

MEMORANDUM

March 12, 2010

TO : BOARD OF SCHOOL DIRECTORS
FROM : STACY M. GOBER, BOARD SECRETARY
SUBJECT : REGULAR MONTHLY MEETING – March 15, 2010

The Regular Meeting of the Board of School Directors of the Bethlehem Area School District for March will be held on *Monday, March 15, 2010, at 7:00 p.m. in the Auditorium of East Hills Middle School, 2005 Chester Road, Bethlehem, PA 18017*. The agenda is attached.

SMG:acv

Att.

pc: Dr. Persing

BETHLEHEM AREA SCHOOL DISTRICT
Bethlehem, Pennsylvania

MISSION STATEMENT

The Bethlehem Area School District, in partnership with the home and community, is committed to providing a safe and supportive environment in which each student will attain the knowledge, skills, and attitudes necessary to become a productive citizen and lifelong learner in our technologically demanding and culturally diverse society.

A G E N D A
REGULAR MEETING – March 15, 2010

1. Roll Call
2. Pledge of Allegiance
3. Silent Meditation
4. Student Recognition
5. Courtesy of the Floor to Visitors (30 minutes allowed)
6. Reports of Student Representatives
7. Approval of Minutes
 - June 8, 2009 – Special Board Meeting*
 - June 22, 2009 – Regular Board Meeting*
 - September 8, 2009 – Special Board Meeting*
 - December 7, 2009 – Board Reorganization Meeting*
 - December 14, 2009 – Regular Board Meeting*
8. Approval of Committee Minutes
 - February 1, 2010 – Board Facilities Committee Meeting*
 - February 8, 2010 – Board Curriculum Committee Meeting*
 - March 1, 2010 – Board Finance Committee Meeting*
 - March 8, 2010 – Board Human Resources Committee Meeting*
9. Financial Report/Payment of Bills
10. President's Communication/Special Meetings
11. Superintendent's Report/Federal Program Update
12. Unfinished Business
13. Recommendations of the Administration
14. Reports of Committees
15. New and Miscellaneous Business
16. Courtesy of the Floor to Visitors (30 minutes allowed)
17. Adjournment

TABLE OF CONTENTS**March 15, 2010**

Item	Recommendations of the Administration	Page
1.	Authorization for the Administration to Prepare and Solicit Bids for the Investigation and Remediation of Mold at Freemansburg Elementary School	1
2.	Authorization to Apply for Qualified School Construction Bond Program	2
3.	Authorization to Expend Bond Funds – Bids Opened February 16, 2010 – Demolition, Site Work, and Environmental Remediation – Old Northeast Middle School	3-4
4.	Authorization to Repair and Replace Fire Alarm System Components – Freedom High School	5
5.	Lease Agreement with the Borough of Fountain Hill	6
6.	Memorandums of Understanding with Local Police Departments	7
7.	Award of Bids for School Bus Replacement - Bids Opened February 24, 2010	8
8.	Elementary School Open Enrollment Policy	9
9.	Authorization to Participate in the Lehigh Valley Writing Project for the 2009-2010 School Year	10
10.	Community Service Agency	11
11.	Medical Director Appointment	12
12.	Renewal of Athletic Trainer Service	13
13.	Student Discipline – #0972934 – Waiver	14
14.	Dual Enrollment	15
15.	Lowe’s Toolbox for Education Grant – Calypso Elementary School - Reading	16
16.	Lowe’s Toolbox for Education Grant – Calypso Elementary School – Technology	17
17.	Lowe’s Toolbox for Education Grant – Marvine Family Center	18
18.	Sprint Character Education Grant – Building Character through Community Service	19
19.	Conference/Staff Trip Attendance	20
20.	Field Trip Attendance	21
21.	Resignations	22-23
22.	Leaves of Absence	24-25
23.	Nominations for Appointment	26-27
24.	Reassignments	28
25.	Professional Employee Status for Teachers	29
26.	Schedule of Board Meetings for the 2010-2011 School Year	30
27.	Contract for Intermediate Unit Special Education Programs and Services	31
28.	Northampton Community College Board Reappointment	32
29.	Polling Places – May 18, 2010, General Primary Election and November 2, 2010, General Election	33
30.	Proposed Northampton Community College’s Budget for the 2010-2011 School Year	34
31.	Rental of Land for Farming – Corner of Freemansburg Avenue and Farmersville Road	35
32.	Tax Payment Schedule	36
33.	Budgetary Transfers – 2009-2010	37
34.	Treasurer’s Report	38
35.	Monthly Bills	39
°36.	Budget Information	40

° Information Item Only

1. ***Authorization for the Administration to Prepare and Solicit Bids for the Investigation and Remediation of Mold at Freemansburg Elementary School***

INFORMATION:

In February 2010, the Maintenance Department investigated a reported water leak at Freemansburg Elementary School. The sink and wall areas adjacent to the leak were discovered to have mold. Room 108 was isolated and the affected areas were remediated. Air quality testing was done in adjacent rooms and results suggest normal fungal conditions. Limited visual inspections in the other rooms suggest that a more thorough examination is required. D'Huy Engineering, Inc. provided all engineering services through retainer at no additional cost to the district. To date, 1Source Safety and Health, Inc.'s bills totaled approximately \$8,000 and Sargent Enterprises Inc.'s costs for remediation totaled approximately \$5,600.

The funding for the investigation and remediation of mold at Freemansburg Elementary School will be from bond funds utilizing the savings from the favorable bids on the Northeast Middle School demolition project.

RECOMMENDATION:

That the Board of School Directors authorizes the administration to obtain the following services:

1. That 1Source Safety and Health, Inc. provide technical specifications and testing required to evaluate and remediate Freemansburg Elementary School rooms at a cost not to exceed \$20,000.
2. That D'Huy Engineering, Inc. be authorized to coordinate the required environmental investigation, the removal and reconstruction of building components, and to prepare the necessary specifications, drawings, and bid packages for a fee not to exceed \$23,500.

2. *Authorization to Apply for Qualified School Construction Bond Program*

INFORMATION:

The Bethlehem Area School District has been offered the opportunity to participate in the federal Qualified School Construction Bond Program (QSCB) which was authorized through the American Recovery and Reinvestment Tax Act. The U.S. Department of Treasury has authorized the allocation of QSCB authority to the Commonwealth of Pennsylvania. The Pennsylvania Department of Education will administer the programs and make allocations to school districts that meet qualifying criteria. The Act provides interest free financing for school districts by giving a tax credit to buyers of these bonds. The Act requires that 100 percent of the available project proceeds must be used for the construction, rehabilitation, or repair of public school facilities, equipment for these facilities, or related site acquisition.

The QSCB Program was discussed with the board at the February 8, 2010, Board Finance Committee Meeting where the board gave the administration authorization to review and complete the appropriate paperwork for submittal.

RECOMMENDATION:

That the Board of School Directors authorizes the administration to apply for a Qualified School Construction Bond for use on the Northeast Middle School athletic field project.

3. *Authorization to Expend Bond Funds – Bids Opened February 16, 2010 – Demolition, Site Work, and Environmental Remediation – Old Northeast Middle School*

INFORMATION:

Bids were received and publicly opened at 12:00 p.m., Tuesday, February 16, 2010, for:

Demolition, Site Work, and Environmental Remediation – Old Northeast Middle School

The bids have been tabulated and reviewed by the appropriate administrative and supervisory personnel. The project was bid with two contracts;

- Contract One – Included multiple trades in accordance with the single prime mandate waiver that was approved.
- Contract Two – Included all of the required associated environmental remediation.

The recommendation of award is based upon the lowest responsible bidder meeting specifications. (The Tabulation of Bids is attached.)

RECOMMENDATION:

That the Board of School Directors authorizes the administration to:

1. Award a contract to the lowest responsible bidders meeting specifications as indicated on the attached Tabulation of Bids subject to proper execution of contract documents and performance bond as required in the bid specifications.

Contract One: Demolition and Site Work – Old Northeast Middle School

Vollers Excavating and Construction, Inc.

3311 US Highway 22

North Branch, New Jersey 08876

Base Bid with Alternate One

\$1,995,000

Contract Two: Environmental Remediation – Old Northeast Middle School

Titan Wrecking & Environmental, LLC

262 Woodward Avenue

Buffalo, New York 14217

Base Bid

\$462,007

3. *Authorization to Expend Bond Funds – Bids Opened February 16, 2010 – Demolition, Site Work, and Environmental Remediation – Old Northeast Middle School*

RECOMMENDATION: (continued)

2. Authorize additional construction management as needed in accordance with D'Huy Engineering, Inc.'s Capital Improvements contract in order to provide necessary coordination between contractors as well as monitoring of various contractor activities, coordination of the approval agencies, and testing agencies at a cost not to exceed \$90,000.
3. Authorize the environmental consultant, JMSI Environmental Corp., to provide the necessary air quality testing and verification during construction in accordance with hourly rates provided at a cost not to exceed \$30,000.
4. Authorize the administration to pay any and all miscellaneous costs including, but not limited to, permits, fees, utility removal, and installation charges, at a cost not to exceed \$30,000.

