

Board Budget Calendar – 2024-25

January 10, 2024	Budget calendar to Leadership Team
January 11, 2024	FTE Information (23/24) to Department Managers
January 11, 2024	Computer Inventory Listing (23/24) to Department Inventory Managers
January 25, 2024	Return updated (24/25) FTE Reports to the Position Control Analyst (Marene Ramme)
January 25, 2024	Return updated (24/25) Computer Inventory Listing to Business and Technology Coordinator (Melinda Allington)
January 25, 2024	Deadline for all computer inventory changes. No changes will be accepted after this date
February 15, 2024	Link to Budget development procedures e-mailed to Managers and dept. contacts.
February 22, 2024	Terri to get MPP and Revenue Estimates to Departments for LCAPS
March 14, 2024	Budget Managers submit their department budgets and LCAP goals with Budget Estimates to Cabinet Team Administrator for approval – Note: this is one week longer than in the past.
March 21, 2024	Cabinet Team Administrator submit their division Budget worksheets to Melinda Allington by 5:00 pm. LCAP Goals with Budgets should be submitted as well.
April 25, 2024	ALL 23/24 and 24/25 budgets MUST BE BALANCED
May 2, 2024	Final LCAPS to ISS for review
May 14, 2024	Public hearing for LCAP and Budget
May 20, 2024	Balanced 23/24 Estimated Actuals and 24/25 Budget in State Report in SACS format to Deputy Superintendent, Business Services
June 5, 2024	Budget Packets in electronic format to Valerie to mail to Board Members
June 11, 2024	Board Meeting to 1 st approve LCAP and then to adopt Budget
June 12, 2024	Submit LCAP to CDE
July 1, 2024	Submit 2024/25 budget to California Department of Education (SACS)