Bethlehem Area School District
Shaping the future. One child at a time.

# MEMORANDUM

**March 21, 2014**

**TO:** **BOARD OF SCHOOL DIRECTORS**

**FROM:** **STACY M. GOBER, BOARD SECRETARY**

**SUBJECT:** **REGULAR MONTHLY MEETING – March 24, 2014**

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The Regular Monthly Meeting of the Board of School Directors of the Bethlehem Area School District will be held on ***Monday, March 24, 2014, at 7:00 p.m. in the Auditorium of East Hills Middle School, 2005 Chester Avenue, Bethlehem, PA 18020.*** The agenda is attached.

SMG:bac
Attachments
pc: Dr. Roy

**BETHLEHEM AREA SCHOOL DISTRICT**
**Bethlehem, Pennsylvania**

MISSION STATEMENT

*The Bethlehem Area School District, in partnership with the home and community, is committed to providing a safe and supportive environment in which each student will attain the knowledge, skills, and attitudes necessary to become a productive citizen and lifelong learner in our technologically demanding and culturally diverse society.*

# A G E N D A
## REGULAR MEETING – March 24, 2014

1. Roll Call

2. Pledge of Allegiance

3. Silent Meditation

4. Recognition

5. Courtesy of the Floor to Visitors (30 minutes allowed)

6. Reports of Student Representatives

7. Approval of Minutes
   *February 24, 2014 – Regular Board Meeting Minutes*

8. Approval of Committee Minutes
   *January 6, 2014 – Board Curriculum Committee Meeting Minutes*
   *March 10, 2014 – Board Facilities Committee Meeting Minutes*
   *March 17, 2014 – Board Finance Committee Meeting Minutes*

9. Financial Report/Payment of Bills
   *Budgetary Transfers – Page 30*
   *Treasurer's Report –Page 31*
   *Monthly Bills – Page 32*
   *Budget Information – Page 33*

10. President's Communication/Special Meetings

11. Superintendent's Report/Federal Program Update

12. Unfinished Business

13. Recommendations of the Administration

14. Reports of Committees

15. New and Miscellaneous Business

16. Courtesy of the Floor to Visitors (30 minutes allowed)

17. Open Forum

18. Adjournment

BETHLEHEM AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR BOARD MEETING

The Regular Meeting of the Board of School Directors of the Bethlehem Area School District was held on Monday, March 24, 2014, at 7:00 p.m. in the Auditorium of East Hills Middle School, 2005 Chester Road, Bethlehem, PA 18017.

ROLL CALL

President Faccinetto asked for the Roll Call by the Assistant Board Secretary:

Members present: Director Basilio Bonilla, Director Michele Cann, Director Eugene McKeon, Director Craig Neiman, Director Rogelio Ortiz, Director Shannon Patrick, Director Angela Sinkler, Director Sudantha Vidanage and President Michael Faccinetto – 9

Members absent - None

Others present: Dr. Joseph Roy, Superintendent of Schools; Russell Giordano, Assistant Board Secretary; Attorney Jessica Moyer, Solicitor; Administrators, members of the press and other interested citizens and staff members.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by all those present.

MOMENT OF SILENT MEDITATION

President Faccinetto requested a moment of Silent Meditation.

STUDENT RECOGNITION

Dr. Roy stated music is an important facet in the District's educational programs fostering innovation and creativity in the students and a great sense of pride in achievement. The District is fortunate to have musically talented high school students that recently advanced in various categories and competitions this year. He asked the high school principals and the band directors to come forward to assist in the recognition with Directors McKeon and Cann.

<u>Freedom High School</u>
Six (6) students were selected to participate in the Pennsylvania Music Educators Association (PMEA) 2014 festivals ranging from District 10 Band, District 10 Orchestra, Region 5 Band, All State Band, District 10 Chorus and Region 5 Chorus. The following Freedom High School students were recognized: Priyanka Koti for District 10 Band; Chris Poczak for District 10 Band; Greg Wright for District 10 Band; He Lee Ko for District 10 Orchestra; Ian Bethmann for District 10 Chorus and Region 5 Chorus; and Jordana Schaeffer for District 10 Band, Region 5 Band, and All State Band.

<u>Liberty High School</u>
Three (3) students were selected to participate in the PMEA 2014 festivals including District 10 Band and Region 5 Band. The following Liberty High School students were recognized: Addie Mease for District 10 Band and Region 5 Band; Joshua Ledyard for District 10 Band; and Andrew Reichard for District 10 Band.

Congratulations to all of these students!

In addition, the Healthy High School Challenge is an event among all Sodexo school districts throughout the nation designed to further the nutrition of high school students. This year based on the number of reimbursable meals as well as participation in our healthy a la cart program, Freedom High School earned a runner up prize of $500. Andrew Chandler, Director of Dining Service for Sodexo and BASD is here to present the check to Mr. LaPorta, Principal and Alternate Student Board Representative Caitlin McCadden.

COURTESY OF THE FLOOR TO VISITORS

President Faccinetto offered Courtesy of the Floor to visitors. Speakers are asked to come to the podium, stating their name and address. The first Courtesy of the Floor will pertain to matters on the Board agenda. The second Courtesy of the Floor will deal with matters pertaining to school district business. Speakers are limited to five (5) minutes each unless extended at the discretion of the Board President. As per school board policy, generally, speakers are limited to taxpayers, residents, or employees of this school district. It is asked that speakers observe proper decorum, without personal attacks towards a specific individual or individuals. It is not the custom for the Board to enter into a dialogue at these meetings about concerns. However, the Board does listen with care to issues raised. Speakers will receive responses, in some form, by the Administration.

None

REPORTS OF THE STUDENT REPRESENTATIVES

Caitlin McCadden – Freedom High School Alternate Student Board Representative – Ms. McCadden stated Freedom High School is very active full of diversity and events for the start of the second semester. The swim team recently competed in the State championship at Bucknell University and did exceptionally well. Members of the Mini-Thon have been preparing for the big event on April 26. Registration for AP tests ended March 19. The Scholastic Scrimmage team competed at the Colonial Intermediate Unit last week, and wish them luck tomorrow in the quarter final match versus Whitehall. Due to winter weather, a number of events had to be rescheduled. Parent/Teacher conferences were held last Tuesday, and spring sports have been delayed due to poor field conditions. The second semester will begin April 1. A PTO meeting was held this month with President Faccinetto as a guest speaker. Student Government is planning a Teacher Appreciation Week as well as for the Prom on May 3. The annual Art Show will be held on May 8. The softball team kicked off their food drive fundraiser two weeks ago. They will be collecting cans for Bethany Ministries this week. The theatre group is preparing for their performance of *Crazy for You* on April 2. Two teachers, Mrs. Erdman and Ms. Chiafulio, are finalists in the Sixth Annual Superior Technology Achievements Recognition (STAR) Awards. The National Honor Society inducted new students, and the Easter Egg service project is scheduled for April 12.

Emma Ellick-Frank – Liberty High School Student Board Representative – Ms. Ellick-Frank stated that spring is in the air and Liberty is busy with performances and activities. The theatre group had the spring musical, *Oliver*, last week and was a huge success. This Friday is the chorus and orchestra concert, and April 4 is the band concert. The winter sports team was successful. Eight (8) swimmers went to States, both boys' and girls' basketball went to Districts, and four (4) wrestlers went to State championships. Spring sports started on March 3. Tickets are being sold for the mini-thon. A third blood drive has been scheduled by the National Honor Society. The Student Government assisted during parent/teacher conferences, and is planning a luncheon at Donegan Elementary School on March 31, and they will also be helping out on Alumni Day on May 3. The Debate Team had a successful season. The Science Olympiad Team won two (2) gold medals and two (2) bronze medals. Liberty also had three (3) first place winners at the Lehigh Science and Engineering Research Fair. The robotics team attended the State Vex Championship on March 1. The Spanish Club traveled to New York City to study Spanish culture through food and performance. Mrs. Guarriello was selected to receive the 2014 Massachusetts Institute of Technology Inspirational Teacher Award. Liberty's ninth grade teachers won the Excellence in Education Award from the regional educational service agency. Preparation for the incoming freshmen is making tremendous strides.

President Faccinetto asked for a motion to approve the minutes for the February 24, 2014, Regular Board Meeting.

APPROVAL OF MINUTES

Director Bonilla made a motion and seconded by Director Patrick to approve the Board meeting minutes.

MOTION TO ACCEPT MINUTES

President Faccinetto asked if there was any discussion regarding the minutes. Seeing none, he called for a voice vote to approve the minutes. Motion passed unanimous by voice vote.

VOICE VOTE TO ACCEPT MINUTES

President Faccinetto asked for a motion to approve the minutes for the January 6, 2014, Board Curriculum Committee Meeting; March 10, 2014, Board Facilities Committee Meeting; and March 17, 2014, Board Finance Committee Meeting.

APPROVAL OF COMMITTEE MINUTES

Director Bonilla made a motion and seconded by Director Neiman to approve the Committee meeting minutes.

MOTION TO ACCEPT COMMITTEE MINUTES

President Faccinetto asked if there was any discussion regarding the minutes. Seeing none, he called for a voice vote to approve the Committee minutes Motion passed unanimous by voice vote.

VOICE VOTE TO ACCEPT MINUTES

President Faccinetto asked Director McKeon to make a motion to approve the Financial Reports/Payment of Bills as follows: Budgetary Transfers (Page 30); Treasurer's Reports (Page 31); Monthly Bills (Page 32); and Budget Information (Page 33).

FINANCIAL REPORTS/ PAYMENT OF BILLS

Director McKeon made a motion and seconded by Director Patrick to approve the Financial Reports/Payment of Bills.

MOTION TO ACCEPT FINANCIAL REPORT/PAYMENT OF BILLS

President Faccinetto asked if there was any discussion. Seeing none, he asked for a roll call vote on the Financial Reports/Payment of Bills.

Yes – Directors Ortiz, Patrick, Sinkler, Vidanage, Bonilla, Cann, McKeon, Neiman and President Faccinetto

ROLL CALL VOTE

Motion passes 9-0 for the Financial Reports/Payment of Bills

President Faccinetto stated that the Board had an Executive Session prior to this evening's meeting regarding negotiations, personnel and litigation. There will be Executive Session following this meeting to discuss negotiations.

PRESIDENT'S COMMUNICATIONS

Dr. Roy stated that two (2) administrative positions have been posted for Mrs. Mary Colon, Principal at Clearview Elementary School, who will be retiring and there is an opening at Broughal Middle School for assistant principal.

SUPERINTENDENT'S REPORT

President Faccinetto asked if anyone one had Unfinished Business.

UNFINISHED BUSINESS

None

President Faccinetto stated that Finance Agenda Item 16, page 18 was a bid opening that occurred this afternoon. In the public packet the numbers were blank, and copies are available at the Board seats and in the back for the public.

RECOMMENDATIONS OF THE ADMINISTRATION

<u>Facilities Item</u>
President Faccinetto asked Director Cann to make a motion to approve Facilities Agenda Item 1.

MOTION TO APPROVE FACILITIES ITEM 1

Director Cann made a motion seconded by Director McKeon to approve Facilities Agenda Item 1.

President Faccinetto asked if there was any discussion regarding this item. Seeing none, he called for a roll call vote of the Facilities Agenda Item.

ROLL CALL VOTE ITEM 1

Yes – Directors Patrick, Sinkler, Vidanage, Bonilla, Cann, McKeon, Neiman, Ortiz and President Faccinetto

Motion passes 9-0 for Facilities Agenda Item 1

Curriculum Items

President Faccinetto asked Director Bonilla to make a motion to approve Curriculum Agenda Items 2, 3, 4, 5 and 6.

MOTION TO APPROVE CURRICULUM ITEMS 2, 3, 4, 5 AND 6

Director Bonilla made a motion seconded by Director Vidanage to approve Curriculum Agenda Items 2, 3, 4, 5 and 6.

President Faccinetto asked if there was any discussion regarding these items. Seeing none, he called for a roll call vote of the Curriculum Agenda Items.

ROLL CALL VOTE ITEMS 2, 3, 4, 5 AND 6

Director Bonilla – No to Agenda Item 4 and Yes to Agenda Items 2, 3, 5 and 6; Director Cann – Yes; Director McKeon – Yes; Director Neiman – Yes; Director Ortiz – Yes; Director Patrick – Yes; Director Sinkler – Yes; Director Vidanage – Yes; and President Faccinetto - Yes

Motion passes 9-0 for Curriculum Agenda Items 2, 3, 5 and 6
Motion passes 8-1 for Curriculum Agenda Item 4

Finance Items

President Faccinetto asked Director McKeon to make motion to approve Finance Agenda Items 7, 8, 9, 10, 11, 12, 13, 14, 15 and 16.

MOTION TO APPROVE FINANCE ITEMS 7, 8, 9, 10, 11, 12, 13, 14, 15 AND 16

Director McKeon made a motion and seconded by Director Bonilla to approve Finance Agenda Items 7, 8, 9, 10, 11, 12, 13, 14, 15 and 16.

President Faccinetto asked if there was any discussion regarding these items. Seeing none, he called for a roll call vote for the Finance Agenda Items.

ROLL CALL VOTE ITEMS 7, 8, 9, 10, 11, 12, 13, 14, 15 AND 16

Director Sinkler – Yes; Director Vidanage – Yes; Director Bonilla – No to Agenda Item 9 and Yes to Agenda Items 7, 8, 10, 11, 12, 13, 14, 15 and 16; Director Cann – Yes; Director McKeon – Yes; Director Neiman – Yes; Director Ortiz – Yes; Director Patrick – Yes; and President Faccinetto - Yes

Motion passes 9-0 for Finance Agenda Items 7, 8, 10, 11, 12, 13, 14, 15 and 16
Motion passes 8-1 for Finance Agenda Item 9

Human Resources Items

President Faccinetto asked Director Patrick to make motion to approve Human Resources Agenda Items 17, 18, 19, 20, 21, 22, 23, 24 and 25.

MOTION TO APPROVE HUMAN RESOURCES ITEMS 17, 18, 19, 20, 21, 22, 23, 24 AND 25

Director Patrick made a motion and seconded by Director Sinkler to approve Human Resources Agenda Items 17, 18, 19, 20, 21, 22, 23, 24 and 25.

President Faccinetto asked if there was any discussion regarding these items.

Director Bonilla commented on the retirements listed under Agenda Item 19 for Mary Colon and Lois Roth. As a former student at Clearview, Mrs. Colon has been a phenomenal member of the District and a clear leader for the Clearview community

and she will be truly missed. Ms. Roth is a teacher he had for three years. She is an unbelievable teacher and will be a loss to the District and the community.

Director McKeon stated that Agenda Item 20, Terminations, he will have to abstain as he has a potential conflict.

President Faccinetto called for a roll call vote on Human Resources Agenda Items. ROLL CALL VOTE ITEMS 17, 18, 19, 20, 21, 22, 23, 24 AND 25

Director Sinkler – Yes; Director Vidanage – Yes; Director Bonilla – Yes; Director Cann – Yes; Director McKeon – Abstain to Agenda Item 20, and Yes to Agenda Items 17, 18, 19, 21, 22, 23, 24 and 25; Director Neiman – Yes; Director Ortiz – Yes; Director Patrick – Yes; and President Faccinetto - Yes

Motion passes 9-0 for Human Resources Agenda Items 17, 18, 19, 21, 22, 23, 24 and 25

Motion passes 8-0-1 for Human Resources Agenda Item 20

President Faccinetto introduced Dr. Mary Sharp-Ross to the Board and public as the latest appointee to the Northampton Community College Board of Trustees. She has been an employee of the District.

Dr. Mary Sharp-Ross thanked the Board for recommending her to be a Trustee on the Northampton Community College Board. This is truly an honor and she is very passionate about the mission of the community college to educate a broad range of individuals from broad backgrounds. Her children attended Northampton Community College, and she actually started her Lehigh Valley teaching career teaching geography at the college.

NORTHAMPTON COMMUNITY COLLEGE – Mrs. Leeson thanked the Board for approving the NCC 2014-15 Budget, and she looks forward to working with Dr. Sharp-Ross in the future. The Board met on March 6 and they reviewed the financing of upcoming projects. NCC has an A1 rating from Moody's and able to get some favorable financing. The Trustees also had the opportunity to review a report from the Economic Modeling Specialists International which is a career builder company, and they did a review about the value of community colleges. They also got to speak to a professor at the college Dr. Avia who is a renowned and award winning published author of poetry and thrillers. His poetry is in Spanish and it took a year during his sabbatical and translated his Spanish poetry into English. In December, the Trustees met for a Board retreat and one of the outcomes of that retreat was the need to look at some of the Board's policies and procedures and ad hoc committees have been set up. COMMITTEE REPORTS

Director Vidanage asked Mrs. Leeson if the length of the bond issue is for 15 or 30 years. Mrs. Leeson said it is a 20-year bond.

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL COMMITTEE – Director Patrick stated that the Board met on March 4 and approved a revised calendar due to snow closures. They reviewed some additions to the occupational advisory committee. They recognized the students from the Skills USA competition. They also received an update on the debt service from the BAVTS Authority.

COLONIAL INTERMEDIATE UNIT 20 – Director McKeon stated that the Board met on February 26. It was a short meeting. Dr. Brennan had a presentation regarding the budget with a presentation on the history of the IU.

PSBA – Director Bonilla stated that the only item he had to report was that the logo has been changed.

SUPERINTENDENT'S DIVERSITY COMMITTEE – Director Bonilla stated that the committee has not yet met this month.

BASD FOUNDATION – President Faccinetto stated that the Foundation will meet tomorrow. Last month, they broke into two (2) groups. The one group focused on the search for an executive director, and the other group focused on the process of the grants and scholarships.

President Faccinetto asked if there was any New or Miscellaneous Business. NEW OR MISCELLANEOUS BUSINESS

None

President Faccinetto asked if there was anyone who would like to speak at Courtesy of the Floor. COURTESY OF THE FLOOR

None

President Faccinetto asked if there were any items for Open Forum. Seeing none, he had two items. The first is that the Board will meet after this meeting in Executive Session regarding negotiations. The second item is that it has been the request of Freedom High School that the Board poises with alternate student board representative Caitlin McCadden for a picture for an event at their school. OPEN FORUM

Ms. McCadden stated that the Freedom Forum newspaper staff is holding a "FHS Selfy Olympic Contest" for a center spread for the April issue. We have to take pictures at BASD events, and then you send them into the forum and they will pick the best ones to be in the spread.

President Faccinetto asked for a motion for Adjournment. Director Bonilla made a motion. The meeting adjourned at 7:35 p.m. ADJOURNMENT

Attest,

Russell Giordano
Assistant Board Secretary

RG:dlm

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**March 24, 2014**

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## 1. *Purchase of Dehumidifiers*

**INFORMATION:**

Quotes were received for:

Thirty Dehumidifiers

Quotes were mailed to seven vendors with four quotes received. The quotes have been tabulated and reviewed by the appropriate administrative and supervisory personnel. The low quote for the Dehumidifiers is through Grainger, Inc.

| Vendor | Total |
|---|---|
| **Grainger, Inc.*** | **$ 46,468.20** |
| HC Nye Company, Inc. | 101,525.00 |
| Metz Company | 51,585.00 |
| Schaper's Supply | 57,150.00 |

* COSTARS Contract #180-300

This information was reviewed with the Board at the March 10, 2014, Board Facilities Committee Meeting.

**RECOMMENDATION:**

That the Board of School Directors authorizes the administration to award the quote for Dehumidifiers to the lowest responsible vendor, Grainger, Inc., at a cost not to exceed $46,468.20.

**Account Code and Account Title: General Fund 2600-750 Equipment Original**
**Account Balance: $46,468.20**

Facilities Item

President Faccinetto asked Director Cann to make a motion to approve Facilities Agenda Item 1.

Director Cann made a motion seconded by Director McKeon to approve Facilities Agenda Item 1.

President Faccinetto asked if there was any discussion regarding this item. Seeing none, he called for a roll call vote of the Facilities Agenda Item.

Yes – Directors Patrick, Sinkler, Vidanage, Bonilla, Cann, McKeon, Neiman, Ortiz and President Faccinetto

Motion passes 9-0 for Facilities Agenda Item 1

## 2. *Graduation Ceremonies at Stabler Arena - Lehigh University*

**INFORMATION:**

Annually, the District approves a standard agreement for the use of Stabler Arena for high school graduation ceremonies. This year's graduation ceremonies are scheduled for June 4 and 5, 2014. The estimated rental fee is $7,622.30 for Freedom High School and $9,568.44 for Liberty High School, plus any actual expenses.

This information was reviewed with the Board at the March 10, 2014, Board Curriculum Committee Meeting.

**RECOMMENDATION:**

That the Board of School Directors approves the Agreement with Lehigh University for the Rental of Stabler Arena for 2013-2014 Graduation Ceremonies at a rate of $7,622.30 for Freedom High School and $9,568.44 for Liberty High School.

**Account Code: General Fund-2390-442 (FHS) Graduation Lease Rental**
**Account Balance: $10,000**
**Account Code: General Fund-2390-442 (LHS) Graduation Lease Rental**
**Account Balance: $10,000**

Curriculum Items
President Faccinetto asked Director Bonilla to make a motion to approve Curriculum Agenda Items 2, 3, 4, 5 and 6.

Director Bonilla made a motion seconded by Director Vidanage to approve Curriculum Agenda Items 2, 3, 4, 5 and 6.

President Faccinetto asked if there was any discussion regarding these items. Seeing none, he called for a roll call vote of the Curriculum Agenda Items.

Director Bonilla – No to Agenda Item 4 and Yes to Agenda Items 2, 3, 5 and 6; Director Cann – Yes; Director McKeon – Yes; Director Neiman – Yes; Director Ortiz – Yes; Director Patrick – Yes; Director Sinkler – Yes; Director Vidanage – Yes; and President Faccinetto - Yes

Motion passes 9-0 for Curriculum Agenda Items 2, 3, 5 and 6
Motion passes 8-1 for Curriculum Agenda Item 4

**CONTRACT # 614517**

**LEHIGH UNIVERSITY'S**
**STABLER ATHLETIC AND CONVOCATION CENTER**
**LICENSE AGREEMENT**

This License Agreement (also referred to herein as the "Agreement") is made and entered into by and between Lehigh University, a Pennsylvania non-profit corporation, hereinafter referred to as **"UNIVERSITY"**, and

**BETHLEHEM AREA SCHOOL DISTRICT**
**Freedom High School**
**3149 Chester Avenue**
**Bethlehem, PA 18017**

Herein after referred to as **"LICENSEE"**, this 11th day of January, 2014 .

**WITNESSETH:**

**(1) LICENSED PREMISES AND EVENT**

In consideration of the payment of the basic license fee (as defined in this Agreement) and other fees and charges hereinafter provided, and **LICENSEE'S** compliance with its agreements and obligations set forth in this Agreement, **UNIVERSITY** agrees to license to **LICENSEE** that part or all of the Lehigh University Stabler Athletic and Convocation Center (the **"CENTER"**), more fully described as follows: Stabler Arena and all dressing areas in the east staging area (hereinafter referred to as the "Licensed Premises"), for the sole purpose of presenting the following event: FREEDOM HIGH SCHOOL COMMENCEMENT CEREMONIES (the "Event").

Subject to the provisions, conditions, limitations, and restrictions set forth in this Agreement, **LICENSEE** shall have the use of the Licensed Premises, including corridors necessary to accommodate patrons, and permanent seating in said Premises, together with such heat, electrical power, water, sewer and light as may be reasonably required for use of the Licensed Premises, all of which shall be provided by **UNIVERSITY.**

**(2) LICENSE PERIOD**

The Licensed Premises shall be made available to **LICENSEE** as follows (hereinafter referred to as the "License Period"):

Move-In: June 4, 2014

Date of Event: June 4, 2014

Move-Out: June 4, 2014

**SNOW DATE:** _____

- **This date will be agreed upon by both parties and determined before April 1, 2014.**

## (3) ITEMS TO BE PROVIDED BY LICENSEE TO UNIVERSITY

**SIGNED CONTRACT FOR ACT: LICENSEE** hereby certifies and attests that it has a valid, properly executed, and compatible contract with the performers whose services form the basis for its desire to utilize the Licensed Premises (the "Act"). **LICENSEE** shall submit to **UNIVERSITY** upon demand a copy of said contract with the Act.

## (4) FEES TO BE PAID BY LICENSEE TO UNIVERSITY

**BASIC LICENSE FEE: LICENSEE** hereby agrees to pay to **UNIVERSITY**, for the use of the Licensed Premises, the sum of (NA) - hereinafter referred to as the "basic license fee") and in addition, agrees to pay Five Hundred Dollars – Set Up Fee ($ 500.00 ) for the Set Up Fee as granted above.

**REIMBURSABLE EXPENSES: LICENSEE** agrees to pay to **UNIVERSITY** such sums as **UNIVERSITY** may require to reimburse itself for those expenses and costs incurred by **UNIVERSITY** in providing personnel and services necessary for the Event (as determined by **UNIVERSITY** in its discretion). Unless otherwise agreed by **UNIVERSITY**, **LICENSEE** shall be required to utilize the services and support personnel provided by **UNIVERSITY**, including without limitation box office personnel and services, ticket sellers, ticket takers, ushers, security guards, police and public safety personnel, parking lot attendants, technicians, and stage hands. **LICENSEE** may also utilize certain equipment and supplies furnished by **UNIVERSITY**. **LICENSEE** shall reimburse **UNIVERSITY** for these services, personnel, equipment and supplies at **UNIVERSITY'S** current established rates. See Paragraph #44.

**LICENSEE** agrees to deposit with **UNIVERSITY** by certified or bank check, the sum of Seven Thousand Six Hundred Twenty Dollars ($7,620.00) (the "basic license fee deposit") and the sum of N/A Dollars ($ N/A ) (the "reimbursement expense deposit") at the times and amounts set forth in the following schedule. The basic license fee deposit and the reimbursable expense deposit shall be applied as a credit at settlement against the basic license fee, the reimbursable expenses and any other sums payable by **LICENSEE** under this Agreement.

- This deposit represents an estimate for this year's expected commencement expenses, including the $500.00 Set-Up fee. It is due on or before May 9, 2014. Immediately following this year's commencement, you will receive a complete itemized invoice reflecting exact expenses. Any offsets will be satisfied at that time.

**ACCOUNTING AND SETTLEMENT: UNIVERSITY** shall maintain an accounting of all expenses, fees, charges and other sums which are payable by **LICENSEE** under this Agreement and shall submit a final settlement to **LICENSEE** after the completion of the License Period. If **UNIVERSITY** is due payments (after accounting for all credits due **LICENSEE** as described in this Agreement), payment shall be made by **LICENSEE** to **UNIVERSITY** upon receipt of the settlement. If the credits exceed the expenses, **UNIVERSITY** shall refund the balance to **LICENSEE** within thirty (30) business days.

## (5) INSURANCE AND INDEMNIFICATION

**LICENSEE** hereby agrees to obtain at its own expense and keep in effect during the full License Period the following insurance coverage with companies licensed to do insurance business in Pennsylvania and acceptable to **UNIVERSITY**.

| COVERAGE | LIMITS |
|---|---|
| Commercial General Liability | $1,000,000 per occurrence/ $2,000,000 aggregate |
| Automobile Liability | $1,000,000 combined single Limit/occurrence |
| Excess Liability | $5,000,000 |

It is further agreed that at least twenty (20) days prior to **LICENSEE'S** permitted use, the **LICENSEE** shall furnish **UNIVERSITY** a Certificate of Insurance evidencing the coverage required hereby, and naming Lehigh University as an Additional Insured.

The procuring of insurance required under this Agreement shall not relieve **LICENSEE** of any obligation or liability assumed under this Agreement, including specifically the Indemnification Agreement set forth below, nor of any obligation or liability imposed by operation of law.

**LICENSEE** shall indemnify, defend and hold harmless the **UNIVERSITY**, its Trustees, officers, employees and agents, as well as those of the **CENTER**, from and against any and all claims, actions, damages, liabilities, losses, costs and expenses (including attorneys' fees and other legal expenses) in connection with the loss of life, bodily injury or damages to property arising from or related to any act or omission of **LICENSEE**, its employees, agents or contractors. **LICENSEE** is responsible for the safekeeping and security of all of **LICENSEE'S** event materials, equipment, merchandise or other personal property brought into the **CENTER** or onto the premises of the **UNIVERSITY**.

## (6) WORKERS' COMPENSATION

**LICENSEE**, by executing this Agreement, certifies that **LICENSEE** is aware of, and in compliance with, the labor laws of the Commonwealth of Pennsylvania, including without limitation those provisions requiring every employer to insure itself against liability for workers' compensation either by procuring third party insurance or by self-insurance, and shall continue to be in compliance with these requirements through the end of the License Period. No later than thirty (30) days prior to the commencement of the License Period, **LICENSEE** shall provide proof to **UNIVERSITY** in form and content satisfactory to **UNIVERSITY** of **LICENSEE'S** compliance with the foregoing. Limits of coverage shall be:

| COVERAGE | LIMIT |
|---|---|
| Workers Compensation | Statutory |
| Employers Liability | $100,000 Each Accident |
| | $500,000 Disease-policy limit |
| | $100,000 Disease-each employee |

## (7) TICKETS AND TICKET OFFICE

**UNIVERSITY** shall at all times maintain control and direction of the distribution of all tickets for the Event. **UNIVERSITY** shall at all times maintain direction of the **CENTER** Box Office and all ticket personnel provided by LICENSEE must be approved in advance by UNIVERSITY.

A. **TICKET PRINTING: LICENSEE** will provide **UNIVERSITY** will the exact number of tickets to be printed for this event and **LICENSEE** has agreed to pay $.06 for all tickets being printed by CENTER Box Office. **LICENSEE** will provide **UNIVERSITY** with an exact number of tickets needed for this event within 60 days of the event.

B. **SEATING CAPACITY: LICENSEE** shall not sell or permit to be sold or distributed tickets in excess of the number of seats provided in the Licensed Premises, nor admit a larger number of persons than are provided for in the seating capacity of the Licensed Premises. Standing room is prohibited without the prior written approval of **UNIVERSITY**. For any exhibition type events, **UNIVERSITY** shall have the right to determine the maximum number of persons who may be admitted.

## (8) CONCESSION AND CATERING

**UNIVERSITY** reserves all concession rights unto itself or its assigned agents. All proceeds from concession sales shall be the sole and exclusive property of **UNIVERSITY**. Concessions for the purposes of this provision shall include, but not be limited to, the dispensing or sale of food and beverages.

**LICENSEE** further agrees that any and all catering must be performed by **UNIVERSITY'S** contracted caterer unless **UNIVERSITY** otherwise agrees. If **UNIVERSITY** shall elect to waive this stipulation, **LICENSEE** shall pay to **UNIVERSITY** a negotiated fee for this waiver.

