

**BETHLEHEM AREA SCHOOL DISTRICT**  
**Bethlehem, Pennsylvania**

**MISSION STATEMENT**

*The Bethlehem Area School District, in partnership with the home and community, is committed to providing a safe and supportive environment in which each student will attain the knowledge, skills, and attitudes necessary to become a productive citizen and lifelong learner in our technologically demanding and culturally diverse society.*

**A G E N D A**  
**REGULAR MEETING – August 16, 2010**

1. Roll Call
2. Pledge of Allegiance
3. Silent Meditation
4. Courtesy of the Floor to Visitors (30 minutes allowed)
5. Approval of Minutes  
*June 21, 2010 – Regular Board Meeting*
6. Approval of Committee Minutes  
*July 19, 2010 – Board Curriculum Committee Meeting*  
*August 9, 2010 – Board Human Resources Committee Meeting*
7. Financial Report/Payment of Bills  
*Treasurer's Report – Item 20 (Page 26)*  
*Monthly Bills – Item 21 (Page 27)*  
*Budget Information (Information Only) – Item 22 (Page 28)*
8. President's Communication/Special Meetings
9. Superintendent's Report/Federal Program Update
10. Unfinished Business
11. Recommendations of the Administration
12. Recommendations of the Board
13. Reports of Committees
14. New and Miscellaneous Business
15. Courtesy of the Floor to Visitors (30 minutes allowed)
16. Adjournment

## MEMORANDUM

August 13, 2010

**TO : BOARD OF SCHOOL DIRECTORS**

**FROM : STACY M. GOBER, BOARD SECRETARY**

**SUBJECT : REGULAR MONTHLY MEETING – AUGUST 16, 2010**

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The Regular Meeting of the Board of School Directors of the Bethlehem Area School District for August will be held on *Monday, August 16, 2010, at 7:00 p.m. in the Auditorium of East Hills Middle School, 2005 Chester Road, Bethlehem, PA 18017*. The agenda is attached.

SMG:bac

Att.

pc: Dr. Roy

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° Information Item Only

1. *Authorize the Administration to Prepare Specifications and Solicit Bids for Five Replacement School Buses*

**INFORMATION:**

The Bethlehem Area School District has been authorized to initiate a replacement cycle for school buses. Currently, the administration is requesting permission to prepare, advertise, and solicit bids for five replacement school buses.

**RECOMMENDATION:**

That the Board of School Directors authorizes the administration to prepare, advertise, and solicit bids for five replacement school buses.

|                      |                                    |
|----------------------|------------------------------------|
| <b>Cabinet Code:</b> | <b>NT</b>                          |
| <b>Account Code:</b> | <b>10-2740-768-000-670-NT-0000</b> |
| <b>Budgeted:</b>     | <b>\$400,000</b>                   |

2. *Authorize the Administration to Prepare and Solicit Bids for Broughal Middle School Planetarium Fixed Seating Installation and Submit the PDE Self-Certification Approval*

**INFORMATION:**

A request for Broughal Middle School Planetarium Fixed Seating Installation was discussed at the Board Facilities Committee Meeting on July 12, 2010, and August 2, 2010. The administration recommends the bidding of this job and is required to submit the attached Self-Certification Application for Non-Reimbursable Construction Project to the Pennsylvania Department of Education for approval for the Broughal Middle School Planetarium Fixed Seating Installation.

**RECOMMENDATION:**

That the Board of School Directors authorizes the administration to prepare and solicit bids for the Broughal Middle School Planetarium Fixed Seating Installation and submit the Self- Certification Application for Non-Reimbursable Construction Project to the Pennsylvania Department of Education for approval.

**Bond fund account code: 30-1100752-240-000-00-0000**

**NON-REIMBURSABLE WORK SUBJECT TO ADVERTISING AND BIDDING REQUIREMENTS**

☒ Project Costs for Non-Emergencies >\$10,000 ☐ Purchase or Lease/Purchase of Modular/Relocatable Classroom

**INSTRUCTIONS:**

1. Prepare specifications/drawings as needed.
2. Complete one application for each set of bid documents.
3. Provide completed address mailing label for the board secretary
4. Submit only the application form. Do not submit any other documentation such as the advertisement, plans, specifications or a completed specifications checklist
5. Send the completed application to the Department of Education, Division of School Facilities  
333 Market Street, Harrisburg, PA 17126-0333. Any questions regarding the completion of this form should be directed to the Division at (717) 787-5480

**SELF-CERTIFICATION APPLICATION FOR NON-REIMBURSABLE CONSTRUCTION PROJECT**DISTRICT/AVTS: BETHLEHEM AREA SCHOOL DISTRICTCOUNTY: NORTHAMPTONBUILDING/SITE NAME(S): BROUGHAL MIDDLE SCHOOL

(Include all building(s) and/or site(s) on which work will be completed.)

The person to be contacted if there are any questions about this application is:  
M. ARIF FAZIL, P.E.

Contact person's name and position

610-865-3000

Telephone Number (including extension)

**WORK DESCRIPTION**

Check the appropriate boxes that apply to this project:

- |                                                                                         |                                                                 |
|-----------------------------------------------------------------------------------------|-----------------------------------------------------------------|
| <input type="checkbox"/> Asbestos Abatement/Removal                                     | <input type="checkbox"/> Boiler Repair/Replacement              |
| <input type="checkbox"/> Flooring Repair/Replacement                                    | <input type="checkbox"/> Paving/Resurfacing                     |
| <input type="checkbox"/> Roof Repair/Replacement                                        | <input type="checkbox"/> Remove/Replace/Upgrade Storage Tank(s) |
| <input type="checkbox"/> Install Fiber Optic Lines/Network Cabling/Data Cabling         |                                                                 |
| <input type="checkbox"/> Lease/Purchase or Purchase of Relocatable/Modular Classroom(s) |                                                                 |

☐ School Building/District Administration Office Addition or New Construction. Perform the following calculations to determine if Act 34 of 1973 applies to this project. See the instructions for additional information.

\_\_\_\_\_ sq. ft. ÷ \_\_\_\_\_ sq. ft. X 100 = \_\_\_\_\_ %  
Architectural Area of the Architectural Area of the Act 34 Percent  
Addition or New Building of the Existing Structure  
(round to 2 decimal places)

**TOTAL ESTIMATED COST:**\$ 30,000☒ Other: PLANETARIUM FIXED SEATING INSTALLATION

Check the construction codes and/or guidelines selected for this project:

BOCA \_\_\_\_\_ DEP \_\_\_\_\_ EPA \_\_\_\_\_ L&I \_\_\_\_\_ NEC \_\_\_\_\_ OSHA \_\_\_\_\_ PADOT \_\_\_\_\_ PA UCC \_\_\_\_\_ IBC X  
OTHER: \_\_\_\_\_**BOARD CERTIFICATION**

The Board hereby applies to the Department of Education for approval of the plans and specifications for the work described above. The Board certifies that, to the best of its knowledge and belief, construction bid documents comply, or will comply, with applicable laws, regulations and policies, and the project will not pose a hazard to the health and safety of users. Specifications include all applicable statements set forth in the current PDE document entitled "Required Clauses for Specifications." Construction contracts will not be entered into prior to PDE approval. If the Board proceeds with this project, the lowest responsible bidder(s) will be selected. The Board also certifies that the above-described work will proceed whether or not additional on-site work that is subject to Act 34 of 1973 goes forward.

BOARD ACTION DATE: \_\_\_\_\_ VOTING: AYE \_\_\_\_\_ NAY \_\_\_\_\_ ABSTENTIONS \_\_\_\_\_ ABSENT \_\_\_\_\_

STACY GOBER

Signature, Board Secretary

Board Secretary's Name, Printed or Typed

Date

BETHLEHEM AREA SCHOOL DISTRICT 1516 Sycamore St., Bethlehem PA 18017

District/AVTS Address

**PDE USE ONLY**

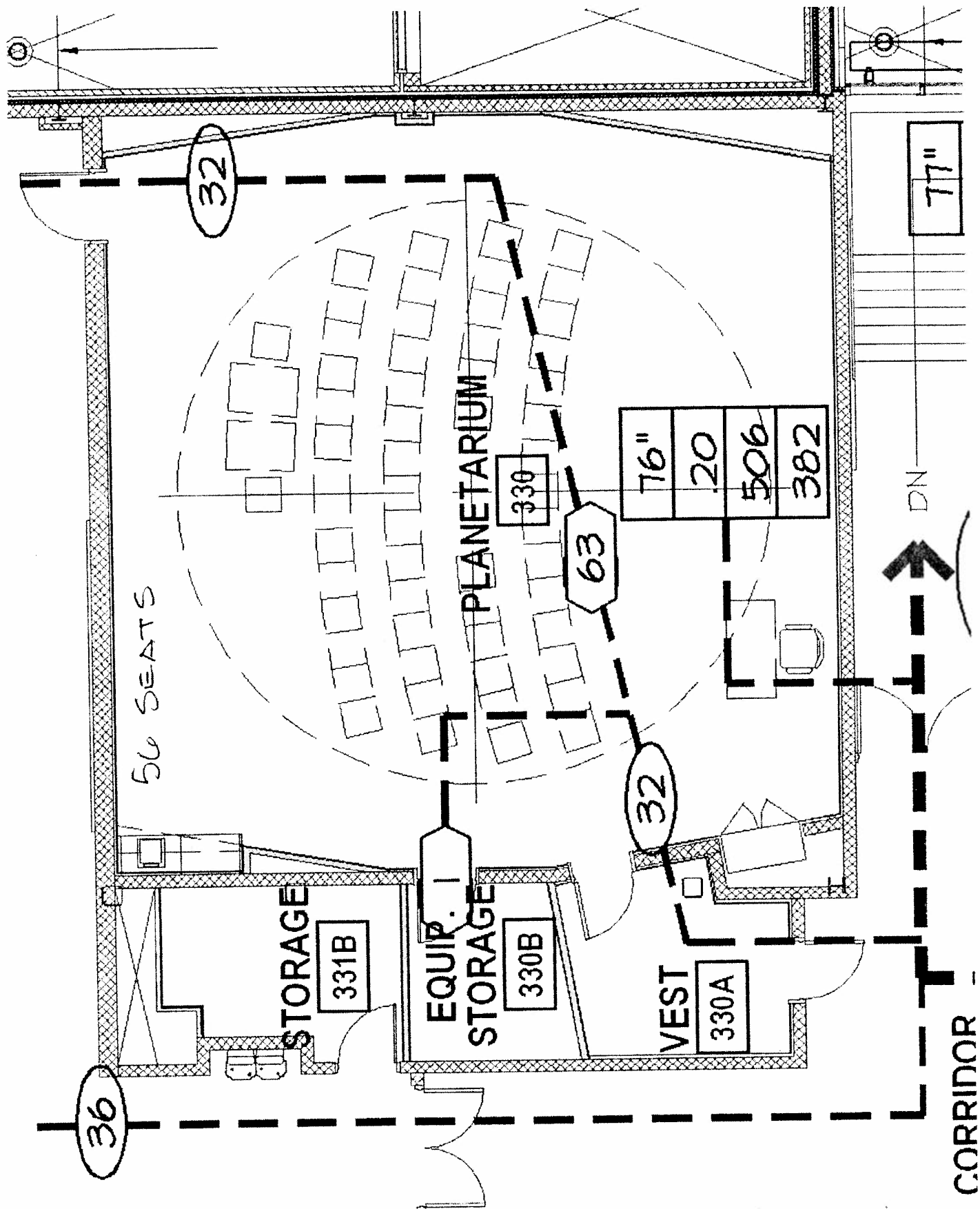
Based on the Board's representation to the Department that (1) the requisite laws, regulations and standards have been met; and (2) this project will not present a danger to the health or safety of the users, the plans and specifications for the project are approved as meeting the requirements of the school laws of Pennsylvania and the policies and regulations of the State Board of Education.

