



Deuel School District #19-4 School Board Meeting Agenda
Monday, January 8, 2024
6:00 p.m.

CALL TO ORDER

ADOPT THE AGENDA

MISSION & BELIEF STATEMENT

Noah Love

PUBLIC COMMENT/VISITORS

Michelle Gross - Website

CONFLICT OF INTEREST DISCLOSURES

CONSENT AGENDA ITEMS

- 1 – Minutes – Regular Meeting December 11, 2023
- 2 – December 2023 Payroll

ACTION ITEMS

Financial Report for the Month Ending December 31, 2023
December Bills
Surplus Property
Set School Board Election Date
JFC – Student Conduct Policy
JEC – School Admissions Policy
BDDC – Agenda Preparation and Dissemination Policy
BDDH – Public Participation at Board Meetings Policy
Hope Larson – Custodian
Desiree Street – Paraprofessional
Mel Maass - Resignation

REPORTS

Superintendent Schiernbeck
Principal Thomas
Principal Rahlf
Athletic Director Rahlf
Business Manager Schmahl
NESC Representative Prins

NEXT MEETING

OTHER BUSINESS – Items not on the agenda may not be voted on at this meeting
Executive Session per SDCL 1-25-2(1) for Personnel

ADJOURN



Deuel School District #19-4 School Board Meeting Minutes
Monday, December 11, 2023

The regular meeting of the Deuel School District Board of Education was called to order on Monday, December 11, 2023, at 6:00 p.m. by Chairperson Nielsen. Members present included Nielsen, Gubrud, Brandt, TeKrony and Prins. Others present included Superintendent Schiernbeck, Principal Thomas, Business Manager Schmahl, Kayla Bucknell, Robbie Begalka, Amy Tvedt, and Michelle Gross.

Action 12A-1

Motion by TeKrony, seconded by Gubrud to adopt the agenda with the following additions: Audit Quote and Executive Session per SDCL 1-25-2(1) for Personnel. All present voted aye. Motion carried.

Robbie Begalka read the Mission and Belief Statement.

The Return to School Plan was reviewed.

Kayla Bucknell, representing the Cardinal Community Connection, gave an overview of what the CCC is and the projects/events that they have done over the past year and upcoming projects/events.

There were no conflict-of-interest disclosures presented.

Action 12A-2

Motion by Gubrud, seconded by Prins to approve the consent agenda as follows: Minutes of the November 13, 2023, Regular Meeting; Minutes of the November 27, 2023, Special Meeting; Financial Report for the Month Ending November 30, 2023; and November 2023 Payroll - Salaries \$258,694.11, Taxes - \$69,734.72, SD Retirement - \$35,556.06, Benefits - \$67,662.08. All present voted aye. Motion carried.

	General Fund	Capital Outlay	Capital Projects	Special Education	Food Service	Other Enterprise	Trust and Agency	Private Purpose Trust	Total
Balance 11.1.23	600,072.95	3,470,965.37	1,475,931.25	305,756.51	(34,461.97)	(2,356.83)	120,648.90	69,367.79	6,005,923.97
Receipts:									
Local	777,781.06	525,213.54	90,018.79	236,416.45	20,253.60	-	92,723.70	-	1,742,407.14
State	127,297.00	-	-	-	-	-	-	-	127,297.00
Federal	12,689.00	-	-	-	5,697.43	-	-	-	18,386.43
Other	-	-	-	-	-	-	-	-	-
Total Receipts	917,767.06	525,213.54	90,018.79	236,416.45	25,951.03	-	92,723.70	-	1,888,090.57
G.L. Entries	(25.00)	-	-	-	-	-	-	-	(25.00)
Disbursements:									
Accts. Payable	52,690.00	50,078.80	544,315.55	7,655.62	23,715.26	-	88,293.09	-	766,748.32
Hourly Payroll	87,498.65	-	-	53,418.41	18,206.22	-	-	-	159,123.28
Contracted Payroll	247,859.94	-	-	25,663.75	-	-	-	-	273,523.69
P-Card	4,632.45	536.12	-	-	-	-	8.32	-	5,176.89
Flex/HS Deducts	-	-	-	-	-	-	1,569.70	-	1,569.70
Prior Adj	-	-	-	-	-	-	6,167.20	-	6,167.20
CO Cert Pmts	-	-	-	-	-	-	-	-	-
Pre-Paids	27.84	-	-	-	241.05	-	-	-	268.89
Total Disbursements	392,708.88	50,614.92	544,315.55	86,737.78	42,162.53	-	96,038.31	-	1,212,577.97
Balance 11.30.23	1,125,106.13	3,945,563.99	1,021,634.49	455,435.18	(50,673.47)	(2,356.83)	117,334.29	69,367.79	6,681,411.57

Action 12A-3

Motion by TeKrony, seconded by Prins to approve payment of the November bills. All present voted aye. Motion carried.

Action 12A-4

Motion by TeKrony, seconded by Gubrud to approve Morgan Salanoa as a volunteer cheer coach. All present voted aye. Motion carried.

Action 12A-5

Motion by Gubrud, seconded by TeKrony to approve Jerry Grady as Custodian. All present voted aye. Motion carried.

Action 12A-6

Motion by Prins, seconded by Gubrud to approve the bid from ELO for the 2022-2023 Audit. All present voted aye. Motion carried.

Superintendent Schiernbeck's report included: building update; 3 mini grants given out to teaching staff; new website; Superintendents meeting including legislature update; and Family Friendly Walk-Through.

Principal Thomas's report included: Staff Recognition: Katie Hinker; High School Students of the Month: Gavin Maaland, Ella Kerkvliet, Gabe Van Dyke, Miles Decker, Logan Giese, Troy Jenson, and Annika Kriz; Middle School Students of the Month: Samson Latini, Brock Mellendorf, Noah Love, and Kaylyn Thomas; Staff of the Month Alyssa Beckius; High School and Middle School science and science fair; and staff morale.

Principal Thomas reported for Principal Rahlf who was not in attendance: Elementary November Students of the Month: JK-Ivery Sturm, K-Chase Kreger, 1st-Jordyn Dahl, 2nd-Liam Fieber, 3rd-Evelyn Dailey, 4th-Ben Solem, and 5th-Lincoln Hawley; November Cardinal Card Winners: Haley Hagberg, Donne Schomaker, Kane Carpenter, Oscar Lorenzen and Sawyer Turbak; Staff Recognition – Jen VonEye and Eda Timmons; and staff morale.

