

MEMORANDUM

April 25, 2014

TO: BOARD OF SCHOOL DIRECTORS

FROM: STACY M. GOBER, BOARD SECRETARY

SUBJECT: REGULAR MONTHLY MEETING – April 28, 2014

The Regular Monthly Meeting of the Board of School Directors of the Bethlehem Area School District will be held on *Monday, April 28, 2014, at 7:00 p.m. in the Auditorium of East Hills Middle School, 2005 Chester Avenue, Bethlehem, PA 18017*. The agenda is attached.

SMG:bac
Attachments
pc: Dr. Roy

BETHLEHEM AREA SCHOOL DISTRICT
Bethlehem, Pennsylvania

MISSION STATEMENT

The Bethlehem Area School District, in partnership with the home and community, is committed to providing a safe and supportive environment in which each student will attain the knowledge, skills, and attitudes necessary to become a productive citizen and lifelong learner in our technologically demanding and culturally diverse society.

A G E N D A
REGULAR MEETING – April 28, 2014

1. Roll Call
2. Pledge of Allegiance
3. Silent Meditation
4. Recognition
5. Courtesy of the Floor to Visitors (30 minutes allowed)
6. Reports of Student Representatives
7. Approval of Minutes
 - March 19, 2014 – Budget Workshop*
 - March 24, 2014 – Regular Board Meeting*
8. Approval of Committee Minutes
 - March 10, 2014 – Board Curriculum Committee Meeting Minutes*
 - April 7, 2014 – Board Facilities Committee Meeting Minutes*
 - April 7, 2014 – Board Curriculum Committee Meeting Minutes*
 - April 14, 2014 – Board Finance Committee Meeting Minutes*
9. Financial Report/Payment of Bills
 - Budgetary Transfers – Page 39*
 - Treasurer's Report –Page 40*
 - Monthly Bills – Page 41*
 - Budget Information – Page 42*
10. President's Communication/Special Meetings
11. Superintendent's Report/Federal Program Update
12. Unfinished Business
13. Recommendations of the Administration
14. Reports of Committees
15. New and Miscellaneous Business
16. Courtesy of the Floor to Visitors (30 minutes allowed)
17. Open Forum
18. Adjournment

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1. ***Rose Garden Lease for Nitschmann Middle School Project Staging***

INFORMATION:

In order to proceed with the Nitschmann Middle School Project, the District wishes to enter into a lease agreement with the City of Bethlehem to lease a portion of the Rose Garden. This area will be used as a staging area for construction vehicles, and additionally, for employee and construction worker parking during the term of the project. Upon project completion, the District will restore the area to its previous condition.

There is no cost for the lease of approximately three years, however, the District will remove the existing playground within the lease boundary and install a new, similar playground in the park area where designated by the City. The District will also replace 250 feet of sidewalk and trim the trees adjacent to the staging area.

This information was reviewed with the Board at the April 7, 2014, Board Facilities Committee Meeting.

RECOMMENDATION:

That the Board of School Directors approves the lease between the Bethlehem Area School District and the City of Bethlehem for a specified portion of the Rose Garden for approximately three years in accordance with the lease agreement subject to solicitor review.

2. *Transportation Alternatives Program Grant for Nitschmann Middle School*

INFORMATION:

The construction project to build a new Nitschmann Middle School includes work that qualifies for grant money through the PA Department of Transportation Alternatives Program (TAP). The TAP grant reimburses project site improvement costs that create safe routes to school such as building new sidewalks and walkways, integrating pedestrian and bicycle signs and signals, compliance with ADA laws, providing bike parking facilities and general crossing improvements that will improve safety. Approximately \$146,400 worth of site improvements eligible for TAP grant funds are already being completed as part of the new Nitschmann project. D'Huy Engineering, Inc. (DEI) estimates the application for \$146,400 worth of site improvements will cost approximately \$4,260 to complete. Should the grant application be unsuccessful, DEI has agreed to waive the application costs.

This item was reviewed with the Board at the April 7, 2014, Board Facilities Committee Meeting.

RECOMMENDATION:

That the Board of School Directors authorizes DEI to prepare and submit an application to the PA Department of Transportation for a \$146,400 Transportation Alternatives Programs Grant for the new Nitschmann Middle School at a cost not to exceed \$4,260.

Account Code and Name: Capital Reserve 4600-330 Professional Services
Account Balance: \$6,448,677.97

3. *Maintenance, Service and Replacement of Parts for Elevators*

INFORMATION:

Bids were received and publicly opened at noon on Thursday, March 27, 2014, for Maintenance, Service and Replacement of Parts for Elevators. Bids were mailed to six (6) vendors with four (4) bids received. The bids have been tabulated and reviewed by the appropriate administrative and supervisory personnel. The recommendation of the awards is based upon the lowest responsible bidder meeting specifications.

This item was reviewed with the Board at the April 7, 2014, Board Facilities Committee Meeting.

3-Year (2014-2017) Total Cost

ThyssenKrupp Elevator Corp.	\$73,080.00
Kencor, Inc.	83,400.00
Schindler Elevator Corp.	86,050.20
Otis Elevator Company	90,540.00

RECOMMENDATION:

That the Board of School Directors awards the bid contract for Maintenance, Service and Replacement of Parts for Elevators subject to the proper execution of contract documents and a performance bond as required in the bid specifications to:

ThyssenKrupp Elevator Corp.	<u>\$73,080.00</u>
5925 Tilghman Street, Suite 100	
Allentown, Pennsylvania 18104	

4. *Climate and Sustainability Commitment*

INFORMATION:

The BASD has a long history of responsible stewardship of natural resources and support of sustainability. The District wishes to maintain and build upon its leadership in these areas. In doing so, the Administration recommends the *School District Climate and Sustainability Commitment* described below.

This information was discussed with the Board at the April 7, 2014, Board Curriculum Committee Meeting.

RECOMMENDATION:

That the Board of School Directors approves the Commitment (below):

Climate and Sustainability Commitment

As the Bethlehem Area School District Board of School Directors, we believe educational institutions have a special responsibility to demonstrate leadership in their communities as responsible stewards of shared environmental resources. We further believe the potential for adverse health, social, economic and ecological effects resulting from climate change are real.

As responsible environmental stewards, school districts should address the climate challenge by reducing emissions and integrating sustainability into both their educational programs as well as into their support operations. School Districts that proactively address environmental concerns better serve their students and their communities. These school districts provide students with the knowledge and skills needed to address the critical, systemic challenges faced both locally and globally. Ultimately, students will benefit from improved environmental and climate conditions as well as economic opportunities that will accompany those conditions.

Beyond addressing environmental challenges and providing educational opportunities for students, responsible environmental stewardship will reduce school districts' long-term energy costs.

4. *Climate and Sustainability Commitment*

RECOMMENDATION (continued):

Accordingly, we commit our District to taking the following steps:

1. Complete a comprehensive inventory of annual greenhouse gas emissions since 2010 (including emissions from electricity, heating, and transportation), update the inventory every year thereafter, and make the report available to students, faculty, staff, and the public.
2. Develop a comprehensive plan, by involving administrators, students, faculty, staff, and community members, to guide the development and implementation of ways to integrate academic, operational, and public engagement aspects of climate change and sustainability.
 - Academics: explore ways to integrate climate, sustainability, a living laboratory, and eco-literacy into curriculum and immersion experiences for all students, at all levels;
 - Operations: continue to improve energy efficiency and sustainability in facilities, transportation, and construction;
 - Public Engagement: promote transparency, and involve administrators, faculty, students, staff, and the community.
3. Take actions in each of these three areas now to demonstrate a comprehensive, system-wide approach.
4. Exemplify leadership by encouraging other school districts to adopt this commitment.

DULY ADOPTED, by the Bethlehem Area School District Board of School Directors, April 28, 2014

5. *Special Education Plan*

INFORMATION:

A Special Education Plan is an action plan that describes the special education program and services that are provided by the school district. The special education plan is aligned with the district's strategic plan that is developed every 3 years and required by the PA Department of Education

This information was discussed with the Board at the April 7, 2014, Board Curriculum Committee Meeting. The complete Special Education Plan has been shared with the Board and has been posted on the District Web Site for public review and comment.

RECOMMENDATION:

The Administration recommends that the Board of School Directors approves the Special Education Plan.

6. *Family Center Grant*

INFORMATION:

The Pennsylvania Department of Public Welfare has released a call for proposals for family center funding beginning July 1, 2014, and continuing through the 2016-2017 fiscal year. Within the District, this funding will enable the Marvine Family Center to continue to operate. The funding will support family development specialist positions and the implementation of the Parents As Teachers Program, which serves eligible families with children from birth through age five. The vision of the family center initiative is for children and their families to be healthy, educated, and self-sufficient while living in a safe home and community.

This information was discussed with the Board at the April 7, 2014, Board Curriculum Committee Meeting.

RECOMMENDATION:

That the administration be authorized to submit an application to the Pennsylvania Department of Public Welfare for grant funding for Marvine Family Center in the amount of \$282,035.

7. *Waivers*

INFORMATION:

The Board of School Directors of the Bethlehem Area School District has received and reviewed the following Waivers of Expulsion Hearing and Stipulation regarding misconduct by students in violation of District Policy 233.

RECOMMENDATION:

That the Board of School of School Directors adopts the waivers relating to Student Number 0961562, 0961826, and 1009026.

8. *Staff Conferences***RECOMMENDATION:**

1. Nancy Ettwein April 23-25, 2014
 Lissette Maldonado 11th Annual – Young Child Expo and Conference
 Carolina Velasquez New York, New York
 Marvine Family Center Grant/Prof Ed Emp Train/Dev – 2836-324 = \$975.00
 Marvine Family Center Grant/Travel - Conference - 2836-581 = \$679.20
 \$1,654.20

	Amount	Balance
Estimated Expenses:		
Registration		
Marvine Family Center Grant – 2836-324	\$975.00	\$1,050.00
Registration = \$325.00 x 3/staff = \$975.00		
Lodging, Meals, and Transportation	\$679.20	\$679.20
Marvine Family Center Grant – 2836-581		
Meals		
3/days x \$40/day x 3/staff = \$360.00		
Transportation = Bus		
\$45.60/roundtrip x 1/staff x 1 day = \$45.60		
\$45.60/roundtrip x 2/staff x 3/days = \$273.60		

8. *Staff Conferences*

RECOMMENDATION:

2. Laurie Latham May 20-21, 2014
PA Pre-Counts Grant Meeting
Altoona, Pennsylvania
Pre-K Counts Grant – Travel 1806-581 = \$553.70
Substitute Costs = \$224.00
\$777.70

	Amount	Balance
Estimated Expenses:		
Lodging, Meals, and Transportation		
Pre-K Counts Grant – 2834-581	\$553.70	\$600.00
Lodging		
2/night x \$119.85/night = \$239.70		
Meals		
2/days x \$40/day = \$80.00		
Transportation = Car Rental		
3/days x \$48/day+ \$90/fuel = \$234.00		
Substitute Costs = 1/sub x 2/days x \$112/day = \$224.00	\$224.00	

8. Staff Conferences**RECOMMENDATION:**

3. Colleen Klaric

June 23-26, 2014

Responsive Classroom Course

Kennett Square, Pennsylvania

Title II Prof Ed Emp Train/Dev – 2271-324 = \$729.00

	Amount	Balance
Estimated Expenses:		
Registration Registration = \$729.00	Title II – 2271-324 \$729.00	\$729.00

4. Patrick Larkin

July 9-11, 2014

MacAdmins Conference

University Park, Pennsylvania

General Prof Ed Emp Train/Dev – 2836-324 = \$400.00

General/Travel - Conference - 2836-581 = \$409.03

\$809.03

	Amount	Balance
Estimated Expenses:		
Registration Registration = \$400.00	General – 2836-324 \$400.00	2014-2015 Budget
Lodging, Meals, and Transportation Lodging 2/nights x \$98.58/night = \$197.16 Transportation = Car 375/mile x \$.565/mile = \$211.87	General – 2836-581 \$409.03	2014-2015 Budget

10. Colonial Intermediate Unit 20 Contract for Service Agreement**INFORMATION:**

The District currently has various educational contracts with Colonial Intermediate Unit (CIU) 20 that provides services to Bethlehem Area School District students where it is more cost effective than for the District to provide the services directly for one or a few students. The CIU 20 Board of School Directors approved one Agreement at their March Board Meeting, and it is recommended that this Agreement be approved as the most effective solution for the student's educational needs. This Agreement is to amend a prior Agreement approved by the Board on February 24, 2014, to include an additional 10 hours of service and extend the termination date from March 14, 2014 to May 23, 2014.

This information was reviewed with the Board at the April 14, 2014, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors approves the following Contract for Service Agreement with Colonial Intermediate Unit 20:

Service	Effective Dates	Estimated Cost
Interpreting Services by Kelly Johnston for an East Hills Middle School student in the afterschool program	January 14, 2014 through May 23, 2014	Additional 10 hours not to exceed \$636.40

Account Code and Account Title: General Fund 1221-322 Hearing Impaired IU Services
Account Balance: \$296,450

11. *Mileage Reimbursement***INFORMATION:**

The Bethlehem Area School District adjusts the mileage reimbursement rate in accordance with contractual provisions and board policy for employees who use their personal vehicles in the course of their employment. Currently for the 2013-2014 school year, the District reimburses \$0.565 per mile which is the maximum rate for mileage reimbursement as per the Internal Revenue Service (IRS) guidelines. The IRS has decreased the mileage reimbursement rate to \$0.560 per mile. The District will use this mileage reimbursement rate effective September 1, 2014, to equal the IRS rate for the 2014-2015 school year.

This information was reviewed with the Board at the April 14, 2014, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors approves the per mile reimbursement rate for the 2014-2015 school year to \$0.56 per mile as of September 1, 2014, for required employment travel by district employees using their personal vehicles.

Account Code and Account Title: General Fund 580 Travel
Account Balance: 2014-2015 Budget

12. *PlanCon Part K: Project Refinancing*

INFORMATION:

The District was notified that three PlanCon Part K: Project Refinancing have been approved by the Pennsylvania Department of Education as follows:

- The Series of 2009 Note has been approved with a reimbursement rate of 15.10% for the bond issue. This Note was a two-year Wachovia bank loan which refunded the Series of 2007 Bonds issued through the Shippensburg Borough Authority.
- The Series of 2011 Note has been approved with a reimbursement rate of 15.03% for the bond issue. This Note refunded the Series of 2009 Note and is the Floating Rate Note with Wells Fargo that was just extended for another three years.
- The Series A of 2011 Note has been approved with a reimbursement rate of 17.30% for the bond issue. This Note refunded the 2007 Variable Rate Demand Bond and is the Floating Rate Note with Wells Fargo that was just extended for another three years.

This information was reviewed with the Board at the April 14, 2014, Board Finance Committee Meeting.

