

BETHLEHEM AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR BOARD MEETING

The Regular Meeting of the Board of Directors of the Bethlehem Area School District was held on Monday, February 28, 2011, at 7:00 p.m. in the Auditorium of East Hills Middle School, 2005 Chester Road, Bethlehem, PA 18017.

REGULAR MEETING

President Cann called for the roll by the Board Secretary:

MEMBERS PRESENT

Members present: Directors Burkhardt, Faccinetto, Follweiler, Leeson, McKeon, Ortiz, Tenaglia and President Cann - 8

Members absent: Director Amato

Student Representative – Freedom High School – Dhanu Thiyagarajan
Student Representative – Liberty High School – Niharka Pendurthi

OTHERS PRESENT

Others present: Dr. Joseph J. Roy, Superintendent of Schools; Stacy Gober, Board Secretary; administrators, members of the press, and other interested citizens and staff members.

At this point of the meeting, the Pledge of Allegiance was recited.

PLEDGE OF
ALLEGIANCE

President Cann requested a moment of silent meditation.

MOMENT OF
SILENCE

President Cann stated that the first thing on their agenda this evening is the audit report by Mr. Gorman. She stated Good Evening to Mr. Gorman and thanked him for being here.

AUDIT REPORT
MR. WILLIAM
GORMAN

Mr. Gorman stated the following:

Ladies and Gentlemen

My main function is to act as your independent auditor and to report on your financial statements and whether they are presented in accordance with generally accepted accounting principles. In performing my function, I follow generally accepted auditing standards as established by the American Institute of CPA's and government auditing standards as established by the United States government accountability office in Washington DC. My main job as I told you is to give an options whether or not your financial statements are presented fairly, and all material respects with accounting principles, and they are. You can find that part of the report to help you through this maze of 170 pages that report is on page 16 and 17 it tells you that in our opinion the financial statements are presented fairly, it also tells you other information on how the audit was conducted which I previously explained to you. It also tells you about management's discussion and analysis and other required supplemental information dealing with other

post employment benefits that are required to be part of this report. In addition on page 116 and 117 of this report is a required letter by the GAO in Washington to tell you that the test that we performed on whether or not the school district is in compliance with the school laws of Pennsylvania, and if they are not and they would materially misstate your financial statements, and we are to report that in that letter. You did not have any compliance findings as they pertain to the school laws of Pennsylvania so that report is clean from the standpoint of compliance. From the standpoint of controls, we are also to test internal controls, and we did have findings that you can find in the schedule of findings and question costs, you will also find them in a variety of different places in this report, including our management letter to you and our government's letter to you as well. Last but not least on page 118 and 119, because you receive more and expend more than a half million dollars of federal funds we are required to follow the office of management and budget circular A133 which is established by the executive branch, commonly referred to as the Single Audit Act of 1996 as amended. In there we are to give an opinion on whether you are in compliance with the federal regulations associated with the federal programs that we are pinned upon and you are completely in compliance with those federal program regulations. We did detect two significant deficiencies of controls associated with how those expenditures are recorded on your books, but as far as compliance issues, you are free and clear of all compliance issues. Now the good news of this report is that I am proud to inform the public that Bethlehem Area School District no longer has a deficit fund balance in the general fund. Thanks to some onetime occurrences of selling out derivative instruments that you actually made money on and some other issues, you ended up with a positive fund balance of \$8,940,090 on June 30, 2010. So at least the school district no longer has to address concerns of deficit spending in that standpoint.

That in a nutshell is the entire report to tell you, I don't want to mislead anybody, I am not here to go over 162 pages, but I am here to answer your questions, if you have questions in regards to this report. So I open the floor for questions.

President Cann stated that that the board has planned to ask the administration questions regarding how the administration is addressing Mr. Gorman's concerns at their next Board Finance Committee Meeting, but said that if there are questions for Mr. Gorman, as opposed to the administration, to feel free to ask Mr. Gorman.

Director Follweiler wanted to confirm that tonight on their agenda is the vote to accept the audit report, and that once this report is accepted by the board, it becomes a public document and she wanted to make sure that they can share it.

Mr. Gorman stated the following: The acceptance of the report is required by the Pennsylvania School Code, and all you are accepting is the fact that an audit was conducted. That is it, you are not necessarily accepting anything else that is in this report; in fact, if you found that I made gross errors in this report, you could sue me later for not conducting myself in accordance with my professional standards, I know that won't be the case. I

am just trying to explain to you that you are now really approving anything or the issues that we raise that is left between you and your management.

The acceptance of the report is only the acceptance that an audit was conducted in accordance with the school code. That is the sole purpose and yes it does become public record upon acceptance.

Director Leeson asked Mr. Gorman to confirm that they also have a management response in the back of the audit stating that in accepting this audit they are also accepting the management's response.

Mr. Gorman - You are accepting the fact that management responded to the findings that I brought out an issue, you are not necessarily accepting that you agree with their response, but you are accepting the fact, the single audit act requires me to report significant deficiencies or material weaknesses in controls as well as the report, non compliance issues related to federal programs. I told you there are no compliance issue problems, just internal control problems. Included in that document I am supposed to prepare a schedule of findings and question costs which you will readily notice on the table of contents is in this report and management is responsible to respond to those findings with either agreement or disagreement, or what they intend to do, normally in this document it should normally be presented in a cursory response rather than go into details because details could involve personnel issues that should not be made for public consumption. So their responses are in this report because the A133 circular requires them to be there. I am to review their responses, if I don't agree with what their responses are, then I am supposed to respond negatively to that, and I don't have any problem with the responses that were given, but I grant you that they are done in a cursory type situation. You are not necessarily approving their responses, you are just accepting their responses and there is a difference between acceptance and approval. We are playing with words here mind you, but just because you accept the audit report doesn't mean that you are accepting the findings that I am reporting to you, it doesn't necessarily mean that you are accepting managements responses to those findings that is to be taken up between you the governing body and your management at appropriate times usually in a finance committee, but I hope that answers your question Mrs. Leeson.

Director Leeson – Isn't the board considered management.

Mr. Gorman - No, the board is considered the governing body of the government. Management is considered your superintendent and his or her administrators. Your senior management, you have different levels of management, you have senior management, you have mid-management, the management is the people who do the financial records, who do the financial transactions, who do all the recording, and who is managing the school district within the confines of the school laws and the guidance established by the Pennsylvania Department of Education which is Dr. Roy's expertise, and Stacy's responsibility deals more in the financial area and the financial transactions and recording of such, and her department is anyway. I am not isolating two individuals here, but that is constituted as management for the preparation of this report. The governing body is

constituted just as that, the governing body; management is something less than the governing body.

Director Leeson – When you have ongoing issues, issues that appear time after time, I think it does become the responsibility of the board to take action as well on these issues.

Mr. Gorman – and that is your right as the governing body, absolutely.

Director Leeson – I agree with you, I have one other question, but I will yield the board if there is anyone else.

President Cann – I don't see anyone else.

Director Leeson – I know that there have been issues and some of these issues have been outlined in the report, but I am hoping that we will be able to get our audit report a lot earlier in this upcoming year that I think we were on a schedule of getting the report late November or early December prior to the statements being sent to the state, and I think we normally accept it sometime in January or so. Either December or January and I am hoping that we will be getting back to that schedule for that upcoming year.

Mr. Gorman – So am I.

Director Leeson – I'm sure you are, I am just making that as a statement because with the current budget cycle, it is very difficult just to be getting our audit findings at this time of the year, it is also difficult to make corrections when you are already midway through the year to make the corrections for that findings that were as of the end of last June.

Mr. Gorman – I don't want to degrade anybody. These issues were known to management by the end of November for sure. They were known and the issues were known to the audit committee in January. It could have been earlier, but unfortunately because of peoples' schedules and holidays I could have had the audit committee key conference in December to be honest with you. I understand your situation, the rest of my clients audit reports are issued and usually delivered by the first week of January, and if the issues and the problems that are at this school district get resolved I will be the first one here with smiles on my face, believe me, I will.

Director Leeson – Well that is my expectation next year.

President Cann asked if there was anyone else who would like to ask Mr. Gorman any questions. President Cann extended her thanks to Mr. Gorman.

President Cann offered Courtesy of the Floor to visitors. Speakers are asked to come to the podium, stating their name and address. Public comment in the first session is limited to 30 minutes and is for agenda items only. The second courtesy of the floor will be for any district concerns or business. Speakers are limited to three minutes each. The board requests that, when possible, all individuals supporting a like position on a topic select a speaker to present their views to avoid repetition. If that is not possible, all are welcome to speak. As per school

COURTESY OF THE
FLOOR TO VISITORS

board policy, generally, speakers are limited to taxpayers, residents, or employees of this school district. At the conclusion of the regular school board meeting, another block of time will be allocated for public comment. At that time, the same rules will apply. It is asked that speakers observe proper decorum, without personal attacks towards a specific individual or individuals. It is not the custom for the board to enter into a dialogue at these meetings about concerns. However, the board does listen with care to issues raised. Speakers will receive responses, in some form, by the administration.

President Cann asked if there was anyone who would like to speak at courtesy of the floor on agenda items only. Seeing none, she said they will continue with reports of their student representatives.

FREEDOM HIGH SCHOOL - Dhanu Thiagarajan stated, "Finally being able to see the grass again, Freedom High School Students are working very hard at their second semester. Juniors are preparing for the PSSA's, while the seniors are eagerly awaiting their college acceptances. The signups for the AP tests are next week while most of them have already signed up, some are still debating which tests to take. Many senior parents are attending the FASFA help session on March 10, 2011, at Northampton Community College to get help with their forms in order to submit all their information for financial aid from colleges. All the underclassman have been scheduling for next year for the last couple of weeks. With the new block scheduling and free lunches again, everybody is preparing for this change next year while trying to figure out what classes they need for their future education and to fulfill their credits to graduate from Freedom. The basketball Special Olympics went very well on February 17, 2011, at Freedom High School. All the students had great fun either doing individual skills or playing games while the volunteers also had equally as much fun. While winter sports are ending, all the spring sports will start their practices next week. The baseball, softball, track and field, boys' tennis and girls' soccer teams are all excited for the upcoming seasons, and all believe that they will do very well. Members of the musical "Joseph and the Amazing Technicolor Dreamcoats" are working very hard. Their debut is from March 17 to the 20, 2011, at Freedom High School Auditorium. Darren Barum, Freedom alumni has returned to Freedom in order to host auditions for his new movie "Dance Force". He hopes to feature Freedom High School students and Northampton Community College students who are talented in both acting and dancing. This movie will be a combination of Romeo and Juliet with the West Side Story, but between two dance companies who are big rivals. He hopes to provide big opportunities for students who want to showcase their talents and maybe get some big roles in the future in different movies. He wants to give back to his community, which gave him much when he attended Freedom High School. Thank you and have a great evening".

REPORT BY STUDENT
BOARD
REPRESENTATIVES

LIBERTY HIGH SCHOOL – Niharka Pendurthi stated: "though this past month at Liberty has been short, it has not been short of excitement in all areas including the arts, academics and sports. As the weather has been warming up, everyone has kicked into gear bringing positive community service projects and wins in several different activities. The math team

including Benjamin Kraft, Shonak Patel, and Daniel Candelario, placed first at the 39th Muhlenberg High School Math Comp. This Saturday, the math team will compete at Lehigh, and this Sunday they will compete at the Moody Mega Math Challenge. Ben Kraft will continue to make Liberty proud as he competes tomorrow at 7:45 a.m. against the staff mathematicians of CBS news. In other news, Ben Kraft, along with a Vrinda Jagota were named National Merit Finalists. In other student achievements, Vrinda Jagota and Avani Pisapati placed fifth last weekend at the DECA State Competition where they participated in a quiz bowl. Alex Krasnansky placed fourth at the Lehigh Valley Chess Conference Invitational. Additionally the Scholastic Scrimmage teams continued to bring home numerous wins. Along with the number of academic achievements received this month, athletics also had their share of accomplishments, Junior Amy Darlington placed fifth in the state in indoor track; the wrestling team captured two district championships with Brett Marino and Anthony Cabrera. Additionally Devon Lotito placed second and Grimaldi Gonzalez placed third. All four individuals will advance to Regionals at Freedom High School. Additionally, Dominic Fetter placed eighth at the competition. The girls' basketball team plays in the playoffs against Northampton on Tuesday at 6:00 p.m. at Dieruff. The boys' basketball team will play Pottsville this Wednesday at 6:00 p.m. at Parkland. The national signing day for senior athletes is being rescheduled because of snow.

Last Friday we had our first ever black history month celebration, which was a community program in the Auditorium sponsored by the junior NAACP. This was the first event of its kind at Liberty and it brought very successful results. On March 4, 2001, we will be hosting a Teen Variety Explosion at 7:00 p.m. in our Auditorium. Liberty students have upheld a commitment in community service this month as we held Daffodil Days for the American Cancer Society, Shamrocks against Dystrophy, the Miller Memorial blood drive, and the Cops "N Kids book drive. A few weeks ago the Grenadier Band went on a band trip to Florida, which went successfully, and the students had a lot of fun. On March 11, 2011, the LA Jets alumni band will have a concert. On March 10, 2011, students will receive their report cards and parent teacher conferences will be held. The 14th thru the 16th of March will be the PSSA testing for reading and math, and in preparation, the students have started attending reading review, math review and specific tutoring. Ultimately, Liberty students have now made up all of their snow days and are looking for a warm snow free spring.

Thank you so much".

President Cann extended thanks for a lot of wonderful news from both of the high schools.

President Cann called for a motion for approval of the minutes for the December 6, 2010, Board Reorganization Meeting and the December 6, 2010, Special Board Meeting.

APPROVAL OF
MINUTES

Director McKeon made a motion to accept the minutes which was seconded by Director Faccinnetto.

MOTION TO ACCEPT
MINUTES

President Cann called for a voice vote to approve the minutes. The motion was passed by a unanimous voice vote.

VOICE VOTE TO
ACCEPT MINUTES

Motion passes – 8-0

President Cann called for a motion for approval of the January 10, 2011, Board Facilities Committee Meeting, January 24, 2011, Board Curriculum Committee Meeting, February 7, 2011, Board Finance Committee Meeting, and February 14, 2011, Board Human Resources Committee Meeting

APPROVAL OF
COMMITTEE MINUTES

Director McKeon made a motion to accept the committee meeting minutes, which was seconded by Director Faccinetto.

MOTION TO ACCEPT
COMMITTEE MINUTES

President Cann called for a voice vote to approve the committee meeting minutes. The motion was passed by a unanimous voice vote.

VOICE VOTE TO
ACCEPT MINUTES

Motion passes – 8-0

President Cann called for approval of the Financial Report/Payment of Bills.

FINANCIAL REPORT/
PAYMENT OF BILLS

Director Faccinetto made a motion, seconded by Director Burkhardt, to accept the Financial Report and Payment of Bills, (Item numbers 21, 22, and 23).

MOTION TO ACCEPT
FINANCIAL
REPORT/PAYMENT OF
BILLS

President Cann asked if there was any discussion on the Financial Report/Payment of Bills.

Director Tenaglia stated that the Superintendent and he communicated by email regarding a couple of items in this Financial Report/Payment of Bills category. He stated that regarding the Budgetary Transfer there are two expenses that have been moved from the graduation expenses of Liberty and Freedom High School to a rental equipment student account. However, since these are graduation expenses, he feels they probably belong in the account they were initially placed.

