MEMORANDUM

June 21, 2013

TO: **BOARD OF SCHOOL DIRECTORS**

FROM: **STACY M. GOBER, BOARD SECRETARY**

SUBJECT: **REGULAR MONTHLY MEETING – June 24, 2013**

The Regular Monthly Meeting of the Board of School Directors of the Bethlehem Area School District will be held on ***Monday, June 24, 2013, at 7:00 p.m. in the Auditorium of East Hills Middle School, 2005 Chester Avenue, Bethlehem, PA 18020.*** The agenda is attached.

SMG:bac
Attachments
pc: Dr. Roy

.BETHLEHEM AREA SCHOOL DISTRICT
Bethlehem, Pennsylvania

MISSION STATEMENT

The Bethlehem Area School District, in partnership with the home and community, is committed to providing a safe and supportive environment in which each student will attain the knowledge, skills, and attitudes necessary to become a productive citizen and lifelong learner in our technologically demanding and culturally diverse society.

A G E N D A
REGULAR MEETING – June 24, 2013

1. Roll Call

2. Pledge of Allegiance

3. Silent Meditation

4. Student Recognition

5. Courtesy of the Floor to Visitors (30 minutes allowed)

6. Reports of Student Representatives

7. Approval of Minutes
   May 20, 2013 – Regular Board Meeting Minutes

8. Approval of Committee Minutes
   May 6, 2013 – Board Facilities Committee Meeting Minutes
   June 10, 2013 – Board Facilities Committee Meeting Minutes
   June 10, 2013 – Board Curriculum Committee Meeting Minutes
   June 17, 2013 – Board Finance Committee Meeting Minutes
   June 17, 2013 – Board Human Resources Committee Meeting Minutes

9. Financial Report/Payment of Bills
   Budgetary Transfers – Page 51
   Treasurer's Reports – Page 52
   Monthly Bills – Page 53
   Budget Information (Information Only) – Page 54

10. President's Communication/Special Meetings

11. Superintendent's Report/Federal Program Update

12. Unfinished Business

13. Recommendations of the Administration

14. Reports of Committees

15. New and Miscellaneous Business

16. Courtesy of the Floor to Visitors (30 minutes allowed)

17. Open Forum

18. Adjournment

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1. *School Bus Replacements*

INFORMATION:

The Bethlehem Area School District owns an aging bus fleet with an average vehicle age over ten years old, including almost one quarter of the bus fleet which is over fifteen years old. The proposed 2013-2014 budget includes $150,000 for replacement buses. The administration is requesting authorization to prepare, advertise, and solicit bids for replacement school buses. A five year municipal lease of $150,000 would provide approximately nine buses which would be fully owned by the district at the end of the lease.

This information was reviewed with the Board at the June 10, 2013, Board Facilities Committee Meeting.

RECOMMENDATION:

That the Board of School Directors authorizes the administration to prepare, advertise, and solicit bids to lease replacement school buses at a cost not to exceed $150,000 per year.

Account Code and Name: General Fund 5110-832 Debt Service Interest
Account Balance: 2013-2014 Budget

2. *Food Service Delivery Truck Replacement*

INFORMATION:

The Bethlehem Area School District owns an aging vehicle fleet, and in order to continue the replacement cycle of these vehicles, the administration is requesting authorization to prepare, advertise and solicit bids for the replacement of the food service delivery truck.

The approximate $90,000 cost for the food service truck will be partially funded by Sodexo, with the remainder of the cost being funded from the projected savings in the natural gas budget due to the mild winter experienced this year. The last contract bid with Sodexo included $50,000 to be donated for the purchase of equipment to be used for the lunch program. In an effort to utilize existing 2012-2013 surplus budget resources resulting from the mild winter, the administration recommends transferring $40,000 from the General Fund to the Food Service Fund toward the purchase of the replacement delivery truck.

This information was reviewed with the Board at the June 10, 2013, Board Facilities Committee Meeting.

RECOMMENDATION:

That the Board of School Directors authorizes the administration to prepare, advertise, and solicit bids for the replacement of the food service delivery truck, and approve the transfer of $40,000 from the General Fund to the Food Service Fund toward the purchase.

Account Code and Name: General Fund 2600-621 Natural Gas
Account Balance: $401,938.78 (Before Budgetary Transfer of $40,000)

Account Code and Name: Food Services 3100-760 Equipment Replacement
Account Balance: 2013-2014 Budget

3. *Lawn Care Services*

INFORMATION:

On February 27, 2012, the Board of Directors approved a three (3) year contract with several vendors who met specifications for lawn care services. S.F. & H. Landscaping recently notified the District that they were unable to meet their full contractual obligation to the District. The administration contacted Searock's Lawn Care as the next lowest priced vendor. Searock's has agreed to perform additional work at Fountain Hill Elementary School and Nitschmann Middle School at their previously bid unit price. These changes represent a cost increase of $73 per cut for the two (2) buildings.

The original bid was awarded at the February 27, 2012, Regular Board Meeting. This information was reviewed with the Board at the June 10, 2013, Board Facilities Committee Meeting.

RECOMMENDATION:

That the Board of School Directors authorizes the administration issue a change order to Searock's Lawn Care to include lawn care services for Fountain Hill Elementary School and Nitschmann Middle School.

Account Code and Name: General Fund 2600-414 Maintenance Lawn Care Services
Account Balance: $22,557.00 and 2013-2014 Budget

4. District-wide Building Automation System and Chiller Service Contract for HVAC Equipment

INFORMATION:

The five-year service contract with Johnson Controls expires at the end of the fiscal year. The service contract includes preventive maintenance, service and repairs to the district-wide building automation system controllers and pneumatics. The service contract also includes preventive maintenance, service and repair of central chiller systems district-wide. The cost in the final year of the expiring five-year service agreement for both of these services is $286,310.

Proposals were issued for competitive pricing on preventive maintenance, service and repair of chiller plants and equipment with the following results:

Company	2013-14	2014-15	2015-16	2016-17	2017-18	Total
Johnson Controls	**$ 143,000**	**$ 145,856**	**$ 158,835**	**$ 164,766**	**$ 171,294**	**$ 783,750**
Trane Company	$ 167,625	$ 174,330	$ 181,303	*	*	
H.T. Lyons	$ 164,856	$ 168,154	$ 180,694	$ 174,946	$ 174,946	$ 863,596

Sole source negotiations were conducted with Johnson Controls to provide preventive maintenance, service and support of the proprietary building automation system including pneumatic controls with the following result:

Company	2013-14	2014-15	2015-16	2016-17	2017-18	Total
Johnson Controls	**$ 95,860**	**$ 97,774**	**$ 106,475**	**$ 110,451**	**$ 114,827**	**$ 525,387**

This information was reviewed with the Board of the June 10, 2013, Board Facilities Committee Meeting.

RECOMMENDATION:

That the Board of School Directors authorizes the administration to extend the Building Automation System and Chiller Service Contract for five (5) years to Johnson Controls, Inc. as follows:

2013-14	2014-15	2015-16	2016-17	2017-18	Total
$ 238,860	**$ 243,630**	**$ 265,310**	**$ 275,216**	**$ 286,121**	**$ 1,309,137**

Account Code and Name: General Fund 2600-432 Facilities Repairs and Maintenance
Account Balance: 2013-2014 Budget

5. *Lighting Retrofit Projects – Various Locations*

INFORMATION:

The Lighting Retrofit Projects at East Hills Middle School, Governor Wolf and Spring Garden Elementary Schools are substantially complete. The contractor, Wind Gap Electric, Inc., has agreed to issue credit for unused project material allowance for a total deduct in the amount of ($7,586.21).

This information was reviewed with the Board at the June 10, 2013, Board Facilities Committee Meeting.

RECOMMENDATION:

That the Board of School Directors approves a change order credit in the amount of ($7,586.21) for the unused project material allowance.

Account Code and Name: General Fund 2600-450 Construction Services
Account Balance: Monies to be Returned

6. *Private Transportation Contract*

INFORMATION:

A private transportation contract for carrier services has been completed for a student who was placed in the East Hills Middle School ESY Summer Program. There are approximately 13 days for the 2012-2013 summer school year.

This item was reviewed with the Board at the June 10, 2013, Board Facilities Committee Meeting.

RECOMMENDATION:

That the Board of School Directors approves the private transportation contract for carrier service for Jose Luis Rodriguez-Colon, to transport a special needs student to East Hills Middle School, effective July 1, 2013, through July 18, 2013, at an approximate cost of $114.11.

Account Code and Name: General Fund 2720-513 Transportation Contracted Carriers
Account Balance: 2013-2014 Budget

7. *Tuition Waiver Students*

INFORMATION:

The Bethlehem Area School District Board Policy Number 202, Eligibility of Nonresident Students, allows students to be educated in the Bethlehem Area School District as tuition waiver students: Tuition Waivers for Former Resident Students and Tuition Waivers for Future Resident Students.

Tuition Waivers for Former Resident Students are comprised of two types of students. Seniors who move out of the Bethlehem Area School District before completing their senior year may request to remain in the Bethlehem Area School District to graduate with their class. Students in grades K through 11, who move out of the Bethlehem Area School District after the end of the third marking period, but prior to the end of the school year, may remain as tuition waiver students for the remainder of the current school year only.

The Bethlehem Area School District also provides Tuition Waivers for Future Resident Students. Those are students whose families are in the process of purchasing or building a home within the Bethlehem Area School District and will not be in residence prior to the start of the current school year but will be in residence within the first quarter of the school term. They may begin their education in the Bethlehem Area School District as tuition waiver students.

This information was reviewed with the Board at the June 10, 2013, Board Curriculum Committee Meeting.

RECOMMENDATION:

That the Board of School Directors approves the following list of students as tuition waiver for former resident students for the 2012-2013 school year.

STUDENT ID	SCHOOL	GRADE	# OF DAYS
1010245	Buchanan	2	29
1002423	Buchanan	5	29
1010302	Hanover	2	18
1003589	Freedom	12	155
1000406	Freedom	12	172
0956068	Liberty	12	31
0969960	Freedom	12	172

8. *Adjudication*

INFORMATION:

The Board of School Directors of the Bethlehem Area School District have received and reviewed the following adjudication regarding misconduct by a student in violation of District Policy 233.

RECOMMENDATION:

That the Board of School of School Directors adopts the adjudication relating to Student Number 0969629.

9. *Waivers*

INFORMATION:

The Board of School Directors of the Bethlehem Area School District have received and reviewed the following Waivers of Expulsion Hearing and Stipulation regarding misconduct by students in violation of District Policy 233.

RECOMMENDATION:

That the Board of School of School Directors adopts the waivers relating to Student Numbers 1017635 and 0961340.

10. *Field Trips*

RECOMMENDATION:

Staff Attendance

1. Jeff Young — May 23-25, 2013
(1 Freedom High School Student)
PIAA State Championship Tennis Competition
Hershey, Pennsylvania
Freedom Athletics 3250-580 = $635.90

	Amount	Balance
Estimated Expenses: Lodging/Meals FHS Athletics 3250-580 2/nights @ $132.31 x 1/employee and 1/student = $529.24 Meals @ $20/day x 2/days x 1/employee and 1/student = $80.00 $13.33/day x 1/day x 1/employee and 1/student = $26.66	$635.90	$7,608.43

2. Jim Bell, Kevin Bush, Chris D'Amilio, Andrew Messa — May 23-25, 2013
(8 Liberty High School Students)
PIAA State Championship Track and Field Competition
Shippensburg, Pennsylvania
Liberty Athletics 3250-580 = $1,440.00
Substitutes = $400.00
$1,840.00

	Amount	Balance
Estimated Expenses: Lodging/Meals LHS Athletics 3250-580 2/nights @ $60 x 4/employees and 8/students = $1,440.00 Substitute Cost = 2/subs x 2/days @ $100/day = $400	$1,440.00	$2,008.99

3. Tom Mosser, Joseph Stellato, Jason Vajda — December 27-28, 2013
(15 Freedom High School Students)
Boys Basketball Tournament
State College, Pennsylvania $0.00
All expenses paid through the Boys Basketball Booster Club

11. *Conferences*

RECOMMENDATION:

1. Vivian Robledo-Shorey
July 7-10, 2013
Franklin Covey's Leadership: Great Leaders, Great Teams, Great Results
Brooklyn, New York
Minority Affairs, Staff Development, Professional Educational Services 2834-324 = $150.00
Minority Affairs, Staff Development, Training 2271-581 = $1,017.00
$1,167.00

	Amount	Balance
Estimated Expenses: Registration Minority Affairs, Staff Development, Professional Educational Services 2834-324 Registration Cost = $900.00	$150.00	2013-2014 Budget
Transportation, Lodging, Meals Minority Affairs, Staff Development, Training 2271-581 Lodging = 3/nights @ $220.38 = $661.14 Meals = 4/days @ $40/day = $160.00 Transportation = 172.7/miles @ $.555/mile = $95.86 Parking = $25/day x 4/days = $100.00	$1,017.00	2013-2014 Budget

11. *Conferences (continued)*

RECOMMENDATION:

2. Carla Krieger July 8-11, 2013
Rutgers Summer Advanced Placement Institute in Chemistry
New Brunswick, New Jersey
Professional Development, Employee Training and Development Services 2271-324 = $900.00
Professional Development, Mileage 2271-580 = 270.00
$1,170.00

	Amount	Balance
Estimated Expenses: Registration Professional Development, Employee Training and Development Services 2271-324 Registration Cost = $900.00	$900.00	2013-2014 Budget
Transportation Professional Development, Mileage 2271-580 Transportation = Rental for 4/days x $50/day + $80/gas = $270.00	$270.00	2013-2014 Budget

3. Serena Calario July 29-August 2, 2013
Spitz Summer Institute 2013
Chadds Ford, Pennsylvania
Professional Development, Employee Training and Development Services 2271-324 = $450.00
Professional Development, Lodging 2271-581 = 457.80
$907.80

	Amount	Balance
Estimated Expenses: Registration Professional Development, Employee Training and Development Services 2271-324 Registration Cost = $450.00	$450.00	2013-2014 Budget
Transportation Professional Development, Lodging 2271-581 Lodging = $114.45/night x 4/nights = $457.80	$457.80	2013-2014 Budget

11. *Conferences (continued)*

RECOMMENDATION:

4. Amy Giannantonio August 5-9, 2013
Advanced Placement Summer Institute in Biology
Edison, New Jersey
Professional Development, Employee Training
and Development Services 2271-324 = $900.00
Professional Development, Mileage 2271-580 = 313.25
$1,213.25

	Amount	Balance
Estimated Expenses: Registration Professional Development, Employee Training and Development Services 2271-324 Registration Cost = $900.00	$900.00	2013-2014 Budget
Transportation Professional Development, Mileage 2271-580 Transportation = 550/miles @ $.555 = $305.25 Tolls = $8.00	$313.25	2013-2014 Budget

5. Dr. Jack Silva
September 24-27, 2013
Lehigh University School
Study Council Study Tour
Boston, Massachusetts
Professional Development – Conference Registration 2834-324 = $750.00

	Amount	Balance
Estimated Expenses: Registration Professional Development – Conference Registration 2834-324 Registration cost of $750 includes lodging, meals, and transportation	$750.00	$30,000.00

11. *Conferences (continued)*

RECOMMENDATION:

6. Regina Blizzard Hoff
October 24-25, 2013
Social Thinking
Horsham, Pennsylvania

ACCESS 1225-324 = $370.00
ACCESS 2271-580 = 117.52
$487.52

	Amount	Balance
Estimated Expenses:		
Registration ACCESS 2271-324	$370.00	$485.44
Registration = $340.00		
Meals = 2/days @ $15/day = $30.00		
Transportation ACCESS 2271-580	$117.52	$117.52
Transportation = 208/miles x $.565/per mile = $117.52		

7. Stacy Gober
October 24-28, 2013
Association of School Business Officials
International 2013 Annual Meeting and Expo
Boston, Massachusetts

Staff Development 2836-324 = $675.00
Staff Development 2836-581 = 1,750.44
$2,425.40

	Amount	Balance
Estimated Expenses:		
Registration Staff Development 2836-324	$675.00	2013-2014 Budget
Registration = $675.00		
Transportation Staff Development 2836-581	$1,750.44	2013-2014 Budget
Lodging = $330.76/night x 4/nights = $1,323.04		
Meals = $100.00 (Most meals paid through registration)		
Transportation = 144/miles x $.565/per mile = $81.36		
Air = $127.80		
Airport Shuttle = $35.00		
Parking = $33.20		
Baggage Fee = $50.00		

12. *Resignations*

RECOMMENDATION:

A. Noninstructional

	NAME	ASSIGNMENT	REASON	EFFECTIVE
1.	DeJesus, Elizabeth	Freedom Teacher Assistant	Resignation	June 25, 2013
2.	Karam, Joseph	Liberty General Kitchen Help	Resignation	June 1, 2013
3.	Nemeth, Ernest	Custodial/Warehouse Supervisor	Retirement	June 28, 2013
4.	Shively, Lucille	Farmersville Teacher Assistant, General Duty	Retirement	June 6, 2013
5.	Torres, Idalis	Donegan/SPARK Teacher Assistant	Retirement	May 31, 2013
6.	Wallander, Anita	Hanover Teacher Assistant, General Duty	Retirement	June 6, 2013
7.	Whitehead, Katelyn	Child Care Assistant Center Supervisor	Resignation	June 1, 2013
8.	Zimmerman, Robert	District-wide Support Technologist	Resignation	June 26, 2013

B. Miscellaneous

	NAME	ASSIGNMENT	REASON	EFFECTIVE
1.	Kruk, Christine	East Hills Assistant Volleyball Coach	Resignation	June 8, 2013

13. *Terminations*

RECOMMENDATION:

A. Noninstructional

	EMPOYEE NUMBER	ASSIGNMENT	REASON	EFFECTIVE
1.	106425	Bus Driver	Job Abandonment	February 25, 2013
2.	106468	Bus Driver	Job Abandonment	May 22, 2013

14. *Leaves of Absence*

RECOMMENDATION:

A. Instructional

	NAME	ASSIGNMENT	REASON	EFFECTIVE
1.	Lopez, Aracelys	Donegan Grade 2 Teacher	Family Medical/ Childrearing Leave of Absence	Family Medical Leave of Absence to begin August 21, 2013, until the end of the day on November 14, 2013 Childrearing Leave of Absence to begin November 15, 2013, until the end of the 2013-2014 school year
2.	Lopez, Melissa	Miller Heights Special Education Teacher	Family Medical/ Childrearing Leave of Absence	Family Medical Leave of Absence to begin August 21, 2013, until the end of the day on November 14, 2013 Childrearing Leave of Absence to begin November 15, 2013, until the end of the 2013-2014 school year
3.	Swavely, Toni	Northeast Social Studies Teacher	Family Medical Leave of Absence	May 29, 2013, until the end of the 2012-2013 school year
4.	Terry, Megan	Fountain Hill Grade 2 Teacher	Family Medical/ Childrearing Leave of Absence	Family Medical Leave of Absence to begin August 21, 2013, until the end of the day on November 14, 2013 Childrearing Leave of Absence to begin November 15, 2013, until the end of the 2013-2014 school year

14. *Leaves of Absence*

RECOMMENDATION:

A. Instructional (continued)

	NAME	ASSIGNMENT	REASON	EFFECTIVE
5.	Ziegler, Jenna	James Buchanan Grade 5 Teacher	Family Medical/ Childrearing Leave of Absence	Family Medical Leave of Absence to begin August 26, 2013, until the end of the day on November 19, 2013 Childrearing Leave of Absence to begin November 20, 2013 until the end of the day on December 20, 2013