PDE # \_\_\_\_\_

Approved by the PA Department of Education

Date \_\_\_\_\_

**PDE USE ONLY**



**3. *Authorize the Administration to Prepare and Solicit Bids for Liberty High School Baseball Field Netting System and Submit the PDE Self-Certification Approval***

**INFORMATION:**

A request for netting to be placed at the Liberty High School baseball field was discussed at the Board Facilities Committee Meeting on July 12, 2010, and August 2, 2010. The administration recommends the bidding of this job and is required to submit the attached Self-Certification Application for Non-Reimbursable Construction Project to the Pennsylvania Department of Education for approval for the Liberty High School Baseball Field Netting System.

**RECOMMENDATION:**

That the Board of School Directors authorizes the administration to prepare and solicit bids for the Liberty High School Baseball Field Netting System and submit the Self-Certification Application for Non-Reimbursable Construction Project to the Pennsylvania Department of Education for approval.

**Bond fund account code: 30-3250752-350-000-00-0000**

**NON-REIMBURSABLE WORK SUBJECT TO ADVERTISING AND BIDDING REQUIREMENTS**☒Project Costs for  
Non-Emergencies >\$10,000☐Purchase or Lease/Purchase of  
Modular/Relocatable Classroom**INSTRUCTIONS:**

1. Prepare specifications/drawings as needed.
2. Complete one application for each set of bid documents.
3. Provide completed address mailing label for the board secretary
4. Submit only the application form. Do not submit any other documentation such as the advertisement, plans, specifications or a completed specifications checklist
5. Send the completed application to the Department of Education, Division of School Facilities  
333 Market Street, Harrisburg, PA 17126-0333. Any questions regarding the completion of this form should be directed to the Division at (717) 787-5480

**SELF-CERTIFICATION APPLICATION FOR NON-REIMBURSABLE CONSTRUCTION PROJECT**

DISTRICT/AVTS: BETHLEHEM AREA SCHOOL DISTRICT

COUNTY: NORTHAMPTON

BUILDING/SITE NAME(S): LIBERTY HIGH SCHOOL

(Include all building(s) and/or site(s) on which work will be completed.)

The person to be contacted if there are any questions about this application is:

M. ARIF FAZIL, P.E.

Contact person's name and position

610-865-3000

Telephone Number (including extension)

**WORK DESCRIPTION**

Check the appropriate boxes that apply to this project:

☐ Asbestos Abatement/Removal☐ Boiler Repair/Replacement☐ Flooring Repair/Replacement☐ Paving/Resurfacing☐ Roof Repair/Replacement☐ Remove/Replace/Upgrade Storage Tank(s)☐ Install Fiber Optic Lines/Network Cabling/Data Cabling☐ Lease/Purchase or Purchase of Relocatable/Modular Classroom(s)☐ School Building/District Administration Office Addition or New Construction. Perform the following calculations to determine if Act 34 of 1973 applies to this project. See the instructions for additional information.

\_\_\_\_\_ sq. ft. ÷ \_\_\_\_\_ sq. ft. X 100 = \_\_\_\_\_ %  
Architectural Area of the Architectural Area of the Act 34 Percent  
Addition or New Building of the Existing Structure (round to 2 decimal places)

**TOTAL ESTIMATED COST:**

\$ 40,000

☒ Other: Erect poles with netting as backstop for baseball field to contain foul balls

Check the construction codes and/or guidelines selected for this project:

BOCA \_\_\_\_\_ DEP \_\_\_\_\_ EPA \_\_\_\_\_ L&I \_\_\_\_\_ NEC \_\_\_\_\_ OSHA \_\_\_\_\_ PADOT \_\_\_\_\_ PA UCC \_\_\_\_\_ IBC X

OTHER: \_\_\_\_\_

**BOARD CERTIFICATION**

The Board hereby applies to the Department of Education for approval of the plans and specifications for the work described above. The Board certifies that, to the best of its knowledge and belief, construction bid documents comply, or will comply, with applicable laws, regulations and policies, and the project will not pose a hazard to the health and safety of users. Specifications include all applicable statements set forth in the current PDE document entitled "Required Clauses for Specifications." Construction contracts will not be entered into prior to PDE approval. If the Board proceeds with this project, the lowest responsible bidder(s) will be selected. The Board also certifies that the above-described work will proceed whether or not additional on-site work that is subject to Act 34 of 1973 goes forward.

BOARD ACTION DATE: \_\_\_\_\_ VOTING: AYE \_\_\_\_\_ NAY \_\_\_\_\_ ABSTENTIONS \_\_\_\_\_ ABSENT \_\_\_\_\_

STACY GOBER

Signature, Board Secretary

Board Secretary's Name, Printed or Typed

Date

BETHLEHEM AREA SCHOOL DISTRICT 1516 Sycamore St., Bethlehem PA 18017

District/AVTS Address

**PDE USE ONLY**

Based on the Board's representation to the Department that (1) the requisite laws, regulations and standards have been met; and (2) this project will not present a danger to the health or safety of the users, the plans and specifications for the project are approved as meeting the requirements of the school laws of Pennsylvania and the policies and regulations of the State Board of Education.

PDE # \_\_\_\_\_

Approved by the PA Department of Education

Date \_\_\_\_\_

**PDE USE ONLY**

**4.    *Approval of Night School Program***

**INFORMATION:**

The administration reviewed the current Night School at the August 9, 2010, Board Curriculum Committee Meeting.

**RECOMMENDATION:**

That the Board of School Directors approves the Night School Program effective:

|                  |                                              |
|------------------|----------------------------------------------|
| First Semester:  | September 28, 2010, through January 20, 2011 |
| Second Semester: | February 8, 2011, through May 23, 2011       |

**High School Night School Program**  
**Fifteen weeks, two sessions per week @ three hours per session**  
**First Semester: September 28, 2010 – January 20, 2011**  
**Second Semester: February 8, 2011- May 23, 2011**

**Length of course**

A full credit course will provide instruction on Tuesday and Thursday afternoons for a total of thirty days at three hours of instruction per day, for a total of ninety (90) hours of instruction.

A half credit course will provide instruction on Tuesdays and Thursday afternoons for a total of fifteen days at three hours of instruction per day, for a total of forty-five (45) hours of instruction.

**Hours of class**

Classes will meet Tuesdays and Thursday for three hours from 3:00 p.m. until 6:00 p.m.

**Teacher Stipend**

Faculty will be paid 90 hours at the current hourly leadership rate effective September 1, 2010 for a full credit course.

Faculty will be paid 45 hours at the current hourly leadership rate effective September 1, 2010 for a one-half credit course.

**Minimum registration**

A minimum of twenty-three (23) students will be required to conduct a course. A course maximum of twenty-eight (28) students will be established. A teacher may choose to teach a class with more than twenty-five (28) students on an individual basis with no increase in stipend.

**Insufficient registration**

Teachers will be given the option of teaching a course at a prorated reduction, if registration is below the required number.

**Full Credit Courses Offered**

Full credit courses will be offered in English 9, 10, 11, Algebra 1, Geometry, Algebra 2, World Cultures, U.S. History 10, U.S. History 11, Biology, Chemistry, and Physics. Depending on need the following courses may be accommodated in the ninety (90) hour format (English 12, Pre-Calculus, Mathematics Concepts, and/or Government/Economics). Availability of courses is contingent upon sufficient student enrollment and securing a certified teacher.

**One Half Credit Courses Offered**

Health 9, Health 10, Physical Education 9, 10, and 11. Depending on need the following course may be accommodated in the forty-five (45) hour format (Physical Education 12).

### **Absences**

Only two absences will be permitted in a full credit course. A late to class will be considered a one half day absence. Any total of absences and/or lates to class exceeding two will result in the student being removed from a full credit class. Tuition is non-refundable. All students must take the end of course final assessment.

Only one absence will be permitted in a one half credit course. Any total of absences and/or lates to class exceeding one will result in the students being removed from a one half credit class. Tuition is non-refundable. All students must take the end of course final assessment.

### **Cost**

Students will be charged \$200 per full credit course. Students will be charged \$100 per half credit course. Full payment will be due at registration, no exceptions.

### **Financial Hardship**

Cases of financial hardship will be considered on an individual basis in consultation with the high school administration. A rubric will be created to gather pertinent information including academic record in all subjects, code of conduct record, citizenship, attendance, participation in extra-curricular activities, and general attitude. A \$50 per course non-refundable deposit will be required for any student granted a waiver or reduction in cost due to financial hardship.

### **Administration & Security**

Facilitator responsibilities include conducting registration, developing the academic schedule, monitoring attendance, handling discipline situations, keeping payroll records, as well as other duties associated within the program. The facilitator will be required to work from 2:45 p.m. until 6:15 p.m. on days the program is in session, plus conduct registration prior to the beginning of the program. The facilitator will be paid \$3,675.

A monitor will be hired to provide for student safety at the pay rate applicable effective September 1, 2010 for 3.5 hours per session for 32 sessions.

**5. *Approval of Medical and Dental Contracts for the 2010-2011 School Year***

**INFORMATION:**

All school districts alone or jointly with other districts or joint school boards shall employ school physicians and school dentists but only with the approval of the Secretary of Health, and shall compensate them on a basis agreed upon by the school physician or school dentist and the employing district or joint school board.

**RECOMMENDATION:**

That the Board of School Directors approves contracts with the following Medical Doctors and Dentists for the 2010–2011 school year at the rates designated. This is no increase over the 2009-2010 year.

- a. Dr. Bonnie Coyle and her staff from Community Health St. Luke's Hospital HealthStarI, medical van - \$10 per physical for mandated school exams, working paper physicals, and staff physicals (upon request). In addition, Dr. Coyle will act as the chief school physician providing resource services on a voluntary basis.
- b. Dr. James Manley - \$10 per physical for mandated school exams and working paper physicals.
- c. Dr. Cheryl Kienzle - \$10 per physical for mandated school exams.
- d. Dr. Richard Hartzell - \$4 per mandated dental screening.
- e. Dr. Mark Parson - \$4 per mandated dental screening.
- f. Dr. Mark Unger - \$4 per mandated dental screening.
- g. St. Luke's HealthStarII (Dental Van) - \$4 per mandated dental screening

**6.     *Student Discipline – #0961826 – Petition***

**INFORMATION:**

The Board of School Directors of the Bethlehem Area School District has received and reviewed the following petition to return from expulsion from one student.

**RECOMMENDATION:**

That the Board of School Directors adopts the petition relating to Student Number 0961826.

**7.     *Student Discipline – #0952946 – Waiver***

**INFORMATION:**

The Board of School Directors of the Bethlehem Area School District has received and reviewed the following Waiver of Expulsion Hearing and Stipulation regarding misconduct by one student in violation of District Policy 233.

**RECOMMENDATION:**

That the Board of School of School Directors adopts the waiver relating to Student Number 0952946.

**8.     *Title III – Part A of No Child Left Behind***

**INFORMATION:**

The Pennsylvania Department of Education has called for grant proposals for the 2010-2011 School Year Title III – Part A, Section 1111(b)(1) under the No Child Left Behind law. Title III is a program that provides sub-grants from the state educational agency (PDE) to local education agencies (LEAs) to improve the education of limited English proficient (LEP) students by assisting them to learn English and meet challenging State academic content and student academic achievement standards.

**RECOMMENDATION:**

That the administration be authorized to submit to the Pennsylvania Department of Education a grant application requesting \$297,710 to supplement the educational programs for limited English proficient and immigrant students.

