

MEMORANDUM

April 19, 2013

TO: BOARD OF SCHOOL DIRECTORS

FROM: STACY M. GOBER, BOARD SECRETARY

SUBJECT: REGULAR MONTHLY MEETING – April 22, 2013

The Regular Monthly Meeting of the Board of School Directors of the Bethlehem Area School District will be held on *Monday, April 22, 2013, at 7:00 p.m. in the Auditorium of East Hills Middle School, 2005 Chester Avenue, Bethlehem, PA 18020*. The agenda is attached.

SMG:bac
Attachments

BETHLEHEM AREA SCHOOL DISTRICT
Bethlehem, Pennsylvania

MISSION STATEMENT

The Bethlehem Area School District, in partnership with the home and community, is committed to providing a safe and supportive environment in which each student will attain the knowledge, skills, and attitudes necessary to become a productive citizen and lifelong learner in our technologically demanding and culturally diverse society.

A G E N D A
REGULAR MEETING – April 22, 2013

1. Roll Call
2. Pledge of Allegiance
3. Silent Meditation
4. Student Recognition
5. Courtesy of the Floor to Visitors (30 minutes allowed)
6. Reports of Student Representatives
7. Approval of Minutes
 - March 13, 2013 – Budget Workshop Minutes*
 - March 18, 2013 – Regular Board Meeting Minutes*
8. Approval of Committee Minutes
 - April 8, 2013 – Board Facilities Committee Meeting Minutes*
 - April 8, 2013 – Board Curriculum Committee Meeting Minutes*
 - April 15, 2013 – Board Finance Committee Meeting Minutes*
 - April 15, 2013 – Board Human Resources Meeting Minutes*
9. Financial Report/Payment of Bills
 - Budgetary Transfers – Page 32*
 - Treasurer's Reports – Page 33*
 - Monthly Bills – Page 34*
 - Budget Information (Information Only) – Page 35*
10. President's Communication/Special Meetings
11. Superintendent's Report/Federal Program Update
12. Unfinished Business
13. Recommendations of the Administration
14. Reports of Committees
15. New and Miscellaneous Business
16. Courtesy of the Floor to Visitors (30 minutes allowed)
17. Open Forum
18. Adjournment

APRIL 22, 2013

BETHLEHEM AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR BOARD MEETING

The Regular Meeting of the Board of Directors of the Bethlehem Area School District was held on Monday, April 22, 2013, at 7:02 p.m. in the Auditorium of East Hills Middle School, 2005 Chester Road, Bethlehem, PA 18017.

President Faccinetto asked for the Roll Call by the Board Secretary:

ROLL CALL

Members present: Director Basilio Bonilla, Director William Burkhardt, Director Michele Cann, Director Irene Follweiler, Director Eugene McKeon, Director Aurea Ortiz, Director Shannon Patrick, Director Sudantha Vidanage, and President Michael Faccinetto – 9

Members absent – None

Others present: Dr. Joseph Roy, Superintendent of Schools; Stacy Gober, Board Secretary; Attorney Donald Spry, Solicitor; administrators, student representatives, members of the press and other interested citizens and staff members.

The Pledge of Allegiance was recited by all those present.

PLEDGE OF
ALLEGIANCE

President Faccinetto requested a moment of Silent Meditation.

MOMENT OF
SILENT MEDITATION

Dr. Roy stated that WDIY Radio held its Eighth Annual Student Poetry Contest. This contest is to commemorate National Poetry Month in April. Over 100 students in the surrounding school districts submitted poems. This evening the Administration would like to congratulate three (3) students who were first, second, and third place winners at the elementary level. These three (3) students are from Freemansburg Elementary School and worked on their poetry projects with their teacher, Mrs. Jennie Gilrain. Dr. Roy asked that Mrs. Kathy Quigney, Principal of Freemansburg Elementary School, and Mrs. Jennie Gilrain, fourth grade teacher, to come forward to congratulate the following students, and Director Ortiz will present certificates to these students. The first place winner of the contest was Carla V. Lugo. Carla's poem was written in response to a lesson about sensory details related to a holiday memory, and the title of her poem was *Puerto Rico's Christmas in Bethlehem*. Jahmael J. Sanchez won second place. Jahmael's poem was written in response to a lesson in which students remembered details about someone they love and miss, and the title of his poem was *My Dad*. Kayla M. Jefferson won third place. Kayla's poem was written in response to a lesson in which the students chose a character from *The Odyssey* with whom they empathize, and the title of her poem was titled *Penelope Waits*. Congratulations to Carla, Jahmael, and Kayla.

STUDENT
RECOGNITION

President Faccinetto offered Courtesy of the Floor to visitors. Speakers are asked to come to the podium, stating their name and address. The first Courtesy of the Floor will pertain to matters on the Board agenda. The second Courtesy of the Floor will deal with matters pertaining to school district business. Speakers are limited to five (5) minutes each unless extended at the discretion of the Board President. The Board requests that, when possible, all individuals supporting a like position on a topic select a speaker to present their views to avoid repetition. If that is not possible, all are welcome to speak. As per school board policy, generally, speakers are limited to taxpayers, residents, or employees of this school district. At the conclusion of the

COURTESY
OF THE FLOOR
TO VISITORS

School Board Meeting, another block of time will be allocated for public comment. At that time, the same rules will apply. It is asked that speakers observe proper decorum, without personal attacks towards a specific individual or individuals. It is not the custom for the Board to enter into a dialogue at these meetings about concerns. However, the Board does listen with care to issues raised. Speakers will receive responses, in some form, by the Administration.

Mr. Randy Toman (359 Tenth Avenue, Bethlehem) – Mr. Toman had a question about Agenda Item #28 – Authorization to Purchase and Install Zonar Electronic Fleet Management System. He was asked by another vendor how did this item get on the agenda, was this bid made public, and how many competitors bid for this \$150,000 contract?

Mr. Jim Hoff (902 Pennsylvania Avenue, Bethlehem) – Mr. Hoff stated that he learned about this Zonar Electronic Fleet Management System by reading an article in the newspaper last week. He has a concern that it will cost \$150,000 for 120 buses which is \$1,250 per unit. His company, Questrak, manufactures a unit that can go in a bus. It is currently in a District bus for a month or so and has been tracking where the bus goes. His unit does about 80% of what this does for 30% of the cost for \$350 per unit, and the year on year cost is zero. Once you purchase the unit there is no cost because it goes over a Wi-Fi system instead of going over a cellular system. It allows you to track the vehicles, observe them on a day-by-day basis. It also keeps a complete history. If you have the Zonar system and discontinue it because you do not want to pay the fee, you will lose all of the data. His system is held on the District's computer. He wanted to bring this forward to the Board.

Freedom High School Alternate Student Board Representative – Michael Samuelson: Mr. Samuelson stated that things at Freedom are picking up for the end of the year. Two weeks ago, the spring musical, *Les Miserables*, held six (6) performances that were sold out and were met with great reviews. It was an emotional experience that brought together many of the cast. The Thon event is fast approaching which is a Freedom and Liberty charity event to raise money for pediatric cancer. This event will take place on April 27 and will be an eight (8) hour dance event. More than 600 students have pledged to participate. There have been other events for Thon that have raised money which include car washes and Rita Ice nights. They are fast approaching the fundraising goal of \$10,000. In terms of academics, the Scholastic Scrimmage Team is continuing its strong season finishing third in the Academic IU competition, and they have kept their prospects alive in the tournament. They will move to a semifinal match against Emmaus High School in early May. In regards to sports, the girls' softball has a tremendous season thus far with a record of 9-1. The boys' tennis team is doing well. In May, AP exams are fast approaching, and many juniors and seniors are feeling the stress of added workloads and study sessions. Seniors are also celebrating with college acceptance letters being received.

REPORTS OF THE STUDENT REPRESENTATIVES

Liberty High School Student Board Representative – Meredith Guro: Ms. Guro stated that April has been a month of preparation for Liberty High School. As stated previously, the Thon will be held on April 27. Some of the events planned for this Thon include events outside in the Stadium, as well as dancing in the gym, organized games, and crafts throughout the night. In addition, there will be inspirational speeches by families who have been affected by pediatric cancer. Liberty's first Alumni Day will take place on May 18 from 11:00 a.m. to 4:00 p.m. There will be a presentation with activities planned, and a tour of Liberty. This will serve to create new bonds between the alumni and Liberty High School while highlighting traditions old and new. On April 10, the Student Advisory Council met with Dr. Roy and Dr. Silva to discuss the improvement of the student success and experience with the

APRIL 22, 2013

college application process. The collaboration between student leaders and Administration was successful in suggesting ways to ensure that every student is successful during the college admissions. Post graduations plans were also discussed at this meeting. Ms. Guro plans on attending Lafayette College as a student athlete. Special Olympics will be occurring on May 1 at the BASD Stadium. With graduation 44 days away, there have been several changes to Liberty's graduation program. A group of senior leaders met with the high school Administration, and they are excited that their suggestions were heard and should be a memorable event for the Class of 2013.

President Faccinetto asked for a motion to approve the minutes for the March 13, 2013 – Budget Workshop and the March 18, 2013 – Regular Board Meeting.

APPROVAL OF
MINUTES

Director Bonilla made a motion to approve the Board meeting minutes. Director Patrick seconded the motion.

MOTION TO ACCEPT
MINUTES

President Faccinetto asked if there was any discussion regarding the minutes. Seeing none, he called for a voice vote to accept the minutes for the March 13, 2013 – Budget Workshop and the March 18, 2013 – Regular Board Meeting.

VOICE VOTE TO
ACCEPT MINUTES

Motions pass 9-0

President Faccinetto asked for a motion to approve the minutes for the April 8, 2013 – Board Facilities Committee Meeting; April 8, 2013 – Board Curriculum Committee Meeting; April 15, 2013 – Board Finance Committee Meeting; and April 15, 2013 – Board Human Resources Committee Meeting.

APPROVAL OF
COMMITTEE MINUTES

Director Follweiler made a motion to approve the Committee meeting minutes. Director Bonilla seconded the motion.

MOTION TO ACCEPT
COMMITTEE MINUTES

President Faccinetto asked if there was any discussion regarding the minutes.

Director Follweiler wanted to state for the Board and public that the April 15, 2013, Board Finance Committee Meeting minutes refer to the discussion that occurred at the meeting regarding the Zonar System.

VOICE VOTE TO
ACCEPT MINUTES

President Faccinetto called for a voice vote to accept the committee minutes as listed above.

Motions pass 9-0

President Faccinetto asked Director McKeon to make a motion to approve the Financial Reports/Payment of Bills as follows: Budgetary Transfers (Page 32); Treasurer's Report (Page 33); Monthly Bills (Page 34); and Budget Information which is an informational/non-voting item (Page 35).

FINANCIAL REPORTS/
PAYMENT OF BILLS

Director McKeon made a motion to approve the Financial Reports/Payment of Bills. Director Bonilla seconded the motion.

MOTION TO ACCEPT
FINANCIAL
REPORT/PAYMENT OF
BILLS

President Faccinetto asked if there was any discussion. Seeing none, he asked for a roll call vote on the Financial Reports/Payment of Bills.

ROLL CALL VOTE

Yes – Directors Bonilla, Burkhardt, Cann, Follweiler, McKeon, Ortiz, Patrick, Vidanage and President Faccinetto

Motions pass – 9-0

APRIL 22, 2013

President Faccinetto stated that the Board held an Executive prior to this evening's meeting to discuss personnel, litigation, and negotiations. In addition, there was a press conference held last week at the Steel site regarding the Hoover Mason trestle project using the last of the BethWorks TIF money. The District received credit for burying the burden of the vast majority of the money. There will be an Executive Session following this meeting to discuss negotiations.

PRESIDENT'S
COMMUNICATIONS

Dr. Roy stated that he had three (3) items to share this evening:

Green Ribbon Schools Award

SUPERINTENDENT'S
REPORT

The District received word from the United States Department of Education regarding their second annual Green Ribbon Schools Awards. As stated a few months ago, these awards are presented to schools who are recognized for their work to reduce environmental impact in costs, to improve the health and wellness of students and staff, and to provide effective environmental and sustainability in education. Only 23 middle schools nationwide were nominated, and only four (4) schools total (elementary, middle, and high) were in Pennsylvania. The Administration is proud to announce that Broughal Middle School is a recipient of the Green Ribbon Schools Award. The District will be receiving more information on this, and Governor Corbett also released that information at the state level today. Congratulations to Broughal Middle School staff and students, as well as Mr. Stein who assisted with the application.

Colonial Intermediate Unit (CIU) 20 Merit Scholar Awards

The Annual CIU 20 Merit Scholar Awards and the Excellence in Education Awards will be held on Thursday, May 2, 2013, at the Blue Event Center in Bethlehem. As in the past, CIU 20 will honor the accomplishments of students, educators, and community members who have achieved these distinctions. They will be honoring the National Merit Finalists, Semifinalists, and Commended students. The BASD students were recognized earlier in the year during Student Recognition at the December Board Meeting, and just recently at last month's Board Meeting. There were eight (8) Commended students who were recognized in December and they were John Bennett, William Leeson, and Tiana Mai Van from Freedom High School; and Kryzel Bonifacio, Janaya Shelly, James Sheplock, Michelle Tremple, and Colin Worrich from Liberty High School. Finally, our School Board Student Representative from Freedom High School, Anna Thomas, was selected a Semifinalist and advanced to the Finalist standing. All of these students will be recognized next Thursday.

In addition, an Excellence in Education Award will be presented to Sonia Vazquez, Principal at Donegan Elementary School, for her Student Leadership Program.

Frank Broad Elementary Track Meet

The annual track meet is scheduled for Wednesday, May 8 at the BASD Stadium beginning at 9:00 a.m. The rain date is Friday, May 10.

Director McKeon wanted to state that it was announced on the news this evening that Nazareth Middle School and Broughal Middle School were the two (2) schools recognized for the Green Ribbon Schools Award.

President Faccinetto asked if anyone had any items under Unfinished Business. Seeing none, he moved to Recommendations of the Administration.

UNFINISHED BUSINESS

APRIL 22, 2013

Facilities Items

President Faccinnetto asked Director Follweiler to make a motion to approve Facilities Agenda Items 1, 2 and 3.

Director Follweiler made a motion to approve Facilities Agenda Items 1, 2 and 3. The motion was seconded by Director Bonilla.

President Faccinnetto asked if there was any discussion regarding these items. Seeing none, he asked for a roll call vote on Facilities Agenda Items 1, 2 and 3.

Yes – Directors Bonilla, Burkhardt, Cann, Follweiler, McKeon, Ortiz, Patrick, Vidanage and President Faccinnetto

Motions pass – 9-0

RECOMMENDATIONS
OF THE
ADMINISTRATION

MOTION TO APPROVE
FACILITIES ITEMS 1, 2
AND 3

ROLL CALL VOTE ITEM
1, 2 AND 3

Curriculum Items

President Faccinnetto asked Director Burkhardt to make a motion to approve Curriculum Agenda Items 4, 5, 6, 7 and 8.

Director Burkhardt made a motion to approve the Curriculum Agenda Items 4, 5, 6, 7 and 8. Director Follweiler seconded the motion.

President Faccinnetto asked if there was any discussion regarding these items.

Director Follweiler had concerns regarding the change in the conferences and field trip agenda items as the account codes are missing, and she asked if Mrs. Gober reviewed that. Dr. Roy responded that these agenda items were reviewed by the Board officers and revised to make the agenda more streamlined since generally the account codes are only meaningful to Mrs. Gober. In addition, it takes more clerical time to include this information, and all transfers are on the transfer list in the agenda. Director Follweiler responded that this was provided for specific reasons because many transfers were not occurring as the budget was overspent. She does not support this change personally because she wants to see the source of funding whether it is coming from the general fund or is a grant. The reason the Board enacted that practice is because the fund balance was zero and the Board was unaware that. Dr. Roy responded that this is a cleaner way to look at it.

President Faccinnetto stated that it is the intent to continue on other expenses, such as purchases. He does not see the importance of putting that long account number on the conferences and field trip agenda items. The Administration has changed since then, and he did not see a reason to continue this. He does agree that when the District is purchasing items, that this information appear on the agenda. The general discussion was regarding conferences and field trips.

Director Burkhardt stated that he feels more information for the Board the better. While this is small in comparison, he would prefer to see information there for clarity. This should have been discussed in committee before it just did not appear on an agenda. It is important to provide that information on the field trips and conferences. These amounts are small, but they are things that are going to unbalance a budget. It sets a tone for the Board to have as much information as possible before making vote. Dr. Roy reiterated that he understands, but it takes a lot of clerical time. The information appears on the forms that are filled out by the schools, and the transfers are shown later in the agenda. So, it is more clerical time to put all of those together. Whatever the will of the Board is, the Administration will follow.

Director Follweiler again referred to the field trip item stating that there is a \$3,500 cost, but what account is that coming from? Is it coming from the three separate

MOTION TO APPROVE
CURRICULUM ITEMS 4,
5, 6, 7 AND 8

schools? She strongly believes that the Board needs to know where the money is coming from. Again, the account number does not need to appear, but are all three schools are they paying for this and is it coming from the general fund budget or from a grant?

Director Bonilla agreed with his colleagues and would like to see where this money is coming from. A few months ago there was a discussion on fundraisers versus building budget money being used.

Director McKeon stated he would like to see a balance of account. He does not like the current format.

President Faccinnetto asked the Board if they are okay with dropping the account codes for field trips and conferences. There were no objections.

Director McKeon is more interested in what the expense is and how much remains in the budget for that particular line item. That was the Board's goal a few years ago to make sure that there is money in the account. Currently, the Board sees more budget transfers on the agenda than they saw four (4) or five (5) years ago in a whole year.

Director Burkhardt stated rather than holding up on this action, he would prefer more substantive information going forward.

President Faccinnetto stated that the Board and Administration would go back to the past practice for conferences and field trips starting with the May agenda.

President Faccinnetto asked for a roll call vote on Curriculum Agenda Items 4, 5, 6, 7 and 8.

ROLL CALL VOTE
ITEMS 4, 5, 6, 7 AND 8

Yes – Directors Bonilla, Burkhardt, Cann, Follweiler, McKeon, Ortiz, Patrick, Vidanage and President Faccinnetto

Motions pass – 9-0

Human Resources Items

President Faccinnetto asked Director Ortiz to make a motion to approve Human Resource Agenda Items 9, 10, 11, 12, 13, 14, 15, 16 and 17.

MOTION TO APPROVE
HUMAN RESOURCES
ITEMS 9, 10, 11, 12, 13,
14, 15, 16 AND 17

Director Ortiz made a motion to approve Human Resources Agenda Items 9, 10, 11, 12, 13, 14, 15, 16 and 17. Director Patrick seconded the motion.

President Faccinnetto asked if there was any discussion regarding these items.

Director Follweiler stated that there are a lot of retirements listed on the agenda. Will that open opportunities for new hires, and have we brought back all furloughs? Dr. Roy responded that yes most if not all will be filled. There will be savings in salaries.

President Faccinnetto asked for a roll call vote on Human Resources Agenda Items 9, 10, 11, 12, 13, 14, 15, 16 and 17.

ROLL CALL VOTE
ITEMS 9, 10, 11, 12, 13,
14, 15, 16 AND 17

Yes – Directors Bonilla, Burkhardt, Cann, Follweiler, McKeon, Ortiz, Patrick, Vidanage and President Faccinnetto

Motions pass – 9-0

Dr. Roy stated the Board just approved Jennifer Hilton as the next principal at Farmersville Elementary School. She will be replacing Michele Fragnito who will be retiring at the end of the school year. Jen is here this evening, currently serving as the assistant principal at Nitschmann Middle School. She will assume her new duties this summer. He wanted to personally congratulate her.

Finance Items

President Faccinetto asked Director McKeon to make motion to approve Finance Agenda Items 18, 19, 20, 21, 22, 23, 24, 25, 26, 27 and 28.

MOTION TO APPROVE
FINANCE ITEMS 18, 19,
20, 21, 22, 23, 24, 25, 26,
27 AND 28

Director McKeon made a motion to approve Finance Agenda Items 18, 19, 20, 21, 22, 23, 24, 25, 26, 27 and 28. Director Bonilla seconded the motion.

President Faccinetto asked if there was any discussion regarding these items, and that there will be discussion regarding Agenda Item 28.

Director Follweiler stated that she would be voting no for Agenda Item 18, Bethlehem Area Vocational-Technical School 2013-2014 Budget. They have generally done a good job in reigning in their expenses, but most years there have been rebates given back to the Districts, and still they are raising the budget. She does not support the increase and would like to see a 0% increase. President Faccinetto stated that Bethlehem's increase is due to the increase in the BASD student population to Vo-Tech.

President Faccinetto stated that for Agenda Item 28, Authorization to Purchase and Install Zonar Electronic Fleet Management System, there has been previous Board discussions at the March 4, Board Facilities Committee Meeting, March 13, Budget Workshop, and the April 15, Board Finance Committee Meeting.

Director McKeon asked Mrs. Gober how was Zonar the vendor of choice. Mrs. Gober responded that the pricing was secured through a public bid that was conducted through a statewide consortium. She would not have the number of bidders in that particular bidding transaction. It was bid publicly, and that pricing has been bedded. The Districts are permitted within the state to piggyback off of any other public bid governmental contract, and that is the pricing that was secured for this item.

Director McKeon asked what would the implication be if the Board delayed voting on Agenda Item 28 for one month? Dr. Roy responded that due to the warm winter savings in heating costs, the Administration reviewed with the Board the opportunity to purchase this item using that savings prior to the end of the fiscal year, June 30, 2013. This would allow the District to reduce the 2013-2014 Budget by \$150,000. By Board approval this evening, the District will be able to purchase this and have it on site by June 30 to use from this year's budget.

Director McKeon asked if the Board would consider buying this other product that seems to have the same objective, would we have to bid it out? Attorney Spry responded yes. If you are not doing it through the state consortium, you would have to bid it out. Director McKeon would like to table this item until the Board receives more information and analysis by looking at the products. If both are similar products, he would be inclined in looking at the lower of the two costs.

Director Follweiler stated that it was her intent to ask Dr. Roy for some more return on investment information that was discussed at the Board Finance Meeting. However, before we go there and she may be seconding Director McKeon's table, when is the Board's next opportunity to vote on a system? Is there a Special Board Meeting in May? Mrs. Gober responded yes as there is a Special Board Meeting scheduled on May 13 prior to the Board Finance and Human Resources Committee Meetings. Director Follweiler believes it would be prudent for the Board to have further discussion on this such as the return on investment, as long as we were not hurting our opportunity in the budget issue. She wanted to clarify that we need to purchase and receive the item by June 30? Mr. Stein responded that Board action would need to occur this evening so that it could be here by June 30.

Director Burkhardt had a concern that why didn't the Board know this other product was in one of the District's buses? Mr. Stein responded that two or three of these units were purchased to see how they worked. They do meet the need. It logs the data throughout the day, and then it comes back and can be downloaded at a later time. The Zonar system is more of a real time live GPS. So in this dynamic environment with students on board and buses traveling, that information is made available immediately. Director Burkhardt stated then the whole safety issue of having online immediate access would not be available with this other system, and Zonar has this safety issue. Mr. Stein responded yes.

Director Vidanage stated that the Board asked for real time analysis, but do we have the personnel to monitor real time analysis, and does the District have the capability to make decisions on the fly?

Director Bonilla asked President Faccinnetto for clarification as he believes it was discussed that if a principal needed to know if a bus would be late, they could check it themselves, and that is something that is not available for this other system.

