

# MADEIRA CITY SCHOOLS

## Board Organizational Meeting

*"This meeting is a meeting of the Madeira Board of Education in public for the purpose of conducting the school district's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item 4. This shall be known as 'Hearing of the Public.' Hearing of the public is for items not already on the agenda."*

**Regular Session**  
**MHS - Perin Learning Commons**  
**Monday, January 8, 2024**  
**Organizational & Regular Meeting - 7:00 P.M.**

*Call to Order by President Pro-Tempore*  
*Pledge of Allegiance*  
*Roll Call*

### **Oath of Office for New Board Members – Mr. Brad Cunningham, Mrs. Ann Ramos – (Exhibit-1)**

*Do you solemnly swear that you will support the Constitution of the State of Ohio; and that you will faithfully and impartially discharge your duties as members of the Board of Education of the Madeira City School District, Hamilton County, to the best of your ability, and in accordance with the laws now in effect and hereafter to be enacted, during your continuance in said office, and until your successor is elected and qualified?*  
*Answer: "I do"*

### **1. AGENDA**

- A. Move the Board approve the agenda for the January 8, 2024 meeting of the Board of Education.

Moved:	Second:	Vote:
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### **2. RECOGNITIONS**

- A. National Merit Semifinalists
- B. National Merit Commended Students
- C. National Hispanic Recognition Award
- D. National African-American Scholars
- E. Entrepreneurship Classes
- F. Marching Band qualified for state
- G. Mustang Golf qualified for state
- H. Cross Country qualified for state
- I. ESPN NFL High School Coach of the Week-Chris Stewart
- J. CHL Coaches of the Year-Catie Kauffman-Girls Golf, Josh Dooley-Cross Country, Dan Brady-Soccer
- K. Glenna Knapp 25 Years at Madeira
- L. Outgoing School Board Members-Rich Palmer, Paula Andruss

### **3. ORGANIZATIONAL MEETING**

- A. **Nomination and Election of Officers for 2024**  
**Background Information – Election of Officers**

*By Statute 3313.14 city, local and exempted village boards may organize at any time within the first 15 days of January.*

*If more than one person is nominated for the position of president or vice president, the treasurer shall publicly call the roll of the board and ask the members to vote their choice. Secret ballots would be a violation of the Sunshine Law. Ohio law requires a majority vote of all members of the board to elect an officer. Once the officers have been elected and sworn in, the meeting will proceed with the newly elected president presiding.*

**1. President – \_\_\_\_\_**, representing the Board, nominates \_\_\_\_\_ as President of the Madeira Board of Education for the 2024 calendar year.

Moved:	Second:	Vote:
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*President takes over the meeting from the President Pro Tempore for nomination and election of Vice President*

**2. Vice-President - \_\_\_\_\_**, representing the Board, nominates \_\_\_\_\_ as Vice President of the Madeira Board of Education for the 2024 calendar year.

Moved:	Second:	Vote:
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**Swearing In of the Elected Board Officers – (Exhibit-2)**

*Do you solemnly swear or affirm that you will support the Constitution of the United States and the Constitution of the state of Ohio; and that you will faithfully and impartially discharge your duties as elected officers of the Board of Education of the Madeira School District, Hamilton County, Ohio, to the best of your ability, and in accordance with the laws now in effect and hereafter to be enacted, during your continuance in said office, and until your successor is elected and qualified?*

*Answer: "I do"*

**B. Order of the Roll Call-** Move the Board approve the order by alphabetical order, with rotation of the first voter in the previous meeting to the fourth during the current meeting, and the President always voting fifth and last.

Moved:	Second:	Vote:
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**C. Time, Date, and Location of Meetings-** Move the Board designate the following dates for Regular Board Meetings at 7pm in the Madeira High School – Perin Learning Commons, 7465 Loannes Dr., Hamilton County, Madeira, Ohio, unless otherwise announced.

