

MEMORANDUM

April 15, 2011

TO: BOARD OF SCHOOL DIRECTORS

FROM: STACY M. GOBER, BOARD SECRETARY

SUBJECT: REGULAR MONTHLY MEETING – April 18, 2011

The Regular Meeting of the Board of School Directors of the Bethlehem Area School District for April will be held on *Monday, April 18, 2011, at 7:00 p.m. in the Auditorium of Freedom High School, 3149 Chester Road, Bethlehem, PA 18020*. The agenda is attached.

SMG:bac
Attachments
pc: Dr. Roy

BETHLEHEM AREA SCHOOL DISTRICT
Bethlehem, Pennsylvania

MISSION STATEMENT

The Bethlehem Area School District, in partnership with the home and community, is committed to providing a safe and supportive environment in which each student will attain the knowledge, skills, and attitudes necessary to become a productive citizen and lifelong learner in our technologically demanding and culturally diverse society.

A G E N D A
REGULAR MEETING – April 18, 2011

1. Roll Call
2. Pledge of Allegiance
3. Silent Meditation
4. School, Staff, and Student Recognition
5. Courtesy of the Floor to Visitors (30 minutes allowed)
6. Reports of Student Representatives
7. Approval of Minutes
 - January 27, 2011 – Budget Workshop*
 - February 7, 2011 – Special Board Meeting*
 - February 23, 2011 – Budget Workshop*
 - February 28, 2011 – Regular Board Meeting*
 - March 21, 2011 – Regular Board Meeting*
8. Approval of Committee Minutes
 - March 7, 2011 – Board Finance Committee Meeting*
 - March 14, 2011 – Board Curriculum Committee Meeting*
 - April 4, 2011 – Board Finance Committee Meeting*
 - April 11, 2011 – Board Human Resources Committee Meeting*
9. Financial Report/Payment of Bills
 - Budgetary Transfers – Item 23 – Page 26*
 - Monthly Bills – Item 24 – Page 27*
 - Budget Information (Information Only) – Item 25 – Page 28*
10. President's Communication/Special Meetings
11. Superintendent's Report/Federal Program Update
12. Unfinished Business
13. Recommendations of the Administration
14. Reports of Committees
15. New and Miscellaneous Business
16. Courtesy of the Floor to Visitors (30 minutes allowed)
17. Open Forum
18. Adjournment

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° Information Item Only

1. *Act 80 Request Application*

INFORMATION:

During the 2010-2011 school year, our instructional calendar was 181 days for all students in grades 1 through 11 and Freedom seniors who are scheduled to graduate on June 7, 2011. The instructional calendar is 180 days for Liberty High School seniors who are scheduled to graduate on June 6, 2011, and all kindergarten and SPARK students. Due to inclement weather, it is necessary to convert teacher inservice days into Act 80 days. An Act 80 approval from the Pennsylvania Department of Education will eliminate any subsidy penalty for grades with less than 180 days of instruction.

School was closed due to snow on six days this winter (January 7, 18, 21, 27; February 1 and 2, 2011). Two snow days were made-up on February 18 and 21, 2011. The remaining four snow days are accounted for through this Act 80 application.

RECOMMENDATION:

That the administration be authorized to submit an Act 80 Request Application for the 2010-2011 school year to the Pennsylvania Department of Education identifying up to four scheduled in-service days (August 25, 2010, August 26, 2010, October 11, 2010 and November 24, 2010) and that our original calendar be revised to reflect up to 184 days.



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Institution: Bethlehem Area SD

AUN: 1-20-48-100-2

County: Northampton

Calendar and Dismissal Details

SY: 2010-2011

[Calendar Details](#) | [Full-Day Dismissals](#) | [Early Dismissals](#)
PIMS Calendar ID Date school board approved request / / 2011 Description

Grades		
AM Kindergarten		PM Kindergarten
☐ Pre-Kindergarten	☐ 4-year-old	☐ 5-year-old
☐ Alternate Day		☐ Alternate Day
Full-Time Kindergarten/Elementary/Secondary		
☒ Pre-Kindergarten	☐ 4-year-old Kindergarten	☐ 5-year-old Kindergarten
☐ 1	☐ 2	☐ 3
☐ 4	☐ 5	☐ 6
☐ Elementary Ungraded	☐ 7	☐ 8
☐ 9	☐ 10	☐ 11
☐ 12	☐ Secondary Ungraded	☐ Alternative Education

1.	Number of instructional days on the original calendar	184
2.	Number of instructional hours in a regular school day	5 : 0 (hours:minutes)
3.	Total instructional hours lost due to planned, shortened school days not addressed by Act 80	0 : 0 (hours:minutes)
4.	Number of instructional hours on original calendar	920:00
5.	Number of full-day dismissals requested	4
6.	Total instructional hours lost due to full-day dismissal requests	20:00
7.	Number of early dismissals requested	0
8.	Total instructional hours lost due to early dismissal requests	0:00
9.	Total instructional hours lost due to Act 80 requests	20:00
10.	Instructional days on revised calendar (Days in Session)	180
11.	Total number of instructional hours on revised calendar	900:00

Comments

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Calendar and Dismissal Details **SY: 2010-2011**

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Summary of Full-Day Dismissals

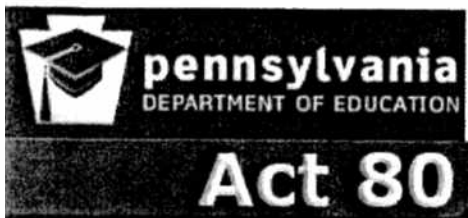
Date	Activity		
08/25/2010	Curriculum planning	Edit	Delete
08/26/2010	Curriculum planning	Edit	Delete
10/11/2010	Curriculum planning	Edit	Delete
11/24/2010	Curriculum planning	Edit	Delete

Add Dismissal

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Institution: Bethlehem Area SD

AUN: 1-20-48-100-2

County: Northampton

Calendar and Dismissal Details

SY: 2010-2011

[Calendar Details](#) | [Full-Day Dismissals](#) | [Early Dismissals](#)
PIMS Calendar ID Date school board approved request Description

Grades		
AM Kindergarten		PM Kindergarten
☐ Pre-Kindergarten	☐ 4-year-old	☒ 5-year-old
☐ Alternate Day		☐ Alternate Day
Full-Time Kindergarten/Elementary/Secondary		
Pre-Kindergarten	4-year-old Kindergarten	5-year-old Kindergarten
1	2	3
4	5	6
Elementary Ungraded	7	8
9	10	11
12	Secondary Ungraded	Alternative Education

1.	Number of instructional days on the original calendar	184
2.	Number of instructional hours in a regular school day	2 : 45 (hours:minutes)
3.	Total instructional hours lost due to planned, shortened school days not addressed by Act 80	6 : 40 (hours:minutes)
4.	Number of instructional hours on original calendar	499:20
5.	Number of full-day dismissals requested	4
6.	Total instructional hours lost due to full-day dismissal requests	11:00
7.	Number of early dismissals requested	0
8.	Total instructional hours lost due to early dismissal requests	0:00
9.	Total instructional hours lost due to Act 80 requests	11:00
10.	Instructional days on revised calendar (Days in Session)	180
11.	Total number of instructional hours on revised calendar	488:20

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Institution: Bethlehem Area SD **AUN:** 1-20-48-100-2 **County:** Northampton

Calendar and Dismissal Details

SY: 2010-2011

Calendar Details

Full-Day Dismissals

Early Dismissals

Summary of Full-Day Dismissals

Date	Activity		
08/25/2010	Curriculum planning	Edit	Delete
08/26/2010	Curriculum planning	Edit	Delete
10/11/2010	Curriculum planning	Edit	Delete
11/24/2010	Curriculum planning	Edit	Delete

Data has been saved successfully.

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County: Northampton

Calendar and Dismissal Details

SY: 2010-2011

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PIMS Calendar ID Date school board approved request / / 2011 Description

Grades		
AM Kindergarten		PM Kindergarten
☐ Pre-Kindergarten	☐ 4-year-old	☐ Pre-Kindergarten ☐ 4-year-old ☒ 5-year-old
☐ Alternate Day		☐ Alternate Day
Full-Time Kindergarten/Elementary/Secondary		
☐ Pre-Kindergarten	☐ 4-year-old Kindergarten	☐ 5-year-old Kindergarten
☐ 1	☐ 2	☐ 3
☐ 4	☐ 5	☐ 6
☐ Elementary Ungraded	☐ 7	☐ 8
☐ 9	☐ 10	☐ 11
☐ 12	☐ Secondary Ungraded	☐ Alternative Education

1.	Number of instructional days on the original calendar	184
2.	Number of instructional hours in a regular school day	2 : 45 (hours:minutes)
3.	Total instructional hours lost due to planned, shortened school days not addressed by Act 80	6 : 40 (hours:minutes)
4.	Number of instructional hours on original calendar	499:20
5.	Number of full-day dismissals requested	4
6.	Total instructional hours lost due to full-day dismissal requests	11:00
7.	Number of early dismissals requested	0
8.	Total instructional hours lost due to early dismissal requests	0:00
9.	Total instructional hours lost due to Act 80 requests	11:00
10.	Instructional days on revised calendar (Days in Session)	180
11.	Total number of instructional hours on revised calendar	488:20

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Calendar and Dismissal Details

SY: 2010-2011

Calendar Details

Full-Day Dismissals

Early Dismissals

Summary of Full-Day Dismissals

Date	Activity		
08/25/2010	Curriculum planning	Edit	Delete
08/26/2010	Curriculum planning	Edit	Delete
10/11/2010	Curriculum planning	Edit	Delete
11/24/2010	Curriculum planning	Edit	Delete

Data has been saved successfully.

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Calendar and Dismissal Details

SY: 2010-2011

Calendar Details

Full-Day Dismissals

Early Dismissals

PIMS Calendar ID Date school board approved request Description

Grades		
AM Kindergarten		PM Kindergarten
☐ Pre-Kindergarten	☐ 4-year-old	☐ 5-year-old
☐ Alternate Day		☐ Alternate Day
Full-Time Kindergarten/Elementary/Secondary		
☐ Pre-Kindergarten	☐ 4-year-old Kindergarten	☒ 5-year-old Kindergarten
☐ 1	☐ 2	☐ 3
☐ 4	☐ 5	☐ 6
☐ Elementary Ungraded	☐ 7	☐ 8
☐ 9	☐ 10	☐ 11
☐ 12	☐ Secondary Ungraded	☐ Alternative Education

1.	Number of instructional days on the original calendar	185
2.	Number of instructional hours in a regular school day	5 : 35 (hours:minutes)
3.	Total instructional hours lost due to planned, shortened school days not addressed by Act 80	16 : 40 (hours:minutes)
4.	Number of instructional hours on original calendar	1016:15
5.	Number of full-day dismissals requested	4
6.	Total instructional hours lost due to full-day dismissal requests	22:20
7.	Number of early dismissals requested	0
8.	Total instructional hours lost due to early dismissal requests	0:00
9.	Total instructional hours lost due to Act 80 requests	22:20
10.	Instructional days on revised calendar (Days in Session)	181
11.	Total number of instructional hours on revised calendar	993:55

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Date	Activity	 Edit	 Delete
08/25/2010	Curriculum planning	Edit	Delete
08/26/2010	Curriculum planning	Edit	Delete
10/11/2010	Curriculum planning	Edit	Delete
11/24/2010	Curriculum planning	Edit	Delete

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Calendar and Dismissal Details

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Calendar Details | **Full-Day Dismissals** | **Early Dismissals**

PIMS Calendar ID

Date school board approved request

Description

Grades		
AM Kindergarten		PM Kindergarten
☐ Pre-Kindergarten	☐ 4-year-old	☐ 5-year-old
☐ Alternate Day		☐ Alternate Day
Full-Time Kindergarten/Elementary/Secondary		
☐ Pre-Kindergarten	☐ 4-year-old Kindergarten	☐ 5-year-old Kindergarten
☒ 1	☒ 2	☒ 3
☒ 4	☒ 5	☐ 6
☐ Elementary Ungraded	☐ 7	☐ 8
☐ 9	☐ 10	☐ 11
☐ 12	☐ Secondary Ungraded	☐ Alternative Education

1.	Number of instructional days on the original calendar	184
2.	Number of instructional hours in a regular school day	5 : 35 (hours:minutes)
3.	Total instructional hours lost due to planned, shortened school days not addressed by Act 80	16 : 40 (hours:minutes)
4.	Number of instructional hours on original calendar	1010:40
5.	Number of full-day dismissals requested	3
6.	Total instructional hours lost due to full-day dismissal requests	16:45
7.	Number of early dismissals requested	0
8.	Total instructional hours lost due to early dismissal requests	0:00
9.	Total instructional hours lost due to Act 80 requests	16:45
10.	Instructional days on revised calendar (Days in Session)	181
11.	Total number of instructional hours on revised calendar	993:55

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Date	Activity		
08/25/2010	Curriculum planning	Edit	Delete
08/26/2010	Curriculum planning	Edit	Delete
10/11/2010	Curriculum planning	Edit	Delete

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County: Northampton

Calendar and Dismissal Details

SY: 2010-2011

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PIMS Calendar ID Date school board approved request /2011 Description

Grades		
AM Kindergarten		PM Kindergarten
☐ Pre-Kindergarten	☐ 4-year-old	☐ 5-year-old
☐ Alternate Day		☐ Alternate Day
Full-Time Kindergarten/Elementary/Secondary		
☐ Pre-Kindergarten	☐ 4-year-old Kindergarten	☐ 5-year-old Kindergarten
☐ 1	☐ 2	☐ 3
☐ 4	☐ 5	☒ 6
☐ Elementary Ungraded	☒ 7	☒ 8
☐ 9	☐ 10	☐ 11
☐ 12	☐ Secondary Ungraded	☐ Alternative Education

1.	Number of instructional days on the original calendar	184
2.	Number of instructional hours in a regular school day	5 : 46 (hours:minutes)
3.	Total instructional hours lost due to planned, shortened school days not addressed by Act 80	11 : 36 (hours:minutes)
4.	Number of instructional hours on original calendar	1049:28
5.	Number of full-day dismissals requested	3
6.	Total instructional hours lost due to full-day dismissal requests	17:18
7.	Number of early dismissals requested	0
8.	Total instructional hours lost due to early dismissal requests	0:00
9.	Total instructional hours lost due to Act 80 requests	17:18
10.	Instructional days on revised calendar (Days in Session)	181
11.	Total number of instructional hours on revised calendar	1032:10

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Date	Activity		
08/25/2010	Curriculum planning	Edit	Delete
08/26/2010	Curriculum planning	Edit	Delete
10/11/2010	Curriculum planning	Edit	Delete

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County: Northampton

Calendar and Dismissal Details

SY: 2010-2011

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PIMS Calendar ID Date school board approved request Description

Grades		
AM Kindergarten		PM Kindergarten
☐ Pre-Kindergarten	☐ 4-year-old	☐ 5-year-old
☐ Alternate Day		☐ Alternate Day
Full-Time Kindergarten/Elementary/Secondary		
☐ Pre-Kindergarten	☐ 4-year-old Kindergarten	☐ 5-year-old Kindergarten
☐ 1	☐ 2	☐ 3
☐ 4	☐ 5	☐ 6
☐ Elementary Ungraded	☐ 7	☐ 8
☒ 9	☒ 10	☒ 11
☐ 12	☐ Secondary Ungraded	☐ Alternative Education

