

MEMORANDUM

September 21, 2012

TO: BOARD OF SCHOOL DIRECTORS

FROM: STACY M. GOBER, BOARD SECRETARY

SUBJECT: REGULAR MONTHLY MEETING – September 24, 2012

The Regular Meeting of the Board of School Directors of the Bethlehem Area School District for September will be held on *Monday, September 24, 2012, at 7:00 p.m. in the Auditorium of East Hills Middle School, 2005 Chester Avenue, Bethlehem, PA 18020.* The agenda is attached.

SMG:bac
Attachments
pc: Dr. Roy

BETHLEHEM AREA SCHOOL DISTRICT
Bethlehem, Pennsylvania

MISSION STATEMENT

The Bethlehem Area School District, in partnership with the home and community, is committed to providing a safe and supportive environment in which each student will attain the knowledge, skills, and attitudes necessary to become a productive citizen and lifelong learner in our technologically demanding and culturally diverse society.

A G E N D A
REGULAR MEETING – September 24, 2012

1. Roll Call
2. Pledge of Allegiance
3. Silent Meditation
4. Staff Recognition
5. Courtesy of the Floor to Visitors (30 minutes allowed)
6. Reports of Student Representatives
7. Approval of Minutes
August 13, 2012 – Regular Board Meeting Minutes
8. Approval of Committee Minutes
July 23, 2012 – Board Curriculum Committee Meeting Minutes
August 6, 2012 – Board Human Resources Committee Meeting Minutes
9. Financial Report/Payment of Bills
Treasurer's Reports – Page 58
Monthly Bills – Page 59
Budget Information (Information Only) – Page 60
10. President's Communication/Special Meetings
11. Superintendent's Report/Federal Program Update
12. Unfinished Business
13. Recommendations of the Administration
14. Reports of Committees
15. New and Miscellaneous Business
16. Courtesy of the Floor to Visitors (30 minutes allowed)
17. Open Forum
18. Adjournment

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1. ***Emergency Shelter Agreement – Lehigh Valley Academy Regional Charter School***

INFORMATION:

The Northampton County Division of Emergency Services, as well as the Northampton and Monroe County School Emergency Preparedness Committee, endorse the development of Emergency Shelter Agreements for use of school facilities by local government and community agencies. The purpose of the agreements is to establish procedures governing the use of school facilities by an outside organization during a time of disaster or emergency. It is further the purpose of the agreements to foster a relationship of cooperation and mutual aid between parties as they work together to maintain the safety of District residents during emergencies.

This item was reviewed with the Board at the September 10, 2012, Board Facilities Committee Meeting.

RECOMMENDATION:

That the Board of School Directors approves the Emergency Shelter Agreement between the Bethlehem Area School District and the Lehigh Valley Academy Regional Charter School.

**AGREEMENT FOR THE USE OF SCHOOL FACILITY
AS A SHORT-TERM, TEMPORARY EVACUATION SITE
DURING DISASTER/EMERGENCY**

This Agreement is made the 25th day of September, 2012, by and between the Board of School Directors of the Bethlehem Area School District (BASD) and the Lehigh Valley Academy Regional Charter School, hereinafter referred to as Permittee.

WITNESSETH:

WHEREAS, a short-term, temporary evacuation site is defined as a portion of, or entire facilities that would be used for a limited period of time, preferably not more than twenty-four (24) hours, as a safe place to evacuate individuals until an emergency situation can be resolved and those individuals can be returned to their facility.

WHEREAS, pursuant to the authority vested in the Board of School Directors, the officials of the BASD are authorized to enter into an agreement with the aforesaid Permittee to use one of its facilities as a short-term, temporary evacuation site or shelter. The terms and conditions of this arrangement are set forth below.

NOW THEREFORE, it is mutually agreed between the parties as follows:

1. In the event Permittee must evacuate its facility due to a crisis that occurred on site or within the vicinity of its location, the BASD shall make available Liberty High School, 1115 Linden Street, Bethlehem, Pennsylvania 18018, to be used as a short-term, temporary evacuation site. The exact location within the building and other terms of occupancy shall be prearranged with the administrator in charge of said building, and said parties should develop a plan after the execution of this Agreement. The BASD will retain full authority and responsibility for the protection of school property, and at no time shall relinquish possession of said property.
2. No rental fee shall be charged for this use of said BASD property.
3. The evacuation procedure shall be developed cooperatively between the building administrator and the BASD's emergency management coordinator. This procedure will include, but not limited to, names of administrators in charge, telephone numbers, building access including bathrooms, cafeteria and equipment, bus channels, parking, on-site communications, etc. A copy of said plan shall be maintained and updated by both parties.

4. All responsibility to transport individuals to and from the short-term evacuation site shall be borne by Permittee. The drop-off or receiving location at the evacuation site for Permittee's vehicles shall be specified and made a part of the evacuation procedure outlined in Paragraph 3.
5. In the event, the sheltered time is anticipated to be more than a hour or two, Permittee shall be responsible for bringing water and food for its people. In the event it was not possible to transport the necessary food and water, arrangement can be made with the BASD facility, with the cost thereof being billed to Permittee at a later date.
6. Permittee shall be fully responsible for the supervision of staff and students while sheltering in the above-identified facility. This shall include activities to keep students occupied. Further, Lessee agrees to name the BASD as an additional insured for the purpose set forth in this Agreement.
7. The BASD shall not be responsible for providing any medicine and/or medical assistance to said sheltered individuals unless a life threatening situation develops and/or an ambulance is not available.
8. Emergency facility use will not commence until the primary responsibility of the student and District employee welfare and safety has been resolved to the satisfaction of the BASD.
9. The Permittee agrees to exercise reasonable care in the conduct of its activities in said evacuation site, and further agrees to replace or reimburse the BASD for any school food or supplies that may be used by the said Permittee, or damage caused to the school district property by personnel of Permittee or sheltered individuals in the conduct of their emergency relief activities. It is the BASD's expectation that the facility will be restored to its original state including any cleaning or required maintenance solely at the Permittee's expense.
10. Release, waive, discharge and covenant not to sue the BASD, its administrators, directors, agents, and other employees of the District, from any and all liability for any and all claims, demands, losses or damages on account of injury, including death or damage to property, caused or alleged to be caused in whole or in part by the negligence of the BASD or otherwise.
11. Agree to indemnify and hold harmless the BASD from any claim, loss or damage arising from or by reason of any bodily injury, death, or property damage resulting from Permittee's use of the named District facilities.
12. The term of this Agreement shall be for the period beginning on the date of execution of the Agreement and continuing thereafter until terminated by either Party by providing written notice to the other Party. Termination shall be effective ninety (90) days following the non-terminating Party's receipt of written notice of termination. In the event the BASD gives notice of termination, ample time will be given for Lessee to make other arrangements for an evacuation shelter.

13. In the event disaster emergencies are officially declared by the Northampton or Lehigh County Emergency Management Agency or said facility is needed by the American Red Cross as a mass care center, said BASD facility may not be available to Permittee.
14. Said Agreement shall not conflict with the use of said facility as a host school or temporary shelter for BASD staff and students.

Witnesses:

Holly Parkinson
Director of Operations
Lehigh Valley Academy Regional Charter School

Al Cavalli
CEO
Lehigh Valley Academy Regional Charter School

Dr. Joseph Roy
Superintendent of Schools
Bethlehem Area School District

Michael Faccinetto
President, Board of School Directors
Bethlehem Area School District

2. *Private Transportation Contract*

INFORMATION:

A private transportation contract for carrier services has been completed for a student requiring transportation to various sites throughout the community.

This item was reviewed with the Board at the September 10, 2012, Board Facilities Committee Meeting.

RECOMMENDATION:

That the Board of School Directors approves the private transportation contract for Ms. Nancy Velez to transport a student to various sites throughout the community effective August 27, 2012, through June 5, 2012, at a cost not to exceed \$5,994.

3. *Transportation Schedule for the 2012-2013 School Year*

INFORMATION:

The student transportation schedule for the 2012-2013 school year has been completed. This schedule provides service to public and nonpublic students who are eligible for transportation.

This information was reviewed with the Board at the September 10, 2012, Board Facilities Committee Meeting.

RECOMMENDATION:

That the Board of School Directors approves the student transportation schedule for the 2012-2013 school year.

4. ***Ten Year Lease Agreement with the Bethlehem Township Athletic Association – Farmersville Elementary School Soccer Fields***

INFORMATION:

The Bethlehem Township Athletic Association's (BTAA) ten year lease for Farmersville Elementary School soccer fields will be expiring on October 21, 2012. The BTAA has requested to renew their lease, with the initial term ending on October 21, 2013, and the option to renew for nine additional one year terms for another ten years total.

This information was reviewed with the Board at the September 10, 2012, Board Facilities Committee Meeting.

RECOMMENDATION:

That the Board of School Directors authorizes the signing and execution of the attached lease agreement with the Bethlehem Township Athletic Association for continued use of the Farmersville Elementary School soccer fields.

LEASE

THIS LEASE made as of the twenty-second day of October 2012, between **BETHLEHEM AREA SCHOOL DISTRICT**, with an office at 1516 Sycamore Street, Bethlehem, PA 18017, ("Lessor") and **THE BETHLEHEM TOWNSHIP ATHLETIC ASSOCIATION, P.O. Box 3172, Bethlehem, PA 18017**, ("Lessee").

WITNESSETH:

1. Premises. The Lessor hereby leases to the Lessee, on the terms and conditions hereinafter set forth, all the certain ground located on the east side of the Farmersville Elementary School (the "Premises").
2. The Lessor hereby leases the Premises to the Lessee for the term commencing as of the date of this Lease and ending on the twenty-first day of October 2013 (the "Initial Term").
3. Rent. Lessee shall pay no annual rental fee; however, in lieu of rent, Lessee shall provide all necessary supplies and materials and shall be the sole bearer of all costs associated with the soccer fields and all improvements associated therewith, if any.

At the conclusion of the lease term, any improvements, renovations, and fixtures shall become the exclusive property of the Lessor. The Premises shall be left in a good and orderly condition at the expiration of this Lease.

The Lessee shall retain right to renew the Lease on the same terms and conditions as hereinafter set forth for nine (9) additional one (1) year terms, ending on the twenty-first day of October, 2022, provided that Lessee shall make said renewal request sixty (60) days prior to the expiration of each one (1) year term. It is understood and agreed that Lessor may terminate and/or cancel this Lease for any reason it deems responsible, provided that Lessor provide Lessee with written notice of termination at least ninety (90) days prior to the cancellation or termination of this Lease. Upon the expiration of the ninth renewal date, if Lessee is still desirous of the said Premises, Lessee shall make a request to renew sixty (60) days prior to the final expiration of this Lease; however, such request shall be subject to the approval of the School Board of the Bethlehem Area School District ("School Board").

4. Use. The Premises shall be used by the Lessee, their guests and invites, as soccer fields, shall not be available for use by the general public. The Lessor, as permanent owner of the Premises shall have the right to use the Premises for such purposes, as it deems appropriate. The Lessee may not assign this Lease, nor sublease the Premises or any part thereof. Any transfer by process of law shall be deemed an assignment by the Lessee, and the Lessee shall not do or knowingly suffer to be done any act, matter or thing, whereby any policy of insurance on the Premises shall, according to the conditions thereof become avoided or suspended.

It is further agreed to, by and between the Lessor and Lessee that the parties aforementioned shall exchange playing schedules as to the use of the Premises as far in advance as practical, but in no event less than one (1) month prior to scheduled games. This is an effort to avoid scheduling conflicts. It is agreed that the Lessee may not schedule activities during hours, on days, when the building and/or Premises is used by the Lessor for instruction, training, or other school district activity without prior written approval of the building administrator. The building administrator shall provide the Lessee a schedule of such activities as far in advance as practical.

5. Compliance With Laws. The Lessee shall comply with the requirements of all duly constituted statutes, rules, orders, and regulations of any federal, state, and local authorities, which are applicable to the Lessee's use and occupation of the Premises, and shall indemnify and save the Lessor harmless from, and defend the Lessor against all penalties, fines, costs, and damages resulting from a failure to do so.

If Lessee intends to construct other improvements on the Premises, they shall be subject to the approval of the School Board; and shall be attached hereto, and incorporated herein. It is agreed, all of which, by the parties that the Lessor shall have final approval of the location, type of construction, and when construction may occur on the Premises. The Lessor shall not be responsible for any governmental approvals and/or certifications, nor does the Lessor make any representations, warranties or guaranties that the Premises are fit for said purpose. Pursuant to the above, the Lessee shall indemnify and save the Lessor harmless from, and defend the Lessor against, any matters arising from the proposed construction.

6. Condition of Premises. The Lessee accepts the Premises in its present condition and acknowledges that the Lessor has no obligation to make repairs or perform any work required to adapt the Premises to the intended use of the Lessor or Lessee. The Lessor acknowledges that Lessee may perform extensive renovations to the Premises at Lessee's sole cost and expense; however, such renovations shall run to the benefit of both the Lessor and Lessee. Lessor agrees to cooperate with Lessee in enabling said renovations to continue in an expeditious manner.

7. Maintenance and Repair. Except as herein specifically provided, the Lessee shall keep the Premises, the fixtures, and appearances therein, including those of the Lessor, and the Lessee's own personal property situate thereon, clean and in good order and repair throughout the Term of the Lease. The Lessee shall be responsible for trash removal. If the Lessee shall fail to take good care of the Premises or to make the repairs and perform the maintenance required herein, or in the event of damage or injury to the Premises due to the Lessee's act or negligence, the Lessor may maintain and repair the same at the sole cost and expense of the Lessee and the cost thereof shall be payable by the Lessee thirty (30) days after submission to the Lessee of a written statement of the fair amount due.

The Lessee shall be solely responsible for and shall bear the cost of lining and preparing the field(s) for its use and cleaning the Premise when the Premise is used by the Lessee.

The Lessee shall be responsible for those same items aforementioned, however, shall additionally be responsible for the overall general and daily maintenance of the Premises, including but not limited to the grading of the fields, replacement of sand and/or dirt if warranted, replacement of defective or unsafe equipment and fixtures and apparatus appurtenant thereto or used in connection therewith, and maintenance of the landscaping.

The Lessee shall be solely responsible for and shall bear the cost of trash removal from the Premise when the Premise is used by the Lessee.

In the event that outdoor lighting is to be installed Lessee must obtain prior written approval from the Lessor.

8. Removal of Tenant. The Lessee, at the expiration of the Initial Term, or any renewal as provided for in paragraph 3, shall (a) peaceably surrender possession of the Premises to the Lessor in as good order and condition as at the commencement of the Term, excepting ordinary wear and tear, damage, destruction or loss by fire or other casualty or by any other cause unless such damage, destruction, or loss is caused by the act or negligence of the Lessee; and (b) repair all damage to the Premises and the fixtures, appurtenances, and equipment therein caused by the Lessee's removal of its equipment and other property. It is

hereby acknowledged and agreed that notwithstanding the aforementioned, Lessee shall remove all fixtures and improvements placed on the Premises by it, returning the Premises to the Lessor in as good order and condition as at the commencement of the Term. Any property required to be removed by the Lessee at the end of the Initial Term or any renewal and remaining on the Premises after the Lessee's removal shall be deemed abandoned and may, at the election of the Lessor, either be retained as the Lessor's property or may be removed from the Premises by the Lessor at the Lessee's expense.

9. Surrender of Premises. The Lessee hereby accepts notice to quit, remove from and surrender up possession of the Premises to the Lessor at the end of the Initial Term or any renewal provided that Lessor provide Lessee with written notice of Termination at least ninety (90) days prior to the termination of the Lease; however, if by forfeiture or otherwise, without any further notice to that effect.
10. Alterations. Notwithstanding paragraph 6, it is acknowledged and agreed that Lessee shall not make any improvements or additions to the Premises without the prior written consent of the Lessor. Should improvements be required, the Lessee will hire appropriately qualified architects, engineers, and contractors, subject to the approval of the Lessor. The architect/engineer will supply certified, sealed plans and specifications before construction commences. The Lessee shall in all cases obtain at its sole expense all required permits, and approvals and cause all work to be done in a good and workmanlike manner and in compliance with all requirements of governmental bodies having jurisdiction with respect to the Premises. The Lessee agrees to indemnify and save harmless as to, and to defend the Lessor against any matters arising from said construction.
11. Parking. Parking on the Premises shall be restricted to designated areas. Lessee shall enforce parking restrictions. If Lessee fails to enforce parking restrictions, Lessor will enforce parking restrictions, Lessor will enforce and charge Lessee for related costs.

Lessee agrees to consider construction of an additional parking area on the Premise. Construction of the parking area will be according to the specifications of the Lessor. Lessee shall provide all necessary supplies, materials, and labor and shall be the sole bearer of all costs, unless a separate a separate written agreement with the Lessor exists.

12. Utilities and Taxes. The Lessee shall provide at its sole cost and expense electric power, water, and sewer service adequate for both the Lessor's and Lessee's intended use on the Premises, and shall pay all charges for electricity, heat, water, and sewer rentals applicable to the Premises. Lessee hereby releases the Lessor from any and all liability from damages that may result from the bursting, stoppage, or leakage of any water, gas, steam, sewer, waste, or drain pipe, and the property damage caused thereby.
13. Insurance. Notwithstanding paragraph 14, the Lessee keep in force during the Term, and pay all premiums for, general public liability insurance in an amount of no less than \$1,000,000 per occurrence in addition to a standard fire policy with all risk extended coverage (including vandalism, malicious mischief, and child molestation), in compliance with all existing co-insurance requirements and naming Lessor as a co-insured. Lessee shall furnish Lessor with a copy of said insurance that shall meet the approval of the Lessor. In the event of damage or destruction of all or any portion of the building, the net proceeds shall be and applied as hereinafter provided. The Lessor and Lessee shall each be responsible for insuring all their own personal property on and at the Premises and Lessee shall furnish the Lessor with certificates of such insurance. All insurance to be maintained by the Lessee shall provide that no cancellation shall be effective as to the Lessor without thirty (30) days prior written notice to the Lessor. The Lessee waives its right of recovery against the Lessor, and releases the Lessor from any claim, arising out of loss or damage covered by policies of insurance maintained by the Lessee for fire, theft, public liability, workmen's compensation or other insurance, to the extent such loss or damages are covered by such insurance. All

policies of insurance obtained by the Lessee shall include a waiver of the insurer's rights of subrogation against the Lessor.

14. Indemnification and Insurance as to Claims of the Lessee and Third Parties. The Lessee agrees to indemnify and save harmless as to, and to defend the Lessor against, any and all claims asserted and suits filed to assert or impose any liability on the part of the Lessor for: (a) injuries to invitees, licensees and guests of the Lessee, including but not limited to the employees and staff of the Lessee, whether such claims or suits are the result of any act or omission of the Lessee, or its respective employees, servants or agents, or any other person whatsoever; and (b) injuries to persons other than those identified at subparagraph (a) above, and damage to any personal property, whether that of the Lessee or any other person, arising out of or the result of any act or omission of the Lessee attributable to the Lessee's possession of and operations on the Premises or attributable to any work performed on the Premises by the Lessee during the Term. In furtherance, but not in modification of the foregoing, the Lessee agrees to obtain and keep in force during the Term, and pay all premiums for, comprehensive public liability insurance and Worker's Compensation Insurance against liability for personal injuries and property damage arising from operations upon the Premises, all in amounts satisfactory to the Lessor; the public liability insurance to be issued with minimum limits of \$1,000,000 on account of bodily injury, death, or property damage as a result of any one accident with an umbrella liability policy in the amount of \$1,000,000 for each occurrence and \$3,000,000 in the aggregate; policies shall be submitted to and approved by the Lessor prior to the commencement of the Initial Term and certificates of such insurance coverage shall be furnished to the Lessor during the Initial Term.
15. Casualty. In the event that the Premises, or equipment or systems of the improvement serving the Premises, are damaged by fire or other casualty, the Lessor shall have an option to terminate this Lease by written notice to the Lessee within sixty (60) days from the date of such damage or destruction. If the Lessor does elect to terminate this Lease the Lessee agrees to proceed as promptly as possible to adjust the loss, repair, alter, and restore the damage, and return the Premises as nearly as possible to its prior condition, provided that insurance proceeds are made available to the Lessee in an amount sufficient to cover the cost thereof. If Lessor elects to terminate this Lease, the Lessee shall promptly surrender possession of the Premises.
16. Funding. Funds for any and all construction, improvements, renovations, and fixtures projects will be placed in a segregated bank account, at a bank to be selected by the Lessee. The Lessee will provide the name and account number to the Lessor and will verify that it is in possession of all necessary funds for completing a phase before commencement of construction of that phase. A copy of the monthly bank statement shall be provided to the Lessor until the final disbursements for construction have been made and all debts related to the project satisfied.
17. Notices. All notices required under this Lease shall be in writing and given or served personally or by registered or certified mail, return receipt requested and postage prepaid, addressed to the Lessor or the Lessee, as the case may be, at the address set forth in the introductory paragraph of this Lease, or to such other address as either party may hereafter direct by notice in like manner, all written notices to be effective upon delivery if personally served or when mailed, as shown by the official Post Office receipt of mailing.
18. Counterparts. This Lease may be executed in several counterparts, all of which constitute one and the same instrument. This lease shall not be binding and in effect until at least one counterpart, duly executed by the Lessor and the Lessee, has been delivered to each party hereto.