B. Noninstructional

	NAME	ASSIGNMENT	REASON	EFFECTIVE
1.	Savitski, Kelly	East Hills Teacher Assistant	Family Medical Leave of Absence *(extended)*	May 7, 2013, until the end of the day on May 20, 2013
2.	Harryn, Robin	Fountain Hill Teacher Assistant	General Leave of Absence	May 22, 2013, until the end of the 2012-2013 school year

15. *Nominations*

RECOMMENDATION:

A. Administrative

	NAME	ASSIGNMENT	SALARY	EFFECTIVE
1.	McGriff, Detrick	Broughal Principal	$104,087, prorated, Instructional Meet and Discuss, Category 2, Step 9	To be determined

15. *Nominations*

RECOMMENDATION:

B. Instructional

	NAME	ASSIGNMENT	SALARY	EFFECTIVE
1.	Cline, Jillian	District-wide Speech Therapist *Temporary Professional Employee*	$47,425 Master's, Step 1	August 21, 2013

C. Noninstructional

	NAME	ASSIGNMENT	SALARY	EFFECTIVE
1.	DeJesus, Elizabeth	Freedom 0-3 Secretary/Clerk, 12 months	$14.58 per hour	June 25, 2013
2.	Hall, Carole	Education Center Benefits Specialist	$51,113, prorated Noninstructional Meet and Discuss, Category G, Step 12	June 25, 2013

D. Miscellaneous

	NAME	ASSIGNMENT	SALARY
1.	Amato, Kristin Arbogast, Kathy Blizzard-Hoff, Regina Coniglio, Amy Doncsecz, Jennifer Musella, Amy Scharnitz, Maureen Walker, Wendy Weber, Diane	Extended School Year Special Education Services Speech Therapists/Teachers	$34.40 per hour
	Clark, Jacquetta Stech, Catherine	Teacher Assistants	$16.26 per hour

15. *Nominations*

RECOMMENDATION:

D. Miscellaneous (continued)

	NAME	ASSIGNMENT	SALARY
2.	Feigley, William Hercik, Michael Houser, Melanie Lee, Carol Lohenitz, Loretta Longacre, Jeffrey Lynde, Christian McGoff, Tara	Summer Guidance Counselors Freedom	To be paid contractual per diem rate, not to exceed 48 days collectively
3.	Adelsberger, Tammy Buck, Randy Clewell, Sheryl Dinsmore, Patricia Kehler, Bruce Negron-Garcia, Jeanne Ortiz, Natalie Ramsey, Elizabeth Riga, Stephanie Strockyj, Sonia Vazquez, Elizbeth Vazquez, Kristin Wuchter, Travis	Summer Guidance Counselors Liberty	To be paid contractual per diem rate, not to exceed 72 days collectively
4.	Feddor, Tracie Moll, Jennifer Omdahl, Mary	Summer Reading Program James Buchanan	$34.40 per hour *Title I funded*
5.	Bradley, Steven Reitz, Adam	Summer School – District High School Teacher	$34.40 per hour
6.	Trostle, Jody Watson-Dziedzic, Tammy	Summer School Broughal - Teachers	$34.40 per hour

15. *Nominations*

RECOMMENDATION:

D. Miscellaneous (continued)

	NAME	ASSIGNMENT	SALARY
7.	Yanders, Lori Yarrington, Joyce	Summer SPARK Program Substitute Teacher	$34.40 per hour
8.	Csaszar, Filomena James, Dawn Pereira, Janice Rider, Patricia Shimer, Charles Torlay, Linda	Summer Technology Assistants	To be paid regular hourly rate, not to exceed 80 days, collectively
9.	Zundel, Evon	Summer Technology Integration Specialist	To be paid contractual per diem rate *(2012-2013)* not to exceed 5 days
10.	Fragnito, Michele Santanasto, Jacqueline	Support Services Teacher Evaluation Implementation *(as needed)*	$400 per day not to exceed 60 days, collectively

E. Substitutes

INSTRUCTIONAL	NONINSTRUCTIONAL
Bianco, Mary	Englert, Liza
Heintzelman, Gina	Mendoza, Mara
	Rodriguez, Melissa
	Spallone, Mary Jane

16. *Reassignments*

RECOMMENDATION:

A. Administrative

	NAME	FROM/TO	SALARY	EFFECTIVE
1.	Giordano, Russell	Director of Human Resources	$111,395	July 1, 2013
2.	Gober, Stacy	Assistant to the Superintendent for Finance and Administration	$143,222	July 1, 2013
3.	Jordan, Diane	From: Freedom, Business Teacher To: Freedom, Athletic Director	$97,541 Instructional Meet and Discuss, Category 3 Step 6	July 1, 2013
4.	Silva, Dr. Jack	Assistant Superintendent for Curriculum and Instruction/ Chief Academic Officer	$144,222	July 1, 2013
5.	Stein, Mark	Director of Facilities and Operations	$114,577	July 1, 2013

B. Instructional

	NAME	FROM/TO	SALARY	EFFECTIVE
1.	Ayre, Caitlin	From: Freedom (.3) Science Teacher To: East Hills (1.0) Science Teacher	$46,950 Bachelor's +15, Step 3	August 21, 2013
2.	Danner, Kristen	From: Liberty (.5) Spanish Teacher To: Freedom, (.5)/Liberty, (.5) Spanish Teacher	$45,020 Bachelor's, Step 2	August 21, 2013

16. *Reassignments*

RECOMMENDATION:

B. Instructional (continued)

	NAME	FROM/TO	SALARY	EFFECTIVE
3.	Dieter, Karen	From: Fountain Hill (.5) Reading Teacher/ Miller Heights, (.2) Gifted Teacher/ William Penn (.1) Gifted Teacher To: Fountain Hill (1.0) Grade 1 Teacher	$67,362 Master's, Step 13	August 21, 2013
4.	Flad, Stephen	From: Freedom (.3) Health & Physical Education Teacher To: Freedom Health & Physical Education Teacher (1.0) *(.6 return from furlough)*	$51,595 Master's, Step 6	August 21, 2013
5.	Groh, Jaclyn	From: Freedom, (.4)/Liberty, (.3) Family & Consumer Science Teacher To: Liberty Family & Consumer Science Teacher (1.0) *(.3 return from furlough)*	$45,695 Bachelor's, Step 3	August 21, 2013
6.	Kukuvka, Luke	Assignment: Marvine, Grade 1 Teacher From: Long-term Substitute To: Temporary Professional Employee	$43,892 Bachelor's, Step 2	January 12, 2013

16. *Reassignments*

RECOMMENDATION:

B. Instructional (continued)

	NAME	FROM/TO	SALARY	EFFECTIVE
7.	Maldonado, Candy	From: Lincoln (.5) Kindergarten Teacher To: Lincoln (1.0) Grade 1 Teacher	$58,496 Master's, Step 11	August 21, 2013
8.	Stephan, Amanda	Assignment: East Hills, Special Education, Learning Support Teacher From: Long-term Substitute To: Temporary Professional Employee	$48,370 Bachelor's +15, Step 5	August 21, 2013
9.	VanBlargen, Connie	From: District-wide (.9) English as a Second Language Teacher To: District-wide English as a Second Language Teacher (1.0)	$53,363 Master's, Step 8	August 21, 2013
10.	Wilmore, Karen	From: Broughal (.7) Science Teacher To: Broughal Science Teacher (1.0)	$48,370 Bachelor's +15, Step 5	August 21, 2013

16. *Reassignments*

RECOMMENDATION:

B. Instructional (continued)

	NAME	FROM/TO	SALARY	EFFECTIVE
11.	Wrobel, Anastasia	From: Marvine (.5) English as a Second Language Teacher To: Marvine (.5) English as a Second Language Teacher/ District-wide (.2) English as a Second Language Teacher	$39,358 Master's, Step 10	August 21, 2013

C. Noninstructional

	NAME	FROM/TO	SALARY	EFFECTIVE
1.	Borger, Jolleen	Assignment: Child Care, Center Supervisor From: 12 months To: 10 months	$29,140 Noninstructional Meet and Discuss Category K-10 Step 8	July 1, 2013
2.	Compos, Noelle	Assignment: Child Care, Center Supervisor From: 12 months To: 10 months	$25,865 Noninstructional Meet and Discuss Category K-10 Step 2	July 1, 2013
3.	Mills, Kimberly	Assignment: Child Care, Center Supervisor From: 12 months To: 10 months	$26,000 Noninstructional Meet and Discuss Category K-10 Step 3	July 1, 2013

16. *Reassignments*

RECOMMENDATION:

C. Instructional (continued)

	NAME	FROM/TO	SALARY	EFFECTIVE
4.	Ortiz-Fuentes, Irma	From: Marvine Family Center (.5) 0-3 Secretary/Clerk, 12 months To: Marvine Family Center (1.0) 0-3 Secretary/Clerk, 12 months	$16.58 per hour	July 1, 2013, concluding at the end of the day on June 30, 2014 *(grant funded position)*

17. *Community Fellows Program*

INFORMATION:

The Lehigh University Community Fellows Program was designed to create or enhance partnerships between Lehigh University and regional non-profits and governmental agencies. The Fellows work 15 hours a week over twelve months for an organization, while taking classes towards a Master's Degree. Fellows focus on completing projects identified and designed by the non-profit and governmental organizations, and approved by the Director of the Community Fellows Program. The Bethlehem Area School District has a need to further enhance communications to inform the public of district initiatives and to communicate at the regional and state level the needs and policy positions of the BASD regarding critical issues facing public education. A sampling of tasks include:

Coordinate work with district stakeholders to develop a communications plan for the district to include regular contact with the local media to publicize district accomplishments and events.

Design and implement initiatives to increase educational opportunities, raise BASD resident awareness of district assets, and strengthen community support, including through expanded use of social media.

Work with the BASD to establish and maintain relationships with state representatives, state senators and the PA Department of Education.

Develop documents to communicate and advocate for BASD on policy issues of importance to the district.

This information was reviewed with the Board at the June 17, 2013, Board Human Resources Committee Meeting.

RECOMMENDATION:

That the Board of School Directors approves for the administration to partner with Lehigh University for participation in the Community Fellows Program at a cost not to exceed $8,750.

Account Code and Name: General Fund 2820-330 Information Svcs Professional Svcs
Account Balance: 2013-2014 Budget

18. *EduLink Inc. Agreement*

INFORMATION:

Act 82 of 2012 established a new statewide teacher evaluation system that will be implemented for the 2013-2014 school year. All districts must use the state mandated teacher evaluation template, which includes both student/school test performance and teacher observation data. The Bethlehem Area School District's evaluation tools will no longer be used as of the fall of 2013.

A portion of each teacher's evaluation will be based on student and school wide PSSA and other test data. This data will be downloaded by the state into each individual teacher's evaluation template. The principal of the school will then complete the school observation based portion of the evaluation template. A new software solution is required to successfully implement this new state mandated evaluation system across 1,000 BASD teachers who are evaluated by approximately 50 administrators.

A team of administrators and teachers evaluated the vendors who provide management software for this new system.

In order to facilitate implementation of this new teacher evaluation system and the management of significant amounts of data for each teacher, the Administration recommends entering into an Agreement with Edulink Inc. for use of the PA Electronic Teacher Evaluation Portal (PAETEP) software.

This information was reviewed with the Board at the June 17, 2013, Board Human Resources Committee Meeting.

RECOMMENDATION:

That the Board of School Directors approves the Agreement with EduLink Inc., pending final review of the Agreement by the District's Solicitor, for the PA Electronic Teacher Evaluation Portal (PAETEP) to be used by the District to manage the teacher evaluation process at a licensing fee of $15,360 to access the system for the period of July 1, 2013, through June 30, 2014.

Account Code and Account Title: General Fund 2830-618 Personnel Admin Software
Account Balance: 2013-2014 Budget

Agreement

Prepared for

Bethlehem Area School District

May 22, 2013

Just think. In 1998, EduLink Inc. was inspired to design technology-based products and services to help make people's lives easier... to create a path of least resistance for clients to perform more efficiently and effectively. Our approach is based on producing a balance between the technology and the people who implement it everyday. We welcome you to explore the possibilities we are presenting here so that you might realize how we can help you.

edulink Inc.

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Client List 11

Contact Us

Should you have any questions regarding this agreement, please do not hesitate to contact Dr. Reed Hankinson at EduLink.

Cranberry Professional Park
201 Smith Drive, Suite D1
Cranberry Twp, PA 16066

p. 724-553-9354
f. 724-591-5040

info@edulinkinc.com
www.edulinkinc.com

Agreement

This agreement dated as of _____ __, 201_ (the "Effective Date") by and between the Bethlehem Area School District and EduLink Inc.("EduLink") is for PAETEP, an electronic teacher evaluation portal to be used by Bethlehem Area School District to manage the teacher evaluation process for its teachers and supervisors. This agreement represents the licensing fee to access the system which Bethlehem Area School District agrees to pay to EduLink upon receipt of invoice.

Any additional customization outside of the scope of this agreement will be included under a separate agreement and billed at EduLink's hourly rates.

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By using the software, the user and the organization agree that in no event will EduLink Inc. be liable to the user, the organization or any third party for any loss or damage related from use or inability to use the software, as further set forth in the Terms of Use for EduLink Web Sites below.

Annual Licensing Fee

Below is the licensing fee, which is due and payable upon receipt of invoice.

Annual Licensing Fee: **$15,360***

***This licensing fee covers the period of July 1, 2013 to June 30, 2014**

Terms of Use for EduLink Web Sites

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the expiration of the Initial Term or the Subsequent Year Term, as applicable.

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CONTACT INFORMATION: EduLink welcomes your comments regarding these Terms of Use. You may contact EduLink at (724) 553-9354 or at info@edulinkinc.com.

Agreement and Authorization

IN WITNESS WHEREOF, this agreement has been executed as of the date first above written by each party's duly authorized representative.

Bethlehem Area School District

Signature: _____

Name Printed: _____

Title: _____

Contact Information:

Address 1: _____

Address 2: _____

City: _____ State: _____ Zip: _____

Email Address of Contact Person: _____

Phone Number of Contact Person: _____

EduLink, Inc.

Signature: _____

Name Printed: _____

Title: _____

Cranberry Professional Park
201 Smith Drive; Suite D1
Cranberry Twp, PA 16066

About EduLink Inc.

Since our very first software application was released in 1998, EduLink has been committed to creating professional web-based applications and data-management systems that are practical and easy to use. School districts, colleges and universities, intermediate units, educational agencies, municipalities, non-profit and for-profit businesses that need a web application or have information (data) that they need to collect, track, and manage call on EduLink for help.

Here's what we do...

- **Online registration systems**
- **Solutions for managing Act 48 continuing education hours**
- **Web portals with e-commerce capabilities**
- **Customized web-based solutions**
- **Employment / internship portals**
- **Pre-approval request systems**
- **Professional CMS websites**
- **Custom data-management systems**

Our strength lies in our ability to create professional web-based applications and data-management systems that are practical and easy to use.

No matter how technical things may get, we always remember to think of the people that will be using our products and services. At EduLink, we offer a balance of non-technical and technical staff to our clients. If you are the person that will be using the software but are not necessarily tech-savvy, you certainly don't want to have too many conversations with computer programmers! On the other hand, if you are a technician, you probably will want to talk about the technology behind the software. This is the secret that has brought us our success. It is what we continue to focus on everyday with every new client.

Benefits of EduLink's Products and Services

- **Streamline an existing registration or data collection process that is taxing to your staff.**
- **Reduce the number of databases you use down to one centralized web based portal for easy access to all of your employees**
- **Eliminate the need to keep track of data offline in a paper-based system**

EduLink's Product and Services

Act48 Credit Keeper
www.act48creditkeeper.com

Act48 Credit Keeper is a secure, web-based data-management system that tracks, manages, and reports continuing education credits/hours of certified educators and Para educators in Pennsylvania.

Act 48 Credit Keeper enables a school district and the employees of that school district to record and submit all continuing education hours to the Pennsylvania Department of Education In-service programs and workshops conducted by your school can be credited to each employee in minutes! All information is entered and saved via a secure and confidential web site that is designed specifically for your school.

Data is seamlessly transferred directly to the Pennsylvania Department of Education. Endless hours of data entry by personnel departments are now reduced to minutes!

Act48 Hours
www.act48hours.com

Act48 Hours is a secure web-based data-management system that is tailored to the unique needs of colleges, universities and other providers of continuing education credits/hours. This website allows professional educators to request the submission of Act 48 hours/credits to the PA Department of Education Records Management Site.

My-Registrar
www.my-registrar.com

My-Registrar is a customized web-based registration system. Using your colors, logos and identity, the My-Registrar application is tailored to match your organization's existing Web presence. Courses, activities and events are loaded into the My-Registrar database with fields that you define.

Once online, users can quickly and easily search your catalog of events, register for an upcoming activity, process payment and receive confirmation any time of day (24x7x365). The process is fully automated and allows for a seamless registration experience.

My-Registrar is customized to meet the specific needs of the following industries:
Education & Training, Parks and Recreation Departments, and YMCA's.

My-Approval & Reimbursement

My-Approval & Reimbursement is a powerful web-based system that is specifically designed to track and manage the approval and reimbursement process for external event requests. Requests can now be processed in minutes rather than days.

Teachers simply log on to the site and enter requests to attend professional development offerings that are outside of your district. Every detail can be submitted including expenses, cash advance requests, purpose, etc. The building principal (or whatever administrator is assigned to this teacher) receives an email regarding this request and can approve or

disapprove the request from their mobile phone, iPad or any computer. Once approved, central administrators are automatically notified and can approve or disapprove. The business office is also notified and involved in the process when requests include funding.

At each level, administrators can add notes, funding source information, etc. Teachers receive email notification of the approval (or disapproval) along with all notes and instructions.

With My-Approval & Reimbursement, your district's approval process is expedited and seamless. School district decision-makers can now respond quickly and effectively to each teacher's approval request.

To learn more, visit **http://www.edulinkinc.com/home/MyApprovalReimbursement.aspx**

Web Applications

Since 1998, EduLink has been designing and building web-based applications for a wide variety of clients. EduLink provides both “off the shelf” data-management systems and “customized” systems. Our strength lies in our ability to create solutions that are practical, professional, and easy to use. Our goal is to build a sophisticated system that is intuitive and easy to navigate.

We strive to understand the needs of our client in order to develop a system that automates processes, tracks and reports critical data, and is customized to the unique needs of the client – ultimately saving them time and money. Once the beta system has been sufficiently tested and the system is in use, we continue to serve our clients by providing training and responding to unforeseen needs.

