



Agenda

Board of Trustees

Regular Meeting

Location: Center for Advanced Technical Studies

Video Livestream: <https://www.youtube.com/watch?v=VXhTziF21kM>

October 10, 2022

1. Call to order at 6:00 p.m.
2. Approval of the agenda
3. Enter Executive Session to consider the following:
 - a. Selected employment items (Exhibit A) (Action)
 - b. Selected employment items (Exhibit B) (Information Only)
 - c. Legal advice regarding land acquisition
 - d. Legal advice regarding surplus property
 - e. Legal advice on detailed Procurement Audit Phase II
 - f. Legal advice regarding Freedom of Information Act (FOIA) requests
4. Call to order and convene regular meeting at 7:00 p.m.
5. Welcoming remarks – Jan Hammond, Board Chair
6. Invocation – Rebecca Blackburn Hines, Board of Trustees
7. Pledge of Allegiance – Rebecca Blackburn Hines, Board of Trustees
8. School Board Spotlight
9. Superintendent's Report
 - a. Vision, Mission, Outcomes and Feedback Update
 - b. Safety and Bullying Update
 - c. Therapeutic Day Programs Update
 - d. Shop Local Campaign

www.lexrich5.org

1020 Dutch Fork Road • Irmo, South Carolina 29063 • (803) 476-8000

"We Love and Grow Our Students!"

10. Approval of the minutes of the September 26, 2022 board meeting
11. Public Participation*

ACTION AGENDA

12. Action as Necessary or Appropriate on Matters Discussed in Executive Session
13. Approval of Local-Board Approved Course, Senior Internship, Course Code 5499 Offering for the 2022-2023 School Year (Exhibit C)
14. Approval of proposed revisions to 2016-2021 Capital Funds (Exhibit D)

DISCUSSION AGENDA

15. Discussion of architectural and engineering design of Irmo High School
16. Adjourn

INFORMATION AGENDA

17. 2022-2023 Comprehensive Health Education Board Advisory Committee (CHEBAC) (Exhibit E)
18. Title 1, Title II, and Title IV Programs for 2022-2023 (Exhibit F)
19. The next regular scheduled board meeting will be October 24, 2022, at the Center for Advanced Technical Studies.

* The Board welcomes and encourages public participation. However, the privilege of addressing the Board does not include the ability to make personal attacks on any Board Member, district employee, or other member of the public. We respectfully ask that you adhere to the procedures and the decorum provided in board policy BEDH "Public Participation at Meetings". Your comments should be limited to three minutes and must remain on either the topic noted on your sign-in form or a listed agenda item. Questions asked during public participation will be handled in accordance with board policy BEDH.



Minutes/September 26, 2022

The Board of Trustees of School District Five of Lexington and Richland Counties met at the Center for Advanced Technical Studies with the following members present:

Mrs. Rebecca Blackburn Hines
Mrs. Nikki Gardner, Secretary
Mrs. Jan Hammond, Chair
Mr. Matt Hogan
Mrs. Catherine Huddle
Mr. Ken Loveless, Vice Chair
Mrs. Tifani Moore
Dr. Akil Ross, Superintendent

The following staff were in attendance:

Mr. Michael Harris, Chief Student Services and Planning Officer
Mrs. Anna Miller, Chief of Academics and Administration Officer
Ms. Maddison Paul, Chief Financial Officer
Mrs. Amanda Taylor, Director of Communications
Dr. Tamara Turner, Chief Human Resources Officer
Mr. Dave Weissman, Executive Director of Operations

A livestream video link was provided to the public as a viewing option for the September 26, 2022, board meeting.

Chair Hammond called the regular meeting to order and gave welcoming remarks.

Chair Hammond, Board of Trustees, gave the Invocation and Pledge of Allegiance.

Mrs. Jondy Loveless was recognized by Chair Hammond for the following service to School District Five of Lexington and Richland Counties:

- Serving on the District 5 Foundation for over ten years
- Being instrumental in the Math Matters Program at Chapin Middle School
- For the creation of "Paddling for Teachers"
- Serving four years on the school board

The Board conducted the School Board Spotlight.

