

MARCH 15, 2010

BETHLEHEM AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR BOARD MEETING

Regular Meeting of the Board of School Directors of the Bethlehem Area School District was held on Monday, March 15, 2010, at 7:07 p.m. in the Auditorium of East Hills Middle School, 2005 Chester Road, Bethlehem, Pennsylvania.

REGULAR
MEETING

The Board Secretary called the roll:

MEMBERS
PRESENT

Members present: Directors Burkhardt, Cann, Dexter, Follweiler, McKeon, Ortiz, Leeson - 7

Members absent: Directors Amato and Faccinetto - 2.

Director Amato joined the meeting during discussion of the Financial Report and Payment of Bills

Student representatives, Hannah Schwarzbach and Lindsey Anderson.

Others present: Dr. Thomas E. Persing, Interim Superintendent of Schools; Donald F. Spry II, Solicitor, Stacy Gober, Board Secretary; administrators, members of the press, and other interested citizens and staff members.

OTHERS
PRESENT

At this point of the meeting, the Pledge of Allegiance was recited.

PLEDGE OF
ALLEGIANCE

President Leeson requested a moment of silent meditation.

MOMENT OF
SILENCE

Dr. Persing congratulated the National Merit Scholarship Students. The district has been notified that the following students have advanced to finalist standing: Freedom High School – Emily Seltzer, Soham Sengupta; Liberty High School – Zachary Chay-Dolan, Joshua Mitman, Rachel Schachter.

DR. PERSING/
STUDENT
RECOGNITION

Dr. Persing stated that the Math Counts team from East Hills Middle School came in second at the Lehigh Valley Chapter Competition held on February 7, 2010. Lisa Li was the second highest scoring female competitor and earned a scholarship to Cedar Crest College. Michael Samuelson was the first place individual and qualified for the state competition to be held in Harrisburg at the end of March. Members of the Math Counts team are Omar Elsayed, Velisa Li, Michael Samuelson and Michael Zhou and advisor Nadine Novatnak. He also recognized Mr. Horvath, principal of East Hills Middle School.

President Leeson offered courtesy of the floor to visitors. Speakers are asked to come to the podium, stating their name and address. Public comment in the first session is limited to 30 minutes. Speakers are limited to three minutes each. The board requests that, when possible, all individuals supporting a like position on a topic select a speaker to present their views to avoid repetition. If that is not possible, all are welcome to speak. As per school board policy, generally, speakers are limited

COURTESY
OF THE FLOOR
TO VISITORS

to taxpayers, residents, or employees of this school district. At the conclusion of the regular school board meeting, another block of time will be allocated for public comment. At that time, the same rules will apply. It is asked that speakers observe proper decorum, without personal attacks towards a specific individual or individuals. It is not the custom for the board to enter into a dialogue at these meetings about concerns. However, the board does listen with care to issues raised. Speakers will receive responses, in some form, by the administration.

President Leeson explained that last month a policy was passed where courtesy of the floor for agenda items only will be taken for the first courtesy of the floor. The second courtesy of the floor will be for any district concerns or business.

No one wished to address the board on agenda items.

LIBERTY HIGH SCHOOL - Hannah Schwarzbach, student representative, stated students and faculty are getting excited for spring. Several members of the varsity wrestling team headed to states where Anthony Marino placed 2nd, Anthony Cabrera placed 5th, and Devon Lotito placed 7th; all medal winners. The basketball teams are still in playoff action. At the district swim meet, Liberty's team had two relay teams finish in 4th place, 4 relay teams finish in 3rd, Courtney Desh placed 3rd in the 100 breast stroke and Patricia Leeson placed 3rd in the 50 free style and first, making her a three time district champion, in the 100 free style. Liberty finished 3rd overall in the district. Patricia will be representing Liberty at the State Championships along with sophomore, Eric Burcin who qualified in the 100 breast stroke. In the art department several students were entered in the regional scholastic art award contest. Chris Gerchman and Helen Schumacher received gold keys and Nicolette Morales, Paige Ruiz, Killiam Gilvary, Paulina Gurczak, Maggie O'Donnell, Justin Torok and Dylan Hitcho received silver keys. Their art is on display at the Allentown Art Museum. Nine other students received honorable mention. Their art is on display at the Baum School of Art. Senior, Chris Gerchman, won the national scholastic gold award. His art is on display at Carnegie Hall. Two teachers were also recognized for their hard work and dedication. Mr. Gregg was a recipient of the William G. Pepper Jr. teacher grant. Mr. Hofman was chosen as the teacher of the year after being nominated by a former student. The Science Olympiad team competed at Kutztown University. Juniors, Brenda Gigota and Obne Principati, received a bronze medal in cell biology. Sophomore Judd Smull and Hannah Schwarzbach received a bronze medal in technical problem solving. The math team competed at Lehigh University against schools throughout the region. The junior team did exceptionally well. The mock trial team made it to the district semi-finals. Ms. Schwarzbach congratulated the Scholastic Scrimmage Team which won today at regionals and is now off to the state championship. Seniors are preparing for the spring musical, Guys and Dolls. The band will be holding the annual spring concert. The Key Club is currently holding two in-school fundraisers. The National Honor Society is doing a basket raffle to raise money for Haiti. Liberty will be hosting a college and career planning night for students and parents to prepare for their student's future. Juniors are preparing for PSSAs with in-class warm-ups and practice tests available in the junior office.

REPORTS OF STUDENT REPRESENTATIVES

FREEDOM HIGH SCHOOL - Lindsey Anderson, student representative, reported that the boys' basketball team finished the season with a record of 15-9. Girls basketball finished with a 12-12 record. The Freedom ice hockey team ended the

season with a 9-8-1 record. Earlier this month, some of the best of the swimming and diving team competed at districts, held at Parkland. Cole Clark, Seth Watlington, Rob Delfranco, Danny Csakai and Scottie Delfranco will travel to states at Bucknell University. Carol Byrnes and Andrew Spruck were both awarded 7th place in the AAA girls and boys, District XI Diving Championship that took place last month. Freedom field hockey hosted a dinner/dance party on February 20, 2010 to raise money for next season. The Freedom softball booster club is hosting their 2nd annual beef and beverage at the Goosey Gander ballroom on March 20, 2010. Freedom varsity cheerleaders competed at the ECC Rumble at Temple University where they took first place. They will continue to compete through the month of March. Spring sports are practicing and preparing for their first games. The PMEA Region Chorus took place at Freedom High School. The band traveled to Florida. The PMEA region band will be playing the end of March. The Freedom High School theater company will be performing the Sound of Music. Pen and Ink hosted an open mike night in the Black Box Theater to share poetry and music. Scholarship and community service opportunities are always being offered through the student service centers and are available on Freedom's website as well. Freedom hosted a college fair on March 3, 2010, which included Penn State University, West Chester University, and Rowan University. The National Honor Society will hold an Easter egg hunt on March 27, 2010. Signs have been posted for a school wide book drive to help benefit "Crossing The Finish Line". The school's goal is 10,000 books. The first block class that collects the most books will win a trip to Dorney Park. All the proceeds from the book sale will go to "Crossing The Finish Line", a nonprofit organization that sends terminally ill cancer patients and their families on a week's vacation. Ms. Anderson stated that students have Easter break to look forward to. She finished by stating that the latest edition of the Freedom Forum will be available online next week.

President Leeson called for the approval of the minutes from the June 8, 2009 – Special board Meeting, June 22, 2009 – Regular Board Meeting, September 8, 2009 – Special Board Meeting, December 7, 2009 – Board Reorganization Meeting, and the December 14, 2009 – Regular Board Meeting.

APPROVAL OF
MINUTES

Director McKeon made a motion to accept the minutes which was seconded by Director Follweiler.

DIRECTOR McKEON -
MOTION TO ACCEPT
MINUTES

Director Follweiler stated that she has not completely reviewed all of the minutes. She requested that the minutes be posted and that if there are any changes, amendments can be submitted and discussed at a future meeting.

DISCUSSION

President Leeson called for a voice vote to the approval of the minutes and stated that any amendments would be brought to the next regular board meeting for any adjustments. The motion was passed by unanimous voice vote.

VOICE VOTE TO
ACCEPT MINUTES

President Leeson called for the approval of committee minutes of February 1, 2010 – Board Facilities Committee Meeting, February 8, 2010 – Board Curriculum Committee Meeting, March 1, 2010 – Board Finance Committee Meeting, and March 8, 2010 – Board Human Resources Committee Meeting.

APPROVAL OF
COMMITTEE
MINUTES

Director Dexter made a motion to accept the minutes which was seconded by

DIRECTOR DEXTER -

Director Burkhardt.

Director Ortiz requested that these minutes be posted and any questions or concerns be brought to the next regular board meeting for approval. DISCUSSION

President Leeson called for a voice vote to the approval of the committee minutes and stated that any amendments would be brought to the next regular board meeting for any adjustments. The motion was passed by unanimous voice vote. VOICE VOTE TO ACCEPT MINUTES

Director McKeon made a motion, seconded by Director Ortiz to accept the Financial Report and Payment of Bills, (Item numbers 33, 34, 35). FINANCIAL REPORT/ PAYMENT OF BILLS

Director Dexter had questions on the expenditures by program page. She questioned the entry of academic interventions. The budget shows \$100,000 but have only expended \$7,300 to date. She requested additional information regarding that. DISCUSSION

Mrs. Gober stated that she could not provide information that evening but would get back to the board.

Director Dexter questioned the summer school budget of \$25,000, but the expenditure amount is shown at \$6,200. She questioned if that amount is for the upcoming summer school or for last year.

Dr. Donaher was asked to provide that information

Director Dexter then questioned the entry for technical services. The budget shows \$674,585 for the year but have already spent \$917,519. She stated that the bottom line of data processing shows a budget amount of \$866,510 but have spent \$580,381. She questioned if there is a difference in how items are charged on those lines.

Mrs. Gober stated that she would research the information and respond.

President Leeson summarized Director Dexter's questions; academic interventions, secondary summer school, technical services and data processing.

The question to accept the Financial Report and Payment of Bills, (Item numbers 33, 34, 35) was called with roll call as follows: Yea, Directors Burkhardt, Cann, Dexter, Follweiler, McKeon, Ortiz, Amato, Leeson – 9. ROLL CALL – ITEMS 33, 34, 35

The motion passed 9 – 0.

President Leeson reiterated that the budget that the board passed was preliminary. Last month the preliminary budget only reflected the status quo of the district and increases that would be contractual. They will be looking at a needs based budget very soon. She stated that board members should be aware that they will have to schedule some extra days to review the budget. The dates are not yet available. PRESIDENT'S COMMUNICATIONS

President Leeson asked that an article she presented be copied and given to the board. It was an article from the Washington Post about a number of colleges that are evicting laptops from lecture halls. They are finding that they are too much of a

diversion from education. She stated that she felt there were two interesting comments. One recent semester tracked the grades of 17 student laptop addicts. At the end of the term their average grade was 71%; about the same as students who did not come to class. Another professor tried an experiment where he banned laptops for 6 weeks. The professor discussed the results with his class. Four-fifths of the class said they were more engaged in class discussion. Ninety-five percent stated that they did use their laptops for other purposes other than taking notes. She stated that it is interesting what is now happening at higher education levels. She stated that this certainly does not mean that laptops are out but that there is some concern on this level.

President Leeson stated that they did hold an executive meeting prior to this meeting. At that time they talked about negotiations, student discipline, personnel and labor.

Dr. Persing noted a location change for the Regular Board Meeting due to another event occurring at East Hills Middle School, on Monday, May 17, 2010, the Regular Board Meeting will be held at Freedom High School in the auditorium beginning at 7:00 p.m.

SUPERINTENDENT'S
REPORT

President Leeson called for any unfinished business from the Board.

UNFINISHED
BUSINESS

Director Follweiler stated that the superintendent search firm did attend the Human Resources Committee Meeting for the month of March. At that time they reported that there were thirty people who had requested information for application. Only 15 hard applications were received. The board met in executive session to review those applications. The search firm is in the process of lining up interviews with selected candidates for the first round of interviews.

REPORT ON
SUPERINTENDENT
SEARCH COMMITTEE

President Leeson stated that someone from the community asked about the Hillary Clinton bill. President Leeson stated that she asked Mrs. Gober to research that. She believes that a number of attempts have been made to collect that bill. She stated that Mrs. Gober has that information documented. President Leeson stated that she believes the fact that the bill has not been collected has been a source of frustration for the entire board. She questioned the board if Mrs. Gober should make one more attempt to collect this bill.

HILLARY CLINTON
BILL

Director Burkhart stated that there are far more important issues to be dealing with, but if there is a simple way to do it it should be done. Otherwise it should be written off.

Director Amato commented that it should be sent to collections.

Director Follweiler agreed with both of the comments. She stated that there should be a one short letter by Mrs. Gober to attempt to collect the debt prior to sending it to collections.

Director Amato made a motion to ask the administration to attempt to collect the debt in a short period of time prior to sending it to a collection agency. The motion was seconded by Director Follweiler.

AMATO MOTION TO
ATTEMPT TO
COLLECT BILL

Director Dexter suggested that the board consider revising the bill to make it a bill in accordance with the district policy. DISCUSSION

Director Amato asked Director Dexter for a further explanation.

Director Dexter stated that the bill they are trying to collect on, in the amount of approximately \$15,000, includes charges that have exceeded what is in the policy for the cost of leasing the gym. In addition, the district billed for t-shirts and teacher overtime. She stated that she is not sure if those items were part of a specific agreement with the Clinton campaign. She stated that it is not clear if that is their obligation to pay. She would like to see a bill issued that covers the costs that have been outlined in the lease policy and any other specific agreements. She stated that if they send a realistic bill, which is in accordance with the policy, there may be a more realistic chance of receiving payment.

Director Amato stated that he disagreed. He stated that the bill was put together with a list of items that was provided that needed to be collected on.

Director Dexter stated that this discussion was held some time ago at a committee meeting. What she learned at that meeting was that there was some discussion with the Clinton campaign that there would need to be some extra charge to get the Liberty gym ready for the event. Mr. Gilliland indicated that there was no specific charge or series of charges of how it would be made. The sum came to over \$9,000. She stated that even the district was surprised by the amount of the bill. It was not clear that the amount of that charge, or the specific method of calculating it, was ever discussed. There was no written lease. The policy at that time called for them to have a written lease. Had there been a written lease, these kinds of details should have been in the lease. Any overcharges should have been outlined and specified.

President Leeson stated that she was under the understanding that the Hillary Clinton campaign was told ahead of time that there would be additional costs and that it was not coming under the regular lease.