To learn more, visit **http://www.edulinkinc.com/home/WebApplications.aspx**

Client List

Allegheny Intermediate Unit 3

Allegheny Valley School District

Ambridge Area School District

Armstrong School District

Avon Grove Charter school

Beaver Valley Intermediate Unit

Beaver Area School District

Blackhawk School District

Blairsville-Saltsburg School District

BLaST Intermediate Unit

Burrell School District

Bradford Area School District

Central Valley School District

Clairton City School District

CORO Center for Civic Leadership

Deer Lakes School District

Diocese of Altoona-Johnstown

Drexel University

Duquesne University

East Stroudsburg University

Elizabeth Forward School District

Erie First Christian Academy

Franklin Regional School District

Gateway School District

Glen Montessori School

Hampton Township School District

Holy Family Learning

Imani Education Circle

La Salle College High School

Lehigh Valley Charter School
for the Performing Arts

Lock Haven University

Mansfield University

Midwestern Intermediate Unit IV

Mt. Lebanon School District

Moon Area School District

New Hope Academy

Northeastern Educational Intermediate Unit

Northgate School District

North Hills School District

Norwin School District

Pan American Academy Charter School

PA Cyber Charter School

PA Leadership Charter School

Pennsylvania Department of Health

Pittsburgh Public Schools

School District of Philadelphia

Shaler Area School District

Town of Wake Forest

Township of Warminster

West Chester University

Westmoreland Intermediate Unit

Wilkinsburg School District

Woodland Hills School District

19. *Substitute Placement Services Agreement with AESOP*

INFORMATION:

The District has used AESOP Placement Services for placement of substitute teaching staff since the 2004-2005 school year. Annually, the District renews this agreement to align with the school year. The agreement for the 2013-2014 school year is billed based on our staffing totals and is to renew at $18,968. The cost for 2012-2013 school year was $19,197.

This item was reviewed with the Board at the June 17, 2013, Board Human Resources Committee Meeting.

RECOMMENDATION:

That the Board of School Directors approves the agreement with Frontline Technologies, Inc., Exton, PA, to provide substitute placement services using AESOP for the 2013-2014 school year at a cost of $18,968.

Account Code and Account Title: General Fund 2830-618 Adm. Software Licensing Fees and Supplies
Account Balance: 2013-2014 Budget

20. *2014 Pennsylvania School Boards Association (PSBA) Legislative Platform*

INFORMATION:

The Pennsylvania School Board Association (PSBA) drafts and approves a Legislative Platform each year as an official record of positions and legislative items. Each PSBA member school district is invited to submit resolutions and/or legislative items to be considered for the PSBA 2014 Legislative Platform.

At the Board Human Resources Committee Meeting on June 17, 2013, the Board reviewed the following legislative items for consideration to be submitted to PSBA by the end of June:

A. PSBA supports legislation that eliminates the financial burden on local school districts by funding cyber charter schools at the state level. Further, district funding for brick and mortar charter schools should be limited to charters granted by school boards and funded at a cost based on actual documented educational expenditures and not to exceed the sending district's actual educational expenditures per student.

B. PSBA opposes legislation that requires school districts to make payments to a charter school for early childhood and kindergarten programs that a student's district of residence does not offer.

C. PSBA opposes legislation that requires a district to pay a five (5) percent fee to the county when the district uses a third party to collect delinquent taxes.

D. PSBA supports the right of districts to initiate property assessment appeals and supports legislation that requires such appeals to generate a minimum $10,000 in additional revenue to the district.

E. PSBA support legislation to reduce reliance on property taxes to fund public schools.

RECOMMENDATION:

That the Board of Directors authorizes the Administration to submit the legislative items listed above to PSBA for the 2014 PSBA Legislative Platform by June 28, 2013.

21. *Employee Assistance Program Contract*

INFORMATION:

The Employee Assistance Program Contract has expired, and the district administration reviewed the current program and contacted other possible vendors. Upon reviewing all of the information, the program from Lehigh Valley Health Network seems to be the most beneficial program for the Bethlehem Area School District. A Service Agreement was developed between Lehigh Valley Health Network and the District.

This item was reviewed with the Board at the June 17, 2013, Board Human Resources Committee Meeting.

RECOMMENDATION:

That the Board of School Directors approves the attached Employee Assistance Program Contract between the Bethlehem Area School District and Preferred EAP of the Lehigh Valley Health Network.

Account Code and Name: General Fund 2830330 Personnel-Prof Svcs
Account Balance: $30,000.00

Preferred EAP
When you need to talk... there's someone to listen.

1728 Jonathan Street
Allentown, PA 18104
Phone: 610.433.8550
Fax: 610.433.4488
Toll Free: 800.327.8878
info@preferredeap.org
www.preferredeap.org

SERVICE AGREEMENT

Preferred EAP, a service of Lehigh Valley Health Network, will make a comprehensive Employee Assistance Program (EAP) service available **Bethlehem Area School District** for the twelve-(12) month period beginning July 1, 2013 and ending June 30, 2014.

This Agreement may be canceled or amended at any time during the term without cause by either party with 90 days written notice to the other party. Employees or dependents receiving services at the time of Agreement cancellation would be allowed to complete the current EAP episode of care.

SERVICE

During the Agreement period, eligible users will be entitled to up to three (3) 50-minute in-person contacts, per problem occurrence, with Preferred EAP for assessment of problems and brief counseling or referral to appropriate treatment/service resources.

The program provides eligible users of Preferred EAP with services at no charge to themselves. Expenses incurred by users for care beyond the assessment and referral service are the responsibility of the user.

Preferred EAP reserves the right to assign its obligations under this Agreement to other health care providers upon notice to Bethlehem Area School District of such assignment. There will be no additional financial responsibility to Bethlehem Area School District for services provided via such assignment.

ELIGIBILITY AND PAYMENT

All Employees (full-time, part-time and per diem) of the Bethlehem Area School District and their dependents (as defined by the BASD Health Plan) are eligible for EAP services under this Agreement.

The fee for Routine Clinical Services (that is, in-office problem assessment, brief counseling and/or treatment planning and referral) is **$90.00** for each 50-minute session of face-to-face direct service.

All other EAP services (see Addendum A) are provided via an annual administrative fee of **$5.75** per EAP-eligible employee.

Outreach, Care Management, Follow-Up and Aftercare Services are provided as necessary and at no additional charge.

Clinical services will be billed-for quarterly and as they are provided.

Preferred EAP will bill **Bethlehem Area School District** the annual administrative fee on or about July 1, 2013.

LOCATION AND HOURS

All assessments will be performed at Preferred EAP offices in Allentown, Pennsylvania. Interviews are by appointment only. Preferred EAP will provide 24 hour telephone coverage.

STAFFING

Preferred EAP requires all professional staff to be licensed or certified to practice independently in the Commonwealth of Pennsylvania.

MISSED APPOINTMENTS

If an eligible user misses a scheduled appointment or gives less than 24 hours notice of a cancellation of a scheduled appointment, one unit may be deducted from the eligible user's benefit and Bethlehem Area School District will be billed.

CONFIDENTIALITY

Preferred EAP is a confidential service available to eligible users on a self-referral basis. Information concerning assessment, prognosis or treatment of all users will be maintained by Preferred EAP and is confidential.

Preferred EAP and its employees and agents will not, for any reason, absent specific authorization from the subject(s) of disclosure, directly or indirectly disclose, communicate or divulge to any third person including representatives of Bethlehem Area School District the names, addresses, telephone numbers, health status, diagnosis, or any other individually identified health information involving any natural person about whom, for whom, with whom or on whose behalf, Preferred EAP acquires, uses, processes, or holds any Protected Health Information in connection with duties performed or provided by Preferred EAP under this Agreement.

Preferred EAP represents and warrants that it has policies and procedures in effect to insure the confidentiality in collection, use and retention of Protected Health Information and that Preferred EAP will follow these procedures to safeguard the Protected Health Information.

Preferred EAP shall take all reasonable steps to insure that all personnel are trained in and monitored for compliance with the confidentiality procedures.

In the case of a Performance Based Referral (see Addendum A) Bethlehem Area School District EAP Coordinator would refer the employee to Preferred EAP. The employee would be advised of the reason for the Performance Based Referral and requested to sign a release so that Preferred EAP can provide basic information regarding use of the service.

REPORTS

Preferred EAP will provide EAP Performance Reports to designated personnel at Bethlehem Area School District.

Reports will be submitted quarterly and will include the number of contacts, sex, ages, employment status, referral source and presenting problem. The reports will not contain users' names or other identifying information.

Reports will be redacted to preserve privacy.

INSURANCE

Preferred EAP will maintain comprehensive general liability and professional liability insurance coverage during the term of this Agreement. Preferred EAP agrees to provide Bethlehem Area School District with certificates of insurance evidencing such coverage.

Preferred EAP will require all subcontractors to maintain comprehensive general liability and professional liability insurance coverage during the term of this Agreement.

MISCELLANEOUS

Each party will comply with all applicable federal and state laws and regulations, whether in force or enacted and/or amended from time to time. Either Party may terminate this Agreement upon 30 days prior written notice and opportunity to cure by either party upon the other party's failure to adhere to all applicable laws and regulations. This Agreement will be governed by the laws of the Commonwealth of Pennsylvania without reference to principals of conflicts of laws.

This Agreement, including all exhibits and attachments hereto, is the entire agreement of the Parties, and cannot be amended except in writing, signed by both parties and dated contemporaneous or subsequent to this Agreement. In the event of a Change of Law as defined in Addendum C, this Agreement may be amended or terminated in accordance with the provisions of Addendum C.

Parties agree to show no discrimination against any employee client or other person on account of race, color, sex, national origin, low English proficiency, religious creed, age, handicap or sexual preference.

HOLD HARMLESS

Preferred EAP will indemnify and hold harmless Bethlehem Area School District from any liability, damages or injury resulting from actions or failure to act by Preferred EAP employees or contract employees in their performance of their employee assistance program duties. Said indemnity and hold harmless shall be valid for the portion of the damages which a jury or other fact-finder shall determine can be properly attributed to Preferred EAP and/or its employees or contract employees in their performance of the employee assistance program duties. Further, the indemnity and hold harmless shall be valid to the extent to which Preferred EAP and/or its employees or contract employees may be held liable as a matter of law to any persons.

Bethlehem Area School District will indemnify and hold harmless Preferred EAP from any liability, damages or injury resulting from actions or failure to act by Bethlehem Area School District employees or contract employees in their performance of their employee assistance program duties. Said indemnity and hold harmless shall be valid for the portion of the damages which a jury or other fact-finder shall determine can be properly attributed to Bethlehem Area School District and/or its employees or contract employees in their performance of the employee assistance program duties. Further, the indemnity and hold harmless shall be valid to the extent to which Bethlehem Area School District and/or its employees or contract employees may be held liable as a matter of law to any persons.

Individual(s) Designated to Serve As Bethlehem Area School District EAP Coordinator(s):

Russell Giordano

IN WITNESS WHEREOF, the Parties hereto, through their duly authorized agents, intending to be bound hereby, have executed this Agreement as of the Effective Date.

Bethlehem Area School District

By: _____

Name: _____

Title: _____

Date: _____

Preferred EAP

By: ODN

Oliver D. Neith, LSW

Program Director

Date: 5-15-13

Addendum A

EAP Services Covered by Annual Administrative Fee

- **Special Clinical Services** provided in-office at $90 per hour or on site at $100 per hour on-site) (Usual rate = $160 per hour in-office, $220 per hour on-site)
  - Return-to-work (subsequent to leave for treatment purposes) planning and on-site return-to-work meetings
  - Potential-for-violence / threat assessment services
  - Substance Abuse Professional (SAP) services (for employers subject to DOT regulation)
  - Critical incident preparation, consultation and on-site de-briefing services.

- **Management Support, Administrative and Promotion Services**
  - Professional consultation and coaching for supervisors and managers regarding troubled employees and personnel issues is provided as requested
    - No limit on this service
  - Consultation regarding policy and procedure development is provided as requested
    - No limit on this service
  - Quarterly Performance Reports on utilization and quality management
  - Consultation regarding behavioral health benefits planning is provided as requested
    - No limit on this service
  - Preferred EAP will provide 1 promotional poster annually per 100 eligible employees. New posters are made available annually
  - Preferred EAP will provide 1 promotional brochure annually for each eligible employee. New brochures/flyers are made available annually
  - Preferred EAP will provide EAP related "articles" as requested for use in Member's in-house newsletters
  - EAP display booth is available upon request.
  - On-site EAP Orientation sessions (1 per 200 eligible employees annually) (Additional sessions available @ $75/session)
  - Monthly electronic newsletter, *@PreferredEAP*

- **Training and Development Programs**
  - On-site Training and Development Programs are provided at the annual rate of one (1) program for every 300 eligible employees.
  - Additional Programs are available at the rate of $300.00 per program.

Addendum B

Performance Based Referral Procedure

The following procedures will apply for those employees who are referred to Preferred EAP by their supervisors due to failing job performance.

Preferred EAP's perception of therapy's success or failure will not directly affect the employee's job. Preferred EAP will not act as a disciplinarian on behalf of the supervisor, nor will it become involved in manager-worker conflicts as an adversary on either side. However, the staff will assist supervisors in helping troubled employees as long as confidentiality limits and ethical practice standards can be maintained.

1) Performance Based Referrals for an initial evaluation are based on failing job performance.

2) The designated EAP Coordinator (referent) will contact Preferred EAP at 610/433-8550, to advise Preferred EAP of the nature of the referral.

3) The referent will advise the employee to contact Preferred EAP office to schedule an appointment. The employee will be requested to sign a release of information form authorizing Preferred EAP to notify the referent if appointments were kept and whether additional counseling was recommended.

   - Note: Preferred EAP will provide a supply of release forms.

4) The release form should be sent to Preferred EAP at the time of the referral so the EAP counselor will have it at the time of the initial appointment.

5) Preferred EAP will contact the referent after the date of the scheduled appointment. Information will be limited to those items noted in No. 3 above.

6) If ongoing information is required, the employee would be requested to sign another release form.

Addendum C

Change of Law

Either Party shall have the right to notify the other Party in writing on or before the annual anniversary date of the Agreement, that the notifying Party seeks to amend this Agreement to accommodate a Change of Law relating to the privacy or security of health information. For purposes of this Agreement, each of the final regulation or body of regulations implementing the provisions of sections 1171 through 1179 of the Social Security Act (relating to Administrative Simplification) or section 264 of P. L. 104-191 shall be deemed to be a Change of Law relating to the privacy or security of health information that the Parties respectively acknowledge shall be addressed in accordance with this section. A Change of Law relating to health information privacy or security shall also include: (a) any relevant new legislation enacted by the federal or any state or local government; (b) any new governmental agency law, rule, regulation, guideline or judicial or administrative interpretation of a previously issued law, rule, regulation or guideline; (c) any judicial or administrative order, decree or decision; or (d) any judicial or administrative interpretation of (a), (b) or (c) above.

Upon receipt of notice of a Change of Law by the receiving Party, the Parties agree to make their best efforts to negotiate in good faith (e.g., positions, meeting place and time, time being of the essence) reasonable revisions to this Agreement in order to comply with a Change of Law. Any such negotiations shall commence with an in person meeting within thirty days of receipt of such notice and conclude not later than sixty days after receipt of the notice.

In the event that the Parties are not able to agree upon an amendment to comply with a Change of Law requirement, either Member shall have the right to terminate this Agreement upon one hundred-twenty days prior written notice. During any such termination period, both Parties shall furnish all commercially reasonable termination assistance including but not limited to continuation of all contracted services, cooperation with any replacement vendor or subcontractor, including the orderly transfer of other Party's information, records or systems to any such replacement vendor or subcontractor.

22. *Memorandum of Understanding with Bethlehem Education Association Regarding Health Benefits*

RECOMMENDATION:

That the attached Memorandum of Understanding between the Board of School Directors and the Bethlehem Education Association be approved as presented.

MEMORANDUM OF UNDERSTANDING
BETWEEN
BETHLEHEM AREA SCHOOL DISTRICT BOARD OF DIRECTORS
AND
BETHLEHEM EDUCATION ASSOCIATION

WHEREAS, the Board of School Directors of the Bethlehem Area School District (Board) and the Bethlehem Education Association (Association) have entered into a Collective Bargaining Agreement (Agreement) and,

WHEREAS, the parties wish to clarify a matter relating to Article XXVII, Section 4, Hospitalization, items (c) and (f);

THEREFORE, be it resolved that the parties agree that the following language replace item (c) and item (f):

1) f. Bargaining unit members may voluntarily elect an optional medical plan, Capital Blue Cross PPO Plan coverage, in place of the Traditional Blue Cross/Major Medical as provided for in Section 4 – Hospitalization above. The enrollment period for electing this optional medical plan shall be from May 1 through May 31 each year during which bargaining unit members shall notify the district, in writing, of their intent to change their medical plan on a form provided by the district. The Capital Blue Cross PPO Plan coverage shall become effective on the following July 1 and shall continue until the bargaining unit member voluntarily elects to enroll in the Traditional Blue Cross/Major Medical coverage. The decision to withdraw from Capital Blue Cross PPO Plan and enroll in the Traditional Blue Cross/Major Medical must be made between May 1 and May 31 of each year, with an effective date of change in coverage on July 1. It is the intent of this section to provide bargaining unit members with the opportunity to voluntarily change their medical plan on a yearly basis between the two plans named above.

2) c. Employees shall be billed for group medical benefits coverage on a timely basis according to their status: Individual, Two Person, Family. In the event a bargaining unit member has medical coverage through their spouse's employer, they shall be allowed to waive coverage by notifying the district in writing, during the open enrollment period.

3) All benefits or other contractual advantages shall remain in full effect as outlined in Article XXVII of the Collective Bargaining Agreement.

IN WITNESS WEREOF, the parties hereto have caused their names to be subscribed by their duly authorized officers and representatives this June ____, 2013.

BETHLEHEM AREA SCHOOL DISTRICT	BETHLEHEM EDUCATION ASSOCIATION
_____	_____
President Board of School Directors	President Bethlehem Education Association
WITNESS:	WITNESS:
_____	_____

23. *Freedom High School Revised School Day Start Time*

INFORMATION:

Currently both Freedom and Liberty High Schools operate on different starting times. Freedom begins the day at 7:45 while Liberty begins at 7:38. Aligning both start times would add 7 minutes of instruction at Freedom and put both high schools on a common schedule.

This information was reviewed with the Board at the June 17, 2013, Board Human Resources Committee Meeting.

RECOMMENDATION:

That the Board of School Directors modify the school day start time at Freedom High School to begin at 7:38 AM starting in the 2013-2014 school year.

24. *Conrad Siegel Actuaries to Perform Actuarial Services Regarding GASB 45 Other Post-Employment Benefits*

INFORMATION:

In June 2004, the Governmental Accounting Standards Board (GASB) issued GASB Statement No. 45, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions*. This statement establishes significant changes in the measurement, recognition, and display of other post-employment benefit expenses/expenditures and related assets, liabilities, and note disclosures. The Pennsylvania Trust solicits proposals for these actuarial services and contracted with Conrad Siegel Actuaries to perform the valuation.

The District utilized Conrad Siegel to perform these valuations in the fiscal years ending 2009 and 2011. The statement requires that this valuation be updated every two years for financial reporting accuracy. The renewal Agreement is similar to the prior Agreement and offers the same cost structure through June 30, 2014, with a small 2-3% increase effective July 1, 2014. This is the first increase since 2007 as very complex cases may require additional actuarial work and expense. The proposed update pricing is estimated at $8,000 based on the District's complexity of plan designs. The last analysis was considered complex at a cost of $8,050. This expense is paid from the General Fund and is required to be completed for the June 30, 2014, annual audit.

This information was reviewed with the Board at the June 17, 2013, Board Finance Committee Meeting.

RECOMMENDATION

That the Board of School Directors appoints Conrad Siegel Actuaries to perform Actuarial Services required to comply with GASB 45-Other Post-employment Benefits valuation at an estimated cost of $8,000 with terms and pricing in accordance with the Pennsylvania Trust Agreement.

Account Code and Account Title: General Fund 2310-330 Other Professional Services
Account Balance: 2013-2014 Budget

25. *Tax Collectors*

INFORMATION:

Annually, school district tax collectors are appointed for the ensuing school year. Tax collectors are required to be bonded before assuming those duties.