During the Superintendent's Report, Dr. Ross presented updates on Vision, Mission, Outcomes and Feedback, and Partnership with Midlands Technical College; Ms. Maddison Paul presented Monthly Financial Update for July (Exhibit C); and Dr. Michael Harris, Ms. Beth Hook, and Ms. Ashley Klane (Virtual) presented a Care Solace update.

During the public participation, Joann Claspill spoke about school concerns; Deana Berley spoke about the District 5 Foundation; and Kim Murphy spoke about the audit.

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A = Absent
AB = Abstain
N = No
X = Yes
R = Recuse

The Board presented for discussion:

- Local-Board Approved Course, Senior Internship, Course Code 5499 Offering for the 2022-2023 School Year (Exhibit D)
- Proposed Revisions to 2016-2021 Capital Funds (Exhibit E)

The Board presented for information:

- District 5 Foundation's Annual Evening for Education, Saluda Shoals Park – River Center, Thursday, October 6, 2022, 6:00 p.m.

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Record of Voting

**SCHOOL DISTRICT FIVE
OF
LEXINGTON AND RICHLAND COUNTIES**

Meeting of September 26, 2022

		B L A C K B U R N	G A R D N E R	H A M M O N D	H O G A N	H U D D L E	L O V E L E S S	M O O R E
1.	M. Huddle Approve the agenda.	X	A	X	X	X	X	X
2.	M. Loveless I make the motion to enter executive session to consider the following: a.) Selected employment items (Exhibit A) (Action); b.) Selected employment items (Exhibit B) (Information Only); c.) Legal advice concerning Dutch Fork High School and Chapin High School football field turf replacement; d.) Legal advice regarding C.A. No. 2021-CP-32-03699; e.) Legal advice regarding procurement audit; f.) Legal advice regarding request for attorney records, g.) Legal advice regarding land acquisition; h.) Legal advice on surplus property.	X	X	X	X	X	X	X
3.	M. Gardner I move that we approve the minutes of the September 12, 2022 board meeting.	X	X	X	X	X	X	X
4.	M. Huddle I move that we approve the minutes of the September 19, 2022 special-called board meeting.	X	X	X	X	X	X	X
5.	M. Loveless I move that we approve the selected employment items as shown in Exhibit A for action.	X	X	X	X	X	X	X

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**SCHOOL DISTRICT FIVE
OF
LEXINGTON AND RICHLAND COUNTIES**

Meeting of September 26, 2022

		B L A C K B U R N H I N E S	G A R D N E R	H A M M O N D	H O G A N	H U D D L E	L O V E L E S S	M O O R E
6.	M. Hogan S. Huddle I would like to make a motion that the Board directs their attorney to dismiss C.A. No. 2021-CP-32-03699.	X	X	X	X	X	X	X
7.	M. Huddle S. Moore I move that we ask the District's attorney to request all records of attorney Michael Montgomery for work conducted for the District (Item 3g). M. Blackburn Hines S. Hogan I make an amendment to Mrs. Huddle's motion to be item 3f legal advice regarding request for attorney records. Vote on the Original Motion.							
		X	X	X	X	X	X	X
		X	X	X	X	X	X	X
8.	M. Hogan S. Blackburn Hines Adjourn at 8:47 p.m.	X	X	X	X	X	X	X

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**MEMORANDUM**

To: Members of the Board of Trustees

Through: Dr. Akil E. Ross, Sr.
Superintendent

From: Anna M. Miller *AM*
Chief Academic and Administration Officer

Date: October 3, 2022

Re: October 10, 2022 Board Meeting
Action: Local-Board Approved Course, Senior Internship, Course Code 5499

Item: Local-Board Approved Course, Senior Internship, Course Code 5499

Background: The South Carolina Department of Education (SCDE) requires that CTE Internship, Work-Based Credit-Bearing courses meet the following criteria: Career and Technical Education course code, 120 practical experience hours, and the course must be a part of the student's Individualized Graduation Plan (IGP). District 5 has historically offered seniors the opportunity to participate in internships. However, not all of the internships that students participate in meet the SCDE requirement for CTE Internship, Work-Based Credit-Bearing courses. Therefore, since we already have the course code for CTE Internship, Work-Based Credit-Bearing courses, we need to create a course code for non-CTE Internship, Work-Based Credit-Bearing courses.

