

MEMORANDUM

November 16, 2012

TO: BOARD OF SCHOOL DIRECTORS

FROM: STACY M. GOBER, BOARD SECRETARY

SUBJECT: REGULAR MONTHLY MEETING – November 19, 2012

The Regular Meeting of the Board of School Directors of the Bethlehem Area School District for November will be held on *Monday, November 19, 2012, at 7:00 p.m. in the Auditorium of East Hills Middle School, 2005 Chester Avenue, Bethlehem, PA 18020.* The agenda is attached.

SMG:bac
Attachments
pc: Dr. Roy

BETHLEHEM AREA SCHOOL DISTRICT
Bethlehem, Pennsylvania

MISSION STATEMENT

The Bethlehem Area School District, in partnership with the home and community, is committed to providing a safe and supportive environment in which each student will attain the knowledge, skills, and attitudes necessary to become a productive citizen and lifelong learner in our technologically demanding and culturally diverse society.

A G E N D A
REGULAR MEETING – November 19, 2012

1. Roll Call
2. Pledge of Allegiance
3. Silent Meditation
4. Student Recognition
5. Courtesy of the Floor to Visitors (30 minutes allowed)
6. Reports of Student Representatives
7. Approval of Minutes
October 15, 2012 – Regular Board Meeting Minutes
8. Approval of Committee Minutes
October 1, 2012 – Board Facilities Committee Meeting Minutes
October 8, 2012 – Board Finance Committee Meeting Minutes
November 5, 2012 – Board Curriculum Committee Meeting Minutes
November 12, 2012 – Board Human Resources Committee Meeting Minutes
9. Financial Report/Payment of Bills
Budgetary Transfers – Page 28
Treasurer's Reports – Page 29
Monthly Bills – Page 30
Budget Information (Information Only) – Page 31
10. President's Communication/Special Meetings
11. Superintendent's Report/Federal Program Update
12. Unfinished Business
LERTA Tax Abatement Program (Tabled at October 15, 2012, Regular Board Meeting)
13. Recommendations of the Administration
14. Reports of Committees
15. New and Miscellaneous Business
16. Courtesy of the Floor to Visitors (30 minutes allowed)
17. Open Forum
18. Adjournment

NOVEMBER 19, 2012

BETHLEHEM AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR BOARD MEETING

The Regular Meeting of the Board of Directors of the Bethlehem Area School District was held on Monday, November 19, 2012, at 7:00 p.m. in the Auditorium of East Hills Middle School, 2005 Chester Road, Bethlehem, PA 18017.

President Faccinetto asked for the Roll Call by the Board Secretary:

Members present: Directors Bonilla, Burkhardt, Cann, McKeon, Ortiz, Patrick, Vidanage, and President Faccinetto – 8

MEMBERS PRESENT

Members absent – Director Follweiler – 1

Others present: Dr. Joseph Roy, Superintendent of Schools; Stacy Gober, Board Secretary; administrators, student representatives, members of the press and other interested citizens and staff members.

OTHERS PRESENT

At this point of the meeting, the Pledge of Allegiance was recited.

PLEDGE OF
ALLEGIANCE

President Faccinetto requested a moment of Silent Meditation.

MOMENT OF
SILENT MEDITATION

President Faccinetto stated that there is no recognition this evening.

STUDENT
RECOGNITION

President Faccinetto offered Courtesy of the Floor to visitors. Speakers are asked to come to the podium, stating their name and address. The first Courtesy of the Floor will pertain to matters on the board agenda. The second Courtesy of the Floor will deal with matters pertaining to school district business. Speakers are limited to five (5) minutes each unless extended at the discretion of the Board President. The Board requests that, when possible, all individuals supporting a like position on a topic select a speaker to present their views to avoid repetition. If that is not possible, all are welcome to speak. As per school board policy, generally, speakers are limited to taxpayers, residents, or employees of this school district. At the conclusion of the School Board Meeting, another block of time will be allocated for public comment. At that time, the same rules will apply. It is asked that speakers observe proper decorum, without personal attacks towards a specific individual or individuals. It is not the custom for the Board to enter into a dialogue at these meetings about concerns. However, the Board does listen with care to issues raised. Speakers will receive responses, in some form, by the administration.

COURTESY
OF THE FLOOR
TO VISITORS

None

Liberty High School Student Board Representative – Meredith Guro: Ms. Guro indicated that Liberty High School is officially half way through the first semester which means she is thankful that she is half way through AP Economics. November is a time for family, food, and most notably for Liberty fans and football. This month at the annual Liberty/Freedom football game, the Liberty dominated Freedom by a score of 41 to 14. Category 6 attended the game in full force and even rivaled Freedom's Riot Squad in school spirit. During halftime it was announced that the Liberty High School Grenadier Band was chosen from hundreds of high schools across the nation to perform at the Rose Bowl Parade in 2014. This honor was gladly

REPORTS OF THE
STUDENT
REPRESENTATIVES

accepted. Winter sports began last week, which means the swimmers begin morning practices at 5:30 a.m. This afternoon Liberty's Varsity Scholastic Scrimmage team finished their regular season undefeated. The Junior Varsity Scholastic Scrimmage is happy to announce that because they won today's match, they will compete in leagues with the varsity team. Both JV and Varsity teams won against our entire conference. Liberty's fall play, *The Men Who Came to Dinner* will be performed on December 7 and 8. The spring musical *A Funny Thing Happened on the Way to the Forum* has already been casted and practices will start after the fall play is done. Due to Hurricane Sandy's untimely arrival, Spirit Week and Senior Breakfast will be rescheduled for later this winter. The bonfire will occur with congratulations to the Class of 2013 and a special tribute to Liberty's alumni. Liberty completed the new school vision, which originally began with input from students, graduates, faculty, and administration. The Student Government has been reaching out to elementary schools to read to students. Liberty is running its annual Can Drive for those in need during the holiday season. Additionally, students created their own charity in collecting provisions for the victims of Hurricane Sandy. She wished everyone a Happy Thanksgiving and Happy Holiday.

Freedom High School Student Board Representative – Anna Thomas: Ms. Thomas indicated that November has been a busy and very unusual month for Freedom High School. Hurricane Sandy ensured that students were out of school for an entire week giving students and staff a vacation that was longer than Thanksgiving break. As part of the hurricane relief effort, students are encouraged to collect items, such as blankets and baby food that can be sent to families in need. On November 3, the Patriots played their cross-town rivals in the annual Freedom/Liberty football game. In preparation for the game, many students came into school in the days prior in order to practice half-time routines and make banners. Prior to the game on Saturday, Student Council spent the morning hanging up the banners. Entertainment from student band "Breaking Boundaries" was featured at the tailgate along with Student Council advisor Mr. Harakal's famed wings and ribs. Despite the lack of a pep rally and bonfire to drum up support before the game, Freedom's student section numbers were at an all time high. Both teams played a great game that was very exciting to watch even though we lost. Winter sports are beginning to hold practices, namely the notorious 5:00 a.m. swim team practices. Boys' hockey is well into its season, and Monday night matches are a highly anticipated occasion for all Freedom students. The Math team placed second in the annual Bloomsburg University Math Competition beating Liberty's team in the process. The Debate Team won three (3) out of the four (4) matches against Liberty to kick off the season last week. The question of whether the victories should contribute to the count for the bell is a hotly debated topic for Freedom students. The Theatre company's fall production *Urinetown* was very well received. As always we are proud of the many talents that the Freedom family has to offer. She wished everyone a Happy Thanksgiving!

President Faccinetto asked for a motion to approve the minutes for the October 15, 2012, Regular Board Meeting.

APPROVAL OF
MINUTES

Director McKeon made a motion to approve the minutes. Director Patrick seconded the motion.

MOTION TO ACCEPT
MINUTES

President Faccinetto asked if there was any discussion regarding the minutes. Seeing none, he called for a voice vote to accept the October 15, 2012, Regular Board Meeting Minutes.

VOICE VOTE TO
ACCEPT MINUTES

Motion passes 8-0.

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President Faccinetto asked for a motion to approve the minutes for the October 1, 2012 – Board Facilities Committee Meeting Minutes; October 8, 2012 – Board Finance Committee Meeting Minutes; November 5, 2012 – Board Curriculum Committee Meeting Minutes; and November 12, 2012 – Board Human Resources Committee Meeting Minutes.

APPROVAL OF
COMMITTEE MINUTES

MOTION TO ACCEPT
COMMITTEE MINUTES

Director Bonilla made a motion to approve the minutes. Director McKeon seconded the motion.

President Faccinetto asked if there was any discussion regarding the minutes. Seeing none, he called for a voice vote to accept the committee minutes as listed above.

VOICE VOTE TO
ACCEPT MINUTES

Motions pass 8-0.

President Faccinetto asked Director McKeon to make a motion to approve the Financial Reports/Payment of Bills as follows: Budgetary Transfers (Page 28); Treasurer's Report (Page 29); Monthly Bills (Page 30); and Budget Information which is an informational/non-voting item (Page 31).

FINANCIAL REPORT/
PAYMENT OF BILLS

Director McKeon made a motion and was seconded by Director Bonilla.

MOTION TO ACCEPT
FINANCIAL
REPORT/PAYMENT OF
BILLS

President Faccinetto asked if there was any discussion. Seeing none, he asked for a roll call vote on the Financial Reports/Payment of Bills as listed above.

Yes – Directors McKeon, Ortiz, Patrick, Vidanage, Bonilla, Burkhardt, Cann, and President Faccinetto.

ROLL CALL VOTE

Motions pass – 8-0.

President Faccinetto stated that on November 12, the Board held an Executive Session following the Board Human Resources Committee to discuss personnel, legal, negotiation, and student discipline issues. The Board also held an Executive Session prior to the meeting this evening to discuss personnel and legal issues.

PRESIDENT'S
COMMUNICATIONS

President Faccinetto also read an email that the Board received from Dr. Roy that was sent to Mr. LaPorta. This email came from the father of a former Freedom High School student, Adam Bloznoski from the Class of 2006. He informed Mr. LaPorta that his son was an honor roll student, and a member of the Freedom drum line. He attended Penn State after graduating from Freedom and pursued a degree in civil engineering. He then completed his Masters in civil engineering with a discipline in hydrology polar arctic streams. While researching for his thesis, he spent months stationed at Tulec Lake located above the Artic Circle in Alaska. Adam is now pursuing his PHD in the same area of polar arctic systems. However, his research has taken him to Antarctica. His parents are very proud of his accomplishments, and his time at Freedom as it gave him a foundation for his hard work, his drive, and work ethic.

On behalf of the Board, President Faccinetto wanted to publicly congratulate Adam and his family.

Dr. Roy stated that last February the Board approved to apply for funding through the federal eRate to upgrade our network infrastructure equipment in our schools that have high free and reduced lunch population. As a result, the District was informed that they would receive up to \$116,000 in reimbursement from the eRate program.

SUPERINTENDENT'S
REPORT

Dr. Roy also indicated that there would be a crossing guard breakfast sponsored by Sodexo on Monday, November 26, 2012, to thank them for their service to the BASD students. These people often go unnoticed while ensuring the students' safety in all weather conditions.

The LERTA Tax Abatement Program agenda item was tabled at the October 15, 2012, Regular Board Meeting. There was additional discussion at the November 12, 2012, Board Finance Committee Meeting where questions were answered regarding the LERTA Program.

UNFINISHED BUSINESS

President Faccinetto asked for a motion to move the LERTA Tax Abatement Program from being tabled to Board action.

MOTION TO MOVE
ITEM FROM TABLE

Director Bonilla made a motion and was seconded by Director Ortiz.

President Faccinetto asked for a roll call to move the LERTA Tax Abatement Program Agenda Item from being tabled to Board action.

ROLL CALL VOTE TO
MOVE ITEM FROM
TABLE

Yes – Directors McKeon, Ortiz, Patrick, Vidanage, Bonilla, Burkhardt, Cann, and President Faccinetto.

Motion passes 8-0.

President Faccinetto asked if there was any discussion on the LERTA agenda item before a vote is taken.

Director McKeon asked if the Board is voting on the agenda item now or under the Recommendation of the Administration?

President Faccinetto responded that the Board would be voting on it now.

President Faccinetto explained that at the October 15, 2012, Regular Board Meeting there was a motion and a second to consider the item followed by a motion and a second table it. Now this evening, there was a motion and a second with approval to take it off the table; therefore, we do not need any other motions, and we can have a roll call vote on the LERTA Tax Abatement Program.

Yes – Directors McKeon, Ortiz, Patrick, Vidanage, Bonilla, Burkhardt, and President Faccinetto.

ROLL CALL VOTE TO
APPROVE

No – Director Cann

Motion passes 7-1

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Facilities Items

President Faccinnetto asked Director Cann in Director Follweiler's absence to make a motion to approve Facilities Agenda Item 1.

RECOMMENDATIONS
OF THE
ADMINISTRATION

Director Cann made a motion and was seconded by Director Patrick.

MOTION TO APPROVE
FACILITIES ITEMS 1

President Faccinnetto asked if there was any discussion regarding this item. Seeing none, he asked for a roll call vote on Item 1.

ROLL CALL VOTE ITEM
1

Yes – Directors McKeon, Ortiz, Patrick, Vidanage, Bonilla, Burkhardt, Cann, and President Faccinnetto.

Motion passes – 8-0

Curriculum Items

President Faccinnetto asked Director Burkhardt to make a motion to approve Curriculum Agenda Items 2, 3, 4, 5, 6, 7, 8, and 9.

MOTION TO APPROVE
CURRICULUM ITEMS 2,
3, 4, 5, 6, 7, 8, AND 9

Director Burkhardt made a motion and was seconded by Director Bonilla.

President Faccinnetto asked if there was any discussion regarding these items. Seeing none, he asked for a roll call vote on Items 2, 3, 4, 5, 6, 7, 8, and 9.

ROLL CALL VOTE
ITEMS 2, 3, 4, 5, 6, 7, 8,
AND 9

Yes – Directors McKeon, Ortiz, Patrick, Vidanage, Bonilla, Burkhardt, Cann, and President Faccinnetto.

Motions pass – 8-0

Human Resources Items

President Faccinnetto indicated that there are two (2) additional Human Resources items. There is a hand carry that has some Resignations and Nominations for Appointment, and there is one final correction to Board Policy 815 and it is listed on pages 6 and 7 in red with changes in terminology prior to a vote tonight.

Dr. Roy also stated that Agenda Item 12, Letter D, Number 6, needs to be amended to read Liberty High School, not Freedom High School.

President Faccinnetto asked Director Ortiz to make a motion to approve Human Resource Agenda Items 10, 11, 12, 13, 14, 15, 16, 17, 18, 19 and the Hand Carry.

MOTION TO APPROVE
HUMAN RESOURCES
ITEMS 10, 11, 12, 13, 14,
15, 16, 17, 18, 19 AND
HAND CARRY

Director Ortiz made a motion and was seconded by Director Bonilla.

President Faccinnetto asked if there was any discussion regarding these items.

Director Cann wanted to clarify what the updates were regarding Board Policy 815 (Agenda Item 16). There are two changes, and one is on page 7 to simply remove a sentence that "personal relationships with students through any means are strictly prohibited." In context it made sense, but if it is looked at in isolation, it could be troublesome. So, because there is discussion of what is and is not appropriate communication with students, it was decided it wasn't even necessary to put something in that could make someone concerned. The second change was on page 6 under social networking media, the main addition is that teachers can use Facebook

accounts, Twitter, and other items as long as they are not their personal accounts, but rather set up through the school district. So that was a clarification.

Dr. Roy also stated that the use of technology is forever changing and rapidly changing, so all of these policies will need to be regularly updated, and in this most recent update by adding the social networking piece the goal is to help clarify acceptable use of social media for professional purposes versus for personal purposes.

Director McKeon indicated that Agenda Item 12, Letter D, Number 6 that had a change announced by Dr. Roy, he will have to abstain as it is a personal friend.

President Faccinetto asked for a roll call vote on Items 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, and Hand Carry.

ROLL CALL VOTE
ITEMS 10, 11, 12, 13, 14,
15, 16, 17, 18, 19, AND
HAND CARRY

Director McKeon – Yes to all except for abstaining for Agenda Item 12, Letter D, Number 6.

Yes – Directors Ortiz, Patrick, Vidanage, Bonilla, Burkhardt, Cann, and President Faccinetto.

Motions pass 8-0 for Agenda Items 10, 11, 13, 14, 15, 16, 17, 18, 19, and Hand Carry.

Motion passes 7-0-1 for Agenda Item 12, Letter D, Number 6, and the remainder of Agenda Item 12 passes 8-0.

Dr. Roy announced that the Board just appointed the new Supervisor of Elementary Special Education, Sandra Joseph, and he asked Mrs. Claire Hogan to make an introduction.

Mrs. Hogan introduced Sandra Joseph. She comes to us from Whitehall School District. She is currently teaching Special Education and holds her Administrative Certification as a Principal as well as a Supervisor for Elementary Special Education.

Sandra Joseph stated that she is very excited to be here. She is proud to become a member of the Bethlehem Area School District. She looks forward to a great future in the District and community.

Finance Items

President Faccinetto asked Director McKeon to make a motion to approve Finance Agenda Items 20, 21, 22, and 23.

MOTION TO APPROVE
FINANCE ITEMS 20, 21,
22, AND 23

Director McKeon made a motion and was seconded by Director Patrick.

President Faccinetto asked if there was any discussion regarding these items. Seeing none, he asked for a roll call vote on items 20, 21, 22, and 23.

ROLL CALL VOTE
ITEMS 20, 21, 22, AND 23

Yes – Directors McKeon, Ortiz, Patrick, Vidanage, Bonilla, Burkhardt, Cann, and President Faccinetto.

