

MEMORANDUM

April 19, 2013

TO: BOARD OF SCHOOL DIRECTORS

FROM: STACY M. GOBER, BOARD SECRETARY

SUBJECT: REGULAR MONTHLY MEETING – April 22, 2013

The Regular Monthly Meeting of the Board of School Directors of the Bethlehem Area School District will be held on *Monday, April 22, 2013, at 7:00 p.m. in the Auditorium of East Hills Middle School, 2005 Chester Avenue, Bethlehem, PA 18020*. The agenda is attached.

SMG:bac
Attachments
pc: Dr. Roy

BETHLEHEM AREA SCHOOL DISTRICT
Bethlehem, Pennsylvania

MISSION STATEMENT

The Bethlehem Area School District, in partnership with the home and community, is committed to providing a safe and supportive environment in which each student will attain the knowledge, skills, and attitudes necessary to become a productive citizen and lifelong learner in our technologically demanding and culturally diverse society.

A G E N D A
REGULAR MEETING – April 22, 2013

1. Roll Call
2. Pledge of Allegiance
3. Silent Meditation
4. Student Recognition
5. Courtesy of the Floor to Visitors (30 minutes allowed)
6. Reports of Student Representatives
7. Approval of Minutes
 - March 13, 2013 – Budget Workshop Minutes*
 - March 18, 2013 – Regular Board Meeting Minutes*
8. Approval of Committee Minutes
 - April 8, 2013 – Board Facilities Committee Meeting Minutes*
 - April 8, 2013 – Board Curriculum Committee Meeting Minutes*
 - April 15, 2013 – Board Finance Committee Meeting Minutes*
 - April 15, 2013 – Board Human Resources Meeting Minutes*
9. Financial Report/Payment of Bills
 - Budgetary Transfers – Page 32*
 - Treasurer's Reports – Page 33*
 - Monthly Bills – Page 34*
 - Budget Information (Information Only) – Page 35*
10. President's Communication/Special Meetings
11. Superintendent's Report/Federal Program Update
12. Unfinished Business
13. Recommendations of the Administration
14. Reports of Committees
15. New and Miscellaneous Business
16. Courtesy of the Floor to Visitors (30 minutes allowed)
17. Open Forum
18. Adjournment

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1. ***Authorization for the Superintendent to Approve Nitschmann Middle School Contracts Not to Exceed the Annual Pennsylvania Bid Limit***

INFORMATION:

In an effort to facilitate the flow of work related to the upcoming Nitschmann project, the administration is requesting authorization for the Superintendent to authorize professional contracts for the Nitschmann Middle School project not to exceed the annual Pennsylvania bid limit, currently \$18,900, to be adjusted annually based on the CPI. These professional contracts then would have retroactive approval by the Board at the next available Board meeting.

While professional services are not required to be bid, we are recommending this threshold as a reasonable target for this authorization. This authorization will allow the project to continue moving forward while not having to wait for a formal Board meeting for these small items. Professional services include geotechnical services, site surveys, commissioning, environmental testing and monitoring, third party system testing, etc., that would have already gone through the quotation process to insure the lowest responsible provider for the services required. We currently do not have any contract requests pending, but are preparing this item in advance of any specific need.

RECOMMENDATION:

That the Board of School Directors authorizes the Superintendent to approve contracts for the Nitschmann Middle School project with retroactive Board approval not to exceed the annual Pennsylvania bid limit.

Account Code: Capital Reserve 4400330 Professional Services
Budget: \$6,300,000.00

2. *Requests for Proposal Awards – Nitschmann Middle School Project – Land Surveying Services, Geotechnical Investigation and Environmental Investigation and Testing*

INFORMATION:

Requests for Proposals (RFP's) for three individual professional service contracts were issued in preparation for the Nitschmann Middle School project. The three RFP's include land surveying services; geotechnical investigation and phase one environmental report; and environmental investigation and testing which is comprised of asbestos, PCB and lead abatement along with indoor air quality testing. The proposals were received on Thursday, April 4, 2013.

The RFP's have been tabulated and reviewed by the appropriate administrative and supervisory personnel. The recommendation of award is based upon the lowest responsible proposal meeting specifications. (The Tabulation of Proposals is attached.)

This item was reviewed with the Board at the April 8, 2013, Board Facilities Committee Meeting.

RECOMMENDATION:

That the Board of School Directors authorizes the administration to make awards to the following companies based on the lowest responsible proposal meeting the terms and conditions of the RFP:

Land Surveying Services	Arthur A. Swallow Associates 1003-1005 N. 19 th Street Allentown, PA 18104	<u>\$22,500.00</u>
Geotechnical Investigation	Advantage Engineers 6250 Stonegate Dr., #110 Allentown, PA 18017	<u>\$31,800.00</u>
Environmental Investigation and Testing	SSM Group, Inc. 2005 City Line Road Bethlehem, PA 18017	<u>\$76,370.00</u>

Account Code and Name: Capital Reserve 4400330 Professional Services
Account Balance: \$6,300,000.00

**Bid Tabulation
Land Survey RFP
Received on April 4, 2013
Bethlehem Area School District
Nitschmann Middle School
DEI # 13470**

		Description	Pennoni Associates	Langan Engineering	McCarthy Engineering Assoc.	Gilmore & Assoc.	SSM Group	Arthur A. Swallow
		Cost to provide ground survey including all reimbursables.	\$29,400.00	\$21,500.00	\$15,250.00	\$23,420.00	\$22,700.00	\$19,500.00
		Comments			Missing Information			
		SUBTOTALS	\$29,400.00	\$21,500.00	\$15,250.00	\$23,420.00	\$22,700.00	\$19,500.00
		Allowance for Monuments and Additional Survey	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00
		TOTALS	\$32,400.00	\$24,500.00	* \$18,250.00	\$26,420.00	\$25,700.00	\$22,500.00

* Proposal does not meet requirements

Bid Tabulation
RFP Geotechnical Investigation and Phase One Environmental
Received on April 4, 2013
Bethlehem Area School District
Nitschmann Middle School
DEI # 13470

Description	Earth Engineering	Pennoni Assoc.	McCarthy Engineering Assoc.	Advantage Engineers	Langan Engineering	David Blackmore
Lump sum cost to provide Phase I field investigation.	\$8,430.00	\$9,925.00	\$10,500.00	\$8,500.00	\$9,500.00	\$5,900.00
Lump sum cost for Phase 2 Investigation.	\$18,930.00	\$22,335.00	\$21,600.00	\$16,150.00	\$32,750.00	\$21,570.00
Lump sum cost for Phase I Site Environmental Assessment	\$2,500.00	\$2,500.00	\$3,750.00	\$2,150.00	\$2,900.00	\$3,000.00
SUBTOTALS	\$29,860.00	\$34,760.00	\$35,850.00	\$26,800.00	\$45,150.00	\$30,470.00
Allowance for additional testing	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
TOTALS	\$34,860.00	\$39,760.00	\$40,850.00	\$31,800.00	\$50,150.00	\$35,470.00



Bid Tabulation
Asbestos, Lead and PCB Abatement and
Indoor Air Quality Testing Professional Services
Received on April 4, 2013
Bethlehem Area School District
Nitschmann Middle School
DEI # 13470

	Description	1 Source Safety & Health	SSM Group	Criterion Labs	Advantage Engineers
Part 1	Lump sum fee for Part 1 scope including Articles 1.1 through 1.3	\$11,700.00	\$7,800.00	\$6,360.00	\$23,000.00
	Lump sum fee for Part 1 scope including Articles 1.4	\$10,500.00	\$8,700.00	\$10,460.00	\$25,500.00
	Weekly estimate for construction phase environmental remediation testing & compliance monitoring for all environmental work multiply by 4 weeks.	\$15,320.00	\$19,200.00	\$16,004.00	\$22,000.00
Part 2	Indoor Air Quality Testing			NA	
	Fee for Article 2.1.a Testing include parameters listed in 2.2	\$9,175.00	\$7,000.00		\$21,000.00
	Fee for Article 2.1.b Testing include parameters listed in 2.2	\$9,175.00	\$7,490.00		\$21,000.00
	Fee for Article 2.1.c Testing including parameters listed in 2.2 and 2.3	\$16,330.00	\$16,180.00		\$34,500.00
	SUBTOTALS	\$72,200.00	\$66,370.00	N/A	\$147,000.00
	Allowance for additional testing	\$10,000.00	\$10,000.00		\$10,000.00
	TOTALS	\$82,200.00	\$76,370.00	N/A	\$157,000.00



3. *Private Transportation Contract*

INFORMATION:

A private transportation contract for carrier services has been completed for a student requiring transportation to various sites throughout the community.

This item was reviewed with the Board at the April 8, 2013, Board Facilities Committee Meeting.

RECOMMENDATION:

That the Board of School Directors approves the private transportation contract for Ms. Debra Gross to transport a student to various sites throughout the community effective March 20, 2013, though June 5, 2013, at a cost not to exceed \$1,731.60.

4. *Liberty High School Program of Studies Revisions for the 2013-2014 School Year*

INFORMATION:

Information was reviewed with the Board at the April 8, 2013, Board Curriculum Committee Meeting to include a revision to the Liberty High School Program of Studies for the 2013-2014 school year to include a new 1.0 credit Freshman Seminar Course. A copy of the course description is attached.

RECOMMENDATION:

That the Board of School Directors approves the Liberty High School Program of Studies Revision for the 2013-2014 school year to include a new Freshman 1.0 credit course called Freshman Seminar.

Freshman Seminar--Course Description: (1.0 credit)

Freshman Seminar is a course designed to focus on 3 major areas: Study Skills, Career and College Exploration, and Technology Integration. The study skills curriculum focuses on organizational skills, test taking skills, note taking skills, using reference sources, outlining and using graphic organizers, reading graphs and tables and building vocabulary. All study skills will be reinforced in all core courses so students have the opportunity to transfer the skills learned in *Freshman Seminar* to all of their other courses. Life planning, goal setting and career and college exploration will be incorporated into individual student portfolios to use for college and career planning. These skills will be taught through the technology platform and therefore this class replaces the MOUS course traditionally taken by freshmen.

BETHLEHEM AREA SCHOOL DISTRICT
OFFICE OF EDUCATIONAL PROGRAMS

Topic: Addendum to the 2013-2014 LHS Program Of Studies—*Freshmen Seminar*

Date: April 8, 2013 Board Curriculum Committee Meeting

Context

In order to provide an opportunity for 9th grade students to learn and practice important study skills and explore college and career opportunities for the future, the LHS administration and staff plans to implement a *Freshman Seminar* course. *Freshman Seminar* will incorporate study skills needed to be a successful student in all subjects, goal setting, college and career exploration and technology skills including Career Cruising, Word, Excel and Power Point. The business teachers will be responsible for teaching the curriculum and all other teachers throughout the Freshman Center will be responsible for reinforcing these skills throughout the year in their classes.

In order to formalize this course, we will need to add an addendum to the 2013-2014 Program of Studies for Liberty HS (the course was not conceived/included in the 2013-2014 POS approved last November).

Purpose

The purpose of this course is to better prepare students for the demands of high school academics and post high school demands and opportunities. Consequently, LHS needs to add this course to its POS so that we can create a course in the master schedule that accurately represents the new curriculum and expectations for this course.

Outcome/Action Steps

1. Present this course idea to the Board of School Directors (2/4/13)
2. Work to develop the pacing guide and curriculum guide for this course (ongoing)
3. Have a committee of teachers review possible texts and online resources to use throughout this course (3/10/13)
4. Create a course descriptions to be added to the POS (3/15/13)
5. Request permission from the Board of School Directors to add this course to the 13-14 POS and the 2014 master schedule. Schedule freshman into this course.
6. Provide professional development for the teachers who will be teaching this course. (Spring 2013)

5. *Pennsylvania Department of Education Electronic Signatures Resolution*

INFORMATION:

The Pennsylvania Department of Education is piloting electronic signatures (e-signatures) for LEA grant submissions as part of planned upgrades to the department's e-grants system. For the 2013-14 fiscal year, the department will be allowing e-signatures for Consolidated Application Agreements of the Division of Federal Programs. In subsequent years, the use of e-signatures will be extended to other grant programs. School districts electing to use e-signatures will no longer be required to manually sign and mail to the department all application and grant documents. Instead, authorized officers will be able to affix e-signatures and submit e-signed grant agreements to the department for qualifying grant programs via the e-grants system available via the Internet. These upgrades to the e-grants system and the adoption of e-signatures will improve the timeliness and efficiency of the grant process and reduce copying and postage costs for LEAs and the department.

This information was reviewed with the Board at the April 8, 2013, Board Curriculum Committee Meeting.

RECOMMENDATION:

That the Board of School Directors adopts the Resolution to participate in this voluntary electronic signature program, identifying the Superintendent as the individual authorized to sign electronic agreements with the Pennsylvania Department of Education.

RESOLUTION

BE IT RESOLVED, by authority of the **Board of School Directors** of the **Bethlehem Area School District** and it is hereby resolved by authority of the same, that **Dr. Joseph J. Roy** who is the **Superintendent of Schools** of the above named body is authorized and directed to sign any and all contracts, agreements, grants and/or licenses (hereinafter collectively referred to as contract(s)) with the Pennsylvania Department of Education (Department); and

BE IT FURTHER RESOLVED, that the body consents to the use of electronic signatures by the above named individual and that no handwritten signature from the above named individual shall be required in order for any contract with the Department to be legally enforceable and that by affixing his/her electronic signature to an electronic file of the contract via the Department's e-grants system, the above designated authorized individual shall have effectively executed and delivered the contract, binding the **Bethlehem Area School District** to comply with the terms of said contract; and

BE IT FURTHER RESOLVED, that no writing shall be required in order to make the contract valid and legally binding, provided that the Department and all other necessary Commonwealth approvers affix their signatures electronically and an electronically-printed copy of the Contract is e-mailed or is otherwise made available to the body by electronic means; and

BE IT FURTHER RESOLVED, that the body will not contest the due authorization, execution, delivery, validity or enforceability of the electronic Contract under the provisions of a statute of frauds or any other applicable law. The Contract, if introduced as evidence on paper in any judicial, arbitration, mediation, or administrative proceedings, will be admissible as between the parties to the same extent and under the same conditions as other business records originated and maintained in documentary form and the admissibility thereof shall not be contested under either the business records exception to the hearsay rule or the best evidence rule; and

BE IT FURTHER RESOLVED, that the body will notify the Department's Bureau of Management Services promptly in the event that the above named individual is no longer authorized to execute agreements on behalf of the body electronically and that the Department shall be entitled to rely upon the above named officer's authority to execute agreements electronically on behalf of the body until such notice is received by the Department's Office of Chief Counsel.