Mrs. Gober stated that the PDE Account Manual defines that any lease or rental of any equipment for a facility must be included in the 440 object which is the reason that the lease from Stabler is being moved from a supply account to a lease rental account.

Director Tenaglia stated that he and Dr. Roy also communicated regarding the budget information and the interest income for the full year was budgeted at \$750,000 however, they have significantly less than that, and the superintendent's response was that he felt that perhaps it was overstated in the 2011-2012 budget year they were proposing an interest income of \$250,000 or approximately \$500,000 less. Dr. Tenaglia asked if the administration is now anticipating \$500,000 less of interest income.

Mrs. Gober stated that he was correct.

Dr. Roy stated that in looking back to the budgeting from the last school

year, the \$750,000 number is larger than had been received pictorially and he said he can't answer why that was budgeted at \$750,000, however, they are now expecting it to be in line with what has been historical which has been the \$250,000.

Director Tenaglia asked if they are going to see a transfer of the additional amount out of that account and where are they going to offset that amount?

Dr. Roy stated that overall in looking at the budget expenses budgeted through December, they are on pace as they have been in the last year and that they expect to have a surplus at the end of the year as they did last year and then that would make up for the budgeting inaccuracy regarding the interest income. He continued saying that the budget is a blueprint, and he would say that \$750,000 seemed pretty large, but they expect that in the end they are going to understand the budget, and that they will be able to make up for the off estimate for the interest income.

Director Tenaglia stated he was also inquiring about certain accounts such as Curricular Enrichment which is already overspent in excessive of \$5,000, the Interscholastic Athletic account where there are no expenses year to date, and SPARK where there was a \$900 expense with nothing budgeted. He went on to say that he doesn't understand how they attribute expenses to a category they have no budgeted amount. He continued saying that Homebound Instruction and Special Education have nothing there, nor do Contracted Services. He said that Dr. Roy did address some of those questions with the acquisition of two vehicles, however he said he didn't see car acquisitions transferred to correct some of these differences.

Dr. Roy stated that regarding the corresponding transfers, they look overall at department accounts and that those transfer will happen in time to cover this, so that if the Curriculum budget, the Enhanced Programs item is overdrawn then they would transfer money from another area of the Curriculum budget where there is plenty of money.

Director Tenaglia stated that at this point in time, the board has no idea on what was spent on Interscholastic Athletics.

Dr. Roy stated that his understanding is that historically in the district there is the Athletic Fund and that at the end of the year, there is money that is budgeted in the GOP Interscholastic Athletic Fund and is then transferred to the Athletic Fund to cover additional expenses. He went on to say that financially they are all in the same account so it is an accounting piece. He said that he feels that Director Tenaglia made a point that at this time, the Athletic Fund does not reflect the revenue transferred into it yet. Dr. Roy continued saying the in the Interscholastic Athletic Fund, the Athletic Fund would show the expenses.

Dr. Roy went on to say that one of Mr. Gorman's recommendations were that the Athletic Fund not be a stand alone in the future, and even if they showed it separately that it would be accounted for in a more integrated fashion.

Director Tenaglia asked why aren't they implementing that change?

Dr. Roy stated that they haven't made the change at the mid point.

President Cann asked if anyone had anything else to discuss.

President Cann called for a voice vote to approve the Financial Report/Payment of Bills, Item 21, 22, and 23.

Yea, Directors Burkhardt, Faccinetto, Follweiler, Leeson, McKeon, Ortiz, and President Cann

VOICE VOTE
ITEMS 21, 22, and 23

Nay, Director Tenaglia

Motion Passes 7-1

President Cann stated that the board had an Executive session prior to this meeting to discuss personnel, litigation, and they will have another executive session following this meeting to discuss personnel.

PRESIDENT'S
COMMUNICATIONS

Dr. Roy stated that he had a couple of quick items to report on. He stated that on tonight's agenda listed is the appointment of the new Director of Facilities and Maintenance, Mr. Mark Stein. Dr. Roy stated that Mark was in the audience this evening, and he wanted welcome him. He continued saying that Mark will be joining the school district at the end of March. Dr. Roy said that he would like to take a minute to embarrass Dr. Silva. Dr. Roy stated the following: *Dr. Silva's research for his dissertation has been accepted by the most prestigious journal in educational leadership, The Educational Administrative Quarterly. It is a peer review internationally recognized journal that recognizes less than 1 percent of the manuscripts that it receives and Jack's manuscript was accepted. His work and his research are important and relevant for us for two reasons. One reason is that his research demonstrates that when particular principals pay attention to students on an individual basis and help the students focus on achievement, it makes a difference. Prior to this, research really showed generic general things principals could do in a school environment developing a positive school culture. This showed that principal interaction one on one with students talking about their achievements increased student achievement. The importance is that this shows the direct impact that principals can have and it certainly is something that we have already been incorporating into our work with our principals. Lehigh University is incorporating it, Jack did his research there, and they are incorporating it into their instructional leadership course. It will be published in the coming months, but this is a major accomplishment, and I wanted to recognize Jack for it this evening.*

SUPERINTENDENTS
REPORT/
RECOGNITION

Dr. Silva responded by saying the following: *Thank you Dr. Roy. You achieved your goal of public embarrassment, and I am sure this is not the last time.*

President Cann asked if there was any unfinished business to discuss. Seeing none, she moved on to recommendation of the administration.

UNFINISHED BUSINESS

President Cann asked for a motion to accept the Recommendations of the Administration (Items 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, and 19)

RECOMMENDATIONS OF THE ADMINISTRATION

Director Follweiler made a motion to accept the Recommendations of the Administration. Director McKeon seconded the motion.

President Cann asked if anyone would like to pull any of these of these items for discussion.

Dr. Roy stated that there are two changes. The Hand Carry page listed as 18A. Dr. Roy asked to keep that out of the original Items and vote on that item separately. He said that it was not on the agenda prior to tonight due to timing reasons. Also, a correction for page 11 – item 11 –Letter C#5 – the weekly salary should be listed as \$2,040.00 rather than the typo that says \$2,400.00.

President Cann asked if anyone had any other items they wanted pulled.

Director McKeon stated Item 1 and that he had some questions.

Director Follweiler stated she would like Item 1, 2, and 18 pulled.

Director Leeson stated she would like Item 7, 11, and 14 pulled, and she had a question on Item 20, also Item 18A she said she would like pulled.

President Cann stated that Item 18A is a separate item.

President Cann asked for a Roll Call vote on Items 3, 4, 5, 6, 8, 9, 10, 12, 13, 15, 17, and 19.

ROLL CALL VOTE
ITEMS 3, 4, 5, 6, 8, 9, 10,
12, 13, 15, 17, AND 19

Director Leeson also asked to have Item 16 pulled.

Yea, Directors Burkhardt, Faccinetto, Follweiler, Leeson, McKeon, Ortiz, Tenaglia, and President Cann.

Motion pass 8-0

The administration's recommendations 3, 4, 5, 6, 8, 9, 10, 12, 13, 15, 17, and 19 were considered together.

President Cann asked for a Roll Call vote on Items 1, 2, 7, 11, 14, 16 as amended, and 18.

ROLL CALL ITEMS 1, 2,
7, 11, 14, 16, AND 18

Yea, Directors Burkhardt, Faccinetto, Follweiler, Leeson, yes to 16 as amended and 18, abstaining from 14, no to 1, 2, 7, 11-part C, Item #5, McKeon, Ortiz, Tenaglia and President Cann

Motion 1 and 2 pass 7-1

Motion 7 – pass 7-1

Motion 11 – passes 7-1

Motion 14 – passes 7 – 0 – 1

Motion – 16 and 18 pass 8-0

Director Follweiler stated that she believes Director Leeson pulled item #20 as an information only with a question and she didn't know at what point of order, if she still has that question to go over, or if they can move on.

Director Leeson stated to Director Follweiler that they can move on.

Motion to accept Item 18A

MOTION TO ACCEPT
ITEM 18A

Director Follweiler made motion to accept Item 18A. The motion was seconded by Director Ortiz.

President Cann asked if there was any Discussion on Item 18A.

Director Burkhardt stated that he will be voting no consistent with his hope that they will be going to enter into a TIF with the other municipalities and the county. He stated that he believes that this is a loss of about \$60,000 a year in real estate taxes and that that is a big hit to take for next year and for the next 20 years.

President Cann asked if anyone else had any discussion on Item 18A.

DISCUSSION ITEM #18A

Director Leeson stated that she wanted to reiterate what Director Follweiler brought up in the other tax settlements that this has been accepted, but that if they should decide that they want to appeal this they would be on their own and all expenses would be bore by the district to move forward in trying to appeal this.

Attorney Spry stated that that was correct.

President Cann asked for a Roll Call vote on Item 18A.

ROLL CALL VOTE TO
ACCEPT ITEM 18A

Yea, Directors Follweiler, Leeson, McKeon, Ortiz, Tenaglia and President Cann

Nay, Directors Burkhardt and Faccinetto.

Motion passes 6-2

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° Information Item Only

1. *Lease Agreement with the Borough of Fountain Hill*

INFORMATION:

Due to the warranty associated with the recent field installation at Broughal Middle School, athletic events are not permitted on the field for spring of 2011. Therefore, it has become necessary to secure a location for softball games and practice for Broughal Middle School. The District will be charged \$25 a game for the use of the field. There are eight games scheduled.

RECOMMENDATION:

That the Board of School Directors approves the lease agreement with the Borough of Fountain Hill for the use of their softball field for games and practice for Broughal Middle School during the 2011 spring sports season at a cost not to exceed \$200.

DISCUSSION ITEM #1

Director McKeon asked whose warranty is preventing Broughal Middle School field being utilized for this year.

Dr. Donaher stated that it is based on the warranty of the new field that they have had installed there.

Director McKeon asked is it is sod related.

Dr. Donaher stated that it was sod related.

Director Leeson stated that she had an additional question on Item #1. Her question was that she understood that they are looking at paying \$25 per game to lease a field plus the transportation costs and asked if that was correct.

Dr. Donaher stated that they have to transport the students for the practices as well as the games.

Director Leeson asked if they had looked into any other facilities. She said that she knew that they were able to make arrangements with the City at times to do kind of a sharing, and she believes that they had done that for free.

Dr. Donaher stated that last year they had the same problems and they actually did review with the City the opportunity for perhaps the softball fields that are located at the Lehigh Little League complex on Schoenersville Road, and also the field complex that is located in the back of Lehigh University. He said there are fields there and Mr. Harris and he had both traveled it by car to see the distance, and the difference they would pay in mileage and time to transport the students every day for practice and games and it was more than what they will pay for transporting them to Fountain Hill and paying the \$200. He said they actually did a comparison. He stated that if they would get those fields for free, they expend more money in transportation costs to go a further distance then they do going to Fountain Hill.

Director Leeson asked if Dr. Donaher was saving time and mileage, but asked if they weren't using the districts buses.

Dr. Donaher stated yes that Director Leeson was correct but that they are assessed a fee when they do those runs and they had to have that built into their athletic budget.

Director Leeson stated that they are assessed a fee, but do the buses stay there while the students are practicing and then bring them back or do they just drop off the students and leave.

Dr. Donaher said that there is a time frame, but he would have to refer that to Director of Transportation, Sandra McKeon.

Director Leeson stated that if they do stay then time and distance wouldn't really make a big difference, so therefore the cost is basically the same.

Dr. Donaher stated that no, the distance when you add the mileage that it would take to get to the field that is on Schoenersville Road or the distance getting to Lehigh is further than it is to just go to Fountain Hill.

Director Leeson stated that if they are staying there, then it shouldn't make a difference.

Dr. Donaher stated that if it is 2 miles to get from Broughal to Fountain Hill, but is it 3½ miles to get from Broughal to Schoenersville, they will get a per mile charge for that as well.

Director Leeson stated that she thinks what Dr. Donaher is saying is that the athletic department is being charged the mileage, but it is still costing the district.

Mrs. McKeon stated that it is still costing the district to have the bus sitting there. She said that the buses are tied up for the hour or hour and half to take the child from Broughal to whatever field they are going to and so they as a district have incurred the cost for the entire time period, whether they are driving two miles or driving 3½ miles, they are still incurring the cost for an hour and a half or two hours or whatever the time frame is.

She went on to say that you do pay the mileage like Dr. Donaher stated, if it is four miles to say Illick's Mill, they are paying four miles as opposed to two miles to Fountain Hill, so they are paying besides the driver cost, they are paying mileage costs.

Director Leeson asked who is paying for this.

Mrs. McKeon stated that the athletic department is.

Director Leeson asked if it is being billed to athletics.

Mrs. McKeon stated that it was not at this time.

Director Leeson asked if the district incurs any additional costs as a district.

Mrs. McKeon stated that only fuel. She said that if they are driving two miles as opposed to four miles, then they are paying the driver whatever time they spend at the location that they are at.

Director Leeson stated that time costs them more than distance, but they are charging back to another account, so then the district is not saving any money.

Dr. Donaher stated that they are saving a little bit of money from the athletics departments view.

Director Leeson stated that is from the athletic departments view but the district is not saving money, they are spending an additional \$25 as a district when they look at the bigger picture.

Dr. Donaher stated they are spending less money in fuel and the time of the driver if it takes the driver an additional 15 minutes one way to get to the fields on Schoenersville Road and 15 minutes back that that is an extra half hour. He went on to say that if they were just going to Fountain Hill and back, they wouldn't have to pay. He said that they, as an athletic department, the cost would be additional if they are driving four miles verses six miles verses eight miles or 10 miles because there is the mileage charge that is set in their budget that they have to account for.

Director Leeson stated that in their budget she doesn't see this as a savings.

Director Burkhardt stated that there is a bigger issue here. He went on to say that everyone of the other three middle schools, the kids walk out the door and they go to practice. He said that Broughal, and he remembers this discussion a couple of years ago, used to go to the City fields and then until they get on the bus, get out there, get ready for practice and then shorten their practice to get on the bus to get back to Broughal, they don't have the same advantage that the other kids have. He went on to say he feels that they should give them the field that is closest to their school and that happens to be Fountain Hill which is costing them \$25. He continued saying that he thinks there is a far bigger issue here than this little bit of money.

Director Leeson stated to Director Burkhardt that they are not talking about a large distance and quite frankly that the Schoenersville fields are less than 15 minutes from Broughal and so the time, the distance here they're not talking about, she does agree with Director Burkhardt, and she thinks that this is why they will all look forward to the time when the fields are completed. She went on to say that not all of the schools could walk out the door, that includes Liberty, when they were under construction, so they all have suffered through certain things.

