an adult.
13. Make sure your child has a safe and loving home environment.
14. If you or your child needs additional help, seek help from a school counselor and/or mental health professional.

Tips For Parents/Guardians: What To Do If Your Child Bullies Others

If your child bullies other children at school, it will need to be stopped. Here are some things you can do at home to address the issue with your child:

1. Make it clear to your child that you take bullying seriously and that it is not okay.

2. Make rules within your family for your child's behavior. Praise your child for following the rules and use nonphysical and logical consequences when rules are broken. A logical consequence for bullying could be losing rights to use the phone to call friends, using e-mail to talk with friends, or other activities your child enjoys.
3. Spend lots of time with your child and keep close track of his/her activities. Find out who your child's friends are and how and where they spend their free time.
4. Build on your child's talents by encouraging him/her to get involved in positive activities, such as clubs, music lessons, or nonviolent sports.
5. Share your concerns with your child's teacher, counselor, and/or principal. Work together to send a clear message to your child that his/her bullying must stop.
6. If you and your child need more help, talk with a school counselor and/or mental health professional.

Tips For Parents/Guardians: What To Do If Your Child Witnesses Bullying

Many children are observers or bystanders in cases of bullying at school. It is important that even students who are bystanders in a bullying situation take action to get help so the bullying stops. If your child talks to you about the bullying that s/he witnesses at school, you are encouraged to do the following:

1. Teach your child how to get help without getting hurt.
2. Encourage your child to verbally intervene, if it is safe to do so, by saying such things as: "Cool it! This isn't going to solve anything".
3. Tell your child not to cheer on or even quietly watch bullying. This only encourages a child who bullies, who wants to be the center of attention.
4. Encourage your child to tell a trusted adult about the bullying. Talking to an adult is not tattling; it is an act of courage and safety. Suggest going to an adult with a friend if that will make it easier.
5. Help your child support others who tend to be bullied.
6. Teach your child to include these children in activities.
7. Praise and reward quiet acts of courage where your child tried to do the right thing to stop bullying, even if s/he was not successful.
8. Work with your child to practice specific ways s/he can help stop bullying. For example, role-play with him/her what s/he could say or do to help someone who is being bullied.

What Can Parents/Guardians Do To Prevent And Address Cyberbullying?

Adults seldom are present in the online environments frequented by children and youth. Therefore, it is extremely important that adults pay close attention to cyberbullying and the activities of children and youth when using these new technologies.

Cyberbullying occurs when children and youth use cyber technologies, such as text messaging, Internet sites, and cell phones, to bully others. Indirect forms of bullying like this can include spreading of false rumors, gossip, and verbal taunts or attacks. Like bullying that happens in person, cyberbullying can have serious, and sometimes legal, consequences for the ones doing the bullying.

Here are some ideas of ways to protect your child from cyberbullying or address the issue if you find your child is cyberbullying others.

Suggestions For Parents/Guardians: Tips To Help Prevent Cyberbullying

1. Keep your home computer(s) in easily viewable places, such as a family room or kitchen.
2. Talk regularly with your child about online activities s/he is involved in.
3. Talk specifically about cyberbullying and encourage your child to tell you immediately if s/he is the victim of cyberbullying, cyberstalking or other illegal or troublesome online behaviors.
4. Encourage your child to tell you if s/he is aware of others who may be the victims of such behavior.
5. Explain that cyberbullying is harmful and unacceptable behavior. Outline your expectations for responsible online behavior and make it clear that there will be consequences for inappropriate behavior.

Although adults must respect the privacy of children and youth, concerns for your child's safety may sometimes override these privacy concerns. Tell your child that you may review his/her online communications if you think there is reason for concern.

Consider installing parental control filtering software and/or tracking programs, but don't rely solely on these tools.

Tips For Dealing With Cyberbullying That Your Child Has Experienced

Because cyberbullying can range from rude comments to lies, impersonations and threats, your responses may depend on the nature and severity of the cyberbullying. Here are some actions that you may want to take after the fact:

1. Strongly encourage your child not to respond to the cyberbullying.
2. Do not erase the messages or pictures; save these as evidence.
3. Try to identify the individual doing the cyberbullying. Even if the cyberbully is anonymous (for example, is using a fake name or someone else's identity), there may be a way to track him/her through your Internet service provider. If the cyberbullying is criminal, or if you suspect that it may be, contact the police and ask them to do the tracking.

Sending inappropriate language may violate the terms and conditions of e-mail services, Internet service providers, Web sites, and cell phone companies. Consider contacting these

providers and filing a complaint. If the cyberbullying is coming through e-mail or a cell phone, it may be possible to block future contact from the individual who cyberbullied. Of course, s/he may assume a different identity and continue the bullying.

4. Contact your school if the cyberbullying is occurring through your school district's Internet system or during the school day. Even if the cyberbullying is occurring off campus, make your school administrators aware of the problem. They may be able to help you by being watchful for face-to-face bullying occurring in school.
5. Consider contacting the cyberbully's parents/guardians. These parents/guardians may be very concerned to learn that their child has been cyberbullying others, and they may effectively put a stop to the bullying. On the other hand, these parents/guardians may react very badly to your contacting them, so, proceed cautiously. If you decide to contact a cyberbully's parents/guardians, communicate with them in writing, not face-to-face. Present proof of the cyberbullying (for example, copies of an e-mail message) and ask them to make sure the cyberbullying stops.
6. Contact the police if cyberbullying involves acts such as threats of violence; extortion; obscene or harassing phone calls or text messages; harassment; stalking; or hate crimes; or child pornography. If you are uncertain if cyberbullying violates criminal laws, contact your local police who will advise you.

http://www.olweus.org/public/bullied_child.page (2/2010)

This list has been adapted from a publication originally created for "Take a Stand. Lend a Hand. Stop Bullying Now!", a campaign of the Health Resources and Services Administration, U.S. Department of Health and Human Services. www.StopBullyingNow.hrsa.gov. Used with permission. The names "Olweus" and "Olweus Bullying Prevention Program" are protected as trademarks, and may not be used in any way that involves self-promotion or the sale of products without the written permission of Hazelden as the publisher. All rights reserved. Duplicating this material for personal or group use is permissible.

26. *Board Policy Number 810.3 – Video and Audio Recording Equipment on Buses – Third Reading*

INFORMATION:

The administration proposes revisions to Board Policy Number 810.3 – Video and Audio Recording Equipment on Buses, to coincide with the state Wiretap and Electronic Surveillance Act that was amended in February 2014. This amendment will allow the District to use audio recording in addition to the previously approved video recording on school buses as long as the annual notification process is followed.

The proposed revised Board Policy Number 810.3 – Video and Audio Recording Equipment on Buses has been presented and reviewed at the May 12, 2014, Board Human Resources Committee Meeting and at the June 16, 2014, Board Human Resources Committee Meeting.

RECOMMENDATION:

That the Board of School Directors approves the attached revised Board Policy Number 810.3 – Video and Audio Recording Equipment on Buses.

BETHLEHEM AREA SCHOOL DISTRICT

SECTION: OPERATIONS

TITLE: VIDEO AND AUDIO
RECORDING EQUIPMENT ON
BUSES

ADOPTED: November 15, 2004

REVISED: June 23, 2014

	810.3. VIDEO AND AUDIO RECORDING EQUIPMENT ON BUSES
1. Purpose	The use of video and audio recording equipment supports efforts to maintain discipline and to ensure the safety and security of all students, staff, contractors and others being transported on district-owned, operated, or contracted school buses or school vehicles.
2. Definitions 75 Pa. C.S.A. Sec. 102 75 Pa. C.S.A. Sec. 102	School bus means a motor vehicle that is designed to carry eleven (11) passengers or more, including the driver, and is used for the transportation of preprimary, primary or secondary school students to or from public, private or parochial schools or events related to such schools or school-related activities. School vehicle means a motor vehicle, except a motorcycle, designed for carrying no more than ten (10) passengers, including the driver, and used for the transportation of preprimary, primary or secondary school students while registered by or under contract to the school district. The term includes vehicles having chartered, group and party rights under the Pennsylvania Public Utility Commission and used for the transportation of school children.
3. Authority 18 Pa. C.S.A. Sec. 5704 18 Pa. C.S.A. Sec. 5704	The Board authorizes the use of video and audio recording on school buses and school vehicles. The Board prohibits the use of audio recording on any school bus or school vehicle that is not being used for a school-related purpose.
4. Delegation of Responsibility 18 Pa. C.S.A. Sec. 5704	The Board directs the Superintendent or designee to ensure that: 1. Each school bus and school vehicle that is equipped with video and audio recording equipment contains a clearly posted notice informing drivers and passengers of the potential for video and audio recording.

810.3. VIDEO AND AUDIO RECORDING EQUIPMENT ON BUSES - Pg. 2

<p>18 Pa. C.S.A. Sec. 5704</p> <p>5. Guidelines Pol. 113.4, 216</p>	<p>2. Parents/Guardians and students are annually informed, by letter mailed to the students' home addresses, of the policy authorizing video and audio recording on school buses and school vehicles.</p> <p>School administrators, for the purpose of determining whether disciplinary consequences are appropriate, will review video and/or audio recordings produced by the equipment. Video or audio capturing inappropriate behavior may be used at conferences with parents/guardians, students, employees, and other individuals with a right to review the recordings, and used as evidence at student disciplinary proceedings.</p> <p>District administrators and officials shall determine which bus(es) or vehicles will contain a camera(s).</p> <p>The district shall comply with the provisions of federal and state law and regulations regarding student record requirements as applicable to the district's use and disclosure of recordings. Recordings considered part of a student's educational record shall be maintained in accordance with established student record procedures governing access, review and disclosure of student records.</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 510</p> <p>Wiretap and Electronic Surveillance Act – 18. Pa. C.S.A. Sec. 5704</p> <p>Vehicle Code – 75 Pa. C.S.A. Sec. 102</p> <p>Board Policy – 113.4, 216, 218, 805.1, 810</p>
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27. *Weidenhammer Associates Agreement*

INFORMATION:

At the June 9, 2014, Board Curriculum Committee Meeting, Weidenhammer Associates presented the findings and recommendations of their comprehensive information technology (IT) department review.