Director Ortiz asked to clarify that this Zonar system is not compatible with the system that we get the best bid? Mr. Stein responded that it is not a compatibility issue, it is an addition to the time data that the Administration is seeking. It is integration with the timecard data, and also integration with the current routing software as well. In terms of the real time analysis that Director Vidanage asked, that coordination can be done with the routing software as planned and driven data. The time card piece we have the time in and time out clock, and we have that information that we can sync up with the payroll data side.

Director Vidanage responded to Mr. Stein's comments regarding payroll data. How critical is it that we get the payroll right now if the device is taking too much time? Are we sacrificing that type accuracy for the money? Dr. Roy responded that it was not the instantaneous of the payroll, but it was that this Zonar software, which is used by a number of school districts, including the IU, that does integrate with the current payroll system. The software is compatible.

Director Ortiz was going to ask that question which was just answered by Dr. Roy stating that the Zonar system is compatible to payroll. She wanted to have Mr. Stein verify that the Zonar system will be better for the District even though it might cost a little more. Mr. Stein responded that the Zonar system meets the District's needs in terms of the real time data better, not that the other system doesn't perform, but it provides the same information at a later time. For the District's needs in terms of the real time management in transportation, that is one piece. Another piece of the Zonar system is the vehicle inspection process with the safety of vehicles and the pre-trip inspections by verifying that the District is inspecting the buses before they go on the road. That is another piece that other systems do not have that Zonar has.

Director Patrick stated that was her point exactly in regards to the talk about payroll, but the whole safety aspect of pre-trip inspection is definitely a huge key point.

Director Vidanage stated did we ask other vendors to amend their system to make it compatible? Mr. Stein responded no. Dr. Roy stated that there were multiple vendors that were part of a state contract, which had to meet certain standards. As stated earlier by Mrs. Gober, since it is from the state contract, Districts do not receive that information from other vendors that bid on the state contract.

Director McKeon stated that after receiving this additional information, he will not motion to table this item and will support the purchase of the Zonar system.

Director Follweiler stated that this was discussed at the Finance Meeting last week, and her issue that she wanted to bring forward this evening is that while \$150,000 is a lot of money, she was trying to put more dollars and savings so that the public would understand why we would purchase this Zonar system. She emailed Dr. Roy regarding her concerns. Vehicle inspection was already discussed. However, she would like the Administration to review on the timesavings associated with the Zonar software. Mr. Stein responded that currently from a safety standpoint of knowing where the buses are at all times, and the customer service piece was discussed. It is the efficiency piece that we hope to achieve those savings. As an example, by actively monitoring our routes and reduce the minutes on the road by 1% translates to about \$33,000 annually. So, if we can push that to 5 minutes that would be about \$47,000. So, it is small incremental changes as we work to reduce the transportation budget over the last two years. There have been a lot of reductions, but we are at a point right now where we have gone as far as we can go without looking into going a step beyond that and to dig deeper and try to squeeze out those extra minutes around the District. With the routing software, this opportunity while there is an expense up front, but down the road as we make it more efficient by squeezing minutes off runs. That is the return on the investment to continue our efficiency efforts to reduce costs.

Director Follweiler asked if there were financial savings in the potential of the maintenance costs due to the maintenance checkpoints and software as well. Mr. Stein responded that maybe on a smaller scale. We do a pretty good job on the maintenance side as it is. Looking further beyond the inspection piece, drivers do pre-trip and post-trip inspections. In terms of saving the costs, we have those deficiencies in real time. It is day by day, and we can fix before it becomes a bigger problem.

Director Follweiler stated that the minimal estimated savings of 1% per year with a five-year return on investment, and you believe it to be more than that. Mr. Stein responded correct. Director Follweiler stated that from the IU purchase, there is a much smaller fee for yearly maintenance after the investment. So after the five-year maximum return on investment, it then continues to pay for itself. It is not a one-time 1%. That is how the calculations are making it 1% every year moving forward, not 1% up front. If we did not have the software, that \$33,000 would be added up each year. So to finalize this, the District is spending \$150,000 of the taxpayer money. We believe the minimum savings that we will get is 1%, likely more, and there is a five-year return on investment or less.

Director Burkhardt stated that in the private sector virtually every vendor that he deals with their drivers are on some form of GPS system, and they are not doing it because they are worried about the safety of their drivers. They are doing it because they see savings and looking at ways in reducing costs for their company. He likes the fact that there is a huge savings of possible safety features that are going to be woven through this, as well as the return on investment that Director Follweiler spoke about. It is a real win-win for the District.

Director Vidanage stated that the safety issue was discussed. Are you saying that the CPU of the bus is synchronized with the software package, and will it tell us when a tire is low. Mr. Stein responded that the Zonar system documents the inspection process that has to be performed by state law. Dr. Roy also responded that it is not going to measure tire pressure. The bus drivers are responsible for doing a safety walk around the bus. Mr. Stein responded it does report engine diagnostics, and that information is transmitted to the shop and can be integrated with the current maintenance system. Director Vidanage asked how is this handled currently by the

mechanics? Mr. Stein responded that the drivers walk around the bus and hand in a piece of paper every day.

Director Burkhardt asked to call the question.

President Faccinetto asked for a roll call vote on items 18, 19, 20, 21, 22, 23, 24, 25, 26, 27 and 28.

ROLL CALL VOTE
ITEMS 18, 19, 20, 21, 22,
23, 24, 25, 26, 27 AND 28.

Director Bonilla – Yes; Director Burkhardt – Yes; Director Cann – Yes; Director Follweiler – No to Agenda Item 18 and Yes to remaining items; Director McKeon – Yes; Director Ortiz – Yes; Director Patrick – Yes; Director Vidanage – Yes; and President Faccinetto - Yes

Motion passes 8-1 for Agenda Item 18

Motions pass 9-0 for Agenda Items 19, 20, 21, 22, 23, 24, 25, 26, 27, and 28

NORTHAMPTON COMMUNITY COLLEGE (NCC) BOARD OF TRUSTEES:

Mrs. Leeson provided an update to the Board. The Trustees did not meet in March, but they had a meeting on April 4. You may have seen in the newspaper that NCC was named Best Place to Work in the Lehigh Valley. Also, the college is concluding “The Year of the President.” Several years ago, NCC received an \$800,000 NIH grant, which was a challenge grant. The college was able to raise \$1.6 million matching the challenge a year earlier. They are using the Endowment of \$2.4 million to run yearly programs. This year, the college ran a program on the Presidency. Last week, they had the noted historian as their speaker, speaking about the Presidency. Throughout the year, they had a number of other events including two (2) re-enactors, book discussions, films, and a traveling civil war display. There were a number of activities throughout the year. The PA Commission for Community College recognized four (4) NCC students for outstanding accomplishments on April 8. On April 9, the state celebrated 50 years since the signing of the Community College Bill, and NCC added a Lobby Day with that celebration. Leadership Lehigh Valley has now accepted a proposal from NCC to take over this very important community organization and will be run through NCC. The Monroe Campus continues to be built and is moving along. They have also put out an RFP for solar panels. The Middle States process has already begun, and will not be completed until the spring of 2015. Also, NCC has privatized the Bookstore and is a financial advantage to the college and an advantage for the students to have broader access to more supplies and materials.

COMMITTEE REPORTS

President Faccinetto asked if the Monroe Campus is going to open in the fall? Mrs. Leeson believes that they will be opening a portion of the new building in fall.

Dr. Silva wanted to thank NCC for their efforts with the National Endowment for History (NEH) grant. There is a yearly focus on this, and he appreciates the cooperation between NCC and the District.

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL COMMITTEE:

Director Patrick stated that a meeting was held on Tuesday, April 2 where staffing was discussed in regards to the machining program. There was also discussion regarding upgrading the machinery. The NOCTIs are wrapping up.

DIVERSITY COMMITTEE: Director Ortiz stated that they had a meeting at the beginning of April. The Proposed District Budget was discussed, as well as the State’s budget, the sequestration, and how that affects the District budget. They also discussed two (2) possible social services positions through IU 20 and the District and will focus on the ever increasing needs of the high schools. They also discussed the ending of the 21st Century After School grant, and the four middle schools in the

plan to try to maintain some of their enrichment education next year. Minority hiring was also discussed as well as networking. Members of this committee will distribute openings in the District to their network of qualified candidates. The Freshman Center campus at Liberty High School was also discussed. The Minority Awards ceremony is scheduled for May 30 at Northeast Middle School.

PSBA – Director Bonilla stated that he did not have any updates.

COLONIAL INTERMEDIATE UNIT 20 – Director Follweiler stated that the next meeting is this coming Wednesday. As stated previously, the National Merit Scholar event is scheduled for next Thursday, May 2.

BETHLEHEM RECREATION COMMISSION – Director Follweiler stated that the commission met last week. For general public interest, they are going to start to do a Fitness Program in the Parks. They are going to do a trial run in May and have a walk fit instructor. A newsletter will be coming out, and she will send it to Dr. Roy to send out in his weekly Friday email to staff as the commission is trying to find additional ways to get the word out.

ENERGY COMMITTEE –Director Vidanage stated that he did not have any updates.

BETHLEHEM EDUCATION FOUNDATION – President Faccinetto stated that the Foundation met last month. However, he was unable to attend, and Mrs. Tate was going to provide an update. Mrs. Tate indicated that two (2) new members joined the Foundation, Dr. Gena Scala from East Stroudsburg University, and Lynn Cunningham. Both of them are well connected in the community. The announcement for the scholarships that are supported and handled by the Foundation just went out to the high schools.

President Faccinetto asked if there was any New or Miscellaneous Business. Seeing none, he moved to Courtesy of the Floor.

NEW OR
MISCELLANEOUS
BUSINESS

President Faccinetto asked if there was anyone who would like to speak at Courtesy of the Floor.

COURTESY OF THE
FLOOR

Mr. Stephen Antalics (737 Ridge Street, Bethlehem) – Mr. Antalics stated that when looking at Pre-K and interscholastic athletics, they are two very different subjects and what is the common denominator between the two of them. What he came up with is that they are both extra curricular. The state mandates for the public schools concerning Title 22, Chapter 4 for physical health and education and it does not mention anything about sports. Then you have to look at the mission of the District, the state, and the President of the United States making Pre-K a national priority. They do not impact upon the student, they impact upon the welfare of the community by turning out good students. This is confirmed by the Perry Pre-School Study. Looking at the report from the Curriculum Committee in terms of athletics in the District, that children who involve themselves, only one-third participate, and Pre-K is 100%. Pre-K satisfies the welfare of community while school athletics build character and does not impact the welfare of the community. However, these interactions happen at later grades. The total amount of monies budgeted according to what he can understand, between the education programs, hiring an athletic director, and field maintenance is over \$2 million. Pre-K has been reduced from \$1.9 million to \$596,000. In his mind, this raises a very major red flag. What benefits the

community the most is the most punished. Athletics feed the ego of the community because we want to be #1 in PIAA sports. So how do you overcome that if you decide to do what is right? That is courage. Does this Board have the courage to re-examine the athletic programs and take money from that \$2 million and put it in Pre-K?

Ms. Karen LaBraun (418 Erie Avenue, Bethlehem) – Ms. LaBraun stated that most people cannot afford to pay twice for education once in taxes and in private school tuition. School Choice is a common sense idea that give parents financial power and flexibility by letting them using public funds to set aside for education to send their children to a school with different and innovative educational options. She is representing a group of parents, children, educators, and community leaders who wish to provide a new option for their children. This group plans to create and bring a new charter high school to the Bethlehem Area School District. We plan to submit a formal application in the fall for the opening of the Advanced Military Aerospace Science Academy. The mission is to educate scholars in a military style environment that stresses attention to detail, personal responsibility, civic awareness, and scholastic achievement. It is also to groom self reliant leaders capable of navigating and overcoming obstacles to shape their own future. The curriculum will consist of mandated leadership and aerospace science courses; a hands-on engineering and biomedical science program, and traditional college preparatory courses recommended by PDE. They believe that School Choice encourages a healthy competition among schools and other institutions to better serve student needs and priorities. They believe that they all have the best interests of the students at heart. She handed out an informational sheet for the Board. They want to be transparent in all the dealings, and wish to create a mutually beneficial relationship with the Board. There will be an informational meeting on May 18, 2013, at 10:00 a.m. at the Bethlehem Library.

Mr. Jim Hoff (902 Pennsylvania Avenue, Bethlehem) – Mr. Hoff just had a few comments to make from the Board's discussion regarding the Zonar system. One thing the Board should consider in the financial end and looking at the 1% improvement is the monthly cost and fee for the live GPS. Do you know what that is? He believes it is in the \$20 to \$50 per vehicle range. So, you have to consider that also.

President Faccinetto began with Open Forum and stated that the Board did receive the vehicle costs for the maintenance units and bus unit costs, but did not have it with him this evening. Mr. Stein confirmed that it was \$21 for the bus and \$15 for the maintenance vehicle.

OPEN FORUM

Director McKeon stated that the Board has been receiving emails regarding a discussion that occurred last week at the Board Finance Committee Meeting regarding Moody's and that they are re-evaluating their appraisal system. Some of the emails from the public state that they were concerned that the Board was not paying attention to what was being said. There were questions asked to him and Mrs. Gober if there were changes in the rating from Moody's and would that impact the District's current debt. The answer to that question was no. The other question is if there was a negative change, would that impact the District's borrowing for Nitschmann, and the answer is yes but we do not know. This is the whole point that Moody's has served us notice that they are instituting a review of their appraisal process and the Districts have to sit and wait until they get back to us. The other comment was about the variable rate debt, and the District is very cognizant of the variable debt. Getting out of the variable rate debt is much easier said than done, and it may cost the District another \$20 million right now in termination fees in order to

get out of variable rate debt. He believes that PFM will keep a watchful eye on this and will keep the District apprised of any changes that would affect the District.

Director Vidanage responded to Director McKeon's comment about the \$20 million to get out of a variable rate debt situation. He spoke to some people that have knowledge of this, and his understanding from what they told him is that you pay the percent value of the future obligations. He does not believe that the percent value of two obligations is going to be that much. If the bond rating goes below that, we may be paying a lot more interest for the period of bond when it is through. So you have to look at all sides of the equation. We should consider now than waiting until the last minute.

Director Follweiler wanted to confirm that the next Board meeting will be a Budget Workshop next Monday, April 29, 2013, at 6:00 p.m. at the Education Center, Dining Room. Also, there is a Special Board Meeting on May 13, 2013, at 6:00 p.m. at East Hills Middle School followed by a Board Finance Committee Meeting and Board Human Resources Committee Meeting.

Director Ortiz stated she wanted to respond to Mr. Antalics comments. There are people here on the Board that have the courage and will keep fighting for Pre-K because she believes in it. This Board has been very open and have done a lot in recent times in promoting and having the 45-Day Plan.

President Faccinetto stated that the Board will convene after this meeting for Executive Session regarding contract negotiations.

Director Vidanage had a question regarding Agenda Item 24, Bid Award for Musical Instruments. There is a difference of \$2 for baritones with cases between two (2) vendors. Why can't we use Nazareth Music as it doesn't make sense and do one (1) contract rather than two (2) contracts? Mrs. Gober responded that the law requires that we take the lowest responsible bidder. Director Vidanage stated that another contract will have to be written just because they were under \$2. How much clerical time will that take?

Director Bonilla made a motion to adjourn the meeting and was seconded by Director Burkhardt. The meeting adjourned at 8:27 p.m.

ADJOURNMENT

Attest,

Stacy M. Gober
Board Secretary

SMG:dln

TABLE OF CONTENTS
April 22, 2013
Recommendations of the Administration

<u>Facilities Item</u>	<u>Page</u>
1. Authorization for the Superintendent to Approve Nitschmann Middle School Contracts Not to Exceed the Annual Pennsylvania Bid Limit	1
2. Requests for Proposal Awards – Nitschmann Middle School Project – Land Surveying Services, Geotechnical Investigation and Environmental Investigation and Testing	2
3. Private Transportation Contract	3
 <u>Curriculum Items</u>	
4. Liberty High School Program of Studies Revision for the 2013-2014 School Year – Freshman Seminar	4
5. Pennsylvania Department of Education Electronic Signatures Resolution	5
6. Fresh Fruit and Vegetable Program Grant	6
7. Field Trips	7
8. Conferences	8
 <u>Human Resources Items</u>	
9. Resignations	9-10
10. Terminations	10
11. Leaves of Absence	11-12
12. Nominations	12-14
13. Reassignments	15-16
14. Professional Employee Status for Teachers	17
15. Board Policy 706 – Property Records – 3 rd Reading	18
16. Child Accounting Operations Review	19
17. Elementary School Open Enrollment Policy	20
 <u>Finance Items</u>	
18. Bethlehem Area Vocational-Technical School 2013-2014 Budget Approval	21
19. Mileage Reimbursement for the 2013-2014 School Year	22
20. 2013 Summer Food Services for Children	23
21. Colonial Intermediate Unit 20 Contract for Service Agreement	24
22. Fuel Oil Bid through Colonial Intermediate Unit 20 Joint Purchasing Bid for the 2013-2014 School Year	25
23. Paper Bid through Colonial Intermediate Unit 20 Joint Purchasing Bid for the 2013-2014 School Year	26
24. Bid Award – Musical Instruments – District-wide	27
25. Bid Award – Band Uniforms – Broughal Middle School	28
26. Bid Award – Condenser Water Piping Replacement – Liberty High School	29
27. Bid Award – Storm Water Improvements – Various Locations	30
28. Authorization to Purchase and Install Zonar Electronic Fleet Management System	31

1. *Authorization for the Superintendent to Approve Nitschmann Middle School Contracts Not to Exceed the Annual Pennsylvania Bid Limit*

INFORMATION:

In an effort to facilitate the flow of work related to the upcoming Nitschmann project, the administration is requesting authorization for the Superintendent to authorize professional contracts for the Nitschmann Middle School project not to exceed the annual Pennsylvania bid limit, currently \$18,900, to be adjusted annually based on the CPI. These professional contracts then would have retroactive approval by the Board at the next available Board meeting.

While professional services are not required to be bid, we are recommending this threshold as a reasonable target for this authorization. This authorization will allow the project to continue moving forward while not having to wait for a formal Board meeting for these small items. Professional services include geotechnical services, site surveys, commissioning, environmental testing and monitoring, third party system testing, etc., that would have already gone through the quotation process to insure the lowest responsible provider for the services required. We currently do not have any contract requests pending, but are preparing this item in advance of any specific need.

RECOMMENDATION:

That the Board of School Directors authorizes the Superintendent to approve contracts for the Nitschmann Middle School project with retroactive Board approval not to exceed the annual Pennsylvania bid limit.

Account Code: Capital Reserve 4400330 Professional Services
Budget: \$6,300,000.00

Facilities Items

President Faccinnetto asked Director Follweiler to make a motion to approve Facilities Agenda Items 1, 2 and 3.

Director Follweiler made a motion to approve Facilities Agenda Items 1, 2 and 3. The motion was seconded by Director Bonilla.

President Faccinnetto asked if there was any discussion regarding these items. Seeing none, he asked for a roll call vote on Facilities Agenda Items 1, 2 and 3.

Yes – Directors Bonilla, Burkhardt, Cann, Follweiler, McKeon, Ortiz, Patrick, Vidanage and President Faccinnetto

Motions pass – 9-0

2. *Requests for Proposal Awards – Nitschmann Middle School Project – Land Surveying Services, Geotechnical Investigation and Environmental Investigation and Testing*

INFORMATION:

Requests for Proposals (RFP's) for three individual professional service contracts were issued in preparation for the Nitschmann Middle School project. The three RFP's include land surveying services; geotechnical investigation and phase one environmental report; and environmental investigation and testing which is comprised of asbestos, PCB and lead abatement along with indoor air quality testing. The proposals were received on Thursday, April 4, 2013.

The RFP's have been tabulated and reviewed by the appropriate administrative and supervisory personnel. The recommendation of award is based upon the lowest responsible proposal meeting specifications. (The Tabulation of Proposals is attached.)

This item was reviewed with the Board at the April 8, 2013, Board Facilities Committee Meeting.

RECOMMENDATION:

That the Board of School Directors authorizes the administration to make awards to the following companies based on the lowest responsible proposal meeting the terms and conditions of the RFP:

Land Surveying Services	Arthur A. Swallow Associates 1003-1005 N. 19 th Street Allentown, PA 18104	<u>\$22,500.00</u>
Geotechnical Investigation	Advantage Engineers 6250 Stonegate Dr., #110 Allentown, PA 18017	<u>\$31,800.00</u>
Environmental Investigation and Testing	SSM Group, Inc. 2005 City Line Road Bethlehem, PA 18017	<u>\$76,370.00</u>

Account Code and Name: Capital Reserve 4400330 Professional Services
Account Balance: \$6,300,000.00

Facilities Items

President Faccinnetto asked Director Follweiler to make a motion to approve Facilities Agenda Items 1, 2 and 3.

Director Follweiler made a motion to approve Facilities Agenda Items 1, 2 and 3. The motion was seconded by Director Bonilla.

President Faccinnetto asked if there was any discussion regarding these items. Seeing none, he asked for a roll call vote on Facilities Agenda Items 1, 2 and 3.

Yes – Directors Bonilla, Burkhardt, Cann, Follweiler, McKeon, Ortiz, Patrick, Vidanage and President Faccinnetto

Motions pass – 9-0

**Bid Tabulation
Land Survey RFP
Received on April 4, 2013
Bethlehem Area School District
Nitschmann Middle School
DEI # 13470**

		Description	Pennoni Associates	Langan Engineering	McCarthy Engineering Assoc.	Gilmore & Assoc.	SSM Group	Arthur A. Swallow
		Cost to provide ground survey including all reimbursables.	\$29,400.00	\$21,500.00	\$15,250.00	\$23,420.00	\$22,700.00	\$19,500.00
		Comments			Missing Information			
		SUBTOTALS	\$29,400.00	\$21,500.00	\$15,250.00	\$23,420.00	\$22,700.00	\$19,500.00
		Allowance for Monuments and Additional Survey	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00
		TOTALS	\$32,400.00	\$24,500.00	* \$18,250.00	\$26,420.00	\$25,700.00	\$22,500.00

* Proposal does not meet requirements

Bid Tabulation
RFP Geotechnical Investigation and Phase One Environmental
Received on April 4, 2013
Bethlehem Area School District
Nitschmann Middle School
DEI # 13470

Description	Earth Engineering	Pennoni Assoc.	McCarthy Engineering Assoc.	Advantage Engineers	Langan Engineering	David Blackmore
Lump sum cost to provide Phase I field investigation.	\$8,430.00	\$9,925.00	\$10,500.00	\$8,500.00	\$9,500.00	\$5,900.00
Lump sum cost for Phase 2 Investigation.	\$18,930.00	\$22,335.00	\$21,600.00	\$16,150.00	\$32,750.00	\$21,570.00
Lump sum cost for Phase I Site Environmental Assessment	\$2,500.00	\$2,500.00	\$3,750.00	\$2,150.00	\$2,900.00	\$3,000.00
SUBTOTALS	\$29,860.00	\$34,760.00	\$35,850.00	\$26,800.00	\$45,150.00	\$30,470.00
Allowance for additional testing	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
TOTALS	\$34,860.00	\$39,760.00	\$40,850.00	\$31,800.00	\$50,150.00	\$35,470.00



Bid Tabulation
Asbestos, Lead and PCB Abatement and
Indoor Air Quality Testing Professional Services
Received on April 4, 2013
Bethlehem Area School District
Nitschmann Middle School
DEI # 13470

	Description	1 Source Safety & Health	SSM Group	Criterion Labs	Advantage Engineers
Part 1	Lump sum fee for Part 1 scope including Articles 1.1 through 1.3	\$11,700.00	\$7,800.00	\$6,360.00	\$23,000.00
	Lump sum fee for Part 1 scope including Articles 1.4	\$10,500.00	\$8,700.00	\$10,460.00	\$25,500.00
	Weekly estimate for construction phase environmental remediation testing & compliance monitoring for all environmental work multiply by 4 weeks.	\$15,320.00	\$19,200.00	\$16,004.00	\$22,000.00
Part 2	Indoor Air Quality Testing			NA	
	Fee for Article 2.1.a Testing include parameters listed in 2.2	\$9,175.00	\$7,000.00		\$21,000.00
	Fee for Article 2.1.b Testing include parameters listed in 2.2	\$9,175.00	\$7,490.00		\$21,000.00
	Fee for Article 2.1.c Testing including parameters listed in 2.2 and 2.3	\$16,330.00	\$16,180.00		\$34,500.00
	SUBTOTALS	\$72,200.00	\$66,370.00	N/A	\$147,000.00
	Allowance for additional testing	\$10,000.00	\$10,000.00		\$10,000.00
	TOTALS	\$82,200.00	\$76,370.00	N/A	\$157,000.00



3. *Private Transportation Contract*

INFORMATION:

A private transportation contract for carrier services has been completed for a student requiring transportation to various sites throughout the community.