In no event shall **LICENSEE** provide any free samples of food or beverage or give away any merchandise or products without prior written approval of **UNIVERSITY. UNIVERSITY** shall control the location of any food, beverage or merchandise concessions.

## (9) PARKING

**UNIVERSITY** hereby reserves the right to have charge of and retain all revenues from all parking facilities on the **CENTER'S** premises. At its discretion, **UNIVERSITY** may rent to **LICENSEE**, at current established rates, the parking lots and it is further agreed that in addition to the payment of the current established rate, **LICENSEE** will also be charged for any staffing necessary to operate said parking facilities as a reimbursable expense. A reasonable number of free parking passes for Event personnel will be provided. In-and-out privilege parking passes may be sold to exhibitors at the prevailing rate.

## (10) TAXES

**LICENSEE** agrees to pay promptly to any municipality or other governmental authority as applicable, including specifically, the City of Bethlehem, any and all applicable taxes and license fees that may arise in connection with the Event and **LICENSEE'S** use of the foregoing Licensed Premises, the **CENTER** or **UNIVERSITY'S** facilities, including without limitation any amusement taxes, excise taxes and sales taxes due in connection with the sale of merchandise or other concessions. **LICENSEE** expressly acknowledges that it shall be responsible for the payment over of any such sales tax regardless of whether **UNIVERSITY** or **LICENSEE** is the seller of the merchandise or other concessions under this Agreement. Upon demand by **UNIVERSITY**, **LICENSEE** shall provide to **UNIVERSITY** evidence of compliance with the obligations described in this Paragraph in form and content satisfactory to **UNIVERSITY**.

## (11) COMPLIANCE WITH LAWS

**LICENSEE** shall at all times during the License Period, and specifically in association with its use of the Licensed Premises, comply with all applicable laws and other requirements, including without limitation the laws of the United States and of the Commonwealth of Pennsylvania, all ordinances of the City of Bethlehem and Northampton County, and all rules and regulations of **UNIVERSITY**, as well as any determinations of any authorized officer or department of any of the foregoing (altogether referred to hereinafter as "laws and ordinances"), and **LICENSEE** will not suffer or permit to be done anything on or in the Licensed Premises, the **CENTER** or **UNIVERSITY'S** facilities which violates any such laws and ordinances.

**LICENSEE** shall strictly observe the Fire Code of the City of Bethlehem; i.e., all wiring on booths or display fixtures must meet the rules and standards of the Fire Department. Cloth, curtains, and all other decorations must be flame-proofed. Use of combustible materials is forbidden. **LICENSEE** further warrants that no gasoline motor driven vehicles or LP gas containers will be permitted to enter into the Licensed Premises, the **CENTER** or any other buildings of **UNIVERSITY**, except by **UNIVERSITY'S** express consent.

## (12) LICENSES AND PERMITS

**LICENSEE** agrees to obtain at its sole cost and expense any and all licenses and permits that may be required in connection with the Event under the laws and ordinances. Upon demand by **UNIVERSITY**, **LICENSEE** shall provide to **UNIVERSITY** evidence of compliance with the obligations described in this Paragraph in form and content satisfactory to **UNIVERSITY**.

## (13) SIMULTANEOUS EVENTS AND SCHEDULING

**LICENSEE** hereby acknowledges that other performances, expositions, conventions, attractions, or events may be held in other parts of the **CENTER** or **UNIVERSITY'S** Facilities during the License Period and that this License Agreement is subject to the conditions that may result from shared use of the foregoing. It is further agreed that **UNIVERSITY** shall be privileged to schedule other events both before and after the License Period without notice to **LICENSEE**.

## (14) ACCEPTANCE OF PREMISES

**UNIVERSITY** expressly refuses to warrant the fitness of the Licensed Premises, the **CENTER** and any other facilities licensed hereunder for **LICENSEE'S** specific uses and purposes, the same being the obligation of **LICENSEE** to determine. The taking of possession by **LICENSEE** shall be conclusive evidence against **LICENSEE** that said premises were in good repair and in satisfactory condition, fitness and order when possession was taken. A walk-through with the Event Coordinator is recommended prior to the commencement of the License Period.

## (15) PUBLIC SAFETY AND OBSTRUCTIONS

**UNIVERSITY** reserves the right to make all public safety/police arrangements. **LICENSEE** agrees that at all times it will conduct its activities with full regard to public safety. No portions of the sidewalk, entries, passages, vestibules, halls, elevators, corridors, stairways, or ways of access to public utilities, shall be obstructed by **LICENSEE,** nor shall such areas be used for any purpose other than ingress and egress. Any storage of any production materials or equipment in said areas must have the authorized approval of **UNIVERSITY**.

## (16) CONTROL OF BUILDING

The Licensed Premises, the **CENTER** and **UNIVERSITY'S** facilities shall at all times remain the property of, and under the control of, **UNIVERSITY** and nothing in this Agreement shall be construed as creating any right, title or interest (including leasehold interest) in **LICENSEE** with respect to the Licensed Premises, the **CENTER** or the facilities. Rather, this Agreement merely creates license rights in **LICENSEE** as described in this Agreement while this Agreement is in effect, which license rights shall terminate automatically and immediately upon termination of the License Period, and otherwise, in accordance with the terms and conditions of this Agreement.

**LICENSEE** hereby agrees not to bring onto the Licensed Premises, the **CENTER** or **UNIVERSITY'S** facilities, any material, substances, equipment or object which is likely to endanger the life of, or to cause bodily injury to, any person. **UNIVERSITY** reserves the right to require the immediate removal of any such material, substance, equipment or object. The Licensed Premises, the **CENTER** and **UNIVERSITY'S** facilities, shall be at all times under the control of **UNIVERSITY** and **UNIVERSITY** shall have the right to enter upon the foregoing at any and all times during the period covered by this Agreement.

## (17) NOTICE OF EVENT REQUIREMENTS

**LICENSEE** shall provide **UNIVERSITY** at least *thirty (30)* days before the "move-in" date of this Agreement, a full and detailed outline of all Event requirements, including stage, hall and chair requirements and all such other information as may be required by **UNIVERSITY** concerning the Event. For all exhibit type events, **LICENSEE** must submit to the Bethlehem City Fire Marshall two (2) copies of a full and complete floor plan. Said floor plan must be submitted no less than twenty (20) days before first move-in day, and no move-in may begin unless **LICENSEE** shall have provided to **UNIVERSITY** a copy of such floor plan as approved by the Bethlehem City Fire Marshall.

## (18) EVACUATION OF FACILITY

Should it become necessary, in the judgment of **UNIVERSITY** in its sole discretion, to interrupt the Event and evacuate the Licensed Premises, the **CENTER** or **UNIVERSITY'S** facilities because of a bomb threat or for other reasons of public safety, **LICENSEE** shall be licensed under this Agreement to retain possession of the Licensed Premises for sufficient time after the evacuation to complete the Event without being charged an additional basic license fee, provided such time does not interfere with another licensee or **UNIVERSITY** user. If it is not possible to complete the Event, the basic license fee may be prorated or adjusted at the discretion of **UNIVERSITY** based upon the particular situation. **LICENSEE** shall, however, be responsible for any and all reimbursable expenses and other sums payable by **LICENSEE** under this Agreement and arising in connection with any situation arising under this Paragraph. Further, **LICENSEE** shall continue to be responsible for any and all reimbursable expenses and other sums payable by **LICENSEE** under this Agreement and arising prior to the situation. **LICENSEE** hereby waives and releases any claim for damages (consequential or otherwise) or compensation from **UNIVERSITY** in connection with any action taken or decision made by **UNIVERSITY** under this Paragraph.

## (19) COPYRIGHT

**LICENSEE** shall be responsible for all costs arising from the use of patented, trademarked, franchised or copyrighted music, materials, devices, processes, or dramatic rights ("proprietary material") used or incorporated in the Event. **LICENSEE** hereby warrants that all copyrighted material to be performed has been duly licensed or authorized by the copyright owners or their authorized representatives and **LICENSEE** hereby agrees to indemnify, protect, hold harmless and defend **UNIVERSITY** and its officers, Trustees, employees and agents from any and all claims, demands, liabilities or actions (as well as any costs or expenses including without limitation attorneys' fees) relating to any infringement or other improper use (or alleged infringement or improper use) of any proprietary material. **LICENSEE**, upon prompt notice from **UNIVERSITY**, shall furnish counsel acceptable to **UNIVERSITY** to defend against any such claims, demands, liabilities or actions. **UNIVERSITY** may require evidence of any licenses in effect with organizations such as ASCAP, BMI, etc.

## (20) PERFORMANCE APPROVAL

**LICENSEE** hereby warrants and represents that neither the Event nor any performance, exhibition, or entertainment associated with the Event shall be illegal, indecent, obscene or immoral, or in any manner publicly offensive, or shall fail to uphold Event advertising claims. **UNIVERSITY** may require that such portions of the Event, performance, exhibition or performance deemed offensive, in the sole judgment of **UNIVERSITY**, be immediately deleted to the extent necessary to remove their offensive character. **UNIVERSITY** hereby reserves the right to tape or videotape the Event, performance, exhibition or entertainment for purposes of reviewing the contents under this Paragraph. Any such **UNIVERSITY** recording, tape, or videotape will not be used for any commercial purpose whatsoever.

## (21) EJECTION

**UNIVERSITY** hereby reserves the right to eject or cause to be ejected from the Licensed Premises, the **CENTER** or **UNIVERSITY'S** facilities any person or persons due to inappropriate behavior or appearance as determined by **UNIVERSITY** in its sole discretion. **UNIVERSITY** shall not grant any refunds to any such person or persons. Neither **UNIVERSITY** nor any of its officers, Trustees, agents or employees shall be liable to **LICENSEE** or any such person or persons for damages that may be sustained by **LICENSEE** or any such person or persons through the exercise of such right and **LICENSEE** hereby agrees to indemnify, protect, hold harmless and defend, **UNIVERSITY** and its officers, Trustees, employees and agents against any and all claims, losses, damages, or liabilities (as well as costs and expenses, including without limitation, attorneys' fees) relating to the exercise of such right whether due in whole or in part to negligent acts or omissions of **UNIVERSITY**, its officers, Trustees, employees or agents.

## (22) OUTSIDE CONTRACTORS

The installation of electricity, gas, plumbing or other fixtures required by **LICENSEE** shall first be approved by **UNIVERSITY**. Any such installation shall be performed by **UNIVERSITY** or by contractors designated by **UNIVERSITY** in accordance with **UNIVERSITY'S** prevailing practice. In the event that **LICENSEE** desires to utilize independent contractors to provide services in connection with the Event, **LICENSEE** shall supply to **UNIVERSITY** thirty (30) days prior to the commencement of the License Period a list of the names, phone numbers, and addresses of any such independent service contractors. No independent service contractor shall provide services to **LICENSEE** or Event patrons on the Licensed Premises, the **CENTER** or **UNIVERSITY'S** facilities without the prior written approval of **UNIVERSITY**.

All costs incurred by **UNIVERSITY** in connection with any fixture contractors shall be the responsibility of **LICENSEE** and shall be included in the accounting and settlement if not sooner paid by **LICENSEE**. The charges incurred by **LICENSEE** in connection with any independent service contractors shall be the sole responsibility of **LICENSEE**, and **LICENSEE** hereby agrees to indemnify, protect, hold harmless and defend **UNIVERSITY** and its officers, Trustees, employees and agents against any and all claims, demands, liabilities or actions (as well as any cost or expenses, including without limitation attorneys' fees) relating to the services provided by any such contractors. **LICENSEE**, upon prompt notice from **UNIVERSITY**, shall furnish counsel to defend against any such claims, demands, liabilities or actions. Upon request, **LICENSEE** shall provide to **UNIVERSITY** documents showing payment of all bills for such services.

## (23) LICENSEE'S PROPERTY

**LICENSEE** shall remove all of **LICENSEE'S** (and **LICENSEE'S** employees' and agents') production equipment, personal items, etc. from the Licensed Premises and the **CENTER** on or before the end of the License Period. **UNIVERSITY** shall not have any responsibility for any such items left at the Licensed Premises or the **CENTER** after the end of the License Period.

## (24) DAMAGE TO UNIVERSITY PROPERTY

**LICENSEE** will not do, or permit to be done, any injury or damage to any part of **UNIVERSITY** property or buildings, including without limitation the **CENTER** and the Licensed Premises, and further, **LICENSEE** agrees to reimburse **UNIVERSITY** for the cost of repairing any area that is in any way injured, marred or defaced. It is further agreed that no decorative or other materials shall be nailed, tacked, screwed, taped or otherwise physically attached to any part of the building or to any of the furnishings without the consent of **UNIVERSITY. LICENSEE** also agrees not to make any alterations of any kind to said building or equipment contained therein. **LICENSEE** will post any signs, cards or posters only upon such display areas as **UNIVERSITY** may designate. All material is subject to approval by **UNIVERSITY**.

## (25) STORAGE OF LICENSEE'S PROPERTY

**UNIVERSITY** shall not be required to but may on occasion, as a service to **LICENSEE**, accept the delivery of property on behalf of **LICENSEE**. Prior arrangements must be made with the **CENTER**. **UNIVERSITY** shall not have any responsibility to **LICENSEE** in connection with its receipt, handling, care or custody of any such property and **LICENSEE** hereby agrees to indemnify, protect, hold harmless and defend, **UNIVERSITY** and its officers, Trustees, employees and agents against any and all claims, losses, damages or liabilities (as well as costs and expenses, including without limitation, attorneys' fees) relating to such property, including without limitation any claims of **LICENSEE** and its employees, agents and sub-contractors (whether due in whole or in part to negligent acts or omissions of **UNIVERSITY**, its officers, Trustees, employees or agents). In addition, **UNIVERSITY** assumes no responsibility for any property placed in the Licensed Premises, the **CENTER**, or any **UNIVERSITY** facility.

## (26) OPENING HOURS

**LICENSEE** agrees to open doors for the Event in accord with advertised times unless **UNIVERSITY** agrees to the contrary.

## (27) PUBLIC ANNOUNCEMENTS

**LICENSEE** will afford **UNIVERSITY** by its authorized representatives the right to enter any part of the Licensed Premises, the **CENTER** or **UNIVERSITY'S** facilities at any time, including but not limited to for the purpose of making any public announcements (at intermission or otherwise) as **UNIVERSITY** may deem necessary (for public safety or otherwise). This reservation of control under this Paragraph shall include without limitation the right to terminate the Event when in the sole judgment of **UNIVERSITY** such act is necessary in the interest of public safety. **UNIVERSITY** hereby retains the right to determine the appropriate number of security and staff personnel necessary to properly serve and protect the public and **UNIVERSITY**.

Prior to the commencement of each performance, the following announcement must be read to the general public: "For a safe and enjoyable evening, please take this time to look around your seat location for the nearest exit. In case of emergency, stay calm and follow the directions of the Ushering staff."

## (28) LOST ARTICLES

**UNIVERSITY** shall have the sole right to collect and have the custody of articles left in the Leased Premises, the **CENTER** or any **UNIVERSITY** facility. Neither **LICENSEE** nor any employee or agent of **LICENSEE** shall collect or interfere with the collection or custody of such articles.

## (29) ADVERTISING

**LICENSEE** agrees that all advertising of the Event shall be honest and true and shall include accurate information regarding show times, performers, and ticket prices (including the language regarding ticket surcharges provided for in Paragraph 8 of this Agreement). The location of the Event shall in all instances be referred to as "Lehigh University, Stabler Athletic and Convocation Center". **UNIVERSITY** has the right to restrict all advertising for the Event on the premises of **UNIVERSITY**. **UNIVERSITY** reserves the right to review and approve any and all advertising used in conjunction with the Event prior to its usage. The Event may not be advertised until this Agreement has been fully executed by all of the parties.

## (30) NON-DISCRIMINATORY EMPLOYMENT PRACTICES

**LICENSEE** shall not discriminate against any employee or any applicant for employment on the basis of race, sex, age, religion or national origin. **LICENSEE** shall not discriminate for those same reasons against any persons with respect to admission to the Event or availability of services or privileges offered to or enjoyed by the general public.

## (31) CANCELLATION

**UNIVERSITY** shall have the right to terminate this Agreement under the following circumstances: (i) **LICENSEE** cancels the Event; (ii) **LICENSEE** fails to perform or comply with, or otherwise breaches, any terms, covenants or conditions of this Agreement, including without limitation the payment of the deposits and charges required in this Agreement; (iii) for other good cause as determined by **UNIVERSITY** (this does not include subsequent scheduling of a more preferred event); or (iv) performance of this Agreement is made impossible or impracticable due to casualty or other unforeseen occurrence, including strikes, labor disputes, war, force majeure or acts of military authorities. In the event this Agreement is terminated under (i), (ii) or (iii) above, **UNIVERSITY** shall retain the basic license fee deposit and the reimbursable expense deposit as damages and **LICENSEE** shall be responsible for all sums payable by **LICENSEE** under this Agreement in excess of the deposits, including, but not limited to, the cost of making refunds to patrons. In the event of a termination pursuant to (iv) above, **LICENSEE** shall pay the basic license fee for the Licensed Premises only up to the date of such termination, at the rate herein specified, and such reimbursable expenses and other sums payable by **LICENSEE** under this Agreement as shall have been incurred up to that time. **UNIVERSITY** shall refund any balance from the basic license fee deposit and the reimbursable expense deposit to **LICENSEE** within thirty (30) business days.

In the event of termination of this Agreement pursuant to any of the foregoing, **LICENSEE** hereby agrees to forego any and all claims for damages (consequential or otherwise) or compensation of any kind against **UNIVERSITY** and any of its officers, Trustees, employees and agents, and further agrees to waive any and all rights which might arise by reason of the terms of this Agreement, and **LICENSEE** shall have no recourse of any kind against **UNIVERSITY**.

## (32) ASSIGNMENT OR SUBLICENSING

This Agreement may not be assigned by **LICENSEE** without the prior written consent of **UNIVERSITY**. Subject to the foregoing, this Agreement shall be binding upon, and inure to the benefit of, the parties hereto and their respective heirs, personal representatives, successors and assigns.

## (33) WAIVER

Failure to insist upon strict compliance with any of the terms, covenants or conditions in this Agreement shall not be deemed a waiver of such terms, warrants or conditions, nor shall any waiver or relinquishment of any right or power under this Agreement at any one time or times be deemed a waiver or relinquishment of any right or power of any other time or times.

## (34) SUBSEQUENT AGREEMENTS

This Agreement may not be modified except in a writing signed by both parties.

## (35) CONSTRUCTION OF AGREEMENT

The headings in this Agreement are for convenience only and in no way define, limit, or extend the scope or intent of this Agreement or any provisions hereof. If the term "**LICENSEE**" as used in this Agreement refers to more than one person or entity, this Agreement shall be construed as creating joint and several liability with respect to each such person or entity, and all references to "**LICENSEE**" shall refer equally to both such persons or entities.

**(36) SEVERABILITY**

If any provision of this Agreement is held to be ineffective or unenforceable for any reason, such decision shall not, to the extent permitted by law, affect the validity or enforceability of any or all of the remaining provisions of this Agreement.

**(37) ENTIRE AGREEMENT**

This Agreement sets forth the entire understanding between the parties with respect to the subject matter hereof, and supersedes any prior promises, agreements, understandings, discussions, representations and arrangements.

**(38) GOVERNING LAW**

This Agreement shall be governed by the laws of the Commonwealth of Pennsylvania without regard to conflicts of laws principles.

**(39) NOTICES**

Any notice required or permitted to be given under this Agreement shall be sufficient if in writing, and hand delivered or sent, by certified mail, return receipt requested, to the following addresses:

**(40) ACCEPTANCE BY UNIVERSITY**

This Agreement shall not be binding upon **UNIVERSITY** unless and until it has been executed by the Director of the **CENTER** or the duly authorized representative of **UNIVERSITY**. In the event that the Director of the **CENTER** or the duly authorized representative refuse to execute this Agreement, any and all deposits paid over by **LICENSEE** to **UNIVERSITY** up to that time shall be repaid by **UNIVERSITY** to **LICENSEE** within thirty (30) business days of the refusal, provided, however, that any such deposits may be used by **UNIVERSITY** to reimburse itself for any expenses incurred by it up to that time relating to the Event.

**(41)** It is agreed between the **UNIVERSITY** and **LICENSEE** that all energy consumed will be billed to **LICENSEE** according to the **UNIVERSITY'S** bill back schedule. The meter will be read at 9:00 am each event day, and a representative of the **LICENSEE'S** event should be present for this meter reading.

**(42)** It is agreed by both **UNIVERSITY** and **LICENSEE** that an on duty maintenance man is necessary for each use day after 3:30 pm on weekdays, and for all necessary weekend use hours, and the **LICENSEE** will be charged for this expense. A rate of $43.50 an hour will be charged for said maintenance expense.

**(43)** It is agreed by the parties hereto that it is necessary for an air conditioning technician to be present during all hours in which the main air conditioning unit is in operation. **LICENSEE** will be charged a rate of $34.65 per hour for said air conditioning technician.

**(44)** It is agreed by both **UNIVERSITY** and **LICENSEE** that any personnel and/or equipment charges be billed to the **LICENSEE** at the following rates. It is understood that the **LICENSEE** may not require all of the services listed; if used, however, they will be charged as follows:

| | |
|---|---|
| 1) Lehigh University Security | $56.00 per hr. |
| 2) Bethlehem City Police | 53.50 per hr. |
| 3) Lead Ushers | 14.30 per hr. |
| 4) Ushers | 13.00 per hr. |
| 5) Chairs | .25 each day |
| 6) Tables | 1.75 first day |
| 7) Fork Lift with Operator | 34.65 per hr. |
| 8) First Aid | 85.00 per hr. |
| 9) Phone calls billed back at current rates | |
| 10) Electrician | 43.50 per hr. |
| 11) Ticket Sellers | 13.00 per hr. |
| 12) Sound Technician | 45.00 per hr. |
| 13) Spotlights (per light, per event) | 50.00/event |
| 14) Event Staff Supervisor | 34.46 per hr. |

- Any additional labor or equipment required or requested will be billed at current established rates.

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**IN WITNESS WHEREOF** and intending to be legally bound the parties hereto have set their hands and seals this 24 day of March, 2014.

**LEHIGH UNIVERSITY**:

_____
Lehigh University Representative

By:_____
Executive Director,
Business Services

**LICENSEE:**

Freedom High School
Principal/Graduation Supervisor

By: Russell Gardner
Freedom High School
Secretary to the Board, Witness
Assistant

LEHIGH UNIVERSITY

**Lehigh University**
**Sports and Event Venues**
124 Goodman Dr
Stabler Arena
Bethlehem, PA 18015
Tel: 610-758-3769 Fax: 610-866-8070
Email: trs305@lehigh.edu

EXTERNAL EVENT ACCOUNTING FORM

INDEX NUMBER: #614517

EVENT NAME: Freedom High School Commencement Ceremony

DATES: Wednesday, June 4, 2014

SPONSOR: Freedom High School

| ITEM/SERVICE<br>DESCRIPTION | EXTERNAL EVENT BUDGET SPONSOR **RATE PER UNIT** | **ESTIMATED** EVENT BUDGET SPONSOR HRS/DAYS **UNITS** | **ESTIMATED** EVENT **BUDGET** SPONSOR TOTAL COSTS |
|---|---|---|---|
| STABLER ARENA SHOW RENTAL | $ 700.00 | 0 | $ - |
| STABLER ARENA SHOW SET-UP | $ 500.00 | 1 | $ 500.00 |
| PAYMENT CREDITS = Discount | (CREDIT) | | |
| PAYMENT CREDITS = MISC INCOME | (CREDIT) | | $ - |
| ADMINISTRATIVE FEE -UNIVERSITY | | | |
| TRANSFER IN | | | |
| **RENTAL TOTAL DUE** | | | **$ 500.00** |
| **EVENT STAFF** | | | |
| SITE SUPERVISOR WAGES | $ 34.46 | 5 | $ 172.30 |
| LEHIGH POLICE WAGES | $ 56.00 | 28 | $ 1,568.00 |
| ULRICH COMPLEX ATT/LEAD PARKER | $ 14.30 | | $ - |
| PARKERS WAGES | $ 11.66 | 65 | $ 757.90 |
| BUILDING ATTENDANT | $ 14.30 | 0 | $ - |
| LEAD USHERS WAGES | $ 14.30 | 10 | $ 143.00 |
| USHER/TICKET STAFF WAGES | $ 13.00 | 64 | $ 832.00 |
| UP/DN STAFF- PART-TIME WAGES | $ 14.30 | | $ - |
| **Sub-Total** | | | **$ 3,473.20** |
| **GENERAL EXPENSES** | | | |
| TICKET PRINTING SERVICES | $ 0.06 | 5000 | $ 300.00 |
| ELECTRICAL USAGE COST | $ - | | $ 425.00 |
| STAGE CARPETING | $ 40.00 | 1 | $ 40.00 |
| CHAIR RENTALS | $ 0.25 | 600 | $ 150.00 |
| PROFESSIONAL SERVICES | $ - | | $ - |
| **Sub-Total** | | | **$ 915.00** |
| **EXTERNAL POLICE - FIRE- EMT** | | | |
| BETHLEHEM CITY POLICE WAGES | $ 53.50 | | $ - |
| PARKING SERVICES TOW TRUCK | $ 65.00 | | $ - |
| MEDICAL SERVICES STAND-BY | $ 85.00 | 4 | $ 340.00 |
| FIRE DEPARTMENT STAND-BY | $ 54.00 | | $ - |
| **Sub-Total** | | | **$ 340.00** |
| **FACILITY / FIELD MAINTANANCE** | | | |
| ABM - JANITORIAL | $ 34.65 | 24 | $ 831.60 |
| ABM - MOVING CREW | $ 39.65 | | $ - |
| ABM -TRADES | $ 43.50 | 9 | $ 391.50 |
| BRICKMAN EXTERIOR CLEAN-UP / 4 HR | $ 60.50 | 4 | $ 242.00 |
| BRICKMAN EXTERIOR CLEAN-UP / 4 HR | $ 60.50 | | $ - |
| **Sub-Total** | | | **$ 1,465.10** |
| MISC - | $ - | | $ - |
| MISC - | $ - | | $ - |
| ADMIN FEE - 15% OF EXPENSES ONLY | 15% | | $ 929.00 |
| | | | |
| EXPENSE TOTAL | | | $ 7,122.30 |
| **ESTIMATED BUDGET TOTAL** | | | $ 7,622.30 |
| ***TOTAL NOW DUE*** | | | |

All prices are subject to change
Contact Lehigh University Sports and Event Venues office with questions

**CONTRACT # 614518**

**LEHIGH UNIVERSITY'S**
**STABLER ATHLETIC AND CONVOCATION CENTER**
**LICENSE AGREEMENT**

This License Agreement (also referred to herein as the "Agreement") is made and entered into by and between Lehigh University, a Pennsylvania non-profit corporation, hereinafter referred to as **"UNIVERSITY"**, and

**BETHLEHEM AREA SCHOOL DISTRICT**
**Liberty High School**
**1115 Linden Street**
**Bethlehem, PA 18018**

Herein after referred to as **"LICENSEE"**, this 15th day of January, 2014 .

**WITNESSETH:**

**(1) LICENSED PREMISES AND EVENT**

In consideration of the payment of the basic license fee (as defined in this Agreement) and other fees and charges hereinafter provided, and **LICENSEE'S** compliance with its agreements and obligations set forth in this Agreement, **UNIVERSITY** agrees to license to **LICENSEE** that part or all of the Lehigh University Stabler Athletic and Convocation Center (the **"CENTER"**), more fully described as follows: Stabler Arena and all dressing areas in the east staging area (hereinafter referred to as the "Licensed Premises"), for the sole purpose of presenting the following event: LIBERTY HIGH SCHOOL COMMENCEMENT CEREMONIES (the "Event").

Subject to the provisions, conditions, limitations, and restrictions set forth in this Agreement, **LICENSEE** shall have the use of the Licensed Premises, including corridors necessary to accommodate patrons, and permanent seating in said Premises, together with such heat, electrical power, water, sewer and light as may be reasonably required for use of the Licensed Premises, all of which shall be provided by **UNIVERSITY.**

**(2) LICENSE PERIOD**

The Licensed Premises shall be made available to **LICENSEE** as follows (hereinafter referred to as the "License Period"):

Move-In: June 5, 2014

Date of Event: June 5, 2014

Move-Out: June 5, 2014

**SNOW DATE:** _____

- **This date will be agreed upon by both parties and determined before April 1, 2014.**

## (3) ITEMS TO BE PROVIDED BY LICENSEE TO UNIVERSITY

**SIGNED CONTRACT FOR ACT: LICENSEE** hereby certifies and attests that it has a valid, properly executed, and compatible contract with the performers whose services form the basis for its desire to utilize the Licensed Premises (the "Act"). **LICENSEE** shall submit to **UNIVERSITY** upon demand a copy of said contract with the Act.

## (4) FEES TO BE PAID BY LICENSEE TO UNIVERSITY

**BASIC LICENSE FEE: LICENSEE** hereby agrees to pay to **UNIVERSITY**, for the use of the Licensed Premises, the sum of ( NA) - hereinafter referred to as the "basic license fee") and in addition, agrees to pay Five Hundred Dollars – Set Up Fee ($ 500.00 ) for the Set Up Fee as granted above.

**REIMBURSABLE EXPENSES: LICENSEE** agrees to pay to **UNIVERSITY** such sums as **UNIVERSITY** may require to reimburse itself for those expenses and costs incurred by **UNIVERSITY** in providing personnel and services necessary for the Event (as determined by **UNIVERSITY** in its discretion). Unless otherwise agreed by **UNIVERSITY**, **LICENSEE** shall be required to utilize the services and support personnel provided by **UNIVERSITY**, including without limitation box office personnel and services, ticket sellers, ticket takers, ushers, security guards, police and public safety personnel, parking lot attendants, technicians, and stage hands. **LICENSEE** may also utilize certain equipment and supplies furnished by **UNIVERSITY**. **LICENSEE** shall reimburse **UNIVERSITY** for these services, personnel, equipment and supplies at **UNIVERSITY'S** current established rates. See Paragraph #44.

**LICENSEE** agrees to deposit with **UNIVERSITY** by certified or bank check, the sum of Nine Thousand Five Hundred Sixty Dollars ($9,560.00) (the "basic license fee deposit") and the sum of N/A Dollars($ N/A ) (the "reimbursement expense deposit") at the times and amounts set forth in the following schedule. The basic license fee deposit and the reimbursable expense deposit shall be applied as a credit at settlement against the basic license fee, the reimbursable expenses and any other sums payable by **LICENSEE** under this Agreement.

