

MEMORANDUM

December 11, 2009

TO : BOARD OF SCHOOL DIRECTORS

FROM : THOMAS K. WASHINGTON, ASSISTANT BOARD SECRETARY

SUBJECT : REGULAR MONTHLY MEETING – December 14, 2009

The Regular Meeting of the Board of School Directors of the Bethlehem Area School District for December will be held on *Monday, December 14, 2009, at 7:00 p.m. in the Auditorium of East Hills Middle School, 2005 Chester Road, Bethlehem, PA 18017*. The agenda is attached.

TKW:acv

Att.

pc: Dr. Persing

BETHLEHEM AREA SCHOOL DISTRICT
Bethlehem, Pennsylvania

MISSION STATEMENT

The Bethlehem Area School District, in partnership with the home and community, is committed to providing a safe and supportive environment in which each student will attain the knowledge, skills, and attitudes necessary to become a productive citizen and lifelong learner in our technologically demanding and culturally diverse society.

A G E N D A
REGULAR MEETING – December 14, 2009

1. Roll Call
2. Pledge of Allegiance
3. Silent Meditation
4. Discussion on Refinancing Term Sheet
5. Courtesy of the Floor to Visitors (30 minutes allowed)
6. Reports of Student Representatives
7. Approval of Minutes
August 17, 2009 – Regular Board Meeting
8. Approval of Committee Minutes
None
9. Financial Report/Payment of Bills
10. President's Communication/Special Meetings
11. Superintendent's Report/Federal Program Update
12. Unfinished Business
13. Recommendations of the Administration
14. Reports of Committees
15. New and Miscellaneous Business
16. Courtesy of the Floor to Visitors (30 minutes allowed)
17. Adjournment

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° Information Item Only

1. *Revised Transportation Schedule for the 2009–2010 School Year*

INFORMATION:

The student transportation schedule for the 2009–2010 school year was approved at the September 21, 2009, Regular Board Meeting. This schedule provides service to public and nonpublic students who are eligible for transportation. This schedule must be revised to include transportation to the SPARK prekindergarten program as a PA – Pact Grant has been awarded to the district. Parent notification and bus schedules will be mailed out to those parents with a date of when transportation will be starting in January 2010.

RECOMMENDATION:

That the Board of School Directors approves the revised student transportation schedule for the 2009–2010 school year which includes transportation for the SPARK prekindergarten program in which a PA-Pact Grant has been awarded to the district.

2. *Approval of High School Night School Program Proposal*

INFORMATION:

The administration reviewed the current High School Night School Program and developed new proposals that would make them self-sustaining programs. The proposals were reviewed with the Bethlehem Education Association and approved. The Board of School Directors reviewed the new proposals at the January 20, 2009, Board Curriculum Committee Meeting. At the January 26, 2009, Regular Board Meeting, the Board of School Directors approved the High School Night School Program for the first semester of the 2009-2010 school year.

RECOMMENDATION:

That the Board of School Directors approves the attached High School Night School Program effective for the second semester of the 2009-2010 school year.

High School Night School Program
Fifteen weeks, two sessions per week @ three hours per session
February 9, 2010 – May 25, 2010

Length of course

A full credit course will provide instruction on Tuesday and Thursday afternoons for a total of thirty days at three hours of instruction per day, for a total of ninety (90) hours of instruction.

A half credit course will provide instruction on Tuesdays and Thursday afternoons for a total of fifteen days at three hours of instruction per day, for a total of forty-five (45) hours of instruction.

Hours of class

Classes will meet Tuesdays and Thursday for three hours from 3:00 p.m. until 6:00 p.m.

Teacher Stipend

Faculty will be paid 90 hours at the current hourly leadership rate effective September 1, 2009 for a full credit course.

Faculty will be paid 45 hours at the current hourly leadership rate effective September 1, 2009 for a one-half credit course.

Minimum registration

A minimum of twenty-five (20) students will be required to conduct a course. A course maximum of twenty-eight (28) students will be established. A teacher may choose to teach a class with more than twenty-five (28) students on an individual basis with no increase in stipend.

Insufficient registration

Teachers will be given the option of teaching a course at a prorated reduction, if registration is below the required number.

Full Credit Courses Offered

Full credit courses will be offered in English 9, 10, 11, Algebra 1, Geometry, Algebra 2, World Cultures, U.S. History 10, U.S. History 11, Biology, Chemistry, and Physics. Depending on need the following courses may be accommodated in the ninety (90) hour format (English 12, Pre-Calculus, Mathematics Concepts, and/or Government/Economics).

One Half Credit Courses Offered

Health 9, Health 10, Physical Education 9, 10, and 11. Depending on need the following course may be accommodated in the forty-five (45) hour format (Physical Education 12).

Absences

Only two absences will be permitted in a full credit course. A late to class will be considered a one half day absence. Any total of absences and/or lates to class exceeding two will result in the student being removed from a full credit class. Tuition is non-refundable. All students must take the end of course final assessment.

Only one absence will be permitted in a one half credit course. Any total of absences and/or lates to class exceeding one will result in the students being removed from a one half credit class. Tuition is non-refundable. All students must take the end of course final assessment.

Cost

Students will be charged \$200 per full credit course. Students will be charged \$100 per half credit course. Full payment will be due at registration, no exceptions.

Financial Hardship

Cases of financial hardship will be considered on an individual basis in consultation with the high school administration.

Administration & Security

Facilitator responsibilities include conducting registration, developing the academic schedule, monitoring attendance, handling discipline situations, keeping payroll records, as well as other duties associated within the program. The facilitator will be required to work from 2:45 p.m. until 6:15 p.m. on days the program is in session, plus conduct registration prior to the beginning of the program. The facilitator will be paid \$3,500.

A monitor will be hired to provide for student safety at the pay rate applicable effective January 4, 2010, for 3.5 hours per session for 32 sessions.

High School Night School Proposed Budget

When: Tuesdays and Thursdays (February 9, 2010 – May 25, 2010)
Where: Liberty High School
Time: 3:00 PM – 6:00 PM (student)
3:00 PM – 6:00 PM (teacher)
Classes: 3:00 PM – 6:00 PM
Director: Dr. Dean M. Donaher
Coordinator: TBA
Hall Monitor: TBA
Teachers: As determined by student registration

A minimum of 15 students in a class would be necessary to cover the cost of the teacher. Additional funds would be necessary to cover the expenses listed below. Therefore a minimum of 20 students per class will be necessary to conduct a class section and we will need a minimum of 7 class sections to conduct night school.

Each teacher @ \$33 per hour for 3 hours per day for 30 days	\$2,970
Coordinator @ \$33 per hour for 3.5 hours per day for 30 days	3,500
Hall Monitor @ \$17 per hour for 3.5 hours per day for 32 days	1,904
Supplies – Postage	200
Supplies – Paper (7 cartons @ \$27 per carton)	<u>300</u>
Total	\$5,904

If the minimum 7 class sections were to be conducted the budget estimates would be:

Expenditures

7 teachers @ \$2,970 per teacher	\$20,790
1 coordinator @ \$3,500	3,500
1 hall monitor approximately \$17 / hour for 3.5 hours per day for 32 days	1,904
Supplies – Postage	<u>200</u>
Total Expenditures	\$26,394

Revenues:

$(20 \text{ students per section}) \times (7 \text{ sections}) = (140 \text{ student slots}) \times (\$200 / \text{student}) = \$28,000$

Please keep in mind:

- The number of student slots (140) would be a minimum number required to support the program. Additional students greater than 20 per class or greater than 7 sections would provide additional support.
- The hourly rate used to calculate the teacher and hall monitor salaries are estimates and not exact.

3. *Community Service Agencies*

INFORMATION:

A very important component of the Bethlehem Area School District's Community Service Program is the involvement of agencies and organizations to serve as hosts for students participating in the program. These organizations must not discriminate against any race, religion, or sex, and must provide assurances that the approved experience is free from religious doctrinal motivation. In addition, each agency must commit to provide our students with opportunities to benefit others.

As part of the Community Service Program, the Board of School Directors must approve each community service sponsor prior to students participating with the agency.

RECOMMENDATION:

That the attached community service sponsors be approved to participate in the Bethlehem Area School District's Community Service Program and be included in the Community Service Directory of Participating Organizations and Agencies.

Name of Agency/Organization: Bethlehem Saints Youth Organization

Address: 1001 Fire Lane, Bethlehem, PA 18015
Mail: 62 E. Spruce St., Bethlehem, PA 18018

Phone number: 484-554-5645

Contact Person: Lisa A. Brown

Email address: brownlisa1b@yahoo.com

Web Site address: N/A

Number of students requested: 5-10 ***Minimum age:*** 14

Description of service opportunities: Football/Cheerleading Coaching Assistant, Press Box, Equipment Assistant, Field Chain Member, Flag Referee, Camp Assistant.

Minimum Time of Service Per Shift or Session: 1.5 hours per evening

Hours agency is open to community service students: Monday to Friday, 6:00 p.m. to 7:45 p.m. Camp hours vary during summer sessions and peak season.

Dress requirements: Casual and comfortable

Supervision provided by: Cheerleading/Football Coordinators and other Officers

Training and/or orientation: Provided at field location by Coordinators and Officers

Additional information or comments: Students are expected to be reliable and responsible, as well as, serve as role models to younger student athletes.