This information was reviewed with the Board at the June 17, 2013, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors appoints the following tax collectors for the 2013-2014 school year:

For All Municipalities: City of Bethlehem, Bethlehem Township, Fountain Hill Borough, Freemansburg Borough, and Hanover Township	
Tax	**Tax Collector**
School Real Estate Tax	Bethlehem Area School District Treasurer
Delinquent School Real Estate Tax	Portnoff Law Associates
School Per Capita Tax (PSC 679 and Act 511)	Berkheimer Associates
Delinquent School Per Capita Tax	Berkheimer Associates
Earned Income	Keystone Collections Group (as appointed by Northampton County Tax Collection Committee)
Local Services Tax	
City of Bethlehem	Keystone Collections Group
Bethlehem Township, Fountain Hill Borough, Freemansburg Borough, and Hanover Township	Berkheimer Associates
Business Privilege Mercantile Tax	
City of Bethlehem	Tri-State Financial Group
Bethlehem Township, Fountain Hill Borough, Freemansburg Borough, and Hanover Township	Berkheimer Associates
Realty Transfer Tax	
City of Bethlehem and Fountain Hill Borough	Lehigh County
City of Bethlehem, Bethlehem Township, Freemansburg Borough, and Hanover Township	Northampton County

26. *Designation of Depositories*

INFORMATION:

Annually, school districts are required to designate depositories for school funds. This information was reviewed at the June 17, 2013, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors approves the following depositories for school funds for the 2013-2014 fiscal year with funds to be insured and/or collateralized and invested in accordance with the School Laws of Pennsylvania and the Bethlehem Area School District's Board Policy and authorize the school district facsimile signatures to be filed with the Pennsylvania Department of Community Affairs:

Bank of America
Bethlehem Teachers Federal Credit Union
CitiBank/Morgan Stanley
JP Morgan Chase Bank
Keystone Nazareth Bank & Trust
M&T Bank
Pennsylvania Local Government Investment Trust (PLGIT)
- All programs, including PLGIT-Class, PLGIT/PLUS, PLGIT/I-Class, PLGIT/TERM, PLGIT-CD, and PLGIT/ARM.

Pennsylvania School District Liquid Asset Fund (PSDLAF)
- All programs including Liquid Series, PSDMAX, Collateralized CD Investment Pool, FDIC Insured CD Program, US Treasury and Government Agency Securities and Cash Flow Optimization (CFO) Programs.

Pennsylvania Treasurer's Investment Programs for Local Governments (INVEST)
PNC Bank
Wells Fargo Bank

27. *Property/Liability, Vehicle and Workers' Compensation Insurance Coverage*

INFORMATION:

The Bethlehem Area School District's insurance coverages have a renewable annual premium with an effective date of July 1. This information was reviewed with the Board at the June 17, 2013, Board Finance Committee Meeting. Proposals requested from major insurers of schools in Pennsylvania are summarized as follows:

Property & Casualty/Auto/Umbrella	
Ohio Casualty	**$605,287**
PSBA/ACE	$745,640
Berkley	Declined – too large
EMC	Declined – too large
2013-2014	$605,287
2012-2013	$547,846

Workers' Compensation (with 5% safety credit)	
Highmark	**$723,836**
AIG/Chartis	$1,000,000
Amerihealth (PICS)	$1,150,104
Keyrisk	$995,000
PSBA/Old Republic	$898,534
Amtrust	Declined – non-competitive
PMA	Declined – non-competitive
2013-2014	$723,836
2012-2013	$654,662

Privacy Security Liability	
ACE	**$28,954**
2013-2014	$28,954
2012-2013	$28,956

School Board Errors and Omissions	
ACE	**$58,689**
AIG/Chartis	$96,714
PSBA/Old Republic	63,522
2013-2014	$58,689
2012-2013	$56,126

RECOMMENDATION:

That the Board of School Directors approves the following insurances for the 2013-2014 fiscal year:

	Agent	Carrier	2013-2014 Premium
Property and Casualty	Myers, Benner Corp	Ohio Casualty	$414,475
Automobile	Myers, Benner Corp	Ohio Casualty	$139,263
Umbrella Liability	Myers, Benner Corp	Ohio Casualty	$ 51,550
Privacy Liability	Myers, Benner Corp	ACE	$ 28,954
School Board Errors & Omissions	Myers, Benner Corp	ACE	$ 58,689
Workers' Compensation	Myers, Benner Corp	Highmark	$723,836

Account Code and Account Title: Various
Account Balance: 2013-2014 Budget

28. *Student Accident Insurance*

INFORMATION:

The Bethlehem Area School District's student accident insurance has a renewable annual premium with an effective date of August 1, 2013. A one-year rate-guaranteed proposal from Bollinger Insurance is summarized as follows:

COVERAGE Interscholastic Sports Insurance
Including Band Members, Cheerleaders, Physical Education Class, Intramurals, Recess

Listed below is a summary of proposals received:

Agent	Carrier	Medical Max Benefit Period	2013-2014 Premium	Student Insurance School Time & 24-Hour
Bollinger Insurance	**Monumental Life Insurance Company**	**$1 million – 5 year period**	**$65,000**	**$30 $113**
A-G Administrators, Inc.	United States Fire Insurance Company	$1 million – 2 year period	$84,500	$28 $124
American Management Advisors/ACE	Declined			

There is no increase in the premium from the 2012-2013 school year.

This information was reviewed with the Board at the June 17, 2013, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors approves the student accident insurance for 2013-2014 as follows:

Bollinger Insurance
Monumental Life Insurance Company $65,000
Voluntary Student Insurance: (Parent Paid)
School-Time (Preschool – 12) $ 30 per year
24-Hour (Preschool – 12) $113 per year

Account Code and Account Title: General Fund 3250-529 Athletic Student Accident
Account Balance: 2013-2014 Budget

29. *School-Related Organizations*

INFORMATION:

For the purpose of liability insurance coverage, the following list of school-related organizations is provided:

SCHOOL	ORGANIZATION
Asa Packer Elementary School	PTA
Broughal Middle School	PTO
Calypso Elementary School	PTC
Clearview Elementary School	PTO
Donegan Elementary School	PTO
East Hills Middle School	PA
Farmersville Elementary School	PTA
Fountain Hill Elementary School	PTA
Freedom High School	PTO
Freemansburg Elementary School	PTO
Governor Wolf Elementary School	PTA
Hanover Elementary School	PTA
James Buchanan Elementary School	PTA
Liberty High School	PAC
Lincoln Elementary School	PTO
Marvine Elementary School	PTO
Miller Heights Elementary School	PTO
Nitschmann Middle School	NPG
Northeast Middle School	NEPTA
Spring Garden Elementary School	PTO
Thomas Jefferson Elementary School	PTO
William Penn Elementary School	PTO

This information was reviewed with the Board at the June 17, 2013, Board Finance Committee Meeting.

30. *Capital Reserve Commitment of the Fund Balance*

INFORMATION:

In accordance with the new Governmental Accounting Standards Board (GASB) Statement 54 and Board Policy 620 Fund Balance, the Board annually may commit or constrain a portion of fund balance for specified purposes which can include Capital Reserve Funds, PSERS or any other Board approved purpose with the amount to be determined following the close of the fiscal year but prior to the final audited financial statements being prepared.

It is anticipated that the District will realize a surplus from its operations following the close of the audited fiscal year 2012-2013 and the Board has previously indicated a desire to grow the balance in the Capital Reserve Fund for future capital needs district wide while maintaining the general fund balance at its current 8% level. It is therefore recommended that the Board authorize the commitment of fund balance from the General Fund for the Capital Reserve Fund for 2012-2013 with the amount to be determined by the Administration following the completion of the annual audit and prior to the final financial statements being prepared.

This information was reviewed with the Board at the June 17, 2013, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors designates a portion of any operating surplus for the fiscal year ending June 30, 2013, to be committed as Capital Reserve Funds for future capital projects, summer maintenance and long-range improvements with the amount to be determined and presented for Board approval after the audit is completed but prior to the financial statements being finalized.

31. *Payment of Invoices and Budget Transfers to Close the 2012-2013 Fiscal Year*

INFORMATION:

Annually, the District works with our local auditors to make all reconciling entries, budget transfers and final payments to close the fiscal year. Any payments will be presented for Board approval as usual and closing procedures will be completed with Gorman and Associates as required by state and mandated auditing procedures.

This information was reviewed with the Board at the June 17, 2013, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors authorizes the Administration to pay final invoices applicable to the 2012-2013 budget and to make necessary budget transfers to close the fiscal year in conjunction with Gorman and Associates, the District's independent auditor.

32. *Payment of Bills Prior to the August Board Meeting*

INFORMATION:

The schedule of meetings approved by the Board of School Directors for the 2013-2014 school year does not have a Regular Board Meeting scheduled for the month of July 2013. Due to the extended break between the June and August Regular Board Meetings, the Administration is recommending the Board authorize payment of bills all necessary prior to the August 12, 2013, Regular Board Meeting with ratification at that meeting.

This information was reviewed with the Board at the June 17, 2013, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors authorizes the Administration to pay the bills necessary prior to the August 12, 2013, Regular Board Meeting with ratification at that meeting.

33. *School District Calendar Production*

INFORMATION:

The Bethlehem Area School District has an opportunity to offset the cost of the District's calendar production using advertising opportunities offered to local businesses and organizations. After quoting the production from three (3) different vendors, the Administration is recommending contracting with Express Business Center (EBC) who is a premier printing company that specializes in commercial, digital, wide format printing and self-mailer pieces. They have reviewed our calendar production process and provided the following price quote:

	2012-2013	***2013-2014***
Design and Layout	$3,800.00	$15,785 to be offset by advertising revenue
Printing	$8,663.71	included
Envelopes	$ 750.00	
Labels	$ 60.00	
Mailing Readiness (BASD & Volunteers)	Labor Intensive (approx. 2 wks)	

The advertisement slots are limited to a maximum of two (2) ads per school month (20 ads in total) that sell for $850 each. Funding for the calendar production will be funded in part through the advertising slots sold.

This information was reviewed with the Board at the June 17, 2013, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors approves the Service Agreement with Express Business Center (EBC), Trexlertown, Pennsylvania for the production of the 2013-2014 District Calendar at a cost of $15,785 to be offset by advertising revenue generated.

Account Code and Account Title: General Fund 2820-550 Information Svs-Printing
Account Balance: 2013-2014 Budget

34. *Contractor Service Agreement*

INFORMATION:

The Bethlehem Area School District currently has a 21st Century Community Learning Center (21st CCLC) Cohort 6 grant. This funding supports afterschool programming at four elementary schools: Donegan, Fountain Hill, Freemansburg, and Marvine. Grant guidelines require that an external program evaluation be conducted on a yearly basis. Dr. Carol Turoczi has been the external evaluator for our 21st CCLC programs and has prepared detailed reports as mandated by the grants. It is recommended by the Administration that this Agreement be approved in order for Dr. Turoczi to continue serving as the external evaluator for the Cohort 6 grant.

This information was reviewed with the Board at the June 17, 2013, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors approves the Agreement with Dr. Carol Turoczi to provide contracted services for the external evaluation of the 21st Century Community Learning Centers Cohort 6 program for the period of July 1, 2013, through June 30, 2014, at a rate of $85 per hour not to exceed $25,000 per contract year.

Account Code and Account Title: General Fund 2190-329 Other Student Services Professional Educational Services (21st CCLC Cohort 6 Grant)

Account Balance: 2013-2014 Budget

AGREEMENT

THIS AGREEMENT, made this **10th day of June** between **Dr. Carol Turoczi** (hereinafter called CONTRACTOR), and **BETHLEHEM AREA SCHOOL DISTRICT**, (hereinafter called DISTRICT).

WITNESSETH:

WHEREAS, DISTRICT IS A SCHOOL DISTRICT LOCATED in Northampton and Lehigh Counties, Pennsylvania, and DISTRICT desires to have the following services performed:

and

WHEREAS, CONTRACTOR agrees to perform these services for the DISTRICT under the terms and conditions set forth in this Agreement.

THEREFORE, in consideration of the mutual promises set forth herein, it is agreed by and between DISTRICT and CONTRACTOR as follows:

1. This Agreement shall commence on **July 1, 2013.** Either party may cancel this Agreement upon thirty (30) days written notice; otherwise, Agreement shall remain in effect and expires at the end of day **June 30, 2014.** .

2. The work to be performed by CONTRACTOR includes all services generally performed by the CONTRACTOR in his/her profession, including but not limited to the following:

   Consultant services for the external evaluation and reporting requirements of the 21st Century Community Learning Centers Cohort 6 program, as mandated by the grant agreement with the Pennsylvania Department of Education.

3. DISTRICT will pay CONTRACTOR the total of **eighty-five dollars ($85.00) per hour, not to exceed twenty-five thousand ($25,000) dollars per contract year.**

4. Parties to this Agreement agree that CONTRACTOR is a professional person, and that the relation created by this Agreement is that of employer-independent contractor. CONTRACTOR is not an employee of the DISTRICT and not entitled to the benefits provided by the DISTRICT to its employees, including, but not limited to, group insurance, state pension plan, leaves of absence, workers' compensation insurance or employment compensation insurance. DISTRICT may, during the term of this Agreement, engage other independent contractors to perform the same work that CONTRACTOR performs hereunder. CONTRACTOR may practice his profession for Others during those periods when he is not performing work under this Agreement for DISTRICT. DISTRICT is interested only in the results obtained under this Agreement; the manner and means of conducting the work are under the sole control of CONTRACTOR. CONTRACTOR agrees, however, to comply with all Pennsylvania and Federal laws and regulations which apply to DISTRICT or the services to be performed by CONTRACTOR, and any internal policies or procedures of DISTRICT enacted to comply with said State and Federal laws and regulations.

5. CONTRACTOR, for the compensation specified in Paragraph 3, hereby agrees to pay and shall hold the DISTRICT harmless against the payment of all taxes, contributions, or premiums which

may be payable under Federal, State, or local laws arising out of the performance of the work to be performed by the CONTRACTOR hereunder

6. The services to be performed by CONTRACTOR are to be performed solely by CONTRACTOR and are not to be assigned nor delegated to any other individual, whether or not they are an employee of the CONTRACTOR.

IN WITNESS WHEREOF, the parties have executed this Agreement at the day and year first above written.

_____
DISTRICT

_____
CONTRACTOR

35. *Special Education Service Agreements*

INFORMATION:

The District currently has various educational contracts to provide services to Bethlehem Area School District students where it is more cost effective than for the District to provide the services directly for one or a few students. It is recommended that these Agreements be approved as the most effective solution for the students' educational needs.

This information was reviewed with the Board at the June 17, 2013, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors approves the following Service Agreements as follows:

Vendor	Service	Rate	Effective Date
Colonial IU 20	Homebound Instruction for one student	$44/hour for 18 hours not to exceed $792 plus mileage reimbursement	June 24, 2013 - August 9, 2013
Debra Cline	Certified Registered Nurse Practitioner for School Based Access Program	$9 per Individualized Education Plan (IEP)	2013-2014 School Year
Diane Harpster	Speech/Language Therapy	$55 per hour based upon students' needs as per the IEP	2013-2014 School Year
Antonia Torpey	Orientation and Mobility	$80 for a 60-minute session, evaluation, and report writing based upon students' needs as per the IEP	2013-2014 School Year
Janine Wargo	School Psychology	$450 per eight (8) data reviews, three (3) gifted written reports, and/or one (1) full evaluation report	2013-2014 School Year

Account Code and Account Title: General Fund 1200-322 Special Education IU Services
Medical Assistance ACCESS Funds
Account Balance: $2,326,351.84
2013-2014 Budget

36. *Apple Lease*

INFORMATION:

The Bethlehem Area School District Administration worked with Apple Computer Corporation to analyze several options for an addition to the District's current computer technology lease. Under the current lease agreement approved in June 2012, the District is committed to pay $549,983.04 in each of the 2013-2014, 2014-2015 and 2015-2016 school years. The additional lease listed below will allow the District to purchase 271 replacement Macbook Air laptop computers to be used by high school students while deployed on computer carts throughout the buildings. The value of the 271 Macbook Air laptop computers is $257,000.

Payment Date	Existing Lease Approved June 2012	Additional Lease (NEW)	Total Lease Payments
	$1,649,949.12	$257,000.00	$1,906,949.12
July 1, 2013	$549,983.04	$66,925.85	$616,908.89
July 1, 2014	$549,983.04	$66,925.85	$616,908.89
July 1, 2015	$549,983.04	$66,925.85	$616,908.89
July 1, 2016		$66,925.85	$66,925.85

This information was reviewed with the Board at the June 17, 2013, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors authorizes the Administration to execute an additional Apple Lease to replace student laptops at both high schools with four (4) annual payments of $66,925.85 beginning on July 1, 2013.

Account Code and Account Title: General Fund 5110-800/900 Debt Service Technology Principal and Interest
Account Balance: $616,983 (Pending final approval of the 2013-2014 Budget)

37. *2013 Annual General Supplies Bid Awards*

INFORMATION:

Bids were received and publicly opened as listed below for 2013 annual general supplies:

Bid	Bids Mailed	Bids Received	Bid Opening
Custodial Supplies	39 vendors	25 vendors	Wednesday, May 22, 2013 at 2:00 p.m.
Electrical Supplies	11 vendors	5 vendors	Wednesday, May 22, 2013 at 2:00 p.m.
Fall Sports Supplies	30 vendors	23 vendors	Thursday, May 16, 2013 at 2:00 p.m.
Heating Supplies	16 vendors	9 vendors	Wednesday, May 22, 2013 at 2:00 p.m.
Lamps and Bulbs	12 vendors	5 vendors	Wednesday, May 22, 2013 at 2:00 p.m.
Paper Supplies	17 vendors	8 vendors	Wednesday, May 29, 2013 at 2:00 p.m.
Plumbing Supplies	13 vendors	7 vendors	Wednesday, May 22, 2013 at 2:00 p.m.
Science Supplies	19 vendors	8 vendors	Wednesday, May 29, 2013 at 2:00 p.m.
Vehicle Parts	29 vendors	18 vendors	Monday, June 10, 2013 at 2:00 p.m.
Tires and Service	7 vendors	1 vendor	Monday, June 10, 2013 at 2:00 p.m.

The bids have been tabulated and reviewed by the appropriate administrative and supervisory personnel. The recommendation of the awards is based upon the lowest responsible bidders meeting specifications except those which have not met specifications. A Tabulation of Bid is attached regarding each bid opening.