A new course and course number needs to be created in order to allow seniors to participate in internships which do not meet the CTE Internship, Work-Based Credit-Bearing course requirements. The new course curriculum and course number must be a Local-Board Approved course. The course name should be Senior Internship, and the course number should be 5499, an inactive course code appropriate for this change.

Recommendation: The administration recommends approval of a Local-Board Approved course entitled Senior Internship with the course code 5499 to establish a separate code for non-CTE Internship, Work-Based Credit-Bearing courses.

Attachment: Course Description

Course Description: Internship is a progressive, school-sponsored experience that places students in a real worksite environment setting to develop and practice career-related knowledge and skills needed for a specific level job role. An internship provides hands-on experience in a particular industry or occupation related to a student's career interests, abilities, and goals. The student observes business functions and actively engages with the assigned job role outlined in the training agreement and evaluation plan. The worksite employee is the student's supervisor. The training agreement outlines the expectations and responsibilities of the sponsoring school and worksite's partnership, including a specified number of hours in the training agreement with skills and objectives for the student to master during the placement. The intern works a schedule specific to the worksite supervisor's teaching and learning availability in agreement with sponsoring school. Prior to an internship, the student receives the established criteria and guidelines from the worksite supervisor. Throughout the internship, the worksite supervisor evaluates the student providing feedback to sponsoring school representative. The training agreement and evaluation plan is maintained for two years after the student graduates from high school. ***Internship is a career-ready qualifier.**

Course Requirements: Students enrolled in this course IGP must align with their career clusters, and students must have earned a minimum of one unit in the pathway related to the work-based placement or completed a personal pathway of study.

The work-based learning program must include:


- Training agreement which defines a combination of objectives and required hours of internship.
- Industry evaluation and training agreement, which includes the world-class skills from the Profile of the South Carolina Graduate.



MEMORANDUM

To: Members of the Board of Trustees

Through: Dr. Akil E. Ross, Sr.
Superintendent

From: David A. Weissman 
Executive Director of Operations

Date: October 5, 2022

Re: **Action Agenda:** October 10, 2022 Board Meeting
Approval of Proposed Revisions to 2016-2021 Capital Funds

Background: In October, 2021 the administration requested that remaining 2016-2021 capital funds be reallocated for school improvements including facility needs and furniture.

Issue: The following projects will no longer need funding due to changes in the needs of the District.

- Center for Advanced Technical Studies- Composting & Equipment Shed: \$175,000
- District Office: Removal of 6 Portables- \$750,000
- Palmetto Woods: Convert to Maintenance Shop- \$1,525,000

Total: \$2,450,000

Recommendation: The administration recommends to use the funding formerly allocated for the projects above projects for following projects:

School	Project	Estimated cost
DFE	Security gate at Kindergarten Wing	\$10,000
IHS	Replace rear door	\$15,000
SOES	Americans with Disabilities Act (ADA) Ramp (Requesting additional funds)	\$17,500
SHHS	ADA Ramp (Requesting additional funds)	\$49,000

DFE	ADA Upgrades- Handrails and gates for exterior ramp	\$19,000
DFE	Curb cut & sidewalk repair	\$20,000
DFE	Vestibule Upgrades	\$187,550
IES	Vestibule Upgrades	\$44,500
SOES	Vestibule Upgrades	\$48,500
CRIS	Vestibule Upgrades	\$170,000
All Locations	Start Installation of Exterior Door Alarms	\$1,140,027
DFHS	Replace Sound System (requesting additional funds)	\$100,000
DFHS	Repair deficiencies in track	\$140,000
DO	Installation of storage facility for Operations Department	\$60,000
TBD	Remaining balance to be put forward for remaining vestibules	Estimated: \$428,923
	TOTAL:	\$2,450,000