ATTEST

President/Chair or Vice-President/Chair

Michael Faccinetto, President

Board of School Directors

Bethlehem Area School District

Print/type name and title

Treasurer/Secretary

Stacy M. Gober, Secretary

Board of School Directors

Bethlehem Area School District

Print/type name and title

I, **Stacy M. Gober**, Secretary, of the Board of School Directors, do certify that the foregoing is a true and correct copy of the Resolution adopted at a regular meeting of the Board of School Directors, Bethlehem Area School District held the _____ day of _____, 20____.

Dated: _____

Signature
Stacy M. Gober
Secretary, Board of School Directors

Print/type name and title

TO BE EXECUTED BY AUTHORIZED OFFICER:

As the person authorized to sign on behalf of the above named body, I agree that I shall not provide any other person with my e-grants password or otherwise authorize any other individual to affix my electronic signature to any agreement with the Department.

Dated: _____

Signature

Print/type name and title

6. *Fresh Fruit and Vegetable Program Grant*

INFORMATION:

The Fresh Fruit and Vegetable Program is an USDA program that provides funding to schools to make free, fresh fruits and vegetables available to students throughout the school day. The goal of this program is to create a healthier school environment by providing healthier food choices. This can be accomplished by expanding the variety of fruits and vegetables offered, increasing children's fruit and vegetable consumption, and ultimately impacting their present and future health.

This information was reviewed with the Board at the April 8, 2013, Board Curriculum Committee Meeting.

RECOMMENDATION:

That the administration be authorized to submit an application to the Fresh Fruit and Vegetable Program for the 2013-2014 school year on behalf of Clearview, Donegan, Fountain Hill, Freemansburg, James Buchanan, Lincoln, Marvine, Thomas Jefferson, and William Penn Elementary Schools.

7. *Field Trips*

RECOMMENDATION:

Staff Attendance

1. Linda deVries
Sarah Hriniak
Jon Ortwein
Daniel Zettlemoyer
May 10-11, 2013
(205 Nitschmann Middle School Students)
Nitschmann Band, Orchestra, Singers Trip
Fredericksburg, Virginia
\$0.00
All expenses will be fundraised.

2. Rick Amato
Lori Cirucci
Maureen Leeson
Karen Wilmore
May 12-14, 2013
(2 Broughal Middle School Students)
(3 Nitschmann Middle School Students)
(8 Liberty High School Students)
Pennsylvania Junior Academy of Science (PJAS)
State Meeting Competition
University Park, Pennsylvania
\$3,490.00

Estimated Expenses	Amount
Registration	\$2,890.00
Substitute Cost	\$ 600.00

8. Conferences**RECOMMENDATION:**

1. Vivian Robledo-Shorey

July 22-23, 2013

Cultural Proficiency Institute

Columbia, Maryland

\$928.67

Estimated Expenses	Amount
Registration	\$349.00
Lodging/Meals/ Transportation	\$579.67

2. Kevin Black

August 5-8, 2013

AP Summer Institute – Calculus AB and BC

Edison, New Jersey

\$1,266.32

Estimated Expenses	Amount
Registration	\$900.00
Lodging/Meals/ Transportation	\$366.32

9. *Resignations*

RECOMMENDATION:

A. Instructional

	NAME	ASSIGNMENT	REASON	EFFECTIVE
1.	Chilmonik, Jennifer	Freedom Health & Physical Education Teacher	Retirement	June 12, 2013
2.	Danyi, Ronald	Freedom Special Education Teacher	Retirement	June 12, 2013
3.	Doster, Barbara	Farmersville/Freemansburg Reading Specialist	Retirement	June 12, 2013
4.	Fogel, Joan	Clearview Grade 4 Teacher	Retirement	June 12, 2013
5.	Hardter, Nancy	Lincoln Reading Specialist	Retirement	June 12, 2013
6.	Justus, Rosemary	Liberty Science Teacher	Retirement	June 12, 2013
7.	Russell, Deborah	Hanover Grade 3 Teacher	Retirement	June 12, 2013
8.	Schwartz, Pamela	Spring Garden Grade 2 Teacher	Retirement	June 12, 2013
9.	Seaman, Virginia	Freemansburg Grade 2 Teacher	Retirement	June 12, 2013
10.	Squire, Marcia	Fountain Hill Grade 1 Teacher	Retirement	June 12, 2013
11.	Vázquez, Elizbeth	Liberty Guidance Counselor	Retirement	June 20, 2013
12.	Vernon, Mary	Spring Garden Special Education Teacher	Retirement	June 12, 2013

9. Resignations**RECOMMENDATION:*****B. Noninstructional***

	NAME	ASSIGNMENT	REASON	EFFECTIVE
1.	Achey, Faye	Farmersville Teacher Assistant, Special Education, Learning Support	Retirement	June 7, 2013
2.	Bobyak, Mary	Thomas Jefferson Teacher Assistant, General Duty	Retirement	June 12, 2013
3.	Putnam, Myriam	Bus Driver	Resignation	May 25, 2013
4.	Spallone, Mary Jane	Broughal 0-3 Secretary/Clerk, 12 months	Retirement	June 29, 2013

10. Terminations**RECOMMENDATION:*****A. Noninstructional***

	EMPLOYEE NUMBER	ASSIGNMENT	REASON	EFFECTIVE
1.	106052	General Kitchen Help	Job Abandonment	December 19, 2012
2.	104270	Supplemental Custodian	Job Abandonment	March 26, 2013
3.	104184	Bus Driver	Cause	April 8, 2013

11. *Leaves of Absence*

RECOMMENDATION:

A. Instructional

	NAME	ASSIGNMENT	REASON	EFFECTIVE
1.	Beller, Rebecca	William Penn Grade 3 Teacher	Family Medical Leave of Absence	April 29, 2013, until the end of the 2012- 2013 school year
2.	Bellucci, Eric	James Buchanan Grade 4 Teacher	Family Medical Leave of Absence	February 23, 2013, until the end of the day on March 25, 2013
3.	Dawley, Joyce	Calypso Music Teacher	Family Medical Leave of Absence	April 9, 2013, until the end of the day on April 12, 2013
4.	Getz, Julie	Nitschmann English Teacher	Family Medical Leave of Absence	May 1, 2013, until the end of the 2012-2013 school year
5.	Hinkel, Andrea	Nitschmann English Teacher	Family Medical Leave of Absence	May 16, 2013, until the end of the day on June 5, 2013
6.	Loeb, Karen	Clearview Grade 2 Teacher	Family Medical Leave of Absence	May 3, 2013, until the end of the 2012-2013 school year
7.	Noller, Kerrin	District-wide School Psychologist	Childrearing Leave of Absence	August 21, 2013, until the end of the 2013- 2014 school year
8.	Pretopapa, Alesha	Freedom Special Education Teacher	Childrearing Leave of Absence	August 21, 2013, until the end of the 2013- 2014 school year
9.	Redline, Jessica	Fountain Hill Special Education Teacher	Family Medical Leave of Absence	April 29, 2013, until the end of the day on May 31, 2013
10.	Sobrinski, Kristin	Freedom Social Studies Teacher	Childrearing Leave of Absence	August 21, 2013, until the end of the 2013- 2014 school year
11.	Sommer, Samantha	Nitschmann Special Education Teacher	Family Medical Leave of Absence	April 30, 2013, until the end of the 2012- 2013 school year
12.	Statile, Jessica	Freedom Special Education Teacher	Family Medical Leave of Absence	May 13, 2013, until the end of the 2012-2013 school year

11. *Leaves of Absence***RECOMMENDATION:*****A. Instructional***

	NAME	ASSIGNMENT	REASON	EFFECTIVE
13.	Wesner, Cynthia	Liberty Special Education Teacher	Family Medical Leave of Absence	April 2, 2013, until the end of the day on April 30, 2013
14.	Zelko-Mease, Kara	Spring Garden Grade 2 Teacher	Family Medical Leave of Absence	May 21, 2013, until the end of the 2012- 2013 school year

B. Noninstructional

	NAME	ASSIGNMENT	REASON	EFFECTIVE
1.	Ashraf, Asia	Northeast General Kitchen Help	General Leave of Absence	March 14, 2013, until the end of the day on March 27, 2013
2.	Azar, Claude	Freedom General Kitchen Help	General Leave of Absence	April 3, 2013, until the end of the day on October 1, 2013
3.	Wilson, Anna	Data Processing Operator	Family Medical Leave of Absence	April 24, 2013, intermittently, until the end of the day on April 24, 2014

12. *Nominations***RECOMMENDATION:*****A. Instructional***

	NAME	ASSIGNMENT	SALARY	EFFECTIVE
1.	Frank, Allen	Liberty Music Teacher	\$52,023 Bachelor's +15, Step 9	August 21, 2013

12. Nominations**RECOMMENDATION:*****B. Noninstructional***

	NAME	ASSIGNMENT	SALARY	EFFECTIVE
1.	Begum, Farhana	Spring Garden Teacher Assistant General Duty Aide 3 hours daily <i>Long-term Substitute</i>	\$14.76 per hour	May 6, 2013, until the end of the 2012-2013 school year, or upon the return of A. Fehnel, whichever occurs first
2.	Creamer, Clayton Csaszar, Louis Maffea, Danielle Parsons, Gerald Street, Theodore ZeRuth, Doreen	Part-time Bus Drivers	\$16.71 per hour	To be determined upon completion of training/testing
3.	Davies, Jessica	Spring Garden Teacher Assistant General Duty Aide 3 hours daily	\$14.76 per hour	April 23, 2013
4.	Gower, Michelle	Education Center Business Office, 0-3 Secretary/Clerk, 12 months	\$14.58 per hour	Upon completion Of paperwork
5.	Phillips, Paige	Education Center Business Office, 0-3 Secretary/Clerk, 12 months	\$14.58 per hour	April 2, 2013
6.	Rodriguez, Damaris	Freedom 0-3 Secretary/Clerk, 12 months	\$14.58 per hour	Upon completion of paperwork
7.	Shankweiler, Donna	Freedom General Kitchen Help, 3.5 hours daily, lunch	\$12.93 per hour	April 23, 2013

12. *Nominations*

RECOMMENDATION:

C. Miscellaneous

	NAME	ASSIGNMENT	SALARY
1.	Nabavian, Ali	Coach – Liberty (.5) Assistant Volleyball	\$1,473
2.	Dutt, Heather Klenk, Jennifer Quelet, Keith	Extracurricular Activity Advisors East Hills, Vocal Group <i>Amend September 24, 2012 agenda item to exclude J. Volpato, stipend is to be split between 3 teachers</i>	\$127.67 each
3.	Ziegler, George	Extracurricular Activity Advisor Freedom, Literary Magazine <i>Amend March 18, 2013 agenda item, G. Nagy resigned, G. Ziegler to receive entire stipend</i>	\$1,926
4.	Frank, Allen	Extracurricular Activity Advisor Liberty, Assistant Band Director <i>Effective June 12, 2013</i>	\$4,707 <i>to be adjusted for the 2013-2014 school year</i>
5.	Gaspar, Kelly	Summer Central Registration 0-3 Secretary/Clerk	\$20.08 per hour <i>not to exceed 16 days</i>

D. Substitutes

INSTRUCTIONAL	
Altemose, Kelvin	Morrison, Kelsey
Cargiulo, Kimberly	Myers, Kimberley
Day, David	Reppert, Heidi
Vernon, Matthew	Wargo, Jenifer

NONINSTRUCTIONAL	
Cooper, Jennifer	Sivick, Bernardine
Harding, Tamara	Tuosto, Jacqueline
Recke, Amy	Velez, Nancy

13. Reassignments**RECOMMENDATION:*****A. Administrative***

	NAME	FROM/TO	SALARY	EFFECTIVE
1.	Hilton, Jennifer	From: Nitschmann, Assistant Principal To: Farmersville, Principal	\$97,541, prorated Instructional Meet & Discuss, Category 3, Step 6	July 1, 2013

B. Instructional

	NAME	FROM/TO	SALARY	EFFECTIVE
1.	Riga, Stephanie	Liberty, Guidance Counselor From: Master's +30, Step 6 To: Master's +45, Step 6	\$53,771, prorated	May 1, 2013

C. Noninstructional

	NAME	FROM/TO	SALARY	EFFECTIVE
1.	Bachman, Jeffrey	From: Hanover, C-2 Custodian To: Maintenance, M-1 General Maintenance	\$23.05 per hour	April 23, 2013
2.	Fehnel, Emmajean	From: Farmersville, General Kitchen Help, 3.25 hours daily, lunch To: Farmersville, General Kitchen Help, 3.25 hours daily, lunch/.5 hour daily, breakfast	\$13.93 per hour	April 23, 2013

13. Reassignments**RECOMMENDATION:*****C. Noninstructional (continued)***

	NAME	FROM/TO	SALARY	EFFECTIVE
3.	Hoimes, Afrodite	From: Nitschmann, General Kitchen Help, 3.5 hours daily To: Marvine, General Kitchen Help, 3.75 hours daily	\$13.93 per hour	April 23, 2013

14. *Professional Employee Status for Teachers***RECOMMENDATION:**

That the following teacher, who has completed the probationary period as defined by the Commonwealth of Pennsylvania and is properly certified, be granted a Professional Employee Contract in accordance with the State Laws of Pennsylvania:

EFFECTIVE: January 27, 2012

Sitaras, John

Broughal, Special Education Teacher

EFFECTIVE: January 26, 2013

Haubrich, Jillian

Farmersville/Spring Garden, School Nurse

EFFECTIVE: January 27, 2013

Wilmore, Karen

Broughal, Science Teacher

EFFECTIVE: February 23, 2013

Cleffi, Jessica

Liberty, Special Education Teacher

15. *Board Policy Number 706 – Property Records – Third Reading*

INFORMATION:

The proposed revised Board Policy Number 706 – Property Records has been presented and reviewed at the March 11, 2013 and April 15, 2013, Board Human Resources Committee Meetings.