This information was reviewed with the Board at the June 17, 2013, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors awards the 2013 annual general supply bids to the lowest responsible bidders who have met the specifications to be paid from the 2013-2014 General Fund Budget as outlined on the Tabulation of Bid:

	Bid Award	Total Award	Account Code and Account Title
A.	Custodial Supplies	$136,200.36	General Fund 2600-610 Supplies
B.	Electrical Supplies	$9,465.11	General Fund 2600-610 Supplies
C.	Fall Sports Supplies	$66,926.47	General Fund 3250-610 Athletic Supplies
D.	Heating Supplies	$12,511.80	General Fund 2600-610 Supplies
E.	Lamps and Bulbs	Supplies as needed	General Fund 2600-610 Supplies
F.	Paper Supplies	$26,150.95	General Fund 1100-610 Paper Supplies
G.	Plumbing Supplies	$16,996.62	General Fund 2600-610 Supplies
H.	Science Supplies	$11,908.74	General Fund 1100-610 Instructional Supplies
I.	Vehicle Parts	Supplies as needed	General Fund 2740-610 Vehicle Supplies
J.	Tires and Service*	Supplies as needed	General Fund 2740-433 Transp.-Vehicle Repair General Fund 2740-610 Transp.-Tires General Fund 2600-433 Maint.-Vehicle Repair General Fund 2600-610 Maint.-Vehicle Supplies
*Subject to proper execution of contract documents and performance bond as required in bid specifications.			
			Account Balance: 2013-2014 Budget

BETHLEHEM AREA SCHOOL DISTRICT

TABULATION OF BIDS
2013 ANNUAL GENERAL SUPPLIES

CUSTODIAL SUPPLIES

VENDORS	AMOUNT
Beltex Company Inc.	$ 1,440.00
Calico Industries	270.36
Central Poly Corp.	5,940.00
Certified Chemical Corp.	34,143.30
Fuller Paper Company Inc.	6,540.00
Indco Inc.	6,660.00
Jersey Paper Plus Inc.	230.40
L.J.C. Distributors	1,044.00
Penn Valley Chemical Company Inc.	33,263.18
Philip Rosenau Company Inc.	41,037.08
Pyramid School Products	1,794.82
Unipak Corporation	2,599.00
W.B. Mason Co., Inc.	1,238.22
TOTAL AWARD	**$136,200.36**

ELECTRICAL SUPPLIES

VENDORS	AMOUNT
Cooper Electric Supply Co.	$3,413.17
Eastern Penn Supply Co.	4,568.05
Queen City Electrical Supply	1,483.89
TOTAL AWARD	**$9,465.11**

HEATING SUPPLIES

VENDORS	AMOUNT
Associated Controls Inc.	$ 1,355.94
Bonfitto Inc.	771.00
Capp Inc.	3,347.84
Industrial Controls	6,114.72
Johnstone Supply	922.30
TOTAL AWARD	**$12,511.80**

FALL SPORTS SUPPLIES

VENDORS	AMOUNT
Ampro	$8,399.52
Anaconda Sports Inc.	315.00
ARC Sports of New York LLC	358.40
Arrowhead Athletics Corp.	189.75
Collins Sports Medicine	883.11
Herb's Sports Shop	7,393.70
Medco Supply	1,051.82
Metuchen Center Inc.	1,581.00
Moore Medical Corp.	982.34
Neff Company	1,155.18
Northern Lehigh Team Sales	2,373.60
Passons Sporting Goods	19,990.34
Port Jefferson Sporting Goods	8,705.36
Pyramid School Products	3,554.43
Triple Crown Sports	2,732.20
United Health Supplies Inc.	7,260.72
TOTAL AWARD	**$ 66,926.47**

PAPER SUPPLIES

VENDORS	AMOUNT
Kurtz Brothers Corp.	$ 5,619.41
Paper Mart Inc.	12,597.23
Phillips Supply Company	298.64
Pyramid School Products	6,942.45
School Specialty Inc.	442.55
W.B. Mason Co., Inc.	250.67
TOTAL AWARD	**$26,150.95**

PLUMBING SUPPLIES

VENDORS	AMOUNT
Best Plumbing Specialties Inc.	$ 2,555.99
Cantelmi's Ace Hardware Corp.	211.40
Eastern Penn Supply Company	5,664.11
Grove Supply Inc.	8,401.52
Ideal Distributors	163.60
TOTAL AWARD	**$16,996.62**

LAMPS AND BULBS

VENDORS
Competitive Edge
Cooper Electric Supply
Queen City Electrical Supply
Summit Electrical Supply
Sunshine Lighting

TIRES AND SERVICE

VENDOR
McCarthy Tire Service

SCIENCE SUPPLIES

VENDORS	AMOUNT
Benz Microscope Optics Center	$ 335.95
Bio Corporation	782.75
Connecticut Valley Bio Supply	434.50
Fisher Science Education	5,888.08
Frey Scientific Inc.	1,058.51
Sargent-Welch	3,109.81
Wards Natural Science LLC	299.14
TOTAL AWARD	**$11,908.74**

BETHLEHEM AREA SCHOOL DISTRICT

TABULATION OF BIDS
2013 ANNUAL GENERAL SUPPLIES

VEHICLE PARTS

VENDORS
Bergey's Wholesale Parts
Brown Truck Group
Bus Parts Warehouse
Cicioni Radiator Inc.
Coopersburg Kenworth
Craft Oil Corporation
D&W Diesel Inc.
Del-Val International Trucks
Five Star International LLC
Fred Beans Parts
Interstate Battery of Allentown
Kenworth of PA
Lowe and Moyer Garage Inc.
OAM Supply Co.
Penn C.V.S. LLC
Warehouse Battery Outlet Inc.
Winzer Corporation
Wolfington Body Company Inc.

38. *Card Access System Installation - Various District Facilities Rejected Bids*

INFORMATION:

Bids were received and publicly opened at 12:00 p.m., Thursday, June 13, 2013, for:

Card Access System Installation at Various District Facilities

Bids were mailed to 10 vendors with 4 bids received. The bids have been tabulated and reviewed by the appropriate administrative and supervisory personnel.

Vendor	Base Bid
West Side Electrical Service, Inc.	$446,990 *
Mid Atlantic Renewables, LLC	$539,000 **
Walter Brucker & Co., Inc.	$619,000
Albarell Electric, Inc.	$629,870

* Bid withdrawn due to mathematical error
** Bid rejected for improper bond

This project was discussed at the January 7, February 4, and March 4, 2013, Board Facilities Committee meetings. This information was reviewed with the Board at the June 17, 2013, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors rejects all bids and authorizes the Administration to rebid the project following amendments.

39. *Miscellaneous Roof, Masonry Repairs and Maintenance Services – Deductive Change Order*

INFORMATION:

The miscellaneous roof and masonry maintenance and repair work at East Hills Middle School, Hanover Elementary School and Liberty High School are substantially complete. The contractor, The Garland Company/DBS, Inc., has agreed to issue credit for unused project material allowance for a total deduct in the amount of ($11,498).

This information was reviewed with the Board at the June 17, 2013, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors approves a change order credit in the amount of ($11,498) for the unused project material allowance.

Account Code and Account Title: General Fund 2600-450 Construction Services
Account Balance: Monies to be Returned

40. *Real Estate Tax Assessment Appeal Settlements*

INFORMATION:

The District has been notified that Northampton County has recommended a proposed settlement for a property currently under appeal for tax assessment. The property owners petitioned the Board of Revenue Appeals to reduce the assessment of their property. Northampton County and the property owners reached an agreement, and based on the settlement, the reduction in the assessed value will yield a refund to the property owners.

The District has also been notified that Lehigh County has recommended two (2) proposed settlements for properties currently under appeal for tax assessment. The owners of both properties had an appraisal completed. Lehigh County and the property owners have developed proposed settlements, and based on the settlements, the reduction in the assessed values will yield refunds to both property owners.

The District Solicitor reviewed these stipulations, and their executions are recommended. This information was reviewed with the Board in Executive Session on June 17, 2013.

RECOMMENDATION:

That the Board of School Directors approves the proposed Stipulations settling three (3) real estate tax assessment appeals as noted below:

A. Tax Parcel No. M7 11 3C-59 0205, Bethlehem Township
   4208 Rexford Drive, Bethlehem (Northampton County)

B. Tax Parcel No. 641851025736 1, City of Bethlehem
   1201 Club Avenue, Bethlehem (Lehigh County)

C. Tax Parcel No. 641858140103 1, City of Bethlehem
   2150 Industrial Drive, Bethlehem (Lehigh County)

41. *Municipal Tax Assessment Appeal Filings*

INFORMATION:

Since the February 2012 Board approval to work with Keystone Realty Advisors to take a proactive approach to real estate assessments, Keystone has been researching our tax parcels and has recommended for the board's consideration, following our solicitor's review, the following properties to be filed as municipal tax appeals presented by the school district. The timeline for submission of any appeal of property tax assessment to the County is August 1 of each year.

The District Solicitor reviewed this information with the Board in Executive Session on June 17, 2013.

RECOMMENDATION:

That the Board of School Directors has reviewed the recommended parcels and authorizes the Solicitor to complete and file all necessary documents to Lehigh and Northampton County Revenue Appeals Boards to appeal the assessed property value on the following real estate parcels:

Tax Parcel ID	Name	Address
Multiple (2 separate parcels) 642814006215-1, N7SW1B-3-2 0204	Sherwood Winding LLC	1410 Johnson Dr, Irene St
641865789313-1	Valley Park South Partnership	1818 Catasauqua Rd
641875202495-1	Home Properties of New York LP	1818 Catasauqua Rd
642811001173-1	Woodmont Properties	1345 Martin Court
P6NW2B 1 1A 0204	Silk Mill Partners LP	238 W Goepp St
M8 9 14-3 0205	Team Capital Bank	3001 Emrick Blvd
641950251932-1	Hartzell-Bethlehem LP	3215 Schoenersville Rd

Budgetary Transfers

RECOMMENDATION:

That the administration be authorized to make budgetary transfers in the General Fund Budget as set forth in the attachment.

June, 2013

Bethlehem Area School District
2012-13 BUDGET TRANSFERS

FROM ACCOUNT	DESCRIPTION	TO ACCOUNT	DESCRIPTION		AMOUNT	REASON
10-1360-760-000-30-353-000-530-0000	Business Ed-Equip Rplc	10-1100-173-000-30-353-000-530-0000	Instr- Driver Extra Duty		$ 304.99	Freshman Orientation
10-2250-640-000-30-353-000-530-0000	Library Svcs-Books/Periodicals	10-1100-220-000-30-353-000-530-0000	Instr-FICA Benefit		$ 54.78	Freshman Orientation
10-2120-640-000-30-353-000-530-0000	Guidance Svcs-Books/Periodicals	10-1100-230-000-30-353-000-530-0000	Instr- Retirement Benefit		$ 78.53	Freshman Orientation
10-1241-610-000-30-353-000-530-0000	Learning Sprt-General Supplies	10-1100-432-000-30-353-000-530-0000	Instr-Repairs/Maint of Equip		$ 186.84	Phys Fitness Equip Repair
10-1241-894-000-30-353-000-530-0000	Learning Sprt-Student Fees Instr	10-1100-432-000-30-353-000-530-0000	Instr-Repairs/Maint of Equip		$ 280.91	Phys Fitness Equip Repair
10-1100-640-000-10-119-000-190-0000	Instr-Books/Preiodicals	10-1100-550-000-10-119-000-190-0000	Instr-Printing/Binding		$ 1,017.31	Student Writing Journals
10-1100-432-000-30-353-121-530-0000	Instr-Repair/Maint of Band Equip	10-1100-610-000-30-353-000-530-0000	Instr-General Supplies		$ 600.00	Supplies
10-1241-610-000-30-353-000-530-0000	Learning Sprt-General Supplies	10-1100-610-000-30-353-000-530-0000	Instr-General Supplies		$ 1,000.00	Supplies
10-1100-530-000-30-353-000-530-0000	Instr-Communications	10-1100-610-000-30-353-115-530-0000	Instr-Paper Supplies		$ 1,000.00	Copy Paper
10-1241-610-000-30-353-000-530-0000	Learning Sprt-General Supplies	10-1100-610-000-30-353-115-530-0000	Instr-Paper Supplies		$ 1,000.00	Copy Paper
10-1241-618-000-30-353-000-530-0000	Learning Sprt-Admin Sftwr/Lic/Supplies	10-1100-610-000-30-353-115-530-0000	Instr-Paper Supplies		$ 477.45	Copy Paper
10-1241-618-000-30-353-000-530-0000	Learning Sprt-Admin Sftwr/Lic/Supplies	10-1100-610-000-30-353-121-530-0000	Instr-Music Supplies		$ 207.85	Music Supplies
10-1100-610-000-30-353-100-530-0000	Instr-Art Supplies	10-1100-610-000-30-353-170-530-0000	Instr-Math Supplies		$ 44.90	Math Supplies
10-1241-894-000-30-353-000-530-0000	Learning Sprt-Student Fees Instr	10-1100-627-000-30-353-000-530-0000	Instr-Diesel Fuel Mileage cost		$ 119.09	Freshman Orientation
10-1100-640-000-10-125-000-250-0000	Instr-Books/Periodicals	10-1100-751-000-10-125-000-250-0000	Instr-Equip	1	$ 1,108.89	Study Dividers, Mobile Cart
10-2250-640-000-10-125-000-250-0000	Library Svcs-Books/Periodicals	10-1100-757-000-10-125-000-250-0000	Instr-Hrdwr/Sftwr	1	$ 661.74	Canon Powershot
10-1100-610-000-30-353-100-530-0000	Instr-Art Supplies	10-1100-757-000-30-353-000-530-0000	Instr-Hrdwr/Sftwr	1	$ 193.49	Sony Handycam
10-1430-323-102-10-100-000-SS0-0000	Homebound Instr-Prof Ed Other Ed Agency	10-1100-757-102-10-118-535-180-0000	Instr-Hrdwr/Sftwr Reimb Outside Source	1	$ 18,118.62	Realign Budget to Actual
10-2160-131-188-10-116-000-000-0000	Social Wrk Svcs-Prof Other Salary	10-1100-757-102-10-123-535-230-0000	Instr-Hrdwr/Sftwr Reimb Outside Source	1	$ 17,980.05	Realign Budget to Actual
10-1100-270-212-10-129-049-000-0000	Instr-Medical Self Insured	10-1100-757-212-30-350-000-000-0000	Instr-Hrdwr/Sftwr	1	$ 34,027.96	ABG Grant - Chromebooks
10-1100-270-212-10-129-049-000-0000	Instr-Medical Self Insured	10-1100-757-212-30-353-000-000-0000	Instr-Hrdwr/Sftwr	1	$ 34,318.90	ABG Grant - Chromebooks
10-1241-610-000-30-353-000-530-0000	Learning Sprt-General Supplies	10-1100-761-000-30-353-000-530-0000	Instr-Equip Rplc	1	$ 1,103.19	Band Chairs
10-2160-131-188-20-240-000-000-0000	Social Wrk Svcs-Prof Other Salary	10-1100-761-173-20-240-000-000-0000	Instr-Equip Rplc	1	$ 1,274.00	3-Step Risers
10-1290-610-000-00-000-119-LF0-0000	Other Sprt Special Ed-General Supplies	10-1221-432-000-10-100-119-LF0-0000	Hearing Impaired-Repair/Maint of Equip	2	$ 680.65	FM Transmitter Repairs
10-1290-610-000-00-000-119-LF0-0000	Other Sprt Special Ed-General Supplies	10-1224-432-000-10-109-119-LF0-0000	Visually Impaired-Repair/Maint of Equip		$ 75.00	FM Transmitter Repair
10-1290-610-000-00-000-119-LF0-0000	Other Sprt Special Ed-General Supplies	10-1221-757-000-10-123-119-LF0-0000	Hearing Impaired*Hrdwr/Sftwr	3	$ 2,382.00	FM Transmitter/Receiver
10-1100-610-000-20-242-000-420-0000	Instr-General Supplies	10-1350-432-000-20-242-000-420-0000	Industrial Arts-Repairs/Maint of Equip		$ 456.05	Shop Machinery Repairs
10-1350-610-000-30-350-000-500-0000	Industrial Arts-General Supplies	10-1350-432-000-30-350-000-500-0000	Industrial Arts-Repairs/Maint of Equip	6	$ 507.65	Shop Machinery Repairs
10-1100-121-000-00-000-000-000-0000	Instr-Prof Salary	10-1360-121-000-20-240-000-000-0000	Business Ed-Prof Salary	4	$ 68,474.40	Realign Budget to Actual
10-1100-121-000-00-000-000-000-0000	Instr-Prof Salary	10-1360-121-000-20-241-000-000-0000	Business Ed-Prof Salary	4	$ 53,362.14	Realign Budget to Actual
10-1100-121-000-00-000-000-000-0000	Instr-Prof Salary	10-1360-121-000-20-242-000-000-0000	Business Ed-Prof Salary	4	$ 79,179.10	Realign Budget to Actual
10-1100-121-000-00-000-000-000-0000	Instr-Prof Salary	10-1360-121-000-20-244-000-000-0000	Business Ed-Prof Salary	4	$ 119,502.68	Realign Budget to Actual
10-1100-220-000-00-000-000-000-0000	Instr-FICA Benefit	10-1360-220-000-20-200-000-000-0000	Business Ed-FICA Benefit	5	$ 16,898.58	Realign Budget to Actual