BETHLEHEM AREA SCHOOL DISTRICT
Bethlehem, Pennsylvania

Bid Opening: February 16, 2010

March 15, 2010

**TABULATION OF BIDS
FOR
OLD NORTHEAST MIDDLE SCHOOL
ENVIRONMENTAL REMEDIATION**

	Base Bid
Alliance Environmental Systems	\$ 681,700
Bristol Environmental, Inc.	988,000
Canfield Development, Inc.	718,777
Danair, Inc.	1,378,000
Dore & Associates Contracting, Inc.	486,700
Environmental Remediation Services, Inc.	1,478,000
First Capital Insulation, Inc.	494,000
Luzon, Inc.	793,600
Mattiola Services, LLC	846,413
NASDI, LLC	840,777
PDG, Inc.	749,527
Plymouth Environment Company	739,800
Sargent Enterprises, Inc.	468,424
Titan Wrecking & Environmental, LLC	462,007

BID AWARD

24 specifications mailed
14 bids received

BETHLEHEM AREA SCHOOL DISTRICT
Bethlehem, Pennsylvania

A

Bid Opening: February 16, 2010

March 15, 2010

**TABULATION OF BIDS
FOR
DEMOLITION OF OLD NORTHEAST MIDDLE SCHOOL
AND SITE IMPROVEMENTS**

	Base Bid	Alternate 1 Add Cost to have all Excavations Deemed Unclassified
Adams Bickel Associates, Inc.	\$ 2,494,920.00	\$ 75,000.00
Deco Management Corporation	2,491,745.00	209,138.00
Imperial Excavating & Paving, LLC	2,022,600.00	125,000.00
Lehigh Valley Site Contractors, Inc.	2,289,000.00	125,000.00
Livengood Excavators, Inc.	2,100,000.00	485,000.00
Muschlitz Excavating, Inc.	1,959,000.00	180,000.00
NASDI, LLC	2,639,000.00	803,000.00
Nimaris Construction, LP	2,391,553.13	32,000.00
Ritter & Paratore Contracting, Inc.	1,938,000.00	175,000.00
Serfass Construction Company, Inc.	1,980,950.00	175,000.00
Vollers Excavating & Construction, Inc.	1,920,000.00	75,000.00

BID AWARD

39 specifications mailed
11 bids received

4. *Authorization to Repair and Replace Fire Alarm System Components – Freedom High School*

INFORMATION:

The fire alarm system of the original portion of Freedom High School has not been upgraded since the original construction. This portion of the building contains forty pull stations, some of which have begun to fail. Original direct replacement components are not available as they are out of production. Additionally, these stations are not at ADA required heights. New pull stations can be installed at the required height and can be tied into a zone of the new alarm system in the new part of the building. This will eliminate the need to replace the original panel box and its associated costs.

The costs associated with this project will be absorbed within the 2009-2010 Maintenance General Operating Budget.

RECOMMENDATION:

That the Board of School Directors authorizes the administration to have 40 new pull stations installed by SimplexGrinnell in the amount of \$18,018 (under Pennsylvania State Contract).

5. *Lease Agreement with the Borough of Fountain Hill*

INFORMATION:

Due to continuing construction at the new Broughal Middle School, it has become necessary to secure a location for softball games and practice for Broughal Middle School. The district will be charged \$25 a game for the use of the field. There are seven games scheduled.

RECOMMENDATION:

That the Board of School Directors approves the lease agreement with the Borough of Fountain Hill for the use of their softball field for games and practice for Broughal Middle School during the 2010 spring sports season at a cost not to exceed \$175.

6. *Memorandums of Understanding with Local Police Departments*

INFORMATION:

The Pennsylvania Emergency Management Services Code mandates that every school district, in cooperation with the local Emergency Management Agency, shall develop and implement emergency preparedness plans. The Bethlehem Area School District's plan as well as the Northampton and Monroe County Emergency Preparedness Committee, endorse the development of Memorandums of Understanding with all local police departments. The purpose of the agreements is to establish procedures to be followed when any incident occurs on school property, at any school sponsored activity, or on any public conveyance providing transportation to or from a school or school related activity. It is further the purpose of the Memorandums to foster a relationship of cooperation, mutual support, and the sharing of information and resources between parties as they work together to maintain the physical security and safety of the schools in our district.

RECOMMENDATION:

That the Board of School Directors approves the Memorandums of Understanding between the Bethlehem Area School District and the Bethlehem Township Police Department and the Colonial Regional Police Department.

**MEMORANDUM OF UNDERSTANDING
BY AND BETWEEN**

Bethlehem Township Police Department
(Law Enforcement Authority/ Emergency Responder)

and

Bethlehem Area School District
(School Entity)

February 18, 2010
(Date)

I. Joint Statement of Concern

A. Parties

The following Law Enforcement Authority or Authorities/Emergency Responder enter into and agree to adhere to the policies and procedures contained in the Memorandum of Understanding:

Bethlehem Township Police Department

The following School Entity or Entities enter into and agree to adhere to the policies and procedures contained in this Memorandum of Understanding:

Bethlehem Area School District

- B.** The purpose of this Memorandum is to establish procedures to be followed when any incident occurs on school property, at any school sponsored activity, or on any public conveyance providing transportation to or from a school or school sponsored activity.

C. It is further the purpose of this Memorandum to foster a relationship of cooperation, mutual support, and the sharing of information and resources between the parties hereto as they work together to maintain the physical security and safety of schools in the district.

D. School Priorities

1. Create safe learning environments which support each student's well-being and opportunities to reach their full potential while balancing and protecting the rights of all students within their authority.
2. Establish and maintain cooperative relationships with law enforcement/emergency responders.
3. Foster partnerships with law enforcement authorities/emergency responders for the education and guidance of students to create a school climate and knowledge base conducive to learning and personal growth.

E. Legal Authority

1. The parties to this Memorandum enter into this agreement in accordance with the provisions of the act of March 10, 1949 (P.L. 30, No. 14), as amended, 24 P.S. § 13-1301-A, et. Seq., requiring that by June 30, 1999, all school entities shall develop and implement a single memorandum of understanding in cooperation with each local law enforcement entity with jurisdiction over the school entity and the Pennsylvania State Police.
2. In so recognizing this legal authority, the parties acknowledge their respective duties pursuant to this Act and hereby agree to support and cooperate with one another in carrying out their joint and several responsibilities thereunder.

II. Media Relations

A. Release of Information

1. The release of information concerning incidents reportable to law enforcement authorities/emergency responders pursuant to the term of this Memorandum of Understanding shall be coordinated between law enforcement authorities and school entities.
2. The parties shall release as much information as is allowable by law with due deliberation given to the investigative considerations and the need to limit disruptions to school functions and protect the privacy of the students and staff involved.

III. General Provisions

- A. This Memorandum is not intended to and does not create any contractual rights or obligations with respect to the signatory agencies or any other persons or entities.
- B. This Memorandum may be amended, expanded, or modified at any time upon the written consent of the parties; but in any event must be reviewed and re-executed within two years of the date of its original execution and every two years thereafter.
- C. All parties to this Memorandum will communicate fully and openly with each other in order to resolve any problems that may arise in the fulfillment of the terms of this Memorandum.

AND NOW, this 18 day of February, 2010, the parties hereby acknowledge the foregoing as the terms and conditions of their understanding.

Superintendent/Administrative Director

Chief Daniel A. Sencus
Chief Law Enforcement Authority/Responder

School Entity

Bethlehem Township Police
Law Enforcement Authority/Responder

Bethlehem Area School District School Board President

**MEMORANDUM OF UNDERSTANDING
BY AND BETWEEN**

Colonial Regional Police Department
(Law Enforcement Authority/ Emergency Responder)

and

Bethlehem Area School District
(School Entity)

February 22, 2010
(Date)

I. Joint Statement of Concern

A. Parties

The following Law Enforcement Authority or Authorities/Emergency Responder enter into and agree to adhere to the policies and procedures contained in the Memorandum of Understanding:

Colonial Regional Police Department

The following School Entity or Entities enter into and agree to adhere to the policies and procedures contained in this Memorandum of Understanding:

Bethlehem Area School District

- B. The purpose of this Memorandum is to establish procedures to be followed when any incident occurs on school property, at any school sponsored activity, or on any public conveyance providing transportation to or from a school or school sponsored activity.**

C. It is further the purpose of this Memorandum to foster a relationship of cooperation, mutual support, and the sharing of information and resources between the parties hereto as they work together to maintain the physical security and safety of schools in the district.

D. School Priorities

- 1. Create safe learning environments which support each student's well-being and opportunities to reach their full potential while balancing and protecting the rights of all students within their authority.**
- 2. Establish and maintain cooperative relationships with law enforcement/emergency responders.**
- 3. Foster partnerships with law enforcement authorities/emergency responders for the education and guidance of students to create a school climate and knowledge base conducive to learning and personal growth.**

E. Legal Authority

- 1. The parties to this Memorandum enter into this agreement in accordance with the provisions of the act of March 10, 1949 (P.L. 30, No. 14), as amended, 24 P.S. § 13-1301-A, et. Seq., requiring that by June 30, 1999, all school entities shall develop and implement a single memorandum of understanding in cooperation with each local law enforcement entity with jurisdiction over the school entity and the Pennsylvania State Police.**
- 2. In so recognizing this legal authority, the parties acknowledge their respective duties pursuant to this Act and hereby agree to support and cooperate with one another in carrying out their joint and several responsibilities thereunder.**

II. Media Relations

A. Release of Information

- 1. The release of information concerning incidents reportable to law enforcement authorities/emergency responders pursuant to the term of this Memorandum of Understanding shall be coordinated between law enforcement authorities and school entities.**
- 2. The parties shall release as much information as is allowable by law with due deliberation given to the investigative considerations and the need to limit disruptions to school functions and protect the privacy of the students and staff involved.**

III. General Provisions

- A. This Memorandum is not intended to and does not create any contractual rights or obligations with respect to the signatory agencies or any other persons or entities.
- B. This Memorandum may be amended, expanded, or modified at any time upon the written consent of the parties; but in any event must be reviewed and re-executed within two years of the date of its original execution and every two years thereafter.
- C. All parties to this Memorandum will communicate fully and openly with each other in order to resolve any problems that may arise in the fulfillment of the terms of this Memorandum.

AND NOW, this 18 day of February, 2010, the parties hereby acknowledge the foregoing as the terms and conditions of their understanding.

Superintendent/Administrative Director



Chief Law Enforcement Authority/Responder

School Entity

Chief of Police CRPD

Law Enforcement Authority/Responder

Bethlehem Area School District School Board President

7. *Award of Bids for School Bus Replacement – Bids Opened February 24, 2010*

INFORMATION:

Bids were received and publicly opened at 12:00 p.m., Wednesday, February 24, 2010, for:

72 Passenger School Buses – Diesel – Conventional Style

The bids have been tabulated and reviewed by the appropriate administrative and supervisory personnel. The recommendation of award is based upon the lowest responsible bidder meeting specifications. (The Tabulation of Bids is attached.)

The funding for the buses will be from bond funds utilizing the savings from the favorable bids on the Northeast Middle School demolition project.

RECOMMENDATION:

That the administration be authorized to award a contract to the lowest responsible bidder meeting specifications as indicated on the attached Tabulation of Bids.

72 Passenger School Buses – Diesel – Conventional Style

Wolfington Body Company
P.O. Box 218
Exton, Pennsylvania 19341

Seven (7) 2010 Model Year	\$75,587 each
Three (3) 2011 Model Year	\$75,916 each

The administration recommends purchasing ten 72 Passenger School Buses at a total cost of \$756,857.