<b>January 8, 2024</b>	<b>May 20, 2024</b>	<b>September 16, 2024</b>	<b>January 13, 2025</b>
<b>February 20, 2024</b>	<b>June 17, 2024</b>	<b>October 21, 2024</b>	
<b>March 18, 2024</b>	<b>July 15, 2024</b>	<b>November 18, 2024</b>	
<b>April 15, 2024</b>	<b>August 5, 2024</b>	<b>December 16, 2024</b>	

Moved:	Second:	Vote:
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**D. Board Service Fund –** Move the Board approve in the amount of **\$5,000** to be set aside from the General fund to be used in paying expenses incurred by the Madeira Board of Education or their official representatives in the performance of their duties during 2024.

Moved:	Second:	Vote:
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**E. Board Appointees –** Move the Board appoint as follows:

- Planning Commission – Mrs. Ann Ramos
- Legislative – Mr. David Eberly
- Student Achievement Liaison – Mr. Steve Bernicke
- Great Oaks – Mr. Steve Ashbrock, Community Member

Moved:	Second:	Vote:
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**F. Legal Counsel** – Move the Board appoint **Ennis Britton** as legal counsel for calendar year 2024 in accordance with ORC 3313.203 and 3313.47.

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**G. IRS mileage rate** – Move the Board approve the 2024 IRS mileage reimbursement rate and any changes issued during the year (**\$.67/mile as of 1/1/24**) for professional leave and district business approved within the course of assigned district positions.

Moved:	Second:	Vote:
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**H. Superintendent Authorizations**

**1. Professional Leave** - Move the Board authorize the Superintendent to approve requests from school employees to attend professional meetings within the amount of appropriations for the calendar year 2024.

Moved:	Second:	Vote:
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**2. Temporary Personnel** - Move the Board authorize the Superintendent, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or nonteaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to subsequent vote of ratification by this Board; provided however that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer.

Nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or Board Policy.

The authorization provided by this resolution shall remain in effect until withdrawn by formal action of this Board.

Moved:	Second:	Vote:
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**3. Resignations** - Move the Board authorize the Superintendent to accept resignations which have been submitted by employees during times when the Board is not in session, subject to ratification by this Board; provided however, that upon ratification by the Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.

The authorization provided by this resolution shall remain in effect until withdrawn by formal action of this Board.

Moved:	Second:	Vote:
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**4. Student Discipline Suspension Appeals Designee** – Move the Board to authorize the Board of Education designee for students discipline suspension appeals to be designated as the Superintendent and/or Assistant Superintendent.

The authorization provided by this resolution shall remain in effect until withdrawn by formal action of this Board.

Moved:	Second:	Vote:
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**I. Treasurer Authorizations**

**1. Federal, State and Local Grants** - Move the Board authorize the Treasurer to enter into and/or accept or participate in Federal, State, and Local Grants or agreements and authorize the Treasurer to appropriate funds for the grants awarded.

Moved:	Second:	Vote:
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**2. Certificate of Estimated Resources** - Move the Board authorize the Treasurer to file requests for amendments of the Certificate of Estimated Resources with the Hamilton County Auditor as information becomes available to the Treasurer to warrant such a filing.

Moved:	Second:	Vote:
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**3. Fund to Fund Transfers** - Move the Board authorize the Treasurer to make fund to fund advances, advance returns and transfers as needed throughout the year with Board ratification per current law as part of the financial reports at the regular meetings.

Moved:	Second:	Vote:
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**4. Property Tax Payments** - Move the Board resolve that the Auditor and Treasurer of Hamilton County, Ohio be requested to draw and pay to the Treasurer of the Madeira City School District, Emily Hauser, in accordance with ORC 321.34 the money derived from all real and/or tangible personal property taxes and other sources, payable by law to the county Treasurer, to the account of Madeira City School District, and lawfully applicable for the purpose of the current fiscal year of funds due in any settlement in calendar year 2024. **(Exhibit-3)**

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**5. Inactive Funds** - Move the Board authorize the Treasurer to invest inactive funds at the most productive interest rate, whenever these funds are available, within the limits of the law and district policy.