RECOMMENDATION:

The Board of School Directors accepts PlanCon Part K: Project Refinancing approval for the Series of 2009 Note, the Series of 2011 Note, and the Series A of 2011 Note as approved by the Pennsylvania Department of Education.

13. *Musical Instruments*

INFORMATION:

Bids were received and publicly opened at 2:00 p.m. on Tuesday, March 18, 2014, for Musical Instruments for middle schools. Bids were mailed to 12 vendors with 4 bids received. The bids have been tabulated and reviewed by the appropriate administrative and supervisory personnel. The recommendations of the awards are based upon the lowest responsible bidders meeting specifications.

Broughal MS	National Educational Music	Nazareth Music Center	Sam Ash Quikship	Washington Music Center
(3) Violins ¾ size	No Bid	\$1,050.00	No Bid	\$1,005.00
(3) Onsite Tunings, Adjustments	No Bid	No addtln charge	No Bid	No Bid
(2) Violins 4/4 size	No Bid	\$700.00	No Bid	\$670.00
(2) Onsite Tunings, Adjustments	No Bid	No addtln charge	No Bid	No Bid
(1) Cello outfit ¾ size	No Bid	\$980.00	No Bid	\$1,111.00
(1) Onsite Tuning, Adjustment	No Bid	No addtln charge	No Bid	No Bid
(1) Cello outfit 4/4 size	No Bid	\$980.00	No Bid	\$1,111.00
(1) Onsite Tuning, Adjustment	No Bid	No addtln charge	No Bid	No Bid

East Hills MS	National Educational Music	Nazareth Music Center	Sam Ash Quikship	Washington Music Center
(2) Marching Tenor Drum Set & Carrier	\$943.30	No Bid	\$964.00	\$942.00
(1) Concert Bass Drum w/ Stand	\$474.00*	No Bid	\$1,154.00	\$1,161.00
(1) Viola Outfit	No Bid	No Bid	No Bid	No Bid
(1) Alto Saxophone	\$476.20	No Bid	\$464.00	\$477.00
(1) Standard F Single Horn	\$1,440.00	\$1,545.00	No Bid	\$1,413.00

Nitschmann MS	National Educational Music	Nazareth Music Center	Sam Ash Quikship	Washington Music Center
(1) Marimba and Cover	\$2,695.35	\$3,179.00	\$2,769.00	\$2,842.00
(2) Baritone with Case 4/4	\$2,608.00	\$2,890.00	\$2,592.00	\$2,574.00

Northeast MS	National Educational Music	Nazareth Music Center	Sam Ash Quikship	Washington Music Center
(1) Baritone Saxophone	\$3,189.00*	\$3,200.00	\$2,711.50*	\$2,707.00*
(1) Double Horn	\$2,223.00	\$2,430.00	\$2,198.00	\$2,192.00
(1) Oboe, Student, Standard C	\$1,165.00	\$1,225.00	No Bid	\$1,145.00

*Does not meet bid specifications

This information was reviewed with the Board at the April 14, 2014, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors awards the bids for Musical Instruments to the lowest responsible bidders who have met the specifications as indicated above for the total amount of \$19,489.35.

Account Code, Title and Balance: General Fund 1100-750 Inst. Equip. Orig. \$6,713.35 (Pending Budget Transfer)
General Fund 1100-760 Inst. Equip. Repl. \$54,659.01

14. Fuel Oil**INFORMATION:**

At the February 24, 2014, Regular Board Meeting, the Board approved the District's participation in the Colonial Intermediate Unit (CIU) 20 cooperative fuel oil bid for the 2014-2015 school year with the vendor(s) to be ratified at the April Regular Board Meeting. By adding our volume to the remainder of the CIU 20, the District can leverage their buying power and be more attractive to vendors who might provide aggressive pricing to achieve the guaranteed contract. By having the latitude to award the bids as close to the bid opening as possible insures that the pricing is valid and not subject to spot market fluctuations.

Participation was therefore authorized in the Northampton/Monroe/Pike County Joint Purchasing Board bid which opened Wednesday, March 26, 2014, at 12:30 p.m., and was reviewed immediately following by all District participants and awarded by the CIU 20 Board of School Directors that evening at their Board Meeting. The bid recommendation as awarded is now being presented to the District's Board of School Directors for ratification.

This information was reviewed with the Board at the April 14, 2014, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors approves the following as the successful bidders for fuel oil for the 2014-2015 school year as recommended by the Northampton/Monroe/Pike County Joint Purchasing Board and approved by the Colonial Intermediate Unit 20 Board of School Directors at their March 26, 2014, Board Meeting:

Item	Fixed Price/Gal	Vendor
Gasoline 87 Octane- Consumer Tank -Maintenance	\$2.9380	Talley Petroleum Grantville, PA
BioDiesel fuel – Truck Transport - Transportation Winter Additive Add-on	\$3.0269	PAPCO
	\$0.0495	Aston, PA
BioDiesel fuel – Consumer Tank - generators	3.2148	PAPCO Aston, PA

Account Code and Account Title: 2014-15 General Fund 2720-627 Transportation – Fuel
Account Code and Account Title: 2014-15 General Fund 2600-626 Maintenance – Gasoline
Account Balances: 2014-2015 Budget

15. Paper Supplies**INFORMATION:**

The District recently participated in the Colonial Intermediate Unit (CIU) 20 cooperative paper bid for the 2014-2015 school year with the CIU20 through the Northampton/Monroe/Pike County Joint Purchasing Board. By adding our volume to the remainder of the CIU 20, the District can leverage their buying power and be more attractive to vendors who might provide aggressive pricing to achieve the guaranteed contract. Bids were opened Wednesday, March 5, 2014, at 2:30 p.m., and were reviewed by all District participants and were awarded by the CIU 20 Board of School Directors at their March 26, 2014, Board Meeting. The successful bidders for the District items are as follows:

Vendors	BASD Awarded Cost
Kurtz Brothers Clearfield, PA 16830	\$759.60
Paper Mart East Hanover NJ 07936	\$8,372.00
W.B. Mason Brockton, MA 02303	\$82,674.47

This information was reviewed with the Board at the April 14, 2014, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors approves the bids for Paper Supplies, Bid Number NMPCJPB-DP/JS-2014-2015, for July 1, 2014, as awarded by the Northampton/Monroe/Pike County Joint Purchasing Board and approved by the Colonial Intermediate Unit 20 Board of School Directors at their March 26, 2014, Board Meeting.

**Account Code and Account Title: General Fund 0171 Inventory
General Fund 610 Supplies**

Account Balance: 2014-2015 Budget

16. E-Rate Reimbursement for Network Infrastructure Equipment**INFORMATION:**

At the March 24, 2014, Regular Board Meeting, the Board authorized the Administration to purchase HP or HP-compatible network infrastructure equipment from PrismWorks at a cost not to exceed \$184,387.00; to purchase Aruba or Aruba-compatible network infrastructure equipment from PEPPM (Aruba Networks) at a cost not to exceed \$331,309.25 and to submit the costs of both purchases for E-Rate reimbursement pending solicitor review and notification of approved E-Rate funding commitment. This item is a correction of the March 24, 2014, Regular Board agenda item as it relates to the Aruba or Aruba-compatible equipment. The correction is necessary due to an incorrect technical compatibility assessment for the vendor Advance2000. In addition, the bid price for PEPPM (Aruba Networks) has been corrected. The following bids were received and/or updated:

Bid Tabulations – HP or HP-Compatible Network Infrastructure Equipment

Vendor	Pre-Discount Cost	Discount	Net Cost	Rank
PrismWorks	\$184,387.00	\$153,062.84	\$31,324.16	1
ePlus	\$250,567.00	\$208,000.00	\$42,567.00	2
Relcomm	\$251,519.48	\$208,790.67	\$42,728.80	3
PEPPM (ePlus)	\$286,999.90	\$238,243.59	\$48,756.31	4
Advance2000	\$319,484.50	\$265,204.07	\$54,280.43	5
Ricoh	\$373,068.74	\$309,690.82	\$63,377.92	6
SHI	\$563,500.47	\$467,771.50	\$95,728.97	7
Atrion*	\$95,760.95	\$79,491.16	\$16,269.79	

* Rejected due to incompatibility with existing equipment.

Bid Tabulations – Aruba or Aruba-Compatible Network Infrastructure Equipment

Vendor	Pre-Discount Cost	Discount	Net Cost	Rank
Advance2000	\$268,835.25**	\$219,722.14	\$49,113.11	1
PEPPM (Aruba Networks)	\$301,837.25	\$250,560.33	\$51,276.92	2
PrismWorks	\$334,127.00	\$277,364.61	\$56,762.39	3
Ricoh	\$379,452.11	\$314,989.77	\$64,462.34	4
Relcomm	\$417,767.00	\$346,795.62	\$70,971.38	5

** Bid includes items that are not eligible for E-Rate Discount.

This information was reviewed with the Board at the April 14, 2014, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors amends the decision to authorize the Administration, upon solicitor review and notification of approved E-Rate funding commitment, to purchase HP or HP-compatible network infrastructure equipment from PrismWorks at a cost not to exceed \$184,387.00; to purchase Aruba or Aruba-compatible network infrastructure equipment from Advance2000 at a cost not to exceed \$268,835.25 and to submit the costs of both purchases for E-Rate reimbursement.

Account Code and Account Title: General Fund 2818-788 Networking Infrastructure Equipment

Account Balance: 2014-2015 Budget

17. *Per Capita Tax Collection Services*

INFORMATION:

Since July 2008, the District has been using Berkheimer to provide per capita tax collection services for the District. Currently, Berkheimer charges \$0.75 per bill plus postage.

Keystone Collections Group provided the District with a proposal for current and delinquent per capita tax administration for the period of July 1, 2014 through June 30, 2015. Keystone will print and mail the current per capita tax at \$0.50 per notice plus actual postage. For delinquent per capital tax, zero commission will be charged to the District with the use of Northampton County TCC Act 192 Resolution. Keystone will distribute the collected tax funds to the District via ACH disbursement on a monthly basis, and will supply a reconciliation report supported by a full accounting of each month's collections to the District.

This information was reviewed with the Board at the April 14, 2014, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors approves the proposal with Keystone Collections Group for current and delinquent per capita tax collection services for the period of July 1, 2014 through June 30, 2015.

Account Code and Account Title: General Fund 2330-348
Account Balance: 2014-2015 Budget

18. Real Estate Tax Assessment Appeal Appraisals**INFORMATION:**

The District has initiated several tax assessment appeals against properties that are substantially under assessed. The District Solicitor is requesting appraisal services for four properties under appeal as status conferences have been held with appraisals required on or before June 10, 2014.

These properties and appraisers were reviewed with the Board in Executive Session on April 14, 2014.

RECOMMENDATION:

That the Board of School Directors approves the appraisal services for real estate tax assessment appeals as noted below:

	<u>Appraiser</u>	<u>Tax Parcel ID</u>	<u>Address/Municipality/County</u>	<u>Fee</u>
A.	Dietrick Group LLC 5100 Tilghman St., Suite 320 Allentown, PA 18104	641950251932-1	3125 Schoenersville Rd City of Bethlehem Lehigh County	\$3,000
B.	CBRE Inc. Two Liberty Place, Suite 3000 50 South Sixteenth St. Philadelphia, PA 19103	641875202495-1 and 641865789313-1	1818 Catasauqua Rd City of Bethlehem Lehigh County	\$4,500
C.	CBRE Inc. Two Liberty Place, Suite 3000 50 South Sixteenth St. Philadelphia, PA 19103	642811001173-1	1345 Martin Court City of Bethlehem Lehigh County	\$4,500
D.	American Valuation Group Inc. 207 Abbey Lane Lansdale, PA 19446	Multiple Parcels (14) M8-9-22-2, M8-9-22-3, M8-9-22-3A, M8-9-22-4, M8-9-22-4A, M8-9-22-5, M8-9-22-6, M8-9-22-7, M8-9-22-8, M8-9-22-9, M8-9-22-10, M8-9-22-11, M8-9-22-12, M8-9-22-13	Birkeland Pl and Southmont Way (Freemansburg Ave @ Hope Rd) Bethlehem Township Northampton County	\$5,000

Account Code and Account Title: General Fund 2330-330 Tax Assessment/Other Professional Services
Account Balance: \$34,175.11

19. *Real Estate Municipal Tax Assessment Appeal Settlements***INFORMATION:**

The District has been notified by legal counsel that three potential settlements have been negotiated with the property owners listed below yielding underpayments and increased revenue for the District. These settlements are the result of the municipal appeals filed previously by the District.

The proposed settlements were reviewed with the Board in Executive Session on April 24, 2014.

RECOMMENDATION:

That the Board of School Directors approves the proposed real estate municipal tax assessment appeal settlements as noted below:

<u>Tax Parcel ID</u>	<u>Address</u>	<u>Municipality</u>	<u>County</u>
M5 7 2B-2 0214	3300 Schoenersville Road	Hanover Township	Northampton
N7NW4B 4 18A 0204	2525 Easton Avenue	City of Bethlehem	Northampton
P6NE2C 1 1 0204	741 Stefko Boulevard	City of Bethlehem	Northampton

20. *School Board Policy Number 139 – Community Service/Service Learning Program – Third Reading*

INFORMATION:

The proposed revised Board Policy Number 139 – Community Service/Service Learning Program has been presented and reviewed at the April 7, 2014, Board Curriculum Committee Meeting and at the April 14, 2014, Board Human Resources Committee Meeting.

RECOMMENDATION:

That the Board of School Directors approves the attached revised Board Policy Number 139 – Community Service/Service Learning Program.