This item was reviewed with the Board at the April 8, 2013, Board Facilities Committee Meeting.

RECOMMENDATION:

That the Board of School Directors approves the private transportation contract for Ms. Debra Gross to transport a student to various sites throughout the community effective March 20, 2013, through June 5, 2013, at a cost not to exceed \$1,731.60.

Account Code and Name: General Fund 2720513 Special Education - Contracted Carriers
Account Balance: \$82,369.48

Facilities Items

President Faccinnetto asked Director Follweiler to make a motion to approve Facilities Agenda Items 1, 2 and 3.

Director Follweiler made a motion to approve Facilities Agenda Items 1, 2 and 3. The motion was seconded by Director Bonilla.

President Faccinnetto asked if there was any discussion regarding these items. Seeing none, he asked for a roll call vote on Facilities Agenda Items 1, 2 and 3.

Yes – Directors Bonilla, Burkhardt, Cann, Follweiler, McKeon, Ortiz, Patrick, Vidanage and President Faccinnetto

Motions pass – 9-0

4. *Liberty High School Program of Studies Revisions for the 2013-2014 School Year*

INFORMATION:

Information was reviewed with the Board at the April 8, 2013, Board Curriculum Committee Meeting to include a revision to the Liberty High School Program of Studies for the 2013-2014 school year to include a new 1.0 credit Freshman Seminar Course. A copy of the course description is attached.

RECOMMENDATION:

That the Board of School Directors approves the Liberty High School Program of Studies Revision for the 2013-2014 school year to include a new Freshman 1.0 credit course called Freshman Seminar.

Curriculum Items

President Faccinnetto asked Director Burkhardt to make a motion to approve Curriculum Agenda Items 4, 5, 6, 7 and 8.

Director Burkhardt made a motion to approve the Curriculum Agenda Items 4, 5, 6, 7 and 8. Director Follweiler seconded the motion.

President Faccinnetto asked if there was any discussion regarding these items. There was discussion regarding Curriculum Agenda Items 7 and 8.

President Faccinnetto asked for a roll call vote on Curriculum Agenda Items 4, 5, 6, 7 and 8.

Yes – Directors Bonilla, Burkhardt, Cann, Follweiler, McKeon, Ortiz, Patrick, Vidanage and President Faccinnetto

Motions pass – 9-0

Freshman Seminar--Course Description: (1.0 credit)

Freshman Seminar is a course designed to focus on 3 major areas: Study Skills, Career and College Exploration, and Technology Integration. The study skills curriculum focuses on organizational skills, test taking skills, note taking skills, using reference sources, outlining and using graphic organizers, reading graphs and tables and building vocabulary. All study skills will be reinforced in all core courses so students have the opportunity to transfer the skills learned in *Freshman Seminar* to all of their other courses. Life planning, goal setting and career and college exploration will be incorporated into individual student portfolios to use for college and career planning. These skills will be taught through the technology platform and therefore this class replaces the MOUS course traditionally taken by freshmen.

BETHLEHEM AREA SCHOOL DISTRICT
OFFICE OF EDUCATIONAL PROGRAMS

Topic: Addendum to the 2013-2014 LHS Program Of Studies—*Freshmen Seminar*

Date: April 8, 2013 Board Curriculum Committee Meeting

Context

In order to provide an opportunity for 9th grade students to learn and practice important study skills and explore college and career opportunities for the future, the LHS administration and staff plans to implement a *Freshman Seminar* course. *Freshman Seminar* will incorporate study skills needed to be a successful student in all subjects, goal setting, college and career exploration and technology skills including Career Cruising, Word, Excel and Power Point. The business teachers will be responsible for teaching the curriculum and all other teachers throughout the Freshman Center will be responsible for reinforcing these skills throughout the year in their classes.

In order to formalize this course, we will need to add an addendum to the 2013-2014 Program of Studies for Liberty HS (the course was not conceived/included in the 2013-2014 POS approved last November).

Purpose

The purpose of this course is to better prepare students for the demands of high school academics and post high school demands and opportunities. Consequently, LHS needs to add this course to its POS so that we can create a course in the master schedule that accurately represents the new curriculum and expectations for this course.

Outcome/Action Steps

1. Present this course idea to the Board of School Directors (2/4/13)
2. Work to develop the pacing guide and curriculum guide for this course (ongoing)
3. Have a committee of teachers review possible texts and online resources to use throughout this course (3/10/13)
4. Create a course descriptions to be added to the POS (3/15/13)
5. Request permission from the Board of School Directors to add this course to the 13-14 POS and the 2014 master schedule. Schedule freshman into this course.
6. Provide professional development for the teachers who will be teaching this course. (Spring 2013)

5. *Pennsylvania Department of Education Electronic Signatures Resolution*

INFORMATION:

The Pennsylvania Department of Education is piloting electronic signatures (e-signatures) for LEA grant submissions as part of planned upgrades to the department's e-grants system. For the 2013-14 fiscal year, the department will be allowing e-signatures for Consolidated Application Agreements of the Division of Federal Programs. In subsequent years, the use of e-signatures will be extended to other grant programs. School districts electing to use e-signatures will no longer be required to manually sign and mail to the department all application and grant documents. Instead, authorized officers will be able to affix e-signatures and submit e-signed grant agreements to the department for qualifying grant programs via the e-grants system available via the Internet. These upgrades to the e-grants system and the adoption of e-signatures will improve the timeliness and efficiency of the grant process and reduce copying and postage costs for LEAs and the department.

This information was reviewed with the Board at the April 8, 2013, Board Curriculum Committee Meeting.

RECOMMENDATION:

That the Board of School Directors adopts the Resolution to participate in this voluntary electronic signature program, identifying the Superintendent as the individual authorized to sign electronic agreements with the Pennsylvania Department of Education.

Curriculum Items

President Faccinetto asked Director Burkhardt to make a motion to approve Curriculum Agenda Items 4, 5, 6, 7 and 8.

Director Burkhardt made a motion to approve the Curriculum Agenda Items 4, 5, 6, 7 and 8. Director Follweiler seconded the motion.

President Faccinetto asked if there was any discussion regarding these items. There was discussion regarding Curriculum Agenda Items 7 and 8.

President Faccinetto asked for a roll call vote on Curriculum Agenda Items 4, 5, 6, 7 and 8.

Yes – Directors Bonilla, Burkhardt, Cann, Follweiler, McKeon, Ortiz, Patrick, Vidanage and President Faccinetto

Motions pass – 9-0

RESOLUTION

BE IT RESOLVED, by authority of the **Board of School Directors** of the **Bethlehem Area School District** and it is hereby resolved by authority of the same, that **Dr. Joseph J. Roy** who is the **Superintendent of Schools** of the above named body is authorized and directed to sign any and all contracts, agreements, grants and/or licenses (hereinafter collectively referred to as contract(s)) with the Pennsylvania Department of Education (Department); and

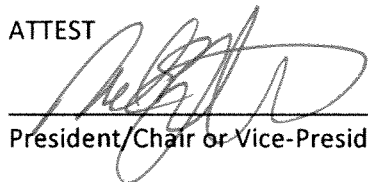
BE IT FURTHER RESOLVED, that the body consents to the use of electronic signatures by the above named individual and that no handwritten signature from the above named individual shall be required in order for any contract with the Department to be legally enforceable and that by affixing his/her electronic signature to an electronic file of the contract via the Department's e-grants system, the above designated authorized individual shall have effectively executed and delivered the contract, binding the **Bethlehem Area School District** to comply with the terms of said contract; and

BE IT FURTHER RESOLVED, that no writing shall be required in order to make the contract valid and legally binding, provided that the Department and all other necessary Commonwealth approvers affix their signatures electronically and an electronically-printed copy of the Contract is e-mailed or is otherwise made available to the body by electronic means; and

BE IT FURTHER RESOLVED, that the body will not contest the due authorization, execution, delivery, validity or enforceability of the electronic Contract under the provisions of a statute of frauds or any other applicable law. The Contract, if introduced as evidence on paper in any judicial, arbitration, mediation, or administrative proceedings, will be admissible as between the parties to the same extent and under the same conditions as other business records originated and maintained in documentary form and the admissibility thereof shall not be contested under either the business records exception to the hearsay rule or the best evidence rule; and

BE IT FURTHER RESOLVED, that the body will notify the Department's Bureau of Management Services promptly in the event that the above named individual is no longer authorized to execute agreements on behalf of the body electronically and that the Department shall be entitled to rely upon the above named officer's authority to execute agreements electronically on behalf of the body until such notice is received by the Department's Office of Chief Counsel.

ATTEST



President/Chair or Vice-President/Chair

Michael Faccinetto, President

Board of School Directors

Bethlehem Area School District

Print/type name and title



Treasurer/Secretary

Stacy M. Gober, Secretary

Board of School Directors

Bethlehem Area School District

Print/type name and title

I, **Stacy M. Gober**, Secretary, of the Board of School Directors, do certify that the foregoing is a true and correct copy of the Resolution adopted at a regular meeting of the Board of School Directors, Bethlehem Area School District held the 22nd day of April, 2013.

Dated: 4/22/13



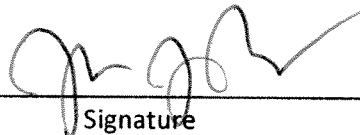
Signature
Stacy M. Gober
Secretary, Board of School Directors

Print/type name and title

TO BE EXECUTED BY AUTHORIZED OFFICER:

As the person authorized to sign on behalf of the above named body, I agree that I shall not provide any other person with my e-grants password or otherwise authorize any other individual to affix my electronic signature to any agreement with the Department.

Dated: 4/23/13



Signature
Joseph J. Roy, Ed.D., Superintendent of Schools
Print/type name and title

6. *Fresh Fruit and Vegetable Program Grant*

INFORMATION:

The Fresh Fruit and Vegetable Program is an USDA program that provides funding to schools to make free, fresh fruits and vegetables available to students throughout the school day. The goal of this program is to create a healthier school environment by providing healthier food choices. This can be accomplished by expanding the variety of fruits and vegetables offered, increasing children's fruit and vegetable consumption, and ultimately impacting their present and future health.

This information was reviewed with the Board at the April 8, 2013, Board Curriculum Committee Meeting.

RECOMMENDATION:

That the administration be authorized to submit an application to the Fresh Fruit and Vegetable Program for the 2013-2014 school year on behalf of Clearview, Donegan, Fountain Hill, Freemansburg, James Buchanan, Lincoln, Marvine, Thomas Jefferson, and William Penn Elementary Schools.

Curriculum Items

President Faccinnetto asked Director Burkhardt to make a motion to approve Curriculum Agenda Items 4, 5, 6, 7 and 8.

Director Burkhardt made a motion to approve the Curriculum Agenda Items 4, 5, 6, 7 and 8. Director Follweiler seconded the motion.

President Faccinnetto asked if there was any discussion regarding these items. There was discussion regarding Curriculum Agenda Items 7 and 8.

President Faccinnetto asked for a roll call vote on Curriculum Agenda Items 4, 5, 6, 7 and 8.

Yes – Directors Bonilla, Burkhardt, Cann, Follweiler, McKeon, Ortiz, Patrick, Vidanage and President Faccinnetto

Motions pass – 9-0

Director Burkhardt stated that he feels more information for the Board the better. While this is small in comparison, he would prefer to see information there for clarity. This should have been discussed in committee before it just did not appear on an agenda. It is important to provide that information on the field trips and conferences. These amounts are small, but they are things that are going to unbalance a budget. It sets a tone for the Board to have as much information as possible before making vote. Dr. Roy reiterated that he understands, but it takes a lot of clerical time. The information appears on the forms that are filled out by the schools, and the transfers are shown later in the agenda. So, it is more clerical time to put all of those together. Whatever the will of the Board is, the Administration will follow.

Director Follweiler again referred to the field trip item stating that there is a \$3,500 cost, but what account is that coming from? Is it coming from the three separate schools? She strongly believes that the Board needs to know where the money is coming from. Again, the account number does not need to appear, but are all three schools are they paying for this and is it coming from the general fund budget or from a grant?

Director Bonilla agreed with his colleagues and would like to see where this money is coming from. A few months ago there was a discussion on fundraisers versus building budget money being used.

Director McKeon stated he would like to see a balance of account. He does not like the current format.

President Faccinnetto asked the Board if they are okay with dropping the account codes for field trips and conferences. There were no objections.

Director McKeon is more interested in what the expense is and how much remains in the budget for that particular line item. That was the Board's goal a few years ago to make sure that there is money in the account. Currently, the Board sees more budget transfers on the agenda than they saw four (4) or five (5) years ago in a whole year.

Director Burkhardt stated rather than holding up on this action, he would prefer more substantive information going forward.

President Faccinnetto stated that the Board and Administration would go back to the past practice for conferences and field trips starting with the May agenda.

President Faccinnetto asked for a roll call vote on Curriculum Agenda Items 4, 5, 6, 7 and 8.

Yes – Directors Bonilla, Burkhardt, Cann, Follweiler, McKeon, Ortiz, Patrick, Vidanage and President Faccinnetto

Motions pass – 9-0

8. *Conferences*

RECOMMENDATION:

1. Vivian Robledo-Shorey
 July 22-23, 2013
 Cultural Proficiency Institute
 Columbia, Maryland \$928.67

Estimated Expenses	Amount
Registration	\$349.00
Lodging/Meals/ Transportation	\$579.67

2. Kevin Black
 August 5-8, 2013
 AP Summer Institute – Calculus AB and BC
 Edison, New Jersey \$1,266.32

Estimated Expenses	Amount
Registration	\$900.00
Lodging/Meals/ Transportation	\$366.32

Curriculum Items

President Faccinnetto asked Director Burkhardt to make a motion to approve Curriculum Agenda Items 4, 5, 6, 7 and 8.

Director Burkhardt made a motion to approve the Curriculum Agenda Items 4, 5, 6, 7 and 8. Director Follweiler seconded the motion.

President Faccinnetto asked if there was any discussion regarding these items.

Director Follweiler had concerns regarding the change in the conferences and field trip agenda items as the account codes are missing, and she asked if Mrs. Gober reviewed that. Dr. Roy responded that these agenda items were reviewed by the Board officers and revised to make the agenda more streamlined since generally the account codes are only meaningful to Mrs. Gober. In addition, it takes more clerical time to include this information, and all transfers are on the transfer list in the agenda. Director Follweiler responded that this was provided for specific reasons because many transfers were not occurring as the budget was overspent. She does not support this change personally because she wants to see the source of funding whether it is coming from the general fund or is a grant. The reason the Board enacted that practice is because the fund balance was zero and the Board was unaware that. Dr. Roy responded that this is a cleaner way to look at it.

President Faccinnetto stated that it is the intent to continue on other expenses, such as purchases. He does not see the importance of putting that long account number on the conferences and field trip agenda items. The Administration has changed since then, and he did not see a reason to continue this. He does

agree that when the District is purchasing items, that this information appear on the agenda. The general discussion was regarding conferences and field trips.

Director Burkhardt stated that he feels more information for the Board the better. While this is small in comparison, he would prefer to see information there for clarity. This should have been discussed in committee before it just did not appear on an agenda. It is important to provide that information on the field trips and conferences. These amounts are small, but they are things that are going to unbalance a budget. It sets a tone for the Board to have as much information as possible before making vote. Dr. Roy reiterated that he understands, but it takes a lot of clerical time. The information appears on the forms that are filled out by the schools, and the transfers are shown later in the agenda. So, it is more clerical time to put all of those together. Whatever the will of the Board is, the Administration will follow.

Director Follweiler again referred to the field trip item stating that there is a \$3,500 cost, but what account is that coming from? Is it coming from the three separate schools? She strongly believes that the Board needs to know where the money is coming from. Again, the account number does not need to appear, but are all three schools are they paying for this and is it coming from the general fund budget or from a grant?

Director Bonilla agreed with his colleagues and would like to see where this money is coming from. A few months ago there was a discussion on fundraisers versus building budget money being used.

Director McKeon stated he would like to see a balance of account. He does not like the current format.

President Faccinnetto asked the Board if they are okay with dropping the account codes for field trips and conferences. There were no objections.

Director McKeon is more interested in what the expense is and how much remains in the budget for that particular line item. That was the Board's goal a few years ago to make sure that there is money in the account. Currently, the Board sees more budget transfers on the agenda than they saw four (4) or five (5) years ago in a whole year.

Director Burkhardt stated rather than holding up on this action, he would prefer more substantive information going forward.

President Faccinnetto stated that the Board and Administration would go back to the past practice for conferences and field trips starting with the May agenda.

President Faccinnetto asked for a roll call vote on Curriculum Agenda Items 4, 5, 6, 7 and 8.

Yes – Directors Bonilla, Burkhardt, Cann, Follweiler, McKeon, Ortiz, Patrick, Vidanage and President Faccinnetto

Motions pass – 9-0

9. *Resignations*

RECOMMENDATION:

A. *Instructional*

	NAME	ASSIGNMENT	REASON	EFFECTIVE
1.	Chilmonik, Jennifer	Freedom Health & Physical Education Teacher	Retirement	June 12, 2013
2.	Danyi, Ronald	Freedom Special Education Teacher	Retirement	June 12, 2013
3.	Doster, Barbara	Farmersville/Freemansburg Reading Specialist	Retirement	June 12, 2013
4.	Fogel, Joan	Clearview Grade 4 Teacher	Retirement	June 12, 2013
5.	Hardter, Nancy	Lincoln Reading Specialist	Retirement	June 12, 2013
6.	Justus, Rosemary	Liberty Science Teacher	Retirement	June 12, 2013
7.	Russell, Deborah	Hanover Grade 3 Teacher	Retirement	June 12, 2013
8.	Schwartz, Pamela	Spring Garden Grade 2 Teacher	Retirement	June 12, 2013
9.	Seaman, Virginia	Freemansburg Grade 2 Teacher	Retirement	June 12, 2013
10.	Squire, Marcia	Fountain Hill Grade 1 Teacher	Retirement	June 12, 2013
11.	Vázquez, Elizbeth	Liberty Guidance Counselor	Retirement	June 20, 2013
12.	Vernon, Mary	Spring Garden Special Education Teacher	Retirement	June 12, 2013

9. *Resignations*

RECOMMENDATION:

B. Noninstructional

	NAME	ASSIGNMENT	REASON	EFFECTIVE
1.	Achey, Faye	Farmersville Teacher Assistant, Special Education, Learning Support	Retirement	June 7, 2013
2.	Bobyak, Mary	Thomas Jefferson Teacher Assistant, General Duty	Retirement	June 12, 2013
3.	Putnam, Myriam	Bus Driver	Resignation	May 25, 2013
4.	Spallone, Mary Jane	Broughal 0-3 Secretary/Clerk, 12 months	Retirement	June 29, 2013

10. *Terminations*

RECOMMENDATION:

A. Noninstructional

	EMPLOYEE NUMBER	ASSIGNMENT	REASON	EFFECTIVE
1.	106052	General Kitchen Help	Job Abandonment	December 19, 2012
2.	104270	Supplemental Custodian	Job Abandonment	March 26, 2013
3.	104184	Bus Driver	Cause	April 8, 2013

Human Resources Items

President Faccinnetto asked Director Ortiz to make a motion to approve Human Resource Agenda Items 9, 10, 11, 12, 13, 14, 15, 16 and 17. Director Ortiz made a motion to approve Human Resources Agenda Items 9, 10, 11, 12, 13, 14, 15, 16 and 17. Director Patrick seconded the motion.

President Faccinnetto asked if there was any discussion regarding these items.

Director Follweiler stated that there are a lot of retirements listed on the agenda. Will that open opportunities for new hires, and have we brought back all furloughs? Dr. Roy responded that yes most if not all will be filled. There will be savings in salaries.

President Faccinnetto asked for a roll call vote on Human Resources Agenda Items 9, 10, 11, 12, 13, 14, 15, 16 and 17.

Yes – Directors Bonilla, Burkhardt, Cann, Follweiler, McKeon, Ortiz, Patrick, Vidanage and President Faccinnetto

Motions pass – 9-0

11. *Leaves of Absence*

RECOMMENDATION:

A. *Instructional*

	NAME	ASSIGNMENT	REASON	EFFECTIVE
1.	Beller, Rebecca	William Penn Grade 3 Teacher	Family Medical Leave of Absence	April 29, 2013, until the end of the 2012- 2013 school year
2.	Bellucci, Eric	James Buchanan Grade 4 Teacher	Family Medical Leave of Absence	February 23, 2013, until the end of the day on March 25, 2013
3.	Dawley, Joyce	Calypso Music Teacher	Family Medical Leave of Absence	April 9, 2013, until the end of the day on April 12, 2013
4.	Getz, Julie	Nitschmann English Teacher	Family Medical Leave of Absence	May 1, 2013, until the end of the 2012-2013 school year
5.	Hinkel, Andrea	Nitschmann English Teacher	Family Medical Leave of Absence	May 16, 2013, until the end of the day on June 5, 2013
6.	Loeb, Karen	Clearview Grade 2 Teacher	Family Medical Leave of Absence	May 3, 2013, until the end of the 2012-2013 school year
7.	Noller, Kerrin	District-wide School Psychologist	Childrearing Leave of Absence	August 21, 2013, until the end of the 2013- 2014 school year
8.	Pretopapa, Alesha	Freedom Special Education Teacher	Childrearing Leave of Absence	August 21, 2013, until the end of the 2013- 2014 school year
9.	Redline, Jessica	Fountain Hill Special Education Teacher	Family Medical Leave of Absence	April 29, 2013, until the end of the day on May 31, 2013
10.	Sobrinski, Kristin	Freedom Social Studies Teacher	Childrearing Leave of Absence	August 21, 2013, until the end of the 2013- 2014 school year
11.	Sommer, Samantha	Nitschmann Special Education Teacher	Family Medical Leave of Absence	April 30, 2013, until the end of the 2012- 2013 school year
12.	Statile, Jessica	Freedom Special Education Teacher	Family Medical Leave of Absence	May 13, 2013, until the end of the 2012-2013 school year

11. *Leaves of Absence*

RECOMMENDATION:

A. Instructional

	NAME	ASSIGNMENT	REASON	EFFECTIVE
13.	Wesner, Cynthia	Liberty Special Education Teacher	Family Medical Leave of Absence	April 2, 2013, until the end of the day on April 30, 2013
14.	Zelko-Mease, Kara	Spring Garden Grade 2 Teacher	Family Medical Leave of Absence	May 21, 2013, until the end of the 2012- 2013 school year

B. Noninstructional

	NAME	ASSIGNMENT	REASON	EFFECTIVE
1.	Ashraf, Asia	Northeast General Kitchen Help	General Leave of Absence	March 14, 2013, until the end of the day on March 27, 2013
2.	Azar, Claude	Freedom General Kitchen Help	General Leave of Absence	April 3, 2013, until the end of the day on October 1, 2013
3.	Wilson, Anna	Data Processing Operator	Family Medical Leave of Absence	April 24, 2013, intermittently, until the end of the day on April 24, 2014

Human Resources Items

President Faccinnetto asked Director Ortiz to make a motion to approve Human Resource Agenda Items 9, 10, 11, 12, 13, 14, 15, 16 and 17. Director Ortiz made a motion to approve Human Resources Agenda Items 9, 10, 11, 12, 13, 14, 15, 16 and 17. Director Patrick seconded the motion.