## 9. *Resignations*

### RECOMMENDATION:

#### *Instructional*

1. NAME: **Flanley, Catherine**  
ASSIGNMENT: Liberty, Science Teacher  
REASON: Personal  
EFFECTIVE: August 13, 2010
2. NAME: **Roth, Craig**  
ASSIGNMENT: Northeast, Industrial Arts Teacher  
REASON: Personal  
EFFECTIVE: August 13, 2010
3. NAME: **Whitehouse, Courtney**  
ASSIGNMENT: Nitschmann, Grade 8 Science Teacher  
REASON: Personal  
EFFECTIVE: July 29, 2010
4. NAME: **Wrobel, Anastasia**  
ASSIGNMENT: Nitschmann, (.6) Language Arts Teacher  
REASON: Personal  
EFFECTIVE: August 11, 2010

#### *Noninstructional*

1. NAME: **Nelson, Eugenia**  
ASSIGNMENT: Freedom, 0-3 Secretary/Clerk, 12 months  
REASON: Retirement  
EFFECTIVE: November 10, 2010
2. NAME: **Ripple, Susan**  
ASSIGNMENT: William Penn, Teacher Assistant, General Duty  
REASON: Retirement  
EFFECTIVE: June 5, 2010
3. NAME: **Romig, Nancy**  
ASSIGNMENT: Liberty, Monitor  
REASON: Retirement  
EFFECTIVE: August 6, 2010

**10. *Leaves of Absence*****RECOMMENDATION:*****Instructional***

1. NAME: **Szoke, Corri**  
ADDRESS: Bath  
ASSIGNMENT: Clearview/Thomas Jefferson, Special Education Teacher  
REASON: Family Medical Leave of Absence  
EFFECTIVE: August 25, 2010, until the end of the day on November 18, 2010

***Noninstructional***

1. NAME: **Cordova Sanchez, Yaitza**  
ADDRESS: Bethlehem  
ASSIGNMENT: Child Care, Assistant Center Supervisor  
REASON: Family Medical Leave of Absence  
EFFECTIVE: July 12, 2010, until the end of the day on August 2, 2010
2. NAME: **Fehnel, Emmajean**  
ADDRESS: Bethlehem  
ASSIGNMENT: Farmersville, General Kitchen Help  
REASON: General Leave of Absence  
EFFECTIVE: August 30, 2010, until the end of the day on October 8, 2010
3. NAME: **Quigley, John M.**  
ADDRESS: Bethlehem  
ASSIGNMENT: Liberty, C-1 Custodian  
REASON: General Leave of Absence  
EFFECTIVE: January 10, 2011, until the end of the day on April 29, 2011
4. NAME: **Velazquez, Amy**  
ADDRESS: Bethlehem  
ASSIGNMENT: Child Care, Assistant Center Supervisor  
REASON: Family Medical Leave of Absence, continuing  
EFFECTIVE: August 2, 2010, until the end of the day on October 13, 2010

**11. *Nominations for Appointment*****RECOMMENDATION:*****Instructional***

1.    NAME:                   **Bieber, Susan**  
      ADDRESS:             Emmaus  
      COLLEGE, DEGREE:    Pennsylvania State University, B.A.  
                              Lehigh University, M.B.A.  
                              Cedar Crest College, Certification  
      ASSIGNMENT:         Liberty, (.3) English Teacher  
      EXPERIENCE:         2 years, Bethlehem  
                              4 years, Pennsylvania  
      STATUS:             Long-term Substitute  
      SALARY:             \$15,611 (Master's +45, Step 7)  
      EFFECTIVE:          August 25, 2010, terminating at the end of the 2010-  
                              2011 school year, or upon the return of D. Poore
  
2.    NAME:                   **Carranza, Marilena**  
      ADDRESS:             Easton  
      COLLEGE, DEGREE:    California State University, Los Angeles, B.S.  
                              East Stroudsburg University, M.Ed.  
      ASSIGNMENT:         Liberty, Biology Teacher  
      EXPERIENCE:         3 years, Pennsylvania  
      STATUS:             Long-term Substitute  
      SALARY:             \$46,280 (Master's, Step 4)  
      EFFECTIVE:          August 25, 2010, terminating at the end of the 2010-  
                              2011 school year, or upon the return of J. Schmittle
  
3.    NAME:                   **Clennon, Sheila**  
      ADDRESS:             Bethlehem  
      COLLEGE, DEGREE:    Cornell University, B.S.  
                              National University, M.Ed.  
      ASSIGNMENT:         Northeast, Special Education, Learning Support Teacher  
      EXPERIENCE:         7 years, California  
      STATUS:             Long-term Substitute  
      SALARY:             \$49,507 (Master's, Step 8)  
      EFFECTIVE:          August 25, 2010, terminating at the end of the 2010-  
                              2011 school year, or upon the return of J. Statile

**11. *Nominations for Appointment*****RECOMMENDATION:*****Instructional (continued)***

- |    |                  |                                                                                                        |
|----|------------------|--------------------------------------------------------------------------------------------------------|
| 4. | NAME:            | <b>DeBonis, Maria</b>                                                                                  |
|    | ADDRESS:         | Nazareth                                                                                               |
|    | COLLEGE, DEGREE: | Moravian College, B.S.                                                                                 |
|    | ASSIGNMENT:      | Freedom, Mathematics Teacher                                                                           |
|    | STATUS:          | Long-term Substitute                                                                                   |
|    | SALARY:          | \$41,400 (Bachelor's, Step 1)                                                                          |
|    | EFFECTIVE:       | August 25, 2010, terminating at the end of the 2010-2011 school year, or upon the return of M. Bullard |
|    |                  |                                                                                                        |
| 5. | NAME:            | <b>Joujan, Alexander</b>                                                                               |
|    | ADDRESS:         | Easton                                                                                                 |
|    | COLLEGE, DEGREE: | Muhlenberg College, B.S.<br>University of Pennsylvania, M.Ed.                                          |
|    | ASSIGNMENT:      | Freedom, Mathematics Teacher                                                                           |
|    | EXPERIENCE:      | 2 years, Bethlehem<br>2 years, Pennsylvania                                                            |
|    | STATUS:          | Long-term Substitute                                                                                   |
|    | SALARY:          | \$47,066 (Master's, Step 5)                                                                            |
|    | EFFECTIVE:       | August 25, 2010, terminating at the end of the 2010-2011 school year, or upon the return of M. Smith   |
|    |                  |                                                                                                        |
| 6. | NAME:            | <b>Little, Richard</b>                                                                                 |
|    | ADDRESS:         | Easton                                                                                                 |
|    | COLLEGE, DEGREE: | Lafayette College, B.S.                                                                                |
|    | ASSIGNMENT:      | Liberty, Biology Teacher                                                                               |
|    | EXPERIENCE:      | 1 year, Bethlehem                                                                                      |
|    | STATUS:          | Temporary Professional Employee                                                                        |
|    | SALARY:          | \$42,900 (Bachelor's +15, Step 2)                                                                      |
|    | EFFECTIVE:       | August 25, 2010                                                                                        |
|    |                  |                                                                                                        |
| 7. | NAME:            | <b>Nelson, Caitlin</b>                                                                                 |
|    | ADDRESS:         | Bethlehem                                                                                              |
|    | COLLEGE, DEGREE: | Pennsylvania State University, B.S.<br>Kutztown University, Certification                              |
|    | ASSIGNMENT:      | Freedom, (.3) Biology Teacher                                                                          |
|    | STATUS:          | Temporary Professional Employee                                                                        |
|    | SALARY:          | \$12,780 (Bachelor's +15, Step 1)                                                                      |
|    | EFFECTIVE:       | August 25, 2010                                                                                        |

**11. *Nominations for Appointment*****RECOMMENDATION:*****Instructional (continued)***

8.    NAME:                                **Osipower, Andrew**  
      ADDRESS:                           Bethlehem  
      COLLEGE, DEGREE:               Bloomsburg University, B.S.  
      ASSIGNMENT:                     Freedom, (.8) Business Teacher  
      STATUS:                             Long-term Substitute  
      SALARY:                             \$33,120 (Bachelor's, Step 1)  
      EFFECTIVE:                        August 25, 2010, terminating at the end of the 2010-2011 school year, or upon the return of G. Smith
9.    NAME:                                **Thomas, Sandra**  
      ADDRESS:                           Easton  
      COLLEGE, DEGREE:               DeSales University, B.S.  
                                                 Drexel University, Certification  
                                                 Pennsylvania State University, Certification  
      ASSIGNMENT:                     Liberty, (.8) English as a Second Language Teacher  
      STATUS:                             Temporary Professional Employee  
      SALARY:                             \$34,320 (Bachelor's +15, Step 2)  
      EFFECTIVE:                        August 25, 2010
10.   NAME:                                **Troutman, Jill**  
      ADDRESS:                             Schnecksville  
      COLLEGE, DEGREE:               Kutztown University, B.F.A.  
                                                 East Stroudsburg University, Certification  
      ASSIGNMENT:                     Freedom, (.2) Spanish Teacher  
      STATUS:                             Long-term Substitute  
      SALARY:                             \$8,580 (Bachelor's +15, Step 2)  
      EFFECTIVE:                        August 25, 2010, terminating at the end of the first semester of the 2010-2011 school year, or upon the return of J. Bryant

**11. *Nominations for Appointment*****RECOMMENDATION:*****Instructional (continued)***

- |     |                  |                                                                      |
|-----|------------------|----------------------------------------------------------------------|
| 11. | NAME:            | <b>Valvik, Janet</b>                                                 |
|     | ADDRESS:         | Bethlehem                                                            |
|     | COLLEGE, DEGREE: | Hunter College, B.S.N.<br>East Stroudsburg University, Certification |
|     | ASSIGNMENT:      | Nitschmann, (.6) School Nurse                                        |
|     | EXPERIENCE:      | 1 year, Easton                                                       |
|     | STATUS:          | Temporary Professional Employee                                      |
|     | SALARY:          | \$25,740 (Bachelor's +15, Step 2)                                    |
|     | EFFECTIVE:       | August 25, 2010                                                      |
| 12. | NAME:            | <b>Yenca, Catherine</b>                                              |
|     | ADDRESS:         | Allentown                                                            |
|     | COLLEGE, DEGREE: | Clarion University, B.S.                                             |
|     | ASSIGNMENT:      | Nitschmann, Mathematics Teacher                                      |
|     | EXPERIENCE:      | 2 years, Bethlehem<br>6 years, Pennsylvania                          |
|     | STATUS:          | Professional Employee                                                |
|     | SALARY:          | \$47,744 (Bachelor's +15, Step 9)                                    |
|     | EFFECTIVE:       | August 25, 2010                                                      |

***Noninstructional***

- |    |             |                                                                                                                                                                                   |
|----|-------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. | NAME:       | <b>Chami, Abdou</b>                                                                                                                                                               |
|    | ADDRESS:    | Whitehall                                                                                                                                                                         |
|    | ASSIGNMENT: | Liberty, Monitor                                                                                                                                                                  |
|    | SALARY:     | \$15,310, prorated (Noninstructional Meet and Discuss,<br>Category N, Step 2, to be adjusted upon completion of<br>the Noninstructional Meet and Discuss Bargaining<br>Agreement) |
|    | EFFECTIVE:  | August 23, 2010                                                                                                                                                                   |
| 2. | NAME:       | <b>Donham, Paula</b>                                                                                                                                                              |
|    | ADDRESS:    | Bethlehem                                                                                                                                                                         |
|    | ASSIGNMENT: | District-wide, Health Assistant                                                                                                                                                   |
|    | SALARY:     | \$14.28 per hour                                                                                                                                                                  |
|    | EFFECTIVE:  | August 26, 2010                                                                                                                                                                   |

**11. *Nominations for Appointment*****RECOMMENDATION:*****Noninstructional (continued)***

3.   NAME:                   **Kotch, Shannon**  
      ADDRESS:            Saylorburg  
      ASSIGNMENT:        District-wide, (.8) Health Assistant  
      SALARY:             \$14.28 per hour  
      EFFECTIVE:         August 26, 2010
  
4.   NAME:                   **McLeod, Peter**  
      ADDRESS:            Macungie  
      ASSIGNMENT:        East Hills, Support Technologist  
      SALARY:             \$33,686, prorated (Noninstructional Meet and Discuss,  
                              Category K, Step 9, to be adjusted upon completion of  
                              the Noninstructional Meet and Discuss Bargaining  
                              Agreement)  
      EFFECTIVE:         August 17, 2010
  
5.   NAME:                   **Schaeffer, Regina**  
      ADDRESS:            Bethlehem  
      ASSIGNMENT:        District-wide, (.6) Health Assistant  
      SALARY:             \$14.78 per hour  
      EFFECTIVE:         August 26, 2010
  
6.   NAME:                   **Schnader, Rebecca**  
      ADDRESS:            Bethlehem  
      ASSIGNMENT:        Child Care, Assistant Center Supervisor, 5.5 hours daily,  
                              split shift, 12 months  
      SALARY:             \$11.61 per hour  
      EFFECTIVE:         August 26, 2010
  