Principal Thomas reported for Athletic Director Rahlf who was not in attendance: winter sports season is in full swing – we hosted our first competition in the new gym, exciting night!!; congratulations to the wrestling team for placing 3rd at Flandreau with the following individual place winners – Gavin Kloos 1st, Jaxon Quail 1st, Ryker Gauger 2nd and Gage Landmark 4th; congratulations to the place winners at the Howard wrestling tournament: Gavin Kloos 1st, Jaxon Quail 4th and Raymond Klein 4th; congratulations to Hanna Cutshaw for making the premier performers list on www.sdsportsscene.com; E-Sports started their competitions and congratulations to Peyton Rounds on the first chess win with 2 games to 1 over Dakota Valley; congratulations to Gavin Mattson on placing 2nd in the Ag Broadcasting event at state FFA; the JK-2 winter concert will be held Thursday, December 14th at 6:30 p.m.; and the Middle School and High School concert will be held Monday, December 18th with MS beginning at 6:30 p.m. and HS at 7:15 p.m.

Business Manager Schmahl's report included: Farm to School and SUI Training.

NESC Representative Prins reported on the November 20th NESC meeting.

Next meeting is Monday, January 8, 2024.

Action 12A-7

Motion by Gubrud, seconded by Prins to enter into Executive Session per SDCL 1-25-2(1) for Personnel at 7:08 p.m. All present voted aye. Motion carried.

President Nielsen declared the board out of executive session at 7:55 p.m.

Action 12A-8

Motion by TeKrony, seconded by Prins to adjourn at 7:56 p.m. All present voted aye. Motion carried.

Ellen Schmahl, Business Manager

Danay Nielsen, Chairperson

December 2023 Payroll

Hourly	General	Spec. Ed.	Food Serv	Other Ent.
OASI	\$ 9,729.66	\$ 5,198.54	\$ 2,136.50	\$ -
FIT	\$ 2,144.22	\$ 1,083.33	\$ 239.45	\$ -
INS	\$ 7,607.82	\$ 12,551.03	\$ 2,578.05	\$ -
SDRS	\$ 4,939.50	\$ 4,382.74	\$ 1,466.76	\$ -
OD	\$ 680.48	\$ 778.69	\$ 250.00	\$ -
NET	\$ 53,341.48	\$ 27,353.23	\$ 11,560.32	\$ -
TOTAL	\$ 78,443.16	\$ 51,347.56	\$ 18,231.08	\$ -
Total Hourly		\$ 148,021.80		
Contracted	General	Spec. Ed.	\$ -	
OASI	\$ 29,270.66	\$ 2,732.32	\$ -	
FIT	\$ 13,169.20	\$ 799.38	\$ -	
INS	\$ 30,184.63	\$ 6,242.59	\$ -	
SDRS	\$ 23,423.22	\$ 2,410.78	\$ -	
OD	\$ 6,589.41	\$ 247.42	\$ -	
NET	\$ 146,655.49	\$ 14,171.70	\$ -	
TOTAL	\$ 249,292.61	\$ 26,604.19	\$ -	
Total Contracted		\$ 275,896.80		
Total Payroll		\$ 423,918.60		

DEUEL SCHOOL DISTRICT 19-4
CASH REPORT

	General Fund	Capital Outlay	Capital Projects	Special Education	Food Service	Other Enterprise	Trust and Agency	Private Purpose Trust	Total
Balance 12.1.23	1,125,106.13	3,945,563.99	1,021,634.49	455,435.18	(50,673.47)	(2,356.83)	117,334.29	69,367.79	6,681,411.57
Receipts:									
Local	168,454.74	152,519.65	3,849.02	67,443.72	16,647.55	-	92,865.85	-	501,780.53
State	127,296.00	-	-	-	-	-	-	-	127,296.00
Federal	-	-	-	-	37,343.88	-	-	-	37,343.88
Other	-	-	-	-	-	-	-	-	-
Total Receipts	295,750.74	152,519.65	3,849.02	67,443.72	53,991.43	-	92,865.85	-	666,420.41
G.L. Entries	-	-	-	-	-	-	-	-	-
Disbursements:									
Accts. Payable	56,183.32	155,293.94	589,973.80	7,286.12	14,334.94	-	75,603.41	-	898,675.53
Hourly Payroll	78,443.16	-	-	51,347.56	18,231.08	-	-	-	148,021.80
Contracted Payroll	249,292.61	-	-	26,604.19	-	-	-	-	275,896.80
P-Card	2,863.27	2,868.58	83.95	-	-	-	98.75	-	5,914.55
Flex/HS Deducts	-	-	-	-	-	-	812.36	-	812.36
Prior Adj	(612.00)	-	(83,600.00)	-	-	-	(6,167.20)	-	(90,379.20)
CO Cert Pmts	-	-	-	-	-	-	-	-	-
Pre-Paid	27.98	-	-	-	253.72	-	-	-	281.70
Total Disbursements	386,198.34	158,162.52	506,457.75	85,237.87	32,819.74	-	70,347.32	-	1,239,223.54
Balance 12.31.23	1,034,658.53	3,939,921.12	519,025.76	437,641.03	(29,501.78)	(2,356.83)	139,852.82	69,367.79	6,108,608.44

	<u>10 GENERAL FUND</u>	<u>21 CAPITAL OUTLAY</u>	<u>22 SPECIAL EDUCATION FUND</u>	<u>41 CAPITAL PROJECTS FUND</u>	<u>51 FOOD SERVICE</u>	<u>53 OTHER ENTERPRISE FUND</u>	<u>Total</u>
Total Assets and Deferred Outflows of Resources							
Current Assets							
101 GF Demand Deposits	(2,585.89)	51,955.85	0.00	54,350.00	(34.40)	(15.98)	103,669.58
102 PAYROLL DEPOSITS	(7,753.63)	0.00	(703.73)	0.00	0.29	11,386.23	2,929.16
105 POOLED FUND DEPOSITS	1,044,998.05	3,887,965.27	438,344.76	464,675.76	(29,467.67)	(13,727.08)	5,792,789.09
108 GF Advance Payments	5,356.35	0.00	0.00	0.00	0.00	0.00	5,356.35
110 222 SE - Taxes Receivable - Payable 2023	(57,615.30)	(54,562.81)	(25,063.51)	0.00	0.00	0.00	(137,241.62)
112 218 TAXES RECEIVABLE	56.98	0.00	265.16	0.00	0.00	0.00	322.14
112 219 TAXES RECEIVABLE	858.61	438.22	227.75	0.00	0.00	0.00	1,524.58
112 220 SE Tax Receivable - Payable 2021	2,168.35	1,562.14	839.77	0.00	0.00	0.00	4,570.26
112 221 SE - Taxes Receivable - Payable 2022	5,957.12	3,653.55	1,933.11	0.00	0.00	0.00	11,543.78
120 011 GF Accounts Receivable Regular	1,571.38	0.00	0.00	0.00	285.76	0.00	1,857.14
120 012 GF Accounts Receivable Collections	0.00	0.00	0.00	0.00	3,382.25	1,567.78	4,950.03
120 ACCOUNTS RECEIVABLE	0.00	0.00	0.00	0.00	691.07	0.00	691.07
140 GF Due From Federal Govt	94,341.92	0.00	0.00	0.00	0.00	0.00	94,341.92
170 101 SUPPLIES INVENTORY CLEAR LAKE	0.00	0.00	0.00	0.00	1,874.32	0.00	1,874.32
171 101 FOOD INVENTORY CLEAR LAKE	0.00	0.00	0.00	0.00	2,443.39	0.00	2,443.39
172 101 COMMODITY INVENTORY CLEAR LAKE	0.00	0.00	0.00	0.00	980.09	0.00	980.09
196 NET PENSION ASSET	0.00	0.00	0.00	0.00	152.12	22.83	174.95
Current Assets	1,087,353.94	3,891,012.22	415,843.31	519,025.76	(19,692.78)	(766.22)	5,892,776.23
Long-term Assets							
204 EQUIPMENT-LOCAL	0.00	0.00	0.00	0.00	61,635.17	0.00	61,635.17
205 EQUIPMENT-FEDERAL ASSIST.	0.00	0.00	0.00	0.00	2,893.26	0.00	2,893.26
208 ACCUM DEPRECIATION-LOCAL	0.00	0.00	0.00	0.00	(51,646.23)	0.00	(51,646.23)
209 ACCUM DEPR-FEDERAL	0.00	0.00	0.00	0.00	(2,893.26)	0.00	(2,893.26)
Long-term Assets	0.00	0.00	0.00	0.00	9,988.94	0.00	9,988.94
Other Assets							
390 BUDGETED REVENUE	5,023,461.00	2,323,000.00	747,500.00	506,242.00	291,000.00	9,000.00	8,900,203.00