1.	Number of instructional days on the original calendar	184
2.	Number of instructional hours in a regular school day	5 : 49 (hours:minutes)
3.	Total instructional hours lost due to planned, shortened school days not addressed by Act 80	11 : 12 (hours:minutes)
4.	Number of instructional hours on original calendar	1059:04
5.	Number of full-day dismissals requested	3
6.	Total instructional hours lost due to full-day dismissal requests	17:27
7.	Number of early dismissals requested	0
8.	Total instructional hours lost due to early dismissal requests	0:00
9.	Total instructional hours lost due to Act 80 requests	17:27
10.	Instructional days on revised calendar (Days in Session)	181
11.	Total number of instructional hours on revised calendar	1041:37

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Calendar and Dismissal Details

SY: 2010-2011[Calendar Details](#)[Full-Day Dismissals](#)[Early Dismissals](#)

Summary of Full-Day Dismissals

Date	Activity	 Edit	 Delete
08/25/2010	Curriculum planning	Edit	Delete
08/26/2010	Curriculum planning	Edit	Delete
10/11/2010	Curriculum planning	Edit	Delete

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SY: 2010-2011

Calendar Details | **Full-Day Dismissals** | **Early Dismissals**

PIMS Calendar ID

Date school board approved request

Description

Grades		
AM Kindergarten		PM Kindergarten
☐ Pre-Kindergarten	☐ 4-year-old	☐ 5-year-old
☐ Alternate Day		☐ Alternate Day
Full-Time Kindergarten/Elementary/Secondary		
☐ Pre-Kindergarten	☐ 4-year-old Kindergarten	☐ 5-year-old Kindergarten
☐ 1	☐ 2	☐ 3
☐ 4	☐ 5	☐ 6
☐ Elementary Ungraded	☐ 7	☐ 8
☐ 9	☐ 10	☐ 11
☒ 12	☐ Secondary Ungraded	☐ Alternative Education

1.	Number of instructional days on the original calendar	184
2.	Number of instructional hours in a regular school day	5 : 52 (hours:minutes)
3.	Total instructional hours lost due to planned, shortened school days not addressed by Act 80	8 : 45 (hours:minutes)
4.	Number of instructional hours on original calendar	1070:43
5.	Number of full-day dismissals requested	4
6.	Total instructional hours lost due to full-day dismissal requests	23:28
7.	Number of early dismissals requested	0
8.	Total instructional hours lost due to early dismissal requests	0:00
9.	Total instructional hours lost due to Act 80 requests	23:28
10.	Instructional days on revised calendar (Days in Session)	180
11.	Total number of instructional hours on revised calendar	1047:15

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Date	Activity		
08/25/2010	Curriculum planning	Edit	Delete
08/26/2010	Curriculum planning	Edit	Delete
10/11/2010	Curriculum planning	Edit	Delete
11/24/2010	Curriculum planning	Edit	Delete

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County: Northampton

Calendar and Dismissal Details
SY: 2010-2011

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PIMS Calendar ID

Date school board approved request

Description

Grades		
AM Kindergarten		PM Kindergarten
☐ Pre-Kindergarten	☐ 4-year-old	☐ 5-year-old
☐ Alternate Day		☐ Alternate Day
Full-Time Kindergarten/Elementary/Secondary		
☐ Pre-Kindergarten	☐ 4-year-old Kindergarten	☐ 5-year-old Kindergarten
☐ 1	☐ 2	☐ 3
☐ 4	☐ 5	☐ 6
☐ Elementary Ungraded	☐ 7	☐ 8
☐ 9	☐ 10	☐ 11
☒ 12	☐ Secondary Ungraded	☐ Alternative Education

1.	Number of instructional days on the original calendar	184
2.	Number of instructional hours in a regular school day	5 : 49 (hours:minutes)
3.	Total instructional hours lost due to planned, shortened school days not addressed by Act 80	9 : 20 (hours:minutes)
4.	Number of instructional hours on original calendar	1060:56
5.	Number of full-day dismissals requested	3
6.	Total instructional hours lost due to full-day dismissal requests	17:27
7.	Number of early dismissals requested	0
8.	Total instructional hours lost due to early dismissal requests	0:00
9.	Total instructional hours lost due to Act 80 requests	17:27
10.	Instructional days on revised calendar (Days in Session)	181
11.	Total number of instructional hours on revised calendar	1043:29

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**Act 80****Act 80 Exception System**[Home](#) | [Contact](#) | [Communication](#) | [Reports](#) | [Instructions](#) | [Change Role](#) | [Log](#)**Institution:** Bethlehem Area SD**AUN:** 1-20-48-100-2**County:** Northampton**Calendar and Dismissal Details****SY: 2010-2011**[Calendar Details](#)[Full-Day Dismissals](#)[Early Dismissals](#)**Summary of Full-Day Dismissals**

Date	Activity	 Edit	 Delete
08/25/2010	Curriculum planning	Edit	Delete
08/26/2010	Curriculum planning	Edit	Delete
10/11/2010	Curriculum planning	Edit	Delete

Data has been saved successfully.[Add Dismissal](#)[<< Previous](#)[Next >>](#)Contact PDE: ra-Act80@state.pa.us

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2. *Educational Program Change Resolution*

INFORMATION:

At the April 11, 2011, Board Curriculum Committee Meeting, the Administration reviewed the following information with the Board of School Directors regarding a summary of program changes for the 2011-2012 school year:

- Modification of the Pre-K Program resulting in reduction of approximately 10 Pre-K teaching positions and one (1) principal position.
- Institution of uniform half-day Kindergarten and elimination of full-day Kindergarten program resulting in reduction of approximately six (6) Kindergarten teachers.
- Reduction in total elementary classes resulting in reduction of approximately 16 elementary teaching positions.
- Middle school schedule reorganization resulting in reduction of approximately 18 middle school teaching positions.
- Institution of 20-student enrollment minimum for high school electives resulting in reduction of approximately 20 high school teaching positions.
- Guidance counselor reorganization and reduction resulting in reduction of approximately three (3) guidance counselor positions.
- Elimination of the teacher-coach program resulting in reduction of approximately five (5) teacher-coach positions
- Restructuring of ESOL classes due to Targeted Grouping and decline in ESOL students resulting in reduction of approximately three (3) ESOL teachers.

RECOMMENDATION:

That the Board of School Directors approves the attached Resolution related to the curtailment or alteration of education program, pursuant to Section 11-1124 of the Public School Code, and authorizes the Administration to submit the Resolution to the Pennsylvania Department of Education for approval.

RESOLUTION

BETHLEHEM AREA SCHOOL DISTRICT

APRIL 18, 2011

WHEREAS, the Superintendent has recommended the curtailment or alteration of education program, pursuant to Section 11-1124 of the Public School Code; and,

WHEREAS, as a result of said proposed curtailment or alteration, it will be necessary to abolish certain professional positions identified in the Superintendent's recommendations.

NOW, THEREFORE, move that the Board approves the Superintendent's recommendations, to include the proposed abolishment of the following positions, and direct that the recommendations be submitted to the Department of Education asking that it approve the proposed curtailment or alteration:

- Modification of the Pre-K Program, Resulting in Reduction of Approximately Ten (10) Pre-K Teaching Positions and one (1) Principal Position
- Institution of Uniform Half-Day Kindergarten and Elimination of Full-Day Kindergarten Program, Resulting in Reduction of Approximately Six (6) Kindergarten Teachers
- Reduction in Total Elementary Classes, Resulting in Reduction of Approximately Sixteen (16) Elementary Teaching Positions
- Middle School Schedule Reorganization, Resulting in Reduction of Approximately Eighteen (18) Middle School Teaching Positions
- Institution of 20-Student Enrollment Minimum for High School Electives, Resulting in Reduction of Approximately Twenty (20) High School Teaching Positions
- Guidance Counselor Reorganization and Reduction, Resulting in Reduction of Approximately Three (3) Guidance Counselor Positions
- Elimination of the Teacher-Coach Program, Resulting in Reduction of Approximately Five (5) Teacher-Coach Positions
- Restructuring of ESOL Classes Due to Targeted Grouping and Decline in ESOL Students, Resulting in Reduction of Approximately Three (3) ESOL Teachers

3. *High School Summer School Program*

INFORMATION:

The Board of School Directors reviewed the High School Summer School proposal at the April 11, 2011, Board Curriculum Committee Meeting. This program was implemented two years ago as a self-sustaining program.

RECOMMENDATION:

That the Board of School Directors approves the attached proposal for the High School Summer School Program effective June 20, 2011, through July 29, 2011.

High School Summer School Proposal
Six Weeks, Five Days per Week @ three Hours per Day
June 20, 2011 – July 29, 2011

Length of Course

A full credit course will provide instruction over a six-week period, Monday through Friday for a total of 30 days at three (3) hours of instruction per day, with ninety (90) hours total of instruction per course.

A half credit course will provide instruction over a three-week period, Monday through Friday for a total of 15 days at three (3) hours of instruction per day, with forty-five (45) hours total of instruction per course.

Hours of Class

Classes will meet daily for three (3) hours from 8:00 AM until 11:00 AM and 11:30 until 2:30 PM.

Teacher Stipend

Faculty will be paid for ninety (90) hours at the current leadership rate, including FICA and Retirement, of \$37.24 per hour for a total of \$3,351.60 for a full credit course.

Faculty will be paid for forty-five (45) hours at the current leadership rate, including FICA and Retirement, of \$37.24 per hour for a total of \$1,675.80 for a half credit course.

Administration and Security

The program will be coordinated and administered on a daily basis by one (1) Coordinator and one (1) Hall Monitor. Their hours will be from 7:45 AM to 2:45 PM with half hour of lunch totaling 6.5 hours per day.

The Coordinator will be paid for 201 hours at the current leadership rate, including FICA and Retirement, of \$37.24 per hour for a total of \$7,485.24.

The Hall Monitor will be paid for 201 hours at their current rate, including FICA and Retirement, of \$12.41 per hour for a total of \$2,494.41.

Cost

Students will be charged \$200.00 per full credit course and \$100.00 per half credit course. Payment will be due at registration.

Financial Hardship

Cases of financial hardship will be considered on an individual basis in consultation with the high school administration. Student's lunch status will be used to determine their eligibility for the waiver or fee reduction. A decision must be determined, and the parent notified, prior to registration. A \$50.00 deposit will be collected for any student granted a waiver and/or reduction in cost due to financial hardship and will be collected no later than registration. If budget is approved, a maximum of ten (10) full credit scholarships and six (6) half credit scholarships will be granted and will be on a first come basis.

Minimum Registration

A minimum of 20 students average will be required to conduct a course with no waivers. A course maximum of 25 could be established. The maximum number of students in Summer School should not exceed 525.

Insufficient Registration

Insufficient registration in any course that may be offset by other courses reaching the maximum of 25 students should be held. For example, if one full credit course is registered with 20 students, but another full credit course is at the maximum of 25, then the revenue will offset the expenditure in the other course.

Full Credit Courses Offered

Based on last summer's enrollment, full credit courses will be offered in English 9, 10, 11, 12, Algebra 1, 2, Geometry, World Cultures, U.S. History 10, 11, Government, Biology, Chemistry, Earth Space Science, and Physics. Depending on need, other full credit courses may be added. All students must take the end of course final assessment.

Half Credit Courses Offered

Based on last summer's enrollment, half credit courses will be offered in Health 9, Physical Education 10, 11. Depending on need, more half-credit courses may be added.

Absences

Only two (2) absences will be permitted in a full credit course. A late to class will be considered a half day absence. Any total of absences and/or lates to class exceeding two (2) will result in the student being removed from a full credit course. Tuition is non-refundable.

Only one (1) absence will be permitted in a half credit course. Any total of absences and/or lates to class exceeding one (1) will result in the student being removed from a half credit course. Tuition is non-refundable.

**4. *Student Discipline – #0952465, #1006574, #1011919, and #1012183
– Adjudications***

INFORMATION:

The Board of School Directors of the Bethlehem Area School District has received and reviewed the following information regarding misconduct by four students in violation of District Policy 233.

RECOMMENDATION:

That the Board of School Directors adopts the proposed adjudications relating to Student Numbers 0952465, 1006574, 1011919, and 1012183.

5. *Student Discipline – #1007338 – Petition*

INFORMATION:

The Board of School Directors of the Bethlehem Area School District has received and reviewed the following petition to return from expulsion from one student.

RECOMMENDATION:

That the Board of School Directors adopts the petition relating to Student Number 1007338.

6. *Student Discipline – #1003505 and #1005929 – Waivers*

INFORMATION:

The Board of School Directors of the Bethlehem Area School District has received and reviewed the following Waiver of Expulsion Hearing and Stipulation regarding misconduct by two students in violation of District Policy 233.

RECOMMENDATION:

That the Board of School of School Directors adopts the waivers relating to Student Numbers 1003505 and 1005929.

7. *Conference/Staff Trip Attendance***RECOMMENDATION:**

That the following Conference/Staff Trip be approved:

1. May 11-13, 2011
2011 Pennsylvania Safe Schools Conference
Harrisburg, Pennsylvania
\$495.22
General
2. May 22-24, 2011
Building Quality: Educational Leadership for a Changing World
State College, Pennsylvania
621.74
Federal/Pre-K Counts

8. *Field Trip Attendance***RECOMMENDATION:**

That the following overnight student trips for students and staff be approved:

1. April 14-16, 2011
 (1 Liberty High School Student)
 PMEA All State Concert Band
 Hershey, Pennsylvania \$455.00
General

2. April 28-29, 2011
 (9 East Hills Middle School Students and 5 Freedom High School Students)
 Pennsylvania State Science Olympiad
 Huntingdon, Pennsylvania Registration Cost for Teachers = \$841.00
 Substitute Costs = 622.98
 Total Costs = \$1,463.98
 All other expenses paid through fundraising.

3. April 29-30, 2011
 (184 East Hills Middle School Students)
 East Hills Band Trip
 Springfield, Massachusetts 0.00
 All expenses paid by the band and orchestra association.

4. May 4-7, 2011
 (2 Broughal Middle School Students)
 2011 Student Symposium
 Cocoa Beach, Florida 312.00
 All costs paid by NASA Explorer Schools
 except the substitute cost listed above.

5. May 11-12, 2011
 (2 Broughal Middle School Students)
 2011 National History Day in Pennsylvania State Contest
 Millersville, Pennsylvania Federal/School Improvement/ARRA= \$565.00
 Substitute Costs = 415.32
 Total = \$980.32

6. May 13-14, 2011
 (218 Nitschmann Middle School Students)
 Spring Music Trip
 Pittsburgh, Pennsylvania 0.00
 All expenses paid by the band and orchestra parent organization.