BETHLEHEM AREA SCHOOL DISTRICT
Bethlehem, Pennsylvania

Bid Opening: February 24, 2010

March 15, 2010

**TABULATION OF BIDS
FOR
72 PASSENGER SCHOOL BUSES - DIESEL
CONVENTIONAL STYLE**

	Base Bid 2010 Model Year	Alternate 1	Alternate 2
Leibensperger Transportation Sales	No Bid	No Bid	No Bid
Rohrer Bus Sales, Inc.	\$ 80,725.00	\$ 75,974.00 * 2007 Model Year	No Bid
Wolfington Body Company, Inc.	\$ 75,587.00 2010 Model Year	\$ 73,691.00 * 2011 Model Year	\$ 75,916.00 2011 Model Year

BID AWARD

*Does not meet specifications

3 specifications mailed
2 bids received

8. *Elementary School Open Enrollment Policy*

INFORMATION:

Since 1975, the Board of School Directors has annually approved the Open Enrollment Policy at the elementary school level. During the current school year, 204 elementary students were initially assigned throughout the district under open enrollment.

In general, parents, students, administrators, and teachers associated with this program are highly satisfied with its implementation. The administration believes that this unique board policy provides meaningful alternatives for parents and their children.

The final decision for approval is based upon assessing the impact of additional students on available space at the receiving school, as well as the effect of the loss of students at the sending school.

RECOMMENDATION:

That the Board of School Directors approves the authorization to continue open enrollment at the elementary level for the 2010-2011 school year as per the attached policy.

BETHLEHEM AREA SCHOOL DISTRICT'S ELEMENTARY SCHOOL OPEN ENROLLMENT POLICY

Parents may request to send their child to an elementary school other than the one that serves their regular attendance area. Requests for open enrollment must be made using a "Petition for Open Enrollment" form, available at their home school. Petitions must be submitted to the Child Accounting Department, 1516 Sycamore Street, Bethlehem, Pennsylvania 18017. Requests will not be accepted earlier than **May 3** or later than **July 1**. Parents moving into the district after July 1 but prior to the end of the first quarter may request open enrollment for their child at the time of registration.

Consideration for open enrollment requests will be determined by the following criteria:

- Space availability in a particular school and grade after resident students are assigned
- Exceptions may be made for fifth grade students who are in good standing and who were accepted for open enrollment in the prior school year.
- Students who have successfully been enrolled in a building under open enrollment in previous years
- Siblings of students who are currently enrolled in the open enrollment school will be given priority consideration. There is no guarantee that all children from one family will be accepted for open enrollment based on the criteria above.
- Requests for open enrollment assignments out of a building will not cause that building's student enrollment to fall below a limit established by the Board of School Directors.
- Parents who elect to apply for open enrollment agree that their child will comply with all of the following conditions:
 - The student will not exceed six tardies.
 - The student will not exceed 10 cumulative days of absence.
 - The student will not have two or more academic failures in one marking period.
 - The student will have no Code of Conduct infractions resulting in suspension.
 - The student will not be picked up late at student dismissal more than three times.Failure to comply with these conditions of open enrollment may result in the child being returned to his/her resident school and will result in the child being denied the open enrollment privilege for the following year.
- **If approved for open enrollment, the open enrollment school will assume that the parents accept the assignment unless the parents notify the open enrollment school otherwise.**

Once a student has been accepted into a building under the open enrollment option, that student will not be permitted to transfer to another building within the district at any time during that school year.

Parents must assume full responsibility for transporting their child.

Parents should seriously consider open enrollment requests to elementary schools where students matriculate into their resident middle school since there is no open enrollment at the secondary level.

Open enrollment is approved for one year only. Parents must reapply each year. Acceptance into a school under open enrollment does not guarantee that a student's entire elementary school career will be spent at that school.

Open enrollment procedures will be reviewed each year.

9. *Authorize Participation in the Lehigh Valley Writing Project for the 2009-2010 School Year*

INFORMATION:

The Bethlehem Area School District has partnered with the Lehigh Valley Writing Project to refocus the district's efforts on teaching writing so that students are proficient consumers and producers of writing. The goals of this partnership are:

Goals:

- To focus on improving student writing as an overall school reform goal.
- Establish and communicate consistent expectations based on the PA Writing Standards.
- Identify and train two-member teams from each elementary school to serve as 32 “core teachers” to receive training in, and serves as models of, effective writing practices for increased student achievement.
- Participate in training workshops and classroom-modeled lessons on the teaching of writing-to-learn strategies.
- Collect and share effective teaching practices across the curriculum.
- Engage in ongoing dialog about writing as both a tool for learning and an overarching element of the curriculum.

Target Teacher Description:

Each elementary school has one second grade and one fifth grade teacher (in some cases it may be a different grade level, but each school has a primary and an intermediate teacher) identified as people willing to be trained as “core teachers”.

Impact on Instruction:

As those teachers identified as “core teachers”, they will be trained in the writing process, the modes of writing, and the domains of writing, as they apply to the primary and intermediate levels. The purpose in training the “core teachers” is to build capacity within each building regarding these three areas so that they can serve as models and go-to people for their primary and intermediate colleagues.

RECOMMENDATION:

That the Board of School Directors authorizes the district's participation in the Lehigh Valley Writing Project for the 2009-2010 school year in partnership with Penn State University at a cost of \$14,250 from the PA PACT funds.

10. *Community Service Agency*

INFORMATION:

A very important component of the Bethlehem Area School District's Community Service Program is the involvement of agencies and organizations to serve as hosts for students participating in the program. These organizations must not discriminate against any race, religion, or sex, and must provide assurances that the approved experience is free from religious doctrinal motivation. In addition, each agency must commit to provide our students with opportunities to benefit others.

As part of the Community Service Program, the Board of School Directors must approve each community service sponsor prior to students participating with the agency.

RECOMMENDATION:

That the attached community service sponsor be approved to participate in the Bethlehem Area School District's Community Service Program and be included in the Community Service Directory of Participating Organizations and Agencies.

Name of Agency/Organization: St. Stephen's Evangelical Lutheran Church

Address: 67 W. Washington Avenue, Bethlehem, PA 18018-2433

Phone number: 610-865-0601

Contact Person: Donna Adler Garcia

Email address: ststephens.office@rcn.com

Web Site address:

Number of students requested: 1-15 ***Minimum age:*** 14-18

Description of service opportunities: Outreach and community volunteer projects, teacher aid for summer programs.

Minimum Time of Service Per Shift or Session: 1 hour

Hours agency is open to community service students: Depends on project

Dress requirements: None

Supervision provided by: Adult members

Training and/or orientation: None

Additional information or comments:

Religious instruction by volunteers is not permitted for community service credit.

This agency carries liability insurance covering students on site.	(Y)
This agency participates in court ordered community service activities.	(N)
This agency requires Act 34 (criminal history) clearance for employees.	(Y) State Only
This agency conducts events/activities where alcohol is served.	(N)
(Parental Waiver is needed if alcohol is served)	

11. *Medical Director Appointment*

INFORMATION:

The Bethlehem Area School District must officially appoint someone to serve as Medical Director for the district and pay the Professional Liability Insurance that is due at this time.

RECOMMENDATION:

That the Board of School Directors approves the appointment of Dr. Bonnie Coyle, M.D. as medical director for the Bethlehem Area School District and approves the payment of the Professional Liability Insurance at a cost not to exceed \$4,660 for the period of March 1, 2010-February 28, 2011.

12. *Renewal of Athletic Trainer Service*

INFORMATION:

The Bethlehem Area School District's athletic trainer service has a renewable contract with an effective date of August 1, 2010. A proposal for a three-year contract (2010-2011, 2011-2012, and 2012-2013 school years) from Coordinated Health Systems (CHS), 2775 Schoenersville Road, Bethlehem, Pennsylvania is summarized as follows:

- a. Full-time trainer service at Liberty and Freedom High Schools (to be paid in total or in ten equal installments on the first day of each month starting on August 1 of each year):

2010-2011	-	\$81,492.55
2011-2012	-	\$84,151.81
2012-2013	-	\$86,958.81
- b. Part-time graduate assistant athletic trainer service at Liberty and Freedom High Schools (and middle school event coverage) (to be paid in total or in ten equal installments on the first day of each month starting on August 1 of each year):

2010-2011	-	\$33,900
2011-2012	-	\$33,900
2012-2013	-	\$33,900
- c. \$35/hour – Supplemental trainer coverage (on an as-needed basis for high school and middle school events).
- d. Provide physician coverage for all home football games, at a cost of \$250/game.

Two proposals were received with Coordinated Health Systems being the lowest and most cost effective for the district. This information was reviewed with the board at the Board Finance Committee Meeting on March 1, 2010.

RECOMMENDATION:

That the Board of School Directors approves the proposal for athletic trainer service from Coordinated Health Systems for the 2010-2011, 2011-2012, and 2012-2013 school years.

13. *Student Discipline – #0972934 – Waiver*

INFORMATION:

The Board of School Directors of the Bethlehem Area School District has received and reviewed the following Waiver of Expulsion Hearing and Stipulation regarding misconduct by one student in violation of District Policy 233.

RECOMMENDATION:

That the Board of School of School Directors adopts the waiver relating to Student Number 0972934.

14. *Dual Enrollment*

INFORMATION:

The Pennsylvania Department of Education has announced the availability of funds for a Dual Enrollment Program. This program is locally administered and allows high school students to concurrently enroll in postsecondary courses and to receive both secondary and postsecondary credit for the coursework. The Dual Enrollment Program is run through a partnership between the school district and eligible postsecondary institutions.

The BASD has successfully participated in the Dual Enrollment Program for the past four years.

RECOMMENDATION:

That the administration be authorized to submit an application for the Dual Enrollment Program for the 2010-2011 school year in the amount of \$111,686.

15. *Lowe's Toolbox for Education Grant – Calypso Elementary School - Reading*

INFORMATION:

Lowe's Toolbox for Education grant program is funded by the Lowe's Charitable and Educational Foundation, which has supported thousands of grassroots community and school projects in the communities where Lowe's does business. The program offers small grants in the amount of up to \$5,000 each to public schools and public school parent teacher groups.

The Lowe's Toolbox for Education grant of up to \$5,000 will be administered to purchase Guided Reading Leveled Libraries as well as browser carts for display and storage in the Grade 4 and Grade 5 classrooms. Guided Reading lessons and materials allow classroom teachers to differentiate instruction for students and incorporate research based reading instruction. Strong literacy skills are fundamental in educational success.

The Calypso Elementary School staff has developed an application for this grant in order to improve our ability to provide for the needs of our students, our families, and our community.