BETHLEHEM AREA SCHOOL DISTRICT

SECTION: PROGRAMS

TITLE: COMMUNITY SERVICE/
SERVICE LEARNING
PROGRAM

ADOPTED: November 15, 2004

REVISED: April 28, 2014

<p>1. Authority</p>	<p style="text-align: center;">139. COMMUNITY SERVICE/SERVICE LEARNING PROGRAM</p> <p>The Community Service Program provides the opportunity for high school students to provide service to the community. Each student is required to perform sixty (60) hours of unpaid service to organizations or experiential situations approved by the district.</p> <p>The Community Service/Service Learning Program will help students acquire skills and learn about the significance of providing service to their communities. Students will gain an understanding of the personal benefits to service. Through students' participation in the program, they will be exposed to a variety of people and experiences that will prepare them for life and help them to pursue their career and college pathways.</p> <p><u>Curriculum Guide</u></p> <p>1. Course Title:</p> <p style="padding-left: 40px;">Community Service/Service Learning Program.</p> <p>2. Course Objectives:</p> <ol style="list-style-type: none"> a. Students will understand their responsibilities as citizens in dealing with community issues. b. Students will know that their concern about people and events in the community can have positive effects. c. Students will connect their coursework, pathway, job shadowing and community service in a meaningful way. <p>3. Course Content:</p> <ol style="list-style-type: none"> a. Orientation to the Community Service/Service Learning Program requirement will be provided to all district students during eighth grade and
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	<p>to new enrollees at the high school at the time of registration as well as annually throughout their enrollment in BASD.</p> <ul style="list-style-type: none"> b. Appropriate service projects in district-approved organizations or organizations carrying a non profit and/or 501(c)x identification to be approved by the district will be performed by students. c. The Community Service Office in coordination with the Assistant Superintendent of Educational Programs and his/her designee reserves the right to approve or deny agency opportunities/hours for students. d. An Experience Summary Journal on the benefits of participation in community service will be written by each student one time, prior to graduation. This will be a one (1) page typed document. e. Up to 15 hours may be credited for job shadowing, when location is pre-approved by a students' teacher/counselor in adherence to the career exploration course requirement. f. Students may begin the Community Service/Service Learning the summer going into 9th grade. A maximum of thirty (30) hours may be used towards the sixty (60) hour requirement, with any additional hours completed during this time frame to be "banked" until after the completion of sixty (60) hours. <p>4. Course Evaluation:</p> <ul style="list-style-type: none"> a. Certification will be provided by the student's counselor and Community Service/Service Learning Office indicating completion of the required sixty (60) hours of unpaid community service and one (1) page journal response. b. The Experience Summary Journal will be reviewed and must be completed using writing skills equivalent to the students' writing proficiency and approval for graduation will not be given until journal is resubmitted. <p>5. Course Credit:</p> <ul style="list-style-type: none"> a. A .5 unit of credit will be granted when the sixty (60) hours of service are completed in approved organizations and the Experience Summary Journal has been reviewed and accepted by school counselor and the Community Service/Service Learning Office. b. An additional .5 unit of credit may be awarded upon the completion of 120 hours of Community Service.
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<p>2. Delegation of Responsibility</p>	<ul style="list-style-type: none"> c. Students completing 135 hours or more will receive the Silver Cord graduation recognition. d. The top five (5) students with the largest number of volunteer hours at an approved agency outside their home school will additionally be given the Gold Star of Bethlehem graduation recognition. e. All high school students entering prior to twelfth grade are required to complete sixty (60) hours of community service. All high school students entering during their senior year are required to complete fifteen (15) hours of community service prior to graduation. f. Transfer students with Community Service hours documented on their transcript or other school documentation will be applied towards their BASD graduation requirement. <p>The Assistant Superintendent of Educational Programs or his/her designee has primary responsibility for supervision of the program.</p> <p>The Community Service/Service Learning Coordinator will assume the following responsibilities for all students enrolled in a high school program through BASD:</p> <ul style="list-style-type: none"> 1. Implementation of the Community Service/Service Learning Program requirement. 2. Initiation of contacts with community organizations and agencies interested in serving as placement sites. 3. Identification and recommendation of community organizations and agencies to serve as placement sites. 4. Dissemination of appropriate community service/service learning opportunity information to the high schools (students and staff). 5. Maintain current information on needs of approved organizations. 6. Provide annual orientation for counselors on requirements and procedures for course implementation. 7. Serve as communication link at the school site for Community Service/Service Learning Program.
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	<p>8. Provide eighth grade orientation for the Community Service/Service Learning Program.</p> <p>9. Visitation to organizations to observe and obtain feedback from students and organization representatives.</p> <p>10. Maintain Record of Student Service Hours in the CS/SL Office/Database until one (1) year post graduation.</p> <p>11. Review all timesheets submitted for validity before entering to students file.</p> <p><u>High School Principal</u></p> <p>1. Provides overall direction for course implementation.</p> <p>2. Works with the coordinator to assure appropriate communication with staff.</p> <p><u>Counselor</u></p> <p>1. Ensures that all students are informed of program requirements; monitors student progress as indicated by the following procedures:</p> <ul style="list-style-type: none"> • Provides appropriate suggestions for meaningful service opportunities at the time of course selection • Encourages hours to be completed prior to 12th grade • Encourages at least 15 hours of service be completed each year • Notifies students and parents not “on track” based on completing 15 hours per year <p>2. Accepts Experience Summary Journal and Student Time Card(s) after service hours have been completed.</p> <p>3. Certifies completion of work and appropriate completion of Experience Summary journal response before forwarding time card(s) and journal to Community Service/Service Learning office for approval and computer input.</p> <p>4. Reviews the Community Service hours database to ensure that credit has been recorded.</p> <p>5. Advise and approve job-shadowing experiences for students in relation to Career Exploration for up to fifteen (15) hours maximum of service.</p>
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<p>3. Guidelines</p>	<p><u>Student</u></p> <ol style="list-style-type: none"> 1. The student will be encouraged to complete the community service requirement of sixty (60) total hours during grades 9 through 11. This is a requirement for graduation. The community service requirement cannot be fulfilled during the students' school day. It may be fulfilled after school hours, weekends, and summers. 2. The student will complete appropriate assignments and projects as designated by the approved agency. Direction and clarification may be sought from the Community Service/Service Learning Coordinator. 3. The student will adhere to organization policies and procedures concerning hours, personal appearance, behavior, and office practices. 4. Student will submit a Request For Approval for any agency not on BASD approved agency list, in which the student would like to volunteer, prior to start of volunteering. Only hours completed after the approval of non-approved site will be credited to the student. 5. The student will complete the timesheet and Experience Summary Journal after each volunteer experience and return it to the counselor using the following due dates, based on the last date of service being submitted on timecard. <table border="1" data-bbox="490 1163 1492 1358"> <tr> <th>Community Service Hours completed</th><th>Submission Deadlines</th></tr> <tr> <td>Over school breaks and summer vacation</td><td>Last Friday in October</td></tr> <tr> <td>During 1st Semester</td><td>Last Friday in February</td></tr> <tr> <td>By Underclassmen for end-of-year</td><td>Last Friday in May</td></tr> <tr> <td>By Seniors for Graduation Requirement</td><td>SECOND Friday in April</td></tr> </table> <ol style="list-style-type: none"> 6. Any student found to be falsifying a form in any way (i.e. signature, additional hours, photocopy of legitimate form) is at risk to receive a 0 for all hours submitted on the forged document. Any infractions of the student Code of Conduct (Section III, D, g) will be treated as such. <p><u>Parent/Guardian Information</u></p> <p>The Community Service/Service Learning Program requires full involvement of students and parents/guardians in order to assure that established goals are met. Parents/guardians shall be fully informed of the Community Service/Service Learning Program and the steps taken to assure that the course provides meaningful learning opportunities.</p>	Community Service Hours completed	Submission Deadlines	Over school breaks and summer vacation	Last Friday in October	During 1 st Semester	Last Friday in February	By Underclassmen for end-of-year	Last Friday in May	By Seniors for Graduation Requirement	SECOND Friday in April
Community Service Hours completed	Submission Deadlines										
Over school breaks and summer vacation	Last Friday in October										
During 1 st Semester	Last Friday in February										
By Underclassmen for end-of-year	Last Friday in May										
By Seniors for Graduation Requirement	SECOND Friday in April										

	<p>Additionally, other expectations of parents/guardians include:</p> <ol style="list-style-type: none"> 1. Encouragement regarding the successful completion of this requirement. 2. Encouragement to continue community service after completing the course requirement. 3. Assistance in identification of appropriate approved community service organizations. 4. Provision for transportation to the community service project. <p><u>Community Service Agencies</u></p> <p>All organizations or experiential situations must be approved by the district. Information will be provided by the Community Service/Service Learning Coordinator to the Assistant Superintendent of Educational Programs and his/her designee and will be updated periodically. Schools and parents/guardians are encouraged to identify organizations and submit them to the coordinator for screening and approval before their child begins service with expectation of receiving credit.</p> <p>No organizations or experiential situations may be used prior to approval from the Assistant Superintendent of Educational Programs. When an organization has been approved for placement, there are certain tasks, which must be accomplished.</p> <p>The organization designee:</p> <ol style="list-style-type: none"> 1. Files a Participation Information Form, updates annually, and agrees to site visits by Community Service/Service Learning Coordinator. 2. Maintains a sign-in sheet to document hours of service by each student. 3. Verifies and releases student hours to the Community Service/Service Learning Office. 4. Provides supervision and direction for the students throughout the Community Service/Service Learning Program. 5. Attends BASD Community Service/Service Learning Session once per year.
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	<p><u>Teaching Staff</u></p> <ol style="list-style-type: none">1. Staff is encouraged to work with the Community Service/Service Learning Coordinator and our existing relationships with community agencies to provide in-class, curriculum based, Service Learning opportunities for students.2. Advise and approve job shadowing experiences for student for up to fifteen (15) hours maximum of service.
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21. *School Board Policy Number 206 – Assignment Within District – Third Reading*

INFORMATION:

The proposed revised Board Policy Number 206 – Assignment Within District has been presented and reviewed at the April 7, 2014, Board Curriculum Committee Meeting and at the April 14, 2014, Board Human Resources Committee Meeting.

RECOMMENDATION:

That the Board of School Directors approves the attached revised Board Policy Number 206 – Assignment Within District.

BETHLEHEM AREA SCHOOL DISTRICT

SECTION: PUPILS

TITLE: ASSIGNMENT WITHIN
DISTRICT

ADOPTED: May 19, 2003

REVISED: April 28, 2014

	206. ASSIGNMENT WITHIN DISTRICT
1. Purpose	The Board directs that the assignment of students to classes and schools within this district shall be consistent with the educational needs and abilities of students and the best use of district resources.
2. Authority SC 1310 Pol. 103	The Board shall determine periodically the school attendance areas of the district and expects the students within each area to attend the designated school. In assigning students to schools within this district, no discrimination shall occur.
3. Delegation of Responsibility	<p>The Superintendent periodically shall review existing attendance areas and recommend to the Board changes that may be justified by consideration of safe student transportation and travel, convenience of access to schools, financial and administrative efficiency, or effectiveness of the instructional program.</p> <p>The Superintendent or designee may assign a student to a school other than that designated for the attendance area when such exception is justified by circumstances and is in the proper educational interest of the student.</p> <p>The Superintendent or designee shall assign incoming transfer students to schools, grades, and classes that afford each student the greatest likelihood of realizing his/her educational potential and academic goals.</p> <p>The building principal shall assign students in the school to appropriate grades, classes or groups, based on consideration of the needs and abilities of the student, as well as the administration of the school.</p>
4. Guidelines	<p><u>Student Transfer and Attendance Assignment Exceptions</u></p> <p>1. Students who change legal residence from one school attendance area to another before the start of the school term or within the quarter of the current term shall be required to attend the school that services the area of their new residence.</p>

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| | <ol style="list-style-type: none">2. Students who change their legal residence from one attendance area to another after the first quarter of the school term may be granted the option of completing the school year at the original school of entry or transferring to the school that serves their new area of legal residence. Students, however, must attend the school (elementary, middle, or high school) that serves their legal residence the following school year, except as provided in the guideline below for juniors and seniors.3. If a parent/guardian or student purposely or erroneously fails to report a change of legal residence, the transfer shall be governed by the actual date of residence change.4. Students who exercise the option of completing the school term at the school within the area of their previous legal residence shall be required to provide their own transportation to and from school for the period of time involved.5. Juniors and seniors who move from one high school attendance area to another while remaining within the district, before the start of the school term or at any time during their junior or senior year, may exercise the option to continue at the school or attending the high school that serves their new attendance area. Students who continue to attend the high school in the attendance area in which they previously resided must provide their own transportation.6. If the school district realigns high school attendance areas, students who have initiated their high school program at Freedom or Liberty have the option of continuing at that school until they have completed their high school program. Students who elect to remain at the high school they originally entered must provide their own transportation. All incoming freshman (ninth grade) must attend the high school that serves the attendance area of their legal residence affected by realignment of attendance.7. Students who move from the district having completed three (3) full years of their high school program and will be entering the senior year of study, may petition the Superintendent of Schools to remain enrolled as a BASD student. The privilege of continuing in the Bethlehem Area School District under a tuition payment agreement or a tuition waiver option will be determined by the Superintendent or designee on a case-by-case basis. Under either plan, the student is responsible for providing transportation to and from school. |
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8. All requests for electing a student transfer option or petitioning for an exception in school assignment must be made, in writing, to the Superintendent by the parent/guardian of the student. An administrative decision will be made within the established guidelines through the Superintendent's office, in consultation with the Supervisor of Child Accounting and the building principal involved.
9. Requests based on social, emotional and/or physical problems relating directly to the student are to be handled by a referral to the Child Study Center from the building principal.

Elementary School Open Enrollment

Parents/Guardians may request to send their child to an elementary school other than the one that serves their regular attendance area. Requests for open enrollment must be made using a Petition for Open Enrollment form, available at their home school. Petitions must be submitted to the Child Accounting Department, 1516 Sycamore Street, Bethlehem, Pennsylvania 18017. Requests will not be accepted earlier than January 31 or later than August 1. Parents/Guardians moving into the district after August 1 but prior to the end of the first quarter may request open enrollment for their child at the time of registration.

Consideration for open enrollment requests will be determined by the following criteria:

1. Space availability in a particular school and grade after resident students are assigned.
2. Siblings of students who are currently enrolled in the open enrollment school will be given priority consideration. There is no guarantee that all children from one family will be accepted for open enrollment based on the criteria above.
3. Requests for open enrollment assignments out of a building will not cause that building's student enrollment to fall below a limit established by the Board.
4. Parents/Guardians who elect to apply for open enrollment agree that their child will comply with all of the following conditions:
 - a. The student will not exceed a total of six (6) tardies and/or unexcused early dismissals.
 - b. The student will not exceed fourteen (14) cumulative days of absence.

	<ul style="list-style-type: none">c. The student will not have two (2) or more academic failures in one (1) marking period.d. The student will have no Code of Conduct infractions resulting in suspension.e. The student will not be picked up late at student dismissal more than three (3) times. <p>Failure to comply with these conditions of open enrollment may result in the child being returned to his/her resident school and will result in the child being denied the open enrollment privilege for the following year.</p> <p>5. Parents/Guardians must confirm their intent to accept the open enrollment assignment with the open enrollment school by the end of the second week of August. Failure to notify the principal by this date may result in the child being assigned to his/her resident school.</p> <p>Once a student has been accepted into a building under the open enrollment option, that student will not be permitted to transfer to another building within the district at any time during that school year.</p> <p>Parents/Guardians must assume full responsibility for transporting their child.</p> <p>Parents/Guardians should seriously consider open enrollment requests to elementary schools where students matriculate into their resident middle school since there is no open enrollment at the secondary level.</p> <p>Open enrollment is approved for the remainder of the student's time in elementary school unless revoked through #4 above.</p>
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22. *Act 80 Request*

INFORMATION:

During the 2013-2014 school year, our instructional calendar was 181 days for all students in Grades 1 through 11 and Liberty seniors who are scheduled to graduate on June 5, 2014. The instructional calendar is 180 days for Freedom High School seniors who are scheduled to graduate on June 4, 2014, and all kindergarten students. Due to inclement weather, it is necessary to convert teacher in-service days into Act 80 days. An Act 80 approval from the Pennsylvania Department of Education will eliminate any subsidy penalty for grades with less than 180 days of instruction.