RECOMMENDATION:

That the Board of School Directors approves the attached revised Board Policy Number 706 – Property Records.

BETHLEHEM AREA SCHOOL DISTRICT

SECTION: PROPERTY

TITLE: PROPERTY RECORDS

ADOPTED: November 15, 2004

REVISED: January 25, 2010

	706. PROPERTY RECORDS
1. Purpose	The Board recognizes that adequate property and inventory records must be maintained on all buildings, equipment, and physical property under district control. The Board of School Directors requires all equipment and supplies that are obsolete, outdated or no longer required and are not anticipated to be required in the future by the school district as part of the educational programs to be disposed of in an equitable manner and to maximize any revenue that may be realized in the disposition of the asset.
2. Authority	The Board directs that a complete inventory, by physical count, of all district-owned equipment and property records of all district buildings and grounds shall be completed annually. The Superintendent shall be authorized to dispose of obsolete, outdated, or unneeded equipment, after presenting a listing of such equipment for review by the Board, by selling it to the highest bidder and shall report all such transactions to the Board. Equipment to be replaced may be traded in on new equipment as part of the purchase procedure.
3. Delegation of Responsibility	It shall be the responsibility of the Assistant to the Superintendent for Finance and Administration to ensure that equipment inventories are systematically and accurately recorded, updated, and adjusted annually by reference to purchase orders and withdrawal reports. Property records of facilities shall be maintained on an ongoing basis. Records shall also be maintained of all obsolete and surplus property disposed of during each fiscal year. This summary shall include quantity, description of property, method of disposition and value received. The Assistant to the Superintendent for Finance and Administration shall maintain a system of property records which shall show, as appropriate to the item recorded: 1. Description and identification 2. Year of purchase

4. Guidelines Pol. 708, 710	3. Initial cost 4. Location 5. Depreciation 6. Current valuation, in conformity with insurance requirements Major items of equipment shall be subject to annual physical spot check inventory to determine loss, mislocation or depreciation; major losses shall be reported to the Board. The Superintendent and/or designee shall promptly report losses to the Board, law enforcement, insurance and/or any other relevant bodies. Records of consumable supplies shall be maintained on a continuous inventory basis. Equipment shall be identified with a permanent tag that provides appropriate school district identification. <u>Disposal Of Obsolete/Surplus Materials</u> As appropriate, the Superintendent shall recommend to the Board the sale of unused, unnecessary, surplus, or obsolete books, furniture, supplies, technology, or equipment. While the policy is intended to properly account for the disposal of equipment, it is not the intent to make the procedure so cumbersome as to cost the district more for the disposal of said equipment than what may be recovered from its sale. The Board shall, by resolution, declare the same to be disposed of by any one (1) or more of the following methods: 1. Public auction after Board notice and approval. 2. Solicitation of bids or quotations from companies or persons engaged in a business related to the nature of the items to be disposed of. 3. Negotiated sale, if no bids received (Board approval). 4. Offer to the general public at prices set by the Board, by resolution, upon recommendation by the school administration. 5. Offer to suppliers of similar books, furniture, supplies, or equipment, who shall be required to state their bid for the same as a dollar discount against items they
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Pol. 610	may be proposed to sell to the school district. 6. Use of Internet sales (i.e. e-Bay, Craigslist, etc.) 7. Gift. Obsolete equipment may be donated as is to Intermediate Units, vocational schools, municipal townships, governments, and non-profit organizations. The receiving organization agrees to bear all costs to transport equipment from the district. 8. If the item has no material value, the item will be scrapped after any usable parts are salvaged. 9. Other methods as the Board may adopt by resolution enacted at a Regular or Special Board meeting. 10. When the technology administrator has identified a district-owned computer as obsolete equipment, the computer will be sold according to the following guidelines: a. Staff members will be permitted to purchase their assigned computer at the fair market value as determined by usedprice.com or its successor site. b. Payments by check will be made payable to the Bethlehem Area School District prior to the release of the equipment. c. Staff members who purchase their own computers will also receive the charger/power cord. d. Purchases will be “as is” and the school district will have no responsibility for defects of any kind. No warranty or guarantee is offered. The school district Information Technology Department will no longer support the equipment. e. Software that is licensed to the district will be removed prior to the completion of the sale. f. If a staff member chooses not to purchase his/her assigned computer, it will be offered for sale by lottery to other staff members. Any remaining computers not purchased through the lottery will be disposed of according to the method identified via 1 through 5 above. Notice of such disposal of property shall be advertised in accordance with bidding requirements. There shall be no disposal of personal property owned by the school
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district except by this policy.

References:

School Code – 24 P.S. Sec. 510

Board Policy – 610, 708, 710

16. *Child Accounting Operations Review*

INFORMATION:

The administration recommends conducting an objective review of the child accounting practices and procedures by a third party. Due to the unique nature of this work specific to school operations, the District received a proposal from the Pennsylvania Association of School Business Officials (PASBO) to conduct a peer review and analysis of existing policies and internal processes; validation of state PIMS reports; analysis of current tracking procedures; review of kindergarten and summer enrollment processes; and review of staffing efficiency. PASBO has successfully performed operations reviews throughout Pennsylvania for various school districts.

This item was reviewed with the Board at the April 15, 2013, Board Human Resources Committee Meeting.

RECOMMENDATION:

That the Board of School Directors accepts the proposal from the Pennsylvania Association of School Business Officials (PASBO) to conduct an operations review of the child accounting department at a cost not to exceed \$4,500.

17. *Elementary School Open Enrollment Policy*

INFORMATION:

Since 1975, the Board of School Directors has annually approved the Open Enrollment Policy at the elementary school level. During the current school year, 273 elementary students were initially assigned throughout the District under open enrollment.

In general, parents, students, administrators, and teachers associated with this program are highly satisfied with its implementation. The administration believes that this unique board policy provides meaningful alternatives for parents and their children.

The final decision for approval is based upon assessing the impact of additional students on available space at the receiving school, as well as the effect of the loss of students at the sending school.

This item was reviewed with the Board at the April 15, 2013, Board Human Resources Committee Meeting.

RECOMMENDATION:

That the Board of School Directors approves the authorization to continue open enrollment at the elementary level for the 2013-2014 school year as per the attached policy.

BETHLEHEM AREA SCHOOL DISTRICT'S ELEMENTARY SCHOOL OPEN ENROLLMENT POLICY

Parents may request to send their child to an elementary school other than the one that serves their regular attendance area. Requests for open enrollment must be made using a "Petition for Open Enrollment" form, available at their home school. Petitions must be submitted to the Child Accounting Department, 1516 Sycamore Street, Bethlehem, Pennsylvania 18017. Requests will not be accepted earlier than **May 1** or later than **July 1**. Parents moving into the district after July 1 but prior to the end of the first quarter may request open enrollment for their child at the time of registration.

Consideration for open enrollment requests will be determined by the following criteria:

- Space availability in a particular school and grade after resident students are assigned
- Exceptions may be made for fifth grade students who are in good standing and who were accepted for open enrollment in the prior school year.
- Students who have successfully been enrolled in a building under open enrollment in previous years
- Siblings of students who are currently enrolled in the open enrollment school will be given priority consideration. There is no guarantee that all children from one family will be accepted for open enrollment based on the criteria above.
- Requests for open enrollment assignments out of a building will not cause that building's student enrollment to fall below a limit established by the Board of School Directors.
- Parents who elect to apply for open enrollment agree that their child will comply with all of the following conditions:
 - The student will not exceed six tardies.
 - The student will not exceed 10 cumulative days of absence.
 - The student will not have two or more academic failures in one marking period.
 - The student will have no Code of Conduct infractions resulting in suspension.
 - The student will not be picked up late at student dismissal more than three times.Failure to comply with these conditions of open enrollment may result in the child being returned to his/her resident school and will result in the child being denied the open enrollment privilege for the following year.
- **If approved for open enrollment, the open enrollment school will assume that the parents accept the assignment unless the parents notify the open enrollment school otherwise.**

Once a student has been accepted into a building under the open enrollment option, that student will not be permitted to transfer to another building within the district at any time during that school year.

Parents must assume full responsibility for transporting their child.

Parents should seriously consider open enrollment requests to elementary schools where students matriculate into their resident middle school since there is no open enrollment at the secondary level.

Open enrollment is approved for one year only. Parents must reapply each year. Acceptance into a school under open enrollment does not guarantee that a student's entire elementary school career will be spent at that school.

Open enrollment procedures will be reviewed each year.

18. *Bethlehem Area Vocational-Technical School 2013-2014 Budget Approval***INFORMATION:**

The Bethlehem Area Vocational-Technical School's (BAVTS) Proposed General Operating Budget for the 2013-2014 school year has been submitted to the component school districts for approval. The budget includes administrative services, curriculum and instructional services, management services, instructional materials services, and ancillary programs totaling \$10,301,911. A comparison with the current year is shown herein:

	<u>Expenditures</u>
Proposed General Operating Budget 2013-2014	\$10,301,911
General Operating Budget 2012-2013	\$ 9,892,650
Increase	\$ 409,261

There is an overall increase in the BAVTS Proposed General Operating Budget for the 2013-2014 school year of 4.1%. The total portion of that budget to be withheld from school districts is \$8,534,749 which is an increase of 2.84%. The share for each district will fluctuate based on changes in weighted average daily membership and market value. The Bethlehem Area School District's contribution for the 2013-2014 school year will be \$5,527,759. This is an increase of \$262,806 or 4.99%. The cost of the BAVTS operating budget is a cost borne by the General Fund Operating Budget.

Mr. Williams presented the BAVTS 2013-2014 Proposed General Operating Budget to the Board at the March 11, 2013, Board Finance Meeting. This information was reviewed with the Board at the April 15, 2013, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors approves the Bethlehem Area Vocational-Technical School's General Operating Budget for the 2013-2014 school year as presented in the amount of \$10,301,911 with the Bethlehem Area School District contribution of \$5,527,759.

Account Code and Account Title: General Fund 1390-564 BAVTS Tuition
Account Balance: 2013-2014 Budget

19. *Mileage Reimbursement for the 2013-2014 School Year***INFORMATION:**

The Bethlehem Area School District adjusts the mileage reimbursement rate in accordance with contractual provisions and board policy for employees who use their personal vehicles in the course of their employment. Currently for the 2012-2013 school year, the school district reimburses \$0.555 per mile which is the maximum rate for mileage reimbursement as per the Internal Revenue Service (IRS) guidelines. The IRS has increased the mileage reimbursement rate to \$0.565 per mile. The District will use this mileage reimbursement rate effective September 1, 2013, to equal the IRS rate for the 2013-2014 school year.

This information was reviewed with the Board at the April 15, 2013, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors approves the increase per mile reimbursement rate for the 2013-2014 school year to \$0.565 per mile as of September 1, 2013, for required employment travel by district employees using their personal vehicles.

Account Code and Account Title: General Fund 580 Travel
Account Balance: 2013-2014 Budget

20. 2013 Summer Food Services for Children**INFORMATION:**

The Summer Food Services for Children Program is sponsored by the United States Department of Agriculture and Pennsylvania Department of Education. The purpose of the program is to provide meals for needy children during the summer months when the National School Lunch Program is not available. The Bethlehem Area School District has been a sponsor for District programs for approximately 30 years and serves 1,200 students at 20 sites throughout the District.

2013 Summer Food Service Budget

	<u>Revenue</u>	<u>Expenditures</u>
Revenue through subsidy only	\$126,616.00	
Food Cost		\$45,563.98
Labor		\$66,048.90
Paper/Cleaning/Mileage/Misc		\$14,949.50
Excess		\$53.62
	<u>\$126,616.00</u>	<u>\$126,616.00</u>
Total Sites: 20		
Breakfast Meals	15,521	
Lunch Meals	28,398	
Snacks	<u>3,514</u>	
	<u>47,433</u>	

Anticipated Program Dates – June 10-August 9, 2013

This information was reviewed with the Board at the April 15, 2013, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors authorizes the Administration to enter into an Agreement with the United States Department of Agriculture and Pennsylvania Department of Education for the 2013 Summer Food Services for Children Program.

21. *Colonial Intermediate Unit 20 Contract for Service Agreement***INFORMATION:**

The District currently has various educational contracts with Colonial Intermediate Unit 20 that provides services to Bethlehem Area School District students where it is more cost effective than for the District to provide the services directly for one or a few students. The Board of School Directors of Colonial Intermediate Unit 20 approved the following agreement at their March meeting. It is recommended that this agreement be approved as the most effective solution for this student's educational needs.

This information was reviewed with the Board at the April 15, 2013, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors approves the Colonial Intermediate Unit 20 Contract for Service Agreement for the 2012-2013 school year as follows:

45-Day Diagnostic Assessment and Detailed Report	Not to exceed \$6,500 Effective March 5 through June 5, 2013
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Account Code and Account Title: General Fund 1200-322 Special Education IU Services
Account Balance: \$330,744.38

COLONIAL INTERMEDIATE UNIT 20
A Regional Service Agency
6 Danforth Drive
Easton, Pennsylvania 18045-7899

CONTRACT FOR SERVICE
(REVENUE GENERATING)

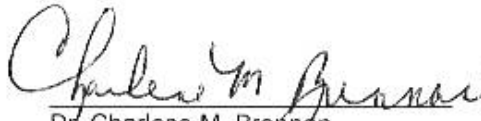
This contract is entered into by Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, Pennsylvania 18045-7899 and Bethlehem Area School District, 1516 Sycamore Street, Bethlehem, PA 18017-6099, (610) 861-0500.