This agency carries liability insurance covering students on site. (N)

This agency participates in court ordered community service activities. (N)

This agency requires Act 34 (criminal history) clearance for employees. (Y)

This agency conducts events/activities where alcohol is served. (N)

(Parental Waiver is needed if alcohol is served)

Name of Agency/Organization: FC Freedom Soccer

Address: 4405 Jasmine Drive, Bethlehem, PA 18020

Phone number: 610-954-5712 ***Contact Person:*** John Eltringham

Email address: jeltringham@hmk-ins.com

Web Site address: www.fcfreedomsoccer.com

Number of students requested: 1 per team ***Minimum age:*** High School age

Description of service opportunities: Team Manager – Assist with management of team practices, games and activities. Assistant to Coaching Staff in practice sessions.

Minimum Time of Service Per Shift or Session: 2 hours

Hours agency is open to community service students: 2 practices per week/1 game per week. Practices are held on weekdays and games are held on weekends.

Dress requirements: Appropriate athletic wear

Supervision provided by: Coaching staff

Training and/or orientation: Familiarity with soccer

Additional information or comments:

This agency carries liability insurance covering students on site. (Y)

This agency participates in court ordered community service activities. (N)

This agency requires Act 34 (criminal history) clearance for employees. (Y)

This agency conducts events/activities where alcohol is served. (N)

(Parental Waiver is needed if alcohol is served)

4. *Student Discipline – #1004872 – Adjudication*

INFORMATION:

The Board of School Directors of the Bethlehem Area School District has received and reviewed the following information regarding misconduct by one student in violation of District Policy 233.

RECOMMENDATION:

That the Board of School Directors adopts the proposed adjudication relating to Student Number 1004872.

5. *Student Discipline - #0938912, #0947433, and #0953506 – Waivers*

INFORMATION:

The Board of School Directors of the Bethlehem Area School District has received and reviewed the following Waivers of Expulsion Hearing and Stipulation regarding misconduct by three students in violation of District Policy 233.

RECOMMENDATION:

That the Board of School Directors adopts the waivers relating to Student Numbers 0938912, 0947433, and 0953506.

6. *Federal/State Program Budgets***INFORMATION:**

The 2009-2010 Budget included \$16,489,853 in both revenues and expenditures for federal and state programs. Budget modifications are necessary to properly reflect the current status of funding from various federal and state organizations in the 2009-2010 Budget. The provisions of the Public School Code of 1949, Title 24, Article VI, Section 609 allow for these budget modifications required on a program basis to reflect revisions approved by the various federal and state organizations. These changes will adjust the total federal and state programs' revenues and expenditures from \$16,489,853 to \$18,985,368.

RECOMMENDATION:

That the administration be authorized to revise the federal and state program budgets as indicated on the attached schedule.

2009-2010 FEDERAL/STATE PROGRAM BUDGETS

<i><u>Program Name</u></i>	<i><u>Approved Budget</u></i>	<i><u>Amended Budget</u></i>	<i><u>Increase/ (Decrease)</u></i>
Classroom for the Future	246,989	0	(246,989)
Dual Enrollment	52,134	23,922	(28,212)
PA-PACT: BEF above 4.1% -Federal (BFI)	0	1,166,875	1,166,875
PA-PACT: BEF Hold Harmless (BEF up to and including 4.1% -Federal)	0	1,922,176	1,922,176
Perkins LEP	51,949	0	(51,949)
Project 720	89,901	31,016	(58,885)
Reading is Fundamental - UGI	5,247	5,466	219
Safe and Drug Free Schools	0	52,092	52,092
Title I : No Child Left Behind Act - Improving Basic Programs	3,328,862	3,083,066	(245,796)
Title II : Part A - No Child Left Behind Act : Class Size Reduction	850,410	836,394	(14,016)

TOTAL ADJUSTMENTS	<u><u>2,495,515</u></u>
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APPROVED FEDERAL/STATE BUDGET REVENUES/EXPENDITURES	\$16,489,853
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AMENDED FEDERAL/STATE BUDGET REVENUES/EXPENDITURES	\$18,985,368
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7. *Inclusion Mini-Grant*

INFORMATION:

The Pennsylvania Training and Technical Assistance Network (PaTTAN) is offering the opportunity for districts that are in corrective action for their Least Restrictive Environment (LRE) percentages for students receiving special education services outside of the regular education classroom to obtain a mini grant to enable the districts to implement the activities within the corrective action plan. The grant is awarded based on the size and need of the district. This grant will be used to support staff development opportunities in the area of inclusive practices, support positive behavior supports for students with behavior issues who are receiving their education outside of the regular education classroom, purchase items to support the Summer Academy (binders, name tags), purchase items for designated schools to build resource libraries, and cover the cost of substitutes for staff development opportunities and participation in needs assessments at two schools.

RECOMMENDATION:

That the administration be authorized to submit an application for an Inclusion Mini-Grant in the amount of \$14,967.99 for the 2009-2010 school year.

8. *Keystone Stars Quality Improvement Grants*

INFORMATION:

Keystone STARS is Pennsylvania's program to improve the quality of early learning. It is a voluntary program that recognizes Department of Public Welfare (DPW) regulated child care providers who exceed state health and safety certification requirements. It has a quality rating system beginning with the Start with STARS level and progressing through a STAR One, Two, Three, or Four designation. Each STAR designation has its own research-based performance standards or benchmarks that are linked to improving outcomes for children.

RECOMMENDATION:

That the administration be authorized to submit 2009-2010 support applications for the following child care centers:

- Clearview Child Care – Star 2 = \$4,725
- Donegan Child Care – Star 2 = \$6,300
- Hanover Child Care – Star 2 = \$4,725
- Marvine Child Care – Star 2 = \$6,300
- Spring Garden Child Care – Star 2 = \$4,725
- Wm Penn Child Care – Star 2 = \$6,300
- Governor Wolf Child Care – Star 2 = adjusted from \$9,450 to \$12,600

9. *Field Trip Attendance***RECOMMENDATION:**

That the following overnight student trips for students and staff be approved:

January 16-17, 2010

(30 Freedom High School Students)

Cheerleading Competition-American Championships-American Masters

Baltimore, Maryland

\$0.00

All expenses paid by the Booster Club.

January 27-29, 2010

(28 Nitschmann Middle School Students-Girls)

Sequoia Camping Trip

Pocono Summit, Pennsylvania

1,069.08

\$469.08-Secondary School Transportation

\$600.00-Substitute Cost

February 3-5, 2010

(28 Nitschmann Middle School Students-Boys)

Sequoia Camping Trip

Pocono Summit, Pennsylvania

1,069.08

\$469.08-Secondary School Transportation

\$600.00-Substitute Cost

March 27-28, 2010

(30 Freedom High School Students)

Cheerleading Competition-JAMFEST Nationals

Atlantic City, New Jersey

0.00

All expenses paid by the Booster Club

10. *Resignations*

RECOMMENDATION:

Administrative

- | | | |
|----|-------------|---|
| 1. | NAME: | Katona, Mary |
| | ASSIGNMENT: | Assistant Superintendent for Curriculum and Instruction |
| | REASON: | Personal |
| | EFFECTIVE: | January 4, 2010 |

10. *Resignations*

RECOMMENDATION:

Instructional

- | | | |
|----|-------------|--------------------------|
| 1. | NAME: | Anderko, Karen |
| | ASSIGNMENT: | Liberty, Science Teacher |
| | REASON: | Personal |
| | EFFECTIVE: | November 24, 2009 |

10. Resignations**RECOMMENDATION:*****Noninstructional***

1. NAME: **Madison, Catherine**
ASSIGNMENT: James Buchanan, Health Assistant
REASON: Personal
EFFECTIVE: December 12, 2009
2. NAME: **Mingora, Michael**
ASSIGNMENT: Freedom, Support Technologist
REASON: Personal
EFFECTIVE: January 5, 2010
3. NAME: **Pesola, Sandra**
ASSIGNMENT: SPARK, 0-3 Secretary/Clerk, 12 months
REASON: Retirement
EFFECTIVE: April 7, 2010
4. NAME: **Reed, Roseanne**
ASSIGNMENT: Freemansburg, Teacher Assistant, General
Duty Aide
REASON: Personal
EFFECTIVE: February 26, 2010
5. NAME: **Smith, Michele**
ASSIGNMENT: Lincoln, General Kitchen Help
REASON: Retirement
EFFECTIVE: November 14, 2009
6. NAME: **Vargas, Keith**
ASSIGNMENT: Freedom, Monitor
REASON: Personal
EFFECTIVE: December 2, 2009

11. *Leaves of Absence*

RECOMMENDATION:

Instructional

1. NAME: **Bullard, Michelle**
 ADDRESS: Bethlehem
 ASSIGNMENT: Freedom, Mathematics Teacher
 REASON: Child Rearing Leave of Absence, continuing
 EFFECTIVE: First day of the second semester of the 2009-2010
 school year, until the end of the 2009-2010 school
 year

2. NAME: **Wagner, Erin**
 ADDRESS: Bethlehem
 ASSIGNMENT: Spring Garden, Grade 4 Teacher
 REASON: Family Medical Leave of Absence
 EFFECTIVE: December 1, 2009, until the end of the day on
 December 4, 2009