	<u>10 GENERAL FUND</u>	<u>21 CAPITAL OUTLAY</u>	<u>22 SPECIAL EDUCATION FUND</u>	<u>41 CAPITAL PROJECTS FUND</u>	<u>51 FOOD SERVICE</u>	<u>53 OTHER ENTERPRISE FUND</u>	<u>Total</u>
392 LESS: REVENUE RECEIVED	(1,825,924.60)	(799,526.77)	(327,678.37)	(2,534,576.72)	(132,944.03)	0.00	(5,620,650.49)
Other Assets	3,197,536.40	1,523,473.23	419,821.63	(2,028,334.72)	158,055.97	9,000.00	3,279,552.51
Deferred Outflows of Resources							
252 014 PENSION RELATED DEFERRED OUTFLOWS	0.00	0.00	0.00	0.00	1,295.00	240.00	1,535.00
252 PENSION RELATED DEFERRED OUTFLOWS	0.00	0.00	0.00	0.00	24,206.05	3,965.11	28,171.16
Deferred Outflows of Resources	0.00	0.00	0.00	0.00	25,501.05	4,205.11	29,706.16
Total Assets and Deferred Outflows of Resources	4,284,890.34	5,414,485.45	835,664.94	(1,509,308.96)	173,853.18	12,438.89	9,212,023.84
Total Liabilities, Deferred Inflows of Resources, and Fund Equity							
Current Liabilities							
402 ACCOUNTS PAYABLE	396.54	0.00	88.20	0.00	0.00	0.00	484.74
404 CONTRACTS PAYABLE	56,373.28	0.00	251.64	0.00	0.00	0.00	56,624.92
451 FICA PAYABLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
452 FIT PAYABLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
453 INSURANCE PAYABLE	2,836.59	0.00	673.83	0.00	20.68	122.24	3,653.34
454 RETIREMENT PAYABLE	87.00	0.00	0.00	0.00	0.00	0.00	87.00
455 OTHER DEDUCTIONS PAYABLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
456 TSA PAYABLE	25.00	0.00	0.00	0.00	0.00	0.00	25.00
457 BENEFITS PAYABLE	23,353.57	0.00	12,197.40	0.00	8,714.90	0.00	44,265.87
459 MNSIT PAYABLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
471 DEPOSITS PAYABLE	0.00	0.00	0.00	0.00	11,207.11	0.00	11,207.11
Current Liabilities	83,071.98	0.00	13,211.07	0.00	19,942.69	122.24	116,347.98
Long-term Liabilities							
506 Net OPEB Liability	0.00	0.00	0.00	0.00	14,502.00	2,689.00	17,191.00
559 OTHER DEFERRED INFLOWS	0.00	0.00	0.00	0.00	12,655.54	0.00	12,655.54
Long-term Liabilities	0.00	0.00	0.00	0.00	27,157.54	2,689.00	29,846.54
Other Liabilities							
475 Unearned Revenue	0.00	0.00	0.00	0.00	54,060.01	0.00	54,060.01
690 BUDGETED EXPENDITURES	5,546,926.00	1,410,310.00	940,550.00	2,500,000.00	385,300.00	10,700.00	10,793,786.00
692 LESS: EXPENDITURES TO	(1,991,920.32)	(3,795,975.43)	(365,814.14)	(4,370,893.17)	(160,357.42)	(10,679.49)	(10,695,639.97)

	<u>10 GENERAL FUND</u>	<u>21 CAPITAL OUTLAY</u>	<u>22 SPECIAL EDUCATION FUND</u>	<u>41 CAPITAL PROJECTS FUND</u>	<u>51 FOOD SERVICE</u>	<u>53 OTHER ENTERPRISE FUND</u>	<u>Total</u>
DATE							
Other Liabilities	3,555,005.68	(2,385,665.43)	574,735.86	(1,870,893.17)	279,002.59	20.51	152,206.04
Deferred Inflows of Resources							
551 UNAVAILABLE REVENUE- PROPERTY TAXES	(48,574.24)	(48,908.90)	(21,797.72)	0.00	0.00	0.00	(119,280.86)
554 014 PENSION RELATED DEFERRED INFLOWS	0.00	0.00	0.00	0.00	(8,789.54)	717.00	(8,072.54)
554 PENSION RELATED DEFERRED INFLOWS	0.00	0.00	0.00	0.00	20,210.48	1,652.48	21,862.96
559 OTHER DEFERRED INFLOWS	0.00	0.00	0.00	0.00	0.00	1,390.07	1,390.07
Deferred Inflows of Resources	(48,574.24)	(48,908.90)	(21,797.72)	0.00	11,420.94	3,759.55	(104,100.37)
Fund Balance							
704 002 FUND BALANCE BUDGETED	(523,465.00)	912,690.00	(193,050.00)	(1,993,758.00)	(94,300.00)	(1,700.00)	(1,893,583.00)
706 TOTAL FIXED ASSETS	0.00	0.00	0.00	0.00	9,988.94	0.00	9,988.94
707 RESTRICTED NET POSITION	0.00	0.00	0.00	0.00	(5,341.77)	(4,441.61)	(9,783.38)
708 008 UNRESTRICTED NET ASSETS	0.00	0.00	0.00	0.00	0.00	4,420.61	4,420.61
708 080 UNRESTRICTED NET ASSETS	0.00	0.00	0.00	0.00	0.00	39,162.66	39,162.66
708 UNRESTRICTED NET ASSETS	0.00	0.00	0.00	0.00	(74,017.75)	(31,594.07)	(105,611.82)
722 Capital Projects Fund Balance	0.00	0.00	0.00	2,355,342.21	0.00	0.00	2,355,342.21
723 RESTRICTED-CAPITAL OUTLAY	0.00	6,936,369.78	0.00	0.00	0.00	0.00	6,936,369.78
724 RESTRICTED-SPEC. ED.	0.00	0.00	462,565.73	0.00	0.00	0.00	462,565.73
749 920 RESTRICTED-PERKINS	2,988.28	0.00	0.00	0.00	0.00	0.00	2,988.28
753 ASSIGNED-UNEMPLOYMENT	17,707.00	0.00	0.00	0.00	0.00	0.00	17,707.00
760 UNASSIGNED -GENERAL FUND	1,198,156.64	0.00	0.00	0.00	0.00	0.00	1,198,156.64
Fund Balance	695,386.92	7,849,059.78	269,515.73	361,584.21	(163,670.58)	5,847.59	9,017,723.65
Total Liabilities, Deferred Inflows of Resources, and Fund Equity	4,284,890.34	5,414,485.45	835,664.94	(1,509,308.96)	173,853.18	12,438.89	9,212,023.84