Director Follweiler stated that she had different issues on the subject, but that she is just going to throw her support behind what Dr. Donaher and Mrs. McKeon had been saying. She went on to say that if the sports practice or game is an hour long, there is more time for everyone involved to go a further distance, and it is not just about the \$25 or the cost to the district as Director Burkhardt said. She said that the students will need to spend that time and the parents will need to spend that time. She said she remembers they had this subject come up last year, and she knows she said to Dr. Donaher in the hallways that if it doesn't go through she will just give him the \$200 because Northeast went through the same process. She went on to say that Northeast was displaced with no field walking out the door for five years, and they did have a record of doing this with construction on their buildings and the cost to the district, she believes would end up being more than the \$200 total for the season that they are projecting because she knows she was a coach at an offsite facility and while the miles didn't seem far, at an after school traffic time whether it is going to Schoenersville or over the mountain that it is a heavy traffic area and the bus driver is going to be paid more, the gas is more, the students are going to be spending longer on the bus instead of doing homework, the parents are going to have a harder time getting to the games, and therefore she is in favor of spending the \$200. She went on to say that her questions is about what account it is coming from because that is normally supposed to be on every expenditure that is listed on our agenda.

Dr. Donaher stated that it was coming from the athletic account.

Dr. Donaher stated that it is the athletic account and it is in the 400 account code in which there is a balance of about \$948 in that account.

Director Follweiler stated that it is very important that they don't lose sight of everyone who reads the agenda before it gets to the board, that any expenditure is supposed to have an account listed and a balance as Director Tenaglia stated earlier.

Dr. Donaher made an apology for not listing the balances.

Director Ortiz stated that she felt this is ridiculous. She said that they cannot be just picking on nickel and dime items, and the kids need to be at their practices, and she supports what Dr. Donaher is doing.

ROLL CALL ITEMS 1, 2, 7, 11, 14, 16, AND 18

President Cann asked for a Roll Call vote on Items 1, 2, 7, 11, 14, 16 as amended, and 18.

Yea, Directors Burkhardt, Faccinetto, Follweiler, Leeson, yes to 16 as amended and 18, abstaining from 14, no to 1, 2, 7, 11-part C, Item #5, McKeon, Ortiz, Tenaglia and President Cann

Motion 1 and 2 pass 7-1

Motion 7 – pass 7-1

Motion 11 – passes 7-1

Motion 14 – passes 7 – 0 – 1

Motion – 16 and 18 pass 8-0

2. *Roadmap to Educational Excellence for 2010-2014*

INFORMATION:

The District goals developed and titled “Roadmap to Educational Excellence” were developed by the administration. The mission, school improvement framework and performance goals, and education program goals were discussed with the Board at the January 24 and February 14, 2011, Board Curriculum Committee Meetings.

RECOMMENDATION:

That the Board of School Directors approves the attached Roadmap to Educational Excellence goals for 2010 through 2014.

DISCUSSION ITEM #2

Director Follweiler stated that she pulled Item #2 because on the listing on the table of contents it says Roadmap to Educational Excellence, however, in the actual recommendation, it specifies that it is district goals. She asked for clarification asking if this is a goal of district, and she wanted to make sure that it is not the only goal of the district that they have areas to do with financial goals and they have areas to do with safety goals. She went to say that she just wanted to make sure that this is covering their Curriculum Educational goals and that there are other goals that the district has set forth for the administration to follow.

Dr. Roy stated that the recommendation does say to approve the attached Roadmap to Educational Excellence goals for 2010-2014 and so it would refer specifically to the documents that as were pointed out are focused on educational programs.

Director Leeson stated that she would like this to be reworded then because the information says the district goals developed entitled Roadmap to Educational Excellence and that indicates that these are the districts goals which she does not believe are the comprehensive district goals. She went on to say that it should say, the educational goals instead of the district goals or something to that effect.

Director Follweiler stated the recommendation says the Board of Directors approves the Roadmap to Educational Excellence goals and she knows that what they are speaking of is the background information, however she feels the recommendation itself is appropriate.

Director Leeson stated that the information goes with it and she would like to see that changed to Educational Goals developed and she believes that that was discussed in the Curriculum meeting and it was established that this was the curriculum goals and not the district goals. She continued saying she doesn't think that this is really accurate as far as the information is concerned either.

Dr. Roy stated that this is broader than Curriculum goals, it is Educational program goals as well and it is his understanding that what the board is voting on is the recommendation.

Director Leeson stated that she will be voting no. She said that she also wants to point out that they went through a complete Curriculum audit and at that time they established and outlined directions to be set for the next couple years. She went on to say that that is not included in this Roadmap to Educational Excellence. She said she thinks it is very difficult for their district to keep taking one direction and switching and changing and moving and she thinks that they very purposefully last year laid some groundwork so that it could be built upon so she also cannot accept these goals since they do not incorporate the work and do not build upon the work that was done in the previous year. She said she remembers Director Ortiz bringing up that they are using the work that they spent a lot of money on last year and did a lot to establish, and asked if they are building on this and are they using those guidelines. She went on to say that she thinks that it is very important for the district to see them being consistent and to see them following through with the things that this board established and voted on.

Dr. Roy stated that he understands the point, and he thinks the Roadmap is intended to be at a next level up. He said that the Curriculum report and audit provided detailed information on timelines and courses that needed to be updated and that this is much more specific, that this is the next level up, that the curriculum work fits into this framework and when they talked about the core learning and the stretch learning, the curriculum work is kind of the detail stuff within that framework, and therefore he sees this as setting a broader direction which is much needed for the district, for their principals, for their teachers, for their schools, and providing a framework for school improvements that provide a common direction with common overall goals that allows for individual schools to address their needs within the framework. Dr. Roy asked if Dr. Silva wanted to add to this.

Dr. Silva stated that curriculum is more ethics and this is where there will be more curriculum discussions.

Director Burkhardt stated that he would like to mention that Dr. Silva and he did review the documents they are talking about from Dr. Barilla, and he is going to make sure that he overlays that and that they haven't gotten lost in a file cabinet somewhere.

Director Ortiz stated that as she discussed with Director Leeson, she just doesn't want to see that they just say they are going to do something. She said they paid someone to come and give them the Roadmap, and the next year they change it. They need to be consistent and this is like Director Burkhardt said they are discussing what Dr. Barilla said and they are going to implement that and put that into perspective for this Roadmap then she does not have a problem with that, but she just doesn't want to see that they invested so much money into that and all of a sudden they just discard it and it is not used.

Director Leeson stated that the curriculum goals were supposed to be followed through this year, and she also thinks that is a discussion and she is glad that they have started the conversation but they are looking at March before they are going to even have a discussion with the board and looking for acceptance on this.

Director Burkhardt stated that when he reviewed them with Dr. Silva, a number of them are the very mathematical, the science, the biology, the language arts, the key areas, and they are in process of reviewing others, some of them related to arts, some of them to foreign language and those areas are still on the table for getting going, but the really critical ones when they looked at them, they are moving in the right direction, however, we just need to bring them forward a little bit better.

ROLL CALL ITEMS 1, 2, 7, 11, 14, 16, AND 18

President Cann asked for a Roll Call vote on Items 1, 2, 7, 11, 14, 16 as amended, and 18.

Yea, Directors Burkhardt, Faccinetto, Follweiler, Leeson, yes to 16 as amended and 18, abstaining from 14, no to 1, 2, 7, 11-part C, Item #5, McKeon, Ortiz, Tenaglia and President Cann

Motion 1 and 2 pass 7-1

Motion 7 – pass 7-1

Motion 11 – passes 7-1

Motion 14 – passes 7 – 0 – 1

Motion – 16 and 18 pass 8-0



Roadmap to Educational Excellence 2010-2014

Mission Statement

The Bethlehem Area School District (BASD), in partnership with the home and community, is committed to providing a safe and supportive environment in which each student will attain the knowledge, skills, and attitudes necessary to become a productive citizen and lifelong learner in our technologically demanding and culturally diverse society.

Our Destination -The Bethlehem Area School District will once again be recognized as one of the top districts in the state. The BASD will be a model for meeting student needs while serving as a responsible steward of the community's resources.

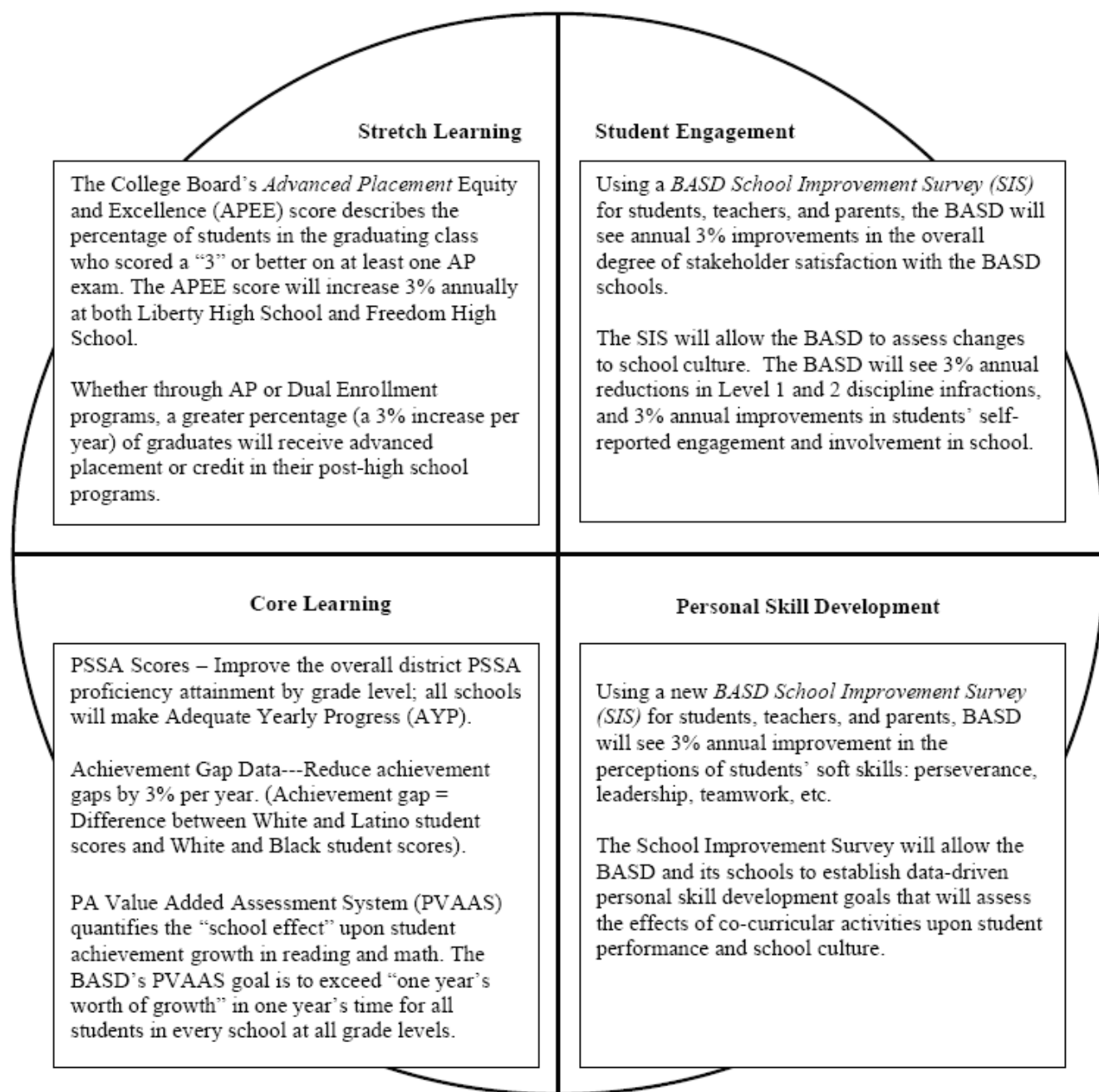
Formula for Excellence – The BASD recognizes a simple formula for excellence consisting of two ingredients: *high expectations* and *high support*. High expectations for student academic achievement (rigor) is matched with high support initiatives such as effective classroom instruction and tutorial help for students in need. High expectations include student decorum and school safety. High support for student behavior must include services that help students recognize the impact of poor behavior and strategies that give them the tools to change that. The excellence framework of high expectations matched with high support extends to adults as well. Our teachers, administrators and support staff should be expected to perform at high levels while we simultaneously provide the support in the form of professional development to help us meet those high expectations.

District and School Improvement—The BASD believes that school improvement means more than improving standardized test scores. The BASD has adopted a school improvement model that includes data-driven goal setting in four interdependent areas: core learning, stretch learning, student engagement, and personal skill development. BASD schools will achieve the core learning goal of all students becoming proficient readers, writers, and mathematicians. Beyond core learning, each student must stretch to excellence in an area of personal strength; BASD graduates must be college or career ready when leaving our schools. Yet to be academically successful, BASD students need to be engaged in school activities that build a strong sense of belonging and community. Finally, BASD students must show the personal, soft skills of perseverance, teamwork, and leadership required of successful 21st Century citizens.

SCHOOL IMPROVEMENT FRAMEWORK AND PERFORMANCE GOALS

The Four Learning Criteria from the International Center for Leadership In Education

The fundamental purpose of our school district is to prepare graduates for life in an interdependent and competitive global community. As such, setting specific performance goals for schools and students is appropriate (with 2010-2011 being a benchmarking year).



The following educational program and fiscal goals are designed to support the educational performance goals:

Educational Program Goals

Develop Rigorous Curriculum and Assessment – A guaranteed, rigorous, and relevant curriculum is linked by research to improved student learning. The BASD will develop a systematic approach to meeting the challenges posed by the more rigorous *Core State Standards*, PA Graduation Requirements, and *Keystone Exams*. BASD curriculum and assessment must align to those more rigorous standards, as well as guarantee that information technology and learning materials are available to support the curriculum.

Foster Positive Relationships – Student learning is maximized when positive relationships and a safe orderly school climate are the norm. We will be proactive in building supportive relationships with students and integrate a more restorative school culture with the Student Code of Conduct.

Enhance Student Engagement Beyond the Classroom – Student learning increases when students are actively involved in all aspects of school life. A greater percentage of students will participate in co-curricular activities that develop teamwork, leadership, and school identity.

Provide Professional Development for High-Quality Instruction – High quality instruction is a powerful variable in the teaching/learning process. Professional Development must be relevant, on-going, and classroom-focused. Our priority in this area includes refining the B-Flex program and providing in-service programs focused on literacy, mathematics, and improved student-teacher relationships.

3. *Supplemental Educational Services Agreement – Sylvan Learning Center*

INFORMATION:

Parents of school district students have the right to choose free tutoring for their children from a list of Pennsylvania Department of Education approved tutoring programs as a result of a school district's Annual Yearly Progress status. This option is called Supplemental Educational Services (SES). A low income parent with children in a Title I school that is in School Improvement II, Corrective Action, or Restructuring, who do not opt for transfer to a higher performing school, is able to request SES. The school district is required to fund these services, which are provided outside of the regular school day, and may use a portion of its Title I, Part A funds.

RECOMMENDATION:

That the Board of School Directors approves the attached services agreement with the Sylvan Learning Center for Supplemental Educational Services as mandated by *No Child Left Behind*.

APPENDIX D

Bethlehem Area School District

CONTRACTUAL SERVICES AGREEMENT

THIS AGREEMENT, made and entered into at the Bethlehem Area School District Education Center this 3rd day of January, 2011, by and between the School Board of Bethlehem Area School District, hereafter referred to as the "Board," and Sylvan Learning Center hereafter referred to as the "Provider."