June, 2013

Bethlehem Area School District
2012-13 BUDGET TRANSFERS

10-1100-230-000-00-000-000-000-0000	Instr-Retirement Benefit	10-1360-230-000-20-240-000-000-0000	Business Ed-Retirement Benefit	5	$ 8,653.99	Realign Budget to Actual
10-1100-230-000-00-000-000-000-0000	Instr-Retirement Benefit	10-1360-230-000-20-241-000-000-0000	Business Ed-Retirement Benefit	5	$ 6,689.59	Realign Budget to Actual
10-1100-230-000-00-000-000-000-0000	Instr-Retirement Benefit	10-1360-230-000-20-242-000-000-0000	Business Ed-Retirement Benefit	5	$ 9,857.07	Realign Budget to Actual
10-1100-230-000-00-000-000-000-0000	Instr-Retirement Benefit	10-1360-230-000-20-244-000-000-0000	Business Ed-Retirement Benefit	5	$ 15,083.28	Realign Budget to Actual
10-1100-250-000-00-000-000-GD0-0000	Instr-Unemployment Comp	10-1360-250-000-00-000-000-000-0000	Business Ed-Unemployment Comp	5	$ 2,963.10	Realign Budget to Actual
10-1360-610-000-30-350-000-500-0000	Business Ed-General Supplies	10-1360-752-000-30-350-000-500-0000	Business Ed-Cap Equip	7	$ 3,750.00	Switcher, Monitor Rack
10-1100-123-000-00-000-000-DT0-0000	Instr-Prof Salary Extra Duty	10-1360-757-000-30-353-000-DT0-0000	Business Ed-Hrdwr/Sftwr	7	$ 25,330.00	Business Lab Computers
10-1100-220-000-00-000-000-DT0-0000	Instr-FICA Benefit	10-1360-757-000-30-353-000-DT0-0000	Business Ed-Hrdwr/Sftwr	7	$ 6,365.00	Business Lab Computers
10-1100-230-000-00-000-000-DT0-0000	Instr-Retirement Benefit	10-1360-757-000-30-353-000-DT0-0000	Business Ed-Hrdwr/Sftwr	7	$ 5,671.00	Business Lab Computers
10-1100-230-000-00-000-000-DT0-0000	Instr-Retirement Benefit	10-1360-767-000-30-350-000-DT0-0000	Business Ed-Hrdwr/Sftwr Rplc	7	$ 4,845.00	Business Lab Computers
10-2260-122-000-00-000-000-DT0-0000	C & I-Prof Salary Sub	10-1360-767-000-30-350-000-DT0-0000	Business Ed-Hrdwr/Sftwr Rplc	7	$ 10,789.00	Business Lab Computers
10-1100-610-000-10-119-000-190-0000	Instr-General Supplies	10-1450-123-000-10-119-053-190-0000	Tutoring-Salary Prof Extra Duty		$ 132.40	Tutoring
10-1100-121-000-10-116-000-000-0000	Instr-Prof Salary	10-1450-123-000-10-123-053-230-0000	Tutoring-Salary Prof Extra Duty		$ 1,666.00	Tutoring
10-1100-121-000-10-116-000-000-0000	Instr-Prof Salary	10-1450-123-000-10-125-053-250-0000	Tutoring-Salary Prof Extra Duty		$ 1,085.00	Tutoring
10-1100-121-000-10-116-000-000-0000	Instr-Prof Salary	10-1450-123-000-10-126-053-260-0000	Tutoring-Salary Prof Extra Duty		$ 1,668.40	Tutoring
10-1100-610-000-10-119-000-190-0000	Instr-General Supplies	10-1450-220-000-10-119-053-190-0000	Tutoring-FICA Benefit		$ 6.41	Tutoring FICA Benefit
10-1100-220-000-10-116-000-000-0000	Instr-FICA Benefit	10-1450-220-000-10-123-053-230-0000	Tutoring-FICA Benefit		$ 128.00	Tutoring FICA Benefit
10-1100-220-000-10-116-000-000-0000	Instr-FICA Benefit	10-1450-220-000-10-125-053-250-0000	Tutoring-FICA Benefit		$ 81.00	Tutoring FICA Benefit
10-1100-220-000-10-116-000-000-0000	Instr-FICA Benefit	10-1450-220-000-10-126-053-260-0000	Tutoring-FICA Benefit		$ 125.22	Tutoring FICA Benefit
10-1100-610-000-10-119-000-190-0000	Instr-General Supplies	10-1450-230-000-10-119-053-190-0000	Tutoring-Retirement Benefit		$ 15.59	Tutoring Retirement Benefit
10-1100-230-000-10-116-000-000-0000	Instr-Retirement Benefit	10-1450-230-000-10-123-053-230-0000	Tutoring-Retirement Benefit		$ 206.00	Tutoring Retirement Benefit
10-1100-230-000-10-116-000-000-0000	Instr-Retirement Benefit	10-1450-230-000-10-125-053-250-0000	Tutoring-Retirement Benefit		$ 134.00	Tutoring Retirement Benefit
10-1100-230-000-10-116-000-000-0000	Instr-Retirement Benefit	10-1450-230-000-10-126-053-260-0000	Tutoring-Retirement Benefit		$ 206.22	Tutoring Retirement Benefit
10-1801-442-217-10-038-000-000-0000	Pre-K Instr-Rental of Equip	10-1801-610-217-10-038-000-000-0000	Pre-K Instr-Supplies	8	$ 5,500.00	Pre-K Counts-Realign to Actual
10-1801-442-217-10-038-000-000-0000	Pre-K Instr-Rental of Equip	10-1801-627-217-10-100-000-000-0000	Pre-K Instr-Field Trip Diesel		$ 200.00	Pre-K Counts-Realign to Actual
10-1801-442-217-10-038-000-000-0000	Pre-K Instr-Rental of Equip	10-1801-650-217-10-038-000-000-0000	Pre-K Instr-Sftwr/Hrdwr		$ 532.00	Pre-K Counts-Realign to Actual
10-1801-442-217-10-038-000-000-0000	Pre-K Instr-Rental of Equip	10-1801-810-217-10-038-000-000-0000	Pre-K Instr-Dues & Fees		$ 254.00	Pre-K Counts-Realign to Actual
10-1801-442-217-10-038-000-000-0000	Pre-K Instr-Rental of Equip	10-1801-894-217-10-038-000-000-0000	Pre-K Instr-Student Fees Instr		$ 500.00	Pre-K Counts-Realign to Actual
10-2380-550-000-30-353-000-530-0000	Principal Off-Printing/Binding	10-2120-550-000-30-353-000-530-0000	Guidance Svcs-Printing/Binding		$ 52.96	Guidance Letter
10-2240-348-000-00-000-535-TL0-0000	Computer Asst Instr-Svcs Sprt Tech Plan	10-2120-767-000-10-100-535-TK0-0000	Guidance Svcs-Hrdwr/Sftwr Rplc	9	$ 715.20	Microsoft Licenses
10-2240-348-000-00-000-535-TL0-0000	Computer Asst Instr-Svcs Sprt Tech Plan	10-2120-767-000-20-200-535-TK0-0000	Guidance Svcs-Hrdwr/Sftwr Rplc	9	$ 536.40	Microsoft Licenses
10-2240-348-000-00-000-535-TL0-0000	Computer Asst Instr-Svcs Sprt Tech Plan	10-2120-767-000-30-350-535-TK0-0000	Guidance Svcs-Hrdwr/Sftwr Rplc	9	$ 536.40	Microsoft Licenses
10-2240-348-000-00-000-535-TL0-0000	Computer Asst Instr-Svcs Sprt Tech Plan	10-2120-767-000-30-353-535-TK0-0000	Guidance Svcs-Hrdwr/Sftwr Rplc	9	$ 357.60	Microsoft Licenses
10-2240-650-000-00-000-535-TL0-0000	Computer Asst Instr-Tech Supplies/Fees	10-2220-757-000-00-000-535-TK0-0000	Tech Sprt Svcs-Hrdwr/Sftwr		$ 390.12	Printer

June, 2013

Bethlehem Area School District
2012-13 BUDGET TRANSFERS

10-2160-131-188-20-240-000-000-0000	Social Wrk Svcs-Prof Other Salary	10-2220-757-000-30-353-935-000-0000	Tech Sprt Svcs-Hrdwr/Sftwr Siemens Grant		$ 242.81	Scanner
10-2160-131-188-20-240-000-000-0000	Social Wrk Svcs-Prof Other Salary	10-2220-757-000-30-353-937-000-0000	Tech Sprt Svcs-Hrdwr/Sftwr Intel Grant		$ 165.45	Scanner
10-2160-131-188-10-105-000-000-0000	Social Wrk Svcs-Prof Other Salary	10-2220-757-102-20-244-000-440-0000	Tech Sprt Svcs-Hrdwr/Sftwr	10	$ 12,304.60	Doc cameras & Projectors
10-2240-650-000-00-000-535-TL0-0000	Computer Asst Instr-Tech Supplies/Fees	10-2220-761-000-10-104-535-TK0-0000	Tech Sprt Svcs-Equip	10	$ 1,335.00	Clearview Sound System
10-1100-270-212-10-129-049-000-0000	Instr-Medical Self Insured	10-2240-757-212-30-353-000-000-0000	Computer Asst Instr-Hrdwr/Sftwr	10	$ 2,448.00	ABG Grant - Chrome Books
10-2240-650-000-00-000-535-TL0-0000	Computer Asst Instr-Tech Supplies/Fees	10-2240-767-000-00-000-535-TK0-0000	Computer Asst Instr-Hrdwr/Sftwr Rplc	10	$ 4,928.11	MS Office 2011 Licenses;iMacs
10-2240-650-000-00-000-535-TL0-0000	Computer Asst Instr-Tech Supplies/Fees	10-2250-767-000-30-353-535-TK0-0000	Library Svcs-Hrdw/Sftwr Rplc		$ 282.00	Chromebook
10-2160-131-188-10-105-000-000-0000	Social Wrk Svcs-Prof Other Salary	10-2250-767-212-30-353-000-000-0000	Library Svcs-Hrdw/Sftwr Rplc		$ 9,024.00	Chromebooks
10-1100-442-000-10-101-550-GP0-0000	Instr-Photocopier Rental	10-2380-442-000-10-101-550-GP0-0000	Principal Off-Photocopier Rental	11	$ 2,270.00	Photocopier Rentals
10-1100-442-000-10-102-550-GP0-0000	Instr-Photocopier Rental	10-2380-442-000-10-102-550-GP0-0000	Principal Off-Photocopier Rental	11	$ 2,571.00	Photocopier Rentals
10-2380-550-000-30-353-000-530-0000	Principal Off-Printing/Binding	10-2380-530-000-30-353-000-530-0000	Principal Off-Communications		$ 691.75	Postage
10-2380-610-000-30-353-000-530-0000	Principal Off- General Supplies	10-2380-530-000-30-353-000-530-0000	Principal Off-Communications		$ 1,200.00	Postage sent from Ed. Ctr.
10-2271-640-000-10-119-000-190-0000	Instr Staff Dev-Books/Periodicals	10-2380-550-000-10-119-000-190-0000	Principal Off-Printing/Binding		$ 193.15	Lecel 1 COC Referrals
10-2240-348-000-00-000-535-TL0-0000	Computer Asst Instr-Svcs Sprt Tech Plan	10-2380-767-000-30-350-535-TK0-0000	Principal Off-Hrdw/Sftwr Rplc	12	$ 5,913.90	LHS Offices Software Licenses
10-1360-750-000-30-353-000-530-0000	Business Ed-Original Equip	10-2380-767-000-30-353-000-530-0000	Principal Off-Hrdw/Sftwr Rplc	12	$ 517.00	Office Computer
10-1360-760-000-30-353-000-530-0000	Business Ed- Equip Rplc	10-2380-767-000-30-353-000-530-0000	Principal Off-Hrdw/Sftwr Rplc	12	$ 82.99	Office Computer
10-2240-348-000-00-000-535-TL0-0000	Computer Asst Instr-Svcs Sprt Tech Plan	10-2380-767-000-30-353-535-TK0-0000	Principal Off-Hrdw/Sftwr Rplc	12	$ 5,735.10	FHS Offices Software Licenses
10-2390-442-000-30-353-000-530-0000	Other Admin Svcs Graduation-Rental	10-2390-617-000-30-353-000-530-0000	Other Admin Svcs Graduation-Supplies		$ 656.27	Lamps of Knowledge & Flowers
10-1100-442-000-30-350-550-GP0-0000	Instr-Photocopier Rental	10-2500-442-000-00-000-550-GP0-0000	Business Off-Photocopier Rental	13	$ 49,000.00	Realign Budget to Actual
10-1100-442-000-10-123-550-GP0-0000	Instr-Photocopier Rental	10-2500-442-000-00-000-550-GP0-0000	Business Off-Photocopier Rental	13	$ 20,124.00	Realign Budget to Actual
10-1100-442-000-20-241-550-GP0-0000	Instr-Photocopier Rental	10-2500-442-000-00-000-550-GP0-0000	Business Off-Photocopier Rental	13	$ 12,675.00	Realign Budget to Actual
10-1100-442-000-10-129-550-GP0-0000	Instr-Photocopier Rental	10-2500-442-000-00-000-550-GP0-0000	Business Off-Photocopier Rental	13	$ 17,447.00	Realign Budget to Actual
10-1100-442-000-10-105-550-GP0-0000	Instr-Photocopier Rental	10-2500-442-000-00-000-550-GP0-0000	Business Off-Photocopier Rental	13	$ 10,660.00	Realign Budget to Actual
10-2310-523-000-00-000-000-GE0-0000	Board Svcs-Gen Prop & Liab Insurance	10-2600-522-000-00-000-000-GE0-0000	Facilities-Auto Liab Insurance	14	$ 3,573.49	Realign Budget to Actual
10-1360-750-000-30-353-000-530-0000	Business Ed-Original Equip	10-2600-767-000-30-353-000-530-0000	Facilities-Hrdwr/Sftwr Rplc		$ 517.00	Computer for Head Custodian
10-1360-760-000-30-353-000-530-0000	Business Ed- Equip Rplc	10-2600-767-000-30-353-000-530-0000	Facilities-Hrdwr/Sftwr Rplc		$ 82.99	Computer for Head Custodian
10-2720-758-000-00-000-000-NT0-0000	Vehicle Oper-Tech Equip Hrdwr/Sftwr	10-2720-348-000-00-000-000-NT0-0000	Vehicle Oper-Sprt Svcs Tech Plan	15	$ 49,864.00	GPS Svc Agreement
10-2330-525-000-00-000-000-GE0-0000	Tax Assess & Collection-Bonding Insurance	10-2840-523-000-00-000-000-GE0-0000	Data Proc Svcs-Gen Prop & Liab Insurance	16	$ 28,954.00	Cyber Liability Insurance
10-2120-640-000-30-353-000-530-0000	Guidance Svcs-Books/Periodicals	10-3210-173-000-30-353-000-530-0000	Student Act-Driver Extra Duty		$ 100.00	Field Trips
10-2120-640-000-30-353-000-530-0000	Guidance Svcs-Books/Periodicals	10-3210-220-000-30-353-000-530-0000	Student Act-FICA Benefit		$ 50.00	Field Trips
10-2120-640-000-30-353-000-530-0000	Guidance Svcs-Books/Periodicals	10-3210-230-000-30-353-000-530-0000	Student Act-Retirement Benefit		$ 50.00	Field Trips

June, 2013

Bethlehem Area School District
2012-13 BUDGET TRANSFERS

10-1360-514-000-30-353-000-530-0000	Business Ed-Board/Lodging in Lieu of Trnspt		10-3210-514-000-30-353-000-530-0000	Student Act-Board/Lodging in Lieu of Trnspt		$ 2,400.00	FBLA State Leadership Conference
10-2120-640-000-30-353-000-530-0000	Guidance Svcs-Books/Periodicals		10-3210-626-000-30-353-000-530-0000	Student Act-Gasoline	17	$ 32.00	Field Trips
10-1340-610-000-30-353-000-530-0000	Home Ec-General Supplies		10-3210-627-000-30-353-000-530-0000	Studeint Act-Diesel Fuel	17	$ 100.00	Field Trips
10-1360-514-000-30-353-000-530-0000	Business Ed-Board/Lodging in Lieu of Tanspt		10-3210-894-000-30-353-000-530-0000	Student Act-Student Fees Instr		$ 600.00	FBLA State Leadership Conference
10-3250-151-000-30-300-900-DU0-0000	Athletics-Clerical Salary		10-3250-580-000-30-300-900-DU0-0000	Athletics-Travel		$ 5,000.00	Athletics Travel
10-3210-810-000-00-000-000-000-0000	Student Act-Dues & Fees		10-3250-627-000-30-350-901-DU0-0000	Athletics-Diesel Fuel	17	$ 3,346.00	Athletic Travel to Games
10-3210-894-000-20-200-000-SS0-0000	Student Act-Student Fees Instr		10-3250-627-000-30-350-901-DU0-0000	Athletics-Diesel Fuel	17	$ 1,200.00	Athletic Travel to Games
10-2160-131-188-10-105-000-000-0000	Social Wrk Svcs-Prof Other Salary		10-3300-610-411-10-105-000-000-0000	Community Svcs-General Supplies	18	$ 539.97	Parent Involvment Supplies
10-2160-131-188-10-105-000-000-0000	Social Wrk Svcs-Prof Other Salary		10-3300-610-411-10-112-000-000-0000	Community Svcs-General Supplies	18	$ 749.92	Parent Involvment Supplies
10-2160-131-188-10-105-000-000-0000	Social Wrk Svcs-Prof Other Salary		10-3300-635-411-10-114-000-000-0000	Community Svcs-Meals/Refreshments	18	$ 566.16	Parent Involvment Supplies
10-2600-621-000-00-000-000-NE0-000	Facilities-Natural Gas		10-5251-939-000-00-000-000-000-0000	Food Svc Fund Transfer		$ 40,000.00	Delivery Truck

Treasurer's Reports

RECOMMENDATION:

That the Board of School Directors approves the Treasurer's Report dated March 31, 2013.

Bethlehem Area School District
Treasurer's Report
May 31, 2013

Fund	Beginning Balance April 30, 2013	Receipts	Disbursements	Ending Balance May 31, 2013
10 - General	39,428,311.57	34,000,677.45	48,143,372.87	25,285,616.15
22 - Capital Reserve	2,695,496.24	-	1,955,630.00	739,866.24
30 - Bond Fund	287,942.87	0.07	29,504.92	258,438.02
50 - Food Service	140,635.67	1,266,227.25	918,655.53	488,207.39
52 - Daycare	764,610.95	292,352.87	283,268.39	773,695.43
70 - Scholarships	279,493.25	17,705.01	11,643.87	285,554.39
71 - Self Insurance	3,269,239.50	2,344,680.56	2,396,719.24	3,217,200.82
81 - Student Activity	586,407.38	99,581.91	202,732.76	483,256.53
	$ 47,452,137.43	**$ 38,021,225.12**	**$ 53,941,527.58**	**$ 31,531,834.97**

Summary of Receipts

	10 - General	22 - Capital Reserve	30 - Bond Fund	50 - Food Services	52 - Day Care	70 - Scholarship	71 - Self Insurance	81 - Student Activity	Total
Federal	555,820.65	-	-	481,215.53	-	-	-	-	1,037,036.18
State	9,757,053.48	-	-	4,712.90	1,545.00	-	-	-	9,763,311.38
Local*	23,684,613.86	-	-	780,297.82	290,807.80	17,705.00	2,344,680.53	99,581.91	27,217,686.92
Interest Earned	3,189.46	-	0.07	1.00	0.07	0.01	0.03	-	3,190.64
Total	34,000,677.45	-	0.07	1,266,227.25	292,352.87	17,705.01	2,344,680.56	99,581.91	**$ 38,021,225.12**

Summary of Disbursements

	10 - General	32 - Capital Reserve	30 - Bond Fund	50 - Food Services	52 - Day Care	70 - Scholarship	71 - Self Insurance	81 - Student Activity	Total
Payroll/Benefits	15,550,985.21	-	-	426,242.99	247,767.33	-	-	-	16,224,995.53
Operating Expenditures **	31,685,936.72	1,955,630.00	29,504.92	492,412.54	35,501.06	11,643.87	2,396,719.24	202,732.76	36,810,081.11
Debt Service	906,450.94	-	-	-	-	-	-	-	906,450.94
Total	48,143,372.87	1,955,630.00	29,504.92	918,655.53	283,268.39	11,643.87	2,396,719.24	202,732.76	**$ 53,941,527.58**

*Includes $18M Maturity in CD's & Treasury Bills
**Includes purchase of $20M in CD's in General Fund
**Includes purchase of $245,000 in CD's in Self-Insurance Fund
**Includes purchase of $1,935,000 in CD's in Capital Reserve Fund

Report of Depositories

	Wells Fargo	PSDLAF	PA INVEST	PLGIT	KNBT	BTFCU	Total
10 - General	6,746,446.86	14,901,436.23	2,207,738.69	1,429,994.37			25,285,616.15
22 - Capital Reserve		739,866.24					739,866.24
30 - Bond Fund		258,438.02					258,438.02
50 - Food Service		488,207.39					488,207.39
52 - Daycare		773,695.43					773,695.43
70 - Scholarships		227,352.00				58,202.39	285,554.39
71 - Self Insurance		3,217,200.82					3,217,200.82
81 - Student Activity		483,256.53					483,256.53
	6,746,446.86	21,089,452.66	2,207,738.69	1,429,994.37	-	58,202.39	**$ 31,531,834.97**

This report represents the monthly cash balances and transactions by fund as represented in the various bank accounts. Budgetary position is not reflected here but on the Condition of the Budget Report where fiscal year position and encumbrances are shown.