Motions pass 8-0

COMMITTEE REPORTS

NORTHAMPTON COMMUNITY COLLEGE: Mrs. Leeson stated that they had a short meeting on November 1 at NCC. They received the audit, reviewed it, and approved it. They also had a first reading of an involuntary leave policy. The Board and the new President spent a majority of the evening in a workshop and they reviewed what the focus is going to be for the upcoming two (2) to three (3) years now that there is an administrative change. Dr. Erickson has been doing a “listening tour” throughout the community and throughout the college, and in his listening tour he has identified five (5) areas. All of these areas are consistent with the current Strategic Plan. He engaged over 400 people throughout the college to get their input on these areas. There was a lengthy discussion regarding these areas which include: 1) Enrollment strategy to meet the needs of the Lehigh Valley, Poconos, and beyond; 2) Completion agenda including graduation and reducing remediation; 3) Deep community engagement; 4) Lead in innovative use of technology; and 5) Diversity and Global Engagement. This is the direction in which NCC will be going for the next two (2) to three (3) years, and they will be developing their evaluation tool processes around those areas.

DIVERSITY COMMITTEE: Director Ortiz indicated that the next meeting is on December 7.

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL COMMITTEE: Director Cann stated that there was a particular discipline that was highlighted for having achieved an association with a number of colleges and post-high school education where you would get college credits and this was in auto mechanics. There are five different institutions that will give students exiting BAVTS college credits for having completing the other automotive course at Vo-Tech. Those are free credits. There are a number of disciplines that have been doing this for some time at Vo-Tech, and they just continue to add to those.

BETHLEHEM EMPLOYEE TRUST MEETING: Director Burkhardt indicated the first inaugural meeting of the BASD Employee Trust was held on Wednesday, October 24. Both the Trustees and Alternate Trustees were invited to this meeting along with other administrators. There are four (4) Trustees representing the Board, Administration, Professional Employees, and Support Employees. Mr. James Murphy, Senior Account Executive for Capital Blue Cross, was at the meeting to explain what his role is at Capital Blue Cross and with the BASD Employee Trust. He represents all Pennsylvania School Districts who are part of the PA Trust. He attends all Trustee meetings with the Districts to have dialogue with them and to update them on their District’s medical claim history. There were a number of housekeeping items and motions that needed to be made because we are already into this year. The real activity of the Trustees will start when we begin budget preparations for the new year. So, it was a very informative meeting, and he looks forward to being able to help the District to do some containment of the rising medical costs.

BETHLEHEM AREA EDUCATION FOUNDATION: President Faccinnetto stated that their last meeting was cancelled due to Hurricane Sandy.

President Faccinnetto asked if there was any New or Miscellaneous Business. Seeing none, he moved to Courtesy of the Floor.

NEW OR
MISCELLANEOUS
BUSINESS

President Faccinnetto asked if there was anyone who would like to speak at Courtesy of the Floor.

COURTESY OF THE FLOOR

Mr. Stephen Antalics (737 Ridge Street, Bethlehem): Mr. Antalics had information to share with the Board. He read an article once that stated "resources provide opportunity and only through this opportunity can there be excellence." He related this to a real situation with an elementary school in Brooklyn where 75 percent of the students come from below poverty families. One child in that school who is 11 years old and is in the fifth grade is one of the top five (5) chess players in the country, and the team on which he plays is the top school chess team in the country. The school is worried about being able to compete at the national level because of funding. He would like to relate that to the BASD and look at the District's mission. The best resource to a child entering the educational system is pre-school and kindergarten education. Based upon this Brooklyn school and the mission of BASD, and based upon the consensus of 100 percent, there is absolutely no justification for cutting any program for pre-k, Kindergarten, or any other programs, especially for underprivileged children. Something has to give to guarantee that those programs that were cut to be reinstated. If not, you are then violating your own mission at BASD of Shaping to Future One Child at a Time. The second topic Mr. Antalics spoke about was defense advance research project agency. They are looking at dumping a lot of money in high schools for robotics, electronics, etc. for innovative thinking. Are there any programs stimulating the brilliant kids? Are there any projects on any level to promote that kind of thinking so that the District could get a lot of money? A number of the high schools that were listed were in California. Why should Bethlehem be any less than a high school in California?

President Faccinnetto asked if there was any item to be discussed under Open Forum.

OPEN FORUM

Director Ortiz wanted to discuss what Mr. Antalics spoke about. She is in 100 percent agreement with him. We could create thousands of programs, but if we do not put our foundation on pre-school and Kindergarten programs, we will have problems when they get older. She believes that as a school district we need to get those programs back. We do not want to wait until ninth grade to try to band aid the problem.

Director Vidanage stated that last summer it was discussed having a four-day week for the staff and to save on energy costs. We should go back and revisit this so that by next summer we can do a four-day week.

President Faccinnetto had one item to bring up for discussion. At the Finance Committee Meeting last week, the Board discussed allowing Mr. Hylton and a team of experts to come in and take a tour of Nitschmann as they did with Broughal and come up with an alternative plan in response to a letter that was in the paper. He supported that along with a majority of the Board, and since then, he has some concerns with that, and he would like to get some feedback from the Board. Mr. Hylton does not have any credentials as far as being an engineer or architect according to research he did. Last time when he came to the District, he did not come for free and billed the District \$5,000 for his services which is a concern. The other thing is that we are basically having a member of the public, not a member of the BASD community, come in and granting him unprecedented access to one of our buildings. The District has an engineer who we trust and has done great over the past 20 years providing a construction of all of our buildings, we have legal counsel, and we have a financial advisor. We would not bring in somebody that wrote a letter to the editor and say that you are screwing up your finances. President Faccinnetto's

concern is that the information Mr. Hylton used is information that was provided to him under the Right-To-Know Law. He has no issue with Mr. Hylton coming to a Facilities Committee Meeting when the project for Nitschmann is discussed, but his recommendation is already something the Board has asked on the \$15 million plan, and the administration is going to provide that to us. He does not know what we will gain in Mr. Hylton coming. He does not favor having the District be charged a fee, but President Faccineto is looking for feedback from the Board. As it stands now, we have the approval to do something with him, but in discussion with Mr. Stein and Dr. Roy, we do not know what it is that we will be asking him to do at this point.

Director Bonilla stated that as he mentioned last week at the Finance Meeting, he would be opposed to Mr. Hylton coming in. In his article he already stated his beliefs and reasons. He already knows what he wants. Finally, a fee to the district is something that we are not looking to incur at this time when we have our own engineer. He would be against having Mr. Hylton coming to the Board.

Director Vidanage stated that we have one of the best structural engineering schools in the country in the BASD community. So why not use their skills and expertise. Some of Mr. Hylton's assumptions are not correct. Director Vidanage prefers having someone come in from Lehigh to give input rather than Mr. Hylton.

President Faccineto stated that we do have a plan, and Mr. Hylton did endorse one of our plans, and the information that he received was the presentation that was made at the Facilities Meeting at Nitschmann Middle School. So we have plan. We have already asked for more information and we are moving forward with that information. By bringing an outsider to review something that are already considered erodes confidence in our existing team.

Director Ortiz stated that the way it was presented was that a fee would not be charged. He was just going to bring information and feedback. She indicated if he would charge the District, she is definitely not for him speaking to the Board.

Director Burkhardt stated that he would be concerned about what the real motives really are. Mr. Hylton is a proponent of retrofitting as opposed to knocking down and rebuilding. While Director Burkhardt is a strong component of old homes, he feel that Nitschmann fundamentally has some flaws that we would hopefully want to correct. It does not have an auditorium that is of any statement. The cafeteria is under the standards of today. The large space areas at the current Nitschmann are simply not what we need. His hope is that we will be able to find things that worked well at Northeast, Broughal, and put it together with common spaces that befit what a middle school has and be done with yet. We should not spend \$60 million, and he believes we can do that. Getting information from Mr. Hylton would not be helpful at this time, and it will simply muddy the waters. We have a facilities there that was built back in the 1920s as a mini-Liberty as they were built at the same time, but it did not have any of the facilities that we expect out of our middle schools today. We need to give specific charges to those who are going to design this new middle school. We did overdo Broughal. Northeast is much more conservative in its approach as a new facility. We need to make sure that those that will have that charge need to know what we are really looking for. He endorses President Faccineto's concerns and should move on from where we are.

Director Cann would welcome Mr. Hylton to come and speak at Courtesy of Floor at a Facilities Meeting, and welcomes anyone's opinion when the presentation is given. She does not see any reason to make him some sort of adjunct architect and it does not seem to be warranted at this time. Every member of this Board is committed to

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vigorously research and question the choices being made regarding the Nitschmann project.

President Faccinetto then indicated that he would like to poll the Board and see the Board's interest on moving forward as we had planned with Mr. Hylton coming out, or to move forward on our own and pursue the administration's proposal and the engineer's information and proposal, and have our decision on our own.

President Faccinetto stated that the Board poll is as follows:

- Yes if you want to continue with Mr. Hylton.
- No if you do not want to continue with Mr. Hylton.

Director Bonilla – No
Director Burkhardt – No
Director Cann – No
Director McKeon – No
Director Patrick – No
Director Ortiz – No
Director Vidanage – No
President Faccinetto – No

Poll response is 0-8.

President Faccinetto indicated that Mr. Hylton is welcome to come and speak at a Facilities Meeting under Courtesy of the Floor. He does not live or work in the District, but we will allow him to speak at a Facilities Meeting if he does wish to come and present his points.

Seeing no more discussion, President Faccinetto wished everyone a Happy Thanksgiving. The Board will be back on December 3 for the Board Reorganization Meeting.

President Faccinetto asked for a motion for adjournment. Director McKeon made a motion and was seconded by Director Bonilla. The meeting adjourned at 7:45 p.m.

ADJOURNMENT

Attest,



Stacy M. Guber
Board Secretary

SMG:dln

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LERTA Tax Abatement Program

INFORMATION:

The Bethlehem Area School District has been participating with the City of Bethlehem and the Counties of Lehigh and Northampton in the LERTA Tax Abatement Program for several years for a portion of the former Bethlehem Steel land near the interchange of Route 412. This program has an expiration date of December 31, 2012, and has been renewed by the City of Bethlehem.

Representatives from the City's Economic Development staff presented the details and updates of the LERTA Program at the Board Finance Committee Meeting on October 8, 2012. At the October 15, 2012, Regular Board Meeting, the Board tabled the item for further discussion in November.

Representatives from the City returned to the Board Finance Committee Meeting on November 12, 2012, to discuss the Board's concerns.

RECOMMENDATION:

That the Board of School Directors renews the LERTA Tax Abatement Program in the City of Bethlehem with participation by all taxing bodies to include the City of Bethlehem, Northampton County, and Bethlehem Area School District for the period January 1, 2013, through December 31, 2017.

Board Action

The LERTA Tax Abatement Program agenda was tabled at the October 15, 2012, Regular Board Meeting. There was additional discussion at the November 12, 2012, Board Finance Committee Meeting where questions were answered regarding the LERTA Program.

President Faccinnetto asked for a motion to move the LERTA Tax Abatement Program from being tabled to Board action. Director Bonilla made a motion and was seconded by Director Ortiz.

President Faccinnetto asked for a roll call to move the LERTA Tax Abatement Program Agenda Item from being tabled to Board action.

Yes – Directors McKeon, Ortiz, Patrick, Vidanage, Bonilla, Burkhardt, Cann, and President Faccinnetto.

Motion passes 8-0.

President Faccinnetto asked if there was any discussion on the LERTA agenda item before a vote is taken.

Director McKeon asked if the Board is voting on the agenda item now or under the Recommendation of the Administration? President Faccinnetto responded that the Board would be voting on it now.

President Faccinnetto explained that at the October 15, 2012, Regular Board Meeting there was a motion and a second to consider the item followed by a motion and a second table it. Now this evening, there was a motion and a second with approval to take it off the table; therefore, we do not need any other motions, and we can have a roll call vote on the LERTA Tax Abatement Program.

Yes – Directors McKeon, Ortiz, Patrick, Vidanage, Bonilla, Burkhardt, and President Faccinnetto.

No – Director Cann

Motion passes 7-1

1. *Bid Award – Miller Heights Storage Building Emergency Roof Repair***INFORMATION:**

On October 29, 2012, the roof of the Miller Heights storage building was blown off during Hurricane Sandy. The administration recommends emergency replacement of the roof to protect the contents of the building and also to prevent further damage to the structure.

To expedite repairs, the emergency provision of Section 7-751 of the School Code allows districts to solicit competitive bids for repairs/replacement from at least three responsible bidders without publicly advertising the bids. Upon approval by the Board of School Directors, work may proceed immediately in accordance with the terms of the approved bid.

Bids were received on November 13, 2012 and have been reviewed by the appropriate administrative and supervisory personnel. The recommendation of award is based upon the lowest responsible bidder meeting specifications.

Alan Kunsman	\$51,650
Atlantic Roofing	\$45,558
Munn Roofing	\$78,000
ProComm Roofing	\$64,281

This information was reviewed with the Board at the November 5, 2012, Board Facilities Committee Meeting.

RECOMMENDATION:

That the Board of School Directors exercise the emergency provision of Section 7-751 of the School Code and award a contract to Atlantic Roofing not to exceed \$45,558 for emergency replacement of the Miller Heights storage building roof subject to proper execution of contract documents and performance bond.

Account Code and Name: General Fund 2600450 Construction Services
Account Balance: \$603,547.50

Board Action
Facilities Items

President Faccinnetto asked Director Cann in Director Follweiler's absence to make a motion to approve Facilities Agenda Item 1. Director Cann made a motion and was seconded by Director Patrick.

President Faccinnetto asked if there was any discussion regarding this item. Seeing none, he asked for a roll call vote on Item 1.

Yes – Directors McKeon, Ortiz, Patrick, Vidanage, Bonilla, Burkhardt, Cann, and President Faccinnetto.

Motion passes – 8-0

2. *Tuition Waiver Students*

INFORMATION:

The Bethlehem Area School District Board Policy Number 202, Eligibility of Nonresident Students, allows students to be educated in the Bethlehem Area School District as tuition waiver students: Tuition Waiver for Former Resident Students and Tuition Waiver for Future Resident Students.

The Bethlehem Area School District also provides Tuition Waivers for Future Resident Students. Those are students whose families are in the process of purchasing or building a home within the Bethlehem Area School District and will not be in residence prior to the start of the current school year but will be in residence within the first quarter of the school term. They may begin their education in the Bethlehem Area School District as tuition waiver students.

Tuition Waivers for Former Resident Students are comprised of two types of students. Seniors who move out of the Bethlehem Area School District before completing their senior year may request to remain in the Bethlehem Area School District to graduate with their class. Students in grades K through 11 who move out of the Bethlehem Area School District after the end of the third marking period, but prior to the end of the school year, may remain as tuition waiver students for the remainder of the current school year only. Listed below are the tuition waiver students that are now residents of the Bethlehem Area School District for the 2012-2013 school year.

This information was reviewed with the Board at the November 5, 2012, Board Curriculum Committee Meeting.

RECOMMENDATION:

That the Board of School Directors approves the following list of students as tuition waiver students for the 2012-2013 school year.

<u>Student Number</u>	<u>School</u>	<u>Grade</u>	<u>Number of Days</u>
1017043	Farmersville	K	13
1016807	Miller Heights	K	14
1016804	Miller Heights	2	14

Board Action

Curriculum Items

President Faccinnetto asked Director Burkhardt to make a motion to approve Curriculum Agenda Items 2, 3, 4, 5, 6, 7, 8, and 9. Director Burkhardt made a motion and was seconded by Director Bonilla.

President Faccinnetto asked if there was any discussion regarding these items. Seeing none, he asked for a roll call vote on Items 2, 3, 4, 5, 6, 7, 8, and 9.

Yes – Directors McKeon, Ortiz, Patrick, Vidanage, Bonilla, Burkhardt, Cann, and President Faccinnetto.

Motions pass – 8-0

3. *High School Program of Studies - Changes for 2013-2014*

INFORMATION:

At the Board Curriculum Committee Meeting on November 5, 2012, the administration reviewed proposed course additions, changes, and deletions to the *2013-2014 High School Program of Studies* with the Board. The following priorities contributed to the development of the *2013-2014 High School Program of Studies*:

- Make cost-neutral adjustments to the academic program 9-12 and make better use of existing time and resources.
- Better align the BASD's high school academic program to our students' post-secondary educational needs.
- Continue moving in the direction of "personalization," "career and college Readiness," and "course paths" to add more rigor and relevance to each student's academic experience.
- Address the challenges presented by the *Common Core Standards*, new PA Graduation Requirements, Keystone Exams, and the *BASD Advanced Placement Program Evaluation*.
- Bring greater consistency to the academic programs across both high schools while recognizing the unique needs of each high school.

Upon review of the recommended changes, additions, and deletions with the Board at the November Board Curriculum Committee Meeting, the Committee's consensus was for the administration to complete the 2013-2014 Program of Studies document and place it as an agenda item for the November 19, 2012, Regular Board Meeting for Board action.

RECOMMENDATION:

That the Board of School Directors approves the changes for the *2013-2014 Program of Studies* for Freedom and Liberty High Schools.

Board Action

Curriculum Items

President Faccinetto asked Director Burkhardt to make a motion to approve Curriculum Agenda Items 2, 3, 4, 5, 6, 7, 8, and 9. Director Burkhardt made a motion and was seconded by Director Bonilla.

President Faccinetto asked if there was any discussion regarding these items. Seeing none, he asked for a roll call vote on Items 2, 3, 4, 5, 6, 7, 8, and 9.

Yes – Directors McKeon, Ortiz, Patrick, Vidanage, Bonilla, Burkhardt, Cann, and President Faccinetto.

Motions pass – 8-0

4. *Student Discipline – #0958398 - Petition*

INFORMATION:

The Board of School Directors of the Bethlehem Area School District has received and reviewed the following petition to return from expulsion from one student.

RECOMMENDATION:

That the Board of School Directors adopts the petition relating to Student Number 0958398.