The report identifies several high priority areas for BASD to focus on:

1. **Fixing Wireless Access problems** – Students and teachers access our IT network almost exclusively through the wireless network. On-going issues with the lack of guaranteed, hassle-free access to the wireless network creates a significant obstacle to our core mission of teaching and learning.
2. **Fixing Customer Support problems** – Ultimately IT is a service that allows our customers (teachers, students, administrators, support functions) to do their jobs. BASD currently lacks a centralized help desk approach to managing customer service issues. This situation, like the wireless access problem, creates a significant obstacle to our core mission of teaching and learning.
3. **Extol a Service Delivery Mindset in IT** – BASD IT functions must support and align with the Roadmap 2.0 goals, using industry accepted best practices. BASD is too large an organizational not to pursue enterprise wide solutions to IT challenges.
4. **Infusing IT Industry Best Practices** into the design, management and implementation of our network administration including managing internet usage, upgrading back-up and disaster recovery systems and converting email to a free web based system.

The administration recommends continued work with Weidenhammer Associates to begin implementation of key recommendations to improve BASD's IT service. This item was reviewed with the Board at the June 16, 2014, Board Human Resources Committee Meeting.

RECOMMENDATION:

That the Board of School Directors approves the Project Authorization Addendum #1 Agreement with Weidenhammer Associates, subject to final review by the District's solicitor, at a cost not to exceed \$185 per hour.

Account Code and Account Title: General Fund 2840-340 Data Processing Prof Sys
Account Balance: 2014-2015 Budget



Bethlehem Area School District

**Project Authorization
Addendum #1**

Project Summary

Specified below is a summary description of the proposed project for which Weidenhammer is requesting authorization to proceed.

1. Client: Bethlehem Area School District
Attn: Dr. Joseph J. Roy
1516 Sycamore St.
Bethlehem, PA 18017

2. Project: **Developing the BASD IT Roadmap**
 - Initial ☐ Activity CIO-1: Interim CIO Services,
 - Supplement BASD IT Transformation project activities with general department management efforts; budget monitoring, staff direction, prioritization and coordination for July, August and September.
 - Continue with general management in October, November and December, but include future IT Director candidate recruiting and selection.

 - Initial ☐ Activity W-1: Develop Wi-Fi Strategy,
 - Working with principals at each school to assess specific wireless needs by location (22 locations)
 - Develop an enterprise Wireless LAN (WLAN) strategy incorporating needs by location, existing equipment, and new equipment requirements.
 - Present WLAN strategy to Cabinet

 - Initial ☐ Activity W-2: Wireless Site Surveys
 - Prepare engineering and equipment estimates to address specific needs at each location (22 locations)
 - Perform site surveys at 22 locations to determine proper Access Point (AP) technology, correct AP placement and appropriate WLAN management.

 - Initial ☐ Activity H-1: Help Desk Process & Organization
 - Reorganize IT staff for a central help desk – emphasizing staff specialties in IT functions instead specific District buildings
 - Establish ONE central phone number and hunt group for help desk support activities
 - Facilitate the acquisition, installation and training of District-wide help desk software

- Initial ____ Activity H-2: Help Desk Implementation & Awareness.....
- Prepare and implement a Help Desk awareness campaign across the District (IT, Faculty, Staff, and Administrators) about new Help Desk functions, new support procedures and new software functionality.
 - Promote the use of Help Desk Institute and IT Infrastructure Library (ITIL) materials for IT staff review and learning.
 - Evaluate selected staff for potential CompTIA A+ training and certification
 - Schedule selected staff to receive Google Apps for Education training and certification
- Initial ____ Activity M-1: Mindset Change & Transformation
- Evangelize the new Service Delivery Mindset across the entire IT group
 - Instill attitudes and encourage new behaviors for successful transformation to service delivery
 - Review the approaches used by other Districts that are Apple centric, with Windows backend systems and Service Delivery mindsets
 - Develop a Project Portfolio for the IS group outlining ALL approved projects
- Initial ____ Activity M-2: Mindset Change, IT Governance
- Institute the discipline for documenting requirements for Application & Network systems requests
 - Institute the discipline for requesting Changes to Applications & Network systems
 - Institute IT Governance measures
 - Embrace ITIL practices on Service Delivery
 - Provide guidance on Management of Change in an Organization to the Information Services team
 - Align the IT Technology Plan to BASD Roadmap 2.0
- Initial ____ Activity T-1: Process Chg: Reinforce, Messaging Tasks
- Counsel BASD IT team members on migrating the District from BASD email to Google Mail for Administrators, Faculty and Students
 - Coordinate efforts to examine the means to integrate Voice mail into Email
 - Coordinate efforts to have Call Tracking functionality (logging and reporting) into the phone system
- Initial ____ Activity T-2: Process Chg: Consolidate Directories
- Consolidate the seven unique system directories onto a common MS-Active Directory
 - Have MS-Active Directory (AD) become the MASTER
 - Implement Best Practices for account authentication
 - Manage Macs and iPads via AD Best practices
 - THIS TASK WILL REQUIRE GOOD COOPERATION & COLLABORATION FROM BASD IT STAFF

- Initial ____ Activity T-3: Process Chg: Enterprise Backup.....
- Design a multi-server, enterprise-grade BACKUP system & prioritize which servers to be backed up
 - Activate automated processes for Backup, Recovery and Offsite archival
- Initial ____ Activity T-4: Process Chg: Manage Internet Usage
- Manage Internet usage by "Type". Measure what traffic is consuming all the bandwidth
 - After measuring and controlling – THEN pursue upgrading bandwidth
- Initial ____ Activity T-5: Process Chg: New Firewall
- Plan an upgrade of the mission-critical Internet firewalls to use supported hardware products
 - Design automated failover procedures for resiliency
- Initial ____ Activity T-6: Image 500 MACs & 650 iPADS.....
- Acquire & implement an image management solution for Macs and iPADS during the 2014 summer months
 - Pilot the rollout of "images" to 500 Macbook Pros and 650 iPADS
 - Use a deployment tool (CASPER) for distributing volume licensing to iPADS & Macs
 - Enable the managing applications, deploying and redeploying applications and managing profiles
 - Enable multiple mid-year updates of selected machines with selected software packages
- Initial ____ Activity S-1: Process Chg: Document WAN
- Document the existing Wide Area Network details;
 - Prepare estimates for revising the WAN backbone
 - Define new building block configurations and connections for each school to enable 'bolt-on' of individual schools to a new resilient backbone
- Initial ____ Activity S-2: Process Chg: Document LAN.....
- Document the existing Local Area Network details, network core switches, closet switches, traffic segregation VLANs, servers, appliances, remote access and Internet connectivity
 - Prepare estimates for creating a new network backbone structure that will allow transformation to a high reliability LAN



3. Project Manager: Rick Wilson. Weidenhammer
4. Project Resources: Wireless: Velaspan engineers
Network: MTG engineers
Infrastructure: Weidenhammer engineers
5. Project Fees: The work will be performed on a time and materials basis at the rate of \$185.00 per hour.
6. Payment Terms: Time & Materials with required Travel in excess of 40 miles to be billed at ½ rate + mileage
7. Project Timing: As mutually agreed by Bethlehem Area School District and Weidenhammer.
8. Issue Date: June 23, 2014

WE HAVE READ AND AGREE TO THE SCOPE, APPROACH, FEES, TERMS AND CONDITIONS OF THE PROJECT DESCRIBED ABOVE AND MORE FULLY DESCRIBED IN THE ACCOMPANYING PROPOSAL, AND SPECIFICALLY AUTHORIZE WEIDENHAMMER SYSTEMS CORPORATION TO PROCEED WITH THE PROJECT AND BEGIN WORK TOWARD COMPLETION.

Authorized Signature

Michael E. Faccienetto, Board President June 23, 2014
Print Name, Title, & Date

BASD, Attn: Accounts Payable, 1516 Sycamore St., Bethlehem PA 18017 610-861-0500 ext.60213
Send Invoice to (Name, Address, Email, Phone):

Note: Signed Project Authorization / PO can be scanned and emailed to rwilson@hammer.net

Or Fax signed authorization to 610-378-9409



Forecasted Spend to Equalize Over Four(4) Years

Description		YEAR 0	YEAR 1	YEAR 2	YEAR 3	YEAR 4	Notes
CIO-1	Interim CIO & Recruiting Retainer	\$ 77,700					The goal is to address the immediacy of the systemic deficits but seek a solution that allows financing of the solution equally over the life of the project.
	Finance the Labor in Year1 across Year2 Defer Payment of Labor into Year2		\$ 191,890	\$ 37,800			
	Finance Equipment Year1 across Yrs 1-4		\$ 57,901	\$ 62,533	\$ 67,536	\$ 72,939	
	Equipment to be purchased Years 2, 3, 4			\$ 143,001	\$ 177,501	\$ 174,981	
TOTAL ANTICIPATED SPEND PER YEAR		\$ 77,700	\$ 249,791	\$ 243,334	\$ 245,037	\$ 247,920	

28. *Resolution to Establish a New Basic Education Funding Formula*

INFORMATION:

A Resolution has been created by the Pennsylvania School Boards Association (PSBA) to urge the General Assembly to establish a new funding formula for basic education. Many school boards across the state have taken action to adopt Resolutions on these important issues and send them to their legislators.

This Resolution was reviewed with the Board at the May 12, 2014, Board Human Resources Committee Meeting.

RECOMMENDATION:

That the Board of School Directors adopts the Resolution to urge the General Assembly to establish a new funding formula for basic education.