Outstanding Investment Summary
May 31, 2013

Fund	Bank or Instituition	Type	Purchase Date	Maturity Date	Investment Term	Principal Invested	Par Value	Interest Rate	Market Yield	Interest Receivable
General										
	PSDLAF	CD PSDLAF Collateralized CD Pool Term	04/30/13	06/25/13	56	$1,000,000.00	$1,000,000.00	0.150%		$230.14
	PSDLAF	CD PSDLAF Collateralized CD Pool Term	05/31/13	06/25/13	25	$20,000,000.00	$20,000,000.00	0.150%		$2,054.79
						$21,000,000.00	$21,000,000.00			$2,284.93
	Safra National Bank	CD Wells Fargo Brokerage Account	10/12/12	10/11/13	364	$248,000.00	$248,000.00	0.450%		$1,116.00
	Bank Baroda NY	CD Wells Fargo Brokerage Account	10/16/12	10/16/13	365	$248,000.00	$248,000.00	0.400%		$992.00
	Bank of India	CD Wells Fargo Brokerage Account	10/17/12	10/16/13	364	$248,000.00	$248,000.00	0.450%		$1,116.00
	Bank of China NY	CD Wells Fargo Brokerage Account	10/17/12	10/16/13	364	$248,000.00	$248,000.00	0.400%		$992.00
	Beal Bank SSB	CD Wells Fargo Brokerage Account	10/17/12	10/16/13	364	$248,000.00	$248,000.00	0.350%		$868.00
	Beal Bank USA	CD Wells Fargo Brokerage Account	10/17/12	10/16/13	364	$248,000.00	$248,000.00	0.350%		$868.00
	Community Financial Svcs	CD Wells Fargo Brokerage Account	10/17/12	10/17/13	365	$248,000.00	$248,000.00	0.250%		$620.00
	Discover Bk	CD Wells Fargo Brokerage Account	10/17/12	10/17/13	365	$248,000.00	$248,000.00	0.300%		$744.00
	Goldman Sachs Bk USA	CD Wells Fargo Brokerage Account	10/17/12	10/17/13	365	$248,000.00	$248,000.00	0.350%		$868.00
	Mizuho Corporate Bk	CD Wells Fargo Brokerage Account	10/17/12	10/17/13	365	$248,000.00	$248,000.00	0.300%		$744.00
	Sovereign Bank	CD Wells Fargo Brokerage Account	10/17/12	10/17/13	365	$248,000.00	$248,000.00	0.350%		$868.00
	BMW Bank	CD Wells Fargo Brokerage Account	10/18/12	10/18/13	365	$248,000.00	$248,000.00	0.350%		$868.00
	Bank Hapoalim BM NY	CD Wells Fargo Brokerage Account	10/23/12	10/23/13	365	$248,000.00	$248,000.00	0.500%		$1,240.00
	Key Bk National Assn Ohio	CD Wells Fargo Brokerage Account	10/24/12	10/24/13	365	$248,000.00	$248,000.00	0.250%		$620.00
	Apple Bk for Savings NY	CD Wells Fargo Brokerage Account	10/24/12	10/24/13	365	$248,000.00	$248,000.00	0.300%		$744.00
	Citizens State Bank	CD Wells Fargo Brokerage Account	10/25/12	10/25/13	365	$248,000.00	$248,000.00	0.250%		$620.00
	Enerbank	CD Wells Fargo Brokerage Account	10/25/12	10/25/13	365	$248,000.00	$248,000.00	0.350%		$868.00
	BBCN	CD Wells Fargo Brokerage Account	10/31/12	10/31/13	365	$248,000.00	$248,000.00	0.300%		$744.00
	BAC Florida Bank	CD Wells Fargo Brokerage Account	10/31/12	10/31/13	365	$248,000.00	$248,000.00	0.250%		$620.00
						$4,712,000.00	$4,712,000.00			$16,120.00
General Total						$25,712,000.00	$25,712,000.00			$18,404.93
Capital Reserve										
	PSDLAF	CD PSDLAF Collateralized CD Pool Term	04/30/13	06/25/13	56	$3,000,000.00	$3,000,000.00	0.150%		$690.41
	PSDLAF	CD PSDLAF Collateralized CD Pool Term	05/02/13	06/25/13	54	$1,200,000.00	$1,200,000.00	0.150%		$266.30
	PSDLAF	CD PSDLAF Collateralized CD Pool Term	05/02/13	05/02/14	365	$245,000.00	$245,000.00	0.300%		$735.00
	PSDLAF	CD PSDLAF Collateralized CD Pool Term	05/02/13	05/02/14	365	$245,000.00	$245,000.00	0.350%		$857.50
	PSDLAF	CD PSDLAF Collateralized CD Pool Term	05/02/13	05/02/14	365	$245,000.00	$245,000.00	0.350%		$857.50
Capital Reserve Total						**$4,935,000.00**	**$4,935,000.00**			**$3,406.71**
Self-Insurance										
	One West Bank	CD	04/29/13	04/29/14	365	$245,000.00	$245,000.00	0.600%		$0.00
	First Bancorp	CD	04/29/13	04/29/14	365	$245,000.00	$245,000.00	0.350%		$0.00
	Liberty Bank	CD	04/29/13	04/29/14	365	$245,000.00	$245,000.00	0.300%		$0.00
	PSDLAF	CD PSDLAF Collateralized CD Pool Term	04/30/13	06/25/13	56	$5,000,000.00	$5,000,000.00	0.150%		$1,150.68
	PSDLAF	CD PSDLAF Collateralized CD Pool Term	05/08/13	05/08/14	365	$245,000.00	$245,000.00	0.400%		$980.00
Self-Insurance Total						**$5,980,000.00**	**$5,980,000.00**			**$2,130.68**

Monthly Bills

RECOMMENDATION:

That the bills, which have been reviewed as to correctness by the appropriate business office staff and verified by the Treasurer, be approved for payment. A copy of the bill list is available in the Business Office of the Education Center, 1516 Sycamore Street, Bethlehem, Pennsylvania, for review.

Budget Information

INFORMATION:

Presented for information is the statement of the Condition of the Budget by major accounts.

Condensed IV Board Summary Report

From 05/01/2013 To 05/31/2013

fabrdco4

Account	Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used		Available Funds
100	INSTRUCTION - REG PROG ELEM/SECONDARY							
100	SALARY	52,418,101.75	6,042,021.19	39,488,686.97	0.00	75.33		12,929,414.78
200	EMPLOYEE BENEFITS	27,417,345.25	2,324,088.63	20,029,280.42	-9,533.52	73.01		7,397,598.35
300	PURCHASED PROF & TECH	632,165.83	160,707.81	1,312,581.86	0.00	207.63	*	-680,416.03
400	PURCHASED PROPERTY SVC	513,645.17	64,593.04	247,557.34	3,129.63	48.80		262,958.20
500	OTHER PURCHASED SVCS	9,766,896.74	786,192.01	9,399,910.30	0.00	96.24		366,986.44
600	SUPPLIES	1,443,441.38	97,777.01	1,200,642.23	97,214.89	89.91		145,584.26
700	PROPERTY	418,799.20	20,184.10	349,831.84	162,489.66	122.33	(1)	-93,522.30
800	OTHER OBJECTS	15,430.10	2,784.00	3,214.10	0.00	20.83		12,216.00
	Total	92,625,825.42	9,498,347.79	72,031,705.06	253,300.66	78.03		20,340,819.70

**IU 20 Partial Hosp. costs recorded to 1100-322 temporarily until end of yr when actual expenses will be reconciled to actual accts based on student attendance/participation.

Account	Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used		Available Funds
200	INSTRUCTION - SPEC PROG ELEMEN/SECOND							
100	SALARY	10,382,562.00	1,283,548.21	8,242,112.41	0.00	79.38		2,140,449.59
200	EMPLOYEE BENEFITS	4,830,237.00	500,459.60	4,369,076.68	0.00	90.45		461,160.32
300	PURCHASED PROF & TECH	5,699,161.13	426,607.88	3,558,319.94	0.00	62.43		2,140,841.19
400	PURCHASED PROPERTY SVC	10,453.68	3,888.17	10,849.19	150.00	105.21	(2)	-545.51
500	OTHER PURCHASED SVCS	2,367,494.00	264,351.70	2,006,390.16	0.00	84.74		361,103.84
600	SUPPLIES	217,693.11	4,107.93	179,356.60	8,127.59	86.12		30,208.92
700	PROPERTY	21,095.49	2,122.00	19,414.99	2,384.00	103.33	(3)	-703.50
800	OTHER OBJECTS	46,400.00	25,000.00	39,789.62	125.00	86.02		6,485.38
	Total	23,575,096.41	2,510,085.49	18,425,309.59	10,786.59	78.20		5,139,000.23

Account	Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used		Available Funds
300	INSTRUCTION - VOCATIONAL EDUCATION							
100	SALARY	1,882,138.00	307,109.22	2,042,288.23	0.00	108.50	(4)	-160,150.23
200	EMPLOYEE BENEFITS	838,807.55	109,894.91	897,287.84	0.00	106.97	(5)	-58,480.29
400	PURCHASED PROPERTY SVC	15,374.60	823.42	13,823.97	1,666.00	100.75	(6)	-115.37
500	OTHER PURCHASED SVCS	5,902,561.00	692,757.00	5,710,885.41	188,554.00	99.94		3,121.59
600	SUPPLIES	163,210.33	3,921.14	49,171.66	8,628.47	35.41		105,410.20
700	PROPERTY	99,281.52	1,089.00	78,415.93	73,061.76	152.57	(7)	-52,196.17
	Total	8,901,373.00	1,115,594.69	8,791,873.04	271,910.23	101.82		-162,410.27

400 INSTRUCTION - OTHER INSTRUCTION PROG

Condensed IV Board Summary Report

From 05/01/2013 To 05/31/2013

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Account	Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
100	SALARY	804,784.00	103,057.45	665,703.79	0.00	82.71	139,080.21
200	EMPLOYEE BENEFITS	163,331.00	20,432.83	131,523.14	0.00	80.52	31,807.86
300	PURCHASED PROF & TECH	727,113.85	151,519.30	1,361,722.32	0.00	187.27	** -634,608.47
400	PURCHASED PROPERTY SVC	68.15	0.00	68.15	0.00	100.00	0.00
500	OTHER PURCHASED SVCS	369,247.00	105,547.91	328,578.75	0.00	88.98	40,668.25
600	SUPPLIES	106,920.58	981.16	97,249.50	3,770.13	94.48	5,900.95
700	PROPERTY	21,298.93	0.00	21,112.67	0.00	99.12	186.26
800	OTHER OBJECTS	13,000.00	0.00	4,240.20	0.00	32.61	8,759.80
	Total	2,205,763.51	381,538.65	2,610,198.52	3,770.13	118.50	-408,205.14

** IU20 Colonial Academy cost recorded to 1442-322 temporarily until end of yr when actual expenses will be reconciled to actual accts based on student attendance/participation.

500	INSTRUCTION - NONPUBLIC SCHOOL PGMS						
100	SALARY	19,782.59	0.00	4,089.40	0.00	20.67	15,693.19
200	EMPLOYEE BENEFITS	2,766.00	2.51	835.82	0.00	30.21	1,930.18
300	PURCHASED PROF & TECH	38,000.00	0.00	0.00	0.00	0.00	38,000.00
600	SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
	Total	60,548.59	2.51	4,925.22	0.00	8.13	55,623.37
500	INSTRUCTION - ADULT EDUCATION PROGRAM						
100	SALARY	1,845.00	0.00	0.00	0.00	0.00	1,845.00
200	EMPLOYEE BENEFITS	370.00	0.00	0.00	0.00	0.00	370.00
300	PURCHASED PROF & TECH	4,127.15	153.40	4,084.35	0.00	98.96	42.80
600	SUPPLIES	472.85	0.00	0.00	0.00	0.00	472.85
	Total	6,815.00	153.40	4,084.35	0.00	59.93	2,730.65
700	INSTRUCTION - COMMUNITY/JR COLLEGE ED						
500	OTHER PURCHASED SVCS	2,159,750.00	174,948.66	1,984,801.22	174,948.78	100.00	0.00
	Total	2,159,750.00	174,948.66	1,984,801.22	174,948.78	100.00	0.00
800	INSTRUCTION - PRE- KINDERGARTEN						
100	SALARY	358,199.00	47,319.04	300,899.13	0.00	84.00	57,299.87
200	EMPLOYEE BENEFITS	208,907.00	20,918.99	194,278.81	0.00	92.99	14,628.19
300	PURCHASED PROF & TECH	4,874.34	0.00	0.00	0.00	0.00	4,874.34

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From 05/01/2013 To 05/31/2013

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Account	Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used		Available Funds
400	PURCHASED PROPERTY SVC	20,200.00	0.00	0.00	0.00	0.00		20,200.00
500	OTHER PURCHASED SVCS	3,000.00	0.00	269.95	0.00	8.99		2,730.05
600	SUPPLIES	15,300.00	1,447.22	15,744.45	4,076.19	129.54	(8)	-4,520.64
800	OTHER OBJECTS	2,525.00	1,396.50	2,314.00	0.00	91.64		211.00
	Total	613,005.34	71,081.75	513,506.34	4,076.19	84.43		95,422.81

Function 1000 - INSTRUCTION						
Total Expenditure	130,148,177.27	13,751,752.94	104,366,403.34	718,792.58	80.74	25,062,981.35
Total Other Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	130,148,177.27	13,751,752.94	104,366,403.34	718,792.58	80.74	25,062,981.35

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From 05/01/2013 To 05/31/2013

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Account	Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used		Available Funds
100	SUPPORT SERVICES - SUPPORT-STUDENT SVCS							
100	SALARY	5,393,783.47	618,665.47	4,356,645.03	0.00	80.77		1,037,138.44
200	EMPLOYEE BENEFITS	2,269,371.33	227,486.00	2,025,489.77	0.00	89.25		243,881.56
300	PURCHASED PROF & TECH	123,528.18	1,350.00	27,896.00	0.00	22.58		95,632.18
400	PURCHASED PROPERTY SVC	36,648.00	4,745.71	20,190.74	0.00	55.09		16,457.26
500	OTHER PURCHASED SVCS	6,046.10	725.15	5,404.62	0.00	89.39		641.48
600	SUPPLIES	164,412.76	1,092.23	30,223.75	3,595.99	20.57		130,593.02
700	PROPERTY	935.63	0.00	935.63	2,145.60	329.32	(9)	-2,145.60
800	OTHER OBJECTS	11,877.50	0.00	10,698.00	0.00	90.06		1,179.50
	Total	8,006,602.97	854,064.56	6,477,483.54	5,741.59	80.97		1,523,377.84
200	SUPPORT SERVICES - SUPPRT SVCS-INSTR STAFF							
100	SALARY	3,223,179.91	416,599.79	2,919,939.11	0.00	90.59		303,240.80
200	EMPLOYEE BENEFITS	1,388,175.35	149,366.80	1,283,253.68	0.00	92.44		104,921.67
300	PURCHASED PROF & TECH	80,000.75	210.00	46,735.71	-120.00	58.26		33,385.04
400	PURCHASED PROPERTY SVC	57,101.00	4,118.76	21,017.41	648.00	37.94		35,435.59
500	OTHER PURCHASED SVCS	27,802.83	3,194.39	18,879.68	0.00	67.90		8,923.15
600	SUPPLIES	271,182.04	11,753.16	218,015.63	44,033.89	96.63		9,132.52
700	PROPERTY	37,359.86	1,798.80	33,192.05	20,572.11	143.90	(10)	-16,404.30
800	OTHER OBJECTS	14,340.00	0.00	8,597.00	0.00	59.95		5,743.00
	Total	5,099,141.74	587,041.70	4,549,630.27	65,134.00	90.50		484,377.47
300	SUPPORT SERVICES - SUPPORT SERVICES-ADMIN							
100	SALARY	5,682,696.92	686,982.90	5,324,470.05	0.00	93.69		358,226.87
200	EMPLOYEE BENEFITS	2,277,478.07	235,026.18	2,132,217.80	0.00	93.62		145,260.27
300	PURCHASED PROF & TECH	1,223,400.00	75,478.49	657,704.26	0.00	53.76		565,695.74
400	PURCHASED PROPERTY SVC	99,282.79	27,846.02	102,996.92	1,050.00	104.79	(11)	-4,764.13
500	OTHER PURCHASED SVCS	221,737.44	16,154.90	144,257.97	5,100.96	67.35		72,378.51
600	SUPPLIES	53,347.39	4,163.64	21,925.05	1,092.43	43.14		30,329.91
700	PROPERTY	19,585.80	129.92	11,098.56	17,534.90	146.19	(12)	-9,047.66
800	OTHER OBJECTS	83,577.92	125.00	41,830.40	0.00	50.04		41,747.52

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Account	Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
	Total	9,661,106.33	1,045,907.05	8,436,501.01	24,778.29	87.58	1,199,827.03
400	SUPPORT SERVICES - SUPP SVC-PUBLIC HEALTH						
100	SALARY	1,197,818.00	150,518.74	954,846.13	0.00	79.71	242,971.87
200	EMPLOYEE BENEFITS	615,877.00	64,584.25	568,635.33	0.00	92.32	47,241.67
300	PURCHASED PROF & TECH	15,450.00	0.00	2,901.00	0.00	18.77	12,549.00
400	PURCHASED PROPERTY SVC	3,994.00	343.02	1,803.06	1,330.00	78.44	860.94
500	OTHER PURCHASED SVCS	16,000.00	5,434.43	6,699.33	0.00	41.87	9,300.67
600	SUPPLIES	26,348.28	2,124.94	15,122.17	2,814.96	68.07	8,411.15
700	PROPERTY	6,684.44	3,622.96	4,312.92	1,959.49	93.83	412.03
	Total	1,882,171.72	226,628.34	1,554,319.94	6,104.45	82.90	321,747.33
500	SUPPORT SERVICES - SUPP SERVICES-BUSINESS						
100	SALARY	745,960.00	88,865.35	724,445.15	0.00	97.11	21,514.85
200	EMPLOYEE BENEFITS	345,112.00	35,457.95	339,120.25	0.00	98.26	5,991.75
300	PURCHASED PROF & TECH	149,000.00	2,600.00	14,704.00	0.00	9.86	134,296.00
400	PURCHASED PROPERTY SVC	194,417.00	76,332.67	262,167.80	587.00	135.15	(13) -68,337.80
500	OTHER PURCHASED SVCS	88,640.00	-16,839.54	45,121.20	224.26	51.15	43,294.54
600	SUPPLIES	49,121.76	-6,132.04	24,069.02	4,103.73	57.35	20,949.01
700	PROPERTY	8,889.10	0.00	392.75	6,888.11	81.90	1,608.24
800	OTHER OBJECTS	33,000.00	3,159.92	13,516.70	0.00	40.95	19,483.30
	Total	1,614,139.86	183,444.31	1,423,536.87	11,803.10	88.92	178,799.89
500	SUPPORT SERVICES - OP/MAINT PLANT SVCS						
100	SALARY	6,368,929.00	731,073.21	5,675,545.78	0.00	89.11	693,383.22
200	EMPLOYEE BENEFITS	3,330,452.00	320,450.78	3,061,647.91	0.00	91.92	268,804.09
300	PURCHASED PROF & TECH	375,366.30	20,078.41	258,138.30	0.00	68.76	117,228.00
400	PURCHASED PROPERTY SVC	4,426,344.14	269,390.97	2,877,760.56	72,620.18	66.65	1,475,963.40
500	OTHER PURCHASED SVCS	521,301.00	6,889.26	524,804.49	0.00	100.67	(14) -3,503.49
600	SUPPLIES	1,974,986.59	236,592.73	1,513,340.36	13,948.83	77.33	447,697.40
700	PROPERTY	422,783.95	1,676.60	260,729.45	151,316.51	97.46	10,737.99
800	OTHER OBJECTS	2,700.00	0.00	2,306.50	0.00	85.42	393.50