RECOMMENDATION:

That the administration be authorized to submit an application to the Lowe's Charitable and Educational Foundation on behalf of Calypso Elementary School for a grant in the amount of \$5,000.

16. *Lowe's Toolbox for Education Grant – Calypso Elementary School - Technology*

INFORMATION:

Lowe's Toolbox for Education grant program is funded by the Lowe's Charitable and Educational Foundation, which has supported thousands of grassroots community and school projects in the communities where Lowe's does business. The program offers small grants in the amount of up to \$5,000 each to public schools and public school parent teacher groups.

The Lowe's Toolbox for Education grant of up to \$5,000 will be administered to purchase a Mobi and 32 CPS-RF clickers, a projector, and speakers with an amp a classroom. The Mobi and clickers will allow the teachers to use technology in the classroom as they receive immediate feedback on student assessment. The projector, speakers, and amp will be used to show the content being taught.

RECOMMENDATION:

That the administration be authorized to submit an application to the Lowe's Charitable and Educational Foundation on behalf of Calypso Elementary School for a grant in the amount of \$5,000.

17. *Lowe's Toolbox for Education Grant - Marvine Family Center*

INFORMATION:

Lowe's Toolbox for Education grant program is funded by the Lowe's Charitable and Educational Foundation, which has supported thousands of grassroots community and school projects in the communities where Lowe's does business. The program offers small grants in the amount of up to \$5,000 each to public schools and public school parent teacher groups.

The Lowe's Toolbox for Education grant of up to \$5,000 will be administered to update and restore the Marvine Family Center. Community organizations and families will discover a Family Center that is more inviting after the restoration. The family center will shift from a clinical atmosphere to a more welcoming environment by adding new furniture and decor.

RECOMMENDATION:

That the administration be authorized to submit an application on behalf of the Marvine Family Center to the Lowe's Charitable and Educational Foundation for a grant in the amount of \$5,000.

18. *Sprint Character Education Grant – Building Character through Community Service*

INFORMATION:

Through the Sprint Character Education Grant Program, the Sprint Foundation will award grants to school districts and individual schools to fund the purchase of resource materials, supplies, equipment, and software that facilitates and encourages character education among K-12 students.

We would like to enhance the Community Service Program by providing guidance counselors greater access to individual student community service records by updating the software used to track students' hours and adding a new server. In addition to improved technology, resources to establish a peer mentoring program would be purchased upon receiving this grant.

RECOMMENDATION:

That the administration be authorized to submit an application to the Sprint Character Education Grant Program for the 2010-2011 school year in the amount of \$5,000.

19. *Conference/Staff Trip Attendance*

RECOMMENDATION:

That the following conference for staff be approved:

April 16-17, 2010

Workshop in Science: Teaching Astronomy

East Stroudsburg, Pennsylvania

\$1,105.00
Federal/Title I

20. *Field Trip Attendance***RECOMMENDATION:**

That the following overnight student trips for students and staff be approved:

March 10-14, 2010 (4 Liberty High School Students) State Wrestling Championships Hershey, Pennsylvania	\$1,851.88 General
March 16-18, 2010 (5 Freedom High School Students) (2 Liberty High School Students) PIAA States Swimming Championships Lewisburg, Pennsylvania	1,987.22 General
March 25-27, 2010 (3 Freedom High School Students) (2 Liberty High School Students) Pennsylvania Music Educators Association (PMEA) Region V Band Gettysburg, Pennsylvania	450.00 General
March 26-27, 2010 (1 East Hills Middle School Student) State Mathcounts Competition Harrisburg, Pennsylvania	107.64 General
May 3-5, 2010 (28 Nitschmann Middle School Students) Girls Sequoia Spring Camping Trip Wind Gap, Pennsylvania	501.25 General
May 12-14, 2010 (28 Nitschmann Middle School Students) Boys Sequoia Spring Camping Trip Wind Gap, Pennsylvania	501.25 General

21. *Resignations*

RECOMMENDATION:

Administrative

1. NAME: **Cintrón, Iris**
ASSIGNMENT: Supervisor of Minority Affairs, Governmental Programs, and Grants
REASON: Retirement
EFFECTIVE: June 29, 2010
2. NAME: **Santoro, Joseph**
ASSIGNMENT: Broughal, Principal
REASON: Retirement
EFFECTIVE: June 29, 2010
3. NAME: **Tachovsky, Mary Catherine**
ASSIGNMENT: James Buchanan, Principal
REASON: Retirement
EFFECTIVE: June 30, 2010

Instructional

1. NAME: **Carr, Judith**
ASSIGNMENT: Governor Wolf, Grade 1 Teacher
REASON: Retirement
EFFECTIVE: June 10, 2010
2. NAME: **Ceccherelli, Valerie**
ASSIGNMENT: Freedom, Science Teacher
REASON: Retirement
EFFECTIVE: March 30, 2010
3. NAME: **Check, Karen**
ASSIGNMENT: Governor Wolf, Grade 1 Teacher
REASON: Retirement
EFFECTIVE: June 10, 2010
4. NAME: **DeLillo, Michele**
ASSIGNMENT: Liberty, Special Education Teacher
REASON: Personal
EFFECTIVE: February 20, 2010

21. Resignations**RECOMMENDATION:*****Instructional (continued)***

- | | | |
|----|-------------|---------------------------------------|
| 5. | NAME: | Helmer, William |
| | ASSIGNMENT: | Nitschmann, Special Education Teacher |
| | REASON: | Retirement |
| | EFFECTIVE: | June 10, 2010 |

Noninstructional

- | | | |
|----|-------------|---|
| 1. | NAME: | Dilli, Alexandra |
| | ASSIGNMENT: | Northeast, General Kitchen Help |
| | REASON: | Retirement |
| | EFFECTIVE: | February 10, 2010 |
| | | |
| 2. | NAME: | Elliott, Donald |
| | ASSIGNMENT: | Liberty, C-1 Custodian |
| | REASON: | Retirement |
| | EFFECTIVE: | June 16, 2010 |
| | | |
| 3. | NAME: | Yurko, Donna |
| | ASSIGNMENT: | Freemansburg/William Penn, General Kitchen Help |
| | REASON: | Personal |
| | EFFECTIVE: | March 16, 2010 |

Miscellaneous

- | | | |
|----|-------------|--------------------------|
| 1. | NAME: | Dreisbach, Dennis |
| | ASSIGNMENT: | Bus Driver |
| | REASON: | Retirement |
| | EFFECTIVE: | June 5, 2010 |
| | | |
| 2. | NAME: | Kindt, Robert |
| | ASSIGNMENT: | Bus Driver |
| | REASON: | Retirement |
| | EFFECTIVE: | February 6, 2010 |

22. *Leaves of Absence***RECOMMENDATION:*****Instructional***

1. NAME: **Godiska, Sharon**
 ADDRESS: Bethlehem
 ASSIGNMENT: East Hills, Grade 6
 REASON: Family Medical Leave of Absence
 EFFECTIVE: March 2, 2010, intermittently, until the end of the
 day on March 1, 2011

2. NAME: **Schachter, Carole**
 ADDRESS: Bethlehem
 ASSIGNMENT: Middle Prep Literacy Academy, Extended
 Learning/ELA Support Teacher
 REASON: Family Medical Leave of Absence
 EFFECTIVE: February 4, 2010, intermittently, until the end of the
 day on February 4, 2011

3. NAME: **Smith, Guy**
 ADDRESS: Effort
 ASSIGNMENT: Freedom, Business Teacher
 REASON: Sabbatical Leave of Absence
 EFFECTIVE: August 25, 2010, until the end of the 2010-2011
 school year

Noninstructional

1. NAME: **Castro, Any**
 ADDRESS: Bethlehem
 ASSIGNMENT: Liberty, Teacher Assistant
 REASON: Family Medical Leave of Absence
 EFFECTIVE: February 15, 2010, until the end of the day on
 March 2, 2010

2. NAME: **Fernandez, Yaraivette**
 ADDRESS: Bethlehem
 ASSIGNMENT: SPARK, Teacher Assistant
 REASON: Family Medical Leave of Absence
 EFFECTIVE: February 4, 2010, until the end of the day on
 April 1, 2010

22. *Leaves of Absence*

RECOMMENDATION:

Noninstructional (continued)

- | | | |
|----|-------------|---|
| 3. | NAME: | Moyer, Jody |
| | ADDRESS: | Bethlehem |
| | ASSIGNMENT: | Clearview, Teacher Assistant |
| | REASON: | Family Medical Leave of Absence |
| | EFFECTIVE: | February 15, 2010, intermittently, until the end of
the day on February 15, 2011 |

23. *Nominations for Appointment***RECOMMENDATION:*****Instructional***

1. NAME: **Belfatti, Jennifer**
 ADDRESS: Hatfield
 COLLEGE, DEGREE: Kutztown University, B.S.
 ASSIGNMENT: District-wide, Speech Therapist
 STATUS: Temporary Professional Employee
 SALARY: \$40,800, prorated (Bachelor's, Step 1)
 EFFECTIVE: March 16, 2010

Noninstructional

1. NAME: **Benner, Suzanne**
 ADDRESS: Bethlehem
 ASSIGNMENT: SPARK, Health Assistant, full-time
 STATUS: Long-term Substitute
 SALARY: \$14.28 per hour
 EFFECTIVE: March 16, 2010, and terminating at the end of the 2009-2010 school year, or upon the return of N. Crouthamel
2. NAME: **Peters Hein, Lisa**
 ADDRESS: Bethlehem
 ASSIGNMENT: Fountain Hill, General Kitchen Help, 3.25 hours daily
 SALARY: \$11.60 per hour
 EFFECTIVE: March 16, 2010
3. NAME: **Yurko, Donna**
 ADDRESS: Bethlehem
 ASSIGNMENT: Freemansburg, Teacher Assistant, General Duty,
 3 hours daily
 SALARY: \$14.28 per hour
 EFFECTIVE: March 16, 2010

23. *Nominations for Appointment***RECOMMENDATION:*****Miscellaneous***

1. **Coaches**
Freedom High School
Girls Soccer
Assistant Coach (.5) **Sarkozy, Kalman, Jr.** Continuing \$1,938.00

Liberty High School
Track and Field
Assistant Coach **Rice, Fred** New 3,924.00
2. **Extracurricular Activity Advisor**
Broughal Middle School
Stage Crew **Kelley, James** 266.00
3. **Second Language Guide (Turkish)**
Turkdonmez, Semra
SALARY: \$10.40 per hour