Colonial Intermediate Unit 20 will facilitate a 45-day diagnostic assessment and detailed report for a student in the Bethlehem Area School District.

The cost for said services shall not exceed \$6,500.00. This contract will be in effect from March 5, 2013 through June 5, 2013.

Bethlehem Area School District will be billed for services rendered by Colonial Intermediate Unit 20.

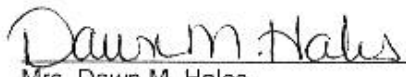
The signed contract must be returned to Mr. Jon Wallitsch, Assistant Director of Business Services, at the Intermediate Unit Office.

 3/22/13
Dr. Charlene M. Brennan
Executive Director

Date

Bethlehem Area School District

Date

 4/2/13
Mrs. Dawn M. Hales
Secretary to the Board

Date

Federal ID Number

To comply with Federal laws, State laws, and State Department of Education regulations concerning equal rights and opportunities and to assure these within our Intermediate Unit, the Colonial Intermediate Unit 20 declares itself to be an equal rights and opportunities agency. As an equal rights and opportunities agency, it does not discriminate against individuals or groups because of race, color, national origin, religion, age, sex and disabilities as defined by law. The Intermediate Unit's commitment to non-discrimination extends to students, employees, prospective employees, and the community.

Successful performance and affirmative action program efforts will provide positive benefits to the Intermediate Unit through fuller utilization and development of previously underutilized human resources. Coordinator of Title IX, Section 504 and ADA is The Director of Human Resources and Research Services, Colonial Intermediate Unit 20, 6 Danforth Drive, Easton, PA 18045, (610) 515-6405, TDD/TTY Hearing Impaired (610) 252-3780.

22. *Fuel Oil Bid through Colonial Intermediate Unit 20 Joint Purchasing Bid for the 2013-2014 School Year*

INFORMATION:

At the March 18, 2013, Regular Board Meeting, the Board approved the District's participation in the Colonial Intermediate Unit 20 cooperative fuel oil bid for the 2013-2014 school year with the vendor(s) to be ratified at the April Regular Board Meeting. By adding our volume to the remainder of the Colonial Intermediate Unit 20, the District can leverage their buying power and be more attractive to vendors who might provide aggressive pricing to achieve the guaranteed contract. By having the latitude to award the bids as close to the bid opening as possible insures that the pricing is valid and not subject to spot market fluctuations.

Participation was therefore authorized in the Northampton/Monroe/Pike County Joint Purchasing Board bid which opened Wednesday, March 27, 2013, at 12:30 p.m., and was reviewed immediately following by all District participants and awarded by the Colonial Intermediate Unit 20 Board of School Directors that evening at their Board meeting. The bid recommendation as awarded is now being presented to the District's Board of School Directors for ratification.

This information was reviewed with the Board at the April 15, 2013, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors approves the following as the successful bidders for fuel oil for the 2013-2014 school year as recommended by the Northampton/Monroe/Pike County Joint Purchasing Board and approved by the Colonial Intermediate Unit 20 Board of School Directors at their March 27, 2013, Board Meeting:

Item	Fixed Price/Gal	Vendor
Gasoline 87 Octane- Consumer Tank -Maintenance	\$3.2837	PAPCO Aston, PA
BioDiesel fuel – Tank Wagon - Transportation	\$3.1644	Talley Petroleum Grantville, PA
Winter Additive Add-on	\$0.0500	
BioDiesel fuel – Consumer Tank - generators	3.2693	Talley Petroleum Grantville, PA

Account Code and Account Title: 2013-14 General Fund 2720-627 Transportation -Fuel
 Account Code and Account Title: 2013-14 General Fund 2600-626 Maintenance-Gasoline
 Account Code and Account Title: 2013-14 General Fund 2600-624 Maintenance-Heating Oil
 Account Balances: 2013-2014 Budget

23. *Paper Bid through Colonial Intermediate Unit 20 Joint Purchasing Bid for the 2013-2014 School Year*

INFORMATION:

The District recently participated in the Colonial Intermediate Unit 20 cooperative paper bid for the 2013-2014 school year with the Colonial Intermediate Unit 20 through the Northampton/Monroe/Pike County Joint Purchasing Board. By adding our volume to the remainder of the Colonial Intermediate Unit 20, the District can leverage their buying power and be more attractive to vendors who might provide aggressive pricing to achieve the guaranteed contract. Bids were opened Wednesday, March 6, 2013, at 2:30 p.m., and were reviewed by all District participants and were awarded by the Colonial Intermediate Unit 20 Board of School Directors at their March 27, 2013, Regular Board Meeting. The successful bidders for the District items are as follows:

Vendors	BASD Awarded Cost
Kurtz Brothers Clearfield, PA 16830	\$1,076.10
Paper Mart East Hanover NJ 07936	\$8,177.78
Penn Valley Chemical Lansdale, PA 19446	\$4,374.00
W.B. Mason Brockton, MA 02303	\$86,526.63

This information was reviewed with the Board at the April 15, 2013, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors approves the bids for Paper Supplies, Bid Number NMPCJPB-DP/JS2013-2014, for July 1, 2013, as awarded by the Northampton/Monroe/Pike County Joint Purchasing Board and approved by the Colonial Intermediate Unit 20 Board of School Directors at their March 27, 2013, Regular Board Meeting.

**Account Code and Account Title: General Fund 0171 Inventory
General Fund 610 Supplies**

Account Balance: 2013-2014 Budget

24. Bid Award – Musical Instruments – District-wide**INFORMATION:**

Bids were received and publicly opened at 2:00 p.m. on Monday, April 8, 2013, for Musical Instruments for Liberty High School and various elementary schools. Bids were mailed to 14 vendors with five (5) bids received. The bids have been tabulated and reviewed by the appropriate administrative and supervisory personnel. The recommendations of the awards are based upon the lowest responsible bidders meeting specifications.

Liberty High School	Interstate Music	Jacobs Music Co.	Nazareth Music Center	Sam Ash Quikship	Taylor Music
(2) Sousaphones with cases C.G. Conn Model 20KSPW	\$12,056.00	No Bid	\$12,050.00	\$12,076.00	\$12,088.00
(1) Euphonium with case Besson Sovereign Model BE968-2	5,319.00	No Bid	5,290.00	5,369.00	5,333.00
(2) Baritones with cases King Model 625SP	2,900.00	No Bid	2,900.00	2,914.00	2,898.00

Elementary Schools	Interstate Music	Jacobs Music Co.	Nazareth Music Center	Sam Ash Quikship	Taylor Music
(3) Baritones with cases King Model 623	\$4,122.00	No Bid	\$4,194.00	\$4,152.00	\$4,125.00
(1) Baritone with case King Model 625	1,253.00	No Bid	1,279.00	1,261.00	1,255.00
(3) Trombones with cases King Model 606	1,158.00	No Bid	1,191.00	1,209.00	1,185.00
(3) Cello outfits ½ size Knilling Model P152H-1AA	2,094.00	No Bid	2,340.00	2,370.00	2,277.00
(1) Cell outfit ¾ size Knilling Model P152T-1AA	698.00	No Bid	780.00	790.00	759.00
(5) Bass outfits ¼ size Knilling Model 1302Q-1AA	5,460.00	No Bid	6,500.00	5,995.00	5,440.00
(1) Piano upright Yamaha Model P22-45”	No Bid	\$4,767.00	No Bid	No Bid	No Bid

This information was reviewed with the Board at the April 15, 2013, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors awards the bids for Musical Instruments to the lowest responsible bidders who have met the specifications as indicated above for the total amount of \$39,770.

Account Code and Account Title: 2012-2013 General Fund 1100-760 Curriculum Budget
Account Balance: \$38,551.29* (Pending Budgetary Transfer approval)

25. *Bid Award – Band Uniforms – Broughal Middle School***INFORMATION:**

Bids were received and publicly opened at 2:00 p.m. on Monday, April 8, 2013, for Band Uniforms for Broughal Middle School. Bids were mailed to five (5) vendors with one (1) bid received. The bid was tabulated and reviewed by the appropriate administrative and supervisory personnel. The recommendation of the award is based upon the lowest responsible bidder meeting specifications.

	Stanbury Uniforms Inc.
200 Band Coats	\$36,400.00
165 Jumpsuits	13,612.50
35 Majorette Shorts	<u>2,432.50</u>
TOTAL	\$52,445.00

This information was reviewed with the Board at the April 15, 2013, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors authorizes the Administration to award a contract to the lowest responsible bidder meeting specifications as indicated above subject to proper execution of contract documents and performance bond as required in the bid specifications.

26. *Bid Award – Condenser Water Piping Replacement – Liberty High School***INFORMATION:**

Bids were received and publicly opened at 12:00 p.m., Thursday, April 11, 2013, for:

Liberty High School Klein Classroom Center Condenser Water Piping
Replacement

Bids were mailed to eight (8) vendors with four (4) bids received. The bids have been tabulated and reviewed by the appropriate administrative and supervisory personnel. The recommendation of award is based upon the lowest responsible bidder meeting specifications as listed below:

Vendor	Base Bid
Clipper Pipe	\$133,400
Dual Temp	\$186,890
Elliot Lewis	\$153,900
Worth & Co.	\$155,000

This project was authorized at the February 25, 2013, Regular Board Meeting, and this information was reviewed with the Board at the April 15, 2013, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors authorizes the Administration to award the bid for Condenser Water Piping Replacement at Liberty High School Klein Classroom Center to Clipper Pipe, 2000 Industrial Highway, Eddystone, Pennsylvania at a cost not to exceed \$133,400 subject to proper execution of contract documents and a performance bond as required in the bid specifications.

Account Code and Account Title: Capital Reserve 4600-450 Construction Services
Account Balance: \$6,348,411

27. *Bid Award – Storm Water Improvements – Various Locations***INFORMATION:**

Bids were received and publicly opened at 12:00 p.m., Thursday, April 11, 2013, for:

Various Locations – Storm Water Improvements

Bids were mailed to nine (9) vendors with six (6) bids received. The various locations of storm water improvements will occur at William Penn, Spring Garden and Farmersville Elementary Schools. The bids have been tabulated and reviewed by the appropriate administrative and supervisory personnel. The recommendation of award is based upon the lowest responsible bidder meeting specifications as listed below:

Vendor	Base Bid
Senick Inc.	\$71,700.00
Kobalt Construction	\$88,150.00
RGC Development	\$91,170.54
Barker & Barker	\$109,500.00
Lehigh Valley Site	\$172,056.00
E. Simon Contracting*	\$44,150.00

*Withdrew bid due to mathematical error.

These projects were authorized at the February 25, 2013, Regular Board Meeting, and this information was reviewed with the Board at the April 15, 2013, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors authorizes the Administration to award the bid for Storm Water Improvements at various locations to Senick, Inc., 1623 Freemansburg Avenue, Bethlehem, Pennsylvania at a cost not to exceed \$71,700 subject to proper execution of contract documents and a performance bond as required in the bid specifications.

Account Code and Account Title: Capital Reserve 4600-450 Construction Services
Account Balance: \$6,348,411

28. *Authorization to Purchase and Install Zonar Electronic Fleet Management System*

INFORMATION:

The Bethlehem Area School District operates a fleet of 120 school buses that travel over 1.3 million miles annually. In an effort to increase vehicle safety, fleet efficiency and customer service, the Administration requests authorization to purchase and install the Zonar Electronic Fleet Management System. The Zonar system automates and verifies the pre and post-trip vehicle inspection process and provides high-definition GPS allowing web-based access to real-time vehicle location information.

The current proposed 2013-2014 Budget includes \$150,000 for the purchase of the Zonar system. Due to the mild winter experienced this year, there is a projected savings in the natural gas budget which could be used to fund the Zonar system out of the current 2012-2013 Budget. With authorization at the April Board meeting, there is enough time to purchase and install the Zonar system prior to the end of the current fiscal year and remove the expense from the Proposed 2013-2014 Budget. The Zonar system is available for purchase through the PEPPM state contract.

This information was reviewed with the Board at the April 15, 2013, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors authorizes the Administration to purchase and install the Zonar Electronic Fleet Management System through the PEPPM state contract at a cost not to exceed \$150,000.

**Account Code and Account Title: General Fund 2720-758 New Equipment
Account Balance: \$150,000* (Pending Budgetary Transfer approval)**

Budgetary Transfers

RECOMMENDATION:

That the administration be authorized to make budgetary transfers in the General Fund Budget as set forth in the attachment.

