



Agenda

Board of Trustees

Regular Meeting

Location: Center for Advanced Technical Studies

Video Livestream: <https://www.youtube.com/watch?v=El13rwFHaSU>

July 11, 2022

1. Call to order at 4:30 p.m.
2. Approval of the agenda
3. Enter Executive Session to consider the following:
 - a. Selected employment items (Exhibit A) (Action)
 - b. Selected employment items (Exhibit B) (Information Only)
 - c. Contractual Matter regarding Legal Services (Exhibit C)
 - d. Legal advice regarding direction on possible criminal and civil findings from the Procurement Examination and Consulting Preliminary Results Phase I Report from June 22, 2022
 - e. Evaluation of Superintendent for 2021-2022 (Exhibit D)
4. Call to order and convene regular meeting at 7:00 p.m.
5. Welcoming remarks – Jan Hammond, Board Chair
6. Invocation – Matt Hogan, Board of Trustees
7. Pledge of Allegiance – Matt Hogan, Board of Trustees
8. Superintendent's Report
 - a. Security Updates to Potential Bond Referendum Projects
 - b. 2021-2022 Year In Review
9. Approval of the minutes of the June 27, 2022 board meeting
10. Public Participation*

ACTION AGENDA

11. Action as Necessary or Appropriate on Matters Discussed in Executive Session

DISCUSSION AGENDA

12. Recommendations to the Procurement Committee
13. Adjourn

INFORMATION AGENDA

14. 180th-Day Enrollment Report for 2021-2022 (Exhibit E)
15. New Administrative Rule DD-R "Funding Proposals, Grants, and Special Projects" (Exhibit F)
16. The next regular scheduled board meeting will be August 8, 2022, at the Center for Advanced Technical Studies.

* The Board welcomes and encourages public participation. However, the privilege of addressing the Board does not include the ability to make personal attacks on any Board Member, district employee, or other member of the public. We respectfully ask that you adhere to the procedures and the decorum provided in board policy BEDH "Public Participation at Meetings". Your comments should be limited to three minutes and must remain on either the topic noted on your sign-in form or a listed agenda item. Questions asked during public participation will be handled in accordance with board policy BEDH.



Minutes/June 27, 2022

The Board of Trustees of School District Five of Lexington and Richland Counties met at the Center for Advanced Technical Studies with the following members present:

Mrs. Rebecca Blackburn Hines
Mrs. Nikki Gardner, Secretary
Mrs. Jan Hammond, Chair
Mr. Matt Hogan
Mr. Ken Loveless, Vice Chair
Mrs. Tifani Moore
Dr. Akil Ross, Superintendent

The following staff were in attendance:

Mrs. Anna Miller, Chief of Academics and Administration
Mrs. Amanda Taylor, Director of Communications
Dr. Tamara Turner, Chief Human Resources Officer
Mr. Dave Weissman, Interim Executive Director of Operations

A livestream video link was provided to the public as a viewing option for the June 27, 2022, board meeting.

Chair Hammond called the meeting to order at 7:17 p.m. to convene the public hearing on the 2022-2023 General Fund Budget. Dr. Ross provide a 2022-2023 Budget Overview. Following Dr. Ross' presentation, public participation regarding the 2022-2023 budget was held. Kim Murphy spoke during public participation about fund balance. The public hearing was adjourned at 7:52 p.m.

Chair Hammond called the regular meeting to order at 7:52 p.m. and gave welcoming remarks.

Rebecca Blackburn Hines, Board of Trustees, gave the Invocation and Pledge of Allegiance.

During the Superintendent's Report, Dr. Ross presented a safety update and Mrs. Connie Frick presented Monthly Financial Reports (Exhibit E).

During the public participation, Kim Murphy spoke about fund balance.

The Board presented for discussion an update regarding a potential board meeting in the amount of \$150,000.000 to be held on November 8, 2022 (Exhibit H).