WITNESSETH:

WHEREAS, the Board requires certain professional services to assist in accomplishing the supplemental educational instructional mandates of *No Child Left Behind*, and

WHEREAS, the Provider is qualified as determined by the Pennsylvania Department of Education to perform these services for students,

NOW, THEREFORE, for the consideration hereinafter named, the parties agree as follows:

1. The Provider will perform the professional services described in the attached scope of work, specifications, and attached hereto and made a part of this agreement as Attachments A, B, and C.
2. The Provider shall perform these services described on Attachments A, B, and C, according to the schedule indicated therein.
3. The price and consideration for which this agreement is made shall be in the amount of \$49.00 per hour, or \$1,289.96 per student who is provided Supplemental Educational Services.
4. The Board's representative for purposes of administration of this agreement shall be Mrs. Janet Tate, whose position is Supervisor of Grants.
5. The Provider acknowledges that its relationship to the Board is that of an independent contractor and that no employer-employee relationship is created by virtue of this agreement.

6. The Provider acknowledges and agrees that the responsibility for payment of taxes, employees' salaries/contracts, or other expenses of the Provider shall be said Provider's obligation.
7. The Provider shall not assign any interest in this agreement and shall not transfer any interest by assignment or novation.
8. The Provider agrees to make available upon request, to the Board, the Board's auditors, the Pennsylvania Department of Education, Pennsylvania Legislative Auditors, and/or the Office of the Governor or Division of Administration auditors, records and documents relating to the conduct of this agreement.
9. The Provider shall indemnify and hold harmless the Board and its representatives against any and all claims, demands, suits, and judgments of sums of money to any party for loss of life, injury, or damage to person or property resulting from, or by reason of, any negligent act or omission, operation or work of the Provider, its agents or employees while engaged upon or in connection with the services required or performed by the Provider hereunder.

To the extent allowed by the law, the Board shall indemnify and hold harmless the Provider against any and all claims, demands, suits, and judgments of sums of money to any party for loss of life, injury, or damage to person or property resulting from, or by reason of, any negligent act or omission, operation or work of the Board, its agents or employees while engaged upon or in connection with the services required or performed by the Board hereunder.

10. The Provider agrees to abide by the requirements of the following as applicable: Title VI and VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, Federal Executive Order 11246, the Federal Rehabilitation Act of 1973, as amended, the Vietnam Era Veteran's Readjustment Assistance Act of 1974, Title IX of the Education amendments of 1972, the Age Act of 1972, and the Americans with Disabilities Act of 1990. The Provider agrees not to discriminate in its employment practices, and will render services under this contract without regard to race, color, religion, gender, national origin, veteran status, political affiliation, or disabilities. Any act of discrimination committed by Provider or failure to comply with these statutory obligations when applicable shall be grounds for termination of this contract.

11. Provider will not receive reimbursement for travel expenses.
12. This agreement may be amended or extended by mutual written consent of the parties.
13. The Board reserves the right to cancel this agreement upon a thirty (30)-day written notice should funds no longer be available due to budget reductions imposed by the federal government, if the Pennsylvania Department of Education revokes approval of the Supplemental Educational Services Provider, or if the Board determines that the Provider is unable to meet the specified goals and timetables.
14. The Board reserves the right to cancel this agreement upon a thirty (30) day written notice if the determination is made by the Board that the Provider disclosed to the public the identity of any student who is eligible for, or receiving educational services, without the written permission of the parents/legal guardians of the student.
15. The Board may cancel this agreement due to non-performance of work described in Attachments B and C, upon giving seven (7) days' written notice.
16. Any claim or controversy arising out of this contract shall be resolved by the provisions of LSA-R.S. 39:1524 and 1526.
17. All records, reports, documents, and other material delivered to or transmitted to the Board, its agent, or the Pennsylvania Department of Education by the Provider shall remain the property of the Board/State.
18. This agreement shall be effective on the day and the date first above written and shall expire on June 30, 2011, unless extended or canceled as provided herein.

IN WITNESS WHEREOF, the parties have executed this act in the presence of the undersigned competent witnesses.

Witnesses:

Board of _____

By _____

Title: BASD Board President

By _____
(Signature of Provider)

Type Name: Douglas Babbin

Type Title: Executive Center Director

ATTACHMENT A

SCHOOL BOARD OF BETHLEHEM AREA SCHOOL DISTRICT

GENERAL CONTRACTOR INFORMATION

CONTRACTOR: Sylvan Learning Center
1104 Van Buren
Easton, PA 18045
(610) 250-7110
Taxpayer Identification Number: 061648447

If the contractor is a company, print the name and title of the person authorized to sign contract:

TIME PERIOD: Start Date: January 3, 2011 Completion Date: June 30, 2011

PAYMENT AMOUNT: \$1,289.96 per student; \$49.00 per hour

PAYMENT TERMS:

Payment shall be completed on a monthly basis. The payment will be calculated by dividing the total amount for the student(s) whom the Provider is serving by the number of months in the contract. Payment shall be due by the 1st of the month following the progress reporting to the district for each student on the 10th of the month prior. If a student has a partial month in the contract, the amount will be prorated for the partial month. If a student is absent and no services are provided, the district may deny payment for that time.

SOURCE OF FUNDS: Title I

SCHOOLS RECEIVING SERVICES: Donegan Elementary School
Fountain Hill Elementary School

BOARD REPRESENTATIVE: Janet D. Tate, Supervisor of Grants

I certify that the above taxpayer identification number is true and correct.

	<u>Executive Center Director</u>
(Signature of Provider)	Title

ATTACHMENT B

SCOPE OF SERVICES

1. Statement of Work:

The Provider will meet with parents and district personnel to develop statements of specific achievement goals for the student who will receive services from the Provider through the Supplemental Educational Services program.

The Provider will provide Supplemental Educational Services on a regular basis for the duration of the contractual period.

The Provider will follow the Individual Learning Plan as developed with parents and district personnel. The Provider will measure student progress using pre- and post-testing which is consistent with state content standards and the objectives set in the Individual Learning Plan documents.

An objective will not be considered “met” until at least an 80% mastery rate is demonstrated by the student. All objectives for a goal must be met for the goal to be met.

Where applicable, the Provider will provide services that are aligned with the student’s Individual Learning Plan.

The Provider will provide services that will allow the timetable written in the Individual Learning Plan to be met.

The Provider will provide progress reports to parents and teachers/schools on a monthly basis. The parent’s copy of the report will be mailed to the parents by the 10th of each month of the contract. The school’s copy can be mailed or hand-delivered by the 10th of each month. (In the event that the 10th of the month falls on a weekend or holiday, the prior work day will be the report day.) The Provider will send one copy of the Progress Report and the student’s sign-in sheet as documentation to the district representative so that Provider contract payment can be made. If parents or teachers desire more frequent reporting to them, the Provider may agree to provide additional reports as a part of the Individual Learning Plan.

2. Key Personnel:

The Provider will employ individuals in keeping with the non-discrimination clause of the contract.

Notification of Nondiscrimination

As an equal rights and opportunities agency, the Bethlehem Area School District will not discriminate in its educational and vocational programs, activities, or employment practices based on race, color, national creed, age, sex, ancestry, union membership, sexual orientation, gender identity, national origin, disability, or because the employee is a victim of a violent crime (including crimes involving domestic violence). The announcement of this policy is in accordance with state and federal laws, including Title VI, Title IX, and Section 504.

4. *Student Discipline – #0958398 – Adjudication*

INFORMATION:

The Board of School Directors of the Bethlehem Area School District has received and reviewed the following information regarding misconduct by one student in violation of District Policy 233.

RECOMMENDATION:

That the Board of School Directors adopts the proposed adjudication relating to Student Number 0958398.

5. *Student Discipline – #0949015 – Waiver*

INFORMATION:

The Board of School Directors of the Bethlehem Area School District has received and reviewed the following Waiver of Expulsion Hearing and Stipulation regarding misconduct by one student in violation of District Policy 233.

RECOMMENDATION:

That the Board of School of School Directors adopts the waiver relating to Student Number 0949015.

The administration's recommendations 3, 4, 5, 6, 8, 9, 10, 12, 13, 15, 17, and 19 were considered together.

RECOMMENDATIONS OF THE ADMINISTRATION – February 28, 2011

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6. *Highmark Healthy High 5 School Challenge Grant – Farmersville Elementary School*

INFORMATION:

The Highmark Foundation awards grants to schools, grades K-12, within its service region for programs that address nutrition education or services and/or opportunities for physical education or activity. These Highmark Healthy High 5 School Challenge grants support programs to improve student fitness, increase physical activity, improve eating habits, and promote lifelong wellness activities. Farmersville Elementary School plans to use these funds to implement a series of six-week, one-hour workshops on nutrition conducted by the Weller Center.

RECOMMENDATION:

That the administration be authorized to submit an application to the Highmark Foundation for a Highmark Healthy High 5 School Challenge grant on behalf of Farmersville Elementary School in the amount of \$6,036.

The administration's recommendations 3, 4, 5, 6, 8, 9, 10, 12, 13, 15, 17, and 19 were considered together.

RECOMMENDATIONS OF THE ADMINISTRATION – February 28, 2011

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7. *Conference/Staff Trip Attendance*

RECOMMENDATION:

That the following Conference/Staff Trip be approved:

April 3-6, 2011

Pennsylvania Association of Federal Program Coordinators Annual Conference

Seven Springs, Pennsylvania

\$3,365.00

Federal/Title I

DISCUSSION ITEM #7

Director Leeson stated that she sent a message about the cost of lodging for this particular trip, and she thinks the lodging is \$1,900 for three days for three people, and she was wondering if they had any answers that this just seems very high.

Dr. Roy stated that they will check on this. He said that for three people they will make sure that it is two in a room.

Director Leeson asked if there was any additional information.

Dr. Roy stated that nothing else other than saying that they will make sure they double up. He continued saying that the one person is a non-BASD employee, so he could put that person in a room with people they don't know.

Director Leeson asked if this was grant funded.

Dr. Roy stated that that was correct.

ROLL CALL ITEMS 1, 2, 7, 11, 14, 16, AND 18

President Cann asked for a Roll Call vote on Items 1, 2, 7, 11, 14, 16 as amended, and 18.

Yea, Directors Burkhardt, Faccinetto, Follweiler, Leeson, yes to 16 as amended and 18, abstaining from 14, no to 1, 2, 7, 11-part C, Item #5, McKeon, Ortiz, Tenaglia and President Cann

Motion 1 and 2 pass 7-1

Motion 7 – pass 7-1

Motion 11 – passes 7-1
Motion 14 – passes 7 – 0 – 1
Motion – 16 and 18 pass 8-0

RECOMMENDATIONS OF THE ADMINISTRATION – February 28, 2011

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8. *Field Trip Attendance*

RECOMMENDATION:

That the following overnight student trips for students and staff be approved:

March 24-26, 2011

(1 Freedom High School Student and 1 Liberty High School Student)

Pennsylvania Music Educators Association (PMEA) Region Band Festival

Ashland, Pennsylvania

General Account \$220.00

Substitute Account 208.00

Total Cost = \$428.00

April 4-6, 2011

(1 Liberty High School Student)

2011 State Leadership Conference - Future Business Leaders of America

Hershey, Pennsylvania

0.00

All expenses paid through FBLA Club.

May 11-13, 2011

(58 East Hills Students)

Nature Quest's Hickory Run State Park Camping Trip

Whitehaven, Pennsylvania

400.72

Federal/PA PACT Grant

May 20-21, 2011

(60 Broughal Middle School Students)

Music in the Parks Festival

Springfield, Massachusetts

0.00

All expenses paid through Broughal Music Parent Organization.

The administration's recommendations 3, 4, 5, 6, 8, 9, 10, 12, 13, 15, 17, and 19 were considered together.

9. *Resignations*

RECOMMENDATION:

A. Instructional

	NAME	ASSIGNMENT	REASON	EFFECTIVE
1.	Fontánez, Maria	Marvine, Kindergarten Teacher	Retirement	June 11, 2011
2.	Howe, Joan	Hanover, Grade 1 Teacher	Retirement	June 11, 2011
3.	Pfingstl, Danielle	Freedom, English Teacher	Personal	February 21, 2011

B. Noninstructional

	NAME	ASSIGNMENT	REASON	EFFECTIVE
1.	Blew, Kenneth	Nitschmann, C-1 Custodian	Retirement	June 11, 2011
2.	Coyle, Thomas	Broughal, C-3 Custodian	Retirement	June 18, 2011
3.	Cunningham, Michael	Nitschmann, Support Technologist	Personal	March 5, 2011
4.	Gress, Suzanne	Child Care, Assistant Center Supervisor	Personal	January 25, 2011
5.	Held, Harold	Liberty, C-1 Custodian	Retirement	February 9, 2011
6.	Hernandez, Christina	Marvine Family Center, 0-3 Secretary/Clerk, 12 months	Personal	February 19, 2011
7.	Justo, Marco	Freedom, C-1 Custodian	Personal	February 8, 2011
8.	Morton, Anne	Assistant Director of Business Affairs	Personal	February 4, 2011

C. Miscellaneous

	NAME	ASSIGNMENT	REASON	EFFECTIVE
1.	Kelley, James	Broughal, Assistant Soccer Coach	Personal	2010-2011 school year
2.	Maiello, Raymond	Bus Driver	Personal	February 4, 2011
3.	Nawrocki, Matthew	East Hills, Assistant Soccer Coach	Personal	January 19, 2011
4.	Rohn, Virginia	Liberty, Head Volleyball Coach	Personal	December 14, 2010

The administration's recommendations 3, 4, 5, 6, 8, 9, 10, 12, 13, 15, 17, and 19 were considered together.

10. *Leaves of Absence***RECOMMENDATION:*****A. Instructional***

	NAME	ASSIGNMENT	REASON	EFFECTIVE
1.	Brad, Shanna	Farmersville Special Education Teacher	Family Medical Leave of Absence	March 21, 2011, until the end of the 2010-2011 school year
2.	Corrigan, Michael	Liberty English Teacher	Family Medical Leave of Absence	March 11, 2011, until the end of the 2010-2011 school year
3.	Corrigan, Stephanie	Liberty English Teacher	Childrearing Leave of Absence	February 7, 2011, until the end of the first semester of the 2011-2012 school year
4.	Lyons, Tammy	Asa Packer Grade 4 Teacher	Family Medical Leave of Absence	March 2, 2011, until the end of the day on April 1, 2011
5.	Pretopapa, Alesha	Freedom Special Education Teacher	Childrearing Leave of Absence	February 15, 2011, until the end of the day on May 1, 2011
6.	Stocker, Megan	East Hills Special Education Teacher	Family Medical/ Childrearing Leave of Absence	Family Medical Leave of Absence begins February 14, 2011, until the end of the day on May 13, 2011 Childrearing Leave of Absence begins May 16, 2011, until the end of the 2010-2011 school year

B. Noninstructional

	NAME	ASSIGNMENT	REASON	EFFECTIVE
1.	Berrios, Evelyn	Broughal General Kitchen Help	General Leave of Absence	January 13, 2011, until the end of the day on March 4, 2011
2.	Lovett, Victoria	Liberty Teacher Assistant	General Leave of Absence	April 19, 2011, until the end of the day on April 21, 2011

The administration's recommendations 3, 4, 5, 6, 8, 9, 10, 12, 13, 15, 17, and 19 were considered together.