- | | | |
|----|---|---|
| 1. | NAME:
ADDRESS:
ASSIGNMENT:
REASON:
EFFECTIVE: | Ashner, Alyssa
Bethlehem
SPARK, Teacher Assistant
General Leave of Absence
March 1, 2010, until the end of the day on
June 4, 2010 |
| 2. | NAME:
ADDRESS:
ASSIGNMENT:
REASON:
EFFECTIVE: | Bell, Donald
Bethlehem
Freedom, Monitor
Family Medical Leave of Absence
October 22, 2009, until the end of the day on
November 3, 2009 |
| 3. | NAME:
ADDRESS:
ASSIGNMENT:
REASON:
EFFECTIVE: | Cope, Carolann
Bethlehem
Freedom, Assistant Cook
General Leave of Absence
November 11, 2009, until the end of the day on
January 29, 2010 |
| 4. | NAME:
ADDRESS:
ASSIGNMENT:
REASON:
EFFECTIVE: | Holmes, Sharon
Bethlehem
Liberty, Monitor
General Leave of Absence
September 14, 2009, until the end of the day on
December 4, 2009 |
| 5. | NAME:
ADDRESS:
ASSIGNMENT:
REASON:
EFFECTIVE: | Mendoza, Mara
Allentown
Donegan Family Center, 0-3 Secretary/Clerk
Family Medical Leave of Absence
December 7, 2009, intermittently, until the end of
the day on December 7, 2010 |

11. *Leaves of Absence***RECOMMENDATION:*****Noninstructional (continued)***

- | | | |
|----|-------------|---|
| 6. | NAME: | Ortiz, Juan |
| | ADDRESS: | Allentown |
| | ASSIGNMENT: | SPARK, Teacher Assistant |
| | REASON: | Family Medical Leave of Absence |
| | EFFECTIVE: | December 21, 2009, until the end of the day on
December 23, 2009 |
| | | |
| 7. | NAME: | Sames, Shirley |
| | ADDRESS: | Bethlehem |
| | ASSIGNMENT: | James Buchanan, Teacher Assistant, General Duty |
| | REASON: | General Leave of Absence |
| | EFFECTIVE: | November 10, 2009, until the end of the day on
November 20, 2009 |
| | | |
| 8. | NAME: | Tajdar, Muzda |
| | ADDRESS: | Bethlehem |
| | ASSIGNMENT: | East Hills, General Kitchen Help |
| | REASON: | General Leave of Absence |
| | EFFECTIVE: | November 17, 2009, until the end of the day on
December 4, 2009 |
| | | |
| 9. | NAME: | Transue, Jacqueline |
| | ADDRESS: | Bethlehem |
| | ASSIGNMENT: | Thomas Jefferson, General Kitchen Help |
| | REASON: | General Leave of Absence |
| | EFFECTIVE: | November 4, 2009, until the end of the day on
December 23, 2009 |

RECOMMENDATION:

1.	NAME:	Andreucci, Robert
	ADDRESS:	Center Valley
	COLLEGE, DEGREE:	State University of New York, B.S. DeSales University, Certification
	FIRST ASSIGNMENT:	Liberty, Chemistry Teacher
	EXPERIENCE:	4 years, New Jersey
	STATUS:	Long-term Substitute
	SALARY:	\$43,981, prorated (Bachelor's +15, Step 5)
	EFFECTIVE:	November 19, 2009, terminating at the end of the first semester of the 2009-2010 school year, or upon the return of J. Schmittel
	SECOND	
	ASSIGNMENT:	Liberty, Chemistry Teacher
	STATUS:	(.6) Temporary Professional Employee (.4) Long-term Substitute
	EFFECTIVE:	First day of the second semester of the 2009-2010 school year, with the Long-term Substitute position terminating at the end of the 2009-2010 school year, or upon the return of J. Schmittel

12. *Nominations for Appointment***RECOMMENDATION:*****Noninstructional***

1. NAME: **Barnwell, Stephen**
 ADDRESS: Allentown
 ASSIGNMENT: Liberty, Support Technologist
 SALARY: \$29,256, prorated (Noninstructional Meet and Discuss,
 Category K, Step 2)
 EFFECTIVE: December 15, 2009

2. NAME: **Ford, Rory**
 ADDRESS: Bethlehem
 ASSIGNMENT: Education Center, Business Office, 0-3 Secretary/Clerk,
 12 months
 SALARY: \$14.01 per hour
 EFFECTIVE: December 15, 2009

3. NAME: **Karam, Joseph M.**
 ADDRESS: Nazareth
 ASSIGNMENT: Liberty, General Kitchen Help, 3.5 hours daily
 SALARY: \$11.60 per hour
 EFFECTIVE: December 15, 2009

4. NAME: **Langensiepen, Rosann**
 ADDRESS: Bethlehem
 ASSIGNMENT: Liberty, General Kitchen Help, 3.5 hours daily
 SALARY: \$11.60 per hour
 EFFECTIVE: December 15, 2009

5. NAME: **Reed, Roseanne**
 ADDRESS: Bethlehem
 ASSIGNMENT: Education Center, Child Accounting Office,
 0-3 Secretary/Clerk, 12 months
 SALARY: \$19.30 per hour, to be adjusted upon completion of
 Clerical/Secretarial Bargaining Agreement
 EFFECTIVE: February 26, 2010

12. *Nominations for Appointment***RECOMMENDATION:*****Noninstructional (continued)***

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|-----|-------------|--|
| 6. | NAME: | Reinert, Sheila |
| | ADDRESS: | Bethlehem |
| | ASSIGNMENT: | Education Center, Business Office, 0-3 Secretary/Clerk,
12 months |
| | SALARY: | \$14.01 per hour, to be adjusted upon completion of
Clerical/Secretarial Bargaining Agreement |
| | EFFECTIVE: | January 4, 2010 |
| 7. | NAME: | Reyes, Virginia |
| | ADDRESS: | Bethlehem |
| | ASSIGNMENT: | Liberty, General Kitchen Help, 3.5 hours daily |
| | SALARY: | \$11.60 per hour |
| | EFFECTIVE: | December 15, 2009 |
| 8. | NAME: | Roff, Diane |
| | ADDRESS: | Hellertown |
| | ASSIGNMENT: | District-wide, (.6) Health Assistant |
| | SALARY: | \$13.72 per hour |
| | EFFECTIVE: | December 15, 2009 (pending results of drug testing) |
| 9. | NAME: | Rosado, Ivan |
| | ADDRESS: | Mertztown |
| | ASSIGNMENT: | Freedom, Monitor |
| | SALARY: | \$17,968, prorated, (Noninstructional Meet and Discuss,
Category N, Step 10) |
| | EFFECTIVE: | December 15, 2009 |
| 10. | NAME: | Sanchez, Graciela |
| | ADDRESS: | Freemansburg |
| | ASSIGNMENT: | Freedom, General Kitchen Help, 3.5 hours daily |
| | SALARY: | \$11.60 per hour |
| | EFFECTIVE: | December 15, 2009 |
| 11. | NAME: | Vasquez, Larissa |
| | ADDRESS: | Bethlehem |
| | ASSIGNMENT: | Freedom, General Kitchen Help, 3.5 hours daily |
| | SALARY: | \$11.60 per hour |
| | EFFECTIVE: | December 15, 2009 |

12. *Nominations for Appointment***RECOMMENDATION:*****Miscellaneous***

1. **ASPIRE Program**
(After School Programs for Instruction, Recreation, and Enrichment)
Helper
Broughal Middle School
Knoble, Denise
SALARY: \$7.25 per hour

2. **Coaches**
Freedom High School
Wrestling

Assistant Coach	Ackerman, Jared (.5)	New	\$2,025.00
Assistant Coach	Zito, Michael (.5)	New	2,025.00

3. **Consultant for Curriculum and Instruction**
Barilla, Margaret
SALARY: \$500.00 per day
EFFECTIVE: January 4, 2010

4. **Extracurricular Activity Advisors**
Donegan Elementary School

Leadership Club	Kalamar, Pamela	357.00
Newsletter	Schwarzbach, Lorie	322.00
School Incentives	Zahm, Sonia	322.00

Marvine Elementary School

Student Council	McKinnon, Stephanie (.5)	167.50
	Sikler, Deborah (.5)	178.50

12. *Nominations for Appointment*

RECOMMENDATION:

Substitutes

Instructional

Brunstetter, Kirk, Jr.
Easton

Maghbouleh, Marjan
Bethlehem

Doll, Deborah
Bethlehem

McCubrey, Melinda
Bethlehem

Dorney, Nicole
Whitehall

Medei, Nicole
Bethlehem

Kocon, Diana
Bethlehem

Simmons, Sahar
Bethlehem

Lang, Stacey
Bethlehem

Turner, Lisa
Schnecksville

Lynch, Shawn
Bethlehem

12. *Nominations for Appointment*

RECOMMENDATION:

Substitutes

Noninstructional

Barrios, Villi
Bethlehem

Paul, Daniel
Bethlehem

Diaz-Busquets, Noel
Bethlehem

Schaeffer, Regina
Bethlehem

Frye, Jan Robert
Bethlehem

Seier, Patricia
Bethlehem

Humbert, Juliana
Bethlehem

Vasquez, Rosa
Bethlehem

Lamonica, Christina
Easton

Vazquez, Angel
Bethlehem

Laubach, Mary Ellen
Bethlehem

13. *Reassignments*

RECOMMENDATION:

Administrative

- | | | |
|----|-------------|---------------------------------|
| 1. | NAME: | Hirner, Tracey |
| | ASSIGNMENT: | East Hills, Assistant Principal |
| | FROM: | August 8, 2009 |
| | TO: | July 8, 2009 |
| | REASON: | Change in effective date |

13. *Reassignments***RECOMMENDATION:*****Instructional***

1. NAME: **Deater, Anthony**
 FROM: Freedom, Social Studies Teacher, (.3) Temporary
 Professional Employee/(.7) Long-term Substitute
 TO: Liberty, 1.0 Social Studies Teacher
 STATUS: Temporary Professional Employee
 SALARY: \$41,100, prorated (Bachelor's, Step 2)
 REASON: Change in assignment
 EFFECTIVE: January 25, 2010