This item was reviewed with the Board on April 14, 2014, at the Board Human Resource Committee Meeting.

RECOMMENDATION:

That the administration be authorized to submit an Act 80 Request Application for the 2013-2014 school year to the Pennsylvania Department of Education identifying up to eight scheduled in-service/Act 80 days (8/21/13, 8/22/13, 10/14/13, 11/5/13, 1/17/14, 6/9/14, 6/10/14 and 6/12/14) and that our original calendar be revised to reflect up to 188 days.

23. *Colonial Intermediate Unit 20 Board Appointment*

INFORMATION:

The Bethlehem Area School District is entitled to representation to serve on the Colonial Intermediate Unit 20 Board for a three-year term. Mr. Eugene McKeon's term expires at the end of June 2014.

This item was reviewed with the Board at the Board Human Resources Committee Meeting on April 14, 2014.

RECOMMENDATION:

That the Board of School Directors re-appoints Eugene McKeon to the Colonial Intermediate Unit 20 Board for a three-year term which will expire at the end of June 2017.

24. *Educational Program Change Resolution*

INFORMATION:

In response to its legal obligation, found in 24 PS 11-1124(2), to seek approval from the Pennsylvania Department of Education for the curtailment or alteration of the educational program, the District must offer a petition and seek approval for changes to the District's educational program.

The Board of School Directors reviewed the administration's petition to modify, reduce or eliminate educational programs and positions from the 2014-2015 Budget at the Human Resources Committee Meeting held on April 14, 2014.

RECOMMENDATION:

That the Board of School Directors approves the *Educational Program Change Resolution* authorizing the administration to modify, reduce or eliminate numerous programs and positions (described below) from the 2014-2015 Budget.

Modification of the District's Technology Integration Professional Development Program

The District evaluated and will modify its current technology integration professional development model. The program goals and structure will be modified to emphasize a building-level focus supported by teachers receiving stipends for technology integration coaching.

This change will result in the furlough of approximately **2.0 professional staff**.

Reduction in Number of Elementary Classes

The District proposes to reduce the number of elementary classes in response to a decline in enrollment at the elementary level for the past two school years. The BASD elementary enrollment decreased by 120 students in 2013-2014 and anticipates an additional 75-student decline in 2014-2015.

This change will result in the furlough of approximately **6.0 teachers**.

24. *Educational Program Change Resolution*

RECOMMENDATION (continued):

Modification of the Middle Level Literacy Program

The District proposes to modify the Literacy Program in its middle schools by embedding literacy interventions and literacy extensions into existing Language Arts classes and existing Reading classes. By supporting differentiated instruction, modifications (IEP students), and accommodations (IEP students) in those two core classes, the district can reduce the number of intervention courses.

This change will result in the furlough of approximately **4.0 teachers**.

Reinstitution of 20-Student Minimum Enrollment for High School Electives and Strict Staffing of Core Courses at 28 Students

The District proposes to reinstate a 20-student minimum for elective courses to ensure that the District is maximizing its instructional resources. This change will consolidate or eliminate less popular electives while ensuring that the District continues to offer those electives that are in highest demand. The District will also tighten staffing of core subjects at 28 students per class. The District expects a 158-student decline in high school enrollment in 2014-2015. The District will continue its current practice of allowing and encouraging high school students who seek more diverse elective options to take advantage of dual enrollment and service learning opportunities.

This change will result in a furlough of approximately **6.0 teachers**.

Modification of High School Co-Teaching Program

The BASD will focus its double-staffed co-teaching classes upon courses in English and Mathematics. Co-taught classes in Science and Social Studies will employ a push-in model that supports the subject teacher in differentiating instruction and making modifications and adaptations to curriculum and instruction.

The change will result in the furlough of approximately **4.0 teachers**.

25. Resignations**RECOMMENDATION:*****A. Instructional***

	NAME	ASSIGNMENT	REASON	EFFECTIVE
1.	Breon, Alice	Marvine Special Education Teacher	Retirement	June 16, 2014
2.	Gorbos, Rita-Ellen	Freedom School Nurse	Retirement	June 16, 2014
3.	Hall, Jennie	Lincoln/William Penn Librarian	Resignation	March 18, 2014
4.	Kondikoff, Linda	Asa Packer/Hanover Art Teacher	Retirement	June 16, 2014
5.	Martucci, Gregory	Liberty Business Teacher	Retirement	June 16, 2014
6.	McIntyre, Cheryl	Fountain Hill Grade 3 Teacher	Retirement	June 16, 2014
7.	Noller, Kerrin	District-wide School Psychologist	Resignation	June 16, 2014
8.	Radosta, Gina	Freedom/Liberty Spanish Teacher	Resignation	June 16, 2014
9.	Rivas, Ivonne	Freedom Spanish Teacher	Retirement	June 16, 2014
10.	Rudolph, Diane	William Penn Kindergarten Teacher	Retirement	June 16, 2014
11.	Schantz, Robert	Northeast Art Teacher	Retirement	June 16, 2014
12.	Smalley, Georgine	Fountain Hill Grade 4 Teacher	Retirement	June 16, 2014
13.	Stein, Cindy	James Buchanan Grade 1 Teacher	Retirement	June 16, 2014
14.	Sterns, Sandra	Northeast French Teacher	Retirement	June 16, 2014

25. Resignations**RECOMMENDATION:*****B. Noninstructional***

	NAME	ASSIGNMENT	REASON	EFFECTIVE
1.	Avila, Marisol	Fountain Hill General Kitchen Help	Resignation	June 30, 2014
2.	Barron, Judith	Calypso Teacher Assistant Clearview Child Care Aide	Retirement	June 9, 2014
3.	Dalrymple, Carol	Freedom General Kitchen Help	Retirement	June 11, 2014
4.	Knadler, Robert, Jr.	Bus Driver	Retirement	June 7, 2014
5.	Krueger, Robert	Bus Driver	Retirement	June 7, 2014
6.	Marino, John	Bus Driver	Retirement	June 7, 2014
7.	Negrete, Thomas	Maintenance M-1, Supply Clerk	Retirement	September 8, 2014
8.	Sanchez, Graciela	Freedom General Kitchen Help	Retirement	April 5, 2014
9.	Tappert, Valorie	Freedom/Liberty (.5) 0-3 Secretary/Clerk, 10 months	Retirement	June 9, 2014
10.	Valentin, Evelin	Nitschmann General Kitchen Help	Resignation	April 4, 2014

C. Miscellaneous

	NAME	ASSIGNMENT	REASON	EFFECTIVE
1.	Burke, Stacey	Liberty Special Education Department Chair	Resignation	End of the 2013- 2014 school year

26. Leaves of Absence**RECOMMENDATION:*****A. Instructional (continued)***

	NAME	ASSIGNMENT	REASON	EFFECTIVE
1.	Braido, Julie	Northeast Grade 6 Teacher	Family Medical Leave of Absence	May 13, 2014, until the end of the 2013- 2014 school year
2.	Bull, Jessica	Broughal/Freedom Speech Therapist	Family Medical/ Childrearing Leave of Absence	Family Medical Leave of Absence to begin May 22, 2014, until the end of the day on October 24, 2014, Childrearing Leave of Absence to begin October 25, 2014, until the end of the 2014-2015 school year
3.	Greco, Brittany	Spring Garden Special Education Teacher	Family Medical Leave of Absence	May 21, 2014, until the end of the 2013- 2014 school year
4.	Kittek, Erin	Donegan Grade 5 Teacher	Family Medical Leave of Absence	May 1, 2014, until the end of the day on May 16, 2014
5.	Pretopapa, Alesha	Freedom Special Education Teacher	Childrearing Leave of Absence	August 20, 2014, until the end of the 2015 school year
6.	Sobrinski, Kristin	East Hills Social Studies Teacher	Childrearing Leave of Absence	August 20, 2014, until the end of the 2015 school year

B. Noninstructional

	NAME	ASSIGNMENT	REASON	EFFECTIVE
1.	Cotter, Karen	Spring Garden Teacher Assistant	Family Medical Leave of Absence	March 24, 2014, until the end of the 2013-2014 school year
2.	Duchesneau, Mary Elizabeth	Human Resources Confidential Secretary	Family Medical Leave of Absence	April 14, 2014, until the end of the day on May 22, 2014

26. *Leaves of Absence***RECOMMENDATION:*****B. Noninstructional (continued)***

	NAME	ASSIGNMENT	REASON	EFFECTIVE
3.	Schwind, Jami	Liberty General Kitchen Help	General Leave of Absence	March 13, 2014, until the end of the day on March 14, 2014
4.	Smith, Ann Marie	Liberty Food Service	General Leave of Absence	March 26, 2014, until the end of the 2013-2014 school year
5.	Szczepanski, Thomas, Jr.	Maintenance M-2, Mechanic	Family Medical Leave of Absence	March 15, 2014, intermittently, until the end of the day on March 15, 2015

27. *Nominations***RECOMMENDATION:*****A. Administrative***

	NAME	ASSIGNMENT	SALARY	EFFECTIVE
1.	Amato, Ricky	Broughal Assistant Principal	\$87,257 Instructional Meet and Discuss, Category 4 Step 2	No later than July 1, 2014

B. Noninstructional

	NAME	ASSIGNMENT	SALARY	EFFECTIVE
1.	Benner, Anthony	Freedom Supplemental Custodian	\$10.00 per hour	April 29, 2014
2.	Kaur, Gagandeep	Liberty General Kitchen Help	\$12.61 per hour	May 1, 2014
3.	Krapf, Andrew	Freedom Supplemental Custodian	\$10.00 per hour	April 29, 2014

27. Nominations**RECOMMENDATION:*****B. Noninstructional (continued)***

	NAME	ASSIGNMENT	SALARY	EFFECTIVE
4.	Marushak, Eleanor	Nitschmann General Kitchen Help	\$12.61 per hour	May 1, 2014
5.	Rivera, Maria	Broughal General Kitchen Help	\$12.61 per hour	May 1, 2014
6.	Silvany, Augusto	Part-time Bus Driver	\$17.27 per hour	To be determined upon completion of training/testing

C. Miscellaneous

	NAME	ASSIGNMENT	SALARY
1.	Marino, Sherri Fritzinger, Joseph Stuart, Nishida Boyko, Kristina	Extracurricular Activity Advisors Hanover Elementary School Morning Announcements Safety Patrol Student Council Yearbook	 \$349 \$349 \$388 \$349
2.	Bieber, Susan Llewellyn, Jan	LAMP Teachers	\$34.85 per hour
3.	Paxton, Irene	Ninety-day Substitute Marvine, ESOL Teacher (for C. Cipriano-Ortiz)	\$44,355, prorated Bachelor's, Step 1 Effective April 25, 2014

D. Substitutes

INSTRUCTIONAL	NONINSTRUCTIONAL
Cohen, Nicole	Bowersox, Adriane
	Curto, Anthony
	Dougherty, Teresa
	Rauch, Deborah

28. Reassignments**RECOMMENDATION:*****A. Instructional***

	NAME	FROM/TO	SALARY	EFFECTIVE
1.	Hileman, Whitney	Assignment: Liberty, Special Education Teacher From: Master's, Step 4 To: Master's, Step 5	\$50,732, prorated	March 24, 2014
2.	Hahn, Breanna	From: Freedom, (.7) Business Teacher To: Freedom, 1.0 Business Teacher	\$44,355, prorated Bachelor's, Step 1	April 29, 2014

B. Noninstructional

	NAME	FROM/TO	SALARY	EFFECTIVE
1.	Caldero, Nilda	From: Broughal General Kitchen Help, 3.5 hours daily, lunch To: Freemansburg General Kitchen Help, 3.75 hours daily, lunch	\$13.93 per hour	May 1, 2014
2.	Olmeda, Samuel	From: Freedom Supplemental Custodian To: Fountain Hill C-1 Custodian	\$15.59 per hour	April 29, 2014

29. *Professional Employee Status for Teachers*

RECOMMENDATION:

That the following teachers, who has completed the probationary period as defined by the Commonwealth of Pennsylvania and is properly certified, be granted a Professional Employee Contract in accordance with the State Laws of Pennsylvania:

EFFECTIVE: January 26, 2014

Mueller, Julie

Farmersville, Librarian

30. *Agreement Between Board of School Directors and Noninstructional Meet and Discuss Employees*

INFORMATION:

The Agreement between the Board of School Directors and the Noninstructional Meet and Discuss personnel expired on June 30, 2013.

This item was reviewed with the Board at Executive Session on April 14, 2014.

RECOMMENDATION:

That the Board of School Directors approves a 2% salary increase within the current Noninstructional Meet and Discuss Agreement for July 1, 2013 through June 30, 2014.

31. *Separation Agreement and General Release*

INFORMATION:

A Separation Agreement and General Release was reviewed with the Board of School Directors regarding Employee Number 100494.

RECOMMENDATION:

That the Board of School Directors approves the Separation Agreement and General Release for Employee Number 100494.

32. *Special Education Settlement Agreement*

INFORMATION:

The parent of Student Number 1001852 of the Bethlehem Area School District, who is eligible for special education under the Individual Disabilities Education Act (IDEA), along with the Bethlehem Area School District, met to discuss issues surrounding the Free Appropriate Public Education (FAPE) of the student. The parties met in an attempt to achieve an amicable resolution to the disputes in an effort to avoid complex time-consuming due process litigation and to move forward in the best interest of the child.

Information on Student Number 1001852 was reviewed with the Board during Executive Session on April 14, 2014.

RECOMMENDATION:

That the Board of School Directors approves the Settlement Agreements and Releases all disputes between the Bethlehem Area School District and the parents on behalf of Student Number 1001852.

Budgetary Transfers

RECOMMENDATION:

That the administration be authorized to make budgetary transfers in the General Fund Budget as set forth in the attachment.