Board Action

Curriculum Items

President Faccinetto asked Director Burkhardt to make a motion to approve Curriculum Agenda Items 2, 3, 4, 5, 6, 7, 8, and 9. Director Burkhardt made a motion and was seconded by Director Bonilla.

President Faccinetto asked if there was any discussion regarding these items. Seeing none, he asked for a roll call vote on Items 2, 3, 4, 5, 6, 7, 8, and 9.

Yes – Directors McKeon, Ortiz, Patrick, Vidanage, Bonilla, Burkhardt, Cann, and President Faccinetto.

Motions pass – 8-0

5. *Student Discipline – #0960492, #0962524, and #0968723 – Waivers*

INFORMATION:

The Board of School Directors of the Bethlehem Area School District has received and reviewed the following Waivers of Expulsion Hearing and Stipulation regarding misconduct by three students in violation of District Policy 233.

RECOMMENDATION:

That the Board of School of School Directors adopts the waivers relating to Student Numbers: 0960492, 0962524, and 0968723.

Board Action

Curriculum Items

President Faccinetto asked Director Burkhardt to make a motion to approve Curriculum Agenda Items 2, 3, 4, 5, 6, 7, 8, and 9. Director Burkhardt made a motion and was seconded by Director Bonilla.

President Faccinetto asked if there was any discussion regarding these items. Seeing none, he asked for a roll call vote on Items 2, 3, 4, 5, 6, 7, 8, and 9.

Yes – Directors McKeon, Ortiz, Patrick, Vidanage, Bonilla, Burkhardt, Cann, and President Faccinetto.

Motions pass – 8-0

6. *Special Education – #0965780 – Settlement Agreement*

INFORMATION:

The parents of Student Number 0965780 of the Bethlehem Area School District, who is eligible for special education under the Individual Disabilities Education Act (IDEA), along with the Bethlehem Area School District, met to discuss issues surrounding the Free and Appropriate Public Education (FAPE) of this student. Both parties met in an attempt to achieve an amicable resolution to the disputes in an effort to avoid complex time-consuming due process litigation and to move forward in the best interest of the child.

This information was reviewed with the Board during Executive Session on November 12, 2012.

RECOMMENDATION:

That the Board of School Directors approves the Settlement Agreement and Release all disputes between the Bethlehem Area School District and the parents on behalf of Student Number 0965780.

Board Action

Curriculum Items

President Faccinnetto asked Director Burkhardt to make a motion to approve Curriculum Agenda Items 2, 3, 4, 5, 6, 7, 8, and 9. Director Burkhardt made a motion and was seconded by Director Bonilla.

President Faccinnetto asked if there was any discussion regarding these items. Seeing none, he asked for a roll call vote on Items 2, 3, 4, 5, 6, 7, 8, and 9.

Yes – Directors McKeon, Ortiz, Patrick, Vidanage, Bonilla, Burkhardt, Cann, and President Faccinnetto.

Motions pass – 8-0

7. *Keystone STARS*

INFORMATION:

Keystone STARS an initiative of the Office of Child Development and Early Learning (OCDEL) to improve and support the continuous quality improvement efforts of early learning programs in Pennsylvania. It is a voluntary program that recognizes child care providers who exceed state health and safety certification requirements. Each STAR designation has research-based performance standards or benchmarks that are linked to improving outcomes for children.

This item was reviewed with the Board at the November 5, 2012, Board Curriculum Committee Meeting.

RECOMMENDATION:

That the administration be authorized to participate in the 2012-2013 Keystone STARS initiative for the following sixteen child care centers. Fund amounts are determined by eligibility status based on the fulfillment of grant requirements.

Asa Packer Elementary School Child Care
Calypso Elementary School Child Care
Clearview Elementary School Child Care
Donegan Elementary School Child Care
Farmersville Elementary School Child Care
Fountain Hill Elementary School Child Care
Freemansburg Elementary School Child Care
Governor Wolf Elementary School Child Care
Hanover Elementary School Child Care
James Buchanan Elementary School Child Care
Lincoln Elementary School Child Care
Marvine Elementary School Child Care Center
Miller Heights Elementary School Child Care
Spring Garden Elementary School Child Care
Thomas Jefferson Elementary School Child Care
William Penn Elementary School Child Care

Board Action

Curriculum Items

President Faccinnetto asked Director Burkhardt to make a motion to approve Curriculum Agenda Items 2, 3, 4, 5, 6, 7, 8, and 9. Director Burkhardt made a motion and was seconded by Director Bonilla.

President Faccinnetto asked if there was any discussion regarding these items. Seeing none, he asked for a roll call vote on Items 2, 3, 4, 5, 6, 7, 8, and 9.

Yes – Directors McKeon, Ortiz, Patrick, Vidanage, Bonilla, Burkhardt, Cann, and President Faccinnetto.

Motions pass – 8-0

Motions pass – 8-0

9. *Field Trips*

RECOMMENDATION:

Staff Attendance

1. Michael Moran April 19-21, 2013
 (100 Freedom High School Students)
 Music in the Park – Music Festival
 Williamsburg, Virginia \$0.00
 All costs will be paid by the band and orchestra association.

Board Action

Curriculum Items

President Faccinetto asked Director Burkhardt to make a motion to approve Curriculum Agenda Items 2, 3, 4, 5, 6, 7, 8, and 9. Director Burkhardt made a motion and was seconded by Director Bonilla.

President Faccinetto asked if there was any discussion regarding these items. Seeing none, he asked for a roll call vote on Items 2, 3, 4, 5, 6, 7, 8, and 9.

Yes – Directors McKeon, Ortiz, Patrick, Vidanage, Bonilla, Burkhardt, Cann, and President Faccinetto.

Motions pass – 8-0

10. Resignations**RECOMMENDATION:*****A. Instructional***

	NAME	ASSIGNMENT	REASON	EFFECTIVE
1.	Nagy, Gail	Freedom English Teacher	Retirement	January 12, 2013
2.	Rice, Janice	Fountain Hill Grade 1 Teacher	Retirement	December 22, 2012
3.	Sarappo, Stephen	Freedom Social Studies Teacher	Resignation	October 22, 2012

B. Noninstructional

	NAME	ASSIGNMENT	REASON	EFFECTIVE
1.	Achey, Theresa	Calypso Teacher Assistant/ Child Care Assistant Center Supervisor	Retirement	January 1, 2013
2.	Bogar, Kathryn	Marvine General Kitchen Help	Retirement <i>change in date</i>	January 31, 2013
3.	Cordon, Margarita	Bus Driver	Resignation	October 6, 2012
4.	Gallagher, Cynthia	Hanover 0-3 Secretary/Clerk	Retirement	January 3, 2013
5.	Holder, Catherine	Bus Driver	Resignation	August 27, 2012
6.	Knight, Miriam	Lincoln General Kitchen Help	Resignation	October 20, 2012
7.	Newell, James	Supervisor of Buildings and Grounds	Retirement <i>change in date</i>	November 27, 2012
8.	Rosa, Rosa	Nitschmann Health Assistant	Resignation	October 13, 2012
9.	Ruth, Lynda	Education Center Confidential Secretary	Retirement	January 4, 2013
10.	Sterner, Amanda	Bus Driver	Resignation	October 24, 2012

10. Resignations**RECOMMENDATION:*****C. Miscellaneous***

	NAME	ASSIGNMENT	REASON	EFFECTIVE
1.	Latimer, Zoribeth	Liberty Assistant Cheerleading Coach	Resignation	November 6, 2012

11. Leaves of Absence**RECOMMENDATION:*****A. Instructional***

	NAME	ASSIGNMENT	REASON	EFFECTIVE
1.	Ackerman, Lauren	Freedom Art Teacher	Childrearing Leave of Absence	October 29, 2012, until the end of the day on January 11, 2013
2.	Ayre, Caitlin	Freedom Science Teacher	Family Medical Leave of Absence	December 14, 2012, until the end of the day on January 11, 2013
3.	Deily, Jennifer	Freedom Social Studies Teacher	Family Medical/ Childrearing Leave of Absence	Family Medical Leave of Absence to begin December 5, 2012, until the end of the day on March 11, 2013 Childrearing Leave of Absence to begin March 12, 2013, until the end of the day on March 27, 2013
4.	Lesser, Jeremy	Clearview Physical Education Teacher	Family Medical Leave of Absence	October 19, 2012, until the end of the day on October 26, 2012

11. *Leaves of Absence*

RECOMMENDATION:

A. Instructional (continued)

	NAME	ASSIGNMENT	REASON	EFFECTIVE
5.	Pretopapa, Alesha	Freedom Special Education Teacher	General/Childrearing Leave of Absence	General Leave of Absence to begin August 22, 2012, until the end of the day on September 25, 2012 Childrearing Leave of Absence to begin September 27, 2012, until the end of the 2012-2013 school year
6.	Schachter, Carole	District-wide ESOL Teacher	Family Medical Leave of Absence	October 1, 2012, intermittently, until the end of the day on October 1, 2013

B. Noninstructional

	NAME	ASSIGNMENT	REASON	EFFECTIVE
1.	Cotter, Karen	Spring Garden Teacher Assistant	General Leave of Absence	October 12, 2012, until the end of the day on November 2, 2012

12. *Nominations for Appointment*

RECOMMENDATION:

A. Administrative

	NAME	ASSIGNMENT	SALARY	EFFECTIVE
1.	Joseph, Sandra	Supervisor of Elementary Special Education	\$84,715, prorated Instructional Meet and Discuss, Category 4, Step 2	On or after November 20, 2012

12. *Nominations for Appointment*

RECOMMENDATION:

The following instructional staff member has been recalled effective November 5, 2012.

	EMPLOYEE	ASSIGNMENT	SALARY
1.	Truby, John	Freedom, Social Studies Teacher <i>Temporary Professional Employee</i>	\$45,219, prorated Bachelor's, Step 4

B. Instructional

	NAME	ASSIGNMENT	SALARY	EFFECTIVE
1.	Danner, Kristen	Liberty (.5) Spanish Teacher <i>(full-time, second semester)</i> <i>Temporary Professional Employee</i>	\$43,244, prorated Bachelor's, Step 1	First day of the second semester of the 2012-2013 school year
2.	Kukuvka, Luke	Marvine Grade 1 Teacher <i>Long-term Substitute</i>	\$45,098 Bachelor's +15, Step 2	August 22, 2012, terminating at the end of the 2012- 2013 school year
3.	Peters, Csala	Spring Garden Special Education, Life Skills Support Teacher <i>Long-term Substitute</i>	\$43,244, prorated Bachelor's, Step 1	November 20, 2012 terminating at the end of the 2012- 2013 school year
4.	Wisser, Karen	District-wide (.5) Psychologist <i>(assigned to Miller Heights)</i> <i>Professional Employee</i>	\$41,142, prorated Master's +45, Step 15	On or after November 20, 2012

C. Noninstructional

	NAME	ASSIGNMENT	SALARY	EFFECTIVE
1.	Pomrink, Pamela	District-wide Health Assistant	\$15.10 per hour	November 1, 2012
2.	Simonetty, Naida	Nitschmann General Kitchen Help, 3.5 hours daily, lunch	\$12.93 per hour	November 20, 2012
3.	Vazquez, Lillian	Nitschmann General Kitchen Help, 3.5 hours daily, lunch	\$12.93 per hour	November 20, 2012

12. *Nominations for Appointment*

RECOMMENDATION:

D. Miscellaneous

	NAME	ASSIGNMENT	SALARY
1.	Tovar-Menter, Yasmin	21 st Century CLC Helper Marvine	\$7.25 per hour
2.	Searfass, Jeffrey	Coach – East Hills (.5) Assistant Basketball	\$1,088
3.	Weychert, Robert	Coach – East Hills Head Soccer	\$2,463
4.	Burcin, Robert	Coach – Freedom Assistant Baseball	\$4,162
5.	Matus, Richard	Coach – Freedom Assistant Girls Basketball	\$5,122
6.	Sell, David	Coach – Freedom Assistant Girls Basketball	\$4,349
7.	Buck, Jennifer	Coach – Freedom (.5) Assistant Softball	\$1,767
8.	Guido, Joseph	Coach – Freedom (.5) Assistant Wrestling	\$2,175
9.	Radocha, Jerry	Coach – Liberty (.5) Assistant Boys Basketball	\$2,561
10.	Street, Theodore	Coach – Liberty (.5) Assistant Girls Basketball	\$2,175
11.	Vazquez, Thomas	Coach – Liberty (.5) Assistant Boys Basketball	\$2,561
12.	Wallace, Kelsey	Coach – Liberty Assistant Cheerleading	\$2,501
13.	Fenstermacher, Maria	Extracurricular Activity Advisor Fountain Hill, 1.0 Cheerleading <i>Amend September 25, 2012 approval of J. Redline, (.5)/ M. Fenstermacher, (.5)</i>	\$383
14.	Amato, Rick	Nitschmann, Science Content Leader <i>Amend September 25, 2012 approval of T. Hood</i>	\$890
15.	Judd, Carol	Permanent Day-to-day Substitute Broughal <i>Effective November 19, 2012</i>	\$100 per day

12. *Nominations***RECOMMENDATION:*****D. Miscellaneous (continued)***

	NAME	ASSIGNMENT	SALARY
16.	Barney, Maria	Support Teacher for Ashley Zulli	\$648
	Weaver, Heather	Support Teacher for Kelsey Kalamar	\$648

E. Substitutes

INSTRUCTIONAL	NONINSTRUCTIONAL
Buck, Jennifer	DeJesus, Migdalia
Cangelose, Melissa	DeMeo, Michael
Dawson, William	Myers, Donald
DeBlois, Veronica	Spina, Lynn
Hassler, David	Thatcher, Michael
Klingler, Amber-Lynn	
Lilley, Brian	
Lormand, Jeremiah	
McDonald, Donna	
Piechota, Mary	
Trexler, Kristen	

13. *Reassignments***RECOMMENDATION:*****A. Administrative***

	NAME	FROM/TO	EFFECTIVE
1.	Correll, Doris	From: Coordinator of English Acquisition To: Supervisor of ESOL	July 1, 2012
2.	Robledo-Shorey, Vivian	From: Supervisor of Minority Affairs To: Supervisor of Student and Community Engagement	July 1, 2012

13. Reassignments**RECOMMENDATION:*****B. Noninstructional***

	NAME	FROM/TO	SALARY	EFFECTIVE
1.	Berardinucci, Deborah	From: Freedom, General Kitchen Help, 3.75 hours daily, lunch/ Miller Heights, General Kitchen Help, 1 hour daily, breakfast To: Freedom, General Kitchen Help, 3.75 hours daily, lunch/ Miller Heights, General Kitchen Help, 1 hour daily, breakfast/ Freedom, General Kitchen Help, 1 hour daily, breakfast	\$13.61 per hour	November 20, 2012
2.	Bruno, Edward	From: Support Technologist To: Lead Support Technologist	\$43,429, prorated Noninstructional Meet and Discuss, Category I, Step 10	November 20, 2012
3.	Fonseka, Marie	From: East Hills, General Kitchen Help, 3.75 hours daily, lunch To: East Hills, General Kitchen Help, 3.75 hours daily, lunch/ Farmersville, General Kitchen Help, .5 hour Daily, breakfast	\$13.93 per hour	November 20, 2012

13. *Reassignments*

RECOMMENDATION:

B. Noninstructional (continued)

	NAME	FROM/TO	SALARY	EFFECTIVE
4.	Transue, Jacqueline	From: Thomas Jefferson, General Kitchen Help, 3.5 hours daily, lunch To: Thomas Jefferson, General Kitchen Help, 3.5 hours daily, lunch/ James Buchanan, General Kitchen Help, 1 hour daily, breakfast	\$13.93 per hour	November 20, 2012
5.	Vasquez, Luis	From: Northeast, 21 st Century CLC Site Coordinator To: Donegan, Family Development Specialist	\$31,929 Noninstructional Meet and Discuss, Category K-12, Step 4	November 20, 2012

Board Action Relating to Agenda Items 10 through 13
Human Resources Items

President Faccinetto indicated that there are two (2) additional Human Resources items. There is a hand carry that has some Resignations and Nominations for Appointment, and there is one final correction to Board Policy 815 and it is listed on pages 6 and 7 in red with changes in terminology prior to a vote tonight.

Dr. Roy also stated that Agenda Item 12, Letter D, Number 6, needs to be amended to read Liberty High School, not Freedom High School.

President Faccinetto asked Director Ortiz to make a motion to approve Human Resource Agenda Items 10, 11, 12, 13, 14, 15, 16, 17, 18, 19 and the Hand Carry. Director Ortiz made a motion and was seconded by Director Bonilla.

President Faccinetto asked if there was any discussion regarding these items.

President Faccinetto asked for a roll call vote on Items 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, and Hand Carry.

Director McKeon – Yes to all except for abstaining for Agenda Item 12, Letter D, Number 6.

Yes – Directors Ortiz, Patrick, Vidanage, Bonilla, Burkhardt, Cann, and President Faccinetto.

Motions pass 8-0 for Agenda Items 10, 11, 13, 14, 15, 16, 17, 18, 19, and Hand Carry.

Motion passes 7-0-1 for Agenda Item 12, Letter D, Number 6, and the remainder of Agenda Item 12 passes 8-0.

14. *Professional Employee Status for Teacher***RECOMMENDATION:**

That the following teacher, who has completed the probationary period as defined by the Commonwealth of Pennsylvania and is properly certified, be granted a Professional Employee Contract in accordance with the State Laws of Pennsylvania:

EFFECTIVE: October 21, 2012

Liberto, Kelly
O'Connor, Amy

Governor Wolf, Kindergarten/Reading Teacher
Freedom, English Teacher

Board ActionHuman Resources Items

President Faccinetto asked Director Ortiz to make a motion to approve Human Resource Agenda Items 10, 11, 12, 13, 14, 15, 16, 17, 18, 19 and the Hand Carry. Director Ortiz made a motion and was seconded by Director Bonilla.