Condensed IV Board Summary Report

From 05/01/2013 To 05/31/2013

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Account	Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
	Total	17,422,862.98	1,586,151.96	14,174,273.35	237,885.52	82.71	3,010,704.11
700	SUPPORT SERVICES - STUDENT TRANSP SERVICES						
100	SALARY	2,892,323.81	423,430.38	2,587,663.88	0.00	89.46	304,659.93
200	EMPLOYEE BENEFITS	1,505,370.38	164,317.95	1,392,154.57	0.00	92.47	113,215.81
300	PURCHASED PROF & TECH	21,176.85	1,624.90	17,479.25	49,864.00	318.00	(15) -46,166.40
400	PURCHASED PROPERTY SVC	75,806.00	-3,067.35	66,414.94	0.00	87.61	9,391.06
500	OTHER PURCHASED SVCS	1,010,823.00	564,708.37	696,353.70	0.00	68.88	314,469.30
600	SUPPLIES	872,732.68	73,100.46	785,309.06	145.75	89.99	87,277.87
700	PROPERTY	172,732.00	0.00	22,731.94	100,136.00	71.13	49,864.06
800	OTHER OBJECTS	1,238.00	0.00	0.00	0.00	0.00	1,238.00
	Total	6,552,202.72	1,224,114.71	5,568,107.34	150,145.75	87.27	833,949.63
800	SUPPORT SERVICES - SUPPORT SVCS-CENTRAL						
100	SALARY	1,048,416.00	117,204.46	957,119.34	0.00	91.29	91,296.66
200	EMPLOYEE BENEFITS	965,793.75	108,019.09	953,695.32	0.00	98.74	12,098.43
300	PURCHASED PROF & TECH	152,998.00	4,480.76	136,876.14	2,525.00	91.11	13,596.86
400	PURCHASED PROPERTY SVC	214,137.98	1,818.99	204,005.28	0.00	95.26	10,132.70
500	OTHER PURCHASED SVCS	351,985.40	13,061.73	272,444.26	105,672.00	107.42	(16) -26,130.86
600	SUPPLIES	93,128.13	641.45	87,637.53	1,041.76	95.22	4,448.84
700	PROPERTY	243,300.96	11,233.00	166,031.35	4,191.13	69.96	73,078.48
800	OTHER OBJECTS	1,810.00	0.00	1,524.00	0.00	84.19	286.00
	Total	3,071,570.22	256,459.48	2,779,333.22	113,429.89	94.17	178,807.11
900	SUPPORT SERVICES - OTHER SUPPORT SERVICES						
500	OTHER PURCHASED SVCS	101,369.86	0.00	101,369.86	0.00	100.00	0.00
	Total	101,369.86	0.00	101,369.86	0.00	100.00	0.00

Condensed IV Board Summary Report

From 05/01/2013 To 05/31/2013

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Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
Function 2000 - SUPPORT SERVICES						
Total Expenditure	53,411,168.40	5,963,812.11	45,064,555.40	615,022.59	85.52	7,731,590.41
Total Other Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	53,411,168.40	5,963,812.11	45,064,555.40	615,022.59	85.52	7,731,590.41

Condensed IV Board Summary Report

From 05/01/2013 To 05/31/2013

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Account	Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used		Available Funds
200	NON INSTRUCTIONAL - STUDENT ACTIVITIES							
100	SALARY	1,230,065.80	295,610.38	1,198,459.74	0.00	97.43		31,606.06
200	EMPLOYEE BENEFITS	272,301.00	60,674.14	247,660.79	0.00	90.95		24,640.21
300	PURCHASED PROF & TECH	173,200.00	5,114.80	154,059.92	0.00	88.94		19,140.08
400	PURCHASED PROPERTY SVC	17,100.00	1,465.79	8,162.75	138.00	48.54		8,799.25
500	OTHER PURCHASED SVCS	101,823.98	5,730.01	92,509.71	-153.12	90.70		9,467.39
600	SUPPLIES	163,373.42	3,472.81	167,081.25	956.79	102.85	(17)	-4,664.62
700	PROPERTY	51,679.73	557.03	35,828.61	2,897.00	74.93		12,954.12
800	OTHER OBJECTS	32,053.58	600.00	11,348.26	0.00	35.40		20,705.32
	Total	2,041,597.51	373,224.96	1,915,111.03	3,838.67	93.99		122,647.81
300	NON INSTRUCTIONAL - COMMUNITY SERVICES							
100	SALARY	5,275.20	1,829.36	4,299.56	0.00	81.50		975.64
200	EMPLOYEE BENEFITS	1,055.72	363.89	854.58	0.00	80.94		201.14
300	PURCHASED PROF & TECH	12,951.87	0.00	12,951.87	0.00	100.00		0.00
400	PURCHASED PROPERTY SVC	702.00	0.00	0.00	0.00	0.00		702.00
500	OTHER PURCHASED SVCS	230,000.00	0.00	87,006.86	0.00	37.82		142,993.14
600	SUPPLIES	9,657.33	890.67	10,458.75	0.00	108.29	(18)	-801.42
	Total	259,642.12	3,083.92	115,571.62	0.00	44.51		144,070.50
Function 3000 - NON INSTRUCTIONAL								
	Total Expenditure	2,301,239.63	376,308.88	2,030,682.65	3,838.67	88.40		266,718.31
	Total Other Expenditure	0.00	0.00	0.00	0.00	0.00		0.00
	Total Revenue	0.00	0.00	0.00	0.00	0.00		0.00
	Total Other Revenue	0.00	0.00	0.00	0.00	0.00		0.00
		2,301,239.63	376,308.88	2,030,682.65	3,838.67	88.40		266,718.31

Condensed IV Board Summary Report

From 05/01/2013 To 05/31/2013

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Account	Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
400	FACILITY IMPROVEMENTS - ARCH & ENGINEER IMPROVE						
300	PURCHASED PROF & TECH	45,617.70	0.00	32,736.67	1,051.94	74.06	11,829.09
	Total	45,617.70	0.00	32,736.67	1,051.94	74.06	11,829.09
500	FACILITY IMPROVEMENTS - EXISTING BLDG IMPROVE						
300	PURCHASED PROF & TECH	0.00	0.00	0.00	24,934.00	0.00	-24,934.00
400	PURCHASED PROPERTY SVC	0.00	0.00	0.00	0.00	0.00	0.00
	Total	0.00	0.00	0.00	24,934.00	0.00	-24,934.00
Function 4000 - FACILITY IMPROVEMENTS							
	Total Expenditure	45,617.70	0.00	32,736.67	25,985.94	128.72	-13,104.91
	Total Other Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
	Total Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
		45,617.70	0.00	32,736.67	25,985.94	128.72	-13,104.91

Condensed IV Board Summary Report

From 05/01/2013 To 05/31/2013

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Account	Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
100	OTHR EXP & FINANCE USES - DEBT SERVICE						
800	OTHER OBJECTS	12,986,411.34	907,286.37	11,814,981.78	0.00	90.97	1,171,429.56
900	OTHER USES OF FUNDS	10,666,778.66	0.00	10,666,776.80	0.00	100.00	1.86
	Total	23,653,190.00	907,286.37	22,481,758.58	0.00	95.04	1,171,431.42
200	OTHR EXP & FINANCE USES - INTERFUND TRANSFERS-OUT						
900	OTHER USES OF FUNDS	0.00	0.00	5,000,000.00	0.00	0.00	-5,000,000.00
	Total	0.00	0.00	5,000,000.00	0.00	0.00	-5,000,000.00
300	OTHR EXP & FINANCE USES - SUSPENSE ACCOUNT						
000		0.00	0.00	0.00	0.00	0.00	0.00
200	EMPLOYEE BENEFITS	0.00	0.00	480,287.00	0.00	0.00	-480,287.00
500	OTHER PURCHASED SVCS	0.00	3,000.00	3,000.00	0.00	0.00	-3,000.00
800	OTHER OBJECTS	0.00	0.00	0.00	0.00	0.00	0.00
	Total	0.00	3,000.00	483,287.00	0.00	0.00	-483,287.00
900	OTHR EXP & FINANCE USES - BUDGETARY RESERVE						
800	OTHER OBJECTS	2,949,247.00	0.00	0.00	0.00	0.00	2,949,247.00
	Total	2,949,247.00	0.00	0.00	0.00	0.00	2,949,247.00
Function 5000 - OTHR EXP & FINANCE USES							
Total Expenditure		0.00	0.00	0.00	0.00	0.00	0.00
Total Other Expenditure		26,602,437.00	910,286.37	27,965,045.58	0.00	105.12	-1,362,608.58
Total Revenue		0.00	0.00	0.00	0.00	0.00	0.00
Total Other Revenue		0.00	0.00	0.00	0.00	0.00	0.00
		26,602,437.00	910,286.37	27,965,045.58	0.00	105.12	-1,362,608.58

Condensed IV Board Summary Report

From 05/01/2013 To 05/31/2013

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Account	Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
)00	**LOCAL REVENUE**						
6111	CURRENT REAL ESTATE TAX	-128,810,569.00	0.00	-131,311,197.95	0.00	101.94	2,500,628.95
6112	INTERIM REAL EXTATE TAX	-1,300,000.00	-10,780.07	-1,314,072.64	0.00	101.08	14,072.64
6113	PUBLIC UTILITY REALTY	-186,753.00	0.00	-185,048.54	0.00	99.08	-1,704.46
6114	PAY IN LIEU -ST/LOCAL	-217,469.00	-27,936.15	-223,911.62	0.00	102.96	6,442.62
6120	CURRENT PER CAP 679	-231,000.00	-637.27	-217,594.07	0.00	94.19	-13,405.93
6141	CURR ACT 511 PC FLAT	-231,000.00	-637.27	-217,594.17	0.00	94.19	-13,405.83
6143	CURRENT 511 - LST	-289,000.00	-46,941.14	-281,933.08	0.00	97.55	-7,066.92
6151	CURRENT ACT 511 EIT	-10,750,000.00	-1,892,092.18	-10,766,516.78	0.00	100.15	16,516.78
6153	CURR ACT 511 REAL EST	-1,900,000.00	-233,461.15	-1,438,038.61	0.00	75.68	-461,961.39
6157	CURRENT 511 MERCANTILE	-2,850,000.00	-1,102,060.75	-3,634,766.71	0.00	127.53	784,766.71
6211	DISC TAKEN CURR RE TAX	4,017,912.00	7,321,271.83	9,430,496.20	0.00	234.71	-5,412,584.20
6212	DISC TAKEN INTERIM RE	0.00	142.74	18,902.29	0.00	0.00	-18,902.29
6311	PENALTIES & INT REAL ES	0.00	0.00	-184,063.72	0.00	0.00	184,063.72
6312	PENALTIES & INT INTERIM	0.00	0.00	-31,304.02	0.00	0.00	31,304.02
6411	DELINQUENT REAL ESTATE	-5,300,000.00	-502,812.73	-3,988,518.36	0.00	75.25	-1,311,481.64
6420	DELINQUENT PC SECT 679	-60,000.00	-4,110.02	-82,418.28	0.00	137.36	22,418.28
6457	DEL ACT 511 MERC TAXES	-506,000.00	0.00	-158,561.87	0.00	31.33	-347,438.13
6510	INTEREST ON INVESTMENTS	-200,000.00	-3,255.23	-97,653.96	0.00	48.82	-102,346.04
6631	Vending Rev	0.00	0.00	0.00	0.00	0.00	0.00
6710	ADMISSIONS	-140,000.00	0.00	-122,090.64	-70.00	87.25	-17,839.36
6740	FEES	-16,000.00	294.00	-109,113.42	-436.00	684.68	93,549.42
6750	DISTRICT ACTIVITY-SPECI	0.00	0.00	-6,307.02	0.00	0.00	6,307.02
6790	OTHER DIST ACTIVITY	-150,000.00	0.00	0.00	0.00	0.00	-150,000.00
6821	STATE REV RECEIVED SCH	-12,000.00	0.00	0.00	0.00	0.00	-12,000.00
6829	STATE REV RECEIVED INTR	-143,473.00	0.00	0.00	0.00	0.00	-143,473.00
6831	FED REV RECEIVED OTHER	0.00	0.00	0.00	0.00	0.00	0.00
6832	FED PASS THRU IDEA FUND	-1,843,522.00	0.00	-1,356,004.41	0.00	73.55	-487,517.59
6839	FED REV OTHER INTER	0.00	0.00	0.00	0.00	0.00	0.00
6910	LEASE RENTAL INCOME	-105,000.00	-9,323.63	-105,330.39	-27,772.16	126.76	28,102.55
6920	CONTRIBUTION & DONATION	-178,000.00	-10,689.70	-217,390.74	0.00	122.12	39,390.74
6941	REGULAR SCH TUITION	-125,000.00	0.00	0.00	0.00	0.00	-125,000.00

Condensed IV Board Summary Report

From 05/01/2013 To 05/31/2013

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Account	Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
6942	SUMMER SCHOOL TUITION	-70,000.00	0.00	-11,280.00	-220.00	16.42	-58,500.00
6943	ADULT EDUCATION TUITION	-65,000.00	0.00	-1,617.00	-440.00	3.16	-62,943.00
6944	RECEIPTS OTHER LEAs IN	-240,000.00	-6,593.15	-292,525.29	-27,113.43	133.18	79,638.72
6970	SVC PROVIDED OTHER FUND	0.00	-7,503.91	-25,888.19	-22,180.79	0.00	48,068.98
6980	REV FROM COMMUNITY SERV	0.00	-450.16	921.85	-793.20	0.00	-128.65
6991	REFUNDS OF PRIOR YR EXP	-300,000.00	-11.52	-1,820,167.21	0.00	606.72	1,520,167.21
6992	Energy Effic Incentives	-57,000.00	0.00	-41,388.33	0.00	72.61	-15,611.67
6999	MISCELLANEOUS REVENUE	-115,000.00	-14,752.65	-245,409.90	-3,152.52	216.14	133,562.42
	Total	-152,373,874.00	3,447,659.89	-149,037,386.58	-82,178.10	97.86	-3,254,309.32

Function 6000 - LOCAL REVENUE						
Total Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	-152,373,874.00	3,447,659.89	-149,037,386.58	-82,178.10	97.86	-3,254,309.32
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	-152,373,874.00	3,447,659.89	-149,037,386.58	-82,178.10	97.86	-3,254,309.32

Condensed IV Board Summary Report

From 05/01/2013 To 05/31/2013

fabrdco4

Account	Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
)00	REVENUE STATE SOURCE						
7110	BASIC EDUCATION	-27,044,017.00	-7,555,684.67	-27,044,674.67	0.00	100.00	657.67
7160	TUITION ORPHANS & CHILD	-365,000.00	0.00	0.00	0.00	0.00	-365,000.00
7220	VOCATIONAL EDUCATION	-32,000.00	9,579.00	-181.50	0.00	0.56	-31,818.50
7250	MIGRATORY CHILDREN	-2,000.00	0.00	0.00	0.00	0.00	-2,000.00
7271	SPECIAL ED SCHOOL AGED	-6,584,843.00	-1,646,213.45	-6,584,843.45	0.00	100.00	0.45
7290	OTHER PROGRAM SUBSIDIES	0.00	0.00	-500.00	0.00	0.00	500.00
7292	PRE-K COUNTS	-596,600.00	-51,198.66	-494,962.67	0.00	82.96	-101,637.33
7310	TRANSPORT (REG & ADDTL)	-2,570,435.00	0.00	-1,598,392.00	0.00	62.18	-972,043.00
7320	RENT & SINK FUND PYMT	-1,974,695.00	-202,219.71	-1,660,869.91	0.00	84.10	-313,825.09
7330	HEALTH SERVICES| ACT 25	-365,000.00	0.00	-331,665.31	0.00	90.86	-33,334.69
7340	ST PROP TAX REDUCTION	-4,719,990.00	0.00	-4,719,989.85	0.00	100.00	-0.15
7501	PA ACCOUNTABILITY GRANT	0.00	0.00	-665,439.00	0.00	0.00	665,439.00
7599	OTH STATE REV	-1,150,000.00	-10,414.99	-97,415.68	0.00	8.47	-1,052,584.32
7810	STATE SHARE SS & MED	-3,524,431.00	-281,743.00	-2,841,012.60	0.00	80.60	-683,418.40
7820	STATE SHARE RETIRE CONT	-5,835,364.00	0.00	-2,481,534.52	0.00	42.52	-3,353,829.48
	Total	-54,764,375.00	-9,737,895.48	-48,521,481.16	0.00	88.60	-6,242,893.84

Function 7000 - REVENUE STATE SOURCE						
Total Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	-54,764,375.00	-9,737,895.48	-48,521,481.16	0.00	88.60	-6,242,893.84
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	-54,764,375.00	-9,737,895.48	-48,521,481.16	0.00	88.60	-6,242,893.84

Condensed IV Board Summary Report

From 05/01/2013 To 05/31/2013

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Account	Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
)00	FEDERAL REVENUE						
8110	PAYMENTS FED IMPACTED	-30,000.00	-6,830.30	-46,941.10	0.00	156.47	16,941.10
8514	NCLB - TITLE I	-3,101,843.00	-231,738.66	-2,499,621.56	0.00	80.58	-602,221.44
8515	NCLB - TITLE II	-702,259.00	-95,074.46	-569,995.27	0.00	81.16	-132,263.73
8516	NCLB - TITLE III	-268,493.00	-34,690.30	-326,963.36	0.00	121.77	58,470.36
8517	NCLB - TITLE IV-21ST CE	-585,000.00	-171,813.56	-843,240.14	0.00	144.14	258,240.14
8580	CHILD CARE & DEV GRANT	-150,000.00	-15,673.37	-140,308.86	0.00	93.53	-9,691.14
8810	School Based MA ACCESS	-445,296.00	0.00	-233,885.72	0.00	52.52	-211,410.28
8820	MED ASSIST REIMB ADM	-55,000.00	0.00	-7,620.98	0.00	13.85	-47,379.02
	Total	-5,337,891.00	-555,820.65	-4,668,576.99	0.00	87.46	-669,314.01

Function 8000 - FEDERAL REVENUE						
Total Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	-5,337,891.00	-555,820.65	-4,668,576.99	0.00	87.46	-669,314.01
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	-5,337,891.00	-555,820.65	-4,668,576.99	0.00	87.46	-669,314.01

Condensed IV Board Summary Report

From 05/01/2013 To 05/31/2013

fabrdco4

Account	Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
)00	OTHER REVENUE						
9310	GENERAL FUND TRANSFERS	0.00	0.00	0.00	0.00	0.00	00.00
9400	SALE OF FIXED ASSETS	-22,500.00	0.00	-11,761.90	0.00	52.27	-10,738.10
9990	INSURANCE RECOVERIES	-10,000.00	0.00	-3,402.74	0.00	34.02	-6,597.26
	Total	-32,500.00	0.00	-15,164.64	0.00	46.66	-17,335.36
Function 9000 - OTHER REVENUE							
	Total Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
	Total Other Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
	Total Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	Total Other Revenue	-32,500.00	0.00	-15,164.64	0.00	46.66	-17,335.36
		-32,500.00	0.00	-15,164.64	0.00	46.66	-17,335.36
Grand Totals							
	Total Expenditure	185,906,203.00	20,091,873.93	151,494,378.06	1,363,639.78	82.22	33,048,185.16
	Total Other Expenditure	26,602,437.00	910,286.37	27,965,045.58	0.00	105.12	-1,362,608.58
	Total All Expenditures	212,508,640.00	21,002,160.30	179,459,423.64	1,363,639.78	85.08	31,685,576.58
	Total Revenue	-212,476,140.00	-6,846,056.24	-202,227,444.73	-82,178.10	95.21	-10,166,517.17
	Total Other Revenue	-32,500.00	0.00	-15,164.64	0.00	46.66	-17,335.36
	Total All Revenues	-212,508,640.00	-6,846,056.24	-202,242,609.37	-82,178.10	95.20	-10,183,852.53
		0.00	14,156,104.06	-22,783,185.73	1,281,461.68	0.00	21,501,724.05