Record of Voting

**SCHOOL DISTRICT FIVE
OF
LEXINGTON AND RICHLAND COUNTIES**

Meeting of June 27, 2022

	B L A C K B U R N H I N E S	G A R D N E R	H A M M O N D	H O G A N	H U D D L E	L O V E L E S S	M O O R E
1. M. Loveless S. Huddle Approve the agenda.	X	X	X	X	X	X	X
2. M. Loveless S. Huddle I make the motion to enter executive session to consider the following: a.) Selected employment items (Exhibit A) (Action); b.) Selected employment items (Exhibit B) (Information Only); c.) Preliminary Procurement Audit Report including personnel matters; d.) Legal advice regarding retaining wall at Harbison West Elementary School; e.) Legal advice regarding force main relocation on Amicks Ferry Road; f.) Contractual matter regarding Energy Savings at Irmo High School and Dutch Fork Elementary (Exhibit C); g.) Contractual matter regarding a redistricting study (Exhibit D)	X	X	X	X	X	X	X
3. M. Loveless S. Huddle I move that we approve the minutes of the June 13, 2022 board meeting.	X	X	X	X	X	X	AB
4. M. Loveless S. Huddle I make the motion that we approve the selected employment items in Exhibit A for action as shown in item 3. (a.). of the agenda.	X	X	X	X	X	X	X

A = Absent
AB = Abstain
N = No
X = Yes
R = Recuse

**SCHOOL DISTRICT FIVE
OF
LEXINGTON AND RICHLAND COUNTIES**

Meeting of June 27, 2022

		B L A C K B U R N H I N E S	G A R D N E R	H A M M O N D	H O G A N	H U D D L E	L O V E L E S S	M O R E
5.	M. Huddle	S. Gardner	X	X	X	X	X	X
	I move that, since JAG has approved release of the Phase I Procurement Examination Executive Summary Report, the report be made available to the public and posted on the district's website by noon tomorrow and that upon receipt of the final report in the future that it will also be released to the public.							
6.	M. Loveless	S. Huddle	X	X	X	X	X	X
	I make the motion in response to the Preliminary and future findings of the Procurement Audit, the Board appoints the Procurement Committee as the proper venue for discussion and receipt of advice, including but not necessarily limited to legal advice (<i>inter-alia</i>). The Procurement Committee shall present its recommendations to the full Board for prescriptive action.							
7.	M. Huddle	S. Gardner	N	X	X	X	X	N
	I move that, as recommended by the JAG auditor in their Executive Summary of Phase I Procurement Examination Report, the Superintendent be directed to share the report in writing with the S.C. State Auditor, S.C. Department of Education, S.C. State Fiscal Accountability Authority, and S.C. Division of Procurement Services Office of Audit and Certification, and to report the applicable findings to the S.C. Ethics Commission.							

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8. M. Gardner S. Huddle I move that the Board obtain legal advice on the appropriate reporting of possible criminal audit findings to the appropriate federal, state and/or local law enforcement or other agencies and advise on possible civil remedies.	X	X	X	X	X	X	X
9. M. Gardner S. Huddle I move that we extend the appointment of JAG until December 31, 2022 to audit transactions associated with the 2008 bond referendum and all outstanding items from the Phase I Report, not to exceed an additional \$60,000, above the current contract. M. Hogan S. Huddle I would like to make an amendment to the original motion that the contract not exceed December 31, 2022 with an additional fee of \$60,000, with 3 updates, when they reach \$20,000 increments. Vote on original motion	N N	X X	X X	X X	X X	N X	N N
10. M. Loveless S. Moore I make a motion under item number 16 (Action Agenda) that the Dominion Energy Easement request be granted (Exhibit F).	X	X	X	X	X	X	X