**RESOLUTION URGING THE GENERAL ASSEMBLY TO ESTABLISH A NEW
FUNDING FORMULA FOR BASIC EDUCATION**

**BY THE BOARD OF DIRECTORS OF THE
BETHLEHEM AREA SCHOOL DISTRICT**

WHEREAS, Pennsylvania's more than 1.8 million public school students deserve the highest quality education; and

WHEREAS, the state's contribution in funding public education as a percentage of basic instructional expenses has declined from over 50% during the mid-1970's, to less than 35% today; and, on average, other states contribute 44% of total education funding; and Pennsylvania ranks 47th among the 50 states in the amount of state subsidies allocated to support elementary and secondary education, and ranks 8th in reliance on local taxes; and

WHEREAS, as the state's share of K-12 education funding decreases while the number of state and federal mandates for public schools steadily increases each year, additional burden is placed on local taxpayers to make up the difference to ensure that our students' education is not jeopardized; and

WHEREAS, the Bethlehem Area School District faces funding shortfalls in excess of \$7 million dollars due to federal and state mandates, even after reasonable cost-control measures have been instituted; and

WHEREAS, the Bethlehem Area School District has 51% economically disadvantaged students ranging from 13% to 94% poverty at individual schools; yet, school districts of a similar socioeconomic composition have an average aid ratio of approximately 0.6500, while the Bethlehem Area School District's aid ratio is 0.4645; and

WHEREAS, the Bethlehem Area School District's Aid Ratio ranks the fifth lowest in comparison to districts with similar economically disadvantaged composition, resulting in less state aid to address similar educational needs, thereby causing a proportionately greater burden on local taxpayers or further reductions in services to our most needy students; and

WHEREAS, in recent years, basic education funding has been distributed without the benefit of a reliable, fair and transparent funding formula resulting in great disparities in how state education funds are distributed to school districts; and

WHEREAS, these inequities hinder the ability of school districts to adequately and fairly provide the resources to meet the varied needs of their students, particularly those in poverty, the disabled, English language and gifted learners; and

WHEREAS, the Pennsylvania School Board Association (PSBA) has taken a stance in favor of a fair funding formula for Pennsylvania public schools (See PSBA 2014 Platform, Section I: School Finance); and

WHEREAS, the Bethlehem Area School District supports the development of a system of public schools that address the needs of school districts and all students, and establishes a school funding formula that is equitable, adequate, comprehensive and consistent.

NOW, THEREFORE, BE IT RESOLVED that the Bethlehem Area School District urges the General Assembly to reinvest its interest in the support of public schools by taking legislative action to establish a funding formula that is predictable while addressing adequacy and equity for all school districts and their students whom the PA Constitution vows to adequately support; and

BE IT FURTHER RESOLVED that the Bethlehem Area School District will encourage others, including parents, students and district taxpayers, to contact the Pennsylvania General Assembly to convey the importance of establishing a fair and equitable public school funding formula; and

BE IT FURTHER RESOLVED that a copy of this resolution submitted to the elected senators and representatives of the Bethlehem Area School District in the General Assembly, and to the Governor of Pennsylvania.

Adopted this 23rd day of June 2014.

Signed,

School Board President

Board Secretary

(seal)

29. *Northampton Community College Board of Trustees Election***INFORMATION:**

The annual election process is now occurring for the Northampton Community College Board of Trustees who are seeking election for the upcoming term beginning July 1, 2014, through June 30, 2020.

There are five vacancies on the Board of Trustees. These vacancies must be filled by a nominee of each of the districts listed on the ballot. One qualified candidate is listed for each of the five declared vacancies. Each district votes on the candidate for each vacancy. To be elected, a nominee must receive the affirmative vote of a majority of the ballots cast in the election. Votes are tabulated in accordance with the market valuation of each district as specified in Section 1.2.2.4 of the Board Policies. In casting its ballot, a district should record the affirmative and negative votes, if any, of the Board members of that district for each candidate for each vacancy. In the event that a candidate for a specified vacancy does not receive the affirmative vote of a majority of the ballots cast for that vacancy, the position shall remain unfilled until such time as a new election can be organized.

The Board of School Directors shall cast their vote this evening with an affirmative or negative vote, and the Board Secretary will include the results in the official minutes and communicate the outcome to Northampton Community College.

This information was reviewed with the Board at the June 16, 2014, Board Human Resources Committee Meeting.

RECOMMENDATION:

That the Board of School Directors elects the following candidates for vacancies on the Northampton Community College Board of Trustees beginning July 1, 2014, through June 30, 2020:

John Squarcia
Mary Sharp-Ross
Bruce Palmer
Nicholas Politi
Susan Baxter

Easton Area School District
Bethlehem Area School District
Nazareth Area School District
Northampton Area School District
Saucon Valley School District

30. *Substitute Placement Services Agreement with AESOP*

INFORMATION:

The District has used AESOP Placement Services for placement of substitute teaching staff since the 2004-2005 school year. Annually, the District renews this agreement to align with the school year. The agreement for the 2014-2015 school year is billed based on our staffing totals and is to renew at \$20,213.

This item was reviewed with the Board at the June 16, 2014, Board Human Resources Committee Meeting.

RECOMMENDATION:

That the Board of School Directors approves the agreement with Frontline Technologies, Inc., Exton, PA, to provide substitute placement services using AESOP for the 2014-2015 school year at a cost of \$20,213.

Account Code and Account Title: General Fund 2830-618 Adm. Software Licensing Fees and Supplies
Account Balance: 2014-2015 Budget

31. *Employee Assistance Program Contract*

INFORMATION:

The Employee Assistance Program Contract will expire on June 30, 2014. This item renews our agreement with Preferred EAP until June 30 2015.

This item was reviewed with the Board at the June 16, 2014, Board Human Resources Committee Meeting.

RECOMMENDATION:

That the Board of School Directors approves the Employee Assistance Program contract between the Bethlehem Area School District and Preferred EAP of the Lehigh Valley Health Network.

Account Code and Name: General Fund 2830-330 Personnel-Prof Svcs
Account Balance: 2014-2015 Budget

32. Resignations**RECOMMENDATION:*****A. Instructional***

	NAME	ASSIGNMENT	REASON	EFFECTIVE
1.	Magro, Mark	Broughal English Teacher	Resignation	June 16, 2014
2.	Smith, Kellena	Freedom Chemistry Teacher	Resignation	June 16, 2014
3.	Sollenberger, Mary	Liberty Spanish Teacher	Resignation	June 16, 2014
4.	Sommer, Samantha	East Hills Special Education Teacher	Resignation	June 16, 2014
5.	Swift, Donna	Liberty Art Teacher	Retirement	June 16, 2014

B. Noninstructional

	NAME	ASSIGNMENT	REASON	EFFECTIVE
1.	Fox, Jennifer	Bus Driver	Resignation	December 13, 2013
2.	Hepler, Thomas	Bus Driver	Retirement	July 1, 2014
3.	Jacobs, Kermit, Jr.	Bus Driver	Retirement	July 1, 2014
4.	Rivera, Norma	Donegan C-1 Custodian	Retirement	July 1, 2014
5.	Zavala, Kathryn	Farmersville General Kitchen Help	Retirement	July 1, 2014

C. Miscellaneous

	NAME	ASSIGNMENT	REASON	EFFECTIVE
1.	Donnelly, Samuella	Liberty English as a Second Language (ESOL) Department Chair	Resignation	End of the 2013- 2014 school year

33. *Leaves of Absence***RECOMMENDATION:*****A. Instructional***

	NAME	ASSIGNMENT	REASON	EFFECTIVE
1.	Nemes, Mary	Donegan/Thomas Jefferson Guidance Counselor	Family Medical Leave of Absence	April 30, 2014, intermittently, until the end of the day on April 30, 2015
2.	Radvansky, Sylvia	Clearview/James Buchanan Art Teacher	Family Medical Leave of Absence	April 4, 2014, until the end of the 2013-2014 school year
3.	Truby, John	Liberty Social Studies Teacher	Family Medical Leave of Absence	May 12, 2014, until the end of the day on May 16, 2014
4.	Zahm, Sonia	Donegan Guidance Counselor	Sabbatical Leave of Absence	August 20, 2014, until the end of the 2014-2015 school year

B. Noninstructional

	NAME	ASSIGNMENT	REASON	EFFECTIVE
1.	Martucci, Cherie	Northeast Cook	Family Medical Leave of Absence	March 28, 2014, until the end of the day on May 13, 2014

34. *Nominations***RECOMMENDATION:*****A. Instructional***

	NAME	ASSIGNMENT	SALARY	EFFECTIVE
1.	Lysek, Angela	District-wide School Psychologist <i>Temporary Professional Employee</i>	\$50,695 Master's +45, Step 1	August 20, 2014

34. Nominations**RECOMMENDATION:*****B. Noninstructional***

	NAME	ASSIGNMENT	SALARY	EFFECTIVE
1.	Delgado, Erica	Broughal 0-3 Secretary/Clerk 12 months	\$14.87 per hour	On or after July 1, 2014
2.	Gaumer, Lisa	Business Office 0-3 Secretary/Clerk 12 months	\$14.87 per hour	July 1, 2014

C. Miscellaneous

	NAME	ASSIGNMENT	SALARY
1.	Cleffi, Jessica Lapounke, Shae Halkins, Kathleen Smith, Carol Pomrink, Pamela	Extended School Year Program Special Education Teachers Nurses Associate Nurse	 \$34.85 per hour \$34.85 per hour \$16.08 per hour
2.	Dendrinis, Eftehia Ellis, Laura Getz, Julie	Extracurricular Activity Advisors – Nitschmann Yearbook Yearbook Yearbook	 \$227.00 \$260.00 \$193.00
3.	Sharp-Ross, Mary	Special Education Office Summer Testing School Psychologist	To be paid contractual per diem rate
4.	Feigley, William Hercik, Michael Houser, Melanie Lee, Carol Lohenitz, Loretta Longacre, Jeffrey Lynde, Christian McGoff, Tara	Summer Guidance Counselors Freedom	To be paid contractual per diem rate, not to exceed 48 days collectively