Moved:	Second:	Vote:
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**6. Deposits and Withdrawals** - Move the Board resolve that the funds of the Madeira Board of Education be deposited in its name, and that, after authorization by Board resolution, the same be subject to withdrawal by checks, drafts, and other orders for the payment of money, made, signed, withdrawn, accepted or endorsed in the name of the Madeira Board of Education and signed by the Treasurer, effective January 1, 2024 until the organizational meeting of the Board in January, 2025, in accordance with ORC 3315.51.

Moved:	Second:	Vote:
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**7. Public Records Officer** - Move the Board designate the Treasurer as the Public Records Officer and authorize the Treasurer to convene meetings of the Records Commission not limited to, but at minimum, annually.

Moved:	Second:	Vote:
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**8. Pay Bills** - Move the Board authorize the Treasurer to pay all bills within the limits of the appropriations resolution as prescribed by ORC 3313.18 as bills are received under assumption goods received or services performed are acceptable.

Moved:	Second:	Vote:
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**9. Tax Budget** - Move the Board adopt the Tax Budget for fiscal year July 1, 2024 through June 30, 2025. **(Exhibit-4)**

Moved:	Second:	Vote:
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**4. HEARING OF THE PUBLIC**

**5. CONSENT CALENDAR**

**A. Minutes**

- 1. December 18, 2023 (Exhibit-5)

**B. Resignation – Certified**

- 1. Taylor Brannon – Girls Tennis Coach

**C. Resignation – Classified/Support**

- 1. Bret Fangman – Boys Soccer Coach

**D. Treasurers Report**

1. **General Fund Financial Report for December, 2023 and warrant payments for all funds** in the amount of \$921,430. (Exhibit-6)

	Dec 1- Dec 31	FY24 FYTD	FY23 FYTD
<b>Revenues</b>	\$253,139	\$13,443,831	\$12,512,873
<b>Expenditures</b>	\$5,662,062	\$15,597,250	\$14,263,521
<b>Ending Cash</b>	\$12,599,189	\$12,599,189	\$13,341,841

**2. Donations**

Donor	Item/Recipient	Amount
Chipotle Mexican Grill	MHS – Entrepreneurship Program	\$79.05

Moved:	Second:	Vote:
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**6. FINANCE**

**A. OSBA Membership** – Moved the Board approve the 2024 membership in the Ohio School Boards Association, electronic subscription to Briefcase, and electronic subscription to School Management News. (Exhibit-7)

Moved:	Second:	Vote:
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**B. OSBA Legal Assistance Fund** – Moved the Board resolve to participate in the OSBA Legal Assistance Fund for Calendar Year 2024 and authorize the Treasurer to pay the LAF \$250.00. (Exhibit-8)

Moved:	Second:	Vote:
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**7. GOVERNANCE**

**A. High School Course Planner** – Moved the Board adopt the High School Course Planner for the 2024-2025 school year. (Exhibit-9)

Moved:	Second:	Vote:
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**B. Homestead Exemption Enhancement** – Moved the Board resolve to enhance the Homestead Exemption Program and property tax rollback to provide additional financial assistance for senior citizens. (Exhibit-10)

Moved:	Second:	Vote:
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**C. Madeira High School Athletics Renovation Project Construction Manager at Risk Contract** – Moved the Board approve a contract with HGC Construction as the Construction Manager at Risk for the Madeira High School Athletics renovation project. (Exhibit-11)

Moved:	Second:	Vote:
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**8. SUPERINTENDENT COMMITTEE REPORTS**

- Finance
- Buildings and Grounds
- Community Relations
- Policy

**9. BOARD COMMITTEE/LIASION REPORTS**

- Planning Commission
- Great Oaks
- Legislation
- Student Achievement Liaison

**10. DISCUSSION ITEMS**

**11. ADJOURNMENT** - Moved the January 8, 2024 regular meeting of the Madeira Board of Education be adjourned.

Moved:	Second:	Vote:
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