April, 2013

*Bethlehem Area School District
2012-13 BUDGET TRANSFERS*

FROM ACCOUNT	DESCRIPTION	TO ACCOUNT	DESCRIPTION	AMOUNT	REASON
10-2271-581-000-10-102-000-020-0000	Instr Staff Dev Cert-Conference Travel	10-1100-432-000-10-102-121-020-0000	Instr-Music Repairs/Maint	\$ 14.00	Instrument Repair
10-2440-610-000-10-102-000-020-0000	Nursing Svcs- General Supplies	10-1100-432-000-10-102-121-020-0000	Instr-Music Repairs/Maint	\$ 19.00	Instrument Repair
10-2380-610-000-30-353-000-530-0000	Principal Office General Supplies	10-1100-610-000-30-353-000-530-0000	Instr-General Supplies	\$ 1,000.00	Student Agenda's
10-1100-432-000-30-353-163-530-0000	Instr-Repairs/Maint	10-1100-610-000-30-353-115-530-0000	Instr-Paper Supplies	\$ 1,000.00	Paper
10-1360-618-000-30-353-000-530-0000	Business Ed-Admin Sftwr Lic	10-1100-610-000-30-353-115-530-0000	Instr-Paper Supplies	\$ 5,000.00	Paper
10-2380-610-000-30-353-000-530-0000	Principal Office-General Supplies	10-1100-610-000-30-353-115-530-0000	Instr-Paper Supplies	\$ 1,000.00	Paper
10-3210-894-000-30-353-000-530-0000	Student Activities- Student Fees	10-1100-610-000-30-353-115-530-0000	Instr-Paper Supplies	\$ 2,000.00	Paper
10-2240-610-000-30-353-000-530-0000	Cmptr Asst Instr Sprt-General Supplies	10-1100-610-000-30-353-140-530-0000	Instr-Phys Ed Supplies	\$ 49.00	Toner
10-2834-324-000-00-000-000-DT0-0000	Staff Dev Svcs Cert-Prof Ed Emp Training	10-1100-650-000-10-100-000-DT0-0000	Instr-Tech Supplies & Fees	\$ 18,000.00	Read 180 Licenses
10-2834-581-000-00-000-000-DT0-0000	Staff Dev Svcs Cert-Travel Conference	10-1100-650-000-10-100-000-DT0-0000	Instr-Tech Supplies & Fees	\$ 15,000.00	Read 180 Licenses
10-2260-330-000-00-000-000-DT0-0000	C & I-Other Prof Svcs	10-1100-650-000-10-100-000-DT0-0000	Instr-Tech Supplies & Fees	\$ 3,800.00	Read 180 Licenses
10-1100-894-000-00-000-000-DT0-0000	Instr-Student Fees	10-1100-650-000-10-100-000-DT0-0000	Instr-Tech Supplies & Fees	\$ 36,000.00	Read 180 Licenses
10-1340-432-000-30-300-000-DT0-0000	Home Ec-Repairs/Maint	10-1100-650-000-10-100-000-DT0-0000	Instr-Tech Supplies & Fees	\$ 1,000.00	Read 180 Licenses
10-2271-324-000-00-000-000-DT0-0000	Instr Staff Dev Cert-Prof Ed Emp Training	10-1100-650-000-20-200-000-DT0-0000	Instr-Tech Supplies & Fees	\$ 97,000.00	Read 180 Licenses
10-1100-173-000-00-000-000-DT0-0000	Instr- Driver Extra Duty	10-1100-751-000-00-000-000-DT0-0000	Instr-Non Cap Equip	\$ 35,003.00	Musical Instruments
10-1100-173-000-00-000-000-DT0-0000	Instr- Driver Extra Duty	10-1100-752-000-10-125-000-DT0-0000	Instr-Cap Equip	\$ 4,767.00	Piano
10-1100-610-000-30-353-100-530-0000	Instr-Art Supplies	10-1100-757-000-30-353-000-530-0000	Instr-Non Cap Hrdwr/Sftwr	\$ 569.99	Digital Cameras
10-2240-610-000-30-353-000-530-0000	Cmptr Asst Instr Sprt-General Supplies	10-1100-757-000-30-353-000-530-0000	Instr -Tech Hrdwr/Sftwr	\$ 57.26	Classroom Speaker
10-1100-610-000-10-102-000-020-0000	Instr-General Supplies	10-1100-757-102-10-102-535-020-0000	Instr-Non Cap Equip	\$ 590.00	Whiteboards
10-1190-650-416-10-100-000-000-0000	Fed Prgms-Tech Supplies & Fees	10-1190-894-416-20-240-000-000-0000	Fed Prgms-Student Fees	\$ 680.00	PA Jr Academy of Science Fee
10-1100-751-000-30-353-000-530-0000	Instr-Non Cap Equip	10-1340-761-000-30-353-000-530-0000	Home Ec-Non Cap Equip Rplc	\$ 89.00	Home Ec Microwave
10-1100-121-000-10-116-000-000-0000	Instr-Prof Salaries	10-1450-123-000-10-101-053-010-0000	Tutoring-Salary Prof Extra Duty	\$ 1,300.00	Tutoring
10-1100-121-000-10-116-000-000-0000	Instr-Prof Salaries	10-1450-123-000-10-102-053-020-0000	Tutoring-Salary Prof Extra Duty	\$ 1,700.00	Tutoring
10-1100-121-000-10-116-000-000-0000	Instr-Prof Salaries	10-1450-123-000-10-112-053-120-0000	Tutoring-Salary Prof Extra Duty	\$ 2,300.00	Tutoring
10-1100-121-000-10-116-000-000-0000	Instr-Prof Salaries	10-1450-123-000-10-118-053-180-0000	Tutoring-Salary Prof Extra Duty	\$ 2,300.00	Tutoring
10-1100-121-000-10-116-000-000-0000	Instr-Prof Salaries	10-1450-123-000-10-119-053-190-0000	Tutoring-Salary Prof Extra Duty	\$ 1,450.00	Tutoring
10-1100-121-000-10-116-000-000-0000	Instr-Prof Salaries	10-1450-123-000-10-124-053-240-0000	Tutoring-Salary Prof Extra Duty	\$ 1,250.00	Tutoring
10-1100-220-000-10-116-000-000-0000	Instr- FICA Benefit	10-1450-220-000-10-101-053-010-0000	Tutoring-FICA Benefit	\$ 100.00	Tutoring FICA Benefit
10-1100-220-000-10-116-000-000-0000	Instr- FICA Benefit	10-1450-220-000-10-102-053-020-0000	Tutoring-FICA Benefit	\$ 130.00	Tutoring FICA Benefit

April, 2013

*Bethlehem Area School District
2012-13 BUDGET TRANSFERS*

FROM ACCOUNT	DESCRIPTION	TO ACCOUNT	DESCRIPTION	AMOUNT	REASON
10-1100-220-000-10-116-000-000-0000	Instr- FICA Benefit	10-1450-220-000-10-112-053-120-0000	Tutoring-FICA Benefit	\$ 176.00	Tutoring FICA Benefit
10-1100-220-000-10-116-000-000-0000	Instr- FICA Benefit	10-1450-220-000-10-118-053-180-0000	Tutoring-FICA Benefit	\$ 176.00	Tutoring FICA Benefit
10-1100-220-000-10-116-000-000-0000	Instr- FICA Benefit	10-1450-220-000-10-119-053-190-0000	Tutoring-FICA Benefit	\$ 111.00	Tutoring FICA Benefit
10-1100-220-000-10-116-000-000-0000	Instr- FICA Benefit	10-1450-220-000-10-124-053-240-0000	Tutoring-FICA Benefit	\$ 95.00	Tutoring FICA Benefit
10-1100-230-000-10-116-000-000-0000	Instr_Retirement Benefit	10-1450-230-000-10-101-053-010-0000	Tutoring-Retirement Benefit	\$ 161.00	Tutoring Retirement Benefit
10-1100-230-000-10-116-000-000-0000	Instr_Retirement Benefit	10-1450-230-000-10-102-053-020-0000	Tutoring-Retirement Benefit	\$ 210.00	Tutoring Retirement Benefit
10-1100-230-000-10-116-000-000-0000	Instr_Retirement Benefit	10-1450-230-000-10-112-053-120-0000	Tutoring-Retirement Benefit	\$ 285.00	Tutoring Retirement Benefit
10-1100-230-000-10-116-000-000-0000	Instr_Retirement Benefit	10-1450-230-000-10-118-053-180-0000	Tutoring-Retirement Benefit	\$ 285.00	Tutoring Retirement Benefit
10-1100-230-000-10-116-000-000-0000	Instr_Retirement Benefit	10-1450-230-000-10-119-053-190-0000	Tutoring-Retirement Benefit	\$ 180.00	Tutoring Retirement Benefit
10-1100-230-000-10-116-000-000-0000	Instr_Retirement Benefit	10-1450-230-000-10-124-053-240-0000	Tutoring-Retirement Benefit	\$ 155.00	Tutoring Retirement Benefit
10-2271-581-000-30-353-000-530-0000	Instr Staff Dev Cert-Travel Conference	10-2120-580-000-30-353-000-530-0000	Guidance Svcs-Travel	\$ 11.10	Guidance Travel
10-2820-330-000-00-000-000-AE0-000	Information Svcs-Other Prof Svcs	10-2170-330-000-00-000-000-AE0-0000	Student Acct- Other Prof Svcs	\$ 4,500.00	Child Acct Operations Review
10-2360-610-000-00-000-000-AE0-0000	Supt Office-General Supplies	10-2360-415-000-00-000-000-AE0-0000	Supt Office-Laundry	\$ 28.00	Dry Cleaning
10-2360-610-000-00-000-000-AE0-0000	Supt Office-General Supplies	10-2360-530-000-00-060-000-AE0-0000	Supt Office-Communications	\$ 121.18	FedEx Mailings
10-2360-610-000-00-000-000-AE0-0000	Supt Office-General Supplies	10-2360-751-000-00-000-000-AE0-0000	Supt Office-Non Cap Equip	\$ 819.24	Bulletin Boards
10-2500-810-000-00-000-000-AE0-0000	Business Office-Dues/Fees	10-2360-810-000-00-000-000-AE0-0000	Supt Office-Dues/Fees	\$ 2,000.00	PA League of Urban Schools
10-2820-610-000-00-000-000-AE0-0000	Information Svcs-General Supplies	10-2360-810-000-00-000-000-AE0-0000	Supt Office-Dues/Fees	\$ 500.00	PA League of Urban Schools
10-2120-810-000-00-000-000-AE0-0000	Guidance Svcs-Dues/Fees	10-2360-810-000-00-000-000-AE0-0000	Supt Office-Dues/Fees	\$ 255.50	Grtr LV Chamber of Commerce
10-2269-111-000-00-000-119-000-0000	Special Ed-Admin Salary	10-2380-111-000-20-240-000-000-0000	Principal Off-Admin Salary	\$ 22,818.92	Acting Broughal Principal
10-2269-220-000-00-000-119-000-0000	Special Ed-Soc Sec Benefit	10-2380-220-000-20-240-000-000-0000	Principal Off-FICA Benefit	\$ 1,745.65	Acting Broughal Principal
10-2269-230-000-00-000-119-000-0000	Special Ed-Retirement Benefit	10-2380-230-000-20-240-000-000-0000	Principal Off-Retirement Benefit	\$ 2,820.42	Acting Broughal Principal
10-2380-810-000-10-102-000-020-0000	Principal Off-Dues/Fees	10-2380-550-000-10-102-000-020-0000	Principal Off-Printing/Binding	\$ 96.38	Letterhead/Envelopes
10-2380-810-000-10-102-000-020-0000	Principal Off-Dues/Fees	10-2380-610-000-10-102-000-020-0000	Principal Off-General Supplies	\$ 1.87	Office Supplies
10-2440-610-000-10-102-000-020-0000	Nursing Svcs- General Supplies	10-2380-610-000-10-102-000-020-0000	Principal Off-General Supplies	\$ 3.32	Office Supplies
10-2380-810-000-10-102-000-020-0000	Principal Off-Dues/Fees	10-2380-635-000-10-102-000-020-0000	Principal Off-Meals/Refresments	\$ 100.51	Parent Dinner
10-1100-751-000-10-121-000-120-0000	Instr-Non Cap Equip	10-2380-757-000-10-121-000-210-0000	Principal Off-Non Cap Hrdwr/Sftr	\$ 1,377.00	Computer
10-2390-442-000-30-353-000-530-0000	Othr Admin Svcs-Equip Rental	10-2390-617-000-30-353-000-530-0000	Othr Admin Svcs-Grad Supplies	\$ 100.00	Presidential Pins & Diploma
10-2240-610-000-30-353-000-530-0000	Cmptr Asst Instr Sprt-General Supplies	10-2440-610-000-30-353-000-530-0000	Nursing Svcs-General Supplies	\$ 59.09	Toner
10-2600-450-000-00-000-000-NE0-0000	Facilities-Construction Svcs	10-2600-618-000-00-000-000-NE0-0000	Facilities-Admin Sftwr/Licence	\$ 100,001.00	Johnson Controls Metasys Upgrade

April, 2013

*Bethlehem Area School District
2012-13 BUDGET TRANSFERS*

FROM ACCOUNT	DESCRIPTION	TO ACCOUNT	DESCRIPTION	AMOUNT	REASON
10-2500-761-000-00-000-000-GA0-0000	Business Svcs-Non Cap Equip Rplc	10-2600-751-000-00-060-000-GA0-0000	Facilities-Non Cap Equip	\$ 1,110.90	Tax Drop Box
10-2600-450-000-00-000-000-NE0-0000	Facilities-Construction Svcs	10-2600-768-000-00-000-615-NE0-0000	Facilities-Cap Hrdwr/Sftwr Rplc	1 \$ 58,000.00	Johnson Controls Metasys Upgrade
10-2240-610-000-30-353-000-530-0000	Cmptr Asst Instr Sprt-General Supplies	10-2660-610-000-30-353-000-530-0000	Security Svcs-General Supplies	\$ 480.00	Radio Surveillance Kits-FHS
10-2720-513-000-00-000-000-NT0-0000	Vehicle Op Svcs-Contracted Carriers	10-2710-618-000-00-000-646-NT0-0000	Supervision Student Trans-Sftwr/Lic	\$ 7,000.00	Bus Routing Software Renewal
10-2600-621-000-00-000-000-NE0-0000	Facilities-Natural Gas	10-2720-758-000-00-000-000-NT0-0000	Vehicle Oper-Cap Equip Hrdwr/Sftwr	\$ 150,000.00	Fleet GPS System
10-2820-330-000-00-000-000-AE0-0000	Information Svcs-Other Prof Svcs	10-2820-550-000-00-000-000-AE0-0000	Information Svcs-Printing/Binding	\$ 4,014.00	Calendar Design & Postcards
10-2830-610-000-00-000-000-CK0-0000	Staff Svcs-General Supplies	10-2830-757-000-00-000-000-CK0-0000	Staff Svcs-Non Cap Hrdwr/Sftwr	\$ 1,508.00	Laptop computer- Dir of HR
10-2820-330-000-00-000-000-AE0-0000	Information Svcs-Other Prof Svcs	10-2834-324-000-00-000-000-AE0-0000	Staff Dev Svcs Cert-Prof Ed Emp Training	\$ 80.00	Child Abuse Conference
10-2360-610-000-00-000-000-AE0-0000	Supt Office-General Supplies	10-3210-513-000-30-350-000-AE0-0000	Student Act-Contracted Carriers	\$ 787.00	PSBA Conference
10-2271-581-000-20-241-000-410-0000	Instr Staff Dev Cert-Travel Conference	10-3210-514-000-20-241-000-410-0000	Student Act-Board/Lodging	3 \$ 680.00	PA Jr Academy of Science
10-3250-894-000-30-300-900-DU0-0000	Athletics-Student Fees	10-3250-618-000-30-350-900-DU0-0000	Athletics-Admin Sftwr Lic	2 \$ 2,069.00	Video Editing & Scheduling Software
10-3250-894-000-30-300-900-DU0-0000	Athletics-Student Fees	10-3250-761-000-30-300-901-DU0-0000	Athletics-Non Cap Equip Rplc	\$ 776.42	Stadium Wireless Mic
10-2271-324-000-00-000-000-DT0-0000	Instr Staff Dev Cert-Prof Ed Train/Dev	10-5900-840-000-00-000-000-000-0000	Budgetary Reserve	\$ 52,445.00	Broughal Band Uniforms

Treasurer's Reports

RECOMMENDATION:

That the Board of School Directors approves the Treasurer's Report dated February 28, 2013.