President Faccinnetto asked if there was any discussion regarding these items. There was a comment made about retirements. President Faccinnetto asked for a roll call vote on Human Resources Agenda Items 9, 10, 11, 12, 13, 14, 15, 16 and 17.

Yes – Directors Bonilla, Burkhardt, Cann, Follweiler, McKeon, Ortiz, Patrick, Vidanage and President Faccinnetto

Motions pass – 9-0

12. *Nominations*

RECOMMENDATION:

A. Instructional

	NAME	ASSIGNMENT	SALARY	EFFECTIVE
1.	Frank, Allen	Liberty Music Teacher	\$52,023 Bachelor's +15, Step 9	August 21, 2013

12. Nominations

RECOMMENDATION:

B. Noninstructional

	NAME	ASSIGNMENT	SALARY	EFFECTIVE
1.	Begum, Farhana	Spring Garden Teacher Assistant General Duty Aide 3 hours daily <i>Long-term Substitute</i>	\$14.76 per hour	May 6, 2013, until the end of the 2012-2013 school year, or upon the return of A. Fehnel, whichever occurs first
2.	Creamer, Clayton Csaszar, Louis Maffea, Danielle Parsons, Gerald Street, Theodore ZeRuth, Doreen	Part-time Bus Drivers	\$16.71 per hour	To be determined upon completion of training/testing
3.	Davies, Jessica	Spring Garden Teacher Assistant General Duty Aide 3 hours daily	\$14.76 per hour	April 23, 2013
4.	Gower, Michelle	Education Center Business Office, 0-3 Secretary/Clerk, 12 months	\$14.58 per hour	Upon completion Of paperwork
5.	Phillips, Paige	Education Center Business Office, 0-3 Secretary/Clerk, 12 months	\$14.58 per hour	April 2, 2013
6.	Rodriguez, Damaris	Freedom 0-3 Secretary/Clerk, 12 months	\$14.58 per hour	Upon completion of paperwork
7.	Shankweiler, Donna	Freedom General Kitchen Help, 3.5 hours daily, lunch	\$12.93 per hour	April 23, 2013

12. Nominations**RECOMMENDATION:****C. Miscellaneous**

	NAME	ASSIGNMENT	SALARY
1.	Nabavian, Ali	Coach – Liberty (.5) Assistant Volleyball	\$1,473
2.	Dutt, Heather Klenk, Jennifer Quelet, Keith	Extracurricular Activity Advisors East Hills, Vocal Group <i>Amend September 24, 2012 agenda item to exclude J. Volpato, stipend is to be split between 3 teachers</i>	\$127.67 each
3.	Ziegler, George	Extracurricular Activity Advisor Freedom, Literary Magazine <i>Amend March 18, 2013 agenda item, G. Nagy resigned, G. Ziegler to receive entire stipend</i>	\$1,926
4.	Frank, Allen	Extracurricular Activity Advisor Liberty, Assistant Band Director <i>Effective June 12, 2013</i>	\$4,707 <i>to be adjusted for the 2013-2014 school year</i>
5.	Gaspar, Kelly	Summer Central Registration 0-3 Secretary/Clerk	\$20.08 per hour <i>not to exceed 16 days</i>

D. Substitutes

INSTRUCTIONAL	
Altemose, Kelvin	Morrison, Kelsey
Cargiulo, Kimberly	Myers, Kimberley
Day, David	Reppert, Heidi
Vernon, Matthew	Wargo, Jenifer

NONINSTRUCTIONAL	
Cooper, Jennifer	Sivick, Bernardine
Harding, Tamara	Tuosto, Jacqueline
Recke, Amy	Velez, Nancy

Human Resources Items

President Faccinnetto asked Director Ortiz to make a motion to approve Human Resource Agenda Items 9, 10, 11, 12, 13, 14, 15, 16 and 17. Director Ortiz made a motion to approve Human Resources Agenda Items 9, 10, 11, 12, 13, 14, 15, 16 and 17. Director Patrick seconded the motion.

President Faccinnetto asked if there was any discussion regarding these items. There was discussion regarding retirement. President Faccinnetto asked for a roll call vote on Human Resources Agenda Items 9, 10, 11, 12, 13, 14, 15, 16 and 17.

Yes – Directors Bonilla, Burkhardt, Cann, Follweiler, McKeon, Ortiz, Patrick, Vidanage and President Faccinnetto

Motions pass – 9-0

13. Reassignments**RECOMMENDATION:****A. Administrative**

	NAME	FROM/TO	SALARY	EFFECTIVE
1.	Hilton, Jennifer	From: Nitschmann, Assistant Principal To: Farmersville, Principal	\$97,541, prorated Instructional Meet & Discuss, Category 3, Step 6	July 1, 2013

B. Instructional

	NAME	FROM/TO	SALARY	EFFECTIVE
1.	Riga, Stephanie	Liberty, Guidance Counselor From: Master's +30, Step 6 To: Master's +45, Step 6	\$53,771, prorated	May 1, 2013

C. Noninstructional

	NAME	FROM/TO	SALARY	EFFECTIVE
1.	Bachman, Jeffrey	From: Hanover, C-2 Custodian To: Maintenance, M-1 General Maintenance	\$23.05 per hour	April 23, 2013
2.	Fehnel, Emmajean	From: Farmersville, General Kitchen Help, 3.25 hours daily, lunch To: Farmersville, General Kitchen Help, 3.25 hours daily, lunch/.5 hour daily, breakfast	\$13.93 per hour	April 23, 2013

13. *Reassignments*

RECOMMENDATION:

C. Noninstructional (continued)

	NAME	FROM/TO	SALARY	EFFECTIVE
3.	Hoimes, Afrodite	From: Nitschmann, General Kitchen Help, 3.5 hours daily To: Marvine, General Kitchen Help, 3.75 hours daily	\$13.93 per hour	April 23, 2013

Human Resources Items

President Faccinnetto asked Director Ortiz to make a motion to approve Human Resource Agenda Items 9, 10, 11, 12, 13, 14, 15, 16 and 17. Director Ortiz made a motion to approve Human Resources Agenda Items 9, 10, 11, 12, 13, 14, 15, 16 and 17. Director Patrick seconded the motion.

President Faccinnetto asked if there was any discussion regarding these items. There was discussion regarding retirement. President Faccinnetto asked for a roll call vote on Human Resources Agenda Items 9, 10, 11, 12, 13, 14, 15, 16 and 17.

Yes – Directors Bonilla, Burkhardt, Cann, Follweiler, McKeon, Ortiz, Patrick, Vidanage and President Faccinnetto

Motions pass – 9-0

14. Professional Employee Status for Teachers**RECOMMENDATION:**

That the following teacher, who has completed the probationary period as defined by the Commonwealth of Pennsylvania and is properly certified, be granted a Professional Employee Contract in accordance with the State Laws of Pennsylvania:

EFFECTIVE: January 27, 2012

Sitaras, John

Broughal, Special Education Teacher

EFFECTIVE: January 26, 2013

Haubrich, Jillian

Farmersville/Spring Garden, School Nurse

EFFECTIVE: January 27, 2013

Wilmore, Karen

Broughal, Science Teacher

EFFECTIVE: February 23, 2013

Cleffi, Jessica

Liberty, Special Education Teacher

Human Resources Items

President Faccinnetto asked Director Ortiz to make a motion to approve Human Resource Agenda Items 9, 10, 11, 12, 13, 14, 15, 16 and 17.

Director Ortiz made a motion to approve Human Resources Agenda Items 9, 10, 11, 12, 13, 14, 15, 16 and 17. Director Patrick seconded the motion.

President Faccinnetto asked if there was any discussion regarding these items. There was discussion regarding retirement. President Faccinnetto asked for a roll call vote on Human Resources Agenda Items 9, 10, 11, 12, 13, 14, 15, 16 and 17.

Yes – Directors Bonilla, Burkhardt, Cann, Follweiler, McKeon, Ortiz, Patrick, Vidanage and President Faccinnetto

Motions pass – 9-0

15. *Board Policy Number 706 – Property Records – Third Reading*

INFORMATION:

The proposed revised Board Policy Number 706 – Property Records has been presented and reviewed at the March 11, 2013 and April 15, 2013, Board Human Resources Committee Meetings.

RECOMMENDATION:

That the Board of School Directors approves the attached revised Board Policy Number 706 – Property Records.

Human Resources Items

President Faccinnetto asked Director Ortiz to make a motion to approve Human Resource Agenda Items 9, 10, 11, 12, 13, 14, 15, 16 and 17.

Director Ortiz made a motion to approve Human Resources Agenda Items 9, 10, 11, 12, 13, 14, 15, 16 and 17. Director Patrick seconded the motion.

President Faccinnetto asked if there was any discussion regarding these items. There was discussion regarding retirement. President Faccinnetto asked for a roll call vote on Human Resources Agenda Items 9, 10, 11, 12, 13, 14, 15, 16 and 17.

Yes – Directors Bonilla, Burkhardt, Cann, Follweiler, McKeon, Ortiz, Patrick, Vidanage and President Faccinnetto

Motions pass – 9-0

BETHLEHEM AREA SCHOOL DISTRICT

SECTION: PROPERTY

TITLE: PROPERTY RECORDS

ADOPTED: November 15, 2004

REVISED: January 25, 2010

	706. PROPERTY RECORDS
1. Purpose	The Board recognizes that adequate property and inventory records must be maintained on all buildings, equipment, and physical property under district control. The Board of School Directors requires all equipment and supplies that are obsolete, outdated or no longer required and are not anticipated to be required in the future by the school district as part of the educational programs to be disposed of in an equitable manner and to maximize any revenue that may be realized in the disposition of the asset.
2. Authority	The Board directs that a complete inventory, by physical count, of all district-owned equipment and property records of all district buildings and grounds shall be completed annually. The Superintendent shall be authorized to dispose of obsolete, outdated, or unneeded equipment, after presenting a listing of such equipment for review by the Board, by selling it to the highest bidder and shall report all such transactions to the Board. Equipment to be replaced may be traded in on new equipment as part of the purchase procedure.
3. Delegation of Responsibility	It shall be the responsibility of the Assistant to the Superintendent for Finance and Administration to ensure that equipment inventories are systematically and accurately recorded, updated, and adjusted annually by reference to purchase orders and withdrawal reports. Property records of facilities shall be maintained on an ongoing basis. Records shall also be maintained of all obsolete and surplus property disposed of during each fiscal year. This summary shall include quantity, description of property, method of disposition and value received. The Assistant to the Superintendent for Finance and Administration shall maintain a system of property records which shall show, as appropriate to the item recorded: 1. Description and identification 2. Year of purchase

4. Guidelines Pol. 708, 710	3. Initial cost 4. Location 5. Depreciation 6. Current valuation, in conformity with insurance requirements Major items of equipment shall be subject to annual physical spot check inventory to determine loss, mislocation or depreciation; major losses shall be reported to the Board. The Superintendent and/or designee shall promptly report losses to the Board, law enforcement, insurance and/or any other relevant bodies. Records of consumable supplies shall be maintained on a continuous inventory basis. Equipment shall be identified with a permanent tag that provides appropriate school district identification. <u>Disposal Of Obsolete/Surplus Materials</u> As appropriate, the Superintendent shall recommend to the Board the sale of unused, unnecessary, surplus, or obsolete books, furniture, supplies, technology, or equipment. While the policy is intended to properly account for the disposal of equipment, it is not the intent to make the procedure so cumbersome as to cost the district more for the disposal of said equipment than what may be recovered from its sale. The Board shall, by resolution, declare the same to be disposed of by any one (1) or more of the following methods: 1. Public auction after Board notice and approval. 2. Solicitation of bids or quotations from companies or persons engaged in a business related to the nature of the items to be disposed of. 3. Negotiated sale, if no bids received (Board approval). 4. Offer to the general public at prices set by the Board, by resolution, upon recommendation by the school administration. 5. Offer to suppliers of similar books, furniture, supplies, or equipment, who shall be required to state their bid for the same as a dollar discount against items they
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	may be proposed to sell to the school district. 6. Use of Internet sales (i.e. e-Bay, Craigslist, etc.) 7. Gift. Obsolete equipment may be donated as is to Intermediate Units, vocational schools, municipal townships, governments, and non-profit organizations. The receiving organization agrees to bear all costs to transport equipment from the district. 8. If the item has no material value, the item will be scrapped after any usable parts are salvaged. 9. Other methods as the Board may adopt by resolution enacted at a Regular or Special Board meeting. 10. When the technology administrator has identified a district-owned computer as obsolete equipment, the computer will be sold according to the following guidelines: a. Staff members will be permitted to purchase their assigned computer at the fair market value as determined by usedprice.com or its successor site. b. Payments by check will be made payable to the Bethlehem Area School District prior to the release of the equipment. c. Staff members who purchase their own computers will also receive the charger/power cord. d. Purchases will be “as is” and the school district will have no responsibility for defects of any kind. No warranty or guarantee is offered. The school district Information Technology Department will no longer support the equipment. e. Software that is licensed to the district will be removed prior to the completion of the sale. f. If a staff member chooses not to purchase his/her assigned computer, it will be offered for sale by lottery to other staff members. Any remaining computers not purchased through the lottery will be disposed of according to the method identified via 1 through 5 above.
Pol. 610	Notice of such disposal of property shall be advertised in accordance with bidding requirements. There shall be no disposal of personal property owned by the school

district except by this policy.

References:

School Code – 24 P.S. Sec. 510

Board Policy – 610, 708, 710

16. *Child Accounting Operations Review***INFORMATION:**

The administration recommends conducting an objective review of the child accounting practices and procedures by a third party. Due to the unique nature of this work specific to school operations, the District received a proposal from the Pennsylvania Association of School Business Officials (PASBO) to conduct a peer review and analysis of existing policies and internal processes; validation of state PIMS reports; analysis of current tracking procedures; review of kindergarten and summer enrollment processes; and review of staffing efficiency. PASBO has successfully performed operations reviews throughout Pennsylvania for various school districts.

This item was reviewed with the Board at the April 15, 2013, Board Human Resources Committee Meeting.

RECOMMENDATION:

That the Board of School Directors accepts the proposal from the Pennsylvania Association of School Business Officials (PASBO) to conduct an operations review of the child accounting department at a cost not to exceed \$4,500.

Account Code and Name: General Fund 2170-300 Child Accounting Professional Services
Account Balance: \$5,064.00**

Human Resources Items

President Faccinnetto asked Director Ortiz to make a motion to approve Human Resource Agenda Items 9, 10, 11, 12, 13, 14, 15, 16 and 17.

Director Ortiz made a motion to approve Human Resources Agenda Items 9, 10, 11, 12, 13, 14, 15, 16 and 17. Director Patrick seconded the motion.

President Faccinnetto asked if there was any discussion regarding these items. There was discussion regarding retirement. President Faccinnetto asked for a roll call vote on Human Resources Agenda Items 9, 10, 11, 12, 13, 14, 15, 16 and 17.

Yes – Directors Bonilla, Burkhardt, Cann, Follweiler, McKeon, Ortiz, Patrick, Vidanage and President Faccinnetto

Motions pass – 9-0

17. *Elementary School Open Enrollment Policy*

INFORMATION:

Since 1975, the Board of School Directors has annually approved the Open Enrollment Policy at the elementary school level. During the current school year, 273 elementary students were initially assigned throughout the District under open enrollment.

In general, parents, students, administrators, and teachers associated with this program are highly satisfied with its implementation. The administration believes that this unique board policy provides meaningful alternatives for parents and their children.

The final decision for approval is based upon assessing the impact of additional students on available space at the receiving school, as well as the effect of the loss of students at the sending school.

This item was reviewed with the Board at the April 15, 2013, Board Human Resources Committee Meeting.

RECOMMENDATION:

That the Board of School Directors approves the authorization to continue open enrollment at the elementary level for the 2013-2014 school year as per the attached policy.

Human Resources Items

President Faccinnetto asked Director Ortiz to make a motion to approve Human Resource Agenda Items 9, 10, 11, 12, 13, 14, 15, 16 and 17.

Director Ortiz made a motion to approve Human Resources Agenda Items 9, 10, 11, 12, 13, 14, 15, 16 and 17. Director Patrick seconded the motion.

President Faccinnetto asked if there was any discussion regarding these items. There was discussion regarding retirement. President Faccinnetto asked for a roll call vote on Human Resources Agenda Items 9, 10, 11, 12, 13, 14, 15, 16 and 17.

Yes – Directors Bonilla, Burkhardt, Cann, Follweiler, McKeon, Ortiz, Patrick, Vidanage and President Faccinnetto

Motions pass – 9-0

BETHLEHEM AREA SCHOOL DISTRICT'S ELEMENTARY SCHOOL OPEN ENROLLMENT POLICY

Parents may request to send their child to an elementary school other than the one that serves their regular attendance area. Requests for open enrollment must be made using a "Petition for Open Enrollment" form, available at their home school. Petitions must be submitted to the Child Accounting Department, 1516 Sycamore Street, Bethlehem, Pennsylvania 18017. Requests will not be accepted earlier than **May 1** or later than **July 1**. Parents moving into the district after July 1 but prior to the end of the first quarter may request open enrollment for their child at the time of registration.

Consideration for open enrollment requests will be determined by the following criteria:

- Space availability in a particular school and grade after resident students are assigned
- Exceptions may be made for fifth grade students who are in good standing and who were accepted for open enrollment in the prior school year.
- Students who have successfully been enrolled in a building under open enrollment in previous years
- Siblings of students who are currently enrolled in the open enrollment school will be given priority consideration. There is no guarantee that all children from one family will be accepted for open enrollment based on the criteria above.
- Requests for open enrollment assignments out of a building will not cause that building's student enrollment to fall below a limit established by the Board of School Directors.
- Parents who elect to apply for open enrollment agree that their child will comply with all of the following conditions:
 - The student will not exceed six tardies.
 - The student will not exceed 10 cumulative days of absence.
 - The student will not have two or more academic failures in one marking period.
 - The student will have no Code of Conduct infractions resulting in suspension.
 - The student will not be picked up late at student dismissal more than three times.Failure to comply with these conditions of open enrollment may result in the child being returned to his/her resident school and will result in the child being denied the open enrollment privilege for the following year.
- **If approved for open enrollment, the open enrollment school will assume that the parents accept the assignment unless the parents notify the open enrollment school otherwise.**

Once a student has been accepted into a building under the open enrollment option, that student will not be permitted to transfer to another building within the district at any time during that school year.

Parents must assume full responsibility for transporting their child.

Parents should seriously consider open enrollment requests to elementary schools where students matriculate into their resident middle school since there is no open enrollment at the secondary level.

Open enrollment is approved for one year only. Parents must reapply each year. Acceptance into a school under open enrollment does not guarantee that a student's entire elementary school career will be spent at that school.

Open enrollment procedures will be reviewed each year.

18. *Bethlehem Area Vocational-Technical School 2013-2014 Budget Approval***INFORMATION:**

The Bethlehem Area Vocational-Technical School's (BAVTS) Proposed General Operating Budget for the 2013-2014 school year has been submitted to the component school districts for approval. The budget includes administrative services, curriculum and instructional services, management services, instructional materials services, and ancillary programs totaling \$10,301,911. A comparison with the current year is shown herein:

	<u>Expenditures</u>
Proposed General Operating Budget 2013-2014	\$10,301,911
General Operating Budget 2012-2013	\$ 9,892,650
Increase	\$ 409,261

There is an overall increase in the BAVTS Proposed General Operating Budget for the 2013-2014 school year of 4.1%. The total portion of that budget to be withheld from school districts is \$8,534,749 which is an increase of 2.84%. The share for each district will fluctuate based on changes in weighted average daily membership and market value. The Bethlehem Area School District's contribution for the 2013-2014 school year will be \$5,527,759. This is an increase of \$262,806 or 4.99%. The cost of the BAVTS operating budget is a cost borne by the General Fund Operating Budget.

Mr. Williams presented the BAVTS 2013-2014 Proposed General Operating Budget to the Board at the March 11, 2013, Board Finance Meeting. This information was reviewed with the Board at the April 15, 2013, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors approves the Bethlehem Area Vocational-Technical School's General Operating Budget for the 2013-2014 school year as presented in the amount of \$10,301,911 with the Bethlehem Area School District contribution of \$5,527,759.

Account Code and Account Title: General Fund 1390-564 BAVTS Tuition
Account Balance: 2013-2014 Budget

Finance Items

President Faccinnetto asked Director McKeon to make motion to approve Finance Agenda Items 18, 19, 20, 21, 22, 23, 24, 25, 26, 27 and 28.

Director McKeon made a motion to approve Finance Agenda Items 18, 19, 20, 21, 22, 23, 24, 25, 26, 27 and 28. Director Bonilla seconded the motion.

President Faccinnetto asked if there was any discussion regarding these items, and that there will be discussion regarding Agenda Item 28.

Director Follweiler stated that she would be voting no for Agenda Item 18, Bethlehem Area Vocational-Technical School 2013-2014 Budget. They have generally done a good job in reigning in their expenses, but most years there have been rebates given back to the Districts, and still they are raising the budget. She does not support the increase and would like to see a 0% increase. President Faccinnetto stated that Bethlehem's increase is due to the increase in the BASD student population to Vo-Tech.

Board discussion followed regarding Agenda Item 28.

President Faccinnetto asked for a roll call vote on items 18, 19, 20, 21, 22, 23, 24, 25, 26, 27 and 28.

Director Bonilla – Yes; Director Burkhardt – Yes; Director Cann – Yes; Director Follweiler – No to Agenda Item 18 and Yes to remaining items; Director McKeon – Yes; Director Ortiz – Yes; Director Patrick – Yes; Director Vidanage – Yes; and President Faccinnetto - Yes

Motion passes 8-1 for Agenda Item 18

Motions pass 9-0 for Agenda Items 19, 20, 21, 22, 23, 24, 25, 26, 27, and 28

19. *Mileage Reimbursement for the 2013-2014 School Year***INFORMATION:**

The Bethlehem Area School District adjusts the mileage reimbursement rate in accordance with contractual provisions and board policy for employees who use their personal vehicles in the course of their employment. Currently for the 2012-2013 school year, the school district reimburses \$0.555 per mile which is the maximum rate for mileage reimbursement as per the Internal Revenue Service (IRS) guidelines. The IRS has increased the mileage reimbursement rate to \$0.565 per mile. The District will use this mileage reimbursement rate effective September 1, 2013, to equal the IRS rate for the 2013-2014 school year.