President Faccinetto asked if there was any discussion regarding these items.

President Faccinetto asked for a roll call vote on Items 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, and Hand Carry.

Director McKeon – Yes to all except for abstaining for Agenda Item 12, Letter D, Number 6.

Yes – Directors Ortiz, Patrick, Vidanage, Bonilla, Burkhardt, Cann, and President Faccinetto.

Motions pass 8-0 for Agenda Items 10, 11, 13, 14, 15, 16, 17, 18, 19, and Hand Carry.

Motion passes 7-0-1 for Agenda Item 12, Letter D, Number 6, and the remainder of Agenda Item 12 passes 8-0.

15. *Salary Allowances for Additional Credits Under the Incentive Program***INFORMATION:**

In accordance with Article XV, “Advancement to Higher Classification,” of the Collective Bargaining Agreement between the Board of School Directors and the Bethlehem Education Association, the following teachers are certified by the superintendent of schools as having met all requirements for incentive increments as listed.

Salary adjustments will be in accordance with the Base Step Salary Schedule of the Collective Bargaining Agreement for all categories listed as approved by the Board of School Directors for the 2012-2013 school year.

RECOMMENDATION:

That the administration be authorized to place the following employees on the appropriate salary lane in accordance with the Collective Bargaining Agreement effective September 1, 2012:

BACHELOR’S +15

Iannello, Joseph – Liberty High School

Board ActionHuman Resources Items

President Faccinetto asked Director Ortiz to make a motion to approve Human Resource Agenda Items 10, 11, 12, 13, 14, 15, 16, 17, 18, 19 and the Hand Carry. Director Ortiz made a motion and was seconded by Director Bonilla.

President Faccinetto asked if there was any discussion regarding these items.

President Faccinetto asked for a roll call vote on Items 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, and Hand Carry.

Director McKeon – Yes to all except for abstaining for Agenda Item 12, Letter D, Number 6.

Yes – Directors Ortiz, Patrick, Vidanage, Bonilla, Burkhardt, Cann, and President Faccinetto.

Motions pass 8-0 for Agenda Items 10, 11, 13, 14, 15, 16, 17, 18, 19, and Hand Carry.

Motion passes 7-0-1 for Agenda Item 12, Letter D, Number 6, and the remainder of Agenda Item 12 passes 8-0.

16. Board Policy Number 815 – Computer, Network, and Internet Use – Third Reading

INFORMATION:

The proposed revised Board Policy Number 815 – Computer, Network, and Internet Use has been presented and reviewed at the October 8, 2012, and November 12, 2012, Board Human Resources Committee Meetings.

RECOMMENDATION:

That the Board of School Directors approves the attached revised Board Policy Number 815 – Computer, Network, and Internet Use.

Board Action

Human Resources Items

President Faccinnetto indicated that there are two (2) additional Human Resources items. There is a hand carry that has some Resignations and Nominations for Appointment, and there is one final correction to Board Policy 815 and it is listed on pages 6 and 7 in red with changes in terminology prior to a vote tonight.

President Faccinnetto asked Director Ortiz to make a motion to approve Human Resource Agenda Items 10, 11, 12, 13, 14, 15, 16, 17, 18, 19 and the Hand Carry. Director Ortiz made a motion and was seconded by Director Bonilla.

President Faccinnetto asked if there was any discussion regarding these items.

Director Cann wanted to clarify what the updates were regarding Board Policy 815 (Agenda Item 16). There are two changes, and one is on page 7 to simply remove a sentence that “personal relationships with students through any means are strictly prohibited.” In context it made sense, but if it is looked at in isolation, it could be troublesome. So, because there is discussion of what is and is not appropriate communication with students, it was decided it wasn’t even necessary to put something in that could make someone concerned. The second change was on page 6 under social networking media, the main addition is that teachers can use Facebook accounts, Twitter, and other items as long as they are not their personal accounts, but rather set up through the school district. So that was a clarification.

Dr. Roy also stated that the use of technology is forever changing and rapidly changing, so all of these policies will need to be regularly updated, and in this most recent update by adding the social networking piece the goal is to help clarify acceptable use of social media for professional purposes versus for personal purposes.

President Faccinnetto asked for a roll call vote on Items 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, and Hand Carry.

Director McKeon – Yes to all except for abstaining for Agenda Item 12, Letter D, Number 6.

Yes – Directors Ortiz, Patrick, Vidanage, Bonilla, Burkhardt, Cann, and President Faccinnetto.

Motions pass 8-0 for Agenda Items 10, 11, 13, 14, 15, 16, 17, 18, 19, and Hand Carry.

Motion passes 7-0-1 for Agenda Item 12, Letter D, Number 6, and the remainder of Agenda Item 12 passes 8-0.

REVISED: August 17, 2009

Page 1 of 10

20 U.S.C. Sec. 1232g	BASD attempts to maintain the confidentiality of student records. All users must comply with the <i>Federal Educational Rights and Privacy Act (FERPA)</i>.
20 U.S.C. Sec. 6777 47 U.S.C. Sec. 254	The BASD requires students and staff to sign, manually or electronically, an acknowledgement that they received and read this policy. Users will be provided with copies of any and all amendments and revisions of this policy upon receipt of approval by the BASD Board of Education. The BASD shall make every effort to ensure that students and staff use this educational resource responsibly. As required by the <i>Children's Internet Protection Act (CIPA)</i> and the <i>Neighborhood Protection Act</i>, the BASD has installed filtering software to restrict and monitor the use of the Internet, e-mail, newsgroups, FTP and chat. The filtering software is designed to block or filter Internet access to pictures that are obscene, pornographic, or harmful to minors. However, no filtering software is 100 percent effective. BASD reserves the right to disable the filtering software to facilitate specific educational purposes from time to time. Requests to block or unblock a site should be referred to the building Technology Integration Specialist. Students and staff have the responsibility to respect and protect the rights of every user in the district and on the Internet. BASD believes that it is important to educate students about appropriate online behavior, including cyberbullying awareness and appropriate interaction with other individuals on social networking sites and in chat rooms, and has taken steps to incorporate this information in the appropriate curriculum areas. In addition, all BASD staff and students are responsible for reading and following this policy. Users should understand that there is a distinct lack of confidentiality on the Internet. BASD policy indicates the e-mail system is for business use only and prohibits any business unrelated to district matters. The policy does recognize that employees may use their e-mail for incidental personal use, but that they can expect no privacy. The policy defines incidental personal use as occasional, infrequent personal use that does not impact an employee's duties, does not impact network resources and does not impede educational operations. Users of the BASD technologies should not have an expectation of privacy in the materials that are created, sent or received by them on BASD systems. To the extent allowed by laws and regulations, BASD authorized personnel may examine all material stored on BASD systems without prior notice. Messages that are created, sent or received using the BASD e-mail system are the property of the BASD. The BASD reserves the right to access and disclose the contents of all messages created, sent or received using the e-mail system.

	Subject to local laws and regulations, the BASD may monitor any aspects of its computerized resources, including, but not limited to, monitoring sites visited by users on the Internet, monitoring chat groups and newsgroups, reviewing material downloaded or uploaded to the Internet by a BASD user, reviewing e-mail sent and received by BASD users and monitoring file server space utilization by district users.
3. Delegation of Responsibility	<u>Personnel Responsibilities</u> BASD personnel are expected to be familiar with the school district's policies and rules concerning student computer and Internet use and to enforce them. It is the responsibility of BASD personnel to directly supervise students and monitor computers in the use of the Internet and other BASD technologies. All BASD personnel who utilize school technology for instructional purposes with students have a professional responsibility to help students develop the skills necessary to identify information sources appropriate to their age and developmental levels and to evaluate the information needed to meet their educational goals. Students are not permitted to utilize computers for non-academic purposes and students are not permitted to use the Internet without direct adult supervision. When, in the course of their duties, personnel become aware of student violations, they are expected to stop the activity immediately and inform their building principal or immediate supervisor.
4. Guidelines	ACCEPTABLE USE <u>Network</u> System security is protected through the use of district-provided passwords, which shall not be changed by users. Failure to adequately protect passwords could result in unauthorized access to personal or district files. To protect the integrity of the system, the following guidelines shall be followed: 1. Staff and students shall not reveal their passwords to another individual. 2. Users are not to use a computer that has been logged in under another user's name. 3. Users are required to log off of the network when finished. 4. Users must not attempt to obtain or modify files, passwords and data belonging to other users. 5. Users may not use the network in a way that disrupts the work of other users. 6. Users must comply with BASD network storage limitations.

7. Users are not permitted to store inappropriate materials on the network.
8. Users are required to protect and secure electronic information and data from inadvertent disclosure to unauthorized parties. If any user becomes aware of a release of school district information, data, or records, the release must be reported to the Superintendent of Schools or designee immediately.
9. Students may not install or use unauthorized games, applications, files or other electronic media.
10. Vendors who require access to systems for maintenance and updates are required to abide by this policy. Vendors are required to obtain authorization from the BASD Director of Information Technologies before access is granted to systems.

Internet Access

In making decisions regarding student access to the Internet, BASD considers its own educational mission, goals and objectives. Electronic information research skills are now fundamental to the preparation of future citizens and employees. BASD expects that faculty will blend educationally purposeful use of the Internet throughout the curriculum and provide guidance and instruction to students in its proper usage. Students and staff are expected to act in a responsible, ethical and legal manner in accordance with district policy and federal and state law. In addition, all users are required to abide by the terms of our Internet Service Provider's (ISP) Acceptable Use Policy. The contract with our ISP requires compliance with their policy.

Specifically, the following uses of BASD technology resources are prohibited:

1. Using the network for commercial or for profit purposes.
2. Using the network for product advertisement or political lobbying.
3. Unauthorized or illegal downloading, installation, distribution, reproduction or use of copyrighted materials from the Internet.
4. Accessing, uploading, downloading or distributing pornographic, obscene, or sexually explicit material.
5. Participating in online discussions, blogs and chat room discussions that are not related to the educational mission of the district.

6. Using the network to conduct illegal activities, including but not limited to gambling, cyberbullying, promoting illegal drug use, making terroristic threats or harassment.
7. Using the network in violation of any local, state or federal statute.
8. Loading, downloading or using unauthorized games, programs, files or other electronic media, such as music files.
9. Violating the privacy and security of electronic information.
10. ~~*Students may not bypass or attempt*~~ ***Bypassing or attempting*** to bypass internet filtering software using anonymizers or proxy servers that mask the content the user is accessing or attempting to access.
11. Disabling or circumventing system security (e.g., virus protection, anti-spam software).
12. Students may not use their own personal computers or other devices to connect to the district's network or internet services.
13. Unauthorized disclosure of students' personal information in e-mail, blogs, instant messages, chat rooms or other Internet communication devices. This includes, but is not limited to full names, addresses, phone numbers, school and activities.

Email

BASD expects all users of the district's electronic mail system to follow these policies:

1. Correspond with the understanding that district e-mail is not guaranteed to be private.
2. Do not use district e-mail to send chain letters, jokes, advertisements, items to buy or sell, and other items not related to school business.
3. Users are expected to be polite and professional in the e-mail messages they create and send. E-mail messages should never be abusive to others.
4. Users are expected to use appropriate language. Inappropriate language, swearing and vulgar comments are prohibited.

5. E-mail should be used primarily for academic, job-related correspondences, but incidental personal use is permitted.
6. Group e-mail lists are to be used only for communications directly relating to district professional responsibilities.
7. Never impersonate another user, send mail anonymously, or use a pseudonym.
8. Do not open e-mail messages or attachments of unknown origin.
9. All users should check e-mail frequently and remove messages from the server as soon as possible.
10. E-mail messages sent to the district-wide mailing lists must be district-related in content and approved by the Superintendent.
11. When e-mail is used to discuss student issues that fall in the domain of HIPAA, FERPA, or other legal privacy rights, the student's name is not to be used. Instead, the first and last initials of the student are to be used.

Social Networking Media

***Social networking media**, for the purposes of this policy, refers to any works of user-created video, audio, text or multimedia that are published and/or shared electronically. Some examples of social networking media include blogs, social networking sites (Facebook, MySpace), video hosting sites (YouTube), instant messaging, text messaging, electronic video/photo sharing on personal devices, etc.*

Recognizing the benefits collaboration brings to education, Bethlehem Area School District may provide users with access to web sites or tools that allow communication, collaboration, sharing, and messaging among users for the purposes of teaching and learning.

*The use of personal **(not professional)** social networking accounts for communication with students is prohibited. If a teacher or other faculty or staff member wishes to use electronic means to communicate directly with students for educational purposes (homework/project reminders or assistance, school-sponsored event reminders, etc.), s/he may utilize an appropriate professional medium, such as **professional (not personal) Facebook / Twitter accounts**, direct e-mails from the faculty member's BASD appointed e-mail address, and/or postings from an educational tool such as Moodle or Edmodo. Use of such electronic media shall be restricted to appropriate professional uses only. Faculty and/or staff members may not engage in personal and/or inappropriate communication with students.*

Users are expected to communicate with the same appropriate, safe, mindful,

courteous conduct online as offline. Posts, chats, sharing, and messaging may be monitored. Users should be careful not to share personally-identifying information with others (home addresses, phone numbers, family member names, etc.)

Employee Use of Social Networking Media

All communications with students must be of a professional nature. Faculty/staff members must maintain strict professional boundaries of communication with students. Faculty/staff members are encouraged not to “friend” students in personal social networking accounts, allow students access to the employee’s nonpublic personal pages, or use social networking media to enter into communications with students that are not directly related to instructional matters. BASD takes personal/professional boundary limits with students very seriously and will take disciplinary action against any faculty or staff member to who violates this policy and/or who initiates or maintains inappropriate personal communications with students. ~~Personal relationships with students through any means are strictly prohibited.~~ The school district recommends that faculty and staff take all necessary steps to limit access to their personal social networking media accounts and prevent students from obtaining such access. Faculty/staff members are reminded that due to the nature of the technology, individuals do not have an expectation of privacy on social media sites.

When using any social networking media, faculty/staff members may not:

1. Enter into inappropriate communications/relationships with students via any means, electronic or otherwise.
2. Access personal social networking media accounts during the school day or while representing the school at school-sponsored events.
3. Post or share information which students may access that discusses or portrays sex, nudity, alcohol, or drug use or other behaviors associated with the staff member’s private life that are considered inappropriate to discuss with students.
4. Post or share information that identifies any student.
5. Disclose personally identifying information about coworkers or supervisors.
6. Post or share discriminatory or defamatory information.
7. Post or share comments that would cause a disruption in the educational environment.
8. Suggest through any personal social networking context that he/she in any way represents the school district or is speaking on behalf of the school district.
9. Violate any school policy, including the BASD’s policies on discrimination, harassment, privacy, and bullying.

Mobile Computing Devices

Pol. 814	<u>Mobile computers (including laptops, handhelds, and tablet computers) may be provided to Bethlehem Area School District employees for professional use both on and off the school grounds in order to enhance, enrich, and facilitate teaching and learning, to perform job-related tasks, and to enhance school communications. Mobile computers are to be used for professional duties, including but not limited to curriculum enhancement, research, district communications and other educational purposes. Users are expected to abide by this policy when using mobile computing devices both on and off the school network. Users are expected to treat these devices with great care and caution and must report any loss, damage, or malfunction to IT staff immediately. Failure to do so may result in the user being held financially accountable for any damage resulting from negligence or misuse. Additional guidelines relating to the acceptable use of mobile computing devices will be disseminated to faculty and staff members.</u> <u>Hardware And Software</u> In order to maintain adherence to copyright law and to increase security and reliability of systems, users are expected to utilize hardware and software in a manner that enables its ongoing usage. To this end, BASD staff and students are responsible for informing the technical support staff immediately if, at any time, the hardware and/or software does not work properly. All BASD staff and students must respect all computer equipment peripherals. No attempt should be made to store any inappropriate materials on any BASD technology equipment. Users are, under no circumstances, to attempt to repair or reconfigure district-owned technology equipment in any way. <u>Printing</u> All the items in this policy apply to printers and the jobs that users send to the printers, including but not limited to, copyright, excessive use, personal use, inappropriate material and monitoring. Users can also refer to the guidelines in Policy 814 for specifics on copyright and photocopying. <u>Home Use</u> The policy applies to both in school and at-home use for staff and students. To ensure that students and staff use these educational resources responsibly while at home, it is imperative that the following provisions are understood: 1. No one other than the district employee or student uses his/her district laptop or equipment. 2. District policy for behavior and communication apply when using the Internet, according to the stipulations of this policy.
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Pol. 814	3. Users should have no expectation of privacy while utilizing their district assigned computer at home. 4. In-home technology support should not be expected from BASD Technology Staff; it is the user's responsibility to report any problems with equipment immediately to the building Support Technologist. 5. Any and all costs incurred by the BASD for repairs caused by negligent use may be the financial responsibility of the user who caused the problem. Under no circumstances should the user attempt to take district-owned technology to a service provider nor should the user attempt to repair technology equipment himself/herself. Additionally, families should be aware that some material accessible via the Internet might contain items that are illegal, defamatory, inaccurate, or potentially offensive to some people. Also, it is possible to purchase certain goods and services via the Internet, which could result in unwanted financial obligations for which a student's parent/guardian would be liable. <u>Copyright</u> The illegal use of copyrighted software by students and staff is prohibited. Any data uploaded to or downloaded from the network shall be subject to the guidelines put forth in the Digital Millennium Copyright Act (HR2281) and the Technology, Education and Copyright Harmonization (TEACH) Act. (See <i>Technology and Learning Guidelines for Administrators</i> chart for more information about what is permissible under Copyright law. See 815 Attachment.) WEB SITE GUIDELINES Unless otherwise approved, all BASD-sponsored and maintained web sites (which includes all school, teacher or classroom web pages for educational purposes) must be hosted from district-owned and operated computer server(s) on school property and must adhere to procedures and guidelines outlined in this policy. <u>Rationale</u> School web sites are public documents welcoming the outside world to the school and linking students and staff to outside sources of information. Guidelines are required in the construction of school web pages to ensure that information on the pages is appropriate for any Internet user to access and free from advertising or information items which may not be appropriate for students. The content of school web sites must be consistent with the educational mission, goals, strategic plan and objectives of the BASD and School Board policies. All district-sponsored and
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maintained web sites are property of BASD.