**Bethlehem Area School District
Treasurer's Report
March 31, 2013**

Fund	Beginning Balance February 28, 2013	Receipts	Disbursements	Ending Balance March 31, 2013
10 - General	24,981,674.22	23,836,354.99	15,316,267.47	33,501,761.74
22 - Capital Reserve	2,696,509.75	66.49	-	2,696,576.24
30 - Bond Fund	289,955.72	7.15	-	289,962.87
50 - Food Service	79,440.48	816,828.91	542,569.76	353,699.63
52 - Daycare	657,638.23	289,385.85	203,390.36	743,633.72
70 - Scholarships	278,670.31	1,138.39	-	279,808.70
71 - Self Insurance	7,260,823.88	2,293,147.95	2,415,644.48	7,138,327.35
81 - Student Activity	513,273.02	112,794.27	73,333.37	552,733.92
\$	36,757,985.61	\$ 27,349,724.00	\$ 18,551,205.44	\$ 45,556,504.17

Summary of Receipts									
	10 - General	22 - Capital Reserve	30 - Bond Fund	50 - Food Services	52 - Day Care	70 - Scholarship	71 - Self Insurance	81 - Student Activity	Total
Federal	379,559.64	-	-	419,483.39	-	-	-	-	799,043.03
State	3,323,184.40	-	-	22,127.02	40,870.00	-	-	-	3,386,181.42
Local*	20,127,667.48	-	-	375,214.85	248,502.25	1,133.00	2,292,950.40	112,781.80	23,158,249.78
Interest Earned	5,943.47	66.49	7.15	3.65	13.60	5.39	197.55	12.47	6,249.77
Total	23,836,354.99	66.49	7.15	816,828.91	289,385.85	1,138.39	2,293,147.95	112,794.27	\$ 27,349,724.00

	Summary of Disbursements								
	10 - General	32 - Capital Reserve	30 - Bond Fund	50 - Food Services	52 - Day Care	70 - Scholarship	71 - Self Insurance	81 - Student Activity	Total
Payroll/Benefits	10,732,278.28	-	-	297,541.31	195,191.79	-	-	-	11,225,011.38
Operating Expenditures	3,122,810.15	-	-	245,028.45	8,198.57	-	2,415,644.48	73,333.37	5,865,015.02
Debt Service	1,461,179.04	-	-	-	-	-	-	-	1,461,179.04
Total	15,316,267.47	-	-	542,569.76	203,390.36	-	2,415,644.48	73,333.37	\$ 18,551,205.44

*Includes \$20M Redemption in CDs & Treasury Bills

Report of Depositories							
	Wells Fargo	PSDLAF	PA INVEST	PLGIT	KNBT	BTFCU	Total
10 - General	19,047,352.16	10,816,932.98	2,207,547.97	1,429,928.63	-	-	33,501,761.74
22 - Capital Reserve	-	2,696,576.24	-	-	-	-	2,696,576.24
30 - Bond Fund	-	289,962.87	-	-	-	-	289,962.87
50 - Food Service	-	353,699.63	-	-	-	-	353,699.63
52 - Daycare	-	743,633.72	-	-	-	-	743,633.72
70 - Scholarships	-	221,606.31	-	-	-	58,202.39	279,808.70
71 - Self Insurance	-	7,138,327.35	-	-	-	-	7,138,327.35
81 - Student Activity	-	552,733.92	-	-	-	-	552,733.92
	19,047,352.16	22,813,473.02	2,207,547.97	1,429,928.63	-	58,202.39	\$ 45,556,504.17

This report represents the monthly cash balances and transactions by fund as represented in the various bank accounts. Budgetary position is not reflected here but on the Condition of the Budget Report where fiscal year position and encumbrances are shown.

**Outstanding Investment Summary
March 31, 2013**

<u>Fund</u>	<u>Bank or Institution</u>	<u>Type</u>	<u>Purchase Date</u>	<u>Maturity Date</u>	<u>Investment Term</u>	<u>Principal Invested</u>	<u>Par Value</u>	<u>Interest Rate</u>	<u>Market Yield</u>	<u>Interest Receivable</u>
General	PSDLAF	CD PSDLAF Collateralized CD Pool Term	02/12/13	04/30/13	77	\$31,000,000.00	\$31,000,000.00	0.150%		\$12,341.10
						\$31,000,000.00	\$31,000,000.00			\$12,341.10
	Safra National Bank	CD Wells Fargo Brokerage Account	10/12/12	10/11/13	364	\$248,000.00	\$248,000.00	0.450%		\$1,116.00
	Bank Baroda NY	CD Wells Fargo Brokerage Account	10/16/12	10/16/13	365	\$248,000.00	\$248,000.00	0.400%		\$992.00
	Bank of India	CD Wells Fargo Brokerage Account	10/17/12	10/16/13	364	\$248,000.00	\$248,000.00	0.450%		\$1,116.00
	Bank of China NY	CD Wells Fargo Brokerage Account	10/17/12	10/16/13	364	\$248,000.00	\$248,000.00	0.400%		\$992.00
	Beal Bank SSB	CD Wells Fargo Brokerage Account	10/17/12	10/16/13	364	\$248,000.00	\$248,000.00	0.350%		\$868.00
	Beal Bank USA	CD Wells Fargo Brokerage Account	10/17/12	10/16/13	364	\$248,000.00	\$248,000.00	0.350%		\$868.00
	Community Financial Svcs	CD Wells Fargo Brokerage Account	10/17/12	10/17/13	365	\$248,000.00	\$248,000.00	0.250%		\$620.00
	Discover Bk	CD Wells Fargo Brokerage Account	10/17/12	10/17/13	365	\$248,000.00	\$248,000.00	0.300%		\$744.00
	Goldman Sachs Bk USA	CD Wells Fargo Brokerage Account	10/17/12	10/17/13	365	\$248,000.00	\$248,000.00	0.350%		\$868.00
	Mizuho Corporate Bk	CD Wells Fargo Brokerage Account	10/17/12	10/17/13	365	\$248,000.00	\$248,000.00	0.300%		\$744.00
	Sovereign Bank	CD Wells Fargo Brokerage Account	10/17/12	10/17/13	365	\$248,000.00	\$248,000.00	0.350%		\$868.00
	BMW Bank	CD Wells Fargo Brokerage Account	10/18/12	10/18/13	365	\$248,000.00	\$248,000.00	0.350%		\$868.00
	Bank Hapoalim BM NY	CD Wells Fargo Brokerage Account	10/23/12	10/23/13	365	\$248,000.00	\$248,000.00	0.500%		\$1,240.00
	Key Bk National Assn Ohio	CD Wells Fargo Brokerage Account	10/24/12	10/24/13	365	\$248,000.00	\$248,000.00	0.250%		\$620.00
	Apple Bk for Savings NY	CD Wells Fargo Brokerage Account	10/24/12	10/24/13	365	\$248,000.00	\$248,000.00	0.300%		\$744.00
	Citizens State Bank	CD Wells Fargo Brokerage Account	10/25/12	10/25/13	365	\$248,000.00	\$248,000.00	0.250%		\$620.00
	Enerbank	CD Wells Fargo Brokerage Account	10/25/12	10/25/13	365	\$248,000.00	\$248,000.00	0.350%		\$868.00
	BBCN	CD Wells Fargo Brokerage Account	10/31/12	10/31/13	365	\$248,000.00	\$248,000.00	0.300%		\$744.00
	BAC Florida Bank	CD Wells Fargo Brokerage Account	10/31/12	10/31/13	365	\$248,000.00	\$248,000.00	0.250%		\$620.00
	United States Treasury Bill	Wells Fargo Brokerage Account	10/11/12	04/11/13	182	\$3,997,522.78	\$4,000,000.00	0.124%		\$2,477.22
	United States Treasury Bill	Wells Fargo Brokerage Account	10/11/12	05/02/13	203	\$2,997,885.41	\$3,000,000.00	0.127%		\$2,114.56
						\$11,707,408.19	\$11,712,000.00			\$20,711.81
General Total						\$42,707,408.19	\$42,712,000.00			\$33,052.91

Monthly Bills

RECOMMENDATION:

That the bills, which have been reviewed as to correctness by the appropriate business office staff and verified by the Treasurer, be approved for payment. A copy of the bill list is available in the Business Office of the Education Center, 1516 Sycamore Street, Bethlehem, Pennsylvania, for review.

Budget Information

INFORMATION:

Presented for information is the statement of the Condition of the Budget by major accounts.

Condensed IV Board Summary Report

From 03/01/2013 To 03/31/2013

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
100 INSTRUCTION - REG PROG ELEM/SECONDARY						
100 SALARY	52,514,457.54	3,950,822.89	29,470,388.69	0.00	56.11	23,044,068.85
200 EMPLOYEE BENEFITS	27,539,692.35	1,886,248.15	15,790,745.04	-24,323.30	57.24	11,773,270.61
300 PURCHASED PROF & TECH	621,165.83	172,749.00	988,391.24	0.00	159.11 *	-367,225.41
400 PURCHASED PROPERTY SVC	513,572.34	4,555.00	176,328.63	10,235.51	36.32	327,008.20
500 OTHER PURCHASED SVCS	9,766,101.53	364,703.22	7,150,553.13	0.00	73.21	2,615,548.40
600 SUPPLIES	1,266,087.78	39,665.92	896,308.32	207,859.24	87.21	161,920.22
700 PROPERTY	370,297.13	5,097.70	303,550.71	51,365.02	95.84	15,381.40
800 OTHER OBJECTS	36,132.00	0.00	430.10	0.00	1.19	35,701.90
Total	92,627,506.50	6,423,841.88	54,776,695.86	245,136.47	59.40	37,605,674.17
* IU20 Partial Hosp. costs recorded to 1100-322 temporarily until end of yr when actual expenses will be reconciled to actual accts based on student attendance/participation.						
200 INSTRUCTION - SPEC PROG ELEMEN/SECOND						
100 SALARY	10,382,562.00	857,635.69	6,107,373.99	0.00	58.82	4,275,188.01
200 EMPLOYEE BENEFITS	4,830,237.00	427,232.72	3,453,112.84	0.00	71.48	1,377,124.16
300 PURCHASED PROF & TECH	5,699,161.13	476,333.15	2,704,470.68	0.00	47.45	2,994,690.45
400 PURCHASED PROPERTY SVC	10,453.68	0.00	6,911.02	150.00	67.54	3,392.66
500 OTHER PURCHASED SVCS	2,534,494.00	93,324.01	1,447,624.71	0.00	57.11	1,086,869.29
600 SUPPLIES	217,693.11	1,947.84	173,408.95	8,399.54	83.51	35,884.62
700 PROPERTY	21,095.49	148.88	12,785.07	5,002.92	84.32	3,307.50
800 OTHER OBJECTS	46,400.00	301.50	13,829.62	375.00	30.61	32,195.38
Total	23,742,096.41	1,856,923.79	13,919,516.88	13,927.46	58.68	9,808,652.07
300 INSTRUCTION - VOCATIONAL EDUCATION						
100 SALARY	1,882,138.00	203,758.16	1,530,726.30	0.00	81.32	351,411.70
200 EMPLOYEE BENEFITS	721,519.00	90,056.07	697,833.05	0.00	96.71	23,685.95
400 PURCHASED PROPERTY SVC	15,239.45	339.75	13,000.55	1,850.00	97.44	388.90
500 OTHER PURCHASED SVCS	5,902,561.00	277,102.00	4,602,463.31	1,296,965.00	99.94	3,132.69
600 SUPPLIES	172,524.64	1,344.78	43,808.34	12,102.67	32.40	116,613.63
700 PROPERTY	99,192.52	6,358.00	77,016.49	4,821.95	82.50	17,354.08
Total	8,793,174.61	578,958.76	6,964,848.04	1,315,739.62	94.17	512,586.95
100 INSTRUCTION - OTHER INSTRUCTION PROG						