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
60 704 854	Drama Club	635.61	0.00	14.00	0.00	649.61
60 759 804	CLASS OF 2022	(183.91)	0.00	0.00	0.00	(183.91)
60 759 807	FFA	11,309.21	655.23	0.00	0.00	10,653.98
60 759 808	HS STUDENT COUNCIL	4,550.98	391.87	626.57	0.00	4,785.68
60 759 809	NATIONAL HONOR SOCIETY	1,229.83	0.00	0.00	0.00	1,229.83
60 759 810	KEY CLUB	17,160.34	0.00	0.00	0.00	17,160.34
60 759 811	CLEARING ACCOUNT	3,056.91	1,181.41	1,500.00	0.00	3,375.50
60 759 812	ACTIVITY TICKETS	4,151.75	0.00	0.00	0.00	4,151.75
60 759 813	IMPREST FUND	(2,584.25)	3,077.16	8,563.47	0.00	2,902.06
60 759 819	BAND	8,727.67	0.00	0.00	0.00	8,727.67
60 759 822	MENTORSHIP PROGRAM	2,577.84	175.00	0.00	0.00	2,402.84
60 759 823	VOCAL	1,638.46	0.00	0.00	0.00	1,638.46
60 759 825	CHEERLEADERS	1,925.39	0.00	0.00	0.00	1,925.39
60 759 828	TEACHERS LOUNGE	336.59	336.59	0.00	0.00	0.00
60 759 829	LAPTOP DEPOSIT	11,719.56	0.00	104.00	0.00	11,823.56
60 759 831	RACHELS CHALLENGE	4,914.70	0.00	0.00	0.00	4,914.70
60 759 834	Oral Interp	200.00	0.00	0.00	0.00	200.00
60 759 835	BAND TRIP FUND	12,801.82	0.00	1,950.00	0.00	14,751.82
60 759 836	YEARBOOK STAFF	1,427.34	0.00	0.00	0.00	1,427.34
60 759 837	GYMNASTICS CLUB	68.77	0.00	0.00	0.00	68.77
60 759 838	ART CLUB	2,152.99	0.00	0.00	0.00	2,152.99
60 759 839	SOFTBALL	290.00	0.00	0.00	0.00	290.00
60 759 840	MEDICAL TRUST	(15,136.91)	61,898.73	63,023.10	0.00	(14,012.54)
60 759 853	Play Donation	600.00	0.00	0.00	0.00	600.00
60 759 855	SPECIAL OLYMPICS	4,632.60	0.00	0.00	0.00	4,632.60
60 759 861	MS STUDENT COUNCIL	2,812.25	650.00	0.00	0.00	2,162.25
60 759 863	BOX TOPS	4,564.32	0.00	252.00	0.00	4,816.32
60 759 864	Class Composites Project	244.48	0.00	0.00	0.00	244.48
60 759 865	CARDNIAL CARDS	259.83	0.00	0.00	0.00	259.83
60 759 868	PLAYGROUND CLEARING	514.97	0.00	0.00	0.00	514.97
60 759 869	DISTRICT/REGIONAL EVENT	(1,079.50)	0.00	0.00	0.00	(1,079.50)
60 759 870	STUDENT ASSISTANCE	4,970.61	68.97	0.00	0.00	4,901.64
60 759 875	PRESCHOOL PARENTS	1,559.25	0.00	0.00	0.00	1,559.25
60 759 876	SCOREBOARD ADS	28,400.00	0.00	16,400.00	0.00	44,800.00
60 759 885	ENGRAVER-RESALE	1,018.61	0.00	0.00	0.00	1,018.61
60 759 886	MULTI MEDIA ADS	3,205.10	0.00	0.00	0.00	3,205.10
60 759 900	CONNECT FOR KIDS	0.00	0.00	0.00	0.00	0.00
60 759 901	SPECIAL DONATIONS	5,200.00	1,100.00	0.00	0.00	4,100.00

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
60 759 902	GOLF	3,665.72	0.00	0.00	0.00	3,665.72
60 759 910	SECT. 125 REIMB.	(9,081.71)	812.36	432.71	0.00	(9,461.36)
60 759 920	DEWAL PERKINS	(5,765.80)	0.00	0.00	0.00	(5,765.80)
60 759 923	Class of 2023	133.43	0.00	0.00	0.00	133.43
60 759 924	Class of 2024	412.56	0.00	0.00	0.00	412.56
60 759 925	Class of 2025	1,226.57	0.00	0.00	0.00	1,226.57
	Fund Total: 60	<u>120,463.98</u>	<u>70,347.32</u>	<u>92,865.85</u>	<u>0.00</u>	<u>142,982.51</u>

<u>Vendor</u>	<u>Description</u>	<u>Invoice Amount</u>
Fund: 10 GENERAL FUND		
A&B PURE WATER	SUPPLIES	172.50
A-OX WELDING SUPPLY CO. INC	SUPPLIES	19.56
ANDOR, INC	REPAIRS & MAINTENANCE	685.12
AUTOMATIC BUILDING CONTROLS	PURCHASED SERVICES	720.00
BJERKE SANITATION	GARBAGE REMOVAL	400.00
CANBY CHIROPRACTIC CENTER	PURCHASED SERVICES	80.00
CANBY DAIRY QUEEN	CONCESSIONS	286.25
CITY OF CLEAR LAKE	PURCHASED SERVICES	1,167.20
CLEAR LAKE BUILDING CENTER	SUPPLIES	582.17
CLEAR LAKE COURIER	PURCHASED SERVICES	641.31
DAKOTA SPORTS INC	SUPPLIES	1,710.50
DEUEL COUNTY CENEX	CONCESSIONS	6,276.91
DEUEL SCHOOL - TRUST & CUSTODIAL	IMPREST FUND REIMBURSEMENT	3,077.16
ECOLAB PEST ELIMINATION SERVICE	PURCHASED SERVICES	72.03
ELITE DRAIN & SEWER CLEANING LLC	PURCHASED SERVICES	220.00
HILLYARD/SIOUX FALLS	SUPPLIES	2,298.01
ITC	COMMUNICATIONS	733.83
JAYMAR BUSINESS FORMS	SUPPLIES	171.31
KARMA'S KORN	CONCESSIONS	57.00
KEVIN'S TREE SERVICE	PURCHASED SERVICES	1,065.00
MAYNARDS	SUPPLIES	922.61
MIDWEST GLASS	SUPPLIES	34.86
MILBANK GLASS & MORE	REPAIRS & MAINTENANCE	538.00
NIELSEN ELECTRIC	PURCHASED SERVICES	2,391.12
NORTHEAST EDUC'L SERVICES COOP	CO-OP SERVICES	34.60
NORTHWESTERN	NATURAL GAS	2,854.86
OTTER TAIL POWER COMPANY	ELECTRICITY	6,715.30
PEPSI-COLA	CONCESSIONS	673.29
Performance Foodservice	CONCESSIONS	742.15