7.   NAME:                   **Vazquez, Marianne**  
      ADDRESS:            Alburtis  
      ASSIGNMENT:        District-wide, 1.0 Health Assistant  
      STATUS:             Long-term Substitute  
      SALARY:             \$14.78 per hour  
      EFFECTIVE:         August 26, 2010, terminating at the end of the 2010-  
                              2011 school year, or upon the return of N. Crouthamel

**11. *Nominations for Appointment*****RECOMMENDATION:*****Miscellaneous***

1. **Substitute Support Technologist**  
***Liberty High School***  
**Peters, Maria**  
SALARY: \$14.59 per hour

***Instructional Substitutes***

**Belfatti, Jennifer**  
Hatfield

**Loane, Katie**  
Easton

**Bonilla, Kathryn**  
Allentown

**Mackavage, Danelle**  
Nazareth

**DeDona, Michele**  
Easton

**Martin, Jessica**  
Nazareth

**DeFrain, Sherri**  
Bath

**Pfingstl, Danielle**  
Allentown

**Gough, Erik**  
Hellertown

**Podhyski, Garrett**  
Moscow

**Horlick, Brandon**  
Bethlehem

**Smith, Kristen**  
Nazareth

**Lawrence, Kelly**  
Nazareth

**Spencer, Stephanie**  
Fountain Hill

***Noninstructional Substitutes***

**Clapp, Julianne**  
Allentown

**Maldonado, Tanya**  
Easton

**Horlick, Brandon**  
Bethlehem

**Mazur, Michael**  
Coplay

**Kotch, Shannon**  
Saylorsburg

**Miller, Maxine**  
Bethlehem

## 12. *Reassignments*

### RECOMMENDATION:

#### *Instructional*

1. NAME: **Bachman, Michael**  
FROM: Freedom, (.8) Business Teacher  
TO: Freedom, 1.0 Business Teacher  
STATUS: (.8) Temporary Professional Employee/  
(.2) Long-term Substitute  
SALARY: \$43,009 (Bachelor's, Step 5)  
EFFECTIVE: August 25, 2010, with the (.2) Long-term Substitute  
portion terminating at the end of the 2010-2011  
school year, or upon the return of G. Smith
2. NAME: **Haubrich, Jillian**  
FROM: Farmersville, (.4)/Nonpublic, (.2) School Nurse  
TO: Farmersville, (.4)/Nonpublic, (.4) School Nurse  
STATUS: Temporary Professional Employee  
SALARY: \$34,320 (Bachelor's +15, Step 2)  
EFFECTIVE: August 25, 2010
3. NAME: **Mickus, Ann**  
FROM: Freedom, (.3) Mathematics Teacher  
TO: Freedom, (.5) Mathematics Teacher  
STATUS: Professional Employee  
SALARY: \$26,525 (Master's, Step 11)  
EFFECTIVE: August 25, 2010
4. NAME: **Ruhf, Thomas**  
FROM: Freedom, (.3) Social Studies Teacher  
TO: Freedom, 1.0 Social Studies Teacher  
STATUS: (.3) Temporary Professional Employee/  
(.7) Long-term Substitute  
SALARY: \$42,013 (Bachelor's, Step 3)  
EFFECTIVE: August 25, 2010, with the (.7) Long-term Substitute  
portion terminating at the end of the 2010-2011  
school year, or upon the return of K. Sobrinski

**12. *Reassignments*****RECOMMENDATION:*****Noninstructional***

1.   NAME:                   **Christman, James**  
      ASSIGNMENT:       Maintenance, M-2 Electrician  
      FROM:               August 2, 2010  
      TO:                 August 3, 2010  
      REASON:            Change in effective date
  
2.   NAME:                   **Lovett, Victoria**  
      FROM:               District-wide, (.8) Health Assistant  
      TO:                 Liberty, 1.0 Teacher Assistant, Special Education,  
                              Life Skills Support  
      SALARY:             \$15.78 per hour  
      REASON:            Transfer to Teacher Assistant position  
      EFFECTIVE:         August 27, 2010
  
3.   NAME:                   **Olexson, Lorie**  
      FROM:               Liberty, Athletics, 0-3 Secretary/Clerk, 10 months  
      TO:                 Northeast, 0-3 Secretary/Clerk, 12 months  
      SALARY:             \$19.30 per hour  
      REASON:            Successful Candidate  
      EFFECTIVE:         August 10, 2010

**13. *Memorandums of Agreement Between the Board of School Directors of the Bethlehem Area School District and the Bethlehem Education Association***

**INFORMATION:**

The attached Memorandums of Agreement are contracted settlements reached between the Bethlehem Education Association and the district.

The purpose of the first Memorandum of Agreement is for permission for the addition of an early morning instructional period designated as “Block 0” being instituted for the 2010-2011 school year at Liberty High School.

The purpose of the second Memorandum of Agreement is to continue to implement the Teacher Performance Appraisal Plan Professional Rating Report as developed during the 2006-2007 school year and implemented during the 2007-2008 school year.

The purpose of the third Memorandum of Agreement is to clarify preparation periods and unassigned time for SPARK teachers.

These Memorandums of Agreement were reviewed at the August 9, 2010, Board Human Resources Committee Meeting.

**RECOMMENDATION:**

That the Board of School Directors approves the following Memorandums of Agreement between the Board of School Directors of the Bethlehem Area School District and the Bethlehem Education Association:

- a. For an additional “Block 0” at Liberty High School.
- b. For continuation of the Teacher Performance Appraisal Professional Rating Report during the 2010-2011 school year.
- c. For agreement with regards to preparation periods and unassigned times for SPARK teachers.

**MEMORANDUM OF AGREEMENT  
BETWEEN  
BETHLEHEM AREA SCHOOL DISTRICT  
BOARD OF DIRECTORS  
AND  
BETHLEHEM EDUCATION ASSOCIATION**

WHEREAS, The Board of Directors of the Bethlehem Area School District (Board) and the Bethlehem Education Association (Association) have entered into a Collective Bargaining Agreement and,

WHEREAS, The parties wish to clarify a matter relating to an alteration to the school work day at Liberty High School during the 2010-2011 school year.

THEREFORE, Be it resolved that the parties agree to the following:

1. At Liberty High School, the addition of an early morning instructional period designated as "Block 0.
2. Each bargaining unit member assigned to teach "Blocks 0-3" shall have volunteered to teach in that assignment.
3. Bargaining unit members selecting to begin the workday during "Block 0" will teach through "Block 3" only.
4. Bargaining unit members opting to teach "Blocks 0-3" agree to accept this assignment for the 2010-2011 school year only.
5. Except as listed above, all other Articles of the Collective Bargaining Agreement shall remain in full force and effect.

In WITNESS WHEREOF, The parties hereto have caused their names to be subscribed by their duly authorized officers and representatives this 16th day of August, 2010.

BETHLEHEM AREA SCHOOL  
DISTRICT

BETHLEHEM EDUCATION  
ASSOCIATION

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WITNESS:

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WITNESS:

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**MEMORANDUM OF AGREEMENT  
BETWEEN  
BETHLEHEM AREA SCHOOL DISTRICT  
BOARD OF DIRECTORS  
AND  
BETHLEHEM EDUCATION ASSOCIATION**

WHEREAS, The Board of Directors of the Bethlehem Area School District (Board) and the Bethlehem Education Association (Association) have entered into a Collective Bargaining Agreement and,

WHEREAS, The parties wish to clarify a matter relating to implementation of the Teacher Performance Appraisal Plan Professional Rating Report,

THEREFORE, Be it resolved that the parties agree to the following:

1. For the 2010-2011 school year, the district will be permitted to utilize the Professional Employee Rating Report as detailed in the Teacher Performance Appraisal Plan developed during the 2006-2007 school year.
2. For the 2010-2011 school year, the Professional Rating Report will replace PDE 5501.
3. All other contractual language related to Article IX Personnel Files and Teachers' Competence, and Exhibit "D" Teacher Evaluation General Guidelines for Professional Improvement Plans for "Continuing" Performance Concerns, shall remain in full force.
4. The Bethlehem Education Association retains its contractual right to grieve any overall unsatisfactory rating on the Professional Rating Report as well as all other sections of Article IX, and Exhibit "D" of the Collective Bargaining Agreement.

In WITNESS WHEREOF, The parties hereto have caused their names to be subscribed by their duly authorized officers and representatives this day 16th of August, 2010.

BETHLEHEM AREA SCHOOL  
DISTRICT

BETHLEHEM EDUCATION  
ASSOCIATION

---

WITNESS:

---

WITNESS:

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**MEMORANDUM OF AGREEMENT  
BETWEEN  
BETHLEHEM AREA SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS  
AND  
BETHLEHEM EDUCATION ASSOCIATION**

WHEREAS, The Board of Directors of the Bethlehem Area School District (Board) and the Bethlehem Education Association (Association) have entered into a Collective Bargaining Agreement and,

WHEREAS, The parties wish to clarify a matter relating to the SPARK program,

THEREFORE, Be it resolved that the parties agree to the following exception:

1. Each SPARK teacher will be scheduled a minimum of five (5) preparation periods within one week, with a duration no less than 45 minutes each, preferably no more than one each day. This 45 minute period may be scheduled when students are not in the building.
2. Each SPARK teacher will be scheduled two 20 minute Unassigned Periods each week, with no less than 40 minutes each week. This 40 minutes may be scheduled in the following ways:
  - a. One 40 minute period
  - b. Two 20 minute periods attached to a preparation period or lunch
  - c. Two 20 minute periods unattached to a preparation period or lunch
  - d. A combination of (b) or (c) above
3. Except as listed above, all other articles of the Collective Bargaining Agreement, as well as the school district calendar, shall remain in full force and effect.

In WITNESS WHEREOF, The parties hereto have caused their names to be subscribed by their duly authorized officers and representatives this 16th day August, 2010.

BETHLEHEM AREA SCHOOL  
DISTRICT

BETHLEHEM EDUCATION  
ASSOCIATION

---

WITNESS:

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WITNESS:

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**14. *Special Education – #0943653 – Settlement Agreement***

**INFORMATION:**

The parents of Student Number 0943653 of the Bethlehem Area School District, who is eligible for special education under the Individual Disabilities Education Act (IDEA), along with the Bethlehem Area School District, met to discuss issues surrounding the Free and Appropriate Public Education (FAPE) of this student. Both parties met in an attempt to achieve an amicable resolution to the disputes in an effort to avoid complex time-consuming due process litigation and to move forward in the best interest of the child.

**RECOMMENDATION:**

That the Board of School Directors approves the Settlement Agreement and Release all disputes between the Bethlehem Area School District and the parent on behalf of Student Number 0943653, including any claims arising under any provision of federal or state law, relating to the student's educational program, that have or could have arisen between the family and the Bethlehem Area School District up to the date of this agreement. By accepting the terms of the agreement, the parent acknowledges and agrees that by accepting the terms of this agreement, the parent releases and forever discharges the district and insurers from any claim or demand of any kind, administrative or judicial, concerning the education of the student as outlined in the agreement. The district hereby acknowledges and agrees that it has been fully informed of its respective rights, fully understands those rights, and understands the terms of the entire agreement, consisting of 13 sections.

**15. *Special Education – #0946098\* – Settlement Agreement***

**INFORMATION:**

The parents of Student Number 0946098 of the Bethlehem Area School District, who is eligible for special education under the Individual Disabilities Education Act (IDEA), along with the Bethlehem Area School District, met to discuss issues surrounding the Free and Appropriate Public Education (FAPE) of this student. Both parties met in an attempt to achieve an amicable resolution to the disputes in an effort to avoid complex time-consuming due process litigation and to move forward in the best interest of the child.

**RECOMMENDATION:**

That the Board of School Directors approves the Settlement Agreement and Release all disputes between the Bethlehem Area School District and the parent on behalf of Student Number 0946098, including any claims arising under any provision of federal or state law, relating to the student's educational program, that have or could have arisen between the family and the Bethlehem Area School District up to the date of this agreement. By accepting the terms of the agreement, the parent acknowledges and agrees that by accepting the terms of this agreement, the parent releases and forever discharges the district and insurers from any claim or demand of any kind, administrative or judicial, concerning the education of the student as outlined in the agreement. The district hereby acknowledges and agrees that it has been fully informed of its respective rights, fully understands those rights, and understands the terms of the entire agreement, consisting of 23 paragraphs.