8. *Field Trip Attendance*

RECOMMENDATION: (continued)

7. May 15-17, 2011
(2 Broughal Middle School Students, 4 Nitschmann Middle School Students,
and 10 Northeast Middle Schools Students)
Pennsylvania Junior Academy of Science State Competition
University Park, Pennsylvania
- | |
|----------------------------------|
| General Costs=\$3,135.00 |
| <u>Substitute Costs=\$600.00</u> |
| Total=\$3,735.00 |

9. *Resignations*

RECOMMENDATION:

A. Instructional

	NAME	ASSIGNMENT	REASON	EFFECTIVE
1.	Bethel, Earl	Hanover Grade 5 Teacher	Retirement	June 11, 2011
2.	Boyd, Kathleen	Nitschmann Special Education Teacher	Retirement	June 11, 2011
3.	Crim, Margaret	Asa Packer Grade 3 Teacher	Retirement	June 11, 2011
4.	Harper, Dale	Hanover Reading Specialist	Retirement	June 11, 2011
5.	Irvine, Joan	Liberty Special Education Teacher	Retirement	June 11, 2011
6.	Mellor, Christine	Thomas Jefferson Grade 1 Teacher	Retirement	June 11, 2011
7.	Murphy, Sheri	Liberty Special Education Teacher	Retirement	June 11, 2011
8.	Muth, Nanette	William Penn Kindergarten Teacher	Retirement	June 11, 2011
9.	Nork, Joseph	Liberty Mathematics Teacher	Retirement	June 11, 2011

B. Noninstructional

	NAME	ASSIGNMENT	REASON	EFFECTIVE
1.	Cunningham, Valerie	Asa Packer Health Assistant	Retirement	June 8, 2011
2.	Deegan, William	Transportation Bus Driver	Retirement	April 5, 2011
3.	Kelley, James	Broughal Support Technologist	Personal	April 4, 2011
4.	Maldonado, Jasmin	Child Care Supervisor	Personal	July 6, 2011
5.	Nieves, Nancy	Donegan, Fowler Family Center Family Development Specialist	Personal	March 26, 2011

9. Resignations**RECOMMENDATION:*****B. Noninstructional (continued)***

	NAME	ASSIGNMENT	REASON	EFFECTIVE
6.	Packard, Judith	Transportation Bus Driver	Retirement	June 17, 2011
7.	Soto, Xinia	Freedom General Kitchen Help	Personal	March 28, 2011

10. Furlough**RECOMMENDATION:*****A. Noninstructional***

	EMPLOYEE NUMBER	ASSIGNMENT	REASON	EFFECTIVE
1.	104055	Special Education Office 0-3 Secretary/Clerk, 12 months	Reduction in force	April 11, 2011

11. Leaves of Absence**RECOMMENDATION:*****A. Instructional***

	NAME	ASSIGNMENT	REASON	EFFECTIVE
1.	Amato, Kristin	East Hills Special Education Teacher	Family Medical Leave of Absence	May 13, 2011, until the end of the day on May 20, 2011
2.	Amato, Ricky	Nitschmann Grade 8 Teacher	Family Medical Leave of Absence	May 23, 2011, until the end of the 2010-2011 school year
3.	Dutt, Heather	East Hills Special Education Teacher	Family Medical Leave of Absence	May 3, 2011, until the end of the day on May 10, 2011

11. *Leaves of Absence***RECOMMENDATION:*****A. Instructional (continued)***

	NAME	ASSIGNMENT	REASON	EFFECTIVE
4.	Fenstermacher, Maria	Fountain Hill Grade 5 Teacher	Family Medical Leave of Absence	May 23, 2011, until the end of the 2010-2011 school year
5.	Frank, Danielle	William Penn Grade 5 Teacher	Childrearing Leave of Absence, continuing	August 24, 2011, until the end of the 2011-2012 school year
6.	Houser, Melanie	Broughal Guidance Counselor	Childrearing Leave of Absence, continuing	August 24, 2011, until the end of the day on December 13, 2011
7.	Kremus, Daniel	Freedom Health & Physical Education Teacher	Family Medical Leave of Absence	April 11, 2011, until the end of the 2010-2011 school year
8.	Montanari, Nancy	Broughal Reading Teacher	Family Medical Leave of Absence	March 28, 2011, intermittently, until the end of the day on March 28, 2012
9.	Silverthorne, Pamela	Broughal Grade 6 Teacher	Childrearing Leave of Absence, continuing	August 24, 2011, until the end of the 2011-2012 school year

B. Noninstructional

	NAME	ASSIGNMENT	REASON	EFFECTIVE
1.	Bogar, Kathryn	Marvine General Kitchen Help	Family Medical Leave of Absence	March 8, 2011, intermittently, until the end of the day on March 8, 2012
2.	DeJesus, Elizabeth	Freedom, Teacher Assistant	General Leave of Absence	March 25, 2011
3.	Labukas, Rosemarie	Northeast Teacher Assistant	Family Medical Leave of Absence	April 4, 2011, until the end of the day on April 31, 2011
4.	Steirer, Sally	East Hills General Kitchen Help	Family Medical Leave of Absence	March 24, 2011, intermittently, until the end of the day on March 24, 2012

12. *Nominations***RECOMMENDATION:*****A. Administrative***

	NAME	ASSIGNMENT/STATUS	SALARY	EFFECTIVE
1.	Giordano, Russell	Director of Human Resources	\$105,000	April 19, 2011

B. Noninstructional

	NAME	ASSIGNMENT/STATUS	SALARY	EFFECTIVE
1.	Azar, Claude	Freedom General Kitchen Help, 3.5 hours daily, lunch	\$12.03 per hour	April 19, 2011
2.	Carvalho, Maria	Broughal (.5) Supplemental Custodian Nitschmann (.5) Supplemental Custodian	\$9.00 per hour	April 19, 2011
3.	Figueroa, Lynette	Freedom General Kitchen Help, 3.5 hours daily, lunch	\$12.03 per hour	April 19, 2011
4.	Giammarinaro, Jana	East Hills General Kitchen Help, 3.5 hours daily, lunch	\$12.03 per hour	April 19, 2011
5.	Mautino, Nancy	Assistant Business Manager	\$82,490 prorated	April 19, 2011
6.	Motley, Josephine	Liberty General Kitchen Help, 3.5 hours daily, lunch	\$12.03 per hour	April 19, 2011
7.	Ortiz, Juan	Transportation Part-time Bus Driver	\$16.18 per hour	To be determined upon completion of training/testing
8.	Reiser, Timothy	Liberty (.5) Supplemental Custodian Lincoln (.5) Supplemental Custodian	\$9.00 per hour	April 26, 2011

12. Nominations**RECOMMENDATION:*****B. Noninstructional (continued)***

	NAME	ASSIGNMENT/STATUS	SALARY	EFFECTIVE
9.	Rodriguez, Elizabeth	East Hills General Kitchen Help, 3.5 hours daily, lunch	\$12.03 per hour	April 19, 2011
10.	Shinko, Donna	East Hills General Kitchen Help, 3.5 hours daily, lunch	\$12.03 per hour	April 19, 2011
11.	Smith, Lisa	Nitschmann General Kitchen Help 3.5 hours daily, lunch	\$12.03 per hour	April 19, 2011
12.	Strickland, Ronald	Transportation Part-time Bus Driver	\$16.18 per hour	To be determined upon completion of training/testing

C. Miscellaneous

	NAME	ASSIGNMENT	SALARY
1.	Mazzie, Brandon	Coach – (.5) Assistant Baseball Freedom	\$1,688.50 (new rate)
2.	Rayam, DeAnna	Coach – Head Girls Basketball Freedom, 2011-2012 school year	\$6,394.00 (new rate)
3.	Calabrese, Gerald	Game Help	\$18.41 per hour
4.	Roth, James	Game Help	\$18.41 per hour
5.	Gaspar, Kelly	Summer Central Registration District-wide	\$19.30 per hour

D. Substitutes

Instructional	
Anderson, Lori	Miller, Amy
Barnett, Lori	Muth, Nanette
Bennett, Kari	Nork, Joseph
Choi, Lola	McIntyre, Thomas
Dewey, Lisa	Rayam, DeAnna
Duff, John	Simmons, Sahar
Fulmer, Deborah	Smith, Kristin
Gottlieb, Shelly	Swoyer, Jill
Halko, Cassie	Weikert, Megan

12. *Nominations***RECOMMENDATION:*****D. Substitutes (continued)***

Noninstructional	
Azzania, Tyler	Moore, Siata
Jackson, Katrina	

13. *Reassignments***RECOMMENDATION:*****A. Noninstructional***

	NAME	FROM/TO	SALARY	EFFECTIVE
1.	Avila, Marisol	From: Liberty General Kitchen Help, 3.5 hours daily, lunch To: Liberty General Kitchen Help, 3.5 hours daily, lunch Fountain Hill General Kitchen Help, 1.5 hours daily, breakfast	\$12.71 per hour	April 19, 2011
2.	Horvath, Pamela	From: East Hills General Kitchen Help, 3.5 hours daily, lunch To: Liberty General Kitchen Help, 3.75 hours daily, lunch	\$13.03 per hour	April 19, 2011
3.	Kanagaratham, Surendran	From: Freedom Supplemental Custodian To: Fountain Hill C-1 Custodian	\$14.64 per hour	April 19, 2011

13. Reassignments**RECOMMENDATION:****A. Noninstructional (continued)**

	NAME	FROM/TO	SALARY	EFFECTIVE
4.	Poczak, Tara	From: Freedom General Kitchen Help, 3.5 hours daily, lunch To: Freedom General Kitchen Help, 3.5 hours daily, lunch/1 hour daily, breakfast	\$13.03 per hour	April 19, 2011
5.	Schnalzer, Robin	From: Fountain Hill General Kitchen Help, 3.25 hours daily, lunch/2 hours daily breakfast To: Fountain Hill General Kitchen Help, 2 hours daily, breakfast Spring Garden General Kitchen Help, 3.75 hours daily, lunch	\$12.71 per hour	April 19, 2011
6.	Steiner, Robert	From: Freedom Supplemental Custodian To: Freedom C-1 Custodian	\$14.64 per hour	April 19, 2011

14. 2011 Summer Food Services for Children**INFORMATION:**

The Summer Food Services for Children Program is sponsored by the United States Department of Agriculture and Pennsylvania Department of Education. The purpose of the program is to provide meals for needy children during the summer months when the National School Lunch Program is not available. The Bethlehem Area School District has been a sponsor for district programs for approximately 30 years and serves 1,200 students at 20 sites throughout the district.

2011 Summer Food Service Budget

	<u>Revenue</u>	<u>Expenditures</u>
Revenue through subsidy only	\$81,326.94	
Food Cost		\$32,773.17
Labor		\$34,154.72
Paper/Cleaning/Mileage/Misc		\$10,277.23
Excess		\$12.20
	<u>\$81,326.94</u>	<u>\$81,314.74</u>
Total Sites: 20		
Breakfast Meals	\$11,380	
Lunch Meals	\$16,163	
Snacks	<u>\$1,711</u>	
	<u>\$29,254</u>	

Anticipated Program Dates – June 20, 2011 - August 12, 2011

This information was reviewed with the Board at the Board Finance Committee Meeting on April 4, 2011.

RECOMMENDATION:

That the Board of School Directors authorizes the administration to enter into an agreement with the United States Department of Agriculture and Pennsylvania Department of Education for the 2011 Summer Food Services for Children Program.

15. *Budget for Northampton Community College for the 2011-2012 School Year*

INFORMATION:

The Northampton Community College (NCC) Proposed Budget for the 2011-2012 school year has been submitted to the sponsoring school districts for approval. The 2011-2012 general operating and capital outlay budgets that are shared by the districts cause the Bethlehem Area School District to include in its 2011-2012 Budget the amounts shown below:

	NCC 2011-2012 <u>Budget</u>	BASD Portion 2011-2012 <u>Budget</u>
General Operating Expenditures	\$5,582,183	\$2,065,966
Capital Budget	<u>\$ 175,000</u>	<u>\$ 60,069</u>
Total	<u>\$5,757,183</u>	<u>\$2,126,035</u>

The Bethlehem Area School District's share of the Northampton Community College's 2011-2012 Proposed Budget is \$2,126,035 as compared to \$2,100,184 for the 2010-2011 school year. This is an increase of \$25,221 or 1.24 percent.

Dr. Arthur Scott presented the 2011-2012 Northampton Community College Proposed Budget to the Board at the Board Finance Committee Meeting on March 7, 2011. Concerns arose later in March and they were asked to come back to the Board Finance Committee Meeting on April 4, 2011. Ms. Whitaker and Dr. Pierpoint attended that meeting to answer questions.

RECOMMENDATION:

That the Board of School Directors approves the 2011-2012 General Operating Budget for Northampton Community College as presented in the amount of \$5,582,183 with the Bethlehem Area School District contribution of \$2,126,035 and authorizes the administration to disburse the \$2,126,035 of Bethlehem Area School District funds, when billed by the college.

Account Code: 10-1700566 (2011-2012)

16. *Colonial Intermediate Unit 20 Board Appointment*

INFORMATION:

The Bethlehem Area School District is entitled to representation to serve on the Colonial Intermediate Unit 20 Board for a three-year term. Mr. Eugene McKeon's term expires at the end of June 2011.

This item was reviewed with the Board at the Board Finance Committee Meeting on April 4, 2011.

RECOMMENDATION:

That the Board of School Directors appoints Mrs. Irene Follweiler to the Colonial Intermediate Unit 20 Board for a three-year term which will expire at the end of June 2014.

17. *Operations Review*

INFORMATION:

At the February 7, 2011, Special Board Meeting, the Board approved the issuance of a Request for Proposal (RFP) for an Operations Review of the business department. Proposals were received from four companies and rated based on RFP specifications. The Davison Group received the highest average score (89 percent; \$35,600 fee; \$80/hr). The Pennsylvania Association of School Business Administrators (PASBO) received the second highest score (74 percent; \$10,000 fee); AG Consulting/Simple Hands the third highest score (61 percent; \$42,900); and IKON Business Solutions the lowest score (28 percent; approximate fee \$62,000; \$185/hr).

The Davison Group proposal was rated highest as it describes in detail the process they will use to conduct the Operations Review. Their proposal demonstrates an understanding of the need to build a new culture, address audit goals, increase customer service and more fully integrate IT tools into the work of the business department. They propose to spend significant time in the District observing and interviewing District personnel and customizing recommendations for improvement and efficiencies based on their “on the ground” observations. They have extensive experience working with the District from 1995–2000, serving first as consultants for high school reform (Project Renaissance), and then conducting a six year student achievement benchmark project for the District.

The funding for this item will come from salary savings realized during the second semester of this school year by not filling three vacant noninstructional positions, as well as the savings due to the departure of the assistant superintendent for human resources, for a savings of \$122,000. Savings identified from improved operational efficiencies are expected to cover the cost of the review and will yield the District wide returns including increased productivity and efficiency for the District for subsequent years.

RECOMMENDATION:

That the Board of School Directors authorizes the administration to execute a contract with The Davison Group to conduct the operations review at an all-inclusive cost of \$35,600.

Account Code: 10-2500330 (Professional Services)
(See Budgetary Transfer Sheet from 10-2500 and 10-2362 salaries)

Bethlehem Area School District

Contract for Professional Services—Business Department

Purpose of Contract: To provide technical assistance for an Operations Review of the School District's Business Department, and its interfaces with the Human Resources and Grants Offices. This organizational transformation project will examine the manner in which the business of the Business Department is conducted in order to streamline operations and thus to create an enhanced and more efficient system.

Awarded to:
The Davison Group, Inc.
PO Box 1398
Mechanicsburg PA 17055-1398
717 790-6022 Office
717 790-6025 fax
tdg@fast.net

Federal ID: 23-2528642

Contract for Professional Services

This contract is made effective April 19, 2011 by and between the Bethlehem Area School District, with offices at the Bethlehem Area School District, 1516 Sycamore Street Bethlehem, PA 18017, hereinafter referred to as the "SCHOOL DISTRICT", and The Davison Group, Inc., P.O. Box 1398, Mechanicsburg, PA 17055-1398 (Federal Identification Number: 23-2528642), hereinafter referred to as the "PROVIDER."

WITNESSETH

Whereas, the SCHOOL DISTRICT wishes to purchase, and the PROVIDER wishes to furnish, the services cited below according to all applicable Federal, State, and Local Laws; and,

Whereas, the services referred to are professional in nature;

NOW THEREFORE, the SCHOOL DISTRICT and the PROVIDER, in consideration of the obligations herein undertaken and intending to be legally bound, hereby agree as follows:

1. SCOPE OF SERVICES

(a) In exchange for the promises set forth herein, the PROVIDER agrees to conduct an operations review of the School District's Business Department and its interfaces with the Human Resources and Grants Offices. This study will analyze and evaluate procedures, practices, and work flow at a high level.

The PROVIDER also agrees to furnish the services delineated in its proposal dated March 1, 2011. The Davison Group shall commence the performance of its services with all due diligence and dispatch, assiduously press to their complete performance, and exercise professional competence.