2. NAME: **Randall, Lynn**
 FROM: District-wide, (.6) School Nurse
 TO: District-wide, 1.0 School Nurse
 STATUS: Temporary Professional Employee
 SALARY: \$41,900 (Bachelor's +15, Step 1)
 REASON: Successful Candidate
 EFFECTIVE: January 16, 2010

13. Reassignments**RECOMMENDATION:*****Noninstructional***

1. NAME: **Berardinucci, Deborah**
 FROM: Freedom, General Kitchen Help, 3.5 hours daily
 TO: Freedom, General Kitchen Help, 3.75 hours daily
 SALARY: \$12.28 per hour
 REASON: Successful Candidate
 EFFECTIVE: December 15, 2009

2. NAME: **Cavanaugh, Carleen**
 FROM: Liberty, General Kitchen Help, 5 hours daily
 TO: Liberty, General Kitchen Help, Lunch, 5 hours
 daily/Liberty, General Kitchen Help, Breakfast,
 1 hour daily
 SALARY: \$12.28 per hour
 REASON: Successful Candidate
 EFFECTIVE: December 15, 2009

3. NAME: **Csrenko, Joseph**
 FROM: Liberty, C-1 Custodian
 TO: Donegan, C-2 Custodian
 SALARY: \$20.59 per hour
 REASON: Successful Candidate
 EFFECTIVE: December 15, 2009

4. NAME: **Czahour, Irene**
 FROM: Farmersville, General Kitchen Help, 3.25 hours daily
 TO: Freemansburg, General Kitchen Help, 3.75 hours daily
 SALARY: \$12.28 per hour
 REASON: Successful Candidate
 EFFECTIVE: December 15, 2009

5. NAME: **Dalrymple, Carol**
 FROM: Freedom, General Kitchen Help, 3.5 hours daily
 TO: Freedom, General Kitchen Help, Lunch, 3.5 hours
 daily/Governor Wolf, General Kitchen Help,
 Breakfast, 1.5 hours daily
 SALARY: \$12.28 per hour
 REASON: Successful Candidate
 EFFECTIVE: December 15, 2009

13. Reassignments**RECOMMENDATION:*****Noninstructional (continued)***

6. NAME: **DeLuca, Maria**
FROM: Liberty, General Kitchen Help, 3.5 hours daily
TO: Governor Wolf, General Kitchen Help, 3 hours daily
SALARY: \$11.60 per hour
REASON: Successful Candidate
EFFECTIVE: December 15, 2009
7. NAME: **King, Donald**
FROM: Marvine, (.5) Supplemental Custodian
TO: Freedom, 1.0 Supplemental Custodian
SALARY: \$9.00 per hour
REASON: Successful Candidate
EFFECTIVE: December 15, 2009
8. NAME: **Mattox, Sharon**
FROM: Freedom, General Kitchen Help, 4.5 hours daily
TO: Freedom, General Kitchen Help, Lunch, 4.5 hours daily/East Hills, General Kitchen Help, Breakfast, .5 hour daily
SALARY: \$12.28 per hour
REASON: Successful Candidate
EFFECTIVE: December 15, 2009
9. NAME: **Rupert, Gwynn**
FROM: Clearview, General Kitchen Help, 3 hours daily
TO: Donegan, General Kitchen Help, 3.25 hours daily
SALARY: \$11.60 per hour
REASON: Successful Candidate
EFFECTIVE: December 15, 2009

13. Reassignments**RECOMMENDATION:*****Noninstructional (continued)***

10. NAME: **Velez, Brenda**
 FROM: Broughal, General Kitchen Help, 4.5 hours daily
 TO: Broughal, General Kitchen Help, Lunch, 4.5 hours
 daily/Thomas Jefferson, General Kitchen Help,
 Breakfast, 1 hour daily

 SALARY: \$12.28 per hour
 REASON: Successful Candidate
 EFFECTIVE: December 15, 2009
11. NAME: **Walck, Beth**
 FROM: Miller Heights, General Kitchen Help, 3.75 hours
 daily
 TO: Miller Heights, General Kitchen Help, Lunch, 3.75
 hours daily/Broughal, General Kitchen Help,
 Breakfast, 1.5 hours daily

 SALARY: \$12.28 per hour
 REASON: Successful Candidate
 EFFECTIVE: December 15, 2009

14. *Professional Employee Status for Teachers*

RECOMMENDATION:

That the following teacher, who has completed the probationary period as defined by the Commonwealth of Pennsylvania and is properly certified, be granted a Professional Employee Contract in accordance with the State Laws of Pennsylvania:

EFFECTIVE: December 12, 2009

Harakal, Charles Freedom, Mathematics Teacher

15. *Acceptance of Arbitrage Rebate Compliance Service Proposal*

INFORMATION:

The Internal Revenue Service requires that an arbitrage rebate calculation be performed once the proceeds of a tax exempt issue have been expended. The Bond Series of 2007 proceeds have been fully expended and the arbitrage rebate calculation needs to be performed. The PFM Group has sufficient experience to perform this task and was asked to provide a proposal to complete the necessary calculation to determine if the school district received investment proceeds exceeding the IRS limit.

RECOMMENDATION:

That the Board of School Directors accepts the attached proposal and authorizes the administration to sign it and fully execute any related documents.



The PFM Group

Public Financial Management, Inc.
PFM Asset Management LLC
PFM Advisors

One Keystone Plaza
Suite 300
N. Front & Market Streets
Harrisburg, PA
17101-2044
717 232-2723
717 233-6073 fax
www.pfm.com

ARBITRAGE REBATE COMPLIANCE SERVICES AUTHORIZATION LETTER

November 10, 2009

Mr. Stanley J. Majewski, Jr.
Assistant to the Superintendent for Finance and Administration
Bethlehem Area School District
1516 Sycamore Street
Bethlehem, PA 18017-6099

Re: Arbitrage Rebate Compliance Services

Dear Mr. Majewski:

This letter confirms the engagement of PFM Asset Management LLC ("PFM") by the Bethlehem Area School District (the "Issuer") for the purpose of performing calculations relating to the rebate requirements contained in Section 148(f) of the Internal Revenue Code of 1986 (the "Code"). The calculations are to be performed with respect to the debt obligations listed on Exhibit A hereto (the "Bonds"), applying applicable federal tax rules. The Issuer acknowledges that it is engaging PFM hereunder in connection with the performance by PFM of only those services specifically set forth below.

PFM will calculate the amount of rebate liability with respect to the Bonds as of the end of each bond year (or other appropriate period) and as of the final maturity or redemption of the Bonds (each such date herein referred to as a "Calculation Date") applying regulations of the United States Department of the Treasury in effect on such Calculation Date. PFM will provide the following services (i) calculation of the amount of rebate liability with respect to the Bonds as of each Calculation Date, and (ii) delivery of schedules reflecting such rebate liability calculation and the assumptions involved.

The Issuer undertakes to provide or cause to be provided to PFM all relevant data, as requested from time to time, with respect to each Calculation Date within 15 days after such date and the Issuer agrees to cooperate with all reasonable requests in connection herewith. This information will be necessary to identify the amount of "gross proceeds" (as that term is used in the Code) of the Bonds subject to the rebate requirement, investment income thereon and applicable yields on the Bonds and on such investments in order to calculate the rebate liability of the Issuer with respect to the Bonds as of the Calculation Date. PFM is not being engaged to duplicate work performed by the prior Rebate Calculation Agent, if any, independently determine whether there were "prohibited payments" or "imputed receipts" within the meaning of Treasury Regulations or to perform an audit or review of the investments acquired with gross proceeds or the payment of debt service on the Bonds, and PFM will be entitled to rely entirely on information provided by the Issuer without independent verification. PFM is also not being engaged to audit or review the tax exempt status of interest on the Bonds or any other aspect of the Bond program except for rebate liability to the extent set forth in this engagement letter, and shall be under no obligation to consider any information obtained by them pursuant to this engagement for any purpose other than determining such rebate liability. PFM shall not have any obligation to update any report delivered hereunder because of events occurring, changes in regulations, or data or information received, subsequent to the date of delivery of such report.

The Issuer shall pay PFM \$5,000 to prepare an arbitrage rebate calculation with respect to the Bonds. Calculation Date fees are due upon delivery of each calculation.

This engagement is terminable in its entirety by either party hereto upon thirty (30) days' written notice to the other party. If PFM terminates the engagement prior to the initial Calculation there under, the initial set-up fee (if previously paid) shall be refunded to the Issuer.

PFM is being retained hereunder only to perform the services specified above. However, the Issuer may request PFM to advise the Issuer on matters not covered by such services. Should PFM undertake to provide such advice they will only do so only if specifically requested in writing by the Issuer for a separate fee based on a separate agreement.

PFM may rely upon the advice of counsel, who may be counsel to the Issuer, and upon statements of accountants, brokers and other persons believed by it in good faith to be experts in the matters upon which they are consulted. The Issuer agrees to indemnify, defend, and hold harmless PFM and its officers, directors, employees, agents, successors, and assigns from any and all losses, liabilities, damages and claims, and all related costs and expenses, including attorneys' fees and costs of investigation, litigation, settlement, judgment, interest and penalties arising from or in connection with any claim made against PFM in connection with its performance of the services to be provided by it pursuant hereto, unless arising primarily from PFM's negligence or willful misconduct.

Additional Issues may be added, from time to time, to Schedule A hereto by written notice from the Issuer to PFM, and the fees herein shall apply unless other fees are agreed to in writing.

If this engagement letter is satisfactory, please have an authorized official acknowledge below and return one copy to the undersigned.

