

SAUQUOIT VALLEY CENTRAL SCHOOL  
Sauquoit, NY 13456

**Tuesday, December 12, 2023**

**7:00 p.m. - Regular Meeting - High School Library**

**PUBLIC AGENDA**

- ITEM #1 Call Meeting to Order
- ITEM #2 Pledge of Allegiance
- ITEM #3 Presentation(s)
- Athletics – Doug Jones (Girls' field hockey received Sportsmanship Award, girls' soccer team & cross country state qualifiers)
  - Racing Red Hawks – Sara Hanna
  - Senior Trip – Michele Babbie
  - Budget Update – 2024-25
- ITEM #4 Board of Education Sub-Committee Reports
- A. Board Operations/Relationships/Development
  - B. Facilities and Transportation
  - C. Technology
  - D. Extra-Curricular Activities
  - E. Curriculum and Instruction
  - F. School Boards Institute (SBI)
  - G. Audit/Finance Committee
    - a. Appropriation Report
    - b. Revenue Report
  - H. Policy Committee
- ITEM #5 Superintendent's Report
- 1. Information on BOE meetings. There are 3 in the month of January for budget purposes.
  - 2. Thank you card – SRP
  - 3. Board Holiday Breakfast/Dinner, December 19, 2023
- ITEM #6 Old Business
- ITEM #7 New Business
- 7.1 Additional Athletic Appointment - 2023-24

**Recommended Motion:** to appoint Daniel George as assistant indoor track coach for the 2023-24 school year contingent upon student athlete participation in the sport.

**ITEM #7            New Business (Cont'd)**

7.2 Tenure Appointment

**Recommended Motion:** that upon the recommendation of the Chief School Administrator and a majority vote of the Board of Education, tenure be given to the following administrator subject to the successful completion of the probationary period: Brian Read, High School Principal, in the School Administrator Tenure Area in the Sauquoit Valley Central School District, effective January 2, 2024. Mr. Read has received NYS School District Leader (Professional), and NYS School Building Leader (Professional) certifications.

7.3 Leave of Absence

**Recommended Motion:** to approve maternity leave for Erica Witter to commence on or about February 8, 2024 to be continuous on or about April 29, 2024 and to approve an unpaid child care leave that is otherwise not covered by approved sick leave time (March 22 through April 29).

7.4 Appointment of Long-Term Substitute Teacher

**Recommended Motion:** to appoint Samantha Feduccia as a long-term substitute teacher in the elementary building, effective February 8, 2024 for 10 weeks or until teacher returns.

7.5 Appointment of Substitute Teacher

**Recommended Motion:** to appoint Olivia Luczak as a per diem substitute teacher effective December 13, 2023, pending fingerprint clearance.

7.6 Appointment of Substitute Teacher

**Recommended Motion:** to appoint Julia Prichard as a per diem substitute teacher effective December 13, 2023.

7.7 Appointment of Substitute Building Maintenance Mechanic

**Recommended Motion:** to appoint Randy Walker as a per diem substitute building maintenance mechanic, effective December 13, 2023.

7.8 Appointment of School Bus Monitor

**Recommended Motion:** to appoint Michele Crossman as a school bus monitor, effective December 13, 2023.

**ITEM #7            New Business (Cont'd)**

7.9    Appointment of Laborer

**Recommended Motion:** RESOLVED, that the Board of Education of the Sauquoit Valley Central School District, pursuant to all applicable Civil Service rules and regulations, upon the recommendation of the Superintendent of Schools, does hereby appoint Henry Heinlein to the position of laborer, pending fingerprint clearance and probationary time.

7.10   Permanent Appointment of Auto Mechanic / Bus Driver

**Recommended Motion:** that Robert Sheppard's probationary position as auto mechanic / bus driver be permanent effective December 22, 2023.

7.11   Accept the Equipment Use Agreement with a 3<sup>rd</sup> party

**Recommended Motion:** to accept the agreement with CiTi and Diane Kenworthy for audiology testing and evaluating in the elementary building during school hours.

7.12   Approval of a Corrective Action Plan (CAP)

**Recommended Motion:** BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education approve the Corrective Action Plan to the management letter for the 2022-23 Audited Financial Statements of the Extra-Classroom Activity Funds for the school district.

7.13   Approval of Budget Modification

**Recommended Motion:** BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education authorize a budget modification in the amount of \$4,922.26. The modification is supported by proceeds from a grant received from Terra Science and Education, Inc. applied for by Jackie Corleto.

7.14   Approval of Minutes of the November 14, 2023 Meeting

**Recommended Motion:** that the minutes of the November 14, 2023 meeting be approved.

7.15   Treasurer's Reports of Balances

**Recommended Motion:** that the Treasurer's Reports of Balances be approved as presented.

**ITEM #7 New Business (Cont'd)**

7.16 Resolution Authorizing Payment of Bills Approved by the Claims Auditor

**Recommended Motion:** that authorization be given regarding the payment of bills approved by the claims auditor, signed November 15 & December 5, 2023.