This information was reviewed with the Board at the April 15, 2013, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors approves the increase per mile reimbursement rate for the 2013-2014 school year to \$0.565 per mile as of September 1, 2013, for required employment travel by district employees using their personal vehicles.

Account Code and Account Title: General Fund 580 Travel
Account Balance: 2013-2014 Budget

Finance Items

President Faccinnetto asked Director McKeon to make motion to approve Finance Agenda Items 18, 19, 20, 21, 22, 23, 24, 25, 26, 27 and 28.

Director McKeon made a motion to approve Finance Agenda Items 18, 19, 20, 21, 22, 23, 24, 25, 26, 27 and 28. Director Bonilla seconded the motion.

President Faccinnetto asked if there was any discussion regarding these items, and that there will be discussion regarding Agenda Item 28. Board discussion followed regarding Agenda Items 18 and 28.

President Faccinnetto asked for a roll call vote on items 18, 19, 20, 21, 22, 23, 24, 25, 26, 27 and 28.

Director Bonilla – Yes; Director Burkhardt – Yes; Director Cann – Yes; Director Follweiler – No to Agenda Item 18 and Yes to remaining items; Director McKeon – Yes; Director Ortiz – Yes; Director Patrick – Yes; Director Vidanage – Yes; and President Faccinnetto - Yes

Motion passes 8-1 for Agenda Item 18

Motions pass 9-0 for Agenda Items 19, 20, 21, 22, 23, 24, 25, 26, 27, and 28

20. 2013 Summer Food Services for Children**INFORMATION:**

The Summer Food Services for Children Program is sponsored by the United States Department of Agriculture and Pennsylvania Department of Education. The purpose of the program is to provide meals for needy children during the summer months when the National School Lunch Program is not available. The Bethlehem Area School District has been a sponsor for District programs for approximately 30 years and serves 1,200 students at 20 sites throughout the District.

2013 Summer Food Service Budget		
	<u>Revenue</u>	<u>Expenditures</u>
Revenue through subsidy only	\$126,616.00	
Food Cost		\$45,563.98
Labor		\$66,048.90
Paper/Cleaning/Mileage/Misc		\$14,949.50
Excess		\$53.62
	<u>\$126,616.00</u>	<u>\$126,616.00</u>
Total Sites: 20		
Breakfast Meals	15,521	
Lunch Meals	28,398	
Snacks	<u>3,514</u>	
	<u>47,433</u>	

Anticipated Program Dates – June 10-August 9, 2013

This information was reviewed with the Board at the April 15, 2013, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors authorizes the Administration to enter into an Agreement with the United States Department of Agriculture and Pennsylvania Department of Education for the 2013 Summer Food Services for Children Program.

Finance Items

President Faccinnetto asked Director McKeon to make motion to approve Finance Agenda Items 18, 19, 20, 21, 22, 23, 24, 25, 26, 27 and 28. Director McKeon made a motion to approve Finance Agenda Items 18, 19, 20, 21, 22, 23, 24, 25, 26, 27 and 28. Director Bonilla seconded the motion.

President Faccinnetto asked if there was any discussion regarding these items, and that there will be discussion regarding Agenda Item 28. Board discussion followed regarding Agenda Items 18 and 28.

President Faccinnetto asked for a roll call vote on items 18, 19, 20, 21, 22, 23, 24, 25, 26, 27 and 28.

Director Bonilla – Yes; Director Burkhardt – Yes; Director Cann – Yes; Director Follweiler – No to Agenda Item 18 and Yes to remaining items; Director McKeon – Yes; Director Ortiz – Yes; Director Patrick – Yes; Director Vidanage – Yes; and President Faccinnetto - Yes

Motion passes 8-1 for Agenda Item 18

Motions pass 9-0 for Agenda Items 19, 20, 21, 22, 23, 24, 25, 26, 27, and 28

21. *Colonial Intermediate Unit 20 Contract for Service Agreement*

INFORMATION:

The District currently has various educational contracts with Colonial Intermediate Unit 20 that provides services to Bethlehem Area School District students where it is more cost effective than for the District to provide the services directly for one or a few students. The Board of School Directors of Colonial Intermediate Unit 20 approved the following agreement at their March meeting. It is recommended that this agreement be approved as the most effective solution for this student's educational needs.

This information was reviewed with the Board at the April 15, 2013, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors approves the Colonial Intermediate Unit 20 Contract for Service Agreement for the 2012-2013 school year as follows:

45-Day Diagnostic Assessment and Detailed Report	Not to exceed \$6,500 Effective March 5 through June 5, 2013
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Account Code and Account Title: General Fund 1200-322 Special Education IU Services
Account Balance: \$330,744.38

Finance Items

President Faccinnetto asked Director McKeon to make motion to approve Finance Agenda Items 18, 19, 20, 21, 22, 23, 24, 25, 26, 27 and 28.

Director McKeon made a motion to approve Finance Agenda Items 18, 19, 20, 21, 22, 23, 24, 25, 26, 27 and 28. Director Bonilla seconded the motion.

President Faccinnetto asked if there was any discussion regarding these items, and that there will be discussion regarding Agenda Item 28. Board discussion followed regarding Agenda Items 18 and 28.

President Faccinnetto asked for a roll call vote on items 18, 19, 20, 21, 22, 23, 24, 25, 26, 27 and 28.

Director Bonilla – Yes; Director Burkhardt – Yes; Director Cann – Yes; Director Follweiler – No to Agenda Item 18 and Yes to remaining items; Director McKeon – Yes; Director Ortiz – Yes; Director Patrick – Yes; Director Vidanage – Yes; and President Faccinnetto - Yes

Motion passes 8-1 for Agenda Item 18

Motions pass 9-0 for Agenda Items 19, 20, 21, 22, 23, 24, 25, 26, 27, and 28

COLONIAL INTERMEDIATE UNIT 20
A Regional Service Agency
6 Danforth Drive
Easton, Pennsylvania 18045-7899

CONTRACT FOR SERVICE
(REVENUE GENERATING)

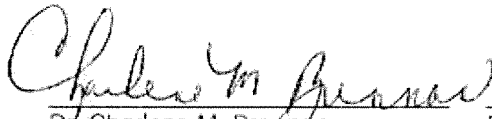
This contract is entered into by Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, Pennsylvania 18045-7899 and Bethlehem Area School District, 1516 Sycamore Street, Bethlehem, PA 18017-6099, (610) 861-0500.

Colonial Intermediate Unit 20 will facilitate a 45-day diagnostic assessment and detailed report for a student in the Bethlehem Area School District.

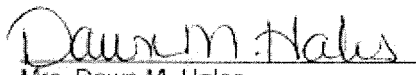
The cost for said services shall not exceed \$6,500.00. This contract will be in effect from March 5, 2013 through June 5, 2013.

Bethlehem Area School District will be billed for services rendered by Colonial Intermediate Unit 20.

The signed contract must be returned to Mr. Jon Wallitsch, Assistant Director of Business Services, at the Intermediate Unit Office.


Dr. Charlene M. Brennan
Executive Director
Date 3/22/13


Bethlehem Area School District
Date 4/22/13


Mrs. Dawn M. Hales
Secretary to the Board
Date 4/2/13

24-0862592
Federal ID Number

To comply with Federal laws, State laws, and State Department of Education regulations concerning equal rights and opportunities and to assure these within our Intermediate Unit, the Colonial Intermediate Unit 20 declares itself to be an equal rights and opportunities agency. As an equal rights and opportunities agency, it does not discriminate against individuals or groups because of race, color, national origin, religion, age, sex and disabilities as defined by law. The Intermediate Unit's commitment to non-discrimination extends to students, employees, prospective employees, and the community.

Successful performance and affirmative action program efforts will provide positive benefits to the Intermediate Unit through fuller utilization and development of previously underutilized human resources. Coordinator of Title IX, Section 504 and ADA is The Director of Human Resources and Research Services, Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, PA 18045, (610) 515-6405, TDD/TTY Hearing impaired (610) 252-3766.

22. *Fuel Oil Bid through Colonial Intermediate Unit 20 Joint Purchasing Bid for the 2013-2014 School Year*

INFORMATION:

At the March 18, 2013, Regular Board Meeting, the Board approved the District's participation in the Colonial Intermediate Unit 20 cooperative fuel oil bid for the 2013-2014 school year with the vendor(s) to be ratified at the April Regular Board Meeting. By adding our volume to the remainder of the Colonial Intermediate Unit 20, the District can leverage their buying power and be more attractive to vendors who might provide aggressive pricing to achieve the guaranteed contract. By having the latitude to award the bids as close to the bid opening as possible insures that the pricing is valid and not subject to spot market fluctuations.

Participation was therefore authorized in the Northampton/Monroe/Pike County Joint Purchasing Board bid which opened Wednesday, March 27, 2013, at 12:30 p.m., and was reviewed immediately following by all District participants and awarded by the Colonial Intermediate Unit 20 Board of School Directors that evening at their Board meeting. The bid recommendation as awarded is now being presented to the District's Board of School Directors for ratification.

This information was reviewed with the Board at the April 15, 2013, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors approves the following as the successful bidders for fuel oil for the 2013-2014 school year as recommended by the Northampton/Monroe/Pike County Joint Purchasing Board and approved by the Colonial Intermediate Unit 20 Board of School Directors at their March 27, 2013, Board Meeting:

Item	Fixed Price/Gal	Vendor
Gasoline 87 Octane- Consumer Tank -Maintenance	\$3.2837	PAPCO Aston, PA
BioDiesel fuel – Tank Wagon - Transportation Winter Additive Add-on	\$3.1644	Talley Petroleum Grantville, PA
	\$0.0500	
BioDiesel fuel – Consumer Tank - generators	3.2693	Talley Petroleum Grantville, PA

Account Code and Account Title: 2013-14 General Fund 2720-627 Transportation-Fuel

Account Code and Account Title: 2013-14 General Fund 2600-626 Maintenance-Gasoline

Account Code and Account Title: 2013-14 General Fund 2600-624 Maintenance-Heating Oil

Account Balances: 2013-2014 Budget

Finance Items

President Faccinnetto asked Director McKeon to make motion to approve Finance Agenda Items 18, 19, 20, 21, 22, 23, 24, 25, 26, 27 and 28. Director McKeon made a motion to approve Finance Agenda Items 18, 19, 20, 21, 22, 23, 24, 25, 26, 27 and 28. Director Bonilla seconded the motion.

President Faccinnetto asked if there was any discussion regarding these items, and that there will be discussion regarding Agenda Item 28. Board discussion followed regarding Agenda Items 18 and 28.

President Faccinnetto asked for a roll call vote on items 18, 19, 20, 21, 22, 23, 24, 25, 26, 27 and 28.

Director Bonilla – Yes; Director Burkhardt – Yes; Director Cann – Yes; Director Follweiler – No to Agenda Item 18 and Yes to remaining items; Director McKeon – Yes; Director Ortiz – Yes; Director Patrick – Yes; Director Vidanage – Yes; and President Faccinnetto – Yes

Motion passes 8-1 for Agenda Item 18

Motions pass 9-0 for Agenda Items 19, 20, 21, 22, 23, 24, 25, 26, 27, and 28

23. *Paper Bid through Colonial Intermediate Unit 20 Joint Purchasing Bid for the 2013-2014 School Year*

INFORMATION:

The District recently participated in the Colonial Intermediate Unit 20 cooperative paper bid for the 2013-2014 school year with the Colonial Intermediate Unit 20 through the Northampton/Monroe/Pike County Joint Purchasing Board. By adding our volume to the remainder of the Colonial Intermediate Unit 20, the District can leverage their buying power and be more attractive to vendors who might provide aggressive pricing to achieve the guaranteed contract. Bids were opened Wednesday, March 6, 2013, at 2:30 p.m., and were reviewed by all District participants and were awarded by the Colonial Intermediate Unit 20 Board of School Directors at their March 27, 2013, Regular Board Meeting. The successful bidders for the District items are as follows:

Vendors	BASD Awarded Cost
Kurtz Brothers Clearfield, PA 16830	\$1,076.10
Paper Mart East Hanover NJ 07936	\$8,177.78
Penn Valley Chemical Lansdale, PA 19446	\$4,374.00
W.B. Mason Brockton, MA 02303	\$86,526.63

This information was reviewed with the Board at the April 15, 2013, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors approves the bids for Paper Supplies, Bid Number NMPCJPB-DP/JS2013-2014, for July 1, 2013, as awarded by the Northampton/Monroe/Pike County Joint Purchasing Board and approved by the Colonial Intermediate Unit 20 Board of School Directors at their March 27, 2013, Regular Board Meeting.

**Account Code and Account Title: General Fund 0171 Inventory
General Fund 610 Supplies**

Account Balance: 2013-2014 Budget

Finance Items

President Faccinnetto asked Director McKeon to make motion to approve Finance Agenda Items 18, 19, 20, 21, 22, 23, 24, 25, 26, 27 and 28. Director McKeon made a motion to approve Finance Agenda Items 18, 19, 20, 21, 22, 23, 24, 25, 26, 27 and 28. Director Bonilla seconded the motion.

President Faccinnetto asked if there was any discussion regarding these items, and that there will be discussion regarding Agenda Item 28. Board discussion followed regarding Agenda Items 18 and 28.

President Faccinnetto asked for a roll call vote on items 18, 19, 20, 21, 22, 23, 24, 25, 26, 27 and 28.

Director Bonilla – Yes; Director Burkhardt – Yes; Director Cann – Yes; Director Follweiler – No to Agenda Item 18 and Yes to remaining items; Director McKeon – Yes; Director Ortiz – Yes; Director Patrick – Yes; Director Vidanage – Yes; and President Faccinnetto - Yes

Motion passes 8-1 for Agenda Item 18

Motions pass 9-0 for Agenda Items 19, 20, 21, 22, 23, 24, 25, 26, 27, and 28

24. Bid Award – Musical Instruments – District-wide**INFORMATION:**

Bids were received and publicly opened at 2:00 p.m. on Monday, April 8, 2013, for Musical Instruments for Liberty High School and various elementary schools. Bids were mailed to 14 vendors with five (5) bids received. The bids have been tabulated and reviewed by the appropriate administrative and supervisory personnel. The recommendations of the awards are based upon the lowest responsible bidders meeting specifications.

Liberty High School	Interstate Music	Jacobs Music Co.	Nazareth Music Center	Sam Ash Quikship	Taylor Music
(2) Sousaphones with cases C.G. Conn Model 20KSPW	\$12,056.00	No Bid	\$12,050.00	\$12,076.00	\$12,088.00
(1) Euphonium with case Besson Sovereign Model BE968-2	5,319.00	No Bid	5,290.00	5,369.00	5,333.00
(2) Baritones with cases King Model 625SP	2,900.00	No Bid	2,900.00	2,914.00	2,898.00

Elementary Schools	Interstate Music	Jacobs Music Co.	Nazareth Music Center	Sam Ash Quikship	Taylor Music
(3) Baritones with cases King Model 623	\$4,122.00	No Bid	\$4,194.00	\$4,152.00	\$4,125.00
(1) Baritone with case King Model 625	1,253.00	No Bid	1,279.00	1,261.00	1,255.00
(3) Trombones with cases King Model 606	1,158.00	No Bid	1,191.00	1,209.00	1,185.00
(3) Cello outfits ½ size Knilling Model P152H-1AA	2,094.00	No Bid	2,340.00	2,370.00	2,277.00
(1) Cell outfit ¾ size Knilling Model P152T-1AA	698.00	No Bid	780.00	790.00	759.00
(5) Bass outfits ¼ size Knilling Model 1302Q-1AA	5,460.00	No Bid	6,500.00	5,995.00	5,440.00
(1) Piano upright Yamaha Model P22-45"	No Bid	\$4,767.00	No Bid	No Bid	No Bid

This information was reviewed with the Board at the April 15, 2013, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors awards the bids for Musical Instruments to the lowest responsible bidders who have met the specifications as indicated above for the total amount of \$39,770.

Account Code and Account Title: 2012-2013 General Fund 1100-760 Curriculum Budget

Account Balance: \$38,551.29* (Pending Budgetary Transfer approval)

Finance Items

President Faccinnetto asked Director McKeon to make motion to approve Finance Agenda Items 18, 19, 20, 21, 22, 23, 24, 25, 26, 27 and 28. Director McKeon made a motion to approve Finance Agenda Items 18, 19, 20, 21, 22, 23, 24, 25, 26, 27 and 28. Director Bonilla seconded the motion.

President Faccinnetto asked if there was any discussion regarding these items, and that there will be discussion regarding Agenda Item 28. Board discussion followed regarding Agenda Items 18 and 28.

President Faccinnetto asked for a roll call vote on items 18, 19, 20, 21, 22, 23, 24, 25, 26, 27 and 28.

Director Bonilla – Yes; Director Burkhardt – Yes; Director Cann – Yes; Director Follweiler – No to Agenda Item 18 and Yes to remaining items; Director McKeon – Yes; Director Ortiz – Yes; Director Patrick – Yes; Director Vidanage – Yes; and President Faccinnetto - Yes

Motion passes 8-1 for Agenda Item 18

Motions pass 9-0 for Agenda Items 19, 20, 21, 22, 23, 24, 25, 26, 27, and 28

25. Bid Award – Band Uniforms – Broughal Middle School**INFORMATION:**

Bids were received and publicly opened at 2:00 p.m. on Monday, April 8, 2013, for Band Uniforms for Broughal Middle School. Bids were mailed to five (5) vendors with one (1) bid received. The bid was tabulated and reviewed by the appropriate administrative and supervisory personnel. The recommendation of the award is based upon the lowest responsible bidder meeting specifications.

	Stanbury Uniforms Inc.
200 Band Coats	\$36,400.00
165 Jumpsuits	13,612.50
35 Majorette Shorts	<u>2,432.50</u>
TOTAL	\$52,445.00

This information was reviewed with the Board at the April 15, 2013, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors authorizes the Administration to award a contract to the lowest responsible bidder meeting specifications as indicated above subject to proper execution of contract documents and performance bond as required in the bid specifications.

Account Code and Account Title: 2013-2014 General Fund 3210-760 Curriculum Budget
Account Balance: 2013-2014 Budget

Finance Items

President Faccinnetto asked Director McKeon to make motion to approve Finance Agenda Items 18, 19, 20, 21, 22, 23, 24, 25, 26, 27 and 28.

Director McKeon made a motion to approve Finance Agenda Items 18, 19, 20, 21, 22, 23, 24, 25, 26, 27 and 28. Director Bonilla seconded the motion.

President Faccinnetto asked if there was any discussion regarding these items, and that there will be discussion regarding Agenda Item 28. Board discussion followed regarding Agenda Items 18 and 28.

President Faccinnetto asked for a roll call vote on items 18, 19, 20, 21, 22, 23, 24, 25, 26, 27 and 28.

Director Bonilla – Yes; Director Burkhardt – Yes; Director Cann – Yes; Director Follweiler – No to Agenda Item 18 and Yes to remaining items; Director McKeon – Yes; Director Ortiz – Yes; Director Patrick – Yes; Director Vidanage – Yes; and President Faccinnetto - Yes

Motion passes 8-1 for Agenda Item 18

Motions pass 9-0 for Agenda Items 19, 20, 21, 22, 23, 24, 25, 26, 27, and 28

26. Bid Award – Condenser Water Piping Replacement – Liberty High School**INFORMATION:**

Bids were received and publicly opened at 12:00 p.m., Thursday, April 11, 2013, for:

Liberty High School Klein Classroom Center Condenser Water Piping Replacement

Bids were mailed to eight (8) vendors with four (4) bids received. The bids have been tabulated and reviewed by the appropriate administrative and supervisory personnel. The recommendation of award is based upon the lowest responsible bidder meeting specifications as listed below:

Vendor	Base Bid
Clipper Pipe	\$133,400
Dual Temp	\$186,890
Elliot Lewis	\$153,900
Worth & Co.	\$155,000

This project was authorized at the February 25, 2013, Regular Board Meeting, and this information was reviewed with the Board at the April 15, 2013, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors authorizes the Administration to award the bid for Condenser Water Piping Replacement at Liberty High School Klein Classroom Center to Clipper Pipe, 2000 Industrial Highway, Eddystone, Pennsylvania at a cost not to exceed \$133,400 subject to proper execution of contract documents and a performance bond as required in the bid specifications.

Account Code and Account Title: Capital Reserve 4600-450 Construction Services
Account Balance: \$6,348,411

Finance Items

President Faccinnetto asked Director McKeon to make motion to approve Finance Agenda Items 18, 19, 20, 21, 22, 23, 24, 25, 26, 27 and 28.

Director McKeon made a motion to approve Finance Agenda Items 18, 19, 20, 21, 22, 23, 24, 25, 26, 27 and 28. Director Bonilla seconded the motion.

President Faccinnetto asked if there was any discussion regarding these items, and that there will be discussion regarding Agenda Item 28. Board discussion followed regarding Agenda Items 18 and 28.

President Faccinnetto asked for a roll call vote on items 18, 19, 20, 21, 22, 23, 24, 25, 26, 27 and 28.

Director Bonilla – Yes; Director Burkhardt – Yes; Director Cann – Yes; Director Follweiler – No to Agenda Item 18 and Yes to remaining items; Director McKeon – Yes; Director Ortiz – Yes; Director Patrick – Yes; Director Vidanage – Yes; and President Faccinnetto - Yes

Motion passes 8-1 for Agenda Item 18

Motions pass 9-0 for Agenda Items 19, 20, 21, 22, 23, 24, 25, 26, 27, and 28

27. Bid Award – Storm Water Improvements – Various Locations**INFORMATION:**

Bids were received and publicly opened at 12:00 p.m., Thursday, April 11, 2013, for:

Various Locations – Storm Water Improvements

Bids were mailed to nine (9) vendors with six (6) bids received. The various locations of storm water improvements will occur at William Penn, Spring Garden and Farmersville Elementary Schools. The bids have been tabulated and reviewed by the appropriate administrative and supervisory personnel. The recommendation of award is based upon the lowest responsible bidder meeting specifications as listed below:

Vendor	Base Bid
Senick Inc.	\$71,700.00
Kobalt Construction	\$88,150.00
RGC Development	\$91,170.54
Barker & Barker	\$109,500.00
Lehigh Valley Site	\$172,056.00
E. Simon Contracting*	\$44,150.00

*Withdrew bid due to mathematical error.

These projects were authorized at the February 25, 2013, Regular Board Meeting, and this information was reviewed with the Board at the April 15, 2013, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors authorizes the Administration to award the bid for Storm Water Improvements at various locations to Senick, Inc., 1623 Freemansburg Avenue, Bethlehem, Pennsylvania at a cost not to exceed \$71,700 subject to proper execution of contract documents and a performance bond as required in the bid specifications.

Account Code and Account Title: Capital Reserve 4600-450 Construction Services
Account Balance: \$6,348,411

Finance Items

President Faccinnetto asked Director McKeon to make motion to approve Finance Agenda Items 18, 19, 20, 21, 22, 23, 24, 25, 26, 27 and 28.

Director McKeon made a motion to approve Finance Agenda Items 18, 19, 20, 21, 22, 23, 24, 25, 26, 27 and 28. Director Bonilla seconded the motion.

President Faccinnetto asked if there was any discussion regarding these items, and that there will be discussion regarding Agenda Item 28. Board discussion followed regarding Agenda Items 18 and 28.