34. Nominations**RECOMMENDATION:*****C. Miscellaneous (continued)***

	NAME	ASSIGNMENT	SALARY
5.	Adelsberger, Tammy Berry, Stephanie Buck, Randy Clewell, Sheryl Dinsmore, Patricia Kehler, Bruce Negron-Garcia, Jeanne Ortiz, Natalie Ramsey, Elizabeth Vazquez, Elizbeth Vazquez, Kristin Wuchter, Travis	Summer Guidance Counselors Liberty	To be paid contractual per diem rate, not to exceed 72 days collectively
6.	Torrento, Marianne	Summer School – Elementary Freemansburg Teacher Assistant Substitute	\$10.00 per hour
7.	Kasten, Geraldine McKinnon, Stephanie Zellner, Tracy Amann, Justin	Summer School – Elementary Marvine Teachers Teacher Assistant Substitute	\$34.85 per hour \$10.00 per hour
8.	Bauder, Felicia Bennett, Susan Cedor, Jessica Danatzko, John Danner, Kristen Gross, Jason Heintzelman, Gina Heller, Brian Knecht, Ronald Labe, Ann Majczan, Sheri Mingora, Thomas Schenk, Kelly	Summer School – Northeast Teachers	\$34.85 per hour

RECOMMENDATION:

	NAME	ASSIGNMENT	SALARY
8.	Shive, Linda Smisko, Rose Ann Spieker, Daniel Swavely, Toni Zoudeh, Nancy Kaminski, Kathleen Novak, Mary Amman, Justin	Summer School – Northeast Teachers <i>(continued)</i> Teacher Assistants Teacher Assistant Substitute	\$34.85 per hour \$10.00 per hour \$17.08 per hour \$10.00 per hour
9.	Hrycyszyn, Marlice Achenzie, Jeffrey Arner, Michael Bednarik, Jeanne Burke, Stacey Coppock, Richard Dectis, Nicholas D’Emilio, Christopher D’Emilio, Nicole George, Crystal Giannantonio, Amy Jacoby, Kristen Kroboth, Suzanne Muller, Michael Pitsilos, Andrew Rarig, Debra Reitz, Taa Shuler, Jeremy Van Woert, Lory Venzani, Michael Turanchik, Maryann Rush, Kate Snyder, Susan Pastor, Mark	Summer School Middle/High School Facilitator Teachers Teacher Assistant Teacher Assistant – substitute Monitor Monitor – substitute	\$34.85 per hour \$34.85 per hour \$16.58 per hour \$10.00 per hour \$14.00 per hour \$14.00 per hour

34. *Nominations***RECOMMENDATION:*****D. Substitute***

NONINSTRUCTIONAL	
Storrs, Kathleen	

35. *Reassignments***RECOMMENDATION:*****A. Administrative***

	NAME	ASSIGNMENT	SALARY	EFFECTIVE
1.	Arbushites, Frank	Supervisor of Instructional Technology	\$105,002, prorated Instructional Meet and Discuss, Category 4, Step 15	August 18, 2014
2.	Guerrero, Anthony	From: Northeast, Assistant Principal To: Liberty, Assistant Principal	\$104,721 Instructional Meet and Discuss, Category 3, Step 11	July 1, 2014

B. Instructional

	NAME	FROM/TO	SALARY	EFFECTIVE
1.	Hamme, Patricia	From: (.4) District-wide School Nurse To: 1.0 District-wide School Nurse	\$52,873 Bachelor's +15, Step 10	August 20, 2014

35. *Reassignments***RECOMMENDATION:*****C. Noninstructional***

	NAME	FROM/TO	SALARY	EFFECTIVE
1.	Maya, Jessica	Assignment: Child Care, Assistant Center Supervisor From: 3 hours daily To: 4 hours daily	\$12.44 per hour	June 9, 2014

Budgetary Transfers

RECOMMENDATION:

That the administration be authorized to make budgetary transfers in the General Fund Budget as set forth in the attachment.

**Bethlehem Area School District
2013-14 BUDGET TRANSFERS**

June, 2014

FROM ACCOUNT	DESCRIPTION	TO ACCOUNT	DESCRIPTION	AMOUNT	REASON
10-2380-610-000-30-353-000-530-0000	Principal-General Supplies	10-1100-610-000-30-353-115-530-0000	Instr-Paper Supplies	\$ 600.00	Copy Paper
10-2220-757-000-10-121-535-210-0000	Tech Sprt Svcs-Hrdwr/Sftwr Non Cap	10-1100-650-000-10-121-535-210-0000	Instr-Tech Supplies & Fees	\$ 825.00	Advanced Projector Mounts
10-1100-640-000-10-121-000-210-0000	Instr-Books/Periodicals	10-1100-751-000-10-121-121-210-0000	Instr-Equip Non Cap	\$ 25.00	Choirchime Set
10-5900-840-290-00-000-000-000-0000	Budgetary Reserve-Contingency	10-1100-757-177-30-350-PLW-000-0000	Instr-Hrdwr/Sftwr-Project Lead the Way	1 \$ 15,740.38	Computer and Licenses
10-5900-840-290-00-000-000-000-0000	Budgetary Reserve-Contingency	10-1100-757-177-30-353-PLW-000-0000	Instr-Hrdwr/Sftwr-Project Lead the Way	1 \$ 14,152.25	Computer and Licenses
10-1241-610-000-00-119-LF0-0000	Learning Sprt-General Supplies	10-1241-757-000-10-109-535-LF0-0000	Learning Sprt-Hrdwr/Sftwr	2 \$ 857.78	Laptop Computer
10-1100-767-000-00-000-535-TE0-0000	Instr-Hrdwr/Sftwr	10-1360-650-000-30-350-535-TE0-0000	Business Ed-Tech Supplies & Fees	3 \$ 2,973.38	Hard Drives & Memory Upgrades
10-1100-767-000-00-000-535-TE0-0000	Instr-Hrdwr/Sftwr	10-1360-650-000-30-353-535-TE0-0000	Business Ed-Tech Supplies & Fees	3 \$649.22	Hard Drives & Memory Upgrades
10-1100-640-000-10-121-000-210-0000	Instr-Books/Periodicals	10-2240-610-000-10-121-000-210-0000	Cmpttr Asst-General Supplies	\$ 66.98	Indoor Dome & AC Power Adaptor
10-1100-610-000-10-125-000-250-0000	Instr-General Supplies	10-2271-635-000-10-125-000-250-0000	Instr Staff Dev-Meals/Refreshments	\$ 700.00	Leader In Me Meal
10-1100-550-000-10-121-000-210-0000	Instr-Printing/Binding	10-2380-550-000-10-121-000-210-0000	Principal-Printing/Binding	\$ 65.25	Envelopes
10-5110-832-000-00-000-311-GC0-0000	Debt Svc-Interest Serial Bond 2011A	10-2390-810-000-00-000-311-000-0000	Other Admin Svcs-Dues & Fees	\$ 14,000.00	Remarketing Fees 2011A Series Bond
10-5110-832-000-00-000-315-GC0-0000	Debt Svc-Interest Serial Bond 2011	10-2390-810-000-00-000-315-000-0000	Other Admin Svcs-Dues & Fees	\$ 20,000.00	Remarketing Fees 2011 Series Bond
10-1100-640-000-10-121-000-210-0000	Instr-Books/Periodicals	10-2660-610-000-10-121-000-210-0000	Security-General Supplies	\$ 75.80	Batteries
10-1100-610-000-30-353-120-530-0000	Instr-Art Supplies	10-2660-761-000-30-353-000-530-0000	Security-Equip Rplc	\$ 313.00	Security Radio
10-1691-610-000-30-300-322-SS0-0000	Instr Adult Ed-GED Supplies	10-2660-640-000-00-000-000-SS0-0000	Security-Books/Periodicals	\$ 300.00	School Safe & Security Guide
10-1100-281-000-00-000-409-271-0000	Instr-OPEB Retirees' Health Benefits	10-2830-281-000-00-000-408-276-0000	Staff Svcs-OPEB Retiree's RX Benefits	4 \$ 80,121.67	Realign to Actual
10-2840-438-000-00-000-535-TN0-0000	Data Proc-Tech Maintenance	10-2840-348-000-00-000-535-TN0-0000	Data Proc-Sprt Svcs of Tech Plan	\$ 3,506.22	Time Clock Support Svcs
10-2840-438-000-00-000-535-TN0-0000	Data Proc-Tech Maintenance	10-2840-767-000-00-000-535-TN0-0000	Data Proc-Hrdwr/Sftwr	5 \$ 29,344.34	Time Clocks
10-1100-513-000-00-000-110-EB0-0000	Instr-Contracted Carriers	10-3210-173-000-20-200-110-EB0-0000	Student Activities-Driver Extra Duty	\$ 183.03	Student Trip to Philadelphia
10-2850-810-000-00-000-110-EB0-0000	State & Fed-Dues & Fees	10-3210-173-000-30-300-110-EB0-0000	Student Activities-Driver Extra Duty	\$ 177.70	Student Trip to Philadelphia
10-3300-329-411-10-100-000-000-0000	Community Svcs-Prof Ed Svcs Title I	10-3300-123-411-10-119-000-000-0000	Community Svcs-Prof Extra Duty	6 \$ 858.63	Teacher Extra Duty
10-3300-329-411-10-100-000-000-0000	Community Svcs-Prof Ed Svcs Title I	10-3300-220-411-10-119-000-000-0000	Community Svcs-FICA	7 \$ 62.47	Teacher Extra Duty
10-3300-329-411-10-100-000-000-0000	Community Svcs-Prof Ed Svcs Title I	10-3300-230-411-10-119-000-000-0000	Community Svcs-Retirement	7 \$ 145.35	Teacher Extra Duty
10-2834-581-000-10-105-000-050-0000	Staff Dev Non Instr-Travel	10-3300-635-000-10-105-000-050-0000	Community Svcs-Other Prof Svcs	\$ 700.00	Culture of Color Refreshments
10-3300-330-000-10-129-000-290-0000	Community Svcs-Other Prof Svcs	10-3300-635-000-10-129-000-290-0000	Community Svcs-Meals/Refreshments	8 \$ 252.33	Parent Involvement
10-2850-810-000-00-000-110-EB0-0000	State & Fed-Dues & Fees	10-3400-610-000-30-300-110-EB0-0000	Scholarships/Awards-Meals/Refreshments	\$ 104.97	Minority Awards Invitations
10-1100-329-000-00-000-110-EB0-0000	Instr-Prof Ed Svcs Other	10-3400-635-000-00-000-110-EB0-0000	Scholarships/Awards-Meals/Refreshments	9 \$ 194.50	Minority Awards Refreshments
10-2600-624-000-00-000-000-NE0-0000	Facilities-Oil	10-4400-330-000-00-060-000-NE0-0000	Arch & Engineer Svcs-Othr Prof Svcs	\$ 5,340.00	Engineering Svcs-Ed Center Parking Lot

Treasurer's Reports

RECOMMENDATION:

That the Board of School Directors approves the attached Treasurer's Report.