DAW: cr

**MEMORANDUM**

To: Members of the Board of Trustees

Through: Dr. Akil E. Ross, Sr.
Superintendent

From: Anna M. Miller *AM*
Chief Academic and Administration Officer

Date: October 5, 2022

Re: October 10, 2022 Board Meeting
Information: Comprehensive Health Education Board Advisory Committee

Item: Comprehensive Health Education Board Advisory Committee (CHEBAC) for 2022-2023

Background: For your information, attached are the names and pertinent information of individuals who have agreed to serve on the Comprehensive Health Education Board Advisory Committee (CHEBAC) for 2022-2023. These appointments fulfill the requirements outlined in the 1988 Comprehensive Health Education Act for the establishment of a thirteen-member advisory committee. This committee functions to assist in the selection of components and curriculum materials related to reproductive health, family life, and pregnancy prevention education.

Attachment: CHEBAC Committee Members for 2022-2023

CHEBAC Committee 2022-2023
Comprehensive Health Education Board Advisory Committee

Category	Representative	Work/Contact Information	Commitment
Parent (2 required)	Dr. David Stodden	<u>University of South Carolina</u> Work Email: stodden@mailbox.sc.edu Work Phone: 803-777-9882	2021-2022 2022-2023
	Ava Dean	<u>Kidney Foundation</u> Work Email: ava.dean@kidney.org Work Phone: 803-799-3870 ext. 631 Personal Email: avadean@hotmail.com Personal Phone: 803-414-3087	2021-2022 2022-2023

Category	Representative	Contact/Work Information	Commitment
Clergy (3 required)	Ralph G. Hill	<u>Mt. Horeb Lutheran Church</u> Work Email: pastorhill@mthoreb.net Work Phone: 803-345-2000	2021-2022 2022-2023
	Ray Washington	East Lake Community Church	2021-2022 2022-2023
	John Dukes	<u>Chapin United Methodist Church</u> Work Email: john@chapin umc.com Work Phone: 803-345-2801	2021-2022 2022-2023

Health Professional (2 required)	Dr. Bill Taylor Personal Email: billtaylor810@gmail.com	Retired pediatrician, Sandhills Pediatrics Experience on the comprehensive health committee	2021-2022 2022-2023
	Dr. Karen Pollock CHEBAC Chairperson Work Email: kpollockmd@gmail.com Work Phone: 803-732-0920	Pediatrician, Ballentine Pediatrics	2021-2022 2022-2023

Other Person Not Employed in District (2 required)	Karen Williams Personal Email: kcwill28@gmail.com	District volunteer Currently serves on SHHS SIC Pediatric Occupational Therapist	2021-2022 2022-2023
	April Alsup	District volunteer Real estate broker	2021-2022 2022-2023

Teacher (2 required)	*Amber Hege Work Email: ahege@lexrich5.org	Middle School Health and PE Teacher	2022-2023 2023-2024
	Paula Bartholomew Work Email: pbarthol@lexrich5.org	High School Biology Teacher Worked on Current HS Comprehensive Health Curriculum	2021-2022 2022-2023

*New member to committee 2022-2023

Student (2 required) Note: Because seniors are selected for this committee, these positions rotate on a yearly basis.	Irmo High School Kaliyah Hicks <i>Student Body President</i>	2022-2023
	Spring Hill High School Elizabeth McCarty	2022-2023

Note:

2014-2015: *Irmo High School and Spring Hill High School
2015-2016: Chapin High School* and Dutch Fork High School
2016-2017: Irmo High School and ***Spring Hill High School**
2017-2018: Chapin High School and ***Dutch Fork High School**
2018-2019: *Irmo High School and Spring Hill High School
2019-2020: Chapin High School* and Dutch Fork High School
2020-2021: Irmo High School and ***Spring Hill High School**
2021-2022: Chapin High School and ***Dutch Fork High School**
2022-2023: *Irmo High School and Spring Hill High School