7.17 Committee on Special Education Recommendations

**Recommended Motion:** that the Board of Education upon completion of its review of the IEP in accordance with Section 200.4(d)(2) of the Regulations of the Commissioner agrees to arrange for appropriate special education programs and services for students numbered 1401698, 1401237, 1401542, 1401767, 1400327, 103252, 1401594, 1401453, 1400488, 1400652, 1400359, 1401697, 103200, 1401865, 1401867, 1401812, 1401866, and 1401661, as recommended by the Committee on Special Education.

***Motion to approve 7.1 - 7.17***  
***made by \_\_\_\_\_, seconded by \_\_\_\_\_.***

***Carried: Ayes \_\_\_\_\_, Nays \_\_\_\_\_.***

ITEM #8 Miscellaneous Topics

ITEM #9 Public to be Heard (All Comments Limited to Five Minutes)

ITEM #10 Executive Session

**Recommended Motion:** that the Board of Education go into executive session at \_\_\_\_\_ p.m. to discuss \_\_\_\_\_.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_.

Carried: Ayes \_\_\_\_\_, Nays \_\_\_\_\_.

The executive session was declared over by the Board President at \_\_\_\_\_ p.m.

ITEM #11 Adjournment

**Recommended Motion:** that the meeting be adjourned. The meeting was adjourned at \_\_\_\_\_ p.m.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_.

Carried: Ayes \_\_\_\_\_, Nays \_\_\_\_\_.

| UPCOMING EVENTS/MEETINGS |                |                         |   |
|--------------------------|----------------|-------------------------|---|
| DAY(S)                   | DATE(S)        | TIME(S)                 | EVENT   |
| Wednesday                | December 13    | 7:00 p.m.               | Winter Concert Band/Choir<br>Chamber & Jazz Band HS Aud.    |
| Friday                   | December 15    |                         | 15 Week Date (Middle & High School)                         |
| Friday                   | December 15    | 11:30 a.m.<br>DISMISSAL | ES Parent/Teacher Conf.                                     |
| Mon.-Thurs.              | Dec. 18 to 21  |                         | Holiday Spirit Week (HS)                                    |
| Tuesday                  | December 19    | 6:30 p.m.               | Elementary Winter Concert HS Aud.                           |
| Thursday                 | December 21    |                         | Progress Reports Mailed/Available<br>(Middle & High School) |
| Thursday                 | December 21    | 7:00 p.m.               | SVFAB mtg. MS Cafe  |
| Fri. - Mon.              | Dec. 22-Jan. 1 |                         | Winter Recess - No School                                   |
| Tuesday                  | January 2      | 7:00 p.m.               | Regular Board of Education Meeting,<br>High School Library  |

Sauquoit Valley Central School District – Personnel Report School year 2023-2024

Board of Education Meeting: **12/12/2023**

*The commencement dates of the appointments are "subject to the employees' obtaining all necessary clearances from the State Education Dept."*

| NAME | TENURE<br>AREA/<br>CIVIL SRV.<br>TITLE | ASSIGNMENT | CERTIF-<br>ICATION | SALARY /<br>RATE OF<br>PAY | EFFECTIVE DATE | END OF<br>PROBATIONARY<br>APPT. |
|------|--|------------|--------------------|----------------------------|----------------|---------------------------------|
|------|--|------------|--------------------|----------------------------|----------------|---------------------------------|

**I. Appointment**

|                   |           |                                    |    |              |                               |               |
|-------------------|-----------|------------------------------------|----|--------------|-------------------------------|---------------|
| Samantha Feduccia | Long-Term | Substitute Teacher                 |    |              | Feb. 8, 2024                  |               |
| Olivia Luczak     |           | Substitute Teacher                 | No | \$100/day    | Pending fingerprint           |               |
| Julia Prichard    |           | Substitute Teacher                 | No | \$100/day    | Dec. 13, 2023                 |               |
| Randy Walker      |           | Substitute Bldg. Maintenance Mech. |    | Per contract | Dec. 13, 2023                 |               |
| Michele Crossman  |           | Bus Attendant                      |    | \$17.91/hr.  | Dec. 13, 2023                 | June 12, 2024 |
| Henry Heinlein    |           | Laborer                            |    | \$16.69/hr.  | Pending fingerprint clearance |               |

**II. Leave**

|  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|
|  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|

**III. Coaches**

|               |  |                    |  |    |              |  |
|---------------|--|--------------------|--|----|--------------|--|
| Daniel George |  | Asst. Indoor Track |  | \$ | Winter Sport |  |
|               |  |                    |  |    |              |  |

**Teacher Key:** "C" Certification Listed or "N" Uncertified

**Teacher Assistant Key:** "C" Certified Teacher Assistant, "CTA I" Certified Teaching Assistant Level I, "CTA II" Certified Teaching Assistant Level II, "CTA III" Certified Teaching Assistant Level III, "TAP" Pre-Professional

**Coaches:** "CPE" Certified Physical Education Teacher, "C" Certified Teacher, "TCL" Temporary Coaching License, "PCL" Professional Coaching License