- This deposit represents an estimate for this year's expected commencement expenses, including the $500.00 Set-Up fee. It is due on or before May 9, 2014. Immediately following this year's commencement, you will receive a complete itemized invoice reflecting exact expenses. Any offsets will be satisfied at that time.

**ACCOUNTING AND SETTLEMENT: UNIVERSITY** shall maintain an accounting of all expenses, fees, charges and other sums which are payable by **LICENSEE** under this Agreement and shall submit a final settlement to **LICENSEE** after the completion of the License Period. If **UNIVERSITY** is due payments (after accounting for all credits due **LICENSEE** as described in this Agreement), payment shall be made by **LICENSEE** to **UNIVERSITY** upon receipt of the settlement. If the credits exceed the expenses, **UNIVERSITY** shall refund the balance to **LICENSEE** within thirty (30) business days.

## (5) INSURANCE AND INDEMNIFICATION

**LICENSEE** hereby agrees to obtain at its own expense and keep in effect during the full License Period the following insurance coverage with companies licensed to do insurance business in Pennsylvania and acceptable to **UNIVERSITY**.

| COVERAGE | LIMITS |
|---|---|
| Commercial General Liability | $1,000,000 per occurrence/ $2,000,000 aggregate |
| Automobile Liability | $1,000,000 combined single Limit/occurrence |
| Excess Liability | $5,000,000 |

It is further agreed that at least twenty (20) days prior to **LICENSEE'S** permitted use, the **LICENSEE** shall furnish **UNIVERSITY** a Certificate of Insurance evidencing the coverage required hereby, and naming Lehigh University as an Additional Insured.

The procuring of insurance required under this Agreement shall not relieve **LICENSEE** of any obligation or liability assumed under this Agreement, including specifically the Indemnification Agreement set forth below, nor of any obligation or liability imposed by operation of law.

**LICENSEE** shall indemnify, defend and hold harmless the **UNIVERSITY**, its Trustees, officers, employees and agents, as well as those of the **CENTER**, from and against any and all claims, actions, damages, liabilities, losses, costs and expenses (including attorneys' fees and other legal expenses) in connection with the loss of life, bodily injury or damages to property arising from or related to any act or omission of **LICENSEE**, its employees, agents or contractors. **LICENSEE** is responsible for the safekeeping and security of all of **LICENSEE'S** event materials, equipment, merchandise or other personal property brought into the **CENTER** or onto the premises of the **UNIVERSITY**.

## (6) WORKERS' COMPENSATION

**LICENSEE**, by executing this Agreement, certifies that **LICENSEE** is aware of, and in compliance with, the labor laws of the Commonwealth of Pennsylvania, including without limitation those provisions requiring every employer to insure itself against liability for workers' compensation either by procuring third party insurance or by self-insurance, and shall continue to be in compliance with these requirements through the end of the License Period. No later than thirty (30) days prior to the commencement of the License Period, **LICENSEE** shall provide proof to **UNIVERSITY** in form and content satisfactory to **UNIVERSITY** of **LICENSEE'S** compliance with the foregoing. Limits of coverage shall be:

| **COVERAGE** | **LIMIT** |
|---|---|
| Workers Compensation | Statutory |
| Employers Liability | $100,000 Each Accident |
| | $500,000 Disease-policy limit |
| | $100,000 Disease-each employee |

## (7) TICKETS AND TICKET OFFICE

**UNIVERSITY** shall at all times maintain control and direction of the distribution of all tickets for the Event. **UNIVERSITY** shall at all times maintain direction of the **CENTER** Box Office and all ticket personnel provided by LICENSEE must be approved in advance by UNIVERSITY.

A. **TICKET PRINTING: LICENSEE** will provide **UNIVERSITY** will the exact number of tickets to be printed for this event and **LICENSEE** has agreed to pay $.06 for all tickets being printed by CENTER Box Office. **LICENSEE** will provide **UNIVERSITY** with an exact number of tickets needed for this event within 60 days of the event.

B. **SEATING CAPACITY: LICENSEE** shall not sell or permit to be sold or distributed tickets in excess of the number of seats provided in the Licensed Premises, nor admit a larger number of persons than are provided for in the seating capacity of the Licensed Premises. Standing room is prohibited without the prior written approval of **UNIVERSITY**. For any exhibition type events, **UNIVERSITY** shall have the right to determine the maximum number of persons who may be admitted.

## (8) CONCESSION AND CATERING

**UNIVERSITY** reserves all concession rights unto itself or its assigned agents. All proceeds from concession sales shall be the sole and exclusive property of **UNIVERSITY**. Concessions for the purposes of this provision shall include, but not be limited to, the dispensing or sale of food and beverages.

**LICENSEE** further agrees that any and all catering must be performed by **UNIVERSITY'S** contracted caterer unless **UNIVERSITY** otherwise agrees. If **UNIVERSITY** shall elect to waive this stipulation, **LICENSEE** shall pay to **UNIVERSITY** a negotiated fee for this waiver.

In no event shall **LICENSEE** provide any free samples of food or beverage or give away any merchandise or products without prior written approval of **UNIVERSITY. UNIVERSITY** shall control the location of any food, beverage or merchandise concessions.

## (9) PARKING

**UNIVERSITY** hereby reserves the right to have charge of and retain all revenues from all parking facilities on the **CENTER'S** premises. At its discretion, **UNIVERSITY** may rent to **LICENSEE**, at current established rates, the parking lots and it is further agreed that in addition to the payment of the current established rate, **LICENSEE** will also be charged for any staffing necessary to operate said parking facilities as a reimbursable expense. A reasonable number of free parking passes for Event personnel will be provided. In-and-out privilege parking passes may be sold to exhibitors at the prevailing rate.

## (10) TAXES

**LICENSEE** agrees to pay promptly to any municipality or other governmental authority as applicable, including specifically, the City of Bethlehem, any and all applicable taxes and license fees that may arise in connection with the Event and **LICENSEE'S** use of the foregoing Licensed Premises, the **CENTER** or **UNIVERSITY'S** facilities, including without limitation any amusement taxes, excise taxes and sales taxes due in connection with the sale of merchandise or other concessions. **LICENSEE** expressly acknowledges that it shall be responsible for the payment over of any such sales tax regardless of whether **UNIVERSITY** or **LICENSEE** is the seller of the merchandise or other concessions under this Agreement. Upon demand by **UNIVERSITY**, **LICENSEE** shall provide to **UNIVERSITY** evidence of compliance with the obligations described in this Paragraph in form and content satisfactory to **UNIVERSITY**.

## (11) COMPLIANCE WITH LAWS

**LICENSEE** shall at all times during the License Period, and specifically in association with its use of the Licensed Premises, comply with all applicable laws and other requirements, including without limitation the laws of the United States and of the Commonwealth of Pennsylvania, all ordinances of the City of Bethlehem and Northampton County, and all rules and regulations of **UNIVERSITY**, as well as any determinations of any authorized officer or department of any of the foregoing (altogether referred to hereinafter as "laws and ordinances"), and **LICENSEE** will not suffer or permit to be done anything on or in the Licensed Premises, the **CENTER** or **UNIVERSITY'S** facilities which violates any such laws and ordinances.

**LICENSEE** shall strictly observe the Fire Code of the City of Bethlehem; i.e., all wiring on booths or display fixtures must meet the rules and standards of the Fire Department. Cloth, curtains, and all other decorations must be flame-proofed. Use of combustible materials is forbidden. **LICENSEE** further warrants that no gasoline motor driven vehicles or LP gas containers will be permitted to enter into the Licensed Premises, the **CENTER** or any other buildings of **UNIVERSITY**, except by **UNIVERSITY'S** express consent.

## (12) LICENSES AND PERMITS

**LICENSEE** agrees to obtain at its sole cost and expense any and all licenses and permits that may be required in connection with the Event under the laws and ordinances. Upon demand by **UNIVERSITY**, **LICENSEE** shall provide to **UNIVERSITY** evidence of compliance with the obligations described in this Paragraph in form and content satisfactory to **UNIVERSITY**.

## (13) SIMULTANEOUS EVENTS AND SCHEDULING

**LICENSEE** hereby acknowledges that other performances, expositions, conventions, attractions, or events may be held in other parts of the **CENTER** or **UNIVERSITY'S** Facilities during the License Period and that this License Agreement is subject to the conditions that may result from shared use of the foregoing. It is further agreed that **UNIVERSITY** shall be privileged to schedule other events both before and after the License Period without notice to **LICENSEE**.

## (14) ACCEPTANCE OF PREMISES

**UNIVERSITY** expressly refuses to warrant the fitness of the Licensed Premises, the **CENTER** and any other facilities licensed hereunder for **LICENSEE'S** specific uses and purposes, the same being the obligation of **LICENSEE** to determine. The taking of possession by **LICENSEE** shall be conclusive evidence against **LICENSEE** that said premises were in good repair and in satisfactory condition, fitness and order when possession was taken. A walk-through with the Event Coordinator is recommended prior to the commencement of the License Period.

## (15) PUBLIC SAFETY AND OBSTRUCTIONS

**UNIVERSITY** reserves the right to make all public safety/police arrangements. **LICENSEE** agrees that at all times it will conduct its activities with full regard to public safety. No portions of the sidewalk, entries, passages, vestibules, halls, elevators, corridors, stairways, or ways of access to public utilities, shall be obstructed by **LICENSEE,** nor shall such areas be used for any purpose other than ingress and egress. Any storage of any production materials or equipment in said areas must have the authorized approval of **UNIVERSITY**.

## (16) CONTROL OF BUILDING

The Licensed Premises, the **CENTER** and **UNIVERSITY'S** facilities shall at all times remain the property of, and under the control of, **UNIVERSITY** and nothing in this Agreement shall be construed as creating any right, title or interest (including leasehold interest) in **LICENSEE** with respect to the Licensed Premises, the **CENTER** or the facilities. Rather, this Agreement merely creates license rights in **LICENSEE** as described in this Agreement while this Agreement is in effect, which license rights shall terminate automatically and immediately upon termination of the License Period, and otherwise, in accordance with the terms and conditions of this Agreement.

**LICENSEE** hereby agrees not to bring onto the Licensed Premises, the **CENTER** or **UNIVERSITY'S** facilities, any material, substances, equipment or object which is likely to endanger the life of, or to cause bodily injury to, any person. **UNIVERSITY** reserves the right to require the immediate removal of any such material, substance, equipment or object. The Licensed Premises, the **CENTER** and **UNIVERSITY'S** facilities, shall be at all times under the control of **UNIVERSITY** and **UNIVERSITY** shall have the right to enter upon the foregoing at any and all times during the period covered by this Agreement.

## (17) NOTICE OF EVENT REQUIREMENTS

**LICENSEE** shall provide **UNIVERSITY** at least *thirty (30)* days before the "move-in" date of this Agreement, a full and detailed outline of all Event requirements, including stage, hall and chair requirements and all such other information as may be required by **UNIVERSITY** concerning the Event. For all exhibit type events, **LICENSEE** must submit to the Bethlehem City Fire Marshall two (2) copies of a full and complete floor plan. Said floor plan must be submitted no less than twenty (20) days before first move-in day, and no move-in may begin unless **LICENSEE** shall have provided to **UNIVERSITY** a copy of such floor plan as approved by the Bethlehem City Fire Marshall.

## (18) EVACUATION OF FACILITY

Should it become necessary, in the judgment of **UNIVERSITY** in its sole discretion, to interrupt the Event and evacuate the Licensed Premises, the **CENTER** or **UNIVERSITY'S** facilities because of a bomb threat or for other reasons of public safety, **LICENSEE** shall be licensed under this Agreement to retain possession of the Licensed Premises for sufficient time after the evacuation to complete the Event without being charged an additional basic license fee, provided such time does not interfere with another licensee or **UNIVERSITY** user. If it is not possible to complete the Event, the basic license fee may be prorated or adjusted at the discretion of **UNIVERSITY** based upon the particular situation. **LICENSEE** shall, however, be responsible for any and all reimbursable expenses and other sums payable by **LICENSEE** under this Agreement and arising in connection with any situation arising under this Paragraph. Further, **LICENSEE** shall continue to be responsible for any and all reimbursable expenses and other sums payable by **LICENSEE** under this Agreement and arising prior to the situation. **LICENSEE** hereby waives and releases any claim for damages (consequential or otherwise) or compensation from **UNIVERSITY** in connection with any action taken or decision made by **UNIVERSITY** under this Paragraph.

## (19) COPYRIGHT

**LICENSEE** shall be responsible for all costs arising from the use of patented, trademarked, franchised or copyrighted music, materials, devices, processes, or dramatic rights ("proprietary material") used or incorporated in the Event. **LICENSEE** hereby warrants that all copyrighted material to be performed has been duly licensed or authorized by the copyright owners or their authorized representatives and **LICENSEE** hereby agrees to indemnify, protect, hold harmless and defend **UNIVERSITY** and its officers, Trustees, employees and agents from any and all claims, demands, liabilities or actions (as well as any costs or expenses including without limitation attorneys' fees) relating to any infringement or other improper use (or alleged infringement or improper use) of any proprietary material. **LICENSEE**, upon prompt notice from **UNIVERSITY**, shall furnish counsel acceptable to **UNIVERSITY** to defend against any such claims, demands, liabilities or actions. **UNIVERSITY** may require evidence of any licenses in effect with organizations such as ASCAP, BMI, etc.

## (20) PERFORMANCE APPROVAL

**LICENSEE** hereby warrants and represents that neither the Event nor any performance, exhibition, or entertainment associated with the Event shall be illegal, indecent, obscene or immoral, or in any manner publicly offensive, or shall fail to uphold Event advertising claims. **UNIVERSITY** may require that such portions of the Event, performance, exhibition or performance deemed offensive, in the sole judgment of **UNIVERSITY**, be immediately deleted to the extent necessary to remove their offensive character. **UNIVERSITY** hereby reserves the right to tape or videotape the Event, performance, exhibition or entertainment for purposes of reviewing the contents under this Paragraph. Any such **UNIVERSITY** recording, tape, or videotape will not be used for any commercial purpose whatsoever.

## (21) EJECTION

**UNIVERSITY** hereby reserves the right to eject or cause to be ejected from the Licensed Premises, the **CENTER** or **UNIVERSITY'S** facilities any person or persons due to inappropriate behavior or appearance as determined by **UNIVERSITY** in its sole discretion. **UNIVERSITY** shall not grant any refunds to any such person or persons. Neither **UNIVERSITY** nor any of its officers, Trustees, agents or employees shall be liable to **LICENSEE** or any such person or persons for damages that may be sustained by **LICENSEE** or any such person or persons through the exercise of such right and **LICENSEE** hereby agrees to indemnify, protect, hold harmless and defend, **UNIVERSITY** and its officers, Trustees, employees and agents against any and all claims, losses, damages, or liabilities (as well as costs and expenses, including without limitation, attorneys' fees) relating to the exercise of such right whether due in whole or in part to negligent acts or omissions of **UNIVERSITY**, its officers, Trustees, employees or agents.

## (22) OUTSIDE CONTRACTORS

The installation of electricity, gas, plumbing or other fixtures required by **LICENSEE** shall first be approved by **UNIVERSITY**. Any such installation shall be performed by **UNIVERSITY** or by contractors designated by **UNIVERSITY** in accordance with **UNIVERSITY'S** prevailing practice. In the event that **LICENSEE** desires to utilize independent contractors to provide services in connection with the Event, **LICENSEE** shall supply to **UNIVERSITY** thirty (30) days prior to the commencement of the License Period a list of the names, phone numbers, and addresses of any such independent service contractors. No independent service contractor shall provide services to **LICENSEE** or Event patrons on the Licensed Premises, the **CENTER** or **UNIVERSITY'S** facilities without the prior written approval of **UNIVERSITY**.

All costs incurred by **UNIVERSITY** in connection with any fixture contractors shall be the responsibility of **LICENSEE** and shall be included in the accounting and settlement if not sooner paid by **LICENSEE**. The charges incurred by **LICENSEE** in connection with any independent service contractors shall be the sole responsibility of **LICENSEE**, and **LICENSEE** hereby agrees to indemnify, protect, hold harmless and defend **UNIVERSITY** and its officers, Trustees, employees and agents against any and all claims, demands, liabilities or actions (as well as any cost or expenses, including without limitation attorneys' fees) relating to the services provided by any such contractors. **LICENSEE**, upon prompt notice from **UNIVERSITY**, shall furnish counsel to defend against any such claims, demands, liabilities or actions. Upon request, **LICENSEE** shall provide to **UNIVERSITY** documents showing payment of all bills for such services.

## (23) LICENSEE'S PROPERTY

**LICENSEE** shall remove all of **LICENSEE'S** (and **LICENSEE'S** employees' and agents') production equipment, personal items, etc. from the Licensed Premises and the **CENTER** on or before the end of the License Period. **UNIVERSITY** shall not have any responsibility for any such items left at the Licensed Premises or the **CENTER** after the end of the License Period.

## (24) DAMAGE TO UNIVERSITY PROPERTY

**LICENSEE** will not do, or permit to be done, any injury or damage to any part of **UNIVERSITY** property or buildings, including without limitation the **CENTER** and the Licensed Premises, and further, **LICENSEE** agrees to reimburse **UNIVERSITY** for the cost of repairing any area that is in any way injured, marred or defaced. It is further agreed that no decorative or other materials shall be nailed, tacked, screwed, taped or otherwise physically attached to any part of the building or to any of the furnishings without the consent of **UNIVERSITY. LICENSEE** also agrees not to make any alterations of any kind to said building or equipment contained therein. **LICENSEE** will post any signs, cards or posters only upon such display areas as **UNIVERSITY** may designate. All material is subject to approval by **UNIVERSITY**.

## (25) STORAGE OF LICENSEE'S PROPERTY

**UNIVERSITY** shall not be required to but may on occasion, as a service to **LICENSEE**, accept the delivery of property on behalf of **LICENSEE**. Prior arrangements must be made with the **CENTER**. **UNIVERSITY** shall not have any responsibility to **LICENSEE** in connection with its receipt, handling, care or custody of any such property and **LICENSEE** hereby agrees to indemnify, protect, hold harmless and defend, **UNIVERSITY** and its officers, Trustees, employees and agents against any and all claims, losses, damages or liabilities (as well as costs and expenses, including without limitation, attorneys' fees) relating to such property, including without limitation any claims of **LICENSEE** and its employees, agents and sub-contractors (whether due in whole or in part to negligent acts or omissions of **UNIVERSITY**, its officers, Trustees, employees or agents). In addition, **UNIVERSITY** assumes no responsibility for any property placed in the Licensed Premises, the **CENTER**, or any **UNIVERSITY** facility.

## (26) OPENING HOURS

**LICENSEE** agrees to open doors for the Event in accord with advertised times unless **UNIVERSITY** agrees to the contrary.

## (27) PUBLIC ANNOUNCEMENTS

**LICENSEE** will afford **UNIVERSITY** by its authorized representatives the right to enter any part of the Licensed Premises, the **CENTER** or **UNIVERSITY'S** facilities at any time, including but not limited to for the purpose of making any public announcements (at intermission or otherwise) as **UNIVERSITY** may deem necessary (for public safety or otherwise). This reservation of control under this Paragraph shall include without limitation the right to terminate the Event when in the sole judgment of **UNIVERSITY** such act is necessary in the interest of public safety. **UNIVERSITY** hereby retains the right to determine the appropriate number of security and staff personnel necessary to properly serve and protect the public and **UNIVERSITY**.

Prior to the commencement of each performance, the following announcement must be read to the general public: "For a safe and enjoyable evening, please take this time to look around your seat location for the nearest exit. In case of emergency, stay calm and follow the directions of the Ushering staff."

## (28) LOST ARTICLES

**UNIVERSITY** shall have the sole right to collect and have the custody of articles left in the Leased Premises, the **CENTER** or any **UNIVERSITY** facility. Neither **LICENSEE** nor any employee or agent of **LICENSEE** shall collect or interfere with the collection or custody of such articles.

## (29) ADVERTISING

**LICENSEE** agrees that all advertising of the Event shall be honest and true and shall include accurate information regarding show times, performers, and ticket prices (including the language regarding ticket surcharges provided for in Paragraph 8 of this Agreement). The location of the Event shall in all instances be referred to as "Lehigh University, Stabler Athletic and Convocation Center". **UNIVERSITY** has the right to restrict all advertising for the Event on the premises of **UNIVERSITY**. **UNIVERSITY** reserves the right to review and approve any and all advertising used in conjunction with the Event prior to its usage. The Event may not be advertised until this Agreement has been fully executed by all of the parties.

## (30) NON-DISCRIMINATORY EMPLOYMENT PRACTICES

**LICENSEE** shall not discriminate against any employee or any applicant for employment on the basis of race, sex, age, religion or national origin. **LICENSEE** shall not discriminate for those same reasons against any persons with respect to admission to the Event or availability of services or privileges offered to or enjoyed by the general public.

## (31) CANCELLATION

**UNIVERSITY** shall have the right to terminate this Agreement under the following circumstances: (i) **LICENSEE** cancels the Event; (ii) **LICENSEE** fails to perform or comply with, or otherwise breaches, any terms, covenants or conditions of this Agreement, including without limitation the payment of the deposits and charges required in this Agreement; (iii) for other good cause as determined by **UNIVERSITY** (this does not include subsequent scheduling of a more preferred event); or (iv) performance of this Agreement is made impossible or impracticable due to casualty or other unforeseen occurrence, including strikes, labor disputes, war, force majeure or acts of military authorities. In the event this Agreement is terminated under (i), (ii) or (iii) above, **UNIVERSITY** shall retain the basic license fee deposit and the reimbursable expense deposit as damages and **LICENSEE** shall be responsible for all sums payable by **LICENSEE** under this Agreement in excess of the deposits, including, but not limited to, the cost of making refunds to patrons. In the event of a termination pursuant to (iv) above, **LICENSEE** shall pay the basic license fee for the Licensed Premises only up to the date of such termination, at the rate herein specified, and such reimbursable expenses and other sums payable by **LICENSEE** under this Agreement as shall have been incurred up to that time. **UNIVERSITY** shall refund any balance from the basic license fee deposit and the reimbursable expense deposit to **LICENSEE** within thirty (30) business days.

In the event of termination of this Agreement pursuant to any of the foregoing, **LICENSEE** hereby agrees to forego any and all claims for damages (consequential or otherwise) or compensation of any kind against **UNIVERSITY** and any of its officers, Trustees, employees and agents, and further agrees to waive any and all rights which might arise by reason of the terms of this Agreement, and **LICENSEE** shall have no recourse of any kind against **UNIVERSITY**.

## (32) ASSIGNMENT OR SUBLICENSING

This Agreement may not be assigned by **LICENSEE** without the prior written consent of **UNIVERSITY**. Subject to the foregoing, this Agreement shall be binding upon, and inure to the benefit of, the parties hereto and their respective heirs, personal representatives, successors and assigns.

## (33) WAIVER

Failure to insist upon strict compliance with any of the terms, covenants or conditions in this Agreement shall not be deemed a waiver of such terms, warrants or conditions, nor shall any waiver or relinquishment of any right or power under this Agreement at any one time or times be deemed a waiver or relinquishment of any right or power of any other time or times.

## (34) SUBSEQUENT AGREEMENTS

This Agreement may not be modified except in a writing signed by both parties.

## (35) CONSTRUCTION OF AGREEMENT

The headings in this Agreement are for convenience only and in no way define, limit, or extend the scope or intent of this Agreement or any provisions hereof. If the term "**LICENSEE**" as used in this Agreement refers to more than one person or entity, this Agreement shall be construed as creating joint and several liability with respect to each such person or entity, and all references to "**LICENSEE**" shall refer equally to both such persons or entities.

**(36) SEVERABILITY**

If any provision of this Agreement is held to be ineffective or unenforceable for any reason, such decision shall not, to the extent permitted by law, affect the validity or enforceability of any or all of the remaining provisions of this Agreement.

**(37) ENTIRE AGREEMENT**

This Agreement sets forth the entire understanding between the parties with respect to the subject matter hereof, and supersedes any prior promises, agreements, understandings, discussions, representations and arrangements.

**(38) GOVERNING LAW**

This Agreement shall be governed by the laws of the Commonwealth of Pennsylvania without regard to conflicts of laws principles.

**(39) NOTICES**

Any notice required or permitted to be given under this Agreement shall be sufficient if in writing, and hand delivered or sent, by certified mail, return receipt requested, to the following addresses:

**(40) ACCEPTANCE BY UNIVERSITY**

This Agreement shall not be binding upon **UNIVERSITY** unless and until it has been executed by the Director of the **CENTER** or the duly authorized representative of **UNIVERSITY**. In the event that the Director of the **CENTER** or the duly authorized representative refuse to execute this Agreement, any and all deposits paid over by **LICENSEE** to **UNIVERSITY** up to that time shall be repaid by **UNIVERSITY** to **LICENSEE** within thirty (30) business days of the refusal, provided, however, that any such deposits may be used by **UNIVERSITY** to reimburse itself for any expenses incurred by it up to that time relating to the Event.

**(41)** It is agreed between the **UNIVERSITY** and **LICENSEE** that all energy consumed will be billed to **LICENSEE** according to the **UNIVERSITY'S** bill back schedule. The meter will be read at 9:00 am each event day, and a representative of the **LICENSEE'S** event should be present for this meter reading.

**(42)** It is agreed by both **UNIVERSITY** and **LICENSEE** that an on duty maintenance man is necessary for each use day after 3:30 pm on weekdays, and for all necessary weekend use hours, and the **LICENSEE** will be charged for this expense. A rate of $43.50 an hour will be charged for said maintenance expense.

**(43)** It is agreed by the parties hereto that it is necessary for an air conditioning technician to be present during all hours in which the main air conditioning unit is in operation. **LICENSEE** will be charged a rate of $34.65 per hour for said air conditioning technician.

**(44)** It is agreed by both **UNIVERSITY** and **LICENSEE** that any personnel and/or equipment charges be billed to the **LICENSEE** at the following rates. It is understood that the **LICENSEE** may not require all of the services listed; if used, however, they will be charged as follows:

| | |
|---|---|
| 1) Lehigh University Security | $56.00 per hr. |
| 2) Bethlehem City Police | 53.50 per hr. |
| 3) Lead Ushers | 14.30 per hr. |
| 4) Ushers | 13.00 per hr. |
| 5) Chairs | .25 each day |
| 6) Tables | 1.75 first day |
| 7) Fork Lift with Operator | 34.65 per hr. |
| 8) First Aid | 85.00 per hr. |
| 9) Phone calls billed back at current rates | |
| 10) Electrician | 43.50 per hr. |
| 11) Ticket Sellers | 13.00 per hr. |
| 12) Sound Technician | 45.00 per hr. |
| 13) Spotlights (per light, per event) | 50.00/event |
| 14) Event Staff Supervisor | 34.46 per hr. |
| 15) Maintenance Man | 43.50 per hr. |
| 16) Air Conditioning Technician | 34.65 per hr. |

- Any additional labor or equipment required or requested will be billed at current established rates.

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**IN WITNESS WHEREOF** and intending to be legally bound the parties hereto have set their hands and seals this 24th day of March, 2014.

**LEHIGH UNIVERSITY**:

_____
Lehigh University Representative

By:_____
Executive Director,
Business Services

**LICENSEE:**

_____
Liberty High School
Principal/Graduation Supervisor

By:_____
Liberty High School
Secretary to the Board, Witness
Assistant

**Lehigh University**
**Sports and Event Venues**
124 Goodman Dr.
Stabler Arena
Bethlehem, PA 18015
Tel: 610-758-3769 Fax: 610-866-8070
Email: trs305@lehigh.edu

EXTERNAL EVENT ACCOUNTING FORM

INDEX NUMBER: #614518

EVENT NAME: Liberty High School Commencement Ceremony

DATES: Thursday June 5th 2014

SPONSOR: Liberty High School

| ITEM/SERVICE<br>DESCRIPTION | EXTERNAL EVENT BUDGET SPONSOR **RATE PER UNIT** | **ESTIMATED** EVENT BUDGET SPONSOR HRS/DAYS **UNITS** | **ESTIMATED** EVENT **BUDGET** SPONSOR TOTAL COSTS |
|---|---|---|---|
| **FACILITY / FIELD RENTAL** | | | |
| STABLER ARENA SHOW RENTAL | $ 700.00 | 0 | $ - |
| STABLER ARENA SHOW SET-UP | $ 500.00 | 1 | $ 500.00 |
| PAYMENT CREDITS = Discount | (CREDIT) | | |
| PAYMENT CREDITS = MISC INCOME | (CREDIT) | | $ - |
| ADMINISTRATIVE FEE -UNIVERSITY | | | |
| TRANSFER IN | | | |
| **RENTAL TOTAL DUE** | | | **$ 500.00** |
| SITE SUPERVISOR WAGES | $ 34.46 | 5 | $ 172.30 |
| LEHIGH POLICE WAGES | $ 56.00 | 50 | $ 2,800.00 |
| ULRICH COMPLEX ATT/LEAD PARKER | $ 14.30 | | $ - |
| PARKERS WAGES | $ 11.66 | 70 | $ 816.20 |
| BUILDING ATTENDANT | $ 14.30 | 0 | $ - |
| LEAD USHERS WAGES | $ 14.30 | 10 | $ 143.00 |
| USHER/TICKET STAFF WAGES | $ 13.00 | 88 | $ 1,144.00 |
| UP/DN STAFF- PART-TIME WAGES | $ 14.30 | | $ - |
| **Sub-Total** | | | **$ 5,075.50** |
| **GENERAL EXPENSES** | | | |
| TICKET PRINTING SERVICES | $ 0.06 | 6000 | $ 360.00 |
| ELECTRICAL USAGE COST | $ - | | $ 425.00 |
| STAGE CARPETING | $ 40.00 | 1 | $ 40.00 |
| CHAIR RENTALS | $ 0.25 | 720 | $ 180.00 |
| PROFESSIONAL SERVICES | $ - | | $ - |
| **Sub-Total** | | | **$ 1,005.00** |
| **EXTERNAL POLICE - FIRE- EMT** | | | |
| BETHLEHEM CITY POLICE WAGES | $ 53.50 | | $ - |
| PARKING SERVICES TOW TRUCK | $ 65.00 | | $ - |
| MEDICAL SERVICES STAND-BY | $ 85.00 | 4 | $ 340.00 |
| FIRE DEPARTMENT STAND-BY | $ 54.00 | | $ - |
| **Sub-Total** | | | **$ 340.00** |
| **FACILITY / FIELD MAINTANANCE** | | | |
| ABM - JANITORIAL | $ 34.65 | 24 | $ 831.60 |
| ABM - MOVING CREW | $ 39.65 | | $ - |
| ABM -TRADES | $ 43.50 | 9 | $ 391.50 |
| BRICKMAN EXTERIOR CLEAN-UP / 4 HR | $ 60.50 | 4 | $ 242.00 |
| **Sub-Total** | | | **$ 1,465.10** |
| MISC - | $ - | | $ - |
| MISC - | $ - | | $ - |
| ADMIN FEE - 15% OF EXPENSES ONLY | 15% | | $ 1,182.84 |
| EXPENSE TOTAL | | | $ 9,068.44 |
| **ESTIMATED BUDGET TOTAL** | | | $ 9,568.44 |
| ***TOTAL NOW DUE*** | | | |

All prices are subject to change
Contact Lehigh University Sports and Event Venues office with questions

## 3. *Naviance Agreement*

**INFORMATION:**

The *BASD Roadmap 2.0* emphasizes greater personalized learning and career pathways to make BASD graduates more career and college ready.