11. Nominations**RECOMMENDATION:***A. Administrative*

	NAME	ASSIGNMENT/STATUS	SALARY	EFFECTIVE
1.	Stein, Mark	Director of Facilities and Operations	\$108,000 prorated	March 28, 2011

B. Noninstructional

	NAME	ASSIGNMENT/STATUS	SALARY	EFFECTIVE
1.	Rivera, Katherine	Child Care, Center Supervisor, 8 hours daily, split shift, 12 months	\$28,568, prorated, (Noninstructional Meet and Discuss, Category K, Step 1)	March 1, 2011
2.	Wells, Tamara	Nitschmann, Health Assistant	\$14.94 per hour	March 1, 2011

C. Miscellaneous

	NAME	ASSIGNMENT	SALARY
1.	McKellin, Janice	Coach – Assistant Soccer Broughal	\$1,529.00 (continuing rate)
2.	Turanchick, Mary Ann	Coach – Assistant Softball Broughal	\$1,299.00 (new rate)
3.	Nelson, Caitlin	Coach – Assistant Softball East Hills	\$1,299.00 (new rate)
4.	Recker, Matthew	Coach – Assistant Boys Basketball Freedom	\$4,156.00, prorated effective January 6, 2011 (new rate)
5.	Lenz, Sylvia	Consultant for Business Affairs	\$2,040.00 per week effective March 1, 2011
6.	Mitchell, Thomas	Data Processing Services	\$60.00 per hour, not to exceed 100 hours
7.	Exceptional student listed on confidential page	Job Training/Work Experience	\$6.25 per hour for the first 60 days, \$7.25 per hour thereafter
8.	Hrycyszyn, Marlice	Night School – High School Facilitator	\$3,675.00, Second Semester

11. Nominations**RECOMMENDATION:***C. Miscellaneous (continued)*

	NAME	ASSIGNMENT	SALARY
9.	Bogusky, Joyce Knepp, Shaunna Muller, Michael	Night School – High School Teachers	\$32.87 per hour, Second Semester
10.	Nelson, Caitlin	Permanent Day-to-day Substitute (.7) Freedom	\$70.00 per day Effective February 1, 2011
11.	Lastres, Melissa	Second Language Guide	\$10.40 per hour
12.	Abreu, Simon Acosta, Evelyn Camac, Doris Ramos, Jenny Turner-Bordes, Delores	Transportation, Part-time Bus Drivers	\$16.18 per hour

C. Substitutes

INSTRUCTIONAL	
Bergstresser, Stacey	Mink, Christine
Brodt, Amanda	Pester, Jennifer
Brotzman, Keith	Sanchez, Jamie
Dancho, Tiffany	Schweisgut, David
Farnsworth, Elizabeth	Stocker, Ellen
Hammer, Jill	Taggart, Robert
Heaney, Heather	Volk, Herman
Hutchinson, Lauren	Wilson, Karen
Little, Lisa	Yaqub, Maria
Loch, Trisha	Zeltner, Kristen
NONINSTRUCTIONAL	
Battle, Christina	Gonzalez, Ingrid
Behe, Grace	Reed, Christine

DISCUSSION ITEM #11

Director Leeson stated that they looking at hiring the Interim Assistant Business Manager and that Dr. Roy corrected the salary to read \$2,040, and it is her understanding that this individual is considering that they will be working a three day week. She continued saying that she will be voting no on this because she doesn't believe that they should be spending that kind of money to fill an Assistant Business Manager position when

they are looking at a very difficult budget and the need for cuts. She said she knows there are great needs in that department but she also understands that this is a person with high qualifications, however she thinks that this is excessive.

Dr. Roy stated that he wanted to mention, that as he shared with the board, they are several people down in the business department now, and so this person would be coming into fill two slots that are vacant and the total cost to the district will actually be a couple hundred dollars less than if they brought in two temps to do the job.

Director Follweiler stated that she had a different issue with that item. She continued saying that it is her understanding that what the board is approving is a dollar amount per week and that the individual has stated that they believe they can get the work of the two people they will be replacing done in a three day week, however, it is my understanding that what the board is approving is a dollar amount per week, regardless of how many days in that week it takes, so if the individual gets here and finds that it is not a job that can get done in three days that they are going to spend four or five days because they are approving a weekly amount. She went on to say that what she wants to see out of this and it is the reason that she will approve it and was she asked Dr. Roy if there was an estimated timeline, and she believes Dr. Roy stated that they are going to set to advertise at least the Assistant Business Manager position, and she wasn't sure about the second position.

Dr. Roy stated that they are looking at an estimate to potentially, that if there are candidates out there that they feel are qualified, they are potentially looking at a hire in the April or May time frame.

Director Follweiler stated that what she is seeing is that they are hiring a overly qualified individual who will be able to do the work of two people in the business office, which after looking at the audit report really needs the help. She went on to say that she is in favor of this under those conditions, but she would want reports back to the board of the progress the individual is making.

Director Follweiler said she has another question on this line item. She said that the items in this line item are on this year's budget, and therefore everything that they are approving in this is from the 2010-2011 school budget and that this is already accounted for in this year's budget. She went to say that for example the appointment that they are talking about right now, they have the salaries for the two individuals that are no longer with us.

Dr. Roy stated that he is not sure about the other positions. He said they will discuss that at the April board meeting. He said that they didn't anticipate this need for the consultant, but they do have the positions that are vacant that are not being paid.

Director Follweiler stated that she sees an opportunity in talking at the budget meetings about the coaching staff and things like that that they might want to bring up in the budget meeting.

Director Ortiz stated that she has the same feeling as Director Leeson had earlier and after discussing this with Dr. Roy at their meeting and she sees that this person is going to be employed and that is a week's worth of work, and they are going to be working three days, but whatever she does in three days is supposed to be a week's worth of work, and if that is what they are approving then she is in favor of that, but with a timeline like Director Follweiler said, she was just appalled that for three days they would be able to pay that amount of money and she would not approve that, however, if it is a professional that will be coming and helping them, they have to have a time line. She said she will not approve a three day work week, it has to be a week's worth of work for the three days.

ROLL CALL ITEMS 1, 2, 7, 11, 14, 16, AND 18

President Cann asked for a Roll Call vote on Items 1, 2, 7, 11, 14, 16 as amended, and 18.

Yea, Directors Burkhardt, Faccinetto, Follweiler, Leeson, yes to 16 as amended and 18, abstaining from 14, no to 1, 2, 7, 11-part C, Item #5, McKeon, Ortiz, Tenaglia and President Cann

Motion 1 and 2 pass 7-1

Motion 7 – pass 7-1

Motion 11 – passes 7-1

Motion 14 – passes 7 – 0 – 1

Motion – 16 and 18 pass 8-0

12. *Reassignments*

RECOMMENDATION:

A. Instructional

	NAME	FROM/TO	SALARY	EFFECTIVE
1.	Bieber, Susan	From: Liberty, (.3) English Teacher Long-term Substitute To: Liberty, (.3) English Teacher Professional Employee	\$15,611, Master's +45, Step 7	October 21, 2008
2.	Davis, Kayla	From: Nitschmann, (.6) English Teacher Long-term Substitute To: Nitschmann, (.6) English Teacher Professional Employee	\$25,025, Bachelor's, Step 2	August 24, 2009
3.	DeBonis, Maria	From: Freedom, Mathematics Teacher, Long-term Substitute To: Broughal, Mathematics Teacher, Temporary Professional Employee	\$41,400, Bachelor's, Step 1	March 1, 2011
4.	Pfingstl, Danielle	From: Freedom, English Teacher Long-term Substitute To: Freedom, English Teacher Temporary Professional Employee	\$42,013, Bachelor's, Step 3	October 21, 2008

B. Noninstructional

	NAME	FROM/TO	SALARY	EFFECTIVE
1.	Ader, Vyizigiro	From: Broughal, (.5)/Nitschmann, (.5), Supplemental Custodian To: Broughal, (.5)/Fountain Hill, (.5), C-1 Custodian	\$14.64 per hour	March 1, 2011

12. Reassignments**RECOMMENDATION:***B. Noninstructional (continued)*

	NAME	FROM/TO	SALARY	EFFECTIVE
2.	Jamal, Shahnaz	From: Freedom, General Kitchen Help, 3.5 hours daily To: Freedom, General Kitchen Help, 3 hours daily	\$13.03 per hour	March 1, 2011
3.	Mattox, Sharon	From: East Hills, General Kitchen Help, (.5) hours daily Freedom, General Kitchen Help, 4.5 hours daily To: Freedom, General Kitchen Help, 6.5 hours daily	\$12.71 per hour	March 1, 2011
4.	Mugavero, Laura	From: Liberty, General Kitchen Help, 3.5 hours daily To: Liberty, General Kitchen Help, 7.25 hours daily	\$12.71 per hour	March 1, 2011
5.	Pavolko, Deborah	From: Freedom, General Kitchen Help, 4.5 hours daily To: Freedom, General Kitchen Help, 4.5 hours daily Liberty, General Kitchen Help, 2 hours daily	\$12.71 per hour	March 1, 2011

12. Reassignments**RECOMMENDATION:***B. Noninstructional (continued)*

	NAME	FROM/TO	SALARY	EFFECTIVE
6.	Read, Helen	From: East Hills, General Kitchen Help, 3.5 hours daily To: William Penn, General Kitchen Help, 3.25 hours daily	\$13.03 per hour	March 1, 2011
7.	Sedlock, Barbara	From: East Hills, General Kitchen Help, 5.75 hours daily To: Liberty, General Kitchen Help, 6.25 hours daily	\$12.71 per hour	March 1, 2011

The administration's recommendations 3, 4, 5, 6, 8, 9, 10, 12, 13, 15, 17, and 19 were considered together.

13. *Contractor Services Agreement***INFORMATION:**

The Bethlehem Area School District currently has two 21st Century Community Learning Center (21st CCLC) grants. This funding supports afterschool programming at several elementary schools and the four middle schools. Grant guidelines require that external program evaluations be conducted on a yearly basis. Dr. Carol Turoczi has been the external evaluator for these programs and has prepared detailed reports as mandated by the 21st CCLC grants. It is recommended by the administration that this agreement be approved in order for Dr. Turoczi to continue serving as the external evaluator for these grants.

RECOMMENDATION:

That the Board of School Directors approves the Agreement with Dr. Carol Turoczi to provide contracted services for the external evaluation of the 21st Century Community Learning Centers programs for the period of January 1, 2011, through June 30, 2012, at a rate of \$75 per hour not to exceed \$20,000 per contract year.

14. *Salary Allowances for Additional Credits Under the Incentive Program***INFORMATION:**

In accordance with Article XV, “Advancement to Higher Classification,” of the Collective Bargaining Agreement between the Board of School Directors and the Bethlehem Education Association, the following teachers are certified by the Superintendent of Schools as having met all requirements for incentive increments as listed.

Salary adjustments will be in accordance with the Base Step Salary Schedule of the Collective Bargaining Agreement for all categories listed as approved by the Board of School Directors for the 2010-2011 school year.

RECOMMENDATION:

That the administration be authorized to place the following employees on the appropriate salary column in accordance with the Collective Bargaining Agreement effective September 1, 2010:

BACHELOR’S +15

Leeson, Maureen – Liberty High School

MASTER’S

Hess, Jeremy – Nitschmann Middle School

DISCUSSION ITEM #14

Director Leeson stated that she wanted to announce that she will be abstaining from voting on Item #14 because of a relationship with one of the candidates.

ROLL CALL ITEMS 1, 2, 7, 11, 14, 16, AND 18

President Cann asked for a Roll Call vote on Items 1, 2, 7, 11, 14, 16 as amended, and 18.

Yea, Directors Burkhardt, Faccinetto, Follweiler, Leeson, yes to 16 as amended and 18, abstaining from 14, no to 1, 2, 7, 11-part C, Item #5, McKeon, Ortiz, Tenaglia and President Cann

Motion 14 – passes 7 – 0 – 1

15. *2011-2012 School District Calendar*

INFORMATION:

The Bethlehem Area School District administration developed the attached 2011-2012 School District Calendar. The calendar was also reviewed with the superintendents from Northampton Area School District and Saucon Valley School District to coordinate with their districts' calendars to formulate a schedule for the Bethlehem Area Vocational-Technical School.

The School District Calendar was also reviewed with representatives from the Bethlehem Education Association in December and February, administrators in December and February, and brought to the Board Human Resources Committee Meeting on February 14, 2011, for discussion.

RECOMMENDATION:

That the Board of School Directors approves the attached 2011-2012 School District Calendar.

2011-2012 SCHOOL DISTRICT CALENDAR

Orientation Day – New Teachers
Curriculum & Instruction – New Teachers
Teacher In-service Day
Teacher In-service Day
Preparation Day – All Staff
School Session Begins
Schools Closed (Labor Day)
Schools Closed (Rosh Hashanah)
Schools Closed (Teacher In-service Day)
Schools Closed (Teacher In-service Day)
Schools Closed (Teacher In-service Day)
Schools Closed (Thanksgiving Holiday)
Schools Reopen
Schools Closed (Christmas-New Year's Holiday)
Schools Reopen
First Semester Ends
Schools Closed (Martin Luther King Holiday)
Second Semester Starts
Schools Closed (Presidents' Holiday)
Schools Closed (Easter Holiday/Spring Break)
Schools Reopen
Schools Closed (Memorial Holiday)
Freedom Graduation (Tentative)
Liberty Graduation (Tentative)
Last Day of Instruction for K-11
Teacher Record Day
Teacher In-service/Flex Day
Teacher In-service/Flex Day

Monday, August 22, 2011
Tuesday, August 23, 2011
Wednesday, August 24, 2011
Thursday, August 25, 2011
Friday, August 26, 2011
Monday, August 29, 2011
Monday, September 5, 2011
Thursday, September 29, 2011
Monday, October 10, 2011
Tuesday, November 8, 2011 (Election Day)
Wednesday, November 23, 2011
Thursday, November 24, 2011 – Monday, November 28, 2011
Tuesday, November 29, 2011
Friday, December 23, 2010 – Monday, January 2, 2011
Tuesday, January 3, 2012
Friday, January 13, 2012
Monday, January 16, 2012
Tuesday, January 17, 2012
Friday, February 17, 2012* – Monday, February 20, 2012*
Thursday, April 5, 2012* – Monday, April 9, 2012*
Tuesday, April 10, 2012
Monday, May 28, 2012
Tuesday, June 5, 2012
Wednesday, June 6, 2012
Wednesday, June 6, 2012
Thursday, June 7, 2012
Friday, June 8, 2012
Monday, June 11, 2012



The Bethlehem Area School District has 181 student days built into the 2011-2012 school calendar. Each day marked with an (*) may be used as a make-up day. Scheduled holidays will be converted to regular days of instruction according to the following order: (1) Friday, February 17; (2) Monday, February 20; (3) Thursday, April 5; (4) Monday, April 9, 2012. The sequence of scheduled make-up days indicated in this calendar is subject to change based on the best interests of the school district.