The services fall under these categories:

1. Project Start-up
2. Document Review
3. Interviews
4. Report Preparation
5. Report Production and Presentation
6. Project Management

(b) The PROVIDER will be assured of the cooperation of all School District Business Department related staff. The Davison Group will have access to representative copies of relevant materials.

2. TERM OF CONTRACT

(a) The contract shall become effective when executed by the SCHOOL DISTRICT according to the date parameters as stated below:

Beginning Date: April 19, 2011

Termination Date: June 30, 2011

(b) The contract may be terminated by either party upon default of agreed upon terms as herein stated, in writing and providing thirty days notification. The SCHOOL DISTRICT and the PROVIDER may terminate this contract with or without cause, by providing twenty days' written notice to the other party.

(c) The SCHOOL DISTRICT shall be liable only for payments due the PROVIDER as set forth in this contract up to and including the date of termination.

3. PROVISION OF SERVICES

(a) The PROVIDER agrees to provide the services as outlined and described in the attached Proposal - Statement of Work, which is incorporated as part of this contract. The PROVIDER shall not enter into any subcontract for any of the work contemplated under this agreement without obtaining prior written approval of the SCHOOL DISTRICT.

(b) The PROVIDER will provide progress reports of actual services rendered to the SCHOOL DISTRICT.

4. COMPENSATION

(a) The amount payable to the PROVIDER by the SCHOOL DISTRICT under the terms of this agreement is a fixed rate of \$35,600. (estimated at 445 hours). This includes the costs of lodging, mileage, meals, phone, parking, tolls, document production, and duplication.

(b) With respect to billing, the SCHOOL DISTRICT reserves the right to withhold payment for any portion of any statement in which it asserts that a discrepancy exists, which discrepancy should be corrected by a new statement. In such instances, the SCHOOL DISTRICT may withhold payment only for that portion of the statement with which it disagrees. Further, it shall be the duty of the SCHOOL DISTRICT to notify the PROVIDER of any such disagreement or discrepancy as soon as possible.

(c) The PROVIDER is to be paid upon completion of services and approval of PROVIDER's progress, which is to be incorporated within each invoice. It is anticipated that the PROVIDER will be paid a total amount of \$35,600 no later than 6/30/11. Payments are to be made within 45 days of receipt of a proper invoice, unless indicated otherwise below:

1. \$10,000 upon execution of contract.
2. \$10,000 upon completion of individual interviews with core stakeholders on high-level business processes, strengths, weaknesses, and strategic challenges.
3. \$15,600 upon completion of the operations review report, including findings and recommendations, and presentation to officials.

5. COVENANTS, REPRESENTATIONS, AND WARRANTIES

The PROVIDER covenants, represents, and warrants that it now complies with and will continue to comply with for the duration of the contract, all applicable laws in its business and activities, which pertain to the performance or funding of this contract.

6. UNDUE INFLUENCE

The PROVIDER agrees not to hire any SCHOOL DISTRICT personnel who may exercise or have exercised discretion in the awarding, administration, or continuance of this contract for up to and including one year following the termination of the employee from SCHOOL DISTRICT service. Failure to abide by this provision shall constitute a breach of this contract.

7. CONFIDENTIALITY

(a) All parties agree that all knowledge and information that they may receive by virtue of the performance of services under this agreement or from any employee or other person, relating to clients, or technical data that belongs to either party shall for all time and for all purposes be regarded by both parties as strictly confidential.

(b) The PROVIDER shall insure that, and shall require all agents, employees, and subcontractors to insure, that all persons who at any time have received services from the SCHOOL DISTRICT be secure in the confidentiality of records, names, and identities except as disclosure is permitted or required by state and federal regulations and law.

8. COPYRIGHT WORKS

Original materials developed by the PROVIDER shall remain the property of the PROVIDER, except that the SCHOOL DISTRICT shall be permitted to retain copies of such materials for its own purposes only and shall not transfer said material to any third party without written permission of the PROVIDER.

9. DISCRIMINATION CLAUSE

The PROVIDER and the SCHOOL DISTRICT agree to show no discrimination against any employee, client, or other persons on account of race, religion, color, sex, sexual preference, gender identity, ancestry, age, national origin, disability, marital or veteran status, economic, and educational backgrounds. This is in compliance with Title VI, Federal Civil Rights Act and the Pennsylvania Human Relations Act, and 55 Pa. Code Section 3170.93 (c) (1) (viii).

10. INSURANCE

The PROVIDER shall maintain insurance coverage as follows:

- (a) general liability insurance, \$500,000/occurrence;
- (b) The SCHOOL DISTRICT shall be named as an additional insured.
- (c) Workers Compensation insurance as required by law.

11. INDEPENDENT CONTRACTOR

(a) The PROVIDER shall perform services under this agreement as an independent contractor.

(b) Full responsibility shall be assumed by the PROVIDER for the payment of the above referenced insurance and of all income tax deductions, including self-employment tax, and other taxes or payroll deductions required by law for the PROVIDER or the PROVIDER's employees who are performing services under this agreement.

12. PROFESSIONALISM

It is contemplated, expected, and understood by the parties that the PROVIDER will execute and perform the services to be provided to the SCHOOL DISTRICT in a professional and ethical manner. All work performed by the PROVIDER must be of high quality.

13. RECORDS RETENTION AND AUDIT

The PROVIDER shall maintain and retain all documents, papers, and records of the PROVIDER which are related to the performance of this contract or payment under this contract for a period of two years following final performance under this contract, or until all findings, questioned costs or activities have been resolved to the satisfaction of the SCHOOL DISTRICT.

14. GOVERNING LAW

The contract shall be governed by the laws of the Commonwealth of Pennsylvania.

15. ENTIRE CONTRACT

This agreement constitutes the entire understanding between the parties, and no modification or amendment to the terms herein shall be valid unless signed in writing by the parties to be charged, and only to the extent therein set forth.

In witness whereof, the parties to these presents have hereunto set their hands and seal the day and year first above-mentioned.

Bethlehem Area School District:

By: _____
Michele Cann, President

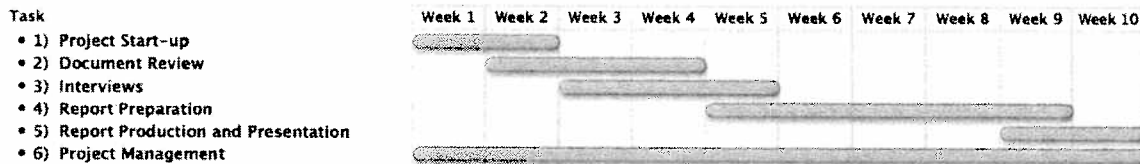
The Davison Group, Inc.

By: _____

William N. Davison, President

PROPOSAL—STATEMENT OF WORK

The proposed Statement of Work that follows describes the tasks that will be performed in concert with District administration and personnel during the 10 project weeks from start-up to completion. It should be noted that we are cognizant of the need to disrupt operations as little as possible throughout the project, and will plan our on-site work accordingly, in collaboration with the District and the project participants.



Task 1, Weeks 1-2: Project Start-up

- Determine the scope of project.
- Enter into a consulting agreement with the Bethlehem Area School District.
- Define the nature of responsibility and accountability for ultimate implementation of the findings and recommendations, so that this can be included in setting the stage for project participants.
- Finalize project participants. (Preliminary scope includes a total of 25 staff members, of which we estimate 17 staff members in the Business Office, 5 staff members in the Human Resources Office, and 1 administrator—the Assistant Superintendent for Human Resources—and 2 in the Grants Office.)
- Conduct a preliminary organizational meeting with project participants.

Task 2, Weeks 2-4: Document Review

- Review all available, operationally relevant documents regarding business processes, policies and procedures, and IT resources. This includes, but is not limited to, annual audits over the past 2 years, job descriptions, documented office rules and standard practices, and computer software, including type and training materials.
- Review office tasks and responsibilities.
- Review current workflow and its impact on office staff.
- Identify work trends and potential bottlenecks.
- Review resource availability and balancing issues.
- Review technology planning, maintenance and replacement schedules, current hardware and software, and any scheduled upgrades and/or initiatives.

Continued on following page...

Task 3, Weeks 3-5: Interviews

- Prepare operations review and IT assessment interview guides.
- Prepare for and invite participants and introduce the concept of interviews.
- Create the interview schedule.
- Conduct confidential individual interviews, approximately 90 minutes each, with identified project participants on high-level business processes, strengths, weaknesses, strategic challenges and IT resources, usage, and areas of potential increased efficiency/cost savings. (Some individuals may be interviewed multiple times.)
- Document interviews.

Task 4, Weeks 5-9: Report Preparation

- Identify operational dynamics, including processes requiring clarification, duplicated work, inefficiencies, work demands and priorities, and future goals.
- Identify communication gaps and insular operations (“silo” problems).
- Identify IT strengths, risks, opportunity areas, and divergence from “best practices.”
- Analyze data, workflow, and interview material, and prepare high-level operations review report based on interviews, without attribution.
- Clarify the organizational structure for the District’s Business Office and its working relationships with Human Resources and Grants operations, including a current and recommended organizational chart.
- Prepare gap analysis (difference between current & ideal state), and prioritized task plan.

Task 5, Weeks 9-10: Report Production and Presentation

- Produce and present a draft report for presentation to the Superintendent, the Board, and the Business Office, Human Resources Office, and Grants Office staff members.
- Incorporate feedback and finalize report.

Task 6, Weeks 1-10: Project Management

- Establish and maintain expectations for the project.
- Provide written biweekly status reports for the Superintendent detailing project work to date.
- Assist the District in preparing communications for project participants.
- Provide ongoing phone communication on project status, including task updates, issues, and risks.
- Provide written documentation of significant risks.
- Answer all client questions.

18. *PlanCon K Approval – Refunding General Obligation Bonds, Series A 2009*

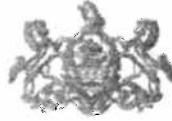
INFORMATION:

The District has received approval from PDE on PlanCon Part K: Project Refinancing for the 2009 A Refunding Issue, which refunded the remainder of the 2003 West Cornwall Township Municipal Authority Variable Rate Bonds that were not refunded by the General Obligation Bonds Series AA of 2009. This approval confirms our permanent reimbursement rate of 15.28 percent for the bond issue.

This item was reviewed with the Board at the April 4, 2011, Board Finance Committee Meeting.

RECOMMENDATION:

That the Board of School Directors accepts PlanCon Part K: Project Refinancing approval for the 2009 A Refunding Issue, which refunded the remainder of 2003 West Cornwall Township Municipal Authority Variable Rate Bonds which were not refunded by General Obligation Bonds Series 2009 AA as approved by the Pennsylvania Department of Education.

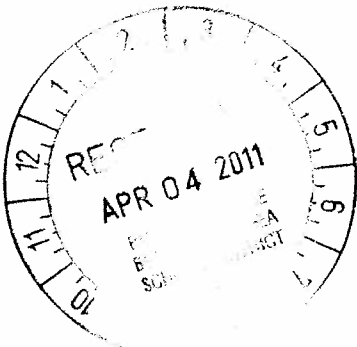


COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF EDUCATION
333 MARKET STREET
HARRISBURG, PA 17126-0333
www.pde.state.pa.us

PLANCON PART K: PROJECT REFINANCING

March 30, 2011

Ms. Stacy M. Gober
Board Secretary
Bethlehem Area School District
1516 Sycamore Street
Bethlehem, PA 18017-6099



Lease Number: 092425
Amount Financed: \$69,710,000
Reimbursable Percent: 15.28% (Permanent)
Refinancing Type: Issuance of General Obligation Bonds, Series A of 2009 to Refund General Obligation Note, Series of 2003 (Lease Number 032425) Not Refunded by General Obligation Bonds, Series AA of 2009*

Dear Ms. Gober:

This will acknowledge receipt of the PlanCon Part K, "Project Refinancing," for the above-referenced bond issue. The material is in a form acceptable to the Department and is hereby approved. This approval is based on a limited review of the documents submitted. If information reviewed subsequent to this approval violates law, policy or procedure, the Department reserves the right to rescind any and all approvals materially affected.

***General Obligation Note, Series of 2003 was refunded in total on May 1, 2009 by General Obligation Bonds, Series A and AA of 2009.**

Any funds returned to the school district after all refunded bonds have been retired must be used to reduce the reimbursable amortization on the refunding bond issue. The school district is directed to report the unexpended funds related to the escrow to the Comptroller's Office after May 1, 2009. The Commonwealth will share in any funds returned to the school district by reducing the next scheduled debt service payment on the refunding bond issue. Unadjusted overpayments will be cited in future Auditor General audit findings.

Ms. Gober
Page 2
March 30, 2011

A condition of this approval is that, unless otherwise approved by the Department, all available funds in the bond issues(s) being refunded are to be used to reduce the principal amount of the new bond issue. Any funds remaining at closing which are not earmarked for capital projects and any excess proceeds from the refunding bond issue must be transferred to the debt service fund established for the new bond issue. These funds are not subject to reimbursement by the Commonwealth.

The school district must file form PDE-2071, "Application For Reimbursement For School Construction Project," to the Comptroller's Office to receive the reimbursement on this financing. The lease number and reimbursable percent referenced above must be included on form PDE-2071.

This document and appended materials should be entered into the minutes of the next board meeting. The information was reviewed by Carle Fones who may be contacted at (717) 787-5480.

Sincerely,



Patricia A. Dengel, Chief
Division of School Facilities
Bureau of Budget and Fiscal Management

Attachments

cc: Public Financial Management
School Finance
Refunding
Budget
Chronological File

PAD/skv

REIMBURSABLE PERCENT -
REFINANCING WITH NEW MONEY

SD/AVTS: BETHLEHEM AREA

LEASE #: 092425

Lease #	Outstanding Debt Service	Available Funds	Net Outstanding Debt	Reim %	T or P	Eligible Debt
032425	84,356,756	0	84,356,756	0.1792	(P)	15,116,731
0	0	0	0	0.0000	(P)	0
0	0	0	0	0.0000	(P)	0
0	0	0	0	0.0000	(P)	0
0	0	0	0	0.0000	(P)	0
0	0	0	0	0.0000	(P)	0
TOTAL:	84,356,756	0	84,356,756			15,116,731

A. Reimbursable Percent-All Lease Numbers	0.1792
B-1. Escrow	60,462,714
2. New Money-Reimbursable	0
3. New Money-Non-Reimbursable (New Money - Acc Interest)	10,438,210
4. Total (B-1 plus B-2 and B-3)	70,900,924
C. Escrow divided by Total (B-1 divided by B-4)	0.8528
D. Total Debt Service	98,917,397
E. Debt Assignable to Escrow (C times D)	84,356,756
F. Eligible Debt - Refinancing	
(E>=Net Outstanding - Total Eligible Debt;	15,116,731
E<Net Outstanding - Line A times Line E)	

***Note: Lease No. 032425 is a variable rate issue. Therefore, outstanding debt service is the debt assignable to the escrow.**

G-1. Amount Financed - This Issue (G03, line J for this issue)	0
2. Total Amount Financed (G03, line J-Total)	0
3. Amount Fin-This Issue as Pct of Total (G-1 divided by G-2)	0.0000
H-1. Total Reimbursement for This Project	0
2. Reimbursement Assigned to This Bond Issue (H-1 times G-3)	0
I-1. Total Project Costs (G03, line I)	0
2. Project Costs Assigned to This Bond Issue (I-1 times G-3)	0
J. New \$-Reimb divided by Escrow & New Money (KW02N, line M divided by KW02, line B-4)	0.0000
K-1. Reimbursable Percent - New Money-Reimb (H-2 divided by I-2; max = 1.0000)	0.0000
2. .5% Reduction for Prjt Assigned Temp Pct	0.0000
3. Applicable Reimbursable Percent (K-1 minus K-2)	0.0000
L. Debt Assignable to New Money-Reimbursable (J times D)	0
M. Eligible Debt - New Money (K-3 times L)	0
N. Eligible Debt - Total (F plus M)	15,116,731
O. Reimbursable Percent (N divided by D)	0.1528 (P)

19. *PlanCon K Approval – Refunding General Obligation Bonds, Series A and AA of 2009*

INFORMATION:

The District has received approval from PDE on PlanCon Part K: Project Refinancing for the 2009 A and AA Refunding Issue, which refunded the West Cornwall Township Municipal Authority Variable Rate Bonds and partially terminated the related Fixed Payer Swap. This approval confirms our permanent reimbursement rate of 15.20 percent for the bond issue.