19. Construction. This Lease shall be construed in accordance with the Laws of the Commonwealth of Pennsylvania. If one or more of the provisions of this Lease shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions of this Lease and this Lease shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.
20. Entire Agreement. This Lease contains all the agreements and conditions between the parties hereto and supersedes any prior understandings or writings or all agreements between the parties respecting the within gutter and no additions, alterations, or changes in this Lease shall be binding unless set forth in writing signed by all parties hereto.
21. Successors and Assigns. The terms "Lessor" and "Lessee" shall be deemed to include successors and assigns, and this Lease shall inure to the benefit of and be binding upon the Lessor, the Lessee, and such successors and assigns, subject to the restriction on assignment and subletting herein set forth. The use of the singular term in all cases shall be deemed to include the plural.

IN WITNESS WHEREOF, the parties have executed this Lease the day and year first above written, intending to be legally bound.

BETHLEHEM AREA SCHOOL DISTRICT

By: _____
Michael Faccinetto, Board President

Attest: _____
Stacy M. Gober, Board Secretary

BETHLEHEM TOWNSHIP ATHLETIC ASSOCIATION

By: _____

Printed Name: _____

Attest: _____

Printed Name: _____

5. *Bid Award – Excavating Services – Unit Price Work for Sinkhole Repair, Storm, Sanitary, and Other Site Work Repairs*

INFORMATION:

The Facilities Department received bids for various emergency and miscellaneous site excavating services that may be required throughout the year. Based on the bid results, the administration is requesting permission to use either A.J. Trunzo, Inc. or Imperial Excavating & Paving, Inc. based on the availability of the contractor when the service is needed. Imperial Excavating & Paving, Inc. shall be the primary contractor and A.J. Trunzo, Inc. shall be the alternate contractor.

Bids were received and publicly opened at noon, Thursday, August 30, 2012, for:

Excavating Services – Unit Price Work for Sinkhole Repair, Storm, Sanitary and Other Site Work Repairs

The bids have been tabulated and reviewed by the appropriate administrative and supervisory personnel. (The Tabulation of Bids is attached.)

This information was reviewed with the Board at the September 10, 2012, Board Facilities Committee Meeting.

RECOMMENDATION:

That the Board of School Directors authorizes the administration to use either Imperial Excavating & Paving, Inc. as the primary contractor or A.J. Trunzo, Inc. as the alternate contractor for emergency and miscellaneous site excavating services based on the availability of the contractor when the service is needed.

Account Code and Name: General Fund 2600-450 Construction Services
Account Balance: \$730,103.76

BETHLEHEM AREA SCHOOL DISTRICT
Bethlehem, Pennsylvania

Bid Opening: August 30, 2012

September 24, 2012

**TABULATION OF BIDS
FOR
EXCAVATING SERVICES - UNIT PRICE WORK FOR SINKHOLE REPAIR,
STORM, SANITARY, AND OTHER SITE WORK REPAIRS**

	A.J. Testa, Inc.	A.J. Trunzo, Inc.	Imperial Excavating & Paving, LLC
Backhoe w/Operator	\$85 / HR	\$85 / HR	\$78 / HR
Backhoe w/Extended Reach and Operator	\$95.00 / HR	\$91.50 / HR	\$82.00 / HR
Medium Hydraulic Excavator Flywheel Power 148 HP to 268 HP w/Operator	\$145 / HR *160 Class	\$120 / HR	\$120 / HR
Large Hydraulic Excavator Net Flywheel Power 380 HP to 513 HP w/Operator	\$275 / HR *330 Class	\$195 / HR	\$140 / HR
Removal and Disposal of Clean Fill Materials Off-Site	\$10.00 / TON	\$10.50 / TON	\$12.00 / TON
Delivery, Installation, and Compaction of Fill Brought from Off-Site (Modified Stone)	\$40.00 / CY No Bid / TON	\$27.50 / CY \$19.50 / TON	\$35.00 / CY \$24.50 / TON
Delivery, Installation, and Compaction of Fill Brought from Off-Site (Clean Suitable Soil)	\$30.00 / CY No Bid / TON	\$27.50 / CY \$19.50 / TON	\$19.00 CY \$12.00 / TON
Rate for Laborer On-Site	\$35.00 / HR	\$38.75 / HR	\$36.00 / HR
Triaxle and Operator On-Site	\$75 / HR	\$75 / HR	\$72 / HR
Labor and Equipment for On-Site Compaction w/ Roller	\$135 / HR	\$68 / HR	\$68 / HR
Labor and Equipment for On-Site Compaction w/ Hand Held Mechanical Tamper	\$50 / HR	\$50 / HR	\$55 / HR
Labor and Equipment for On-Site Compaction w/ Walk Behind Trench Roller	\$95 / HR	\$60 / HR	\$68 / HR
Delivery and Installation of Concrete Fill 3000 PSI	\$122 / CY	\$188 / CY	\$120 / CY
Delivery and Installation of Flowable Fill 500 PSI	\$119 / CY	\$178 / CY	\$120 / CY
Final Grading and Seeding with Equipment on Site During Repairs	\$185 / HR	\$150 / HR	\$120 / HR
Pipe Replacement: Remove/replace 4" to 6" DIP w/ 2 Fittings	\$3,135 / LF *Based on 20 ft (\$156.75/LF)	\$85 / LF	\$70 / LF
Pipe Replacement: Remove/Replace 6" to 8" SDR Pipe w/ 2 Fittings	\$2,740 / LF *Based on 14 ft (\$195.71/LF)	\$90 / LF	\$72 / LF

	A.J. Testa, Inc.	A.J. Trunzo, Inc.	Imperial Excavating & Paving, LLC
Pipe Replacement: Remove/Replace 8" to 10" HDPE Pipe w/ 2 Watertight Fittings	\$2,805 / LF *Based on 20 ft (\$140.25/LF)	\$95 / LF	\$74 / LF
Pipe Replacement: Remove/Replace 10" to 12" HDPE Pipe w/ 2 Watertight Fittings	\$2,907 / LF *Based on 20 ft (\$145.35/LF)	\$100 / LF	\$78 / LF
Pipe Replacement: Remove/Replace 14" to 16" HDPE Pipe w/ 2 Watertight Fittings	\$3,105 / LF *Based on 20 ft (\$155.25/LF)	\$125 / LF	\$80 / LF
Pipe Replacement: Remove/Replace 18" to 24" HDPE Pipe w/ 2 Watertight Fittings	\$3,213 / LF *Based on 20 ft (\$160.65/LF)	\$140 / LF	\$84 / LF
Pipe Replacement: Remove/Replace 26" to 30" HDPE Pipe w/ 2 Watertight Fittings	\$4,350 / LF *Based on 20 ft (\$217.50/LF)	\$160 / LF	\$92 / LF
Pipe Replacement: Remove/Replace 32" to 36" HDPE Pipe w/ 2 Watertight Fittings	\$4,875 / LF *Based on 20 ft (\$243.75/LF)	\$180 / LF	\$105 / LF
Remove and Reset 36" W x 36" D Inlet Structure	\$2,500 EACH	\$2,500 EACH	\$2,500 EACH
Remove and Reset 5' Diameter Manhole 6' Deep	\$2,600 EACH	\$3,000 EACH	\$2,500 EACH
Place 5' W x 4" Thick Concrete Sidewalk	\$7.50 / SF	\$16.00 / SF	\$29.00 / SF
Place 6" W x 24" High Concrete Curb	\$65 / LF	\$40 / LF	\$38 / LF
Replace Blacktop Paving w/3-1/2" BCBC Base and 1-1/2" Top Course	\$10 / SF	\$15 / SF	\$10 / SF
Rock Removal by Mechanical Method Including Hauling Burden Off-Site	\$160 / CY	\$190 / CY	\$240 / CY
Any Additional Costs	\$120 Per Hour of Delivery of Each Piece of Equipment	\$375 Per Mobilization	\$800 Per Mobilization

BID AWARD

14 specifications mailed
3 bids received

6. *Bid Award – Snow Removal Services*

INFORMATION:

Bids were received and publicly opened at noon, Wednesday, September 5, 2012, for:

Snow Removal Services

The bids have been tabulated and reviewed by the appropriate administrative and supervisory personnel. The recommendation of award is based upon the lowest responsible bidder meeting specifications. (The Tabulation of Bids is attached.)

This item was reviewed with the Board at the September 10, 2012, Board Facilities Committee Meeting.

RECOMMENDATION:

That the Board of School Directors authorizes the administration to award a contract for Snow Removal to the lowest responsible bidder meeting specifications as indicated on the attached Tabulation of Bids.

Searock's Lawn Care
534 Bauer Road
Bath, Pennsylvania 18014

Account Code and Name: General Fund 2600-412 Snow Plowing Services
Account Balance: \$30,000

BETHLEHEM AREA SCHOOL DISTRICT
Bethlehem, Pennsylvania

Bid Opening: September 5, 2012

September 24, 2012

**TABULATION OF BIDS
FOR
SNOW REMOVAL SERVICES**

	Searock's Lawn Care	A.J. Trunzo, Inc.
1 - "Rubber-tired" Front End Loader - with Operator - 1-yard (minimum)	\$96 / HR	\$95 / HR
1 - 3/4 ton Truck with Plow and Operator	\$70 / HR	\$74 / HR
1 - One (1) ton Truck with Plow and Operator	\$75 / HR	\$76 / HR
1 - Truck Tri-Axle Dump - 30-yard Capacity, with Operator	\$72 / HR	\$73 / HR
1 - Truck Tandem-Axle Dump - 20-yard Capacity, with Operator	\$64 / HR	\$63 / HR
1 - Truck Single-Axle Dump - 10-yard Capacity, with Operator	\$53 / HR	\$53 / HR
1 - Dump Truck with Salter - 6-yard Capacity, with Operator	\$95 / HR	\$88 / HR

BID AWARD

8 specifications mailed
2 bids received

7. *District Goals for 2012-2013*

INFORMATION:

The District Goals for 2012-2013 are based on the *Roadmap to Educational Excellence*, as well as areas identified by the Board of School Directors and the Administration.

This item was reviewed with the Board at the September 10, 2012, Board Curriculum Committee Meeting.

RECOMMENDATION:

That the Board of School Directors approves the attached 2012-2013 District Goals.

BASD Roadmap

BASD Goals 2012-2013 School Year

1. *Roadmap to Educational Excellence* - Implement the BASD School Improvement Planning process and supporting initiatives in pursuit of the following educational goals:
 - Core Learning
 - Improve the overall district PSSA proficiency attainment by grade level;
 - Attain adequate yearly progress (AYP) for all schools;
 - Reduce achievement gaps by 3% per year;
 - Exceed “one year’s worth of growth in one year’s time for all students on the PA Value Added Assessment System.
 - Stretch Learning
 - Improve the *Advanced Placement Equity and Excellence* score for both Liberty and Freedom High Schools by 3% annually;
 - Increase by 3% per year the number of graduates receiving advanced placement credit or dual enrollment credit in their post-high school programs.
 - Student Engagement
 - Improve student relationships within schools while decreasing discipline issues through the consistent application of the Code of Conduct and through implementation of Restorative Practices starting at Liberty and Freedom High Schools.
 - Improve school climate through annual 3% reductions in Level 2 and Level 3 discipline infractions;
 - Improve by 3% per year student self-reported engagement and involvement in school.
 - Achieve 3% improvements in the overall degree of stakeholder satisfaction in BASD schools as measured by the BASD School Improvement Survey.
 - Personal Skill Development
 - Improve by 3% annually perceptions of students’ soft skills such as perseverance, leadership and teamwork as reported in the *BASD School Improvement Survey*.
2. Continue to strengthen the district’s financial integrity by maintaining a fund balance in the range of 5% - 8% of the total district budget and develop and implement a process for the Nitschmann Middle School Project.

8. ***Program of Studies Revision in Support of the BAVTS/Business Course Pathway for the 2012-2013 School Year***

INFORMATION:

The following is an addendum to the 2012-2013 Program of Studies for Freedom and Liberty High Schools as it applies to all language regarding required coursework for graduation throughout both documents:

- All students must obtain a minimum of 26 credits to graduate.
- Students engaged in a Vocational/Technical or Business course path may **replace up to one required credit each in Social Studies, Science, and/or Mathematics with a course aligned to their career goals.** Eligibility for pursuing the Vo-tech/Business credit path to graduation will be determined by an administrator in consultation with the guidance counselor, parents and student.

RECOMMENDATION:

That the Board of School Directors approves the Program of Studies (POS) Revision in Support of the BAVTS/Business Course Pathway for the 2012-2013 School Year.

9. *Vitalistic Therapeutic Charter School*

INFORMATION:

On October 1, 2010, the State Charter Appeal Board granted a renewal charter to the Vitalistic Therapeutic Charter School (VTCS) through an order signed by the Charter Appeal Board Chairperson, Thomas E. Gluck.

The VTCS renewal charter states that, “The Charter School shall not relocate its facility or add additional facilities at a location other than presented in its application without the consent of the Bethlehem Area School Board” (Item 33, Page 7).

On August 16, 2012, the VTCS submitted a Request for Relocation of the School to the BASD. Mr. Stein, Director of Facilities, and Mr. Fazil, District Engineer inspected the proposed new location at 111 Dewberry Avenue, Bethlehem, Pennsylvania 18018. Mr. Stein and Mr. Fazil concluded that, although a number of issues need to be addressed, the facility is suitable to house VTCS.

VTCS moved to the new location and began classes on September 19, 2012, prior to any action by the BASD Board of School Directors to approve or disapprove the move as required by the VTCS charter.

RECOMMENDATION:

That the Board of School Directors denies the Vitalistic Therapeutic Charter School’s request to relocate to 111 Dewberry Avenue, Bethlehem, Pennsylvania 18018 because it violates the VTCS renewal charter (Item 33, Page 7).

10. *Student Discipline – #0968361 – Petition*

INFORMATION:

The Board of School Directors of the Bethlehem Area School District has received and reviewed the following petition to return from expulsion from one student.

RECOMMENDATION:

That the Board of School Directors adopts the petition relating to Student Number 0968361.

11. *Student Discipline – #0955148 – Waiver*

INFORMATION:

The Board of School Directors of the Bethlehem Area School District has received and reviewed the following Waiver of Expulsion Hearing and Stipulation regarding misconduct by one student in violation of District Policy 233.

RECOMMENDATION:

That the Board of School of School Directors adopts the waiver relating to Student Number 0955148.

12. *No Child Left Behind Act, Title I***INFORMATION:**

The Bethlehem Area School District has received a preliminary allocation of \$3,591,832 for the 2012-2013 School Year under the above federal legislation. The purpose of the Title I program is to ensure that all children have a fair, equal, and significant opportunity to obtain a high quality education and reach proficiency on academic achievement standards and assessments. The Bethlehem Area School District has received the following Title I allocations over the last three years:

2009-2010 School Year	\$3,083,066
2010-2011 School Year	\$3,021,175
2011-2012 School Year	\$2,980,158

RECOMMENDATION:

That the administration be authorized to submit an application for the No Child Left Behind Act, Title I funds in the amount of \$3,591,832 for the 2012-2013 School Year.

13. *No Child Left Behind Act, Title II, Part A*

INFORMATION:

The Bethlehem Area School District is entitled to receive \$720,361 for the 2012-2013 School Year under the above federal legislation. The purpose of the Title II, Part A Program is to improve teacher and principal quality through high quality professional development and to reduce class sizes in core academic subject areas.

RECOMMENDATION:

That the administration be authorized to submit an application for the No Child Left Behind Act, Title II, Part A funds in the amount of \$720,361 for the 2012-2013 School Year.

14. *No Child Left Behind Act, Title III*

INFORMATION:

The Bethlehem Area School District is entitled to receive \$260,179 for the 2012-2013 School Year under the above federal legislation. The purpose of the Title III program is to provide supplemental educational programming for Limited English Proficient (LEP) students at the elementary and secondary levels in order for them to meet challenging academic achievement standards.

RECOMMENDATION:

That the administration be authorized to submit an application for the No Child Left Behind Act, Title III funds in the amount of \$260,179 for the 2012-2013 School Year.

RECOMMENDATION:

- | | Amount | Balance |
|---|----------|-------------|
| Estimated Expenses:
Registration Cost = \$750.00 General Fund 2834-324
Registration cost includes lodging, meals, and
transportation costs. | \$750.00 | \$36,000.00 |

15. *Conferences*

RECOMMENDATION:

2. Basilio Bonilla October 17-18, 2012
 Michael Faccinetto 2012 PASA-PSBA School Leadership
 Eugene McKeon Conference
 Dr. Joseph Roy Hershey, Pennsylvania
 General Fund 2310-324 Board Services = \$656.25
 General Fund 2834-324 Staff Development/Instructional = \$218.75
 General Fund 2310-581 Board Services Travel/Conference = \$700.05
 General Fund 2834-581 Staff Development/Instructional = \$202.05
 \$1,777.10

	Amount	Balance
Estimated Expenses:		
Registration		
Board Members = \$218.75 x 3 = \$656.25		
General Fund 2310-324	\$656.25	\$ 1,000.00
Dr. Roy = \$218.75		
General Fund 2834-324	\$218.75	\$10,000.00
Lodging/Meals/Transportation		
Board Members = \$700.05		
General Fund 2310-581	\$700.05	\$ 1,000.00
Lodging = \$122.05 x 3 = \$366.15		
Meals = 2/days x \$40/day x 3 = \$240.00		
Transportation = 170/miles x \$.555 x 1/car = \$94.35		
Dr. Roy = \$202.05		
Lodging = \$122.05		
Meals = 2/days x \$40/day = \$80.00		
	\$202.05	\$10,000.00

16. *Field Trips***RECOMMENDATION:***Staff Attendance*

1. Jody Karam
Brad Kleckner
December 14-15, 2012
(21 Liberty High School Students)
Penn Manor Wrestling Tournament
Millersville, Pennsylvania
\$0.00
All expenses paid by the wrestling club.
2. Jody Karam
Brad Kleckner
January 11-12, 2013
(21 Liberty High School Students)
Virginia Duals Wrestling Tournament
Hampton, Virginia
\$0.00
All expenses paid by the wrestling club.