Naviance is a Web-based product from Hobsons, Inc. Naviance helps students and parents plan a course of action to reach their goals, find resources to prepare academically, and discover their own path. Through self-discovery and collaboration with parents, teachers and school counselors, Naviance enables students to find college and career pathways that are right for them.

Students use the convenient and integrated features of Naviance for:

- Setting personalized goals
- Assessing their personal strengths
- Exploring career options based on interests,
- Searching for appropriate colleges,
- Applying for colleges, and
- Tracking their admission status.

Naviance provides counselors, teachers, and administrators robust resources and data to:

- Connect their students to personalized learning paths, and
- Evaluate the effectiveness of school programs dedicated to career and college readiness.

This information was reviewed with the Board at the March 10, 2014, Board Curriculum Committee Meeting.

**RECOMMENDATION:**

That the Board of School Directors approves the Naviance Agreement with Hobsons Inc. at a cost of $16,694.94 per year for five years starting in the 2014-2015 school year.

**Account Code: General Fund-2120-650–Guidance–Licenses–High School Level**
**Account Balance: $16,694.94**

Curriculum Items

President Faccinetto asked Director Bonilla to make a motion to approve Curriculum Agenda Items 2, 3, 4, 5 and 6.

Director Bonilla made a motion seconded by Director Vidanage to approve Curriculum Agenda Items 2, 3, 4, 5 and 6.

President Faccinetto asked if there was any discussion regarding these items. Seeing none, he called for a roll call vote of the Curriculum Agenda Items.

Director Bonilla – No to Agenda Item 4 and Yes to Agenda Items 2, 3, 5 and 6; Director Cann – Yes; Director McKeon – Yes; Director Neiman – Yes; Director Ortiz – Yes; Director Patrick – Yes; Director Sinkler – Yes; Director Vidanage – Yes; and President Faccinetto - Yes

Motion passes 9-0 for Curriculum Agenda Items 2, 3, 5 and 6
Motion passes 8-1 for Curriculum Agenda Item 4

## 4. *Adjudication*

**INFORMATION:**

The Board of School Directors of the Bethlehem Area School District has received and reviewed the following adjudication regarding misconduct by a student in violation of District Policy 233.

**RECOMMENDATION:**

That the Board of School of School Directors adopts the adjudication relating to Student Number 1000145.

Curriculum Items

President Faccinetto asked Director Bonilla to make a motion to approve Curriculum Agenda Items 2, 3, 4, 5 and 6.

Director Bonilla made a motion seconded by Director Vidanage to approve Curriculum Agenda Items 2, 3, 4, 5 and 6.

President Faccinetto asked if there was any discussion regarding these items. Seeing none, he called for a roll call vote of the Curriculum Agenda Items.

Director Bonilla – No to Agenda Item 4 and Yes to Agenda Items 2, 3, 5 and 6; Director Cann – Yes; Director McKeon – Yes; Director Neiman – Yes; Director Ortiz – Yes; Director Patrick – Yes; Director Sinkler – Yes; Director Vidanage – Yes; and President Faccinetto - Yes

Motion passes 9-0 for Curriculum Agenda Items 2, 3, 5 and 6
Motion passes 8-1 for Curriculum Agenda Item 4

## 5. *Waivers*

**INFORMATION:**

The Board of School Directors of the Bethlehem Area School District have received and reviewed the following Waivers of Expulsion Hearing and Stipulation regarding misconduct by students in violation of District Policy 233.

**RECOMMENDATION:**

That the Board of School of School Directors adopts the waivers relating to Student Number 0959340, 0963115, 0966681, 0969644, 1006822, 1008443, and 1017629.

Curriculum Items

President Faccinetto asked Director Bonilla to make a motion to approve Curriculum Agenda Items 2, 3, 4, 5 and 6.

Director Bonilla made a motion seconded by Director Vidanage to approve Curriculum Agenda Items 2, 3, 4, 5 and 6.

President Faccinetto asked if there was any discussion regarding these items. Seeing none, he called for a roll call vote of the Curriculum Agenda Items.

Director Bonilla – No to Agenda Item 4 and Yes to Agenda Items 2, 3, 5 and 6; Director Cann – Yes; Director McKeon – Yes; Director Neiman – Yes; Director Ortiz – Yes; Director Patrick – Yes; Director Sinkler – Yes; Director Vidanage – Yes; and President Faccinetto - Yes

Motion passes 9-0 for Curriculum Agenda Items 2, 3, 5 and 6
Motion passes 8-1 for Curriculum Agenda Item 4

## 6. *Field Trips/Athletic Trips*

**RECOMMENDATION:**

*Staff Attendance*

1. Jody Karam, Brad Kleckner — March 5-9, 2014
(4 Liberty High School Students)
2014 PIAA Wrestling State Championship
Hershey, Pennsylvania
Athletics – Travel – Conference – 3250-580 = $2,758.15

| | | Amount | Balance |
|---|---|---|---|
| Estimated Expenses: | | | |
| Lodging/Meals/Transportation | 3250-580 | $2,758.15 | $9,977.00 |
| Lodging = 3/nights x $158.84/night x 3/rooms = $1,429.56 | | | |
| 4/nights x $158.84/night x 1/room = $635.36 | | | |
| Meals = 6/people x $20/day x 5/days = $600.00 | | | |
| Transportation = 165/miles @ $.565 = $93.23 | | | |

2. Reik Foust, Fred Harris, Evon Kocon — March 11-13, 2014
(8 Liberty High School Students)
2014 PIAA State Swimming Championship
Lewisburg, Pennsylvania
Athletics – Travel – Conference – 3250-580 = $1,961.50

| | | Amount | Balance |
|---|---|---|---|
| Estimated Expenses: | | | |
| Lodging/Meals | 3250-580 | $1,961.50 | $9,977.00 |
| Lodging = 2/nights x $147.15/night x 5/rooms = $1,471.50 | | | |
| Meals = 10/people x $20/day x 2/days = $400.00 | | | |
| 10/people x $9/day x 1/day = $90.00 | | | |
| Substitute Cost = 1/sub x 3/days x $90/day = $270.00 | | $270.00 | |

3. Jon Larson, Chelsea Vossler — March 11-13, 2014
(7 Freedom High School Students)
2014 PIAA State Swimming Championship
Lewisburg, Pennsylvania
Athletics – Travel – Conference – 3250-580 = $2,114.97

| | | Amount | Balance |
|---|---|---|---|
| Estimated Expenses: | | | |
| Lodging/Meals | 3250-580 | $2,114.97 | $9,977.00 |
| Lodging = 2/nights x $136.25/night x 6/rooms = $1,635.00 | | | |
| Meals = 9/people x $20/day x 2/days = $360.00 | | | |
| 9/people x $13.33/day x 1/day = $119.97 | | | |

## 6. *Field Trips/Athletic Trips*

**RECOMMENDATION:**

*Staff Attendance*

4. Andrew Lynn — March 26-28, 2014
(1 Freedom High School Student)
PMEA State Band Festival
Hershey, Pennsylvania

General - Prof Ed Emp Train/Dev - 3210-894 = $375.00
General - Travel - Conference - 3210-581 = $96.62
$471.62

| | | Amount | Balance |
|---|---|---|---|
| Estimated Expenses: | | | |
| Registration = $375.00 | 3210-894 | $375.00 | $1,522.37 |
| Transportation | 3210-581 | $96.62 | $96.62 |
| 171/miles @$.565/mile = $96.62 | | | |

5. Tammy Dutton
TBD Staff Member — May 12-13, 2014
(6 East Hills Middle School Students)
National History Day – State Competition
Millersville, Pennsylvania

General - Gifted Support - Student Fees – 1243-894 = $330.00
General - Gifted Support – Travel - Conference -1243-580 = $788.45
Substitute Cost = $224.00
$1,342.45

| | | Amount | Balance |
|---|---|---|---|
| Estimated Expenses: | | | |
| Registration | 1243-894 | $330.00 | $330.00 |
| $55/pp x 6/students = $330.00 | | | |
| Lodging/Meals/Transportation | 1243-580 | $788.45 | $3,676.88 |
| Lodging = 1/night x $42/night x 6/rooms = $252.00 | | | |
| 1/night x $55/night x 2/rooms = $110.00 | | | |
| Meals = 8/people x $30/fee = $240.00 | | | |
| Transportation = 330/miles @$.565/mile x 2 = $186.45 | | | |
| Substitute Cost = 1/substitute x 2/days x $112/day = $224.00 | | $224.00 | |

## 6. *Field Trips/Athletic Trips*

**RECOMMENDATION:**

*Staff Attendance*

6. Christopher Durante — May 18-20, 2014
   Maureen Leeson — (1 Nitschmann Middle School Student)
   Brian Patterson — (7 Northeast Middle School Students)
   Melissa Waldron — (11 Liberty High School Students)
   PJAS Science State Competition
   State College, Pennsylvania

General - Prof Ed Emp Train/Dev – 3210-894 = $3,910.00
Substitute Cost = $896.00
$4,806.00

| | | Amount | Balance |
|---|---|---|---|
| Estimated Expenses: | | | |
| Registration | 3210-894 | $3,910.00 | $3,910.00 |
| $170/pp x 23/students/staff = $3,910.00 | | | |
| Substitute Cost = 4/substitutes x 2/days x $112/day = $896.00 | | $896.00 | |

Curriculum Items
President Faccinetto asked Director Bonilla to make a motion to approve Curriculum Agenda Items 2, 3, 4, 5 and 6.

Director Bonilla made a motion seconded by Director Vidanage to approve Curriculum Agenda Items 2, 3, 4, 5 and 6.

President Faccinetto asked if there was any discussion regarding these items. Seeing none, he called for a roll call vote of the Curriculum Agenda Items.

Director Bonilla – No to Agenda Item 4 and Yes to Agenda Items 2, 3, 5 and 6; Director Cann – Yes; Director McKeon – Yes; Director Neiman – Yes; Director Ortiz – Yes; Director Patrick – Yes; Director Sinkler – Yes; Director Vidanage – Yes; and President Faccinetto - Yes

Motion passes 9-0 for Curriculum Agenda Items 2, 3, 5 and 6
Motion passes 8-1 for Curriculum Agenda Item 4

## 7. *Bethlehem Area Vocational-Technical School 2014-2015 Budget*

**INFORMATION:**

The Bethlehem Area Vocational-Technical School's (BAVTS) Proposed General Operating Budget for the 2014-2015 school year has been submitted to the component school districts for approval. The budget includes administrative services, curriculum and instructional services, management services, instructional materials services, and ancillary programs totaling $10,835,562. A comparison with the current year is shown herein:

| | Expenditures | BASD |
|---|---|---|
| Proposed General Operating Budget 2014-2015 | $10,835,562 | $6,033,012 |
| General Operating Budget 2013-2014 | $10,301,911 | $5,527,759 |
| Increase/(Decrease) | $ 533,651 | $ 505,253 |

There is an overall increase in the BAVTS Proposed General Operating Budget for the 2014-2015 school year of 5.2%. The total portion of that budget to be withheld from school districts is $9,003,760 which is an increase of 5.50%. The share for each district will fluctuate based on changes in weighted average daily membership and market value. The Bethlehem Area School District's contribution for the 2014-2015 school year will be $6,033,012. This is an increase of $505,253 or 9.14%. The cost of the BAVTS operating budget is a cost borne by the General Fund Operating Budget.

Mr. Brian Williams presented the BAVTS 2014-2015 Proposed General Operating Budget to the Board at the March 17, 2014, Board Finance Committee Meeting.

**RECOMMENDATION:**

That the Board of School Directors approves the Bethlehem Area Vocational-Technical School's General Operating Budget for the 2014-2015 school year in the amount of $10,835,562 with the Bethlehem Area School District contribution of $6,033,012.

**Account Code and Account Title: General Fund 1390-564 BAVTS Tuition**
**Account Balance: 2014-2015 Budget**

Finance Items

President Faccinetto asked Director McKeon to make motion to approve Finance Agenda Items 7, 8, 9, 10, 11, 12, 13, 14, 15 and 16.

Director McKeon made a motion and seconded by Director Bonilla to approve Finance Agenda Items 7, 8, 9, 10, 11, 12, 13, 14, 15 and 16.

President Faccinetto asked if there was any discussion regarding these items. Seeing none, he called for a roll call vote for the Finance Agenda Items.

Director Sinkler – Yes; Director Vidanage – Yes; Director Bonilla – No to Agenda Item 9 and Yes to Agenda Items 7, 8, 10, 11, 12, 13, 14, 15 and 16; Director Cann – Yes; Director McKeon – Yes; Director Neiman – Yes; Director Ortiz – Yes; Director Patrick – Yes; and President Faccinetto - Yes

Motion passes 9-0 for Finance Agenda Items 7, 8, 10, 11, 12, 13, 14, 15 and 16
Motion passes 8-1 for Finance Agenda Item 9

# Bethlehem Area Vocational-Technical School

3300 Chester Avenue, Bethlehem, PA 18020-2895 • 610-866-8013 • Fax: 610-866-6124

**www.bethlehemavts.org**


March 5, 2014

Mrs. Stacy Gober
Asst. to Superintendent/Board Secretary
Bethlehem Area School District
Education Center
1516 Sycamore Street
Bethlehem, PA 18017-6099

Dear Mrs. Gober:

At its regular meeting on March 4, 2014, the Joint Committee of the Bethlehem Area Vocational-Technical School approved the following resolution:

> That the Joint Committee approve the preliminary 2014-2015 Bethlehem Area Vocational-Technical School budget, in the amount of $10,835,562 and recommend the adoption of that budget by the three participating school districts' Board of Directors.

Enclosed is a copy of the budget. Please have your Board act on this item at its earliest convenience. Please notify me of the action by completing the section below and returning one copy of the letter to me. If you have any questions about the budget, please contact Lisa Blank at 610-866-8013 ext. 105.

Sincerely,

Susan M. Fahrenkopf

Susan M. Fahrenkopf
Secretary to the Joint Committee

Enclosure

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Board Action Date: March 24, 2014

Vote: YES 9 NO 0 ABSENT 0 ABSTAIN 0

**"Providing opportunities to build careers"**


Bethlehem Area Vocational-Technical School endorses the principle of equal education and employment opportunities for all people and does not discriminate on the basis of race, color, religion, national origin, age, sex, or non-related handicap or disability.

## 8. *Colonial Intermediate Unit 20 2014-2015 Budget*

**INFORMATION:**

The Colonial Intermediate Unit (CIU) 20's Proposed General Operating Budget for the 2014-2015 school year has been submitted to the component school districts for approval. The budget includes administrative services, curriculum and instructional services, management services, instructional materials services, and ancillary programs totaling $3,122,410. A comparison with the current year is shown herein:

| | Expenditures |
|---|---|
| Proposed General Operating Budget 2014-2015 | $3,122,410 |
| General Operating Budget 2013-2014 | 3,017,300 |
| Increase/(Decrease) | $ 105,110 |

The overall increase in the CIU 20's Proposed General Operating Budget for the 2014-2015 school year is 3.5%. The total portion of that budget to be withheld from school districts remains the same at $520,440. The share for each district will fluctuate based on changes in weighted average daily memberships and market values. The Bethlehem Area School District's estimated contribution for 2014-2015 will be $102,547.11.

Dr. Charlene Brennan presented the 2014-2015 CIU 20 Proposed Budget to the Board at the March 17, 2014, Board Finance Committee Meeting.

**RECOMMENDATION:**

That the Board of School Directors approves the Colonial Intermediate Unit 20 General Operating Budget for the 2014-2015 school year in the amount of $3,122,410 with the Bethlehem Area School District estimated contribution of $102,547.11.

**Account Code and Account Title: General Fund 2900-595 Intermediate Unit Payments**
**Account Balance: 2014-2015 Budget**

Finance Items

President Faccinetto asked Director McKeon to make motion to approve Finance Agenda Items 7, 8, 9, 10, 11, 12, 13, 14, 15 and 16.

Director McKeon made a motion and seconded by Director Bonilla to approve Finance Agenda Items 7, 8, 9, 10, 11, 12, 13, 14, 15 and 16.

President Faccinetto asked if there was any discussion regarding these items. Seeing none, he called for a roll call vote for the Finance Agenda Items.

Director Sinkler – Yes; Director Vidanage – Yes; Director Bonilla – No to Agenda Item 9 and Yes to Agenda Items 7, 8, 10, 11, 12, 13, 14, 15 and 16; Director Cann – Yes; Director McKeon – Yes; Director Neiman – Yes; Director Ortiz – Yes; Director Patrick – Yes; and President Faccinetto - Yes

Motion passes 9-0 for Finance Agenda Items 7, 8, 10, 11, 12, 13, 14, 15 and 16
Motion passes 8-1 for Finance Agenda Item 9

RESOLUTION

## CONCERNING COLONIAL INTERMEDIATE UNIT 20 BUDGET

Section 914-A (6)(i) Act 102 of 1970, requires that the Intermediate Unit Budget shall be approved by "at least a majority of school districts comprising the Intermediate Unit."

At a meeting on March 24, 2014, the members of the Board of Directors of the **Bethlehem Area School District**, a member of the Colonial Intermediate Unit 20, voted on the following budgets, as recorded in the Minutes of the Board for fiscal year July 1, 2014, to June 30, 2015:

**GENERAL OPERATING BUDGET, INCLUDING:**

**Educational Support Services**

**Curriculum and Instructional Services**

**Human Resources and Research Services**

**Instructional Material Services**

**TOTAL - $3,122,410**

**VOTE: YEA** 9 **NAY** 0 **ABSTAIN** 0 **ABSENT** 0

**President**
Michael E. Faccinetto

**Secretary**
Russell Giordano, Asst. Board Secretary

**INSTRUCTIONS:** Each school district will file one copy of this form with the Intermediate Unit office and it shall be made part of the Intermediate Unit budget file to confirm to compliance with Section 912-A(6)(i), Act 102 of 1970.

## 9. *Northampton Community College 2014-2015 Budget*

**INFORMATION:**

The Northampton Community College (NCC) Proposed Budget for the 2014-2015 school year has been submitted to the sponsoring school districts for approval. The 2014-2015 general operating and capital outlay budgets that are shared by the districts cause the Bethlehem Area School District to include in its 2014-2015 Budget the amounts shown below:

| | NCC BASD Portion 2013-2014 Budget | NCC BASD Portion 2014-2015 Budget |
|---|---|---|
| General Operating Expenditures | $2,152,394 | $2,233,553 |
| Capital Budget | $ 60,513 | $ 61,155 |
| Total | $2,212,907 | $2,294,708 |

The Bethlehem Area School District's share of the Northampton Community College's 2014-2015 Proposed Budget is $2,294,708 as compared to $2,212,907 for the 2013-2014 school year. This is an increase of $81,801 or 3.7%.

Dr. Mark Erickson presented the 2014-2015 Northampton Community College Proposed Budget to the Board at the January 13, 2014, Board Finance Committee Meeting, and this information was reviewed with the Board at the March 17, 2014, Board Finance Committee Meeting.

**RECOMMENDATION:**

That the Board of School Directors approves the 2014-2015 General Operating Budget for Northampton Community College in the amount of $68,401,758 with the Bethlehem Area School District contribution of $2,294,708, and authorizes the Administration to disburse the $2,294,708 of the District funds when billed by the College.

**Account Code and Account Title: General Fund 1700-566 Community College Tuition**
**Account Balance: 2014-2015 Budget**

Finance Items

President Faccinetto asked Director McKeon to make motion to approve Finance Agenda Items 7, 8, 9, 10, 11, 12, 13, 14, 15 and 16.

Director McKeon made a motion and seconded by Director Bonilla to approve Finance Agenda Items 7, 8, 9, 10, 11, 12, 13, 14, 15 and 16.

President Faccinetto asked if there was any discussion regarding these items. Seeing none, he called for a roll call vote for the Finance Agenda Items.

Director Sinkler – Yes; Director Vidanage – Yes; Director Bonilla – No to Agenda Item 9 and Yes to Agenda Items 7, 8, 10, 11, 12, 13, 14, 15 and 16; Director Cann – Yes; Director McKeon – Yes; Director Neiman – Yes; Director Ortiz – Yes; Director Patrick – Yes; and President Faccinetto - Yes

Motion passes 9-0 for Finance Agenda Items 7, 8, 10, 11, 12, 13, 14, 15 and 16
Motion passes 8-1 for Finance Agenda Item 9

## RESOLUTION

BE IT RESOLVED, That the Budget of Northampton County Community College for the fiscal year ending June 30, 2015, as recommended to the Board of Directors of the sponsoring school districts for approval by the Board of Trustees of the College, is hereby approved.

## CERTIFICATION

On this 24th day of March, 2014, I hereby certify that the foregoing is a true and correct copy of a Resolution duly adopted by the Board of School Directors of the Bethlehem Area School District School District of Northampton County, Pennsylvania at a duly convened meeting held on the 24th day of March, 2014, at which a quorum was present for the conduct of business.

Secretary
Russell Giordano, Asst. Board Secretary
(Seal)

School District
Michael E. Faccinetto, Board President

## 10. *Patient Protection and Affordable Care Act Measurement Period Resolution*

**INFORMATION:**

The Patient Protection and Affordable Care Act mandates that employers evaluate the time worked for all variable hour employees to determine if they are eligible to be offered coverage through the employer medical plan. Hours worked must be measured over 3-12 months to determine whether the employee averaged 30 hours per week or 130 hours per month during the measurement period. If they were considered full time by the above test, then the employer must ***offer*** benefits to that employee for a period known as the subsequent stability period at least as long as the measurement period but no less than 6 months so long as the individual remains an active employee.

When this determination was postponed awaiting specific guidance on fiscal year plans, Attorney Michael Balducci, recommended that self-insured plans confirm and document the District's measurement and stability periods that align to our fiscal year plan to comply with the original mandate for the measurement period to begin no later than October 15, 2013, for a fiscal year plan beginning July 1, 2014.

In February 2014, final guidance has been provided for fiscal year plans allowing delayed implementation of the employer responsibility payments or penalties to July 1, 2015. Following this final IRS regulation, it is now recommended that the measurement and stability periods be amended to align to this new July 1, 2015, deadline thereby delaying any penalties for one year. No employer responsibility payments or penalties will be enforced until the first day of the 2016 plan year (called transitional relief) for qualifying employers with non-calendar-year plans with at least 100 full-time employees in 2014.

This information was reviewed with the Board at the March 17, 2014, Board Finance Committee Meeting.

**RECOMMENDATION:**

That the Board of School Directors approves the amended Patient Protection and Affordable Care Act Measurement Period Resolution confirming the operation of the District's fiscal year healthcare plans for compliance with mandated provisions.

Finance Items

President Faccinetto asked Director McKeon to make motion to approve Finance Agenda Items 7, 8, 9, 10, 11, 12, 13, 14, 15 and 16.

Director McKeon made a motion and seconded by Director Bonilla to approve Finance Agenda Items 7, 8, 9, 10, 11, 12, 13, 14, 15 and 16.

President Faccinetto asked if there was any discussion regarding these items. Seeing none, he called for a roll call vote for the Finance Agenda Items.

Director Sinkler – Yes; Director Vidanage – Yes; Director Bonilla – No to Agenda Item 9 and Yes to Agenda Items 7, 8, 10, 11, 12, 13, 14, 15 and 16; Director Cann – Yes; Director McKeon – Yes; Director Neiman – Yes; Director Ortiz – Yes; Director Patrick – Yes; and President Faccinetto - Yes

Motion passes 9-0 for Finance Agenda Items 7, 8, 10, 11, 12, 13, 14, 15 and 16
Motion passes 8-1 for Finance Agenda Item 9

Bethlehem Area School District

# RESOLUTION
# BOARD OF SCHOOL DIRECTORS
## Bethlehem Area School District

**WHEREAS**, the Bethlehem Area School District desires and intends to comply with the Employer's Responsibility Provisions of the Patient Protection and Affordable Care Act ("ACA"); and

**WHEREAS**, the Bethlehem Area School District desires and intends to adopt and by this Resolution document the adoption of a measurement period, administrative period, and stability period to meet certain "safe-harbor" requirements of the ACA; and

**WHEREAS**, the purpose of the "measurement period" is to measure average hours worked by certain groups of employees; and

**WHEREAS**, the purpose of the "administrative period" is to give the employer an opportunity to identify "full-time" (30 hours/week, 130 hours/month on average) and "part-time" employees as defined by the ACA and to offer coverage and enroll electing full-time employees; and

**WHEREAS**, the "stability period" means the period during which the Bethlehem Area School District has certain rights and responsibilities under the ACA depending on whether or not an employee is identified as "full-time" or "part-time" according to the ACA.

### FISCAL YEAR PLAN – TWELVE MONTH FRAMEWORK

| Measurement Period | Administrative Period | Stability Period |
|---|---|---|
| 7/1/2014 – 6/30/2015 | 7/1/2014 – 8/31/2015 | 9/1/2015 – 8/31/2016 |
| 7/1/2015 – 6/30/2016 | 7/1/2015 – 8/31/2016 | 9/1/2016 – 8/31/2017 |
| 7/1/2016 – 6/30/2017 | 7/1/2016 – 8/31/2017 | 9/1/2017 – 8/31/2018 |

**NOW, THEREFORE**, the Board of Directors of the Bethlehem Area School District hereby adopts and documents the measurement period, administrative period and stability period schedule as set forth above which shall continue for the same periods beyond June 30, 2017 unless modified by the Board as provided by ACA. The Board reserves the right to modify the measurement period, administrative period and stability period between now and June 30, 2017 in accordance with the provisions of the ACA. Further, for purposes of measuring the average number of hours an employee must work to meet the "full-time" definition of a "full-time" employee under the ACA, the Board hereby adopts an average number of hours worked per month of 130.

This Resolution shall be effective as of July 1, 2013, regardless of the date this Resolution has been adopted.

Passed this 24th day of March 2014.

Michael E. Faccinetto
Board President

Russell Giordano
Assistant Board Secretary

## 11. *Online Payment of Delinquent Taxes with Portnoff Law Associates*

**INFORMATION:**

Portnoff Law Associates, Ltd. has recently begun accepting tax payments via credit/debit cards as this may be more convenient for many property owners and result in increased collections for their clients. Portnoff uses an external website, Official Payments, to process credit card and debit card payments who charges a convenience fee of 2.45% of the payment amount, with a minimum fee of $3.95 when using a credit card. A fee of 1% with a minimum of $1 is charged when using a debit card. This process/fee arrangement is similar to the online credit payments currently available to pay BASD property taxes and cafeteria payments also with the convenience fee paid by the parent/taxpayer in addition to the transaction amount.

This information was reviewed with the Board at the March 17, 2014, Board Finance Committee Meeting.

**RECOMMENDATION:**

That the Board of School Directors adopts the Resolution allowing Portnoff Law Associates, Ltd., to accept online credit/debit card payments for delinquent tax transactions with all fees to be paid by the property owner.

Finance Items

President Faccinetto asked Director McKeon to make motion to approve Finance Agenda Items 7, 8, 9, 10, 11, 12, 13, 14, 15 and 16.

Director McKeon made a motion and seconded by Director Bonilla to approve Finance Agenda Items 7, 8, 9, 10, 11, 12, 13, 14, 15 and 16.

President Faccinetto asked if there was any discussion regarding these items. Seeing none, he called for a roll call vote for the Finance Agenda Items.

Director Sinkler – Yes; Director Vidanage – Yes; Director Bonilla – No to Agenda Item 9 and Yes to Agenda Items 7, 8, 10, 11, 12, 13, 14, 15 and 16; Director Cann – Yes; Director McKeon – Yes; Director Neiman – Yes; Director Ortiz – Yes; Director Patrick – Yes; and President Faccinetto - Yes

Motion passes 9-0 for Finance Agenda Items 7, 8, 10, 11, 12, 13, 14, 15 and 16
Motion passes 8-1 for Finance Agenda Item 9

**BETHLEHEM AREA SCHOOL DISTRICT**

**Resolution No. ____, 2014**

**RESOLUTION REQUIRING ALL INDIVIDUALS OR ENTITIES UTILIZING CREDIT CARDS OR DEBIT CARDS FOR PAYMENT OF DELINQUENT REAL ESTATE TAXES TO PAY THE CHARGES OR FEES ASSOCIATED WITH THE TRANSACTION.**

WHEREAS, the Bethlehem Area School District (the "School District") wishes to facilitate the use of credit cards and debit cards for the payment of delinquent real estate taxes; and

WHEREAS, the Municipal Claims and Tax Liens Act, 53 P.S. §7101, *et seq.* authorizes the addition of attorney fees, charges, costs, expenses, commissions and fees to the total payable with respect to delinquent real estate taxes; and

WHEREAS, payments made by credit card and debit card usually incur a charge or fee as assigned by the credit card or debit card company and/or the credit card or debit card servicing agent; and

WHEREAS, the School District adopts this Resolution in order to allow the School District, or the attorney or private collector collecting on behalf of the School District, to receive credit card payments and debit card payments for delinquent real estate taxes without the School District, attorney or private collector incurring the expense of any charge or fee associated with credit card or debit card payments.

NOW THEREFORE, IT IS HEREBY RESOLVED AND ENACTED BY THE BETHLEHEM AREA SCHOOL DISTRICT AS FOLLOWS:

1. The School District and any attorney or private collector collecting delinquent real estate taxes on behalf of the School District are hereby authorized to accept payment of delinquent real estate taxes by credit card or debit card.

2. Where payment is by credit card or debit card, any charges or fees charged by the credit card or debit card company and/or the credit card or debit card servicing agent shall become part of the delinquent real estate tax and be charged immediately to the credit card or debit card used to make payment.

3. The above applies to credit card or debit card payments made by mail, telephone, the internet or in person.

DULY RESOLVED AND ENACTED BY THE BETHLEHEM AREA SCHOOL DISTRICT ON MARCH 24, 2014.

**BETHLEHEM AREA SCHOOL DISTRICT**

Michael E. Faccinetto, Board President

[Bethlehem Area School District Seal]

Attest:

Secretary

Russell Giordano, Asst. Board Secretary

## 12. *Farmland Lease*

**INFORMATION:**

Dale and Gloria Koehler have requested renewal of the Rental of Land for Farming Lease, (14.5 Acres), located at the corner of Freemansburg Avenue and Farmersville Road, Bethlehem Township, for the current season beginning March 25, 2014, through December 31, 2014. They have agreed to pay a rental fee of $1,500 for the farming season.