**Bethlehem Area School District
Treasurer's Report
May 31, 2014**

Fund	Beginning Balance April 30, 2014	Receipts	Disbursements	Ending Balance May 31, 2014
10 - General	21,063,236.49	34,220,133.92	28,343,610.43	26,939,759.98
32 - Capital Reserve	18,523.02	737,778.99	271,391.80	484,910.21
30 - Bond Fund	25,490.10	-	-	25,490.10
50 - Food Service	160,811.34	1,136,959.86	844,285.23	453,485.97
52 - Daycare	962,533.45	305,428.07	324,211.01	943,750.51
70 - Scholarships	269,688.41	11,600.01	3,850.00	277,438.42
71 - Self Insurance	5,481,099.23	2,872,923.29	2,717,206.35	5,636,816.17
81 - Student Activity	761,509.98	82,982.48	176,188.75	668,303.71
	\$ 28,742,892.02	\$ 39,367,806.62	\$ 32,680,743.57	\$ 35,429,955.07

Summary of Receipts								
10 - General	32 - Capital Reserve	30 - Bond Fund	50 - Food Services	52 - Day Care	70 - Scholarship	71 - Self Insurance	81 - Student Activity	Total
Federal	892,332.94	-	-	441,831.23	-	-	-	1,334,164.17
State	9,693,622.11	-	-	23,965.76	41,212.56	-	-	9,758,800.43
Local*	23,630,524.96	735,000.00	-	671,162.40	264,215.45	11,600.00	82,982.48	28,264,956.53
Interest Earned	3,653.91	2,778.99	-	0.47	0.06	3,452.05	-	9,885.49
Total	34,220,133.92	737,778.99	-	1,136,959.86	305,428.07	11,600.01	2,872,923.29	\$ 39,367,806.62

Summary of Disbursements								
10 - General	32 - Capital Reserve	30 - Bond Fund	50 - Food Services	52 - Day Care	70 - Scholarship	71 - Self Insurance	81 - Student Activity	Total
Payroll/Benefits	16,615,205.94	-	-	456,361.15	281,868.84	-	-	17,353,435.93
Operating Expenditures	10,841,689.08	271,391.80	-	387,924.08	42,342.17	3,850.00	176,188.75	14,440,592.23
Debt Service	886,715.41	-	-	-	-	-	-	886,715.41
Total	28,343,610.43	271,391.80	-	844,285.23	324,211.01	3,850.00	2,717,206.35	\$ 32,680,743.57

*Includes \$735K Maturities in CD's in Capital Reserve Fund

*Includes \$245K Maturities in CD's in Self-Insurance Fund

*Includes \$17M Maturities in CD's in General Fund

Report of Depositories						
Wells Fargo	PSDLAF	PA INVEST	PLGIT	KNBT	BTFCU	Total
10 - General	25,517.25	22,836,264.59	2,208,843.21	1,869,134.93		26,939,759.98
32 - Capital Reserve		484,910.21				484,910.21
30 - Bond Fund		25,490.10				25,490.10
50 - Food Service		453,485.97				453,485.97
52 - Daycare		943,750.51				943,750.51
70 - Scholarships		277,438.42				277,438.42
71 - Self Insurance		5,636,816.17				5,636,816.17
81 - Student Activity		581,981.98		86,321.73		668,303.71
	25,517.25	31,240,137.95	2,208,843.21	1,869,134.93	86,321.73	\$ 35,429,955.07

This report represents the monthly cash balances and transactions by fund as represented in the various bank accounts. Budgetary position is not reflected here but on the Condition of the Budget Report where fiscal year position and encumbrances are shown.

Outstanding Investment Summary May 31, 2014

<u>Fund</u>	<u>Bank or Institution</u>	<u>Type</u>	<u>Purchase Date</u>	<u>Maturity Date</u>	<u>Investment Term</u>	<u>Principal Invested</u>	<u>Par Value</u>	<u>Interest Rate</u>	<u>Market Yield</u>	<u>Interest Receivable</u>
General	PSDLAF	CD PSDLAF Collateralized CD Pool Term	05/06/14	06/24/14	49	\$26,000,000.00	\$26,000,000.00	0.100%		\$3,490.41
General Fund Total						<u>\$26,000,000.00</u>	<u>\$26,000,000.00</u>			<u>\$3,490.41</u>
Capital Reserve	PSDLAF	CD PSDLAF Collateralized CD Pool Term	05/06/14	06/24/14	49	\$4,000,000.00	\$4,000,000.00	0.100%		\$536.99
Capital Reserve Total						<u>\$4,000,000.00</u>	<u>\$4,000,000.00</u>			<u>\$536.99</u>
Self-Insurance	PSDLAF	CD PSDLAF Collateralized CD Pool Term	05/06/14	06/24/14	49	\$4,500,000.00	\$4,500,000.00	0.100%		\$604.11
Self-Insurance Total						<u>\$4,500,000.00</u>	<u>\$4,500,000.00</u>			<u>\$604.11</u>

Monthly Bills

RECOMMENDATION:

That the bills, which have been reviewed as to correctness by the appropriate business office staff and verified by the Treasurer, be approved for payment. A copy of the bill list is available in the Business Office of the Education Center, 1516 Sycamore Street, Bethlehem, Pennsylvania, for review.

Budget Information

INFORMATION:

Presented for information is the statement of the Condition of the Budget by major accounts.

Condensed IV Board Summary Report

From 05/01/2014 To 05/31/2014

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
1100 INSTRUCTION - REG PROG ELEM/SECONDARY						
000 .	0.00	0.00	0.00	0.00	0.00	0.00
100 SALARY	52,650,702.81	6,032,993.78	39,964,091.68	0.00	75.90	12,686,611.13
200 EMPLOYEE BENEFITS	30,172,949.17	2,593,719.13	22,961,237.07	0.00	76.09	7,211,712.10
300 PURCHASED PROF & TECH	438,641.44	927.30	1,423,958.68	0.00	324.62	* -985,317.24
400 PURCHASED PROPERTY SVC	294,521.99	255.30	235,580.35	9,261.53	83.13	49,680.11
500 OTHER PURCHASED SVCS	11,820,093.81	967,622.74	11,326,663.94	0.00	95.82	493,429.87
600 SUPPLIES	1,807,997.45	86,246.70	1,507,178.96	112,984.64	89.61	187,833.85
700 PROPERTY	309,201.58	7,252.64	221,940.35	103,541.66	105.26	(1) -16,280.43
800 OTHER OBJECTS	10,794.69	0.00	1,335.15	0.00	12.36	9,459.54
Total	97,504,902.94	9,689,017.59	77,641,986.18	225,787.83	79.86	19,637,128.93
*IU20 Partial Hosp. costs recorded to 1100-322 temporarily until end of yr when actual expenses will be reconciled to actual accts based on student attendance/participation.						
1200 INSTRUCTION - SPEC PROG ELEMEN/SECOND						
100 SALARY	10,396,118.00	1,400,841.67	8,866,351.30	0.00	85.28	1,529,766.70
200 EMPLOYEE BENEFITS	5,811,189.00	616,415.91	5,365,678.48	0.00	92.33	445,510.52
300 PURCHASED PROF & TECH	4,998,544.68	294,582.42	3,273,737.64	0.00	65.49	1,724,807.04
400 PURCHASED PROPERTY SVC	16,028.61	0.00	13,299.46	157.39	83.95	2,571.76
500 OTHER PURCHASED SVCS	3,468,321.00	416,192.57	3,072,325.91	0.00	88.58	395,995.09
600 SUPPLIES	157,897.06	1,256.03	49,540.78	3,396.32	33.52	104,959.96
700 PROPERTY	21,955.76	365.76	15,799.54	7,014.00	103.90	(2) -857.78
800 OTHER OBJECTS	47,065.00	0.00	25,708.00	0.00	54.62	21,357.00
Total	24,917,119.11	2,729,654.36	20,682,441.11	10,567.71	83.04	4,224,110.29
1300 INSTRUCTION - VOCATIONAL EDUCATION						
100 SALARY	2,813,608.00	323,362.90	2,101,428.03	0.00	74.68	712,179.97
200 EMPLOYEE BENEFITS	1,328,278.00	124,092.39	1,074,289.71	0.00	80.87	253,988.29
400 PURCHASED PROPERTY SVC	16,251.97	0.00	9,748.35	0.00	59.98	6,503.62
500 OTHER PURCHASED SVCS	6,163,621.47	581,891.19	6,163,433.36	0.00	99.99	188.11
600 SUPPLIES	67,256.41	1,984.93	58,950.10	8,650.73	100.51	(3) -344.42
700 PROPERTY	11,155.86	0.00	9,155.56	0.00	82.06	2,000.30
Total	10,400,171.71	1,031,331.41	9,417,005.11	8,650.73	90.62	974,515.87