This item was reviewed with the Board at the Board Finance Committee Meeting held on

RECOMMENDATION:

The Board of School Directors accepts PlanCon Part K: Project Refinancing approval for the 2009 A and AA Refunding Issue, which refunded the 2003 West Cornwall Township Municipal Authority Variable Rate Bonds and partially terminated the related Fixed Payer Swap as approved by the Pennsylvania Department of Education.

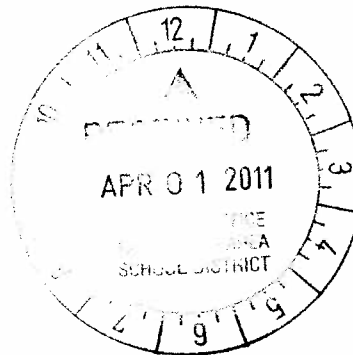


COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF EDUCATION
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HARRISBURG, PA 17126-0333
www.pde.state.pa.us

PLANCON PART K: PROJECT REFINANCING

March 30, 2011

Ms. Stacy M. Gober
Board Secretary
Bethlehem Area School District
1516 Sycamore Street
Bethlehem, PA 18017-6099



Lease Number: 093425
Amount Financed: \$14,410,000
Reimbursable Percent: 15.20% (Permanent)
Refinancing Type: Issuance of General Obligation Bonds, Series AA of 2009 to Refund General Obligation Note, Series of 2003 (Lease Number 032425) Not Refunded by General Obligation Bonds, Series A of 2009*

Dear Ms. Gober:

This will acknowledge receipt of the PlanCon Part K, "Project Refinancing," for the above-referenced bond issue. The material is in a form acceptable to the Department and is hereby approved. This approval is based on a limited review of the documents submitted. If information reviewed subsequent to this approval violates law, policy or procedure, the Department reserves the right to rescind any and all approvals materially affected.

***General Obligation Note, Series of 2003 was refunded in total on May 1, 2009 by General Obligation Bonds, Series A and AA of 2009.**

Any funds returned to the school district after all refunded bonds have been retired must be used to reduce the reimbursable amortization on the refunding bond issue. The school district is directed to report the unexpended funds related to the escrow to the Comptroller's Office after May 1, 2009. The Commonwealth will share in any funds returned to the school district by reducing the next scheduled debt service payment on the refunding bond issue. Unadjusted overpayments will be cited in future Auditor General audit findings.

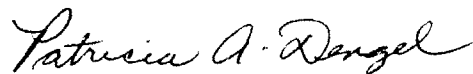
Ms. Gober
Page 2
March 30, 2011

A condition of this approval is that, unless otherwise approved by the Department, all available funds in the bond issues(s) being refunded are to be used to reduce the principal amount of the new bond issue. Any funds remaining at closing which are not earmarked for capital projects and any excess proceeds from the refunding bond issue must be transferred to the debt service fund established for the new bond issue. These funds are not subject to reimbursement by the Commonwealth.

The school district must file form PDE-2071, "Application For Reimbursement For School Construction Project," to the Comptroller's Office to receive the reimbursement on this financing. The lease number and reimbursable percent referenced above must be included on form PDE-2071.

This document and appended materials should be entered into the minutes of the next board meeting. The information was reviewed by Carle Fones who may be contacted at (717) 787-5480.

Sincerely,



Patricia A. Dengel, Chief
Division of School Facilities
Bureau of Budget and Fiscal Management

Attachments

cc: Public Financial Management
School Finance
Refunding
Budget
Chronological File

PAD/skv

REIMBURSABLE PERCENT -
REFINANCING WITH NEW MONEY

SD/AVTS: BETHLEHEM AREA

LEASE #: 093425

Lease #	Outstanding Debt Service	Available Funds	Net Outstanding Debt	Reim %	T or P	Eligible Debt
032425	17,447,095	0	17,447,095	0.1792	(P)	3,126,519
0	0	0	0	0.0000	(P)	0
0	0	0	0	0.0000	(P)	0
0	0	0	0	0.0000	(P)	0
0	0	0	0	0.0000	(P)	0
0	0	0	0	0.0000	(P)	0
TOTAL:	17,447,095	0	17,447,095			3,126,519

A. Reimbursable Percent-All Lease Numbers	0.1792
B-1. Escrow	11,805,096
2. New Money-Reimbursable	0
3. New Money-Non-Reimbursable (New Money - Acc Interest)	2,115,764
4. Total (B-1 plus B-2 and B-3)	13,920,860
C. Escrow divided by Total (B-1 divided by B-4)	0.8480
D. Total Debt Service	20,574,404
E. Debt Assignable to Escrow (C times D)	17,447,095
F. Eligible Debt - Refinancing (E=>Net Outstanding - Total Eligible Debt; E<Net Outstanding - Line A times Line E)	3,126,519

***Note: Lease No. 032425 is a variable rate issue. Therefore, outstanding debt service is the debt assignable to the escrow.**

G-1. Amount Financed - This Issue (G03, line J for this issue)	0
2. Total Amount Financed (G03, line J-Total)	0
3. Amount Fin-This Issue as Pct of Total (G-1 divided by G-2)	0.0000
H-1. Total Reimbursement for This Project	0
2. Reimbursement Assigned to This Bond Issue (H-1 times G-3)	0
I-1. Total Project Costs (G03, line I)	0
2. Project Costs Assigned to This Bond Issue (I-1 times G-3)	0
J. New \$-Reimb divided by Escrow & New Money (KW02N, line M divided by KW02, line B-4)	0.0000
K-1. Reimbursable Percent - New Money-Reimb (H-2 divided by I-2; max = 1.0000)	0.0000
2. .5% Reduction for Prjt Assigned Temp Pct	0.0000
3. Applicable Reimbursable Percent (K-1 minus K-2)	0.0000
L. Debt Assignable to New Money-Reimbursable (J times D)	0
M. Eligible Debt - New Money (K-3 times L)	0
N. Eligible Debt - Total (F plus M)	3,126,519
O. Reimbursable Percent (N divided by D)	0.1520 (P)

20. *Resolution Authorizing a Third Supplemental Lease for BAVTS (Northampton Annex)*

INFORMATION:

The Bethlehem Area Vocational Technical School Authority currently has an existing lease with the sending school districts for the lease and use of the Bethlehem Township Facility as well as the Northampton Annex which is related to the bond financing of those facilities through the Authority. The attached documents which are requested for execution would remove the Northampton Annex from those agreements allowing the sale of that building to Northampton Area School District. No other changes will be implemented on the existing conditions other than to remove the Northampton Annex.

This information was reviewed with the Board at the Board Finance Committee Meeting on April 4, 2011.

RECOMMENDATION:

That the Board of School Directors adopts the Resolution approving the Third Supplemental Lease with the Bethlehem Area Vocational Technical School Authority permitting the sale of the Northampton Annex.

NORTHAMPTON AREA SCHOOL DISTRICT
NORTHAMPTON COUNTY, PENNSYLVANIA

RESOLUTION

CONSENTING TO AND AUTHORIZING A THIRD SUPPLEMENTAL LEASE PROVIDING FOR THE REMOVAL OF CERTAIN PROPERTY FROM THE LEASED PREMISES DESCRIPTION OF PRIOR LEASES UPON THE CONSENT OF APPROPRIATE PARTIES; AUTHORIZING AND DIRECTING ALL NECESSARY AND APPROPRIATE ACTION TO BE TAKEN; AND PROVIDING FOR THE REPEAL OF ALL RESOLUTIONS OR PARTS OF RESOLUTIONS SO FAR AS THE SAME SHALL BE INCONSISTENT.

Background

Northampton Area School District ("School District" or "this School District"), Bethlehem Area School District and Saucon Valley School District, all located in Northampton County, Pennsylvania (collectively, the "School Districts" or "Member Districts"), are parties to the Articles of Agreement of the Bethlehem Area Vocational-Technical School (the "Vo-Tech School"), dated June 30, 1995 as amended (the "Articles of Agreement", which definition also includes any prior articles of agreement, and amendments and supplements of the Articles of Agreement, or any future agreement entered into in replacement for the Articles of Agreement), providing, *inter alia*, for the establishment of an area vocational-technical school, designated as the "Bethlehem Area Vocational-Technical School", and for the establishment of an area vocational-technical board, known as the Area Vocational-Technical Board (the "Vo-Tech Board"), and of an operating committee, designated as the Area Vocational-Technical School Committee (the "Joint Committee" or "Joint Operating Committee"). The Articles of Agreement run for a term expiring June 30, 2025.

The Bethlehem Area Vocational-Technical School Authority is an authority created under the Pennsylvania Municipality Authorities Act of 1945 (the "Authorities") by the School Districts, and is empowered thereunder to acquire, hold, construct, improve, maintain, operate and lease public school buildings and other school projects for public school purposes. The Authority has, at the request of the School Districts and the Joint Committee, acquired the area vocational-technical school buildings and facilities on a site located in the Township of Bethlehem (Bethlehem Township Facility) and the Borough of Northampton ("Northampton Annex"), Northampton County, Pennsylvania. The Bethlehem Township Facility and Northampton Annex together herein referred to as the "Property".

Committee's long-term facility plan. It is therefore believed to be in the best interest of the Authority, the Joint Operating Committee and the Member Districts to issue a Third Supplemental Lease removing from the leased premises description the Northampton Annex thereby making the Northampton Annex available for purchase. Pursuant to Section 10.03 of the Second Supplemental Indenture, the bond insurer for the 2009 Bonds ("Bond Insurer") and each school district as lessees are required to consent to any supplement or addendum to the Second Supplemental Lease. The Bond Insurer has notified the Authority of its intent to consent to the Third Supplemental Lease and as a result, the School District is being asked to formally consent to removal of the Northampton Annex from the Leased Premises. All other obligations and provisions set forth in the Second Supplemental Lease and Second Supplemental Indenture shall remain in full force and effect.

NOW, THEREFORE, BE IT RESOLVED by the NORTHAMPTON AREA SCHOOL DISTRICT, Northampton County, Pennsylvania, as follows:

Section 1. The School District in accordance with Section 10.03 of the Second Supplemental Indenture and by means of this Resolution hereby consents to the issuance of a Third Supplemental Lease.

Section 2. The form of the Third Supplemental Lease submitted to the School District is approved and any pre or post notifications required to be sent to any interested parties is hereby approved or ratified. Other than removal of the Northampton Annex from the leased premises description, all other provisions of the Second Supplemental Lease and Second Supplemental Indenture shall remain in full force and effect.

The President (or Vice President) of the School District is authorized and directed to execute and deliver the Third Supplemental Lease and any assignment thereof in the approved form, subject to any subsequent omissions, insertions and variations which may be approved by any officer of this School District, upon the advice of bond counsel. The Secretary (or Assistant Secretary) of the School District is authorized and directed to attest to the execution of the Third Supplemental Lease and any assignment thereof, and affix the seal of the School District.

Section 3. The School District, acting in concert with the other School Districts and Joint Committee, hereby consents, authorizes and directs the sale of the Northampton Annex. To the extent required, officers and officials of this School District are authorized to sign any necessary documents or agreements with regards to the sale of the Northampton Annex.

Section 4. All resolutions and parts of resolutions heretofore adopted to the extent that the same are inconsistent herewith are repealed.

DULY ADOPTED this _____ day of _____, 2011, by the Board of School Directors of the NORTHAMPTON AREA SCHOOL DISTRICT, Northampton County, Pennsylvania, in lawful session duly assembled.

BOARD OF SCHOOL DIRECTORS OF
THE NORTHAMPTON AREA SCHOOL
DISTRICT

BY: _____
(Vice) President

ATTEST:

Secretary

(SEAL)

**BETHLEHEM AREA
VOCATIONAL-TECHNICAL SCHOOL**

THIRD SUPPLEMENTAL LEASE AGREEMENT

Dated: _____, 2011

BETWEEN BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL AUTHORITY (the "Authority"), hereinafter called "Lessor",

AND BETHLEHEM AREA SCHOOL DISTRICT, NORTHAMPTON AREA SCHOOL DISTRICT, and SAUCON VALLEY SCHOOL DISTRICT, (individually, a "School District" and collectively, the "School Districts"), and the Bethlehem Area Vocational-Technical School, hereinafter called "Lessees".

Background

Bethlehem Area School District, Northampton Area School District and Saucon Valley School District, all located in Northampton County, Pennsylvania (individually, a "School District", and collectively, the "School Districts"), are parties to the Articles of Agreement of the Bethlehem Area Vocational-Technical School (the "Vo-Tech School"), dated June 30, 1995 as amended (the "Articles of Agreement", which definition also includes any prior articles of agreement, and amendments and supplements of the Articles of Agreement, or any future agreement entered into in replacement for the Articles of Agreement), providing, *inter alia*, for the establishment of an area vocational-technical school, designated as the "Bethlehem Area Vocational-Technical School", and for the establishment of an area vocational-technical board, known as the Area Vocational-Technical Board (the "Vo-Tech Board"), and of an operating committee, designated as the Area Vocational-Technical School Committee (the "Joint Committee"). The Articles of Agreement run for a term expiring June 30, 2025.

The Bethlehem Area Vocational-Technical School Authority is an authority created under the Pennsylvania Municipality Authorities Act of 1945 (the "Authorities") by the School Districts, and is empowered thereunder to acquire, hold, construct, improve, maintain, operate and lease public school buildings and other school projects for public school purposes. The Authority has, at the request of the School Districts and the Joint Committee, acquired the area vocational-technical school buildings and facilities on a site located in the Township of Bethlehem (Bethlehem Township Facility) and the Borough of Northampton ("Northampton Annex"), Northampton County, Pennsylvania. The Bethlehem Township Facility and Northampton Annex together herein referred to as the "Property".

The School Districts, acting in concert with the Joint Committee previously determined to undertake a capital plan to make improvements and renovations to the Vo-Tech School facilities by requesting the Authority to undertake the plan by issuing its Guaranteed Lease Revenue Bonds, Series of 1999 (1999 Bonds) and its Guaranteed Lease Revenue Bonds, Improvement Series of 2001 ("2001 Improvement Bonds").

The 1999 Bonds were refunded by the Authority Guaranteed Lease Revenue Bonds, Refunding Series of 2001 ("2001 Refunding Bonds"). Subsequently, the 2001

Improvement Bonds and 2001 Refunding Bonds, with the exception of the 2010 maturity, were refunded by the Authority's Guaranteed Lease Revenue Bonds, Refunding Series of 2009 ("2009 Bonds").

The 2009 Bonds were issued under, and secured by, the terms of a Second Supplemental Trust Indenture (the "Second Supplemental Indenture") between the Authority and U.S. Bank National Association, Philadelphia, Pennsylvania, as trustee ("Trustee"). To facilitate the issuance of the 2009 Bonds, the School Districts took action via resolutions ("School District Resolutions") to incur lease rental debt in connection with issuance of the 2009 Bonds. In a manner consistent with the School District Resolutions the Authority awarded the 2009 Bonds to RBC Capital Markets (the "Underwriters"), by private sale, upon terms set forth in the purchase proposal of the Underwriters (the "Bond Purchase Proposal").