Substitutes***Instructional***

Angers, Jennifer Allentown	Owens, Sara Bethlehem
Burk, Sara Easton	Rice, Elizabeth Hellertown
Dzienis, Kristen Bethlehem	Rohmann, Andrew Hellertown
Jessen, Kimberley Bethlehem	Scott, Jennifer Bethlehem
Lande, Ian Bethlehem	Will-Weber, Mark Bethlehem
	Roth, Craig Lititz

Noninstructional

Murphy, Cheryl Bethlehem	Pesola, Sandra Hellertown
------------------------------------	-------------------------------------

24. Reassignments**RECOMMENDATION:*****Noninstructional***

1. NAME: **Galindo, Emma**
 ASSIGNMENT: Freedom, General Kitchen Help, 3.5 hours daily
 FROM: \$11.28 per hour
 TO: \$11.60 per hour
 REASON: Salary adjustment
 EFFECTIVE: February 23, 2010

2. NAME: **Haggarty, Linda**
 ASSIGNMENT: SPARK, General Kitchen Help, 1 hour daily
 FROM: \$11.28 per hour
 TO: \$11.60 per hour
 REASON: Salary adjustment
 EFFECTIVE: February 23, 2010

3. NAME: **Mercado, Rosa**
 FROM: Liberty, General Kitchen Help, 3.25 hours daily
 TO: Liberty, General Kitchen Help, 3.5 hours daily
 SALARY: \$11.60 per hour
 REASON: Hour/salary adjustment
 EFFECTIVE: February 23, 2010

25. *Professional Employee Status for Teachers*

RECOMMENDATION:

That the following teachers, who have completed the probationary period as defined by the Commonwealth of Pennsylvania and are properly certified, be granted a Professional Employee Contract in accordance with the State Laws of Pennsylvania:

EFFECTIVE: September 1, 2004

Petrosky, Robert Freedom, Business Teacher

EFFECTIVE: September 1, 2005

Rodriguez, Ramon Northeast, Guidance Counselor

EFFECTIVE: January 28, 2006

Porrata, Omar Liberty, English as a Second Language Teacher

EFFECTIVE: February 3, 2006

Danilovicz, Judith Liberty, English as a Second Language Teacher

EFFECTIVE: August 25, 2006

Dolak, Chad Freedom, Business Teacher

26. *Schedule of Meetings for the Board of School Directors*

RECOMMENDATION:

That the Board of School Directors approves the attached schedule of meetings for July 2010 through June 2011.

These meeting dates are subject to change based on prior notice to the public and are in compliance with the Sunshine Law (Act 84 of 1986).

**BETHLEHEM AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
SCHEDULE OF MEETINGS**

JULY 2010 THROUGH JUNE 2011

July 2010

Monday, July 12	6:00 p.m. 7:15 p.m.	Board Facilities Committee Meeting Board Finance Committee Meeting <i>(Dining Room, Education Center)</i>
Monday, July 19	6:00 p.m. 7:30 p.m.	Board Curriculum Committee Meeting Board Human Resources Committee Meeting <i>(Dining Room, Education Center)</i>
Monday, July 26	7:00 p.m.	Regular Board Meeting <i>(Auditorium, East Hills Middle School)</i>

August 2010

Monday, August 2	6:00 p.m. 7:15 p.m.	Board Facilities Committee Meeting Board Finance Committee Meeting <i>(Dining Room, Education Center)</i>
Monday, August 9	6:00 p.m. 7:30 p.m.	Board Curriculum Committee Meeting Board Human Resources Committee Meeting <i>(Dining Room, Education Center)</i>
Monday, August 16	7:00 p.m.	Regular Board Meeting <i>(Auditorium, East Hills Middle School)</i>

September 2010

Monday, September 13	6:00 p.m. 7:15 p.m.	Board Facilities Committee Meeting Board Finance Committee Meeting <i>(Dining Room, Education Center)</i>
Monday, September 20	6:00 p.m. 7:30 p.m.	Board Curriculum Committee Meeting Board Human Resources Committee Meeting <i>(Dining Room, Education Center)</i>
Monday, September 27	7:00 p.m.	Regular Board Meeting <i>(Auditorium, East Hills Middle School)</i>

October 2010

Monday, October 4	6:00 p.m. 7:15 p.m.	Board Facilities Committee Meeting Board Finance Committee Meeting <i>(Dining Room, Education Center)</i>
Monday, October 11	6:00 p.m. 7:30 p.m.	Board Curriculum Committee Meeting Board Human Resources Committee Meeting <i>(Dining Room, Education Center)</i>
Monday, October 18	7:00 p.m.	Regular Board Meeting <i>(Auditorium, East Hills Middle School)</i>

**BETHLEHEM AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
SCHEDULE OF MEETINGS**

JULY 2010 THROUGH JUNE 2011

(Continued)

November 2010

Monday, November 1	6:00 p.m. 7:15 p.m.	Board Curriculum Committee Meeting Board Finance Committee Meeting <i>(Superintendent's Conference Room, Education Center due to Election Day setup on first floor)</i>
Monday, November 8	6:00 p.m. 6:30 p.m. 8:00 p.m.	Special Board Meeting – School Improvement Plans Board Facilities Committee Meeting Board Human Resources Committee Meeting <i>(Dining Room, Education Center)</i>
Monday, November 15	7:00 p.m.	Regular Board Meeting <i>(Auditorium, East Hills Middle School)</i>

December 2010

Monday, December 6	6:00 p.m.	Reorganization Meeting <i>(Dining Room, Education Center)</i>
Monday, December 13	7:00 p.m.	Regular Board Meeting <i>(Auditorium, East Hills Middle School)</i>

January 2011

Monday, January 10	6:00 p.m. 7:15 p.m.	Board Facilities Committee Meeting Board Finance Committee Meeting <i>(Dining Room, Education Center)</i>
Tuesday, January 18	6:00 p.m. 7:30 p.m.	Board Curriculum Committee Meeting Board Human Resources Committee Meeting <i>(Dining Room, Education Center)</i>
Monday, January 24	7:00 p.m.	Regular Board Meeting <i>(Auditorium, East Hills Middle School)</i>

February 2011

Monday, February 7	6:00 p.m. 7:15 p.m.	Board Facilities Committee Meeting Board Finance Committee Meeting <i>(Dining Room, Education Center)</i>
Monday, February 14	6:00 p.m. 7:30 p.m.	Board Curriculum Committee Meeting Board Human Resources Committee Meeting <i>(Dining Room, Education Center)</i>
Monday, February 28	7:00 p.m.	Regular Board Meeting <i>(Auditorium, East Hills Middle School)</i>

**BETHLEHEM AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
SCHEDULE OF MEETINGS**

JULY 2010 THROUGH JUNE 2011

(Continued)

March 2011

Monday, March 7	6:00 p.m. 7:15 p.m.	Board Facilities Committee Meeting Board Finance Committee Meeting <i>(Dining Room, Education Center)</i>
Monday, March 14	6:00 p.m. 7:30 p.m.	Board Curriculum Committee Meeting Board Human Resources Committee Meeting <i>(Dining Room, Education Center)</i>
Monday, March 21	7:00 p.m.	Regular Board Meeting <i>(Auditorium, East Hills Middle School)</i>

April 2011

Monday, April 4	6:00 p.m. 7:15 p.m.	Board Facilities Committee Meeting Board Finance Committee Meeting <i>(Dining Room, Education Center)</i>
Monday, April 11	6:00 p.m. 7:30 p.m.	Board Curriculum Committee Meeting Board Human Resources Committee Meeting <i>(Dining Room, Education Center)</i>
Monday, April 18	7:00 p.m.	Regular Board Meeting <i>(Auditorium, East Hills Middle School)</i>
Tuesday, April 26	6:00 p.m.	Public Budget Hearing <i>(Dining Room, Education Center)</i>

May 2011

Monday, May 2	6:00 p.m. 7:15 p.m.	Board Facilities Committee Meeting Board Human Resources Committee Meeting <i>(Dining Room, Education Center)</i>
Monday, May 9	6:00 p.m. 7:30 p.m. Following	Board Curriculum Committee Meeting Board Finance Committee Meeting Public Budget Hearing <i>(Dining Room, Education Center)</i>
Monday, May 16	7:00 p.m.	Regular Board Meeting <i>(Auditorium, East Hills Middle School)</i> (tentative adoption of the budget)

**BETHLEHEM AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
SCHEDULE OF MEETINGS**

JULY 2010 THROUGH JUNE 2011

(Continued)

June 2011

Monday, June 13	6:00 p.m.	Board Facilities Committee Meeting
	7:15 p.m.	Board Finance Committee Meeting <i>(Dining Room, Education Center)</i>
Monday, June 20	6:00 p.m.	Board Curriculum Committee Meeting
	7:30 p.m.	Board Human Resources Committee Meeting <i>(Dining Room, Education Center)</i>
Monday, June 27	7:00 p.m.	Regular Board Meeting <i>(Auditorium, East Hills Middle School)</i> (final adoption of the budget)

27. *Contract for Intermediate Unit Special Education Programs and Services*

INFORMATION:

Colonial Intermediate Unit (CIU) 20 provided a Special Education Contract to the district for verification on January 29, 2010. The contract was approved by the CIU 20 Board on January 27, 2010. Upon review, errors were noted in the report. They were communicated to the CIU 20 and adjustments were completed and re-submitted to the district on March 2, 2010. Given the most cost effective/cost benefit for the Bethlehem Area School District based upon justified IEP related programs and services, the amended contract includes an adjusted estimated savings of \$89,693.63. CIU 20 will be sending two mid-year estimates, as well as the district's final costs. The first mid-year estimates were reviewed on March 2, 2010, the second mid-year estimates will be mailed April 30, 2010, and the final costs will be mailed by July 31, 2010.

RECOMMENDATION:

That the Board of School Directors approves the amended Special Education Contract from CIU 20 for the 2009-2010 school year.

28. *Northampton Community College Board Reappointment*

INFORMATION:

Northampton Community College has notified the district that Mr. Thomas Doluisio's term as a trustee on the board expires in June 2010. Mr. Doluisio has indicated to both the college and to Mrs. Leeson, board president of the Bethlehem Area School District, that he would like to continue to serve on the Northampton Community College Board as a trustee.

Therefore, in order to have the other school districts vote on Mr. Doluisio's reappointment, the Bethlehem Area School District must vote and recommend to Northampton Community College that his name be placed on a ballot.