President Faccinnetto asked for a roll call vote on items 18, 19, 20, 21, 22, 23, 24, 25, 26, 27 and 28.

Director Bonilla – Yes; Director Burkhardt – Yes; Director Cann – Yes; Director Follweiler – No to Agenda Item 18 and Yes to remaining items; Director McKeon – Yes; Director Ortiz – Yes; Director Patrick – Yes; Director Vidanage – Yes; and President Faccinnetto - Yes

Motion passes 8-1 for Agenda Item 18

Motions pass 9-0 for Agenda Items 19, 20, 21, 22, 23, 24, 25, 26, 27, and 28

28. *Authorization to Purchase and Install Zonar Electronic Fleet Management System*

INFORMATION:

The Bethlehem Area School District operates a fleet of 120 school buses that travel over 1.3 million miles annually. In an effort to increase vehicle safety, fleet efficiency and customer service, the Administration requests authorization to purchase and install the Zonar Electronic Fleet Management System. The Zonar system automates and verifies the pre and post-trip vehicle inspection process and provides high-definition GPS allowing web-based access to real-time vehicle location information.

The current proposed 2013-2014 Budget includes \$150,000 for the purchase of the Zonar system. Due to the mild winter experienced this year, there is a projected savings in the natural gas budget which could be used to fund the Zonar system out of the current 2012-2013 Budget. With authorization at the April Board meeting, there is enough time to purchase and install the Zonar system prior to the end of the current fiscal year and remove the expense from the Proposed 2013-2014 Budget. The Zonar system is available for purchase through the PEPPM state contract.

This information was reviewed with the Board at the April 15, 2013, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors authorizes the Administration to purchase and install the Zonar Electronic Fleet Management System through the PEPPM state contract at a cost not to exceed \$150,000.

Account Code and Account Title: General Fund 2720-758 New Equipment
Account Balance: \$150,000* (Pending Budgetary Transfer approval)

Finance Items

President Faccinnetto asked Director McKeon to make motion to approve Finance Agenda Items 18, 19, 20, 21, 22, 23, 24, 25, 26, 27 and 28.

Director McKeon made a motion to approve Finance Agenda Items 18, 19, 20, 21, 22, 23, 24, 25, 26, 27 and 28. Director Bonilla seconded the motion.

President Faccinnetto asked if there was any discussion regarding these items and that there will be discussion regarding Agenda Item 28.

President Faccinnetto stated that for Agenda Item 28, Authorization to Purchase and Install Zonar Electronic Fleet Management System, there has been previous Board discussions at the March 4, Board Facilities Committee Meeting, March 13, Budget Workshop, and the April 15, Board Finance Committee Meeting.

Director McKeon asked Mrs. Gober how was Zonar the vendor of choice. Mrs. Gober responded that the pricing was secured through a public bid that was conducted through a statewide consortium. She would not have the number of bidders in that particular bidding transaction. It was bid publicly, and that pricing has been bedded. The Districts are permitted within the state to piggyback off of any other public bid governmental contract, and that is the pricing that was secured for this item.

Director McKeon asked what would the implication be if the Board delayed voting on Agenda Item 28 for one month? Dr. Roy responded that due to the warm winter savings in heating costs, the Administration reviewed with the Board the opportunity to purchase this item using that savings prior to the end of the fiscal year, June 30, 2013. This would allow the District to reduce the 2013-2014 Budget by \$150,000. By Board approval this evening, the District will be able to purchase this and have it on site by June 30 to use from this year's budget.

Director McKeon asked if the Board would consider buying this other product that seems to have the same objective, would we have to bid it out? Attorney Spry responded yes. If you are not doing it through the state consortium, you would have to bid it out. Director McKeon would like to table this item until the Board receives more information and analysis by looking at the products. If both are similar products, he would be inclined in looking at the lower of the two costs.

Director Follweiler stated that it was her intent to ask Dr. Roy for some more return on investment information that was discussed at the Board Finance Meeting. However, before we go there and she may be seconding Director McKeon's table, when is the Board's next opportunity to vote on a system? Is there a Special Board Meeting in May? Mrs. Gober responded yes as there is a Special Board Meeting scheduled on May 13 prior to the Board Finance and Human Resources Committee Meetings. Director Follweiler believes it would be prudent for the Board to have further discussion on this such as the return on investment, as long as we were not hurting our opportunity in the budget issue. She wanted to clarify that we need to purchase and receive the item by June 30? Mr. Stein responded that Board action would need to occur this evening so that it could be here by June 30.

Director Burkhardt had a concern that why didn't the Board know this other product was in one of the District's buses? Mr. Stein responded that two or three of these units were purchased to see how they worked. They do meet the need. It logs the data throughout the day, and then it comes back and can be downloaded at a later time. The Zonar system is more of a real time live GPS. So in this dynamic environment with students on board and buses traveling, that information is made available immediately. Director Burkhardt stated then the whole safety issue of having online immediate access would not be available with this other system, and Zonar has this safety issue. Mr. Stein responded yes.

Director Vidanage stated that the Board asked for real time analysis, but do we have the personnel to monitor real time analysis, and does the District have the capability to make decisions on the fly?

Director Bonilla asked President Faccinnetto for clarification as he believes it was discussed that if a principal needed to know if a bus would be late, they could check it themselves, and that is something that is not available for this other system.

Director Ortiz asked to clarify that this Zonar system is not compatible with the system that we get the best bid? Mr. Stein responded that it is not a compatibility issue, it is an addition to the time data that the Administration is seeking. It is integration with the timecard data, and also integration with the current routing software as well. In terms of the real time analysis that Director Vidanage asked, that coordination can be done with the routing software as planned and driven data. The time card piece we have the time in and time out clock, and we have that information that we can sync up with the payroll data side.

Director Vidanage responded to Mr. Stein's comments regarding payroll data. How critical is it that we get the payroll right now if the device is taking too much time? Are we sacrificing that type accuracy for the money? Dr. Roy responded that it was not the instantaneous of the payroll, but it was that this Zonar software, which is used by a number of school districts, including the IU, that does integrate with the current payroll system. The software is compatible.

Director Ortiz was going to ask that question which was just answered by Dr. Roy stating that the Zonar system is compatible to payroll. She wanted to have Mr. Stein verify that the Zonar system will be better for the District even though it might cost a little more. Mr. Stein responded that the Zonar system meets the District's needs in terms of the real time data better, not that the other system doesn't perform, but it provides the same information at a later time. For the District's needs in terms of the real time management in transportation, that is one piece. Another piece of the Zonar system is the vehicle inspection process with the safety of vehicles and the pre-trip inspections by verifying that the District is inspecting the buses before they go on the road. That is another piece that other systems do not have that Zonar has.

Director Patrick stated that was her point exactly in regards to the talk about payroll, but the whole safety aspect of pre-trip inspection is definitely a huge key point.

Director Vidanage stated did we ask other vendors to amend their system to make it compatible? Mr. Stein responded no. Dr. Roy stated that there were multiple vendors that were part of a state contract, which had to meet certain standards. As stated earlier by Mrs. Gober, since it is from the state contract, Districts do not receive that information from other vendors that bid on the state contract.

Director McKeon stated that after receiving this additional information, he will not motion to table this item and will support the purchase of the Zonar system.

Director Follweiler stated that this was discussed at the Finance Meeting last week, and her issue that she wanted to bring forward this evening is that while \$150,000 is a lot of money, she was trying to put more dollars and savings so that the public would understand why we would purchase this Zonar system. She emailed Dr. Roy regarding her concerns. Vehicle inspection was already discussed. However, she would like the Administration to review on the timesavings associated with the Zonar software. Mr. Stein responded that currently from a safety standpoint of knowing where the buses are at all times, and the customer service piece was discussed. It is the efficiency piece that we hope to achieve those savings. As an example, by actively monitoring our routes and reduce the minutes on the road by 1% translates to about \$33,000 annually. So, if we can push that to 5 minutes that would be about \$47,000. So, it is small incremental changes as we work to reduce the transportation budget over the last two years. There have been a lot of reductions, but we are at a point right now where we have gone as far as we can go without looking into going a step beyond that and to dig deeper and try to squeeze out those extra minutes around the District. With the routing software, this opportunity while there is an expense up front, but down the road as we make it more efficient by squeezing minutes off runs. That is the return on the investment to continue our efficiency efforts to reduce costs.

Director Follweiler asked if there were financial savings in the potential of the maintenance costs due to the maintenance checkpoints and software as well. Mr. Stein responded that maybe on a smaller scale. We do a pretty good job on the maintenance side as it is. Looking further beyond the inspection piece, drivers do pre-trip and post-trip inspections. In terms of saving the costs, we have those deficiencies in real time. It is day by day, and we can fix before it becomes a bigger problem.

Director Follweiler stated than the minimal estimated savings of 1% per year with a five-year return on investment, and you believe it to be more than that. Mr. Stein responded correct. Director Follweiler stated that from the IU purchase, there is a much smaller fee for yearly maintenance after the investment. So after the five-year maximum return on investment, it then continues to pay for itself. It is not a one-time 1%. That is how the calculations are making it 1% every year moving forward, not 1% up front. If we did not have the software, that \$33,000 would be added up each year. So to finalize this, the District is spending \$150,000 of the taxpayer money. We believe the minimum savings that we will get is 1%, likely more, and there is a five-year return on investment or less.

Director Burkhardt stated that in the private sector virtually every vendor that he deals with their drivers are on some form of GPS system, and they are not doing it because they are worried about the safety of their drivers. They are doing it because they see savings and looking at ways in reducing costs for their company. He likes the fact that there is a huge savings of possible safety features that are going to be woven through this, as well as the return on investment that Director Follweiler spoke about. It is a real win-win for the District.

Director Vidanage stated that the safety issue was discussed. Are you saying that the CPU of the bus is synchronized with the software package, and will it tell us when a tire is low? Mr. Stein responded that the Zonar system documents the inspection process that has to be performed by state law. Dr. Roy also responded that it is not going to measure tire pressure. The bus drivers are responsible for doing a safety walk around the bus. Mr. Stein responded it does report engine diagnostics, and that information is transmitted to the shop and can be integrated with the current maintenance system. Director Vidanage asked how is this handled currently by the mechanics. Mr. Stein responded that the drivers walk around the bus and hand in a piece of paper every day.

Director Burkhardt asked to call the question.

President Faccinnetto asked for a roll call vote on items 18, 19, 20, 21, 22, 23, 24, 25, 26, 27 and 28.

Director Bonilla – Yes; Director Burkhardt – Yes; Director Cann – Yes; Director Follweiler – No to Agenda Item 18 and Yes to remaining items; Director McKeon – Yes; Director Ortiz – Yes; Director Patrick – Yes; Director Vidanage – Yes; and President Faccinnetto - Yes

Motion passes 8-1 for Agenda Item 18

Motions pass 9-0 for Agenda Items 19, 20, 21, 22, 23, 24, 25, 26, 27, and 28

Budgetary Transfers

RECOMMENDATION:

That the administration be authorized to make budgetary transfers in the General Fund Budget as set forth in the attachment.

President Faccinetto asked Director McKeon to make a motion to approve the Financial Reports/Payment of Bills as follows: Budgetary Transfers (Page 32); Treasurer's Report (Page 33); Monthly Bills (Page 34); and Budget Information which is an informational/non-voting item (Page 35).

Director McKeon made a motion to approve the Financial Reports/Payment of Bills. Director Bonilla seconded the motion.

President Faccinetto asked if there was any discussion. Seeing none, he asked for a roll call vote on the Financial Reports/Payment of Bills.

Yes – Directors Bonilla, Burkhardt, Cann, Follweiler, McKeon, Ortiz, Patrick, Vidanage and President Faccinetto

Motions pass – 9-0

April, 2013

Bethlehem Area School District
2012-13 BUDGET TRANSFERS

FROM ACCOUNT	DESCRIPTION	TO ACCOUNT	DESCRIPTION	AMOUNT	REASON
10-2271-581-000-10-102-000-020-0000	Instr Staff Dev Cert-Conference Travel	10-1100-432-000-10-102-121-020-0000	Instr-Music Repairs/Maint	\$ 14.00	Instrument Repair
10-2440-610-000-10-102-000-020-0000	Nursing Svcs- General Supplies	10-1100-432-000-10-102-121-020-0000	Instr-Music Repairs/Maint	\$ 19.00	Instrument Repair
10-2380-610-000-30-353-000-530-0000	Principal Office General Supplies	10-1100-610-000-30-353-000-530-0000	Instr-General Supplies	\$ 1,000.00	Student Agenda's
10-1100-432-000-30-353-163-530-0000	Instr-Repairs/Maint	10-1100-610-000-30-353-115-530-0000	Instr-Paper Supplies	\$ 1,000.00	Paper
10-1360-618-000-30-353-000-530-0000	Business Ed-Admin Sftwr Lic	10-1100-610-000-30-353-115-530-0000	Instr-Paper Supplies	\$ 5,000.00	Paper
10-2380-610-000-30-353-000-530-0000	Principal Office-General Supplies	10-1100-610-000-30-353-115-530-0000	Instr-Paper Supplies	\$ 1,000.00	Paper
10-3210-894-000-30-353-000-530-0000	Student Activities- Student Fees	10-1100-610-000-30-353-115-530-0000	Instr-Paper Supplies	\$ 2,000.00	Paper
10-2240-610-000-30-353-000-530-0000	Cmptr Asst Instr Sprt-General Supplies	10-1100-610-000-30-353-140-530-0000	Instr-Phys Ed Supplies	\$ 49.00	Toner
10-2834-324-000-00-000-000-DT0-0000	Staff Dev Svcs Cert-Prof Ed Emp Training	10-1100-650-000-10-100-000-DT0-0000	Instr-Tech Supplies & Fees	\$ 18,000.00	Read 180 Licenses
10-2834-581-000-00-000-000-DT0-0000	Staff Dev Svcs Cert-Travel Conference	10-1100-650-000-10-100-000-DT0-0000	Instr-Tech Supplies & Fees	\$ 15,000.00	Read 180 Licenses
10-2260-330-000-00-000-000-DT0-0000	C & I-Other Prof Svcs	10-1100-650-000-10-100-000-DT0-0000	Instr-Tech Supplies & Fees	\$ 3,800.00	Read 180 Licenses
10-1100-894-000-00-000-000-DT0-0000	Instr-Student Fees	10-1100-650-000-10-100-000-DT0-0000	Instr-Tech Supplies & Fees	\$ 36,000.00	Read 180 Licenses
10-1340-432-000-30-300-000-DT0-0000	Home Ec-Repairs/Maint	10-1100-650-000-10-100-000-DT0-0000	Instr-Tech Supplies & Fees	\$ 1,000.00	Read 180 Licenses
10-2271-324-000-00-000-000-DT0-0000	Instr Staff Dev Cert-Prof Ed Emp Training	10-1100-650-000-20-200-000-DT0-0000	Instr-Tech Supplies & Fees	\$ 97,000.00	Read 180 Licenses
10-1100-173-000-00-000-000-DT0-0000	Instr- Driver Extra Duty	10-1100-751-000-00-000-000-DT0-0000	Instr-Non Cap Equip	\$ 35,003.00	Musical Instruments
10-1100-173-000-00-000-000-DT0-0000	Instr- Driver Extra Duty	10-1100-752-000-10-125-000-DT0-0000	Instr-Cap Equip	\$ 4,767.00	Piano
10-1100-610-000-30-353-100-530-0000	Instr-Art Supplies	10-1100-757-000-30-353-000-530-0000	Instr-Non Cap Hrdwr/Sftwr	\$ 569.99	Digital Cameras
10-2240-610-000-30-353-000-530-0000	Cmptr Asst Instr Sprt-General Supplies	10-1100-757-000-30-353-000-530-0000	Instr -Tech Hrdwr/Sftwr	\$ 57.26	Classroom Speaker
10-1100-610-000-10-102-000-020-0000	Instr-General Supplies	10-1100-757-102-10-102-535-020-0000	Instr-Non Cap Equip	\$ 590.00	Whiteboards
10-1190-650-416-10-100-000-000-0000	Fed Prgms-Tech Supplies & Fees	10-1190-894-416-20-240-000-000-0000	Fed Prgms-Student Fees	\$ 680.00	PA Jr Academy of Science Fee
10-1100-751-000-30-353-000-530-0000	Instr-Non Cap Equip	10-1340-761-000-30-353-000-530-0000	Home Ec-Non Cap Equip Rplc	\$ 89.00	Home Ec Microwave
10-1100-121-000-10-116-000-000-0000	Instr-Prof Salaries	10-1450-123-000-10-101-053-010-0000	Tutoring-Salary Prof Extra Duty	\$ 1,300.00	Tutoring
10-1100-121-000-10-116-000-000-0000	Instr-Prof Salaries	10-1450-123-000-10-102-053-020-0000	Tutoring-Salary Prof Extra Duty	\$ 1,700.00	Tutoring
10-1100-121-000-10-116-000-000-0000	Instr-Prof Salaries	10-1450-123-000-10-112-053-120-0000	Tutoring-Salary Prof Extra Duty	\$ 2,300.00	Tutoring
10-1100-121-000-10-116-000-000-0000	Instr-Prof Salaries	10-1450-123-000-10-118-053-180-0000	Tutoring-Salary Prof Extra Duty	\$ 2,300.00	Tutoring
10-1100-121-000-10-116-000-000-0000	Instr-Prof Salaries	10-1450-123-000-10-119-053-190-0000	Tutoring-Salary Prof Extra Duty	\$ 1,450.00	Tutoring
10-1100-121-000-10-116-000-000-0000	Instr-Prof Salaries	10-1450-123-000-10-124-053-240-0000	Tutoring-Salary Prof Extra Duty	\$ 1,250.00	Tutoring
10-1100-220-000-10-116-000-000-0000	Instr- FICA Benefit	10-1450-220-000-10-101-053-010-0000	Tutoring-FICA Benefit	\$ 100.00	Tutoring FICA Benefit
10-1100-220-000-10-116-000-000-0000	Instr- FICA Benefit	10-1450-220-000-10-102-053-020-0000	Tutoring-FICA Benefit	\$ 130.00	Tutoring FICA Benefit

April, 2013

*Bethlehem Area School District
2012-13 BUDGET TRANSFERS*

FROM ACCOUNT	DESCRIPTION	TO ACCOUNT	DESCRIPTION	AMOUNT	REASON
10-1100-220-000-10-116-000-000-0000	Instr- FICA Benefit	10-1450-220-000-10-112-053-120-0000	Tutoring-FICA Benefit	\$ 176.00	Tutoring FICA Benefit
10-1100-220-000-10-116-000-000-0000	Instr- FICA Benefit	10-1450-220-000-10-118-053-180-0000	Tutoring-FICA Benefit	\$ 176.00	Tutoring FICA Benefit
10-1100-220-000-10-116-000-000-0000	Instr- FICA Benefit	10-1450-220-000-10-119-053-190-0000	Tutoring-FICA Benefit	\$ 111.00	Tutoring FICA Benefit
10-1100-220-000-10-116-000-000-0000	Instr- FICA Benefit	10-1450-220-000-10-124-053-240-0000	Tutoring-FICA Benefit	\$ 95.00	Tutoring FICA Benefit
10-1100-230-000-10-116-000-000-0000	Instr Retirement Benefit	10-1450-230-000-10-101-053-010-0000	Tutoring-Retirement Benefit	\$ 161.00	Tutoring Retirement Benefit
10-1100-230-000-10-116-000-000-0000	Instr Retirement Benefit	10-1450-230-000-10-102-053-020-0000	Tutoring-Retirement Benefit	\$ 210.00	Tutoring Retirement Benefit
10-1100-230-000-10-116-000-000-0000	Instr Retirement Benefit	10-1450-230-000-10-112-053-120-0000	Tutoring-Retirement Benefit	\$ 285.00	Tutoring Retirement Benefit
10-1100-230-000-10-116-000-000-0000	Instr Retirement Benefit	10-1450-230-000-10-118-053-180-0000	Tutoring-Retirement Benefit	\$ 285.00	Tutoring Retirement Benefit
10-1100-230-000-10-116-000-000-0000	Instr Retirement Benefit	10-1450-230-000-10-119-053-190-0000	Tutoring-Retirement Benefit	\$ 180.00	Tutoring Retirement Benefit
10-1100-230-000-10-116-000-000-0000	Instr Retirement Benefit	10-1450-230-000-10-124-053-240-0000	Tutoring-Retirement Benefit	\$ 155.00	Tutoring Retirement Benefit
10-2271-581-000-30-353-000-530-0000	Instr Staff Dev Cert-Travel Conference	10-2120-580-000-30-353-000-530-0000	Guidance Svcs-Travel	\$ 11.10	Guidance Travel
10-2820-330-000-00-000-000-AE0-000	Information Svcs-Other Prof Svcs	10-2170-330-000-00-000-000-AE0-0000	Student Acct- Other Prof Svcs	\$ 4,500.00	Child Acct Operations Review
10-2360-610-000-00-000-000-AE0-0000	Supt Office-General Supplies	10-2360-415-000-00-000-000-AE0-0000	Supt Office-Laundry	\$ 28.00	Dry Cleaning
10-2360-610-000-00-000-000-AE0-0000	Supt Office-General Supplies	10-2360-530-000-00-060-000-AE0-0000	Supt Office-Communications	\$ 121.18	FedEx Mailings
10-2360-610-000-00-000-000-AE0-0000	Supt Office-General Supplies	10-2360-751-000-00-000-000-AE0-0000	Supt Office-Non Cap Equip	\$ 819.24	Bulletin Boards
10-2500-810-000-00-000-000-AE0-0000	Business Office-Dues/Fees	10-2360-810-000-00-000-000-AE0-0000	Supt Office-Dues/Fees	\$ 2,000.00	PA League of Urban Schools
10-2820-610-000-00-000-000-AE0-0000	Information Svcs-General Supplies	10-2360-810-000-00-000-000-AE0-0000	Supt Office-Dues/Fees	\$ 500.00	PA League of Urban Schools
10-2120-810-000-00-000-000-AE0-0000	Guidance Svcs-Dues/Fees	10-2360-810-000-00-000-000-AE0-0000	Supt Office-Dues/Fees	\$ 255.50	Grtr LV Chamber of Commerce
10-2269-111-000-00-000-119-000-0000	Special Ed-Admin Salary	10-2380-111-000-20-240-000-000-0000	Principal Off-Admin Salary	\$ 22,818.92	Acting Broughal Principal
10-2269-220-000-00-000-119-000-0000	Special Ed-Soc Sec Benefit	10-2380-220-000-20-240-000-000-0000	Principal Off-FICA Benefit	\$ 1,745.65	Acting Broughal Principal
10-2269-230-000-00-000-119-000-0000	Special Ed-Retirement Benefit	10-2380-230-000-20-240-000-000-0000	Principal Off-Retirement Benefit	\$ 2,820.42	Acting Broughal Principal
10-2380-810-000-10-102-000-020-0000	Principal Off-Dues/Fees	10-2380-550-000-10-102-000-020-0000	Principal Off-Printing/Binding	\$ 96.38	Letterhead/Envelopes
10-2380-810-000-10-102-000-020-0000	Principal Off-Dues/Fees	10-2380-610-000-10-102-000-020-0000	Principal Off-General Supplies	\$ 1.87	Office Supplies
10-2440-610-000-10-102-000-020-0000	Nursing Svcs- General Supplies	10-2380-610-000-10-102-000-020-0000	Principal Off-General Supplies	\$ 3.32	Office Supplies
10-2380-810-000-10-102-000-020-0000	Principal Off-Dues/Fees	10-2380-635-000-10-102-000-020-0000	Principal Off-Meals/Refresments	\$ 100.51	Parent Dinner
10-1100-751-000-10-121-000-120-0000	Instr-Non Cap Equip	10-2380-757-000-10-121-000-210-0000	Principal Off-Non Cap Hrdwr/Sftr	\$ 1,377.00	Computer
10-2390-442-000-30-353-000-530-0000	Othr Admin Svcs-Equip Rental	10-2390-617-000-30-353-000-530-0000	Othr Admin Svcs-Grad Supplies	\$ 100.00	Presidential Pins & Diploma
10-2240-610-000-30-353-000-530-0000	Cmptr Asst Instr Sprt-General Supplies	10-2440-610-000-30-353-000-530-0000	Nursing Svcs-General Supplies	\$ 59.09	Toner
10-2600-450-000-00-000-000-NE0-0000	Facilities-Construction Svcs	10-2600-618-000-00-000-000-NE0-0000	Facilities-Admin Sftwr/Licence	\$ 100,001.00	Johnson Controls Metasys Upgrade