Condensed IV Board Summary Report

From 03/01/2013 To 03/31/2013

fabrdco4

Account Description		Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
100	SALARY	794,484.00	74,158.47	505,224.71	0.00	63.59	289,259.29
200	EMPLOYEE BENEFITS	161,267.00	14,720.78	99,285.99	0.00	61.56	61,981.01
300	PURCHASED PROF & TECH	727,113.85	157,926.10	979,346.45	0.00	134.68 **	-252,232.60
400	PURCHASED PROPERTY SVC	68.15	0.00	68.15	0.00	100.00	0.00
500	OTHER PURCHASED SVCS	202,247.00	47,827.44	167,251.80	0.00	82.69	34,995.20
600	SUPPLIES	106,920.58	701.67	92,979.74	2,748.65	89.53	11,192.19
700	PROPERTY	21,298.93	0.00	20,864.48	169.00	98.75	265.45
800	OTHER OBJECTS	13,000.00	0.00	4,240.20	0.00	32.61	8,759.80
Total		2,026,399.51	295,334.46	1,869,261.52	2,917.65	92.38	154,220.34
**IU 20 Colonial Academy cost recorded to 1442-322 temporarily until end of yr when actual expenses will be reconciled to actual accts based on student attendance/participation.							
500	INSTRUCTION - NONPUBLIC SCHOOL PGMS						
100	SALARY	19,782.59	0.00	4,089.40	0.00	20.67	15,693.19
200	EMPLOYEE BENEFITS	2,766.00	2.51	830.80	0.00	30.03	1,935.20
300	PURCHASED PROF & TECH	38,000.00	0.00	0.00	0.00	0.00	38,000.00
600	SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
Total		60,548.59	2.51	4,920.20	0.00	8.12	55,628.39
500	INSTRUCTION - ADULT EDUCATION PROGRAM						
100	SALARY	1,845.00	0.00	0.00	0.00	0.00	1,845.00
200	EMPLOYEE BENEFITS	370.00	0.00	0.00	0.00	0.00	370.00
300	PURCHASED PROF & TECH	4,127.15	179.40	3,825.65	0.00	92.69	301.50
500	OTHER PURCHASED SVCS	0.00	0.00	0.00	0.00	0.00	0.00
600	SUPPLIES	472.85	0.00	0.00	0.00	0.00	472.85
Total		6,815.00	179.40	3,825.65	0.00	56.13	2,989.35
700	INSTRUCTION - COMMUNITY/JR COLLEGE ED						
500	OTHER PURCHASED SVCS	2,159,750.00	174,948.66	1,634,903.90	524,846.10	100.00	0.00
600	SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
Total		2,159,750.00	174,948.66	1,634,903.90	524,846.10	100.00	0.00
300	INSTRUCTION - PRE- KINDERGARTEN						
100	SALARY	358,199.00	31,253.79	222,229.51	0.00	62.04	135,969.49

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From 03/01/2013 To 03/31/2013

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Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
200 EMPLOYEE BENEFITS	208,907.00	17,730.10	155,606.67	0.00	74.48	53,300.33
300 PURCHASED PROF & TECH	4,874.34	0.00	0.00	0.00	0.00	4,874.34
400 PURCHASED PROPERTY SVC	20,200.00	0.00	0.00	0.00	0.00	20,200.00
500 OTHER PURCHASED SVCS	3,000.00	0.00	163.66	0.00	5.45	2,836.34
600 SUPPLIES	15,300.00	2,661.94	12,965.03	1,404.53	93.91	930.44
800 OTHER OBJECTS	2,525.00	0.00	917.50	0.00	36.33	1,607.50
Total	613,005.34	51,645.83	391,882.37	1,404.53	64.15	219,718.44
Function 1000 - INSTRUCTION						
Total Expenditure	130,029,295.96	9,381,835.29	79,565,854.42	2,103,971.83	62.80	48,359,469.71
Total Other Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	130,029,295.96	9,381,835.29	79,565,854.42	2,103,971.83	62.80	48,359,469.71

Condensed IV Board Summary Report

From 03/01/2013 To 03/31/2013

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Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
100 SUPPORT SERVICES - SUPPORT-STUDENT SVCS						
100 SALARY	5,393,783.47	408,254.77	3,363,006.05	0.00	62.34	2,030,777.42
200 EMPLOYEE BENEFITS	2,269,371.33	184,733.10	1,620,612.74	0.00	71.41	648,758.59
300 PURCHASED PROF & TECH	119,028.18	15,896.00	24,296.00	0.00	20.41	94,732.18
400 PURCHASED PROPERTY SVC	36,648.00	164.26	15,280.77	0.00	41.69	21,367.23
500 OTHER PURCHASED SVCS	6,035.00	590.83	5,003.64	0.00	82.91	1,031.36
600 SUPPLIES	166,431.76	729.04	29,124.24	2,401.15	18.94	134,906.37
700 PROPERTY	935.63	0.00	935.63	0.00	100.00	0.00
800 OTHER OBJECTS	12,133.00	25.00	10,698.00	0.00	88.17	1,435.00
Total	8,004,366.37	610,393.00	5,068,957.07	2,401.15	63.35	2,933,008.15
200 SUPPORT SERVICES - SUPPRT SVCS-INSTR STAFF						
100 SALARY	3,271,392.83	269,327.14	2,235,401.19	0.00	68.33	1,035,991.64
200 EMPLOYEE BENEFITS	1,390,334.58	122,100.49	1,015,364.04	0.00	73.03	374,970.54
300 PURCHASED PROF & TECH	183,865.00	2,803.82	44,657.71	480.00	24.54	138,727.29
400 PURCHASED PROPERTY SVC	57,101.00	0.00	16,368.65	648.00	29.80	40,084.35
500 OTHER PURCHASED SVCS	28,522.93	1,088.62	13,161.28	0.00	46.14	15,361.65
600 SUPPLIES	280,944.72	10,092.41	204,970.92	38,004.07	86.48	37,969.73
700 PROPERTY	35,653.86	499.00	22,468.18	9,925.49	90.85	3,260.19
800 OTHER OBJECTS	14,340.00	105.00	8,328.00	269.00	59.95	5,743.00
Total	5,262,154.92	406,016.48	3,560,719.97	49,326.56	68.60	1,652,108.39
300 SUPPORT SERVICES - SUPPORT SERVICES-ADMIN						
100 SALARY	5,659,878.00	448,214.74	4,163,974.39	0.00	73.57	1,495,903.61
200 EMPLOYEE BENEFITS	2,272,912.00	184,412.20	1,708,213.46	0.00	75.15	564,698.54
300 PURCHASED PROF & TECH	1,223,400.00	3,795.22	522,750.28	0.00	42.72	700,649.72
400 PURCHASED PROPERTY SVC	95,154.79	360.00	57,895.40	17,750.00	79.49	19,509.39
500 OTHER PURCHASED SVCS	221,499.33	3,505.55	126,528.56	5,262.41	59.49	89,708.36
600 SUPPLIES	59,950.89	1,888.47	12,662.57	1,842.38	24.19	45,445.94
700 PROPERTY	11,593.50	0.00	10,968.64	50.92	95.04	573.94
800 OTHER OBJECTS	83,646.18	0.00	41,586.40	0.00	49.71	42,059.78

Condensed IV Board Summary Report

From 03/01/2013 To 03/31/2013

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Account Description		Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
Total		9,628,034.69	642,176.18	6,644,579.70	24,905.71	69.27	2,958,549.28
100	SUPPORT SERVICES - SUPP SVC-PUBLIC HEALTH						
100	SALARY	1,197,818.00	98,595.92	703,963.77	0.00	58.77	493,854.23
200	EMPLOYEE BENEFITS	615,877.00	53,711.98	450,018.43	0.00	73.06	165,858.57
300	PURCHASED PROF & TECH	15,500.00	0.00	2,901.00	0.00	18.71	12,599.00
400	PURCHASED PROPERTY SVC	3,994.00	0.00	1,460.04	0.00	36.55	2,533.96
500	OTHER PURCHASED SVCS	16,000.00	0.00	1,605.70	0.00	10.03	14,394.30
600	SUPPLIES	26,311.51	2,809.06	12,200.56	2,978.58	57.69	11,132.37
700	PROPERTY	6,684.44	424.00	424.00	4,174.35	68.79	2,086.09
Total		1,882,184.95	155,540.96	1,172,573.50	7,152.93	62.67	702,458.52
500	SUPPORT SERVICES - SUPP SERVICES-BUSINESS						
100	SALARY	745,960.00	57,749.86	578,146.90	0.00	77.50	167,813.10
200	EMPLOYEE BENEFITS	345,112.00	28,159.25	274,531.20	0.00	79.54	70,580.80
300	PURCHASED PROF & TECH	149,000.00	0.00	10,914.00	0.00	7.32	138,086.00
400	PURCHASED PROPERTY SVC	194,417.00	240.98	185,835.13	3,261.60	97.26	5,320.27
500	OTHER PURCHASED SVCS	88,640.00	5,435.10	52,578.08	5,576.64	65.60	30,485.28
600	SUPPLIES	49,121.76	2,538.86	29,832.44	4,103.73	69.08	15,185.59
700	PROPERTY	10,000.00	392.75	392.75	0.00	3.92	9,607.25
800	OTHER OBJECTS	35,000.00	230.92	9,891.92	0.00	28.26	25,108.08
Total		1,617,250.76	94,747.72	1,142,122.42	12,941.97	71.42	462,186.37
500	SUPPORT SERVICES - OP/MAINT PLANT SVCS						
100	SALARY	6,368,929.00	498,094.91	4,445,738.71	0.00	69.80	1,923,190.29
200	EMPLOYEE BENEFITS	3,330,452.00	275,760.96	2,467,189.93	0.00	74.07	863,262.07
300	PURCHASED PROF & TECH	375,366.30	19,549.35	192,018.41	9,976.64	53.81	173,371.25
400	PURCHASED PROPERTY SVC	4,577,345.14	285,291.48	2,309,101.62	156,849.60	53.87	2,111,393.92
500	OTHER PURCHASED SVCS	525,561.00	90,671.30	510,497.34	0.00	97.13	15,063.66
600	SUPPLIES	2,087,939.26	351,941.91	1,223,817.94	22,114.98	59.67	842,006.34
700	PROPERTY	258,667.23	0.00	250,514.93	15,450.32	102.82 (1)	-7,298.02
800	OTHER OBJECTS	2,700.00	202.00	2,231.50	0.00	82.64	468.50

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From 03/01/2013 To 03/31/2013

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Account Description		Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
Total		17,526,959.93	1,521,511.91	11,401,110.38	204,391.54	66.21	5,921,458.01
700	SUPPORT SERVICES - STUDENT TRANSP SERVICES						
100	SALARY	2,891,777.00	282,556.40	1,921,675.43	0.00	66.45	970,101.57
200	EMPLOYEE BENEFITS	1,505,316.00	135,296.79	1,100,489.45	0.00	73.10	404,826.55
300	PURCHASED PROF & TECH	21,176.85	1,808.00	16,174.35	0.00	76.37	5,002.50
400	PURCHASED PROPERTY SVC	75,806.00	5,479.79	67,093.74	0.00	88.50	8,712.26
500	OTHER PURCHASED SVCS	1,017,823.00	35,677.66	125,136.42	800.00	12.37	891,886.58
600	SUPPLIES	865,608.15	96,641.89	625,726.37	0.00	72.28	239,881.78
700	PROPERTY	22,732.00	0.00	22,731.94	0.00	99.99	0.06
800	OTHER OBJECTS	1,238.00	0.00	0.00	0.00	0.00	1,238.00
Total		6,401,477.00	557,460.53	3,879,027.70	800.00	60.60	2,521,649.30
300	SUPPORT SERVICES - SUPPORT SVCS-CENTRAL						
100	SALARY	1,048,416.00	75,846.55	727,449.02	0.00	69.38	320,966.98
200	EMPLOYEE BENEFITS	965,793.75	98,173.31	734,905.60	0.00	76.09	230,888.15
300	PURCHASED PROF & TECH	178,952.00	2,324.58	107,555.47	18,695.50	70.55	52,701.03
400	PURCHASED PROPERTY SVC	214,137.98	0.00	196,256.29	11,660.00	97.09	6,221.69
500	OTHER PURCHASED SVCS	364,481.40	11,534.69	245,253.52	105,672.00	96.28	13,555.88
600	SUPPLIES	79,926.13	338.95	67,955.71	10,131.41	97.69	1,839.01
700	PROPERTY	245,593.96	65,623.50	76,341.77	74,644.94	61.47	94,607.25
800	OTHER OBJECTS	1,810.00	0.00	1,344.00	0.00	74.25	466.00
Total		3,099,111.22	253,841.58	2,157,061.38	220,803.85	76.72	721,245.99
900	SUPPORT SERVICES - OTHER SUPPORT SERVICES						
500	OTHER PURCHASED SVCS	101,369.86	0.00	101,369.86	0.00	100.00	0.00
Total		101,369.86	0.00	101,369.86	0.00	100.00	0.00

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From 03/01/2013 To 03/31/2013

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
Function 2000 - SUPPORT SERVICES						
Total Expenditure	53,522,909.70	4,241,688.36	35,127,521.98	522,723.71	66.60	17,872,664.01
Total Other Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	53,522,909.70	4,241,688.36	35,127,521.98	522,723.71	66.60	17,872,664.01

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Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
200 NON INSTRUCTIONAL - STUDENT ACTIVITIES						
100 SALARY	1,245,565.80	24,551.19	817,919.81	0.00	65.66	427,645.99
200 EMPLOYEE BENEFITS	272,301.00	8,433.11	168,944.76	0.00	62.04	103,356.24
300 PURCHASED PROF & TECH	163,700.00	20,540.00	137,289.32	0.00	83.86	26,410.68
400 PURCHASED PROPERTY SVC	17,100.00	32.40	6,546.96	0.00	38.28	10,553.04
500 OTHER PURCHASED SVCS	99,366.64	3,057.94	89,684.43	-153.12	90.10	9,835.33
600 SUPPLIES	157,433.13	6,742.82	150,429.07	7,695.70	100.43	(2) -691.64
700 PROPERTY	49,969.02	0.00	18,553.05	17,040.27	71.23	14,375.70
800 OTHER OBJECTS	38,088.20	375.00	10,548.26	200.00	28.21	27,339.94
Total	2,043,523.79	63,732.46	1,399,915.66	24,782.85	69.71	618,825.28
300 NON INSTRUCTIONAL - COMMUNITY SERVICES						
100 SALARY	5,275.20	1,135.20	2,470.20	0.00	46.82	2,805.00
200 EMPLOYEE BENEFITS	1,055.72	225.29	490.69	0.00	46.47	565.03
300 PURCHASED PROF & TECH	12,951.87	0.00	12,951.87	0.00	100.00	0.00
400 PURCHASED PROPERTY SVC	702.00	0.00	0.00	0.00	0.00	702.00
500 OTHER PURCHASED SVCS	230,000.00	68,776.86	87,006.86	0.00	37.82	142,993.14
600 SUPPLIES	9,657.33	2,976.57	9,278.52	0.00	96.07	378.81
Total	259,642.12	73,113.92	112,198.14	0.00	43.21	147,443.98
100 NON INSTRUCTIONAL - SCHOLARSHIPS AND AWARDS						
600 SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00	0.00
Function 3000 - NON INSTRUCTIONAL						
Total Expenditure	2,303,165.91	136,846.38	1,512,113.80	24,782.85	66.72	766,269.26
Total Other Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	2,303,165.91	136,846.38	1,512,113.80	24,782.85	66.72	766,269.26