This information was reviewed with the Board at the March 17, 2014, Board Finance Committee Meeting.

**RECOMMENDATION:**

That the Board of School Directors authorizes the Administration to execute the lease for rental of the Freemansburg land to Dale and Gloria Koehler beginning March 25, 2014, through December 31, 2014, at a rental payment of $1,500.

Finance Items

President Faccinetto asked Director McKeon to make motion to approve Finance Agenda Items 7, 8, 9, 10, 11, 12, 13, 14, 15 and 16.

Director McKeon made a motion and seconded by Director Bonilla to approve Finance Agenda Items 7, 8, 9, 10, 11, 12, 13, 14, 15 and 16.

President Faccinetto asked if there was any discussion regarding these items. Seeing none, he called for a roll call vote for the Finance Agenda Items.

Director Sinkler – Yes; Director Vidanage – Yes; Director Bonilla – No to Agenda Item 9 and Yes to Agenda Items 7, 8, 10, 11, 12, 13, 14, 15 and 16; Director Cann – Yes; Director McKeon – Yes; Director Neiman – Yes; Director Ortiz – Yes; Director Patrick – Yes; and President Faccinetto - Yes

Motion passes 9-0 for Finance Agenda Items 7, 8, 10, 11, 12, 13, 14, 15 and 16
Motion passes 8-1 for Finance Agenda Item 9

# LEASE AGREEMENT

THIS LEASE AGREEMENT made the 24th day of March 2014, by and between the **BETHLEHEM AREA SCHOOL DISTRICT** (hereinafter referred to as "Lessor"), and Dale and Gloria Koehler (hereinafter referred to as "Lessee").

**WITNESSETH** that the parties hereto each intending to be legally bound, hereby agree as follows:

1. **LAND**
The Lessee hereby leases from the Lessor upon the terms and conditions hereinafter provided, the parcel of land situated in Bethlehem Township, Northampton County, Pennsylvania, consisting of approximately 14.5 acres, commonly known as Freemansburg Avenue and Farmersville Road, more particularly described in Northampton County Record Book N7 4 1 0205E, subject to all applicable rights-of-way or easements.

2. **TERM**
Lessor hereby leases the Land to Lessee from March 25, 2014, through December 31, 2014.

3. **RENT AND FEES**
Lessee agrees to pay to Lessor One Thousand Five Hundred ($1,500.00) Dollars per lease as rent for the following leased Land, payable to the Bethlehem Area School District.

4. **USE OF LAND**
Lessee shall have the right to use the leased Land solely for the purpose of farming. In farming, Lessee agrees only to use farming methods, techniques, pesticides, and equipment that are permitted under federal and state laws. Lessee may not use the leased Land for any purpose other than farming without prior written consent of Lessor.

5. **CARE, MAINTENANCE, AND REPAIR**
Lessee will provide usual and customary care for the leased Land. Lessee will be responsible for and shall pay for any repairs or replacements that are occasioned or made necessary by reason of the use of said Land by Lessee, its agents, employees, invitees, or guests. Lessee shall not be responsible for damage thereto by earthquake, act of God, or the elements.

6. **INSPECTION BY LESSOR**
Lessee shall permit Lessor or Lessor's agents, representatives, or employees to enter said Land at all reasonable times and with reasonable notice for the purpose of inspecting said Land to determine whether Lessee is complying with the terms of this Lease and for the purpose of doing other lawful acts that may be necessary to protect Lessor's interest in said Land under this Lease or to perform Lessor's duties under this Lease.

7. **ALTERATIONS OF LAND**
Lessee may not make any alterations to the Land without prior consent of Lessor. Any alterations, additions, or improvements Lessee has made to the Land shall become the property of Lessor at the end of this or any subsequent Lease term.

8. **HOLD HARMLESS**
Lessee agrees to indemnify, defend, and hold harmless as to any and all claims asserted and suits filed to assert or impose any liability on the part of Lessor for: (a) injuries to invitees, licensees, and guests of Lessee, including, but not limited to, any employees of Lessee, whether such claims or suits are the result of any act or omission of Lessee, or its respective employees, servants, or agents, or any other person whatsoever; and, (b) injuries to persons other than those identified at subparagraph (a) above, and damage to any personal property, whether that of Lessee or any other person, arising out of or the result of any act or omission of the Lessee attributable to Lessee's possession of and operations on the Land or attributable to any work performed on the Land by Lessee during the Term.

9. **CASUALTY**
In the event that the Land becomes unusable, both Lessor and Lessee shall have an option to terminate this Lease by written notice to the other within sixty (60) days from the date of such damage or destruction. If Lessor and/or Lessee elect to terminate this Lease, Lessee shall promptly surrender possession of the Land, and Lessee understands and agrees that there will be no rebate of the Rent and Fees paid pursuant to section 3 above.

10. **INSURANCE**
Lessee will maintain in full force and effect at all times during the term of the Lease Agreement, insurance as required.

11. **NONASSIGNMENT**
Lessee may not assign this Lease, nor sublease the Land or any parts thereof, except as approved beforehand by Lessor in writing.

12. **ENTIRE AGREEMENT**
This Lease contains all the agreements and conditions between the parties hereto and supersedes any prior understandings or writings or all agreements between the parties respecting the lease of the property in question and no additions, alterations, or changes in this Lease shall be binding unless set forth in writing signed by all parties hereto.

**IN WITNESS WHEREOF**, the parties have executed this Lease the day and year first above written, intending to be legally bound.

**BETHLEHEM AREA SCHOOL DISTRICT**

By _____
Michael E. Faccinetto, Board President

By Gloria Koehler
Gloria Koehler, Lessee

ATTEST:
By _____
Russell Giordano, Asst. Board Secretary

By Dale Koehler
Dale Koehler, Lessee

## 13. *Fresh Fruit and Vegetable Program Grant*

**INFORMATION:**

The Fresh Fruit and Vegetable Program is an USDA program that provides funding to schools to make free, fresh fruits and vegetables available to students throughout the school day. The goal of this program is to create a healthier school environment by providing healthier food choices. This can be accomplished by expanding the variety of fruits and vegetables offered, increasing children's fruit and vegetable consumption, and ultimately impacting their present and future health.

This information was reviewed with the Board at the March 17, 2014, Board Finance Committee Meeting.

**RECOMMENDATION:**

That the Administration be authorized to submit an application to the Fresh Fruit and Vegetable Program for the 2014-2015 school year on behalf of Clearview, Donegan, Fountain Hill, Freemansburg, James Buchanan, Lincoln, Marvine, Thomas Jefferson and William Penn Elementary Schools.

Finance Items

President Faccinetto asked Director McKeon to make motion to approve Finance Agenda Items 7, 8, 9, 10, 11, 12, 13, 14, 15 and 16.

Director McKeon made a motion and seconded by Director Bonilla to approve Finance Agenda Items 7, 8, 9, 10, 11, 12, 13, 14, 15 and 16.

President Faccinetto asked if there was any discussion regarding these items. Seeing none, he called for a roll call vote for the Finance Agenda Items.

Director Sinkler – Yes; Director Vidanage – Yes; Director Bonilla – No to Agenda Item 9 and Yes to Agenda Items 7, 8, 10, 11, 12, 13, 14, 15 and 16; Director Cann – Yes; Director McKeon – Yes; Director Neiman – Yes; Director Ortiz – Yes; Director Patrick – Yes; and President Faccinetto - Yes

Motion passes 9-0 for Finance Agenda Items 7, 8, 10, 11, 12, 13, 14, 15 and 16
Motion passes 8-1 for Finance Agenda Item 9

## 14. *Technology Improvement Award Application*

**INFORMATION:**

The Center for Schools and Communities has issued a grant application to update the technology used in the Direct Certification process within the Dining Services operation. Direct Certification refers to the accurate and timely identification of students eligible for free or reduced lunch. The Technology Improvement Award would provide funds to update the present Direct Certification system with technology components that would more thoroughly align thereby increasing the efficiency in implementing the federal National School Lunch Program.

Dining Services personnel have identified Cybersoft Technologies Inc., providers of Primeroedge software, hardware, and services as the technology that would best meet the current needs of the District. The request for funding will include the following components:

| | |
|---|---|
| Hardware | $115,155 |
| Software | 40,698 |
| Services | 4,565 |
| TOTAL | $160,418 |

**RECOMMENDATION:**

That the Administration be authorized to submit an application for the Technology Improvement Award in the amount of $160,418 in order to fund technology upgrades to increase the efficiency of the Direct Certification process of Dining Services.

Finance Items

President Faccinetto asked Director McKeon to make motion to approve Finance Agenda Items 7, 8, 9, 10, 11, 12, 13, 14, 15 and 16.

Director McKeon made a motion and seconded by Director Bonilla to approve Finance Agenda Items 7, 8, 9, 10, 11, 12, 13, 14, 15 and 16.

President Faccinetto asked if there was any discussion regarding these items. Seeing none, he called for a roll call vote for the Finance Agenda Items.

Director Sinkler – Yes; Director Vidanage – Yes; Director Bonilla – No to Agenda Item 9 and Yes to Agenda Items 7, 8, 10, 11, 12, 13, 14, 15 and 16; Director Cann – Yes; Director McKeon – Yes; Director Neiman – Yes; Director Ortiz – Yes; Director Patrick – Yes; and President Faccinetto - Yes

Motion passes 9-0 for Finance Agenda Items 7, 8, 10, 11, 12, 13, 14, 15 and 16
Motion passes 8-1 for Finance Agenda Item 9

## 15. *Tax Payments for 2014-2015 School Year*

**INFORMATION:**

Taxing districts may implement by resolution a procedure for the payment of taxes by installments. The installment plan allows for no discounts with a penalty of 10% added to each installment on the date it becomes delinquent. A maximum of four installment payments shall be permitted.

This information was reviewed with the Board at the March 17, 2014, Board Finance Committee Meeting.

**RECOMMENDATION:**

That the Board of School Directors authorizes:

A. That real estate taxes will be due and payable in full according to the following schedule:

| DUE DATE | PAYMENT TYPE |
|---|---|
| August 31, 2014 | Discount (2%) |
| October 31, 2014 | Base (10% penalty will be added thereafter) |

That the real estate tax installment plan for the payment of 2014-2015 school taxes be divided into four (4) equal payments with due dates as specified herein. If the installment is not paid and received within this period, a penalty of 10% will be added to each delinquent installment. No discounts will be allowed on installment payments. Installment payments may not commence after the first installment due date.

| INSTALLMENT | DUE DATES |
|---|---|
| First | August 11, 2014 |
| Second | September 22, 2014 |
| Third | November 3, 2014 |
| Fourth | December 15, 2014 |

B. That per capita taxes are due and payable in full, according to the following schedule:

| DUE DATE | PAYMENT TYPE |
|---|---|
| August 31, 2014 | Discount (2%) |
| October 31, 2014 | Base (10% penalty will be added thereafter) |

C. That the following fees be issued:

| | |
|---|---|
| Returned Check | $20 |
| Tax Certification | $20 |
| Duplicate Billing | $10 |

President Faccinetto asked Director McKeon to make motion to approve Finance Agenda Items 7, 8, 9, 10, 11, 12, 13, 14, 15 and 16.

Director McKeon made a motion and seconded by Director Bonilla to approve Finance Agenda Items 7, 8, 9, 10, 11, 12, 13, 14, 15 and 16.

President Faccinetto asked if there was any discussion regarding these items. Seeing none, he called for a roll call vote for the Finance Agenda Items.

Director Sinkler – Yes; Director Vidanage – Yes; Director Bonilla – No to Agenda Item 9 and Yes to Agenda Items 7, 8, 10, 11, 12, 13, 14, 15 and 16; Director Cann – Yes; Director McKeon – Yes; Director Neiman – Yes; Director Ortiz – Yes; Director Patrick – Yes; and President Faccinetto - Yes

Motion passes 9-0 for Finance Agenda Items 7, 8, 10, 11, 12, 13, 14, 15 and 16
Motion passes 8-1 for Finance Agenda Item 9

## *16. Authorization to Expend 2014-2015 Budget Funds and Submit for E-Rate Reimbursement – Network Infrastructure Equipment*

**INFORMATION:**

Bids were solicited and received from vendors on March 24, 2014 to upgrade the District's network infrastructure equipment through the E-Rate Priority Two application process. The funding will enable the District to purchase network infrastructure equipment at a discount between 80% and 90% if E-Rate funding is approved. Vendors submitted bids for Aruba or Aruba-compatible equipment, Hewlett-Packard (HP) or HP-compatible equipment, or equipment from both manufacturers. If E-Rate funding is not approved, the District is under no obligation to proceed with these purchases. The following bids were received:

**Bid Tabulations – HP or HP-Compatible Network Infrastructure Equipment**

| Vendor | Pre-Discount Cost | Discount | Net Cost to District | Rank |
|---|---|---|---|---|
| **PrismWorks** | **$184,387.00** | **$153,062.84** | **$31,324.16** | **1** |
| ePlus | $250,567.00 | $208,000.00 | $42,567.00 | 2 |
| Relcomm | $251,519.48 | $208,790.67 | $42,728.80 | 3 |
| PEPPM (ePlus) | $286,999.90 | $238,243.59 | $48,756.31 | 4 |
| Ricoh | $373,068.74 | $309,690.82 | $63,377.92 | 5 |
| SHI | $563,500.47 | $467,771.50 | $95,728.97 | 6 |
| Atrion* | $95,760.95 | $79,491.16 | $16,269.79 | |
| Advance2000* | $107,124.58 | $88,924.11 | $18,200.47 | |

* Rejected due to incompatibility with existing equipment.

**Bid Tabulations – Aruba or Aruba-Compatible Network Infrastructure Equipment**

| Vendor | Pre-Discount Cost | Discount | Net Cost to District | Rank |
|---|---|---|---|---|
| **PEPPM (Aruba Networks)** | **$331,309.25** | **$275,025.54** | **$56,283.71** | **1** |
| PrismWorks | $334,127.00 | $277,364.61 | $56,762.39 | 2 |
| Ricoh | $379,452.11 | $314,989.77 | $64,462.34 | 3 |
| Relcomm | $417,767.00 | $346,795.62 | $70,971.38 | 4 |

This information was reviewed with the Board at the March 17, 2014, Board Finance Committee Meeting.

**RECOMMENDATION:**

That the Administration be authorized, upon solicitor review and notification of approved E-Rate funding commitment, to purchase HP or HP-compatible network infrastructure equipment from PrismWorks at a cost not to exceed $184,387.00; to purchase Aruba or Aruba-compatible network infrastructure equipment from PEPPM (Aruba Networks) at a cost not to exceed $331,309.25 and to submit the costs of both purchases for E-Rate reimbursement.

**Account Code and Account Title: General Fund 2818-788 Networking Infrastructure Equipment**
**Account Balance: 2014-2015 Budget**

Finance Items

President Faccinetto stated that Finance Agenda Item 16, page 18 was a bid opening that occurred this afternoon. In the public packet the numbers were blank, and copies are available at the Board seats and in the back for the public.

President Faccinetto asked Director McKeon to make motion to approve Finance Agenda Items 7, 8, 9, 10, 11, 12, 13, 14, 15 and 16.

Director McKeon made a motion and seconded by Director Bonilla to approve Finance Agenda Items 7, 8, 9, 10, 11, 12, 13, 14, 15 and 16.

President Faccinetto asked if there was any discussion regarding these items. Seeing none, he called for a roll call vote for the Finance Agenda Items.

Director Sinkler – Yes; Director Vidanage – Yes; Director Bonilla – No to Agenda Item 9 and Yes to Agenda Items 7, 8, 10, 11, 12, 13, 14, 15 and 16; Director Cann – Yes; Director McKeon – Yes; Director Neiman – Yes; Director Ortiz – Yes; Director Patrick – Yes; and President Faccinetto - Yes

Motion passes 9-0 for Finance Agenda Items 7, 8, 10, 11, 12, 13, 14, 15 and 16
Motion passes 8-1 for Finance Agenda Item 9

## 17. *2014-2015 Proposed School District Calendar*

**INFORMATION:**

The Bethlehem Area School District administration developed the attached 2014-2015 Proposed School District Calendar. The calendar follows a very similar approach as in recent years with a full week of school prior to Labor Day and an early June ending.

The item was reviewed with the Board at the March 17, 2014, Board Human Resources Committee Meeting.

**RECOMMENDATION:**

That the Board of School Directors approves the attached 2014-2015 Proposed School District Calendar.

Human Resources Items

President Faccinetto asked Director Patrick to make motion to approve Human Resources Agenda Items 17, 18, 19, 20, 21, 22, 23, 24 and 25.

Director Patrick made a motion and seconded by Director Sinkler to approve Human Resources Agenda Items 17, 18, 19, 20, 21, 22, 23, 24 and 25.

President Faccinetto asked if there was any discussion regarding these items. There was discussion regarding Resignations and Termination. President Faccinetto called for a roll call vote on Human Resources Agenda Items.

Director Sinkler – Yes; Director Vidanage – Yes; Director Bonilla – Yes; Director Cann – Yes; Director McKeon – Abstain to Agenda Item 20, and Yes to Agenda Items 17, 18, 19, 21, 22, 23, 24 and 25; Director Neiman – Yes; Director Ortiz – Yes; Director Patrick – Yes; and President Faccinetto - Yes

Motion passes 9-0 for Human Resources Agenda Items 17, 18, 19, 21, 22, 23, 24 and 25

Motion passes 8-0-1 for Human Resources Agenda Item 20

Bethlehem Area School District
Shaping the future. One child at a time.

**2014-2015 SCHOOL DISTRICT CALENDAR**

| | |
|---|---|
| Orientation Day – New Teachers | Monday, August 18, 2014 |
| Curriculum & Instruction – New Teachers | Tuesday, August 19, 2014 |
| Teacher In-service Day | Wednesday, August 20, 2014 |
| Teacher In-service Day | Thursday, August 21, 2014 |
| Preparation Day – All Staff | Friday, August 22, 2014 |
| School Session Begins | Monday, August 25, 2014 |
| Schools Closed (Labor Day) | Monday, September 1, 2014 |
| Schools Closed (Rosh Hashanah) | Thursday, September 25, 2014 |
| Schools Closed (Teacher In-service Day) | Monday, October 13, 2014 |
| Schools Closed (Teacher In-service Day) | Tuesday, November 4, 2014 (Election Day) |
| Schools Closed (Thanksgiving Holiday) | Wednesday, November 26, 2014 – Monday, December 1, 2014 |
| Schools Reopen | Tuesday, December 2, 2014 |
| Schools Closed (Christmas-New Year's Holiday) | Wednesday, December 24, 2014 – Friday, January 2, 2015 |
| Schools Reopen | Monday, January 5, 2015 |
| First Semester Ends | |
| Second Semester Starts | |
| Schools Closed (Martin Luther King Holiday) | Monday, January 19, 2015 |
| Schools Closed (Teacher In-service Day) | Friday, February 13, 2015 |
| Schools Closed (Presidents' Day) | Monday, February 16, 2015* |
| Schools Closed (Easter Holiday/Spring Break) | Thursday, April 2, 2015* – Monday, April 6, 2015* |
| Schools Reopen | Tuesday, April 7, 2015 |
| Schools Closed (Memorial Holiday) | Monday, May 25, 2015 |
| Liberty Graduation (Tentative) | Wednesday, June 3, 2015 |
| Freedom Graduation (Tentative) | Thursday, June 4, 2015 |
| Last Day of Instruction for K-11 | Thursday, June 4, 2015 |
| Teacher Record Day | Friday, June 5, 2015* |
| Teacher In-service/Flex Day | Monday, June 8, 2015 |
| Teacher In-service/Flex Day | Tuesday, June 9, 2015 |

**The Bethlehem Area School District has 181 student days built into the 2014-2015 school calendar. Each day marked with an asterisk (*) may be used as a make-up day. Scheduled holidays will be converted to regular days of instruction according to the following order: (1) Monday, February 16, 2015; (2) Thursday, April 2, 2015; (3) Monday, April 6, 2015; and (4) Friday, June 5, 2015. The sequence of scheduled make-up days indicated in this calendar is subject to change based on the best interests of the school district.**

## Reporting Period and Report Cards

| Elementary School | | | |
|---|---|---|---|
| **Marking Period Days** | **Date of Close** | | **Report Card Distribution** |
| First | | | |
| Second | | | |
| Third | | | |
| Fourth | | | Report Cards Mailed |
| **Middle School** | | | |
| First | | | |
| Second | | | |
| Third | | | |
| Fourth | | | Report Cards Mailed |

| High School | | | |
|---|---|---|---|
| **Marking Period Days** | **Date of Close** | | **Report Card Distribution** |
| First | | | |
| Second | | | |
| Third | | | |
| Fourth | ^ | | Report Cards Mailed |

^To accommodate for exams.

## Parent-Teacher Conferences

(On the day of parent-teacher conferences, students on that level will attend school for half a day)

| Elementary Schools | Middle Schools | High Schools |
|---|---|---|
| | | |
| | | |
| | | |
| | | |

**PSSA Testing**:
Retest for Math, Reading, Science, and Writing, Grade 12
Writing Assessment for Grades 5 and 8
Make-up for Writing Assessments
Math and Reading Assessment for Grades 3 and 8
Science Assessment for Grades 4 and 8
Make-up for Math, Reading, and Science Assessments

**Keystone Testing**:
Winter Exams
Spring Exams
Summer Exams

BASD Education Week

**August 2014**

| S | M | T | W | T | F | S |
|---|---|---|---|---|---|---|
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | ⊠ | 23 |
| 24 | ○ | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

**September 2014**

| S | M | T | W | T | F | S |
|---|---|---|---|---|---|---|
| | ✕ | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | | | | |

**October 2014**

| S | M | T | W | T | F | S |
|---|---|---|---|---|---|---|
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | □ | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | |

**November 2014**

| S | M | T | W | T | F | S |
|---|---|---|---|---|---|---|
| | | | | | | 1 |
| 2 | 3 | □ | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | | | | | | |

**December 2014**

| S | M | T | W | T | F | S |
|---|---|---|---|---|---|---|
| | ✕ | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | |

**January 2015**

| S | M | T | W | T | F | S |
|---|---|---|---|---|---|---|
| | | | ✕ | ✕ | ✕ | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |

**August**

| | |
|---|---|
| 18 | Orientation Day-New Teachers |
| 19 | Curriculum & Instruction - New Teachers |
| 20 | Teacher Inservice Day |
| 21 | Teacher Inservice Day |
| 22 | Preparation Day-All Staff |
| 25 | School Session Begins |
| | T=8 S=5 |

**September**

| | |
|---|---|
| 1 | Schools Closed (Labor Day) |
| 25 | Schools Closed (Rosh Hashanah) |
| | T=20 S=20 |

**October**

| | |
|---|---|
| 13 | Schools Closed (Teacher In-service Day) |
| | T=23 S=22 |

**November**

| | |
|---|---|
| 4 | Schools Closed (Teacher In-service Day) |
| 26-28 | Schools Closed (Thanksgiving Holiday) |
| | T=17 S=16 |

**December**

| | |
|---|---|
| 1 | Schools Closed (Thanksgiving Holiday) |
| 2 | Schools Reopen |
| 24-31 | Schools Closed (Christmas-New Year's Holiday) |
| | T=16 S=16 |

**January**

| | |
|---|---|
| 1-2 | Schools Closed (Christmas-New Years Holiday) |
| 5 | Schools Reopen |
| | First Semester Ends |
| 19 | Schools Closed (Martin Luther King Holiday) |
| | Second Semester Starts |
| | T=19 S=19 |

**February**

| | |
|---|---|
| 13 | Schools Closed (Teacher In-service Day) |
| 16 | Schools Closed (President's Day) |
| | T=19 S=18 |

**March**

| | |
|---|---|
| | T=22 S=22 |

**April**

| | |
|---|---|
| 2-6 | Schools Closed (Easter Holiday/ Spring Break) |
| 7 | Schools Reopen |
| | T=19 S=19 |

**May**

| | |
|---|---|
| 25 | Schools Closed (Memorial Holiday) |
| | T=20 S=20 |

**June**

| | |
|---|---|
| 4 | Last Day of Instruction for K-11 |
| 5 | Teacher Record Day |
| 8 | Teacher In-service/Flex Day |
| 9 | Teacher In-service/Flex Day |
| | T=7 S=4 |

**T=Teacher Day (190)**
**S=Student Days (181)**

**February 2015**

| S | M | T | W | T | F | S |
|---|---|---|---|---|---|---|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | □ | 14 |
| 15 | ✕* | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |

**March 2015**

| S | M | T | W | T | F | S |
|---|---|---|---|---|---|---|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

**April 2015**

| S | M | T | W | T | F | S |
|---|---|---|---|---|---|---|
| | | | 1 | ✕* | 3 | 4 |
| 5 | ✕* | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | | |

**May 2015**

| S | M | T | W | T | F | S |
|---|---|---|---|---|---|---|
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

**June 2015**

| S | M | T | W | T | F | S |
|---|---|---|---|---|---|---|
| | 1 | 2 | 3 | ○ | ✕* | 6 |
| 7 | □ | □ | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | | | | |

⬡ School Session Begins
○ Last Day of Instruction K-11
✕ Schools Closed/Holiday
□ Teacher In-Service/No School for Students
⊠ Teacher Contract Day / No School for Students
* Make-up Day (if needed)
△ New Teacher In-Service

## 18. *Schedule of Meetings for the Board of School Directors*

**INFORMATION**:

The Administration has developed the schedule of meetings for the Board of School Directors for July 2014 through June 2015. These meeting dates are subject to change based on prior notice to the public and are in compliance with the Sunshine Law (Act 84 of 1986).

This schedule was reviewed with the Board at the March 17, 2014, Board Human Resources Committee Meeting.

**RECOMMENDATION**:

That the Board of School Directors approves the attached schedule of meetings for July 2014 through June 2015.

Human Resources Items
President Faccinetto asked Director Patrick to make motion to approve Human Resources Agenda Items 17, 18, 19, 20, 21, 22, 23, 24 and 25.

Director Patrick made a motion and seconded by Director Sinkler to approve Human Resources Agenda Items 17, 18, 19, 20, 21, 22, 23, 24 and 25.

President Faccinetto asked if there was any discussion regarding these items. There was discussion regarding Resignations and Termination. President Faccinetto called for a roll call vote on Human Resources Agenda Items.