**16. *Approval of Real Estate Tax Exonerations*****INFORMATION:**

The district received a request from the Borough of Fountain Hill requesting an exemption from real estate tax on the property of a vacant lot, which they purchased in August 2009. The parcel, located on Dodson Street, which was previously designated as exempt by Lehigh County, with an effective date of January 1, 2011, has been revised by the County to January 1, 2010. This request has been modified to exonerate the taxes for January through June 2010.

The current 2009 assessed value of the parcel is \$15,750 with a total real estate tax of \$655.20. The Borough indicates that the first quarter of taxes was paid for 2009, and they are planning to pay the balance due of \$163.80 for 2009. The Borough is requesting, however, that the penalty of \$16.38 be waived due to the County date issue. The balance remaining is then 50 percent or \$327.60 plus three quarterly penalties totaling \$376.74.

This item was discussed at the Board Finance Committee Meeting on August 2, 2010.

**RECOMMENDATION:**

That the Board of School Directors approves the following Real Estate Tax Exonerations:

REASONTAX AMOUNT

642700248652-00001

Dodson Street – 171.77 x 441.34 Irreg  
Borough of Fountain Hill

2009-10

\$ 376.74

THS  
FALLMAN  
HUDDERS &  
SORRENTINO  
www.thsLaw.com

PENNSYLVANIA OFFICE OF  
NORRIS McLAUGHLIN & MARCUS, P.A.

Donald H. Lipson, Esquire  
Direct Dial: 484-765-2225  
Fax: 610-391-1779  
Email: [dlipson@thsLaw.com](mailto:dlipson@thsLaw.com)

July 30, 2010

VIA FAX (610) 861-8107  
Bethlehem Area School District  
Education Center  
1516 Sycamore Street  
Bethlehem, PA 18017

Attn: Donna Storrs

Re: **642700351048 1**  
**Dodson Street (2.21 Acres) Fountain Hill, PA**

Dear Donna:

Would you kindly provide me the status of the request for exoneration in the above-captioned matter.

Very truly yours,



Donald H. Lipson

DHL:jmh



**COUNTY OF LEHIGH**  
**Office of Assessment**

**Francis J. Unger, Jr.**  
**Director**

June 25, 2010

Rick Prill Exec Admin  
Borough of Fountain Hill  
941 Long Street  
Fountain Hill PA 18015

Re: 2.21 Acres on Dodson St.  
PIN ID: 08-02-6427 0035 1048-1

Dear Mr. Prill,

This parcel was created after the acquisition that occurred on August 11, 2009 and as such is exempt from property taxes, effective January 1, 2010.

If you have any questions, you can reach me at 610-782-3796.

Sincerely,

Francis J. Unger, Jr., C.P.E.  
Director of Real Estate

FJU/cz

*Government Center*  
*17 South Seventh Street, Room 517*  
*Allentown, Pennsylvania 18101-2401*  
*Phone: 610-782-3038*  
*Fax: 610-820-3380*

TALLMAN  
HUDDERS &  
SORRENTINO  
www.thsLaw.com

PENNSYLVANIA OFFICE OF  
NORRIS McLAUGHLIN & MARCUS, P.A.

Donald H. Lipson, Esquire  
Direct Dial: 484-765-2225  
Fax: 610-391-1779  
Email: [dlipson@thsLaw.com](mailto:dlipson@thsLaw.com)

June 22, 2010

VIA FAX (610) 861-8107  
Bethlehem Area School District  
Education Center  
1516 Sycamore Street  
Bethlehem, PA 18017

Attn: Donna Storrs

**Re: 642700351048 1**  
**Dodson Street (2.21 Acres)**

Dear Donna:

Enclosed please find the Lehigh County Property Assessment records for the above property. You will note that the land is exempt and no real estate taxes are due. You will also note that the Deed to Fountain Hill was recorded in August, 2009 (Deed recorded on 8/11/09), so that my reference to 2011 is incorrect. The property was exempt as of January 1, 2010. My request is for the period December 1, 2009 to June 30, 2010.

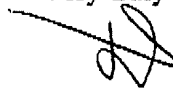
As per your request, the Lehigh County Assessor's office is sending a statement that the property is exempt as of January 1, 2010. As soon as that statement is received, I shall forward a copy to you.

Under these circumstances, the Borough requests exoneration for the period January 1, 2010 to June 30, 2010. The first quarter was paid. If the Board agrees, please send a revised bill for October 1, 2009 to December 31, 2009.

Bethlehem Area School District  
June 22, 2010  
Page 2

I sincerely appreciate your extra efforts to resolve this matter.

Very truly yours,



Donald H. Lipson

DHL:jmh  
Enclosures

cc: Donald F. Spry, Solicitor (via fax)  
Rick Prill (via fax)

**17. *Western Pennsylvania School for the Deaf (WPSD) Transportation Services Agreement***

**INFORMATION:**

The district currently has two students who previously attended the Scranton State School for the Deaf, which has recently been closed and who are electing to attend the Western Pennsylvania School for the Deaf (WPSD) in Pittsburgh. This placement has been approved and agreed to as the most appropriate placement for these students. The district is planning to contract with Colonial Intermediate Unit 20 to take the Bethlehem Area School District students along with other students from the region to Camp Hill Pennsylvania to meet the bus to take them to WPSD weekly. The rate for this transportation from Camp Hill to Pittsburgh is \$4,250 per child per year. It is recommended that this transportation agreement be approved as the most effective solution for these students' educational needs.

**RECOMMENDATION:**

That the Board of School Directors approves the attached Agreement with Western Pennsylvania School for the Deaf for transportation services for the 2010-2011 school year at a cost of \$4,250 per student per year.

# Western Pennsylvania School for the Deaf

## Transportation contract

This will confirm a contract between:

Western Pennsylvania School for the Deaf ("WPSD")  
300 E. Swissvale Avenue  
Pittsburgh, PA 15218

And  
Bethlehem Area School District ("the SD")  
1516 Sycamore Street  
Bethlehem, PA 18017

for services to be performed during the 2010-2011 school year, subject to the following provisions.

### A. SERVICES

WPSD will transport school children attending WPSD from its office at 3820 Hartzdale Drive in Camp Hill to WPSD in Pittsburgh at the beginning of the week and then back to 3820 Hartzdale Drive in Camp Hill at the end of the week. It will be the responsibility of the SD to get the children to/from the Hartzdale location. Attached is a school calendar showing the days (180) school is in session.

### B. COMPENSATION

WPSD will be compensated at the rate of \$4,250 per child for the above services. WPSD will send 10 equal monthly invoices of \$425 (for each child), beginning on September first. See attached list of children. In the event a student is enrolled after the start of the school year or the student moved from the SD during the school year, the rate will be pro-rated.

The above compensation is based on one pick-up at the beginning and end of each week. There will be no mid week pick-ups for any children missing the bus for any reason.

### C. INDEPENDENT CONTRACTOR

WPSD acknowledges that it is retained as an independent contractor and not as an employee of the SD and, as such, will not be entitled to the various benefit programs that the SD makes available to its employees.

### D. INSURANCE

WPSD will provide liability insurance while the children are in our care custody and control, in addition to property insurance for WPSD property.

# Western Pennsylvania School for the Deaf

## Transportation contract

### E. CLEARANCES

Our drivers and aides will have Act 34 (Criminal record) and Act 151 (Child abuse) clearances, which will be provided to the SD upon request.

### E. WPSD POINT OF CONTACT

For instances when the child will be absent or will not be utilizing WPSD transportation to return to WPSD, the parents must notify WPSD.

On the day of transportation, up to 3 hours prior to the scheduled pick-up time, the parents (or connecting bus driver) should call the WPSD bus driver, who will be carrying a cell phone. This number will be made available to the parents. Unless notified to the contrary, the bus driver will wait for 15 minutes past the scheduled departure time for late students.

At all other times the parents must call the school in Pittsburgh and notify the Dean of Students (Aaron Noschese) or the Assistant Superintendent (Gregg Bowers) at 1-800-624-3323.

The Dean and Assistant Superintendent are also the point of contact for all other student related actions.

### F. CONTRACT CHANGES

All changes to this contract, including increases in the contract value, must be signed by the SD and the WPSD Business Office.

### G. LAW & VENUE

This contract is subject to the laws of the Commonwealth of Pennsylvania. Venue for any legal action will be Allegheny County, Pennsylvania.

Accepted:  
For SD

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

For WPSD

  
\_\_\_\_\_  
Signature

Timothy N. Harris  
\_\_\_\_\_  
Printed name

Chief Fiscal Officer  
\_\_\_\_\_  
Title

June 30, 2010  
\_\_\_\_\_  
Date

**18. *Bid Award – Bids Opened June 22, 2010 – Heating Supplies***

**INFORMATION:**

Bids were received and publicly opened at 2:00 p.m., Tuesday, June 22, 2010, for:

Heating Supplies

The bids have been tabulated and reviewed by the appropriate administrative and supervisory personnel. The recommendation of the awards is based upon the lowest responsible bidder meeting specifications. (Vendor Award Analysis is attached.)

All low bid items have been awarded except those which have not met specifications.

**RECOMMENDATION:**

That the administration be authorized to award a contract to the lowest responsible bidders who have met specifications. These awards are tabulated on the attached Vendor Award Analysis.

**BETHLEHEM AREA SCHOOL DISTRICT**  
**Bethlehem, Pennsylvania**

August 16, 2010

**VENDOR AWARD ANALYSIS**  
**HEATING SUPPLIES**

| <u>VENDOR</u>            | <u>AMOUNT</u>          |
|--------------------------|------------------------|
| APR Supply               | \$16,449.63            |
| Associated Controls      | 7,794.27               |
| Capp Inc.                | 5,988.35               |
| Industrial Controls      | <u>3,886.59</u>        |
| <br>TOTAL AMOUNT AWARDED | <br><u>\$34,118.84</u> |

6 specifications mailed  
4 bids received

**19. *Quotations for the \$5,800 - \$15,200 Cost Category*****INFORMATION:**

Quotations were solicited for:

Removal of existing carpet – three classrooms at Fountain Hill Elementary School; prepare floors and install vinyl composition tile (VCT) flooring

**The lowest responsible quotations was Bethlehem Gallery of Floors, 29 West Broad Street, Bethlehem, Pennsylvania 18018 at a cost not to exceed \$8,341.**

The following vendors also were contacted:

|                       |         |
|-----------------------|---------|
| Cope Carpet Interiors | \$8,350 |
| Sobrinski Painting    | 9,700   |

|                      |                                                                  |
|----------------------|------------------------------------------------------------------|
| <b>Cabinet Code:</b> | <b>NF</b>                                                        |
| <b>Budget Code:</b>  | <b>10-2600430-000-000-NF-0000</b> Repairs/Maintenance Facilities |
| <b>Balance:</b>      | <b>\$108,534.12</b>                                              |

**20.   *Treasurer's Report***

**RECOMMENDATION:**

That the Board of School Directors approves the Treasurer's Report dated July 31, 2010.