April, 2014

Bethlehem Area School District
2013-14 BUDGET TRANSFERS

<u>FROM ACCOUNT</u>	<u>ACCT DESCRIPTION</u>	<u>TO ACCOUNT</u>	<u>ACCT DESCRIPTION</u>	<u>AMOUNT</u>	<u>REASON</u>
10-1100-757-000-20-241-535-410-0000	Instr-Hrdwr/Sftwr	10-1100-432-000-20-241-000-410-0000	Instr-Equipment Repairs/Maint	\$ 20.00	Microscope Cleaning
10-2380-550-000-20-242-000-420-0000	Principal-Printing/Binding	10-1100-432-000-20-242-121-420-0000	Instr-Music Equip Repairs	\$ 550.00	Violin & Viola Repair
10-3210-810-000-30-350-000-500-0000	Student Act-Dues & Fees	10-1100-432-000-30-350-140-500-0000	Instr-Gym Equip Repairs	\$ 163.00	Gym Equipment
10-2380-550-000-30-353-000-530-0000	Principal-Printing/Binding	10-1100-550-000-30-353-000-530-0000	Instr-Printing/Binding	\$ 555.75	Student Planners
10-2250-640-000-10-116-000-160-0000	Library-Books/Periodicals	10-1100-640-000-10-116-150-160-0000	Instr-Books/Periodicals	\$ 2,000.00	Foundations Level K
10-2380-610-000-10-116-000-160-0000	Instr Staff Dev-Books/Periodicals	10-1100-640-000-10-116-150-160-0000	Instr-Books/Periodicals	\$ 200.00	Foundations Level K
10-1100-751-000-20-241-000-410-0000	Instr-Equipment	10-1100-640-000-20-241-121-410-0000	Instr-Music Supplies	\$ 294.99	Music Books
10-1100-757-000-20-241-535-410-0000	Instr-Hrdwr/Sftwr	10-1100-650-000-20-241-535-410-0000	Instr-Tech Supplies	\$ 168.78	Projector Lamp
10-1100-894-000-20-200-000-DT0-0000	Instr-Student Fees	10-1100-751-000-20-200-121-DT0-0000	Instr-Music Equipment	\$ 4,148.51	Musical Instruments
10-2260-610-000-10-112-000-120-0000	C & I-General Supplies	10-1100-757-000-10-112-535-120-0000	Instr-Sftwr/Hrdwr	\$ 2,215.00	Projectors & Doc Camera
10-2220-757-000-10-121-535-210-0000	Tech Sprt Svcs-Hrdwr/Sftwr	10-1100-757-000-10-121-535-210-0000	Instr-Sftwr/Hrdwr	\$ 2,629.08	DVD Players, Projectors & Doc Camera
10-1100-610-000-10-126-000-260-0000	Instr-General Supplies	10-1100-757-000-10-126-535-260-0000	Instr-Sftwr/Hrdwr	\$ 1,130.00	Projectors
10-2220-610-000-10-129-000-290-0000	Tech Sprt Svcs-General Supplies	10-1100-757-000-10-129-535-290-0000	Instr-Sftwr/Hrdwr	\$ 955.00	Projectors
10-3210-610-000-20-242-000-420-0000	Student Act-General Supplies	10-1100-757-000-20-242-535-420-0000	Instr-Sftwr/Hrdwr	\$ 238.00	LanSchool Licenses
10-1100-610-000-10-109-000-090-0000	Instr-General Supplies	10-1100-761-000-10-109-000-090-0000	Instr-Equipment Rplc	\$ 148.94	Table
10-1100-894-000-20-200-000-DT0-0000	Instr-Student Fees	10-1100-761-000-20-200-121-DT0-0000	Instr-Music Equipment Rplc	\$ 13,776.00	Musical Instruments
10-1100-432-000-30-353-121-530-0000	Instr-Music Equipment Repairs/Maint	10-1100-761-000-30-353-121-530-0000	Instr-Equipment Non Cap	\$ 1,213.00	Mics & Stands
10-1100-610-000-30-353-121-530-0000	Instr-Music Supplies	10-1100-761-000-30-353-121-530-0000	Instr-Equipment Non Cap	\$ 1,772.00	Mics & Stands
10-3210-610-000-20-242-000-420-0000	Student Act-General Supplies	10-1100-810-000-20-242-000-420-0000	Instr-Dues & Fees	\$ 91.20	Math Teachers E-Membership
10-1190-640-416-20-240-000-000-2013	Fed Funded-Books/Periodicals Title I	10-1190-757-416-10-105-000-000-2013	Fed Funded-Hrdwr/Sftwr Title I	\$ 2,202.67	Realign Budget to Actual
10-1190-640-416-20-240-000-000-2013	Fed Funded-Books/Periodicals Title I	10-1190-757-416-10-129-000-000-2013	Fed Funded-Hrdwr/Sftwr Title I	\$ 1,673.00	Realign Budget to Actual
10-1190-121-471-10-104-153-000-0000	Fed Funded-Prof Ed Salary Title III	10-1190-757-471-00-000-153-000-0000	Fed Funded-Hrdwr/Sftwr Title III	\$ 3,298.63	Realign Budget to Actual
10-1290-610-000-00-000-119-LF0-0000	Special Ed Other Sprt- General Supplies	10-1221-751-000-20-240-119-LF0-0000	Hearing Impaired-Equipment	1 \$ 2,777.39	Audio Equipment; Receiver
10-1290-610-000-00-000-119-LF0-0000	Special Ed Other Sprt- General Supplies	10-1270-751-000-10-104-119-LF0-0000	Multi-Hdcap-Equipment	1 \$ 49.00	Custom Hand Splint
10-1340-640-000-20-241-000-410-0000	Home Ec-Books/Periodicals	10-1340-432-000-20-241-000-410-0000	Home Ec-Equipment Repairs/Maint	\$ 150.00	Sewing Machine Repair
10-1340-761-000-20-241-000-410-0000	Home Ec-Equipment Rplc	10-1340-432-000-20-241-000-410-0000	Home Ec-Equipment Repairs/Maint	\$ 165.00	Sewing Machine Repair
10-2380-810-000-20-242-000-420-0000	Principal-Dues & Fees	10-1340-432-000-20-242-000-420-0000	Home Ec-Equip Repairs/Maint	\$ 37.50	Sewing Machine Repair

April, 2014

Bethlehem Area School District
2013-14 BUDGET TRANSFERS

<u>FROM ACCOUNT</u>	<u>ACCT DESCRIPTION</u>	<u>TO ACCOUNT</u>	<u>ACCT DESCRIPTION</u>	<u>AMOUNT</u>	<u>REASON</u>
10-1241-640-000-30-350-119-500-0000	Learning Sprt-Books/Periodicals	10-1340-432-000-30-350-000-500-0000	Home Ec-Equip Repairs/Maint	\$ 235.97	Dryer Repair
10-1100-757-000-20-241-535-410-0000	Instr-Hrdwr/Sftwr	10-1340-610-000-20-241-000-410-0000	Home Ec-General Supplies	\$ 200.00	Home Ec Food Supplies
10-1340-761-000-20-241-000-410-0000	Home Ec-Equipment Rplc	10-1340-610-000-20-241-000-410-0000	Home Ec-General Supplies	\$ 58.25	FCS-Supplies-Wegmans PO
10-1100-761-000-20-241-000-410-0000	Instr-Equipment Rplc	10-1350-432-000-20-241-000-410-0000	Industrial Arts-Equipment Repairs/Maint	\$ 1,275.00	Annual Maintenance Agreement
10-1350-761-000-20-242-000-420-0000	Industrial Arts-Equipment Rplc	10-1350-432-000-20-242-000-420-0000	Industrial Arts-Equip Repairs/Maint	\$ 75.00	Annual Maintenance Agreement
10-1241-640-000-30-350-119-500-0000	Learning Sprt-Books/Periodicals	10-1350-432-000-30-350-000-500-0000	Industrial Arts-Equip Repairs/Maint	\$ 1,996.70	Annual Maintenance Agreement
10-1100-757-000-20-241-535-410-0000	Instr-Hrdwr/Sftwr	10-1350-610-000-20-241-000-410-0000	Industrial Arts-General Supplies	\$ 231.51	Industrial Art Supplies
10-1350-761-000-20-242-000-420-0000	Industrial Arts-Equipment Rplc	10-1350-610-000-20-242-000-420-0000	Industrial Arts-Supplies	\$ 313.63	Industrial Art Supplies
10-2120-610-000-20-242-000-420-0000	Guidance-General Supplies	10-1350-610-000-20-242-000-420-0000	Industrial Arts-Supplies	\$ 77.73	Industrial Art Supplies
10-1270-610-000-30-350-119-500-0000	Multi-Hdcap-General Supplies	10-1360-757-000-30-350-000-500-0000	Business Ed-Hrdwr/Sftwr	\$ 1,579.01	Cameras, Lens, Computer Supplies
10-1190-610-411-00-000-000-000-0000	Fed Funded-General Supplies Title I	10-1500-757-411-00-001-535-000-0000	Non Public Prgms-Hrdwr/Sftwr Title I	2 \$ 2,992.40	Chromebooks for St Ann's
10-2850-131-217-00-000-000-000-0000	State & Fed-Prof Other Salary	10-1801-757-217-10-125-535-000-0000	Pre-K-Hrdwr/Sftwr	\$ 1,200.00	MacBook Pro & MC Office 2011
10-1801-610-217-10-038-000-000-0000	Pre-K-General Supplies	10-1801-894-217-10-038-000-000-0000	Pre-K-Student Fees	\$ 1,174.00	Lehigh Valley Zoo
10-1801-122-217-10-038-000-000-0000	Pre-K Instr-Prof Sub Salary	10-1806-122-217-10-038-000-000-0000	Pre-K Prof Dev-Prof Sub Salary	\$ 300.00	Pre-K Counts 2014 Grantee Meeting
10-1801-329-217-10-038-000-000-0000	Pre-K Instr-Other Prof Ed Svcs	10-1806-581-217-10-038-000-000-0000	Pre-K Prof Dev-Travel Conference	\$ 600.00	Pre-K Counts 2014 Grantee Meeting
10-2380-810-000-20-242-000-420-0000	Principal-Dues & Fees	10-2190-330-000-20-242-000-420-0000	Other Student Svcs-Other Prof Svcs	\$ 500.00	Weller Center
10-1100-757-000-20-241-535-410-0000	Instr-Hrdwr/Sftwr	10-2220-650-000-20-241-535-410-0000	Tech Sprt Svcs-Tech Supplies/Fees	\$ 121.22	Projector Lamp
10-2380-550-000-20-242-000-420-0000	Principal-Printing/Binding	10-2220-757-000-20-242-000-420-0000	Tech Sprt Svcs-Hrdwr/Sftwr	\$ 92.25	VCR/DVD Player
10-2380-530-000-20-242-000-420-0000	Principal-Communications	10-2250-610-000-20-242-000-420-0000	Library-General Supplies	\$ 350.25	Covers, Protectors
10-3210-610-000-20-242-000-420-0000	Student Act-General Supplies	10-2250-640-000-20-242-000-420-0000	Library-Books/Periodicals	\$ 1,302.84	Library Books
10-3210-810-000-30-350-000-500-0000	Student Act-Dues & Fees	10-2250-650-000-30-350-535-500-0000	Library-Tech Supplies	\$ 5,384.32	License Renewals
10-1801-121-217-10-116-000-000-0000	Pre-K-Prof Ed Salary	10-2250-757-212-00-000-535-000-0000	Library-Hrdwr/Sftwr ABG Acctblty Grant	3 \$ 46,382.20	Chromebooks & Licenses
10-1290-610-000-00-000-119-LF0-0000	Special Ed Other Sprt- General Supplies	10-2269-751-000-00-000-119-LF0-0000	Special Ed-Equipment	\$ 2,271.92	File Cabinet
10-1290-610-000-00-000-119-LF0-0000	Special Ed Other Sprt- General Supplies	10-2269-751-000-10-100-119-LF0-0000	Special Ed-Equipment	\$ 180.00	Chair
10-2380-810-000-20-242-000-420-0000	Principal-Dues & Fees	10-2271-324-000-20-242-119-420-0000	Instr Staff Dev-Registration	\$ 160.00	TEEAP Conference Registration
10-1190-124-421-10-121-000-000-0000	Fed Funded-Prof Sabbatical Title II	10-2271-324-421-10-104-000-000-0000	Instr Staff Dev-Registration	\$ 729.00	Responsive Classroom Conference
10-1190-121-471-10-104-153-000-0000	Fed Funded-Prof Ed Salary Title III	10-2271-324-471-00-000-153-000-0000	Instr Staff Dev-Registration	\$ 743.00	PA Core in ELL Conference

April, 2014

Bethlehem Area School District
2013-14 BUDGET TRANSFERS

<u>FROM ACCOUNT</u>	<u>ACCT DESCRIPTION</u>	<u>TO ACCOUNT</u>	<u>ACCT DESCRIPTION</u>	<u>AMOUNT</u>	<u>REASON</u>
10-2380-530-000-20-242-000-420-0000	Principal-Communications	10-2271-581-000-20-242-119-420-0000	Instr Staff Dev-Travel Conference	\$ 125.37	TEEAP Conference Travel
10-1190-121-471-10-104-153-000-0000	Fed Funded-Prof Ed Salary Title III	10-2271-581-471-00-000-153-000-0000	Instr Staff Dev-Travel Conference	\$ 72.00	PA Core in ELL Conference
10-1100-610-000-20-241-000-410-0000	Instr-General Supplies	10-2380-610-000-20-241-000-410-0000	Principal-General Supplies	\$ 2,500.00	Office Supplies
10-1100-751-000-20-241-000-410-0000	Instr-Equipment	10-2380-635-000-20-241-000-410-0000	Principal-Meals/Refreshments	\$ 285.00	WE mentor lunches ;Author Day Luncheon
10-2440-640-000-00-000-000-EH0-0000	Nursing Svcs-Books/Periodicals	10-2440-761-000-00-000-000-EH0-0000	Nursing Svcs-Equipment Rplc	\$ 300.00	Wheelchair
10-1691-610-000-30-300-322-SS0-0000	Adult Ed-GED Supplies	10-2440-810-000-00-000-702-SS0-0000	Nursing Svcs-Dues & Fees	\$ 925.00	Scale Licenses
10-2440-610-000-00-000-000-EH0-0000	Nursing Svcs-General Supplies	10-2490-761-000-00-000-000-EH0-0000	Other Health Svcs-Equipment Rplc	\$ 5,400.00	AED Electrodes
10-2380-810-000-20-242-000-420-0000	Principal-Dues & Fees	10-2600-610-000-20-242-000-420-0000	Facilities-General Supplies	\$ 325.00	Lockdown Magnets
10-2271-610-000-30-350-000-500-0000	Instr Staff Dev-General Supplies	10-2600-610-000-30-350-000-500-0000	Facilities-General Supplies	\$ 839.18	Trash Cans, Cleaning Supplies
10-2600-624-000-00-000-000-NE0-0000	Facilities-Oil	10-2600-761-000-30-350-900-NE0-0000	Facilities-Equipment Rplc	\$ 3,696.83	Ice Machine
10-1350-610-000-30-353-000-530-0000	Industrial Arts-General Supplies	10-2660-761-000-30-353-000-530-0000	Security Svcs-Equipment Rplc	\$ 306.03	Portable Radio
10-1100-281-000-00-000-409-271-0000	Instr-OPEB Retirees' Health Benefits	10-2830-271-000-00-000-408-000-0000	Staff Svcs-COBRA Health Benefits	4 \$ 312,100.00	Realign To Actual
10-2271-581-000-00-000-000-AE0-0000	Instr Staff Dev-Travel Conference	10-2830-810-000-00-000-000-CK0-0000	Staff Svcs-Dues & Fees	5 \$ 999.00	REAP Technology Renewal
10-1190-121-471-10-104-153-000-0000	Fed Funded-Prof Ed Salary Title III	10-2834-324-471-00-000-153-000-0000	Staff Dev Non Instr-Registration	\$ 150.00	PA Core in ELL Conference
10-2380-810-000-20-242-000-420-0000	Principal-Dues & Fees	10-2834-581-000-20-242-000-420-0000	Staff Dev Non Instr-Travel Conference	\$ 21.47	NISL Travel
10-1190-121-471-10-104-153-000-0000	Fed Funded-Prof Ed Salary Title III	10-2834-581-471-00-000-153-000-0000	Staff Dev Non Instr-Travel Conference	\$ 72.00	PA Core in ELL Conference
10-2160-530-871-10-116-000-000-0000	Social Work Svcs-Communications	10-2836-324-871-10-116-000-000-0000	Staff Dev Non Instr-Registration	\$ 800.00	Young Child Expo & Conference
10-2380-610-000-30-353-000-530-0000	Principal-General Supplies	10-3210-514-000-30-353-000-530-0000	Student Act-Board/Lodging	\$ 936.00	Boston Student Trip
10-3210-894-000-30-353-000-530-0000	Student Act-Student Fees	10-3210-581-000-30-353-000-530-0000	Student Activities-Travel Conference	\$ 39.00	Math Competition
10-1100-751-000-20-241-000-410-0000	Instr-Equipment	10-3210-582-000-20-241-000-410-0000	Student Act-Field Trip	\$ 780.00	NYC Band Trip
10-2850-810-000-00-000-110-EB0-0000	State & Fed-Dues & Fees	10-3210-610-000-30-300-000-EB0-0000	Student Act-General Supplies	\$ 110.00	Minority Award Invitations
10-1100-757-000-20-241-535-410-0000	Instr-Hrdwr/Sftwr	10-3210-627-000-20-241-000-410-0000	Student Act-Diesel Fuel/Mileage	\$ 23.94	Visit to Feeder Schools Holiday Concert
10-3210-610-000-20-242-000-420-0000	Student Act-General Supplies	10-3210-810-000-20-242-000-420-0000	Student Act-Dues & Fees	\$ 28.21	Peter Pan Royalty & Material Fees
10-1100-757-000-20-241-535-410-0000	Instr-Hrdwr/Sftwr	10-3210-894-000-20-241-000-410-0000	Student Act-Student Fees	\$ 340.00	PJAS Registration
10-3210-610-000-20-242-000-420-0000	Student Act-General Supplies	10-3210-894-000-20-242-000-420-0000	Student Act-Student Fees	\$ 1,360.00	PJAS Registration
10-3300-329-411-10-100-000-000-0000	Community Svcs-Prof Ed Svcs Title I	10-3300-123-411-10-102-000-000-0000	Community Svcs-Prof Extra Duty	6 \$ 600.00	Teacher OT
10-3300-329-411-10-100-000-000-0000	Community Svcs-Prof Ed Svcs Title I	10-3300-220-411-10-102-000-000-0000	Community Svcs-FICA	7 \$ 45.90	Teacher OT