Very truly yours,

PFM Asset Management LLC



David Reeser
Managing Director

Accepted:

Bethlehem Area School District

By: _____

Title: _____

Date: _____

EXHIBIT A

Description

1. \$55,000,000 General Obligation Bonds, Series of 2007

16. *Acceptance of Summit Management and Realty Company Agreement to Market and Sell 1815 Main Street*

INFORMATION:

The Board of School Directors has determined that they wish to sell the school district owned property located at 1815 Main Street (Monocacy Building). Subsequent to the unsuccessful attempt to sell the property through the sealed bid process they directed the administration to seek a realtor to market and sell this property. NAI Summit Management and Realty Company was contacted and has provided an Exclusive Agreement to Sell contract.

RECOMMENDATION:

The Board of School Directors accepts the attached proposal and authorizes the administration to sign it and fully execute any related documents.

EXCLUSIVE AGREEMENT TO SELL

This agreement, between the **Bethlehem Area School District** (Owner) and NAI **Summit, 3435 Winchester Road, Suite 300, Allentown, PA, 18104**, appoints Summit Management and Realty Company to act as exclusive agent for the sale of a property located at:

NAI Summit agrees to market this property at a price acceptable to Owner.

For their services, Owner agrees to pay NAI Summit a commission of Six Percent (6%) of the total sale price. NAI Summit will actively market this property on a sale basis with other real estate agents and brokers. In the event a buyer for this property is procured through the combined efforts of any other real estate agent or broker and NAI Summit, Owner shall pay to NAI Summit a commission of Six Percent (6%) of the sale price. Commission will be due to NAI Summit at the time the property is sold, the purchase price is paid in full, and title transfers, subject to court approval. NAI Summit will be responsible for any commission with said broker. NAI Summit further acknowledges that the sale of the property must be approved by the Northampton County Court of Common Pleas, and NAI Summit shall provide to Owner, without additional charge to Owner, any appraisal or appraisals as may be required in order to submit such application for approval to the Court. NAI Summit will receive 6% commission on any monies which are paid to Buyer and become non-refundable. Payment will be due thirty days after said funds revert to seller.

This exclusive agency shall be in effect for a period Commencing on December 15, 2009 and ending on May 31, 2010.

It is understood and agreed that NAI Summit is to be given the sole and exclusive privilege of displaying its "For Sale" sign on or in the vicinity of said property.

In the event said property is sold after the termination of this agreement as herein provided, which sale resulted from efforts expended by NAI Summit and providing NAI Summit had registered with Owner the name(s) of the actual purchaser within ten (10) days after the termination of this agreement, the commission provided herein shall be deemed to have been earned by NAI Summit and payment of such commission shall be made by owner forthwith provided an agreement of sale is executed by such purchaser within one hundred twenty (120) days of the termination or expiration of this agreement.

Owner agrees to disclose to NAI Summit any defect associated with the property of a zoning, environmental, liens or any other nature which Owner reasonably believes may affect the successful marketing of the property. Owner represents and warrants that it is in possession of clear title to the property and that it has no actual knowledge that there are any title issues that

would preclude settlement.

NAI Summit agrees to market said property in cooperation with other recognized real estate agents and brokers and to assist these brokers and agents in their negotiations. Owner agrees to refer all prospects for the purchase of said property to NAI Summit.

The undersigned represents that it has the legal right to enter into this Exclusive Listing Agreement for the sale of the aforementioned property.

This agreement shall be governed in accordance with the laws of the Commonwealth of Pennsylvania. It is understood that the commission and listing period have been determined as a result of negotiations between NAI Summit and the Owner.

ACCEPTED & APPROVED:

NAI Summit

BY: _____

ATTEST: _____

TITLE: _____

DATE: _____

ACCEPTED & APPROVED:

Bethlehem Area School District

BY: _____

ATTEST: _____

TITLE: _____

DATE: _____

ADDRESS: _____

TELEPHONE NO.: _____

17. *Authorization to Expend 2009 Bond Funds - Quotations for the \$5,800 - \$15,200 Cost Category*

INFORMATION:

Quotations were solicited for the Dashboard Educational Software and Hardware Component for Broughal Middle School.

The lowest responsible quotation was Lucid Design Group, 484 Lake Park Avenue, Suite 600, Oakland, California 94610 at a cost not to exceed \$6,560.

The following vendors also were contacted:

None*

*After research by district personnel, it has been ascertained that this is a proprietary item.

18. *Bid Award – Bids Opened November 19, 2009 – Diplomas***INFORMATION:**

Bids were received and publicly opened at noon, Thursday, November 19, 2009, for:

Diplomas

The bids have been tabulated and reviewed by the appropriate administrative and supervisory personnel. The recommendation of award is based upon the lowest responsible bidder meeting specifications. (The Tabulation of Bids is attached.)

RECOMMENDATION:

That the administration be authorized to award a three-year contract to the lowest responsible bidder meeting specifications as indicated on the attached Tabulation of Bids.

Diplomas

Herff Jones Inc.
90 Discovery Drive
Scott Township, Pennsylvania 18447 \$3.21 per unit

Cabinet Code: DE

Account Code: 10-1100617-350-000-DE-0000

Budgeted: \$25,000

Expended: - 0 -

Available: \$25,000

Cabinet Code: DE

Account Code: 10-1100617-353-000-DE-0000

Budgeted: \$20,000

Expended: - 0 -

Available: \$20,000

BETHLEHEM AREA SCHOOL DISTRICT
Bethlehem, Pennsylvania

Bid Opening: November 19, 2009

December 14, 2009

**TABULATION OF BIDS
FOR
DIPLOMAS**

Herff Jones, Inc.

Jostens Inc.

per unit

per unit

2009-2010 school year

\$3.21

\$5.11

2010-2011 school year

\$3.21

\$5.11

2011-2012 school year

\$3.21

\$5.11

BID AWARD

5 specifications mailed
2 bids received

19. *Bid Award – Bids Opened December 1, 2009 – Excavating Services – Unit Price Work for Sinkhole Repair, Storm, Sanitary, and Other Site Work Repairs*

INFORMATION:

Bids were received and publicly opened at noon, Tuesday, December 1, 2009, for:

Excavating Services – Unit Price Work for Sinkhole Repair,
Storm, Sanitary, and Other Site Work Repairs

Bids have been tabulated and reviewed by the appropriate administrative and supervisory personnel. The recommendation of award is based upon the lowest responsible bidder meeting specifications. (The Tabulation of Bids is attached.)

RECOMMENDATION:

That the administration be authorized to award a one-year contract to the lowest responsible bidder meeting specifications as indicated on the attached Tabulation of Bids.

Excavating Services – Unit Price Work for Sinkhole Repair,
Storm, Sanitary, and Other Site Work Repairs

Imperial Excavating & Paving, LLC
1234 South Fifth Street
Allentown, Pennsylvania 18103

Senick Inc.
1623 Freemansburg Road
Bethlehem, Pennsylvania 18020

Cabinet Code: NF

Account Code: 10-2600430-000-000-NF-0000

Budgeted: \$110,000

Expended: 21,837

Available: 88,163

BETHLEHEM AREA SCHOOL DISTRICT
Bethlehem, Pennsylvania

Bid Opening: December 1, 2009

December 14, 2009

**TABULATION OF BIDS
FOR
EXCAVATING SERVICES - UNIT PRICE WORK FOR SINKHOLE REPAIR,
STORM, SANITARY, AND OTHER SITE WORK REPAIRS**

	Imperial Excavating	M.D. Hobel Excavating, Inc.	Nimaris Construction, L.P.	Senick Excavating
Backhoe w/Operator	\$78 / HR	\$110 / HR	\$89 / HR	\$70 / HR
Backhoe w/Extended Reach and Operator	\$82 / HR	\$110 / HR	\$95 / HR	\$85 / HR
Medium Hydraulic Excavator Flywheel Power 148 HP to 268 HP w/ Operator	\$120 / HR	\$220 / HR	\$195 / HR	\$130 / HR
Large Hydraulic Excavator Net Flywheel Power 380 HP to 513 HP w/ Operator	\$140 / HR	\$655 / HR	\$215 / HR	NO BID
Removal and Disposal of Clean Fill Materials Off-Site	\$9 / TON	\$15 / TON	\$38 / TON	\$4 / TON
Delivery, Installation, and Compaction of Fill Brought from Off-Site (Modified Stone)	\$35 / CY \$22.50 / TON	\$45 / CY \$30 / TON	\$62 / CY \$31 / TON	\$25 / CY \$12.50 / TON
Rate for Laborer On-Site	\$36 / HR	\$55 / HR	\$34 / HR	\$40 / HR
Triaxle and Operator On-Site	\$68 / HR	\$75 / HR	\$29 / HR	\$63 / HR
Labor and Equipment for On-Site Compaction w/ Roller	\$65 / HR	\$150 / HR	\$48 / HR	\$50 / HR
Labor and Equipment for On-Site Compaction w/ Hand Held Mechanical Tamper	\$55 / HR	\$85 / HR	\$41 / HR	\$50 / HR
Labor and Equipment for On-Site Compaction w/ Walk Behind Trench Roller	\$65 / HR	\$95 / HR	\$42 / HR	\$62 / HR
Delivery and Installation of Concrete Fill 3000 PSI	\$120 / CY	\$175 / CY	\$290 / CY	\$105 / CY
Delivery and Installation of Flowable Fill 500 PSI	\$120 / CY	\$150 / CY	\$215 / CY	\$95 / CY
Final Grading and Seeding with Equipment on Site During Repairs	\$120 / HR	\$250 / HR	\$135 / HR	\$90 / HR
Pipe Replacement: Remove/replace 4" to 6" DIP w/ 2 Fittings	\$65 / LF	\$65 / LF	\$40 / LF	\$85 / LF
Pipe Replacement: Remove/Replace 6" to 8" SDR Pipe w/ 2 Fittings	\$68 / LF	\$40 / LF	\$45 / LF	\$45 / LF
Pipe Replacement: Remove/Replace 8" to 10" HDPE Pipe w/ 2 Watertight Fittings	\$70 / LF	\$45 / LF	\$51 / LF	\$34 / LF
Pipe Replacement: Remove/Replace 10" to 12" HDPE Pipe w/ 2 Watertight Fittings	\$72 / LF	\$55 / LF	\$58 / LF	\$48 / LF