<u>Vendor</u>	<u>Description</u>	<u>Invoice Amount</u>
POPPLERS	MUSIC	12.84
ROELOFSEN IMPLEMENT, INC.	REPAIRS & MAINTENANCE	677.68
rSCHOOLTODAY	SUPPLIES	55.00
SANFORD HEALTH	PURCHASED SERVICES	156.00
SDHSAA	PURCHASED SERVICES	75.00
STAPLES	SUPPLIES	100.63
TAYLOR MUSIC, INC.	REPAIRS & MAINTENANCE	165.00
Tea Area School District 41-5	PURCHASED SERVICES	300.00
TITAN MACHINERY	REPAIRS & MAINTENANCE	1,171.91
ULTRA INC/CONNECTING POINT CTR	EQUIPMENT	2,299.63
West Central Communications, Inc.	REPAIRS & MAINTENANCE	203.00
Fund Total:		40,559.34
Fund: 21 CAPITAL OUTLAY		
A&B BUSINESS SOLUTIONS	PURCHASED SERVICES	1,196.39
ACTIVE HEATING, INC.	EQUIPMENT	25,784.04
MID STATES AUDIO & VIDEO	EQUIPMENT	1,152.15
Time Management Systems	EQUIPMENT	8,021.00
Fund Total:		36,153.58
Fund: 22 SPECIAL EDUCATION FUND		
MAYNARDS	SUPPLIES	227.83
NORTHEAST EDUC'L SERVICES COOP	CO-OP SERVICES	12,140.14
SD DEPARTMENT OF LABOR	UNEMPLOYMENT INSURANCE	802.01
Fund Total:		13,169.98
Fund: 41 CAPITAL PROJECTS FUND		
Foerster Testing Limited	BUILDINGS	1,105.00
HASSLEN CONSTRUCTION	BUILDINGS	553,639.68
INNOVATIVE OFFICE SOLUTIONS LLC	BUILDINGS	3,793.20
Fund Total:		558,537.88
Fund: 51 FOOD SERVICE		
CHILD & ADULT NUTRITION SERV.	GROCERIES	1,547.98
EAST SIDE JERSEY DAIRY, INC	MILK	896.87
HILLYARD/SIOUX FALLS	SUPPLIES	323.46
MAYNARDS	SUPPLIES	2,099.72

<u>Vendor</u>	<u>Description</u>	<u>Invoice Amount</u>
Performance Foodservice	GROCERIES	9,308.39
Fund Total:		14,176.42
Checking Account Total:		662,597.20

Checking Account: 1

1

Check Number: 43709

Check Type: Check

Check Date: 01/08/2024

Vendor: DEUEL8

DEUEL SCHOOL - TRUST & CUSTODIAL

Check Total:

3,077.16

<u>Invoice Number</u>	<u>Invoice Date</u>	<u>PO Number</u>	<u>Detail Description</u>	<u>Chart of Account Number</u>	<u>Detail Amount</u>
35252	12/05/2023		FINGERPRINTS	10 2319 000 319	86.50
35256	12/05/2023		FEMINE PRODUCTS	10 2129 111 411	8.47
35259	12/06/2023		FOODS CLASS	10 1131 094 411	42.11
35261	12/06/2023		TITLE SUPPLIES	10 1273 016 411	135.42
35262	12/06/2023		GB OFFICIALS	10 6240 000 319	186.50
35263	12/06/2023		GB OFFICIALS	10 6240 000 319	110.00
35264	12/06/2023		GB OFFICIALS	10 6240 000 319	110.00
35265	12/06/2023		SCOREBOOK	10 6140 000 411	10.61
35265	12/06/2023		SCOREBOOK	10 6240 000 411	10.60
35268	12/14/2023		TRAVEL	10 2321 000 334	248.95
35269	12/14/2023		PURCHASES SERVICES	10 6922 000 319	255.86
35269	12/14/2023		ROYALTIES	10 6922 000 325	240.00
35271	12/14/2023		WR TOURNEY	10 6120 000 319	100.00
35272	12/15/2023		WR TOURNEY	10 6120 000 319	175.00
35273	12/15/2023		FINGERPRINTS	10 2319 000 319	129.75
35274	12/15/2023		WR TOURNEY	10 6120 000 319	175.00
35275	12/20/2023		WR TOURNEY	10 6120 000 319	150.00
35278	12/21/2023		WR TOURNEY	10 6120 000 319	100.00
35279	12/21/2023		BBB OFFICIAL	10 6140 000 319	86.42
35279	12/21/2023		GBB OFFICIAL	10 6240 000 319	86.42
35280	12/21/2023		BBB OFFICIAL	10 6140 000 319	65.00
35280	12/21/2023		GBB OFFICIAL	10 6240 000 319	65.00
35281	12/21/2023		BBB OFFICIAL	10 6140 000 319	65.00
35281	12/21/2023		GBB OFFICIAL	10 6240 000 319	65.00
35283	12/21/2023		SUPPLIES	10 1111 000 411	215.55
35285	12/21/2023		TRAVEL	10 2529 000 334	154.00

*Denotes Expensed Invoice Item

Checking Account ID: 1

Total without Voids: 3,077.16

Policy JFC: STUDENT CONDUCT

Status: ADOPTED

Original Adopted Date: 07/11/2022 | **Last Revised Date:** 01/08/2024 | **Last Reviewed Date:** 01/08/2024

Students in the District are expected to act in an appropriate and responsible manner. Such behavior will reflect favorably on the student and on the school, will show consideration for other students, and will create a positive school environment in which to learn and work.