The Authority, as Lessor, leases the School Facilities to the Vo-Tech School and the School Districts (collectively, the "Lessees"), as lessees, under a Second Supplemental Lease Agreement (the "Second Supplemental Lease") under which (a) the Joint Committee operates and maintains the School Facilities and (b) each of the School Districts is obligated to pay an allocated portion of the lease rentals to the Authority under the Second Supplemental Lease, such allocated portions to be determined in accordance with the terms of the Articles of Agreement pertaining to capital expenditures and such total lease rentals to be in fixed amounts sufficient to pay the principal of and interest on the 2009 Bonds.

The principal of and interest on the 2009 Bonds are secured under the Second Supplemental Indenture by the assignment and pledge of the Second Supplemental Lease and all rentals and other sums payable under the Second Supplemental Lease to the Trustee. Each of the School Districts has covenanted the budgeting of, and pledged its full faith, credit and taxing power in connection with, each School District's respective amount of lease rental obligations under the Second Supplemental Lease.

It has been determined that the Northampton Annex is not essential to the ongoing operations of the Vo-Tech School as it has not been used by secondary students since June of 2010 and it is not part of the Authority or Joint Operating Committee's long-term facility plan. It is therefore believed to be in the best interest of the Authority and the Joint Operating Committee to issue a Third Supplemental Lease removing from the leased premises description the Northampton Annex thereby making the Northampton Annex available for purchase, provided that all consents required under the Second Supplemental Indenture and Second Supplemental Lease are obtained. All other obligations and provisions set forth in the Second Supplemental Lease and Second Supplemental Indenture shall remain in full force and effect.

ARTICLE I DEFINITIONS

Section 1.01. Previously Defined Terms.

Except as the context may otherwise clearly require, terms defined by parenthetical reference shall have the meaning set forth in the Second Supplemental Lease; and the terms defined in the Second Supplemental Lease to the extent applicable shall have the meaning set forth therein as if restated in full herein unless amended with this Third Supplemental Lease.

Section 1.02. Third Supplemental Lease.

Unless expressly or by necessary implication modified or amended, all provisions of the Second Supplemental Lease shall be deemed reinstated in full herein and shall have full force and effect for the benefit and security of the registered owners of all Outstanding Bonds, if any. This Third Supplemental Lease is executed and shall be construed as a supplement to the Second Supplemental Lease and shall form a part thereof.

Section 1.03. Amendments.

The Second Supplemental Lease shall be amended, supplemented or modified in the following respects:

(a) Upon the consent of the Bond Insurer, Lessees and any other required parties, the Leased Premises description attached as Exhibit "A" to the Second Supplemental Lease shall be amended to remove Tract III, the Northampton Annex. Exhibit 1 attached hereto to this Third Supplemental Lease shall represent the entirety of the Leased Premises description.

Section 2.01. Effective Date. This Third Supplemental Lease shall become effective upon its execution.

Section 3.01. Headings. The captions or headings in this Third Supplemental Lease Agreement are for convenience of reference only and shall not control or affect the meaning or construction of any provision of this Third Supplemental Lease.

Section 4.01. Counterparts. This Third Supplemental Lease may be executed in any number of counterparts, each of which when so executed and delivered shall be an original; but such counterparts shall together constitute but one and the same instrument.

IN WITNESS WHEREOF, the parties have caused this Third Supplemental Lease Agreement to be executed by their duly authorized officers and their corporate seal to be hereunto affixed and duly attested, all as of the day and year first above written.

BETHLEHEM AREA VOCATIONAL-
TECHNICAL SCHOOL AUTHORITY

Attest: _____
(Asst.) Secretary

By: _____
(Vice) Chairman

(SEAL)

BETHLEHEM AREA VOCATIONAL-
TECHNICAL SCHOOL

Attest: _____
(Asst.) Secretary

By: _____
Bethlehem Area Vocational-Technical
School Committee

(SEAL)

BETHLEHEM AREA SCHOOL
DISTRICT

Attest: _____

By: _____
(Vice) President

NORTHAMPTON AREA SCHOOL
DISTRICT

Attest: _____

By: _____
(Vice) President

SAUCON VALLEY SCHOOL DISTRICT

Attest: _____

By: _____
(Vice) President

EXHIBIT 1 – DESCRIPTION OF PROPERTY

The Bethlehem Area Vocational-Technical School Authority Exhibit "A" to Third Supplemental Lease dated as of _____, 2011.

Site Description

21. *Fuel Oil Vendor through Colonial Intermediate Unit 20 Joint Purchasing Bid for the 2011-2012 School Year*

INFORMATION:

On December 13, 2010, the Board approved the District's participation in the Colonial Intermediate Unit 20 cooperative fuel oil bid for the 2011-2012 school year as recommended by the Northampton/Monroe/Pike County Joint Purchasing Board.

Following notification of this award, Pilot, who was the vendor for BioDiesel fuel, Tank Wagon, withdrew its bid due to increases in the overall fuel pricing. After legal review and advice, this item was rebid by Colonial Intermediate Unit 20 as Pilot refused to deliver the product. Legal efforts are being taken to hold Pilot accountable for any price increase incurred by their failure to uphold the contract. The Northampton/Monroe/Pike County Joint Purchasing Board bid which opened Wednesday, March 23, 2011, at 12:30 p.m., was reviewed immediately following by all district participants and awarded by the Colonial Intermediate Unit 20 Board of School Directors that evening at their March 23, 2011, Regularly Scheduled Monthly Board Meeting. The bid recommendation as awarded to Petroleum Traders is now being presented for local approval. This new bid represents a cost increase of \$118,959 for the District.

This information was reviewed with the Board at the Board Finance Committee Meeting on April 4, 2011.

RECOMMENDATION:

That the Board of School Directors approves the following as the successful bidder for fuel oil for the 2011-2012 school year as recommended by the Northampton/Monroe/Pike County Joint Purchasing Board and approved by the Colonial Intermediate Unit 20 Board of School Directors at their March 23, 2011, Regular Board Meeting.

Item	Fixed Price/Gal	Price/Gal Fluctuating	Vendor
BioDiesel fuel – Tank Wagon - Transportation	\$3.3950	NA	Petroleum Traders Fort Wayne IN 46804
Winter Additive Add-on	\$0.0150	NA	
BioDiesel 5% Add-on	\$0.0500	NA	

Cabinet Code: NT-Transportation
Account Code: 10-2720627 Transp-Fuel (2011-12)

22. *Paper Bid through Colonial Intermediate Unit 20 Joint Purchasing Bid for the 2011-2012 School Year*

INFORMATION:

The District recently participated in the Colonial Intermediate Unit 20 cooperative paper bid for the 2011-2012 school year with the Colonial Intermediate Unit 20 through the Northampton/Monroe/Pike County Joint Purchasing Board. By adding our volume to the remainder of the Colonial Intermediate Unit 20, the District can leverage our buying power and be more attractive to vendors who might provide aggressive pricing to achieve the guaranteed contract. Bids were opened Tuesday, March 22, 2011, at 2:30 p.m., and were reviewed by all District participants and will be awarded by the Colonial Intermediate Unit 20 Board of School Directors at their April 27, 2011, Regularly Scheduled Monthly Board Meeting. The successful bidders for the District items are as follows:

Vendor	BASD Awarded Cost
Contract Paper Group Uniontown OH 44685	\$102,882.22
Kurtz Brothers Clearfield PA 16830	\$1,112.30

This information was reviewed with the Board at the Board Finance Committee Meeting on April 4, 2011.

RECOMMENDATION:

That the Board of School Directors approves the bids for Paper Supplies, Bid Number NMPCJPB-DP/JS2011-2012, for July 1, 2011, as awarded by the Northampton/Monroe/Pike County Joint Purchasing Board and approved by the Colonial Intermediate Unit 20 Board of School Directors at their April 27, 2011, Regular Board Meeting.

Account Code: 10-0171 Inventory (White 8.5 x 11)

\$86,452.80 (2011-12)

Cabinet Code: Various (individual buildings/offices)

Account Code: 10-XXXX610 Supplies

\$17,541.72 (2011-12)

NORTHAMPTON/MONROE/PIKE COUNTY JOINT PURCHASING BOARD
SUMMARY OF BID AWARDS
2011-2012 SCHOOL YEAR
BETHLEHEM AREA SCHOOL DISTRICT

<u>Item #</u>	<u>Company Awarded</u>	<u>Brand Name Awarded</u>	<u>Case Qty</u>	<u>Price/Case</u>	<u>Total Amount</u>
CP-2	Kurtz Bros.	Modern	49	\$22.70	\$1,112.30
IP-3	RIS Paper Co	Exact/Domtar	1	\$42.24	\$42.24
IP-6	RIS Paper Co	Exact/Domtar	1	\$42.24	\$42.24
XP-1	RIS Paper Co	Fascopy	3360	\$25.73	\$86,452.80
XP-10	RIS Paper Co	Exact/Domtar	11	\$32.78	\$360.58
XP-11	RIS Paper Co	Fascopy	175	\$28.88	\$5,054.00
XP-12	RIS Paper Co	Exact/Domtar	17	\$32.78	\$557.26
XP-13	RIS Paper Co	Exact/Domtar	39	\$32.78	\$1,278.42
XP-14	RIS Paper Co	Exact/Domtar	28	\$32.78	\$917.84
XP-15	RIS Paper Co	Exact/Domtar	24	\$32.78	\$786.72
XP-2	RIS Paper Co	Fascopy	12	\$36.73	\$440.76
XP-3	RIS Paper Co	Exact/Domtar	48	\$32.78	\$1,573.44
XP-4	RIS Paper Co	Exact/Domtar	41	\$32.78	\$1,343.98
XP-5	RIS Paper Co	Exact/Domtar	43	\$32.78	\$1,409.54
XP-6	RIS Paper Co	Exact/Domtar	15	\$32.78	\$491.70
XP-7	RIS Paper Co	Exact/Domtar	19	\$32.78	\$622.82
XP-8	RIS Paper Co	Exact/Domtar	27	\$32.78	\$885.06
XP-9	RIS Paper Co	Exact/Domtar	19	\$32.78	\$622.82
			3,929		\$103,994.52

23. *Budgetary Transfers – 2011-2012*

RECOMMENDATION:

That the administration be authorized to make budgetary transfers in the 2011-2012 General Fund Budget as set forth in the attachment.

April 2011

**Bethlehem Area School District
2010-2011 Budget Transfers**

FROM ACCOUNT	DESCRIPTION	TO ACCOUNT	DESCRIPTION	AMOUNT	REASON
10-2600411-000-000-000-NF	Refuse Service	10-2600752-000-240-901-NF	Capital Equip-Opr/Maint Ser	\$ 16,000.00	* Goal post install-Broughal
10-3210-581-000-300-000-D1	Travel/ Conf Student Activity	10-3210-894-000-350-000-D1	Std Fee Intstr Related Event	\$ 350.00	* PMEA All State Band Concert
10-3210-581-000-300-000-D1	Travel/ Conf Student Activity	10-3210-894-000-200-000-D1	Std Fee Intstr Related Event	\$ 3,135.00	* PA Jr Acad of Science Trip
10-1100640-000-102-100-02	Books/Periodicals - Art	10-1100432-000-102-162-02	Repair/Maintenance Equip.	\$ 8.11	Realign budget to actual
10-1100640-000-102-100-02	Books/Periodicals - Art	10-1100580-000-102-000-02	Travel - Reg. Instruction	\$ 38.50	Realign budget to actual
10-1100640-000-102-100-02	Books/Periodicals - Art	10-1190538-000-102-000-02	Travel - Reg. Instruction/Federal	\$ 96.54	Realign budget to actual
10-1100640-000-102-100-02	Books/Periodicals - Art	10-2120610-000-102-000-02	Gen. Supplies - Guidance Serv.	\$ 3.91	Realign budget to actual
10-1100640-000-102-100-02	Books/Periodicals - Art	10-2120648-000-102-000-02	Guidance Serv Sftwr/License	\$ 11.85	Realign budget to actual
10-1100640-000-102-100-02	Books/Periodicals - Art	10-2380550-000-102-000-02	Print/Binding - Princ. Office	\$ 68.00	Realign budget to actual
10-1100640-000-102-100-02	Books/Periodicals - Art	10-2260122-000-102-000-02	Prof. Ed Sub Salaries - C/I Devel.	\$ 1,200.00	6 subs covering staff prof dev
10-1100123-000-241-000-41	Reg Instr Teacher Overtime Salary	10-1100432-000-241-000-41	Reg. Instruction: Repair/Mainten	\$ 24.38	part for projection screen
10-1100123-000-241-000-41	Reg Instr Teacher Overtime Salary	10-1100561-000-241-000-41	Reg. Instruction: Tuition Other/Ins	\$ 263.76	cyber school tuition advanced math student needing Alg II
10-1100123-000-241-000-41	Reg Instr Teacher Overtime Salary	10-1100648-000-241-000-41	Reg. Instruction: Educ Software/L	\$ 139.32	educational software used in science curriculum
10-1100582-000-241-000-41	Reg. Instr Travel - Student Trips	10-1340580-000-241-000-41	Voc Ed - Home Ec: Travel	\$ 126.00	travel exp teacher to grocery store food supplies for curriculum
10-1100582-000-241-000-41	Reg. Instr Travel - Student Trips	10-1340761-000-241-000-41	Voc Ed - Home Ec: Non-Cap Equ	\$ 143.51	microwave oven replaced;
10-1100582-000-241-000-41	Reg. Instr Travel - Student Trips	10-1340640-000-241-000-41	Voc Ed - Home Ec: Bks/Periodica	\$ 134.35	assorted sewing books used in the classroom
10-2380610-000-241-000-41	Principal Office: General Supplies	10-2250640-000-241-000-41	Library Services: Bks/Periodicals	\$ 2,500.00	purchases to bring library inventory to state standards
10-1100761-000-241-000-41	Reg. Instr Non-Cap Equip Repl	10-2250640-000-241-000-41	Library Services: Bks/Periodicals	\$ 814.59	purchases to bring library inventory to state standards
10-1100-611-000-241-100-41	Reg. Instruction: Supplies/Art	10-1100610-000-241-000-41	Reg. Instruction: General Supplie	\$ 3,078.00	Realign budget to actual
10-1231610-000-241-000-41	Emotional Support: General Supplies	10-1231640-000-241-000-41	Emotional Support: Books/Period	\$ 54.20	Reading resource emotional support classroom
10-1241610-000-241-000-41	Learning Support: General Supplies	10-1100432-000-241-163-41	Reg. Instruction: Music-Instrumen	\$ 490.50	increase in amount of equipment needing repair
10-1241610-000-241-000-41	Learning Support: General Supplies	10-1241640-000-241-000-41	Learning Support: Books/Periodic	\$ 78.00	reading resource used in learning support classroom
10-1241610-000-241-000-41	Learning Support: General Supplies	10-1350623-000-241-000-41	Voc Ed - Industrial Arts: Bottled G	\$ 73.65	to replace oxygen tank; necessary every few years
10-1241610-000-241-000-41	Learning Support: General Supplies	10-2220648-000-241-000-41	Technology Support Services: Ge	\$ 17.98	assorted materials to clean computers

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**Bethlehem Area School District
2010-2011 Budget Transfers**