RECOMMENDATION:

That the Board of School Directors recommends Mr. Thomas Doluisio for reappointment to the Northampton Community College Board for a six-year term as a trustee.

29. *Polling Places – May 18, 2010, General Primary Election and November 2, 2010, General Election*

RECOMMENDATION:

That the administration be authorized to allow the following buildings to be used as polling places for the May 18, 2010, General Primary Election, and the November 2, 2010, General Election:

Asa Packer Elementary School
East Hills Middle School
Education Center
Farmersville Elementary School
Governor Wolf Elementary School

Hanover Elementary School
Marvine Elementary School
Miller Heights Elementary School
Northeast Middle School
Spring Garden Elementary School

30. *Proposed Northampton Community College's Budget for the 2010-2011 School Year*

INFORMATION:

The Northampton Community College (NCC) Proposed Budget for the 2010-2011 school year has been submitted to the sponsoring school districts for approval. The 2010-2011 general operating and capital outlay budgets that are shared by the districts cause the Bethlehem Area School District to include in its 2010-2011 Budget the amounts shown below:

	NCC 2010-2011 <u>Budget</u>	BASD Portion 2010-2011 <u>Budget</u>
General Operating Expenditures	\$5,505,111	\$2,040,745
Capital Budget	<u>\$ 175,000</u>	<u>\$ 60,069</u>
Total	<u>\$5,680,111</u>	<u>\$2,100,813</u>

The Bethlehem Area School District's share of the Northampton Community College's 2010-2011 Proposed Budget is \$2,100,813 as compared to \$2,038,668 for the 2009-2010 school year. This is an increase of \$62,145 or 3.05 percent.

RECOMMENDATION:

That the Board of School Directors approves the 2010-2011 General Operating Budget for Northampton Community College as presented in the amount of \$5,680,111 with the Bethlehem Area School District contribution of \$2,100,813. It is further approved that the administration be authorized to disburse the \$2,100,813 of Bethlehem Area School District funds, when billed by the college.

31. *Rental of Land for Farming – Corner of Freemansburg Avenue and Farmersville Road*

INFORMATION:

As done in the past, Mr. Dale Koehler and Mrs. Gloria Koehler have contacted us to renew the Rental of Land for Farming Lease, (14.5 Acres), located at the corner of Freemansburg Avenue and Farmersville Road, Bethlehem Township, Bethlehem, for a one-year period beginning March 15, 2010.

RECOMMENDATION:

That the Board of School Directors authorizes the administration to execute the attached lease for rental of the Freemansburg land to Mr. Dale Koehler and Mrs. Gloria Koehler for a one-year period beginning 3/15/2010.

32. Tax Payments for 2010-2011 School Year**INFORMATION:**

Taxing districts may implement a procedure for the payment of taxes by installments through the adoption of a resolution. The installment plan allows for no discounts, but a penalty of ten percent is added to each installment on the date it becomes delinquent. A maximum of four installment payments are permitted.

RECOMMENDATION:

- a. That real estate taxes are paid in full will be due and payable according to the following schedule:

<u>DUE DATE</u>	<u>PAYMENT TYPE</u>
Tuesday, August 31, 2010	Discount (2%)
Monday, November 1, 2010	Base (10% penalty will be added thereafter)

That the real estate tax installment plan for the payment of 2010-2011 school taxes be divided into four equal payments with due dates as specified herein. If the installment is not paid and received within this period, a penalty of ten percent will be added to each delinquent installment. No discounts will be allowed on installment payments. Installment payments may not commence after the first installment due date:

<u>INSTALLMENT DUE DATES</u>	
First	Monday, August 9, 2010
Second	Monday, September 20, 2010
Third	Monday, November 1, 2010
Fourth	Monday, December 13, 2010

- b. That per capita taxes are due and payable in full, according to the following schedule:

<u>DUE DATE</u>	<u>PAYMENT TYPE</u>
Tuesday, August 31, 2010	Discount (2%)
Monday, November 1, 2010	Base (10% penalty will be added thereafter)

33. *Budgetary Transfers – 2009-2010*

RECOMMENDATION:

That the administration be authorized to make budgetary transfers in the 2009-2010 General Fund Budget as set forth in the attachment.

March, 2010

Bethlehem Area School District
2009-10 BUDGET TRANSFERS

[illegible]

34. *Treasurer's Report*

RECOMMENDATION:

That the Board of School Directors approves the Treasurer's Report dated February 28, 2010.

REPORT OF THE TREASURER
February 1 through February 28, 2010

BEGINNING CASH AND INVESTMENT BALANCE

Wachovia Bank - Cash Management	28,262,592.22
Bank of America - General Account	1,998,888.74
Pennsylvania School District Liquid Asset Fund	4,759,648.70
Wachovia - Worker's Comp Trust Fund	639,280.42
Pennsylvania Local Government Investment Trust	77,974.71
Pennsylvania State Treasurer Invest Program	2,024,258.58
Bank of America Money Market	1,637.26
PSDLAF - Term Investments	16,000,000.00
PSDLAF - 2009B Bond Fund	8,344,623.01
Scholarship Fund	46,068.15
KNBT Bank - Scholarship Fund	116,801.99

<u>TOTAL CASH AND INVESTMENT BALANCE</u>	\$	62,271,773.78
--	----	---------------

MONTHLY RECEIPTS

Local Sources	1,839,119.64
State Sources	4,312,629.06
Federal Sources	981,707.11
Other Financing Sources	1,850.00

\$	<u>7,135,305.81</u>
----	---------------------

MONTHLY DISBURSEMENTS

Monthly Bills Paid	3,811,311.50
Payroll	7,603,514.02
Debt Service	297,330.61

\$	<u>11,712,156.13</u>
----	----------------------

TOTAL FUNDS AVAILABLE

\$	<u><u>57,694,923.46</u></u>
----	-----------------------------

ENDING CASH AND INVESTMENT BALANCE

		<u>Interest Rate</u>
Wachovia Bank - Cash Management	27,382,185.61	0.400%
Bank of America - General Account	1,998,226.11	0.350%
Pennsylvania School District Liquid Asset Fund	6,052,526.66	varies .025 to .105%
Wachovia - Worker's Comp Trust Fund	638,311.50	0.010%
Pennsylvania Local Government Investment Trust	77,981.34	0.110%
Pennsylvania State Treasurer Invest Program	2,029,387.73	0.157%
Bank of America Money Market	1,637.36	0.080%
PSDLAF - Term Investments	11,000,000.00	see attachment
PSDLAF - 2009B Bond Fund	8,351,797.01	see attachment
Scholarship Fund	46,068.15	1.200%
KNBT Bank - Scholarship Fund	116,801.99	1.489%

<u>TOTAL CASH AND INVESTMENT BALANCE</u>	\$	<u><u>57,694,923.46</u></u>
--	----	-----------------------------

Interest Received for February; to be posted in March accounting period	\$	29,809.62
---	----	-----------

Respectfully Submitted,



Anne M. Morton
Treasurer

**BETHLEHEM AREA SCHOOL DISTRICT
CD INVESTMENTS**

Date Purchased	Amount Purchased	Interest Rate	Anticipated Interest	Maturity Date	Account	Location
May 27, 2009	\$ 1,092,000.00	1.28%	\$ 11,526.73	March 24, 2010	PSDLAF CD	2009B
May 21, 2009	\$ 500,000.00	1.25%	\$ 6,660.96	June 14, 2010	PSDLAF CD	2009B
May 21, 2009	\$ 500,000.00	1.25%	\$ 6,660.96	June 14, 2010	PSDLAF CD	2009B
May 21, 2009	\$ 500,000.00	1.25%	\$ 6,660.96	June 14, 2010	PSDLAF CD	2009B
May 21, 2009	\$ 500,000.00	1.25%	\$ 6,660.96	June 14, 2010	PSDLAF CD	2009B
May 21, 2009	\$ 500,000.00	1.25%	\$ 6,660.96	June 14, 2010	PSDLAF CD	2009B
May 21, 2009	\$ 500,000.00	1.25%	\$ 6,660.96	June 14, 2010	PSDLAF CD	2009B
May 21, 2009	\$ 500,000.00	1.25%	\$ 6,660.96	June 14, 2010	PSDLAF CD	2009B
May 21, 2009	\$ 500,000.00	1.25%	\$ 6,660.96	June 14, 2010	PSDLAF CD	2009B
May 21, 2009	\$ 500,000.00	1.25%	\$ 6,660.96	June 14, 2010	PSDLAF CD	2009B
May 21, 2009	\$ 500,000.00	1.25%	\$ 6,660.96	June 14, 2010	PSDLAF CD	2009B
May 21, 2009	\$ 500,000.00	1.25%	\$ 6,660.96	June 14, 2010	PSDLAF CD	2009B
May 21, 2009	\$ 700,000.00	1.25%	\$ 9,325.34	June 14, 2010	PSDLAF CD	2009B
January 25, 2010	\$ 1,059,797.01	0.11%	\$ 93.00	April 30, 2010	PSDMAX	2009B
July 30, 2009	\$ 1,000,000.00	1.37%	\$ 10,246.85	April 29, 2010	PSDLAF CD	PSDMAX
January 29, 2010	\$ 10,000,000.00	0.44%	\$ 16,394.52	June 28, 2010	PSDLAF CD	PSDMAX
July 2, 2009	\$ 116,801.99	1.49%	\$ 1,444.49	April 27, 2010	KNBT Scholarship BTFCU	
August 31, 2009	\$ 46,068.15	1.20%	\$ 496.00	May 24, 2009		

Bethlehem Area School District
Capital Reserve Fund
For the Period of February 1, 2010 thru February 28, 2010

Fund Balance at January 31, 2010	\$	383,660.57
2009-2010 Revenue Received-Interest Income		
Expenditures		
Financial Management System		
(software, hardware, support services)	\$	2,612.92
Roof Repairs-Farmersville		
Roof Repairs-Freemansburg		
Roof Repairs-Asa Packer		
Asa Packer Fire Alarm System		
Freedom Railing Advertsing		
	<u>\$</u>	<u>2,612.92</u>
Fund Balance at February 28, 2010	\$	381,047.65

The following projects have been approved by the board but have not been completed:

Financial Management System	\$	56,486.51
Pro. Svs. Roof Repairs		
Pro. Svs. Alarm System	\$	2,379.97
Pro. Svs. Railing Repair		
Freedom Railing Repairs	\$	43,194.00
	\$	102,060.48
Estimated Unencumbered Fund Balance	\$	278,987.17

Bethlehem Area School District
2009B Bond Fund
For the Period of February 1, 2010 thru February 28, 2010

Beginning Balance-January 31, 2009	\$ 8,344,623.01
Interest	\$ 7,174.00
Sale of Securities	
Reimbursement to the General Fund	
Ending Balance-February 28, 2010	<hr/> \$ 8,351,797.01

Note: There has been \$1,273,528.89, in expenses that have not been reimbursed to the general fund. This leaves an approximate balance of \$7,078,268.12 in the account.