Director Sinkler – Yes; Director Vidanage – Yes; Director Bonilla – Yes; Director Cann – Yes; Director McKeon – Abstain to Agenda Item 20, and Yes to Agenda Items 17, 18, 19, 21, 22, 23, 24 and 25; Director Neiman – Yes; Director Ortiz – Yes; Director Patrick – Yes; and President Faccinetto - Yes

Motion passes 9-0 for Human Resources Agenda Items 17, 18, 19, 21, 22, 23, 24 and 25

Motion passes 8-0-1 for Human Resources Agenda Item 20

**BETHLEHEM AREA SCHOOL DISTRICT**
**BOARD OF SCHOOL DIRECTORS**
**SCHEDULE OF MEETINGS**

**JULY 2014 THROUGH JUNE 2015**

| MONTH/DATE | TIME | MEETING/LOCATION |
|---|---|---|
| **JULY 2014** | | |
| Monday, July 21 | 6:00 p.m. | Board Facilities Committee<br>Board Curriculum Committee<br>*(Education Center, Edgeboro Room)* |
| **AUGUST 2014** | | |
| Monday, August 4 | 6:00 p.m. | Board Finance Committee<br>Board Human Resources Committee<br>*(Education Center, Edgeboro Room)* |
| Monday, August 11 | 7:00 p.m. | Regular Board Meeting<br>*(East Hills Middle School, Auditorium)* |
| **SEPTEMBER 2014** | | |
| Monday, September 8 | 6:00 p.m. | Board Facilities Committee<br>Board Curriculum Committee<br>*(Education Center, Edgeboro Room)* |
| Monday, September 15 | 6:00 p.m. | Board Finance Committee<br>Board Human Resources Committee<br>*(Education Center, Edgeboro Room)* |
| Monday, September 22 | 7:00 p.m. | Regular Board Meeting<br>*(East Hills Middle School, Auditorium)* |
| **OCTOBER 2014** | | |
| Monday, October 6 | 6:00 p.m. | Board Facilities Committee<br>Board Curriculum Committee<br>*(Education Center, Edgeboro Room)* |
| Monday, October 13 | 6:00 p.m. | Board Finance Committee<br>Board Human Resources Committee<br>*(Education Center, Edgeboro Room)* |
| Monday, October 20 | 7:00 p.m. | Regular Board Meeting<br>*(East Hills Middle School, Auditorium)* |
| **NOVEMBER 2014** | | |
| Monday, November 3 | 6:00 p.m. | Board Facilities Committee<br>Board Curriculum Committee<br>*(East Hills Middle School, Auditorium, due to Election Day setup at Ed. Center)* |
| Monday, November 10 | 6:00 p.m. | Board Finance Committee<br>Board Human Resources Committee<br>*(Education Center, Edgeboro Room)* |
| Monday, November 17 | 7:00 p.m. | Regular Board Meeting<br>*(East Hills Middle School, Auditorium)* |
| **DECEMBER 2014** | | |
| Monday, December 1 | 6:00 p.m. | Reorganization Meeting<br>Combined Committee<br>*(Education Center, Edgeboro Room)* |
| Monday, December 15 | 7:00 p.m. | Regular Board Meeting<br>*(East Hills Middle School, Auditorium)* |

**BETHLEHEM AREA SCHOOL DISTRICT**
**BOARD OF SCHOOL DIRECTORS**
**SCHEDULE OF MEETINGS**

**JULY 2014 THROUGH JUNE 2015**

| MONTH/DATE | TIME | MEETING/LOCATION |
|---|---|---|
| **JANUARY 2015** | | |
| Monday, January 12 | 6:00 p.m. | Board Facilities Committee<br>Board Curriculum Committee<br>*(Education Center, Edgeboro Room)* |
| **Tuesday**, January 20 | 6:00 p.m. | Board Finance Committee<br>Board Human Resources Committee<br>*(Education Center, Edgeboro Room)* |
| Monday, January 26 | 7:00 p.m. | Regular Board Meeting<br>*(East Hills Middle School, Auditorium)* |
| **FEBRUARY 2015** | | |
| Monday, February 2 | 6:00 p.m. | Board Facilities Committee<br>Board Curriculum Committee<br>*(Education Center, Edgeboro Room)* |
| Monday, February 9 | 6:00 p.m. | Special Board Meeting (Tent.)<br>Board Finance Committee<br>Board Human Resources Committee<br>*(Education Center, Edgeboro Room)* |
| Monday, February 23 | 7:00 p.m. | Regular Board Meeting<br>*(East Hills Middle School, Auditorium)* |
| **MARCH 2015** | | |
| Monday, March 9 | 6:00 p.m. | Board Facilities Committee<br>Board Curriculum Committee<br>*(Education Center, Edgeboro Room)* |
| Monday, March 16 | 6:00 p.m. | Board Finance Committee<br>Board Human Resources Committee<br>*(Education Center, Edgeboro Room)* |
| Monday, March 23 | 7:00 p.m. | Regular Board Meeting<br>*(East Hills Middle School, Auditorium)* |
| **APRIL 2015** | | |
| Monday, April 13 | 6:00 p.m. | Board Facilities Committee<br>Board Curriculum Committee<br>*(Education Center, Edgeboro Room)* |
| Monday, April 20 | 6:00 p.m. | Board Finance Committee<br>Board Human Resources Committee<br>*(Education Center, Edgeboro Room)* |
| Monday, April 27 | 7:00 p.m. | Regular Board Meeting<br>*(East Hills Middle School, Auditorium)* |
| **MAY 2015** | | |
| Monday, May 4 | 6:00 p.m. | Board Facilities Committee<br>Board Curriculum Committee<br>*(Education Center, Edgeboro Room)* |
| Monday, May 11 | 6:00 p.m. | Special Board Meeting<br>Board Finance Committee<br>Board Human Resources Committee<br>*(Education Center, Edgeboro Room)* |
| Monday, May 18 | 7:00 p.m. | Regular Board Meeting<br>*(East Hills Middle School, Auditorium)* |
| **JUNE 2015** | | |
| Monday, June 8 | 6:00 p.m. | Board Facilities Committee<br>Board Curriculum Committee<br>*(Education Center, Edgeboro Room)* |
| Monday, June 15 | 6:00 p.m. | Special Board Meeting<br>Board Finance Committee<br>Board Human Resources Committee<br>*(Education Center, Edgeboro Room)* |
| Monday, June 22 | 7:00 p.m. | Regular Board Meeting<br>*(East Hills Middle School, Auditorium)* |

## 19. *Resignations*

**RECOMMENDATION:**

***A. Administrative***

| | NAME | ASSIGNMENT | REASON | EFFECTIVE |
|---|---|---|---|---|
| 1. | Colón, Mary | Clearview<br>Principal | Retirement | June 27, 2014 |

***B. Instructional***

| | NAME | ASSIGNMENT | REASON | EFFECTIVE |
|---|---|---|---|---|
| 1. | Capozzolo, Peggy | Lincoln<br>Guidance Counselor | Retirement | June 16, 2014 |
| 2. | Franzo, Laurie | Nitschmann<br>Art Teacher | Retirement | June 16, 2014 |
| 3. | Gómez, Humberto | Fountain Hill/James Buchanan<br>Guidance Counselor | Retirement | June 16, 2014 |
| 4. | Haddad, Lydia | Freemansburg<br>Reading Specialist | Retirement | April 19, 2014 |
| 5. | Leahy, Frances | Donegan<br>Kindergarten Teacher | Retirement | June 16, 2014 |
| 6. | McCauley, Veronica | Farmersville<br>Kindergarten Teacher | Retirement | June 16, 2014 |
| 7. | Roth, Lois | Clearview<br>Special Education Teacher | Retirement | June 16, 2014 |

***C. Noninstructional***

| | NAME | ASSIGNMENT | REASON | EFFECTIVE |
|---|---|---|---|---|
| 1. | Capuano, Donna | Fountain Hill<br>21st Century CLC Site Coordinator | Resignation | February 28, 2014 |
| 2. | DelVecchio, John, Jr. | Bus Driver | Retirement | April 1, 2014 |
| 3. | Mazur, Michael | Freedom<br>Supplemental Custodian | Resignation | February 10, 2014 |
| 4. | Santiago, Jose | Bus Driver | Retirement | June 11, 2014 |

## 19. *Resignations*

**RECOMMENDATION:**

***D. Miscellaneous***

| | NAME | ASSIGNMENT | REASON | EFFECTIVE |
|---|---|---|---|---|
| 1. | Gross, Mary Ann | Broughal<br>Band Director | Temporarily reassigned | March 3, 2014 |
| 2. | Hank, Jeffrey | Freedom<br>Assistant Boys Volleyball Coach | Resignation | 2013-2014 school year |

## 20. *Terminations*

**RECOMMENDATION:**

***A. Noninstructional***

| | NAME | ASSIGNMENT | EFFECTIVE |
|---|---|---|---|
| 1. | Employee No. 105995 | Bus Monitor | March 3, 2014 |
| 2. | Employee No. 104612 | Bus Driver | September 14, 2013 |
| 3. | Employee No. 103472 | Bus Driver | January 24, 2014 |
| 4. | Employee No. 105877 | Bus Driver | October 31, 2013 |
| 5. | Employee No. 104660 | Bus Driver | March 3, 2014 |
| 6. | Employee No. 105831 | Bus Driver | December 12, 2013 |

## 21. *Leaves of Absence*

**RECOMMENDATION:**

***A. Instructional***

| | NAME | ASSIGNMENT | REASON | EFFECTIVE |
|---|---|---|---|---|
| 1. | Cipriano-Ortiz, Clarabelle | Marvine<br>ESOL Teacher | Childrearing Leave of Absence | April 10, 2014, until the end of the 2013-2014 school year |
| 2. | Ihling, Eric | East Hills<br>Grade 6 Teacher | Family Medical Leave of Absence | February 27, 2014, until the end of the day on March 7, 2014 |

## 21. *Leaves of Absence*

**RECOMMENDATION:**

***A. Instructional (continued)***

| | NAME | ASSIGNMENT | REASON | EFFECTIVE |
|---|---|---|---|---|
| 3. | Keeler, Amy | Spring Garden Psychologist | Family Medical Leave of Absence | March 10, 2014, until the end of day on April 23, 2014 |
| 4. | Kvacky-Baran, Natalie | Nitschmann Grade 6 Teacher | Family Medical Leave of Absence | March 11, 2014, until the end of the day on May 28, 2014 |
| 5. | Maderas, Laura | Northeast Grade 6 Teacher | Family Medical Leave of Absence | April 9, 2014, until the end of the day on May 2, 2014 |
| 6. | Quelet, Keith | East Hills Music Teacher | Family Medical Leave of Absence | February 24, 2014, intermittently, until the end of the day on February 24, 2015 |
| 7. | Santanasto, Amy | Farmersville/ Freemansburg Reading Specialist | Family Medical Leave of Absence | March 18, 2014, until the end of the day on May 2, 2014 |
| 8. | Seidenberger, Rebecca | Farmersville Grade 1 Teacher | Family Medical Leave of Absence | March 24, 2014, until the end of the 2013-2014 school year |
| 9. | Siegmund, Brandie | Marvine Pre-Kindergarten Teacher | Family Medical Leave of Absence | April 1, 2014, until the end of the day on May 2, 2014 |
| 10. | Spirk, Nicole | Fountain Hill Grade 4 Teacher | Family Medical Leave of Absence | March 28, 2014, until the end of the day on April 29, 2014 |
| 11. | Volkert, Michelle | Broughal Grade 6 Teacher | Family Medical Leave of Absence | January 14, 2014, intermittently, until the end of the day on January 14, 2015 |

## 21. *Leaves of Absence*

**RECOMMENDATION:**

***B. Noninstructional***

| | NAME | ASSIGNMENT | REASON | EFFECTIVE |
|---|---|---|---|---|
| 1. | Cacciola, Mary Ann | Education Center Bookkeeper | Family Medical Leave of Absence | March 3, 2014, intermittently, until the end of the day on April 2, 2014 |
| 2. | Galarza, Emily | Freemansburg Teacher Assistant | General Leave of Absence | February 28, 2014, until the end of the 2013-2014 school year |
| 3. | Landon, Amy | Child Care Assistant Center Supervisor | Family Medical Leave of Absence | January 30, 2014, intermittently, until the end of the day on January 30, 2015 |
| 4. | Moser, Jessica | Calypso Teacher Assistant | General Leave of Absence | February 3, 2014, until the end of the day on February 28, 2014 |
| 5. | Stapinski, Judy | Northeast General Kitchen Help | General Leave of Absence | January 27, 2014, until the end of the day on March 21, 2014 |
| 6. | Stout, Michelle | Liberty Teacher Assistant | Family Medical Leave of Absence | February 21, 2014, intermittently, until the end of the 2013-2014 school year |

## 22. *Nominations*

**RECOMMENDATION:**

***A. Instructional***

| | NAME | ASSIGNMENT | SALARY | EFFECTIVE |
|---|---|---|---|---|
| 1. | Hileman, Whitney | Liberty Special Education Teacher *Long-term Substitute* | $49,884 prorated Master's, Step 4 | March 24, 2014, until the end of the 2013-2014 school year |

## 22. *Nominations*

**RECOMMENDATION:**

***B. Noninstructional***

| | NAME | ASSIGNMENT | SALARY | EFFECTIVE |
|---|---|---|---|---|
| 1. | Cruz, Michael | Freedom<br>Supplemental Custodian | $10.00 per hour | March 25, 2014 |
| 2. | D'Angelo, Gilbert | Part-time Bus Driver | $17.27 per hour | To be determined upon completion of training/testing |
| 3. | DePaolo, Patricia | Part-time Bus Monitor | $12.02 per hour | March 25, 2014 |

***C. Miscellaneous***

| | NAME | ASSIGNMENT | SALARY |
|---|---|---|---|
| 1. | Eaton, Robert | East Hills<br>Head Soccer Coach | $2,118 |
| 2. | Palaima, Brian | East Hills<br>Assistant Soccer Coach | $1,377 |
| 3. | McVicker, Robert | Freedom<br>Assistant Boys Volleyball Coach | $2,534 |
| 4. | O'Connell, Kelsey | Extracurricular Activity Advisor<br>Broughal, Band Director<br>*(effective March 3, 2014, replacing M. Gross, who has been temporarily reassigned)* | $1,997, prorated |
| 5. | Vernon, Matthew | Liberty<br>Permanent Day-to-Day Substitute<br>*(effective February 3, 2014)* | $100 per day |
| 6. | Gareca, Sara | Second Language Guide | $10.92 per hour |
| 7. | Exceptional student listed on confidential page | Work Experience/Job Training | $7.25 per hour |

## 22. *Nominations*

**RECOMMENDATION:**

***D. Substitutes***

| **INSTRUCTIONAL** | |
|---|---|
| Beiner, Danielle | Hileman, Whitney |
| Clewell, Fiona | Johnson, Marianne |
| Gallop, Jennifer | Lake, Melissa |
| Gareca, Sara | Rudiman, Kelsey |
| Gaul, Beth | Specht, Alexander |
| Hernandez, Tatiana | Vazquez, Elizbeth |

| **NONINSTRUCTIONAL** | |
|---|---|
| Halm, Shawna | Rauch, Deborah |

## 23. *Reassignments*

**RECOMMENDATION:**

The grant for the 21st Century Community Leaning Center Coordinator has been extended from June 30, 2014, until the end of the day on September 30, 2014:

| | **NAME** | **SCHOOL** | **SALARY** |
|---|---|---|---|
| 1. | Rodriguez, Yaritza | Education Center | $46,935, prorated |

***A. Noninstructional***

| | **NAME** | **FROM/TO** | **SALARY** | **EFFECTIVE** |
|---|---|---|---|---|
| 1. | Soto, Noel | From:<br>Freedom<br>Supplemental Custodian<br>To:<br>Nitschmann<br>C-1 Custodian | $15.59 per hour | April 1, 2014 |

## 23. *Reassignments*

**RECOMMENDATION:**

***B. Miscellaneous***

| | NAME | FROM/TO | SALARY | EFFECTIVE |
|---|---|---|---|---|
| 1. | McGoff, Tara | From:<br>Freedom<br>(.5) Assistant Softball Coach<br>To:<br>Freedom<br>1.0 Softball Coach | $4,216 | February 25, 2014 |

Human Resources Items

President Faccinetto asked Director Patrick to make motion to approve Human Resources Agenda Items 17, 18, 19, 20, 21, 22, 23, 24 and 25.

Director Patrick made a motion and seconded by Director Sinkler to approve Human Resources Agenda Items 17, 18, 19, 20, 21, 22, 23, 24 and 25.

President Faccinetto asked if there was any discussion regarding these items.

Director Bonilla commented on the retirements listed under Agenda Item 19 for Mary Colon and Lois Roth. As a former student at Clearview, Mrs. Colon has been a phenomenal member of the District and a clear leader for the Clearview community and she will be truly missed. Ms. Roth is a teacher he had for three years. She is an unbelievable teacher and will be a loss to the District and the community.

Director McKeon stated that Agenda Item 20, Terminations, he will have to abstain as he has a potential conflict.

President Faccinetto called for a roll call vote on Human Resources Agenda Items.

Director Sinkler – Yes; Director Vidanage – Yes; Director Bonilla – Yes; Director Cann – Yes; Director McKeon – Abstain to Agenda Item 20, and Yes to Agenda Items 17, 18, 19, 21, 22, 23, 24 and 25; Director Neiman – Yes; Director Ortiz – Yes; Director Patrick – Yes; and President Faccinetto - Yes

Motion passes 9-0 for Human Resources Agenda Items 17, 18, 19, 21, 22, 23, 24 and 25

Motion passes 8-0-1 for Human Resources Agenda Item 20

## 24. *Professional Employee Status for Teachers*

**RECOMMENDATION:**

That the following teachers, who has completed the probationary period as defined by the Commonwealth of Pennsylvania and is properly certified, be granted a Professional Employee Contract in accordance with the State Laws of Pennsylvania:

EFFECTIVE: November 20, 2013
**Wachinski, Jennifer** Fountain Hill, Grade 1 Teacher

EFFECTIVE: January 17, 2014
**Ayre, Caitlin** East Hills, Science Teacher

EFFECTIVE: January 26, 2014
**Bell, Colleen** Liberty, Psychologist

Human Resources Items
President Faccinetto asked Director Patrick to make motion to approve Human Resources Agenda Items 17, 18, 19, 20, 21, 22, 23, 24 and 25.

Director Patrick made a motion and seconded by Director Sinkler to approve Human Resources Agenda Items 17, 18, 19, 20, 21, 22, 23, 24 and 25.

President Faccinetto asked if there was any discussion regarding these items. There was discussion regarding Resignations and Termination. President Faccinetto called for a roll call vote on Human Resources Agenda Items.

Director Sinkler – Yes; Director Vidanage – Yes; Director Bonilla – Yes; Director Cann – Yes; Director McKeon – Abstain to Agenda Item 20, and Yes to Agenda Items 17, 18, 19, 21, 22, 23, 24 and 25; Director Neiman – Yes; Director Ortiz – Yes; Director Patrick – Yes; and President Faccinetto - Yes

Motion passes 9-0 for Human Resources Agenda Items 17, 18, 19, 21, 22, 23, 24 and 25

Motion passes 8-0-1 for Human Resources Agenda Item 20

## 25. *Northampton Community College Board Appointment*

**INFORMATION**:

Northampton Community College has notified the District that Charlene Koch's term as a trustee on the board expires in June 2014. Michael Faccinetto, School Board President, has recommended Mary Sharp-Ross to fill this vacancy.

**RECOMMENDATION**:

That the Board of School Directors recommends Mary Sharp-Ross for appointment on the Northampton Community College Board of Trustees for a six-year term.

Human Resources Items
President Faccinetto asked Director Patrick to make motion to approve Human Resources Agenda Items 17, 18, 19, 20, 21, 22, 23, 24 and 25.

Director Patrick made a motion and seconded by Director Sinkler to approve Human Resources Agenda Items 17, 18, 19, 20, 21, 22, 23, 24 and 25.

President Faccinetto asked if there was any discussion regarding these items. There was discussion regarding Resignations and Termination. President Faccinetto called for a roll call vote on Human Resources Agenda Items.

Director Sinkler – Yes; Director Vidanage – Yes; Director Bonilla – Yes; Director Cann – Yes; Director McKeon – Abstain to Agenda Item 20, and Yes to Agenda Items 17, 18, 19, 21, 22, 23, 24 and 25; Director Neiman – Yes; Director Ortiz – Yes; Director Patrick – Yes; and President Faccinetto - Yes

Motion passes 9-0 for Human Resources Agenda Items 17, 18, 19, 21, 22, 23, 24 and 25

Motion passes 8-0-1 for Human Resources Agenda Item 20

## *Budgetary Transfers*

**RECOMMENDATION**:

That the administration be authorized to make budgetary transfers in the General Fund Budget as set forth in the attachment.

President Faccinetto asked Director McKeon to make a motion to approve the Financial Reports/Payment of Bills as follows: Budgetary Transfers (Page 30); Treasurer's Reports (Page 31); Monthly Bills (Page 32); and Budget Information (Page 33).

Director McKeon made a motion and seconded by Director Patrick to approve the Financial Reports/Payment of Bills.

President Faccinetto asked if there was any discussion. Seeing none, he asked for a roll call vote on the Financial Reports/Payment of Bills.

Yes – Directors Ortiz, Patrick, Sinkler, Vidanage, Bonilla, Cann, McKeon, Neiman and President Faccinetto

Motion passes 9-0 for the Financial Reports/Payment of Bills

March, 2014

Bethlehem Area School District
2013-14 BUDGET TRANSFERS

| FROM ACCOUNT | ACCT DESCRIPTION | | TO ACCOUNT | ACCT DESCRIPTION | | AMOUNT | REASON |
|---|---|---|---|---|---|---|---|
| 10-1100-610-000-10-126-000-260-0000 | Instr-General Supplies | | 10-1100-220-000-10-126-000-260-0000 | Instr-FICA | | $ 12.81 | Sub Benefits |
| 10-1100-610-000-10-126-000-260-0000 | Instr-General Supplies | | 10-1100-230-000-10-126-000-260-0000 | Instr-Retirement | | $ 30.48 | Sub Benefits |
| 10-2260-610-000-10-104-000-040-0000 | C & I-General Supplies | | 10-1100-610-000-10-104-000-040-0000 | Instr-General Supplies | | $ 1,566.87 | Supplies |
| 10-1100-329-000-00-000-110-EB0-0000 | Instr-Prof Ed Svcs | | 10-1100-627-000-10-100-110-EB0-0000 | Instr-Diesel/Mileage | | $ 34.65 | PBS Bus Trip Lincoln Ele |
| 10-1100-329-000-00-000-110-EB0-0000 | Instr-Prof Ed Svcs | | 10-1100-635-000-00-000-000-EB0-0000 | Instr-Meals/Refreshments | | $ 148.50 | In Service |
| 10-2260-122-000-10-104-000-040-0000 | C & I-Prof Sub Salary | | 10-1100-650-000-10-104-535-040-0000 | Instr-Tech Supplies/Fees | | $ 500.00 | Headsets with USB |
| 10-2380-610-000-10-104-000-040-0000 | Principal-General Supplies | | 10-1100-650-000-10-104-535-040-0000 | Instr-Tech Supplies/Fees | | $ 99.80 | Headsets with USB |
| 10-1100-329-000-00-000-110-EB0-0000 | Instr-Prof Ed Svcs | | 10-1100-650-000-30-300-535-EB0-0000 | Instr-Tech Supplies/Fees | | $ 116.00 | Educere Virtual Education |
| 10-1100-610-000-10-102-000-020-0000 | Instr-General Supplies | | 10-1100-751-000-10-102-000-020-0000 | Security Svcs- General Supplies | | $ 326.00 | Music Stand Dolly |
| 10-2260-610-000-10-104-000-040-0000 | C & I-General Supplies | | 10-1100-751-000-10-104-000-040-0000 | Instr-Equip | | $ 1,958.13 | Tables |
| 10-2250-810-000-10-104-000-040-0000 | Library-Dues & Fees | | 10-1100-751-000-10-104-000-040-0000 | Instr-Equip | | $ 89.19 | Tables |
| 10-1100-122-000-10-121-000-210-0000 | Instr-Prof Sub Salary | | 10-1100-751-000-10-121-121-210-0000 | Instr-Equipment | | $ 955.00 | Musical Instrument Purchase |
| 10-2380-530-000-10-104-000-040-0000 | Principal-Communications | | 10-1100-757-000-10-104-535-040-0000 | Instr-Sftwr/Hrdwr | | $ 1,453.39 | Document Cameras & Projectors |
| 10-1100-580-000-10-104-000-040-0000 | Instr-Travel | | 10-1100-757-000-10-104-535-040-0000 | Instr-Sftwr/Hrdwr | | $ 500.00 | Document Cameras & Projectors |
| 10-2600-580-000-10-104-000-040-0000 | Facilities-Travel | | 10-1100-757-000-10-104-535-040-0000 | Instr-Sftwr/Hrdwr | | $ 500.00 | Document Cameras & Projectors |
| 10-1100-432-000-10-104-000-040-0000 | Instr-Equip Repair/Maint | | 10-1100-757-000-10-104-535-040-0000 | Instr-Sftwr/Hrdwr | | $ 518.61 | Document Cameras & Projectors |
| 10-3210-810-000-20-244-000-440-0000 | Student Act-Dues & Fees | | 10-1100-810-000-20-244-000-440-0000 | Instr-Dues & Fees | | $ 75.00 | Fed Migratory Salvage Renewal |
| 10-1241-610-000-00-000-119-LF0-0000 | Learning Sprt-General Supplies | | 10-1224-432-000-10-119-119-LF0-0000 | Visually Impaired-Equip Repair | 1 | $ 157.39 | FM Transmitter |
| 10-1241-610-000-00-000-119-LF0-0000 | Learning Sprt-General Supplies | | 10-1225-432-000-10-100-119-LF0-0000 | Speech/Lang-Equip Repair | 1 | $ 216.22 | Transmitter |
| 10-1241-650-891-00-000-119-LF0-0000 | Learning Sprt-Tech Supplies/Fees | | 10-1233-752-891-10-100-119-000-0000 | Autistic Sprt-Cap Equip ACCESS | | $ 5,016.00 | Assistive Chair |
| 10-2850-442-000-00-000-550-GP0-0000 | State & Fed-Equip Rental | | 10-1290-442-000-00-000-550-GP0-0000 | Other Sp Ed Sprt-Equip Rental | | $ 5,200.00 | Special Ed Copier Charges |
| 10-1100-610-000-20-244-000-440-0000 | Home Ec-General Supplies | | 10-1350-432-000-20-244-000-440-0000 | Industrial Arts-Equip Repair | | $ 256.80 | Repair Shop Equipment |
| 10-1231-322-000-30-300-119-LF0-0000 | Emotional Sprt-IU Svcs | | 10-1442-322-000-00-000-119-LF0-0000 | Alt Ed-IU Svcs | | $ 1,096,522.00 | Colonial Academy |
| 10-1100-329-000-00-000-110-EB0-0000 | Instr-Prof Ed Svcs | | 10-2110-580-000-00-000-110-EB0-0000 | Suprv Student Svcs-Travel | | $ 144.31 | Inter-District Mileage |
| 10-2850-580-000-00-000-110-EB0-0000 | State & Fed-Travel | | 10-2110-810-000-00-000-110-EB0-0000 | Suprv Student Svcs-Dues & Fees | | $ 350.00 | Del Val Equity Consortium Membership |
| 10-2390-635-000-30-300-110-EB0-0000 | Other Admin Svcs-Meals/Refreshments | | 10-2110-810-000-00-000-110-EB0-0000 | Suprv Student Svcs-Dues & Fees | | $ 483.28 | Del Val Equity Consortium Membership |
| 10-1100-610-000-10-126-000-260-0000 | Instr-General Supplies | | 10-2120-610-000-10-126-000-260-0000 | Guidance-General Supplies | | $ 64.00 | Guidance Testing Materials |

March, 2014

Bethlehem Area School District
2013-14 BUDGET TRANSFERS

| FROM ACCOUNT | ACCT DESCRIPTION | TO ACCOUNT | ACCT DESCRIPTION | | AMOUNT | REASON |
|---|---|---|---|---|---|---|
| 10-1100-173-000-20-200-000-DT0-0000 | Instr- Bus Driver OT | 10-2120-650-000-30-300-535-DT0-0000 | Guidance-Tech Supplies/Fees | | $ 19,045.00 | Naviance |
| 10-1290-610-000-00-000-119-LF0-0000 | Other Sprt-Special Ed Supplies | 10-2140-610-000-00-000-119-LF0-0000 | Psych- General Supplies | 2 | $ 10,800.00 | Psychological Testing Materials |
| 10-1225-640-000-00-000-119-LF0-0000 | Speech/Lang-Books/Periodicals | 10-2140-640-000-00-000-119-LF0-0000 | Psych-Books/Periodicals | | $ 252.66 | Psychological Evaluation Books |
| 10-2120-894-000-20-240-000-400-0000 | Guidance-Student Fees | 10-2190-330-000-20-240-000-400-0000 | Other Student Svcs-Other Prof Svcs | | $ 500.00 | Weller Center |
| 10-2271-581-000-20-244-000-440-0000 | Instr Staff Dev-Travel | 10-2190-330-000-20-244-000-440-0000 | Other Student Svcs-Other Prof Svcs | | $ 500.00 | Weller Center |
| 10-1100-610-000-10-118-000-180-0000 | Instr-General Supplies | 10-2250-610-000-10-118-000-180-0000 | Library-General Supplies | | $ 504.69 | Library Shelf Divider Signs & Supplies |
| 10-1241-610-000-00-000-119-LF0-0000 | Learning Sprt-General Supplies | 10-2269-610-000-00-000-119-LF0-0000 | Special Ed-General Supplies | | $ 558.88 | Copy Paper |
| 10-1225-640-000-00-000-119-LF0-0000 | Speech/Lang-Books/Periodicals | 10-2269-640-000-00-000-119-LF0-0000 | Special Ed-Books/Periodicals | | $ 81.55 | Books |
| 10-2380-810-000-10-109-000-090-0000 | Principal-Dues & Fees | 10-2271-324-000-10-109-000-090-0000 | Instr Staff Dev-Emp Train/Dev | | $ 25.00 | PA Family Sprt Alliance |
| 10-3300-330-000-20-240-000-400-0000 | Community Svcs-Other Prof Svcs | 10-2271-324-000-20-240-000-400-0000 | Instr Staff Dev-Emp Train/Dev | | $ 450.00 | Planetarium Training |
| 10-2271-581-000-20-244-000-440-0000 | Instr Staff Dev-Travel | 10-2271-324-000-20-244-000-440-0000 | Instr Staff Dev-Registration | | $ 75.00 | Math Boot Camp |
| 10-3300-330-000-20-240-000-400-0000 | Community Svcs-Other Prof Svcs | 10-2271-581-000-20-240-000-400-0000 | Instr Staff Dev-Conference Travel | | $ 457.80 | Planetarium Training |
| 10-2380-530-000-20-240-000-400-0000 | Principal-Communications | 10-2271-635-000-20-240-000-400-0000 | Instr Staff Dev-Refreshments | | $214.00 | Teacher In Service Refreshments |
| 10-2271-581-000-20-244-000-440-0000 | Instr Staff Dev-Travel | 10-2271-635-000-20-244-000-440-0000 | Instr Staff Dev-Refreshments | | $ 214.00 | Teacher In Service |
| 10-2380-530-000-10-121-000-210-0000 | Principal-Communications | 10-2271-640-000-10-121-000-210-0000 | Staff Dev-Books/Periodicals | | $ 107.67 | Close Reading Books |
| 10-2250-640-000-10-121-000-210-0000 | Library Svcs-Books/Periodicals | 10-2271-640-000-10-121-000-210-0000 | Staff Dev-Books/Periodicals | | $ 15.29 | Close Reading Books |
| 10-1100-122-000-10-121-000-210-0000 | Instr-Prof Sub Salary | 10-2271-640-000-10-121-000-210-0000 | Staff Dev-Books/Periodicals | | $ 167.44 | Close Reading Books |
| 10-1100-530-000-30-353-000-530-0000 | Instr-Communications | 10-2380-530-000-30-353-000-530-0000 | Principal-Communications | | $ 1,000.00 | Bulk Mailings |
| 10-2380-810-000-10-112-000-120-0000 | Principal-Dues & Fees | 10-2380-610-000-10-112-000-120-0000 | Principal-General Supplies | | $ 24.47 | Office Supplies |
| 10-1100-610-000-10-126-000-260-0000 | Instr-General Supplies | 10-2380-610-000-10-126-000-260-0000 | Principal-General Supplies | | $28.54 | Address Labels |
| 10-1100-610-000-20-240-120-400-0000 | Instr-Art Supplies | 10-2380-610-000-20-240-000-400-0000 | Principal-General Supplies | | $ 438.98 | Office Supplies |
| 10-2380-810-000-20-244-000-440-0000 | Principal-Dues & Fees | 10-2380-610-000-20-244-000-440-0000 | Principal-General Supplies | | $187.78 | Electric Staplers |
| 10-2240-767-000-20-240-535-400-0000 | Cmptr Asst Instr-Sftwr/Hrdwr Rplc | 10-2380-618-000-20-240-000-400-0000 | Principal-Admin Sftwr/License | | $ 179.50 | iPad App Vouchers & Adobe Acrobat Lic |
| 10-2380-810-000-20-244-000-440-0000 | Principal-Dues & Fees | 10-2380-650-000-20-244-535-440-0000 | Principal-Tech Supplies/Fees | | $ 239.97 | iPad Keyboard Cover |
| 10-1100-122-000-10-121-000-210-0000 | Instr-Prof Sub Salary | 10-2380-751-000-10-121-000-210-0000 | Principal-Equipment | | $ 1,699.12 | Student Progress Tracking Whiteboard |
| 10-2271-581-000-20-244-000-440-0000 | Instr Staff Dev-Travel | 10-2380-767-000-20-244-000-440-0000 | Principal-Sftwr/Hrdwr Rplc | | $ 111.94 | Monitor |
| 10-2390-350-000-30-353-000-530-0000 | Other Admin Svcs-Security Svcs | 10-2390-441-000-30-353-000-530-0000 | Other Admin Svcs-Bldg Rental | | $ 20.00 | Stabler Rental |