FROM ACCOUNT	DESCRIPTION	TO ACCOUNT	DESCRIPTION	AMOUNT	REASON
10-1241610-000-241-000-41	Learning Support: General Supplies	10-2240610-000-241-000-41	Computer Support: General Supp	\$ 102.51	clamps to secure computers to tables
10-1241610-000-241-000-41	Learning Support: General Supplies	10-2270610-000-241-000-41	Instr Staff Prof Development: Gen	\$ 15.50	fruit & water for 10/11/11 in-service; bill shared among 4 middle schools
10-1241610-000-241-000-41	Learning Support: General Supplies	10-2380442-000-241-000-41	Principal Office: Rental Equipment	\$ 49.00	rent floor sander for auditorium & gym
10-1241610-000-241-000-41	Learning Support: General Supplies	10-2380580-000-241-000-41	Principal Office: Travel	\$ 56.16	mileage reimb to principal for non-conference related travel
10-2120610-000-241-000-41	Guidance Services: General Supplies	10-2120648-000-241-000-41	Guidance Services: Software/Lice	\$ 55.01	dvd's on topic of suicide
10-1100442-000-241-000-41	Reg. Instr Books / Periodicals	10-1100757-000-241-000-41-0	Reg. Instruction: Non-Cap New E	\$ 2,318.00	white boards (tech-driven classroom resource)
10-1100442-000-241-000-41	Reg. Instr Books / Periodicals	10-1100762-102-241-000-41-0	Reg. Instruction: Capital Equip. R	\$ 450.00	replaced gym backstop padding; funded in part by grant & donations
10-1100442-000-241-000-41	Reg. Instr Books / Periodicals	10-1100762-102-241-000-41-0	Reg. Instruction: Capital Equip. R	\$ 1,590.00	replaced gym backstop padding; funded in part by grant & donations
10-1100442-000-241-000-41	Reg. Instr Books / Periodicals	10-1350610-000-241-000-41-0	Vocational Ed: General Supplies	\$ 621.07	prices exceeded bid book amount
10-1100442-000-241-000-41	Reg. Instr Books / Periodicals	10-2220761-000-241-041-41-0	Non-Cap Equip Repl - Tech Supp	\$ 445.73	Cyber Power ethernet switches
10-1100442-000-241-000-41	Reg. Instr Books / Periodicals	10-2271324-000-241-000-41-0	Inst Staff Dev Prof Ed Svc	\$ 100.00	"Reading Apprenticeship Refresher"
10-1100442-000-241-000-41	Reg. Instr Books / Periodicals	10-2271590-000-241-000-41-0	Serv Purch Local Sup Serv Stf	\$ 29.57	2 Colonial IU registration fees @ photo development-photos of in-servcie team building event
10-1100442-000-241-000-41	Reg. Instr Books / Periodicals	10-2380550-000-241-000-41-0	Principal's Office: Print/Binding	\$ 60.00	replenish stock of pre-printed envelopes
10-1100442-000-241-000-41	Reg. Instr Books / Periodicals	10-2600610-000-241-000-41	Operation/Main Services: Genera	\$ 276.17	replenish gym floor cleaning supplies
10-1100442-000-241-000-41	Reg. Instr Books / Periodicals	10-3210580-000-241-000-41	Student Activity: Travel	\$ 5.54	mailing yearbooks to students who have moved
10-1100442-000-241-000-41	Reg. Instr Books / Periodicals	10-3210635-000-241-000-41-0	Student Activity: Other Fd Serv Sv	\$ 39.55	meals for Shakesperian actors
10-1100442-000-241-000-41	Reg. Instr Books / Periodicals	10-3210894-000-241-000-41	Student Activity: Instr Related Eve	\$ 90.00	registration fee Math Competition "Mathcounts"-after school academic
10.1100610.000.350.000.50	Gen Supplies	10.1100122.000.350.000.50	Teacher Sub Salary	\$ 47.66	Realign budget to actual
10.1100610.000.350.000.50	Gen Supplies	10.1100123.000.350.000.50	Teacher OT Salary	\$ 7,003.64	Realign budget to actual
10.2380530.000.350.000.50	Communications - Princ Office	10.1100432.000.350.000.50	Repair/Maint Equip	\$ 6,144.26	Realign budget to actual
10.2380530.000.350.000.50	Communications - Princ Office	10.1100580.000.350.000.50	Travel	\$ 92.00	Realign budget to actual
10.1100610.000.350.000.50	Gen Supplies	10.1100761.000.350.000.50	NonCap - Equip Replacement	\$ 2,565.71	Realign budget to actual
10.1211610.000.350.000.50	Gen Supplies - Life Skills	10.1211580.000.350.000.50	Travel - Life Skills	\$ 553.50	Realign budget to actual
10.1241610.000.350.000.50	Gen Supplies - Life Skills	10.1211761.000.350.000.50	Non Cap - Life Skills	\$ 444.00	Realign budget to actual

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**Bethlehem Area School District
2010-2011 Budget Transfers**

FROM ACCOUNT	DESCRIPTION	TO ACCOUNT	DESCRIPTION	AMOUNT	REASON
10.12416 10.000.350.000.50	Gen Supplies - Life Skills	10.1231580.000.350.000.50	Travel - Emotional Spt - SpED	\$ 31.50	Realign budget to actual
10.11006 10.000.350.000.50	Gen Supplies	10.1340610.000.350.000.50	Supplies - Home Ec	\$ 122.66	Realign budget to actual
10.11004 42.000.350.000.50	Rental of Equipment	10.1350432.000.350.000.50	Repair/Main Equip - Voc Ed	\$ 1,026.30	Realign budget to actual
10.11006 10.000.350.000.50	Gen Supplies	10.1350610.000.350.000.50	Supplies - Ind Arts	\$ 673.26	Realign budget to actual
10.11007 62.000.350.000.50	Capital Equip Replacement	10.1350751.000.350.000.50	Non Cap - Orig/Additional	\$ 244.50	Realign budget to actual
10.13606 40.000.350.000.50	Books/Periodicals - Business	10.1360757.000.350.000.50	Capital Equip - Original- Busin	\$ 3,038.00	Realign budget to actual
10.11006 10.000.350.000.50	Gen Supplies	10.2220610.000.350.000.50	Supplies - Tech Ed	\$ 225.92	Realign budget to actual
10.11006 40.000.350.000.50	Books/Periodicals	10.2250640.000.350.000.50	Books/Periodicals-Library	\$ 14.69	Realign budget to actual
10.23806 10.000.350.000.50	Gen Supplies - Princ Office	10.2271324.000.350.000.50	Instr Staff Devel - Prof Ed	\$ 830.00	Realign budget to actual
10.23805 30.000.350.000.50	Communications - Princ Office	10.2380350.000.350.000.50	Communications - Staff Svc	\$ 1,169.96	Realign budget to actual
10.23806 10.000.350.000.50	Gen Supplies - Princ Office	10.2380751.000.350.000.50	Non Cap - Princ. Office	\$ 420.32	Realign budget to actual
10.11006 10.000.350.000.50	Gen Supplies	10.2390617.000.350.000.50	Supplies - Graduation	\$ 274.00	Realign budget to actual
10.11006 40.000.350.000.50	Books/Periodicals	10.2390617.000.350.000.50	Graduation Supplies	\$ 16,000.00	Graduation Expenses
10.23805 30.000.350.000.50	Communications - Princ Office	10.2500530.000.350.000.50	Communications - Bus Off	\$ 31.70	Realign budget to actual
10.11004 42.000.350.000.50	Rental of Equipment	10.2600432.000.350.642.50	Repair/Main Equip - Opr	\$ 800.02	Realign budget to actual
10.23805 30.000.350.000.50	Communications - Princ Office	10.2600538.000.350.150.50	Trans.Comm - Opr/Main Svc	\$ 381.40	Realign budget to actual
10.11006 10.000.350.000.50	Gen Supplies	10.2600610.000.350.000.50	Supplies - Opr/Maint	\$ 10.54	Realign budget to actual
10.11004 42.000.350.000.50	Rental of Equip	10.2600621.000.350.150.50	Natural Gas Opr/Maint	\$ 64.61	Realign budget to actual
10.11004 42.000.350.000.50	Rental of Equipment	10.2660432.000.350.000.50	Repair/Maint Equip	\$ 2,634.16	Realign budget to actual
10.11004 42.000.350.000.50	Rental of Equip	10.3210432.000.350.000.50	Repair/Maint - Stu Act	\$ 175.00	Realign budget to actual
10.11006 10.000.350.000.50	Gen Supplies	10.3210599.000.350.000.50	Misc Purch -Stu Act	\$ 4,850.00	Realign budget to actual
10.11006 10.000.350.000.50	Gen Supplies	10.3210610.000.350.000.50	Supplies - Stu Act	\$ 662.99	Realign budget to actual
10.11007 62.000.350.000.50	Capital Equip Replacement	10.3210751.000.350.000.50	Non Cap - Orig/Additional	\$ 351.00	Realign budget to actual
10.11006 10.000.350.000.50	Gen Supplies	10.3210761.000.350.000.50	Non Cap - Equip Rep - Stu Act	\$ 3,000.00	Realign budget to actual

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**Bethlehem Area School District
2010-2011 Budget Transfers**

FROM ACCOUNT	DESCRIPTION	TO ACCOUNT	DESCRIPTION	AMOUNT	REASON
10-2500529-000-000-402-GE	Umbrella/Catastrophic	10-2600523-000-000-402-GE	Umbrella/Catastrophic	\$ 52,000.00	Realign budget to actual
10-2710522-000-000-000-GE	Auto Liab Ins-Suprv-Transp	10-2720524-000-000-000-GE	Othr Transp Insur-Vehicle Oper	\$ 150,000.00	Realign budget to actual
10-2361111-000-000-000-AB	Asst Spt HR	10-2500330-000-000-000-AA	Business Office Contracted Svcs	\$ 35,600.00	* Operations Review
10-5800290-000-000-000-GD	Othr Empl Benefit-Suspense Act	10-2361290-000-000-000-AB	Asst Spt HR	\$ 18,085.00	Severance
10-1100260-000-000-000-GD	Workers Compensation	10-2600523-000-000-000-GE	Oper/Maint. Gen Prop & Liab	\$ 45,900.00	* Property/Liability Premiums
10-3210610-000-244-000-44	Student Activity - Supply Account	10-3210894-000-244-000-44	Student Fee Instr. Related Event	\$841.00	* Science Olympiad field trip
10-3210610-000-244-000-44	Student Activity - Supply Account	10-3210122-000-244-000-44	Substitute Account	\$622.98	* Science Olympiad field trip
10-1290820-000-300-000-AA	Special Education Settlements	10-5800840-000-000-000-AC	Budgetary Reserve	\$35,000.00	* Legal Settlement

*- see board agenda item

4/18/2011

24. *Monthly Bills*

INFORMATION:

That the bills, which have been reviewed as to correctness by the appropriate business office staff and verified by the treasurer, be approved for payment. A copy of the bill list is available in the Business Office of the Education Center, 1516 Sycamore Street, Bethlehem, Pennsylvania, for review.

REVISED

25. *Budget Information*

INFORMATION:

Presented for information is the statement of the Condition of the Budget by major accounts.

2010-2011 REVENUES

Description	A	B	C	D	F	G
	2010-2011		2009-2010		2009-2010	
	Budget	Realized March, 2011	Unrealized \$ (B-A = C)	Unrealized % (C/ A = D)	Realized March, 2010	Realized June, 2010
CURRENT REAL ESTATE	113,780,198	116,538,875	2,758,677	2.42%	105,378,191	105,221,193
INTERIM REAL ESTATE	1,199,999	975,825	(224,174)	-18.68%	594,605	2,770,002
PUBLIC UTILITY REALTY	153,000	178,848	25,848	16.89%	166,715	166,715
PAYMENTS IN LIEU OF TAX	145,000	172,787	27,787	19.16%	130,379	130,379
UNDISTRIBUTED TAXES		122,950	122,950	-	3,018,277	0
PER CAPITA TAX SECT 679	240,000	226,598	(13,402)	-5.58%	232,228	234,558
PER CAPITA TAX ACT 511	240,000	226,598	(13,402)	-5.58%	232,228	234,558
LOCAL SERVICES TAX	330,000	208,852	(121,148)	-36.71%	210,738	290,067
EARNED INCOME TAX	11,600,000	6,610,093	(4,989,907)	-43.02%	7,924,959	11,320,449
REAL ESTATE TRANSFER TAX	2,000,000	982,962	(1,017,038)	-50.85%	1,145,303	1,493,020
MERCANTILE TAX	2,300,000	1,454,270	(845,730)	-36.77%	285,822	2,607,406
DEL. REAL ESTATE	3,100,000	2,687,415	(412,585)	-13.31%	3,235,420	3,632,646
DEL. PER CAPITA SECT 679	60,000	47,861	(12,139)	-20.23%	77,845	87,569
DEL. LOCAL SERVICES TAX			-	-		
DEL. MERCANTILE TAX	350,000	548,750	198,750	56.79%	323,758	366,517
TOTAL LOCAL TAX SOURCES	\$ 135,498,197	\$ 130,982,684	\$ (4,515,513)	-3.33%	\$ 122,956,468	\$ 128,555,079
INTEREST ON INVESTMENTS	750,000	34,534	(715,466)	-95.40%	180,873	192,651
SALES NON-REIMBURSABLE PROGRAM		429				
STUDENT FEES/ SPECIAL EVENTS	-	6,389	6,389		50	243,366
STATE REV OTHER PA PUBLIC SCHOOLS						12,211
STATE REV OTHER INTERMEDIARY	182,051	140,991	(41,060)	-22.55%	124,269	140,006
FEDERAL REV OTHER PA PUBLIC SCHOOLS		200			146,935	500
FEDERAL IDEA	1,876,243	963,751	(912,492)	-48.63%	1,608,660	1,910,287
FED ARRA IDEA REV REC AS PASS THROUGH						1,474,130
FEDERAL REV OTHER INTERMEDIARY	259,919	207,973	(51,946)	-19.99%	281,474	320,268
RENTALS	50,000	47,927	(2,073)	-4.15%	46,963	80,728
CONTRIBUTIONS		127,000	127,000		114,510	201,468
TUITION FROM PATRONS	500,000	388,579	(111,421)	-22.28%	430,146	379,668
SRVCS. / OTH LOC GOV UNITS			-			
COMMUNITY SERVICE ACTIVITY						31,340
MISCELLANEOUS REVENUE	35,000	17,186	(17,814)	-50.90%	25,062	137,492
REFUNDS FROM PRIOR YEAR EXP		553,761	553,761		23,712	211,933
TOTAL OTHER LOCAL SOURCES	\$ 3,653,213	\$ 2,488,719	\$ (1,164,494)	-47.05%	\$ 2,982,653	\$ 5,336,047
TOTAL LOCAL SOURCES	\$ 139,151,410	\$ 133,471,403	\$ (5,680,007)	-4.08%	\$ 125,939,120	\$ 133,891,126