BETHLEHEM AREA SCHOOL DISTRICT  
Bethlehem, Pennsylvania

REPORT OF THE TREASURER  
July 1 through July 31, 2010

BEGINNING CASH AND INVESTMENT BALANCE

|                                                |              |
|------------------------------------------------|--------------|
| Wachovia Bank - Cash Management                | 2,507,463.97 |
| Bank of America - General Account              | 1,996,413.14 |
| Pennsylvania School District Liquid Asset Fund | 2,353,216.27 |
| Wachovia - Worker's Comp Trust Fund            | 637,385.47   |
| Pennsylvania Local Government Investment Trust | 77,997.30    |
| Pennsylvania State Treasurer Invest Program    | 2,053,024.40 |
| Bank of America Money Market                   | 1,638.14     |
| PSDLAF - Term Investments                      | 0.00         |
| PSDLAF - 2009B Bond Fund                       | 8,446,825.69 |
| Scholarship Fund                               | 46,466.25    |
| KNBT Bank - Scholarship Fund                   | 118,273.04   |

TOTAL CASH AND INVESTMENT BALANCE \$ 18,238,703.67

MONTHLY RECEIPTS

|                         |               |
|-------------------------|---------------|
| Local Sources           | 25,720,052.53 |
| State Sources           | 4,021,534.78  |
| Federal Sources         | 736,825.33    |
| Other Financing Sources | 200.00        |

\$ 30,478,612.64

MONTHLY DISBURSEMENTS

|                    |              |
|--------------------|--------------|
| Monthly Bills Paid | 6,649,910.33 |
| Payroll            | 5,455,361.78 |
| Debt Service       | 1,861,363.48 |

\$ 13,966,635.59

TOTAL FUNDS AVAILABLE

\$ 34,750,680.72

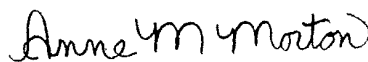
ENDING CASH AND INVESTMENT BALANCE

|                                                |               | Interest Rate        |
|------------------------------------------------|---------------|----------------------|
| Wachovia Bank - Cash Management                | 11,390,841.19 | 0.250%               |
| Bank of America - General Account              | 1,996,021.35  | 0.350%               |
| Pennsylvania School District Liquid Asset Fund | 4,981,208.75  | varies .013 to .119% |
| Wachovia - Worker's Comp Trust Fund            | 637,390.71    | 0.010%               |
| Pennsylvania Local Government Investment Trust | 78,001.07     | 0.060%               |
| Pennsylvania State Treasurer Invest Program    | 2,053,315.64  | 0.167%               |
| Bank of America Money Market                   | 1,638.40      | 0.190%               |
| PSDLAF - Term Investments                      | 5,000,000.00  | see attachment       |
| PSDLAF - 2009B Bond Fund                       | 8,447,524.32  | see attachment       |
| Scholarship Fund                               | 46,466.25     | 0.947%               |
| KNBT Bank - Scholarship Fund                   | 118,273.04    | 1.300%               |

TOTAL CASH AND INVESTMENT BALANCE \$ 34,750,680.72

Interest Received for July; to be posted in August accounting period \$ 4,897.69

Respectfully Submitted,

  
Anne M. Morton  
Treasurer

**BETHLEHEM AREA SCHOOL DISTRICT  
CD INVESTMENTS**

| Date<br>Purchased | Amount<br>Purchased | Interest<br>Rate | Anticipated<br>Interest | Maturity<br>Date  | Account          |
|-------------------|---------------------|------------------|-------------------------|-------------------|------------------|
| June 14, 2010     | \$ 1,200,000.00     | 0.40%            | \$ 2,393.42             | December 13, 2010 | PSDLAF CD        |
| July 27, 2010     | \$ 5,000,000.00     | 0.30%            | \$ 6,041.10             | December 21, 2010 | PSDLAF CD        |
| July 1, 2010      | \$ 2,247,524.32     | 0.12%            | \$ -                    | July 31, 2010     | PSDMAX           |
| July 27, 2010     | \$ 5,000,000.00     | 0.30%            | \$ 6,041.10             | December 21, 2010 | PSDLAF CD        |
| April 27, 2010    | \$ 117,000.00       | 1.30%            | \$ -                    | May 27, 2011      | KNBT Scholarship |
| May 7, 2010       | \$ 1,273.04         | 0.60%            | \$ -                    | January 7, 2011   | KNBT Scholarship |
| May 25, 2010      | \$ 46,466.25        | 0.95%            | \$ -                    | February 19, 2011 | BTFCU            |

**Bethlehem Area School District  
Capital Reserve Fund  
For the Period of July 1, 2010 thru July 31, 2010**

|                               |               |
|-------------------------------|---------------|
| Fund Balance at June 30, 2010 | \$ 464,989.38 |
|-------------------------------|---------------|

Expenditures

|                                                                       |              |                     |
|-----------------------------------------------------------------------|--------------|---------------------|
| Financial Management System<br>(software, hardware, support services) | \$ 14,330.83 |                     |
| Roof Repairs-Farmersville                                             |              |                     |
| Roof Repairs-Freemansburg                                             |              |                     |
| Roof Repairs-Asa Packer                                               |              |                     |
| Asa Packer Fire Alarm System                                          |              |                     |
| Freedom Railing                                                       | \$ 16,970.00 |                     |
|                                                                       |              | <u>\$ 31,300.83</u> |

|                               |               |
|-------------------------------|---------------|
| Fund Balance at July 31, 2010 | \$ 433,688.55 |
|-------------------------------|---------------|

The following projects have been approved by the board but have not been completed:

|                                     |              |               |
|-------------------------------------|--------------|---------------|
| Financial Management System         | \$ 27,569.43 |               |
| Pro. Svs. Roof Repairs              |              |               |
| Pro. Svs. Alarm System              | \$ 2,379.97  |               |
| Pro. Svs. Railing Repair            |              |               |
| Freedom Railing Repairs             | \$ 2,088.10  |               |
|                                     |              | \$ 32,037.50  |
| Estimated Unencumbered Fund Balance |              | \$ 401,651.05 |

**Bethlehem Area School District**  
**2009B Bond Fund**  
**For the Period of July 1, 2010 thru July 31, 2010**

|                                      |    |              |
|--------------------------------------|----|--------------|
| Beginning Fund Balance-June 30, 2010 | \$ | 3,017,659.80 |
|--------------------------------------|----|--------------|

Revenues

Expenses

|                       |            |            |
|-----------------------|------------|------------|
| NEMS Project          |            |            |
| NEMS Prof. Svs        |            |            |
| BMS Project           | 138,911.45 |            |
| Prof. Svs BMS         |            |            |
| LHS Project           | -          |            |
| Mold Remediation      | 6,152.12   |            |
| Prof Svs Freemansburg |            |            |
| Buses                 |            |            |
|                       | \$         | 145,063.57 |

|                              |    |              |
|------------------------------|----|--------------|
| Ending Balance-July 31, 2010 | \$ | 2,872,596.23 |
|------------------------------|----|--------------|

The following projects have been approved by the board but have not been completed:

|                                     |              |              |
|-------------------------------------|--------------|--------------|
| NEMS Project                        | 216,594.31   |              |
| BMS Project                         | 2,006,363.61 |              |
| LHS Project                         | 70,000.00    |              |
| Mold Remediation-Freemansburg       | 13,847.88    |              |
| Buses                               | -            |              |
| Prof. Svs NEMS                      | 43,151.50    |              |
| Prof. Svs BMS                       | 13,694.31    |              |
| Prof. Svs LHS                       |              |              |
| Prof Svs Freemansburg               | 9,400.00     |              |
|                                     |              | 2,373,051.61 |
| Estimated Unencumbered Fund Balance |              | 499,544.62   |

**21. *Monthly Bills***

**RECOMMENDATION:**

That the bills, which have been reviewed as to correctness by the appropriate Business Office staff and verified by the treasurer, be approved for payment. A copy of the bill list is available in the Business Office of the Education Center, 1516 Sycamore Street, Bethlehem, Pennsylvania, for review.

**22. *Budget Information***

**INFORMATION:**

Presented for information is the statement of the Condition of the Budget by major accounts.

# 2010-2011 REVENUES

| Description                         | 2010-2011             |                       |                            |                |                           | 2009-2010                                   |                        |
|-------------------------------------|-----------------------|-----------------------|----------------------------|----------------|---------------------------|---------------------------------------------|------------------------|
|                                     | A                     | B                     | C                          | D              | Unrealized %<br>(C/A = D) | F                                           | G                      |
|                                     | Budget                | Realized<br>31-Jul-10 | Unrealized \$<br>(B-A = C) |                |                           | Realized<br>June, 2010<br>Pending Final Adj | Realized<br>July, 2009 |
| CURRENT REAL ESTATE                 | 113,780,198           |                       | (113,780,198)              | -100.00%       |                           | 106,061,085                                 |                        |
| INTERIM REAL ESTATE                 | 1,199,999             |                       | (1,199,999)                | -100.00%       |                           | 3,782,729                                   |                        |
| PUBLIC UTILITY REALTY               | 153,000               |                       | (153,000)                  | -100.00%       |                           | 166,715                                     |                        |
| PAYMENTS IN LIEU OF TAX             | 145,000               |                       | (145,000)                  | -100.00%       |                           | 130,379                                     |                        |
| UNDISTRIBUTED TAXES                 |                       | 10,793,906            | 10,793,906                 | -              |                           | (8,292)                                     | 640,359                |
| PER CAPITA TAX SECT 679             | 240,000               | 5                     | (239,995)                  | -100.00%       |                           | 239,922                                     | 1,511                  |
| PER CAPITA TAX ACT 511              | 240,000               | 5                     | (239,995)                  | -100.00%       |                           | 239,952                                     | 1,511                  |
| LOCAL SERVICES TAX                  | 330,000               | 8,566                 | (321,434)                  | -97.40%        |                           | 242,456                                     | 4,813                  |
| EARNED INCOME TAX                   | 11,600,000            | 198,197               | (11,401,803)               | -98.29%        |                           | 9,820,703                                   | 737,556                |
| REAL ESTATE TRANSFER TAX            | 2,000,000             | 10,407                | (2,000,000)                | -100.00%       |                           | 1,513,977                                   | 180,775                |
| MERCANTILE TAX                      | 2,300,000             |                       | (2,289,593)                | -99.55%        |                           | 1,204,752                                   |                        |
| DEL. REAL ESTATE                    | 3,100,000             | 12,920                | (3,100,000)                | -100.00%       |                           | 3,624,475                                   | 66,491                 |
| DEL. PER CAPITA SECT 679            | 60,000                |                       | (47,080)                   | -78.47%        |                           | 84,483                                      | 3,517                  |
| DEL. LOCAL SERVICES TAX             |                       |                       |                            |                |                           |                                             |                        |
| DEL. MERCANTILE TAX                 | 350,000               | 7,075                 | (342,925)                  | -97.98%        |                           | 323,758                                     | 14,655                 |
| <b>TOTAL LOCAL TAX SOURCES</b>      | <b>\$ 135,498,197</b> | <b>\$ 11,031,080</b>  | <b>\$ (124,467,117)</b>    | <b>-91.86%</b> |                           | <b>\$ 127,427,092</b>                       | <b>\$ 1,651,187</b>    |
| INTEREST ON INVESTMENTS             | 750,000               | 1,085                 | (748,915)                  | -99.86%        |                           | 341,230                                     |                        |
| STUDENT FEES/ SPECIAL EVENTS        |                       |                       |                            |                |                           | 4,050                                       |                        |
| STATE REV OTHER INTERMEDIARY        | 182,051               | 27,966                | (154,085)                  | -84.64%        |                           | 182,380                                     | 28,745                 |
| FEDERAL REV OTHER PA PUBLIC SCHOOLS |                       |                       |                            |                |                           | 146,935                                     | 51,949                 |
| FEDERAL IDEA                        | 1,876,243             | 394                   | (1,875,849)                | -100.00%       |                           | 2,361,179                                   |                        |
| FEDERAL REV OTHER INTERMEDIARY      | 259,919               | 5,300                 | (259,525)                  | -99.85%        |                           | 321,161                                     | 822                    |
| RENTALS                             | 50,000                | 10,004                | (44,700)                   | -89.40%        |                           | 54,238                                      | 3,600                  |
| CONTRIBUTIONS                       |                       | 5,410                 | (494,590)                  | -98.92%        |                           | 143,262                                     | 22,352                 |
| TUITION FROM PATRONS                | 500,000               |                       |                            |                |                           | 584,564                                     | 65,174                 |
| SRVCS. / OTH LOC GOV UNITS          |                       |                       |                            |                |                           |                                             |                        |
| MISCELLANEOUS REVENUE               | 35,000                | 2,605                 | (32,395)                   | -92.56%        |                           | 41,760                                      | (193,822)              |
| REFUNDS FROM PRIOR YEAR EXP         |                       | 78,477                | 78,477                     |                |                           | 72,947                                      |                        |
| <b>TOTAL OTHER LOCAL SOURCES</b>    | <b>\$ 3,653,213</b>   | <b>\$ 131,241</b>     | <b>\$ (3,600,449)</b>      | <b>-98.56%</b> |                           | <b>\$ 4,253,706</b>                         | <b>\$ (21,181)</b>     |
| <b>TOTAL LOCAL SOURCES</b>          | <b>\$ 139,151,410</b> | <b>\$ 11,162,322</b>  | <b>\$ (128,067,565)</b>    | <b>-92.03%</b> |                           | <b>\$ 131,680,798</b>                       | <b>\$ 1,630,006</b>    |