	Imperial Excavating	M.D. Hobel Excavating, Inc.	Nimaris Construction, L.P.	Senick Excavating
Pipe Replacement: Remove/Replace 14" to 16" HDPE Pipe w/ 2 Watertight Fittings	\$76 / LF	\$65 / LF	\$71 / LF	\$52 / LF
Pipe Replacement: Remove/Replace 18" to 24" HDPE Pipe w/ 2 Watertight Fittings	\$80 / LF	\$65 / LF	\$88 / LF	\$64 / LF
Pipe Replacement: Remove/Replace 26" to 30" HDPE Pipe w/ 2 Watertight Fittings	\$90 / LF	\$75 / LF	\$89 / LF	\$80 / LF
Pipe Replacement: Remove/Replace 32" to 36" HDPE Pipe w/ 2 Watertight Fittings	\$104 / LF	\$85 / LF	\$168 / LF	\$125 / LF
Remove and Reset 36" W x 36" D Inlet Structure	\$2,250 EACH	\$925 EACH	\$3,000 EACH	\$3,000 EACH
Remove and Reset 5' Diameter Manhole 6' Deep	\$2,250 EACH	\$925 EACH	\$3,900 EACH	\$3,500 EACH
Place 5' W x 4" Thick Concrete Sidewalk	\$26 / SF	\$65 / SF	\$13 / SF	\$12 / SF
Place 6" W x 24" High Concrete Curb	\$34 / LF	\$40 / LF	\$30 / LF	\$47 / LF
Replace Blacktop Paving w/3-1/2" BCBC Base and 1-1/2" Top Course	\$8.50 / SF	\$11 / SF	\$80 / SF	\$8 / SF
Rock Removal by Mechanical Method Including Hauling Burden Off-Site	\$220 / CY	\$275 / CY	\$180 / CY	\$65 / CY
Any Additional Costs	\$400 per Mobilization	Saw Cutting: \$3.50 / LF	None	Job Foreman: \$46.00 / HR
Any Additional Costs		Air Compressor w/ hammer and labor: \$25 / HR		
Any Additional Costs		953 Truck Loader: \$157/HR		
Any Additional Costs		963 Truck Loader: \$180/HR		

BID AWARD

11 specifications mailed
4 bids received

20. *Bid Award – Bids Opened December 1, 2009 – Gasoline and Diesel Fuel***INFORMATION:**

A bid was received and publicly opened at noon, Tuesday, December 1, 2009, for:

Gasoline and Diesel Fuel

The bid has been tabulated and reviewed by the appropriate administrative and supervisory personnel. The recommendation of award is based upon the lowest responsible bidder meeting specifications. (The Tabulation of Bids is attached.)

RECOMMENDATION:

That the administration be authorized to award a one-year contract to the lowest responsible bidder meeting specifications as indicated on the attached Tabulation of Bids subject to proper execution of contract documents and performance bond as required in the bid specifications.

Gasoline and Diesel Fuel	Fluctuating Price	
Petroleum Traders Corporation 7120 Pointe Inverness Way Fort Wayne, Indiana 46804	\$+.1000 per gallon	gasoline - Maintenance
	+.0357 per gallon	diesel fuel - with winter additive - Transportation
	+.0101 per gallon	diesel fuel - without winter additive – Transportation

Cabinet Code: NT

Account Code: 10-2720626-000-000-NT-0000

Budgeted: \$513,000

Expended: 112,102

Available: 400,898

Cabinet Code: NA

Account Code: 10-2600626-055-000-NA-0000

Budgeted: \$ 25,000

Expended: 16,337

Available: 8,663

BETHLEHEM AREA SCHOOL DISTRICT
Bethlehem, Pennsylvania

Bid Opening: December 1, 2009

December 14, 2009

**TABULATION OF BIDS
FOR
GASOLINE AND DIESEL FUEL**

**Petroleum
Traders
Corporation**

UNLEADED GASOLINE - MAINTENANCE GARAGE

Firm price

No Bid

Fluctuating price - Net differential to posted price

+.1000

DIESEL FUEL WITH WINTER ADDITIVE - TRANSPORTATION

Firm price

No Bid

Fluctuating price - Net differential to posted price

+.0357

DIESEL FUEL WITH WINTER ADDITIVE - MAINTENANCE DEPT.

Firm price

No Bid

Fluctuating price - Net differential to posted price

No Bid

DIESEL FUEL WITH WINTER ADDITIVE - LIBERTY GENERATOR

Firm price

No Bid

Fluctuating price - Net differential to posted price

No Bid

DIESEL FUEL WITHOUT WINTER ADDITIVE - TRANSPORTATION

Firm price

No Bid

Fluctuating price - Net differential to posted price

+.0101

BID AWARD

7 specifications mailed
1 bid received

21. *Bid Award – Bids Opened December 1, 2009 – Oil, Grease, Transmission Fluid, and Gear Lube*

INFORMATION:

Bids were received and publicly opened at noon Tuesday, December 1, 2009, for:

Oil, Grease, Transmission Fluid, and Gear Lube

The bids have been tabulated and reviewed by the appropriate administrative and supervisory. The recommendation of award is based upon the lowest responsible bidder meeting specifications. (The Tabulation of Bids is attached.)

RECOMMENDATION:

That the administration be authorized to award a one-year contract to the lowest responsible bidder meeting specifications as indicated on the attached Tabulation of Bids.

Oil, Grease, Transmission Fluid, and Gear Lube

Craft Oil Corp.
837 Cherry Street
Avoca, Pennsylvania 18641

Macmillan Oil Company
1715 East Tremont Street
Allentown, Pennsylvania 18109

Cabinet Code: NT
Account Code: 10-2720624-000-000-NT-0000
Budgeted: \$12,000
Expended: 1,886
Available: 10,114

BETHLEHEM AREA SCHOOL DISTRICT
Bethlehem, Pennsylvania

Bid Opening: December 1, 2009

December 14, 2009

**TABULATION OF BIDS
FOR
OIL, GREASE, TRANSMISSION FLUID, AND GEAR LUBE**

	Craft Oil Corp.*	Macmillan Oil Company
15W - 40 Engine Motor Oil - per gallon	\$5.94	\$6.25
Multi-purpose Automotive Grease - per 120 lb. Non-return drum	\$183.83	\$275.00
Automotive Transmission Fluid Type F - per 55 gal. drum	No Bid	No Bid
Automotive Transmission Fluid Dexron II - per 55 gal. drum	\$330.00	\$360.00
Synthetic Transmission Fluid Dexron III - per 55 gal. drum	\$1,227.88	\$502.00
Gear Lube 85W-140 API GL-5 - per 55 gal. drum	\$372.55	\$435.00
Gear Lube, SAE50 - Fleetrite per 30 gal. drum	\$164.40	\$450.00
Prema Lube - per 420 lb. drum	No Bid	\$1,300.00

BID AWARD

5 specifications mailed
2 bids received

* bidding 16 gallon drum for SAE50 Gear Lube

22. *Bid Award – Bids Opened December 1, 2009 – Xerographic Paper – White*

INFORMATION:

Bids were received and publicly opened at noon, Tuesday, December 1, 2009, for:

Xerographic Paper – White

The bids have been tabulated and reviewed by the appropriate administrative and supervisory personnel. The recommendation of award is based upon the lowest responsible bidder meeting specifications. (The Tabulation of Bids is attached.)

RECOMMENDATION:

That the administration be authorized to award a contract to the lowest responsible bidder meeting specifications as indicated on the attached Tabulation of Bids.

Xerographic Paper – White

RIS Paper Company
1531 Boettler Road, Suite E
Uniontown, Ohio 44685

\$60,782.40

Account Code: 10-0171000-000-000-00

Xerographic Paper is inventoried and charged to building budgets as paper is requisitioned from the maintenance warehouse.

BETHLEHEM AREA SCHOOL DISTRICT
Bethlehem, Pennsylvania

Bid Opening: December 1, 2009

December 14, 2009

**TABULATION OF BIDS
FOR
XEROGRAPHIC PAPER – WHITE**

Cost for
2,520 Cartons
(3 Truckloads)

Paper Mart, Inc.	\$61,765.20
RIS Paper Company	\$60,782.40
Whiteman Tower	\$71,190.00
Xerox Corporation	\$63,756.00

BID AWARD

13 specifications mailed
4 bids received

23. *Quotations for the \$5,800 - \$15,200 Cost Category – Milk Coolers – Donegan, (2) Fountain Hill, and Marvine Elementary Schools*

INFORMATION:

Quotations were solicited for:

(4) Milk Coolers – Donegan, (2) Fountain Hill, Marvine Elementary Schools

The lowest responsible quotation was Sodexo Performance Interiors, 9801 Washington Boulevard, Gaithersburg, Maryland 20878, at a cost not to exceed \$7,689.