35. *Monthly Bills*

RECOMMENDATION:

That the bills, which have been reviewed as to correctness by the appropriate Business Office staff and verified by the treasurer, be approved for payment. A copy of the bill list is available in the Business Office of the Education Center, 1516 Sycamore Street, Bethlehem, Pennsylvania, for review.

36. *Budget Information*

INFORMATION:

Presented for information is the statement of the Condition of the Budget by major accounts.

2009-2010 REVENUES

Description	2009-2010				2008-2009			
	Budget	YTD Actual	Status of Budget		Prior Yr			Prior Year
		February 28, 2010			Actual Comparison Same Period February, 2009			Actual June 30, 2009
CURRENT REAL ESTATE	105,712,300	100,472,868	(5,239,432)	-4.96%	98,987,213	1,485,656	1.50%	96,696,500
INTERIM REAL ESTATE	1,000,000	338,923	(661,077)	-66.11%	835,165	(496,242)	-59.42%	1,238,946
PUBLIC UTILITY REALTY	153,000	166,715	13,715	8.96%	153,055	13,660	8.92%	153,055
PAYMENTS IN LIEU OF TAX	121,000	130,379	9,379	7.75%	145,266	(14,887)	-10.25%	145,266
UNDISTRIBUTED TAXES	0	5,163,286	5,163,286	-	13,581	5,149,706	37918.82%	(62,511)
PER CAPITA TAX SECT 679	240,000	225,367	(14,633)	-6.10%	228,942	(3,575)	-1.56%	241,671
PER CAPITA TAX ACT 511	240,000	225,367	(14,633)	-6.10%	228,942	(3,575)	-1.56%	241,671
LOCAL SERVICES TAX	300,000	201,716	(98,284)	-32.76%	204,815	(3,098)	-1.51%	333,095
EARNED INCOME TAX	11,000,000	6,987,645	(4,012,355)	-36.48%	6,880,200	107,445	1.56%	11,142,825
REAL ESTATE TRANSFER TAX	1,800,000	1,094,750	(705,250)	-39.18%	1,474,957	(380,207)	-25.78%	1,944,953
MERCANTILE TAX	2,100,000	205,118	(1,894,882)	-90.23%	1,108,582	(903,464)	-81.50%	3,493,726
DEL. REAL ESTATE	2,900,000	2,982,751	82,751	2.85%	2,845,268	137,483	4.83%	7,009,571
DEL. PER CAPITA SECT 679	60,000	65,366	5,366	8.94%	33,110	32,256	97.42%	53,635
DEL. MERCANTILE TAX	350,000	298,386	(51,614)	-14.75%	613,579	(315,192)	-51.37%	666,818
TOTAL LOCAL TAX SOURCES	\$ 125,976,300	\$ 118,558,640	\$ (7,417,660)	-5.89%	\$ 113,752,676	\$ 4,805,964	4.22%	\$ 123,299,222
INTEREST ON INVESTMENTS	850,000	160,907	(689,093)	-81.07%	557,517	(396,610)	-71.14%	862,053
DRIVER ED LAB FEES	-	50	50		11,550	(11,500)	-99.57%	16,850
RENTALS	10,000	39,863	29,863	298.63%	17,923	21,939	122.41%	36,432
CONTRIBUTIONS	92,000	2,272	(89,728)	-97.53%	1,329	942	70.89%	6,337
TUITION FROM PATRONS	375,000	121,089	(253,911)	-67.71%	263,678	(142,589)	-54.08%	594,507
SRVCS. / OTH LOC GOV UNITS	22,000	0	(22,000)	-100.00%	2,000	(2,000)	-100.00%	2,000
MISCELLANEOUS REVENUE	150,000	16,499	(133,501)	-89.00%	23,994	(7,495)	-31.24%	30,786
REFUNDS FROM PRIOR YEAR EXP		23,712			3,956	19,756	499.40%	
TOTAL OTHER LOCAL SOURCES	\$ 1,499,000	\$ 364,391	\$ (1,158,321)	-77.27%	\$ 881,947	\$ (517,557)	-58.68%	\$ 1,548,964
TOTAL LOCAL SOURCES	\$ 127,475,300	\$ 118,923,030	\$ (8,575,982)	-6.73%	\$ 114,634,623	\$ 4,288,408	3.74%	\$ 124,848,186

2009-2010 REVENUES

Description	2009-2010				2008-2009			
	Budget	YTD Actual February 28, 2010	Status of Budget		Prior Yr Actual Comparison Same Period February, 2009		Prior Year Actual June 30, 2009	
CURRENT REAL ESTATE	105,712,300	100,472,868	(5,239,432)	-4.96%	98,987,213	1,485,656	1.50%	96,696,500
INTERIM REAL ESTATE	1,000,000	338,923	(661,077)	-66.11%	835,165	(496,242)	-59.42%	1,238,946
BASIC INSTRUCTIONAL SUBSIDY	28,075,451	13,643,388	(14,432,063)	-51.40%	13,853,468	(210,080)	-1.52%	22,945,328
CHARTER SCHOOLS	1,378,200	1,081,600	(296,600)	-21.52%	893,264	188,336	21.08%	1,463,457
TUITION : ORPHANS/CHILDREN	350,000	-	(350,000)	-100.00%	-	-	-	420,565
HOMEBOUND INSTRUCTION	-	-	-	-	-	-	-	-
VOCATIONAL EDUCATION	185,000	52,173	(132,827)	-71.80%	85,224	(33,051)	-38.78%	114,299
DRIVER EDUCATION	10,605	-	(10,605)	-100.00%	-	-	-	9,765
MIGRATORY CHILDREN	3,520	-	(3,520)	-100.00%	-	-	-	2,320
SPECIAL EDUCATION	6,536,961	3,923,126	(2,613,835)	-39.99%	3,923,284	(158)	0.00%	6,559,042
TRANSPORTATION	2,268,600	1,259,901	(1,008,699)	-44.46%	1,228,568	31,333	2.55%	2,323,714
RENTALS AND SINKING FUND	1,550,000	-	(1,550,000)	-100.00%	179,546	(179,546)	-100.00%	287,679
HEALTH SERVICES	400,000	-	(400,000)	-100.00%	372,677	(372,677)	-100.00%	372,677
PROPERTY TAX RED. ALLOCATION	4,733,333	4,733,333	(0)	0.00%	4,720,061	13,272	0.28%	4,720,061
SOCIAL SECURITY	3,249,078	1,715,465	(1,533,613)	-47.20%	2,512,767	(797,302)	-31.73%	3,001,200
PSERS - PENSION CONTRIBUTION	2,030,142	1,744,885	(285,257)	-14.05%	1,453,843	291,042	20.02%	2,660,533
IMPACT AID	50,000	38,713	(11,287)	-22.57%	1,678	37,034	2206.58%	88,380
TOTAL STATE & FEDERAL SOURCES	\$ 50,820,890	\$ 28,192,583	\$ (22,628,307)	-44.53%	\$ 29,224,380	\$ (1,031,797)	-3.53%	\$ 44,969,019
INTERFUND TRANSFERS	275,000	-	(275,000)	-100.00%	125,000	(125,000)	-100.00%	250,000
SALE OF FIXED ASSETS	92,000	107,097	15,097	16.41%	10,470	96,627	922.91%	10,470
INSURANCE RECOVERY	-	7,944	7,944	-	-	7,944	-	-
TOTAL OTHER SOURCES	\$ 367,000	\$ 115,041	\$ (251,959)	-68.65%	\$ 135,470	\$ (20,428)	-15.08%	\$ 260,470
TOTAL REVENUE	\$ 178,663,190	\$ 147,230,655	\$ (31,456,247)	-17.61%	\$ 143,994,473	\$ 3,236,183	2.25%	\$ 170,077,675
UNRESERVED FUND BALANCE	-	-	-	-	-	-	-	-
TOTAL FUND APPROPRIATED BALANCE	\$ -	\$ -	\$ -	-	\$ -	\$ -	-	\$ -
TOTAL DISTRICT REVENUE	\$ 178,663,190	\$ 147,230,655	\$ (31,456,247)	-17.61%	\$ 143,994,473	\$ 3,236,183	2.25%	\$ 170,077,675