Condensed IV Board Summary Report

From 05/01/2014 To 05/31/2014

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
1400 INSTRUCTION - OTHER INSTRUCTION PROG						
100 SALARY	609,677.44	94,137.42	523,335.49	0.00	85.83	86,341.95
200 EMPLOYEE BENEFITS	272,534.41	23,022.28	127,996.26	0.00	46.96	144,538.15
300 PURCHASED PROF & TECH	1,996,842.00	10,846.30	1,315,605.50	0.00	65.88	681,236.50
400 PURCHASED PROPERTY SVC	0.00	0.00	0.00	0.00	0.00	0.00
500 OTHER PURCHASED SVCS	238,000.00	61,907.22	197,948.96	0.00	83.17	40,051.04
600 SUPPLIES	40,131.84	633.27	4,177.95	3,782.64	19.83	32,171.25
700 PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00
800 OTHER OBJECTS	8,000.00	0.00	2,096.89	0.00	26.21	5,903.11
Total	3,165,185.69	190,546.49	2,171,161.05	3,782.64	68.71	990,242.00
1500 INSTRUCTION - NONPUBLIC SCHOOL PGMS						
100 SALARY	20,095.00	3,125.35	17,302.00	0.00	86.10	2,793.00
200 EMPLOYEE BENEFITS	5,104.00	770.75	4,280.48	0.00	83.86	823.52
300 PURCHASED PROF & TECH	0.00	0.00	0.00	0.00	0.00	0.00
600 SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
700 PROPERTY	2,992.40	0.00	2,992.40	0.00	100.00	0.00
Total	28,191.40	3,896.10	24,574.88	0.00	87.17	3,616.52
1600 INSTRUCTION - ADULT EDUCATION PROGRAM						
100 SALARY	3,101.00	0.00	0.00	0.00	0.00	3,101.00
200 EMPLOYEE BENEFITS	763.00	0.00	0.00	0.00	0.00	763.00
300 PURCHASED PROF & TECH	556.40	0.00	556.40	0.00	100.00	0.00
500 OTHER PURCHASED SVCS	0.00	0.00	0.00	0.00	0.00	0.00
600 SUPPLIES	2,072.60	0.00	0.00	0.00	0.00	2,072.60
Total	6,493.00	0.00	556.40	0.00	8.56	5,936.60
1700 INSTRUCTION - COMMUNITY/JR COLLEGE ED						
500 OTHER PURCHASED SVCS	2,212,907.00	0.00	2,033,540.76	179,366.24	100.00	0.00
600 SUPPLIES	1,000.00	0.00	0.00	0.00	0.00	1,000.00
Total	2,213,907.00	0.00	2,033,540.76	179,366.24	99.95	1,000.00

Condensed IV Board Summary Report

From 05/01/2014 To 05/31/2014

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
1800 INSTRUCTION - PRE-K						
100 SALARY	419,781.80	51,320.97	322,982.21	0.00	76.94	96,799.59
200 EMPLOYEE BENEFITS	272,767.00	24,200.79	217,129.46	0.00	79.60	55,637.54
300 PURCHASED PROF & TECH	6,840.00	0.00	20.00	0.00	0.29	6,820.00
400 PURCHASED PROPERTY SVC	0.00	0.00	0.00	0.00	0.00	0.00
500 OTHER PURCHASED SVCS	15,300.00	271.88	1,192.58	0.00	7.79	14,107.42
600 SUPPLIES	28,318.50	627.25	18,724.56	938.25	69.43	8,655.69
700 PROPERTY	1,200.00	0.00	1,120.75	0.00	93.39	79.25
800 OTHER OBJECTS	3,059.00	0.00	3,059.00	0.00	100.00	0.00
Total	747,266.30	76,420.89	564,228.56	938.25	75.63	182,099.49

Function 1000 - INSTRUCTION						
Total Expenditure	138,983,237.15	13,720,866.84	112,535,494.05	429,093.40	81.27	26,018,649.70
Total Other Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	138,983,237.15	13,720,866.84	112,535,494.05	429,093.40	81.27	26,018,649.70

Condensed IV Board Summary Report

From 05/01/2014 To 05/31/2014

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
2100 SUPPORT SERVICES - SUPPORT SVCS-STUDENTS						
100 SALARY	5,454,869.10	647,023.81	4,479,176.02	0.00	82.11	975,693.08
200 EMPLOYEE BENEFITS	2,710,165.21	256,617.36	2,291,943.11	0.00	84.56	418,222.10
300 PURCHASED PROF & TECH	279,180.00	11,800.00	97,846.20	0.00	35.04	181,333.80
400 PURCHASED PROPERTY SVC	23,745.00	167.31	14,715.81	0.00	61.97	9,029.19
500 OTHER PURCHASED SVCS	14,999.10	480.96	4,730.07	0.00	31.53	10,269.03
600 SUPPLIES	59,446.35	42.70	33,000.23	1,123.79	57.40	25,322.33
700 PROPERTY	2,867.90	0.00	1,141.50	1,726.40	100.00	0.00
800 OTHER OBJECTS	19,360.00	0.00	17,770.00	0.00	91.78	1,590.00
Total	8,564,632.66	916,132.14	6,940,322.94	2,850.19	81.06	1,621,459.53
2200 SUPPORT SERVICES - SUPPORT SERVICES-INSTRU						
100 SALARY	3,516,951.42	451,449.13	2,997,867.51	0.00	85.24	519,083.91
200 EMPLOYEE BENEFITS	1,771,674.00	180,473.29	1,479,379.46	0.00	83.50	292,294.54
300 PURCHASED PROF & TECH	177,480.75	6,994.00	167,039.75	0.00	94.11	10,441.00
400 PURCHASED PROPERTY SVC	26,562.00	0.00	15,490.47	5,000.00	77.14	6,071.53
500 OTHER PURCHASED SVCS	34,434.86	1,179.72	16,130.23	0.00	46.84	18,304.63
600 SUPPLIES	333,526.11	7,125.22	279,606.67	30,245.75	92.90	23,673.69
700 PROPERTY	91,023.13	1,062.56	82,883.06	6,451.37	98.14	1,688.70
800 OTHER OBJECTS	13,870.81	0.00	8,529.00	0.00	61.48	5,341.81
Total	5,965,523.08	648,283.92	5,046,926.15	41,697.12	85.30	876,899.81
2300 SUPPORT SERVICES - SUPPORT SERVICES-ADMIN						
100 SALARY	5,912,193.00	702,661.43	5,463,383.29	0.00	92.40	448,809.71
200 EMPLOYEE BENEFITS	2,845,086.69	273,442.93	2,511,945.23	0.00	88.29	333,141.46
300 PURCHASED PROF & TECH	1,223,709.00	64,266.96	801,351.32	0.00	65.48	422,357.68
400 PURCHASED PROPERTY SVC	132,606.00	305.49	113,980.44	12,265.00	95.20	6,360.56
500 OTHER PURCHASED SVCS	159,341.46	5,235.00	131,372.24	2,947.98	84.29	25,021.24
600 SUPPLIES	70,766.27	2,651.69	35,408.99	1,096.08	51.58	34,261.20
700 PROPERTY	20,934.65	0.00	20,312.57	0.00	97.02	622.08
800 OTHER OBJECTS	155,240.43	0.00	134,427.70	0.00	86.59	20,812.73

Condensed IV Board Summary Report

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Account Description		Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
Total		10,519,877.50	1,048,563.50	9,212,181.78	16,309.06	87.72	1,291,386.66
2400	SUPPORT SERVICES - SUPP SVC-PUBLIC HEALTH						
100	SALARY	1,217,002.00	160,235.55	1,002,670.64	0.00	82.38	214,331.36
200	EMPLOYEE BENEFITS	733,642.00	75,966.28	669,586.70	0.00	91.26	64,055.30
300	PURCHASED PROF & TECH	19,500.00	0.00	2,246.00	0.00	11.51	17,254.00
400	PURCHASED PROPERTY SVC	5,873.00	55.71	1,197.59	1,365.00	43.63	3,310.41
500	OTHER PURCHASED SVCS	10,000.00	0.00	310.67	0.00	3.10	9,689.33
600	SUPPLIES	28,891.66	645.76	15,469.83	2,387.50	61.80	11,034.33
700	PROPERTY	46,567.81	3,667.10	42,701.45	1,501.16	94.92	2,365.20
800	OTHER OBJECTS	925.00	0.00	925.00	0.00	100.00	0.00
Total		2,062,401.47	240,570.40	1,735,107.88	5,253.66	84.38	322,039.93
2500	SUPPORT SERVICES - SUPP SERVICES-BUSINESS						
100	SALARY	838,277.00	96,388.62	719,926.86	0.00	85.88	118,350.14
200	EMPLOYEE BENEFITS	424,939.00	41,636.69	383,609.70	0.00	90.27	41,329.30
300	PURCHASED PROF & TECH	57,000.00	0.00	5,000.00	0.00	8.77	52,000.00
400	PURCHASED PROPERTY SVC	316,241.00	0.00	260,710.37	0.00	82.44	55,530.63
500	OTHER PURCHASED SVCS	92,018.53	6,281.62	74,046.21	1,494.39	82.09	16,477.93
600	SUPPLIES	48,500.00	2,207.12	31,568.70	1,946.86	69.10	14,984.44
700	PROPERTY	58,998.24	1,760.84	1,760.84	0.00	2.98	57,237.40
800	OTHER OBJECTS	33,000.00	4,940.00	14,672.74	0.00	44.46	18,327.26
Total		1,868,973.77	153,214.89	1,491,295.42	3,441.25	79.97	374,237.10
2600	SUPPORT SERVICES - OP/MAINT PLANT SVCS						
100	SALARY	6,617,437.00	755,810.39	5,951,446.52	0.00	89.93	665,990.48
200	EMPLOYEE BENEFITS	3,890,396.00	366,552.85	3,540,977.45	0.00	91.01	349,418.55
300	PURCHASED PROF & TECH	581,600.00	56,087.00	288,244.30	537.50	49.65	292,818.20
400	PURCHASED PROPERTY SVC	4,368,028.42	193,694.36	3,676,295.76	111,943.09	86.72	579,789.57
500	OTHER PURCHASED SVCS	597,335.00	8,380.75	588,191.00	0.00	98.46	9,144.00
600	SUPPLIES	1,684,061.71	135,267.14	1,577,017.82	3,790.41	93.86	103,253.48
700	PROPERTY	302,314.96	0.00	223,738.95	3,396.33	75.13	75,179.68