Reporting Period and Report Cards

Elementary School				High School			
Marking Period Days	Date of Close	Teacher Submission Date	Report Card Distribution	Marking Period Days	Date of Close	Teacher Submission Date	Report Card Distribution
First/43	10/31/2011	11/07/2011	11/14/2011	First/22	09/28/2011	10/04/2011	10/11/2011
Second/42	01/13/2012	01/20/2012	01/27/2012	Second/21	10/31/2011	11/03/2011	11/10/2011
Third/48	03/26/2012	04/02/2012	04/10/2012	Third/21	12/06/2011	12/09/2011	12/16/2011
Fourth/48	06/06/2012	06/04/2012	Report Cards Mailed	Fourth/21	01/13/2012	01/19/2012	Report Cards Mailed
Middle School				Fifth/24	02/21/2012	02/24/2012	03/02/2012
First/43	10/31/2011	11/03/2011	11/10/2011	Sixth/24	03/26/2012	03/29/2012	04/10/2012
Second/42	01/13/2012	01/19/2012	01/26/2012	Seventh/24	05/02/2012	05/07/2012	05/14/2012
Third/48	03/26/2012	03/29/2012	04/10/2012	Eighth/24	06/06/2012	06/06/2012	Report Cards Mailed
Fourth/48	06/06/2012	06/06/2012	Report Cards Mailed				

Parent-Teacher Conferences

(On the day of parent-teacher conferences, students on that level will attend school for half a day)

Elementary Schools	Middle Schools	High Schools
Monday, November 21, 2011	Monday, November 21, 2011	Thursday, October 20, 2011
Tuesday, November 22, 2011	Tuesday, November 22, 2011	Tuesday, March 6, 2012
Monday, February 6, 2012	Wednesday, February 29, 2012	
Tuesday, February 7, 2012		

PSSA Testing: Retest for Math, Reading, Science, and Writing, Grade 12 October 24-November 4, 2011

Math and Reading Assessment for Grades 3-8 and 11 March 12-23, 2012
Modified Math and Reading Assessment for Grades 4-8 and 11 March 12-23, 2012
Make-up for Math and Reading Assessments March 26-30, 2012

Writing Assessment for Grades 5, 8, and 11 April 16-20, 2012
Science Assessment for Grades 4, 8, and 11 April 23-27, 2012
Modified Science Assessment for Grades 8 and 11 April 23-27, 2012
Make-up for Writing and Science Assessments April 30-May 4, 2012

English Language Proficiency Testing To be determined
PASA for Grades 3-8 and 11 To be determined
National Assessment of Educational Progress (NAEP) (selected schools) January 23-March 2, 2012

BASD Education Week: Week of October 17, 2011

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August	
22	Orientation Day-New Teachers
23	Curriculum & Instruction - New Teachers
24	Teacher Inservice Day
25	Teacher Inservice Day
26	Preparation Day-All Staff
29	School Session Begins
T=6	S=3

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

September
5 Schools Closed (Labor Day)
29 Schools Closed (Rosh Hashanah)
T=20 S=20

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

October
10 Schools Closed (Teacher In-service Day)
T=21 S=20

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

November	
8	Schools Closed (Teacher In-service Day)
23	Schools Closed (Teacher In-service Day)
24-28	Schools Closed (Thanksgiving Holiday)
29	Schools Reopen
T=19	S=17

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

December
23-30 Schools Closed (Christmas-New Year's
Holiday)
T=16 S=16

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

January	
2	Schools Closed
3	Schools Reopen
13	First Semester Ends
16	Schools Closed (Martin Luther King Holiday)
17	Second Semester Starts
T=20	S=20

17	Schools Closed (President's Holiday)
20	Schools Closed (President's Holiday)
T=19	S=19

T=22 S=22

5-9 Schools Closed (Easter Holiday/
Spring Break)
10 Schools Reopen
T=18 S=18

28 Schools Closed (Memorial Holiday)
T=22 S=22

6 Last Day of Instruction for K-11
7 Teacher Record Day
8 Teacher In-service/Flex Day
11 Teacher In-service/Flex Day
T=7 S=4

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29			

JANUARY 2012						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

T=Teacher Day (190)
S=Student Days (181)

16. 2009-2010 Local Audit Report**INFORMATION:**

The District has received the 2009-2010 Local Audit Report from our local auditors, Gorman & Associates, P.C., Northampton. The document shows management's response to all recommendations and findings related to the review of our financial data for the given year. This document was reviewed by Mr. William Gorman earlier in this meeting.

RECOMMENDATION:

That the Board of School Directors accepts the 2009-2010 Local Audit Report as prepared by local auditors, Gorman & Associates, P.C.

DISCUSSION ITEM #16

Director Leeson stated that on the local audit report she wanted to make a comment that she is understanding from Mr. Gorman's discussion that they are accepting the report given to them, however, they are not necessarily agreeing with any things that are in the report or accepting that this is the end of the actions to be taken, so in that venue, she said will accept the report. She said she is concerned that they are seeing some of the same issues year after year and she is hoping that in their Board Finance Meeting they will be taking a very strong look at timelines and accountability and reporting on some of these issues.

Director McKeon stated that he is not weighing on his vote, but he agrees with Director Leeson that he thinks in the Board Finance Meeting they have to decide what items have to be addressed immediately and prioritize all the audit items so they can be addressed and completed as quickly as possible and as accurately as possible.

Director Leeson that she would also like the items to be addressed for the upcoming audit, and she knows that that is difficult because they are just getting the audit at the end of February, but with the time crunch, this is why they absolutely need to be getting this report closer to November or December as opposed to the end of February or the beginning of March.

Director Tenaglia stated that thinks that the term itself does have a meaning different than Mr. Gorman's and he would like to change the language to say "the Board of Directors acknowledges receipt of", and he would like to make that as a motion.

Director Leeson seconded the motion.

Director Leeson asked Attorney Spry if he would address this item because as Mr. Gorman explained the school code requires the board to accept.

Attorney Spry stated that the school code says that the auditor's report shall be filed with the board, entered on the minutes of the board by the secretary and forward to the superintendent's office and for public inspection, and so he thinks that Mr. Tenaglia's change of wording is acceptable.

President Cann asked if there is a need for a roll call vote to accept rewording the resolution to say "the Board of Directors acknowledges receipt of the audit, rather than "accepting the audit".

Attorney Spry stated that they just need a motion and a second motion to amend it.

President Cann asked if all were in favor of amending Item #16 as explained and when they vote on it, it will be as amended.

ROLL CALL ITEMS 1, 2, 7, 11, 14, 16, AND 18

President Cann asked for a Roll Call vote on Items 1, 2, 7, 11, 14, 16 as amended, and 18.

Yea, Directors Burkhardt, Faccinetto, Follweiler, Leeson, yes to 16 as amended and 18, abstaining from 14, no to 1, 2, 7, 11-part C, Item #5, McKeon, Ortiz, Tenaglia and President Cann

Motion 1 and 2 pass 7-1

Motion 7 – pass 7-1

Motion 11 – passes 7-1

Motion 14 – passes 7 – 0 – 1

Motion – 16 and 18 pass 8-0

17. *2011-2012 Colonial Intermediate Unit 20 General Operating Budget*

INFORMATION:

The Colonial Intermediate Unit 20's Proposed General Operating Budget for the 2011-2012 school year has been submitted to the component schools districts for approval. The budget includes administrative services, curriculum and instructional services, management services, instructional materials services, and ancillary programs totaling \$3,002,620. A comparison with the current year is shown herein:

	<u>Expenditures</u>
Proposed General Operating Budget 2011-2012	\$3,002,620
General Operating Budget 2010-2011	\$2,958,420
Increase	\$ 44,200

The overall increase in the Colonial Intermediate Unit 20's Proposed General Operating Budget for the 2011-2012 school year is 1.49 percent. The total portion of that budget to be withheld from school districts is \$520,440. The share for each district will fluctuate based on changes in weighted average daily memberships and market values. The Bethlehem Area School District's contribution for 2011-2012 will be \$102,448.87. This represents no increase over the prior year.

RECOMMENDATION:

That the Board of School Directors approves the 2011-2012 General Operating Budget for the Colonial Intermediate Unit 20 as presented in the amount of \$3,002,620 with the Bethlehem Area School District contribution of \$102,448.87.

18. *Real Estate Tax Assessment Appeal Settlements***INFORMATION**

The school district has been notified that Northampton County has agreed to the following settlement offers related to tax assessment requests for reductions in taxable assessment for the various parcels outlined below. The property owners have prepared a stipulation for each settlement of the appeal reducing the fair market value and the assessed value based on the common level ratio. These stipulations have been reviewed by Attorney Spry and their execution is recommended.

RECOMMENDATION:

That the Board of School Directors approves the stipulations settling real estate tax assessment appeals with the various property tax parcels as noted below:

1. Alcon Global Pharmaceutical Packaging, Inc, No. C-48-CV-2009-12462
Tax Parcel No. M8-9-14-14-0205, Bethlehem Township
2. Kevin Graney, No. C-48-CV-2010-9536
Tax Parcel No. L8-11-A14-37-0205, Bethlehem Township
3. Diocese of Allentown, No. C-48-CV-2009-12447
Tax Parcel No. P6-SE-1B-29-9-0204, P6-SE-2A-21-5-0204,
P6-SE-2A-22-1-0204, & P6-SE-2A-26-26-0204, City of Bethlehem
4. Wallace B. Eldridge, III, No. 2010-12710,
Tax Parcel No. N6-NE-2-2-3-3A-0204, City of Bethlehem

DISCUSSION ITEM #18

Director Follweiler stated that she wanted to make it clear, since when she was sitting in the audience a lot of things weren't clear, so she asked Attorney Spry what was happening here since there are partials in their district that have gone to the county with a reassessment and the county has accepted it and they have passed it along to them to accept or reject.

Attorney Spry stated that that was correct that the county has negotiated these numbers and the taxing authorities have accepted those proposed settlements and it is before the School Board to determine whether it will accept the proposed settlements, and he has recommended to the board that those settlements should be accepted.

Director Follweiler asked that if they for any reason decide to not accept it, then they would have to go through the financial expense to change it and they would have to get another assessment, there would be considerable expense to the district. She asked if this was correct.

Attorney Spry stated yes.

ROLL CALL ITEMS 1, 2, 7, 11, 14, 16, AND 18

President Cann asked for a Roll Call vote on Items 1, 2, 7, 11, 14, 16 as amended, and 18.

Yea, Directors Burkhardt, Faccinetto, Follweiler, Leeson, yes to 16 as amended and 18, abstaining from 14, no to 1, 2, 7, 11-part C, Item #5, McKeon, Ortiz, Tenaglia and President Cann

Motion 1 and 2 pass 7-1

Motion 7 – pass 7-1

Motion 11 – passes 7-1

Motion 14 – passes 7 – 0 – 1

Motion – 16 and 18 pass 8-0

18a. *Lehigh County Real Estate Tax Assessment Appeal Settlement***INFORMATION:**

The school district has been notified that Lehigh County has agreed to the following settlement offer related to tax assessment requests for reductions in taxable assessment for the parcels outlined below. The property owners have prepared a stipulation for each settlement of the appeal reducing the fair market value and the assessed value based on the common level ratio. These stipulations have been reviewed by Attorney Spry and their execution is recommended.

RECOMMENDATION:

That the Board of School Directors approves the Stipulations settling real estate tax assessment appeals with the various property tax parcels as noted below:

1. RMLP-MT, LP, fifty two (52) Acre site which includes Martin Tower, Tax Parcel No. 6428-2119-5996-00001 and 6428-2198-4933-00001, City of Bethlehem setting Fair Market Value of \$4,650,000 based on land value for two (2) parcels

DISCUSSION ITEM 18A

Motion to accept Item 18A

Director Follweiler made motion to accept Item 18A. The motion was seconded by Director Ortiz.

President Cann asked if there was any Discussion on Item 18A.

Director Burkhardt stated that he will be voting no consistent with his hope that they will be going to enter into a TIF with the other municipalities and the county. He stated that he believes that this is a loss of about \$60,000 a year in real estate taxes and that that is a big hit to take for next year and for the next 20 years.

President Cann asked if anyone else had any discussion on Item 18A.

Director Leeson stated that she wanted to reiterate what Director Follweiler brought up in the other tax settlements that this has been accepted, but that if they should decide that they want to appeal this they would be on their own and all expenses would be bore by the district to move forward in trying to appeal this.

Attorney Spry stated that that was correct.

President Cann asked for a Roll Call vote on Item 18A.

Yea, Directors Follweiler, Leeson, McKeon, Ortiz, Tenaglia and President Cann

Nay, Directors Burkhardt and Faccinetto.

Motion passes 6-2

**19. *Award of Bid for Xerographic Paper – White – Bid Opening
February 15, 2011***

INFORMATION:

Bids were received and publicly opened at noon, Tuesday, February 15, 2011, for Xerographic Paper – White. Fourteen specifications were mailed and 4 bids were received.

Cost for 2,520 Cartons (3 Truckloads)

Ris Paper Company, Inc.	\$63,579.60
Paper Mart, Inc.	\$64,890.00
Unisource	\$66,771.60
Xerox Corporation	\$67,914.00

The bids have been tabulated and reviewed by the appropriate administrative and supervisory personnel. The recommendation of award is based upon the lowest responsible bidder meeting specifications.

RECOMMENDATION:

That the administration be authorized to award a contract to the lowest responsible bidder meeting specifications as indicated on the attached Tabulation of Bids.

Xerographic Paper – White

Ris Paper Company, Inc.
1531 Boettler Road, Suite E
Uniontown, Ohio 44685

\$63,579.60

Account Code: 10-0171000-000-000-00

Xerographic paper is inventoried and charged to building budgets as paper is requisitioned from the maintenance warehouse.

The administration's recommendations 3, 4, 5, 6, 8, 9, 10, 12, 13, 15, 17, and 19 were considered together.

20. *Quotations for the \$5,800 - \$15,200 Cost Category***INFORMATION:**

Quotations were solicited for:

Carpet tile, vinyl cove and adhesive for Fountain Hill Elementary School, Rooms 120, 122, 215, 217 and adjacent corridors. The following vendors were contacted:

Crest Wholesale Carpet Distributors 6412 Hamilton Boulevard Allentown, PA 18106	\$ 11,500
Bethlehem Gallery of Floors	11,589
DeGol Carpet	11,509

The lowest responsible quotation was Crest Wholesale Carpet Distributors at a cost not to exceed **\$11,500**.

Cabinet Code: NE (Maintenance Department Supplies)
Account Code: 10-2600-610 Maintenance Supplies-Carpentry
Remaining Balance: \$140,478.12

21. *Budgetary Transfers – 2010-2011*

RECOMMENDATION:

That the administration be authorized to make budgetary transfers in the 2010-2011 General Fund Budget as set forth in the attachment.

President Cann called for approval of the Financial Report/Payment of Bills.

MOTION TO ACCEPT FINANCIAL REPORT/PAYMENT OF BILLS

Director Faccinnetto made a motion, seconded by Director Burkhardt, to accept the Financial Report and Payment of Bills, (Item numbers 21, 22, and 23).

President Cann asked if there was any discussion on the Financial Report/Payment of Bills.

Director Tenaglia stated that the Superintendent and he communicated by email regarding a couple of items in this Financial Report/Payment of Bills category. He stated that regarding the Budgetary Transfer there are two expenses that have been moved from the graduation expenses of Liberty and Freedom High School to a rental equipment student account. However, since these are graduation expenses, he feels they probably belong in the account they were initially placed.