Disclaimer Of Liability

The BASD Technology Department does not warrant or guarantee access or data integrity of student or teacher-developed web content. Any and all web content created for class projects or course work should be backed up frequently using local resources.

The BASD Technology Department reserves the right to immediately stop access to or from any site which may be in violation of this policy or otherwise poses a risk to the district's network, personnel or other technology resources.

CONSEQUENCES FOR INAPPROPRIATE USE

Violations of this policy may result in the loss of access, additional disciplinary action consistent with existing practice and policy, and/or appropriate referral to the authorities. The BASD will cooperate to the extent required with authorities in all investigations. Anyone witnessing a violation of this policy must report the violation to their immediate supervisor.

Any user who violates provisions of this policy that cause damage to the network, computer equipment, electronic communications systems, or software will be held responsible for those damages. The user will also be responsible for incidental or unintended damage resulting from willful or deliberate violations of this policy.

The school district will cooperate with the school district's ISP rules, local, state and federal officials to the extent legally required in investigations concerning illegal activities conducted through the school district's technology systems.

References:

School Code – 24 P.S. Sec. 1303.1-A

Child Internet Protection Act – 24 P.S. Sec. 4601 et seq.

Family Educational Rights and Privacy Act – 20 U.S.C. Sec. 1232g

Enhancing Education Through Technology Act of 2001 – 20 U.S.C. Sec. 6777

Internet Safety – 47 U.S.C. Sec. 254

Board Policy – 218, 249, 317, 417, 517, 814

17. *Bethlehem Area Vocational-Technical School Joint Committee Appointments*

INFORMATION:

The Bethlehem Area School District is entitled to five (5) representatives to serve on the Joint Committee of the Bethlehem Area Vocational-Technical School for a three-year term. Eugene McKeon and Michael Faccinetto's terms expire December 2012. Two members shall be appointed to fill the vacancies for the upcoming three-year term beginning with the BAVTS Reorganization Meeting on December 5, 2012.

This item was reviewed with the Board at the November 12, 2012, Board Human Resources Committee Meeting.

RECOMMENDATION:

That the Board of School Directors appoints Michael Faccinetto and Shannon Patrick to the Bethlehem Area Vocational-Technical School Joint Committee for a three-year term which will expire at the end of December 2015.

Board Action

Human Resources Items

President Faccinetto asked Director Ortiz to make a motion to approve Human Resource Agenda Items 10, 11, 12, 13, 14, 15, 16, 17, 18, 19 and the Hand Carry. Director Ortiz made a motion and was seconded by Director Bonilla.

President Faccinetto asked if there was any discussion regarding these items.

President Faccinetto asked for a roll call vote on Items 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, and Hand Carry.

Director McKeon – Yes to all except for abstaining for Agenda Item 12, Letter D, Number 6.

Yes – Directors Ortiz, Patrick, Vidanage, Bonilla, Burkhardt, Cann, and President Faccinetto.

Motions pass 8-0 for Agenda Items 10, 11, 13, 14, 15, 16, 17, 18, 19, and Hand Carry.

Motion passes 7-0-1 for Agenda Item 12, Letter D, Number 6, and the remainder of Agenda Item 12 passes 8-0.

18. *Memorandum of Understanding Between the Board of School Directors of the Bethlehem Area School District and the Bethlehem Education Association*

INFORMATION:

The attached Memorandum of Understanding is a contracted settlement reached between the Bethlehem Education Association and the District.

The Memorandum of Understanding was reviewed by the Board in Executive Session on October 8, 2012, and at the Board Human Resources Committee Meeting on November 12, 2012.

RECOMMENDATION:

That the Board of School Directors approves the following Memorandum of Understanding between the Board of School Directors of the Bethlehem Area School District and the Bethlehem Education Association to enable the District to attract the best possible candidates for teaching positions, particularly in certificated specialties in low supply in the labor market.

Board Action

Human Resources Items

President Faccinetto asked Director Ortiz to make a motion to approve Human Resource Agenda Items 10, 11, 12, 13, 14, 15, 16, 17, 18, 19 and the Hand Carry. Director Ortiz made a motion and was seconded by Director Bonilla.

President Faccinetto asked if there was any discussion regarding these items.

President Faccinetto asked for a roll call vote on Items 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, and Hand Carry.

Director McKeon – Yes to all except for abstaining for Agenda Item 12, Letter D, Number 6.

Yes – Directors Ortiz, Patrick, Vidanage, Bonilla, Burkhardt, Cann, and President Faccinetto.

Motions pass 8-0 for Agenda Items 10, 11, 13, 14, 15, 16, 17, 18, 19, and Hand Carry.

Motion passes 7-0-1 for Agenda Item 12, Letter D, Number 6, and the remainder of Agenda Item 12 passes 8-0.

**MEMORANDUM OF UNDERSTANDING
BETWEEN
BETHLEHEM AREA SCHOOL DISTRICT BOARD OF DIRECTORS
AND
BETHLEHEM EDUCATION ASSOCIATION**

WHEREAS, The Board of Directors of the Bethlehem Area School District (Board) and the Bethlehem Education Association (Association) have entered into a Collective Bargaining Agreement and,

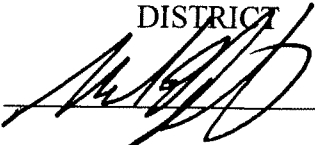
WHEREAS, The parties wish to clarify a matter relating to step placement on the salary schedule,

THEREFORE, Be it resolved that the parties agree to the following:

1. Beginning with the 2012-13 school year, the district will agree to place newly hired employees on the current salary schedule on the step equivalent to the employee's years of public school service. (For clarification, a person with 5 years at a parochial school and 2 years at a public school would be placed at Step 3; a person with 10 years of public school service will be placed on Step 11.)
2. The Association agrees that the prior long standing past practice and subsequent arbitration ruling of January 7, 2004, requiring the district to cap newly hired bargaining unit members with 10 years of public school service from being placed beyond Step 10 will now cease to exist. Beginning with the 2012-13 school year, newly hired bargaining unit members entering the district with more than 10 years of service will be placed on the salary schedule at a minimum of Step 11 with a maximum step placement decision made at the district's discretion.
3. The Association agrees to refrain from seeking affirmative relief for employees hired prior to the beginning of the 2012-13 school year.
4. Except as listed above, all other articles and exhibits of the Collective Bargaining Agreement shall remain in full force and effect.

In WITNESS WHEREOF, The parties hereto have caused their names to be subscribed by their duly authorized officers and representatives this 19 day of November 2012.

BETHLEHEM AREA SCHOOL
DISTRICT



WITNESS:



BETHLEHEM EDUCATION
ASSOCIATION



WITNESS:



19. 2012-2013 School District Calendar Amendment**INFORMATION:**

The School District calendar allows for four emergency/snow days before we are required to make-up school closures. Our School District calendar lists certain days as make-up days, should we exceed the initial four emergency/snow days. These days are: February 18, March 28, April 1, and June 6.

Due to Hurricane Sandy, the District has exceeded the four built-in emergency/snow days (October 29, 30, 31, November 1 and 2). In order to make-up the November 2 day and preserve the previously designated make-up days, the Administration recommends that the District converts January 18, 2013, from an in-service day to a regular student day.

This item was reviewed with the Board at the November 12, 2012, Board Human Resources Committee Meeting.

RECOMMENDATION:

That the Board of School Directors amends the 2012-2013 School District calendar to convert January 18, 2013, to a regular student day.

Board ActionHuman Resources Items

President Faccinetto asked Director Ortiz to make a motion to approve Human Resource Agenda Items 10, 11, 12, 13, 14, 15, 16, 17, 18, 19 and the Hand Carry. Director Ortiz made a motion and was seconded by Director Bonilla.

President Faccinetto asked if there was any discussion regarding these items.

President Faccinetto asked for a roll call vote on Items 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, and Hand Carry.

Director McKeon – Yes to all except for abstaining for Agenda Item 12, Letter D, Number 6.

Yes – Directors Ortiz, Patrick, Vidanage, Bonilla, Burkhardt, Cann, and President Faccinetto.

Motions pass 8-0 for Agenda Items 10, 11, 13, 14, 15, 16, 17, 18, 19, and Hand Carry.

Motion passes 7-0-1 for Agenda Item 12, Letter D, Number 6, and the remainder of Agenda Item 12 passes 8-0.

20. *Act 32 Tax Collection Commission Voting Delegates***INFORMATION:**

Act 32 § 505(b) requires the governing bodies of school districts, townships, boroughs, and cities that impose an earned income tax to appoint one voting delegate and one or more alternate delegates to be their Tax Collection Committee (TCC) representatives. The purpose of this resolution is to realign the appointment of the required delegates.

Last year, the Board appointed Stacy Gober as primary voting delegate, Nancy Mautino as alternate voting delegate, and Eugene McKeon as second alternate voting delegate. The appointed individuals have consented to reappointment. If the primary voting delegate cannot be present for a TCC meeting, the alternate voting delegate shall be the representative at the TCC meeting. These appointments are effective immediately and shall continue until successors are appointed. Delegates shall be appointed each year in November or December, or as soon thereafter as possible. All delegates shall serve at the pleasure of this governing body and may be removed at any time.

This information was reviewed with the Board at the November 12, 2012, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors appoints the following individuals as Tax Collection Committee (TCC) delegates for the Bethlehem Area School District effective with the date of this action:

- A. Primary voting delegate: Stacy M. Gober
- B. Alternate voting delegate: Nancy A. Mautino
- C. Second Alternate voting delegate: Eugene McKeon

Finance Items

President Faccinetto asked Director McKeon to make a motion to approve Finance Agenda Items 20, 21, 22, and 23. Director McKeon made a motion and was seconded by Director Patrick.

President Faccinetto asked if there was any discussion regarding these items. Seeing none, he asked for a roll call vote on items 20, 21, 22, and 23.

Yes – Directors McKeon, Ortiz, Patrick, Vidanage, Bonilla, Burkhardt, Cann, and President Faccinetto.

Motions pass 8-0

21. *Private Transportation Contract*

INFORMATION:

A private transportation contract for carrier services for the 2012-2013 school year has been completed. This contract provides service to transport a school student to Colonial Academy in Wind Gap.

This information was reviewed with the Board at the November 12, 2012, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors approves the private transportation contract for Ana Ivette Alicea to transport a student to the Colonial Academy for the 2012-2013 school year at a cost not to exceed \$7,912.08.

Account Code and Name: General Fund 2720-513 Contracted Carriers-Vehicle Operations
Account Balance: \$93,518.32

Finance Items

President Faccinetto asked Director McKeon to make a motion to approve Finance Agenda Items 20, 21, 22, and 23. Director McKeon made a motion and was seconded by Director Patrick.

President Faccinetto asked if there was any discussion regarding these items. Seeing none, he asked for a roll call vote on items 20, 21, 22, and 23.

Yes – Directors McKeon, Ortiz, Patrick, Vidanage, Bonilla, Burkhardt, Cann, and President Faccinetto.

Motions pass 8-0

22. *Agreement with Tri-State Financial Group, LLC for Collection of Act 511 Business Privilege and Mercantile Taxes*

INFORMATION:

For many years, the City of Bethlehem has been the local Act 511 tax collector for the School District which included EIT and Business Privilege/Mercantile Taxes. Beginning January 1, 2011, the City contracted with Keystone Collection Services to collect the EIT and plans to now outsource the collection of the Business Privilege and Mercantile Taxes to Tri-State Financial Group, LLC, Bridgeport, Pennsylvania effective January 1, 2013. With that stated, it is recommended that the School District also enter into a contract with Tri-State as recommended by the City for collection of these taxes. This would allow for common remittance by taxpayers with a shared distribution of the tax revenue for efficiency and improved cash flow. The previous agreement for City collections included a commission of 2.75 percent while this new proposal reflects a commission of 2 percent for Tri-State. The City plans to execute this agreement in November effective January 1, 2013, in conjunction with their 2013 annual budget.

This information was discussed with the Board during Executive Session on November 12, 2012.

RECOMMENDATION:

That the Board of School Directors authorizes the Bethlehem Area School District to enter into an agreement with Tri-State Financial Group, LLC, Bridgeport, Pennsylvania to collect the Business Privilege and Mercantile Taxes in the City of Bethlehem at a rate of 2.0 percent of the amount collected, beginning January 1, 2013, pending concurrent approval by the City of Bethlehem.

Finance Items

President Faccinetto asked Director McKeon to make a motion to approve Finance Agenda Items 20, 21, 22, and 23. Director McKeon made a motion and was seconded by Director Patrick.

President Faccinetto asked if there was any discussion regarding these items. Seeing none, he asked for a roll call vote on items 20, 21, 22, and 23.

Yes – Directors McKeon, Ortiz, Patrick, Vidanage, Bonilla, Burkhardt, Cann, and President Faccinetto.

Motions pass 8-0

23. *Special Counsel for Selected Real Estate Tax Appeals Appointment*

INFORMATION:

Due to a conflict of interest on several upcoming tax appeals, it is recommended that the Board contract with an outside conflict counsel specializing in real estate tax appeals to represent the District in these matters.

This information was reviewed with the Board in Executive Session on November 12, 2012.

RECOMMENDATION:

That the Board of School Directors appoints Dischell, Bartle, and Dooley, PC, Lansdale, Pennsylvania, to serve as special counsel on selected real estate tax appeals on an as needed basis with terms as outlined in the proposal of services.

Account Code and Account Title: General Fund 2350-330 Legal Services
Account Balance: \$269,091.34

Finance Items

President Faccinetto asked Director McKeon to make a motion to approve Finance Agenda Items 20, 21, 22, and 23. Director McKeon made a motion and was seconded by Director Patrick.

President Faccinetto asked if there was any discussion regarding these items. Seeing none, he asked for a roll call vote on items 20, 21, 22, and 23.

Yes – Directors McKeon, Ortiz, Patrick, Vidanage, Bonilla, Burkhardt, Cann, and President Faccinetto.

Motions pass 8-0

Budgetary Transfers

RECOMMENDATION:

That the administration be authorized to make budgetary transfers in the General Fund Budget as set forth in the attachment.

Board Action

President Faccinetto asked Director McKeon to make a motion to approve the Financial Reports/Payment of Bills as follows: Budgetary Transfers (Page 28); Treasurer's Report (Page 29); Monthly Bills (Page 30); and Budget Information which is an informational/non-voting item (Page 31). Director McKeon made a motion and was seconded by Director Bonilla.

President Faccinetto asked if there was any discussion. Seeing none, he asked for a roll call vote on the Financial Reports/Payment of Bills as listed above.

Yes – Directors McKeon, Ortiz, Patrick, Vidanage, Bonilla, Burkhardt, Cann, and President Faccinetto.

Motions pass – 8-0.