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Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
100 FACILITY IMPROVEMENTS - ARCH & ENGINEER IMPROVE						
300 PURCHASED PROF & TECH	45,617.70	0.00	32,482.14	1,306.47	74.06	11,829.09
Total	45,617.70	0.00	32,482.14	1,306.47	74.06	11,829.09
500 FACILITY IMPROVEMENTS - EXISTING BLDG IMPROVE						
300 PURCHASED PROF & TECH	0.00	0.00	0.00	0.00	0.00	0.00
400 PURCHASED PROPERTY SVC	0.00	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00	0.00
Function 4000 - FACILITY IMPROVEMENTS						
Total Expenditure	45,617.70	0.00	32,482.14	1,306.47	74.06	11,829.09
Total Other Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	45,617.70	0.00	32,482.14	1,306.47	74.06	11,829.09

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Account Description		Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
100	OTHR EXP & FINANCE USES - DEBT SERVICE						
800	OTHER OBJECTS	13,057,351.34	941,179.04	8,499,623.61	0.00	65.09	4,557,727.73
900	OTHER USES OF FUNDS	10,595,838.66	520,000.00	10,666,776.80	0.00	100.66	-70,938.14
	Total	23,653,190.00	1,461,179.04	19,166,400.41	0.00	81.03	4,486,789.59
200	OTHR EXP & FINANCE USES - INTERFUND TRANSFERS-OUT						
900	OTHER USES OF FUNDS	0.00	0.00	0.00	0.00	0.00	0.00
	Total	0.00	0.00	0.00	0.00	0.00	0.00
300	OTHR EXP & FINANCE USES - SUSPENSE ACCOUNT						
000	.	0.00	0.00	0.00	0.00	0.00	0.00
200	EMPLOYEE BENEFITS	0.00	0.00	480,287.00	0.00	0.00	-480,287.00
600	SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
800	OTHER OBJECTS	0.00	0.00	0.00	0.00	0.00	0.00
	Total	0.00	0.00	480,287.00	0.00	0.00	-480,287.00
900	OTHR EXP & FINANCE USES - BUDGETARY RESERVE						
800	OTHER OBJECTS	2,954,460.73	0.00	0.00	0.00	0.00	2,954,460.73
	Total	2,954,460.73	0.00	0.00	0.00	0.00	2,954,460.73
Function 5000 - OTHR EXP & FINANCE USES							
Total Expenditure		0.00	0.00	0.00	0.00	0.00	0.00
Total Other Expenditure		26,607,650.73	1,461,179.04	19,646,687.41	0.00	73.83	6,960,963.32
Total Revenue		0.00	0.00	0.00	0.00	0.00	0.00
Total Other Revenue		0.00	0.00	0.00	0.00	0.00	0.00
		26,607,650.73	1,461,179.04	19,646,687.41	0.00	73.83	6,960,963.32

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Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
000 LOCAL REVENUE						
6111 CURRENT REAL ESTATE TAX	-128,810,569.00	23,536.97	-131,466,866.19	0.00	102.06	2,656,297.19
6112 INTERIM REAL EXTATE TAX	-1,300,000.00	-711,175.29	-1,230,311.85	0.00	94.63	-69,688.15
6113 PUBLIC UTILITY REALTY	-186,753.00	0.00	-185,048.54	0.00	99.08	-1,704.46
6114 PAY IN LIEU -ST/LOCAL	-217,469.00	0.00	-195,975.47	0.00	90.11	-21,493.53
6120 CURRENT PER CAP 679	-231,000.00	-1,853.73	-215,034.66	0.00	93.08	-15,965.34
6141 CURR ACT 511 PC FLAT	-231,000.00	-1,853.74	-215,034.75	0.00	93.08	-15,965.25
6143 CURRENT 511 - LST	-289,000.00	-19,948.54	-227,348.07	0.00	78.66	-61,651.93
6151 CURRENT ACT 511 EIT	-10,750,000.00	-631,892.01	-7,874,106.27	0.00	73.24	-2,875,893.73
6153 CURR ACT 511 REAL EST	-1,900,000.00	-142,007.25	-1,110,486.71	0.00	58.44	-789,513.29
6157 CURRENT 511 MERCANTILE	-2,850,000.00	-121,178.21	-2,050,825.60	0.00	71.95	-799,174.40
6211 DISC TAKEN CURR RE TAX	4,017,912.00	1,114.16	2,268,221.21	0.00	56.45	1,749,690.79
6212 DISC TAKEN INTERIM RE	0.00	14,073.00	17,766.22	0.00	0.00	-17,766.22
6311 PENALTIES & INT REAL ES	0.00	4,124.08	-187,302.99	0.00	0.00	187,302.99
6312 PENALTIES & INT INTERIM	0.00	-392.89	-30,690.23	0.00	0.00	30,690.23
6411 DELINQUENT REAL ESTATE	-5,300,000.00	-747,330.79	-3,001,382.98	0.00	56.62	-2,298,617.02
6420 DELINQUENT PC SECT 679	-60,000.00	-2,649.12	-74,882.68	0.00	124.80	14,882.68
6457 DEL ACT 511 MERC TAXES	-506,000.00	0.00	-158,561.87	0.00	31.33	-347,438.13
6510 INTEREST ON INVESTMENTS	-200,000.00	-5,471.66	-89,091.92	0.00	44.54	-110,908.08
6620 DAILY SALES-NON-REIMBUR	0.00	0.00	0.00	0.00	0.00	0.00
6631 SPECIAL FUNCTIONS	0.00	0.00	0.00	0.00	0.00	0.00
6710 ADMISSIONS	-140,000.00	0.00	-122,090.64	-70.00	87.25	-17,839.36
6740 FEES	-16,000.00	-47,651.00	-63,361.42	-458.00	398.87	47,819.42
6750 DISTRICT ACTIVITY-SPECI	0.00	-3,507.06	-6,307.02	0.00	0.00	6,307.02
6790 OTHER DIST ACTIVITY	-150,000.00	0.00	0.00	0.00	0.00	-150,000.00
6821 STATE REV RECEIVED SCH	-12,000.00	0.00	0.00	0.00	0.00	-12,000.00
6829 STATE REV RECEIVED INTR	-143,473.00	0.00	0.00	0.00	0.00	-143,473.00
6831 FED REV RECEIVED OTHER	0.00	0.00	0.00	0.00	0.00	0.00
6832 FED PASS THRU IDEA FUND	-1,843,522.00	0.00	0.00	0.00	0.00	-1,843,522.00
6839 FED REV OTHER INTER	0.00	0.00	0.00	0.00	0.00	0.00
6910 LEASE RENTAL INCOME	-105,000.00	-18,564.73	-83,600.76	-55,035.22	132.03	33,635.98
6920 CONTRIBUTION & DONATION	-178,000.00	-4,875.75	-205,247.93	0.00	115.30	27,247.93

Condensed IV Board Summary Report

From 03/01/2013 To 03/31/2013

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
6941 REGULAR SCH TUITION	-125,000.00	0.00	0.00	0.00	0.00	-125,000.00
6942 SUMMER SCHOOL TUITION	-70,000.00	0.00	-10,820.00	-220.00	15.77	-58,960.00
6943 ADULT EDUCATION TUITION	-65,000.00	0.00	-1,617.00	-440.00	3.16	-62,943.00
6944 RECEIPTS OTHER LEAs IN	-240,000.00	-61,157.75	-260,008.86	-53,451.45	130.60	73,460.31
6970 SVC PROVIDED OTHER FUND	0.00	-13,494.63	-13,354.23	-17,904.03	0.00	31,258.26
6980 REV FROM COMMUNITY SERV	0.00	0.00	1,492.04	-1,331.09	0.00	-160.95
6991 REFUNDS OF PRIOR YR EXP	-300,000.00	-9,817.10	-1,769,342.55	0.00	589.78	1,469,342.55
6992 Energy Effic Incentives	-57,000.00	0.00	-41,388.33	0.00	72.61	-15,611.67
6999 MISCELLANEOUS REVENUE	-115,000.00	-11,801.10	-180,686.31	-25,715.95	179.48	91,402.26
Total	-152,373,874.00	-2,513,774.14	-148,783,296.36	-154,625.74	97.74	-3,435,951.90

Function 6000 - LOCAL REVENUE

Total Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	-152,373,874.00	-2,513,774.14	-148,783,296.36	-154,625.74	97.74	-3,435,951.90
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	-152,373,874.00	-2,513,774.14	-148,783,296.36	-154,625.74	97.74	-3,435,951.90

Condensed IV Board Summary Report

From 03/01/2013 To 03/31/2013

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
000 REVENUE STATE SOURCE						
7110 BASIC EDUCATION	-27,044,017.00	0.00	-15,591,192.00	0.00	57.65	-11,452,825.00
7160 TUITION ORPHANS & CHILD	-365,000.00	0.00	0.00	0.00	0.00	-365,000.00
7220 VOCATIONAL EDUCATION	-32,000.00	0.00	-9,760.50	0.00	30.50	-22,239.50
7250 MIGRATORY CHILDREN	-2,000.00	0.00	0.00	0.00	0.00	-2,000.00
7271 SPECIAL ED SCHOOL AGED	-6,584,843.00	-987,726.00	-4,938,630.00	0.00	75.00	-1,646,213.00
7292 PRE-K COUNTS	-596,600.00	-51,198.66	-392,565.35	0.00	65.80	-204,034.65
7310 TRANSPORT (REG & ADDTL)	-2,570,435.00	-367,153.00	-1,598,392.00	0.00	62.18	-972,043.00
7320 RENT & SINK FUND PYMT	-1,974,695.00	0.00	-1,274,156.52	0.00	64.52	-700,538.48
7330 HEALTH SERVICES ACT 25	-365,000.00	0.00	0.00	0.00	0.00	-365,000.00
7340 ST PROP TAX REDUCTION	-4,719,990.00	0.00	-4,719,989.85	0.00	100.00	-0.15
7501 PA ACCOUNTABILITY GRANT	0.00	0.00	-665,439.00	0.00	0.00	665,439.00
7599 OTH STATE REV	-1,150,000.00	-34,925.86	-76,585.62	0.00	6.65	-1,073,414.38
7810 STATE SHARE SS & MED	-3,524,431.00	-281,743.00	-2,277,526.60	0.00	64.62	-1,246,904.40
7820 STATE SHARE RETIRE CONT	-5,835,364.00	-1,600,437.88	-2,481,534.52	0.00	42.52	-3,353,829.48
Total	-54,764,375.00	-3,323,184.40	-34,025,771.96	0.00	62.13	-20,738,603.04

Function 7000 - REVENUE STATE SOURCE

Total Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	-54,764,375.00	-3,323,184.40	-34,025,771.96	0.00	62.13	-20,738,603.04
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	-54,764,375.00	-3,323,184.40	-34,025,771.96	0.00	62.13	-20,738,603.04

Condensed IV Board Summary Report

From 03/01/2013 To 03/31/2013

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
000 FEDERAL REVENUE						
8110 PAYMENTS FED IMPACTED	-30,000.00	0.00	-34,805.05	0.00	116.01	4,805.05
8514 NCLB - TITLE I	-3,101,843.00	-238,659.47	-2,021,536.23	0.00	65.17	-1,080,306.77
8515 NCLB - TITLE II	-702,259.00	-48,024.07	-426,896.74	0.00	60.78	-275,362.26
8516 NCLB - TITLE III	-268,493.00	-17,345.27	-274,927.79	0.00	102.39	6,434.79
8517 NCLB - TITLE IV-21ST CE	-585,000.00	-25,238.38	-624,842.24	0.00	106.81	39,842.24
8580 CHILD CARE & DEV GRANT	-150,000.00	-50,292.45	-109,553.56	0.00	73.03	-40,446.44
8810 School Based MA ACCESS	-445,296.00	0.00	-233,885.72	0.00	52.52	-211,410.28
8820 MED ASSIST REIMB ADM	-55,000.00	0.00	-7,620.98	0.00	13.85	-47,379.02
Total	-5,337,891.00	-379,559.64	-3,734,068.31	0.00	69.95	-1,603,822.69

Function 8000 - FEDERAL REVENUE						
Total Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	-5,337,891.00	-379,559.64	-3,734,068.31	0.00	69.95	-1,603,822.69
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	-5,337,891.00	-379,559.64	-3,734,068.31	0.00	69.95	-1,603,822.69

Condensed IV Board Summary Report

From 03/01/2013 To 03/31/2013

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
000 OTHER REVENUE						
9310 GENERAL FUND TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
9400 SALE OF FIXED ASSETS	-22,500.00	0.00	-11,761.90	0.00	52.27	-10,738.10
9990 INSURANCE RECOVERIES	-10,000.00	0.00	-74.46	0.00	0.74	-9,925.54
Total	-32,500.00	0.00	-11,836.36	0.00	36.41	-20,663.64
Function 9000 - OTHER REVENUE						
Total Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Revenue	-32,500.00	0.00	-11,836.36	0.00	36.41	20,663.64
	-32,500.00	0.00	-11,836.36	0.00	36.41	-20,663.64
Grand Totals						
Total Expenditure	185,900,989.27	13,760,370.03	116,237,972.34	2,652,784.86	63.95	67,010,232.07
Total Other Expenditure	26,607,650.73	1,461,179.04	19,646,687.41	0.00	73.83	6,960,963.32
Total All Expenditures	212,508,640.00	15,221,549.07	135,884,659.75	2,652,784.86	65.19	73,971,195.39
Total Revenue	-212,476,140.00	-6,216,518.18	-186,543,136.63	-154,625.74	87.86	-25,778,377.63
Total Other Revenue	-32,500.00	0.00	-11,836.36	0.00	36.41	-20,663.64
Total All Revenues	-212,508,640.00	-6,216,518.18	-186,554,472.99	-154,625.74	87.85	-25,799,041.27
	0.00	9,005,030.89	-50,670,313.24	2,498,159.12	0.00	48,172,154.12