Mr. Gilliland stated that he did not have communication with them. He stated that a big part of the charge was that they were in the middle of the renovation project and they had to pay Johnson Controls to come in prior to the event to put the air conditioners into service. That was one of the biggest expenses.

Director Follweiler stated that she understood Director Dexter's point and agrees that the chargers are more than the lessee had expected, the way to dispute the invoice is not to just discard it. She believes the lessee should come back to the district if they disagree with the charges. She doesn't believe that kind of communication has been received and is, therefore, in favor of Mrs. Gober sending a letter to the lessee asking for payment in full. If they then choose to dispute it, that would be a different discussion.

President Leeson stated that she agrees with Director Follweiler in that dispute of the charges needs to be on the part of the Clinton campaign.

Director Dexter questioned if there was a record stating if there were discussions about it.

President Leeson stated that the board was informed verbally. She stated that the records may be in meeting minutes. She believes that they were told at the time that they needed to have overtime in order to get the gym ready.

Director Dexter questioned if there have been any conversations with anyone who has tried to dispute the amount of the bill or the method of charges.

Mrs. Gober replied that there is not documentation to that extent. She stated that there is a memo to the board dated August 22, 2008, that indicates that on August 18, 2008, the board requested that Mr. Majewski attempt to obtain information from the Hillary Clinton campaign staff as to the recording of the costs associated with the cost of her visit in April. The following day Mr. Majewski initiated a contact with the person identified as the Pennsylvania campaign representative, Mary Eisenhower. Ms. Eisenhower agreed, if she could track someone down that could answer the question as to whether the campaign costs were recognized as a debt or in kind contribution. As of Friday, August 22, 2008 no information was sent. On August 19, 2008, Mayor Callahan's office was contacted and a message was left for his review. Mr. Callahan's father had passed away and he was out of the office. Mrs. Gober stated that that is the extent of the comments listed in terms of the correspondence.

Director Follweiler noted that at that time she had brought up that request because the campaign reporting structure is public information. It is public information if they have it listed as debt on their campaign report. She stated that she still suggests sending a letter versus launching an exorbitant amount of time to find that file.

President Leeson called for a voice vote to ask the administration to attempt to collect the debt in a short period of time prior to sending it to a collection agency. The motion was passed by unanimous voice vote.

VOICE VOTE -
ATTEMPT TO
COLLECT BILL

President Leeson referred to the discussion at the last meeting about money spent on computers. She suggested that they ask the administration to do an audit of the technology and supply a needs-based report on what is needed in the district.

She asked the board if they are in favor of a technology audit and getting an idea of what the needs are in the district.

Director Follweiler questioned if it is President Leeson's intent that the audit involve going through and providing a long range plan as to what the technology needs of the future would be so that they can look at the next several years of expected expenditures.

President Leeson stated that that was a worthwhile objective, but that she was initially looking for an audit of what the district currently has, where it is being used, and how it can most effectively reach the academic goals in the district.

Director Amato asked if this audit will hold up the grant that Mrs. Cintrón is working on.

President Leeson asked Dr. Persing if there was to be a short range audit performed

on what the district has and where the needs are now and then continue the audit into a long range plan would it have an impact on the contemplated purchases of the elementary and middle school laptops.

Dr. Persing stated that the short answer is “no”. The long answer is that they have to make sure that what is said in the grant that they will use it for, they must comply with. He believes that it will help to plan properly in the future.

Director Ortiz asked if the item is already put on the grant money what is the audit for.

President Leeson stated that this raised the question of doing the audit but is not the reason for it. She stated that if there would be any change it would have to come back to the board. She stated that the question on the table is doing an audit of the technology to find out where all of the technology is and what the needs are.

Director Dexter stated that she thought that the PA-Pact Grant and the stimulus money could be used for a broad range of things and that the district would set the priorities of how it was spent. She asked if this was not correct. She questioned if they must use the \$600,000 allocated on the list discussed at last week’s meeting for computers.

Mrs. Cintrón replied that the board had requested she contact the Board of Education. She spoke to the division that handles the PA-Pact Grant. She stated that the budgets for the grant and the district’s initiatives were submitted back at this time last year. The grant had been approved and the flow of money has begun to the district. They indicated that if the district changes what they said they were going to do, that would necessitate their stopping the flow of money to the district. It was something that the advisor at PDE did not recommend. The advisor did say that if the board was adamant on changing what the money would be spent for and no longer wants to spend it on technology, it could be done, but they would stop the flow of money and re-examine whether or not they could change the \$600,000 to something else.

Director Dexter stated that it is her understanding and recollection that the board did not approve the list of priorities last year when the grant was applied for. She stated that the board knew that the grant was going to be requested, but that they did not know the amount or how the funds would be allocated. She stated that she thinks that the law directs that the board sets the priority for expenditures in the district. She stated that if the board would decide that textbooks have a higher priority than computers, it would seem that the grant should have been allocated in that way. She stated that she does not remember a discussion regarding the priorities of the district or how the grant money would be allocated until recently.

Mrs. Cintrón stated that past practice has been that when a grant is going to be applied for the administration sits down and sets the priorities. The administration comes to the board for permission to apply for the grant and that the dollar amount is on that. She stated that the board approved a number of those from her office on a yearly basis. When the grant is received they come back to the board and inform the board that the grant is received and how much is received. She stated that with the PA-Pact Grant, in addition to both of those things being done, they sat with the board president, went over the areas for understanding as to what areas the money

would be spent on, and that Friday, after it was discussed with the board president, it was put into a board mailing to all members. She stated that a copy was given at the last committee meeting of what was sent before. She stated that it has not been past practice, as long as she has been in her position, to come to the board with all of the specificity. They come with categories of what areas the funds will be spent on, like technology, \$600,000. If there are questions they are asked to the heads of the department. She stated that they have never come to the board with specific line items on any grant.

Director Dexter stated that it is her opinion that it is a past practice that needs to be amended. She stated that the board is ultimately responsible for the expenditures. She stated that she is not sure if it is the will of the board to invest \$600,000 of grant money or GOB money on the computer purchases that were described last week. She stated that she knows there is a need for textbook replacement and that it may well have a higher priority given the budget constraints. That is why she believes that if this was past practice, it needs to be corrected. Director Dexter stated that she believes what President Leeson means regarding the audit is really a discussion asking the administration to tell the board why they need the computers to take them where they need to go with academic achievement. Director Dexter stated that there are other things in the district that have been cancelled: guidance, reading teachers, and textbook replacements being deferred. She stated that she was surprised to hear that the district may be buying laptops from the grant money. She knows that the grant has been amended at least once this year. She received information about it because they added the SPARK transportation to the grant.

Mrs. Cintrón stated that it was in from the very beginning.

Director Dexter questioned why then was there no SPARK transportation for the fall semester and then reinstated transportation.

Mrs. Cintrón replied that approval was not received until after school started.

Director Dexter stated that she would favor having the discussion at the curriculum meeting. She believes this was decided at the last curriculum meeting that the administration would come forth and talk in detail about the textbook status. She stated that she would welcome Mr. Arbushites or someone from the administration to come forth and talk about why the district needs \$600,000 additional computers. She stated that she is not saying that there is no use for it, but believes that the burden is on the board to spend tax dollars wisely, whether it comes from grants or general operating money or any other source. She has a hard time justifying new laptops in elementary schools when there is no 5th grade social studies text. She can't agree with those kinds of priorities.

President Leeson asked if Director Dexter is asking for the discussion on the expenditure of the \$600,000 that is currently in the PA-Pact grant during the curriculum meeting.

Director Dexter responded that that is what was decided at the last curriculum meeting.

President Leeson stated that this is a separate issue from the technology audit. The

technology audit that President Leeson is anticipating is a separate issue from the \$600,000 expenditures.

Director Ortiz made a motion approve the audit but let the grant run its course. The motion was seconded by Director Amato.

ORTIZ MOTION TO
ALLOW GRANT TO
STAND WITH NO
CHANGES

President Leeson stated that her motion would connect the issues. She asked that a motion be made to have a technology audit that will not include the \$600,000.

Director Burkart stated that his concern is that this is money that was to be spent during the 2009-2010 school year. We are close to the 4th quarter of that school year. The money has not been spent for computers. He asked how this happened if the district had the money since last fall. He questioned why this is being dealt with at this time. The children will not get to utilize this equipment. He stated that normally principal budgets would be cut off by this time.

DISCUSSION

Mrs. Cintrón stated that approval was received late in the fall. She stated that Mr. Arbushites had to get the quotes from Apple and the purchase order was put forth in February. That is how this was moved on.

Director Follweiler interpreted Mrs. Ortiz's motion to allow the audit of the technology only if the audit has no effect on the current grant. Therefore, she does not see how that statement can be separated. Director Follweiler believes that discussion can be held at the curriculum meeting on the subject matter, but that the question to the board was if there should be an audit. She stated that she believes the general feeling is that there should be an audit but that the board would not like it to affect the grant.

Director Dexter asked that with the way the grant is written must the district specifically purchase elementary laptop computers and computers for the computer lab or may the district decide to add technology to a different level of education.

Mrs. Cintrón stated that the grant was approved based on what was written and put forth in the application. The technology piece was Mr. Arbushites' piece and what came before the board the other week is what was written into the grant. She stated that if the board chooses to change their mind there would be the risk that first, they would stop the flow of money, and secondly, there would be the risk, of whatever is suggested in place of it, of approval.

Director Dexter asked how long the process is.

Mrs. Cintrón stated that the grant ends on June 30 and the grant stipulates that any supplies or technology ordered has to be ordered and received prior to that date in order for it to be paid for.

Director Dexter asked if there was a textbook alternative, the change would have to be approved, ordered and receive the text by that date. She again asked how long is the process in having them review any application for amendment.

Mrs. Cintrón stated that she could not answer that, but did state that the grant was submitted in April and did not receive approval until well into the fall. She stated

that they could not move forward with what they wanted to do because they did not know what they had approved and how much money would be received.

Director Dexter stated that she reviewed an e-mail from Mrs. Cintrón asking the board for permission to amend the grant to include the SPARK transportation dated August 20.

Mrs. Cintrón stated that it was not this grant but was the Title I Stimulus Grant.

President Leeson called for a voice vote to ask the administration to do a technology audit that would not affect the current grant. Aye, Directors Burkhardt, Cann, Follweiler, McKeon, Ortiz, Amato, Leeson – 7, Nay, Director Dexter – 1. The motion was passed 7 - 1.

VOICE VOTE FOR
TECHNOLOGY AUDIT

Director Burkhardt made a motion to accept the Recommendations of the Administration item numbers 1 through 32. Director Follweiler seconded the motion.

BURKHARDT
MOTION TO ACCEPT
RECOMMENDATIONS
OF THE
ADMINISTRATION

Director Follweiler asked to pull items 1, 7, and 21.

President Leeson called for a roll call vote on agenda item numbers 2, 3, 4, 5, 6, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, and 32. The question was called with roll call as follows: Yea, Directors Burkhardt, Cann, Dexter, Follweiler (excepting item 30), McKeon (excepting item 30), Ortiz, Amato (excepting item 30), Leeson (excepting item 30).

ROLL CALL – ITEMS
2, 3, 4, 5, 6, 8, 9, 10, 11,
12, 13, 14, 15, 16, 17,
18, 19, 20, 22, 23, 24,
25, 26, 27, 28, 29, 30,
31, and 32

The motion passed 8 – 0 for item numbers 2, 3, 4, 5, 6, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 22, 23, 24, 25, 26, 27, 28, 29, 31, and 32.

The motion failed in a tie, 4 – 4 for item number 30.

The administration's recommendations 2, 3, 4, 5, 6, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, and 32, were considered together.

Item	TABLE OF CONTENTS Recommendations of the Administration	March 15, 2010 Page
1.	Authorization for the Administration to Prepare and Solicit Bids for the Investigation and Remediation of Mold at Freemansburg Elementary School	1
2.	Authorization to Apply for Qualified School Construction Bond Program	2
3.	Authorization to Expend Bond Funds – Bids Opened February 16, 2010 – Demolition, Site Work, and Environmental Remediation – Old Northeast Middle School	3-4
4.	Authorization to Repair and Replace Fire Alarm System Components – Freedom High School	5
5.	Lease Agreement with the Borough of Fountain Hill	6
6.	Memorandums of Understanding with Local Police Departments	7
7.	Award of Bids for School Bus Replacement - Bids Opened February 24, 2010	8
8.	Elementary School Open Enrollment Policy	9
9.	Authorization to Participate in the Lehigh Valley Writing Project for the 2009-2010 School Year	10
10.	Community Service Agency	11
11.	Medical Director Appointment	12
12.	Renewal of Athletic Trainer Service	13
13.	Student Discipline – #0972934 – Waiver	14
14.	Dual Enrollment	15
15.	Lowe's Toolbox for Education Grant – Calypso Elementary School - Reading	16
16.	Lowe's Toolbox for Education Grant – Calypso Elementary School – Technology	17
17.	Lowe's Toolbox for Education Grant – Marvin Family Center	18
18.	Sprint Character Education Grant – Building Character through Community Service	19
19.	Conference/Staff Trip Attendance	20
20.	Field Trip Attendance	21
21.	Resignations	22-23
22.	Leaves of Absence	24-25
23.	Nominations for Appointment	26-27
24.	Reassignments	28
25.	Professional Employee Status for Teachers	29
26.	Schedule of Board Meetings for the 2010-2011 School Year	30
27.	Contract for Intermediate Unit Special Education Programs and Services	31
28.	Northampton Community College Board Reappointment	32
29.	Polling Places – May 18, 2010, General Primary Election and November 2, 2010, General Election	33
30.	Proposed Northampton Community College's Budget for the 2010-2011 School Year	34
31.	Rental of Land for Farming – Corner of Freemansburg Avenue and Farmersville Road	35
32.	Tax Payment Schedule	36
33.	Budgetary Transfers – 2009-2010	37
34.	Treasurer's Report	38
35.	Monthly Bills	39
°36.	Budget Information	40

° Information Item Only

RECOMMENDATIONS OF THE ADMINISTRATION – March 15, 2010

Pg. 1

1. *Authorization for the Administration to Prepare and Solicit Bids for the Investigation and Remediation of Mold at Freemansburg Elementary School*

INFORMATION:

In February 2010, the Maintenance Department investigated a reported water leak at Freemansburg Elementary School. The sink and wall areas adjacent to the leak were discovered to have mold. Room 108 was isolated and the affected areas were remediated. Air quality testing was done in adjacent rooms and results suggest normal fungal conditions. Limited visual inspections in the other rooms suggest that a more thorough examination is required. D'Huy Engineering, Inc. provided all engineering services through retainer at no additional cost to the district. To date, 1Source Safety and Health, Inc.'s bills totaled approximately \$8,000 and Sargent Enterprises Inc.'s costs for remediation totaled approximately \$5,600.