All students have individual responsibilities and obligations in their conduct toward other people and with respect to property. Examples of student conduct on school grounds, on school buses or at school activities which will subject a student to suspension, expulsion or other disciplinary action, and which may be reported to the legal authorities and subject to legal consequences, include, but are not limited to:

1. Causing or attempting to cause damage to school property, or stealing or attempting to steal school property.
2. Causing or attempting to cause damage to private property, or stealing or attempting to steal private property.
3. Causing or attempting to cause physical injury to another person except in self-defense, or threatening to do so.
4. Assault or threatening a student or staff member with bodily harm.
5. Possession, use, of any firearm, knife, explosive or other weapon or dangerous object.
6. Possession, use, or being under the influence of any controlled drug or substance without a physician's prescription.
7. Possession, use or under the influence of alcohol or illegal drug or substance.
8. Possession or use of any tobacco product including a vaping device with or without tobacco products.
9. Making false fire alarms or bomb threats or similar threats.
10. Cheating (including plagiarism) with respect to school work or tests. **Cheating includes aiding other students in cheating, and using programmable calculations, artificial intelligence or other technology in a manner not specified or authorized by the teacher.**
11. Inappropriate use of computers, networks, Internet, Distance Learning, etc.
12. Using lewd, profane or obscene language, displaying lewd, profane or obscene language or pictures, or lewd or indecent exposure.
13. Sexually harassing any other person.
14. Defying the valid authority of school employees.
15. Conduct in a classroom, hallway, or any other location on school property or on a school bus which is disruptive.
16. Harassment (including hazing) of any other student or staff member of the School District or any other person who is on the property of the School District.
17. Bullying
18. Racial or ethnic slurs.

Policy JEC: SCHOOL ADMISSIONS

Status: ADOPTED

Original Adopted Date: 01/01/2007 | **Last Revised Date:** 01/08/2024 | **Last Reviewed Date:** 01/08/2024

The privilege of attending public school shall be free to all persons with residence within the District and who are at least five (5) years old by September 1st, until they have graduated or reached twenty-one (21) years of age. All honorably discharged veterans who are residents of the District will be eligible to attend the public schools free of charge, if they have not already received a high school diploma.

~~In accordance with state law, all persons five (5) years old by September 1st and under twenty-one (21) years of age and all veterans (except dishonorably discharged veterans) who are residents of the district will be eligible to attend the public schools free of charge, if they have not already received a high school diploma.~~

Upon registration, all new students will be required to present:

1. Proof of date of birth through a birth certificate or affidavit in lieu of birth certificate.
 2. Record of immunizations and a health certificate from a licensed physician.
 3. Proof of School District residency, if requested.
-

Policy BDDH: PUBLIC PARTICIPATION AT BOARD MEETINGS

Status: ADOPTED

Original Adopted Date: 10/10/2022 | **Last Revised Date:** 01/08/2024 | **Last Reviewed Date:** 01/08/2024

The School Board recognizes and respects the input which may be provided by the public on school district matters. The Board also recognizes and respects the distinction between a school board meeting and a public meeting.

- At a school board meeting which is open to the public, members of the public may be present, observe and listen to the school board conduct its business and may speak during the school board meeting consistent with this policy.
- At a public meeting/hearing there is usually one topic to be presented by the District and discussed. The public is given the opportunity to speak and be heard on the topic which is the reason for the public meeting. This type of meeting allows for public participation under the rules designed specifically for that meeting and is not subject to this policy.

Policy BDDH, Public Participation at Board meetings, applies only to topics addressed in open/public. Matters addressed in executive session pursuant to SDCL 1-25-2 are not open to the public.

Persons speaking during the Public Forum at a school board meeting shall not cause public inconvenience, annoyance, or alarm to the school board or any person, and shall not engage in threatening behavior, make unreasonable noise, be disruptive, boisterous, argumentative, or threatening, shall not make comments which are disrespectful to one or more persons, and shall not use profanity.

The time designated as Open Forum for Public Participation on the agenda shall follow the approval of the agenda.

(The public body shall reserve at every regularly scheduled official meeting a period for public comment, limited at the public body's discretion, but not so limited as to provide for no public comment. At a minimum, public comment shall be allowed at regularly scheduled official meetings which are designated as regular meetings by statute, rule, or ordinance. SDCL 1-25-1)

In order to assure that the Board may conduct its meetings in a respectful and efficient manner, the procedure for public participation at **regularly scheduled monthly** school board meetings is as follows:

1. Agenda and Non Agenda Items:

- a. Before the meeting is called to order, an individual who desires to speak at a school board meeting must verbally or in writing inform the Superintendent, the Business Manager or the Board President of the person's desire to speak and the topic upon which the person intends to speak.
- b. During the time designated for Public Forum the Board President will recognize the person who signed up to speak and the person may speak on the topic according to the rules set forth in this policy.
- c. A speaker shall be granted 5 minutes to present comments to the school board. Upon receiving a request for an extension of time from the speaker, the school board, upon a motion being made and passed by a majority of school board members present and voting, may grant an additional amount of time not to exceed 5 minutes.
- d. Should a number of persons wish to address the school board on the same agenda item, or should the comments become repetitious, the School Board President, in the President's sole discretion, may shorten the time for comments to two minutes per person in order that persons wishing to address the school board may be heard and still allow the school board sufficient time to conduct its agenda business.

2. Adding an Item to the School Board Meeting Agenda in Order to Request Specific School Board Action:

- a. Any person or delegation (with one person being the spokesperson for the delegation) making a specific request to the school board which would require formal action by the school board must present a written request to the Superintendent for the item to be placed on the school board meeting proposed agenda. The written request must be submitted to the Superintendent at least five calendar

days before the school board meeting.

- b. The specific request to add an item to the agenda shall clearly identify what is being requested and why, signed by the person making the request, and include the person's name, address, email and telephone number.
- c. The Superintendent will forward the request to the School Board President and the Board President will decide whether the item will be placed on the proposed agenda. Whether any item is to be addressed at the school board meeting is determined by a majority of school board members at the beginning of the school board meeting when the school board adopts the proposed agenda as printed or adopted after being modified.
- d. If the item on the meeting agenda is adopted by the school board, the person or spokesperson for the delegation who has submitted the request for specific school board action will be granted 10 minutes to explain the request to the school board. Upon receiving a request for an extension of time from the speaker, the school board, upon a motion being made and passed by the majority of school board members present, may grant an additional amount of time not to exceed 5 minutes.
- e. In the sole discretion of the school board, requests to the school board for specific action submitted after the proposed agenda has been posted may be:
 - deferred until the next regular meeting or a special school board meeting, or
 - added to the meeting agenda for discussion purposes only, or
 - added to the agenda for discussion and possible action.

3. Authority of Presiding Officer:

The Board vests in its presiding officer the authority to terminate the right of any person to speak at the end of the time granted pursuant to provision 1.d, provision 1.e. or provision 2.d. as set forth in this policy. The presiding officer may also terminate the right of a person to speak at a school board meeting should the person cause public inconvenience, annoyance, or alarm to the school board or any person, engage in threatening behavior, make unreasonable noise, disturb or be disruptive of an official school board meeting, or when comments are disrespectful to one or more persons, boisterous, argumentative, threatening, or contain profanity. If deemed necessary by the presiding officer, the presiding officer may contact local law enforcement to have a person removed from the school board meeting as it is a violation of law for a person to intentionally cause or create a risk of serious public inconvenience, annoyance, alarm or disturbance at a school board meeting.