17. Resignations**RECOMMENDATION:*****A. Instructional***

	NAME	ASSIGNMENT	REASON	EFFECTIVE
1.	Garcia, Juan	Broughal Mathematics Teacher	Resignation	August 27, 2012
2.	Gerrish, Margaret	Freemansburg Grade 1 Teacher	Retirement	October 13, 2012
3.	Grube, Kathleen	East Hills Art Teacher	Retirement	January 3, 2013
4.	Mosley, Angela	William Penn Music Teacher	Resignation	June 12, 2012
5.	Seidenberger, Patricia	District-wide Speech Therapist	Retirement	June 12, 2012

B. Noninstructional

	NAME	ASSIGNMENT	REASON	EFFECTIVE
1.	Baran, Christine	East Hills 0-3 Secretary/Clerk, 12 months	Retirement	November 1, 2012
2.	Bealer, William, III	Bus Driver	Resignation	June 7, 2012
3.	Bogar, Kathryn	Marvine General Kitchen Help	Retirement	January 3, 2013
4.	Cordova, Yaitza	Child Care Asa Packer, Assistant Center Supervisor	Resignation	August 31, 2012
5.	DeJesus, Janet	East Hills 21 st Century CLCC Site Coordinator	Resignation	September 25, 2012
6.	Harvey, Sharon	Bus Driver	Resignation	June 16, 2012
7.	Reyes, Virginia	Liberty General Kitchen Help	Resignation	August 13, 2012
8.	Rich, Terrianne	Northeast General Kitchen Help	Resignation	August 27, 2012

C. Miscellaneous

	NAME	ASSIGNMENT	REASON	EFFECTIVE
1.	Rayam, DeAnna	Freedom, Head Girls Basketball Coach	Resignation	September 11, 2012

RECOMMENDATION:**18. *Furlough***

The following instructional staff member has been furloughed effective August 1, 2012:

	EMPLOYEE NUMBER	ASSIGNMENT
1.	105513	Liberty, Business Teacher

19. *Leaves of Absence***RECOMMENDATION:*****A. Administrative***

	NAME	ASSIGNMENT	REASON	EFFECTIVE
1.	DeNofa, Holly	Freedom Assistant Principal	Family Medical Leave of Absence	August 27, 2012, until the end of the day on September 28, 2012

B. Instructional

	NAME	ASSIGNMENT	REASON	EFFECTIVE
1.	Drager, Jessica	Spring Garden ESOL Teacher	Family Medical Leave of Absence	October 22, 2012, until the end of the day on November 20, 2012
2.	Schaefer, Gary Lee	East Hills ESOL/German/ Social Studies Teacher	Family Medical Leave of Absence	September 5, 2012, intermittently, until the end of the day on September 5, 2013
3.	Tocci, Richard	Freedom Social Studies Teacher	Family Medical Leave of Absence	October 15, 2012, until the end of the day January 4, 2013
4.	Walters, Danette	Governor Wolf Grade 1 Teacher	Family Medical Leave of Absence	October 2, 2012, until the end of he day on December 14, 2012
5.	Whitaker, Wayne	Liberty English Teacher	Family Medical Leave of Absence	November 27, 2012, until the end of the day on December 21, 2012

19. *Leaves of Absence***RECOMMENDATION:*****B. Noninstructional (continued)***

	NAME	ASSIGNMENT	REASON	EFFECTIVE
1.	Lund, Kathleen	East Hills Teacher Assistant	General Leave of Absence	October 1, 2012, until the end of the day on October 26, 2012
2.	Torres, Idalis	SPARK Teacher Assistant	General Leave of Absence	August 27, 2012, until the end of the 2012-2013 school year
3.	Traca, Brenda	Business Office 0-3 Secretary/ Clerk	Family Medical Leave of Absence	August 20, 2012, intermittently, until the end of the day on August 20, 2013
4.	Wachter, Mae	Child Care Assistant Center Supervisor	Family Medical Leave of Absence	August 20, 2012, until the end of the day on September 11, 2012

20. *Nominations***RECOMMENDATION:*****A. Instructional***

	NAME	ASSIGNMENT	SALARY	EFFECTIVE
1.	Artim, Lindsey	Freemansburg Grade 2 Teacher <i>Temporary Professional Employee</i>	\$43,244 Bachelor's, Step 1	August 22, 2012
2.	Brodt, Amanda	Liberty (.3) English Teacher <i>Long-term Substitute</i>	\$6,212, prorated Bachelor's, Step 1	August 27, 2012, terminating at the end of the first semester of the 2012-2013 school year
3.	Castoral, Clifford	Nitschmann (.2) RAMP/UP Literacy Coach <i>Long-term Substitute</i>	\$7,602, prorated Bachelor's, Step 1	September 25, 2012, terminating at the end of the 2015-2016 school year <i>(grant funded)</i>

20. Nominations**RECOMMENDATION:*****A. Instructional (continued)***

	NAME	ASSIGNMENT	SALARY	EFFECTIVE
4.	Chovanes, Jacquelyn	Nitschmann (.2) RAMP/UP Literacy Coach <i>Long-term Substitute</i>	\$10,081, prorated Master's +30, Step 10	September 25, 2012, terminating at the end of the 2015- 2016 school year (grant funded)
5.	DeSalva, Katherine	Northeast (.3) RAMP/UP Literacy Coach <i>Long-term Substitute</i>	\$12,435, prorated Bachelor's +15, Step 5	September 25, 2012, terminating at the end of the 2015- 2016 school year (grant funded)
6.	Driscoll, Meredith	East Hills Mathematics Teacher <i>Temporary Professional Employee</i>	\$44,450 Bachelor's, Step 3	August 22, 2012
7.	Goyette, Jessica	East Hills Science Teacher <i>Long-term Substitute</i>	\$43,244 Bachelor's, Step 1	August 22, 2012, terminating at the end of the 2012- 2013 school year
8.	Howey, Amanda	East Hills Special Education, Learning Support Teacher <i>Long-term Substitute</i>	\$46,461 Bachelor's +15, Step 4	August 22, 2012, terminating at the end of the 2012- 2013 school year
9.	Ihling, Eric	East Hills Grade 6 Teacher <i>Temporary Professional Employee</i>	\$44,550 Bachelor's, Step 3	August 22, 2012
10.	Kalamar, Kelsey	Freemansburg Grade 1 Teacher <i>Temporary Professional Employee</i>	\$43,244, prorated Bachelor's, Step 1	October 15, 2012
11.	Koppe, Lauren	Donegan/Spring Garden Special Education, Learning Support Teacher <i>Temporary Professional Employee</i>	\$43,244, prorated Bachelor's, Step 1	September 4, 2012

20. Nominations**RECOMMENDATION:*****A. Instructional (continued)***

	NAME	ASSIGNMENT	SALARY	EFFECTIVE
12.	Larkin, Martha	Broughal (.3) RAMP/UP Literacy Coach <i>Long-term Substitute</i>	\$12,193, prorated Master's, Step 1	September 25, 2012, terminating at the end of the 2015-2016 school year <i>(grant funded)</i>
13.	Miller, Kyle	Nitschmann (.5) Science Teacher <i>Long-term Substitute</i>	\$21,622 Bachelor's, Step 1	August 22, 2012, terminating at the end of the first semester of the 2012-2013 school year
14.	Stout, Kyle	Spring Garden Grade 2 Teacher <i>Long-term Substitute</i>	\$45,774 Bachelor's +15, Step 3	August 22, 2012, terminating at the end of the 2012-2013 school year
15.	Weaver, Jennifer	East Hills Literacy Teacher <i>Professional Employee</i>	\$53,362 Master's, Step 9	August 22, 2012
16.	Wrobel, Anastasia	Marvine (.5) English as a Second Language <i>Professional Employee</i>	\$26,681, prorated Master's, Step 9	September 4, 2012
17.	Zulli, Ashley	Freemansburg (.5) Kindergarten Teacher <i>Temporary Professional Employee</i>	\$21,622, prorated Bachelor's, Step 1	September 25, 2012

The following noninstructional staff has been recalled for the 2011-2012 school year.

	EMPLOYEE	ASSIGNMENT	SALARY	EFFECTIVE
1.	Garza, Yvonne	Hanover (.5) Teacher Assistant, Special Education, Learning Support, 3.5 hours	\$15.10 per hour	August 31, 2012

20. Nominations**RECOMMENDATION:*****B. Noninstructional***

	NAME	ASSIGNMENT	SALARY	EFFECTIVE
1.	Boehm, Joan	Bus Monitor	\$11.67 per hour	August 27, 2012
2.	deJesus, Janet	Fountain Hill 0-3 Secretary/Clerk, 10 months	\$14.29 per hour	September 25, 2012
3.	Del Corso, Silvia	District-wide Health Assistant	\$15.10 per hour	September 25, 2012
4.	Keyes, Alexandra	Spring Garden Teacher Assistant General Duty, 3 hours daily <i>Long-term Substitute</i>	\$14.60 per hour	September 25, 2012, terminating at the end of the 2012-2013 school year, or upon the return of A. Fehnel, whichever occurs first
5.	Kichline, Lee	Part-time Bus Driver	\$18.21 per hour	August 20, 2012
6.	Merrill-Newhard, Angela	East Hills 21 st Century CCLC Site Coordinator Cohort V	\$30,308, prorated Noninstructional Meet and Discuss Category K, Step 1	September 19, 2012, until the end of the day on June 30, 2013
7.	Moyer, Bonnie	Part-time Bus Monitor	\$11.67 per hour	September 25, 2012
8.	Rodriguez, Maureen	Child Care Assistant Center Supervisor, 5.5 hours, split shift, 12 months	\$11.84 per hour	September 25, 2012
9.	Schnettler, Jennifer	Part-time Bus Driver	\$18.21 per hour	September 25, 2012
10.	Velez, Mayra	Child Care Assistant Center Supervisor, 5.5 hours, split shift, 12 months	\$11.84 per hour	September 25, 2012
11.	Velez, Nancy	Freedom Teacher Assistant Special Education, One-on-one	\$14.60 per hour	August 23, 2012

20. Nominations**RECOMMENDATION:****C. Miscellaneous**

	NAME	ASSIGNMENT	SALARY
1.		Athletic Game Help High School	
	Applegate, Michael	Announcer – Varsity	\$47.00
	Sporka, Patricia	Announcer - Varsity	\$47.00
	Tone, Stephen	Announcer - Varsity	\$47.00
	Destasio, Gregory	Announcer – Varsity Football	\$57.00
	Brown, David J.	Game Manager – Varsity	\$70.00
	Cleffi, Michael	Game Manager – Varsity	\$70.00
	Halper, Jamie	Game Manager – Varsity	\$70.00
	Hinkel, Amanda	Game Manager – Varsity	\$70.00
	Karam, Joseph	Game Manager – Varsity	\$70.00
	Landis, Chad	Game Manager – Varsity	\$70.00
	Longacre, Jeffrey	Game Manager – Varsity	\$70.00
	Pfizenmayer, Lisa	Game Manager – Varsity	\$70.00
	Reitz, Adam	Game Manager – Varsity	\$70.00
	Stellato, Joseph	Game Manager – Varsity	\$70.00
	Wills, Thomas	Game Manager – Varsity	\$70.00
	Morgan, Pierre	Parking Attendant	\$40.00
	Pecuch, Michael	Parking Attendant	\$40.00
	Halper, Jamie	Pool Timer	\$55.00
	Longacre, Jeffrey	Pool Timer	\$55.00
	Matyus, Jeanette	Pool Timer	\$55.00
	Novak, Mary	Pool Timer	\$55.00
	Osipower, Andrew	Pool Timer	\$55.00
	Pfizenmayer, Lisa	Pool Timer	\$55.00
	Cleffi, Michael	Scoreboard Operator – Varsity	\$40.00
	D’Amico, Nicholas	Scoreboard Operator – Varsity	\$40.00
	Fenstermacher, John	Scoreboard Operator – Varsity	\$40.00
	Fisher, Timothy	Scoreboard Operator – Varsity	\$40.00
	Pastor, Mark	Scoreboard Operator – Varsity	\$40.00
	Destasio, Gregory	Scorebook Keeper – Varsity	\$76.00
	Gilbert, Karl	Scorebook Keeper – Varsity	\$76.00

20. Nominations**RECOMMENDATION:*****C. Miscellaneous***

	NAME	ASSIGNMENT	SALARY
1.		Athletic Game Help (continued)	
	Klacik, Robert	Scorebook Keeper – Varsity	\$76.00
	Mikulski, Bernard	Scorebook Keeper – Varsity	\$76.00
	Tone, Stephen	Scorebook Keeper – Varsity	\$76.00
	Harakal, Charles	Security	\$40.00
	Kresge, Bruce	Security	\$40.00
	Mindler, Milton	Security	\$40.00
	Menio, David	Security	\$40.00
	Menio, Michelle	Security	\$40.00
	Romig, Scott	Security	\$40.00
	Senneca, Samuel	Security	\$40.00
	Snyder, Susan	Security	\$40.00
	Baillie, Douglas	Security/Elevator	\$40.00
	Romig, David	Security/Elevator	\$40.00
	Breon, Robert	Ticket Collector	\$44.00
	Fenstermacher, John	Ticket Collector	\$44.00
	Romig, Scott	Ticket Collector	\$44.00
	Vasquez, Robert	Ticket Collector	\$44.00
	Wilson, Dennis	Ticket Collector	\$44.00
	Atkinson, Michele	Ticket Seller	\$44.00
	Bilotti, Christopher	Ticket Seller	\$44.00
	Brandt, Lisa	Ticket Seller	\$44.00
	Breon, Robert	Ticket Seller	\$44.00
	Carraghan, Joanne	Ticket Seller	\$44.00
	Clymer, Barbara	Ticket Seller	\$44.00
	Fink, Diane	Ticket Seller	\$44.00
	Grebs, Cynthia	Ticket Seller	\$44.00
	Guzman, Maria	Ticket Seller	\$44.00
	Novak, Mary	Ticket Seller	\$44.00
	Olexon, Lori	Ticket Seller	\$44.00
	Perkins, Cheryl	Ticket Seller	\$44.00
	Pfeiffer, Charisse	Ticket Seller	\$44.00
	Potts, Pamela	Ticket Seller	\$44.00
	Schlamp, Erica	Ticket Seller	\$44.00
	Schwoyer, Susan	Ticket Seller	\$44.00

20. Nominations**RECOMMENDATION:*****C. Miscellaneous (continued)***

	NAME	ASSIGNMENT	SALARY
1.		Athletic Game Help (continued)	
	Baillie, Douglas	Track Official	\$40.00
	Bloszinsky, Brad	Track Official	\$40.00
	Faust, Reik	Track Official	\$40.00
	Jordan, Francis	Track Official	\$40.00
	Negrete, Thomas	Track Official	\$40.00
	Novak, Mary	Track Official	\$40.00
	Petrosky, Robert	Track Official	\$40.00
	Pfizenmayer, Lisa	Track Official	\$40.00
	Romig, David	Track Official	\$40.00
	Romig, Scott	Track Official	\$40.00
2.	Rockwell, Catherine	Coach – Freedom Assistant Cross Country	\$2,990.00
3.	Axiotis, Katerina	Coach – Freedom (.5) Assistant Girls Soccer	\$1,767.00
4.	Sollazzo, Jillian	Coach – Freedom (.5) Assistant Girls Soccer	\$1,767.00
5.	Borger, Nora	Coach – Freedom Head Softball	\$5,437.00
6.	McGoff, Tara	Coach – Freedom Assistant Softball	\$4,162.00
7.	Omdahl, Matthew	Coach – Liberty (.5) Assistant Field Hockey	\$1,767.00
8.	Fenner, Leroy	Coach – Liberty (.5) Assistant Girls Soccer	\$1,767.00
9.	Shollenberger, Kyle	Coach – Nitschmann (.5) Assistant Football	\$1,088.00
10.	Norwood, Samuel	Department Chairperson Liberty, Foreign Language	\$3,416.00

20. Nominations**RECOMMENDATION:*****C. Miscellaneous (continued)***

	NAME	ASSIGNMENT	SALARY
11.		Extracurricular Activity Advisors	
		<i>Asa Packer</i>	
	Rodgers, Kyle	APTV (.5)	\$191.50
	Murphy, Gale	APTV (.5)	\$191.50
	Lyons, Tammy	Student Council	\$383.00
	Peters, Diane	Yearbook	\$383.00
		<i>Calypso</i>	
	Christine, Martha	Garden Club	\$383.00
	Shellaway, Mark	Safety Patrol	\$383.00
	Shaud, Carol	Student Council	\$383.00
		<i>Clearview</i>	
	Sosa, Lynn	Safety Patrol	\$383.00
	Newton, Lekiesha	Student Government	\$360.00
		<i>Donegan</i>	
	Hummel, Kyle	Donegan Stars Choir	\$360.00
	Kittek, Erin	Leadership Program	\$345.00
	Rivera, Angel	Newspaper	\$345.00
		<i>Farmersville</i>	
	Morrow, Ryan	Band and Orchestra	\$383.00
	Borst, Wendy	Chorus	\$383.00
	Brad, Shanna	Community Service	\$383.00
	Morgan, Megan	Student Council	\$383.00
		<i>Fountain Hill</i>	
	Fenstermacher, Maria	Cheerleading (.5)	\$191.50
	Redline, Jessica	Cheerleading (.5)	\$169.50
	Rodgers, Carlton	Safety Patrol	\$360.00
	Spirk, Nicole	School Store	\$383.00
	Fenstermacher, Maria	Student Council (.5)	\$191.50
	Spirk, Nicole	Student Council (.5)	\$191.50
		<i>Governor Wolf</i>	
	Donegan-Vrabel, Jean	Peer Mentor/Leadership Club	\$345.00
	Delluva, Michael	Safety Patrol	\$383.00
	Druckenmiller, Chad	Student Council (.5)	\$191.50
	Meila, Jeffrey	Student Council (.5)	\$191.50

20. Nominations**RECOMMENDATION:*****C. Miscellaneous (continued)***

	NAME	ASSIGNMENT	SALARY
11.		<i>Hanover</i>	
	Schwartzman, Patrice	Communications Club	\$383.00
	Fritzinger, Joseph	Safety Patrol	\$360.00
	Stuart, Nishida	Student Council	\$383.00
	Schwartzman, Patrice	Yearbook	\$383.00
		<i>James Buchanan</i>	
	Bellucci, Eric	Safety Patrol	\$383.00
	Millheim, Shelly	Student Council (.5)	\$180.00
	Ziegler, Jenna	Student Council (.5)	\$191.50
		<i>Lincoln</i>	
	Anderko, Reana	Economics Club	\$383.00
	Anderson, Michele	Safety Patrol	\$383.00
	Anderko, Reana	Student Council	\$383.00
		<i>Miller Heights</i>	
	Voth, Karen	Husky Radio/Morning Announcements	\$383.00
	Werkheiser, Laurie	Literary Club	\$383.00
	Shimer, Melanie	Science Fair	\$383.00
		<i>Spring Garden</i>	
	Hokenson, Eric	Safety Patrol	\$360.00
	Brennan, Lauren	Student Government	\$383.00
	Cassidy, Jane	Yearbook (.5)	\$191.50
	Fletcher, Tracy	Yearbook (.5)	\$191.50
		<i>Thomas Jefferson</i>	
	Thomson, Keith	Choral Club	\$360.00
		<i>William Penn</i>	
	DeRaymond, Jonathan	Safety Patrol	\$383.00
	Breece, Deborah	School Store	\$360.00
	Gillespie, Stacia	Student Council (.5)	\$180.00
	Schellhaas, Ashley	Student Council (.5)	\$180.00
	Myers, Cristy	Yearbook Club (.5)	\$180.00
	Schellhaas, Ashley	Yearbook Club (.5)	\$180.00