The funding for the investigation and remediation of mold at Freemansburg Elementary School will be from bond funds utilizing the savings from the favorable bids on the Northeast Middle School demolition project.

RECOMMENDATION:

That the Board of School Directors authorizes the administration to obtain the following services:

1. That 1Source Safety and Health, Inc. provide technical specifications and testing required to evaluate and remediate Freemansburg Elementary School rooms at a cost not to exceed \$20,000.
2. That D'Huy Engineering, Inc. be authorized to coordinate the required environmental investigation, the removal and reconstruction of building components, and to prepare the necessary specifications, drawings, and bid packages for a fee not to exceed \$23,500.

2. *Authorization to Apply for Qualified School Construction Bond Program*

INFORMATION:

The Bethlehem Area School District has been offered the opportunity to participate in the federal Qualified School Construction Bond Program (QSCB) which was authorized through the American Recovery and Reinvestment Tax Act. The U.S. Department of Treasury has authorized the allocation of QSCB authority to the Commonwealth of Pennsylvania. The Pennsylvania Department of Education will administer the programs and make allocations to school districts that meet qualifying criteria. The Act provides interest free financing for school districts by giving a tax credit to buyers of these bonds. The Act requires that 100 percent of the available project proceeds must be used for the construction, rehabilitation, or repair of public school facilities, equipment for these facilities, or related site acquisition.

The QSCB Program was discussed with the board at the February 8, 2010, Board Finance Committee Meeting where the board gave the administration authorization to review and complete the appropriate paperwork for submittal.

RECOMMENDATION:

That the Board of School Directors authorizes the administration to apply for a Qualified School Construction Bond for use on the Northeast Middle School athletic field project.

3. *Authorization to Expend Bond Funds – Bids Opened February 16, 2010 – Demolition, Site Work, and Environmental Remediation – Old Northeast Middle School*

INFORMATION:

Bids were received and publicly opened at 12:00 p.m., Tuesday, February 16, 2010, for:

Demolition, Site Work, and Environmental Remediation – Old Northeast Middle School

The bids have been tabulated and reviewed by the appropriate administrative and supervisory personnel. The project was bid with two contracts;

- Contract One – Included multiple trades in accordance with the single prime mandate waiver that was approved.
- Contract Two – Included all of the required associated environmental remediation.

The recommendation of award is based upon the lowest responsible bidder meeting specifications. (The Tabulation of Bids is attached.)

RECOMMENDATION:

That the Board of School Directors authorizes the administration to:

1. Award a contract to the lowest responsible bidders meeting specifications as indicated on the attached Tabulation of Bids subject to proper execution of contract documents and performance bond as required in the bid specifications.

Contract One: Demolition and Site Work – Old Northeast Middle School

Vollers Excavating and Construction, Inc.
3311 US Highway 22
North Branch, New Jersey 08876
Base Bid with Alternate One

\$1,995,000

Contract Two: Environmental Remediation – Old Northeast Middle School

Titan Wrecking & Environmental, LLC
262 Woodward Avenue
Buffalo, New York 14217
Base Bid

\$462,007

RECOMMENDATIONS OF THE ADMINISTRATION – March 15, 2010

Pg. 4

3. *Authorization to Expend Bond Funds – Bids Opened February 16, 2010 – Demolition, Site Work, and Environmental Remediation – Old Northeast Middle School*

RECOMMENDATION: (continued)

2. Authorize additional construction management as needed in accordance with D'Huy Engineering, Inc.'s Capital Improvements contract in order to provide necessary coordination between contractors as well as monitoring of various contractor activities, coordination of the approval agencies, and testing agencies at a cost not to exceed \$90,000.
3. Authorize the environmental consultant, JMSI Environmental Corp., to provide the necessary air quality testing and verification during construction in accordance with hourly rates provided at a cost not to exceed \$30,000.
4. Authorize the administration to pay any and all miscellaneous costs including, but not limited to, permits, fees, utility removal, and installation charges, at a cost not to exceed \$30,000.

BETHLEHEM AREA SCHOOL DISTRICT
Bethlehem, Pennsylvania

Bid Opening: February 16, 2010

March 15, 2010

**TABULATION OF BIDS
FOR
OLD NORTHEAST MIDDLE SCHOOL
ENVIRONMENTAL REMEDIATION**

	Base Bid
Alliance Environmental Systems	\$ 681,700
Bristol Environmental, Inc.	988,000
Canfield Development, Inc.	718,777
Danair, Inc.	1,378,000
Dore & Associates Contracting, Inc.	486,700
Environmental Remediation Services, Inc.	1,478,000
First Capital Insulation, Inc.	494,000
Luzon, Inc.	793,600
Mattiola Services, LLC	846,413
NASDI, LLC	840,777
PDG, Inc.	749,527
Plymouth Environment Company	739,800
Sargent Enterprises, Inc.	468,424
Titan Wrecking & Environmental, LLC	462,007

BID AWARD

24 specifications mailed
14 bids received

BETHLEHEM AREA SCHOOL DISTRICT
Bethlehem, Pennsylvania

Bid Opening: February 16, 2010

March 15, 2010

A

**TABULATION OF BIDS
FOR
DEMOLITION OF OLD NORTHEAST MIDDLE SCHOOL
AND SITE IMPROVEMENTS**

		Base Bid	Alternate 1 Add Cost to have all Excavations Deemed Unclassified
Adams Bickel Associates, Inc.	\$	2,494,920.00	\$ 75,000.00
Deco Management Corporation		2,491,745.00	209,138.00
Imperial Excavating & Paving, LLC		2,022,600.00	125,000.00
Lehigh Valley Site Contractors, Inc.		2,289,000.00	125,000.00
Livengood Excavators, Inc.		2,100,000.00	485,000.00
Muschlitz Excavating, Inc.		1,959,000.00	180,000.00
NASDI, LLC		2,639,000.00	803,000.00
Nimaris Construction, LP		2,391,553.13	32,000.00
Ritter & Paratore Contracting, Inc.		1,938,000.00	175,000.00
Serfass Construction Company, Inc.		1,980,950.00	175,000.00
Vollers Excavating & Construction, Inc.		1,920,000.00	75,000.00

BID AWARD

39 specifications mailed
11 bids received

RECOMMENDATIONS OF THE ADMINISTRATION – March 15, 2010

Pg. 5

4. *Authorization to Repair and Replace Fire Alarm System Components – Freedom High School*

INFORMATION:

The fire alarm system of the original portion of Freedom High School has not been upgraded since the original construction. This portion of the building contains forty pull stations, some of which have begun to fail. Original direct replacement components are not available as they are out of production. Additionally, these stations are not at ADA required heights. New pull stations can be installed at the required height and can be tied into a zone of the new alarm system in the new part of the building. This will eliminate the need to replace the original panel box and its associated costs.

The costs associated with this project will be absorbed within the 2009-2010 Maintenance General Operating Budget.

RECOMMENDATION:

That the Board of School Directors authorizes the administration to have 40 new pull stations installed by SimplexGrinnell in the amount of \$18,018 (under Pennsylvania State Contract).

RECOMMENDATIONS OF THE ADMINISTRATION - March 15, 2010

Pg. 6

5. *Lease Agreement with the Borough of Fountain Hill*

INFORMATION:

Due to continuing construction at the new Broughal Middle School, it has become necessary to secure a location for softball games and practice for Broughal Middle School. The district will be charged \$25 a game for the use of the field. There are seven games scheduled.

RECOMMENDATION:

That the Board of School Directors approves the lease agreement with the Borough of Fountain Hill for the use of their softball field for games and practice for Broughal Middle School during the 2010 spring sports season at a cost not to exceed \$175.

RECOMMENDATIONS OF THE ADMINISTRATION – March 15, 2010

Pg. 7

6. *Memorandums of Understanding with Local Police Departments*

INFORMATION:

The Pennsylvania Emergency Management Services Code mandates that every school district, in cooperation with the local Emergency Management Agency, shall develop and implement emergency preparedness plans. The Bethlehem Area School District's plan as well as the Northampton and Monroe County Emergency Preparedness Committee, endorse the development of Memorandums of Understanding with all local police departments. The purpose of the agreements is to establish procedures to be followed when any incident occurs on school property, at any school sponsored activity, or on any public conveyance providing transportation to or from a school or school related activity. It is further the purpose of the Memorandums to foster a relationship of cooperation, mutual support, and the sharing of information and resources between parties as they work together to maintain the physical security and safety of the schools in our district.

RECOMMENDATION:

That the Board of School Directors approves the Memorandums of Understanding between the Bethlehem Area School District and the Bethlehem Township Police Department and the Colonial Regional Police Department.

**MEMORANDUM OF UNDERSTANDING
BY AND BETWEEN**

Bethlehem Township Police Department
(Law Enforcement Authority/ Emergency Responder)

and

Bethlehem Area School District
(School Entity)

February 18, 2010
(Date)

I. Joint Statement of Concern

A. Parties

The following Law Enforcement Authority or Authorities/Emergency Responder enter into and agree to adhere to the policies and procedures contained in the Memorandum of Understanding:

Bethlehem Township Police Department

The following School Entity or Entities enter into and agree to adhere to the policies and procedures contained in this Memorandum of Understanding:

Bethlehem Area School District

- B.** The purpose of this Memorandum is to establish procedures to be followed when any incident occurs on school property, at any school sponsored activity, or on any public conveyance providing transportation to or from a school or school sponsored activity.

- C. It is further the purpose of this Memorandum to foster a relationship of cooperation, mutual support, and the sharing of information and resources between the parties hereto as they work together to maintain the physical security and safety of schools in the district.

D. School Priorities

1. Create safe learning environments which support each student's well-being and opportunities to reach their full potential while balancing and protecting the rights of all students within their authority.
2. Establish and maintain cooperative relationships with law enforcement/emergency responders.
3. Foster partnerships with law enforcement authorities/emergency responders for the education and guidance of students to create a school climate and knowledge base conducive to learning and personal growth.

E. Legal Authority

1. The parties to this Memorandum enter into this agreement in accordance with the provisions of the act of March 10, 1949 (P.L. 30, No. 14), as amended, 24 P.S. § 13-1301-A, et. Seq., requiring that by June 30, 1999, all school entities shall develop and implement a single memorandum of understanding in cooperation with each local law enforcement entity with jurisdiction over the school entity and the Pennsylvania State Police.
2. In so recognizing this legal authority, the parties acknowledge their respective duties pursuant to this Act and hereby agree to support and cooperate with one another in carrying out their joint and several responsibilities thereunder.

II. Media Relations

A. Release of Information

1. The release of information concerning incidents reportable to law enforcement authorities/emergency responders pursuant to the term of this Memorandum of Understanding shall be coordinated between law enforcement authorities and school entities.
2. The parties shall release as much information as is allowable by law with due deliberation given to the investigative considerations and the need to limit disruptions to school functions and protect the privacy of the students and staff involved.

III. General Provisions

- A. This Memorandum is not intended to and does not create any contractual rights or obligations with respect to the signatory agencies or any other persons or entities.
- B. This Memorandum may be amended, expanded, or modified at any time upon the written consent of the parties; but in any event must be reviewed and re-executed within two years of the date of its original execution and every two years thereafter.
- C. All parties to this Memorandum will communicate fully and openly with each other in order to resolve any problems that may arise in the fulfillment of the terms of this Memorandum.

AND NOW, this 18 day of February, 2010, the parties hereby acknowledge the foregoing as the terms and conditions of their understanding.

Superintendent/Administrative Director

Chief Daniel A. Panewitz
Chief Law Enforcement Authority/Responder

School Entity

Bethlehem Township Police
Law Enforcement Authority/Responder

Bethlehem Area School District School Board President

MARCH 15, 2010

02 10 10 17.20 1001

1 010 1 0002/0001 1 000

**MEMORANDUM OF UNDERSTANDING
BY AND BETWEEN**

Colonial Regional Police Department
(Law Enforcement Authority/ Emergency Responder)

and

Bethlehem Area School District
(School Entity)

February 22, 2010
(Date)

I. Joint Statement of Concern

A. Parties

The following Law Enforcement Authority or Authorities/Emergency Responder enter into and agree to adhere to the policies and procedures contained in the Memorandum of Understanding:

Colonial Regional Police Department

The following School Entity or Entities enter into and agree to adhere to the policies and procedures contained in this Memorandum of Understanding:

Bethlehem Area School District

- B.** The purpose of this Memorandum is to establish procedures to be followed when any incident occurs on school property, at any school sponsored activity, or on any public conveyance providing transportation to or from a school or school sponsored activity.

C. It is further the purpose of this Memorandum to foster a relationship of cooperation, mutual support, and the sharing of information and resources between the parties hereto as they work together to maintain the physical security and safety of schools in the district.

D. School Priorities

1. Create safe learning environments which support each student's well-being and opportunities to reach their full potential while balancing and protecting the rights of all students within their authority.
2. Establish and maintain cooperative relationships with law enforcement/emergency responders.
3. Foster partnerships with law enforcement authorities/emergency responders for the education and guidance of students to create a school climate and knowledge base conducive to learning and personal growth.

E. Legal Authority

1. The parties to this Memorandum enter into this agreement in accordance with the provisions of the act of March 10, 1949 (P.L. 30, No. 14), as amended, 24 P.S. § 13-1301-A, et. Seq., requiring that by June 30, 1999, all school entities shall develop and implement a single memorandum of understanding in cooperation with each local law enforcement entity with jurisdiction over the school entity and the Pennsylvania State Police.
2. In so recognizing this legal authority, the parties acknowledge their respective duties pursuant to this Act and hereby agree to support and cooperate with one another in carrying out their joint and several responsibilities thereunder.

II. Media Relations

A. Release of Information

1. The release of information concerning incidents reportable to law enforcement authorities/emergency responders pursuant to the term of this Memorandum of Understanding shall be coordinated between law enforcement authorities and school entities.
2. The parties shall release as much information as is allowable by law with due deliberation given to the investigative considerations and the need to limit disruptions to school functions and protect the privacy of the students and staff involved.

III. General Provisions

- A. This Memorandum is not intended to and does not create any contractual rights or obligations with respect to the signatory agencies or any other persons or entities.
- B. This Memorandum may be amended, expanded, or modified at any time upon the written consent of the parties; but in any event must be reviewed and re-executed within two years of the date of its original execution and every two years thereafter.
- C. All parties to this Memorandum will communicate fully and openly with each other in order to resolve any problems that may arise in the fulfillment of the terms of this Memorandum.