March, 2014

Bethlehem Area School District
2013-14 BUDGET TRANSFERS

| FROM ACCOUNT | ACCT DESCRIPTION | TO ACCOUNT | ACCT DESCRIPTION | AMOUNT | REASON |
|---|---|---|---|---|---|
| 10-2390-350-000-30-353-000-530-0000 | Other Admin Svcs-Security Svcs | 10-2390-442-000-30-353-000-530-0000 | Other Admin Svcs-Equip Rental | $ 432.00 | Graduation Equipment |
| 10-2380-530-000-10-121-000-210-0000 | Principal-Communications | 10-2440-610-000-10-121-119-210-0000 | Nursing Svcs-General Supplies | $ 58.23 | Life Skills Health Supplies |
| 10-2380-610-000-10-104-000-040-0000 | Principal-General Supplies | 10-2600-610-000-10-104-000-040-0000 | Facilities-General Supplies | $ 68.97 | Magnetic Door Strips |
| 10-1100-432-000-20-240-121-400-0000 | Instr-Equip Repairs/Maint | 10-2660-610-000-20-240-000-400-0000 | Security Svcs-General Supplies | $ 194.40 | Batteries |
| 10-2600-621-000-00-000-000-NE0-0000 | Facilites-Natural Gas | 10-2600-751-000-00-000-000-NE0-0000 | Facilities-Equipment | $ 88,272.00 | Dehumidifiers & Playground Equipment |
| 10-1100-640-000-10-129-000-290-0000 | Instr-Book/Periodicals | 10-2660-751-000-10-129-000-290-0000 | Security Svcs-Equipment | $ 1,670.00 | Two-Way Radios |
| 10-2840-750-000-00-000-535-TN0-0000 | Data Proc-Equipment | 10-2720-767-000-00-000-535-TN0-0000 | Vehicle Oper-Sftwr/Hrdwr Rplc | $ 2,371.00 | Trnspt Time Clock Device |
| 10-2850-810-000-00-000-110-EB0-0000 | State & Fed-Dues & Fees | 10-2834-581-000-00-000-110-EB0-0000 | Staff Dev Non Instr-Travel | $ 1,078.49 | Cultural Proficiency, Franklin Covey Ldrshp |
| 10-2840-750-000-00-000-535-TN0-0000 | Data Proc-Equipment | 10-2836-324-000-00-000-535-TN0-0000 | Staff Dev Non Instr-Train/Dev-Reg | $ 519.50 | Ele Standers Training |
| 10-2840-750-000-00-000-535-TN0-0000 | Data Proc-Equipment | 10-2836-581-000-00-000-535-TN0-0000 | Staff Dev Non Instr-Travel | $ 41.80 | PA User Group Annual Conf |
| 10-2840-750-000-00-000-535-TN0-0000 | Data Proc-Equipment | 10-2840-581-000-00-000-535-TN0-0000 | Data Proc-Travel | $ 97.18 | Data Quality Mtgs |
| 10-2840-750-000-00-000-535-TN0-0000 | Data Proc-Equipment | 10-2840-618-000-00-000-535-TN0-0000 | Data Proc-Admin Sftwr/License | $ 3,099.39 | Time Clocks Plus Software |
| 10-2840-750-000-00-000-535-TN0-0000 | Data Proc-Equipment | 10-2840-650-000-00-000-535-TN0-0000 | Data Proc-Tech Supplies/Fees | $ 2,006.24 | IEPPlus Server Backup License |
| 10-2240-767-000-20-240-535-400-0000 | Cmptr Asst Instr-Sftwr/Hrdwr Rplc | 10-2840-650-000-20-240-535-400-0000 | Data Proc-Tech Supplies/Fees | $ 670.00 | Google Vaults-Staff |
| 10-2840-750-000-00-000-535-TN0-0000 | Data Proc-Equipment | 10-2840-767-000-00-000-535-TN0-0000 | Data Proc-Sftwr/Hrdwr Rplc | $ 2,400.00 | Time Clock Device Spare |
| 10-1100-329-000-00-000-110-EB0-0000 | Instr-Prof Ed Svcs | 10-3210-580-000-20-200-000-EB0-0000 | Student Activity-Travel | $19.00 | DVCEE Middle School Leadership Institute |
| 10-1100-329-000-00-000-110-EB0-0000 | Instr-Prof Ed Svcs | 10-3210-580-000-30-300-000-EB0-0000 | Student Activity-Travel | $ 13.50 | DVCEE High School Leadership Institute |
| 10-1100-513-000-00-000-110-EB0-0000 | Instr-Contraacted Carriers | 10-3210-627-000-20-200-000-EB0-0000 | Student Activity-Diesel/Mileage | $ 138.60 | DVCEE Mileage |
| 10-1100-513-000-00-000-110-EB0-0000 | Instr-Contraacted Carriers | 10-3210-627-000-30-300-000-EB0-0000 | Student Activity-Diesel/Mileage | $ 163.60 | DVCEE Mileage |
| 10-1100-640-000-30-350-000-500-0000 | Instr-Books/Periodicals | 10-3210-894-000-30-350-000-500-0000 | Student Activity-Fees | $ 1,623.33 | PJAS Competition |
| 10-3250-137-000-30-300-900-DU0-0000 | Athletics-Game Help | 10-3250-580-000-30-300-905-DU0-0000 | Athletics-Travel | $ 3,211.00 | Athletics Travel |
| 10-3250-350-000-30-300-900-DU0-0000 | Athletics-Security/Safety Svcs | 10-3250-580-000-30-300-905-DU0-0000 | Athletics-Travel | $ 6,766.00 | State Wrestling Competition |
| 10-3300-330-000-10-129-000-290-0000 | Community Svcs-Other Prof Svcs | 10-3300-610-000-10-129-000-290-0000 | Community Svcs-General Supplies | $ 187.01 | Community Service Supplies |
| 10-3300-329-411-10-100-000-000-0000 | Community Svcs-Other Prof Svcs | 10-3300-635-411-10-105-000-000-0000 | Community Svcs-Meals/Refreshments | $ 2,174.00 | Parent Involvement Activities |
| 10-5110-832-000-00-000-000-NT0-0000 | Debt Svc-Interest | 10-5110-912-000-00-000-000-NT0-0000 | Debt Svc-Principal | $ 101,305.45 | Bus Leases |
| 10-5110-832-000-30-300-535-TE0-0000 | Debt Svc-Interest | 10-5110-912-000-30-300-535-TE0-0000 | Debt Svc-Principal | $ 17,681.58 | Apple Lease |
| 10-1100-767-000-00-000-535-TE0-0000 | Instr-Sftwr/Hrdwr Rplc | 10-5110-912-000-30-300-535-TE0-0000 | Debt Svc-Principal | $ 49,318.42 | Apple Lease |

## *Treasurer's Reports*

**RECOMMENDATION:**

That the Board of School Directors approves the attached Treasurer's Report.

President Faccinetto asked Director McKeon to make a motion to approve the Financial Reports/Payment of Bills as follows: Budgetary Transfers (Page 30); Treasurer's Reports (Page 31); Monthly Bills (Page 32); and Budget Information (Page 33).

Director McKeon made a motion and seconded by Director Patrick to approve the Financial Reports/Payment of Bills.

President Faccinetto asked if there was any discussion. Seeing none, he asked for a roll call vote on the Financial Reports/Payment of Bills.

Yes – Directors Ortiz, Patrick, Sinkler, Vidanage, Bonilla, Cann, McKeon, Neiman and President Faccinetto

Motion passes 9-0 for the Financial Reports/Payment of Bills

**Bethlehem Area School District**
**Treasurer's Report**
**February 28, 2014**

| Fund | Beginning Balance January 31, 2014 | Receipts | Disbursements | Ending Balance February 28, 2014 |
|---|---|---|---|---|
| 10 - General | 38,828,056.66 | 10,131,697.36 | 15,701,488.64 | 33,258,265.38 |
| 32 - Capital Reserve | 63,043.15 | 100,356.76 | 70,100.00 | 93,299.91 |
| 30 - Bond Fund | 25,489.47 | - | - | 25,489.47 |
| 50 - Food Service | 305,087.65 | 551,728.44 | 609,639.66 | 247,176.43 |
| 52 - Daycare | 846,826.84 | 219,798.51 | 183,679.13 | 882,946.22 |
| 70 - Scholarships | 261,631.93 | 4,500.00 | - | 266,131.93 |
| 71 - Self Insurance | 3,814,096.98 | 2,588,707.56 | 2,067,589.67 | 4,335,214.87 |
| 81 - Student Activity | 643,364.89 | 78,076.19 | 53,871.61 | 667,569.47 |
| | **$ 44,787,597.57** | **$ 13,674,864.82** | **$ 18,686,368.71** | **$ 39,776,093.68** |

**Summary of Receipts**

| | 10 - General | 32 - Capital Reserve | 30 - Bond Fund | 50 - Food Services | 52 - Day Care | 70 - Scholarship | 71 - Self Insurance | 81 - Student Activity | Total |
|---|---|---|---|---|---|---|---|---|---|
| Federal | 344,143.42 | - | - | 321,264.08 | - | - | - | - | 665,407.50 |
| State | 4,542,757.54 | - | - | 16,750.22 | - | - | - | - | 4,559,507.76 |
| Local* | 5,239,031.39 | 100,000.00 | - | 213,713.83 | 219,798.49 | 4,500.00 | 2,588,325.34 | 78,076.19 | 8,443,445.24 |
| Interest Earned | 5,765.01 | 356.76 | - | 0.31 | 0.02 | - | 382.22 | - | 6,504.32 |
| Total | 10,131,697.36 | 100,356.76 | - | 551,728.44 | 219,798.51 | 4,500.00 | 2,588,707.56 | 78,076.19 | **$ 13,674,864.82** |

**Summary of Disbursements**

| | 10 - General | 32 - Capital Reserve | 30 - Bond Fund | 50 - Food Services | 52 - Day Care | 70 - Scholarship | 71 - Self Insurance | 81 - Student Activity | Total |
|---|---|---|---|---|---|---|---|---|---|
| Payroll/Benefits | 11,467,300.31 | - | - | 239,451.13 | 174,750.82 | - | - | - | 11,881,502.26 |
| Operating Expenditures | 3,547,122.79 | 70,100.00 | - | 370,188.53 | 8,928.31 | - | 2,067,589.67 | 53,871.61 | 6,117,800.91 |
| Debt Service | 687,065.54 | - | - | - | - | - | - | - | 687,065.54 |
| Total | 15,701,488.64 | 70,100.00 | - | 609,639.66 | 183,679.13 | - | 2,067,589.67 | 53,871.61 | **$ 18,686,368.71** |

*Includes $100K Maturities in CD's in Capital Reserve Fund

**Report of Depositories**

| | Wells Fargo | PSDLAF | PA INVEST | PLGIT | KNBT | BTFCU | Total |
|---|---|---|---|---|---|---|---|
| 10 - General | 25,517.25 | 29,155,124.28 | 2,208,573.94 | 1,869,049.91 | | | 33,258,265.38 |
| 32 - Capital Reserve | | 93,299.91 | | | | | 93,299.91 |
| 30 - Bond Fund | | 25,489.47 | | | | | 25,489.47 |
| 50 - Food Service | | 247,176.43 | | | | | 247,176.43 |
| 52 - Daycare | | 882,946.22 | | | | | 882,946.22 |
| 70 - Scholarships | | 266,131.93 | | | | | 266,131.93 |
| 71 - Self Insurance | | 4,335,214.87 | | | | | 4,335,214.87 |
| 81 - Student Activity | | 581,247.74 | | | 86,321.73 | | 667,569.47 |
| | 25,517.25 | 35,586,630.85 | 2,208,573.94 | 1,869,049.91 | 86,321.73 | - | **$ 39,776,093.68** |

**This report represents the monthly cash balances and transactions by fund as represented in the various bank accounts. Budgetary position is not reflected here but on the Condition of the Budget Report where fiscal year position and encumbrances are shown.**

## Outstanding Investment Summary
## February 28, 2014

| Fund | Bank or Instituition | Type | Purchase Date | Maturity Date | Investment Term | Principal Invested | Par Value | Interest Rate | Market Yield | Interest Receivable |
|---|---|---|---|---|---|---|---|---|---|---|
| General | | | | | | | | | | |
| | PSDLAF | CD PSDLAF Collateralized CD Pool Term | 02/28/14 | 05/06/14 | 67 | $28,000,000.00 | $28,000,000.00 | 0.100% | | $5,139.73 |
| | PSDLAF | CD PSDLAF Collateralized CD Pool Term | 02/28/14 | 05/06/14 | 67 | $15,000,000.00 | $15,000,000.00 | 0.100% | | $2,876.71 |
| | | | | | | $43,000,000.00 | $43,000,000.00 | | | $8,016.44 |
| **General Fund Total** | | | | | | **$43,000,000.00** | **$43,000,000.00** | | | **$8,016.44** |
| Capital Reserve | | | | | | | | | | |
| | PSDLAF | CD PSDLAF Collateralized CD Pool Term | 05/02/13 | 05/02/14 | 365 | $245,000.00 | $245,000.00 | 0.300% | | $735.00 |
| | PSDLAF | CD PSDLAF Collateralized CD Pool Term | 05/02/13 | 05/02/14 | 365 | $245,000.00 | $245,000.00 | 0.350% | | $857.50 |
| | PSDLAF | CD PSDLAF Collateralized CD Pool Term | 05/02/13 | 05/02/14 | 365 | $245,000.00 | $245,000.00 | 0.350% | | $857.50 |
| | PSDLAF | CD PSDLAF Collateralized CD Pool Term | 02/25/14 | 05/06/14 | 70 | $4,100,000.00 | $4,100,000.00 | 0.100% | | $786.30 |
| **Capital Reserve Total** | | | | | | **$4,835,000.00** | **$4,835,000.00** | | | **$3,236.30** |
| Self-Insurance | | | | | | | | | | |
| | One West Bank | CD | 04/29/13 | 04/29/14 | 365 | $245,000.00 | $245,000.00 | 0.600% | | $1,470.00 |
| | First Bancorp | CD | 04/29/13 | 04/29/14 | 365 | $245,000.00 | $245,000.00 | 0.350% | | $857.50 |
| | Liberty Bank | CD | 04/29/13 | 04/29/14 | 365 | $245,000.00 | $245,000.00 | 0.300% | | $735.00 |
| | PSDLAF | CD PSDLAF Collateralized CD Pool Term | 05/08/13 | 05/08/14 | 365 | $245,000.00 | $245,000.00 | 0.400% | | $980.00 |
| | PSDLAF | CD PSDLAF Collateralized CD Pool Term | 02/25/14 | 05/06/14 | 70 | $4,500,000.00 | $4,500,000.00 | 0.100% | | $863.01 |
| **Self-Insurance Total** | | | | | | **$5,480,000.00** | **$5,480,000.00** | | | **$4,905.51** |

## *Monthly Bills*

**RECOMMENDATION:**

That the bills, which have been reviewed as to correctness by the appropriate business office staff and verified by the Treasurer, be approved for payment. A copy of the bill list is available in the Business Office of the Education Center, 1516 Sycamore Street, Bethlehem, Pennsylvania, for review.

President Faccinetto asked Director McKeon to make a motion to approve the Financial Reports/Payment of Bills as follows: Budgetary Transfers (Page 30); Treasurer's Reports (Page 31); Monthly Bills (Page 32); and Budget Information (Page 33).

Director McKeon made a motion and seconded by Director Patrick to approve the Financial Reports/Payment of Bills.

President Faccinetto asked if there was any discussion. Seeing none, he asked for a roll call vote on the Financial Reports/Payment of Bills.

Yes – Directors Ortiz, Patrick, Sinkler, Vidanage, Bonilla, Cann, McKeon, Neiman and President Faccinetto

Motion passes 9-0 for the Financial Reports/Payment of Bills

## *Budget Information*

**INFORMATION:**

Presented for information is the statement of the Condition of the Budget by major accounts.

President Faccinetto asked Director McKeon to make a motion to approve the Financial Reports/Payment of Bills as follows: Budgetary Transfers (Page 30); Treasurer's Reports (Page 31); Monthly Bills (Page 32); and Budget Information (Page 33).

Director McKeon made a motion and seconded by Director Patrick to approve the Financial Reports/Payment of Bills.

President Faccinetto asked if there was any discussion. Seeing none, he asked for a roll call vote on the Financial Reports/Payment of Bills.

Yes – Directors Ortiz, Patrick, Sinkler, Vidanage, Bonilla, Cann, McKeon, Neiman and President Faccinetto

Motion passes 9-0 for the Financial Reports/Payment of Bills

# Condensed IV Board Summary Report

**From 02/01/2014 To 02/28/2014**

| Account | Description | Current Budget | Period To Date Exp/Rcvd | Year To Date Exp/Rcvd | Year To Date Encumbrances | % Used | Available Funds |
|---|---|---|---|---|---|---|---|
| 1100 | **INSTRUCTION - REG PROG ELEM/SECONDARY** | | | | | | |
| 000 | . | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 100 | SALARY | 52,675,784.00 | 3,965,709.81 | 25,902,857.83 | 0.00 | 49.17 | 26,772,926.17 |
| 200 | EMPLOYEE BENEFITS | 30,485,005.88 | 2,045,620.03 | 16,039,039.37 | 0.00 | 52.61 | 14,445,966.51 |
| 300 | PURCHASED PROF & TECH | 439,217.40 | 0.00 | 854,926.82 | 0.00 | 194.64 | * -415,709.42 |
| 400 | PURCHASED PROPERTY SVC | 295,715.00 | 41,456.69 | 187,549.87 | 13,874.00 | 68.11 | 94,291.13 |
| 500 | OTHER PURCHASED SVCS | 11,821,340.26 | 961,503.85 | 8,352,800.16 | 0.00 | 70.65 | 3,468,540.10 |
| 600 | SUPPLIES | 1,775,589.63 | 105,613.60 | 1,336,461.58 | 45,965.89 | 77.85 | 393,162.16 |
| 700 | PROPERTY | 300,898.93 | 5,017.32 | 165,331.39 | 40,200.99 | 68.30 | 95,366.55 |
| 800 | OTHER OBJECTS | 26,903.00 | 770.00 | 1,229.00 | 91.20 | 4.90 | 25,582.80 |
| | **Total** | 97,820,454.10 | 7,125,691.30 | 52,840,196.02 | 100,132.08 | 54.11 | 44,880,126.00 |

*IU20 Partial Hosp. costs recorded to 1100-322 temporarily until end of yr when actual expenses will be reconciled to actual accts based on student atendance/participation.

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| 1200 | **INSTRUCTION - SPEC PROG ELEMEN/SECOND** | | | | | | |
| 100 | SALARY | 10,396,118.00 | 842,744.80 | 5,630,301.81 | 0.00 | 54.15 | 4,765,816.19 |
| 200 | EMPLOYEE BENEFITS | 5,811,189.00 | 481,529.91 | 3,705,083.52 | 0.00 | 63.75 | 2,106,105.48 |
| 300 | PURCHASED PROF & TECH | 6,095,066.68 | 332,849.60 | 1,978,758.28 | 0.00 | 32.46 | 4,116,308.40 |
| 400 | PURCHASED PROPERTY SVC | 10,455.00 | 2,588.64 | 10,660.82 | 157.39 | 103.47 | (1) -363.21 |
| 500 | OTHER PURCHASED SVCS | 2,664,321.00 | 328,760.76 | 2,026,048.77 | 0.00 | 76.04 | 638,272.23 |
| 600 | SUPPLIES | 185,069.75 | 938.79 | 44,745.46 | 4,567.11 | 26.64 | 135,757.18 |
| 700 | PROPERTY | 13,932.25 | 2,160.67 | 10,887.30 | 2,196.49 | 93.91 | 848.46 |
| 800 | OTHER OBJECTS | 47,065.00 | 553.00 | 25,708.00 | 0.00 | 54.62 | 21,357.00 |
| | **Total** | 25,223,216.68 | 1,992,126.17 | 13,432,193.96 | 6,920.99 | 53.28 | 11,784,101.73 |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| 1300 | **INSTRUCTION - VOCATIONAL EDUCATION** | | | | | | |
| 100 | SALARY | 2,813,608.00 | 207,149.68 | 1,359,636.77 | 0.00 | 48.32 | 1,453,971.23 |
| 200 | EMPLOYEE BENEFITS | 1,328,278.00 | 97,244.82 | 741,878.95 | 0.00 | 55.85 | 586,399.05 |
| 400 | PURCHASED PROPERTY SVC | 12,060.00 | 175.94 | 9,429.60 | 0.00 | 78.18 | 2,630.40 |
| 500 | OTHER PURCHASED SVCS | 6,163,621.47 | 436,416.12 | 4,563,080.76 | 1,600,141.00 | 99.99 | 399.71 |
| 600 | SUPPLIES | 66,431.32 | 2,798.43 | 54,094.66 | 9,688.17 | 96.01 | 2,648.49 |
| 700 | PROPERTY | 10,188.73 | 0.00 | 8,726.56 | 429.00 | 89.85 | 1,033.17 |
| | **Total** | 10,394,187.52 | 743,784.99 | 6,736,847.30 | 1,610,258.17 | 80.30 | 2,047,082.05 |

# Condensed IV Board Summary Report

**From 02/01/2014 To 02/28/2014**

| Account | Description | Current Budget | Period To Date Exp/Rcvd | Year To Date Exp/Rcvd | Year To Date Encumbrances | % Used | Available Funds |
|---|---|---|---|---|---|---|---|
| 1400 | **INSTRUCTION - OTHER INSTRUCTION PROG** | | | | | | |
| 100 | SALARY | 609,677.44 | 34,365.04 | 322,656.06 | 0.00 | 52.92 | 287,021.38 |
| 200 | EMPLOYEE BENEFITS | 272,534.41 | 8,376.05 | 78,997.60 | 0.00 | 28.98 | 193,536.81 |
| 300 | PURCHASED PROF & TECH | 900,320.00 | 6,235.82 | 803,438.81 | 0.00 | 89.23 | 96,881.19 |
| 400 | PURCHASED PROPERTY SVC | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 500 | OTHER PURCHASED SVCS | 238,000.00 | 34,555.81 | 91,407.34 | 0.00 | 38.40 | 146,592.66 |
| 600 | SUPPLIES | 40,131.84 | 128.60 | 2,120.64 | 2,024.84 | 10.32 | 35,986.36 |
| 700 | PROPERTY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 800 | OTHER OBJECTS | 8,000.00 | 0.00 | 2,096.89 | 0.00 | 26.21 | 5,903.11 |
| | **Total** | 2,068,663.69 | 83,661.32 | 1,300,717.34 | 2,024.84 | 62.97 | 765,921.51 |
| 1500 | **INSTRUCTION - NONPUBLIC SCHOOL PGMS** | | | | | | |
| 100 | SALARY | 20,095.00 | 1,525.37 | 10,259.60 | 0.00 | 51.05 | 9,835.40 |
| 200 | EMPLOYEE BENEFITS | 5,104.00 | 377.45 | 2,541.89 | 0.00 | 49.80 | 2,562.11 |
| 300 | PURCHASED PROF & TECH | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 600 | SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | **Total** | 25,199.00 | 1,902.82 | 12,801.49 | 0.00 | 50.80 | 12,397.51 |
| 1600 | **INSTRUCTION - ADULT EDUCATION PROGRAM** | | | | | | |
| 100 | SALARY | 3,101.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3,101.00 |
| 200 | EMPLOYEE BENEFITS | 763.00 | 0.00 | 0.00 | 0.00 | 0.00 | 763.00 |
| 300 | PURCHASED PROF & TECH | 556.40 | 2.60 | 556.40 | 0.00 | 100.00 | 0.00 |
| 500 | OTHER PURCHASED SVCS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 600 | SUPPLIES | 2,997.60 | 0.00 | 0.00 | 0.00 | 0.00 | 2,997.60 |
| | **Total** | 7,418.00 | 2.60 | 556.40 | 0.00 | 7.50 | 6,861.60 |
| 1700 | **INSTRUCTION - COMMUNITY/JR COLLEGE ED** | | | | | | |
| 500 | OTHER PURCHASED SVCS | 2,212,907.00 | 0.00 | 1,495,442.28 | 717,464.72 | 100.00 | 0.00 |
| 600 | SUPPLIES | 1,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,000.00 |
| | **Total** | 2,213,907.00 | 0.00 | 1,495,442.28 | 717,464.72 | 99.95 | 1,000.00 |
| 1800 | **INSTRUCTION - PRE-K** | | | | | | |

# Condensed IV Board Summary Report

**From 02/01/2014 To 02/28/2014**

| Account | Description | Current Budget | Period To Date Exp/Rcvd | Year To Date Exp/Rcvd | Year To Date Encumbrances | % Used | Available Funds |
|---|---|---|---|---|---|---|---|
| 100 | SALARY | 466,164.00 | 30,397.73 | 202,839.47 | 0.00 | 43.51 | 263,324.53 |
| 200 | EMPLOYEE BENEFITS | 272,767.00 | 21,669.23 | 151,071.61 | 0.00 | 55.38 | 121,695.39 |
| 300 | PURCHASED PROF & TECH | 7,440.00 | 20.00 | 20.00 | 0.00 | 0.26 | 7,420.00 |
| 400 | PURCHASED PROPERTY SVC | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 500 | OTHER PURCHASED SVCS | 14,700.00 | 91.67 | 466.63 | 0.00 | 3.17 | 14,233.37 |
| 600 | SUPPLIES | 29,492.50 | 528.89 | 14,479.10 | 1,961.52 | 55.74 | 13,051.88 |
| 700 | PROPERTY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 800 | OTHER OBJECTS | 1,885.00 | 0.00 | 1,581.00 | 0.00 | 83.87 | 304.00 |
| | **Total** | 792,448.50 | 52,707.52 | 370,457.81 | 1,961.52 | 46.99 | 420,029.17 |

| Function 1000 - INSTRUCTION | | | | | | |
|---|---|---|---|---|---|---|
| **Total Expenditure** | 138,545,494.49 | 9,999,876.72 | 76,189,212.60 | 2,438,762.32 | 56.75 | 59,917,519.57 |
| **Total Other Expenditure** | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Total Revenue** | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Total Other Revenue** | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | 138,545,494.49 | 9,999,876.72 | 76,189,212.60 | 2,438,762.32 | 56.75 | 59,917,519.57 |

# Condensed IV Board Summary Report

**From 02/01/2014 To 02/28/2014**

| Account | Description | Current Budget | Period To Date Exp/Rcvd | Year To Date Exp/Rcvd | Year To Date Encumbrances | % Used | | Available Funds |
|---|---|---|---|---|---|---|---|---|
| 2100 | **SUPPORT SERVICES - SUPPORT SVCS-STUDENTS** | | | | | | | |
| 100 | SALARY | 5,454,869.10 | 425,232.65 | 2,991,526.35 | 0.00 | 54.84 | | 2,463,342.75 |
| 200 | EMPLOYEE BENEFITS | 2,710,165.21 | 207,386.11 | 1,608,225.86 | 0.00 | 59.34 | | 1,101,939.35 |
| 300 | PURCHASED PROF & TECH | 277,680.00 | 5,650.00 | 60,521.20 | 0.00 | 21.79 | | 217,158.80 |
| 400 | PURCHASED PROPERTY SVC | 23,745.00 | 2,517.93 | 11,687.67 | 0.00 | 49.22 | | 12,057.33 |
| 500 | OTHER PURCHASED SVCS | 15,654.79 | 184.78 | 3,420.01 | 0.00 | 21.84 | | 12,234.78 |
| 600 | SUPPLIES | 30,605.82 | 439.32 | 28,641.93 | 2,574.82 | 101.99 | (2) | -610.93 |
| 700 | PROPERTY | 1,641.50 | 591.13 | 1,141.50 | 0.00 | 69.54 | | 500.00 |
| 800 | OTHER OBJECTS | 19,026.72 | 0.00 | 18,270.00 | 0.00 | 96.02 | | 756.72 |
| | **Total** | 8,533,388.14 | 642,001.92 | 4,723,434.52 | 2,574.82 | 55.38 | | 3,807,378.80 |
| 2200 | **SUPPORT SERVICES - SUPPORT SERVICES-INSTRU** | | | | | | | |
| 100 | SALARY | 3,541,512.00 | 268,272.77 | 2,004,938.39 | 0.00 | 56.61 | | 1,536,573.61 |
| 200 | EMPLOYEE BENEFITS | 1,771,674.00 | 132,676.43 | 1,026,428.91 | 0.00 | 57.93 | | 745,245.09 |
| 300 | PURCHASED PROF & TECH | 192,798.75 | 5,287.00 | 142,479.75 | 0.00 | 73.90 | | 50,319.00 |
| 400 | PURCHASED PROPERTY SVC | 26,562.00 | 2,742.17 | 12,748.30 | 5,000.00 | 66.81 | | 8,813.70 |
| 500 | OTHER PURCHASED SVCS | 35,679.63 | 1,570.84 | 11,490.76 | 0.00 | 32.20 | | 24,188.87 |
| 600 | SUPPLIES | 335,703.43 | 12,575.82 | 220,272.62 | 35,543.99 | 76.20 | | 79,886.82 |
| 700 | PROPERTY | 45,575.34 | 0.00 | 19,413.60 | 13,815.22 | 72.90 | | 12,346.52 |
| 800 | OTHER OBJECTS | 13,960.00 | 0.00 | 8,170.00 | 109.00 | 59.30 | | 5,681.00 |
| | **Total** | 5,963,465.15 | 423,125.03 | 3,445,942.33 | 54,468.21 | 58.69 | | 2,463,054.61 |
| 2300 | **SUPPORT SERVICES - SUPPORT SERVICES-ADMIN** | | | | | | | |
| 100 | SALARY | 5,912,193.00 | 460,377.05 | 3,806,476.32 | 0.00 | 64.38 | | 2,105,716.68 |
| 200 | EMPLOYEE BENEFITS | 2,845,086.69 | 214,243.96 | 1,787,285.72 | 0.00 | 62.82 | | 1,057,800.97 |
| 300 | PURCHASED PROF & TECH | 1,224,161.00 | 91,147.41 | 423,472.18 | 0.00 | 34.59 | | 800,688.82 |
| 400 | PURCHASED PROPERTY SVC | 132,154.00 | 18,530.62 | 77,555.06 | 19,885.00 | 73.73 | | 34,713.94 |
| 500 | OTHER PURCHASED SVCS | 161,848.37 | 7,926.13 | 118,366.16 | 5,197.30 | 76.34 | | 38,284.91 |
| 600 | SUPPLIES | 68,851.20 | 2,498.73 | 28,334.53 | 994.92 | 42.59 | | 39,521.75 |
| 700 | PROPERTY | 19,123.59 | 1,257.82 | 18,031.07 | 159.00 | 95.11 | | 933.52 |
| 800 | OTHER OBJECTS | 78,134.72 | 104.00 | 40,673.00 | 87.80 | 52.16 | | 37,373.92 |