The following vendors also were contacted:

Hubert Company	\$8,571.28
Singer Equipment Company	8,698.24

24. *Quotations for the \$5,800 - \$15,200 Cost Category – Water Heater – James Buchanan Elementary School*

INFORMATION:

Quotations were solicited for:

PVI 199 Stainless Steel A-PN Natural Gas 70 Gallon Platinum Condensing Hot Water Heater – James Buchanan Elementary School

The lowest responsible quotation was Weinstein Supply, 250 Hamilton Street, Allentown, Pennsylvania 18101, at a cost not to exceed \$11,940.

The following vendors also were contacted:

Allen Supply Company	\$ 11,945.00
APR Supply Company	12,150.00

25. *Budgetary Transfers – 2009-2010*

RECOMMENDATION:

That the administration be authorized to make budgetary transfers in the 2009-2010 General Fund Budget as set forth in the attachment.

BETHLEHEM AREA SCHOOL DISTRICT
Bethlehem, Pennsylvania

BUDGET TRANSFERS
2009-2010 SCHOOL YEAR
DECEMBER 2009

<u>FROM</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
5900	Budgetary Reserve	20,000
TOTAL BUDGET TRANSFERS		\$ 20,000

<u>TO</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
3200	Noninstructional Services - Student Activities	\$ 20,000
TOTAL BUDGET TRANSFERS		\$ 20,000

26. *Monthly Bills*

RECOMMENDATION:

That the bills, which have been reviewed as to correctness by the appropriate Business Office staff and verified by the treasurer, be approved for payment. A copy of the bill list is available in the Business Office of the Education Center, 1516 Sycamore Street, Bethlehem, Pennsylvania, for review.

27. *Budget Information*

INFORMATION:

Presented for information is the statement of the Condition of the Budget by major accounts.

2009-2010 REVENUES

Description	2009-2010					2008-2009	
	A	B	C	D	F	G	
	Budget	Realized November 30, 2009	Unrealized s (B-A = C)	Unrealized % (C/ A = D)	Realized June, 2009	Realized November, 2008	
CURRENT REAL ESTATE	105,712,300	70,121,925	(35,590,375)	-33.67%	96,696,500	11,124,162	
INTERIM REAL ESTATE	1,000,000	62,028	(937,972)	-93.80%	1,238,946	26,318	
PUBLIC UTILITY REALTY	153,000	166,715	13,715	8.96%	153,055	153,055	
PAYMENTS IN LIEU OF TAX	121,000	37,848	(83,152)	-68.72%	145,266	23,011	
UNDISTRIBUTED TAXES	0	30,451,197	30,451,197	-	(62,511)	84,074,850	
PER CAPITA TAX SECT 679	240,000	164,978	(75,022)	-31.26%	241,671	92,400	
PER CAPITA TAX ACT 511	240,000	164,978	(75,022)	-31.26%	241,671	92,400	
LOCAL SERVICES TAX	300,000	117,513	(182,487)	-60.83%	333,095	148,955	
EARNED INCOME TAX	11,000,000	4,859,191	(6,140,809)	-55.83%	11,142,825	4,240,094	
REAL ESTATE TRANSFER TAX	1,800,000	673,939	(1,126,061)	-62.56%	1,944,953	1,207,018	
MERCANTILE TAX	2,100,000	205,118	(1,894,882)	-90.23%	3,493,726	1,373,577	
DEL. REAL ESTATE	2,900,000	2,443,490	(456,510)	-15.74%	7,009,571	2,451,737	
DEL. PER CAPITA SECT 679	60,000	50,848	(9,152)	-15.25%	53,635	30,510	
DEL. LOCAL SERVICES TAX				-	0		
DEL. MERCANTILE TAX	350,000	219,923	(130,077)	-37.16%	666,818	572,248	
TOTAL LOCAL TAX SOURCES	\$ 125,976,300	\$ 109,739,692	\$ (16,236,608)	-12.89%	\$ 123,299,222	\$ 105,610,335	
INTEREST ON INVESTMENTS	850,000	59,509	(790,491)	-93.00%	862,053	345,866	
DRIVER ED LAB FEES	-	50	50		16,850	6,450	
RENTALS	10,000	23,988	13,988	139.88%	36,432	7,933	
CONTRIBUTIONS	92,000	1,392	(90,608)	-98.49%	6,337	304	
TUITION FROM PATRONS	375,000	75,055	(299,945)	-79.99%	594,507	186,754	
SRVCS. / OTH LOC GOV UNITS	22,000	0	(22,000)	-100.00%	2,000	0	
MISCELLANEOUS REVENUE	150,000	11,047	(138,953)	-92.64%	30,786	18,587	
REFUNDS FROM PRIOR YEAR EXP		1,316				3,956	
TOTAL OTHER LOCAL SOURCES	\$ 1,499,000	\$ 172,357	\$ (1,327,959)	-88.59%	\$ 1,548,964	\$ 569,851	
TOTAL LOCAL SOURCES	\$ 127,475,300	\$ 109,912,049	\$ (17,564,567)	-13.78%	\$ 124,848,186	\$ 106,180,186	

2009-2010 REVENUES

Description	2009-2010								2008-2009	
	A	B	C	D	F	G				
	Budget	Realized November 30, 2009	Unrealized \$ (B-A = C)	Unrealized % (C/ A = D)	Realized June, 2009	Realized November, 2008				
BASIC INSTRUCTIONAL SUBSIDY	28,075,451	7,052,200	(21,023,251)	-74.88%	22,945,328	6,926,734				
CHARTER SCHOOLS	1,378,200	540,800	(837,400)	-60.76%	1,463,457	446,632				
TUITION : ORPHANS/CHILDREN	350,000	-	(350,000)	-100.00%	420,565					
HOMEBOUND INSTRUCTION										
VOCATIONAL EDUCATION	185,000	34,782	(150,218)	-81.20%	114,299	56,816				
DRIVER EDUCATION	10,605		(10,605)	-100.00%	9,765					
MIGRATORY CHILDREN	3,520		(3,520)	-100.00%	2,320					
SPECIAL EDUCATION	6,536,961	2,941,524	(3,595,437)	-55.00%	6,559,042	2,942,364				
TRANSPORTATION	2,268,600	461,212	(1,807,388)	-79.67%	2,323,714	434,403				
RENTALS AND SINKING FUND	1,550,000		(1,550,000)	-100.00%	287,679	179,546				
HEALTH SERVICES	400,000		(400,000)	-100.00%	372,677	372,677				
PROPERTY TAX RED. ALLOCATION	4,733,333	4,733,333	(0)	0.00%	4,720,061	4,720,061				
SOCIAL SECURITY	3,249,078	880,634	(2,368,444)	-72.90%	3,001,200	1,655,154				
PSERS - PENSION CONTRIBUTION	2,030,142	1,235,577	(794,565)	-39.14%	2,660,533	1,038,091				
IMPACT AID	50,000		(50,000)	-100.00%	88,380					
TOTAL STATE & FEDERAL SOURCES	\$ 50,820,890	\$ 17,880,062	\$ (32,940,828)	-64.82%	\$ 44,969,019	\$ 18,772,478				
PROCEEDS FROM EXTENDED TERM FINANCING										
INTERFUND TRANSFERS	275,000		(275,000)	-100.00%	250,000	125,000				
SALE OF FIXED ASSETS	92,000	81,447	(10,553)	-11.47%	10,470	10,470				
INSURANCE RECOVERY		7,944	7,944							
TOTAL OTHER SOURCES	\$ 367,000	\$ 89,391	\$ (277,609)	-75.64%	\$ 260,470	\$ 135,470				
TOTAL REVENUE	\$ 178,663,190	\$ 127,881,503	\$ (50,783,004)	-28.42%	\$ 170,077,675	\$ 125,088,134				
UNRESERVED FUND BALANCE			-							
TOTAL FUND APPROPRIATED BALANCE	\$ -	\$ -	\$ -		\$ -	\$ -				
TOTAL DISTRICT REVENUE	\$ 178,663,190	\$ 127,881,503	\$ (50,783,004)	-28.42%	\$ 170,077,675	\$ 125,088,134				

2009-2010 EXPENDITURES BY PROGRAM

Includes Year-To-Date November 2009 Information

	PROGRAM CODE	Responsible Office	2009-2010			2008-2009	
			A	B	F	G	H
			2009-2010 APPROVED BUDGET	2009-2010 AMENDED BUDGET	2009-2010 EXPENDED BUDGET INCLUDING ENCUMBRANCES as of November, 2009	2008-2009 EXPENDED BUDGET INCLUDING ENCUMBRANCES as of November, 2008	2008-2009 EXPENDED BUDGET ACTUAL as of June, 2009
BUILDING ALLOCATION	100	PRIN	1,375,330	1,410,330	780,012	823,793	1,204,571
BOARD	AA	SUPT	399,050	399,050	148,250	153,818	583,978
CABINET	AB	SUPT	1,027,005	1,027,005	437,311	435,448	1,070,301
BUDGETARY RESERVE	AC	SUPT	2,075,377	2,075,377	0	0	0
SUPT OFFICE-EQUIPMENT REPLACEMENT RESERVE	AD	SUPT	0	0	0	0	0
SUPERINTENDENT'S OFFICE	AE	SUPT	149,500	149,500	8,786	23,841	76,769
BUILDING STAFF	AF	SUPT	6,437,036	6,437,036	2,390,597	2,323,436	6,236,933
PUBLIC RELATIONS	AN	SUPT	29,500	29,500	20,199	21,433	18,153
STAFFING-TEACHERS	CA	HR	58,279,215	58,279,215	13,887,536	13,434,361	57,907,504
CHILD ACCOUNTING DEPARTMENT	CD	HR	246,384	246,384	101,700	81,586	221,789
STAFFING-TEACHER ASSISTANTS	CE	HR	2,877,483	2,877,483	698,742	717,027	2,598,635
STAFFING-SUBSTITUTES	CG	HR	1,273,000	1,273,000	287,149	349,862	1,290,742
HUMAN RESOURCES DEPARTMENT	CK	HR	365,239	365,239	103,765	153,793	329,523
STUDENT ACTIVITIES	D1	C&I	127,198	127,198	23,799	104,155	282,523
CREDIT ACQUISITION PROGRAM	D2	C&I	52,500	52,500	7,144	17,461	56,901
CURRICULUM ENRICHMENT ACTIVITIES	D3	C&I	18,000	18,000	15,651	38,311	71,024