AND NOW, this 18 day of February, 2010, the parties hereby acknowledge the foregoing as the terms and conditions of their understanding.

Superintendent/Administrative Director



Chief Law Enforcement Authority/Responder

School Entity

CHIEF OF POLICE CRPD

Law Enforcement Authority/Responder

Bethlehem Area School District School Board President

RECOMMENDATIONS OF THE ADMINISTRATION – March 15, 2010

Pg. 8

7. *Award of Bids for School Bus Replacement – Bids Opened February 24, 2010*

INFORMATION:

Bids were received and publicly opened at 12:00 p.m., Wednesday, February 24, 2010, for:

72 Passenger School Buses – Diesel – Conventional Style

The bids have been tabulated and reviewed by the appropriate administrative and supervisory personnel. The recommendation of award is based upon the lowest responsible bidder meeting specifications. (The Tabulation of Bids is attached.)

The funding for the buses will be from bond funds utilizing the savings from the favorable bids on the Northeast Middle School demolition project.

RECOMMENDATION:

That the administration be authorized to award a contract to the lowest responsible bidder meeting specifications as indicated on the attached Tabulation of Bids.

72 Passenger School Buses – Diesel – Conventional Style

Wolfington Body Company
P.O. Box 218
Exton, Pennsylvania 19341

Seven (7) 2010 Model Year	\$75,587 each
Three (3) 2011 Model Year	\$75,916 each

The administration recommends purchasing ten 72 Passenger School Buses at a total cost of \$756,857.

BETHLEHEM AREA SCHOOL DISTRICT
Bethlehem, Pennsylvania

Bid Opening: February 24, 2010

March 15, 2010

**TABULATION OF BIDS
FOR
72 PASSENGER SCHOOL BUSES - DIESEL
CONVENTIONAL STYLE**

	Base Bid 2010 Model Year	Alternate 1	Alternate 2
Leibensperger Transportation Sales	No Bid	No Bid	No Bid
Rohrer Bus Sales, Inc.	\$ 80,725.00	\$ 75,974.00 * 2007 Model Year	No Bid
Wolffington Body Company, Inc.	<div>\$ 75,587.00 2010 Model Year</div>	\$ 73,691.00 * 2011 Model Year	<div>\$ 75,916.00 2011 Model Year</div>

BID AWARD

*Does not meet specifications

3 specifications mailed
2 bids received

RECOMMENDATIONS OF THE ADMINISTRATION – March 15, 2010

Pg. 9

8. *Elementary School Open Enrollment Policy*

INFORMATION:

Since 1975, the Board of School Directors has annually approved the Open Enrollment Policy at the elementary school level. During the current school year, 204 elementary students were initially assigned throughout the district under open enrollment.

In general, parents, students, administrators, and teachers associated with this program are highly satisfied with its implementation. The administration believes that this unique board policy provides meaningful alternatives for parents and their children.

The final decision for approval is based upon assessing the impact of additional students on available space at the receiving school, as well as the effect of the loss of students at the sending school.

RECOMMENDATION:

That the Board of School Directors approves the authorization to continue open enrollment at the elementary level for the 2010-2011 school year as per the attached policy.

**BETHLEHEM AREA SCHOOL DISTRICT'S
ELEMENTARY SCHOOL OPEN ENROLLMENT POLICY**

Parents may request to send their child to an elementary school other than the one that serves their regular attendance area. Requests for open enrollment must be made using a "Petition for Open Enrollment" form, available at their home school. Petitions must be submitted to the Child Accounting Department, 1516 Sycamore Street, Bethlehem, Pennsylvania 18017. Requests will not be accepted earlier than **May 3** or later than **July 1**. Parents moving into the district after July 1 but prior to the end of the first quarter may request open enrollment for their child at the time of registration.

Consideration for open enrollment requests will be determined by the following criteria:

- Space availability in a particular school and grade after resident students are assigned
- Exceptions may be made for fifth grade students who are in good standing and who were accepted for open enrollment in the prior school year.
- Students who have successfully been enrolled in a building under open enrollment in previous years
- Siblings of students who are currently enrolled in the open enrollment school will be given priority consideration. There is no guarantee that all children from one family will be accepted for open enrollment based on the criteria above.
- Requests for open enrollment assignments out of a building will not cause that building's student enrollment to fall below a limit established by the Board of School Directors.
- Parents who elect to apply for open enrollment agree that their child will comply with all of the following conditions:
 - The student will not exceed six tardies.
 - The student will not exceed 10 cumulative days of absence.
 - The student will not have two or more academic failures in one marking period.
 - The student will have no Code of Conduct infractions resulting in suspension.
 - The student will not be picked up late at student dismissal more than three times.Failure to comply with these conditions of open enrollment may result in the child being returned to his/her resident school and will result in the child being denied the open enrollment privilege for the following year.
- **If approved for open enrollment, the open enrollment school will assume that the parents accept the assignment unless the parents notify the open enrollment school otherwise.**

Once a student has been accepted into a building under the open enrollment option, that student will not be permitted to transfer to another building within the district at any time during that school year.

Parents must assume full responsibility for transporting their child.

Parents should seriously consider open enrollment requests to elementary schools where students matriculate into their resident middle school since there is no open enrollment at the secondary level.

Open enrollment is approved for one year only. Parents must reapply each year. Acceptance into a school under open enrollment does not guarantee that a student's entire elementary school career will be spent at that school.

Open enrollment procedures will be reviewed each year.

9. *Authorize Participation in the Lehigh Valley Writing Project for the 2009-2010 School Year*

INFORMATION:

The Bethlehem Area School District has partnered with the Lehigh Valley Writing Project to refocus the district's efforts on teaching writing so that students are proficient consumers and producers of writing. The goals of this partnership are:

Goals:

- To focus on improving student writing as an overall school reform goal.
- Establish and communicate consistent expectations based on the PA Writing Standards.
- Identify and train two-member teams from each elementary school to serve as 32 "core teachers" to receive training in, and serves as models of, effective writing practices for increased student achievement.
- Participate in training workshops and classroom-modeled lessons on the teaching of writing-to-learn strategies.
- Collect and share effective teaching practices across the curriculum.
- Engage in ongoing dialog about writing as both a tool for learning and an overarching element of the curriculum.

Target Teacher Description:

Each elementary school has one second grade and one fifth grade teacher (in some cases it may be a different grade level, but each school has a primary and an intermediate teacher) identified as people willing to be trained as "core teachers".

Impact on Instruction:

As those teachers identified as "core teachers", they will be trained in the writing process, the modes of writing, and the domains of writing, as they apply to the primary and intermediate levels. The purpose in training the "core teachers" is to build capacity within each building regarding these three areas so that they can serve as models and go-to people for their primary and intermediate colleagues.

RECOMMENDATION:

That the Board of School Directors authorizes the district's participation in the Lehigh Valley Writing Project for the 2009-2010 school year in partnership with Penn State University at a cost of \$14,250 from the PA PACT funds.

RECOMMENDATIONS OF THE ADMINISTRATION – March 15, 2010

Pg. 11

10. *Community Service Agency*

INFORMATION:

A very important component of the Bethlehem Area School District's Community Service Program is the involvement of agencies and organizations to serve as hosts for students participating in the program. These organizations must not discriminate against any race, religion, or sex, and must provide assurances that the approved experience is free from religious doctrinal motivation. In addition, each agency must commit to provide our students with opportunities to benefit others.

As part of the Community Service Program, the Board of School Directors must approve each community service sponsor prior to students participating with the agency.

RECOMMENDATION:

That the attached community service sponsor be approved to participate in the Bethlehem Area School District's Community Service Program and be included in the Community Service Directory of Participating Organizations and Agencies.

Name of Agency/Organization: St. Stephen's Evangelical Lutheran Church

Address: 67 W. Washington Avenue, Bethlehem, PA 18018-2433

Phone number: 610-865-0601

Contact Person: Donna Adler Garcia

Email address: ststephens.office@rcn.com

Web Site address:

Number of students requested: 1-15 **Minimum age:** 14-18

Description of service opportunities: Outreach and community volunteer projects, teacher aid for summer programs.

Minimum Time of Service Per Shift or Session: 1 hour

Hours agency is open to community service students: Depends on project

Dress requirements: None

Supervision provided by: Adult members

Training and/or orientation: None

Additional information or comments:

Religious instruction by volunteers is not permitted for community service credit.

This agency carries liability insurance covering students on site.	(Y)
This agency participates in court ordered community service activities.	(N)
This agency requires Act 34 (criminal history) clearance for employees.	(Y) State Only
This agency conducts events/activities where alcohol is served.	(N)
(Parental Waiver is needed if alcohol is served)	

RECOMMENDATIONS OF THE ADMINISTRATION - March 15, 2010

Pg. 12

11. *Medical Director Appointment*

INFORMATION:

The Bethlehem Area School District must officially appoint someone to serve as Medical Director for the district and pay the Professional Liability Insurance that is due at this time.

RECOMMENDATION:

That the Board of School Directors approves the appointment of Dr. Bonnie Coyle, M.D. as medical director for the Bethlehem Area School District and approves the payment of the Professional Liability Insurance at a cost not to exceed \$4,660 for the period of March 1, 2010-February 28, 2011.

12. *Renewal of Athletic Trainer Service***INFORMATION:**

The Bethlehem Area School District's athletic trainer service has a renewable contract with an effective date of August 1, 2010. A proposal for a three-year contract (2010-2011, 2011-2012, and 2012-2013 school years) from Coordinated Health Systems (CHS), 2775 Schoenersville Road, Bethlehem, Pennsylvania is summarized as follows:

- a. Full-time trainer service at Liberty and Freedom High Schools (to be paid in total or in ten equal installments on the first day of each month starting on August 1 of each year):

2010-2011	-	\$81,492.55
2011-2012	-	\$84,151.81
2012-2013	-	\$86,958.81

- b. Part-time graduate assistant athletic trainer service at Liberty and Freedom High Schools (and middle school event coverage) (to be paid in total or in ten equal installments on the first day of each month starting on August 1 of each year):

2010-2011	-	\$33,900
2011-2012	-	\$33,900
2012-2013	-	\$33,900

- c. \$35/hour – Supplemental trainer coverage (on an as-needed basis for high school and middle school events).

- d. Provide physician coverage for all home football games, at a cost of \$250/game.

Two proposals were received with Coordinated Health Systems being the lowest and most cost effective for the district. This information was reviewed with the board at the Board Finance Committee Meeting on March 1, 2010.

RECOMMENDATION:

That the Board of School Directors approves the proposal for athletic trainer service from Coordinated Health Systems for the 2010-2011, 2011-2012, and 2012-2013 school years.

RECOMMENDATIONS OF THE ADMINISTRATION – March 15, 2010

Pg. 14

13. *Student Discipline – #0972934 – Waiver*

INFORMATION:

The Board of School Directors of the Bethlehem Area School District has received and reviewed the following Waiver of Expulsion Hearing and Stipulation regarding misconduct by one student in violation of District Policy 233.

RECOMMENDATION:

That the Board of School of School Directors adopts the waiver relating to Student Number 0972934.

14. *Dual Enrollment*

INFORMATION:

The Pennsylvania Department of Education has announced the availability of funds for a Dual Enrollment Program. This program is locally administered and allows high school students to concurrently enroll in postsecondary courses and to receive both secondary and postsecondary credit for the coursework. The Dual Enrollment Program is run through a partnership between the school district and eligible postsecondary institutions.

The BASD has successfully participated in the Dual Enrollment Program for the past four years.

RECOMMENDATION:

That the administration be authorized to submit an application for the Dual Enrollment Program for the 2010-2011 school year in the amount of \$111,686.

15. *Lowe's Toolbox for Education Grant – Calypso Elementary School - Reading*

INFORMATION:

Lowe's Toolbox for Education grant program is funded by the Lowe's Charitable and Educational Foundation, which has supported thousands of grassroots community and school projects in the communities where Lowe's does business. The program offers small grants in the amount of up to \$5,000 each to public schools and public school parent teacher groups.

The Lowe's Toolbox for Education grant of up to \$5,000 will be administered to purchase Guided Reading Leveled Libraries as well as browser carts for display and storage in the Grade 4 and Grade 5 classrooms. Guided Reading lessons and materials allow classroom teachers to differentiate instruction for students and incorporate research based reading instruction. Strong literacy skills are fundamental in educational success.

The Calypso Elementary School staff has developed an application for this grant in order to improve our ability to provide for the needs of our students, our families, and our community.

RECOMMENDATION:

That the administration be authorized to submit an application to the Lowe's Charitable and Educational Foundation on behalf of Calypso Elementary School for a grant in the amount of \$5,000.

RECOMMENDATION OF THE ADMINISTRATION – March 15, 2010

Pg. 17

16. *Lowe's Toolbox for Education Grant – Calypso Elementary School - Technology*

INFORMATION:

Lowe's Toolbox for Education grant program is funded by the Lowe's Charitable and Educational Foundation, which has supported thousands of grassroots community and school projects in the communities where Lowe's does business. The program offers small grants in the amount of up to \$5,000 each to public schools and public school parent teacher groups.

The Lowe's Toolbox for Education grant of up to \$5,000 will be administered to purchase a Mobi and 32 CPS-RF clickers, a projector, and speakers with an amp a classroom. The Mobi and clickers will allow the teachers to use technology in the classroom as they receive immediate feedback on student assessment. The projector, speakers, and amp will be used to show the content being taught.

RECOMMENDATION:

That the administration be authorized to submit an application to the Lowe's Charitable and Educational Foundation on behalf of Calypso Elementary School for a grant in the amount of \$5,000.

RECOMMENDATION OF THE ADMINISTRATION – March 15, 2010

Pg. 18

17. *Lowe's Toolbox for Education Grant - Marvine Family Center*

INFORMATION:

Lowe's Toolbox for Education grant program is funded by the Lowe's Charitable and Educational Foundation, which has supported thousands of grassroots community and school projects in the communities where Lowe's does business. The program offers small grants in the amount of up to \$5,000 each to public schools and public school parent teacher groups.

The Lowe's Toolbox for Education grant of up to \$5,000 will be administered to update and restore the Marvine Family Center. Community organizations and families will discover a Family Center that is more inviting after the restoration. The family center will shift from a clinical atmosphere to a more welcoming environment by adding new furniture and decor.

RECOMMENDATION:

That the administration be authorized to submit an application on behalf of the Marvine Family Center to the Lowe's Charitable and Educational Foundation for a grant in the amount of \$5,000.

18. *Sprint Character Education Grant – Building Character through Community Service*

INFORMATION:

Through the Sprint Character Education Grant Program, the Sprint Foundation will award grants to school districts and individual schools to fund the purchase of resource materials, supplies, equipment, and software that facilitates and encourages character education among K-12 students.