2009-2010 EXPENDITURES BY PROGRAM

Includes Year-To-Date February 2010 Information

PROGRAM	PROGRAM CODE	Responsible Office	2009-2010					2008-2009				
			2009-2010 APPROVED BUDGET	2009-2010 AMENDED BUDGET	2009-2010 EXPENDED BUDGET INCLUDING ENCUMBRANCES as of February, 2010	Status of Budget		Prior Year Actual Comparison Same Period INCLUDING ENCUMBRANCES as of February, 2009			Prior Year ACTUAL EXPENDITURES as of June 30, 2009	
BUILDING ALLOCATION	100	PRIN	1,375,330	1,410,330	1,009,262	\$401,068	28.44%	974,457.70	\$	34,804.63	3.57%	1,204,570.83
BOARD	AA	SUPT	399,050	399,050	252,068	\$146,982	36.83%	401,382.41	\$	(149,314.62)	-37.20%	583,978.18
CABINET	AB	SUPT	1,027,005	1,027,005	712,236	\$314,769	30.65%	719,356.43	\$	(7,120.35)	-0.99%	1,070,301.00
BUDGETARY RESERVE	AC	SUPT	2,075,377	2,055,377	-	\$2,055,377	100.00%	-	\$	-	-	-
SUPT OFFICE-EQUIPMENT REPLACEMENT RESERVE	AD	SUPT	-	-	-	\$0	-	-	\$	-	-	-
SUPERINTENDENT'S OFFICE	AE	SUPT	149,500	149,500	20,808	\$128,692	86.08%	32,888.10	\$	(12,080.33)	-36.73%	76,769.48
BUILDING STAFF	AF	SUPT	6,437,036	6,437,036	4,068,353	\$2,368,683	36.80%	4,065,705.35	\$	2,647.85	0.07%	6,236,932.99
PUBLIC RELATIONS	AN	SUPT	29,500	29,500	21,839	\$7,661	25.97%	21,432.78	\$	406.16	1.90%	18,152.87
STAFFING-TEACHERS	CA	HR	58,279,215	58,279,215	29,904,924	\$28,374,291	48.69%	29,097,726.80	\$	807,197.23	2.77%	57,907,504.45
CHILD ACCOUNTING DEPARTMENT	CD	HR	246,384	246,384	173,000	\$73,384	29.78%	138,556.70	\$	34,443.26	24.86%	221,789.31
STAFFING-TEACHER ASSISTANTS	CE	HR	2,877,483	2,877,483	1,399,221	\$1,478,262	51.37%	1,514,393.78	\$	(115,172.98)	-7.61%	2,598,634.58
STAFFING-SUBSTITUTES	CG	HR	1,273,000	1,273,000	619,039	\$653,961	51.37%	715,728.38	\$	(96,689.43)	-13.51%	1,290,741.60
HUMAN RESOURCES DEPARTMENT	CK	HR	365,239	365,239	165,546	\$199,693	54.67%	237,770.51	\$	(72,224.94)	-30.38%	329,523.09
STUDENT ACTIVITIES	D1	C&I	127,198	147,198	34,591	\$112,607	76.50%	118,894.52	\$	(84,303.10)	-70.91%	282,522.83
CREDIT ACQUISITION PROGRAM	D2	C&I	52,500	52,500	19,435	\$33,065	82.98%	27,724.03	\$	(8,288.85)	-29.90%	56,900.57
CURRICULUM ENRICHMENT ACTIVITIES	D3	C&I	18,000	18,000	29,035	(\$11,035)	-61.30%	46,449.41	\$	(17,414.81)	-37.49%	71,023.96
CAREER ACADEMY/RASA/ALTERNATIVE EDUCATION	D4	C&I	278,351	278,351	-	\$278,351	100.00%	367,637.14	\$	(367,637.14)	-100.00%	711,336.51
TESTING - K-12	D5	C&I	30,000	30,000	250	\$29,750	99.17%	3,700.00	\$	(3,450.00)	-93.24%	-
ACADEMIC INTERVENTIONS	DA	C&I	100,000	100,000	7,336	\$92,664	92.66%	91,963.98	\$	(84,628.29)	-92.02%	102,009.92
MUSICAL INSTRUMENT REPAIR	DD	C&I	37,000	2,000	70	\$1,930	96.50%	26,248.60	\$	(26,178.60)	-99.73%	25,649.19
DEPARTMENT OF INSTRUCTION	DE	C&I	224,000	224,000	60,748	\$163,252	72.88%	96,486.27	\$	(35,738.08)	-37.04%	162,859.51
READING SUPPORT	DF	C&I	23,500	23,500	17,829	\$5,671	24.13%	8,625.64	\$	9,203.37	106.70%	16,166.42
INSTRUCTIONAL MTLs RESERVE	DG	C&I	500,000	500,000	316,128	\$183,872	36.77%	409,474.44	\$	(93,346.74)	-22.80%	451,036.78
EQUIPMENT REPAIR	DM	C&I	13,000	13,000	10,132	\$2,868	22.06%	12,474.85	\$	(2,342.37)	-18.78%	10,543.75
PLANETARIUM	DO	C&I	2,444	2,444	-	\$2,444	100.00%	-	\$	-	-	2,498.11
SUMMER SCHOOL - SECONDARY	DQ	C&I	25,000	25,000	62,266	(\$37,266)	-149.06%	56,583.64	\$	5,681.96	10.04%	57,667.75
DRIVER EDUCATION	DS	C&I	10,000	10,000	-	\$10,000	100.00%	40,290.00	\$	(40,290.00)	-100.00%	40,290.00
ASST SUPERINTENDENT FOR CURR & INSTRUCT	DT	C&I	384,807	384,807	188,759	\$196,048	50.95%	267,851.05	\$	(79,092.47)	-29.53%	259,234.12
INTERSCHOLASTIC ATHLETICS	DU	C&I	1,410,529	1,410,529	-	\$1,410,529	100.00%	1,023,663.02	\$	(1,023,663.02)	-100.00%	1,372,503.31
INTRAMURALS	DV	C&I	18,477	18,477	12,065	\$6,412	34.70%	26,590.83	\$	(14,525.47)	-54.63%	46,802.23

2009-2010 EXPENDITURES BY PROGRAM

Includes Year-To-Date February 2010 Information

PROGRAM	PROGRAM CODE	Responsible Office	2009-2010					2008-2009			
			2009-2010 APPROVED BUDGET	2009-2010 AMENDED BUDGET	2009-2010 EXPENDED BUDGET INCLUDING ENCUMBRANCES as of February, 2010	Status of Budget		Prior Year Actual Comparison Same Period INCLUDING ENCUMBRANCES as of February, 2009			Prior Year ACTUAL EXPENDITURES as of June 30, 2009
ATTENDANCE SERVICES	E4	STD SVCS	71,191	71,191	44,529	\$26,662	37.45%	51,770.83	\$ (7,241.47)	-13.99%	80,973.97
MINORITY AFFAIRS/GOV. PROGRAMS/GRANTS	EB	STD SVCS	29,799	29,799	16,392	\$13,407	44.99%	16,201.14	\$ 190.70	1.18%	26,796.57
SPARK - EARLY CHILDHOOD/SUMMER	EC	STD SVCS	-	-	18,460	(\$18,460)		344,425.82	\$ (325,965.58)	-94.64%	623,432.83
SCHOOL RESOURCE OFFICERS	EF	STD SVCS	262,000	262,000	67,113	\$194,887	74.38%	218,624.41	\$ (151,511.86)		218,624.41
HOMEBOUND INSTRUCT/REGULAR ED.	EG	STD SVCS	155,000	155,000	81,228	\$73,772	47.59%	82,025.92	\$ (798.16)	-0.97%	165,337.37
HEALTH SERVICES - MEDICAL	EH	STD SVCS	51,480	51,480	8,257	\$43,223	83.96%	21,638.41	\$ (13,361.66)	-61.84%	42,186.19
HEALTH SERVICES - DENTAL	EJ	STD SVCS	10,364	10,364	2,336	\$8,028	77.46%	1,847.86	\$ 488.14	26.42%	10,033.10
STUDENT SERVICES	EK	STD SVCS	160,631	160,631	118,023	\$42,608	26.53%	31,045.97	\$ 86,977.10	280.16%	159,219.81
GUIDANCE (SUMMER)	ET	STD SVCS	35,000	35,000	31,981	\$3,019	8.63%	33,228.97	\$ (1,248.14)	-3.76%	39,701.82
ENGLISH ACQUISITION	EY	STD SVCS	236,439	236,439	124,822	\$111,617	47.21%	150,975.04	\$ (26,152.57)	-17.32%	241,190.08
BUSINESS DEPT-ACCOUNTS PAYABLE	GA	F&A	939,073	939,073	474,563	\$464,510	49.46%	761,152.05	\$ (286,588.97)	-37.65%	984,340.41
BUSINESS DEPT-ACCOUNTS RECEIVABLE	GB	F&A	1,003,687	1,003,687	631,910	\$371,777	37.04%	433,293.93	\$ 198,615.79	45.84%	(392,859.91)
DEBT SERVICE	GC	F&A	22,791,340	22,791,340	11,028,943	\$11,762,397	51.61%	16,379,121.70	\$ (5,350,178.77)	-32.66%	21,704,098.21
EMPLOYEE BENEFITS	GD	F&A	30,646,020	30,646,020	6,369,179	\$24,276,841	79.22%	16,979,697.25	\$ (10,610,518.53)	-62.49%	27,461,608.96
INSURANCE	GE	F&A	583,500	583,500	563,891	\$19,609	3.36%	468,727.00	\$ 95,164.00	20.30%	465,023.93
INTERSYSTEM PAYMENTS	GF	F&A	22,712,285	22,712,285	13,372,483	\$9,339,802	41.12%	16,296,245.72	\$ (2,923,763.08)	-17.94%	20,478,291.21
PHOTOCOPIERS	GP	F&A	587,692	587,692	200,495	\$387,197	65.88%	259,818.95	\$ (59,324.28)	-22.83%	572,814.74
SPECIAL EDUCATION	LF	SPEC ED	445,512	445,512	355,178	\$90,334	20.28%	426,442.45	\$ (71,264.81)	-16.71%	623,685.82
HOMEBOUND INSTRUCTION / SPECIAL ED.	LG	SPEC ED	30,000	30,000	17,844	\$12,156	40.52%	19,244.90	\$ (1,401.36)	-7.28%	49,609.55
MAINTENANCE / CUSTODIAL DEPARTMENT	NA	B&G	10,901,889	10,901,889	5,662,775	\$5,239,114	48.06%	5,817,814.54	\$ (155,039.37)	-2.66%	9,502,536.84
MAINTENANCE DEPT - SUPPLIES	NE	B&G	490,000	490,000	368,137	\$121,863	24.87%	348,390.44	\$ 19,746.49	5.67%	480,498.35
MAINTENANCE DEPT - CONTRACTED SERVICES	NF	B&G	1,023,118	1,023,118	738,449	\$284,669	27.82%	762,334.00	\$ (23,885.13)	-3.13%	878,057.58
TRANSPORTATION DEPARTMENT	NT	B&G	4,730,292	4,730,292	2,199,531	\$2,530,761	53.50%	2,878,488.91	\$ (678,958.02)	-23.59%	4,447,763.41
TECHNICAL SERVICES	TK	TECH	674,585	674,585	917,519	(\$242,934)	-36.01%	732,550.35	\$ 184,968.48	25.25%	948,141.01
INFO & COMMUNICATIONS TECHNOLOGY DEPT.	TL	TECH	1,436,858	1,436,858	1,244,169	\$192,689	13.41%	1,664,001.95	\$ (419,833.41)	-25.23%	1,939,366.16
DATA PROCESSING DEPARTMENT	TN	TECH	866,510	866,510	580,381	\$286,129	33.02%	577,849.14	\$ 2,531.86	0.44%	789,902.74
TOTALS			178,663,190	178,663,190	84,343,524	\$94,319,666	52.79%	106,301,013.97	(\$21,957,490)	-20.66%	167,748,318.50