2009-2010 EXPENDITURES BY PROGRAM

Includes Year-To-Date November 2009 Information

	PROGRAM CODE	Responsible Office	2009-2010				2008-2009	
			A	B	F	G	H	
			2009-2010 APPROVED BUDGET	2009-2010 AMENDED BUDGET	2009-2010 EXPENDED BUDGET INCLUDING ENCUMBRANCES as of November, 2009	2008-2009 EXPENDED BUDGET INCLUDING ENCUMBRANCES as of November, 2008	2008-2009 EXPENDED BUDGET ACTUAL EXPENDITURES as of June, 2009	
CAREER ACADEMY/RASA/ALTERNATIVE EDUCATION	D4	C&I	278,351	278,351	15,306	178,839	711,337	
TESTING - K-12	D5	C&I	30,000	30,000	0	0	0	
ACADEMIC INTERVENTIONS	DA	C&I	100,000	100,000	419	60,159	102,010	
MUSICAL INSTRUMENT REPAIR	DD	C&I	37,000	2,000	6,014	22,403	25,649	
DEPARTMENT OF INSTRUCTION	DE	C&I	224,000	224,000	25,501	78,777	162,860	
READING SUPPORT	DF	C&I	23,500	23,500	17,814	8,362	16,166	
INSTRUCTIONAL MTLs RESERVE	DG	C&I	500,000	500,000	317,999	402,327	451,037	
EQUIPMENT REPAIR	DM	C&I	13,000	13,000	10,132	12,601	10,544	
PLANETARIUM	DO	C&I	2,444	2,444	0	0	2,498	
SUMMER SCHOOL - SECONDARY	DQ	C&I	25,000	25,000	60,266	56,584	57,668	
DRIVER EDUCATION	DS	C&I	10,000	10,000	0	0	40,290	
ASST SUPERINTENDENT FOR CURR & INSTRUCT	DT	C&I	384,807	384,807	114,526	189,257	259,234	
INTERSCHOLASTIC ATHLETICS	DU	C&I	1,410,529	1,410,529	0	479,805	1,372,503	
INTRAMURALS	DV	C&I	18,477	18,477	1,534	15,504	46,802	
ATTENDANCE SERVICES	E4	STD SVCS	71,191	71,191	22,377	24,067	80,974	

2009-2010 EXPENDITURES BY PROGRAM

Includes Year-To-Date November 2009 Information

PROGRAM	PROGRAM CODE	Responsible Office	2009-2010			2008-2009		
			A	B	F	G	H	
			2009-2010 APPROVED BUDGET	2009-2010 AMENDED BUDGET	2009-2010 EXPENDED BUDGET INCLUDING ENCUMBRANCES as of November, 2009	2008-2009 EXPENDED BUDGET INCLUDING ENCUMBRANCES as of November, 2008	2008-2009 EXPENDED BUDGET ACTUAL as of June, 2009	
MINORITY AFFAIRS/GOV. PROGRAMS/GRANTS	EB	STD SVCS	29,799	29,799	10,772	10,915	26,797	
SPARK - EARLY CHILDHOOD/SUMMER	EC	STD SVCS	0	0	13,426	149,167	623,433	
SCHOOL RESOURCE OFFICERS	EF	STD SVCS	262,000	262,000	0	0	218,624	
HOMEBOUND INSTRUCT/REGULAR ED.	EG	STD SVCS	155,000	155,000	27,120	30,889	165,337	
HEALTH SERVICES - MEDICAL	EH	STD SVCS	51,480	51,480	6,243	18,693	42,186	
HEALTH SERVICES - DENTAL	EJ	STD SVCS	10,364	10,364	0	707	10,033	
STUDENT SERVICES	EK	STD SVCS	160,631	160,631	74,288	19,079	159,220	
GUIDANCE (SUMMER)	ET	STD SVCS	35,000	35,000	31,981	33,229	39,702	
ENGLISH ACQUISITION	EY	STD SVCS	236,439	236,439	70,035	95,666	241,190	
BUSINESS DEPT-ACCOUNTS PAYABLE	GA	F&A	939,073	939,073	310,107	503,880	984,340	
BUSINESS DEPT-ACCOUNTS RECEIVABLE	GB	F&A	1,003,687	1,003,687	331,474	296,465	-392,860	
DEBT SERVICE	GC	F&A	22,791,340	22,791,340	8,957,594	12,622,235	21,704,098	
EMPLOYEE BENEFITS	GD	F&A	30,646,020	30,646,020	3,426,364	2,966,127	27,461,609	
INSURANCE	GE	F&A	583,500	583,500	565,345	2,824	465,024	
INTERSYSTEM PAYMENTS	GF	F&A	22,712,285	22,712,285	8,406,613	13,133,281	20,478,291	

2009-2010 EXPENDITURES BY PROGRAM

Includes Year-To-Date November 2009 Information

	PROGRAM	PROGRAM CODE	Responsible Office	2009-2010			2008-2009	
				A	B	F	G	H
				2009-2010 APPROVED BUDGET	2009-2010 AMENDED BUDGET	2009-2010 EXPENDED BUDGET INCLUDING ENCUMBRANCES as of November, 2009	2008-2009 EXPENDED BUDGET INCLUDING ENCUMBRANCES as of November, 2008	2008-2009 EXPENDED BUDGET ACTUAL EXPENDITURES as of June, 2009
PHOTOCOPIERS		GP	F&A	587,692	587,692	194,468	174,646	572,815
SPECIAL EDUCATION		LF	SPEC ED	445,512	445,512	212,579	270,860	623,686
HOMEBOUND INSTRUCTION / SPECIAL ED.		LG	SPEC ED	30,000	30,000	4,181	5,652	49,610
MAINTENANCE / CUSTODIAL DEPARTMENT		NA	B&G	10,901,889	10,901,889	3,098,795	3,034,759	9,502,537
MAINTENANCE DEPT - SUPPLIES		NE	B&G	490,000	490,000	262,978	260,745	480,498
MAINTENANCE DEPT - CONTRACTED SERVICES		NF	B&G	1,023,118	1,023,118	755,487	708,367	878,058
TRANSPORTATION DEPARTMENT		NT	B&G	4,730,292	4,730,292	1,079,803	1,801,652	4,447,763
TECHNICAL SERVICES		TK	TECH	674,585	674,585	668,140	588,616	948,141
INFO & COMMUNICATIONS TECHNOLOGY DEPT.		TL	TECH	1,436,858	1,436,858	1,008,160	1,476,793	1,939,366
DATA PROCESSING DEPARTMENT		TN	TECH	866,510	866,510	458,960	397,345	789,903
TOTALS				\$178,663,190	\$178,663,190	\$49,477,444	\$58,829,602	\$167,748,319

28. *Approval of Tax Incremental Financing Plan*

INFORMATION:

The attached Resolution was brought up under New and Miscellaneous Business at the December 14, 2009, Regular Board Meeting by Board President Leeson. This Resolution was drafted at the direction of the Board President by the solicitor's office.

Board discussion followed regarding the attached Resolution and the board voted on the attached Resolution.

RECOMMENDATION:

That the Board of School Directors approves the attached Resolution regarding the Tax Incremental Financing Plan.

RESOLUTION

WHEREAS, the City of Bethlehem in conjunction with the participating taxing bodies prepared a Tax Incremental Financing Plan in accordance with Act 113 of 1990 for the "Bethlehem Works" Redevelopment Area, (hereafter "Project"); and

WHEREAS, the participating taxing bodies in the Tax Increment District consisting of the City of Bethlehem, the County of Northampton and the Bethlehem Area School District ("District") were asked to approve the TIF; and

WHEREAS, on April 12, 2000, Bethlehem Area School District approved a Tax Incremental Financing Plan ("TIF") for the "Bethlehem Works" Redevelopment Area; and

WHEREAS, the Bethlehem Area School District supported the plan to stimulate new private investment through the provision of infrastructure improvements to be repaid with increased tax yields generated from the Tax Increment District; and

WHEREAS, a Cooperation Agreement between the three participating taxing bodies and the Redevelopment Authority of the city of Bethlehem was signed; and

WHEREAS, the school board has been made aware through news reports that infrastructure projects are contemplated and it is questionable whether TIF funds can be used to fund the projects; and

WHEREAS, recent news reports have stated that the Bethlehem Redevelopment Authority plans to close on a bond issue in the near future to complete these projects within the Tax Increment District; and

WHEREAS, some questions have been raised about whether it is appropriate to use tax increment funds for this infrastructure; and

WHEREAS, the District has budgeting concerns and increased tax revenue generated at the Bethlehem Works Redevelopment Area is proposed to be used – perhaps improperly - for infrastructure projects rather than paid to the school district and other taxing authorities.

NOW THEREFORE, BE IT RESOLVED that the Bethlehem Area School District requests the City of Bethlehem and the Redevelopment Authority of the City of Bethlehem to postpone further construction with TIF funds and the closing of any contemplated bond issue so that the taxing authorities have the opportunity to review and discuss the use of the incremental tax funds.

Date: _____

PRESIDENT

Date: _____

ASSISTANT SECRETARY