20. Nominations**RECOMMENDATION:*****C. Miscellaneous (continued)***

	NAME	ASSIGNMENT	SALARY
11.		<i>Broughal</i>	
	Gross, Maryann	Band Director	\$2,571.00
	Trostle, Jodi	Drama Group	\$383.00
	Chandler, Barbara	Majorettes	\$383.00
	Baker, Linda	Mathcounts	\$383.00
	Trostle, Jodi	Stage Crew	\$383.00
	Check, Joanne	Treasurer	\$1,688.00
	Putlock, Amy	Vocal Group	\$286.00
		<i>East Hills</i>	
	Terefenko, Christy	Band Director	\$2,571.00
	Terefenko, Christy	Drama Group	\$383.00
	Dutt, Heather	Majorettes	\$360.00
	Driscoll, Meredith	Mathcounts	\$286.00
	Thomas, Sandra	Newspaper (.5)	\$285.50
	Weaver, Jennifer	Newspaper (.5)	\$285.50
	Klenk, Jennifer	Stage Crew	\$383.00
	Stelmak, LeeAnn	Treasurer	\$1,688.00
	Dutt, Heather	Vocal Group (.25)	\$95.75
	Klenk, Jennifer	Vocal Group (.25)	\$95.75
	Quelet, Keith	Vocal Group (.25)	\$95.75
	Volpato, Jennifer	Vocal Group (.25)	\$95.75
		<i>Nitschmann</i>	
	Zettlemoyer, Jeffrey	Band Director	\$2,571.00
	Hriniak, Sarah	Drama Group	\$383.00
	Hriniak, Sarah	Majorettes	\$383.00
	Hess, Jeremy	Stage Crew	\$286.00
	Rutkowski, Virginia	Stage Crew	\$345.00
	Patti, Nicole	Treasurer	\$1,688.00
	deVries, Linda	Vocal Group	\$383.00
	Wascura, Robert	Vocal Group	\$383.00
		<i>Northeast</i>	
	Rupnik, Brian	Band Director	\$2,571.00
	Danatzko, John	Drama Group	\$345.00
	Fleck, Barbara	Drama Group	\$345.00
	Nguyen, Lisa	Majorettes	\$383.00

20. Nominations**RECOMMENDATION:*****C. Miscellaneous (continued)***

	NAME	ASSIGNMENT	SALARY
11.		<i>Northeast (continued)</i>	
	Beck, David	Stage Crew	\$383.00
	Gross, Jason	Stage Crew	\$345.00
	Dodson, Ann	Treasurer	\$1,688.00
	Parker, Denise	Vocal Group – Chorus	\$383.00
	Parker, Denise	Vocal Group – Northeast Singers	\$383.00
	Vanderstel, Elisa	Yearbook	\$673.00
		<i>Freedom</i>	
	Dunstan, Michael	Anime Club	\$383.00
	DiRenzo, Michael	Art Club	\$383.00
	Lynn, Andrew	Assistant Band Director	\$4,707.00
	Safranek, William	Audio-Visual Aides Club	\$383.00
	Moran, Michael	Band Director/Majorettes/Color Guard	\$7,240.00
	Bloszinsky, Brad	Campus Shop (.5)	\$191.50
	Jordan, Diane	Campus Shop (.5)	\$191.50
	Moyer, Charles	Chess Club (.5)	\$191.50
	Weber, Craig	Chess Club (.5)	\$179.50
	Chilmonik, Jennifer	Dance Team	\$383.00
	Moyer, Charles	Debate Team	\$383.00
	Stellato, Joseph	Director of Extracurricular Activities	\$1,450.00
	Wescoe, Jennifer	Drama Presentation – Fall	\$1,861.00
	Wescoe, Jennifer	Drama Presentation – Spring	\$1,861.00
	Baltz, Eric	Environmental Awareness Team	\$383.00
	Caffrey, Marnie	Exploring Careers	\$359.00
	Madouse, Ronald	FBLA	\$383.00
	Pazzaglia, Kristin	French Club	\$359.00
	DiCarlo, Darlene	Freshman Class Advisor	\$533.00
	Maholick, Jennifer	Freshman Class Advisor	\$533.00
	Laughlin, Paula	Garden Club	\$383.00
	Wimmer, Margaret	Gay/Straight Alliance	\$383.00
	Jolly, Linda	German Club	\$359.00
	Volpato, Jennifer	Handbell Choir	\$631.00
	Erdman, Karla	Junior Class Advisor	\$846.00
	Stenson, Katrina	Junior Class Advisor	\$846.00

20. Nominations**RECOMMENDATION:*****C. Miscellaneous (continued)***

	NAME	ASSIGNMENT	SALARY
11.		<i>Freedom (continued)</i>	
	DeJesus, Elizabeth	Latino Leadership Club (.5)	\$172.50
	Lynn, Karen	Latino Leadership Club (.5)	\$172.50
	Nagy, Gail	Literary Magazine (.5)	\$963.00
	Ziegler, George	Literary Magazine (.5)	\$963.00
	Young, Jeffrey	Mathematics Team	\$2,463.00
	Roman, Donna	National Honor Society (.5)	\$191.50
	Wallaesa, John	National Honor Society (.5)	\$191.50
	Erdman, Karla	Newspaper	\$3,132.00
	Safranek, William	Planetarium Club	\$383.00
	Wallaesa, John	Republican Patriots Club	\$383.00
	Wescoe, Jennifer	SADD	\$383.00
	Evans, Michael	Scholastic Scrimmage	\$2,463.00
	Bothwell, Jamie	Science Olympiad Team	\$383.00
	Chabot, Sandra	Senior Class Advisor	\$1,081.00
	Marmaros, Anna	Senior Class Advisor	\$1,081.00
	Volpato, Jennifer	Show Choir	\$631.00
	Jones, Christopher	Ski Club	\$383.00
	Evans, Jodi	Sophomore Class Advisor	\$631.00
	Loupos, Theodora	Sophomore Class Advisor	\$631.00
	Moran, Michael	Spring Musical – Instrumental	\$631.00
	Shumaker, Nancy	Spring Musical – Vocal	\$631.00
	Lynn, Andrew	Stage/Jazz Band	\$631.00
	Harakal, Charles	Student Council	\$1,081.00
	Wescoe, Jennifer	Technical Theatre Crew	\$1,081.00
	Wescoe, Jennifer	Theatre Company	\$383.00
	Madouse, Ronald	Treasurer	\$2,043.00
	Volpato, Jennifer	Vocal Group – Les Chanteurs	\$631.00
	Bloszinsky, Brad	Yearbook (.5)	\$1,566.00
	Smith, Guy	Yearbook (.5)	\$1,566.00
	Weber, Craig	Young Democrats Club	\$359.00
		<i>Liberty</i>	
	Lewis, Nancy	Art Club	\$383.00
	Long, Kevin	Assistant Band Director	\$4,707.00
	Hoffman, Mark	Audio-Visual Aides	\$383.00

20. Nominations**RECOMMENDATION:*****C. Miscellaneous (continued)***

	NAME	ASSIGNMENT	SALARY
11.		<i>Liberty (continued)</i>	
	MacGill, Gregory	Band Director/Majorettes/Colour Guard	\$7,240.00
	Ambrose, David	Chess Team	\$383.00
	Mixtacki, Julianne	Class Play – Fall	\$1,634.00
	Mixtacki, Julianne	Class Play – Spring	\$1,624.00
	Majewski, Jennifer	Dance Team (.5)	\$172.50
	Perkins, Cheryl	Dance Team (.5)	\$191.50
	Beiber, Susan	Debate Team	\$359.00
	Skelly, Anne	DECA	\$383.00
	Makary, Ross	Director of Extracurricular Activities	\$1,450.00
	Bittner, Shaughn	FBLA	\$383.00
	McKernan, Cecile	French Club	\$383.00
	Halper, Jamie	Freshman Class Advisor	\$533.00
	Wallaesa, Lynann	Freshman Class Advisor	\$533.00
	Strockyj, Sonia	Gay/Straight Alliance	\$383.00
	Booser, Elizabeth	German Club	\$383.00
	Bush, Kevin	Indoor Track	\$383.00
	Minarik, Linda	Jigsaw Puzzle Club	\$383.00
	Maiorello, Melissa	Junior Class Advisor	\$846.00
	Terry, Daniel	Junior Class Advisor	\$846.00
	Buck, Randy	NAACP Youth Council (.5)	\$191.50
	Whitaker, Wayne	NAACP Youth Council (.5)	\$191.50
	Bednarik, Jeanne	Key Club (.5)	\$191.50
	Reitz, Tara	Key Club (.5)	\$191.50
	Vazquez, Elizbeth	Latino Leadership (.5)	\$191.50
	Vazquez, Kristin	Latino Leadership (.5)	\$191.50
	Bogusky, Joyce	Literary Publication (.5)	\$963.00
	Chickey, Natalie	Literary Publication (.5)	\$963.00
	Fritchman, Scott	Mathematics Team	\$2,463.00
	McKernan, Cecile	Mini Globe Trotters	\$383.00
	Quartuch, Matthew	Mock Trial Group	\$383.00
	Adelsberger, Tammy	National Honor Society	\$179.50
	Chickey, Natalie	National Honor Society (.5)	\$191.50

20. Nominations**RECOMMENDATION:*****C. Miscellaneous (continued)***

	NAME	ASSIGNMENT	SALARY
11.		<i>Liberty (continued)</i>	
	Corrigan, Michael	Newspaper	\$3,132.00
	Peters, Karl	Outdoor Club	\$359.00
	Leeson, Maureen	PJAS	\$383.00
	Prodes, Jane	SADD	\$383.00
	Ambrose, David	Scholastic Scrimmage	\$2,463.00
	Hoffman, Mark	Science Olympiad	\$383.00
	D’Emilio, Nicole	Senior Class Advisor	\$1,081.00
	Fiske, Sara	Senior Class Advisor	\$1,081.00
	Tone, John	Shakespeare Club	\$383.00
	Jones, Kevin	Ski Club	\$383.00
	Giannantionio, Amy	Sophomore Class Advisor	\$533.00
	Reitz, Tara	Sophomore Class Advisor	\$631.00
	Gonzalez, Maritza	Spanish Club	\$359.00
	MacGill, Gregory	Stage Band	\$631.00
	Makary, Ross	Stage Crew	\$1,081.00
	Ambrose, David	Strategy Club (.5)	\$191.50
	Kehler, Bruce	Strategy Club (.5)	\$191.50
	Sevart, Beth	Step Team	\$383.00
	Reitz, Adam	Student Government	\$1,081.00
	Strockyj, Sonia	Teen Summit	\$383.00
	Perkins, Cheryl	Treasurer	\$1,688.00
	Bittner, Shaughn	Video Production Club	\$383.00
	Brown, David	Weightlifting Club	\$383.00
	Tannous, Alison	Welcome Team	\$345.00
	Justice, Gayle	Women’s Acapella Singers	\$631.00
	Justice, Gayle	Women’s Choral Group (.5)	\$315.50
	Snyder, Krista	Women’s Choral Group (.5)	\$315.50
	Gilliard, Lisa	Yearbook	\$3,132.00
12.		<i>Fruit and Vegetable Program</i> (hours to be determined)	
	Dzienis, Jayne	Donegan	To be paid regular hourly rate (grant funded)
	Resto, Carmen	Donegan	
	Traupman, Linda	Donegan	
	Avila, Marisol	Fountain Hill	
	Brauchle, Rosemary	Fountain Hill	

20. Nominations**RECOMMENDATION:*****C. Miscellaneous (continued)***

	NAME	ASSIGNMENT	SALARY
12.	Grimes, Kathy Rosario, Joseline Czahor, Irene Winkle, Diane Woelfel, Susan Bedics, Sharon Grullon, Maria Laslo, Phyllis Applegate, Donna Berardinucci, Deborah Bruno, Paulette Read, Helen	<i>Fruit and Vegetable Program (continued)</i> Fountain Hill Fountain Hill Freemansburg Freemansburg Freemansburg Lincoln Lincoln Lincoln Marvine Marvine William Penn William Penn	To be paid regular hourly rate <i>(grant funded)</i>
13.	Radler, Chad Ortiz, Natalie Vazquez, Kristen Andreucci, Robert Bieber, Susan Briggs, Marianne Geiser, Andrew Giannantonio, Amy Gori, Michael Hrycyszyn, Marlice DelPrado, Nicole Knepp, Shaunna Leeson, Maureen Majewski, Jennifer Marrero, Antonio Muller, Michael Muth, Diane Pitsilos, Andrew Reitz, Adam Reitz, Tara	L/AMP Facilitator Counselors Counselors Teachers	\$34.40 per hour \$34.40 per hour \$34.40 per hour \$34.40 per hour

20. Nominations**RECOMMENDATION:*****C. Miscellaneous (continued)***

	NAME	ASSIGNMENT	SALARY
13.	Morgan, Pierre Ford, Ronnell	L/AMP (continued) Monitor Substitute Monitor	\$12.31 per hour \$9.24 per hour
14.		Middle School Content Area Leaders Broughal	
	Bowen, Mary	English Language Arts – 5 person	\$720.00
	Miller, David	ESOL – 5 person	\$720.00
	Simpson, Kelly	Guidance – 5 person	\$720.00
	Trosle, Jodi	Reading – 5 person	\$720.00
	Williams, Jeremy	Social Studies – 5 person	\$720.00
	Newhard, Heather	Mathematics – 6 person	\$781.00
	McKellin, Janice	Related Arts – 6 person	\$781.00
	Cirucci, Lori	Science – 6 person	\$781.00
	Marek, Deborah	Special Education – 6 person	\$781.00
	Montanari, Nancy	Grade 7 – 14 person	\$999.00
	McCann, Sarah	Grade 8 – 14 person	\$999.00
		East Hills	
	Schwartz, Andrea	Guidance – 4 person	\$720.00
	Rodriguez, Lisa	English Language Arts – 5 person	\$720.00
	Arner, Michael	Social Studies – 5 person	\$720.00
	Tancin, Thomas	Science – 6 person	\$781.00
	Amato, Kristin	Special Education – 10 person	\$999.00
	Steger, Kathleen	Related Arts 1 – 11 person	\$999.00
	Carpenter, Adam	Grade 7 – 12 person	\$999.00
	Kruk, Christine	Mathematics – 13 person	\$999.00
	Sparks, William	Related Arts 2 – 13 person	\$999.00
	Dando, Timothy	Grade 8 – 14 person	\$999.00
	Stelmak, Lee Ann	Reading/Literacy – 15 person	\$999.00

20. Nominations**RECOMMENDATION:*****C. Miscellaneous (continued)***

	NAME	ASSIGNMENT	SALARY
14.		Middle School Content Area Leaders (continued) <i>Nitschmann</i>	
	Faltiech, Charles	English Language Arts – 5 person	\$720.00
	Downey, Craig	Reading/Literacy – 5 person	\$720.00
	Hess, Jeremy	Social Studies – 7 person	\$832.00
	Dugan, Deanna	Special Education – 7 person	\$832.00
	Ritter, Deborah	Guidance – 8 person	\$890.00
	O’Connell, Michael	Mathematics – 8 person	\$890.00
	Sierra, Trinidad	Related Arts 1 – 8 person	\$890.00
	Hood, Tanya	Science – 8 person	\$890.00
	Zettlemoyer, Daniel	Related Arts 2 – 9 person	\$983.00
	Miller, Laurette	Grade 7 – 10 person	\$999.00
	Hood, Tanya	Grade 8 – 10 person	\$999.00
		<i>Northeast</i>	
	Rodriguez, Ramon	Guidance – 5 person	\$720.00
	Patterson, John B.	Science – 5 person	\$720.00
	Dodson, Ann	Social Studies – 5 person	\$720.00
	Fleck, Barbara	English Language Arts – 7 person	\$832.00
	Roehrenbeck, Mary	Reading – 8 person	\$890.00
	Sterns, Sandra	Related Arts 1 – 8 person	\$890.00
	Jeffress, Karen	Grade 7 – 9 person	\$983.00
	Shive, Linda	Grade 8 – 9 person	\$983.00
	Zoudeh, Nancy	Mathematics – 9 person	\$983.00
	Bellman, Christopher	Special Education – 9 person	\$983.00
	Parker, Denise	Related Arts 2 – 13 person	\$999.00
15.		Middle School Grade 6 Team Leaders <i>Broughal</i>	
	Lyons, Matthew	3 person	\$720.00
	Schultz, Barry	3 person	\$720.00
	Volkert, Michelle	3 person	\$720.00

20. Nominations**RECOMMENDATION:*****C. Miscellaneous (continued)***

	NAME	ASSIGNMENT	SALARY
15.		Middle School Grade 6 Team Leaders (continued)	
		<i>East Hills</i>	
	Cavey, Kristen	2 person	\$720.00
	Kreidler, Elizabeth	2 person	\$720.00
	Morgan, Aileen	2 person	\$720.00
	Nawrocki, Matthew	2 person	\$720.00
	Shaffer, Pamela	2 person	\$720.00
	Tate, Gerald	2 person	\$720.00
	VanHise, Michele	2 person	\$720.00
		<i>Nitschmann</i>	
	Dendrinis, Efethia	3 person	\$720.00
	Ortwein, Jonathan	3 person <i>effective upon return to permanent position</i>	\$720.00 <i>(prorated)</i>
	Schultz, Stepanie	3 person, prorated <i>August 22, 2012, until the return of Jonathan Ortwein</i>	\$720.00 <i>(prorated)</i>
	Wertman, Courtney	3 person	\$720.00
	Wilderotter, Paulette	2 person	\$720.00
		<i>Northeast</i>	
	Dodson, Ann	2 person	\$720.00
	Heller, Brian	2 person	\$720.00
	Kennedy, Linda	2 person	\$720.00
	Picirillo, Carolee	2 person	\$720.00
	Smisko, Rose	2 person	\$720.00
16.		Permanent Day-to-Day Substitutes	
	Brodt, Amanda	Liberty, (.7)	\$70.00 per day
	Flad, Stephen	Freedom	\$100 per day effective August 27, 2012

20. Nominations**RECOMMENDATION:*****C. Miscellaneous (continued)***

	NAME	ASSIGNMENT	SALARY
16.		Permanent Day-to-Day Substitutes (continued)	
	Garcia, Daniel	Donegan	\$100.00 per day October 1, 2012, until the end of the day on May 31, 2013
	Erney, Nicole	Fountain Hill	
	Murnin, Katherine	Spring Garden	
	Krutsick, Ashley	Broughal	
	Lamparella, Rosemary	Broughal	
	Hicks, Amanda	East Hills	
	Searfass, Jeffrey	East Hills	
	Schaeffer, Neal	Nitschmann – <i>1st semester only</i>	
	Van Wort, Lory	Nitschmann	
	Brotzman, Keith	Northeast	
	Klose, Connie	Northeast	
	Moser, Thomas	Freedom	
	Giesler, Andrew	Liberty	
17.	Sorathia, Kousar	Second Language Guide	\$10.40 per hour
18.	Support Teachers	Inductees	
	Gonzalez, Toshya	Artim, Lindsay, Freemansburg	\$648.00
	Rarig, Debra	Brockel, Corinne, Liberty	\$648.00
	Arbogast, Kathy	Bull, Jessica, District-wide	\$648.00
	Kruk, Christine	Driscoll, Meredith, East Hills	\$648.00
	Tancin, Thomas	Goyette, Jessica, East Hills	\$648.00
	Roehrenbeck, Mary	Grasso, Teresa, Northeast	\$648.00
	Jones, Christopher	Hough-Engel, Ruth, Freedom	\$648.00
	Carpenter, Adam	Huynh, Tra-My, East Hills	\$648.00
	Cavey, Kristen	Ihling, Eric, East Hills	\$648.00
	O'Donnell, Amanda	Johnson, Jennifer, Fountain Hill	\$648.00
	Bertalan, Peter (.5)	Kocon, Evan, Nitschmann	\$324.00
	Parker, Denise (.5)	Kocon, Evan, Northeast	\$324.00
	Vernon, Mary	Koppe, Lauren, Donegan/Spring Garden	\$648.00
	Amato, Rick	Miller, Kyle, Nitschmann	\$648.00
	Amato, Kristen	Podhyski, Garrett, East Hills	\$648.00
	Chomo, Jennifer	Rodriguez, Daiyana, Liberty	\$648.00