We would like to enhance the Community Service Program by providing guidance counselors greater access to individual student community service records by updating the software used to track students' hours and adding a new server. In addition to improved technology, resources to establish a peer mentoring program would be purchased upon receiving this grant.

RECOMMENDATION:

That the administration be authorized to submit an application to the Sprint Character Education Grant Program for the 2010-2011 school year in the amount of \$5,000.

RECOMMENDATIONS OF THE ADMINISTRATION – March 15, 2010

Pg. 20

19. *Conference/Staff Trip Attendance*

RECOMMENDATION:

That the following conference for staff be approved:

April 16-17, 2010

Workshop in Science: Teaching Astronomy

East Stroudsburg, Pennsylvania

\$1,105.00

Federal/Title I

RECOMMENDATIONS OF THE ADMINISTRATION – March 15, 2010

Pg. 21

20. *Field Trip Attendance***RECOMMENDATION:**

That the following overnight student trips for students and staff be approved:

March 10-14, 2010 (4 Liberty High School Students) State Wrestling Championships Hershey, Pennsylvania	\$1,851.88 General
March 16-18, 2010 (5 Freedom High School Students) (2 Liberty High School Students) PIAA States Swimming Championships Lewisburg, Pennsylvania	1,987.22 General
March 25-27, 2010 (3 Freedom High School Students) (2 Liberty High School Students) Pennsylvania Music Educators Association (PMEA) Region V Band Gettysburg, Pennsylvania	450.00 General
March 26-27, 2010 (1 East Hills Middle School Student) State Mathcounts Competition Harrisburg, Pennsylvania	107.64 General
May 3-5, 2010 (28 Nitschmann Middle School Students) Girls Sequoia Spring Camping Trip Wind Gap, Pennsylvania	501.25 General
May 12-14, 2010 (28 Nitschmann Middle School Students) Boys Sequoia Spring Camping Trip Wind Gap, Pennsylvania	501.25 General

RECOMMENDATIONS OF THE ADMINISTRATION – March 15, 2010

Pg. 22

21. Resignations**RECOMMENDATION:***Administrative*

1. NAME: **Cintrón, Iris**
ASSIGNMENT: Supervisor of Minority Affairs, Governmental Programs, and Grants
REASON: Retirement
EFFECTIVE: June 29, 2010
2. NAME: **Santoro, Joseph**
ASSIGNMENT: Broughal, Principal
REASON: Retirement
EFFECTIVE: June 29, 2010
3. NAME: **Tachovsky, Mary Catherine**
ASSIGNMENT: James Buchanan, Principal
REASON: Retirement
EFFECTIVE: June 30, 2010

Instructional

1. NAME: **Carr, Judith**
ASSIGNMENT: Governor Wolf, Grade 1 Teacher
REASON: Retirement
EFFECTIVE: June 10, 2010
2. NAME: **Ceccherelli, Valerie**
ASSIGNMENT: Freedom, Science Teacher
REASON: Retirement
EFFECTIVE: March 30, 2010
3. NAME: **Check, Karen**
ASSIGNMENT: Governor Wolf, Grade 1 Teacher
REASON: Retirement
EFFECTIVE: June 10, 2010
4. NAME: **DeLillo, Michele**
ASSIGNMENT: Liberty, Special Education Teacher
REASON: Personal
EFFECTIVE: February 20, 2010

RECOMMENDATIONS OF THE ADMINISTRATION – March 15, 2010

Pg. 23

21. Resignations**RECOMMENDATION:*****Instructional (continued)***

5. NAME: **Helmer, William**
ASSIGNMENT: Nitschmann, Special Education Teacher
REASON: Retirement
EFFECTIVE: June 10, 2010

Noninstructional

1. NAME: **Dilli, Alexandra**
ASSIGNMENT: Northeast, General Kitchen Help
REASON: Retirement
EFFECTIVE: February 10, 2010
2. NAME: **Elliott, Donald**
ASSIGNMENT: Liberty, C-1 Custodian
REASON: Retirement
EFFECTIVE: June 16, 2010
3. NAME: **Yurko, Donna**
ASSIGNMENT: Freemansburg/William Penn, General
Kitchen Help
REASON: Personal
EFFECTIVE: March 16, 2010

Miscellaneous

1. NAME: **Dreisbach, Dennis**
ASSIGNMENT: Bus Driver
REASON: Retirement
EFFECTIVE: June 5, 2010
2. NAME: **Kindt, Robert**
ASSIGNMENT: Bus Driver
REASON: Retirement
EFFECTIVE: February 6, 2010

22. Leaves of Absence

RECOMMENDATION:

Instructional

1. NAME: **Godiska, Sharon**
ADDRESS: Bethlehem
ASSIGNMENT: East Hills, Grade 6
REASON: Family Medical Leave of Absence
EFFECTIVE: March 2, 2010, intermittently, until the end of the day on March 1, 2011
2. NAME: **Schachter, Carole**
ADDRESS: Bethlehem
ASSIGNMENT: Middle Prep Literacy Academy, Extended Learning/ELA Support Teacher
REASON: Family Medical Leave of Absence
EFFECTIVE: February 4, 2010, intermittently, until the end of the day on February 4, 2011
3. NAME: **Smith, Guy**
ADDRESS: Effort
ASSIGNMENT: Freedom, Business Teacher
REASON: Sabbatical Leave of Absence
EFFECTIVE: August 25, 2010, until the end of the 2010-2011 school year

Noninstructional

1. NAME: **Castro, Any**
ADDRESS: Bethlehem
ASSIGNMENT: Liberty, Teacher Assistant
REASON: Family Medical Leave of Absence
EFFECTIVE: February 15, 2010, until the end of the day on March 2, 2010
2. NAME: **Fernandez, Yaraivette**
ADDRESS: Bethlehem
ASSIGNMENT: SPARK, Teacher Assistant
REASON: Family Medical Leave of Absence
EFFECTIVE: February 4, 2010, until the end of the day on April 1, 2010

RECOMMENDATIONS OF THE ADMINISTRATION – March 15, 2010

Pg. 25

22. *Leaves of Absence*

RECOMMENDATION:

Noninstructional (continued)

- | | | |
|----|-------------|---|
| 3. | NAME: | Moyer, Jody |
| | ADDRESS: | Bethlehem |
| | ASSIGNMENT: | Clearview, Teacher Assistant |
| | REASON: | Family Medical Leave of Absence |
| | EFFECTIVE: | February 15, 2010, intermittently, until the end of
the day on February 15, 2011 |

RECOMMENDATION OF THE ADMINISTRATION – March 15, 2010

Pg. 26

23. *Nominations for Appointment***RECOMMENDATION:*****Instructional***

- | | | |
|----|------------------|---|
| 1. | NAME: | Belfatti, Jennifer |
| | ADDRESS: | Hatfield |
| | COLLEGE, DEGREE: | Kutztown University, B.S. |
| | ASSIGNMENT: | District-wide, Speech Therapist |
| | STATUS: | Temporary Professional Employee |
| | SALARY: | \$40,800, prorated (Bachelor's, Step 1) |
| | EFFECTIVE: | March 16, 2010 |

Noninstructional

- | | | |
|----|-------------|--|
| 1. | NAME: | Benner, Suzanne |
| | ADDRESS: | Bethlehem |
| | ASSIGNMENT: | SPARK, Health Assistant, full-time |
| | STATUS: | Long-term Substitute |
| | SALARY: | \$14.28 per hour |
| | EFFECTIVE: | March 16, 2010, and terminating at the end of the 2009-2010 school year, or upon the return of N. Crouthamel |
| 2. | NAME: | Peters Hein, Lisa |
| | ADDRESS: | Bethlehem |
| | ASSIGNMENT: | Fountain Hill, General Kitchen Help, 3.25 hours daily |
| | SALARY: | \$11.60 per hour |
| | EFFECTIVE: | March 16, 2010 |
| 3. | NAME: | Yurko, Donna |
| | ADDRESS: | Bethlehem |
| | ASSIGNMENT: | Freemansburg, Teacher Assistant, General Duty, 3 hours daily |
| | SALARY: | \$14.28 per hour |
| | EFFECTIVE: | March 16, 2010 |

23. Nominations for Appointment**RECOMMENDATION:***Miscellaneous*

1. **Coaches**
Freedom High School
Girls Soccer
Assistant Coach (.5) **Sarkozy, Kalman, Jr.** Continuing \$1,938.00

Liberty High School
Track and Field
Assistant Coach **Rice, Fred** New 3,924.00
2. **Extracurricular Activity Advisor**
Broughal Middle School
Stage Crew **Kelley, James** 266.00
3. **Second Language Guide (Turkish)**
Turkdonmez, Semra
SALARY: \$10.40 per hour

*Substitutes**Instructional*

Angers, Jennifer Allentown	Owens, Sara Bethlehem
Burk, Sara Easton	Rice, Elizabeth Hellertown
Dzienis, Kristen Bethlehem	Rohmann, Andrew Hellertown
Jessen, Kimberley Bethlehem	Scott, Jennifer Bethlehem
Lande, Ian Bethlehem	Will-Weber, Mark Bethlehem
	Roth, Craig Lititz

Noninstructional

Murphy, Cheryl Bethlehem	Pesola, Sandra Hellertown
------------------------------------	-------------------------------------

24. *Reassignments*

RECOMMENDATION:

Noninstructional

1. NAME: **Galindo, Emma**
 ASSIGNMENT: Freedom, General Kitchen Help, 3.5 hours daily
 FROM: \$11.28 per hour
 TO: \$11.60 per hour
 REASON: Salary adjustment
 EFFECTIVE: February 23, 2010

2. NAME: **Haggarty, Linda**
 ASSIGNMENT: SPARK, General Kitchen Help, 1 hour daily
 FROM: \$11.28 per hour
 TO: \$11.60 per hour
 REASON: Salary adjustment
 EFFECTIVE: February 23, 2010

3. NAME: **Mercado, Rosa**
 FROM: Liberty, General Kitchen Help, 3.25 hours daily
 TO: Liberty, General Kitchen Help, 3.5 hours daily
 SALARY: \$11.60 per hour
 REASON: Hour/salary adjustment
 EFFECTIVE: February 23, 2010

RECOMMENDATIONS OF THE ADMINISTRATION – March 15, 2010

Pg. 29

25. *Professional Employee Status for Teachers*

RECOMMENDATION:

That the following teachers, who have completed the probationary period as defined by the Commonwealth of Pennsylvania and are properly certified, be granted a Professional Employee Contract in accordance with the State Laws of Pennsylvania:

EFFECTIVE: September 1, 2004

Petrosky, Robert Freedom, Business Teacher

EFFECTIVE: September 1, 2005

Rodriguez, Ramon Northeast, Guidance Counselor

EFFECTIVE: January 28, 2006

Porrata, Omar Liberty, English as a Second Language Teacher

EFFECTIVE: February 3, 2006

Danilovicz, Judith Liberty, English as a Second Language Teacher

EFFECTIVE: August 25, 2006

Dolak, Chad Freedom, Business Teacher

26. *Schedule of Meetings for the Board of School Directors*

RECOMMENDATION:

That the Board of School Directors approves the attached schedule of meetings for July 2010 through June 2011.

These meeting dates are subject to change based on prior notice to the public and are in compliance with the Sunshine Law (Act 84 of 1986).

**BETHLEHEM AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
SCHEDULE OF MEETINGS**

JULY 2010 THROUGH JUNE 2011

July 2010

Monday, July 12	6:00 p.m.	Board Facilities Committee Meeting
	7:15 p.m.	Board Finance Committee Meeting (Dining Room, Education Center)
Monday, July 19	6:00 p.m.	Board Curriculum Committee Meeting
	7:30 p.m.	Board Human Resources Committee Meeting (Dining Room, Education Center)
Monday, July 26	7:00 p.m.	Regular Board Meeting (Auditorium, East Hills Middle School)

August 2010

Monday, August 2	6:00 p.m.	Board Facilities Committee Meeting
	7:15 p.m.	Board Finance Committee Meeting (Dining Room, Education Center)
Monday, August 9	6:00 p.m.	Board Curriculum Committee Meeting
	7:30 p.m.	Board Human Resources Committee Meeting (Dining Room, Education Center)
Monday, August 16	7:00 p.m.	Regular Board Meeting (Auditorium, East Hills Middle School)

September 2010

Monday, September 13	6:00 p.m.	Board Facilities Committee Meeting
	7:15 p.m.	Board Finance Committee Meeting (Dining Room, Education Center)
Monday, September 20	6:00 p.m.	Board Curriculum Committee Meeting
	7:30 p.m.	Board Human Resources Committee Meeting (Dining Room, Education Center)
Monday, September 27	7:00 p.m.	Regular Board Meeting (Auditorium, East Hills Middle School)

October 2010

Monday, October 4	6:00 p.m.	Board Facilities Committee Meeting
	7:15 p.m.	Board Finance Committee Meeting (Dining Room, Education Center)
Monday, October 11	6:00 p.m.	Board Curriculum Committee Meeting
	7:30 p.m.	Board Human Resources Committee Meeting (Dining Room, Education Center)
Monday, October 18	7:00 p.m.	Regular Board Meeting (Auditorium, East Hills Middle School)

**BETHLEHEM AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
SCHEDULE OF MEETINGS**

JULY 2010 THROUGH JUNE 2011
(Continued)

November 2010

Monday, November 1	6:00 p.m.	Board Curriculum Committee Meeting
	7:15 p.m.	Board Finance Committee Meeting <i>(Superintendent's Conference Room, Education Center due to Election Day setup on first floor)</i>
Monday, November 8	6:00 p.m.	Special Board Meeting – School Improvement Plans
	6:30 p.m.	Board Facilities Committee Meeting
	8:00 p.m.	Board Human Resources Committee Meeting <i>(Dining Room, Education Center)</i>
Monday, November 15	7:00 p.m.	Regular Board Meeting <i>(Auditorium, East Hills Middle School)</i>

December 2010

Monday, December 6	6:00 p.m.	Reorganization Meeting <i>(Dining Room, Education Center)</i>
Monday, December 13	7:00 p.m.	Regular Board Meeting <i>(Auditorium, East Hills Middle School)</i>

January 2011

Monday, January 10	6:00 p.m.	Board Facilities Committee Meeting
	7:15 p.m.	Board Finance Committee Meeting <i>(Dining Room, Education Center)</i>
Tuesday, January 18	6:00 p.m.	Board Curriculum Committee Meeting
	7:30 p.m.	Board Human Resources Committee Meeting <i>(Dining Room, Education Center)</i>
Monday, January 24	7:00 p.m.	Regular Board Meeting <i>(Auditorium, East Hills Middle School)</i>