April, 2013

Bethlehem Area School District
2012-13 BUDGET TRANSFERS

FROM ACCOUNT	DESCRIPTION		TO ACCOUNT	DESCRIPTION		AMOUNT	REASON
10-2500-761-000-00-000-000-GA0-0000	Business Svcs-Non Cap Equip Rplc		10-2600-751-000-00-060-000-GA0-0000	Facilities-Non Cap Equip		\$ 1,110.90	Tax Drop Box
10-2600-450-000-00-000-000-NE0-0000	Facilities-Construction Svcs		10-2600-768-000-00-000-615-NE0-0000	Facilities-Cap Hrdwr/Sftwr Rplc	1	\$ 58,000.00	Johnson Controls Metasys Upgrade
10-2240-610-000-30-353-000-530-0000	Cmptr Asst Instr Sprt-General Supplies		10-2660-610-000-30-353-000-530-0000	Security Svcs-General Supplies		\$ 480.00	Radio Surveillance Kits-FHS
10-2720-513-000-00-000-000-NT0-0000	Vehicle Op Svcs-Contracted Carriers		10-2710-618-000-00-000-646-NT0-0000	Supervision Student Trans-Sftwr/Lic		\$ 7,000.00	Bus Routing Software Renewal
10-2600-621-000-00-000-000-NE0-0000	Facilities-Natural Gas		10-2720-758-000-00-000-000-NT0-0000	Vehicle Oper-Cap Equip Hrdwr/Sftwr		\$ 150,000.00	Fleet GPS System
10-2820-330-000-00-000-000-AE0-0000	Information Svcs-Other Prof Svcs		10-2820-550-000-00-000-000-AE0-0000	Information Svcs-Printing/Binding		\$ 4,014.00	Calendar Design & Postcards
10-2830-610-000-00-000-000-CK0-0000	Staff Svcs-General Supplies		10-2830-757-000-00-000-000-CK0-0000	Staff Svcs-Non Cap Hrdwr/Sftwr		\$ 1,508.00	Laptop computer- Dir of HR
10-2820-330-000-00-000-000-AE0-0000	Information Svcs-Other Prof Svcs		10-2834-324-000-00-000-000-AE0-0000	Staff Dev Svcs Cert-Prof Ed Emp Training		\$ 80.00	Child Abuse Conference
10-2360-610-000-00-000-000-AE0-0000	Supt Office-General Supplies		10-3210-513-000-30-350-000-AE0-0000	Student Act-Contracted Carriers		\$ 787.00	PSBA Conference
10-2271-581-000-20-241-000-410-0000	Instr Staff Dev Cert-Travel Conference		10-3210-514-000-20-241-000-410-0000	Student Act-Board/Lodging	3	\$ 680.00	PA Jr Academy of Science
10-3250-894-000-30-300-900-DU0-0000	Athletics-Student Fees		10-3250-618-000-30-350-900-DU0-0000	Athletics-Admin Sftwr Lic	2	\$ 2,069.00	Video Editing & Scheduling Software
10-3250-894-000-30-300-900-DU0-0000	Athletics-Student Fees		10-3250-761-000-30-300-901-DU0-0000	Athletics-Non Cap Equip Rplc		\$ 776.42	Stadium Wireless Mic
10-2271-324-000-00-000-000-DT0-0000	Instr Staff Dev Cert-Prof Ed Train/Dev		10-5900-840-000-00-000-000-000-0000	Budgetary Reserve		\$ 52,445.00	Broughal Band Uniforms

Treasurer's Reports

RECOMMENDATION:

That the Board of School Directors approves the Treasurer's Report dated February 28, 2013.

President Faccinetto asked Director McKeon to make a motion to approve the Financial Reports/Payment of Bills as follows: Budgetary Transfers (Page 32); Treasurer's Report (Page 33); Monthly Bills (Page 34); and Budget Information which is an informational/non-voting item (Page 35).

Director McKeon made a motion to approve the Financial Reports/Payment of Bills. Director Bonilla seconded the motion.

President Faccinetto asked if there was any discussion. Seeing none, he asked for a roll call vote on the Financial Reports/Payment of Bills.

Yes – Directors Bonilla, Burkhardt, Cann, Follweiler, McKeon, Ortiz, Patrick, Vidanage and President Faccinetto

Motions pass – 9-0

**Bethlehem Area School District
Treasurer's Report
March 31, 2013**

Fund	Beginning Balance February 28, 2013	Receipts	Disbursements	Ending Balance March 31, 2013
10 - General	24,981,674.22	23,836,354.99	15,316,267.47	33,501,761.74
22 - Capital Reserve	2,696,509.75	66.49	-	2,696,576.24
30 - Bond Fund	289,955.72	7.15	-	289,962.87
50 - Food Service	79,440.48	816,828.91	542,569.76	353,699.63
52 - Daycare	657,638.23	289,385.85	203,390.36	743,633.72
70 - Scholarships	278,670.31	1,138.39	-	279,808.70
71 - Self Insurance	7,260,823.88	2,293,147.95	2,415,644.48	7,138,327.35
81 - Student Activity	513,273.02	112,794.27	73,333.37	552,733.92
\$	36,757,985.61	\$ 27,349,724.00	\$ 18,551,205.44	\$ 45,556,504.17

Summary of Receipts									
	10 - General	22 - Capital Reserve	30 - Bond Fund	50 - Food Services	52 - Day Care	70 - Scholarship	71 - Self Insurance	81 - Student Activity	Total
Federal	379,559.64	-	-	419,483.39	-	-	-	-	799,043.03
State	3,323,184.40	-	-	22,127.02	40,870.00	-	-	-	3,386,181.42
Local*	20,127,667.48	-	-	375,214.85	248,502.25	1,133.00	2,292,950.40	112,781.80	23,158,249.78
Interest Earned	5,943.47	66.49	7.15	3.65	13.60	5.39	197.55	12.47	6,249.77
Total	23,836,354.99	66.49	7.15	816,828.91	289,385.85	1,138.39	2,293,147.95	112,794.27	\$ 27,349,724.00

Summary of Disbursements									
	10 - General	32 - Capital Reserve	30 - Bond Fund	50 - Food Services	52 - Day Care	70 - Scholarship	71 - Self Insurance	81 - Student Activity	Total
Payroll/Benefits	10,732,278.28	-	-	297,541.31	195,191.79	-	-	-	11,225,011.38
Operating Expenditures	3,122,810.15	-	-	245,028.45	8,198.57	-	2,415,644.48	73,333.37	5,865,015.02
Debt Service	1,461,179.04	-	-	-	-	-	-	-	1,461,179.04
Total	15,316,267.47	-	-	542,569.76	203,390.36	-	2,415,644.48	73,333.37	\$ 18,551,205.44

*Includes \$20M Redemption in CDs & Treasury Bills

Report of Depositories							
	Wells Fargo	PSDLAF	PA INVEST	PLGIT	KNBT	BTFCU	Total
10 - General	19,047,352.16	10,816,932.98	2,207,547.97	1,429,928.63	-	-	33,501,761.74
22 - Capital Reserve	-	2,696,576.24	-	-	-	-	2,696,576.24
30 - Bond Fund	-	289,962.87	-	-	-	-	289,962.87
50 - Food Service	-	353,699.63	-	-	-	-	353,699.63
52 - Daycare	-	743,633.72	-	-	-	-	743,633.72
70 - Scholarships	-	221,606.31	-	-	-	58,202.39	279,808.70
71 - Self Insurance	-	7,138,327.35	-	-	-	-	7,138,327.35
81 - Student Activity	-	552,733.92	-	-	-	-	552,733.92
	19,047,352.16	22,813,473.02	2,207,547.97	1,429,928.63	-	58,202.39	\$ 45,556,504.17

This report represents the monthly cash balances and transactions by fund as represented in the various bank accounts. Budgetary position is not reflected here but on the Condition of the Budget Report where fiscal year position and encumbrances are shown.

Outstanding Investment Summary
March 31, 2013

<u>Fund</u>	<u>Bank or Institution</u>	<u>Type</u>	<u>Purchase Date</u>	<u>Maturity Date</u>	<u>Investment Term</u>	<u>Principal Invested</u>	<u>Par Value</u>	<u>Interest Rate</u>	<u>Market Yield</u>	<u>Interest Receivable</u>
General	PSDLAF	CD PSDLAF Collateralized CD Pool Term	02/12/13	04/30/13	77	\$31,000,000.00	\$31,000,000.00	0.150%		\$12,341.10
						\$31,000,000.00	\$31,000,000.00			\$12,341.10
	Safra National Bank	CD Wells Fargo Brokerage Account	10/12/12	10/11/13	364	\$248,000.00	\$248,000.00	0.450%		\$1,116.00
	Bank Baroda NY	CD Wells Fargo Brokerage Account	10/16/12	10/16/13	365	\$248,000.00	\$248,000.00	0.400%		\$992.00
	Bank of India	CD Wells Fargo Brokerage Account	10/17/12	10/16/13	364	\$248,000.00	\$248,000.00	0.450%		\$1,116.00
	Bank of China NY	CD Wells Fargo Brokerage Account	10/17/12	10/16/13	364	\$248,000.00	\$248,000.00	0.400%		\$992.00
	Beal Bank SSB	CD Wells Fargo Brokerage Account	10/17/12	10/16/13	364	\$248,000.00	\$248,000.00	0.350%		\$868.00
	Beal Bank USA	CD Wells Fargo Brokerage Account	10/17/12	10/16/13	364	\$248,000.00	\$248,000.00	0.350%		\$868.00
	Community Financial Svcs	CD Wells Fargo Brokerage Account	10/17/12	10/17/13	365	\$248,000.00	\$248,000.00	0.250%		\$620.00
	Discover Bk	CD Wells Fargo Brokerage Account	10/17/12	10/17/13	365	\$248,000.00	\$248,000.00	0.300%		\$744.00
	Goldman Sachs Bk USA	CD Wells Fargo Brokerage Account	10/17/12	10/17/13	365	\$248,000.00	\$248,000.00	0.350%		\$868.00
	Mizuho Corporate Bk	CD Wells Fargo Brokerage Account	10/17/12	10/17/13	365	\$248,000.00	\$248,000.00	0.300%		\$744.00
	Sovereign Bank	CD Wells Fargo Brokerage Account	10/17/12	10/17/13	365	\$248,000.00	\$248,000.00	0.350%		\$868.00
	BMW Bank	CD Wells Fargo Brokerage Account	10/18/12	10/18/13	365	\$248,000.00	\$248,000.00	0.350%		\$868.00
	Bank Hapoalim BM NY	CD Wells Fargo Brokerage Account	10/23/12	10/23/13	365	\$248,000.00	\$248,000.00	0.500%		\$1,240.00
	Key Bk National Assn Ohio	CD Wells Fargo Brokerage Account	10/24/12	10/24/13	365	\$248,000.00	\$248,000.00	0.250%		\$620.00
	Apple Bk for Savings NY	CD Wells Fargo Brokerage Account	10/24/12	10/24/13	365	\$248,000.00	\$248,000.00	0.300%		\$744.00
	Citizens State Bank	CD Wells Fargo Brokerage Account	10/25/12	10/25/13	365	\$248,000.00	\$248,000.00	0.250%		\$620.00
	Enerbank	CD Wells Fargo Brokerage Account	10/25/12	10/25/13	365	\$248,000.00	\$248,000.00	0.350%		\$868.00
	BBCN	CD Wells Fargo Brokerage Account	10/31/12	10/31/13	365	\$248,000.00	\$248,000.00	0.300%		\$744.00
	BAC Florida Bank	CD Wells Fargo Brokerage Account	10/31/12	10/31/13	365	\$248,000.00	\$248,000.00	0.250%		\$620.00
	United States Treasury Bill	Wells Fargo Brokerage Account	10/11/12	04/11/13	182	\$3,997,522.78	\$4,000,000.00	0.124%		\$2,477.22
	United States Treasury Bill	Wells Fargo Brokerage Account	10/11/12	05/02/13	203	\$2,997,885.41	\$3,000,000.00	0.127%		\$2,114.59
						\$11,707,408.19	\$11,712,000.00			\$20,711.81
General Total						\$42,707,408.19	\$42,712,000.00			\$33,052.91

Monthly Bills

RECOMMENDATION:

That the bills, which have been reviewed as to correctness by the appropriate business office staff and verified by the Treasurer, be approved for payment. A copy of the bill list is available in the Business Office of the Education Center, 1516 Sycamore Street, Bethlehem, Pennsylvania, for review.

President Faccinetto asked Director McKeon to make a motion to approve the Financial Reports/Payment of Bills as follows: Budgetary Transfers (Page 32); Treasurer's Report (Page 33); Monthly Bills (Page 34); and Budget Information which is an informational/non-voting item (Page 35).

Director McKeon made a motion to approve the Financial Reports/Payment of Bills. Director Bonilla seconded the motion.

President Faccinetto asked if there was any discussion. Seeing none, he asked for a roll call vote on the Financial Reports/Payment of Bills.

Yes – Directors Bonilla, Burkhardt, Cann, Follweiler, McKeon, Ortiz, Patrick, Vidanage and President Faccinetto

Motions pass – 9-0

Budget Information

INFORMATION:

Presented for information is the statement of the Condition of the Budget by major accounts.

Condensed IV Board Summary Report

From 03/01/2013 To 03/31/2013

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
1100 INSTRUCTION - REG PROG ELEM/SECONDARY						
100 SALARY	52,514,457.54	3,950,822.89	29,470,388.69	0.00	56.11	23,044,068.85
200 EMPLOYEE BENEFITS	27,539,692.35	1,886,248.15	15,790,745.04	-24,323.30	57.24	11,773,270.61
300 PURCHASED PROF & TECH	621,165.83	172,749.00	988,391.24	0.00	159.11 *	-367,225.41
400 PURCHASED PROPERTY SVC	513,572.34	4,555.00	176,328.63	10,235.51	36.32	327,008.20
500 OTHER PURCHASED SVCS	9,766,101.53	364,703.22	7,150,553.13	0.00	73.21	2,615,548.40
600 SUPPLIES	1,266,087.78	39,665.92	896,308.32	207,859.24	87.21	161,920.22
700 PROPERTY	370,297.13	5,097.70	303,550.71	51,365.02	95.84	15,381.40
800 OTHER OBJECTS	36,132.00	0.00	430.10	0.00	1.19	35,701.90
Total	92,627,506.50	6,423,841.88	54,776,695.86	245,136.47	59.40	37,605,674.17
* IU20 Partial Hosp. costs recorded to 1100-322 temporarily until end of yr when actual expenses will be reconciled to actual accts based on student attendance/participation.						
1200 INSTRUCTION - SPEC PROG ELEMEN/SECOND						
100 SALARY	10,382,562.00	857,635.69	6,107,373.99	0.00	58.82	4,275,188.01
200 EMPLOYEE BENEFITS	4,830,237.00	427,232.72	3,453,112.84	0.00	71.48	1,377,124.16
300 PURCHASED PROF & TECH	5,699,161.13	476,333.15	2,704,470.68	0.00	47.45	2,994,690.45
400 PURCHASED PROPERTY SVC	10,453.68	0.00	6,911.02	150.00	67.54	3,392.66
500 OTHER PURCHASED SVCS	2,534,494.00	93,324.01	1,447,624.71	0.00	57.11	1,086,869.29
600 SUPPLIES	217,693.11	1,947.84	173,408.95	8,399.54	83.51	35,884.62
700 PROPERTY	21,095.49	148.88	12,785.07	5,002.92	84.32	3,307.50
800 OTHER OBJECTS	46,400.00	301.50	13,829.62	375.00	30.61	32,195.38
Total	23,742,096.41	1,856,923.79	13,919,516.88	13,927.46	58.68	9,808,652.07
1300 INSTRUCTION - VOCATIONAL EDUCATION						
100 SALARY	1,882,138.00	203,758.16	1,530,726.30	0.00	81.32	351,411.70
200 EMPLOYEE BENEFITS	721,519.00	90,056.07	697,833.05	0.00	96.71	23,685.95
400 PURCHASED PROPERTY SVC	15,239.45	339.75	13,000.55	1,850.00	97.44	388.90
500 OTHER PURCHASED SVCS	5,902,561.00	277,102.00	4,602,463.31	1,296,965.00	99.94	3,132.69
600 SUPPLIES	172,524.64	1,344.78	43,808.34	12,102.67	32.40	116,613.63
700 PROPERTY	99,192.52	6,358.00	77,016.49	4,821.95	82.50	17,354.08
Total	8,793,174.61	578,958.76	6,964,848.04	1,315,739.62	94.17	512,586.95
1400 INSTRUCTION - OTHER INSTRUCTION PROG						

Condensed IV Board Summary Report

From 03/01/2013 To 03/31/2013

fabrdco4

Account Description		Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
100	SALARY	794,484.00	74,158.47	505,224.71	0.00	63.59	289,259.29
200	EMPLOYEE BENEFITS	161,267.00	14,720.78	99,285.99	0.00	61.56	61,981.01
300	PURCHASED PROF & TECH	727,113.85	157,926.10	979,346.45	0.00	134.68 **	-252,232.60
400	PURCHASED PROPERTY SVC	68.15	0.00	68.15	0.00	100.00	0.00
500	OTHER PURCHASED SVCS	202,247.00	47,827.44	167,251.80	0.00	82.69	34,995.20
600	SUPPLIES	106,920.58	701.67	92,979.74	2,748.65	89.53	11,192.19
700	PROPERTY	21,298.93	0.00	20,864.48	169.00	98.75	265.45
800	OTHER OBJECTS	13,000.00	0.00	4,240.20	0.00	32.61	8,759.80
Total		2,026,399.51	295,334.46	1,869,261.52	2,917.65	92.38	154,220.34
**IU 20 Colonial Academy cost recorded to 1442-322 temporarily until end of yr when actual expenses will be reconciled to actual accts based on student attendance/participation.							
1500	INSTRUCTION - NONPUBLIC SCHOOL PGMS						
100	SALARY	19,782.59	0.00	4,089.40	0.00	20.67	15,693.19
200	EMPLOYEE BENEFITS	2,766.00	2.51	830.80	0.00	30.03	1,935.20
300	PURCHASED PROF & TECH	38,000.00	0.00	0.00	0.00	0.00	38,000.00
600	SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
Total		60,548.59	2.51	4,920.20	0.00	8.12	55,628.39
1600	INSTRUCTION - ADULT EDUCATION PROGRAM						
100	SALARY	1,845.00	0.00	0.00	0.00	0.00	1,845.00
200	EMPLOYEE BENEFITS	370.00	0.00	0.00	0.00	0.00	370.00
300	PURCHASED PROF & TECH	4,127.15	179.40	3,825.65	0.00	92.69	301.50
500	OTHER PURCHASED SVCS	0.00	0.00	0.00	0.00	0.00	0.00
600	SUPPLIES	472.85	0.00	0.00	0.00	0.00	472.85
Total		6,815.00	179.40	3,825.65	0.00	56.13	2,989.35
1700	INSTRUCTION - COMMUNITY/JR COLLEGE ED						
500	OTHER PURCHASED SVCS	2,159,750.00	174,948.66	1,634,903.90	524,846.10	100.00	0.00
600	SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
Total		2,159,750.00	174,948.66	1,634,903.90	524,846.10	100.00	0.00
1800	INSTRUCTION - PRE- KINDERGARTEN						
100	SALARY	358,199.00	31,253.79	222,229.51	0.00	62.04	135,969.49

Condensed IV Board Summary Report

From 03/01/2013 To 03/31/2013

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
200 EMPLOYEE BENEFITS	208,907.00	17,730.10	155,606.67	0.00	74.48	53,300.33
300 PURCHASED PROF & TECH	4,874.34	0.00	0.00	0.00	0.00	4,874.34
400 PURCHASED PROPERTY SVC	20,200.00	0.00	0.00	0.00	0.00	20,200.00
500 OTHER PURCHASED SVCS	3,000.00	0.00	163.66	0.00	5.45	2,836.34
600 SUPPLIES	15,300.00	2,661.94	12,965.03	1,404.53	93.91	930.44
800 OTHER OBJECTS	2,525.00	0.00	917.50	0.00	36.33	1,607.50
Total	613,005.34	51,645.83	391,882.37	1,404.53	64.15	219,718.44

Function 1000 - INSTRUCTION

Total Expenditure	130,029,295.96	9,381,835.29	79,565,854.42	2,103,971.83	62.80	48,359,469.71
Total Other Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	130,029,295.96	9,381,835.29	79,565,854.42	2,103,971.83	62.80	48,359,469.71

Condensed IV Board Summary Report

From 03/01/2013 To 03/31/2013

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
2100 SUPPORT SERVICES - SUPPORT-STUDENT SVCS						
100 SALARY	5,393,783.47	408,254.77	3,363,006.05	0.00	62.34	2,030,777.42
200 EMPLOYEE BENEFITS	2,269,371.33	184,733.10	1,620,612.74	0.00	71.41	648,758.59
300 PURCHASED PROF & TECH	119,028.18	15,896.00	24,296.00	0.00	20.41	94,732.18
400 PURCHASED PROPERTY SVC	36,648.00	164.26	15,280.77	0.00	41.69	21,367.23
500 OTHER PURCHASED SVCS	6,035.00	590.83	5,003.64	0.00	82.91	1,031.36
600 SUPPLIES	166,431.76	729.04	29,124.24	2,401.15	18.94	134,906.37
700 PROPERTY	935.63	0.00	935.63	0.00	100.00	0.00
800 OTHER OBJECTS	12,133.00	25.00	10,698.00	0.00	88.17	1,435.00
Total	8,004,366.37	610,393.00	5,068,957.07	2,401.15	63.35	2,933,008.15
2200 SUPPORT SERVICES - SUPPRT SVCS-INSTR STAFF						
100 SALARY	3,271,392.83	269,327.14	2,235,401.19	0.00	68.33	1,035,991.64
200 EMPLOYEE BENEFITS	1,390,334.58	122,100.49	1,015,364.04	0.00	73.03	374,970.54
300 PURCHASED PROF & TECH	183,865.00	2,803.82	44,657.71	480.00	24.54	138,727.29
400 PURCHASED PROPERTY SVC	57,101.00	0.00	16,368.65	648.00	29.80	40,084.35
500 OTHER PURCHASED SVCS	28,522.93	1,088.62	13,161.28	0.00	46.14	15,361.65
600 SUPPLIES	280,944.72	10,092.41	204,970.92	38,004.07	86.48	37,969.73
700 PROPERTY	35,653.86	499.00	22,468.18	9,925.49	90.85	3,260.19
800 OTHER OBJECTS	14,340.00	105.00	8,328.00	269.00	59.95	5,743.00
Total	5,262,154.92	406,016.48	3,560,719.97	49,326.56	68.60	1,652,108.39
2300 SUPPORT SERVICES - SUPPORT SERVICES-ADMIN						
100 SALARY	5,659,878.00	448,214.74	4,163,974.39	0.00	73.57	1,495,903.61
200 EMPLOYEE BENEFITS	2,272,912.00	184,412.20	1,708,213.46	0.00	75.15	564,698.54
300 PURCHASED PROF & TECH	1,223,400.00	3,795.22	522,750.28	0.00	42.72	700,649.72
400 PURCHASED PROPERTY SVC	95,154.79	360.00	57,895.40	17,750.00	79.49	19,509.39
500 OTHER PURCHASED SVCS	221,499.33	3,505.55	126,528.56	5,262.41	59.49	89,708.36
600 SUPPLIES	59,950.89	1,888.47	12,662.57	1,842.38	24.19	45,445.94
700 PROPERTY	11,593.50	0.00	10,968.64	50.92	95.04	573.94
800 OTHER OBJECTS	83,646.18	0.00	41,586.40	0.00	49.71	42,059.78