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Account Description		Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
800	OTHER OBJECTS	11,226.21	0.00	8,876.71	0.00	79.07	2,349.50
Total		18,052,399.30	1,515,792.49	15,854,788.51	119,667.33	88.48	2,077,943.46
2700	SUPPORT SERVICES - STUDENT TRANSP SERVICES						
100	SALARY	2,978,394.00	403,765.93	2,521,759.51	0.00	84.66	456,634.49
200	EMPLOYEE BENEFITS	1,747,515.00	194,595.59	1,650,796.30	0.00	94.46	96,718.70
300	PURCHASED PROF & TECH	28,500.00	0.00	19,444.87	0.00	68.22	9,055.13
400	PURCHASED PROPERTY SVC	66,341.00	2,613.41	51,555.80	0.00	77.71	14,785.20
500	OTHER PURCHASED SVCS	937,313.00	789,469.66	913,078.41	0.00	97.41	24,234.59
600	SUPPLIES	900,400.00	84,275.49	735,632.78	0.00	81.70	164,767.22
700	PROPERTY	17,843.12	1,185.00	12,168.82	897.72	73.23	4,776.58
800	OTHER OBJECTS	1,165.00	0.00	0.00	0.00	0.00	1,165.00
Total		6,677,471.12	1,475,905.08	5,904,436.49	897.72	88.43	772,136.91
2800	SUPPORT SERVICES - SUPPORT SVCS-CENTRAL						
100	SALARY	1,418,544.00	168,644.79	1,239,579.51	0.00	87.38	178,964.49
200	EMPLOYEE BENEFITS	1,559,125.00	120,874.68	1,621,741.38	0.00	104.01	(4) -62,616.38
300	PURCHASED PROF & TECH	200,710.25	15,299.95	135,618.73	19,011.22	77.04	46,080.30
400	PURCHASED PROPERTY SVC	367,460.98	0.00	283,576.41	84.00	77.19	83,800.57
500	OTHER PURCHASED SVCS	277,930.34	8,708.02	170,024.36	0.00	61.17	107,905.98
600	SUPPLIES	169,578.30	2,954.13	162,254.77	837.00	96.17	6,486.53
700	PROPERTY	174,597.31	22,300.61	125,839.15	62,164.00	107.67	(5) -13,405.84
800	OTHER OBJECTS	3,385.51	0.00	2,640.25	0.00	77.98	745.26
Total		4,171,331.69	338,782.18	3,741,274.56	82,096.22	91.65	347,960.91
2900	SUPPORT SERVICES - OTHER SUPPORT SERVICES						
500	OTHER PURCHASED SVCS	102,541.32	0.00	102,541.32	0.00	100.00	0.00
Total		102,541.32	0.00	102,541.32	0.00	100.00	0.00

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Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
Function 2000 - SUPPORT SERVICES						
Total Expenditure	57,985,151.91	6,337,244.60	50,028,875.05	272,212.55	86.74	7,684,064.31
Total Other Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	57,985,151.91	6,337,244.60	50,028,875.05	272,212.55	86.74	7,684,064.31

Condensed IV Board Summary Report

From 05/01/2014 To 05/31/2014

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
3200 NON INSTRUCTIONAL - STUDENT ACTIVITIES						
100 SALARY	1,336,882.12	314,373.74	1,276,701.55	0.00	95.49	60,180.57
200 EMPLOYEE BENEFITS	422,756.63	83,910.86	343,060.62	0.00	81.14	79,696.01
300 PURCHASED PROF & TECH	172,801.35	6,000.00	165,119.45	0.00	95.55	7,681.90
400 PURCHASED PROPERTY SVC	42,055.00	502.67	14,312.23	0.00	34.03	27,742.77
500 OTHER PURCHASED SVCS	117,470.50	3,132.57	100,095.85	0.00	85.20	17,374.65
600 SUPPLIES	162,463.89	2,599.10	152,543.73	4,543.13	96.69	5,377.03
700 PROPERTY	214,471.53	0.00	208,906.48	3,696.83	99.12	1,868.22
800 OTHER OBJECTS	22,851.59	-880.00	18,477.20	0.00	80.85	4,374.39
Total	2,491,752.61	409,638.94	2,279,217.11	8,239.96	91.80	204,295.54
3300 NON INSTRUCTIONAL - COMMUNITY SERVICES						
100 SALARY	600.00	1,040.43	1,458.63	0.00	243.10 (6)	-858.63
200 EMPLOYEE BENEFITS	147.48	253.53	355.30	0.00	240.91 (7)	-207.82
300 PURCHASED PROF & TECH	46,831.80	1,750.00	5,435.59	0.00	11.60	41,396.21
400 PURCHASED PROPERTY SVC	0.00	0.00	0.00	0.00	0.00	0.00
500 OTHER PURCHASED SVCS	230,000.00	0.00	84,747.00	0.00	36.84	145,253.00
600 SUPPLIES	10,982.35	3,853.34	10,154.43	1,079.00	102.28 (8)	-251.08
Total	288,561.63	6,897.30	102,150.95	1,079.00	35.77	185,331.68
3400 NON INSTRUCTIONAL - SCHOLARSHIPS AND AWARDS						
600 SUPPLIES	0.00	0.00	0.00	104.97	0.00 (9)	-104.97
Total	0.00	0.00	0.00	104.97	0.00	-104.97

Function 3000 - NON INSTRUCTIONAL						
Total Expenditure	2,780,314.24	416,536.24	2,381,368.06	9,423.93	85.98	389,522.25
Total Other Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	2,780,314.24	416,536.24	2,381,368.06	9,423.93	85.99	389,522.25

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4400 FACILITY IMPROVEMENTS - ARCH & ENGINEER IMPROVE						
300 PURCHASED PROF & TECH	2,730.00	0.00	2,730.00	0.00	100.00	0.00
Total	2,730.00	0.00	2,730.00	0.00	100.00	0.00
4600 FACILITY IMPROVEMENTS - EXISTING BLDG IMPROVE						
300 PURCHASED PROF & TECH	0.00	0.00	0.00	0.00	0.00	0.00
400 PURCHASED PROPERTY SVC	0.00	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00	0.00
Function 4000 - FACILITY IMPROVEMENTS						
Total Expenditure	2,730.00	0.00	2,730.00	0.00	100.00	0.00
Total Other Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	2,730.00	0.00	2,730.00	0.00	100.00	0.00

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Account Description		Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
5100	DEBT SVC & TRANSFERS - DEBT SERVICE						
800	OTHER OBJECTS	12,543,026.36	887,233.36	11,427,251.95	0.00	91.10	1,115,774.41
900	OTHER USES OF FUNDS	11,023,661.74	0.00	11,014,022.66	0.00	99.91	9,639.08
	Total	23,566,688.10	887,233.36	22,441,274.61	0.00	95.22	1,125,413.49
5200	DEBT SVC & TRANSFERS - INTERFUND TRANSFERS-OUT						
900	OTHER USES OF FUNDS	84,000.00	0.00	51,299.94	0.00	61.07	32,700.06
	Total	84,000.00	0.00	51,299.94	0.00	61.07	32,700.06
5800	DEBT SVC & TRANSFERS - SUSPENSE ACCOUNT						
000	.	0.00	0.00	0.00	0.00	0.00	0.00
200	EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00
300	PURCHASED PROF & TECH	0.00	0.00	0.00	0.00	0.00	0.00
	Total	0.00	0.00	0.00	0.00	0.00	0.00
5900	DEBT SVC & TRANSFERS - BUDGETARY RESERVE						
800	OTHER OBJECTS	1,871,879.60	0.00	0.00	0.00	0.00	1,871,879.60
	Total	1,871,879.60	0.00	0.00	0.00	0.00	1,871,879.60
Function 5000 - DEBT SVC & TRANSFERS							
	Total Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
	Total Other Expenditure	25,522,567.70	887,233.36	22,492,574.55	0.00	88.12	3,029,993.15
	Total Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
		25,522,567.70	887,233.36	22,492,574.55	0.00	88.12	3,029,993.15