Mrs. Gober stated that the PDE Account Manual defines that any lease or rental of any equipment for a facility must be included in the 440 object which is the reason that the lease from Stabler is being moved from a supply account to a lease rental account.

Director Tenaglia stated that he and Dr. Roy also communicated regarding the budget information and the interest income for the full year was budgeted at \$750,000 however, they have significantly less than that, and the superintendent's response was that he felt that perhaps it was overstated in the 2011-2012 budget year they were proposing an interest income of \$250,000 or approximately \$500,000 less. Dr. Tenaglia asked if the administration is now anticipating \$500,000 less of interest income.

Mrs. Gober stated that he was correct.

Dr. Roy stated that in looking back to the budgeting from the last school year, the \$750,000 number is larger than had been received pictorially and he said he can't answer why that was budgeted at \$750,000, however, they are now expecting it to be in line with what has been historical which has been the \$250,000.

Director Tenaglia asked if they are going to see a transfer of the additional amount out of that account and where are they going to offset that amount?

Dr. Roy stated that overall in looking at the budget expenses budgeted through December, they are on pace as they have been in the last year and that they expect to have a surplus at the end of the year as they did last year and then that would make up for the budgeting inaccuracy regarding the interest income. He continued saying that the budget is a blueprint, and he would say that \$750,000 seemed pretty large, but they expect that in the

end they are going to understand the budget, and that they will be able to make up for the off estimate for the interest income.

Director Tenaglia stated he was also inquiring about certain accounts such as Curricular Enrichment which is already overspent in excessive of \$5,000, the Interscholastic Athletic account where there are no expenses year to date, and SPARK where there was a \$900 expense with nothing budgeted.

He went on to say that he doesn't understand how they attribute expenses to a category they have no budgeted amount. He continued saying that Homebound Instruction and Special Education have nothing there, nor do Contracted Services. He said that Dr. Roy did address some of those questions with the acquisition of two vehicles, however he said he didn't see car acquisitions transferred to correct some of these differences.

Dr. Roy stated that regarding the corresponding transfers, they look overall at department accounts and that those transfer will happen in time to cover this, so that if the Curriculum budget, the Enhanced Programs item is overdrawn then they would transfer money from another area of the Curriculum budget where there is plenty of money.

Director Tenaglia stated that at this point in time, the board has no idea on what was spent on Interscholastic Athletics.

Dr. Roy stated that his understanding is that historically in the district there is the Athletic Fund and that at the end of the year, there is money that is budgeted in the GOP Interscholastic Athletic Fund and is then transferred to the Athletic Fund to cover additional expenses. He went on to say that financially they are all in the same account so it is an accounting piece. He said that he feels that Director Tenaglia made a point that at this time, the Athletic Fund does not reflect the revenue transferred into it yet. Dr. Roy continued saying the in the Interscholastic Athletic Fund, the Athletic Fund would show the expenses.

Dr. Roy went on to say that one of Mr. Gorman's recommendations were that the Athletic Fund not be a stand alone in the future, and even if they showed it separately that it would be accounted for in a more integrated fashion.

Director Tenaglia asked why aren't they implementing that change?

Dr. Roy stated that they haven't made the change at the mid point.

President Cann asked if anyone had anything else to discuss.

VOICE VOTE

ITEMS 21, 22, and 23

President Cann called for a voice vote to approve the Financial Report/Payment of Bills, Item 21, 22, and 23.

Yea, Directors Burkhardt, Faccinetto, Follweiler, Leeson, McKeon, Ortiz, and President Cann

Nay, Director Tenaglia

Motion Passes 7-1

February, 2011

[illegible]

22. *Monthly Bills*

INFORMATION:

That the bills, which have been reviewed as to correctness by the appropriate business office staff and verified by the treasurer, be approved for payment. A copy of the bill list is available in the Business Office of the Education Center, 1516 Sycamore Street, Bethlehem, Pennsylvania, for review.

President Cann called for approval of the Financial Report/Payment of Bills.

MOTION TO ACCEPT FINANCIAL REPORT/PAYMENT OF BILLS

Director Faccinetto made a motion, seconded by Director Burkhardt, to accept the Financial Report and Payment of Bills, (Item numbers 21, 22, and 23).

President Cann asked if there was any discussion on the Financial Report/Payment of Bills.

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Director Tenaglia stated that he and Dr. Roy also communicated regarding the budget information and the interest income for the full year was budgeted at \$750,000 however, they have significantly less than that, and the superintendent's response was that he felt that perhaps it was overstated in the 2011-2012 budget year they were proposing an interest income of \$250,000 or approximately \$500,000 less. Dr. Tenaglia asked if the administration is now anticipating \$500,000 less of interest income.

Mrs. Gober stated that he was correct.

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Dr. Roy went on to say that one of Mr. Gorman's recommendations were that the Athletic Fund not be a stand alone in the future, and even if they showed it separately that it would be accounted for in a more integrated fashion.

Director Tenaglia asked why aren't they implementing that change?

Dr. Roy stated that they haven't made the change at the mid point.

President Cann asked if anyone had anything else to discuss.

VOICE VOTE
ITEMS 21, 22, and 23

President Cann called for a voice vote to approve the Financial Report/Payment of Bills, Item 21, 22, and 23.

Yea, Directors Burkhardt, Faccinetto, Follweiler, Leeson, McKeon, Ortiz, and President Cann

Nay, Director Tenaglia

Motion Passes 7-1

23. *Budget Information*

INFORMATION:

Presented for information is the statement of the Condition of the Budget by major accounts.

President Cann called for approval of the Financial Report/Payment of Bills.

MOTION TO ACCEPT FINANCIAL REPORT/PAYMENT OF BILLS

Director Faccinnetto made a motion, seconded by Director Burkhardt, to accept the Financial Report and Payment of Bills, (Item numbers 21, 22, and 23).

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President Cann called for a voice vote to approve the Financial Report/Payment of Bills, Item 21, 22, and 23.

Yea, Directors Burkhardt, Faccinetto, Follweiler, Leeson, McKeon, Ortiz, and President Cann

Nay, Director Tenaglia

Motion Passes 7-1

2010-2011 REVENUES

Description	A	B	C	D	F	G
	2010-2011				2009-2010	
	Budget	Realized January, 2011	Unrealized \$ (B-A = C)	Unrealized % (C / A = D)	Realized January, 2010	Realized June, 2010
CURRENT REAL ESTATE	113,780,198	116,578,332	2,798,134	2.46%	100,497,576	105,221,193
INTERIM REAL ESTATE	1,199,999	900,813	(299,186)	-24.93%	339,322	2,770,002
PUBLIC UTILITY REALTY	153,000	178,848	25,848	16.89%	166,715	166,715
PAYMENTS IN LIEU OF TAX	145,000	172,787	27,787	19.16%	130,379	130,379
UNDISTRIBUTED TAXES		116,745	116,745	-	5,014,015	0
PER CAPITA TAX SECT 879	240,000	223,001	(16,999)	-7.08%	225,367	234,558
PER CAPITA TAX ACT 511	240,000	223,001	(16,999)	-7.08%	225,367	234,558
LOCAL SERVICES TAX	330,000	147,055	(182,945)	-55.44%	148,722	290,067
EARNED INCOME TAX	11,600,000	4,530,566	(7,069,434)	-60.94%	6,074,710	11,320,449
REAL ESTATE TRANSFER TAX	2,000,000	754,992	(1,245,008)	-62.25%	992,855	1,493,020
MERCANTILE TAX	2,300,000	1,418,117	(881,883)	-38.34%	205,118	2,607,406
DEL. REAL ESTATE	3,100,000	2,198,056	(901,944)	-29.09%	2,874,579	3,632,646
DEL. PER CAPITA SECT 879	60,000	27,262	(32,738)	-54.56%	65,366	87,569
DEL. LOCAL SERVICES TAX			-	-		
DEL. MERCANTILE TAX	350,000	377,011	27,011	7.72%	303,406	366,517
TOTAL LOCAL TAX SOURCES	\$ 135,498,197	\$ 127,846,587	\$ (7,651,610)	-5.65%	\$ 117,263,498	\$ 128,555,079
INTEREST ON INVESTMENTS	750,000	24,791	(725,209)	-96.69%	121,036	192,651
SALES NON-REIMBURSABLE PROGRAM		117				
STUDENT FEES/ SPECIAL EVENTS	-	6,389	6,389		50	243,366
STATE REV OTHER PA PUBLIC SCHOOLS						12,211
STATE REV OTHER INTERMEDIARY	182,051	120,860	(61,191)	-33.61%	102,147	140,006
FEDERAL REV OTHER PA PUBLIC SCHOOLS		200			146,635	500
FEDERAL IDEA	1,876,243	201,350	(1,674,893)	-89.27%	576,053	1,910,287
FED ARRA IDEA REV REC AS PASS THROUGH						1,474,130
FEDERAL REV OTHER INTERMEDIARY	259,919	198,180	(61,739)	-23.75%	237,675	320,268
RENTALS	50,000	33,785	(16,215)	-32.43%	34,100	80,728
CONTRIBUTIONS		105,542	105,542		94,523	201,468
TUITION FROM PATRONS	500,000	285,656	(214,344)	-42.87%	118,166	379,668
SRVCS. / OTH LOC GOV UNITS			-			
COMMUNITY SERVICE ACTIVITY		7,113	(27,887)	-79.88%	9,794	31,340
MISCELLANEOUS REVENUE	35,000	546,440	546,440		16,093	137,492
REFUNDS FROM PRIOR YEAR EXP						211,933
TOTAL OTHER LOCAL SOURCES	\$ 3,653,213	\$ 1,530,422	\$ (2,669,548)	-73.07%	\$ 1,456,272	\$ 5,336,047
TOTAL LOCAL SOURCES	\$ 139,151,410	\$ 129,377,009	\$ (10,321,158)	-7.42%	\$ 118,719,770	\$ 133,891,126

2010-2011 REVENUES

Description	A	B	C	D	F	G
	2010-2011				2009-2010	
	Budget	Realized January, 2011	Unrealized \$ (B-A = C)	Unrealized % (C/ A = D)	Realized January, 2010	Realized June, 2010
BASIC INSTRUCTIONAL SUBSIDY	27,716,600	11,216,378	(16,500,222)	-59.53%	9,879,888	22,953,439
CHARTER SCHOOLS	1,873,209	777,590	(1,095,619)	-58.49%	811,200	1,710,538
TUITION : ORPHANS/CHILDREN	400,000		(400,000)	-100.00%		381,605
SCHOOL IMPROVEMENT GRANTS			-			9,892
VOCATIONAL EDUCATION	115,000	30,588	(84,412)	-73.40%	52,173	70,055
ALTERNATIVE EDUCATION					150,722	-
DRIVER EDUCATION	10,605		(10,605)	-100.00%		11,025
MIGRATORY CHILDREN	2,500		(2,500)	-100.00%		1,484
SPECIAL EDUCATION	6,538,057	3,950,908	(2,587,149)	-39.57%	3,923,126	6,632,724
ADDITIONAL EDUCATIONAL PROGRAMS		-				
EDUCATIONAL ASSISTANCE PRGM (TUTORING)	872,809	390,949	(481,860)		722,756	872,809
PA PRE-K-COUNTS	627,000	353,210	(273,790)	-43.67%	459,800	627,000
REVENUE NOT IN 7200 (SPECIFIC ED PRGMS)			-		9,800	-
TRANSPORTATION	2,370,421	1,232,723	(1,137,698)	-48.00%	1,259,448	2,355,898
RENTALS AND SINKING FUND	2,148,732	2,665,952	517,220	24.07%		2,665,952
HEALTH SERVICES	375,000		(375,000)	-100.00%		364,439
PROPERTY TAX RED. ALLOCATION	4,740,869	4,740,869	0	0.00%	4,733,333	4,733,333
PA ACCOUNTABILITY	1,806,167	1,693,715	(112,452)	-6.23%	1,806,167	1,806,167
DUAL ENROLLMENT GRANTS	23,922	37,329	13,407	56.04%	(3,809)	49,290
PROJECT 720		18,093	18,093			31,016
DCED GRANTS OTHER STATE REV NOT IN 7001	154,234	137,948	(16,286)	-10.56%	142,347	163,598
SOCIAL SECURITY	3,632,579	2,051,826	(1,580,753)	-43.52%	1,437,188	3,294,386
PSERS - PENSION CONTRIBUTION	3,797,190	1,140,166	(2,657,024)	-69.97%	1,744,885	2,195,275
IMPACT AID	50,000	18,511	(31,489)	-62.98%		45,165
OTHER FEDERAL PRGM/GRANTS	100,000	119,804.26	19,804	19.80%	49,490	154,450
NCLB TITLE I	3,302,605	1,296,154	(2,006,451)	-60.75%	1,937,529	3,267,675
NCLB TITLE II	904,394	392,506	(511,888)	-56.60%	279,732	776,189
NCLB TITLE III	296,807	63,602	(233,206)	-78.57%	199,984	295,357
NCLB TITLE IV	749,023	467,489	(281,534)	-37.59%	352,478	680,770
CHILD CARE & DEVELOPMENT BLOCK GRANTS	170,290	127,811	(42,479)	-24.95%	99,231	172,965
OTHER FEDERAL GRANTS	19,000	15,556	(3,444)	-18.13%	8,889	33,526
ARRA IDEA SEC 619	1,509,830		(1,509,830)	-100.00%		
ARRA-TITLE I PARTS A & D	540,000	450,580	(89,420)	-16.56%	694,509	1,518,457
ARRA-TITLE I SCHOOL IMPROVEMENT		30,787				
ARRA-STATE FISCAL STABILIZATION	3,089,051	257,421	(2,831,630)	-91.67%		3,089,051
ACCESS	42525	21,350	(21,175)		23,071	-
MED ASSIST REIMB FOR ADMIN CLAIMING PRGM		27,254				94,457
MED ASSIST REIMB						2,515,610
TOTAL STATE & FEDERAL SOURCES	\$ 67,978,419	\$ 33,727,069	\$ (34,309,391)	-50.47%	\$ 30,773,937	\$ 63,573,596

2010-2011 REVENUES

Description	A	B	C	D	F	G
	2010-2011				2009-2010	
	Budget	Realized January, 2011	Unrealized \$ (B-A = C)	Unrealized % (C/ A = D)	Realized January, 2010	Realized June, 2010
SPECIAL REV FUND TRANSFERS						91,344
INTERFUND TRANSFERS	25,000		(25,000)	-100.00%		
SALE OF FIXED ASSETS	92,000	21,750	(70,250)	-76.36%	105,247	107,947
INTRAFUND TRANSFERS						
INSURANCE RECOVERY			-		7,944	9,489
TOTAL OTHER SOURCES	\$ 117,000	\$ 21,750	\$ (95,250)	-81.41%	\$ 113,191	\$ 208,780
TOTAL REVENUE	\$ 207,246,829	\$ 163,125,827.42	\$ (44,725,799)	-21.58%	\$ 149,606,899	\$ 197,673,501
UNRESERVED FUND BALANCE			-			
TOTAL FUND APPROPRIATED BALANCE	\$ -	\$ -	\$ -		\$ -	\$ -
TOTAL DISTRICT REVENUE	\$ 207,246,829	\$ 163,125,827	\$ (44,725,799)	-21.58%	\$ 149,606,899	\$ 197,673,501