2010-2011 REVENUES

Description	A	B	C	D	F	G
	2010-2011				2009-2010	
	Budget	Realized March, 2011	Unrealized \$ (B-A = C)	Unrealized % (C/ A = D)	Realized March, 2010	Realized June, 2010
BASIC INSTRUCTIONAL SUBSIDY	27,716,600	14,918,567	(12,798,033)	-46.17%	14,109,092	22,953,439
CHARTER SCHOOLS	1,873,209	1,035,124	(838,085)	-44.74%	1,081,600	1,710,538
TUITION : ORPHANS/CHILDREN	400,000		(400,000)	-100.00%		381,605
SCHOOL IMPROVEMENT GRANTS						9,892
VOCATIONAL EDUCATION	115,000	40,757	(74,243)	-64.56%	52,173	70,055
ALTERNATIVE EDUCATION					150,722	-
DRIVER EDUCATION	10,605		(10,605)	-100.00%		11,025
MIGRATORY CHILDREN	2,500		(2,500)	-100.00%		1,484
SPECIAL EDUCATION	6,538,057	4,938,635	(1,599,422)	-24.46%	4,903,634	6,632,724
ADDITIONAL EDUCATIONAL PROGRAMS		49,115				
EDUCATIONAL ASSISTANCE PRGM (TUTORING)	872,809	578,532	(294,278)		722,756	872,809
PA PRE-K-COUNTS	627,000	402,325	(224,675)	-35.83%	512,050	627,000
REVENUE NOT IN 7200 (SPECIFIC ED PRGMS)					9,800	-
TRANSPORTATION	2,370,421	1,607,114	(763,307)	-32.20%	1,629,247	2,355,898
RENTALS AND SINKING FUND	2,148,732	2,665,952	517,220	24.07%		2,665,952
HEALTH SERVICES	375,000	352,685	(22,315)	-5.95%		364,439
PROPERTY TAX RED. ALLOCATION	4,740,869	4,740,869	0	0.00%	4,733,333	4,733,333
PA ACCOUNTABILITY	1,806,167	1,693,715	(112,452)	-6.23%	1,806,167	1,806,167
DUAL ENROLLMENT GRANTS	23,922	48,842	24,920	104.17%	8,152	49,290
PROJECT 720		18,093	18,093			31,016
DCED GRANTS OTHER STATE REV NOT IN 7001	154,234	151,699	(2,535)	-1.64%	177,904	163,598
SOCIAL SECURITY	3,632,579	2,638,062	(994,517)	-27.38%	1,993,742	3,294,386
PSERS - PENSION CONTRIBUTION	3,797,190	1,877,890	(1,919,300)	-50.55%	2,364,213	2,195,275
IMPACT AID	50,000	18,511	(31,489)	-62.98%	38,713	45,165
OTHER FEDERAL PRGM/GRANTS	100,000	119,804	19,804	19.80%	49,490	154,450
NCLB TITLE I	3,302,605	2,128,901	(1,173,704)	-35.54%	2,568,830	3,267,675
NCLB TITLE II	904,394	618,464	(285,930)	-31.62%	502,771	776,189
NCLB TITLE III	296,807	132,304	(164,503)	-55.42%	305,986	295,357
NCLB TITLE IV	749,023	725,346	(23,677)	-3.16%	484,974	680,770
CHILD CARE & DEVELOPMENT BLOCK GRANTS	170,290	143,373	(26,917)	-15.81%	109,462	172,965
OTHER FEDERAL GRANTS	19,000	22,444	3,444	18.13%	16,889	33,526
ARRA IDEA SEC 619	1,509,830		(1,509,830)	-100.00%		
ARRA-TITLE I PARTS A & D	540,000	450,580	(89,420)	-16.56%	926,012	1,518,457
ARRA-TITLE I SCHOOL IMPROVEMENT		55,417				
ARRA-STATE FISCAL STABILIZATION	3,089,051	1,654,261	(1,434,790)	-46.45%	1,287,105	3,089,051
ACCESS	42525	21,350	(21,175)		44,105	-
MED ASSIST REIMB FOR ADMIN CLAIMING PRGM		27,254				94,457
MED ASSIST REIMB						2,515,610
TOTAL STATE & FEDERAL SOURCES	\$ 67,976,419	\$ 43,875,984	\$ (24,234,221)	-35.65%	\$ 40,588,920	\$ 63,573,596

2010-2011 REVENUES

Description	A	B	C	D	F	G
	2010-2011				2009-2010	
	Budget	Realized March, 2011	Unrealized \$ (B-A = C)	Unrealized % (C/ A = D)	Realized March, 2010	Realized June, 2010
SPECIAL REV FUND TRANSFERS	25,000		(25,000)	-100.00%		91,344
INTERFUND TRANSFERS	92,000	22,350	(69,650)	-75.71%	107,097	107,947
SALE OF FIXED ASSETS						
INTRAFUND TRANSFERS			-		7,944	9,489
INSURANCE RECOVERY						
TOTAL OTHER SOURCES	\$ 117,000	\$ 22,350	\$ (94,650)	-80.90%	\$ 115,041	\$ 208,780
TOTAL REVENUE	\$ 207,246,829	\$ 177,369,736.48	\$ (30,563,268)	-14.75%	\$ 166,643,082	\$ 197,673,501
UNRESERVED FUND BALANCE			-			
TOTAL FUND APPROPRIATED BALANCE	\$ -	\$ -	\$ -		\$ -	\$ -
TOTAL DISTRICT REVENUE	\$ 207,246,829	\$ 177,369,736	\$ (30,563,268)	-14.75%	\$ 166,643,082	\$ 197,673,501

2010-2011 EXPENDITURES BY PROGRAM

Includes Year-To-Date March, 2011 Information

PROGRAM	PGM CODE	Responsible Office	2010-2011					2009-2010	
			A	B	C	D	E	G	H
			2010-2011 APPROVED BUDGET	2010-2011 AMENDED BUDGET	2010-2011 EXPENDED BUDGET INCLUDING ENCUMBRANCES as of March, 2011	2010-2011 REMAINING BUDGET \$ (B - C = D)	2010-2011 REMAINING BUDGET % (D / B = E)	2009-2010 EXPENDED BUDGET INCLUDING ENCUMBRANCES as of March, 2010	2009-2010 EXPENDED BUDGET FINAL EXPENDITURES as of June, 2010
BUILDING ALLOCATION	100	PRIN	1,339,515	1,374,515	865,983	508,532	37.00%	1,096,327	1,203,651
BOARD	AA	SUPT	499,750	499,750	504,533	(4,783) *	-0.96%	268,215	525,668
CABINET	AB	SUPT	1,014,000	1,014,000	845,448	168,552	16.62%	776,672	1,046,550
BUDGETARY RESERVE	AC	SUPT	2,588,000	2,588,000	-	2,588,000	100.00%	0	0
SUPT OFFICE-EQUIP REPL RSV	AD	SUPT	2,000	2,000	-	2,000	100.00%	0	0
SUPERINTENDENT'S OFFICE	AE	SUPT	114,200	114,200	49,823	64,377	56.37%	24,431	60,487
BUILDING STAFF	AF	SUPT	5,888,266	5,888,266	4,271,346	1,616,920	27.46%	4,546,456	6,303,662
PUBLIC RELATIONS	AN	SUPT	30,000	30,000	18,589	11,411	38.04%	21,839	22,899
STAFFING-TEACHERS	CA	HR	61,462,969	61,462,969	34,421,631	27,041,338	44.00%	33,933,453	58,443,109
CHILD ACCOUNTING DEPARTMENT	CD	HR	245,534	245,534	180,562	64,972	26.46%	193,060	257,761
STAFFING-TEACHER ASSISTANTS	CE	HR	2,788,648	2,788,648	1,612,911	1,175,737	42.16%	1,622,868	2,399,006
STAFFING-SUBSTITUTES	CG	HR	1,275,000	1,275,000	827,642	447,358	35.09%	722,154	1,056,395
HUMAN RESOURCES DEPARTMENT	CK	HR	282,983	282,983	217,694	65,289	23.07%	182,674	243,430
STUDENT ACTIVITIES	D1	C&I	150,143	150,143	37,291	112,852	75.16%	35,131	150,861
CREDIT ACQUISITION PROGRAM	D2	C&I	54,033	54,033	28,789	25,244	46.72%	24,858	39,279
CURRICULUM ENRICHMENT	D3	C&I	18,000	19,690	16,172	3,518	17.87%	32,914	72,002
ALTERNATIVE EDUCATION	D4	C&I	170,948	139,178	-	139,178	100.00%	0	0
TESTING - K-12	D5	C&I	30,000	29,160	276	28,884	99.05%	250	250

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2010-2011 EXPENDITURES BY PROGRAM

Includes Year-To-Date March, 2011 Information

PROGRAM	PGM CODE	Responsible Office	2010-2011					2009-2010	
			A	B	C	D	E	G	H
			2010-2011 APPROVED BUDGET	2010-2011 AMENDED BUDGET	2010-2011 EXPENDED BUDGET INCLUDING ENCUMBRANCES as of March, 2011	2010-2011 REMAINING BUDGET \$ (B - C = D)	2010-2011 REMAINING BUDGET % (D / B = E)	2009-2010 EXPENDED BUDGET INCLUDING ENCUMBRANCES as of March, 2010	2009-2010 EXPENDED BUDGET FINAL EXPENDITURES as of June, 2010
ACADEMIC INTERVENTIONS	DA	C&I	100,000	100,000	30,790	69,210	69.21%	1,631	9,839
MUSICAL INSTRUMENT REPAIR	DD	C&I	37,000	2,000	1,602	398	19.90%	66	1,820
DEPARTMENT OF INSTRUCTION	DE	C&I	211,500	210,650	26,801	183,849	87.28%	61,192	79,469
READING RECOVERY	DF	C&I	24,000	24,000	21,657	2,343	9.76%	17,829	31,252
INSTR MTLS RESERVE	DG	C&I	500,000	500,000	6,062	493,938	98.79%	355,740	339,462
EQUIPMENT REPAIR	DM	C&I	13,000	13,000	9,201	3,799	29.23%	10,655	11,464
PLANETARIUM	DO	C&I	5,444	5,444	-	5,444	100.00%	0	3,730
SUMMER SCHOOL - SCNDY	DQ	C&I	75,000	75,000	51,092	23,908	31.88%	64,016	130,679
DRIVER EDUCATION	DS	C&I	0	0	-	0	0.00%	0	10,000
ASST SUPT FOR CURR & INSTR	DT	C&I	293,561	293,561	119,955	173,606	59.14%	209,128	260,158
INTERSCHOLASTIC ATHLETICS	DU	C&I	1,410,529	1,410,529	906,109	504,420	35.76%	0	1,376,288
INTRAMURALS	DV	C&I	18,477	18,477	12,815	5,662	30.64%	12,739	22,730
ATTENDANCE SERVICES	E4	STD SVCS	69,621	69,621	47,694	21,927	31.49%	50,859	70,254
MIN AFFAIRS/GOV PRGMS GRANTS	EB	STD SVCS	30,506	62,276	40,996	21,280	34.17%	18,256	26,074
SPARK - EARLY CHILDHOOD/SUMMER	EC	STD SVCS	0	0	-	0	0.00%	22,157	13,359
SCHOOL RESOURCE OFFICERS	EF	STD SVCS	180,000	180,000	28,626	151,374	84.10%	233,453	305,953
HOMEBOUND/REGULAR ED.	EG	STD SVCS	155,000	155,000	103,940	51,060	32.94%	98,782	179,848
HEALTH SERVICES - MEDICAL	EH	STD SVCS	52,100	52,100	21,300	30,800	59.12%	9,531	19,900
HEALTH SERVICES - DENTAL	EJ	STD SVCS	10,450	10,450	1,460	8,990	86.03%	2,336	8,928
STUDENT SERVICES	EK	STD SVCS	163,611	163,611	127,399	36,212	22.13%	130,167	173,061

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2010-2011 EXPENDITURES BY PROGRAM

Includes Year-To-Date March, 2011 Information

PROGRAM	PGM CODE	Responsible Office	2010-2011					2009-2010	
			A	B	C	D	E	G	H
			2010-2011 APPROVED BUDGET	2010-2011 AMENDED BUDGET	2010-2011 EXPENDED BUDGET INCLUDING ENCUMBRANCES as of March, 2011	2010-2011 REMAINING BUDGET \$ (B - C = D)	2010-2011 REMAINING BUDGET % (D / B = E)	2009-2010 EXPENDED BUDGET INCLUDING ENCUMBRANCES as of March, 2010	2009-2010 EXPENDED BUDGET FINAL EXPENDITURES as of June, 2010
GUIDANCE (SUMMER)	ET	STD SVCS	40,000	40,000	33,257	6,743	16.86%	31,981	38,843
ENGLISH ACQUISITION	EY	STD SVCS	240,119	240,119	154,076	86,043	35.83%	140,893	228,838
BUSINESS -ACCTS PAYABLE	GA	F&A	877,116	877,116	564,697	312,419	35.62%	569,428	795,204
BUSINESS -ACCTS RECEIVABLE	GB	F&A	1,058,144	1,058,144	591,857	466,287	44.07%	671,087	991,904
DEBT SERVICE	GC	F&A	23,103,426	23,103,426	18,065,385	5,038,042	21.81%	13,009,251	20,349,438
EMPLOYEE BENEFITS	GD	F&A	33,324,356	33,367,568	7,662,471	25,705,097	77.04%	7,266,781	30,148,916
INSURANCE	GE	F&A	514,500	514,500	560,390	(45,890) *	-8.92%	564,161	564,161
INTERSYSTEM PAYMENTS	GF	F&A	25,957,221	25,957,221	17,743,598	8,213,623	31.64%	16,021,388	21,748,060
PHOTOCOPIERS	GP	F&A	787,268	787,268	574,807	212,461	26.99%	565,953	752,044
SPECIAL EDUCATION	LF	SPEC ED	436,362	436,362	404,598	31,764	7.28%	394,418	819,528
HOMEBOUND INSTR / SPECIAL ED	LG	SPEC ED	50,000	50,000	30,751	19,249	38.50%	19,357	20,158
MAINT / CUSTODIAL DEPT	NA	B&G	11,107,832	10,998,832	6,872,723	4,126,109	37.51%	6,897,702	9,949,275
MAINT DEPT - SUPPLIES	NE	B&G	803,375	600,000	587,118	12,882	2.15%	406,362	90,949
MAINT DEPT - CONTRACTED SVCS	NF	B&G	780,913	1,093,288	1,036,111	57,177	5.23%	769,563	939,049
TRANSPORTATION	NT	B&G	5,449,265	5,449,265	3,228,832	2,220,433	40.75%	2,524,048	4,193,410
TECHNICAL SERVICES	TK	TECH	1,022,025	1,022,025	722,152	299,873	29.34%	824,768	961,451
INFO & COMMUNICATIONS	TL	TECH	1,575,130	1,575,130	1,289,837	285,293	18.11%	1,296,587	1,564,301
DATA PROCESSING	TN	TECH	912,824	912,824	387,980	524,844	57.50%	634,344	817,250
LOCAL, STATE & FEDERAL GRANTS	00	S & F	17,903,165	17,859,953	882,416	16,977,537	95.06%	9,385,471	17,742,117
TOTALS			\$207,246,829	\$207,246,829	106,849,247	\$100,397,582	48.44%	\$106,773,381	\$187,614,180

* See Budget Transfers for corresponding entries. Although individual cabinet codes may show a deficit, budgets are not overspent by responsible officer. Detailed transfers to follow by EOY

26. Quotations for the \$5,800 - \$15,200 Cost Category**INFORMATION:**

Quotations were solicited for:

1. One (1) Ford factory re-manufactured diesel engine for bus #144. The following vendors were contacted:

Fred Beans Parts Inc. 131 Doyle Street Doylestown, PA 18901	\$ 7,191
Bethlehem Suburban Motor Sales	7,824
Brown-Daub Ford Lincoln Mercury	7,212

The lowest responsible quotation was Fred Beans Parts at a cost not to exceed **\$7,191.**

Cabinet Code: NT (Transportation Department)

Account Code: 10-2740762-NT-Vehicle Maintenance Capital Equipment Replacement

Account Balance: \$800,000

2. Goal post installation at Broughal Middle School. The following Vendors were contacted:

Grace Industries, Inc. 7171 Airport Road Bath, PA 18014	\$ 14,900
The LandTek Group, Inc	18,900
Senick, Inc.	39,850
JL Watts Excavating	No Bid
Vollers Excavating and Construction	No Bid

The lowest responsible quotation was Grace Industries, Inc. at a cost not to exceed **\$14,900.**

Cabinet Code: NF (Maintenance Department Contracted Services)

Account Code: 10-2600752-NF- Capital Equipment-Operations Maintenance

Account Balance: **\$16,000.00***

*See Budgetary Transfer Sheet