**Bethlehem Area School District
2012-13 BUDGET TRANSFERS**

November, 2012

FROM ACCOUNT	DESCRIPTION	TO ACCOUNT	DESCRIPTION	AMOUNT	REASON
10-1100-640-000-30-353-000-530-0000	Instr-Books/Periodicals	10-1100-122-000-30-353-000-530-0000	Instr-Sal-Subs	\$ 270.00	Sub Coverage for ACTFL Conf
10-2260-123-000-30-353-000-530-0000	C & I-Teacher Extra Duty	10-1100-123-000-30-353-000-530-0000	Instr-Teacher Extra Duty	\$ 2,166.80	Freshman Orientation Teacher Pay
10-2260-123-000-30-353-000-530-0000	C & I-Teacher Extra Duty	10-1100-220-000-30-353-000-530-0000	Instr-FICA Contribution	\$ 104.44	Teacher Extra Duty-FICA Contri
10-2271-581-000-30-353-000-530-0000	Instr Staff Dev-Travel Conference	10-1100-220-000-30-353-000-530-0000	Instr-FICA Contribution	\$ 65.58	Teacher Extra Duty-FICA Contri
10-2260-123-000-30-353-000-530-0000	C & I-Teacher Extra Duty	10-1100-230-000-30-353-000-530-0000	Instr-Retire Contribution	\$ 228.76	Teacher Extra Duty-Retire Contri
10-3210-610-000-30-353-000-530-0000	Student Activities-Supplies	10-1100-610-000-30-353-121-530-0000	Instr-Music Supplies	\$ 3,500.00	Vocal/Band Supplies
10-1100-618-000-30-353-000-530-0000	Instr-Admin Sftw/Lic Fees & Supplies	10-1100-650-000-30-353-000-530-0000	Instr-Tech Supplies & Fees	\$ 200.00	Correct Acct Code
10-2260-122-000-10-116-000-160-0000	C & I-Teacher Sub	10-1100-757-000-10-116-000-160-0000	Instr-Non-Cap Equip Hrdw/Sftw	\$ 300.00	Projectors
10-2260-640-000-10-116-000-160-0000	C & I- Books/Periodicals	10-1100-757-000-10-116-000-160-0000	Instr-Non-Cap Equip Hrdw/Sftw	\$ 1,000.00	Projectors
10-1100-610-000-10-109-000-090-0000	Instr-General Supplies	10-1100-761-000-10-109-000-090-0000	Instr-Non-Cap Equip Rplc	\$ 270.00	Paper Shredder
10-1190-650-416-10-100-000-000-0000	Fed Prgrms-Tech Supplies & Fees	10-1190-757-416-10-105-000-000-2012	Fed Prgrms-Non-Cap Hrdw/Sftw	\$ 4,085.58	Projector & Cart
10-1190-650-416-10-100-000-000-0000	Fed Prgrms-Tech Supplies & Fees	10-1190-757-416-10-129-000-000-2012	Fed Prgrms-Non-Cap Hrdw/Sftw	1 \$ 12,210.03	iPads,Camera,Projectors & Carts
10-2380-432-000-30-353-000-530-0000	Princ Off-Repair/Maint	10-1350-432-000-30-353-000-530-0000	Industrial Arts-Repair/Maint	\$ 950.00	Maintenance on Wood Lab
10-1800-581-217-10-038-000-000-0000	Pre-K-ConferenceTravel	10-1800-894-217-10-038-000-000-0000	Pre-K-Student Dues & Fees	2 \$ 2,000.00	Realign Budget to Actual
10-2170-442-000-00-000-000-CD0-0000	Student Acct-Equip Rental	10-2170-348-000-00-000-000-CD0-0000	Student Acct-Tech Svcs	\$ 1,700.00	Student Record Scanning
10-1100-610-000-10-129-000-290-0000	Instr-General Supplies	10-2271-324-000-10-129-000-290-0000	Instr Staff Dev-Prof Ed Training	\$ 700.00	Conference Registration
10-2500-610-000-00-000-000-GA0-0000	Business Off-Gen Supplies	10-2380-550-000-30-350-000-500-0000	Princ Off-Printing & Binding	\$ 51.34	2 Boxes of Preprinted Envelopes
10-2390-442-000-30-353-000-530-0000	Othr Admin Svcs-Equip Rental	10-2390-617-000-30-353-000-530-0000	Othr Admin Svcs-Grad Supplies	\$ 46.35	Diplomas
10-1100-640-000-00-000-000-DT0-0000	Instr-Books/Periodicals	10-2834-324-000-00-000-113-EA0-0000	Staff Dev-Prof Ed Training	\$ 500.00	Conferences Registration
10-1100-640-000-00-000-000-DT0-0000	Instr-Books/Periodicals	10-2834-581-000-00-000-113-EA0-0000	Staff Dev-Conference Exp	\$ 2,000.00	Conferences Expenses
10-2240-618-000-00-000-535-TK0-0000	Computer Instr-Sftwr/Lic Fees	10-2840-438-000-00-000-535-TN0-0000	Data Proc-Tech Maint	3 \$ 12,000.00	Software Costs
10-2836-324-000-00-000-535-TN0-0000	Data Proc-Prof Ed Svcs	10-2840-438-000-00-000-535-TN0-0000	Data Proc-Tech Maint	3 \$ 10,000.00	Software Costs
10-2840-767-000-00-000-535-TN0-0000	Data Proc-Non-Cap Equip	10-2840-438-000-00-000-535-TN0-0000	Data Proc-Tech Maint	3 \$ 15,221.16	Software Costs
10-2836-581-000-00-000-535-TN0-0000	Data Proc-Conference Travel	10-2840-438-000-00-000-535-TN0-0000	Data Proc-Tech Maint	3 \$ 1,500.00	Software Costs
10-2840-348-000-00-000-535-TN0-0000	Data Proc-Technology Services	10-2840-438-000-00-000-535-TN0-0000	Data Proc-Tech Maint	3 \$ 9,810.00	Software Costs

**Bethlehem Area School District
2012-13 BUDGET TRANSFERS**

November, 2012

10-2840-610-000-00-000-535-TN0-0000	Data Proc-Supplies		10-2840-438-000-00-000-535-TN0-0000	Data Proc-Tech Maint	3	\$	1,000.00	Software Costs
10-2840-810-000-00-000-535-TN0-0000	Data Proc-Dues & Fees		10-2840-438-000-00-000-535-TN0-0000	Data Proc-Tech Maint	3	\$	190.00	Software Costs
10-1100-640-000-00-000-000-DT0-0000	Instr-Books/Periodicals		10-2850-330-000-00-000-113-EA0-0000	State & Fed-Other Prof Svcs		\$	150.00	Translation Services (documents)
10-1100-640-000-00-000-000-DT0-0000	Instr-Books/Periodicals		10-2850-530-000-00-000-113-EA0-0000	State & Fed-Communications		\$	550.00	Postage and Mailings
10-1100-640-000-00-000-000-DT0-0000	Instr-Books/Periodicals		10-2850-550-000-00-000-113-EA0-0000	State & Fed-Printing & Binding		\$	250.00	Printing - Production Department
10-1100-640-000-00-000-000-DT0-0000	Instr-Books/Periodicals		10-2850-610-000-00-000-113-EA0-0000	State & Fed-General Supplies		\$	1,000.00	Supplies
10-1100-640-000-00-000-000-DT0-0000	Instr-Books/Periodicals		10-2850-610-000-00-000-115-EA0-0000	State & Fed-Paper Supplies		\$	400.00	Paper
10-1100-640-000-00-000-000-DT0-0000	Instr-Books/Periodicals		10-2850-810-000-00-000-113-EA0-0000	State & Fed-Dues & Fees		\$	100.00	Memberships, Dues, Fees
10-3210-610-000-30-353-000-530-0000	Student Activities-Supplies		10-3210-173-000-30-353-000-530-0000	Student Activities-Truck Driver		\$	138.32	Celtic Parade
10-2600-610-000-00-000-000-NE0-0000	Facilities-Supplies		10-3250-710-000-20-240-901-NE0-0000	Athletics-Land & Improvement		\$	1,594.75	Aerate, Seed & Fertilize Football Field-BMS
10-2600-610-000-00-000-000-NE0-0000	Facilities-Supplies		10-3250-710-000-20-242-901-NE0-0000	Athletics-Land & Improvement		\$	3,161.00	Aerate, Seed & Fertilize Football Field-NEMS
10-2600-610-000-00-000-000-NE0-0000	Facilities-Supplies		10-3250-710-000-30-350-901-NE0-0000	Athletics-Land & Improvement		\$	561.00	Seed & FertilizeFootball Field-LHS
10-2600-610-000-00-000-000-NE0-0000	Facilities-Supplies		10-3250-710-000-30-350-902-NE0-0000	Athletics-Land & Improvement		\$	2,750.00	Overhall & Aerate Baseball Field-LHS
10-2600-610-000-00-000-000-NE0-0000	Facilities-Supplies		10-3250-710-000-30-350-906-NE0-0000	Athletics-Land & Improvement		\$	1,100.00	Aerate Boys Soccer Field-LHS
10-2600-610-000-00-000-000-NE0-0000	Facilities-Supplies		10-3250-710-000-30-353-901-NE0-0000	Athletics-Land & Improvement		\$	1,122.00	Seed & FertilizeFootball Field-FHS
10-2600-610-000-00-000-000-NE0-0000	Facilities-Supplies		10-3250-710-000-30-353-902-NE0-0000	Athletics-Land & Improvement		\$	2,100.00	Renovate Baseball Field-FHS
10-2600-610-000-00-000-000-NE0-0000	Facilities-Supplies		10-3250-710-000-30-353-906-NE0-0000	Athletics-Land & Improvement		\$	1,300.00	Aerate Boys Soccer Field-FHS
10-2600-610-000-00-000-000-NE0-0000	Facilities-Supplies		10-3250-710-000-30-353-916-NE0-0000	Athletics-Land & Improvement		\$	1,100.00	Aerate Girls Field Hockey Field
10-2600-610-000-00-000-000-NE0-0000	Facilities-Supplies		10-3250-710-000-30-353-917-NE0-0000	Athletics-Land & Improvement		\$	1,100.00	Aerate Girls Soccer Field
10-1190-121-411-10-100-000-000-0000	Fed Prgrms-Teacher Salary		10-3300-123-411-10-102-000-000-0000	Community Svcs-Tchr Ex Duty	4	\$	275.20	Teacher Extra Duty Salary
10-1190-121-411-10-100-000-000-0000	Fed Prgrms-Teacher Salary		10-3300-220-411-10-102-000-000-0000	Community Svcs-FICA Contri	5	\$	20.70	Teacher Extra Duty-FICA Contri
10-1190-121-411-10-100-000-000-0000	Fed Prgrms-Teacher Salary		10-3300-230-411-10-102-000-000-0000	Community Svcs-Retire Contri	5	\$	34.02	Teacher Extra Duty-Retire Contri
10-1190-121-411-10-100-000-000-0000	Fed Prgrms-Teacher Salary		10-3300-635-411-10-105-000-000-0000	Community Svcs-Food	6	\$	772.85	Kdg & Spark Orientation Food
10-5110-832-000-00-000-000-NT0-0000	Debt Svc-Interest		10-5110-912-000-00-000-000-NT0-0000	Debt Svc-Principal	7	\$	221,158.66	Bus Leases

Treasurer's Reports

RECOMMENDATION:

That the Board of School Directors approves the Treasurer's Reports.

Board Action

President Faccinetto asked Director McKeon to make a motion to approve the Financial Reports/Payment of Bills as follows: Budgetary Transfers (Page 28); Treasurer's Report (Page 29); Monthly Bills (Page 30); and Budget Information which is an informational/non-voting item (Page 31). Director McKeon made a motion and was seconded by Director Bonilla.

President Faccinetto asked if there was any discussion. Seeing none, he asked for a roll call vote on the Financial Reports/Payment of Bills as listed above.

Yes – Directors McKeon, Ortiz, Patrick, Vidanage, Bonilla, Burkhardt, Cann, and President Faccinetto.

Motions pass – 8-0.

Bethlehem Area School District
Treasurer's Report
October 31, 2012

	Beginning Balance September 30, 2012	Receipts	Disbursements	Ending Balance October 31, 2012
Fund				
10 - General	45,756,323.64	27,545,977.85	48,741,244.83	24,561,056.66
22 - Capital Reserve	672,799.29	-	-	672,799.29
30 - Bond Fund	341,700.37	-	-	341,700.37
50 - Food Service	145,777.11	726,855.93	416,568.48	456,064.56
52 - Daycare	398,763.63	276,129.68	259,706.40	415,186.91
70 - Scholarships	212,792.01	200.05	-	212,992.06
71 - Self Insurance	1,485,719.26	2,280,070.76	2,696,884.60	1,068,905.42
81 - Student Activity*	343,446.84	64,519.59	50,725.72	357,240.71
\$	49,357,322.15	\$ 30,893,753.86	\$ 52,165,130.03	\$ 28,085,945.98

*-Three Middle School Student Activity Accounts were added.

	10 - General	22 - Capital Reserve	30 - Bond Fund	50 - Food Services	52 - Day Care	70 - Scholarship	71 - Self Insurance	81 - Student Activity	Total
Summary of Receipts									
Federal	355,301.83	-	-	427,097.15	-	-	-	-	782,398.98
State	7,436,801.49	-	-	26,394.36	-	-	-	-	7,463,195.85
Local	19,739,917.71	-	-	273,364.36	276,129.66	200.00	2,280,070.75	64,519.59	22,634,202.07
Interest Earned	13,956.82	-	-	0.06	0.02	0.05	0.01	-	13,956.96
Total	27,545,977.85	-	-	726,855.93	276,129.68	200.05	2,280,070.76	64,519.59	\$ 30,893,753.86

	10 - General	32 - Capital Reserve	30 - Bond Fund	50 - Food Services	52 - Day Care	70 - Scholarship	71 - Self Insurance	81 - Student Activity	Total
Summary of Disbursements									
Payroll/Benefits	9,076,312.09	-	-	408,206.31	241,962.94	-	-	-	9,726,481.34
Operating Expenditures*	35,202,004.84	-	-	8,362.17	17,743.46	-	2,696,884.60	50,725.72	37,975,720.79
Debt Service	4,462,927.90	-	-	-	-	-	-	-	4,462,927.90
Total	48,741,244.83	-	-	416,568.48	259,706.40	-	2,696,884.60	50,725.72	\$ 52,165,130.03

*Includes \$16 Million net purchased in investments - see page 2

	Wells Fargo	PSDLAF	PA INVEST	PLGIT	KNBT	BTFCU	Total
Report of Depositories							
10 - General	6,978,360.34	14,079,081.76	2,192,052.73	1,311,561.83	-	-	24,561,056.66
22 - Capital Reserve	-	672,799.29	-	-	-	-	672,799.29
30 - Bond Fund	-	341,700.37	-	-	-	-	341,700.37
50 - Food Service	-	456,064.56	-	-	-	-	456,064.56
52 - Daycare	-	415,186.91	-	-	-	-	415,186.91
70 - Scholarships	-	212,982.06	-	-	10.00	-	212,992.06
71 - Self Insurance	-	1,068,905.42	-	-	-	-	1,068,905.42
81 - Student Activity	-	357,240.71	-	-	-	-	357,240.71
Total	6,978,360.34	17,603,961.08	2,192,052.73	1,311,561.83	10.00	\$	28,085,945.98

This report represents the monthly cash balances and transactions by fund as represented in the various bank accounts. Budgetary position is not reflected here but on the Condition of the Budget Report where fiscal year position and encumbrances are shown.

Outstanding Investment Summary

October 31, 2012

Fund	Bank or Institution	Type	Purchase Date	Maturity Date	Investment Term	Principal Invested	Par Value	Interest Rate	Market Yield	Interest Receivable
General	PSDLAF	CD PSDLAF Collateralized CD Pool	09/12/12	12/31/12	110	\$2,000,000.00	\$2,000,000.00	0.150%		\$904.11
	PSDLAF	CD PSDLAF Collateralized CD Pool	09/28/12	12/31/12	94	\$65,000,000.00	\$65,000,000.00	0.150%		\$25,109.59
						\$67,000,000.00	\$67,000,000.00			\$26,013.70
	Safra National Bank	CD Wells Fargo Brokerage Account	10/12/12	10/11/13	364	\$248,000.00	\$248,000.00	0.450%		\$1,116.00
	Bank Baroda NY	CD Wells Fargo Brokerage Account	10/16/12	10/16/13	365	\$248,000.00	\$248,000.00	0.400%		\$992.00
	Bank of India	CD Wells Fargo Brokerage Account	10/17/12	10/16/13	364	\$248,000.00	\$248,000.00	0.450%		\$1,116.00
	Bank of China NY	CD Wells Fargo Brokerage Account	10/17/12	10/16/13	364	\$248,000.00	\$248,000.00	0.400%		\$992.00
	Beal Bank SSB	CD Wells Fargo Brokerage Account	10/17/12	10/16/13	364	\$248,000.00	\$248,000.00	0.350%		\$868.00
	Beal Bank USA	CD Wells Fargo Brokerage Account	10/17/12	10/16/13	364	\$248,000.00	\$248,000.00	0.350%		\$868.00
	Community Financial Svcs	CD Wells Fargo Brokerage Account	10/17/12	10/17/13	365	\$248,000.00	\$248,000.00	0.250%		\$620.00
	Discover Bk	CD Wells Fargo Brokerage Account	10/17/12	10/17/13	365	\$248,000.00	\$248,000.00	0.300%		\$744.00
	Goldman Sachs Bk USA	CD Wells Fargo Brokerage Account	10/17/12	10/17/13	365	\$248,000.00	\$248,000.00	0.350%		\$868.00
	Mizuho Corporate Bk	CD Wells Fargo Brokerage Account	10/17/12	10/17/13	365	\$248,000.00	\$248,000.00	0.300%		\$744.00
	Sovereign Bank	CD Wells Fargo Brokerage Account	10/17/12	10/17/13	365	\$248,000.00	\$248,000.00	0.350%		\$868.00
	BMW Bank	CD Wells Fargo Brokerage Account	10/18/12	10/18/13	365	\$248,000.00	\$248,000.00	0.350%		\$868.00
	Bank Hapoalim BM NY	CD Wells Fargo Brokerage Account	10/23/12	10/23/13	365	\$248,000.00	\$248,000.00	0.500%		\$1,240.00
	Key Bk National Assn Ohio	CD Wells Fargo Brokerage Account	10/24/12	10/24/13	365	\$248,000.00	\$248,000.00	0.250%		\$620.00
	Apple Bk for Savings NY	CD Wells Fargo Brokerage Account	10/24/12	10/24/13	365	\$248,000.00	\$248,000.00	0.300%		\$744.00
	Citizens State Bank	CD Wells Fargo Brokerage Account	10/25/12	10/25/13	365	\$248,000.00	\$248,000.00	0.250%		\$620.00
	Enerbank	CD Wells Fargo Brokerage Account	10/25/12	10/25/13	365	\$248,000.00	\$248,000.00	0.350%		\$868.00
BBCN	CD Wells Fargo Brokerage Account	10/31/12	10/31/13	365	\$248,000.00	\$248,000.00	0.300%		\$744.00	
BAC Florida Bank	CD Wells Fargo Brokerage Account	10/31/12	10/31/13	365	\$248,000.00	\$248,000.00	0.250%		\$620.00	
United States Treasury Bill	Wells Fargo Brokerage Account	10/11/12	02/28/13	140	\$3,998,444.44	\$4,000,000.00			\$1,555.56	
United States Treasury Bill	Wells Fargo Brokerage Account	10/11/12	03/14/13	154	\$3,998,117.78	\$4,000,000.00			\$1,882.22	
United States Treasury Bill	Wells Fargo Brokerage Account	10/11/12	03/28/13	168	\$3,997,853.33	\$4,000,000.00			\$2,146.67	
United States Treasury Bill	Wells Fargo Brokerage Account	10/11/12	04/11/13	182	\$3,997,522.78	\$4,000,000.00			\$2,477.22	
United States Treasury Bill	Wells Fargo Brokerage Account	10/11/12	05/02/13	203	\$2,997,885.41	\$3,000,000.00			\$2,114.59	
					\$23,701,823.74	\$23,712,000.00			\$26,296.26	
General Total						\$90,701,823.74	\$90,712,000.00			\$52,309.96

Monthly Bills

RECOMMENDATION:

That the bills, which have been reviewed as to correctness by the appropriate business office staff and verified by the Treasurer, be approved for payment. A copy of the bill list is available in the Business Office of the Education Center, 1516 Sycamore Street, Bethlehem, Pennsylvania, for review.

