

MINUTES
LASALLE-PERU TOWNSHIP HIGH SCHOOL DISTRICT #120
FINANCE COMMITTEE MEETING
TUESDAY, SEPTEMBER 12, 2023, 4:15 P.M.

CALL TO ORDER

Mr. Merboth, Committee Chair, called the meeting to order at 4:15 p.m.

ROLL CALL

PRESENT: Mr. Matt Merboth, Committee Chair, and Mrs. Sally Taliani (via phone)

ABSENT: Mrs. Carol Alcorn

OTHERS IN ATTENDANCE: Dr. Steven Wroblewski, Superintendent Mrs. Lori Whalen, Business Manager and Mrs. Jennifer Does, Business Manager

REVIEW/APPROVE THE MEETING MINUTES FROM THE AUGUST 7, 2023 COMMITTEE MEETING

MOTION by Mrs. Taliani seconded by Mr. Merboth to accept to recommend the Board of Education approve the meeting minutes from September 12, 2023, as presented. Voting Aye: Mrs. Taliani and Mr. Merboth. Voting Nay: None. **The motion carried.**

INTRODUCE NEW BUSINESS MANAGER – JENNIFER DOES

Dr. Wroblewski and the committee expressed deep appreciation to Mrs. Lori Whalen for her 6 ½ years of dedicated service to L-P. In her time, she oversaw the implementation of a new financial software system, re-instilled trust with the staff in the payroll department, and hired quality staff members to support the efforts of the business office. She will be missed.

Dr. Wroblewski introduced Mrs. Jennifer Does, our new Business Manager. Mrs. Does brings exceptional private industry experiences in accounting. For the past 10 years she worked up the chain in the accounting office at COVIA into a senior accounting management position. She has spent the past two weeks shadowing Mrs. Whalen. We're excited to have her join our team.

MONTHLY FINANCIALS

Dr. Wroblewski shared that we held off completing the July and August financials in order for Mrs. Whalen and Mrs. Does to work together on closing the months. The final documents will be shared at the regular Board meeting.

FINAL FY 2024 L-P DISTRICT BUDGET RECOMMENDATION:

Dr. Wroblewski and Mrs. Whalen presented the final FY2024 budget summary. The Ed and O & M funds have taken on more expense from the tentative. The Ed Fund now reflects teacher salary lane changes, and the O & M has a working cash transfer of \$300,000 to accommodate the possible purchase of a house near campus. The Transportation Fund already reflected a deficit as we plan to purchase an activity bus and drivers ed car. Overall, we still project a slight surplus in the operating funds by the end of the fiscal year.

POSSIBLE PROPERTY ACQUISITION DISCUSSION

Dr. Wroblewski reported that a neighbor near campus contacted him regarding the District's interest purchasing their home. This will be a closed session discussion at the September regular Board meeting.

SUMMER PROEJCTS UPDATE

Dr. Wroblewski shared the following updates with the committee:

1. **L-P Sports Complex Phase II:** The soccer field and tennis courts are completed. Soccer building bathrooms are near completion. Grass seed has been planted and protected with a straw covering.

SUMMER PROEJCTS UPDATE

Dr. Wrobleski shared the following updates with the committee:

L-P Sports Complex Phase II: The soccer field and tennis courts are completed. Soccer building bathrooms are near completion. Grass seed has bee **to intervene with the State of Illinois Property Tax Appeal Board regarding PIN #17-05-410-012, #17-05-410-013, #17-05-410-014, and #17-05-410-015, including authority to conduct a property appraisal.**

1. n planted and protected with a straw covering. The baseball/softball field concession-press box building shell will be completed by mid-October. Parking asphalt paving is contingent on weather. It may get tabled until the spring. Dr. Wrobleski shared the following change order for committee review and approval to submit to the Board. There will also be a number of occupancy permits and statements of completion requests in the packet. Most of these are tied to projects that have been completed....

Tieman Builders:

- a. CO#2, Soccer Field Scoreboard Electrical - \$1,419.96. The electrical connector to the scoreboard needed to be moved as result of the soccer building addition.

MOTION by Mrs. Taliani seconded by Mr. Merboth to accept to recommend the Board of Education approve the change order for Tieman Builders, as presented. Voting Aye: Mrs. Taliani and Mr. Merboth; Voting Nay: None. **The motion carried.**

HEALTH/LIFE SAFETY THREE-YEAR LOOK AHEAD UPDATE

Dr. Wrobleski, Mr. Tomminello, and Mr. Kmetz presented the preliminary three-year look ahead list of HLS and general improvement projects. An opinion of probable cost will be prepared by Mr. Kmetz. We expect to have that completed by November. Dr. Wrobleski explained that the HLS work will likely cost between \$3M and \$5M – which would require sale of HLS bonds to complete.

ACTIVITY BUS REPLACEMENT UPDATE

We expect an activity bus to become available within the next two months. The price has increased to \$110,000 – which is budgeted in our transportation fund this year.

OTHER

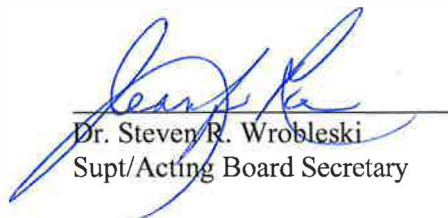
ISBE has announced the latest School Maintenance Grant application – a \$50K matching grant. The application is due in December. L-P will be submitting once again.

ADJOURNMENT

Motion by Mrs. Taliani, seconded by Mr. Merboth, to adjourn. Voting Aye: Mrs. Taliani and Mr. Merboth. Voting Nay: None. **The motion carried. Time 4:48 p.m.**



Mr. Matt Merboth
Committee Chair



Dr. Steven R. Wrobleski
Supt/Acting Board Secretary