2010-2011 EXPENDITURES BY PROGRAM

Includes Year-To-Date December 2010 Information

PROGRAM	PROGRAM CODE	Responsible Office	2010-2011			2009-2010	2009-2010
			A	B	F	G	H
			2010-2011 APPROVED BUDGET	2010-2011 AMENDED BUDGET	2010-2011 EXPENDED BUDGET INCLUDING ENCUMBRANCES as of January, 2011	2009-2010 EXPENDED BUDGET INCLUDING ENCUMBRANCES as of January, 2010	2009-2010 EXPENDED BUDGET EXPENDITURES FINAL as of June, 2010
BUILDING ALLOCATION	100	PRIN	1,339,515	1,374,515	863,095	919,882	1,203,651
BOARD	AA	SUPT	499,750	499,750	323,389	243,618	525,668
CABINET	AB	SUPT	1,014,000	1,014,000	675,159	641,001	1,046,550
BUDGETARY RESERVE	AC	SUPT	2,588,000	2,588,000	0	0	0
SUPT OFFICE-EQUIPMENT REPLACEMENT RESERVE	AD	SUPT	2,000	2,000	0	0	0
SUPERINTENDENT'S OFFICE	AE	SUPT	114,200	114,200	47,517	15,481	60,487
BUILDING STAFF	AF	SUPT	5,888,266	5,888,266	3,367,751	3,589,089	6,303,662
PUBLIC RELATIONS	AN	SUPT	30,000	30,000	18,589	21,257	22,899
STAFFING-TEACHERS	CA	HR	61,462,969	61,462,969	25,315,860	25,312,913	58,443,109
CHILD ACCOUNTING DEPARTMENT	CD	HR	245,534	245,534	143,180	154,024	257,761
STAFFING-TEACHER ASSISTANTS	CE	HR	2,788,648	2,788,648	1,192,860	1,200,433	2,399,006
STAFFING-SUBSTITUTES	CG	HR	1,275,000	1,275,000	575,263	529,349	1,056,395
HUMAN RESOURCES DEPARTMENT	CK	HR	282,983	282,983	159,121	147,761	243,430
STUDENT ACTIVITIES	D1	C&I	150,143	150,143	33,586	34,486	150,861
CREDIT ACQUISITION PROGRAM	D2	C&I	54,033	54,033	15,848	16,216	39,279
CURRICULUM ENRICHMENT ACTIVITIES	D3	C&I	18,000	18,000	23,700	24,125	72,002

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Includes Year-To-Date December 2010 Information

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			2010-2011 APPROVED BUDGET	2010-2011 AMENDED BUDGET	2010-2011 EXPENDED BUDGET INCLUDING ENCUMBRANCES as of January, 2011	2009-2010 EXPENDED BUDGET INCLUDING ENCUMBRANCES as of January, 2010	2009-2010 EXPENDED BUDGET EXPENDITURES FINAL as of June, 2010
CAREER ACADEMY/RASA/ALTERNATIVE EDUCATION	D4	C&I	170,948	170,948	0	0	0
TESTING - K-12	D5	C&I	30,000	30,000	276	250	250
ACADEMIC INTERVENTIONS	DA	C&I	100,000	100,000	24,866	6,647	9,839
MUSICAL INSTRUMENT REPAIR	DD	C&I	37,000	2,000	1,500	114	1,820
DEPARTMENT OF INSTRUCTION	DE	C&I	211,500	211,500	10,950	34,319	79,469
READING RECOVERY/PROJECT READ	DF	C&I	24,000	24,000	21,588	17,829	31,252
INSTRUCTIONAL MTLs RESERVE	DG	C&I	500,000	500,000	5,047	317,999	339,462
EQUIPMENT REPAIR	DM	C&I	13,000	13,000	9,200	10,132	11,464
PLANETARIUM	DO	C&I	5,444	5,444	0	0	3,730
SUMMER SCHOOL - SECONDARY	DQ	C&I	75,000	75,000	51,092	62,266	130,679
DRIVER EDUCATION	DS	C&I	0	0	0	0	10,000
ASST SUPERINTENDENT FOR CURR & INSTRUCT	DT	C&I	293,561	293,561	97,978	165,981	260,158
INTERSCHOLASTIC ATHLETICS	DU	C&I	1,410,529	1,410,529	0	0	1,376,288
INTRAMURALS	DV	C&I	18,477	18,477	12,580	11,571	22,730
ATTENDANCE SERVICES	E4	STD SVCS	69,621	69,621	35,036	38,200	70,254

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			2010-2011 APPROVED BUDGET	2010-2011 AMENDED BUDGET	2010-2011 EXPENDED BUDGET INCLUDING ENCUMBRANCES as of January, 2011	2009-2010 EXPENDED BUDGET INCLUDING ENCUMBRANCES as of January, 2010	2009-2010 EXPENDED BUDGET EXPENDITURES FINAL as of June, 2010
MINORITY AFFAIRS/GOV. PROGRAMS/GRANTS	EB	STD SVCS	30,506	30,506	34,233	14,365	26,074
SPARK - EARLY CHILDHOOD/SUMMER	EC	STD SVCS	0	0	905	14,916	13,359
SCHOOL RESOURCE OFFICERS	EF	STD SVCS	180,000	180,000	28,626	0	305,953
HOMEBOUND INSTRUCT/REGULAR ED.	EG	STD SVCS	155,000	155,000	71,079	60,976	179,848
HEALTH SERVICES - MEDICAL	EH	STD SVCS	52,100	52,100	20,802	7,873	19,900
HEALTH SERVICES - DENTAL	EJ	STD SVCS	10,450	10,450	1,460	2,336	8,928
STUDENT SERVICES	EK	STD SVCS	163,611	163,611	94,010	105,565	173,061
GUIDANCE (SUMMER)	ET	STD SVCS	40,000	40,000	33,257	31,981	38,843
ENGLISH ACQUISITION	EY	STD SVCS	240,119	240,119	117,122	108,916	228,838
BUSINESS DEPT-ACCOUNTS PAYABLE	GA	F&A	877,116	877,116	475,110	462,020	795,204
BUSINESS DEPT-ACCOUNTS RECEIVABLE	GB	F&A	1,058,144	1,058,144	490,034	571,054	991,904
DEBT SERVICE	GC	F&A	23,103,426	23,103,426	15,651,633	10,693,514	20,349,438
EMPLOYEE BENEFITS	GD	F&A	33,324,356	33,367,568	5,697,102	5,559,295	30,148,916
INSURANCE	GE	F&A	514,500	514,500	727,015	565,464	564,161
INTERSYSTEM PAYMENTS	GF	F&A	25,957,221	25,957,221	11,824,961	12,163,723	21,748,060

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			2010-2011 APPROVED BUDGET	2010-2011 AMENDED BUDGET	2010-2011 EXPENDED BUDGET INCLUDING ENCUMBRANCES as of January, 2011	2009-2010 EXPENDED BUDGET INCLUDING ENCUMBRANCES as of January, 2010	2009-2010 EXPENDED BUDGET EXPENDITURES FINAL as of June, 2010
PHOTOCOPIERS	GP	F&A	787,268	787,268	381,948	198,387	752,044
SPECIAL EDUCATION	LF	SPEC ED	436,362	436,362	262,711	317,213	819,528
HOMEBOUND INSTRUCTION / SPECIAL ED.	LG	SPEC ED	50,000	50,000	0	17,203	20,158
MAINTENANCE / CUSTODIAL DEPARTMENT	NA	B&G	11,107,832	11,107,832	4,930,747	4,926,108	9,949,275
MAINTENANCE DEPT - SUPPLIES	NE	B&G	803,375	803,375	528,251	336,306	90,949
MAINTENANCE DEPT - CONTRACTED SERVICES	NF	B&G	780,913	780,913	1,013,643	670,463	939,049
TRANSPORTATION DEPARTMENT	NT	B&G	5,449,265	5,449,265	2,553,143	1,857,542	4,193,410
TECHNICAL SERVICES	TK	TECH	1,022,025	1,022,025	1,330,136	842,031	961,451
INFO & COMMUNICATIONS TECHNOLOGY DEPT.	TL	TECH	1,575,130	1,575,130	480,187	1,173,952	1,564,301
DATA PROCESSING DEPARTMENT	TN	TECH	912,824	912,824	620,943	557,313	817,250
LOCAL, STATE & FEDERAL GRANTS	00	S & F	17,903,165	17,859,953	5,674,372	6,084,587	17,742,117
TOTALS			\$207,246,829	\$207,246,829	\$86,068,459	\$80,858,047	\$187,614,180

COMMITTEE REPORTS

Director McKeon stated that he had two set of reports from two meetings.

COLONIAL INTERMEDIATE UNIT 20 – Director McKeon stated that the January meeting was canceled because of bad weather. He said the February Meeting was a budget workshop night at BASD, and he was unable to attend.

BETHLEHEM AREA VO-TECH – Director McKeon stated that in January they had Mr. Fazil present a capital improvement study very similar to what they saw at BASD and this is dealing with Vo-Tech and their potential capital project or wish list. He went on to say that at the other meeting Mr. Gorman presented his audit to the joint Vo-Tech Board as of June 30, 2010, and they had another clean report coming out of Mr. Gorman's operation and the other meeting was Vo-Tech was zoned for a house constructed and that there is a vacant lot next to it to sell and reinvest those proceeds in the Hecktown Road project whenever that is partially underway, this happened to do with getting Salvaggio to release the district from having to utilize their services in that vacant lot. He continued saying that was apparently part of the original agreement when that lot was bought that they would do the excavating, since they are not longer going to own the property they required some legal releases from the excavator. He went on to say that the next Vo-Tech meeting is tomorrow evening. In the January meeting they were discussing the administration goals of the Vo-Tech and there was nothing really outside of the February meeting of the significance. He said they had a presentation of place winners at Skills USA, and he said Dr. Roy has probably gotten the notifications, but they had a young lady finish second in masonry, which was her specialty. He asked if they get an opportunity and if they are willing to show up, they would like to see and hear about everyone and their achievements.

Mrs. Cann stated that Vo-Tech also gave a budget presentation.

Director McKeon stated that there will be a 0 percent impact on the budget increase. He said that overall they are going to pay an additional \$75,000 because of the student allocation formula that is used, so the net bottom line to the Vo-Tech is a 0 percent increase, but to Saucon Valley and Northampton, they are going to see a decrease in their expense, and we are going to see an increase in ours.

President Cann stated that the budget was just presented and not yet approved.

SUPERINTENDENT DIVERSITY COMMITTEE – Mrs. Ortiz stated that she wasn't sure if Director Leeson was at the Diversity Meeting, but she was working and she did not attend and doesn't have a report for today.

DUAL ENROLLMENTS – Director Ortiz stated that she was working and didn't attend the meeting so she does not have a report.

SUPERINTENDENT'S DIVERSITY COMMITTEE – Director Leeson stated that she did not get notified about the meeting, and therefore she missed the meeting.

NORTHAMPTON COMMUNITY COLLEGE – Director Leeson stated that they did not meet in February.

BETHLEHEM RECREATION COMMITTEE – Director Leeson stated that she did not have a report on the Recreation Commission either this month.

President Cann asked if there was any new or miscellaneous business that they would like to bring to the board.

Director Follweiler stated that she missed sharing during the Recommendations of the Administration that the Colonial IU 20 had their budget approved this evening and there was a 0 dollar increase to the district. She went on to say that she commends the IU for pulling the reigns in and having a 0 dollar increase to the BASD.

President Cann asked if there was any new business to discuss. Seeing none, she moved to Courtesy of the Floor to Visitors. NEW BUSINESS

Parents Advisory Committee

COURTESY OF THE
FLOOR

Ed Boksan
2846 Ivanhoe Road
Bethlehem, PA

Mr. Boksan stated the following: *"It is my honor tonight to be here on behalf of the Parents Advisory Committee. Many of you probably remember Maureen VanKersammy. Maureen has resigned as the chairperson of the Parents Advisory Committee, and I was elected last meeting, so I have the joy of being here tonight. I will be attending or a member of the committee will be attending each board meeting to give a report. We didn't do a whole lot of business at this past months meeting. We are hoping to try to forward our minutes to you instead of really spending much time on them at the meetings, but wherever there is an issue that we feel the need that parents can be of help in giving some direction to we'll certainly have that commendatory. So thank you very much. I look to seeing you again soon".*

President Cann asked if there was anyone else who would like to speak at Courtesy of the Floor.

Steve Antalics
737 Ridge Street
Bethlehem, PA

Mr. Antalics stated the following: *In the past I have spoken out in support of SPARK and also buses for SPARK and also in the past after I became aware of the study and that it wasn't the teachers, but logged to the problems of*

students was a parental breakdown. I spent this last weekend with my son, who is fluent in Spanish and spends considerable time in Mexico, and I was discussing different issues with him because he is very interested in education and something very interesting came about through our discussion and that is the fact that I have an incredible identification with preschool Latino students in Bethlehem. It was that way when I was preschool because my parents were born in Europe and they came to this country with English that you could count on one hand, so that I feel my sons think I did pretty well and I thought back and going back 71 years and recalling conversations with my parents, mostly with my mother, dad was out trying to make money during the depression, but the point being is that she always spoke to me in English and spoke to my father in Slovenia, but I learned Slovenia by listening to them, his English was not very good, but we got by, because she was learning along with me. I thought about it I lived on the Southside and I have a lot of interaction with Latino families. What brought this all up was looking at my childhood and I thought of the number of families where the mother was mostly the mother with children. I don't know whether the parents could speak English or not, but the point I was getting at here was that if the parent spoke to the children in English although their native language was Spanish, that would that assist the preschool students, and if it did then I am asking questions, I am not drawing conclusions, the question is that since the previous study that shocked me, it was not a problem of teachers, but of parents not helping the children to which I got a round of applause from the teacher unions sitting behind me, but any way if that in fact could be a tool to help the preschool children, might the district look at some program to have contact with the parents to bring them out to them, it is comfortable to speak in their best language, now I recall many times helping my mother with pronouncing words. But the thing I am getting at is that do you think as a program that the district should look into supporting preschool English speaking to Latinos? I called my other son on this in the Philadelphia area and their students who are Asians, who speak two languages, but they do extremely well in school. The point I am making is I don't want to divert my point, but could the district, board, and administration look at this situation and could it be a bonified policy to make contact with the parents, maybe they are not aware of this.

President Cann asked if there was anyone else wanted to speak at Courtesy of the Floor.

Seeing none President Cann moved to Open Forum.

President Cann asked if anyone would like to say anything at Open Forum.

OPEN FORUM

Director Ortiz stated that it is not as easy as just going from one language to change to another language and that there are programs in the Southside. She said there are programs that they do teach ESL to parents and they are trying to get more parents to speak English but it is not as easy as people say. She continued saying that the district already has this in place She said they have the Family Centers and they are working on that as well.

President Cann asked if there was anyone else who would like to say anything at Open Forum.

President Cann announced that the board will have an Executive session ADJOURNMENT following the board meeting to discuss personnel issues.

President Cann asked for a motion for adjournment.

Director Follweiler made a motion adjourn the meeting, which was seconded by Director Faccinetto.

The meeting was adjourned at 8:22 p.m.

Attest,

Stacy M. Gober
Board Secretary