20. Nominations**RECOMMENDATION:*****C. Miscellaneous (continued)***

	NAME	ASSIGNMENT	SALARY
18.	Support Teachers	Inductees (continued)	
	McKernan, Cecile	Sollenberger, Mary, Liberty	\$648.00
	Samuelson, Elizabeth	Stout, Kyle, Spring Garden	\$648.00
	Young, Jeffrey	Thomas, Megan, Freedom	\$648.00
	McIntyre, Cheryl	Woodring, Margaret, Fountain Hill	\$648.00
19.		Webmasters	
	Lyons, Tammy	Asa Packer	\$648.00
	DiCicco, Anthony	Calypso	\$648.00
	Sosa, Lynn	Clearview	\$648.00
	Rivera, Angel	Donegan	\$648.00
	Braun, Regina	Farmersville	\$648.00
	Braun, Thomas	Fountain Hill (.5)	\$324.00
	Ginsberg, Jeremy	Fountain Hill (.5)	\$324.00
	Henninger, Jennifer	Freemansburg	\$648.00
	Hawke, Elizabeth	Governor Wolf	\$648.00
	Ronyack, Jane	Hanover	\$648.00
	Bellucci, Eric	James Buchanan	\$648.00
	Sylva, Diadra	Lincoln	\$648.00
	Hoke, Judith	Marvine	\$648.00
	Sassaman, Melissa	Miller Heights	\$648.00
	Cassidy, Jane	Spring Garden	\$648.00
	Grube, Kimberly	Thomas Jefferson	\$648.00
	Beller, Rebecca	William Penn	\$648.00
	Gross, Maryann	Broughal	\$771.00
	Dutton, Tammy	East Hills	\$771.00
	Ellis, Lara	Nitschmann	\$771.00
	Beck, David	Northeast	\$771.00
	Bachman, Michael	Freedom	\$2,902.00
	Gori, Michael	Liberty	\$3,132.00
20.	Exceptional students listed on confidential page	Work Experience/Job Training	\$6.25 per hour for the first 60 days \$7.25 per hour, thereafter

20. *Nominations***RECOMMENDATION:*****D. Substitutes***

INSTRUCTIONAL	
Below, Anna	Martellucci, Jennifer
Bogwist, Jessica	Martinez, Sarah
Brodt, Elizabeth	Mattina, Sara
Bromfield, John	Mosser, Thomas
Brotzman, Keith	Nabavian, Ali
Danner, Kristen	Newhard, Angela
Del Buono, Nicholas	Pugh, Stacey
DeLong, Brandi	Santayana, Lauren
Dowling, Sarah	Shaheen, Amanda
Frantz, Angela	Sheffler, Richard
Fritchman, Michelle	Sisonick, Deanna
Groh, Megan	Sportelli, Sydney
Grundhauser, Michelle	Van Woert, Lory
Iticovici, Nicole	Verile, Peter
Jordan, Lindsay	Ward, Abby
Kovacs, Stephanie	Worrich, Caitlin
Kwiatek, Louise	Yeager, Jennifer
Lamb, Heather	Yankowy, Kyle
Lear, Tricia	Zappile, Julie
Lynn, Christina	

NONINSTRUCTIONAL	
Fischer, Catherine	Rush, Kate
Hayduk, Jenna	Steckert, Wendy
Kleckner, Pauline	Vega, Eileen
Massey, Taylor	Velez, Mayra

21. Reassignments**RECOMMENDATION:*****A. Instructional***

	NAME	FROM/TO	SALARY	EFFECTIVE
1.	Donaldson, Jessica	From: Spring Garden (.5) Reading Teacher To: Spring Garden 1.0 Reading Teacher	\$82,284 Master's +45, Step 15	August 22, 2012
2.	Kaar, Karen	From: Donegan (.5) Reading Teacher To: Donegan (.5) Reading/ (.5) Kindergarten Teacher	\$77,626 Master's, Step 15	August 22, 2012
3.	Lerch, Keegan	From: Marvine (.5) Music Teacher To: Lincoln (.6) Music Teacher/ William Penn (.4) Music Teacher	\$43,892 Bachelor's, Step 2	August 22, 2012
4.	Lynn, Andrew	From: Freedom (.5) Music Teacher To: Freedom (.7) Music Teacher	\$31,185 Bachelor's, Step 3	August 22, 2012

21. Reassignments**RECOMMENDATION:*****B. Noninstructional***

	NAME	FROM/TO	SALARY	EFFECTIVE
1.	De la Roche, Ana Judith	From: Freedom, General Kitchen Help, 3 hours daily, lunch To: Liberty, General Kitchen Help, 3.5 hours daily, lunch	\$12.93 per hour	September 25, 2012
2.	Farrell, Catherine	From: Hanover, (.5) Teacher Assistant, Special Education, Learning Support To: Farmersville, 1.0 Teacher Assistant, Special Education, 1:1, Learning Support, 6.75 hours daily	\$16.10 per hour	August 27, 2012
3.	Fehnel, Ann Marie	From: Spring Garden, Teacher Assistant, General Duty Aide To: SPARK, Teacher Assistant, 6.75 hours daily <i>Long-term Substitute</i>	\$15.10 per hour	August 27, 2012, terminating at the end of the 2012- 2013 school year, or upon the return of I. Torres, whichever occurs first
4.	Fonseka, Marie	From: East Hills, General Kitchen Help, 3.5 hours daily, lunch To: East Hills, General Kitchen Help, 3.75 hours daily, lunch	\$13.93 per hour	September 25, 2012

21. Reassignments**RECOMMENDATION:*****B. Noninstructional (continued)***

	NAME	FROM/TO	SALARY	EFFECTIVE
5.	Ford, Gudrun	From: Liberty, General Kitchen Help, 3.5 hours daily, lunch/Nitschmann, General Kitchen Help, 2 hours, breakfast To: Liberty, General Kitchen Help, 3.75 hours daily, lunch/Nitschmann, General Kitchen Help, 2 hours, breakfast	\$13.61 per hour	September 25, 2012
6.	Noblett, Janet	From: Hanover, General Kitchen Help, 3.75 hours daily, lunch/James Buchanan, General Kitchen Help, 1 hour daily, breakfast To: Hanover, General Kitchen Help, 3.75 hours daily, lunch/Hanover, General Kitchen Help, .5 hour daily, breakfast	\$13.93 per hour	September 25, 2012
7.	Resto, Carmen	From: Donegan, General Kitchen Help, 3.5 hours daily, lunch To: Donegan, General Kitchen Help, 3.5 hours daily, lunch/.5 hour daily, breakfast	\$13.93 per hour	September 25, 2012

21. Reassignments**RECOMMENDATION:*****B. Noninstructional (continued)***

	NAME	FROM/TO	SALARY	EFFECTIVE
8.	Turner, Cathy	From: Asa Packer, General Kitchen Help, 3.75 hours Daily, lunch/Freedom, General Kitchen Help, 1 hour daily, breakfast To: Asa Packer, General Kitchen Help, 3.75 hours Daily, lunch/Freedom, General Kitchen Help, 1 hour daily, breakfast/ Farmersville, General Kitchen Help, .5 hour daily, breakfast	\$13.61 per hour	September 25, 2012
9.	Woelfel, Susan	From: Freemansburg, General Kitchen Help, 3.75 hours daily, lunch/Liberty, General Kitchen Help, 1 hour daily, breakfast To: Freemansburg, General Kitchen Help, 3.75 hours daily, lunch/Liberty, General Kitchen Help, 1 hour daily, breakfast/ Asa Packer, General Kitchen Help, .5 hour daily, breakfast	\$13.61 per hour	September 25, 2012

21. *Reassignments***RECOMMENDATION:*****C. Miscellaneous***

	NAME	FROM/TO	SALARY	EFFECTIVE
1.	Shuler, Jeremy	From: Liberty, (.5) Assistant Football Coach To: Liberty, 1.0 Assistant Football Coach	\$6,403.00	2012-2013 school year

22. *Professional Employee Status for Teachers***RECOMMENDATION:**

That the following teachers, who have completed the probationary period as defined by the Commonwealth of Pennsylvania and are properly certified, be granted a Professional Employee Contract in accordance with the State Laws of Pennsylvania:

EFFECTIVE: November 18, 2011

Vazquez, Thomas

Freedom, Social Studies Teacher

EFFECTIVE: August 24, 2012

Burke, Stacey

Liberty, Special Education Teacher

Iannello, Joseph

Liberty, Special Education Teacher

Leeson, Maureen

Liberty, Science Teacher

Lynn, Andrew

Freedom, Music Teacher

Randall, Lynn

Governor Wolf, School Nurse

23. *Board Policy 610 – Purchases Subject to Bid – Third Reading*

INFORMATION:

As part of the State Budget being approved, Act 82 was amended to change the effective date of the higher bid limits as a result of Act 97 of 2011. For the 2012-2013 fiscal year, the new thresholds for bid limits are \$18,500 for bids and \$10,000 for quotes. These new thresholds apply to purchases under §870.1 for supplies and §751 for construction. Act 82 also increases the threshold for work performed by school employees to \$10,000. There will be an annual increase in the thresholds based on the change in the Consumer Price Index (CPI) that will be adjusted annually effective January 1.

Board Policy 610 has to be revised to reflect these changes for purchases subject to bid for supplies and construction.

The first reading of Board Policy 610 occurred at the August 6, 2012, Board Human Resources Committee Meeting. The second reading occurred at the September 17, 2012, Board Human Resources Committee Meeting.

RECOMMENDATION:

That the Board of School Directors approves the revisions made to Board Policy 610 – Purchases Subject to Bid as attached.

BETHLEHEM AREA SCHOOL DISTRICT

First Reading – August 6, 2012, Board Human
Resources Committee Meeting
Second Reading – September 17, 2012, Board Human
Resources Meeting
Third Reading – September 24, 2012, Regular Board
Meeting

SECTION: FINANCES

TITLE: PURCHASES SUBJECT TO BID

ADOPTED: November 15, 2004

REVISED:

610. PURCHASES SUBJECT TO BID	
1. Authority SC 751, 807.1	It is the policy of the Board to obtain competitive bids for products and services where such bids are required by law <u>as amended from time to time</u> or may result in monetary savings to the school district.
2. Guidelines SC 807.1 SC 751 SC 751	Furniture, equipment, school supplies and appliances to be purchased by the district, unless exempt by statute, costing more than <u>\$10,000 but less than \$18,500, to be adjusted annually by the Consumer Price Index (CPI), where such bids are required by law as amended from time to time</u> may be let on written or telephonic quotations. If it is not possible to obtain three (3) quotations, a memo must be kept on file for three (3) years showing that fewer than three (3) qualified contractors willing to quote exist in the market area. All contracts for construction, reconstruction, repairs, maintenance or work on any school building or property, unless exempt by statute, having a cost or value of more than <u>\$10,000 but not more than \$18,500, to be adjusted annually by the CPI, where such bids are required by law as amended from time to time</u> may be let on written or telephonic quotations. If it is not possible to obtain three (3) quotations, a memo must be kept on file for three (3) years showing that fewer than three (3) qualified contractors willing to quote exist in the market area. Less than \$5,000 worth of work may be done by district employees.
3. Delegation of Responsibility SC 807.1	Bid specifications shall be prepared by the Board Secretary/Director of Business Affairs or designee, in conjunction with the appropriate cabinet member. The Board Secretary or designee is authorized to advertise for bids, in accordance with statutory procedures, without prior approval of the Board; but the Board shall be informed of such action at the next meeting. Records shall be kept in sufficient detail to show that a reasonable number of qualified vendors were invited to bid. Every contract requiring competitive bidding shall be awarded to the lowest responsible bidder meeting specifications after sealed bids have been received and publicly opened in conformance with the School Code. If the aggregate award of all items for a vendor on the individual bid is less than \$150 and there are other responsible bids for those items, the district may enforce a minimum award requirement.

610. PURCHASES SUBJECT TO BID - Pg. 2

SC 807.1	Bids for the performance of any work or the furnishing of any material shall be delivered to the Board Secretary/Director of Business Affairs in sealed envelopes, on or before the day and hour set for receiving the bids; and the administration is authorized to open all bids prior to the Board meeting, at the predetermined time, providing all bidders and vendors and other interested parties have the opportunity to be present at the bid opening; and to tabulate and analyze all bids to be recommended at a future Board meeting. Each bid shall be accompanied by a certified check, bank cashier's check, money order, or bid bond, payable to the Bethlehem Area School District, in the amount of ten percent (10%) of the total amount of the bid, to be retained by the district if the successful bidder fails to enter into contract within ten (10) days after the award. The Board Secretary/Director of Business Affairs shall be permitted to waive or modify the bid security requirement when there is an advantage to the district through increased competition between vendors.
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24. *Board Policy 618 – Student Activity Funds – Third Reading*

INFORMATION:

As part of the State Budget being approved, Act 82 was amended to change the effective date of the higher bid limits as a result of Act 97 of 2011. For the 2012-2013 fiscal year, the new thresholds for bid limits are \$18,500 for bids and \$10,000 for quotes. These new thresholds apply to purchases under §870.1 for supplies and §751 for construction. Act 82 also increases the threshold for work performed by school employees to \$10,000. There will be an annual increase in the thresholds based on the change in the Consumer Price Index (CPI) that will be adjusted annually effective January 1.

Board Policy 618 regarding Student Activity Funds has to be revised to reflect these changes for purchases of materials, supplies or equipment.

The first reading of Board Policy 618 occurred at the August 6, 2012, Board Human Resources Committee Meeting. The second reading occurred at the September 17, 2012, Board Human Resources Committee Meeting.

RECOMMENDATION:

That the Board of School Directors approves the revisions made to Board Policy 618 – Student Activity Funds as attached.

BETHLEHEM AREA SCHOOL DISTRICT

First Reading – August 6, 2012, Board Human
Resources Committee Meeting

Second Reading – September 17, 2012, Board Human
Resources Meeting

Third Reading – September 24, 2012, Regular Board
Meeting

SECTION: FINANCES

TITLE: STUDENT ACTIVITY FUNDS

ADOPTED: November 15, 2004

REVISED:

618. STUDENT ACTIVITY FUNDS	
1. Purpose	The Board is responsible for adopting and enforcing reasonable policy and rules regarding the management, supervision, control and prohibition of student activities, including raising and disbursing funds.
2. Definition	For purposes of this policy, student activity funds shall include the funds of Board-approved student groups. Student activity funds shall be raised by students and expended for purposes related to the activity, with student participation in the decision making process regarding these areas.
3. Authority SC 511	Student activity funds are not part of district funds but must be approved by the Board. The Board adopts this policy to ensure proper supervision of student activity funds under the district's responsibility.
4. Delegation of Responsibility Pol. 811	The Superintendent or designee is responsible for developing and implementing administrative procedures governing student activity funds. The building principal is responsible for working with students and advisors, implementing policies and procedures, and maintaining fiscal records. The principal shall serve as custodian of the funds and shall countersign all checks drawn upon them. Activity advisors are responsible for working with students in assigned activities and ensuring compliance with policy and procedures by the student organization. The organization's student treasurer and faculty advisor are responsible for maintaining records of all funds collected and disbursed and submitting required reports to the Board.
5. Guidelines	The established guidelines for operating student activity funds are as follows: 1. There shall be active student participation in decisions on the raising and expenditure of student-generated activity funds in all secondary schools and, where appropriate, in elementary schools. Representative participation shall be from the organization or extracurricular activity by whom, or in whose name, the

SC 440.1, 623	monies have been raised or donated. Normally, these decisions must be made at a regular meeting of the organization. If this is not possible, such decisions shall be reported to the membership at the next regular meeting. - Each student activity club shall keep minutes of meetings including the vote and when decisions are made to raise or to expend money. Where appropriate, the Student Council or designated student committee will annually approve the disbursement of funds for purposes such as student incentive awards, student and/or school improvement awards, and student field trips. - All transactions involving student activity accounts require the signature of the building principal and either the school treasurer, Board Secretary, or Board Treasurer. - Funds of any student body organization may be deposited or invested in banks whose accounts are insured by FDIC or investment certificates or withdrawable shares in state-chartered savings and loan associations doing business in-state and insured by FDIC or FSLIC <u>and approved by the School Board as a designated depository for school funds.</u> Opening and closing of accounts must be processed through the Business Office. Student groups wishing to engage in fundraising activities must register with and be approved by their school principal.
SC 511, 807.1	- Purchases of materials, supplies or equipment costing more than <u>\$10,000 but not more than \$18,500, to be adjusted annually by the Consumer Price Index (CPI), where such bids are required by law as amended from time to time shall be made upon solicitation of quotations or bids from three (3) or more responsible manufacturers of, or dealers in, such materials, supplies, or equipment. Purchases of more than \$18,500, to be adjusted annually by the CPI, where such bids are required by law shall be made upon solicitation of sealed bids advertised in accordance with section 807.1 of the PA Public School Code.</u> Purchases shall be made from the lowest responsible bidder on the basis of price, quality, and service. - No purchases are to be made for materials, supplies or equipment from any employee of the district. - All accounts must be reported monthly to the Business Office in a format approved by that office. These reports shall be signed by the building principal and <u>school treasurer.</u> - Bills shall be paid promptly. If payment would result in a deficit balance, the principal should contact the Business Office to work out a solution to this problem.

SC 511 School Code 440.1, 511, 623 Board Policy 619, 811	9. Outside organizations such as parent/teacher organizations or booster clubs are permitted to donate monies to the student activity fund; however, any donated monies become the property of the student activity fund, which has sole authority for their use. <u>Unused Funds</u> When the interest or membership in a student club/activity declines to a point where organizational activities cease, or a senior class nears graduation, and there is a final cash balance, a decision shall be made concerning the disposition of those funds. A graduating class or disbanding organization must use for, or commit to, a proper school-related purpose the unexpended balance of its funds prior to graduation or dissolution, if possible; but in no case longer than thirty (30) days subsequent to graduation or dissolution. If monies still remain in the graduating class or disbanding organization's account after the thirty (30) day period, the monies shall be distributed based on the recommendation of the Student Council and building principal. A remaining cash balance may be donated to another student activity when the membership or the donor activity approves. The Board requires that the use of all unused activity funds be related to the school's educational programs. The building principal is responsible for ensuring that the use is related to the school's educational program.
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25. *Pennsylvania Auditor General's Performance Audit for the Years Ending June 30, 2007 and 2008*

INFORMATION:

The Department of the Auditor General conducted an audit of the fiscal years ending June 30, 2007 and June 30, 2008 in August 2008. At the time of the audit exit conference in July 2010, management's responses were provided and published as part of the final report. The final report was issued in August 13, 2012, and three findings were noted. On August 21, 2012, the District was contacted by the Pennsylvania Department of Education (PDE) for a management response, and a corrective action plan for the observations referenced in the report.

One finding involves a subsidy overpayment and another involves an improper transfer to the general fund from the capital reserve fund. This transfer was also noted in the local audit for the 2006-2007. The recommendation in the State audit is to restore the funds to the capital reserve fund and Mr. Gorman concurs. Therefore, included in this corrective action is authorization to transfer the funds as of June 30, 2012, with the auditors' close of the 2011-2012 fiscal year.

Attached is the reply for the corrective actions that are recommended for Board approval so that it can be filed with PDE. This information was reviewed with the Board at the September 17, 2012, Board Finance Committee Meeting.

RECOMMENDATION:

That the Corrective Action Plan relative to the observation identified in the audit report for the fiscal years ending June 30, 2007 and 2008, prepared by the Commonwealth of Pennsylvania Department of the Auditor General, be approved and submitted to the Pennsylvania Department of Education and authorize the transfer of \$2,500,000 from the General Fund to the Capital Reserve Fund as of June 30, 2012, final audit as part of the same corrective action plan.