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Meeting of June 27, 2022

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11. M. Loveless S. Gardner I make the motion that (1) the board approves the Third and Final Reading of the 2022-2023 FY Budget in the amount of \$212,481,590 to balance; (2) we approve 246.10 Operating Mills; (3) we approve 69.5 Debt Service Mills; (4) we approve establishing an Assignment of Fund Balance of \$1,529,112 for salaries and benefits for an additional 24 FTE Positions; (5) and, approval of establishing an Assignment of Fund Balance of \$1,300,000 for funding a Snack Program (Exhibit G). M. Blackburn Hines S. Hogan I would like to amend the motion, I move that we separate the NEST Programs from the proposed budget that was in the original motion. Vote on original motion							
	X	X	N	N	N	N	N
	X	X	X	X	X	X	X
12. M. Gardner S. Moore I move that we approve for administration to move forward With Cropper GIS contract to complete redistricting services for our District (Exhibit D).	X	X	X	X	X	X	X
13. M. Hogan S. Blackburn Hines Adjourn at 10:10 p.m.	X	X	X	X	X	X	X

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TO: Members of the Board of Trustees
Dr. Akil E. Ross, Sr., Superintendent

FROM: Michael R. Harris, Ed. D.
Chief Student Services and Planning

DATE: July 7, 2022

RE: Superintendent's Board Brief

Attached for your information is the **180-Day Enrollment** for the 2021-2022 school year.

Please note that the 180th day of school concluded on Friday, June 3, 2022.

Thank you.

MRH:lm

2021-22 Enrollment for June 3, 2022

ALL STUDENTS

Day 180 - Final

School	PK	K	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th	Total
Ballentine Elementary School	4	68	104	102	90	99	109								576
Chapin Elementary School	98	124	140	124	165	116									767
Chapin High School											421	421	341	400	1583
Chapin Intermediate School							438	468							906
Chapin Middle School								1	461	485					947
CrossRoads Intermediate School								720							720
Dutch Fork Elementary School	41	72	80	64	71	79	88								495
Dutch Fork High School											483	418	370	402	1673
Dutch Fork Middle School								4	462	465					931
H E Corley Elementary School	120	75	88	83	87	57	86								596
Harbison West Elementary School	89	75	64	91	73	95	92								579
Irmo Elementary School	23	74	98	90	81	98	68								532
Irmo High School											426	292	268	268	1254
Irmo Middle School								123	431	402					956
Lake Murray Elementary School	9	144	148	177	162	174									814
Leaphart Elementary School	20	69	72	72	75	78	97								483
Nursery Road Elementary School	39	71	74	70	64	73	75								466
Oak Pointe Elementary School	22	62	93	82	73	108	91								531
Piney Woods Elementary School	4	86	84	84	90	87									435
River Springs Elementary School	21	59	66	73	80	93	77								469
Seven Oaks Elementary School	42	75	78	82	81	77	88								523
Spring Hill High School											299	285	263	255	1102
Grand Total	532	1054	1189	1194	1192	1234	1309	1316	1354	1352	1629	1416	1242	1325	17338

All students registered in PowerSchool on Day 180 are included in this report regardless of funding status.

Data pulled from PowerSchool at 3:25 PM on 6/14/2022

2021-22 Enrollment for June 3, 2022

IN-PERSON

Day 180 - Final

School	PK	K	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th	Total
Ballentine Elementary School	4	68	101	97	86	93	105								554
Chapin Elementary School	98	124	137	123	156	113									751
Chapin High School											412	403	328	389	1532
Chapin Intermediate School							421	454							875
Chapin Middle School								1	444	463					908
CrossRoads Intermediate School								661							661
Dutch Fork Elementary School	41	72	78	61	64	73	81								470
Dutch Fork High School											459	397	354	372	1582
Dutch Fork Middle School								4	435	433					872
H E Corley Elementary School	120	75	84	80	82	53	85								579
Harbison West Elementary School	89	75	61	90	70	88	85								558
Irmo Elementary School	23	74	97	86	80	90	64								514
Irmo High School											396	274	246	244	1160
Irmo Middle School								120	399	367					886
Lake Murray Elementary School	9	144	143	172	158	173									799
Leaphart Elementary School	20	69	69	68	70	73	91								460
Nursery Road Elementary School	39	71	71	68	59	70	70								448
Oak Pointe Elementary School	22	62	89	81	73	105	89								521
Piney Woods Elementary School	4	86	83	84	90	86									433
River Springs Elementary School	21	59	66	71	79	92	71								459
Seven Oaks Elementary School	42	75	74	78	75	71	79								494
Spring Hill High School											299	283	256	247	1085
Grand Total	532	1054	1153	1159	1142	1180	1241	1240	1278	1263	1566	1357	1184	1252	16601