Board Action

President Faccinetto asked Director McKeon to make a motion to approve the Financial Reports/Payment of Bills as follows: Budgetary Transfers (Page 28); Treasurer's Report (Page 29); Monthly Bills (Page 30); and Budget Information which is an informational/non-voting item (Page 31). Director McKeon made a motion and was seconded by Director Bonilla.

President Faccinetto asked if there was any discussion. Seeing none, he asked for a roll call vote on the Financial Reports/Payment of Bills as listed above.

Yes – Directors McKeon, Ortiz, Patrick, Vidanage, Bonilla, Burkhardt, Cann, and President Faccinetto.

Motions pass – 8-0.

Budget Information

INFORMATION:

Presented for information is the statement of the Condition of the Budget by major accounts.

Condensed IV Board Summary Report

From 10/01/2012 To 10/31/2012

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
1100 INSTRUCTION - REG PROG ELEM/SECONDARY						
100 SALARY	52,571,244.00	3,948,599.27	7,893,087.15	0.00	15.01	44,678,156.85
200 EMPLOYEE BENEFITS	28,043,226.00	1,734,462.81	5,789,180.10	-3,457.75	20.63	22,257,503.65
300 PURCHASED PROF & TECH	13,680.00	2,830.00	164,579.00	0.00	1203.06	** -150,899.00
400 PURCHASED PROPERTY SVC	509,775.15	25,732.70	75,194.86	18,144.95	18.31	416,435.34
500 OTHER PURCHASED SVCS	9,759,716.15	930,359.34	2,693,453.72	0.00	27.59	7,066,262.43
600 SUPPLIES	1,377,860.00	100,322.72	358,315.53	182,690.77	39.26	836,853.70
700 PROPERTY	168,390.12	5,552.89	103,315.34	75,768.38	106.35	(1) -10,693.60
800 OTHER OBJECTS	36,132.00	90.00	90.00	42.00	0.36	36,000.00
Total	92,480,023.42	6,747,949.73	17,077,215.70	273,188.35	18.76	75,129,619.37
**IU Partial Hosp. cost are recorded to 1100-322 temporarily until the end of the year when the actual expenses will be reconciled to the actual accounts based on student attendance/participation.						
1200 INSTRUCTION - SPEC PROG ELEMEN/SECOND						
100 SALARY	10,382,562.00	832,113.73	1,626,431.45	0.00	15.66	8,756,130.55
200 EMPLOYEE BENEFITS	4,830,237.00	409,611.75	1,303,728.05	0.00	26.99	3,526,508.95
300 PURCHASED PROF & TECH	6,353,190.00	249,786.45	996,591.77	0.00	15.68	5,356,598.23
400 PURCHASED PROPERTY SVC	5,592.00	871.14	2,688.42	50.00	48.97	2,853.58
500 OTHER PURCHASED SVCS	2,537,104.00	162,545.46	502,352.75	0.00	19.80	2,034,751.25
600 SUPPLIES	192,145.45	2,408.52	133,102.83	53,806.80	97.27	5,235.82
700 PROPERTY	9,000.00	1,372.49	1,757.49	6,007.50	86.27	1,235.01
800 OTHER OBJECTS	46,400.00	3,298.62	2,923.62	125.00	6.57	43,351.38
Total	24,356,230.45	1,662,008.16	4,569,576.38	59,989.30	19.00	19,726,664.77
1300 INSTRUCTION - VOCATIONAL EDUCATION						
100 SALARY	1,882,138.00	204,861.82	407,013.64	0.00	21.62	1,475,124.36
200 EMPLOYEE BENEFITS	721,519.00	77,654.91	228,751.14	0.00	31.70	492,767.86
400 PURCHASED PROPERTY SVC	11,581.11	1,823.72	5,380.27	4,700.00	87.04	1,500.84
500 OTHER PURCHASED SVCS	5,890,945.00	415,654.00	1,801,167.00	3,463,786.00	89.37	625,992.00
600 SUPPLIES	173,224.64	7,417.87	16,296.81	30,071.68	26.76	126,856.15
700 PROPERTY	97,638.57	0.00	69,387.57	1,032.92	72.12	27,218.08
Total	8,777,046.32	707,412.32	2,527,996.43	3,499,590.60	68.67	2,749,459.29
1400 INSTRUCTION - OTHER INSTRUCTION PROG						

Condensed IV Board Summary Report

From 10/01/2012 To 10/31/2012

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
100 SALARY	794,484.00	34,092.03	217,200.04	0.00	27.33	577,283.96
200 EMPLOYEE BENEFITS	161,267.00	9,317.82	52,608.36	0.00	32.62	108,658.64
300 PURCHASED PROF & TECH	727,113.85	12,037.16	195,740.88	0.00	26.92	531,372.97
400 PURCHASED PROPERTY SVC	68.15	0.00	0.00	68.15	100.00	0.00
500 OTHER PURCHASED SVCS	202,247.00	1,143.96	2,219.22	0.00	1.09	200,027.78
600 SUPPLIES	106,920.58	2,846.08	6,271.95	87,630.61	87.82	13,018.02
700 PROPERTY	21,298.93	0.00	340.74	20,415.92	97.45	542.27
800 OTHER OBJECTS	25,000.00	0.00	3,482.20	0.00	13.92	21,517.80
Total	2,038,399.51	59,437.05	477,863.39	108,114.68	28.74	1,452,421.44
1500 INSTRUCTION - NONPUBLIC SCHOOL PGMS						
100 SALARY	1,995.00	0.00	837.20	0.00	41.96	1,157.80
200 EMPLOYEE BENEFITS	2,766.00	0.00	167.53	0.00	6.05	2,598.47
300 PURCHASED PROF & TECH	38,000.00	0.00	0.00	0.00	0.00	38,000.00
600 SUPPLIES	0.00	-186.59	-186.59	0.00	0.00	186.59
Total	42,761.00	-186.59	818.14	0.00	1.91	41,942.86
1600 INSTRUCTION - ADULT EDUCATION PROGRAM						
100 SALARY	1,845.00	0.00	0.00	0.00	0.00	1,845.00
200 EMPLOYEE BENEFITS	370.00	0.00	0.00	0.00	0.00	370.00
300 PURCHASED PROF & TECH	1,900.00	0.00	92.30	0.00	4.85	1,807.70
500 OTHER PURCHASED SVCS	0.00	0.00	0.00	0.00	0.00	0.00
600 SUPPLIES	2,700.00	0.00	0.00	0.00	0.00	2,700.00
Total	6,815.00	0.00	92.30	0.00	1.35	6,722.70
1700 INSTRUCTION - COMMUNITY/JR COLLEGE ED						
500 OTHER PURCHASED SVCS	2,168,556.00	174,948.66	760,160.60	1,399,589.40	99.59	8,806.00
600 SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
Total	2,168,556.00	174,948.66	760,160.60	1,399,589.40	99.59	8,806.00
1800 INSTRUCTION - PRE-K						
100 SALARY	358,199.00	29,942.84	57,492.23	0.00	16.05	300,706.77

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Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
200 EMPLOYEE BENEFITS	208,907.00	18,299.68	63,329.31	0.00	30.31	145,577.69
300 PURCHASED PROF & TECH	30,000.00	0.00	0.00	0.00	0.00	30,000.00
400 PURCHASED PROPERTY SVC	25,200.00	161.72	485.16	0.00	1.92	24,714.84
500 OTHER PURCHASED SVCS	5,000.00	0.00	0.00	0.00	0.00	5,000.00
600 SUPPLIES	10,300.00	2,620.49	3,227.39	1,949.04	50.25	5,123.57
800 OTHER OBJECTS	525.00	765.50	765.50	0.00	145.80 (2)	-240.50
Total	638,131.00	51,790.23	125,299.59	1,949.04	19.94	510,882.37

Function 1000 - INSTRUCTION

Total Expenditure	130,507,962.70	9,403,359.56	25,539,022.53	5,342,421.37	23.66	99,626,518.80
Total Other Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	130,507,962.70	9,403,359.56	25,539,022.53	5,342,421.37	23.66	99,626,518.80

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From 10/01/2012 To 10/31/2012

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Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
2100 SUPPORT SERVICES - SUPPORT SVCS-STUDENTS						
100 SALARY	5,393,783.47	423,237.42	1,093,064.39	0.00	20.26	4,300,719.08
200 EMPLOYEE BENEFITS	2,270,474.33	187,935.04	636,028.59	0.00	28.01	1,634,445.74
300 PURCHASED PROF & TECH	101,500.00	0.00	25.00	0.00	0.02	101,475.00
400 PURCHASED PROPERTY SVC	38,348.00	1,935.45	6,021.57	0.00	15.70	32,326.43
500 OTHER PURCHASED SVCS	3,975.00	226.25	1,307.31	0.00	32.88	2,667.69
600 SUPPLIES	170,082.00	1,507.06	1,183.78	13,437.97	8.59	155,460.25
700 PROPERTY	825.88	825.88	825.88	0.00	100.00	0.00
800 OTHER OBJECTS	7,885.00	0.00	0.00	300.00	3.80	7,585.00
Total	7,986,873.68	615,667.10	1,738,456.52	13,737.97	21.93	6,234,679.19
2200 SUPPORT SERVICES - SUPPORT SERVICES-INSTRU						
100 SALARY	3,291,980.42	258,892.84	785,967.53	0.00	23.87	2,506,012.89
200 EMPLOYEE BENEFITS	1,390,334.58	112,035.34	401,438.08	0.00	28.87	988,896.50
300 PURCHASED PROF & TECH	181,165.00	642.00	20,572.00	79.00	11.39	160,514.00
400 PURCHASED PROPERTY SVC	57,101.00	2,153.44	7,007.23	648.00	13.40	49,445.77
500 OTHER PURCHASED SVCS	44,060.00	1,504.43	4,474.74	0.00	10.15	39,585.26
600 SUPPLIES	308,045.14	29,819.28	99,130.87	29,834.92	41.86	179,079.35
700 PROPERTY	33,453.00	0.00	7,396.84	3,777.61	33.40	22,278.55
800 OTHER OBJECTS	11,715.00	0.00	8,600.00	0.00	73.41	3,115.00
Total	5,317,854.14	405,047.33	1,334,587.29	34,339.53	25.74	3,948,927.32
2300 SUPPORT SERVICES - SUPPORT SERVICES-ADMIN						
100 SALARY	5,659,878.00	448,968.10	1,710,361.98	0.00	30.21	3,949,516.02
200 EMPLOYEE BENEFITS	2,272,912.00	186,936.64	739,600.59	0.00	32.53	1,533,311.41
300 PURCHASED PROF & TECH	1,223,400.00	22,805.31	130,407.27	0.00	10.65	1,092,992.73
400 PURCHASED PROPERTY SVC	95,260.00	7,552.70	24,464.96	69.00	25.75	70,726.04
500 OTHER PURCHASED SVCS	224,593.00	5,209.75	76,968.32	7,660.40	37.68	139,964.28
600 SUPPLIES	60,941.60	235.40	1,965.95	2,861.70	7.92	56,113.95
700 PROPERTY	10,289.77	265.67	7,934.89	1,437.22	91.08	917.66
800 OTHER OBJECTS	87,772.00	2,000.00	38,262.45	0.00	43.59	49,509.55

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From 10/01/2012 To 10/31/2012

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Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
Total	9,635,046.37	673,973.57	2,729,966.41	12,028.32	28.45	6,893,051.64
2400 SUPPORT SERVICES - SUPP SVC-PUBLIC HEALTH						
100 SALARY	1,197,818.00	94,643.08	175,898.19	0.00	14.68	1,021,919.81
200 EMPLOYEE BENEFITS	615,877.00	53,355.97	174,265.84	0.00	28.29	441,611.16
300 PURCHASED PROF & TECH	17,500.00	0.00	0.00	0.00	0.00	17,500.00
400 PURCHASED PROPERTY SVC	4,594.00	197.72	563.16	106.00	14.56	3,924.84
500 OTHER PURCHASED SVCS	16,000.00	0.00	963.18	0.00	6.01	15,036.82
600 SUPPLIES	26,180.00	2,036.88	2,036.88	8,480.19	40.17	15,662.93
700 PROPERTY	4,000.00	0.00	0.00	0.00	0.00	4,000.00
Total	1,881,969.00	150,233.65	353,727.25	8,586.19	19.25	1,519,655.56
2500 SUPPORT SERVICES - SUPP SERVICES-BUSINESS						
100 SALARY	745,960.00	62,573.98	244,574.42	0.00	32.78	501,385.58
200 EMPLOYEE BENEFITS	345,112.00	31,350.22	125,306.06	0.00	36.30	219,805.94
300 PURCHASED PROF & TECH	149,000.00	1,184.00	7,388.00	0.00	4.95	141,612.00
400 PURCHASED PROPERTY SVC	194,417.00	25,299.82	78,928.63	7,312.35	44.35	108,176.02
500 OTHER PURCHASED SVCS	88,640.00	4,677.10	11,809.63	8,188.76	22.56	68,641.61
600 SUPPLIES	49,173.10	11,889.27	33,900.93	12.89	68.96	15,259.28
700 PROPERTY	10,000.00	0.00	0.00	0.00	0.00	10,000.00
800 OTHER OBJECTS	35,000.00	341.00	561.00	0.00	1.60	34,439.00
Total	1,617,302.10	137,315.39	502,468.67	15,514.00	32.02	1,099,319.43
2600 SUPPORT SERVICES - OP/MAINT PLANT SVCS						
100 SALARY	6,368,929.00	476,996.56	1,772,757.67	0.00	27.83	4,596,171.33
200 EMPLOYEE BENEFITS	3,330,452.00	268,601.97	1,054,691.19	0.00	31.66	2,275,760.81
300 PURCHASED PROF & TECH	388,551.30	2,085.77	59,087.44	70,881.14	33.44	258,582.72
400 PURCHASED PROPERTY SVC	4,578,145.14	269,013.36	768,642.80	507,501.73	27.87	3,302,000.61
500 OTHER PURCHASED SVCS	428,300.00	6,559.31	300,430.83	0.00	70.14	127,869.17
600 SUPPLIES	2,103,521.88	77,518.34	457,592.72	36,822.54	23.50	1,609,106.62
700 PROPERTY	258,695.16	333.30	83,044.00	160,539.72	94.15	15,111.44
800 OTHER OBJECTS	1,900.00	186.00	1,374.50	0.00	72.34	525.50

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From 10/01/2012 To 10/31/2012

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Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
Total	17,458,494.48	1,101,294.61	4,497,621.15	775,745.13	30.20	12,185,128.20
2700 SUPPORT SERVICES - STUDENT TRANSP SERVICES						
100 SALARY	2,891,777.00	272,705.80	559,303.43	0.00	19.34	2,332,473.57
200 EMPLOYEE BENEFITS	1,505,316.00	135,403.01	429,469.39	0.00	28.53	1,075,846.61
300 PURCHASED PROF & TECH	15,000.00	0.00	7,492.85	0.00	49.95	7,507.15
400 PURCHASED PROPERTY SVC	75,806.00	11,757.16	44,214.43	0.00	58.32	31,591.57
500 OTHER PURCHASED SVCS	1,012,015.00	891.49	59,816.09	2,020.00	6.11	950,178.91
600 SUPPLIES	900,425.00	69,878.12	144,763.50	7,000.00	16.85	748,661.50
700 PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00
800 OTHER OBJECTS	1,238.00	0.00	0.00	0.00	0.00	1,238.00
Total	6,401,577.00	490,635.58	1,245,059.69	9,020.00	19.59	5,147,497.31
2800 SUPPORT SERVICES - SUPPORT SVCS-CENTRAL						
100 SALARY	1,048,416.00	75,385.57	309,340.87	0.00	29.50	739,075.13
200 EMPLOYEE BENEFITS	473,298.00	36,106.14	239,625.73	0.00	50.62	233,672.27
300 PURCHASED PROF & TECH	192,182.00	3,151.00	33,643.45	44,619.00	40.72	113,919.55
400 PURCHASED PROPERTY SVC	171,740.00	8,573.30	131,679.51	58,327.61	110.63 (3)	-18,267.12
500 OTHER PURCHASED SVCS	663,757.00	7,076.79	179,545.87	105,672.00	42.97	378,539.13
600 SUPPLIES	76,532.27	500.18	64,976.16	497.50	85.55	11,058.61
700 PROPERTY	28,334.16	0.00	0.00	4,391.37	15.49	23,942.79
800 OTHER OBJECTS	1,925.00	0.00	525.00	0.00	27.27	1,400.00
Total	2,656,184.43	130,792.98	959,336.59	213,507.48	44.15	1,483,340.36
2900 SUPPORT SERVICES - OTHER SUPPORT SERVICES						
500 OTHER PURCHASED SVCS	100,303.00	0.00	0.00	0.00	0.00	100,303.00
Total	100,303.00	0.00	0.00	0.00	0.00	100,303.00

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Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
Function 2000 - SUPPORT SERVICES						
Total Expenditure	53,055,604.20	3,704,960.21	13,361,223.57	1,082,478.62	27.22	38,611,902.01
Total Other Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	53,055,604.20	3,704,960.21	13,361,223.57	1,082,478.62	27.22	38,611,902.01