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Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
6000 LOCAL REVENUE						
6111 CURRENT REAL ESTATE TAX	-133,170,316.00	2,779.49	-135,176,560.39	0.00	101.50	2,006,244.39
6112 INTERIM REAL EXTATE TAX	-999,997.00	-114,622.05	-443,352.98	0.00	44.33	-556,644.02
6113 PUBLIC UTILITY REALTY	-186,753.00	0.00	-179,776.42	0.00	96.26	-6,976.58
6114 PAY IN LIEU -ST/LOCAL	-200,000.00	0.00	-247,821.47	0.00	123.91	47,821.47
6120 CURRENT PER CAP 679	-231,000.00	-666.34	-209,112.14	0.00	90.52	-21,887.86
6141 CURR ACT 511 PC FLAT	-231,000.00	-666.34	-209,112.13	0.00	90.52	-21,887.87
6143 CURRENT 511 - LST	-310,000.00	-45,396.98	-290,480.74	0.00	93.70	-19,519.26
6151 CURRENT ACT 511 EIT	-12,200,000.00	-1,783,585.56	-11,521,681.81	0.00	94.44	-678,318.19
6153 CURR ACT 511 REAL EST	-1,750,000.00	-22,806.00	-1,682,764.98	0.00	96.15	-67,235.02
6157 CURRENT 511 MERCANTILE	-3,210,000.00	-1,864,383.49	-2,383,227.93	0.00	74.24	-826,772.07
6211 DISC TAKEN CURR RE TAX	4,017,912.00	7,412,397.89	9,604,123.24	0.00	239.03	-5,586,211.24
6212 DISC TAKEN INTERIM RE	0.00	1,841.37	7,065.57	0.00	0.00	-7,065.57
6311 PENALTIES & INT REAL ES	0.00	0.00	-276,926.10	0.00	0.00	276,926.10
6312 PENALTIES & INT INTERIM	0.00	-7.74	-4,040.90	0.00	0.00	4,040.90
6411 DELINQUENT REAL ESTATE	-4,800,000.00	-506,043.13	-3,382,249.61	0.00	70.46	-1,417,750.39
6420 DELINQUENT PC SECT 679	-78,000.00	-2,751.72	-73,028.02	0.00	93.62	-4,971.98
6457 DEL ACT 511 MERC TAXES	-475,000.00	0.00	-347,013.12	0.00	73.05	-127,986.88
6510 INTEREST ON INVESTMENTS	-150,000.00	-3,866.79	-56,651.59	0.00	37.76	-93,348.41
6530 GAINS OR LOSSES ON SALE	0.00	0.00	-14,877.44	0.00	0.00	14,877.44
6620 DAILY SALES-NON-REIMBUR	0.00	0.00	0.00	0.00	0.00	0.00
6631 SPECIAL FUNCTIONS	-4,000.00	0.00	0.00	0.00	0.00	-4,000.00
6710 ADMISSIONS	-140,000.00	0.00	-128,279.00	0.00	91.62	-11,721.00
6740 FEES	-50,000.00	-180.00	-114,252.00	0.00	228.50	64,252.00
6750 DISTRICT ACTIVITY-SPECI	-1,000.00	0.00	-1,650.00	0.00	165.00	650.00
6790 OTHER DIST ACTIVITY	0.00	0.00	0.00	0.00	0.00	0.00
6810 REV FROM LOCAL GOV	0.00	0.00	-25,000.00	0.00	0.00	25,000.00
6821 STATE REV RECEIVED SCH	0.00	0.00	0.00	0.00	0.00	0.00
6829 STATE REV RECEIVED INTR	0.00	0.00	0.00	0.00	0.00	0.00
6831 FED REV RECEIVED OTHER	0.00	0.00	0.00	0.00	0.00	0.00
6832 FED PASS THRU IDEA FUND	-1,757,088.00	-382,310.87	-1,323,016.56	0.00	75.29	-434,071.44
6839 FED REV OTHER INTER	0.00	0.00	0.00	0.00	0.00	0.00

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6910 LEASE RENTAL INCOME	-294,500.00	-8,956.40	-261,591.14	-30,893.44	99.31	-2,015.42
6920 CONTRIBUTION & DONATION	-64,000.00	-8,151.66	-239,071.67	-8,436.55	386.73	183,508.22
6941 REGULAR SCH TUITION	0.00	0.00	0.00	0.00	0.00	0.00
6942 SUMMER SCHOOL TUITION	-46,500.00	-310.00	-54,477.00	-150.00	117.47	8,127.00
6943 ADULT EDUCATION TUITION	-27,500.00	0.00	-180.00	0.00	0.65	-27,320.00
6944 RECEIPTS OTHER LEAs IN	-265,000.00	0.00	-44,690.86	0.00	16.86	-220,309.14
6970 SVC PROVIDED OTHER FUND	0.00	-1,309.93	-4,639.73	-2,239.04	0.00	6,878.77
6980 REV FROM COMMUNITY SERV	-16,800.00	-48.60	0.00	0.00	0.00	-16,800.00
6981 Advertising	0.00	0.00	-3,400.00	0.00	0.00	3,400.00
6990 MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00	0.00
6991 REFUNDS OF PRIOR YR EXP	-587,632.00	-588.77	-670,401.60	-1.74	114.08	82,771.34
6992 Energy Effic Incentives	-15,000.00	0.00	-17,295.48	0.00	115.30	2,295.48
6999 OTHER REV	-169,918.00	-6,735.90	-269,304.32	-10,856.16	164.87	110,242.48
Total	-157,413,092.00	2,663,630.48	-150,044,738.32	-52,576.93	95.35	-7,315,776.75

Function 6000 - LOCAL REVENUE

Total Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	-157,413,092.00	2,663,630.48	-150,044,738.32	-52,576.93	95.35	-7,315,776.75
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	-157,413,092.00	2,663,630.48	-150,044,738.32	-52,576.93	95.35	-7,315,776.75

Condensed IV Board Summary Report

From 05/01/2014 To 05/31/2014

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
7000 REVENUE STATE SOURCE						
7110 BASIC EDUCATION	-27,741,165.00	-7,602,032.82	-27,816,167.82	0.00	100.27	75,002.82
7160 TUITION ORPHANS & CHILD	-325,000.00	0.00	-8.83	0.00	0.00	-324,991.17
7220 VOCATIONAL EDUCATION	-6,000.00	0.00	0.00	0.00	0.00	-6,000.00
7250 MIGRATORY CHILDREN	-2,000.00	0.00	0.00	0.00	0.00	-2,000.00
7271 SPECIAL ED SCHOOL AGED	-6,551,919.00	-1,646,213.45	-6,584,843.45	0.00	100.50	32,924.45
7290 OTHER PROGRAM SUBSIDIES	0.00	0.00	0.00	0.00	0.00	0.00
7292 PRE-K COUNTS	-786,000.00	-49,780.00	-497,800.00	0.00	63.33	-288,200.00
7310 TRANSPORT (REG & ADDTL)	-2,570,435.00	0.00	-1,539,088.19	0.00	59.87	-1,031,346.81
7320 RENT & SINK FUND PYMT	-1,933,437.00	-108,904.84	-1,593,238.15	0.00	82.40	-340,198.85
7330 HEALTH SERVICES ACT 25	-365,000.00	0.00	-357,663.46	0.00	97.99	-7,336.54
7340 ST PROP TAX REDUCTION	-4,733,948.00	0.00	-4,733,947.52	0.00	100.00	-0.48
7501 PA ACCOUNTABILITY GRANT	-665,439.00	0.00	-665,439.00	0.00	100.00	0.00
7599 OTH STATE REV	-1,150,484.00	0.00	-35,351.82	0.00	3.07	-1,115,132.18
7810 STATE SHARE SS & MED	-3,738,936.00	-286,691.00	-2,880,494.91	0.00	77.04	-858,441.09
7820 STATE SHARE RETIRE CONT	-8,202,671.00	0.00	-3,521,619.84	0.00	42.93	-4,681,051.16
Total	-58,772,434.00	-9,693,622.11	-50,225,662.99	0.00	85.45	-8,546,771.01

Function 7000 - REVENUE STATE SOURCE

Total Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	-58,772,434.00	-9,693,622.11	-50,225,662.99	0.00	85.45	-8,546,771.01
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	-58,772,434.00	-9,693,622.11	-50,225,662.99	0.00	85.45	-8,546,771.01

Condensed IV Board Summary Report

From 05/01/2014 To 05/31/2014

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
8000 FEDERAL REVENUE						
8110 PAYMENTS FED IMPACTED	-53,000.00	0.00	-33,775.82	0.00	63.72	-19,224.18
8200 UNRESTRICT GRANT-IN-AID	0.00	0.00	0.00	0.00	0.00	0.00
8514 NCLB - TITLE I	-3,695,200.00	-532,013.00	-2,408,843.12	0.00	65.18	-1,286,356.88
8515 NCLB - TITLE II	-720,361.00	-171,601.26	-582,066.75	0.00	80.80	-138,294.25
8516 NCLB - TITLE III	-260,179.00	-146,555.50	-252,762.65	0.00	97.14	-7,416.35
8517 NCLB - TITLE IV-21ST CE	-500,000.00	-42,163.18	-323,783.60	0.00	64.75	-176,216.40
8580 CHILD CARE & DEV GRANT	-170,290.00	0.00	-37,093.47	0.00	21.78	-133,196.53
8810 SBAP	-522,000.00	0.00	0.00	0.00	0.00	-522,000.00
8820 MED ASSIST REIMB ADM	0.00	0.00	-62,993.65	0.00	0.00	62,993.65
Total	-5,921,030.00	-892,332.94	-3,701,319.06	0.00	62.51	-2,219,710.94

Function 8000 - FEDERAL REVENUE						
Total Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	-5,921,030.00	-892,332.94	-3,701,319.06	0.00	62.51	-2,219,710.94
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	-5,921,030.00	-892,332.94	-3,701,319.06	0.00	62.51	-2,219,710.94

Condensed IV Board Summary Report

From 05/01/2014 To 05/31/2014

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
9000 OTHER REVENUE						
9200 PROCEEDS EXTENDED TERM	0.00	0.00	0.00	0.00	0.00	0.00
9310 GENERAL FUND TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
9400 SALE OF FIXED ASSETS	-30,000.00	0.00	0.00	0.00	0.00	-30,000.00
9910 OTH FIN SOURCES	-3,127,445.00	0.00	0.00	0.00	0.00	-3,127,445.00
9990 INSURANCE RECOVERIES	-10,000.00	0.00	0.00	0.00	0.00	-10,000.00
Total	-3,167,445.00	0.00	0.00	0.00	0.00	-3,167,445.00

Function 9000 - OTHER REVENUE						
Total Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Revenue	-3,167,445.00	0.00	0.00	0.00	0.00	-3,167,445.00
	-3,167,445.00	0.00	0.00	0.00	0.00	-3,167,445.00

Grand Totals						
Total Expenditure	199,751,433.30	20,474,647.68	164,948,467.16	710,729.88	82.93	34,092,236.26
Total Other Expenditure	25,522,567.70	887,233.36	22,492,574.55	0.00	88.12	3,029,993.15
Total All Expenditures	225,274,001.00	21,361,881.04	187,441,041.71	710,729.88	83.52	37,122,229.41
Total Revenue	-222,106,556.00	-7,922,324.57	-203,971,720.37	-52,576.93	91.85	-18,082,258.70
Total Other Revenue	-3,167,445.00	0.00	0.00	0.00	0.00	-3,167,445.00
Total All Revenues	-225,274,001.00	-7,922,324.57	-203,971,720.37	-52,576.93	90.56	-21,249,703.70
	0.00	13,439,556.47	-16,530,678.66	658,152.95	0.00	15,872,525.71