April, 2014

Bethlehem Area School District
2013-14 BUDGET TRANSFERS

<u>FROM ACCOUNT</u>	<u>ACCT DESCRIPTION</u>		<u>TO ACCOUNT</u>	<u>ACCT DESCRIPTION</u>		<u>AMOUNT</u>	<u>REASON</u>
10-3300-329-411-10-100-000-000-0000	Community Svcs-Prof Ed Svcs Title I		10-3300-230-411-10-102-000-000-0000	Community Svcs-Retirement	7	\$ 101.58	Teacher OT
10-3300-330-000-10-105-000-050-0000	Community Svcs-Other Prof Svcs		10-3300-635-000-10-105-000-050-0000	Community Svcs-Meals/Refreshments		\$ 400.00	Leader In Me Refreshments
10-3300-330-000-10-129-000-290-0000	Community Svcs-Other Prof Svcs		10-3300-635-000-10-129-000-290-0000	Community Svcs-Meals/Refreshments		\$ 28.00	Parent Mtg Refreshments
10-3300-329-411-10-100-000-000-0000	Community Svcs-Other Prof Svcs		10-3300-635-411-20-242-000-000-0000	Community Svcs-Meals/Refreshments	8	\$ 2,250.00	Honor Roll Recognition
10-3300-329-411-10-100-000-000-0000	Community Svcs-Other Prof Svcs		10-3300-640-411-10-102-000-000-0000	Community Svcs-Books/Periodicals		\$ 1,286.63	Literacy Books

Treasurer's Reports

RECOMMENDATION:

That the Board of School Directors approves the attached Treasurer's Report.

**Bethlehem Area School District
Treasurer's Report
March 31, 2014**

Fund	Beginning Balance February 28, 2014	Receipts	Disbursements	Ending Balance March 31, 2014
10 - General	33,258,265.38	17,609,884.35	19,444,212.66	31,423,937.07
32 - Capital Reserve	93,299.91	100,324.37	144,885.00	48,739.28
30 - Bond Fund	25,489.47	0.63	-	25,490.10
50 - Food Service	247,176.43	595,587.28	602,481.77	240,281.94
52 - Daycare	882,946.22	213,257.34	190,943.46	905,260.10
70 - Scholarships	266,131.93	1,306.48	-	267,438.41
71 - Self Insurance	4,335,214.87	2,515,208.95	2,321,614.02	4,528,809.80
81 - Student Activity	667,569.47	139,828.11	109,486.33	697,911.25
	\$ 39,776,093.68	\$ 21,175,397.51	\$ 22,813,623.24	\$ 38,137,867.95

Summary of Receipts									
	10 - General	32 - Capital Reserve	30 - Bond Fund	50 - Food Services	52 - Day Care	70 - Scholarship	71 - Self Insurance	81 - Student Activity	Total
Federal	515,029.53	-	-	322,435.30	-	-	-	-	837,464.83
State	3,952,322.99	-	-	17,426.44	3,040.00	-	-	-	3,972,789.43
Local*	13,138,761.95	100,000.00	-	255,719.26	210,197.72	1,300.00	2,514,760.98	139,813.61	16,360,553.52
Interest Earned	3,769.88	324.37	0.63	6.28	19.62	6.48	447.97	14.50	4,589.73
Total	17,609,884.35	100,324.37	0.63	595,587.28	213,257.34	1,306.48	2,515,208.95	139,828.11	\$ 21,175,397.51

Summary of Disbursements									
	10 - General	32 - Capital Reserve	30 - Bond Fund	50 - Food Services	52 - Day Care	70 - Scholarship	71 - Self Insurance	81 - Student Activity	Total
Payroll/Benefits	11,515,122.77	-	-	299,459.47	182,806.77	-	-	-	11,997,389.01
Operating Expenditures	7,137,422.90	144,885.00	-	303,022.30	8,136.69	-	2,321,614.02	109,486.33	10,024,567.24
Debt Service	791,666.99	-	-	-	-	-	-	-	791,666.99
Total	19,444,212.66	144,885.00	-	602,481.77	190,943.46	-	2,321,614.02	109,486.33	\$ 22,813,623.24

*Includes \$100K Maturities in CD's in Capital Reserve Fund

Report of Depositories						
	Wells Fargo	PSDLAF	PA INVEST	PLGIT	KNBT	BTFCU
10 - General	25,517.25	27,320,693.14	2,208,658.65	1,869,068.03		
32 - Capital Reserve		48,739.28				
30 - Bond Fund		25,490.10				
50 - Food Service		240,281.94				
52 - Daycare		905,260.10				
70 - Scholarships		267,438.41				
71 - Self Insurance		4,528,809.80				
81 - Student Activity		611,589.52			86,321.73	
	25,517.25	33,948,302.29	2,208,658.65	1,869,068.03	86,321.73	-
						\$ 38,137,867.95

This report represents the monthly cash balances and transactions by fund as represented in the various bank accounts. Budgetary position is not reflected here but on the Condition of the Budget Report where fiscal year position and encumbrances are shown.

**Outstanding Investment Summary
March 31, 2014**

<u>Fund</u>	<u>Bank or Institution</u>	<u>Type</u>	<u>Purchase Date</u>	<u>Maturity Date</u>	<u>Investment Term</u>	<u>Principal Invested</u>	<u>Par Value</u>	<u>Interest Rate</u>	<u>Market Yield</u>	<u>Interest Receivable</u>
General	PSDLAF	CD PSDLAF Collateralized CD Pool Term	02/28/14	05/06/14	67	\$28,000,000.00	\$28,000,000.00	0.100%		\$5,139.7
	PSDLAF	CD PSDLAF Collateralized CD Pool Term	02/28/14	05/06/14	67	\$15,000,000.00	\$15,000,000.00	0.100%		\$2,876.7
General Fund Total						\$43,000,000.00	\$43,000,000.00			\$8,016.4
Capital Reserve	PSDLAF	CD PSDLAF Collateralized CD Pool Term	05/02/13	05/02/14	365	\$245,000.00	\$245,000.00	0.300%		\$735.0
	PSDLAF	CD PSDLAF Collateralized CD Pool Term	05/02/13	05/02/14	365	\$245,000.00	\$245,000.00	0.350%		\$857.5
	PSDLAF	CD PSDLAF Collateralized CD Pool Term	05/02/13	05/02/14	365	\$245,000.00	\$245,000.00	0.350%		\$857.5
	PSDLAF	CD PSDLAF Collateralized CD Pool Term	02/25/14	05/06/14	70	\$4,000,000.00	\$4,000,000.00	0.100%		\$767.1
Capital Reserve Total						\$4,735,000.00	\$4,735,000.00			\$3,217.1
Self-Insurance	One West Bank	CD	04/29/13	04/29/14	365	\$245,000.00	\$245,000.00	0.600%		\$1,470.0
	First Bancorp	CD	04/29/13	04/29/14	365	\$245,000.00	\$245,000.00	0.350%		\$857.5
	Liberty Bank	CD	04/29/13	04/29/14	365	\$245,000.00	\$245,000.00	0.300%		\$735.0
	PSDLAF	CD PSDLAF Collateralized CD Pool Term	05/08/13	05/08/14	365	\$245,000.00	\$245,000.00	0.400%		\$980.0
	PSDLAF	CD PSDLAF Collateralized CD Pool Term	02/25/14	05/06/14	70	\$4,500,000.00	\$4,500,000.00	0.100%		\$863.0
Self-Insurance Total						\$5,480,000.00	\$5,480,000.00			\$4,905.5

Monthly Bills

RECOMMENDATION:

That the bills, which have been reviewed as to correctness by the appropriate business office staff and verified by the Treasurer, be approved for payment. A copy of the bill list is available in the Business Office of the Education Center, 1516 Sycamore Street, Bethlehem, Pennsylvania, for review.

Budget Information

INFORMATION:

Presented for information is the statement of the Condition of the Budget by major accounts.

Condensed IV Board Summary Report

From 03/01/2014 To 03/31/2014

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
1100 INSTRUCTION - REG PROG ELEM/SECONDARY						
000 .	0.00	0.00	0.00	0.00	0.00	0.00
100 SALARY	52,653,917.44	3,998,737.10	29,901,108.34	0.00	56.78	22,752,809.10
200 EMPLOYEE BENEFITS	30,485,049.17	2,176,684.66	18,276,015.41	0.00	59.95	12,209,033.76
300 PURCHASED PROF & TECH	438,741.44	170,130.74	1,025,057.56	0.00	233.63 *	-586,316.12
400 PURCHASED PROPERTY SVC	295,001.99	1,323.00	188,872.87	11,488.00	67.91	94,641.12
500 OTHER PURCHASED SVCS	11,819,538.06	1,025,920.47	9,378,720.63	0.00	79.34	2,440,817.43
600 SUPPLIES	1,773,099.82	36,197.68	1,373,872.97	51,430.44	80.38	347,796.41
700 PROPERTY	257,880.83	41,489.11	206,820.50	13,701.34	85.51	37,358.99
800 OTHER OBJECTS	26,978.00	91.20	1,335.15	0.00	4.94	25,642.85
Total	97,750,206.75	7,450,573.96	60,351,803.43	76,619.78	61.81	37,321,783.54
*IU 20 Partial Hosp. costs recorded to 1100-322 temporarily until end of yr when actual expenses will be reconciled to actual accts based on student attendance/participation.						
1200 INSTRUCTION - SPEC PROG ELEMEN/SECOND						
100 SALARY	10,396,118.00	907,537.53	6,538,014.72	0.00	62.88	3,858,103.28
200 EMPLOYEE BENEFITS	5,811,189.00	511,465.56	4,233,994.72	0.00	72.85	1,577,194.28
300 PURCHASED PROF & TECH	4,998,544.68	555,960.83	2,534,719.11	0.00	50.70	2,463,825.57
400 PURCHASED PROPERTY SVC	16,028.61	0.00	10,660.82	157.39	67.49	5,210.40
500 OTHER PURCHASED SVCS	2,664,321.00	275,727.96	2,301,776.73	0.00	86.39	362,544.27
600 SUPPLIES	167,987.05	1,541.97	43,762.39	7,138.75	30.30	117,085.91
700 PROPERTY	18,948.25	1,108.00	11,995.30	8,435.38	107.82 (1)	-1,482.43
800 OTHER OBJECTS	47,065.00	0.00	25,708.00	0.00	54.62	21,357.00
Total	24,120,201.59	2,253,341.85	15,700,631.79	15,731.52	65.15	8,403,838.28
1300 INSTRUCTION - VOCATIONAL EDUCATION						
100 SALARY	2,813,608.00	209,895.68	1,569,532.45	0.00	55.78	1,244,075.55
200 EMPLOYEE BENEFITS	1,328,278.00	100,900.07	845,742.66	0.00	63.67	482,535.34
400 PURCHASED PROPERTY SVC	12,316.80	41.80	9,471.40	0.00	76.89	2,845.40
500 OTHER PURCHASED SVCS	6,163,621.47	290,997.00	4,854,077.76	1,309,207.00	99.99	336.71
600 SUPPLIES	66,431.32	954.56	55,049.22	8,633.61	95.86	2,748.49
700 PROPERTY	10,188.73	0.00	8,726.56	429.00	89.85	1,033.17
Total	10,394,444.32	602,789.11	7,342,600.05	1,318,269.61	83.32	1,733,574.66