PA State Audit Finding Years Ending June 30, 2007 and 2008

<u>FINDING</u>	<u>MANAGEMENT RESPONSE</u>	<u>CORRECTIVE ACTION PLAN</u>	<u>TIMELINE FOR IMPLEMENTATION</u>	<u>MONITORING</u>																
District was overpaid \$77,122 in Alternative Education Subsidy	Management believes that the Alternative Education Program in BASD meets the 2003/2008 PDE guidelines in that it was designed for disruptive students who could not otherwise succeed in the regular classroom. Incorporated in our Career Academy program were three (3) subgroups of students, CAMP, LAMP & Pathways. Pathways students were grade 6 who displayed disregard for authority, violent or threatening behavior, suspension, truancy, etc. and who were determined to benefit from the same interventions for disruptive students. It is believed that this is in compliance with the alternative education guidelines. We believe that there are 10 students who should be eligible for reimbursement under the grant from the Pathways program. We request reconsideration of the Pathways students and the related grant subsidy for their education. Although contrary to our understanding at the time, we accept the finding that "RASA on its own is not a PDE approved alternative education program." However, as noted additionally in the report, "the Pathways Program is a PDE approved alternative education program, and students attending this subprogram are eligible for reimbursement."	Any future alternative education programs will be properly submitted to PDE for approval prior to beginning the program and all necessary documentation will be retained for audit purposes.	Immediate Please note that the alternative education grants are no longer available. The CAMP and Pathways programs are no longer offered by BASD. The LAMP program is still operational but is not being funded via any additional categorical grants.	Any future grants related to alternative education or other educational programs will be implemented and reported within the appropriate guidelines.																
At the time of field work, BASD provided attendance lists for RASA that were determined to not provide "adequate documentation." Attached please find the daily attendance detail records for the Pathways students for the 2006-07 and 2007-08 school years. This is the same type of original source documents that were deemed acceptable for audit purposes for the Career Academy program. Please note that the attendance list includes all Pathways students, grades 4 through 6; but, we are requesting that PDE recalculate the subsidy deduction to allow for reimbursement of only the eligible 6th grade Pathways students who qualify as listed below: <table><tr><th>School Year</th><th>Allocation per Pupil /Week</th><th># Elig Stds Participating</th><th>Total Pathways Subsidy Earned</th></tr><tr><td>2006-07</td><td>\$28.50</td><td>244</td><td>\$6,954.00</td></tr><tr><td>2007-08</td><td>\$29.92</td><td>140</td><td>\$4,188.80</td></tr><tr><td></td><td></td><td></td><td>\$11,142.80</td></tr></table> We respectfully request reconsideration of the documentation attached for your review and that PDE reduce the related grant subsidy deduction by \$11,142.80 for a net overpayment of \$65,979.20 to reflect only the CAMP, LAMP and RASA students as ineligible.					School Year	Allocation per Pupil /Week	# Elig Stds Participating	Total Pathways Subsidy Earned	2006-07	\$28.50	244	\$6,954.00	2007-08	\$29.92	140	\$4,188.80				\$11,142.80
School Year	Allocation per Pupil /Week	# Elig Stds Participating	Total Pathways Subsidy Earned																	
2006-07	\$28.50	244	\$6,954.00																	
2007-08	\$29.92	140	\$4,188.80																	
			\$11,142.80																	

<u>FINDING</u>	<u>MANAGEMENT RESPONSE</u>	<u>CORRECTIVE ACTION PLAN</u>	<u>TIMELINE FOR IMPLEMENTATION</u>	<u>MONITORING</u>
General Fund Deficit	The noted deficit was the result of deficit budgeting, use of fund balance for operational expenses and interest rate variations impacting the cost of variable rate debt obligations. Corrective action has been taken to increase taxation rates, reduce expenditures, and refinance variable rate debt to only include 35.6% of the overall debt portfolio while eliminating yield curve risk completely. The deficit will be eliminated and the general fund has shown a positive fund balance beginning June 30, 2010.	BASD is actively working toward reducing or eliminating the swap and variable rate debt exposure in the District's debt portfolio. This movement to a more conservative fixed rate position is planned to occur over the next two (2) to three (3) years as market conditions permit to take advantage of favorable interest rates and avoid further fees or charges.	Immediate and Ongoing The BASD fund balance has grown from (\$423,075) for the fiscal year ending 06/30/2009 to \$8,940,093 on 06/30/2010 to \$15,675,420 on 06/30/2011 evidencing continued and steady financial recovery that is sustainable with sound fiscal management.	Bond refunding opportunities are continually monitored together with management, the financial advisor and bond counsel to continue to reduce variable debt exposure. Budgets are monitored regularly with a primary focus to reduce cost and improve efficiency in all areas.
		The commitment to this end is further evidenced by the work done during the past year to reduce the District's variable rate debt from 79.64% of total debt outstanding in January 2009 to 35.59% of total debt outstanding as of today. In addition, the District no longer offers split dollar life insurance benefits to employees, annual audit recommendations have been addressed and reduced, catastrophic insurance has been secured for self-insured medical benefits and accounting procedures have been documented and implemented. All expenditures have remained within budgetary limits.		
District Improperly Transferred Monies From Capital Reserve Fund to Cover General Operating Expenses	The current administration understands that this was not an appropriate transfer of funds under the PDE and GASB Accounting Guidelines. This has been corrected, has not occurred since this event, and will not be a future happening.	Expenditures for the \$122,663.88 were corrected and properly recorded to the General Fund with the final local audit correcting entries in March 2010. Staff were provided training regarding compliant accounting and continues on an ongoing basis and has a full chart of accounts with an understanding of how/why/ where items are to be coded. In accordance with the Auditor General recommendations, the improper transfer of \$2,500,000 will be restored to the capital reserve fund on June 30, 2012, with the close of 2011-2012 fiscal year audit entries.	Immediate. Corrective Action was taken in March 2010.	Ongoing. Management reviews all purchasing and expenditure transactions to monitor accounting compliance and consistency.
		Reviews of financial data are ongoing and corrections are processed upon discovery to align coding for consistent and accurate reporting in accordance with PDE accounting procedures.		

26. *PlanCon Part K: Project Refinancing Approval Series of 2011*

INFORMATION:

The District has received approval from the Pennsylvania Department of Education on PlanCon Part K: Project Refinancing for the Series of 2011 Bonds, which refunded a portion of the Series of 2007 Bonds and the Fund Capital Projects that are non-reimbursable. This approval confirms our temporary reimbursement rate of 13.40 percent for the bond issue.

This information was reviewed with the Board at the September 17, 2012, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors accepts PlanCon Part K: Project Refinancing approval for the Series of 2011 Bonds, which partially refunded the Series of 2007 Bonds and Fund Capital Projects that are non-reimbursable.

27. *Colonial Intermediate Unit 20 Contract for Service Agreement***INFORMATION:**

The District currently has various educational contracts with Colonial Intermediate Unit 20 that provides services to Bethlehem Area School District students where it is more cost effective than for the District to provide the services directly for one or a few students. It is recommended that this agreement be approved as the most effective solution for these students' educational needs.

This information was reviewed with the Board at the September 17, 2012, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors approves the Colonial Intermediate Unit 20 for Contract for Service Agreement for the 2012-2013 school year as follows:

Alternative and Regular Education Transportation Services	Est. \$2.32 per mile for each student transported (will be reconciled to actual at EOY)
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Account Code and Name: General Fund 2720-516 Transportation IU Services
Account Balance: \$738,455.00

COLONIAL INTERMEDIATE UNIT 20
ALTERNATIVE and REGULAR EDUCATION TRANSPORTATION CONTRACT
For School Year 2012-2013

This CONTRACT entered into this 22nd day of August, 2012 by and between COLONIAL
INTERMEDIATE UNIT 20 at 6 Danforth Drive, Easton, PA 18045, hereinafter referred to as CIU20.

AND

Bethlehem Area School District at 1516 Sycamore Street, Bethlehem, PA 18017-6099

CIU20 and Bethlehem Area School District agree to enter into a contract where CIU20 will provide and bill directly for Alternative and Regular Education transportation services for 2012-2013. Based on 2011-2012 aggregate miles the Intermediate Unit transported students and anticipated changes in number of students we will transport in 2012-2013, the cost for said service is projected to be \$2.32 per mile, for each student transported. This cost will increase or decrease depending on variations in number of students and miles transported from 2011-2012 and throughout 2012-2013. CIU20 will bill quarterly, (October 15, 2012, January 15, 2013, April 15, 2013 and August 15, 2013) based on our projected cost/mile and will then reconcile actual costs to you when the school year closes and after data and costs have been verified.

The Intermediate Unit will make every effort to accommodate new Transportation Requests for Alternative and Regular Education transportation students in as timely a manner as possible within the existing runs as already established. Should this service require a dedicated, new run to accommodate an overload of students on already existing runs, the Intermediate Unit may need to sub-contract with an outside vendor to accommodate these students until such time as an Intermediate Unit driver or substitute driver can be secured.

Please return signed agreement following appropriate administrative action to:

Mr. Jon Wallitsch
Assistant Director of Business Services
Colonial Intermediate Unit 20
6 Danforth Drive
Easton, PA 18045-7899
610-515-6422
jwallitsch@ciu20.org

Colonial Intermediate Unit 20

Bethlehem Area School District

By: Charlene M. Brennan

Dr. Charlene M. Brennan

Title: Executive Director

Witness: Hans E. Baltzersen

Mr. Hans E. Baltzersen

Title: Director of Business Services

Date: August 22, 2012

By: _____

Title: School Board President

Witness: _____

Title: Board Secretary

Date: _____

28. *Colonial Intermediate Unit 20 Special Education Programs and Services Contract***INFORMATION:**

Colonial Intermediate Unit (CIU) 20 provided a Special Education Contract to the District for verification. The CIU 20 Board approved the contract on August 22, 2012, at an estimated amount of \$2,865,776.08, which is a decrease of \$5,262.38 from the previous school year. CIU 20 will be sending two mid-year estimates, as well as the District's final costs. The first mid-year estimates will be mailed in November 2012, the second mid-year estimates will be mailed in March 2013, and the final costs with all necessary reconciliation for actual participation and services will be mailed in August 2013.

This information was reviewed with the Board at the September 17, 2012, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors approves the 2012-2013 Special Education Contract from the Colonial Intermediate Unit 20 at an estimated amount of \$2,865,776.08.

Account Code and Name: General Fund 1200-322 Special Education IU Services
Account Balance: \$5,797,743.26

29. *Berkheimer OneSource Agreement for Homestead Mailing*

INFORMATION:

On September 3, 2004, Act 72, the Homeowner Tax Relief Act became effective. Pursuant to this legislation and reaffirmed in Act 1 of 2006, the District is responsible for issuing annual mailings to all property owners in the District who have not yet applied for the homestead application. This annual mailing must be postmarked by December 30th of each year. The County must certify the names of those residents who have not yet filed to receive such mailings, and they will process the approvals/denials. As in past years, the County will coordinate this process to expedite the mailing, return, and approve the homestead applications. They are working with Berkheimer Outsourcing, Inc., Bangor, to process this information and would prefer that the Districts utilize Berkheimer to prepare and mail the letters/applications so as to allow for electronic uploading of the returned applications for processing. Due to the coordination associated with this mandate, it is in the best interest of all to cooperate with the County in this process. In 2011, this mailing did not include the courtesy return envelope per the consensus of the Board.

		<u>Unit Cost</u>	<u>Est Cost</u>	
Option A	Printing, mailing, forms and envelopes including return envelope	\$0.293	\$1,217.71	
Option B	Printing, mailing, forms and envelopes NO return envelope	\$0.260	\$1,080.56	(\$137.15) *

4,156 BASD applications mailed in 2011

*Est. Cost return envelope

Postage costs for mailing charged in addition to cost.

This information was reviewed with the Board at the September 17, 2012, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors authorizes Berkheimer OneSource, Bangor, Pennsylvania, to prepare and mail the homestead applications on behalf of the Bethlehem Area School District in accordance with Act 72 of 2004 and Act 1 of 2006 at a rate of \$0.260 each in accordance with Option B as listed above.

Account Code and Name: General Fund 2330-330 Tax Collection Professional Service

Account Balance: \$100,000

30. *Bethlehem Area School District Employee Benefit Trust*

INFORMATION:

On November 21, 2011, the District created the Employee Benefit Trust for the purpose of self-insuring medical benefits and acquiring catastrophic insurance coverage. At the January 23, 2012, Regular Board Meeting, the Board appointed trustees from the School Board, administration, and employee groups.

Paul Snyder has expressed an interest in being an alternate trustee for the support employees replacing the late James Lunger. The administration supports this recommendation.

This information was reviewed with the Board at the September 17, 2012, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors appoints Paul Snyder to replace the late James Lunger as an alternate trustee for the support employees to the Bethlehem Area School District Employee Benefit Trust effective immediately.

31. *Afterschool Activity Bus Service***INFORMATION:**

Over the past several budget cycles, the District significantly reduced afterschool activity bus service. Whereas the District once provided a five day a week, 4:00 pm activity bus service for middle and high schools, the District currently provides 4:00 pm transportation two days a week.

The elimination of the bus runs particularly impacts younger students who cannot drive, as well as students who live farther away from their schools. The BASD Roadmap to Educational Excellence includes a focus on student engagement as a key to student academic achievement and as a component of educating the whole child. Our building administrators recommend the re-establishment of the 4:00 pm activity bus.

The receipt of the Accountability Block Grant allows us to transfer funds to support the \$24,000 cost of expanding the 4:00 pm activity bus runs from two days a week to four days a week.

This information was reviewed with the Board at the September 17, 2012, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors approves the expansion of the 4:00 pm activity bus runs from two days a week to four days for an estimated additional cost of \$24,000.

32. *Real Estate Tax Assessment Appeal Settlements*

INFORMATION:

The school district has been notified that Lehigh and Northampton Counties have negotiated settlement agreements with the property owners listed below and are seeking approval from the Board of School Directors for the parcels. The district solicitor has reviewed these settlements.

This information was reviewed with the Board in Executive Session on September 17, 2012.

RECOMMENDATION:

That the Board of School Directors approves the settlement agreements negotiated by Lehigh and Northampton Counties and the property owners as noted below:

- A. HPTMI Corporation/Marriott International, 2160 Motel Drive, Bethlehem
Lehigh County Court Number 2011-C-4021
Tax Parcel No. 6418-3650-3476-1, City of Bethlehem (Lehigh County)
- B. HHLP Bethlehem Associates, LP/Fairfield Inn Hotel, 2140 Motel Drive, Bethlehem
Lehigh County Court Number 2011-C-4173
Tax Parcel No. 6418-3529-0680, City of Bethlehem (Lehigh County)
- C. Just Born Logistics, Township Line Road, Bethlehem
Northampton County Court Number 2009-12717
Tax Parcel No. M6 2 1, Bethlehem Township (Northampton County)

33. *Wachovia Bank/Wells Fargo States' Attorneys General Settlement*

INFORMATION:

The Bethlehem Area School District is eligible to share in a \$54.4 million settlement fund established pursuant to an out-of-court settlement between Wachovia Bank (now Wells Fargo) and 26 States' Attorneys General to resolve matters related to Municipal Bond Derivatives. The attached resolution authorizes our participation in this settlement fund as reviewed and recommended by counsel.

This information was reviewed with the Board in Executive Session on September 17, 2012.

RECOMMENDATION:

That the Board of School Directors adopts the attached Resolution to participate in an out-of-court settlement between Wachovia Bank (now Wells Fargo) and 26 States' Attorneys General to resolve matters related to Municipal Bond Derivatives.

BETHLEHEM AREA SCHOOL DISTRICT

RESOLUTION

BE IT RESOLVED, that Bethlehem Area School District hereby elects to participate in an out-of-court settlement between various States' Attorneys General and Wachovia Bank (now Wells Fargo) and authorizes its officers to execute an Election to Participate and Release by Participating Counterparties to receive any funds to which it is entitled as a result of Municipal Bond Derivative transactions occurring during 1998 and 2004 as set forth in a Notice Letter dated August 2, 2012. The Bethlehem Area School District's share as identified in the Notice Letter is \$8,414.99.

ATTEST:

Bethlehem Area School District

Stacy Gober, Secretary

By: _____
Michael E. Faccinetto, President

Date: _____

Treasurer's Reports

RECOMMENDATION:

That the Board of School Directors approves the:

- A. July 2012 Treasurer's Report
- B. August 2012 Treasurer's Report

**Bethlehem Area School District
Treasurer's Report
July 31, 2012**

Fund	Beginning Balance June 30, 2012	Receipts	Disbursements	Ending Balance July 31, 2012
10 - General*	23,116,482.51	15,997,157.32	17,728,660.68	21,384,979.15
22 - Capital Reserve	906,315.06	385,703.00	405,489.11	886,528.95
30 - Bond Fund	341,691.76	-	-	341,691.76
50 - Food Service	334,094.60	162,484.23	200,258.50	296,320.33
52 - Daycare	498,199.77	108,357.84	164,149.88	442,407.73
70 - Scholarships	213,328.63	300.10	21,650.00	191,978.73
71 - Self Insurance	3,270,512.81	2,222,709.84	4,078,288.47	1,414,934.18
81 - Student Activity	255,893.94	29,994.93	31,647.79	254,241.08
\$	28,936,519.08	\$ 18,906,707.26	\$ 22,630,144.43	\$ 25,213,081.91

Summary of Receipts									
	10 - General*	22 - Capital Reserve	30 - Bond Fund	50 - Food Services	52 - Day Care	70 - Scholarship	71 - Self Insurance	81 - Student Activity	Total
Federal	352,073.15	-	-	152,842.63	-	-	-	-	504,915.78
State	1,385,864.28	-	-	3,099.24	-	-	-	-	1,388,963.52
Local	14,256,946.88	385,703.00	-	6,542.14	108,357.80	300.00	2,222,709.83	29,994.93	17,010,554.58
Interest Earned	2,273.01	-	-	0.22	0.04	0.10	0.01	-	2,273.38
Total	15,997,157.32	385,703.00	-	162,484.23	108,357.84	300.10	2,222,709.84	29,994.93	\$ 18,906,707.26

Summary of Disbursements									
	10 - General *	22 - Capital Reserve	30 - Bond Fund	50 - Food Services	52 - Day Care	70 - Scholarship	71 - Self Insurance	81 - Student Activity	Total
Payroll/Benefits	6,764,302.54	-	-	83,802.35	164,077.02	-	-	-	7,012,181.91
Operating Expenditures**	10,003,898.34	405,489.11	-	116,456.15	72.86	21,650.00	4,078,288.47	31,647.79	14,657,502.72
Debt Service	960,459.80	-	-	-	-	-	-	-	960,459.80
Total	17,728,660.68	405,489.11	-	200,258.50	164,149.88	21,650.00	4,078,288.47	31,647.79	\$ 22,630,144.43

Report of Depositories						
	Wells Fargo	PSDLAF	PA INVEST	PLGIT	KNBT	BTFCU
10 - General	6,690,146.00	11,443,605.20	2,175,153.71	1,076,074.24	-	-
22 - Capital Reserve	-	886,528.95	-	-	-	-
30 - Bond Fund	-	341,691.76	-	-	-	-
50 - Food Service	-	296,320.33	-	-	-	-
52 - Daycare	-	442,407.73	-	-	-	-
70 - Scholarships	-	191,968.73	-	-	-	10.00
71 - Self Insurance	-	1,414,934.18	-	-	-	-
81 - Student Activity	-	254,241.08	-	-	-	-
	6,690,146.00	15,271,697.96	2,175,153.71	1,076,074.24	-	10.00
						\$ 25,213,081.91

This report represents the monthly cash balances and transactions by fund as represented in the various bank accounts. Budgetary position is not reflected here but on the Condition of the Budget Report where fiscal year position and encumbrances are shown.

*Please note as of 7/1/12 the General Fund now includes the Former Athletic Fund #29.