Policy BDDC: AGENDA PREPARATION AND DISSEMINATION

Status: DRAFT

Original Adopted Date: 10/10/2022 | **Last Reviewed Date:** 10/10/2022

The agenda for all meetings of the Board will be prepared by the Business Manager/Superintendent in consultation with the Board President.

Items of business may be suggested by any Board member, staff member or citizen of the district. The agenda ~~however, will allow suitable time for the remarks of the public who wish to speak briefly before the Board~~ for official school board meetings, other than official meetings held solely for the purpose of meeting in executive session, will ~~always~~ allow time for remarks from the public who wish to speak briefly before the Board.

The Board will follow the order of business set up by the agenda unless the order is altered by a majority vote of the members present. Items of business not on the agenda may be discussed and acted upon if a majority of the Board agrees to consider the item. The Board, however, may not revise Board policies, or adopt new ones, unless such action has been scheduled.

The agenda, together with supporting materials, will be distributed to Board members at least one business day prior to the Board meeting to permit them time to give items of business careful consideration. The Board shall provide public notice, with proposed agenda, that is visible, readable, and accessible for at least an entire, continuous twenty-four hours immediately preceding any meeting, by posting a copy of the notice, visible to the public, at the building in which the Superintendent's office is located. The proposed agenda shall include the date, time, and location of the meeting. The notice shall also be posted on the public body's website upon dissemination of the notice, if such a website exists. For special or rescheduled meetings, the information in the notice shall be delivered in person, by mail, by email, or by telephone, to members of the local news media who have requested notice.



- Building Update-
- Proposed Calendar-
- Family Friendly Walk Through Cohort-
- Legislative Session-
- Test Scores-

UPCOMING EVENTS

- January interim board meeting-TBA
- Regular Board Meeting-February 12th

DRAFT

DEUEL SCHOOL DISTRICT
2024-2025

2024

August	5-6	Staff In-service
	7	Back to School Fair 11-6
	8	1st FB Practice
	13	First Day of School
	15	1st VB/XC Practice
September	2	Labor Day-No School
	6	Friday in Session
	27 (TBD)	Homecoming-School in Session
October	18	Career Day
	25	PT Conferences

JULY						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

AUGUST						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

SEPTEMBER						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

OCTOBER						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November	11	Veteran's Day
	27-29	Thanksgiving Break

NOVEMBER						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

DECEMBER						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

December	19	End of 1st Semester 1:00 Dismissal
----------	----	---------------------------------------

December	20-Jan 1	Christmas Break
----------	----------	-----------------

January	2	School Resumes
	3	Friday in Session

March	7	Career Day
	TBD	PT Conferences

April	18	Good Friday
-------	----	-------------

April	21	Easter Monday
	25	Friday in Session

May	17	Graduation 1:00 PM
	22	Last Day of School

School Day	8:10-3:40
------------	-----------

School in Session	
Teachers in	
Break/Not in Session	

Student Contact Days

First Semester	75
Second Semester	83
Friday PD Sessions	19
August PD	3
Total:	180

2025

JANUARY						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

FEBRUARY						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

MARCH						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

APRIL						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

MAY						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

JUNE						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Notes:
Joint Convention August 8-9

Board Approved:



Middle School and High School - Principal Board Report

1. Staff Recognition: Kim Eggers
2. Student of the Month High School: Jara Adolph, Trey Maaland, Emma Sattler, Hope Bjerke, Josie Andersen, Merrick Slocum, & Amber Slack
3. Student of the Month Middle School: Hannah Turbak, Braxtin Winter, Tatum Sather, & Jace Warren
4. Staff of the Month: Katie Hinker
5. Campus Messenger
6. Report Cards



Elementary Principal Board Report

- **December Student of the Month**
 - JK - Emily Oliveriez
 - K - Graysen Beutler
 - 1st - Phoenix Warren
 - 2nd - Keegan Beutler
 - 3rd - Tyler Spilde
 - 4th - Cade Kreger
 - 5th - Jordan Ulmer
- **December Cardinal Card Winners**
 - Mya Coil
 - Brody Moyer
 - Wade Tvedt
 - Donovan Carpenter
 - Zayden Popham
- **Winner of the \$25 gift card Cardinal Card Drawing**
 - Ben Mellendorf
- **MAPS Update**
 - Feb. breakdown of MAPS data
- **Report Cards have been printed and sent home along with the NWEA MAPS winter family report.**

Athletic Director:

Congratulations to Jaycee Hourigan on being chosen as the MVP at the girls Entringer Basketball Classic.



Business Manager Board Report

- Farm to School
- SUI (Software Unlimited) Training – December 12-14, 2023
 - Purchase Orders
 - Trust & Custodial Accounts
 - Reports
- ELO CPA's & Advisors – Auditors in house March 11 & 12, 2024
- USDA Supply Chain Assistance Funding
- W-2's, 1099's, 1094's & 1095's

Northeast Educational Services Cooperative
Board of Directors Meeting
Monday, December 18, 2023

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, December 18, 2023 via Zoom or at Lake Area Technical College in Watertown, SD. The meeting was called to order by President Schuurman at 7:00 P.M. and adjourned at 7:57 P.M.

Members present:

In-Person:

Audrey Schuller, Britton-Hecla; Alisha Nielsen, Castlewood; Todd Fjelland, Clark; Norm Koehlmoos, DeSmet; Michelle Prins, Deuel; Arend Schuurman, Elkton; Tara Abraham, Hamlin; Jayme Trygstad, Sioux Valley; Penny Thyen, Waverly/South Shore

Zoom:

Megann Murphy, Arlington; Lisa Lauterhahn, Enemy Swim Day School; Michelle Kooima, Lake Preston; Lisa Amdahl, Summit; Art Berger Jr., Waubay; Martin Looyenga, Webster

Absent:

Laura Crooks, Deubrook; Chris Verhoek, Estelline; Jon Kahnke, Florence; Audrey Rider, Henry; Greg Bich, Iroquois; Carrie Schiernbeck, ORR; Lana Sand, Rosholt; Tia Felberg, Willow Lake; Natalie Remund, Wilmot

Others Attending:

NESC Staff Representatives: Shelly Skogstad (Z); Stephanie Hayunga (Z) – entered at 7:05 P.M.

Member District Superintendents: Dr. Jim Block, Webster; Todd Obele, Henry (Z) – entered at 7:02 P.M.; Mitch Reed, Florence (Z) – entered at 7:15 P.M.

NESC Administration: Andrea Powell, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

Call to Order

President Schuurman called the meeting to order at 7:00 P.M.

Introduction of Guests

Dr. Jim Block and Shelly Skogstad were introduced as guests.