Condensed IV Board Summary Report

From 03/01/2014 To 03/31/2014

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
1400 INSTRUCTION - OTHER INSTRUCTION PROG						
100 SALARY	609,677.44	59,535.08	382,203.22	0.00	62.68	227,474.22
200 EMPLOYEE BENEFITS	272,534.41	14,512.54	93,513.09	0.00	34.31	179,021.32
300 PURCHASED PROF & TECH	1,996,842.00	147,312.21	950,751.02	0.00	47.61	1,046,090.98
400 PURCHASED PROPERTY SVC	0.00	0.00	0.00	0.00	0.00	0.00
500 OTHER PURCHASED SVCS	238,000.00	19,054.04	110,461.38	0.00	46.41	127,538.62
600 SUPPLIES	40,131.84	142.10	2,262.74	4,007.15	15.62	33,861.95
700 PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00
800 OTHER OBJECTS	8,000.00	0.00	2,096.89	0.00	26.21	5,903.11
Total	3,165,185.69	240,555.97	1,541,288.34	4,007.15	48.82	1,619,890.20
1500 INSTRUCTION - NONPUBLIC SCHOOL PGMS						
100 SALARY	20,095.00	1,852.83	12,112.43	0.00	60.27	7,982.57
200 EMPLOYEE BENEFITS	5,104.00	457.94	2,999.83	0.00	58.77	2,104.17
300 PURCHASED PROF & TECH	0.00	0.00	0.00	0.00	0.00	0.00
600 SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
700 PROPERTY	0.00	0.00	0.00	2,992.40	0.00 (2)	-2,992.40
Total	25,199.00	2,310.77	15,112.26	2,992.40	71.84	7,094.34
1600 INSTRUCTION - ADULT EDUCATION PROGRAM						
100 SALARY	3,101.00	0.00	0.00	0.00	0.00	3,101.00
200 EMPLOYEE BENEFITS	763.00	0.00	0.00	0.00	0.00	763.00
300 PURCHASED PROF & TECH	556.40	0.00	556.40	0.00	100.00	0.00
500 OTHER PURCHASED SVCS	0.00	0.00	0.00	0.00	0.00	0.00
600 SUPPLIES	2,997.60	0.00	0.00	0.00	0.00	2,997.60
Total	7,418.00	0.00	556.40	0.00	7.50	6,861.60
1700 INSTRUCTION - COMMUNITY/JR COLLEGE ED						
500 OTHER PURCHASED SVCS	2,212,907.00	179,366.16	1,674,808.44	538,098.56	100.00	0.00
600 SUPPLIES	1,000.00	0.00	0.00	0.00	0.00	1,000.00
Total	2,213,907.00	179,366.16	1,674,808.44	538,098.56	99.95	1,000.00

Condensed IV Board Summary Report

From 03/01/2014 To 03/31/2014

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
1800 INSTRUCTION - PRE-K						
100 SALARY	466,164.00	35,159.95	237,622.92	0.00	50.97	228,541.08
200 EMPLOYEE BENEFITS	272,767.00	20,617.19	172,345.05	0.00	63.18	100,421.95
300 PURCHASED PROF & TECH	7,440.00	0.00	20.00	0.00	0.26	7,420.00
400 PURCHASED PROPERTY SVC	0.00	0.00	0.00	0.00	0.00	0.00
500 OTHER PURCHASED SVCS	14,700.00	49.00	515.63	0.00	3.50	14,184.37
600 SUPPLIES	29,492.50	2,266.77	16,745.87	1,668.14	62.43	11,078.49
700 PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00
800 OTHER OBJECTS	1,885.00	0.00	1,581.00	0.00	83.87	304.00
Total	792,448.50	58,092.91	428,830.47	1,668.14	54.32	361,949.89

Function 1000 - INSTRUCTION						
Total Expenditure	138,469,010.85	10,787,030.73	87,055,631.18	1,957,387.16	64.28	49,455,992.51
Total Other Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	138,469,010.85	10,787,030.73	87,055,631.18	1,957,387.16	64.28	49,455,992.51

Condensed IV Board Summary Report

From 03/01/2014 To 03/31/2014

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
2100 SUPPORT SERVICES - SUPPORT SVCS-STUDENTS						
100 SALARY	5,454,869.10	420,271.03	3,410,733.13	0.00	62.52	2,044,135.97
200 EMPLOYEE BENEFITS	2,710,165.21	210,416.39	1,824,833.01	0.00	67.33	885,332.20
300 PURCHASED PROF & TECH	278,680.00	13,000.00	73,521.20	0.00	26.38	205,158.80
400 PURCHASED PROPERTY SVC	23,745.00	0.00	11,923.01	0.00	50.21	11,821.99
500 OTHER PURCHASED SVCS	15,799.10	571.93	3,991.94	0.00	25.26	11,807.16
600 SUPPLIES	60,767.48	2,951.96	31,593.89	1,787.08	54.93	27,386.51
700 PROPERTY	1,641.50	0.00	1,141.50	0.00	69.54	500.00
800 OTHER OBJECTS	19,360.00	0.00	17,770.00	0.00	91.78	1,590.00
Total	8,565,027.39	647,211.31	5,375,507.68	1,787.08	62.78	3,187,732.63
2200 SUPPORT SERVICES - SUPPORT SERVICES-INSTRU						
100 SALARY	3,541,012.00	273,030.57	2,277,968.96	0.00	64.33	1,263,043.04
200 EMPLOYEE BENEFITS	1,771,674.00	134,192.78	1,164,633.63	0.00	65.73	607,040.37
300 PURCHASED PROF & TECH	193,348.75	5,654.00	148,208.75	0.00	76.65	45,140.00
400 PURCHASED PROPERTY SVC	26,562.00	0.00	12,748.30	5,000.00	66.81	8,813.70
500 OTHER PURCHASED SVCS	35,236.49	827.44	12,318.20	0.00	34.95	22,918.29
600 SUPPLIES	334,026.66	35,206.52	255,198.57	25,480.89	84.02	53,347.20
700 PROPERTY	44,725.84	11,687.65	31,101.25	48,509.77	177.99 (3)	-34,885.18
800 OTHER OBJECTS	13,870.81	250.00	8,420.00	109.00	61.48	5,341.81
Total	5,960,456.55	460,848.96	3,910,597.66	79,099.66	66.93	1,970,759.23
2300 SUPPORT SERVICES - SUPPORT SERVICES-ADMIN						
100 SALARY	5,912,193.00	478,678.32	4,285,154.64	0.00	72.48	1,627,038.36
200 EMPLOYEE BENEFITS	2,845,086.69	221,708.91	2,015,260.48	0.00	70.83	829,826.21
300 PURCHASED PROF & TECH	1,223,709.00	91,119.99	651,060.72	0.00	53.20	572,648.28
400 PURCHASED PROPERTY SVC	132,606.00	385.26	77,940.32	29,445.00	80.98	25,220.68
500 OTHER PURCHASED SVCS	161,015.08	4,284.83	122,650.99	3,108.64	78.10	35,255.45
600 SUPPLIES	69,298.39	1,888.06	30,222.59	1,011.27	45.07	38,064.53
700 PROPERTY	20,934.65	159.00	18,190.07	1,947.06	96.19	797.52
800 OTHER OBJECTS	77,657.50	15,087.80	55,760.80	0.00	71.80	21,896.70

Condensed IV Board Summary Report

From 03/01/2014 To 03/31/2014

Account Description		Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
Total		10,442,500.31	813,312.17	7,256,240.61	35,511.97	69.82	3,150,747.73
2400	SUPPORT SERVICES - SUPP SVC-PUBLIC HEALTH						
100	SALARY	1,217,002.00	100,686.82	737,472.65	0.00	60.59	479,529.35
200	EMPLOYEE BENEFITS	733,642.00	62,607.80	530,097.46	0.00	72.25	203,544.54
300	PURCHASED PROF & TECH	19,500.00	0.00	2,246.00	0.00	11.51	17,254.00
400	PURCHASED PROPERTY SVC	5,873.00	0.00	913.50	0.00	15.55	4,959.50
500	OTHER PURCHASED SVCS	10,000.00	2.54	310.67	0.00	3.10	9,689.33
600	SUPPLIES	34,591.66	590.00	12,647.73	4,052.69	48.27	17,891.24
700	PROPERTY	40,867.81	0.00	37,983.84	2,505.27	99.07	378.70
800	OTHER OBJECTS	0.00	0.00	0.00	0.00	0.00	0.00
Total		2,061,476.47	163,887.16	1,321,671.85	6,557.96	64.43	733,246.66
2500	SUPPORT SERVICES - SUPP SERVICES-BUSINESS						
100	SALARY	838,277.00	59,675.38	564,275.13	0.00	67.31	274,001.87
200	EMPLOYEE BENEFITS	424,939.00	33,977.25	308,462.14	0.00	72.58	116,476.86
300	PURCHASED PROF & TECH	57,000.00	0.00	5,000.00	0.00	8.77	52,000.00
400	PURCHASED PROPERTY SVC	316,241.00	0.00	209,173.98	1,102.59	66.49	105,964.43
500	OTHER PURCHASED SVCS	92,018.53	5,537.98	60,116.77	4,382.46	70.09	27,519.30
600	SUPPLIES	48,500.00	3,202.45	29,129.27	1,946.86	64.07	17,423.87
700	PROPERTY	58,998.24	0.00	0.00	1,760.84	2.98	57,237.40
800	OTHER OBJECTS	33,000.00	0.00	9,732.74	0.00	29.49	23,267.26
Total		1,868,973.77	102,393.06	1,185,890.03	9,192.75	63.94	673,890.99
2600	SUPPORT SERVICES - OP/MAINT PLANT SVCS						
100	SALARY	6,617,437.00	530,247.95	4,694,257.61	0.00	70.93	1,923,179.39
200	EMPLOYEE BENEFITS	3,890,396.00	320,938.29	2,855,368.09	0.00	73.39	1,035,027.91
300	PURCHASED PROF & TECH	581,600.00	20,430.68	220,861.30	0.00	37.97	360,738.70
400	PURCHASED PROPERTY SVC	4,368,028.42	374,951.86	3,171,041.38	207,625.80	77.34	989,361.24
500	OTHER PURCHASED SVCS	597,335.00	885.29	565,385.59	0.00	94.65	31,949.41
600	SUPPLIES	1,689,324.36	246,055.43	1,274,809.67	3,657.08	75.67	410,857.61
700	PROPERTY	298,312.10	2,622.30	209,393.08	10,726.02	73.78	78,193.00

Condensed IV Board Summary Report

From 03/01/2014 To 03/31/2014

Account Description		Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
800	OTHER OBJECTS	11,226.21	160.00	8,832.46	0.00	78.67	2,393.75
Total		18,053,659.09	1,496,291.80	12,999,949.18	222,008.90	73.23	4,831,701.01
2700	SUPPORT SERVICES - STUDENT TRANSP SERVICES						
100	SALARY	2,978,394.00	259,057.28	1,842,848.18	0.00	61.87	1,135,545.82
200	EMPLOYEE BENEFITS	1,747,515.00	158,563.22	1,294,919.23	0.00	74.10	452,595.77
300	PURCHASED PROF & TECH	28,500.00	2,746.80	10,562.98	0.00	37.06	17,937.02
400	PURCHASED PROPERTY SVC	66,341.00	1,878.93	26,048.29	0.00	39.26	40,292.71
500	OTHER PURCHASED SVCS	937,313.00	3,941.26	122,388.36	0.00	13.05	814,924.64
600	SUPPLIES	900,400.00	96,664.10	547,014.95	0.00	60.75	353,385.05
700	PROPERTY	17,843.12	0.00	8,825.95	2,137.42	61.44	6,879.75
800	OTHER OBJECTS	1,165.00	0.00	0.00	0.00	0.00	1,165.00
Total		6,677,471.12	522,851.59	3,852,607.94	2,137.42	57.72	2,822,725.76
2800	SUPPORT SERVICES - SUPPORT SVCS-CENTRAL						
100	SALARY	1,419,744.00	107,340.29	963,618.76	0.00	67.87	456,125.24
200	EMPLOYEE BENEFITS	1,247,025.00	148,740.21	1,353,612.22	0.00	108.54 (4)	-106,587.22
300	PURCHASED PROF & TECH	223,813.33	29,897.99	118,348.78	15,145.00	59.64	90,319.55
400	PURCHASED PROPERTY SVC	367,460.98	0.00	278,535.37	3,814.00	76.83	85,111.61
500	OTHER PURCHASED SVCS	277,819.87	7,276.71	130,319.87	0.00	46.90	147,500.00
600	SUPPLIES	169,578.30	263.61	158,810.02	1,329.60	94.43	9,438.68
700	PROPERTY	174,597.31	0.00	100,684.30	9,484.00	63.09	64,429.01
800	OTHER OBJECTS	2,496.51	0.00	2,605.25	0.00	104.35 (5)	-108.74
Total		3,882,535.30	293,518.81	3,106,534.57	29,772.60	80.77	746,228.13
2900	SUPPORT SERVICES - OTHER SUPPORT SERVICES						
500	OTHER PURCHASED SVCS	102,541.32	0.00	102,541.32	0.00	100.00	0.00
Total		102,541.32	0.00	102,541.32	0.00	100.00	0.00

Condensed IV Board Summary Report

From 03/01/2014 To 03/31/2014

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
Function 2000 - SUPPORT SERVICES						
Total Expenditure	57,614,641.32	4,500,314.86	39,111,540.84	386,068.34	68.55	18,117,032.14
Total Other Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	57,614,641.32	4,500,314.86	39,111,540.84	386,068.34	68.55	18,117,032.14

Condensed IV Board Summary Report

From 03/01/2014 To 03/31/2014

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
3200 NON INSTRUCTIONAL - STUDENT ACTIVITIES						
100 SALARY	1,336,882.12	37,283.25	873,305.57	0.00	65.32	463,576.55
200 EMPLOYEE BENEFITS	422,756.63	14,245.16	233,701.37	0.00	55.28	189,055.26
300 PURCHASED PROF & TECH	172,801.35	22,158.74	156,562.17	0.00	90.60	16,239.18
400 PURCHASED PROPERTY SVC	42,055.00	0.00	7,509.27	0.00	17.85	34,545.73
500 OTHER PURCHASED SVCS	115,715.50	9,921.43	94,683.06	0.00	81.82	21,032.44
600 SUPPLIES	165,250.20	7,132.81	141,954.68	7,270.40	90.30	16,025.12
700 PROPERTY	214,471.53	0.00	205,306.48	0.00	95.72	9,165.05
800 OTHER OBJECTS	26,709.70	3,884.00	17,657.20	0.00	66.10	9,052.50
Total	2,496,642.03	94,625.39	1,730,679.80	7,270.40	69.61	758,691.83
3300 NON INSTRUCTIONAL - COMMUNITY SERVICES						
100 SALARY	0.00	418.20	418.20	0.00	0.00 (6)	-418.20
200 EMPLOYEE BENEFITS	0.00	101.77	101.77	0.00	0.00 (7)	-101.77
300 PURCHASED PROF & TECH	52,363.47	0.00	3,882.35	0.00	7.41	48,481.12
400 PURCHASED PROPERTY SVC	0.00	0.00	0.00	0.00	0.00	0.00
500 OTHER PURCHASED SVCS	230,000.00	0.00	84,747.00	0.00	36.84	145,253.00
600 SUPPLIES	6,148.73	964.95	5,286.37	1,286.63	106.90 (8)	-424.27
Total	288,512.20	1,484.92	94,435.69	1,286.63	33.17	192,789.88
3400 NON INSTRUCTIONAL - SCHOLARSHIPS AND AWARDS						
600 SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00	0.00
Function 3000 - NON INSTRUCTIONAL						
Total Expenditure	2,785,154.23	96,110.31	1,825,115.49	8,557.03	65.83	951,481.71
Total Other Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	2,785,154.23	96,110.31	1,825,115.49	8,557.03	65.83	951,481.71