**Includes \$6,000,000.00 in CD Investment

Outstanding Investment Summary
July 31, 2012

<u>Fund</u>	<u>Bank or Institution</u>	<u>Type</u>	<u>Purchase Date</u>	<u>Maturity Date</u>	<u>Investment Term</u>	<u>Principal Invested</u>	<u>Par Value</u>	<u>Interest Rate</u>	<u>Market Yield</u>	<u>Interest Receivable</u>
General	PSDLAF	CD PSDLAF Collateralized CD Pool Term	06/29/12	09/28/12	90	\$10,000,000.00	\$10,000,000.00	0.150%		\$3,739.7
	PSDLAF	CD PSDLAF Collateralized CD Pool Term	06/29/12	09/28/12	90	\$4,000,000.00	\$4,000,000.00	0.180%		\$1,795.0
	PSDLAF	CD PSDLAF Collateralized CD Pool Term	07/31/12	09/28/12	60	\$6,000,000.00	\$6,000,000.00	0.150%		\$1,454.7
General Total						\$20,000,000.00	\$20,000,000.00			\$6,989.5
Endowment		None								
Endowment Total						\$0.00	\$0.00			\$0.0
Scholarship		None								
Scholarship Total						\$0.00	\$0.00			\$0.0

**Bethlehem Area School District
Treasurer's Report
August 31, 2012**

Fund	Beginning Balance July 31, 2012	Receipts	Disbursements	Ending Balance August 31, 2012
10 - General	21,384,979.15	121,887,893.82	22,806,652.70	120,466,220.27
22 - Capital Reserve	886,528.95	-	-	886,528.95
30 - Bond Fund	341,691.76	-	-	341,691.76
50 - Food Service	296,320.33	107,857.15	106,526.72	297,650.76
52 - Daycare	442,407.73	136,867.78	168,368.91	410,906.60
70 - Scholarships	191,978.73	150.06	2,420.00	189,708.79
71 - Self Insurance	1,414,934.18	2,317,987.46	2,762,567.82	970,353.82
81 - Student Activity	254,241.08	9,540.12	3,409.68	260,371.52
	\$ 25,213,081.91	\$ 124,460,296.39	\$ 25,849,945.83	\$ 123,823,432.47

Summary of Receipts									
	10 - General	22 - Capital Reserve	30 - Bond Fund	50 - Food Services	52 - Day Care	70 - Scholarship	71 - Self Insurance	81 - Student Activity	Total
Federal	21,306.71	-	-	-	-	-	-	-	21,306.71
State	7,956,253.22	-	-	-	-	-	-	-	7,956,253.22
Local	113,902,636.07	-	-	107,856.95	136,867.76	150.00	2,317,987.45	9,540.12	116,475,038.35
Interest Earned	7,697.82	-	-	0.20	0.02	0.06	0.01	-	7,698.11
Total	121,887,893.82	-	-	107,857.15	136,867.78	150.06	2,317,987.46	9,540.12	\$ 124,460,296.39

Summary of Disbursements									
	10 - General	22 - Capital Reserve	30 - Bond Fund	50 - Food Services	52 - Day Care	70 - Scholarship	71 - Self Insurance	81 - Student Activity	Total
Payroll/Benefits	6,694,161.35	-	-	83,412.96	164,364.92	-	-	-	6,941,939.23
Operating Expenditures	7,505,458.48	-	-	23,113.76	4,003.99	2,420.00	2,762,567.82	3,409.68	10,300,973.73
Debt Service	8,607,032.87	-	-	-	-	-	-	-	8,607,032.87
Total	22,806,652.70	-	-	106,526.72	168,368.91	2,420.00	2,762,567.82	3,409.68	\$ 25,849,945.83

Report of Depositories							
	Wells Fargo	PSDLAF	PA INVEST	PLGIT	KNBT	BTFCU	Total
10 - General	6,690,146.00	110,440,136.91	2,180,814.16	1,155,123.20	-	-	120,466,220.27
22 - Capital Reserve	-	886,528.95	-	-	-	-	886,528.95
30 - Bond Fund	-	341,691.76	-	-	-	-	341,691.76
50 - Food Service	-	297,650.76	-	-	-	-	297,650.76
52 - Daycare	-	410,906.60	-	-	-	-	410,906.60
70 - Scholarships	-	189,698.79	-	-	-	10.00	189,708.79
71 - Self Insurance	-	970,353.82	-	-	-	-	970,353.82
81 - Student Activity	-	260,371.52	-	-	-	-	260,371.52
	6,690,146.00	113,797,339.11	2,180,814.16	1,155,123.20	-	10.00	\$ 123,823,432.47

This report represents the monthly cash balances and transactions by fund as represented in the various bank accounts. Budgetary position is not reflected here but on the Condition of the Budget Report where fiscal year position and encumbrances are shown.

Outstanding Investment Summary
August 31, 2012

<u>Fund</u>	<u>Bank or Institution</u>	<u>Type</u>	<u>Purchase Date</u>	<u>Maturity Date</u>	<u>Investment Term</u>	<u>Principal Invested</u>	<u>Par Value</u>	<u>Interest Rate</u>	<u>Market Yield</u>	<u>Interest Receivable</u>
General	PSDLAF	CD PSDLAF Collateralized CD Pool Term	06/29/12	09/28/12	90	\$10,000,000.00	\$10,000,000.00	0.150%		\$3,739.7
	PSDLAF	CD PSDLAF Collateralized CD Pool Term	06/29/12	09/28/12	90	\$4,000,000.00	\$4,000,000.00	0.180%		\$1,795.0
	PSDLAF	CD PSDLAF Collateralized CD Pool Term	07/31/12	09/28/12	60	\$6,000,000.00	\$6,000,000.00	0.150%		\$1,454.7
	PSDLAF	CD PSDLAF Collateralized CD Pool Term	08/28/12	09/28/12	30	\$40,000,000.00	\$40,000,000.00	0.150%		\$5,095.8
	PSDLAF	CD PSDLAF Collateralized CD Pool Term	08/28/12	09/28/12	30	\$10,000,000.00	\$10,000,000.00	0.150%		\$1,273.9
General Total						<u>\$70,000,000.00</u>	<u>\$70,000,000.00</u>			<u>\$13,359.4</u>

Monthly Bills

RECOMMENDATION:

That the bills, which have been reviewed as to correctness by the appropriate business office staff and verified by the Treasurer, be approved for payment. A copy of the bill list is available in the Business Office of the Education Center, 1516 Sycamore Street, Bethlehem, Pennsylvania, for review.

Budget Information

INFORMATION:

Presented for information is the statement of the Condition of the Budget by major accounts.

Condensed IV Board Summary Report

From 08/01/2012 To 08/31/2012

fabrdco4

Account	Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
100	INSTRUCTION - REG PROG ELEM/SECONDARY						
100	SALARY	52,573,239.00	74,072.90	81,582.72	0.00	0.15	52,491,656.28
200	EMPLOYEE BENEFITS	28,045,992.00	16,628.91	199,081.56	-5,699.75	0.68	27,852,610.19
300	PURCHASED PROF & TECH	10,000.00	0.00	0.00	0.00	0.00	10,000.00
400	PURCHASED PROPERTY SVC	507,566.00	325.00	325.00	23,818.88	4.75	483,422.12
500	OTHER PURCHASED SVCS	9,761,266.00	221,298.20	227,702.32	0.00	2.33	9,533,563.68
600	SUPPLIES	1,410,639.00	48,353.55	55,606.32	267,272.71	22.88	1,087,759.97
700	PROPERTY	388,328.00	-16,226.84	-15,208.84	162,596.61	37.95	240,940.23
800	OTHER OBJECTS	36,000.00	0.00	0.00	132.00	0.36	35,868.00
	Total	92,733,030.00	344,451.72	549,089.08	448,120.45	1.07	91,735,820.47
200	INSTRUCTION - SPEC PROG ELEMEN/SECOND						
100	SALARY	10,382,562.00	28,272.48	38,207.88	0.00	0.36	10,344,354.12
200	EMPLOYEE BENEFITS	4,830,237.00	11,910.40	13,703.59	0.00	0.28	4,816,533.41
300	PURCHASED PROF & TECH	6,353,190.00	237,473.37	474,946.74	26,586.00	7.89	5,851,657.26
400	PURCHASED PROPERTY SVC	5,592.00	75.00	75.00	0.00	1.34	5,517.00
500	OTHER PURCHASED SVCS	2,537,104.00	69,661.41	69,661.41	0.00	2.74	2,467,442.59
600	SUPPLIES	191,113.00	9,293.02	555.52	128,174.19	67.35	62,383.29
700	PROPERTY	9,000.00	0.00	0.00	7,764.99	86.27	1,235.01
800	OTHER OBJECTS	46,400.00	-250.00	-375.00	125.00	-0.53	46,650.00
	Total	24,355,198.00	356,435.68	596,775.14	162,650.18	3.11	23,595,772.68
300	INSTRUCTION - VOCATIONAL EDUCATION						
100	SALARY	1,882,138.00	0.00	0.00	0.00	0.00	1,882,138.00
200	EMPLOYEE BENEFITS	721,519.00	0.00	0.00	0.00	0.00	721,519.00
400	PURCHASED PROPERTY SVC	3,522.00	0.00	0.00	9,559.11	271.41	-6,037.11
500	OTHER PURCHASED SVCS	5,890,945.00	1,108,411.00	1,108,411.00	4,156,542.00	89.37	625,992.00
600	SUPPLIES	170,711.00	0.00	-178.63	33,406.27	19.46	137,483.36
700	PROPERTY	28,202.00	0.00	0.00	69,387.57	246.03	-41,185.57
	Total	8,697,037.00	1,108,411.00	1,108,232.37	4,268,894.95	61.82	3,319,909.68
100	INSTRUCTION - OTHER INSTRUCTION PROG						

Budget Transfers will appear on the October Board Meeting Agenda as Pennsylvania Public School Code does not allow Budget Transfers for the 1st 90 days.

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Condensed IV Board Summary Report

From 08/01/2012 To 08/31/2012

fabrdco4

Account	Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
100	SALARY	794,484.00	77,454.23	167,997.31	0.00	21.14	626,486.69
200	EMPLOYEE BENEFITS	161,267.00	15,098.21	32,997.27	0.00	20.46	128,269.73
300	PURCHASED PROF & TECH	727,182.00	0.00	800.00	0.00	0.11	726,382.00
400	PURCHASED PROPERTY SVC	0.00	0.00	0.00	0.00	0.00	0.00
500	OTHER PURCHASED SVCS	202,247.00	0.00	0.00	0.00	0.00	202,247.00
600	SUPPLIES	35,500.00	2,230.28	2,518.71	4,807.36	20.63	28,173.93
700	PROPERTY	1,000.00	0.00	0.00	4,033.84	403.38	-3,033.84
800	OTHER OBJECTS	25,000.00	319.00	3,482.20	0.00	13.92	21,517.80
Total		1,946,680.00	95,101.72	207,795.49	8,841.20	11.12	1,730,043.31
500	INSTRUCTION - NONPUBLIC SCHOOL PGMS						
100	SALARY	0.00	0.00	0.00	0.00	0.00	0.00
200	EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00
300	PURCHASED PROF & TECH	38,000.00	0.00	0.00	0.00	0.00	38,000.00
Total		38,000.00	0.00	0.00	0.00	0.00	38,000.00
500	INSTRUCTION - ADULT EDUCATION PROGRAM						
100	SALARY	1,845.00	0.00	0.00	0.00	0.00	1,845.00
200	EMPLOYEE BENEFITS	370.00	0.00	0.00	0.00	0.00	370.00
300	PURCHASED PROF & TECH	1,900.00	0.00	0.00	0.00	0.00	1,900.00
500	OTHER PURCHASED SVCS	0.00	0.00	0.00	0.00	0.00	0.00
600	SUPPLIES	2,700.00	0.00	0.00	0.00	0.00	2,700.00
Total		6,815.00	0.00	0.00	0.00	0.00	6,815.00
700	INSTRUCTION - COMMUNITY/JR COLLEGE ED						
500	OTHER PURCHASED SVCS	2,168,556.00	410,263.28	410,263.28	1,749,486.72	99.59	8,806.00
600	SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
Total		2,168,556.00	410,263.28	410,263.28	1,749,486.72	99.59	8,806.00
800	INSTRUCTION - PRE-K						
100	SALARY	358,199.00	1,296.76	2,269.33	0.00	0.63	355,929.67
200	EMPLOYEE BENEFITS	208,907.00	259.48	454.09	0.00	0.21	208,452.91

Budget Transfers will appear on the October Board Meeting Agenda as Pennsylvania Public School Code does not allow Budget Transfers for the 1st 90 days.

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Condensed IV Board Summary Report

From 08/01/2012 To 08/31/2012

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
300 PURCHASED PROF & TECH	30,000.00	0.00	0.00	0.00	0.00	30,000.00
400 PURCHASED PROPERTY SVC	25,200.00	0.00	0.00	0.00	0.00	25,200.00
500 OTHER PURCHASED SVCS	5,000.00	0.00	0.00	0.00	0.00	5,000.00
600 SUPPLIES	10,300.00	0.00	88.10	822.91	8.84	9,388.99
800 OTHER OBJECTS	525.00	0.00	0.00	0.00	0.00	525.00
Total	638,131.00	1,556.24	2,811.52	822.91	0.56	634,496.57

Function 1000 - INSTRUCTION						
Total Expenditure	130,583,447.00	2,316,219.64	2,874,966.88	6,638,816.41	7.28	121,069,663.71
Total Other Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	130,583,447.00	2,316,219.64	2,874,966.88	6,638,816.41	7.28	121,069,663.71

Condensed IV Board Summary Report

From 08/01/2012 To 08/31/2012

fabrdco4

Account	Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
100	SUPPORT SERVICES - SUPPORT SVCS-STUDENTS						
100	SALARY	5,396,047.00	136,723.22	234,763.39	0.00	4.35	5,161,283.61
200	EMPLOYEE BENEFITS	2,358,160.00	27,277.84	46,583.40	0.00	1.97	2,311,576.60
300	PURCHASED PROF & TECH	101,500.00	0.00	0.00	0.00	0.00	101,500.00
400	PURCHASED PROPERTY SVC	38,348.00	164.26	379.48	0.00	0.98	37,968.52
500	OTHER PURCHASED SVCS	3,975.00	0.00	0.00	0.00	0.00	3,975.00
600	SUPPLIES	170,902.00	325.67	-1,092.72	3,983.94	1.69	168,010.78
700	PROPERTY	0.00	0.00	0.00	825.88	0.00	-825.88
800	OTHER OBJECTS	7,885.00	0.00	0.00	0.00	0.00	7,885.00
	Total	8,076,817.00	164,490.99	280,633.55	4,809.82	3.53	7,791,373.63
200	SUPPORT SERVICES - SUPPORT SERVICES-INSTRU						
100	SALARY	3,292,505.00	147,467.71	276,724.89	0.00	8.40	3,015,780.11
200	EMPLOYEE BENEFITS	1,389,810.00	28,452.58	54,109.64	0.00	3.89	1,335,700.36
300	PURCHASED PROF & TECH	181,165.00	15,000.00	16,785.00	-120.00	9.19	164,500.00
400	PURCHASED PROPERTY SVC	57,101.00	0.00	0.00	442.84	0.77	56,658.16
500	OTHER PURCHASED SVCS	44,060.00	88.00	897.40	0.00	2.03	43,162.60
600	SUPPLIES	338,137.00	52,399.95	52,520.95	61,657.09	33.76	223,958.96
700	PROPERTY	33,097.00	0.00	0.00	6,528.34	19.72	26,568.66
800	OTHER OBJECTS	10,765.00	5,304.00	5,304.00	0.00	49.27	5,461.00
	Total	5,346,640.00	248,712.24	406,341.88	68,508.27	8.88	4,871,789.85
300	SUPPORT SERVICES - SUPPORT SERVICES-ADMIN						
100	SALARY	5,659,878.00	433,441.61	812,041.81	0.00	14.34	4,847,836.19
200	EMPLOYEE BENEFITS	2,272,912.00	91,004.10	165,285.84	0.00	7.27	2,107,626.16
300	PURCHASED PROF & TECH	1,223,400.00	3,816.03	-415.23	0.00	-0.03	1,223,815.23
400	PURCHASED PROPERTY SVC	95,260.00	832.00	282.00	616.14	0.94	94,361.86
500	OTHER PURCHASED SVCS	224,593.00	2,225.52	70,037.02	7,500.00	34.52	147,055.98
600	SUPPLIES	75,196.00	688.31	686.79	530.03	1.61	73,979.18
700	PROPERTY	4,200.00	799.00	799.00	7,588.69	199.70	-4,187.69
800	OTHER OBJECTS	84,147.00	4,233.50	16,533.50	0.00	19.64	67,613.50

Condensed IV Board Summary Report

From 08/01/2012 To 08/31/2012

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
Total	9,639,586.00	537,040.07	1,065,250.73	16,234.86	11.21	8,558,100.41
100 SUPPORT SERVICES - SUPP SVC-PUBLIC HEALTH						
100 SALARY	1,197,818.00	0.00	0.00	0.00	0.00	1,197,818.00
200 EMPLOYEE BENEFITS	615,877.00	2.70	2.70	0.00	0.00	615,874.30
300 PURCHASED PROF & TECH	17,500.00	0.00	0.00	0.00	0.00	17,500.00
400 PURCHASED PROPERTY SVC	4,594.00	0.00	-30.00	106.00	1.65	4,518.00
500 OTHER PURCHASED SVCS	16,000.00	0.00	0.00	0.00	0.00	16,000.00
600 SUPPLIES	26,180.00	0.00	0.00	9,631.75	36.79	16,548.25
700 PROPERTY	4,000.00	0.00	0.00	0.00	0.00	4,000.00
Total	1,881,969.00	2.70	-27.30	9,737.75	0.51	1,872,258.55
500 SUPPORT SERVICES - SUPP SERVICES-BUSINESS						
100 SALARY	745,960.00	62,171.48	120,625.34	0.00	16.17	625,334.66
200 EMPLOYEE BENEFITS	345,112.00	12,307.57	23,649.49	0.00	6.85	321,462.51
300 PURCHASED PROF & TECH	149,000.00	1,154.00	6,154.00	0.00	4.13	142,846.00
400 PURCHASED PROPERTY SVC	194,417.00	1,827.33	1,827.33	7,312.35	4.70	185,277.32
500 OTHER PURCHASED SVCS	95,000.00	9,618.81	14,618.81	10,171.04	26.09	70,210.15
600 SUPPLIES	49,000.00	19,535.89	19,963.85	9,332.68	59.78	19,703.47
700 PROPERTY	10,000.00	0.00	0.00	0.00	0.00	10,000.00
800 OTHER OBJECTS	35,000.00	0.00	220.00	0.00	0.62	34,780.00
Total	1,623,489.00	106,615.08	187,058.82	26,816.07	13.17	1,409,614.11
500 SUPPORT SERVICES - OP/MAINT PLANT SVCS						
100 SALARY	6,368,929.00	470,314.36	820,827.51	0.00	12.88	5,548,101.49
200 EMPLOYEE BENEFITS	3,330,452.00	91,864.99	161,066.69	0.00	4.83	3,169,385.31
300 PURCHASED PROF & TECH	417,541.00	24,770.22	24,770.22	50,996.25	18.14	341,774.53
400 PURCHASED PROPERTY SVC	4,673,552.00	215,702.58	182,745.95	577,205.48	16.26	3,913,600.57
500 OTHER PURCHASED SVCS	428,300.00	21,861.86	196,949.86	0.00	45.98	231,350.14
600 SUPPLIES	2,103,410.00	106,483.33	106,765.00	329,058.85	20.71	1,667,586.15
700 PROPERTY	162,615.00	-11,205.00	-10,094.10	707.30	-5.77	172,001.80
800 OTHER OBJECTS	1,900.00	380.00	820.00	0.00	43.15	1,080.00

Budget Transfers will appear on the October Board Meeting Agenda as Pennsylvania Public School Code does not allow Budget Transfers for the 1st 90 days.