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Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
3200 NON INSTRUCTIONAL - STUDENT ACTIVITIES						
100 SALARY	1,245,011.00	153,130.80	200,459.52	0.00	16.10	1,044,551.48
200 EMPLOYEE BENEFITS	272,301.00	28,505.14	46,447.68	0.00	17.05	225,853.32
300 PURCHASED PROF & TECH	163,700.00	7,500.00	41,703.21	0.00	25.47	121,996.79
400 PURCHASED PROPERTY SVC	17,100.00	641.16	3,837.55	0.00	22.44	13,262.45
500 OTHER PURCHASED SVCS	99,950.00	810.29	75,629.96	-222.50	75.44	24,542.54
600 SUPPLIES	161,455.00	10,943.88	55,084.80	79,239.94	83.19	27,130.26
700 PROPERTY	16,739.00	0.00	0.00	776.42	4.63	15,962.58
800 OTHER OBJECTS	37,777.00	3,552.00	7,330.00	120.00	19.72	30,327.00
Total	2,014,033.00	205,083.27	430,492.72	79,913.86	25.34	1,503,626.42
3300 NON INSTRUCTIONAL - COMMUNITY SERVICES						
100 SALARY	0.00	275.20	275.20	0.00	0.00 (4)	-275.20
200 EMPLOYEE BENEFITS	0.00	54.72	54.72	0.00	0.00 (5)	-54.72
300 PURCHASED PROF & TECH	12,451.87	0.00	12,451.87	0.00	100.00	0.00
400 PURCHASED PROPERTY SVC	702.00	0.00	0.00	0.00	0.00	702.00
500 OTHER PURCHASED SVCS	230,000.00	0.00	0.00	0.00	0.00	230,000.00
600 SUPPLIES	2,263.53	772.85	772.85	2,263.53	134.14 (6)	-772.85
Total	245,417.40	1,102.77	13,554.64	2,263.53	6.44	229,599.23
Function 3000 - NON INSTRUCTIONAL						
Total Expenditure	2,259,450.40	206,186.04	444,047.36	82,177.39	23.28	1,733,225.65
Total Other Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total	2,259,450.40	206,186.04	444,047.36	82,177.39	23.28	1,733,225.65

Condensed IV Board Summary Report

From 10/01/2012 To 10/31/2012

fabrdco4

Account Description	Exp/Rcvd	Period To Date	Year To Date	Year To Date	% Used	Available
	Budget	Exp/Rcvd	Encumbrances	Funds		
4400 FACILITY IMPROVEMENTS - ARCH & ENGINEER IMPROVE						
300 PURCHASED PROF & TECH	32,432.70	0.00	25,358.82	5,988.14	96.65	1,085.74
Total	32,432.70	0.00	25,358.82	5,988.14	96.65	1,085.74
4600 FACILITY IMPROVEMENTS - EXISTING BLDG IMPROVE						
300 PURCHASED PROF & TECH	0.00	0.00	0.00	0.00	0.00	0.00
400 PURCHASED PROPERTY SVC	0.00	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00	0.00
Function 4000 - FACILITY IMPROVEMENTS						
Total Expenditure	32,432.70	0.00	25,358.82	5,988.14	96.65	1,085.74
Total Other Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total	32,432.70	0.00	25,358.82	5,988.14	96.65	1,085.74

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Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
5100 DEBT SVC & TRANSFERS - DEBT SERVICE						
800 OTHER OBJECTS	13,278,510.00	2,178,103.26	4,481,162.04	1,705.44	33.76	8,795,642.52
900 OTHER USES OF FUNDS	10,374,680.00	2,285,000.00	10,298,803.00	297,035.66	102.13 (7)	-221,158.66
Total	23,653,190.00	4,463,103.26	14,779,965.04	298,741.10	63.74	8,574,483.86
5200 DEBT SVC & TRANSFERS - INTERFUND TRANSFERS-OUT						
900 OTHER USES OF FUNDS	0.00	0.00	802,626.75	0.00	0.00	-802,626.75
Total	0.00	0.00	802,626.75	0.00	0.00	-802,626.75
5800 DEBT SVC & TRANSFERS - SUSPENSE ACCOUNT						
200 EMPLOYEE BENEFITS	0.00	-174,470.00	531,200.55	0.00	0.00	-531,200.55
600 SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
800 OTHER OBJECTS	0.00	415.93	415.93	0.00	0.00	-415.93
Total	0.00	-174,054.07	531,616.48	0.00	0.00	-531,616.48
5900 DEBT SVC & TRANSFERS - BUDGETARY RESERVE						
800 OTHER OBJECTS	3,000,000.00	0.00	0.00	0.00	0.00	3,000,000.00
Total	3,000,000.00	0.00	0.00	0.00	0.00	3,000,000.00
Function 5000 - DEBT SVC & TRANSFERS						
Total Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Expenditure	26,653,190.00	4,289,049.19	16,114,208.27	298,741.10	61.57	10,240,240.63
Total Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total	26,653,190.00	4,289,049.19	16,114,208.27	298,741.10	61.57	10,240,240.63

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Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
6000 LOCAL REVENUE						
6111 CURRENT REAL ESTATE TAX	-128,810,569.00	-4,042,870.53	-119,191,304.66	0.00	92.53	-9,619,264.34
6112 INTERIM REAL EXTATE TAX	-1,300,000.00	-66,568.04	-127,671.80	0.00	9.82	-1,172,328.20
6113 PUBLIC UTILITY REALTY	-186,753.00	-185,048.54	-185,048.54	0.00	99.08	-1,704.46
6114 PAY IN LIEU -ST/LOCAL	-217,469.00	0.00	-38,268.00	0.00	17.59	-179,201.00
6120 CURRENT PER CAP 679	-231,000.00	0.00	0.00	0.00	0.00	-231,000.00
6141 CURR ACT 511 PC FLAT	-231,000.00	-16,659.07	-391,638.48	0.00	169.54	160,638.48
6143 CURRENT 511 - LST	-289,000.00	-6,584.57	-76,315.09	0.00	26.40	-212,684.91
6151 CURRENT ACT 511 EIT	-10,750,000.00	-550,887.04	-2,817,702.78	0.00	26.21	-7,932,297.22
6153 CURR ACT 511 REAL EST	-1,900,000.00	-159,791.98	-401,357.08	0.00	21.12	-1,498,642.92
6157 CURRENT 511 MERCANTILE	-2,850,000.00	-10,647.03	-259,461.26	0.00	9.10	-2,590,538.74
6211 DISC TAKEN CURR RE TAX	4,017,912.00	5,488.19	2,088,991.17	0.00	51.99	1,928,920.83
6212 DISC TAKEN INTERIM RE	0.00	1,113.92	1,778.86	0.00	0.00	-1,778.86
6311 PENALTIES & INT REAL ES	0.00	-19,597.79	-29,092.15	0.00	0.00	29,092.15
6312 PENALTIES & INT INTERIM	0.00	-563.55	-2,278.30	0.00	0.00	2,278.30
6411 DELINQUENT REAL ESTATE	-5,300,000.00	-449,521.72	-840,061.79	0.00	15.85	-4,459,938.21
6420 DELINQUENT PC SECT 679	-60,000.00	0.00	-28,761.23	0.00	47.93	-31,238.77
6457 DEL ACT 511 MERC TAXES	-506,000.00	0.00	-63,257.99	0.00	12.50	-442,742.01
6510 INTEREST ON INVESTMENTS	-200,000.00	-13,925.70	-34,342.19	0.00	17.17	-165,657.81
6620 DAILY SALES-NON-REIMBUR	0.00	0.00	0.00	0.00	0.00	0.00
6631 SPECIAL FUNCTIONS	0.00	0.00	0.00	0.00	0.00	0.00
6710 ADMISSIONS	-140,000.00	-39,304.64	-72,973.64	0.00	52.12	-67,026.36
6740 FEES	-16,000.00	-14,674.00	-14,546.00	-414.00	93.50	-1,040.00
6750 DISTRICT ACTIVITY-SPECI	0.00	-300.00	-300.00	0.00	0.00	300.00
6790 OTHER DIST ACTIVITY	-150,000.00	0.00	0.00	0.00	0.00	-150,000.00
6821 STATE REV RECEIVED SCH	-12,000.00	0.00	0.00	0.00	0.00	-12,000.00
6829 STATE REV RECEIVED INTR	-143,473.00	0.00	0.00	0.00	0.00	-143,473.00
6831 FED REV RECEIVED OTHER	0.00	0.00	0.00	0.00	0.00	0.00
6832 FED PASS THRU IDEA FUND	-1,843,522.00	0.00	0.00	0.00	0.00	-1,843,522.00
6839 FED REV OTHER INTER	0.00	0.00	0.00	0.00	0.00	0.00
6910 LEASE RENTAL INCOME	-105,000.00	-8,939.47	-4,835.67	-82,816.86	83.47	-17,347.47
6920 CONTRIBUTION & DONATION	-178,000.00	-2,390.00	-11,747.63	0.00	6.59	-166,252.37

Condensed IV Board Summary Report

From 10/01/2012 To 10/31/2012

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
6941 REGULAR SCH TUITION	-125,000.00	0.00	0.00	0.00	0.00	-125,000.00
6942 SUMMER SCHOOL TUITION	-70,000.00	0.00	-10,570.00	-220.00	15.41	-59,210.00
6943 ADULT EDUCATION TUITION	-65,000.00	0.00	261.35	-752.35	0.75	-64,509.00
6944 RECEIPTS OTHER LEAS IN	-240,000.00	-4,159.60	41,936.21	-41,811.27	-0.05	-240,124.94
6970 SVC PROVIDED OTHER FUND	0.00	-12,618.00	11,490.75	-12,600.62	0.00	1,109.87
6980 REV FROM COMMUNITY SERV	0.00	-930.43	1,426.44	-1,444.09	0.00	17.65
6990 MISCELLANEOUS REVENUE	-115,000.00	-11,446.93	-114,134.98	-1,676.33	100.70	811.31
6991 REFUNDS OF PRIOR YR EXP	-300,000.00	-2,511.43	-8,793.61	0.00	2.93	-291,206.39
6992 Energy Effic Incentives	-57,000.00	-31,161.09	-34,617.09	0.00	60.73	-22,382.91
Total	-152,373,874.00	-5,644,499.04	-122,613,195.18	-141,735.52	80.56	-29,618,943.30

Function 6000 - LOCAL REVENUE						
Total Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	-152,373,874.00	-5,644,499.04	-122,613,195.18	-141,735.52	80.56	-29,618,943.30
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	-152,373,874.00	-5,644,499.04	-122,613,195.18	-141,735.52	80.56	-29,618,943.30

Condensed IV Board Summary Report

From 10/01/2012 To 10/31/2012

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
7000 REVENUE STATE SOURCE						
7110 BASIC EDUCATION	-27,044,017.00	-3,897,798.00	-7,795,596.00	0.00	28.82	-19,248,421.00
7160 TUITION ORPHANS & CHILD	-365,000.00	0.00	0.00	0.00	0.00	-365,000.00
7220 VOCATIONAL EDUCATION	-32,000.00	-3,193.00	-6,567.50	0.00	20.52	-25,432.50
7250 MIGRATORY CHILDREN	-2,000.00	0.00	0.00	0.00	0.00	-2,000.00
7271 SPECIAL ED SCHOOL AGED	-6,584,843.00	0.00	-1,975,452.00	0.00	30.00	-4,609,391.00
7292 PRE-K COUNTS	-596,600.00	-48,766.67	-195,066.68	0.00	32.69	-401,533.32
7310 TRANSPORT (REG & ADDTL)	-2,570,435.00	-293,723.00	-440,585.00	0.00	17.14	-2,129,850.00
7320 RENT & SINK FUND PYMT	-1,974,695.00	-833,325.97	-1,111,247.17	0.00	56.27	-863,447.83
7330 HEALTH SERVICES ACT 25	-365,000.00	0.00	0.00	0.00	0.00	-365,000.00
7340 ST PROP TAX REDUCTION	-4,719,990.00	-2,359,994.85	-4,719,989.85	0.00	100.00	-0.15
7501 PA ACCOUNTABILITY GRANT	0.00	0.00	-665,439.00	0.00	0.00	665,439.00
7599 OTH STATE REV	-1,150,000.00	0.00	0.00	0.00	0.00	-1,150,000.00
7810 STATE SHARE SS & MED	-3,524,431.00	0.00	-580,784.00	0.00	16.47	-2,943,647.00
7820 STATE SHARE RETIRE CONT	-5,835,364.00	0.00	-1,260,685.09	0.00	21.60	-4,574,678.91
Total	-54,764,375.00	-7,436,801.49	-18,751,412.29	0.00	34.24	-36,012,962.71
Function 7000 - REVENUE STATE SOURCE						
Total Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	-54,764,375.00	-7,436,801.49	-18,751,412.29	0.00	34.24	-36,012,962.71
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	-54,764,375.00	-7,436,801.49	-18,751,412.29	0.00	34.24	-36,012,962.71

Condensed IV Board Summary Report

From 10/01/2012 To 10/31/2012

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
8000 FEDERAL REVENUE						
8110 PAYMENTS FED IMPACTED	-30,000.00	-2,328.36	-4,292.98	0.00	14.30	-25,707.02
8514 NCLB - TITLE I	-3,101,843.00	-7,687.20	-77,449.35	0.00	2.49	-3,024,393.65
8515 NCLB - TITLE II	-702,259.00	0.00	-42,704.18	0.00	6.08	-659,554.82
8516 NCLB - TITLE III	-268,493.00	-39,400.21	-118,200.67	0.00	44.02	-150,292.33
8517 NCLB - TITLE IV-21ST CE	-585,000.00	0.00	0.00	0.00	0.00	-585,000.00
8580 CHILD CARE & DEV GRANT	-150,000.00	0.00	0.00	0.00	0.00	-150,000.00
8810 SBAP	-445,296.00	0.00	0.00	0.00	0.00	-445,296.00
8820 MED ASSIST REIMB ADM	-55,000.00	0.00	0.00	0.00	0.00	-55,000.00
Total	-5,337,891.00	-49,415.77	-242,647.18	0.00	4.54	-5,095,243.82

Function 8000 - FEDERAL REVENUE						
Total Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	-5,337,891.00	-49,415.77	-242,647.18	0.00	4.54	-5,095,243.82
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	-5,337,891.00	-49,415.77	-242,647.18	0.00	4.54	-5,095,243.82

Condensed IV Board Summary Report

From 10/01/2012 To 10/31/2012

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
9000 OTHER REVENUE						
9310 GENERAL FUND TRANSFERS	0.00	0.00	-416,923.75	0.00	0.00	416,923.75
9400 SALE OF FIXED ASSETS	-22,500.00	0.00	0.00	0.00	0.00	-22,500.00
9990 INSURANCE RECOVERIES	-10,000.00	0.00	0.00	0.00	0.00	-10,000.00
Total	-32,500.00	0.00	-416,923.75	0.00	1282.84	384,423.75
Function 9000 - OTHER REVENUE						
Total Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Revenue	-32,500.00	0.00	-416,923.75	0.00	1282.84	384,423.75
Grand Totals	-32,500.00	0.00	-416,923.75	0.00	1282.84	384,423.75
Total Expenditure	185,855,450.00	13,314,505.81	39,369,652.28	6,515,065.52	24.68	139,970,732.20
Total Other Expenditure	26,653,190.00	4,289,049.19	16,114,208.27	298,741.10	61.57	10,240,240.63
Total All Expenditures	212,508,640.00	17,603,555.00	55,483,860.55	6,813,806.62	29.31	150,210,972.83
Total Revenue	-212,476,140.00	-13,130,716.30	-141,607,254.65	-141,735.52	66.71	-70,727,149.83
Total Other Revenue	-32,500.00	0.00	-416,923.75	0.00	1282.84	384,423.75
Total All Revenues	-212,508,640.00	-13,130,716.30	-142,024,178.40	-141,735.52	66.89	-70,342,726.08
Grand Totals	0.00	4,472,838.70	-86,540,317.85	6,672,071.10	0.00	79,868,246.75

RECOMMENDATIONS OF THE ADMINISTRATION – November 19, 2012

Resignations**RECOMMENDATION:*****Miscellaneous***

	NAME	ASSIGNMENT	REASON	EFFECTIVE
1.	Doseldo, William	East Hills (.5) Assistant Girls Basketball Coach	Resignation	2012-2013 school year
2.	Kittek, Erin	Nitschmann Assistant Cheerleading Coach	Resignation	2012-2013 school year
3.	Antolick, Alyssa	Liberty (.5) Girls Basketball Coach	Resignation	2012-2013 school year
4.	McCauley, Justin	Liberty (.5) Boys Basketball Coach	Resignation	2012-2013 school year
5.	Ostapenko, Mark	Liberty (.5) Assistant Swimming Coach	Resignation	2012-2013 school year

Nominations for Appointment**RECOMMENDATION:*****Miscellaneous***

	NAME	ASSIGNMENT	SALARY
1.	Searfass, Jeffrey	Coach – East Hills Assistant Boys Basketball <i>Amend November 19, 2012 agenda item from (.5) to 1.0</i>	\$2,175
2.	Nork, Amy	Coach – East Hills Assistant Girls Basketball <i>Amend June 25, 2012 agenda item from (.5) to 1.0</i>	\$2,561
3.	Patti, Nicole	Coach – Nitschmann Assistant Cheerleading	\$1,359
4.	Doseldo, William	Coach – Freedom (.5) Assistant Girls Basketball	\$2,561
5.	Zettlemoyer, Jeffrey	Coach – Freedom (.5) Assistant Swimming	\$2,481

Board Action**Human Resources Items**

President Faccinetto indicated that there are two (2) additional Human Resources items. There is a

President Faccinetto asked if there was any discussion regarding these items.

President Faccinetto asked for a roll call vote on Items 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, and Hand Carry.

Director McKeon – Yes to all except for abstaining for Agenda Item 12, Letter D, Number 6.

Yes – Directors Ortiz, Patrick, Vidanage, Bonilla, Burkhardt, Cann, and President Faccinetto.

Motions pass 8-0 for Agenda Items 10, 11, 13, 14, 15, 16, 17, 18, 19, and Hand Carry.

Motion passes 7-0-1 for Agenda Item 12, Letter D, Number 6, and the remainder of Agenda Item 12 passes 8-0.