# 2010-2011 REVENUES

| Description                              | 2010-2011            |                     | Unrealized \$          | Unrealized %   | 2009-2010            |                  |
|------------------------------------------|----------------------|---------------------|------------------------|----------------|----------------------|------------------|
|                                          | A                    | B                   |                        |                | F                    | G                |
|                                          |                      | Realized            |                        |                | Realized             | Realized         |
| BASIC INSTRUCTIONAL SUBSIDY              | 27,716,600           |                     | (27,716,600)           | -100.00%       | 22,953,439           |                  |
| CHARTER SCHOOLS                          | 1,873,209            |                     | (1,873,209)            | -100.00%       | 1,710,538            |                  |
| TUITION : ORPHANS/CHILDREN               | 400,000              |                     | (400,000)              | -100.00%       | 381,605              |                  |
| HOMEBOUND INSTRUCTION                    |                      |                     |                        |                |                      |                  |
| VOCATIONAL EDUCATION                     | 115,000              |                     | (115,000)              | -100.00%       | 70,055               |                  |
| ALTERNATIVE EDUCATION                    |                      |                     |                        |                | 150,722              | 14,225           |
| DRIVER EDUCATION                         | 10,605               |                     | (10,605)               | -100.00%       | 11,025               |                  |
| MIGRATORY CHILDREN                       | 2,500                |                     | (2,500)                | -100.00%       |                      |                  |
| SPECIAL EDUCATION                        | 6,538,057            | 987,727             | (5,550,330)            | -84.89%        | 6,632,724            |                  |
| EDUCATIONAL ASSISTANCE PRGM (TUTORING)   | 872,809              |                     | (872,809)              | -100.00%       | 926,123              |                  |
| PA PRE-K-COUNTS                          | 627,000              | 52,250              | (574,750)              | -91.67%        | 668,800              |                  |
| REVENUE NOT IN 7200 (SPECIFIC ED PRGMS)  |                      |                     |                        |                | 9,800                |                  |
| TRANSPORTATION                           | 2,370,421            |                     | (2,370,421)            | -100.00%       | 2,373,895            |                  |
| RENTALS AND SINKING FUND                 | 2,148,732            | 2,665,952           | 517,220                | 24.07%         |                      |                  |
| HEALTH SERVICES                          | 375,000              |                     | (375,000)              | -100.00%       | 364,439              |                  |
| PROPERTY TAX RED. ALLOCATION             | 4,740,869            |                     | (4,740,869)            | -100.00%       | 4,733,333            |                  |
| PA ACCOUNTABILITY                        | 1,806,167            |                     | (1,806,167)            | -100.00%       | 1,806,167            |                  |
| DUAL ENROLLMENT GRANTS                   |                      | 37,329              | 13,407                 | 56.04%         | 8,152                |                  |
| PROJECT 720                              | 23,922               |                     |                        |                | 12,923               |                  |
| DCED GRANTS OTHER STATE REV NOT IN 7000  | 154,234              |                     | (154,234)              | -100.00%       | 261,978              | 20,562           |
| SOCIAL SECURITY                          | 3,632,579            | 278,277             | (3,354,302)            | -92.34%        | 2,754,528            |                  |
| PSERS - PENSION CONTRIBUTION             | 3,797,190            |                     | (3,797,190)            | -100.00%       | 2,848,120            |                  |
| IMPACT AID                               | 50,000               |                     | (50,000)               | -100.00%       | 45,165               |                  |
| OTHER FEDERAL PRGM/GRANTS                | 100,000              |                     | (100,000)              | -100.00%       | 75,699               |                  |
| NCLB TITLE I                             | 3,302,605            | 205,538             | (3,097,067)            | -93.78%        | 3,596,519            |                  |
| NCLB TITLE II                            | 904,394              | 55,760              | (848,634)              | -93.83%        | 670,050              |                  |
| NCLB TITLE III                           | 296,807              | 21,201              | (275,607)              | -92.86%        | 369,588              |                  |
| NCLB TITLE IV                            | 749,023              |                     | (749,023)              | -100.00%       | 574,316              |                  |
| CHILD CARE & DEVELOPMENT BLOCK GRANTS    | 170,290              |                     | (170,290)              | -100.00%       | 150,162              | 17,200           |
| OTHER FEDERAL GRANTS                     | 19,000               |                     | (19,000)               | -100.00%       | 26,222               |                  |
| ARRA IDEA SEC 619                        | 1,509,830            |                     | (1,509,830)            | -100.00%       |                      |                  |
| ARRA-TITLE I PARTS A & D                 | 540,000              | 115,751             | (424,249)              | -78.56%        | 1,504,769            |                  |
| ARRA-STATE FISCAL STABILIZATION          | 3,089,051            | 257,421             | (2,831,630)            | -91.67%        | 2,831,630            |                  |
| ACCESS                                   | 42525                |                     | (42,525)               |                | 73,767               |                  |
| <b>TOTAL STATE &amp; FEDERAL SOURCES</b> | <b>\$ 67,978,419</b> | <b>\$ 4,677,205</b> | <b>\$ (63,301,214)</b> | <b>-93.12%</b> | <b>\$ 58,596,251</b> | <b>\$ 51,987</b> |

# 2010-2011 REVENUES

| Description                     | A              | 2010-2011        |                  | C             | D              | 2009-2010    |      |
|---------------------------------|----------------|------------------|------------------|---------------|----------------|--------------|------|
|                                 |                | B                | Realized         | Unrealized \$ | Unrealized %   | F            | G    |
| INTERFUND TRANSFERS             | 25,000         |                  |                  | (25,000)      | -100.00%       |              |      |
| SALE OF FIXED ASSETS            | 92,000         |                  | 200              | (91,800)      | -99.78%        | 107,947      |      |
| INSURANCE RECOVERY              |                |                  |                  | -             |                | 17,433       |      |
| TOTAL OTHER SOURCES             | \$ 117,000     | \$ 200           | \$ 200           | \$ (116,800)  | -99.83%        | \$ 125,380   | \$ - |
| TOTAL REVENUE                   | \$ 207,246,829 | \$ 15,839,726.67 | \$ (191,485,579) | -92.39%       | \$ 190,402,428 | \$ 1,681,994 |      |
| UNRESERVED FUND BALANCE         |                |                  |                  |               |                |              |      |
| TOTAL FUND APPROPRIATED BALANCE | \$ -           | \$ -             | \$ -             |               |                | \$ -         | \$ - |
| TOTAL DISTRICT REVENUE          | \$ 207,246,829 | \$ 15,839,727    | \$ (191,485,579) | -92.39%       | \$ 190,402,428 | \$ 1,681,994 |      |

## Includes Year-To-Date July 2010 Information

| <u>PROGRAM</u>                            | <u>CODE</u> |
|-------------------------------------------|-------------|
| BUILDING ALLOCATION                       | 100         |
| BOARD                                     | AA          |
| CABINET                                   | AB          |
| BUDGETARY RESERVE                         | AC          |
| SUPT OFFICE-EQUIPMENT REPLACEMENT RESERVE | AD          |
| SUPERINTENDENT'S OFFICE                   | AE          |
| BUILDING STAFF                            | AF          |
| PUBLIC RELATIONS                          | AN          |
| STAFFING-TEACHERS                         | CA          |
| CHILD ACCOUNTING DEPARTMENT               | CD          |
| STAFFING-TEACHER ASSISTANTS               | CE          |
| STAFFING-SUBSTITUTES                      | CG          |
| HUMAN RESOURCES DEPARTMENT                | CK          |
| STUDENT ACTIVITIES                        | D1          |
| CREDIT ACQUISITION PROGRAM                | D2          |
| CURRICULUM ENRICHMENT ACTIVITIES          | D3          |

# 2010-2011 EXPENDITURES BY PROGRAM

Includes Year-To-Date July 2010 Information

| PROGRAM                                   | PROGRAM CODE | Responsible Office | 2010-2011                       |                                |                                                        |                                                       |                                                                               | 2009-2010 |          | 2009-2010<br>EXPENDED BUDGET<br>INCLUDING<br>ENCUMBRANCES<br>as of July, 2009 | 2009-2010<br>EXPENDED BUDGET<br>PENDING FINAL ADJ<br>as of June, 2010 |
|-------------------------------------------|--------------|--------------------|---------------------------------|--------------------------------|--------------------------------------------------------|-------------------------------------------------------|-------------------------------------------------------------------------------|-----------|----------|-------------------------------------------------------------------------------|-----------------------------------------------------------------------|
|                                           |              |                    | A                               | B                              | D                                                      | E                                                     | F                                                                             |           |          |                                                                               |                                                                       |
|                                           |              |                    | 2010-2011<br>APPROVED<br>BUDGET | 2010-2011<br>AMENDED<br>BUDGET | 2010-2011<br>UNEXPENDED<br>BUDGET<br>\$<br>(B - C = D) | 2010-2011<br>UNEXPENDED<br>BUDGET<br>%<br>(D / B = E) | 2010-2011<br>EXPENDED BUDGET<br>INCLUDING<br>ENCUMBRANCES<br>as of July, 2010 |           |          |                                                                               |                                                                       |
| CAREER ACADEMY/RASA/ALTERNATIVE EDUCATION | D4           | C&I                | 170,948                         | 170,948                        | 170,948                                                | 100.00%                                               | 0                                                                             |           | (17,587) | 0                                                                             | 0                                                                     |
| TESTING - K-12                            | D5           | C&I                | 30,000                          | 30,000                         | 30,000                                                 | 100.00%                                               | 276                                                                           |           | 0        | 250                                                                           | 250                                                                   |
| ACADEMIC INTERVENTIONS                    | DA           | C&I                | 100,000                         | 100,000                        | 100,000                                                | 100.00%                                               | 4,048                                                                         |           | 0        | 9,647                                                                         | 9,647                                                                 |
| MUSICAL INSTRUMENT REPAIR                 | DD           | C&I                | 37,000                          | 37,000                         | 37,000                                                 | 100.00%                                               | 0                                                                             |           | 25       | 1,886                                                                         | 1,886                                                                 |
| DEPARTMENT OF INSTRUCTION                 | DE           | C&I                | 211,500                         | 211,500                        | 211,500                                                | 100.00%                                               | 0                                                                             |           | 9,804    | 82,504                                                                        | 82,504                                                                |
| READING RECOVERY/PROJECT READ             | DF           | C&I                | 24,000                          | 24,000                         | 24,000                                                 | 100.00%                                               | 0                                                                             |           | 0        | 17,829                                                                        | 17,829                                                                |
| INSTRUCTIONAL MTLs RESERVE                | DG           | C&I                | 500,000                         | 500,000                        | 500,000                                                | 100.00%                                               | 0                                                                             |           | 286,038  | 375,814                                                                       | 375,814                                                               |
| EQUIPMENT REPAIR                          | DM           | C&I                | 13,000                          | 13,000                         | 13,000                                                 | 100.00%                                               | 0                                                                             |           | 300      | 11,464                                                                        | 11,464                                                                |
| PLANETARIUM                               | DO           | C&I                | 5,444                           | 5,444                          | 5,444                                                  | 100.00%                                               | 0                                                                             |           | 0        | 3,730                                                                         | 3,730                                                                 |
| SUMMER SCHOOL - SECONDARY                 | DQ           | C&I                | 75,000                          | 75,000                         | 75,000                                                 | 100.00%                                               | 45,334                                                                        |           | 36,936   | 85,487                                                                        | 85,487                                                                |
| DRIVER EDUCATION                          | DS           | C&I                | 0                               | 0                              | 0                                                      | 0.00%                                                 | 0                                                                             |           | 0        | 10,000                                                                        | 10,000                                                                |
| ASST SUPERINTENDENT FOR CURR & INSTRUCT   | DT           | C&I                | 293,561                         | 293,561                        | 293,561                                                | 100.00%                                               | 14,176                                                                        |           | 20,109   | 282,684                                                                       | 282,684                                                               |
| INTERSCHOLASTIC ATHLETICS                 | DU           | C&I                | 1,410,529                       | 1,410,529                      | 1,410,529                                              | 100.00%                                               | 0                                                                             |           | 0        | 1,376,288                                                                     | 1,376,288                                                             |
| INTRAMURALS                               | DV           | C&I                | 18,477                          | 18,477                         | 18,477                                                 | 100.00%                                               | 0                                                                             |           | 0        | 22,730                                                                        | 22,730                                                                |
| ATTENDANCE SERVICES                       | E4           | STD SVCS           | 69,621                          | 69,621                         | 69,621                                                 | 100.00%                                               | 0                                                                             |           | 225      | 70,254                                                                        | 70,254                                                                |