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Data pulled from PowerSchool at 3:25 PM on 6/14/2022

2021-22 Enrollment for June 3, 2022

FIVE

Day 180 - Final

School	PK	K	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th	Total
Ballentine Elementary School			3	5	4	6	4								22
Chapin Elementary School			3	1	9	3									16
Chapin High School											9	18	13	11	51
Chapin Intermediate School							17	14							31
Chapin Middle School									17	22					39
CrossRoads Intermediate School								59							59
Dutch Fork Elementary School			2	3	7	6	7								25
Dutch Fork High School											24	21	16	30	91
Dutch Fork Middle School									27	32					59
H E Corley Elementary School			4	3	5	4	1								17
Harbison West Elementary School			3	1	3	7	7								21
Irmo Elementary School			1	4	1	8	4								18
Irmo High School											30	18	22	24	94
Irmo Middle School								3	32	35					70
Lake Murray Elementary School			5	5	4	1									15
Leaphart Elementary School			3	4	5	5	6								23
Nursery Road Elementary School			3	2	5	3	5								18
Oak Pointe Elementary School			4	1		3	2								10
Piney Woods Elementary School			1			1									2
River Springs Elementary School				2	1	1	6								10
Seven Oaks Elementary School			4	4	6	6	9								29
Spring Hill High School												2	7	8	17
Grand Total	0	0	36	35	50	54	68	76	76	89	63	59	58	73	737

All students registered in PowerSchool on Day 180 are included in this report regardless of funding status.

Data pulled from PowerSchool at 3:25 PM on 6/14/2022

Funding Proposals, Grants, and Special Projects

Code DD-R Issued 07/22

School and District Grant Awards

The purpose of school-level grants should be to generate resources that support the educational mission and priorities of each school, as articulated by the principal and the school's leadership team.

The purpose of district-level grants should be to generate resources that advance the priorities of the district's strategic plan in attaining the mission of the school district.

Crowdfunding

The only online crowdfunding site supported by the school district is DonorsChoose.

The purpose of all school-level crowdfunding activities should be to generate resources to support the educational mission and priorities of each school, as articulated by the principal and the school's leadership team.

Procedures

All funding proposals, grants, and special projects (e.g. DonorsChoose) sought by a school and/or district employee will adhere to the following workflow:

- 1) Any district employee that wishes to apply for a grant on behalf of their school and/or district will submit a Grant Intent Form.
- 2) The district grant writer will coordinate a review of the Grant Intent Form by the director of elementary and/or secondary education, or another director as appropriate.
- 3) A response of approval, denial, or request for further information will be provided within five (5) business days. Any project that proposes modifications to existing facilities, the purchase of new technology, changes/ additions to student transportation, or changes to staffing by human resources will require additional approvals
- 4) The district grant writer will be available for technical assistance as requested during the preparation and submission of the grant.
- 5) The employee submitting the grant will maintain all records and correspondence.

All funding proposals, grants, and special projects awarded funding will adhere to the following workflow:

- 1) Upon receipt of notification of an award, the employee submitting the grant will be responsible for obtaining signatures and returning grant agreements and/or contracts as required.
- 2) The employee will inform his/her principal and the district grant writer of the grant award. For school-level grants, the principal is responsible for coordinating school communications methods. For district-level grants, the communications office will determine how and where to promote the grant.
- 3) The assigned bookkeeper for the school and/or department will coordinate with the district finance office to set up the appropriate fund and account numbers, prior to any expenditures.
- 4) The named project director on the grant will maintain all records, including reports, budget modifications, and time sheets as applicable for a period of six years after the close-out of the grant.
- 5) The named project director on the grant will be responsible for all reporting as required by the grant.
- 6) On a quarterly basis, the district grant writer will prepare a report for the superintendent documenting all grant awards received by the schools and/or district.