Condensed IV Board Summary Report

From 03/01/2013 To 03/31/2013

fabrdco4

Account Description		Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
Total		9,628,034.69	642,176.18	6,644,579.70	24,905.71	69.27	2,958,549.28
2400	SUPPORT SERVICES - SUPP SVC-PUBLIC HEALTH						
100	SALARY	1,197,818.00	98,595.92	703,963.77	0.00	58.77	493,854.23
200	EMPLOYEE BENEFITS	615,877.00	53,711.98	450,018.43	0.00	73.06	165,858.57
300	PURCHASED PROF & TECH	15,500.00	0.00	2,901.00	0.00	18.71	12,599.00
400	PURCHASED PROPERTY SVC	3,994.00	0.00	1,460.04	0.00	36.55	2,533.96
500	OTHER PURCHASED SVCS	16,000.00	0.00	1,605.70	0.00	10.03	14,394.30
600	SUPPLIES	26,311.51	2,809.06	12,200.56	2,978.58	57.69	11,132.37
700	PROPERTY	6,684.44	424.00	424.00	4,174.35	68.79	2,086.09
Total		1,882,184.95	155,540.96	1,172,573.50	7,152.93	62.67	702,458.52
2500	SUPPORT SERVICES - SUPP SERVICES-BUSINESS						
100	SALARY	745,960.00	57,749.86	578,146.90	0.00	77.50	167,813.10
200	EMPLOYEE BENEFITS	345,112.00	28,159.25	274,531.20	0.00	79.54	70,580.80
300	PURCHASED PROF & TECH	149,000.00	0.00	10,914.00	0.00	7.32	138,086.00
400	PURCHASED PROPERTY SVC	194,417.00	240.98	185,835.13	3,261.60	97.26	5,320.27
500	OTHER PURCHASED SVCS	88,640.00	5,435.10	52,578.08	5,576.64	65.60	30,485.28
600	SUPPLIES	49,121.76	2,538.86	29,832.44	4,103.73	69.08	15,185.59
700	PROPERTY	10,000.00	392.75	392.75	0.00	3.92	9,607.25
800	OTHER OBJECTS	35,000.00	230.92	9,891.92	0.00	28.26	25,108.08
Total		1,617,250.76	94,747.72	1,142,122.42	12,941.97	71.42	462,186.37
2600	SUPPORT SERVICES - OP/MAINT PLANT SVCS						
100	SALARY	6,368,929.00	498,094.91	4,445,738.71	0.00	69.80	1,923,190.29
200	EMPLOYEE BENEFITS	3,330,452.00	275,760.96	2,467,189.93	0.00	74.07	863,262.07
300	PURCHASED PROF & TECH	375,366.30	19,549.35	192,018.41	9,976.64	53.81	173,371.25
400	PURCHASED PROPERTY SVC	4,577,345.14	285,291.48	2,309,101.62	156,849.60	53.87	2,111,393.92
500	OTHER PURCHASED SVCS	525,561.00	90,671.30	510,497.34	0.00	97.13	15,063.66
600	SUPPLIES	2,087,939.26	351,941.91	1,223,817.94	22,114.98	59.67	842,006.34
700	PROPERTY	258,667.23	0.00	250,514.93	15,450.32	102.82 (1)	-7,298.02
800	OTHER OBJECTS	2,700.00	202.00	2,231.50	0.00	82.64	468.50

Condensed IV Board Summary Report

From 03/01/2013 To 03/31/2013

fabrdco4

Account Description		Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
Total		17,526,959.93	1,521,511.91	11,401,110.38	204,391.54	66.21	5,921,458.01
2700	SUPPORT SERVICES - STUDENT TRANSP SERVICES						
100	SALARY	2,891,777.00	282,556.40	1,921,675.43	0.00	66.45	970,101.57
200	EMPLOYEE BENEFITS	1,505,316.00	135,296.79	1,100,489.45	0.00	73.10	404,826.55
300	PURCHASED PROF & TECH	21,176.85	1,808.00	16,174.35	0.00	76.37	5,002.50
400	PURCHASED PROPERTY SVC	75,806.00	5,479.79	67,093.74	0.00	88.50	8,712.26
500	OTHER PURCHASED SVCS	1,017,823.00	35,677.66	125,136.42	800.00	12.37	891,886.58
600	SUPPLIES	865,608.15	96,641.89	625,726.37	0.00	72.28	239,881.78
700	PROPERTY	22,732.00	0.00	22,731.94	0.00	99.99	0.06
800	OTHER OBJECTS	1,238.00	0.00	0.00	0.00	0.00	1,238.00
Total		6,401,477.00	557,460.53	3,879,027.70	800.00	60.60	2,521,649.30
2800	SUPPORT SERVICES - SUPPORT SVCS-CENTRAL						
100	SALARY	1,048,416.00	75,846.55	727,449.02	0.00	69.38	320,966.98
200	EMPLOYEE BENEFITS	965,793.75	98,173.31	734,905.60	0.00	76.09	230,888.15
300	PURCHASED PROF & TECH	178,952.00	2,324.58	107,555.47	18,695.50	70.55	52,701.03
400	PURCHASED PROPERTY SVC	214,137.98	0.00	196,256.29	11,660.00	97.09	6,221.69
500	OTHER PURCHASED SVCS	364,481.40	11,534.69	245,253.52	105,672.00	96.28	13,555.88
600	SUPPLIES	79,926.13	338.95	67,955.71	10,131.41	97.69	1,839.01
700	PROPERTY	245,593.96	65,623.50	76,341.77	74,644.94	61.47	94,607.25
800	OTHER OBJECTS	1,810.00	0.00	1,344.00	0.00	74.25	466.00
Total		3,099,111.22	253,841.58	2,157,061.38	220,803.85	76.72	721,245.99
2900	SUPPORT SERVICES - OTHER SUPPORT SERVICES						
500	OTHER PURCHASED SVCS	101,369.86	0.00	101,369.86	0.00	100.00	0.00
Total		101,369.86	0.00	101,369.86	0.00	100.00	0.00

Condensed IV Board Summary Report

From 03/01/2013 To 03/31/2013

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
Function 2000 - SUPPORT SERVICES						
Total Expenditure	53,522,909.70	4,241,688.36	35,127,521.98	522,723.71	66.60	17,872,664.01
Total Other Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	53,522,909.70	4,241,688.36	35,127,521.98	522,723.71	66.60	17,872,664.01

Condensed IV Board Summary Report

From 03/01/2013 To 03/31/2013

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
3200 NON INSTRUCTIONAL - STUDENT ACTIVITIES						
100 SALARY	1,245,565.80	24,551.19	817,919.81	0.00	65.66	427,645.99
200 EMPLOYEE BENEFITS	272,301.00	8,433.11	168,944.76	0.00	62.04	103,356.24
300 PURCHASED PROF & TECH	163,700.00	20,540.00	137,289.32	0.00	83.86	26,410.68
400 PURCHASED PROPERTY SVC	17,100.00	32.40	6,546.96	0.00	38.28	10,553.04
500 OTHER PURCHASED SVCS	99,366.64	3,057.94	89,684.43	-153.12	90.10	9,835.33
600 SUPPLIES	157,433.13	6,742.82	150,429.07	7,695.70	100.43	(2) -691.64
700 PROPERTY	49,969.02	0.00	18,553.05	17,040.27	71.23	14,375.70
800 OTHER OBJECTS	38,088.20	375.00	10,548.26	200.00	28.21	27,339.94
Total	2,043,523.79	63,732.46	1,399,915.66	24,782.85	69.71	618,825.28
3300 NON INSTRUCTIONAL - COMMUNITY SERVICES						
100 SALARY	5,275.20	1,135.20	2,470.20	0.00	46.82	2,805.00
200 EMPLOYEE BENEFITS	1,055.72	225.29	490.69	0.00	46.47	565.03
300 PURCHASED PROF & TECH	12,951.87	0.00	12,951.87	0.00	100.00	0.00
400 PURCHASED PROPERTY SVC	702.00	0.00	0.00	0.00	0.00	702.00
500 OTHER PURCHASED SVCS	230,000.00	68,776.86	87,006.86	0.00	37.82	142,993.14
600 SUPPLIES	9,657.33	2,976.57	9,278.52	0.00	96.07	378.81
Total	259,642.12	73,113.92	112,198.14	0.00	43.21	147,443.98
3400 NON INSTRUCTIONAL - SCHOLARSHIPS AND AWARDS						
600 SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00	0.00

Function 3000 - NON INSTRUCTIONAL

Total Expenditure	2,303,165.91	136,846.38	1,512,113.80	24,782.85	66.72	766,269.26
Total Other Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	2,303,165.91	136,846.38	1,512,113.80	24,782.85	66.72	766,269.26

Condensed IV Board Summary Report

From 03/01/2013 To 03/31/2013

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
4400 FACILITY IMPROVEMENTS - ARCH & ENGINEER IMPROVE						
300 PURCHASED PROF & TECH	45,617.70	0.00	32,482.14	1,306.47	74.06	11,829.09
Total	45,617.70	0.00	32,482.14	1,306.47	74.06	11,829.09
4600 FACILITY IMPROVEMENTS - EXISTING BLDG IMPROVE						
300 PURCHASED PROF & TECH	0.00	0.00	0.00	0.00	0.00	0.00
400 PURCHASED PROPERTY SVC	0.00	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00	0.00

Function 4000 - FACILITY IMPROVEMENTS

Total Expenditure	45,617.70	0.00	32,482.14	1,306.47	74.06	11,829.09
Total Other Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	45,617.70	0.00	32,482.14	1,306.47	74.06	11,829.09

Condensed IV Board Summary Report

From 03/01/2013 To 03/31/2013

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
5100 OTHR EXP & FINANCE USES - DEBT SERVICE						
800 OTHER OBJECTS	13,057,351.34	941,179.04	8,499,623.61	0.00	65.09	4,557,727.73
900 OTHER USES OF FUNDS	10,595,838.66	520,000.00	10,666,776.80	0.00	100.66	-70,938.14
Total	23,653,190.00	1,461,179.04	19,166,400.41	0.00	81.03	4,486,789.59
5200 OTHR EXP & FINANCE USES - INTERFUND TRANSFERS-OUT						
900 OTHER USES OF FUNDS	0.00	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00	0.00
5800 OTHR EXP & FINANCE USES - SUSPENSE ACCOUNT						
000	0.00	0.00	0.00	0.00	0.00	0.00
200 EMPLOYEE BENEFITS	0.00	0.00	480,287.00	0.00	0.00	-480,287.00
600 SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
800 OTHER OBJECTS	0.00	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	480,287.00	0.00	0.00	-480,287.00
5900 OTHR EXP & FINANCE USES - BUDGETARY RESERVE						
800 OTHER OBJECTS	2,954,460.73	0.00	0.00	0.00	0.00	2,954,460.73
Total	2,954,460.73	0.00	0.00	0.00	0.00	2,954,460.73

Function 5000 - OTHR EXP & FINANCE USES

Total Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Expenditure	26,607,650.73	1,461,179.04	19,646,687.41	0.00	73.83	6,960,963.32
Total Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	26,607,650.73	1,461,179.04	19,646,687.41	0.00	73.83	6,960,963.32

Condensed IV Board Summary Report

From 03/01/2013 To 03/31/2013

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
6000 LOCAL REVENUE						
6111 CURRENT REAL ESTATE TAX	-128,810,569.00	23,536.97	-131,466,866.19	0.00	102.06	2,656,297.19
6112 INTERIM REAL EXTATE TAX	-1,300,000.00	-711,175.29	-1,230,311.85	0.00	94.63	-69,688.15
6113 PUBLIC UTILITY REALTY	-186,753.00	0.00	-185,048.54	0.00	99.08	-1,704.46
6114 PAY IN LIEU -ST/LOCAL	-217,469.00	0.00	-195,975.47	0.00	90.11	-21,493.53
6120 CURRENT PER CAP 679	-231,000.00	-1,853.73	-215,034.66	0.00	93.08	-15,965.34
6141 CURR ACT 511 PC FLAT	-231,000.00	-1,853.74	-215,034.75	0.00	93.08	-15,965.25
6143 CURRENT 511 - LST	-289,000.00	-19,948.54	-227,348.07	0.00	78.66	-61,651.93
6151 CURRENT ACT 511 EIT	-10,750,000.00	-631,892.01	-7,874,106.27	0.00	73.24	-2,875,893.73
6153 CURR ACT 511 REAL EST	-1,900,000.00	-142,007.25	-1,110,486.71	0.00	58.44	-789,513.29
6157 CURRENT 511 MERCANTILE	-2,850,000.00	-121,178.21	-2,050,825.60	0.00	71.95	-799,174.40
6211 DISC TAKEN CURR RE TAX	4,017,912.00	1,114.16	2,268,221.21	0.00	56.45	1,749,690.79
6212 DISC TAKEN INTERIM RE	0.00	14,073.00	17,766.22	0.00	0.00	-17,766.22
6311 PENALTIES & INT REAL ES	0.00	4,124.08	-187,302.99	0.00	0.00	187,302.99
6312 PENALTIES & INT INTERIM	0.00	-392.89	-30,690.23	0.00	0.00	30,690.23
6411 DELINQUENT REAL ESTATE	-5,300,000.00	-747,330.79	-3,001,382.98	0.00	56.62	-2,298,617.02
6420 DELINQUENT PC SECT 679	-60,000.00	-2,649.12	-74,882.68	0.00	124.80	14,882.68
6457 DEL ACT 511 MERC TAXES	-506,000.00	0.00	-158,561.87	0.00	31.33	-347,438.13
6510 INTEREST ON INVESTMENTS	-200,000.00	-5,471.66	-89,091.92	0.00	44.54	-110,908.08
6620 DAILY SALES-NON-REIMBUR	0.00	0.00	0.00	0.00	0.00	0.00
6631 SPECIAL FUNCTIONS	0.00	0.00	0.00	0.00	0.00	0.00
6710 ADMISSIONS	-140,000.00	0.00	-122,090.64	-70.00	87.25	-17,839.36
6740 FEES	-16,000.00	-47,651.00	-63,361.42	-458.00	398.87	47,819.42
6750 DISTRICT ACTIVITY-SPECI	0.00	-3,507.06	-6,307.02	0.00	0.00	6,307.02
6790 OTHER DIST ACTIVITY	-150,000.00	0.00	0.00	0.00	0.00	-150,000.00
6821 STATE REV RECEIVED SCH	-12,000.00	0.00	0.00	0.00	0.00	-12,000.00
6829 STATE REV RECEIVED INTR	-143,473.00	0.00	0.00	0.00	0.00	-143,473.00
6831 FED REV RECEIVED OTHER	0.00	0.00	0.00	0.00	0.00	0.00
6832 FED PASS THRU IDEA FUND	-1,843,522.00	0.00	0.00	0.00	0.00	-1,843,522.00
6839 FED REV OTHER INTER	0.00	0.00	0.00	0.00	0.00	0.00
6910 LEASE RENTAL INCOME	-105,000.00	-18,564.73	-83,600.76	-55,035.22	132.03	33,635.98
6920 CONTRIBUTION & DONATION	-178,000.00	-4,875.75	-205,247.93	0.00	115.30	27,247.93

Condensed IV Board Summary Report

From 03/01/2013 To 03/31/2013

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
6941 REGULAR SCH TUITION	-125,000.00	0.00	0.00	0.00	0.00	-125,000.00
6942 SUMMER SCHOOL TUITION	-70,000.00	0.00	-10,820.00	-220.00	15.77	-58,960.00
6943 ADULT EDUCATION TUITION	-65,000.00	0.00	-1,617.00	-440.00	3.16	-62,943.00
6944 RECEIPTS OTHER LEAS IN	-240,000.00	-61,157.75	-260,008.86	-53,451.45	130.60	73,460.31
6970 SVC PROVIDED OTHER FUND	0.00	-13,494.63	-13,354.23	-17,904.03	0.00	31,258.26
6980 REV FROM COMMUNITY SERV	0.00	0.00	1,492.04	-1,331.09	0.00	-160.95
6991 REFUNDS OF PRIOR YR EXP	-300,000.00	-9,817.10	-1,769,342.55	0.00	589.78	1,469,342.55
6992 Energy Effic Incentives	-57,000.00	0.00	-41,388.33	0.00	72.61	-15,611.67
6999 MISCELLANEOUS REVENUE	-115,000.00	-11,801.10	-180,686.31	-25,715.95	179.48	91,402.26
Total	-152,373,874.00	-2,513,774.14	-148,783,296.36	-154,625.74	97.74	-3,435,951.90

Function 6000 - LOCAL REVENUE

Total Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	-152,373,874.00	-2,513,774.14	-148,783,296.36	-154,625.74	97.74	-3,435,951.90
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	-152,373,874.00	-2,513,774.14	-148,783,296.36	-154,625.74	97.74	-3,435,951.90

Condensed IV Board Summary Report

From 03/01/2013 To 03/31/2013

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
7000 REVENUE STATE SOURCE						
7110 BASIC EDUCATION	-27,044,017.00	0.00	-15,591,192.00	0.00	57.65	-11,452,825.00
7160 TUITION ORPHANS & CHILD	-365,000.00	0.00	0.00	0.00	0.00	-365,000.00
7220 VOCATIONAL EDUCATION	-32,000.00	0.00	-9,760.50	0.00	30.50	-22,239.50
7250 MIGRATORY CHILDREN	-2,000.00	0.00	0.00	0.00	0.00	-2,000.00
7271 SPECIAL ED SCHOOL AGED	-6,584,843.00	-987,726.00	-4,938,630.00	0.00	75.00	-1,646,213.00
7292 PRE-K COUNTS	-596,600.00	-51,198.66	-392,565.35	0.00	65.80	-204,034.65
7310 TRANSPORT (REG & ADDTL)	-2,570,435.00	-367,153.00	-1,598,392.00	0.00	62.18	-972,043.00
7320 RENT & SINK FUND PYMT	-1,974,695.00	0.00	-1,274,156.52	0.00	64.52	-700,538.48
7330 HEALTH SERVICES ACT 25	-365,000.00	0.00	0.00	0.00	0.00	-365,000.00
7340 ST PROP TAX REDUCTION	-4,719,990.00	0.00	-4,719,989.85	0.00	100.00	-0.15
7501 PA ACCOUNTABILITY GRANT	0.00	0.00	-665,439.00	0.00	0.00	665,439.00
7599 OTH STATE REV	-1,150,000.00	-34,925.86	-76,585.62	0.00	6.65	-1,073,414.38
7810 STATE SHARE SS & MED	-3,524,431.00	-281,743.00	-2,277,526.60	0.00	64.62	-1,246,904.40
7820 STATE SHARE RETIRE CONT	-5,835,364.00	-1,600,437.88	-2,481,534.52	0.00	42.52	-3,353,829.48
Total	-54,764,375.00	-3,323,184.40	-34,025,771.96	0.00	62.13	-20,738,603.04

Function 7000 - REVENUE STATE SOURCE

Total Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	-54,764,375.00	-3,323,184.40	-34,025,771.96	0.00	62.13	-20,738,603.04
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	-54,764,375.00	-3,323,184.40	-34,025,771.96	0.00	62.13	-20,738,603.04

Condensed IV Board Summary Report

From 03/01/2013 To 03/31/2013

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
8000 FEDERAL REVENUE						
8110 PAYMENTS FED IMPACTED	-30,000.00	0.00	-34,805.05	0.00	116.01	4,805.05
8514 NCLB - TITLE I	-3,101,843.00	-238,659.47	-2,021,536.23	0.00	65.17	-1,080,306.77
8515 NCLB - TITLE II	-702,259.00	-48,024.07	-426,896.74	0.00	60.78	-275,362.26
8516 NCLB - TITLE III	-268,493.00	-17,345.27	-274,927.79	0.00	102.39	6,434.79
8517 NCLB - TITLE IV-21ST CE	-585,000.00	-25,238.38	-624,842.24	0.00	106.81	39,842.24
8580 CHILD CARE & DEV GRANT	-150,000.00	-50,292.45	-109,553.56	0.00	73.03	-40,446.44
8810 School Based MA ACCESS	-445,296.00	0.00	-233,885.72	0.00	52.52	-211,410.28
8820 MED ASSIST REIMB ADM	-55,000.00	0.00	-7,620.98	0.00	13.85	-47,379.02
Total	-5,337,891.00	-379,559.64	-3,734,068.31	0.00	69.95	-1,603,822.69

Function 8000 - FEDERAL REVENUE

Total Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	-5,337,891.00	-379,559.64	-3,734,068.31	0.00	69.95	-1,603,822.69
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	-5,337,891.00	-379,559.64	-3,734,068.31	0.00	69.95	-1,603,822.69

Condensed IV Board Summary Report

From 03/01/2013 To 03/31/2013

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
9000 OTHER REVENUE						
9310 GENERAL FUND TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
9400 SALE OF FIXED ASSETS	-22,500.00	0.00	-11,761.90	0.00	52.27	-10,738.10
9990 INSURANCE RECOVERIES	-10,000.00	0.00	-74.46	0.00	0.74	-9,925.54
Total	-32,500.00	0.00	-11,836.36	0.00	36.41	-20,663.64

Function 9000 - OTHER REVENUE

Total Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Revenue	-32,500.00	0.00	-11,836.36	0.00	36.41	20,663.64
	-32,500.00	0.00	-11,836.36	0.00	36.41	-20,663.64

Grand Totals

Total Expenditure	185,900,989.27	13,760,370.03	116,237,972.34	2,652,784.86	63.95	67,010,232.07
Total Other Expenditure	26,607,650.73	1,461,179.04	19,646,687.41	0.00	73.83	6,960,963.32
Total All Expenditures	212,508,640.00	15,221,549.07	135,884,659.75	2,652,784.86	65.19	73,971,195.39
Total Revenue	-212,476,140.00	-6,216,518.18	-186,543,136.63	-154,625.74	87.86	-25,778,377.63
Total Other Revenue	-32,500.00	0.00	-11,836.36	0.00	36.41	-20,663.64
Total All Revenues	-212,508,640.00	-6,216,518.18	-186,554,472.99	-154,625.74	87.85	-25,799,041.27
	0.00	9,005,030.89	-50,670,313.24	2,498,159.12	0.00	48,172,154.12