Agenda Review, Changes, and Approval

Action #24-37 Motion by A. Nielsen, second by N. Koehlmoos, to approve the agenda as presented. All present voted, motion carried.

Public Comment

No public comments were presented.

Conflict of Interest

No conflicts of interest were presented.

Financial Report

Action #24-38 Motion by P. Thyen, second by T. Abraham, to approve the financial report for the period ending November 30, 2023. All present voted, motion carried.

	<u>General Fund</u>	<u>Special Education Fund</u>	<u>Agency Fund</u>
November 1, 2023	\$137,298.60	\$936,580.69	\$5,416.67
<u>Receipts:</u>			
Local Sources	\$66,079.58	\$245,321.26	\$2,247.28
State Sources		\$2,614.56	
Federal Sources			
Other		\$161,048.00	
<u>Total Monthly Receipts</u>	<u>\$66,079.58</u>	<u>\$408,983.82</u>	<u>\$2,247.28</u>
Total Gross Receipts	\$203,378.18	\$1,345,564.51	\$7,663.95
Manual Journal Entries			
Less Salaries	\$3,584.90	\$365,738.03	
Less Disbursements	\$15,408.66	\$129,612.86	\$683.09
<u>Total Salaries & Disbursements</u>	<u>\$18,993.56</u>	<u>\$495,350.89</u>	<u>\$683.09</u>
Ending Cash Balance			
November 30, 2023	\$184,384.62	\$850,213.62	\$6,980.86

Consent Agenda

Action #24-39 Motion by J. Trygstad, second by A. Berger Jr. to approve the following items on the Consent Agenda: 7a) Approval of November 20, 2023 Board of Directors minutes with correction to Dr. Jim Block being in zoom attendance the full duration of the meeting; 7b) Approval of payment of December 2023 budget claims; 7c) Approval of resignation of Jessica Wik, paraprofessional – Webster. All present voting in favor, motion carried.

December 2023 Accounts Payable

General Fund: AUTOMAXX CDJR, INC. FLEET MAINT 58.74; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 64.76; CENEX FLEETCARD FLEET MAINT 64.76; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 15.20; CHURCHILL, MANOLIS, FREEMAN, KLUDT, SHELTON SCHOOL MATTERS 28.57; DON'S BODY SHOP FLEET MAINT 209.94; DUST TEX SERVICE, INC. DEC RUG USE 5.40; ESTELLINE COMMUNITY OIL CO. FLEET MAINT 333.49; HAMLIN COUNTY FARMERS COOP FLEET MAINT 1,072.71; HEALTH EQUITY HSA/FLEX 2.85; MINERT & ASSOCIATES, INC DRUG TESTING 1,623.00; NESC PAYROLL DEC 2023 3,578.21; OTTERTAIL POWER CO. ELEC 21.87; PALMLUND AUTOMOTIVE FLEET MAINT 668.03; ICASSO, RICHARD BACKGROUND CHECK 6.14; PRAIRIE AG PARTNERS FLEET MAINT 58.83; ROB'S AUTO REPAIR FLEET MAINT 1,678.98; SHARP AUTOMOTIVE FLEET MAINT 278.12; TIME MANAGEMENT SYSTEMS TIME CLOCK 1.88; W.W. TIRE SERVICE FLEET MAINT 529.27; WATERTOWN PUBLIC OPINION MINUTES 9.79; WEBSTER AUTO CARE FLEET MAINT 196.41

Fund Total: \$16,471.31

Special Education Fund: BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 18,898.18; CENEX FLEETCARD FLEET MAINT 64.76; BOSSE, JENNIFER NOV MI REIMB 91.80; BOYD, BRENDA ED SPEC TRAVEL 68.00; CASTLEWOOD SCHOOL DISTRICT NOV CB USE FEE, PART C 650.26; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 153.64; CHURCHILL, MANOLIS, FREEMAN, KLUDT, SHELTON SCHOOL MATTERS 288.88; CLARK SCHOOL DISTRICT PART C 94.64; DEUBROOK SCHOOL DISTRICT PART B & C 684.93; DEUEL SCHOOL DISTRICT PART B & C 1,555.06; DUST TEX SERVICE, INC. DEC RUG USE 54.59; FLORENCE SCHOOL DISTRICT PART C 258.94; HAMLIN SCHOOL DISTRICT NOV CB USE FEE, PART B & C 2,120.38; HEALTH EQUITY HSA/FLEX 28.85; HENRY SCHOOL DISTRICT PART B 1,127.99; LAKE PRESTON SCHOOL DISTRICT NOV CB USE FEE 593.37; PARENT NOV MI REIMB 110.61; NESC PAYROLL DEC 2023 364,481.51; OLDHAM-RAMONA SCHOOL DISTRICT PART B 356.24; OTTERTAIL POWER CO. ELEC 221.12; PICASSO, RICHARD BACKGROUND

CHECK 62.11; REINHILLER, LISA ED SPEC TRAVEL 142.00; SCHWINGER, MINDY ASHA DUES 225.00; SIOUX VALLEY SCHOOL DISTRICT PART C 1,286.94; TIME MANAGEMENT SYSTEMS TIME CLOCK 102.63; WATERTOWN PUBLIC OPINION MINUTES 98.95; WAUBAY SCHOOL DISTRICT PART B 410.10; WEBSTER SCHOOL DISTRICT NOV CB USE FEE 988.94; WIESE, RITA NOV MI REIMB 36.21; WILLIAMS, THEODORE PSYCH CONTRACTED SERVICES 7,277.50; WILLOW LAKE SCHOOL DISTRICT PART C 53.62; WILMOT SCHOOL DISTRICT PART C 88.30

Fund Total: \$402,611.29

Discussion Items

Assistant Director's Report

Assistant Director Frewing gave his monthly report.

Director's Report

Director Powell gave her monthly report.

FY23 Audit Report

Business Manager Stormo reviewed FY23 audit report.

Director and Business Manager Evaluation

Director and Business Manager Evaluations delivered at the BOD meeting and/or mailed out should be mailed back to Vice-President P. Thyen prior to January 10, 2024 to review at January board meeting.

Action Items

Approval of FY23 Audit Report

Action #23-40 Motion by A. Nielsen, second by N. Koehlmoos, to approve FY23 Audit Report. All present voting in favor, motion carried.

Executive Session

Action #24-41 Pursuant to – Personal SDCL 1-25-2(1) Discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee. Motion by A. Schuller, second by T. Fjelland to enter executive session at 7:16 P.M. All present voting in favor, motion carried.

President Schuurman declared the board out of executive session at 7:55 P.M.

Adjournment

Action #24-42 With there being no further business, motion by J. Trygstad, second by A. Nielsen, to adjourn. All present voted, motion carried.

The next NESC Board of Directors meeting will be held at Lake Area Technical College in Watertown, SD on Monday, January 15, 2024 at 7:00 P.M.

Arend Schuurman, President

Tiffany Stormo, Business Manager