February 2011

Monday, February 7	6:00 p.m.	Board Facilities Committee Meeting
	7:15 p.m.	Board Finance Committee Meeting <i>(Dining Room, Education Center)</i>
Monday, February 14	6:00 p.m.	Board Curriculum Committee Meeting
	7:30 p.m.	Board Human Resources Committee Meeting <i>(Dining Room, Education Center)</i>
Monday, February 28	7:00 p.m.	Regular Board Meeting <i>(Auditorium, East Hills Middle School)</i>

**BETHLEHEM AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
SCHEDULE OF MEETINGS**

JULY 2010 THROUGH JUNE 2011
(Continued)

March 2011

Monday, March 7	6:00 p.m.	Board Facilities Committee Meeting
	7:15 p.m.	Board Finance Committee Meeting <i>(Dining Room, Education Center)</i>
Monday, March 14	6:00 p.m.	Board Curriculum Committee Meeting
	7:30 p.m.	Board Human Resources Committee Meeting <i>(Dining Room, Education Center)</i>
Monday, March 21	7:00 p.m.	Regular Board Meeting <i>(Auditorium, East Hills Middle School)</i>

April 2011

Monday, April 4	6:00 p.m.	Board Facilities Committee Meeting
	7:15 p.m.	Board Finance Committee Meeting <i>(Dining Room, Education Center)</i>
Monday, April 11	6:00 p.m.	Board Curriculum Committee Meeting
	7:30 p.m.	Board Human Resources Committee Meeting <i>(Dining Room, Education Center)</i>
Monday, April 18	7:00 p.m.	Regular Board Meeting <i>(Auditorium, East Hills Middle School)</i>
Tuesday, April 26	6:00 p.m.	Public Budget Hearing <i>(Dining Room, Education Center)</i>

May 2011

Monday, May 2	6:00 p.m.	Board Facilities Committee Meeting
	7:15 p.m.	Board Human Resources Committee Meeting <i>(Dining Room, Education Center)</i>
Monday, May 9	6:00 p.m.	Board Curriculum Committee Meeting
	7:30 p.m.	Board Finance Committee Meeting
	Following	Public Budget Hearing <i>(Dining Room, Education Center)</i>
Monday, May 16	7:00 p.m.	Regular Board Meeting <i>(Auditorium, East Hills Middle School)</i> (tentative adoption of the budget)

**BETHLEHEM AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
SCHEDULE OF MEETINGS**

JULY 2010 THROUGH JUNE 2011

(Continued)

June 2011

Monday, June 13	6:00 p.m.	Board Facilities Committee Meeting
	7:15 p.m.	Board Finance Committee Meeting (Dining Room, Education Center)
Monday, June 20	6:00 p.m.	Board Curriculum Committee Meeting
	7:30 p.m.	Board Human Resources Committee Meeting (Dining Room, Education Center)
Monday, June 27	7:00 p.m.	Regular Board Meeting (Auditorium, East Hills Middle School) (final adoption of the budget)

27. *Contract for Intermediate Unit Special Education Programs and Services*

INFORMATION:

Colonial Intermediate Unit (CIU) 20 provided a Special Education Contract to the district for verification on January 29, 2010. The contract was approved by the CIU 20 Board on January 27, 2010. Upon review, errors were noted in the report. They were communicated to the CIU 20 and adjustments were completed and re-submitted to the district on March 2, 2010. Given the most cost effective/cost benefit for the Bethlehem Area School District based upon justified IEP related programs and services, the amended contract includes an adjusted estimated savings of \$89,693.63. CIU 20 will be sending two mid-year estimates, as well as the district's final costs. The first mid-year estimates were reviewed on March 2, 2010, the second mid-year estimates will be mailed April 30, 2010, and the final costs will be mailed by July 31, 2010.

RECOMMENDATION:

That the Board of School Directors approves the amended Special Education Contract from CIU 20 for the 2009-2010 school year.

28. *Northampton Community College Board Reappointment*

INFORMATION:

Northampton Community College has notified the district that Mr. Thomas Doluisio's term as a trustee on the board expires in June 2010. Mr. Doluisio has indicated to both the college and to Mrs. Leeson, board president of the Bethlehem Area School District, that he would like to continue to serve on the Northampton Community College Board as a trustee.

Therefore, in order to have the other school districts vote on Mr. Doluisio's reappointment, the Bethlehem Area School District must vote and recommend to Northampton Community College that his name be placed on a ballot.

RECOMMENDATION:

That the Board of School Directors recommends Mr. Thomas Doluisio for reappointment to the Northampton Community College Board for a six-year term as a trustee.

29. *Polling Places – May 18, 2010, General Primary Election and November 2, 2010, General Election*

RECOMMENDATION:

That the administration be authorized to allow the following buildings to be used as polling places for the May 18, 2010, General Primary Election, and the November 2, 2010, General Election:

Asa Packer Elementary School
East Hills Middle School
Education Center
Farmersville Elementary School
Governor Wolf Elementary School

Hanover Elementary School
Marvine Elementary School
Miller Heights Elementary School
Northeast Middle School
Spring Garden Elementary School

30. *Proposed Northampton Community College's Budget for the 2010-2011 School Year*

INFORMATION:

The Northampton Community College (NCC) Proposed Budget for the 2010-2011 school year has been submitted to the sponsoring school districts for approval. The 2010-2011 general operating and capital outlay budgets that are shared by the districts cause the Bethlehem Area School District to include in its 2010-2011 Budget the amounts shown below:

	NCC 2010-2011 <u>Budget</u>	BASD Portion 2010-2011 <u>Budget</u>
General Operating Expenditures	\$5,505,111	\$2,040,745
Capital Budget	<u>\$ 175,000</u>	<u>\$ 60,069</u>
Total	<u>\$5,680,111</u>	<u>\$2,100,813</u>

The Bethlehem Area School District's share of the Northampton Community College's 2010-2011 Proposed Budget is \$2,100,813 as compared to \$2,038,668 for the 2009-2010 school year. This is an increase of \$62,145 or 3.05 percent.

RECOMMENDATION:

That the Board of School Directors approves the 2010-2011 General Operating Budget for Northampton Community College as presented in the amount of \$5,680,111 with the Bethlehem Area School District contribution of \$2,100,813. It is further approved that the administration be authorized to disburse the \$2,100,813 of Bethlehem Area School District funds, when billed by the college.

RECOMMENDATIONS OF THE ADMINISTRATION – March 15, 2010

Pg. 35

31. *Rental of Land for Farming – Corner of Freemansburg Avenue and Farmersville Road*

INFORMATION:

As done in the past, Mr. Dale Koehler and Mrs. Gloria Koehler have contacted us to renew the Rental of Land for Farming Lease, (14.5 Acres), located at the corner of Freemansburg Avenue and Farmersville Road, Bethlehem Township, Bethlehem, for a one-year period beginning March 15, 2010.

RECOMMENDATION:

That the Board of School Directors authorizes the administration to execute the attached lease for rental of the Freemansburg land to Mr. Dale Koehler and Mrs. Gloria Koehler for a one-year period beginning 3/15/2010.

32. Tax Payments for 2010-2011 School Year**INFORMATION:**

Taxing districts may implement a procedure for the payment of taxes by installments through the adoption of a resolution. The installment plan allows for no discounts, but a penalty of ten percent is added to each installment on the date it becomes delinquent. A maximum of four installment payments are permitted.

RECOMMENDATION:

- a. That real estate taxes are paid in full will be due and payable according to the following schedule:

<u>DUE DATE</u>	<u>PAYMENT TYPE</u>
Tuesday, August 31, 2010	Discount (2%)
Monday, November 1, 2010	Base (10% penalty will be added thereafter)

That the real estate tax installment plan for the payment of 2010-2011 school taxes be divided into four equal payments with due dates as specified herein. If the installment is not paid and received within this period, a penalty of ten percent will be added to each delinquent installment. No discounts will be allowed on installment payments. Installment payments may not commence after the first installment due date:

INSTALLMENT DUE DATES

First	Monday, August 9, 2010
Second	Monday, September 20, 2010
Third	Monday, November 1, 2010
Fourth	Monday, December 13, 2010

- b. That per capita taxes are due and payable in full, according to the following schedule:

<u>DUE DATE</u>	<u>PAYMENT TYPE</u>
Tuesday, August 31, 2010	Discount (2%)
Monday, November 1, 2010	Base (10% penalty will be added thereafter)

RECOMMENDATIONS OF THE ADMINISTRATION - March 15, 2010

Pg. 37

33. *Budgetary Transfers – 2009-2010*

RECOMMENDATION:

That the administration be authorized to make budgetary transfers in the 2009-2010 General Fund Budget as set forth in the attachment.

**Bethlehem Area School District
2009-10 BUDGET TRANSFERS**

[illegible]

RECOMMENDATIONS OF THE ADMINISTRATION – March 15, 2010

Pg. 38

34. *Treasurer's Report*

RECOMMENDATION:

That the Board of School Directors approves the Treasurer's Report dated February 28, 2010.

MARCH 15, 2010

REPORT OF THE TREASURER
February 1 through February 28, 2010

BEGINNING CASH AND INVESTMENT BALANCE

Wachovia Bank - Cash Management	28,262,592.22
Bank of America - General Account	1,998,888.74
Pennsylvania School District Liquid Asset Fund	4,759,648.70
Wachovia - Worker's Comp Trust Fund	639,280.42
Pennsylvania Local Government Investment Trust	77,974.71
Pennsylvania State Treasurer Invest Program	2,024,258.58
Bank of America Money Market	1,637.26
PSDLAF - Term Investments	16,000,000.00
PSDLAF - 2009B Bond Fund	8,344,623.01
Scholarship Fund	46,068.15
KNBT Bank - Scholarship Fund	116,801.99

TOTAL CASH AND INVESTMENT BALANCE \$ 62,271,773.78

MONTHLY RECEIPTS

Local Sources	1,839,119.64
State Sources	4,312,629.06
Federal Sources	981,707.11
Other Financing Sources	1,850.00

\$ 7,135,305.81

MONTHLY DISBURSEMENTS

Monthly Bills Paid	3,811,311.50
Payroll	7,603,514.02
Debt Service	297,330.61

\$ 11,712,156.13

TOTAL FUNDS AVAILABLE

\$ 57,694,923.46

ENDING CASH AND INVESTMENT BALANCE

		Interest Rate
Wachovia Bank - Cash Management	27,382,185.61	0.400%
Bank of America - General Account	1,998,226.11	0.350%
Pennsylvania School District Liquid Asset Fund	6,052,526.66	varies .025 to .105%
Wachovia - Worker's Comp Trust Fund	638,311.50	0.010%
Pennsylvania Local Government Investment Trust	77,981.34	0.110%
Pennsylvania State Treasurer Invest Program	2,029,387.73	0.157%
Bank of America Money Market	1,637.36	0.080%
PSDLAF - Term Investments	11,000,000.00	see attachment
PSDLAF - 2009B Bond Fund	8,351,797.01	see attachment
Scholarship Fund	46,068.15	1.200%
KNBT Bank - Scholarship Fund	116,801.99	1.489%

TOTAL CASH AND INVESTMENT BALANCE \$ 57,694,923.46

Interest Received for February; to be posted in March accounting period \$ 29,809.62

Respectfully Submitted,

Anne M. Morton

Anne M. Morton
Treasurer

**BETHLEHEM AREA SCHOOL DISTRICT
CD INVESTMENTS**

Date Purchased	Amount Purchased	Interest Rate	Anticipated Interest	Maturity Date	Account	Location
May 27, 2009	\$ 1,092,000.00	1.28%	\$ 11,526.73	March 24, 2010	PSDLAF CD	2009B
May 21, 2009	\$ 500,000.00	1.25%	\$ 6,660.96	June 14, 2010	PSDLAF CD	2009B
May 21, 2009	\$ 500,000.00	1.25%	\$ 6,660.96	June 14, 2010	PSDLAF CD	2009B
May 21, 2009	\$ 500,000.00	1.25%	\$ 6,660.96	June 14, 2010	PSDLAF CD	2009B
May 21, 2009	\$ 500,000.00	1.25%	\$ 6,660.96	June 14, 2010	PSDLAF CD	2009B
May 21, 2009	\$ 500,000.00	1.25%	\$ 6,660.96	June 14, 2010	PSDLAF CD	2009B
May 21, 2009	\$ 500,000.00	1.25%	\$ 6,660.96	June 14, 2010	PSDLAF CD	2009B
May 21, 2009	\$ 500,000.00	1.25%	\$ 6,660.96	June 14, 2010	PSDLAF CD	2009B
May 21, 2009	\$ 500,000.00	1.25%	\$ 6,660.96	June 14, 2010	PSDLAF CD	2009B
May 21, 2009	\$ 500,000.00	1.25%	\$ 6,660.96	June 14, 2010	PSDLAF CD	2009B
May 21, 2009	\$ 500,000.00	1.25%	\$ 6,660.96	June 14, 2010	PSDLAF CD	2009B
May 21, 2009	\$ 500,000.00	1.25%	\$ 6,660.96	June 14, 2010	PSDLAF CD	2009B
May 21, 2009	\$ 700,000.00	1.25%	\$ 9,325.34	June 14, 2010	PSDLAF CD	2009B
January 25, 2010	\$ 1,059,797.01	0.11%	\$ 93.00	April 30, 2010	PSDMAX	2009B
July 30, 2009	\$ 1,000,000.00	1.37%	\$ 10,246.85	April 29, 2010	PSDLAF CD	PSDMAX
January 29, 2010	\$ 10,000,000.00	0.44%	\$ 16,394.52	June 28, 2010	PSDLAF CD	PSDMAX
July 2, 2009	\$ 116,801.99	1.49%	\$ 1,444.49	April 27, 2010	KNBT Scholarship	
August 31, 2009	\$ 46,068.15	1.20%	\$ 496.00	May 24, 2009	BTFCU	

Bethlehem Area School District
Capital Reserve Fund
For the Period of February 1, 2010 thru February 28, 2010

Fund Balance at January 31, 2010	\$	383,660.57
----------------------------------	----	------------

2009-2010 Revenue Received-Interest Income

Expenditures

Financial Management System (software, hardware, support services)	\$	2,612.92
Roof Repairs-Farmersville		
Roof Repairs-Freemansburg		
Roof Repairs-Asa Packer		
Asa Packer Fire Alarm System		
Freedom Railing Advertsing		
	\$	<u>2,612.92</u>

Fund Balance at February 28, 2010	\$	381,047.65
-----------------------------------	----	------------

The following projects have been approved by the board but have not been completed:

Financial Management System	\$	56,486.51
Pro. Svs. Roof Repairs		
Pro. Svs. Alarm System	\$	2,379.97
Pro. Svs. Railing Repair		
Freedom Railing Repairs	\$	43,194.00
	\$	102,060.48
Estimated Unencumbered Fund Balance	\$	278,987.17

**Bethlehem Area School District
2009B Bond Fund
For the Period of February 1, 2010 thru February 28, 2010**

Beginning Balance-January 31, 2009	\$ 8,344,623.01
Interest	\$ 7,174.00
Sale of Securities	
Reimbursement to the General Fund	
Ending Balance-February 28, 2010	<u>\$ 8,351,797.01</u>

Note: There has been \$1,273,528.89, in expenses that have not been reimbursed to the general fund. This leaves an approximate balance of \$7,078,268.12 in the account.