Condensed IV Board Summary Report

From 03/01/2014 To 03/31/2014

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
4400 FACILITY IMPROVEMENTS - ARCH & ENGINEER IMPROVE						
300 PURCHASED PROF & TECH	0.00	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00	0.00
4600 FACILITY IMPROVEMENTS - EXISTING BLDG IMPROVE						
300 PURCHASED PROF & TECH	0.00	0.00	0.00	0.00	0.00	0.00
400 PURCHASED PROPERTY SVC	0.00	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00	0.00
Function 4000 - FACILITY IMPROVEMENTS						
Total Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00

Condensed IV Board Summary Report

From 03/01/2014 To 03/31/2014

Account Description		Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
5100	DEBT SVC & TRANSFERS - DEBT SERVICE						
800	OTHER OBJECTS	12,621,653.26	291,666.99	8,414,477.95	0.00	66.66	4,207,175.31
900	OTHER USES OF FUNDS	11,023,661.74	500,000.00	11,014,022.66	0.00	99.91	9,639.08
	Total	23,645,315.00	791,666.99	19,428,500.61	0.00	82.16	4,216,814.39
5200	DEBT SVC & TRANSFERS - INTERFUND TRANSFERS-OUT						
900	OTHER USES OF FUNDS	84,000.00	0.00	51,299.94	0.00	61.07	32,700.06
	Total	84,000.00	0.00	51,299.94	0.00	61.07	32,700.06
5800	DEBT SVC & TRANSFERS - SUSPENSE ACCOUNT						
000	.	0.00	0.00	0.00	0.00	0.00	0.00
200	EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00
300	PURCHASED PROF & TECH	0.00	0.00	0.00	0.00	0.00	0.00
500	OTHER PURCHASED SVCS	0.00	0.00	0.00	0.00	0.00	0.00
600	SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
800	OTHER OBJECTS	0.00	0.00	0.00	0.00	0.00	0.00
	Total	0.00	0.00	0.00	0.00	0.00	0.00
5900	DEBT SVC & TRANSFERS - BUDGETARY RESERVE						
800	OTHER OBJECTS	2,675,879.60	0.00	0.00	0.00	0.00	2,675,879.60
	Total	2,675,879.60	0.00	0.00	0.00	0.00	2,675,879.60
Function 5000 - DEBT SVC & TRANSFERS							
	Total Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
	Total Other Expenditure	26,405,194.60	791,666.99	19,479,800.55	0.00	73.77	6,925,394.05
	Total Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
		26,405,194.60	791,666.99	19,479,800.55	0.00	73.77	6,925,394.05

Condensed IV Board Summary Report

From 03/01/2014 To 03/31/2014

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
5000 LOCAL REVENUE						
6111 CURRENT REAL ESTATE TAX	-133,170,316.00	311.84	-135,394,676.42	0.00	101.67	2,224,360.42
6112 INTERIM REAL EXTATE TAX	-999,997.00	-120,846.78	-265,839.05	0.00	26.58	-734,157.95
6113 PUBLIC UTILITY REALTY	-186,753.00	0.00	-179,776.42	0.00	96.26	-6,976.58
6114 PAY IN LIEU -ST/LOCAL	-200,000.00	0.00	-247,821.47	0.00	123.91	47,821.47
6120 CURRENT PER CAP 679	-231,000.00	-1,380.29	-207,639.87	0.00	89.88	-23,360.13
6141 CURR ACT 511 PC FLAT	-231,000.00	-1,380.29	-207,639.87	0.00	89.88	-23,360.13
6143 CURRENT 511 - LST	-310,000.00	-19,134.30	-226,509.72	0.00	73.06	-83,490.28
6151 CURRENT ACT 511 EIT	-12,200,000.00	-941,914.31	-8,573,427.42	0.00	70.27	-3,626,572.58
6153 CURR ACT 511 REAL EST	-1,750,000.00	-99,612.32	-1,558,545.17	0.00	89.05	-191,454.83
6157 CURRENT 511 MERCANTILE	-3,210,000.00	-108,127.92	-108,127.92	0.00	3.36	-3,101,872.08
6211 DISC TAKEN CURR RE TAX	4,017,912.00	0.00	2,198,314.52	0.00	54.71	1,819,597.48
6212 DISC TAKEN INTERIM RE	0.00	2,068.08	4,073.36	0.00	0.00	-4,073.36
6311 PENALTIES & INT REAL ES	0.00	0.00	-276,926.10	0.00	0.00	276,926.10
6312 PENALTIES & INT INTERIM	0.00	0.00	-4,033.25	0.00	0.00	4,033.25
6411 DELINQUENT REAL ESTATE	-4,800,000.00	-726,191.90	-2,418,762.43	0.00	50.39	-2,381,237.57
6420 DELINQUENT PC SECT 679	-78,000.00	-2,983.68	-67,493.51	0.00	86.53	-10,506.49
6457 DEL ACT 511 MERC TAXES	-475,000.00	-65,311.66	-347,013.12	0.00	73.05	-127,986.88
6510 INTEREST ON INVESTMENTS	-150,000.00	-3,636.71	-48,985.75	0.00	32.65	-101,014.25
6530 GAINS OR LOSSES ON SALE	0.00	0.00	-14,877.44	0.00	0.00	14,877.44
6620 DAILY SALES-NON-REIMBUR	0.00	0.00	0.00	0.00	0.00	0.00
6631 SPECIAL FUNCTIONS	-4,000.00	0.00	0.00	0.00	0.00	-4,000.00
6710 ADMISSIONS	-140,000.00	0.00	-128,279.00	0.00	91.62	-11,721.00
6740 FEES	-50,000.00	-97,964.00	-114,096.00	0.00	228.19	64,096.00
6750 DISTRICT ACTIVITY-SPECI	-1,000.00	-300.00	-1,650.00	0.00	165.00	650.00
6790 OTHER DIST ACTIVITY	0.00	0.00	0.00	0.00	0.00	0.00
6810 REV FROM LOCAL GOV	0.00	0.00	-25,000.00	0.00	0.00	25,000.00
6821 STATE REV RECEIVED SCH	0.00	0.00	0.00	0.00	0.00	0.00
6829 STATE REV RECEIVED INTR	0.00	0.00	0.00	0.00	0.00	0.00
6831 FED REV RECEIVED OTHER	0.00	0.00	0.00	0.00	0.00	0.00
6832 FED PASS THRU IDEA FUND	-1,757,088.00	-940,705.69	-940,705.69	0.00	53.53	-816,382.31
6839 FED REV OTHER INTER	0.00	0.00	0.00	0.00	0.00	0.00

Condensed IV Board Summary Report

From 03/01/2014 To 03/31/2014

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
6910 LEASE RENTAL INCOME	-294,500.00	-35,746.47	-225,212.25	-61,179.67	97.24	-8,108.08
6920 CONTRIBUTION & DONATION	-64,000.00	-24,190.84	-232,137.53	-1,379.45	364.87	169,516.98
6941 REGULAR SCH TUITION	0.00	0.00	0.00	0.00	0.00	0.00
6942 SUMMER SCHOOL TUITION	-46,500.00	-550.00	-54,117.00	0.00	116.38	7,617.00
6943 ADULT EDUCATION TUITION	-27,500.00	0.00	-180.00	0.00	0.65	-27,320.00
6944 RECEIPTS OTHER LEAs IN	-265,000.00	-6,215.02	-17,657.33	-15,276.75	12.42	-232,065.92
6970 SVC PROVIDED OTHER FUND	0.00	-923.06	-2,732.63	-626.59	0.00	3,359.22
6980 REV FROM COMMUNITY SERV	-16,800.00	0.00	48.60	0.00	-0.28	-16,848.60
6981 Advertising	0.00	0.00	-3,400.00	0.00	0.00	3,400.00
6990 MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00	0.00
6991 REFUNDS OF PRIOR YR EXP	-587,632.00	-165,064.55	-669,263.03	0.00	113.89	81,631.03
6992 Energy Effic Incentives	-15,000.00	-17,295.48	-17,295.48	0.00	115.30	2,295.48
6999 OTHER REV	-169,918.00	-37,808.47	-253,743.00	-11,254.49	155.95	95,079.49
Total	-157,413,092.00	-3,414,903.82	-150,631,127.39	-89,716.95	95.74	-6,692,247.66

Function 6000 - LOCAL REVENUE						
Total Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	-157,413,092.00	-3,414,903.82	-150,631,127.39	-89,716.95	95.74	-6,692,247.66
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	-157,413,092.00	-3,414,903.82	-150,631,127.39	-89,716.95	95.74	-6,692,247.66

Condensed IV Board Summary Report

From 03/01/2014 To 03/31/2014

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
7000 REVENUE STATE SOURCE						
7110 BASIC EDUCATION	-27,741,165.00	0.00	-16,169,889.02	0.00	58.28	-11,571,275.98
7160 TUITION ORPHANS & CHILD	-325,000.00	0.00	-8.83	0.00	0.00	-324,991.17
7220 VOCATIONAL EDUCATION	-6,000.00	0.00	0.00	0.00	0.00	-6,000.00
7250 MIGRATORY CHILDREN	-2,000.00	0.00	0.00	0.00	0.00	-2,000.00
7271 SPECIAL ED SCHOOL AGED	-6,551,919.00	-987,726.00	-4,938,630.00	0.00	75.37	-1,613,289.00
7290 OTHER PROGRAM SUBSIDIES	0.00	0.00	0.00	0.00	0.00	0.00
7292 PRE-K COUNTS	-786,000.00	-49,780.00	-398,240.00	0.00	50.66	-387,760.00
7310 TRANSPORT (REG & ADDTL)	-2,570,435.00	-341,764.00	-1,539,088.19	0.00	59.87	-1,031,346.81
7320 RENT & SINK FUND PYMT	-1,933,437.00	0.00	-1,405,921.41	0.00	72.71	-527,515.59
7330 HEALTH SERVICES ACT 25	-365,000.00	0.00	-357,663.46	0.00	97.99	-7,336.54
7340 ST PROP TAX REDUCTION	-4,733,948.00	0.00	-4,733,947.52	0.00	100.00	-0.48
7501 PA ACCOUNTABILITY GRANT	-665,439.00	0.00	-665,439.00	0.00	100.00	0.00
7599 OTH STATE REV	-1,150,484.00	0.00	-35,351.82	0.00	3.07	-1,115,132.18
7810 STATE SHARE SS & MED	-3,738,936.00	-286,691.00	-2,307,112.91	0.00	61.70	-1,431,823.09
7820 STATE SHARE RETIRE CONT	-8,202,671.00	-2,286,361.99	-3,521,619.84	0.00	42.93	-4,681,051.16
Total	-58,772,434.00	-3,952,322.99	-36,072,912.00	0.00	61.37	-22,699,522.00

Function 7000 - REVENUE STATE SOURCE

Total Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	-58,772,434.00	-3,952,322.99	-36,072,912.00	0.00	61.37	-22,699,522.00
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	-58,772,434.00	-3,952,322.99	-36,072,912.00	0.00	61.37	-22,699,522.00

Condensed IV Board Summary Report

From 03/01/2014 To 03/31/2014

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
3000 FEDERAL REVENUE						
8110 PAYMENTS FED IMPACTED	-53,000.00	-12,654.18	-33,775.82	0.00	63.72	-19,224.18
8200 UNRESTRICT GRANT-IN-AID	0.00	0.00	0.00	0.00	0.00	0.00
8514 NCLB - TITLE I	-3,695,200.00	-266,006.50	-1,600,178.51	0.00	43.30	-2,095,021.49
8515 NCLB - TITLE II	-720,361.00	-57,200.42	-353,265.07	0.00	49.04	-367,095.93
8516 NCLB - TITLE III	-260,179.00	-20,936.50	-85,270.65	0.00	32.77	-174,908.35
8517 NCLB - TITLE IV-21ST CE	-500,000.00	-158,231.93	-223,087.59	0.00	44.61	-276,912.41
8580 CHILD CARE & DEV GRANT	-170,290.00	0.00	-37,093.47	0.00	21.78	-133,196.53
8810 SBAP	-522,000.00	0.00	0.00	0.00	0.00	-522,000.00
8820 MED ASSIST REIMB ADM	0.00	0.00	-62,993.65	0.00	0.00	62,993.65
Total	-5,921,030.00	-515,029.53	-2,395,664.76	0.00	40.46	-3,525,365.24
Function 8000 - FEDERAL REVENUE						
Total Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	-5,921,030.00	-515,029.53	-2,395,664.76	0.00	40.46	-3,525,365.24
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	-5,921,030.00	-515,029.53	-2,395,664.76	0.00	40.46	-3,525,365.24

Condensed IV Board Summary Report

From 03/01/2014 To 03/31/2014

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
9000 OTHER REVENUE						
9200 PROCEEDS EXTENDED TERM	0.00	0.00	0.00	0.00	0.00	0.00
9310 GENERAL FUND TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
9400 SALE OF FIXED ASSETS	-30,000.00	0.00	0.00	0.00	0.00	-30,000.00
9910 OTH FIN SOURCES	-3,127,445.00	0.00	0.00	0.00	0.00	-3,127,445.00
9990 INSURANCE RECOVERIES	-10,000.00	0.00	0.00	0.00	0.00	-10,000.00
Total	-3,167,445.00	0.00	0.00	0.00	0.00	-3,167,445.00

Function 9000 - OTHER REVENUE						
Total Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Revenue	-3,167,445.00	0.00	0.00	0.00	0.00	-3,167,445.00
	-3,167,445.00	0.00	0.00	0.00	0.00	-3,167,445.00

Grand Totals						
Total Expenditure	198,868,806.40	15,383,455.90	127,992,287.51	2,352,012.53	65.54	68,524,506.36
Total Other Expenditure	26,405,194.60	791,666.99	19,479,800.55	0.00	73.77	6,925,394.05
Total All Expenditures	225,274,001.00	16,175,122.89	147,472,088.06	2,352,012.53	66.50	75,449,900.41
Total Revenue	-222,106,556.00	-7,882,256.34	-189,099,704.15	-89,716.95	85.17	-32,917,134.90
Total Other Revenue	-3,167,445.00	0.00	0.00	0.00	0.00	-3,167,445.00
Total All Revenues	-225,274,001.00	-7,882,256.34	-189,099,704.15	-89,716.95	83.98	-36,084,579.90
	0.00	8,292,866.55	-41,627,616.09	2,262,295.58	0.00	39,365,320.51