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Condensed IV Board Summary Report

From 08/01/2012 To 08/31/2012

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
Total	17,486,699.00	920,172.34	1,483,851.13	957,967.88	13.96	15,044,879.99
700 SUPPORT SERVICES - STUDENT TRANSP SERVICES						
100 SALARY	2,891,777.00	67,253.64	120,480.93	0.00	4.16	2,771,296.07
200 EMPLOYEE BENEFITS	1,505,316.00	13,301.94	23,951.40	0.00	1.59	1,481,364.60
300 PURCHASED PROF & TECH	15,000.00	0.00	0.00	0.00	0.00	15,000.00
400 PURCHASED PROPERTY SVC	75,806.00	716.15	716.15	0.00	0.94	75,089.85
500 OTHER PURCHASED SVCS	1,012,015.00	19,166.00	25,319.00	1,220.00	2.62	985,476.00
600 SUPPLIES	900,425.00	5,377.12	5,377.12	7,000.00	1.37	888,047.88
700 PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00
800 OTHER OBJECTS	1,238.00	0.00	0.00	0.00	0.00	1,238.00
Total	6,401,577.00	105,814.85	175,844.60	8,220.00	2.87	6,217,512.40
800 SUPPORT SERVICES - SUPPORT SVCS-CENTRAL						
100 SALARY	1,048,416.00	74,941.26	148,799.13	0.00	14.19	899,616.87
200 EMPLOYEE BENEFITS	473,298.00	14,956.13	29,649.63	0.00	6.26	443,648.37
300 PURCHASED PROF & TECH	191,092.00	17,753.80	28,293.00	0.00	14.80	162,799.00
400 PURCHASED PROPERTY SVC	217,740.00	120,466.55	120,466.55	0.00	55.32	97,273.45
500 OTHER PURCHASED SVCS	656,397.00	104,880.25	144,684.69	114,335.71	39.46	397,376.60
600 SUPPLIES	17,800.00	1,952.65	65.25	64,461.16	362.50	-46,726.41
700 PROPERTY	30,444.00	0.00	0.00	4,080.28	13.40	26,363.72
800 OTHER OBJECTS	1,425.00	0.00	0.00	0.00	0.00	1,425.00
Total	2,636,612.00	334,950.64	471,958.25	182,877.15	24.83	1,981,776.60
900 SUPPORT SERVICES - OTHER SUPPORT SERVICES						
500 OTHER PURCHASED SVCS	100,303.00	0.00	0.00	0.00	0.00	100,303.00
Total	100,303.00	0.00	0.00	0.00	0.00	100,303.00

Condensed IV Board Summary Report

From 08/01/2012 To 08/31/2012

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
Function 2000 - SUPPORT SERVICES						
Total Expenditure	53,193,692.00	2,417,798.91	4,070,911.66	1,275,171.80	10.05	47,847,608.54
Total Other Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	53,193,692.00	2,417,798.91	4,070,911.66	1,275,171.80	10.05	47,847,608.54

Condensed IV Board Summary Report

From 08/01/2012 To 08/31/2012

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
200 NON INSTRUCTIONAL - STUDENT ACTIVITIES						
100 SALARY	1,245,011.00	12,743.10	22,124.10	0.00	1.77	1,222,886.90
200 EMPLOYEE BENEFITS	272,301.00	2,540.00	4,411.23	0.00	1.62	267,889.77
300 PURCHASED PROF & TECH	163,700.00	15,000.00	15,000.00	0.00	9.16	148,700.00
400 PURCHASED PROPERTY SVC	17,100.00	0.00	0.00	0.00	0.00	17,100.00
500 OTHER PURCHASED SVCS	99,950.00	4,783.87	69,969.67	-119.67	69.88	30,100.00
600 SUPPLIES	161,455.00	10,693.18	10,693.18	71,074.76	50.64	79,687.06
700 PROPERTY	16,739.00	0.00	0.00	0.00	0.00	16,739.00
800 OTHER OBJECTS	37,909.00	100.00	100.00	0.00	0.26	37,809.00
Total	2,014,165.00	45,860.15	122,298.18	70,955.09	9.59	1,820,911.73
300 NON INSTRUCTIONAL - COMMUNITY SERVICES						
100 SALARY	0.00	0.00	0.00	0.00	0.00	0.00
200 EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00
300 PURCHASED PROF & TECH	0.00	0.00	0.00	0.00	0.00	0.00
400 PURCHASED PROPERTY SVC	702.00	0.00	0.00	0.00	0.00	702.00
500 OTHER PURCHASED SVCS	230,000.00	0.00	0.00	0.00	0.00	230,000.00
600 SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
Total	230,702.00	0.00	0.00	0.00	0.00	230,702.00
Function 3000 - NON INSTRUCTIONAL						
Total Expenditure	2,244,867.00	45,860.15	122,298.18	70,955.09	8.60	2,051,613.73
Total Other Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	2,244,867.00	45,860.15	122,298.18	70,955.09	8.60	2,051,613.73

Condensed IV Board Summary Report

From 08/01/2012 To 08/31/2012

fabrdco4

Account Description	Exp/Rcvd	Current Budget	Period To Date	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
400 FACILITY IMPROVEMENTS - ARCH & ENGINEER IMPROVE							
300 PURCHASED PROF & TECH		3,443.00	8,067.28	8,067.28	49,249.19	1664.72	-53,873.47
Total		3,443.00	8,067.28	8,067.28	49,249.19	1664.72	-53,873.47
500 FACILITY IMPROVEMENTS - EXISTING BLDG IMPROVE							
300 PURCHASED PROF & TECH		0.00	0.00	0.00	0.00	0.00	0.00
400 PURCHASED PROPERTY SVC		0.00	0.00	0.00	0.00	0.00	0.00
Total		0.00	0.00	0.00	0.00	0.00	0.00
Function 4000 - FACILITY IMPROVEMENTS							
Total Expenditure		3,443.00	8,067.28	8,067.28	49,249.19	1664.72	-53,873.47
Total Other Expenditure		0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue		0.00	0.00	0.00	0.00	0.00	0.00
Total Other Revenue		0.00	0.00	0.00	0.00	0.00	0.00
		3,443.00	8,067.28	8,067.28	49,249.19	1664.72	-53,873.47

This expense is related to capital projects at NiMS Locker Room and the Stadium Repairs that were budgeted in 2600 for general capital improvements. Transfers will be completed with the October Agenda.

Condensed IV Board Summary Report

From 08/01/2012 To 08/31/2012

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
100 DEBT SVC & TRANSFERS - DEBT SERVICE						
800 OTHER OBJECTS	13,323,802.00	1,886,028.11	1,974,490.59	1,705.44	14.83	11,347,605.97
900 OTHER USES OF FUNDS	10,159,389.00	7,284,123.00	7,284,123.00	1,026,715.66	81.80	1,848,550.34
Total	23,483,191.00	9,170,151.11	9,258,613.59	1,028,421.10	43.80	13,196,156.31
200 DEBT SVC & TRANSFERS - INTERFUND TRANSFERS-OUT						
000 DISTRICT WIDE	0.00	0.00	0.00	0.00	0.00	0.00
900 OTHER USES OF FUNDS	0.00	0.00	802,626.75	0.00	0.00	-802,626.75
Total	0.00	0.00	802,626.75	0.00	0.00	-802,626.75
300 DEBT SVC & TRANSFERS - SUSPENSE ACCOUNT						
200 EMPLOYEE BENEFITS	0.00	177,008.05	2,525,996.13	0.00	0.00	-2,525,996.13
600 SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
800 OTHER OBJECTS	0.00	263.89	263.89	0.00	0.00	-263.89
Total	0.00	177,271.94	2,526,260.02	0.00	0.00	-2,526,260.02
400 DEBT SVC & TRANSFERS - BUDGETARY RESERVE						
800 OTHER OBJECTS	3,000,000.00	0.00	0.00	0.00	0.00	3,000,000.00
Total	3,000,000.00	0.00	0.00	0.00	0.00	3,000,000.00
Function 5000 - DEBT SVC & TRANSFERS						
Total Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Expenditure	26,483,191.00	9,347,423.05	12,587,500.36	1,028,421.10	51.41	12,867,269.54
Total Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	26,483,191.00	9,347,423.05	12,587,500.36	1,028,421.10	51.41	12,867,269.54

Condensed IV Board Summary Report

From 08/01/2012 To 08/31/2012

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
000 LOCAL REVENUE						
6111 CURRENT REAL ESTATE TAX	-128,810,569.00	-97,043,741.12	-109,293,908.62	0.00	84.84	-19,516,660.38
6112 INTERIM REAL EXTATE TAX	-1,300,000.00	-41,933.92	-60,844.51	0.00	4.68	-1,239,155.49
6113 PUBLIC UTILITY REALTY	-186,753.00	0.00	0.00	0.00	0.00	-186,753.00
6114 PAY IN LIEU -ST/LOCAL	-217,469.00	0.00	0.00	0.00	0.00	-217,469.00
6120 CURRENT PER CAP 679	-231,000.00	0.00	0.00	0.00	0.00	-231,000.00
6141 CURR ACT 511 PC FLAT	-231,000.00	-131,552.60	-289,559.25	0.00	125.35	58,559.25
6143 CURRENT 511 - LST	-289,000.00	-48,490.59	-55,488.34	0.00	19.20	-233,511.66
6151 CURRENT ACT 511 EIT	-10,750,000.00	-770,974.92	-1,424,840.97	0.00	13.25	-9,325,159.03
6153 CURR ACT 511 REAL EST	-1,900,000.00	-211,764.29	-211,764.29	0.00	11.14	-1,688,235.71
6157 CURRENT 511 MERCANTILE	-2,850,000.00	-104,448.86	-171,812.74	0.00	6.02	-2,678,187.26
6211 DISC TAKEN CURR RE TAX	4,017,912.00	1,831,736.64	2,059,303.76	0.00	51.25	1,958,608.24
6212 DISC TAKEN INTERIM RE	0.00	391.07	659.76	0.00	0.00	-659.76
6311 PENALTIES & INT REAL ES	0.00	-3,471.59	-3,471.59	0.00	0.00	3,471.59
6312 PENALTIES & INT INTERIM	0.00	-1,656.69	-1,714.75	0.00	0.00	1,714.75
6411 DELINQUENT REAL ESTATE	-5,300,000.00	-226,576.72	-361,735.88	0.00	6.82	-4,938,264.12
6420 DELINQUENT PC SECT 679	-60,000.00	-11,121.62	-11,121.62	0.00	18.53	-48,878.38
6457 DEL ACT 511 MERC TAXES	-506,000.00	0.00	0.00	0.00	0.00	-506,000.00
6510 INTEREST ON INVESTMENTS	-200,000.00	-7,735.07	-10,008.08	0.00	5.00	-189,991.92
6620 DAILY SALES-NON-REIMBUR	0.00	0.00	0.00	0.00	0.00	0.00
6631 SPECIAL FUNCTIONS	0.00	0.00	0.00	0.00	0.00	0.00
6710 ADMISSIONS	-140,000.00	0.00	0.00	0.00	0.00	-140,000.00
6740 FEES	-16,000.00	0.00	414.00	-414.00	0.00	-16,000.00
6790 OTHER DIST ACTIVITY	-150,000.00	0.00	0.00	0.00	0.00	-150,000.00
6821 STATE REV RECEIVED SCH	-12,000.00	0.00	0.00	0.00	0.00	-12,000.00
6829 STATE REV RECEIVED INTR	-143,473.00	0.00	0.00	0.00	0.00	-143,473.00
6831 FED REV RECEIVED OTHER	0.00	0.00	0.00	0.00	0.00	0.00
6832 FED PASS THRU IDEA FUND	-1,843,522.00	0.00	0.00	0.00	0.00	-1,843,522.00
6839 FED REV OTHER INTER	0.00	0.00	431.16	-431.16	0.00	0.00
6910 LEASE RENTAL INCOME	-105,000.00	-9,473.26	23,560.17	-85,071.31	58.58	-43,488.86
6917 Trans 3rd Party Revenue	0.00	-361.46	10,560.96	-10,560.96	0.00	0.00
6920 CONTRIBUTION & DONATION	-178,000.00	-6,253.13	-6,411.13	0.00	3.60	-171,588.87

Budget Transfers will appear on the October Board Meeting Agenda as Pennsylvania Public Scool Code does not allow Budget Transfers for the 1st 90 days.

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Condensed IV Board Summary Report

From 08/01/2012 To 08/31/2012

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
6941 REGULAR SCH TUITION	-125,000.00	0.00	0.00	0.00	0.00	-125,000.00
6942 SUMMER SCHOOL TUITION	-70,000.00	-3,600.00	-10,150.00	0.00	14.50	-59,850.00
6943 ADULT EDUCATION TUITION	-65,000.00	0.00	261.35	-752.35	0.75	-64,509.00
6944 RECEIPTS OTHER LEAS IN	-240,000.00	-4,123.02	46,220.75	-46,095.81	-0.05	-240,124.94
6970 SVC PROVIDED OTHER FUND	0.00	0.00	0.00	0.00	0.00	0.00
6980 REV FROM COMMUNITY SERV	0.00	-4,090.22	5,176.60	-5,242.20	0.00	65.60
6990 MISCELLANEOUS REVENUE	-115,000.00	-84,902.78	-90,817.44	-2,130.59	80.82	-22,051.97
6991 REFUNDS OF PRIOR YR EXP	-300,000.00	-4,484.67	-6,444.34	0.00	2.14	-293,555.66
6992 Energy Effic Incentives	-57,000.00	0.00	0.00	-3,162.00	5.54	-53,838.00
Total	-152,373,874.00	-96,888,628.82	-109,863,505.04	-153,860.38	72.20	-42,356,508.58

Function 6000 - LOCAL REVENUE						
Total Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	-152,373,874.00	-96,888,628.82	-109,863,505.04	-153,860.38	72.20	-42,356,508.58
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	-152,373,874.00	-96,888,628.82	-109,863,505.04	-153,860.38	72.20	-42,356,508.58

Condensed IV Board Summary Report

From 08/01/2012 To 08/31/2012

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
000 REVENUE STATE SOURCE						
7110 BASIC EDUCATION	-27,044,017.00	-3,897,798.00	-3,897,798.00	0.00	14.41	-23,146,219.00
7160 TUITION ORPHANS & CHILD	-365,000.00	0.00	0.00	0.00	0.00	-365,000.00
7220 VOCATIONAL EDUCATION	-32,000.00	-3,374.50	-3,374.50	0.00	10.54	-28,625.50
7250 MIGRATORY CHILDREN	-2,000.00	0.00	0.00	0.00	0.00	-2,000.00
7271 SPECIAL ED SCHOOL AGED	-6,584,843.00	0.00	-987,726.00	0.00	15.00	-5,597,117.00
7292 PRE-K COUNTS	-596,600.00	-97,533.34	-97,533.34	0.00	16.34	-499,066.66
7310 TRANSPORT (REG & ADDTL)	-2,570,435.00	-146,862.00	-146,862.00	0.00	5.71	-2,423,573.00
7320 RENT & SINK FUND PYMT	-1,974,695.00	-81,358.13	-81,358.13	0.00	4.12	-1,893,336.87
7330 HEALTH SERVICES ACT 25	-365,000.00	0.00	0.00	0.00	0.00	-365,000.00
7340 ST PROP TAX REDUCTION	-4,719,990.00	-2,359,995.00	-2,359,995.00	0.00	50.00	-2,359,995.00
7501 PA ACCOUNTABILITY GRANT	0.00	-665,439.00	-665,439.00	0.00	0.00	665,439.00
7599 OTH STATE REV	-1,150,000.00	0.00	0.00	0.00	0.00	-1,150,000.00
7810 STATE SHARE SS & MED	-3,524,431.00	-290,392.00	-580,784.00	0.00	16.47	-2,943,647.00
7820 STATE SHARE RETIRE CONT	-5,835,364.00	0.00	0.00	0.00	0.00	-5,835,364.00
Total	-54,764,375.00	-7,542,751.97	-8,820,869.97	0.00	16.10	-45,943,505.03
Function 7000 - REVENUE STATE SOURCE						
Total Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	-54,764,375.00	-7,542,751.97	-8,820,869.97	0.00	16.10	-45,943,505.03
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	-54,764,375.00	-7,542,751.97	-8,820,869.97	0.00	16.10	-45,943,505.03

Condensed IV Board Summary Report

From 08/01/2012 To 08/31/2012

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
000 FEDERAL REVENUE						
8110 PAYMENTS FED IMPACTED	-30,000.00	0.00	-1,964.62	0.00	6.54	-28,035.38
8514 NCLB - TITLE I	-3,101,843.00	-15,374.40	-15,374.40	0.00	0.49	-3,086,468.60
8515 NCLB - TITLE II	-702,259.00	0.00	0.00	0.00	0.00	-702,259.00
8516 NCLB - TITLE III	-268,493.00	0.00	-39,400.23	0.00	14.67	-229,092.77
8517 NCLB - TITLE IV-21ST CE	-585,000.00	0.00	0.00	0.00	0.00	-585,000.00
8580 CHILD CARE & DEV GRANT	-150,000.00	0.00	0.00	0.00	0.00	-150,000.00
8810 SBAP	-445,296.00	0.00	0.00	0.00	0.00	-445,296.00
8820 MED ASSIST REIMB ADM	-55,000.00	-5,932.31	-5,932.31	0.00	10.78	-49,067.69
Total	-5,337,891.00	-21,306.71	-62,671.56	0.00	1.17	-5,275,219.44
Function 8000 - FEDERAL REVENUE						
Total Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	-5,337,891.00	-21,306.71	-62,671.56	0.00	1.28	-5,275,219.44
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	-5,337,891.00	-21,306.71	-62,671.56	0.00	1.17	-5,275,219.44

Condensed IV Board Summary Report

From 08/01/2012 To 08/31/2012

fabrdco4

Account Description	Current Budget	Period To Date Exp/Rcvd	Year To Date Exp/Rcvd	Year To Date Encumbrances	% Used	Available Funds
000 OTHER REVENUE						
9310 GENERAL FUND TRANSFERS	0.00	0.00	-416,923.75	0.00	0.00	416,923.75
9400 SALE OF FIXED ASSETS	-22,500.00	0.00	0.00	0.00	0.00	-22,500.00
9990 INSURANCE RECOVERIES	-10,000.00	0.00	0.00	0.00	0.00	-10,000.00
Total	-32,500.00	0.00	-416,923.75	0.00	1282.84	384,423.75
Function 9000 - OTHER REVENUE						
Total Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Revenue	-32,500.00	0.00	-416,923.75	0.00	1282.84	384,423.75
	-32,500.00	0.00	-416,923.75	0.00	1282.84	384,423.75
Grand Totals						
Total Expenditure	186,025,449.00	4,787,945.98	7,076,244.00	8,034,192.49	8.12	170,915,012.51
Total Other Expenditure	26,483,191.00	9,347,423.05	12,587,500.36	1,028,421.10	51.41	12,867,269.54
Total All Expenditures	212,508,640.00	14,135,369.03	19,663,744.36	9,062,613.59	13.51	183,782,282.05
Total Revenue	-212,476,140.00	-104,452,687.50	-118,747,046.57	-153,860.38	55.95	-93,575,233.05
Total Other Revenue	-32,500.00	0.00	-416,923.75	0.00	1282.84	384,423.75
Total All Revenues	-212,508,640.00	-104,452,687.50	-119,163,970.32	-153,860.38	56.14	-93,190,809.30
	0.00	-90,317,318.47	-99,500,225.96	8,908,753.21	0.00	90,591,472.75

1. *Separation Agreement and General Release*

INFORMATION:

A Separation Agreement and General Release was reviewed with the Board of School Directors regarding Employee Number 104119.

RECOMMENDATION:

That the Board of School Directors approves the Separation Agreement and General Release for Employee Number 104119.