# Condensed IV Board Summary Report

**From 02/01/2014 To 02/28/2014**

| Account | Description | Current Budget | Period To Date Exp/Rcvd | Year To Date Exp/Rcvd | Year To Date Encumbrances | % Used | Available Funds |
|---|---|---|---|---|---|---|---|
| | **Total** | **10,441,552.57** | **796,085.72** | **6,300,194.04** | **26,324.02** | **60.58** | **4,115,034.51** |
| 2400 | **SUPPORT SERVICES - SUPP SVC-PUBLIC HEALTH** | | | | | | |
| **100** | SALARY | **1,217,002.00** | **93,656.59** | **636,785.83** | **0.00** | **52.32** | **580,216.17** |
| **200** | EMPLOYEE BENEFITS | **733,642.00** | **59,950.68** | **465,203.88** | **0.00** | **63.41** | **268,438.12** |
| **300** | PURCHASED PROF & TECH | **19,500.00** | **0.00** | **2,246.00** | **0.00** | **11.51** | **17,254.00** |
| **400** | PURCHASED PROPERTY SVC | **5,873.00** | **228.38** | **913.50** | **0.00** | **15.55** | **4,959.50** |
| **500** | OTHER PURCHASED SVCS | **10,000.00** | **0.00** | **308.13** | **0.00** | **3.08** | **9,691.87** |
| **600** | SUPPLIES | **34,533.43** | **1,171.49** | **12,057.73** | **2,387.50** | **41.82** | **20,088.20** |
| **700** | PROPERTY | **40,867.81** | **0.00** | **37,983.84** | **0.00** | **92.94** | **2,883.97** |
| | **Total** | **2,061,418.24** | **155,007.14** | **1,155,498.91** | **2,387.50** | **56.16** | **903,531.83** |
| 2500 | **SUPPORT SERVICES - SUPP SERVICES-BUSINESS** | | | | | | |
| **100** | SALARY | **838,277.00** | **59,890.38** | **504,599.75** | **0.00** | **60.19** | **333,677.25** |
| **200** | EMPLOYEE BENEFITS | **424,939.00** | **32,570.21** | **273,382.00** | **0.00** | **64.33** | **151,557.00** |
| **300** | PURCHASED PROF & TECH | **57,000.00** | **0.00** | **5,000.00** | **0.00** | **8.77** | **52,000.00** |
| **400** | PURCHASED PROPERTY SVC | **316,241.00** | **51,742.60** | **209,173.98** | **1,102.59** | **66.49** | **105,964.43** |
| **500** | OTHER PURCHASED SVCS | **92,018.53** | **5,554.32** | **54,578.79** | **4,583.41** | **64.29** | **32,856.33** |
| **600** | SUPPLIES | **48,500.00** | **288.78** | **25,926.82** | **3,325.87** | **60.31** | **19,247.31** |
| **700** | PROPERTY | **58,998.24** | **0.00** | **0.00** | **1,760.84** | **2.98** | **57,237.40** |
| **800** | OTHER OBJECTS | **33,000.00** | **14.24** | **9,732.74** | **0.00** | **29.49** | **23,267.26** |
| | **Total** | **1,868,973.77** | **150,060.53** | **1,082,394.08** | **10,772.71** | **58.49** | **775,806.98** |
| 2600 | **SUPPORT SERVICES - OP/MAINT PLANT SVCS** | | | | | | |
| **100** | SALARY | **6,617,437.00** | **521,478.94** | **4,164,673.26** | **0.00** | **62.93** | **2,452,763.74** |
| **200** | EMPLOYEE BENEFITS | **3,890,396.00** | **306,563.74** | **2,523,490.13** | **0.00** | **64.86** | **1,366,905.87** |
| **300** | PURCHASED PROF & TECH | **581,600.00** | **13,872.98** | **200,430.62** | **11,251.80** | **36.39** | **369,917.58** |
| **400** | PURCHASED PROPERTY SVC | **4,368,028.42** | **437,495.53** | **2,795,314.52** | **285,699.93** | **70.53** | **1,287,013.97** |
| **500** | OTHER PURCHASED SVCS | **597,835.00** | **7,177.02** | **505,669.74** | **0.00** | **84.58** | **92,165.26** |
| **600** | SUPPLIES | **1,777,332.99** | **239,820.95** | **1,028,754.24** | **3,142.39** | **58.05** | **745,436.36** |
| **700** | PROPERTY | **208,370.10** | **925.97** | **206,770.78** | **1,547.32** | **99.97** | **52.00** |
| **800** | OTHER OBJECTS | **11,226.21** | **348.00** | **8,672.46** | **0.00** | **77.25** | **2,553.75** |

# Condensed IV Board Summary Report

**From 02/01/2014 To 02/28/2014**

| Account | Description | Current Budget | Period To Date Exp/Rcvd | Year To Date Exp/Rcvd | Year To Date Encumbrances | % Used | Available Funds |
|---|---|---|---|---|---|---|---|
| | **Total** | **18,052,225.72** | **1,527,683.13** | **11,433,775.75** | **301,641.44** | **65.00** | **6,316,808.53** |
| 2700 | **SUPPORT SERVICES - STUDENT TRANSP SERVICES** | | | | | | |
| **100** | SALARY | **2,978,394.00** | **223,859.84** | **1,583,790.90** | **0.00** | **53.17** | **1,394,603.10** |
| **200** | EMPLOYEE BENEFITS | **1,747,515.00** | **149,412.87** | **1,129,280.92** | **0.00** | **64.62** | **618,234.08** |
| **300** | PURCHASED PROF & TECH | **28,500.00** | **0.00** | **7,816.18** | **0.00** | **27.42** | **20,683.82** |
| **400** | PURCHASED PROPERTY SVC | **66,341.00** | **414.60** | **24,169.36** | **0.00** | **36.43** | **42,171.64** |
| **500** | OTHER PURCHASED SVCS | **937,313.00** | **1,194.78** | **118,447.10** | **0.00** | **12.63** | **818,865.90** |
| **600** | SUPPLIES | **900,400.00** | **126.47** | **451,853.64** | **0.00** | **50.18** | **448,546.36** |
| **700** | PROPERTY | **15,472.12** | **0.00** | **8,825.95** | **991.76** | **63.45** | **5,654.41** |
| **800** | OTHER OBJECTS | **1,165.00** | **0.00** | **0.00** | **0.00** | **0.00** | **1,165.00** |
| | **Total** | **6,675,100.12** | **375,008.56** | **3,324,184.05** | **991.76** | **49.81** | **3,349,924.31** |
| 2800 | **SUPPORT SERVICES - SUPPORT SVCS-CENTRAL** | | | | | | |
| **100** | SALARY | **1,419,744.00** | **106,833.02** | **856,278.47** | **0.00** | **60.31** | **563,465.53** |
| **200** | EMPLOYEE BENEFITS | **1,247,025.00** | **146,044.52** | **1,198,234.55** | **0.00** | **96.08** | **48,790.45** |
| **300** | PURCHASED PROF & TECH | **223,293.83** | **5,437.50** | **88,450.79** | **16,638.00** | **47.06** | **118,205.04** |
| **400** | PURCHASED PROPERTY SVC | **372,660.98** | **1,523.23** | **278,535.37** | **84.00** | **74.76** | **94,041.61** |
| **500** | OTHER PURCHASED SVCS | **276,952.40** | **10,606.41** | **123,043.16** | **0.00** | **44.42** | **153,909.24** |
| **600** | SUPPLIES | **163,802.67** | **400.16** | **158,546.41** | **0.00** | **96.79** | **5,256.26** |
| **700** | PROPERTY | **182,732.42** | **13,047.00** | **100,403.73** | **0.00** | **54.94** | **82,328.69** |
| **800** | OTHER OBJECTS | **3,575.00** | **405.00** | **2,605.25** | **0.00** | **72.87** | **969.75** |
| | **Total** | **3,889,786.30** | **284,296.84** | **2,806,097.73** | **16,722.00** | **72.57** | **1,066,966.57** |
| 2900 | **SUPPORT SERVICES - OTHER SUPPORT SERVICES** | | | | | | |
| **500** | OTHER PURCHASED SVCS | **102,541.32** | **0.00** | **102,541.32** | **0.00** | **100.00** | **0.00** |
| | **Total** | **102,541.32** | **0.00** | **102,541.32** | **0.00** | **100.00** | **0.00** |

# Condensed IV Board Summary Report

From 02/01/2014 To 02/28/2014

| Account Description | Current Budget | Period To Date Exp/Rcvd | Year To Date Exp/Rcvd | Year To Date Encumbrances | % Used | Available Funds |
|---|---|---|---|---|---|---|
| **Function 2000 - SUPPORT SERVICES** | | | | | | |
| Total Expenditure | 57,588,451.33 | 4,353,268.87 | 34,374,062.73 | 415,882.46 | 60.41 | 22,798,506.14 |
| Total Other Expenditure | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Revenue | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Other Revenue | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | 57,588,451.33 | 4,353,268.87 | 34,374,062.73 | 415,882.46 | 60.41 | 22,798,506.14 |

# Condensed IV Board Summary Report

**From 02/01/2014 To 02/28/2014**

| Account | Description | Current Budget | Period To Date Exp/Rcvd | Year To Date Exp/Rcvd | Year To Date Encumbrances | % Used | Available Funds |
|---|---|---|---|---|---|---|---|
| 3200 | **NON INSTRUCTIONAL - STUDENT ACTIVITIES** | | | | | | |
| 100 | SALARY | 1,340,093.12 | 199,047.88 | 835,723.19 | 0.00 | 62.36 | 504,369.93 |
| 200 | EMPLOYEE BENEFITS | 422,756.63 | 47,161.06 | 219,067.52 | 0.00 | 51.81 | 203,689.11 |
| 300 | PURCHASED PROF & TECH | 179,567.35 | 7,895.33 | 134,403.43 | 0.00 | 74.84 | 45,163.92 |
| 400 | PURCHASED PROPERTY SVC | 42,055.00 | 975.89 | 7,509.27 | 0.00 | 17.85 | 34,545.73 |
| 500 | OTHER PURCHASED SVCS | 105,706.00 | 1,363.30 | 84,672.26 | 0.00 | 80.10 | 21,033.74 |
| 600 | SUPPLIES | 164,948.00 | 5,088.16 | 133,347.75 | 13,574.00 | 89.07 | 18,026.25 |
| 700 | PROPERTY | 214,471.53 | 697.01 | 204,590.48 | 0.00 | 95.39 | 9,881.05 |
| 800 | OTHER OBJECTS | 25,161.37 | 1,085.00 | 13,783.15 | 0.00 | 54.77 | 11,378.22 |
| | **Total** | 2,494,759.00 | 263,313.63 | 1,633,097.05 | 13,574.00 | 66.00 | 848,087.95 |
| 3300 | **NON INSTRUCTIONAL - COMMUNITY SERVICES** | | | | | | |
| 100 | SALARY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 200 | EMPLOYEE BENEFITS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 300 | PURCHASED PROF & TECH | 55,632.28 | 0.00 | 3,882.35 | 0.00 | 6.97 | 51,749.93 |
| 400 | PURCHASED PROPERTY SVC | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 500 | OTHER PURCHASED SVCS | 230,000.00 | 84,044.28 | 84,747.00 | 0.00 | 36.84 | 145,253.00 |
| 600 | SUPPLIES | 3,787.72 | 53.50 | 3,061.42 | 50.00 | 82.14 | 676.30 |
| | **Total** | 289,420.00 | 84,097.78 | 91,690.77 | 50.00 | 31.69 | 197,679.23 |
| 3400 | **NON INSTRUCTIONAL - SCHOLARSHIPS AND AWARDS** | | | | | | |
| 600 | SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | **Total** | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Function 3000 - NON INSTRUCTIONAL** | | | | | | | |
| | **Total Expenditure** | 2,784,179.00 | 347,411.41 | 1,724,787.82 | 13,624.00 | 62.43 | 1,045,767.18 |
| | **Total Other Expenditure** | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | **Total Revenue** | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | **Total Other Revenue** | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | 2,784,179.00 | 347,411.41 | 1,724,787.82 | 13,624.00 | 62.43 | 1,045,767.18 |

# Condensed IV Board Summary Report

**From 02/01/2014 To 02/28/2014**

| Account | Description | Current Budget | Period To Date Exp/Rcvd | Year To Date Exp/Rcvd | Year To Date Encumbrances | % Used | Available Funds |
|---|---|---|---|---|---|---|---|
| 4400 | **FACILITY IMPROVEMENTS - ARCH & ENGINEER IMPROVE** | | | | | | |
| **300** | PURCHASED PROF & TECH | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| | **Total** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| 4600 | **FACILITY IMPROVEMENTS - EXISTING BLDG IMPROVE** | | | | | | |
| **300** | PURCHASED PROF & TECH | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **400** | PURCHASED PROPERTY SVC | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| | **Total** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **Function 4000 - FACILITY IMPROVEMENTS** | | | | | | | |
| | **Total Expenditure** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| | **Total Other Expenditure** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| | **Total Revenue** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| | **Total Other Revenue** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| | | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |

# Condensed IV Board Summary Report

**From 02/01/2014 To 02/28/2014**

| Account | Description | Current Budget | Period To Date Exp/Rcvd | Year To Date Exp/Rcvd | Year To Date Encumbrances | % Used | Available Funds |
|---|---|---|---|---|---|---|---|
| 5100 | **DEBT SVC & TRANSFERS - DEBT SERVICE** | | | | | | |
| **800** | OTHER OBJECTS | **12,740,640.29** | **736,967.87** | **8,122,603.30** | **0.00** | **63.75** | **4,618,036.99** |
| **900** | OTHER USES OF FUNDS | **10,855,356.29** | **99,789.90** | **10,514,022.66** | **0.00** | **96.85** | **341,333.63** |
| | **Total** | **23,595,996.58** | **836,757.77** | **18,636,625.96** | **0.00** | **78.98** | **4,959,370.62** |
| 5200 | **DEBT SVC & TRANSFERS - INTERFUND TRANSFERS-OUT** | | | | | | |
| **900** | OTHER USES OF FUNDS | **84,000.00** | **0.00** | **51,299.94** | **0.00** | **61.07** | **32,700.06** |
| | **Total** | **84,000.00** | **0.00** | **51,299.94** | **0.00** | **61.07** | **32,700.06** |
| 5800 | **DEBT SVC & TRANSFERS - SUSPENSE ACCOUNT** | | | | | | |
| **000** | | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **200** | EMPLOYEE BENEFITS | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **300** | PURCHASED PROF & TECH | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **500** | OTHER PURCHASED SVCS | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **600** | SUPPLIES | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **800** | OTHER OBJECTS | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| | **Total** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| 5900 | **DEBT SVC & TRANSFERS - BUDGETARY RESERVE** | | | | | | |
| **800** | OTHER OBJECTS | **2,675,879.60** | **0.00** | **0.00** | **0.00** | **0.00** | **2,675,879.60** |
| | **Total** | **2,675,879.60** | **0.00** | **0.00** | **0.00** | **0.00** | **2,675,879.60** |

| **Function 5000 - DEBT SVC & TRANSFERS** | | | | | | |
|---|---|---|---|---|---|---|
| **Total Expenditure** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **Total Other Expenditure** | **26,355,876.18** | **836,757.77** | **18,687,925.90** | **0.00** | **70.90** | **7,667,950.28** |
| **Total Revenue** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **Total Other Revenue** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| | **26,355,876.18** | **836,757.77** | **18,687,925.90** | **0.00** | **70.90** | **7,667,950.28** |

# Condensed IV Board Summary Report

**From 02/01/2014 To 02/28/2014**

| Account | Description | Current Budget | Period To Date Exp/Rcvd | Year To Date Exp/Rcvd | Year To Date Encumbrances | % Used | Available Funds |
|---|---|---|---|---|---|---|---|
| **6000** | **LOCAL REVENUE** | | | | | | |
| **6111** | CURRENT REAL ESTATE TAX | **-133,170,316.00** | **49,924.80** | **-135,403,564.48** | **0.00** | **101.67** | **2,233,248.48** |
| **6112** | INTERIM REAL EXTATE TAX | **-999,997.00** | **-36,430.35** | **-145,030.67** | **0.00** | **14.50** | **-854,966.33** |
| **6113** | PUBLIC UTILITY REALTY | **-186,753.00** | **0.00** | **-179,776.42** | **0.00** | **96.26** | **-6,976.58** |
| **6114** | PAY IN LIEU -ST/LOCAL | **-200,000.00** | **0.00** | **-247,821.47** | **0.00** | **123.91** | **47,821.47** |
| **6120** | CURRENT PER CAP 679 | **-231,000.00** | **-811.80** | **-206,259.58** | **0.00** | **89.28** | **-24,740.42** |
| **6141** | CURR ACT 511 PC FLAT | **-231,000.00** | **-811.81** | **-206,259.58** | **0.00** | **89.28** | **-24,740.42** |
| **6143** | CURRENT 511 - LST | **-310,000.00** | **-44,175.60** | **-207,375.42** | **0.00** | **66.89** | **-102,624.58** |
| **6151** | CURRENT ACT 511 EIT | **-12,200,000.00** | **-1,235,721.74** | **-7,631,513.11** | **0.00** | **62.55** | **-4,568,486.89** |
| **6153** | CURR ACT 511 REAL EST | **-1,750,000.00** | **-161,523.63** | **-1,458,932.85** | **0.00** | **83.36** | **-291,067.15** |
| **6157** | CURRENT 511 MERCANTILE | **-3,210,000.00** | **0.00** | **-4,328.97** | **0.00** | **0.13** | **-3,205,671.03** |
| **6211** | DISC TAKEN CURR RE TAX | **4,017,912.00** | **-1,043.19** | **2,203,981.73** | **0.00** | **54.85** | **1,813,930.27** |
| **6212** | DISC TAKEN INTERIM RE | **0.00** | **632.23** | **2,010.87** | **0.00** | **0.00** | **-2,010.87** |
| **6311** | PENALTIES & INT REAL ES | **0.00** | **32.98** | **-274,017.09** | **0.00** | **0.00** | **274,017.09** |
| **6312** | PENALTIES & INT INTERIM | **0.00** | **0.00** | **-4,000.44** | **0.00** | **0.00** | **4,000.44** |
| **6411** | DELINQUENT REAL ESTATE | **-4,800,000.00** | **-502,606.10** | **-1,692,570.53** | **0.00** | **35.26** | **-3,107,429.47** |
| **6420** | DELINQUENT PC SECT 679 | **-78,000.00** | **-6,277.07** | **-64,509.83** | **0.00** | **82.70** | **-13,490.17** |
| **6457** | DEL ACT 511 MERC TAXES | **-475,000.00** | **-25,504.35** | **-140,903.94** | **0.00** | **29.66** | **-334,096.06** |
| **6510** | INTEREST ON INVESTMENTS | **-150,000.00** | **-4,655.00** | **-45,349.05** | **0.00** | **30.23** | **-104,650.95** |
| **6530** | GAINS OR LOSSES ON SALE | **0.00** | **0.00** | **-14,877.44** | **0.00** | **0.00** | **14,877.44** |
| **6620** | DAILY SALES-NON-REIMBUR | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **6631** | SPECIAL FUNCTIONS | **-4,000.00** | **0.00** | **0.00** | **0.00** | **0.00** | **-4,000.00** |
| **6710** | ADMISSIONS | **-140,000.00** | **-10,323.00** | **-128,279.00** | **0.00** | **91.62** | **-11,721.00** |
| **6740** | FEES | **-50,000.00** | **-2,602.00** | **-16,132.00** | **0.00** | **32.26** | **-33,868.00** |
| **6750** | DISTRICT ACTIVITY-SPECI | **-1,000.00** | **0.00** | **-1,350.00** | **0.00** | **135.00** | **350.00** |
| **6790** | OTHER DIST ACTIVITY | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **6810** | REV FROM LOCAL GOV | **0.00** | **0.00** | **-25,000.00** | **0.00** | **0.00** | **25,000.00** |
| **6821** | STATE REV RECEIVED SCH | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **6829** | STATE REV RECEIVED INTR | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **6831** | FED REV RECEIVED OTHER | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **6832** | FED PASS THRU IDEA FUND | **-1,757,088.00** | **0.00** | **0.00** | **0.00** | **0.00** | **-1,757,088.00** |
| **6839** | FED REV OTHER INTER | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |

# Condensed IV Board Summary Report

**From 02/01/2014 To 02/28/2014**

| Account | Description | Current Budget | Period To Date Exp/Rcvd | Year To Date Exp/Rcvd | Year To Date Encumbrances | % Used | Available Funds |
|---|---|---|---|---|---|---|---|
| 6910 | LEASE RENTAL INCOME | -294,500.00 | -37,506.14 | -189,465.78 | -95,318.53 | 96.70 | -9,715.69 |
| 6920 | CONTRIBUTION & DONATION | -64,000.00 | -9,301.02 | -206,956.37 | -10,332.64 | 339.51 | 153,289.01 |
| 6941 | REGULAR SCH TUITION | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 6942 | SUMMER SCHOOL TUITION | -46,500.00 | -110.00 | -53,567.00 | 0.00 | 115.19 | 7,067.00 |
| 6943 | ADULT EDUCATION TUITION | -27,500.00 | 0.00 | -180.00 | 0.00 | 0.65 | -27,320.00 |
| 6944 | RECEIPTS OTHER LEAs IN | -265,000.00 | -1,150.64 | -11,442.31 | -33,289.81 | 16.88 | -220,267.88 |
| 6970 | SVC PROVIDED OTHER FUND | 0.00 | -635.03 | -1,809.57 | -1,292.97 | 0.00 | 3,102.54 |
| 6980 | REV FROM COMMUNITY SERV | -16,800.00 | -41.50 | 48.60 | 0.00 | -0.28 | -16,848.60 |
| 6981 | Advertising | 0.00 | 0.00 | -3,400.00 | 0.00 | 0.00 | 3,400.00 |
| 6990 | MISCELLANEOUS REVENUE | 0.00 | 0.00 | -20.00 | 0.00 | 0.00 | 20.00 |
| 6991 | REFUNDS OF PRIOR YR EXP | -587,632.00 | -1,047.00 | -562,349.23 | 0.00 | 95.69 | -25,282.77 |
| 6992 | Energy Effic Incentives | -15,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | -15,000.00 |
| 6999 | OTHER REV | -169,918.00 | -12,837.98 | -98,621.64 | -13,204.49 | 65.81 | -58,091.87 |
| | **Total** | -157,413,092.00 | -2,044,524.94 | -147,019,622.57 | -153,438.44 | 93.49 | -10,240,030.99 |

| Function 6000 - LOCAL REVENUE | | | | | | |
|---|---|---|---|---|---|---|
| **Total Expenditure** | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Total Other Expenditure** | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Total Revenue** | -157,413,092.00 | -2,044,524.94 | -147,019,622.57 | -153,438.44 | 93.49 | -10,240,030.99 |
| **Total Other Revenue** | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | -157,413,092.00 | -2,044,524.94 | -147,019,622.57 | -153,438.44 | 93.49 | -10,240,030.99 |

# Condensed IV Board Summary Report

**From 02/01/2014 To 02/28/2014**

| Account | Description | Current Budget | Period To Date Exp/Rcvd | Year To Date Exp/Rcvd | Year To Date Encumbrances | % Used | Available Funds |
|---|---|---|---|---|---|---|---|
| **7000** | **REVENUE STATE SOURCE** | | | | | | |
| **7110** | BASIC EDUCATION | **-27,741,165.00** | **-4,042,827.00** | **-16,169,889.02** | **0.00** | **58.28** | **-11,571,275.98** |
| **7160** | TUITION ORPHANS & CHILD | **-325,000.00** | **0.00** | **-8.83** | **0.00** | **0.00** | **-324,991.17** |
| **7220** | VOCATIONAL EDUCATION | **-6,000.00** | **0.00** | **0.00** | **0.00** | **0.00** | **-6,000.00** |
| **7250** | MIGRATORY CHILDREN | **-2,000.00** | **0.00** | **0.00** | **0.00** | **0.00** | **-2,000.00** |
| **7271** | SPECIAL ED SCHOOL AGED | **-6,551,919.00** | **0.00** | **-3,950,904.00** | **0.00** | **60.30** | **-2,601,015.00** |
| **7290** | OTHER PROGRAM SUBSIDIES | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **7292** | PRE-K COUNTS | **-786,000.00** | **-49,780.00** | **-348,460.00** | **0.00** | **44.33** | **-437,540.00** |
| **7310** | TRANSPORT (REG & ADDTL) | **-2,570,435.00** | **-1.19** | **-1,197,324.19** | **0.00** | **46.58** | **-1,373,110.81** |
| **7320** | RENT & SINK FUND PYMT | **-1,933,437.00** | **-163,458.35** | **-1,405,921.41** | **0.00** | **72.71** | **-527,515.59** |
| **7330** | HEALTH SERVICES\| ACT 25 | **-365,000.00** | **0.00** | **-357,663.46** | **0.00** | **97.99** | **-7,336.54** |
| **7340** | ST PROP TAX REDUCTION | **-4,733,948.00** | **0.00** | **-4,733,947.52** | **0.00** | **100.00** | **-0.48** |
| **7501** | PA ACCOUNTABILITY GRANT | **-665,439.00** | **0.00** | **-665,439.00** | **0.00** | **100.00** | **0.00** |
| **7599** | OTH STATE REV | **-1,150,484.00** | **0.00** | **-35,351.82** | **0.00** | **3.07** | **-1,115,132.18** |
| **7810** | STATE SHARE SS & MED | **-3,738,936.00** | **-286,691.00** | **-2,020,421.91** | **0.00** | **54.03** | **-1,718,514.09** |
| **7820** | STATE SHARE RETIRE CONT | **-8,202,671.00** | **0.00** | **-1,311,853.13** | **0.00** | **15.99** | **-6,890,817.87** |
| | **Total** | **-58,772,434.00** | **-4,542,757.54** | **-32,197,184.29** | **0.00** | **54.78** | **-26,575,249.71** |

| | | | | | | |
|---|---|---|---|---|---|---|
| **Function 7000 - REVENUE STATE SOURCE** | | | | | | |
| **Total Expenditure** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **Total Other Expenditure** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **Total Revenue** | **-58,772,434.00** | **-4,542,757.54** | **-32,197,184.29** | **0.00** | **54.78** | **-26,575,249.71** |
| **Total Other Revenue** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| | **-58,772,434.00** | **-4,542,757.54** | **-32,197,184.29** | **0.00** | **54.78** | **-26,575,249.71** |

# Condensed IV Board Summary Report

**From 02/01/2014 To 02/28/2014**

| Account | Description | Current Budget | Period To Date Exp/Rcvd | Year To Date Exp/Rcvd | Year To Date Encumbrances | % Used | Available Funds |
|---|---|---|---|---|---|---|---|
| **8000** | **FEDERAL REVENUE** | | | | | | |
| **8110** | PAYMENTS FED IMPACTED | **-53,000.00** | **0.00** | **-21,121.64** | **0.00** | **39.85** | **-31,878.36** |
| **8200** | UNRESTRICT GRANT-IN-AID | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **8514** | NCLB - TITLE I | **-3,695,200.00** | **-266,006.50** | **-1,334,172.01** | **0.00** | **36.10** | **-2,361,027.99** |
| **8515** | NCLB - TITLE II | **-720,361.00** | **-57,200.42** | **-296,064.65** | **0.00** | **41.09** | **-424,296.35** |
| **8516** | NCLB - TITLE III | **-260,179.00** | **-20,936.50** | **-64,334.15** | **0.00** | **24.72** | **-195,844.85** |
| **8517** | NCLB - TITLE IV-21ST CE | **-500,000.00** | **0.00** | **-64,855.66** | **0.00** | **12.97** | **-435,144.34** |
| **8580** | CHILD CARE & DEV GRANT | **-170,290.00** | **0.00** | **-37,093.47** | **0.00** | **21.78** | **-133,196.53** |
| **8810** | SBAP | **-522,000.00** | **0.00** | **0.00** | **0.00** | **0.00** | **-522,000.00** |
| **8820** | MED ASSIST REIMB ADM | **0.00** | **0.00** | **-62,993.65** | **0.00** | **0.00** | **62,993.65** |
| | **Total** | **-5,921,030.00** | **-344,143.42** | **-1,880,635.23** | **0.00** | **31.76** | **-4,040,394.77** |

| **Function 8000 - FEDERAL REVENUE** | | | | | | |
|---|---|---|---|---|---|---|
| **Total Expenditure** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **Total Other Expenditure** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| **Total Revenue** | **-5,921,030.00** | **-344,143.42** | **-1,880,635.23** | **0.00** | **31.76** | **-4,040,394.77** |
| **Total Other Revenue** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** |
| | **-5,921,030.00** | **-344,143.42** | **-1,880,635.23** | **0.00** | **31.76** | **-4,040,394.77** |

# Condensed IV Board Summary Report

From 02/01/2014 To 02/28/2014

| Account | Description | Current Budget | Period To Date Exp/Rcvd | Year To Date Exp/Rcvd | Year To Date Encumbrances | % Used | Available Funds |
|---|---|---|---|---|---|---|---|
| 9000 | OTHER REVENUE | | | | | | |
| 9200 | PROCEEDS EXTENDED TERM | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 9310 | GENERAL FUND TRANSFERS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 9400 | SALE OF FIXED ASSETS | -30,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | -30,000.00 |
| 9910 | OTH FIN SOURCES | -3,127,445.00 | 0.00 | 0.00 | 0.00 | 0.00 | -3,127,445.00 |
| 9990 | INSURANCE RECOVERIES | -10,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | -10,000.00 |
| | Total | -3,167,445.00 | 0.00 | 0.00 | 0.00 | 0.00 | -3,167,445.00 |

| Function 9000 - OTHER REVENUE | | | | | | |
|---|---|---|---|---|---|---|
| Total Expenditure | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Other Expenditure | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Revenue | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Other Revenue | -3,167,445.00 | 0.00 | 0.00 | 0.00 | 0.00 | -3,167,445.00 |
| | -3,167,445.00 | 0.00 | 0.00 | 0.00 | 0.00 | -3,167,445.00 |

| Grand Totals | | | | | | |
|---|---|---|---|---|---|---|
| Total Expenditure | 198,918,124.82 | 14,700,557.00 | 112,288,063.15 | 2,868,268.78 | 57.89 | 83,761,792.89 |
| Total Other Expenditure | 26,355,876.18 | 836,757.77 | 18,687,925.90 | 0.00 | 70.90 | 7,667,950.28 |
| Total All Expenditures | 225,274,001.00 | 15,537,314.77 | 130,975,989.05 | 2,868,268.78 | 59.41 | 91,429,743.17 |
| Total Revenue | -222,106,556.00 | -6,931,425.90 | -181,097,442.09 | -153,438.44 | 81.60 | -40,855,675.47 |
| Total Other Revenue | -3,167,445.00 | 0.00 | 0.00 | 0.00 | 0.00 | -3,167,445.00 |
| Total All Revenues | -225,274,001.00 | -6,931,425.90 | -181,097,442.09 | -153,438.44 | 80.45 | -44,023,120.47 |
| | 0.00 | 8,605,888.87 | -50,121,453.04 | 2,714,830.34 | 0.00 | 47,406,622.70 |