# **2010-2011 EXPENDITURES BY PROGRAM**

Includes Year-To-Date July 2010 Information

| PROGRAM                               | PROGRAM CODE | Responsible Office | 2010-2011                 |                          |                                            |                                           |                                                                   | 2009-2010                                                         |                                                                   |
|---------------------------------------|--------------|--------------------|---------------------------|--------------------------|--------------------------------------------|-------------------------------------------|-------------------------------------------------------------------|-------------------------------------------------------------------|-------------------------------------------------------------------|
|                                       |              |                    | A                         | B                        | D                                          | E                                         | F                                                                 | G                                                                 | H                                                                 |
|                                       |              |                    | 2010-2011 APPROVED BUDGET | 2010-2011 AMENDED BUDGET | 2010-2011 UNEXPENDED BUDGET \$ (B - C = D) | 2010-2011 UNEXPENDED BUDGET % (D / B = E) | 2010-2011 EXPENDED BUDGET INCLUDING ENCUMBRANCES as of July, 2010 | 2009-2010 EXPENDED BUDGET INCLUDING ENCUMBRANCES as of July, 2009 | 2009-2010 EXPENDED BUDGET INCLUDING ENCUMBRANCES as of June, 2010 |
| MINORITY AFFAIRS/GOV. PROGRAMS/GRANTS | EB           | STD SVCS           | 30,506                    | 30,506                   | 30,506                                     | 100.00%                                   | 1,737                                                             | 1,617                                                             | 25,814                                                            |
| SPARK - EARLY CHILDHOOD/SUMMER        | EC           | STD SVCS           | 0                         | 0                        | 0                                          | 0.00%                                     | 1,631                                                             | (24,398)                                                          | 38,433                                                            |
| SCHOOL RESOURCE OFFICERS              | EF           | STD SVCS           | 180,000                   | 180,000                  | 180,000                                    | 100.00%                                   | 0                                                                 | 0                                                                 | 442,686                                                           |
| HOMEBOUND INSTRUCT/REGULAR ED.        | EG           | STD SVCS           | 155,000                   | 155,000                  | 155,000                                    | 100.00%                                   | 0                                                                 | (335)                                                             | 180,040                                                           |
| HEALTH SERVICES - MEDICAL             | EH           | STD SVCS           | 52,100                    | 52,100                   | 52,100                                     | 100.00%                                   | 995                                                               | 0                                                                 | 18,939                                                            |
| HEALTH SERVICES - DENTAL              | EJ           | STD SVCS           | 10,450                    | 10,450                   | 10,450                                     | 100.00%                                   | 0                                                                 | 0                                                                 | 8,928                                                             |
| STUDENT SERVICES                      | EK           | STD SVCS           | 163,611                   | 163,611                  | 163,611                                    | 100.00%                                   | 12,099                                                            | 18,050                                                            | 173,061                                                           |
| GUIDANCE (SUMMER)                     | ET           | STD SVCS           | 40,000                    | 40,000                   | 40,000                                     | 100.00%                                   | 12,774                                                            | 4,309                                                             | 38,717                                                            |
| ENGLISH ACQUISITION                   | EY           | STD SVCS           | 240,119                   | 240,119                  | 240,119                                    | 100.00%                                   | 12,445                                                            | 10,935                                                            | 204,886                                                           |
| BUSINESS DEPT-ACCOUNTS PAYABLE        | GA           | F&A                | 877,116                   | 877,116                  | 877,116                                    | 100.00%                                   | 83,128                                                            | 56,462                                                            | 735,702                                                           |
| BUSINESS DEPT-ACCOUNTS RECEIVABLE     | GB           | F&A                | 1,058,144                 | 1,058,144                | 1,058,144                                  | 100.00%                                   | 39,683                                                            | 15,553                                                            | 935,913                                                           |
| DEBT SERVICE                          | GC           | F&A                | 23,103,426                | 23,103,426               | 23,103,426                                 | 100.00%                                   | 1,865,363                                                         | (30,794)                                                          | 16,170,089                                                        |
| EMPLOYEE BENEFITS                     | GD           | F&A                | 33,324,356                | 33,324,356               | 33,324,356                                 | 100.00%                                   | 880,027                                                           | 1,119,914                                                         | 30,054,494                                                        |
| INSURANCE                             | GE           | F&A                | 514,500                   | 514,500                  | 514,500                                    | 100.00%                                   | 234,544                                                           | 567,743                                                           | 564,161                                                           |
| INTERSYSTEM PAYMENTS                  | GF           | F&A                | 25,957,221                | 25,957,221               | 25,957,221                                 | 100.00%                                   | 967,169                                                           | 1,379,309                                                         | 22,345,699                                                        |

# **2010-2011 EXPENDITURES BY PROGRAM**

Includes Year-To-Date July 2010 Information

| PROGRAM                                 | PROGRAM CODE | Responsible Office | 2010-2011                 |                          |                                            |                                           |                                                                   | 2009-2010                                                         | 2009-2010                                                                 |
|-----------------------------------------|--------------|--------------------|---------------------------|--------------------------|--------------------------------------------|-------------------------------------------|-------------------------------------------------------------------|-------------------------------------------------------------------|---------------------------------------------------------------------------|
|                                         |              |                    | A                         | B                        | D                                          | E                                         | F                                                                 | G                                                                 | H                                                                         |
|                                         |              |                    | 2010-2011 APPROVED BUDGET | 2010-2011 AMENDED BUDGET | 2010-2011 UNEXPENDED BUDGET \$ (B - C = D) | 2010-2011 UNEXPENDED BUDGET % (D / B = E) | 2010-2011 EXPENDED BUDGET INCLUDING ENCUMBRANCES as of July, 2010 | 2009-2010 EXPENDED BUDGET INCLUDING ENCUMBRANCES as of July, 2009 | 2009-2010 EXPENDED BUDGET EXPENDITURES PENDING FINAL ADJ as of June, 2010 |
| PHOTOCOPIERS                            | GP           | F&A                | 787,268                   | 787,268                  | 787,268                                    | 100.00%                                   | (456)                                                             | 639                                                               | 752,744                                                                   |
| SPECIAL EDUCATION                       | LF           | SPEC ED            | 436,362                   | 436,362                  | 436,362                                    | 100.00%                                   | 34,442                                                            | 20,497                                                            | 544,110                                                                   |
| HOMEBOUND INSTRUCTION / SPECIAL ED.     | LG           | SPEC ED            | 50,000                    | 50,000                   | 50,000                                     | 100.00%                                   | 0                                                                 | 0                                                                 | 20,158                                                                    |
| MAINTENANCE / CUSTODIAL DEPARTMENT      | NA           | B&G                | 11,107,832                | 11,107,832               | 11,107,832                                 | 100.00%                                   | 444,835                                                           | 447,134                                                           | 9,850,929                                                                 |
| MAINTENANCE DEPT. - SUPPLIES            | NE           | B&G                | 803,375                   | 803,375                  | 803,375                                    | 100.00%                                   | 180,889                                                           | 11,426                                                            | 515,444                                                                   |
| MAINTENANCE DEPT. - CONTRACTED SERVICES | NF           | B&G                | 780,913                   | 780,913                  | 780,913                                    | 100.00%                                   | 550,332                                                           | 446,632                                                           | 848,036                                                                   |
| TRANSPORTATION DEPARTMENT               | NT           | B&G                | 5,449,265                 | 5,449,265                | 5,449,265                                  | 100.00%                                   | 187,936                                                           | 70,740                                                            | 4,099,811                                                                 |
| TECHNICAL SERVICES                      | TK           | TECH               | 1,022,025                 | 1,022,025                | 1,022,025                                  | 0.00%                                     | 875,020                                                           | 344,746                                                           | 962,372                                                                   |
| INFO & COMMUNICATIONS TECHNOLOGY DEPT.  | TL           | TECH               | 1,575,130                 | 1,716,610                | 1,716,610                                  | 100.00%                                   | 38,238                                                            | 795,499                                                           | 1,469,340                                                                 |
| DATA PROCESSING DEPARTMENT              | TN           | TECH               | 912,824                   | 912,824                  | 912,824                                    | 100.00%                                   | 385,455                                                           | 78,299                                                            | 816,759                                                                   |
| LOCAL, STATE & FEDERAL GRANTS           | 00           | S & F              | 17,903,165                | 17,903,165               | 17,903,165                                 | 100.00%                                   | 1,751,083                                                         | 141,454                                                           | 18,415,222                                                                |
| <b>TOTALS</b>                           |              |                    | <b>\$207,246,829</b>      | <b>\$207,388,309</b>     | <b>\$207,388,309</b>                       | <b>100.00%</b>                            | <b>\$12,476,855</b>                                               | <b>\$3,969,781</b>                                                | <b>\$184,256,602</b>                                                      |

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**1.     *Appointment of Consultant***

**INFORMATION:**

As part of the Dr. Joseph Roy's transitioning period as the new Superintendent of Schools for the Bethlehem Area School District, the board has asked Dr. Thomas E. Persing to be a consultant to the new superintendent to provide transitioning services on critical and ongoing issues.

**RECOMMENDATION:**

That the Board of Schools Directors appoints Dr. Thomas E. Persing as consultant to the new superintendent, Dr. Joseph Roy, effective August 16, 2010, to provide up to 20 days of transitioning services on critical and ongoing issues at a cost of \$800 a day.

**2. *Appointment of New Board Member***

**INFORMATION:**

At the July 26, 2010, Regular Board Meeting, Judith A. Dexter announced her resignation from the Board of School Directors of the Bethlehem Area School District effective midnight of August 16, 2010. The Board of School Directors accepted her resignation at this meeting.

On July 27, 2010, a Notice of the board vacancy was advertised indicating that the Board of School Directors was seeking applicants. Residents of the district who were interested in applying for the position of School Director were required to submit the appropriate paperwork by 12:00 p.m. on August 5, 2010, to the board secretary. The board secretary received six (6) applications for the position of School Director.

On August 10, 2010, the Board of School Directors conducted interviews at the Education Center to fill the vacancy. The following candidates were interviewed:

1. David P. Sanders
2. Raymond H. Berger, Jr.
3. Benjamin M. Tenaglia, III
4. Jordan Roman
5. Basilio A. Bonilla, Jr.

The sixth candidate cancelled his interview on the day of the interview.

The candidate selected will serve until December 5, 2011.

**RECOMMENDATION:**

That the Board of School Directors appoints \_\_\_\_\_ as the board member to fill the vacancy created by the resignation of Judith A. Dexter and serve until December 5, 2011.

**3. *Appointment of Bethlehem Area School District Board Representative to Serve on Intermediate Unit 20 Board***

**INFORMATION:**

At the July 26, 2010, Regular Board Meeting, Judith A. Dexter announced her resignation from the Board of School Directors of the Bethlehem Area School District effective midnight of August 16, 2010. The Board of School Directors accepted her resignation at this meeting.

Since the Bethlehem Area School District Board representative to serve on the Intermediate Unit 20 Board was Mrs. Dexter, the board needs to take action to appoint its representative to fill the unexpired term through June 30, 2011

**RECOMMENDATION:**

That the Board of School Directors appoints Eugene McKeon as the Bethlehem Area School District board representative to serve on the Intermediate Unit 20 Board to fill the unexpired term of Mrs. Judith Dexter beginning August 16, 2010, through June 30, 2011.