**Indicates representation by student body president.*



MEMORANDUM

To: Members of the Board of Trustees

Through: Dr. Akil E. Ross, Sr.
Superintendent

From: Anna M. Miller *AM*
Chief Academic and Administration Officer

Date: October 5, 2022

Re: October 10, 2022 Board Meeting
Information: Title I, Title II, and Title IV Programs for 2022-2023

Item: Title I, Title II, and Title IV Programs for 2022-2023

Background: Attached to this memo you will find information regarding the following:

- Title I 2022-23 Program
- Title II 2022-23 Program
- Title IV 2022-23 Program

In order to determine the appropriate use of funding, Title I, Title II, and Title IV federal grants require stakeholder (teacher, school administrators, parents, and paraprofessionals) involvement from both Title I and non-Title I schools. Stakeholder feedback is submitted to the South Carolina Department of Education as a verification of stakeholder involvement and as a justification for funding decisions.

Attachments: Title I
Title II and Title IV



TITLE I 2022-2023

2022-2023 Program Proposal

FY 22-23 (<i>Projected</i>) New Grant Funds	\$ 2,427,308.09
FY 21-22 (<i>Projected</i>) Carryover Funds	<u>\$200,000.00</u>
TOTAL 21-22 PROJECTED FUNDS	\$ 2,627,308.09

Title I Served Schools:

All of the following schools have 40% F/R lunch count, or higher and have conducted a Needs Assessment in their school to make the community decision for allocating Title I funds.

School	Title I Programs
Seven Oaks Elementary	<i>Reading Intervention Math Intervention Academic Tutoring</i>
Harbison West Elementary	<i>Reading Intervention Math Intervention Academic Tutoring</i>
Leaphart Elementary Elementary	<i>Reading Intervention Math Intervention Academic Tutoring</i>
Dutch Fork Elementary	<i>Reading Intervention Math Intervention Academic Tutoring</i>
Nursery Road Elementary	<i>Reading Intervention Math Intervention Academic Tutoring</i>
H. E. Corley Elementary	<i>Reading Intervention Math Intervention Academic Tutoring</i>

Title I funds will be expended for teachers' salaries/benefits, parent involvement needs, instructional materials and supplies, professional training, and academic tutoring (during the school year and during summer).

Program Purposes:

(As stated in Federal Regulations)

Programs that provide extended learning time for disadvantaged children to assist in the acquisition of performance standards expected for all children. Programs may include extended school year; before- and after-school or summer programs; and, accelerated, high-quality curriculum including applied learning. Programs should minimize removing children from the regular classroom during regular school hours for instruction and should coordinate with and support the regular education program in the classroom. Programs supported by Title I funds may also include counseling, mentoring, and other pupil services; college and career awareness and preparation; services to transition students from school to work; services to assist preschool children; and, professional development opportunities to provide teachers with strategies to use in the classroom and with promoting parental involvement in their children's education.



TITLE II, Part A Program
Improving Teacher Quality
and
TITLE IV
Student Support and Academic Enrichment
2022-2023

2022-20232 Program Proposal

FY 22-23 (<i>Projected</i>) New Title II Grant Funds	\$ 428,169.89
FY 22-23 (<i>Projected</i>) New Title IV Grant Funds	\$ 152,202.52
FY 21-22 (<i>Projected</i>) Carryover Title II Grant Funds	\$ 442,690.40
Total 22-23 Projected Funds	\$ 1,023,062.81

Program Purposes:

Per our District's Strategic Plan, Title II monies will be used to support our district initiatives, professional development in the core content areas, paraprofessional training, as needed, and recruitment and retention of highly qualified staff, as outlined in Title II guidelines.

District Five has opted to target Title IV funds for professional development activities to grow our teachers in content knowledge and teaching best practices. We target these funds for continued training and coaching for instructional improvement focused on rigor, relevance and high engagement research based strategies.