RECOMMENDATIONS OF THE ADMINISTRATION - March 15, 2010

Pg. 39

35. *Monthly Bills*

RECOMMENDATION:

That the bills, which have been reviewed as to correctness by the appropriate Business Office staff and verified by the treasurer, be approved for payment. A copy of the bill list is available in the Business Office of the Education Center, 1516 Sycamore Street, Bethlehem, Pennsylvania, for review.

RECOMMENDATIONS OF THE ADMINISTRATION - March 15, 2010

Pg.40

36. *Budget Information*

INFORMATION:

Presented for information is the statement of the Condition of the Budget by major accounts.

2009-2010 REVENUES

Description	2009-2010		2008-2009		
	Budget	YTD Actual February 28, 2010	Status of Budget	Prior Yr	
				Actual Comparison Same Period February, 2009	Prior Year Actual June 30, 2009
CURRENT REAL ESTATE	105,712,300	100,472,868	(5,239,432)	98,987,213	96,696,500
INTERIM REAL ESTATE	1,000,000	338,923	(661,077)	885,165	1,238,946
PUBLIC UTILITY REALTY	153,000	166,715	13,715	153,055	153,055
PAYMENTS IN LIEU OF TAX	121,000	130,379	9,379	145,266	145,266
UNDISTRIBUTED TAXES	0	5,163,286	5,163,286	13,581	145,266
PER CAPITA TAX SECT 679	240,000	225,367	(14,633)	228,942	(82,511)
PER CAPITA TAX ACT 511	240,000	225,367	(14,633)	228,942	241,671
LOCAL SERVICES TAX	300,000	201,716	(88,284)	204,815	333,095
EARNED INCOME TAX	11,000,000	6,987,845	(4,012,155)	6,880,200	11,142,825
REAL ESTATE TRANSFER TAX	1,800,000	1,094,750	(705,250)	1,474,957	1,944,953
MERCANTILE TAX	2,100,000	205,118	(1,894,882)	1,108,582	3,493,726
DEL. REAL ESTATE	2,900,000	2,982,751	82,751	2,845,266	7,099,571
DEL. PER CAPITA SECT 679	60,000	55,366	(4,634)	33,110	53,635
DEL. MERCANTILE TAX	350,000	298,386	(51,614)	613,579	666,818
TOTAL LOCAL TAX SOURCES	\$ 125,976,300	\$ 118,558,640	\$ (7,417,660)	\$ 113,752,676	\$ 123,299,222
INTEREST ON INVESTMENTS	850,000	160,907	(689,093)	557,517	862,053
DRIVER ED LAB FEES	-	50	50	11,550	16,850
RENTALS	10,000	39,863	29,863	17,923	36,432
CONTRIBUTIONS	92,000	2,272	(89,728)	1,329	6,337
TUITION FROM PATRONS	375,000	121,089	(253,911)	263,678	594,507
SRVCS. / OTH LOC GOV UNITS	22,000	0	(22,000)	2,000	2,000
MISCELLANEOUS REVENUE	150,000	16,499	(133,501)	23,994	30,786
REFUNDS FROM PRIOR YEAR EXP		23,712		3,956	
TOTAL OTHER LOCAL SOURCES	\$ 1,499,000	\$ 364,391	\$ (1,134,609)	\$ 881,947	\$ 1,548,964
TOTAL LOCAL SOURCES	\$ 127,475,300	\$ 118,923,030	\$ (8,552,270)	\$ 114,634,623	\$ 124,848,186

2009-2010 REVENUES

Description	2009-2010		Status of Budget	2008-2009		Prior Year Actual June 30, 2009
	Budget	YTD Actual February 28, 2010		Actual Comparison Same Period February, 2009	Prior Yr	
CURRENT REAL ESTATE	105,712,300	100,472,868	(5,239,432) -4.90%	98,987,213	1,485,656 1.50%	96,696,500
INTERIM REAL ESTATE	1,000,000	338,923	(661,077) -66.11%	835,165	(496,242) -59.42%	1,238,946
BASIC INSTRUCTIONAL SUBSIDY	28,075,451	13,643,388	(14,432,063) -51.40%	13,853,468	(210,080) -1.52%	22,945,328
CHARTER SCHOOLS	1,378,200	1,081,600	(296,600) -21.52%	893,264	188,336 21.08%	1,463,457
TUITION : ORPHANS/CHILDREN	350,000	-	(350,000) -100.00%	-	-	420,565
HOMEBOUND INSTRUCTION	185,000	52,173	(132,827) -71.80%	85,224	(33,051) -38.78%	114,299
VOCATIONAL EDUCATION	10,605	-	(10,605) -100.00%	-	-	9,765
MIGRATORY CHILDREN	3,520	-	(3,520) -100.00%	-	-	2,320
SPECIAL EDUCATION	6,536,961	3,923,126	(2,613,835) -39.99%	3,923,284	(159) 0.00%	6,559,042
TRANSPORTATION	2,268,600	1,259,901	(1,008,699) -44.46%	1,228,568	31,333 2.55%	2,323,714
RENTALS AND SINKING FUND	1,550,000	-	(1,550,000) -100.00%	179,546	(179,546) -100.00%	287,679
HEALTH SERVICES	400,000	-	(400,000) -100.00%	372,677	(372,677) -100.00%	372,677
PROPERTY TAX RED. ALLOCATION	4,733,333	4,733,333	(0) 0.00%	4,720,061	13,272 0.28%	4,720,061
SOCIAL SECURITY	3,249,078	1,715,465	(1,533,613) -47.20%	2,512,767	(797,302) -31.73%	3,001,200
PSERS - PENSION CONTRIBUTION	2,030,142	1,744,885	(285,257) -14.05%	1,453,843	291,042 20.02%	2,660,533
IMPACT AID	50,000	36,713	(11,287) -22.57%	1,678	37,034 2205.58%	88,380
TOTAL STATE & FEDERAL SOURCES	\$ 50,820,890	\$ 28,192,583	\$ (22,628,307) -44.53%	\$ 29,224,380	\$ (1,031,797) -3.53%	\$ 44,969,019
INTERFUND TRANSFERS	275,000	-	(275,000) -100.00%	125,000	(125,000) -100.00%	250,000
SALE OF FIXED ASSETS	92,000	107,087	15,087 16.41%	10,470	96,627 922.91%	10,470
INSURANCE RECOVERY	-	7,944	7,944	-	7,944	-
TOTAL OTHER SOURCES	\$ 367,000	\$ 115,041	\$ (251,959) -68.65%	\$ 135,470	\$ (20,428) -15.08%	\$ 260,470
TOTAL REVENUE	\$ 178,663,190	\$ 147,230,655	\$ (31,432,535) -17.61%	\$ 143,994,473	\$ 3,236,183 2.25%	\$ 170,077,675
UNRESERVED FUND BALANCE	-	-	-	-	-	-
TOTAL FUND APPROPRIATED BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL DISTRICT REVENUE	\$ 178,663,190	\$ 147,230,655	\$ (31,432,535) -17.61%	\$ 143,994,473	\$ 3,236,183 2.25%	\$ 170,077,675

2009-2010 EXPENDITURES BY PROGRAM

Includes Year-To-Date February 2010 Information

PROGRAM	PROGRAM CODE	Responsible Office	2009-2010			2008-2009		
			2009-2010 APPROVED BUDGET	2009-2010 AMENDED BUDGET	2009-2010 EXPENDED BUDGET INCLUDING ENCUMBRANCES as of February, 2010	Status of Budget	Prior Year Actual Comparison Same Period INCLUDING ENCUMBRANCES as of February, 2009	Prior Year ACTUAL EXPENDITURES as of June 30, 2009
BUILDING ALLOCATION	100	PRIN	1,375,330	1,410,330	1,009,282	\$401,088 28.44%	\$74,457.70 \$ 34,804.63 3.57%	1,204,570.83
BOARD		SUPT	399,060	399,060	252,068	\$146,992 38.85%	401,382.41 \$ (149,314.62) -37.20%	583,978.18
CABINET		SUPT	1,027,005	1,027,005	712,236	\$314,769 30.65%	719,356.43 \$ (7,120.35) -0.98%	1,070,301.00
BUDGETARY RESERVE		SUPT	2,075,377	2,055,377	-	\$2,055,377 100.00%	-	-
SUPT OFFICE-EQUIPMENT REPLACEMENT RESERVE		SUPT	-	-	-	\$0	-	-
SUPERINTENDENT'S OFFICE		SUPT	149,500	149,500	20,800	\$128,692 86.08%	32,888.10 \$ (12,080.33) -36.73%	76,768.48
BUILDING STAFF		SUPT	6,437,036	6,437,036	4,068,353	\$2,368,683 36.80%	4,006,705.35 \$ 2,647.85 0.07%	6,236,932.99
PUBLIC RELATIONS		SUPT	29,500	29,500	21,639	\$7,861 26.97%	21,432.78 \$ 406.16 1.90%	18,152.87
STAFFING-TEACHERS		HR	58,279,215	58,279,215	29,904,924	\$28,374,291 48.86%	29,097,726.80 \$ 807,197.23 2.77%	57,907,504.45
CHILD ACCOUNTING DEPARTMENT		HR	246,384	246,384	173,000	\$73,384 29.76%	138,556.70 \$ 34,443.26 24.86%	221,789.31
STAFFING-TEACHER ASSISTANTS		HR	2,877,483	2,877,483	1,399,221	\$1,478,262 51.37%	1,514,393.76 \$ (115,172.98) -7.61%	2,598,604.58
STAFFING-SUBSTITUTES		HR	1,273,000	1,273,000	619,039	\$653,961 51.37%	716,726.38 \$ (96,669.43) -13.51%	1,290,741.60
HUMAN RESOURCES DEPARTMENT		HR	385,239	385,239	165,546	\$159,693 41.45%	227,770.51 \$ (72,224.94) -30.38%	329,523.09
STUDENT ACTIVITIES		C&I	127,188	147,198	34,591	\$112,607 76.50%	118,894.52 \$ (84,303.10) -70.91%	282,522.83
CREDIT ACQUISITION PROGRAM		C&I	52,500	52,500	19,435	\$33,065 62.98%	27,724.03 \$ (8,288.65) -29.90%	55,900.57
CURRICULUM ENRICHMENT ACTIVITIES		C&I	18,000	18,000	29,035	(\$11,035) -61.30%	46,448.41 \$ (17,414.81) -37.49%	71,023.96
CAREER ACADEMY/RASALA/ALTERNATIVE EDUCATION		C&I	278,351	278,351	-	\$278,351 100.00%	367,637.14 \$ (367,637.14) -100.00%	711,336.51
TESTING - K-12		C&I	30,000	30,000	250	\$29,750 99.17%	3,700.00 \$ (3,450.00) -83.24%	-
ACADEMIC INTERVENTIONS		C&I	100,000	100,000	7,336	\$92,664 92.66%	91,963.98 \$ (84,628.29) -92.02%	102,009.92
MUSICAL INSTRUMENT REPAIR		C&I	37,000	2,000	70	\$1,830 96.50%	26,246.80 \$ (26,176.80) -99.73%	25,649.19
DEPARTMENT OF INSTRUCTION		C&I	224,000	224,000	60,748	\$163,252 72.88%	96,488.27 \$ (35,738.08) -37.04%	162,859.51
READING SUPPORT		C&I	23,500	23,500	17,829	\$5,671 24.13%	8,625.64 \$ 9,203.37 106.70%	16,166.42
INSTRUCTIONAL MTL'S RESERVE		C&I	500,000	500,000	316,128	\$183,872 36.77%	409,474.44 \$ (93,346.74) -22.80%	451,038.78
EQUIPMENT REPAIR		C&I	13,000	13,000	10,132	\$2,868 22.06%	12,474.85 \$ (2,342.37) -18.78%	10,543.75
PLANETARIUM		C&I	2,444	2,444	-	\$2,444 100.00%	-	2,498.11
SUMMER SCHOOL - SECONDARY		C&I	25,000	25,000	62,268	\$37,268 149.05%	58,583.64 \$ 5,681.96 10.04%	57,667.75
DRIVER EDUCATION		C&I	10,000	10,000	-	\$10,000 100.00%	40,290.00 \$ (40,290.00) -100.00%	40,290.00
ASST SUPERINTENDENT FOR CURR & INSTRUCT		C&I	384,807	384,807	188,759	\$196,048 50.96%	267,861.05 \$ (79,052.47) -29.53%	269,234.12
INTERSCHOLASTIC ATHLETICS		C&I	1,410,529	1,410,529	-	\$1,410,529 100.00%	1,023,683.02 \$ (1,023,683.02) -100.00%	1,372,503.31
INTRAMURALS		C&I	18,477	18,477	12,065	\$6,412 34.70%	28,590.83 \$ (14,525.47) -54.63%	46,892.23

2009-2010 EXPENDITURES BY PROGRAM

Includes Year-To-Date February 2010 Information

PROGRAM CODE	PROGRAM	Responsible Office	2009-2010			2008-2009		
			2009-2010 APPROVED BUDGET	2009-2010 AMENDED BUDGET	2009-2010 EXPENDED BUDGET INCLUDING ENCUMBRANCES as of February, 2010	Status of Budget	Prior Year Actual Comparison Same Period INCLUDING ENCUMBRANCES as of February, 2009	Prior Year ACTUAL EXPENDITURES as of June 30, 2009
E4	ATTENDANCE SERVICES	STD SVCS	71,191	71,191	44,529	\$26,662 37.45%	\$1,770.83 \$ (7,241.47) -13.95%	80,973.97
EB	MINORITY AFFAIRS/GOV. PROGRAMS/GRANTS	STD SVCS	29,799	29,799	16,392	\$13,407 44.99%	16,201.14 \$ 190.70 1.18%	26,796.57
EC	SPARK - EARLY CHILDHOOD/SUMMER	STD SVCS	-	-	18,480	(\$18,480)	344,425.82 \$ (325,955.58) -94.94%	623,432.83
EF	SCHOOL RESOURCE OFFICERS	STD SVCS	282,000	282,000	67,113	\$194,887 74.35%	218,624.41 \$ (151,511.86)	218,624.41
EG	HOMEBOUND INSTRUCT/REGULAR ED.	STD SVCS	155,000	155,000	81,228	\$73,772 47.55%	82,025.92 \$ (736.16) -0.97%	165,337.37
EH	HEALTH SERVICES - MEDICAL	STD SVCS	51,480	51,480	8,257	\$43,223 83.96%	21,638.41 \$ (13,381.66) -61.84%	42,186.19
EJ	HEALTH SERVICES - DENTAL	STD SVCS	10,364	10,364	2,336	\$8,028 77.45%	1,847.86 \$ 488.14 26.42%	10,033.10
EK	STUDENT SERVICES	STD SVCS	160,831	160,831	118,023	\$42,808 26.53%	31,045.97 \$ 88,977.10 280.16%	159,219.81
ET	GUIDANCE (SUMMER)	STD SVCS	35,000	35,000	31,981	\$3,019 8.63%	33,228.97 \$ (1,248.14) -3.76%	39,701.82
EY	ENGLISH ACQUISITION	STD SVCS	236,439	236,439	124,822	\$111,617 47.21%	150,975.64 \$ (28,152.57) -17.32%	241,190.08
GA	BUSINESS DEPT-ACCOUNTS PAYABLE	F&A	939,073	939,073	474,555	\$464,518 49.46%	761,152.05 \$ (266,598.97) -37.65%	994,340.41
GB	BUSINESS DEPT-ACCOUNTS RECEIVABLE	F&A	1,003,687	1,003,687	631,910	\$371,777 37.04%	433,293.93 \$ 198,815.79 46.84%	(392,859.91)
GC	DEBT SERVICE	F&A	22,791,340	22,791,340	11,023,943	\$11,767,397 51.61%	16,379,121.70 \$ (5,350,178.77) -32.66%	21,704,098.21
GD	EMPLOYEE BENEFITS	F&A	30,646,020	30,646,020	6,369,179	\$24,276,841 78.22%	16,979,897.25 \$ (10,610,518.53) -62.49%	27,461,603.96
GE	INSURANCE	F&A	583,500	583,500	563,891	\$19,609 3.36%	468,727.00 \$ 95,164.00 20.30%	465,023.93
GF	INTERSYSTEM PAYMENTS	F&A	22,712,285	22,712,285	13,372,483	\$9,339,802 41.12%	16,296,246.72 \$ (2,923,763.08) -17.94%	20,478,291.21
GP	PHOTOCOPIERS	F&A	587,892	587,892	200,485	\$387,197 65.88%	259,213.85 \$ (59,324.28) -22.89%	572,814.74
LF	SPECIAL EDUCATION	SPEC ED	445,512	445,512	355,178	\$90,334 20.28%	428,442.45 \$ (71,264.61) -16.71%	623,665.82
LG	HOMEBOUND INSTRUCTION / SPECIAL ED.	SPEC ED	30,000	30,000	17,844	\$12,156 40.52%	15,244.90 \$ (1,401.36) -7.28%	49,609.55
NA	MAINTENANCE / CUSTODIAL DEPARTMENT	B&G	10,901,889	10,901,889	5,662,775	\$5,239,114 48.06%	5,817,614.54 \$ (155,039.37) -2.69%	9,502,536.84
NE	MAINTENANCE DEPT - SUPPLIES	B&G	490,000	490,000	368,137	\$121,863 24.87%	348,390.44 \$ 18,746.49 5.67%	480,498.35
NF	MAINTENANCE DEPT - CONTRACTED SERVICES	B&G	1,023,118	1,023,118	738,449	\$284,669 27.82%	762,334.00 \$ (23,885.13) -3.13%	678,057.56
NT	TRANSPORTATION DEPARTMENT	B&G	4,730,292	4,730,292	2,199,531	\$2,530,761 53.50%	2,878,488.91 \$ (678,858.02) -23.59%	4,447,793.41
TK	TECHNICAL SERVICES	TECH	674,585	674,585	917,519	(6342,934) 98.01%	732,550.35 \$ 184,968.48 25.25%	948,141.01
TL	INFO & COMMUNICATIONS TECHNOLOGY DEPT.	TECH	1,436,858	1,436,858	1,244,169	\$192,689 13.41%	1,664,001.95 \$ (419,833.41) -25.23%	1,330,365.16
TN	DATA PROCESSING DEPARTMENT	TECH	866,510	866,510	580,381	\$286,129 33.02%	577,849.14 \$ 2,631.56 0.44%	789,902.74
TOTALS			178,663,190	178,663,190	84,343,524	\$94,319,666 52.79%	106,301,013.97 (\$21,957,490) -20.66%	167,748,318.50

MARCH 15, 2010

Director Follweiler asked for item numbers 1 and 7, what account the money is to come from and what is the balance left in that account if this vote should be positive. She stated that if the information was not available at the meeting she requested to table the items.

FOLLWEILER
DISCUSSION –
ITEMS 1 & 7

President Leeson asked Mrs. Gober where the funds for item number 1 will come from.

Mrs. Gober stated that the information was provided in the informational portion that both of the items would be paid from the remaining bond proceeds that have been recently realized, or freed up, due to the positive bid award in the Northeast Middle School demolition.

President Leeson stated that the amount was approximately 2 million and she believes that the expenditures would still leave a fairly substantial balance.

Mrs. Gober confirmed that statement.

Director Follweiler stated that she believes that in previous meetings the board was told that if there was excess to the bonds, it would be used to pay down the debt. She stated that if the mold issue is urgent she would not be against cleaning it up. She stated that she wanted to continue to research paying down the debt versus spending it.

President Leeson confirmed that there is to be an amendment to item 7 and asked Mrs. Gober to read the amendment.

Mrs. Gober stated that the motion would remain as it is and adding the following clause at the end:

“and authorize the advertisement of a Resolution to amend the projects described in the original Resolution approving the 2009 B Bond to add the acquisition of buses.”

President Leeson stated that it is on advice of the financial advisor and bond counsel that the board pass a resolution at next month's meeting that would allow the statement to be put into the bond statements. She stated that this would clarify the intent of using the funds for those purposes.

Mr. Shearer stated that there are two provisions in the local government unit that are applicable. The one provision states that you are not allowed to borrow funds for a project unless you have estimates for it. The second one states that you are permitted to amend the project at any time to expand upon the description of a bond issue when it was originally issued. He summarized by stating that anytime you add a project or enlarge the scope of a project beyond that which you had estimates for when you originally did the bond issue, it is appropriate to do an amendment. It is done in the same form you do the original bond resolution, by advertising three days prior and afterwards.

MARCH 15, 2010

Director Follweiler spoke regarding item number 21. She wanted to state how happy she has been with the job that Iris Cintrón has done and hates to see her go.

FOLLWEILER
COMMENT ON
ITEM 21

President Leeson stated that she also will be sad to see Iris Cintrón leaving along with Joseph Santoro and Mary Catherine Tachovsky.

President Leeson called for a roll call vote on agenda item numbers 1, 7 and 21. The question was called with roll call as follows: Yea, Directors Burkhardt, Cann, Dexter, Follweiler, McKeon, Ortiz, Amato, Leeson – 8.

ROLL CALL VOTE
ON ITEMS 1, 7 & 21

The motion passed 8 – 0.

NORTHAMPTON COMMUNITY COLLEGE – President Leeson stated that new people on the board were announced. The student representatives reported. There was approval for staff.

COMMITTEE
REPORTS

IU – Director Dexter stated that the IU meeting was cancelled because of snow but will be meeting next week.

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL – Director Cann reported that the committee approved the preliminary 2010-2011 budget for vo-tech and will recommend adoption of the budget by the three participating school districts. The students are doing well. Two students placed first in the National Automotive Technology Competition and will go onto national competition level. There will be 48 students who will be going into the Skills USA competition in April. The Bridges Foundation held their interviews for scholarship candidates and the results will be known soon. The joint committee voted to recommend getting an RFP for bidding to remove certain remaining asbestos in various areas of the building.

ILLICK'S MILL – Director Burkhardt reported that the board of directors met a week ago. It will no longer be called the Illick's Mill Project, but will be called the Gertrude Fox Environmental Center in recognition of a lady who gave unbelievable amounts of time to protect the Monacacy Watershed area. The students are working on River Fusion, their big spring fundraising event. There are curricular changes being discussed. Mrs. Dolan will be talking to administration about this and bringing them forward to the board.

Director Amato stated that Mrs. Gober attended a meeting in Hershey. He asked Mrs. Gober to give a brief report on the number of districts that attended the meeting and what the financial conditions of the districts throughout the Commonwealth are.

NEW AND
MISCELLANEOUS
BUSINESS

Mrs. Gober reported that there were over 2500 registrants at the conference but she was not sure how many districts were represented. She stated that there was a significant focus that addressed many of the concerns all are facing in terms of dealing with the PSERS rate increases anticipated, reductions in revenue strains, the ability to raise taxes, going forward in a situation where this is no further grandfathered debt exception available for new borrowing. There are a lot of issues facing the districts across the Commonwealth along with the additional

pressure of additional accountability, collective bargaining, etc. She believes that many of the issues discussed in our district are not unique to Bethlehem. It is a concern across the state.

Director McKeon asked that since the board voted down the community college budget, what happens next.

President Leeson stated that she believes it does not have an impact because it was approved by all of the other districts.

President Leeson stated that courtesy of the floor is open to all concerns.

COURTESY OF THE
FLOOR TO
VISITORS

1. Jim Lavery - 5015 Long Drive, Bethlehem

Mr. Lavery was representing the Concerned Citizens of Bethlehem Area School District. He stated that he is restating the call for zero percent tax increase and significant improvement in student achievement, providing their perspective, after one year of taxpayer advocacy, it makes several recommendations that the school board, the administration and the CCBASD can work on together to improve the Bethlehem Area School District. The CCBASD has completed one year of involvement in school district issues. He stated that they are committed to proactively advocating for the BASD taxpayer. During this time they have learned a lot of how the school district works and how the public education system in Pennsylvania works. He stated that they understand that the local school board is limited by state law to make the sweeping reforms of the public education system that are needed to drive significant improvement in student achievement while implementing a stable and affordable funding mechanism. He stated that they will expand their focus to the state level to encourage broader reform. At this time they call upon the board and administration to join in this effort. He stated that they know the problems in the system that limits their ability to make the district run better. He stated that they urge them, as representatives of the citizens of the BASD, to publicly speak out to Harrisburg and tell them the time for change is now. He stated they believe there are significant steps the board can take to move the school district in the right direction. One, put an immediate hiring freeze in place across the district, including not filling open spots due to retirement and resignations. The one exception is the hiring of the permanent superintendent. Secondly, put an immediate stop to granting tenure to any additional employees across the district. There are numerous studies that refute there is any correlation between either increased spending or lower student to teacher ratios in student achievement. It is not that we do not spend enough money on public education, but how we spend it that is the problem. Some of the actions they encourage the board to support and join them in recommending to the state are: 1) the school property tax elimination act which is currently in committee in the Pennsylvania legislatures; 2) merit pay for teachers; 3) more school choice, 4) greater involvement of parents, 5) more local flexibility in budgeting. The CCBASD requests a written reply with the board's position on each of the two immediate actions that they have suggested the board and the administration take, and on each of the 5 recommendations for the state that have been listed, prior to the next regular school board meeting on April 26, 2010. He stated that if the board is unable or unwilling to take a position on each of the items, they request that it

is expressed in writing to them prior to April 26, 2010.

President Leeson requested a list of the questions.

2. Stephen Antalics – 737 ridge Street, Bethlehem

Mr. Antalics asked what the financial obligation is of the district in terms of financing the dual language charter school. He asked what control the district will have over the charter school if there is money coming from the district. He stated that he received a call regarding concern of destruction of private property in order to provide parking for the charter school.

Mr. Antalics stated that if you have two issues, one an audit, which is an action, the second a grant, which is not an action. He stated that by putting the grant into the motion for the audit you automatically bring attention to it. He stated that the best way to maintain status quo is to not talk about it.

President Leeson stated to Mr. Antalics that Dr. Persing will be able to answer most of his questions regarding the dual language charter school after the meeting.

3. Patricia Felix – 1721 Millard Street, Bethlehem
Concerned Citizens of Bethlehem Area School District

She stated that when you combine last year's 5% tax increase with the continually sluggish economic conditions, the community cannot afford any additional tax increase. She stated that people come to the group's regular monthly meeting and state that they are in fear of losing their homes. She stated that the board should start with an evaluation of what it would take to have a zero increase in the 2010-2011 budget and present that to the public for consideration. She stated that if the district's bond rating is in jeopardy, as stated at recent finance committee meetings, due to deficits and lack of reserve, the actions should be to cut spending and not raise taxes. She stated that they strongly encourage the board to use this period of difficult financial times to sharpen the focus on improving students' performance. The district's student performance scores comparison within our state and our country are not where they should be. She stated that we can and should do better for the students. The time is now for all school boards across the country to prioritize student achievement and get top educational value for our tax dollars.

4. Jessica Sign – 745 Oakland Road, Bethlehem

She stated that she does support continued investment in the education of all children. There are many parents in the community that tirelessly volunteer at their schools and have many years of experience working in the schools and making observations in their schools. She stated that they are willing to see a tax increase in order to pay for continued investment in the education of their children. She stated that as parents and volunteers they do see a correlation between class sizes and teacher to children ratios and how the children thrive and feel about school and in how well they can study and meet their goals. As they are concerned about losing children to cyber charter schools and charter schools

and losing the money from the school district, many parents will first send their child to their local public school and if they feel their child needs are not being met, that is when they will look around for another option. At Thomas Jefferson, there are 30 children in each kindergarten class. She personally knows parents that, because of that, are starting to look at cyber charter schools for their children. It is hard for children to thrive in kindergarten with 30 children in a class. She asked that the board take into account that there are many parents involved in the school district that are in favor of an increase in taxes in order to continue to invest in education.

5. Jolene Vitalis – President of the Bethlehem Education Association

Ms. Vitalis stated that the BEA wanted to publicly thank Mrs. Cintrón for her years of dedication to the students and parents of the school district. Many opportunities have been made available to the students because of Mrs. Cintrón's unsurpassed dedication to students past and present.

President Leeson requested a motion for adjournment. Director Dexter moved to ADJOURNMENT adjourn the meeting. The meeting was adjourned at 8:40 p.m.

Attest,

Stacy M. Gober
Board Secretary

/sms