

**AMITY REGIONAL SCHOOL DISTRICT NO. 5**

*Bethany      Orange      Woodbridge*  
*25 Newton Road, Woodbridge, Connecticut 06525*

---

*Dr. Jennifer P. Byars*  
*Superintendent of Schools*

**AMITY REGIONAL BOARD OF EDUCATION REGULAR MEETING AGENDA**

**Monday, January 08 2024, 6:30 pm**  
**25 Newton Road, Woodbridge, CT**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. APPROVAL OF MINUTES** [page 4](#)
  - a. Regular Board of Meeting – December 11, 2023
- 4. STUDENT REPORT**
  - a. Monthly Report
- 5. RECOGNITION OF STUDENTS** [page 12](#)
  - a. Distribution of CAPSS Awards: Superintendents Student Awards Recognition Program
- 6. 3 A's (Academics, Arts, Athletics) AND POG (Portrait of the Graduate) FOCUS PRESENTATION**
  - a. Mental Health Supports for Students – Jill LaPlante and Tom Brant
- 7. PUBLIC COMMENT**
- 8. SUPERINTENDENT'S REPORT**
  - a. Personnel Report [page 13](#)
  - b. Superintendent Report [page 14](#)
- 9. CORRESPONDENCE**
- 10. CHAIRMAN'S REPORT**
  - a. Committee Reports
    1. ACES
    2. CABE
    3. Communications
    4. Curriculum
    5. District Health and Safety
    6. Diversity, Equity, and Inclusion Executive Committee
    7. District Technology [page 18](#)
      - a. Monthly Report
    8. Facilities [page 19](#)
      - a. Monthly Report
    9. Finance
      - a. Discussion of Monthly Financial Statements [page 20](#)
      - b. Director of Finance and Administration Approved Transfers Under \$3,000 [page 50](#)
      - c. Discussion and Possible Action on Transfers over \$3,000 [page 51](#)
      - d. Other
        - a. CNR Report [page 52](#)
        - b. Grant Report [page 53](#)

PLEASE POST

PLEASE POST

- 10. Policy
  - a. First Read
    - 1. Policy 9132 Bylaws of the Board Committees [page 58](#)
    - 2. Policy 5141.5 Suicide Prevention/ Suicide Attempts [page 61](#)
    - 3. Policy 1180 Community Relations Memorials for Deceased Students or Staff [page 62](#)
- 11. Personnel

11. NEW BUSINESS

12. ITEMS FOR THE NEXT AGENDA – Due to Chairperson by January 31, 2024

13. ADJOURNMENT



Jennifer P. Byars, Ed.D.  
Superintendent of Schools

pc: Town Clerks Bethany, Orange, Woodbridge

***Working to "enable every Amity student to become a lifelong learner  
and a literate, caring, creative and effective world citizen."***  
*District Mission Statement*

|   |
|---|
| <p>If you require accommodations to participate because of a disability,<br/>please contact the office of the Superintendent of Schools in advance at 203-397-4811.</p> |
|---|

**AMITY REGIONAL SCHOOL DISTRICT NO. 5**  
**BOARD OF EDUCATION**  
*Bethany Orange Woodbridge*

---



**NORMS**

**BE RESPECTFUL**

- Model civil discourse and discussion, respecting all viewpoints, welcoming ideas, and disagreeing with courtesy.
- Collaborate as a team.
- Listen actively and refrain from interruptions or side conversations.
- Respect each others' time by brevity of comment.
- Be fully present and mindful of the distractions caused by electronic devices.
- Grow and learn from each other.

**HONOR THE POSITION**

- Work within the Board's statutory and policy duties.
- Prepare for Board & Committee meetings by reading the packet prior to the meeting.
- Treat each student, parent, and stakeholder respectfully and assist them in following the designated chain of command.
- Be reflective, including conducting an annual Board self-evaluation.

**REPRESENT THE BOARD WITH UNITY AND PRIDE**

- Make decisions based on what is best for the collective student body of Amity Regional School District No. 5.
- Respect the professional expertise of the staff.
- Be flexible in response to challenges.
- Collaboratively engage in discussions and actions and once voted on, provide undivided support of Board decisions in both public and private.

**AMITY REGIONAL SCHOOL DISTRICT NO. 5**

*Bethany      Orange      Woodbridge*  
*25 Newton Road, Woodbridge, Connecticut 06525*

---

*Dr. Jennifer P. Byars*  
*Superintendent of Schools*

**AMITY REGIONAL BOARD OF EDUCATION REGULAR MEETING AGENDA**

**Monday, December 11 2023, 6:30 pm**  
**25 Newton Road, Woodbridge, CT**

**BOARD MEMBERS PRESENT**

Cathy Bradley, Paul Davis, Carla Eichler, Sean Hartshorn, Andrea Hubbard, Christina Levere-D’Addio, Dr. Carol Oladele, Patrick Reed, Dana Lombardi, Michael McDonough, Donna Schlank, Donna Schuster (arrived at 6:39), Dr. K. Sudhir

**BOARD MEMBERS ABSENT**

None

**STUDENT BOARD MEMBERS PRESENT**

Sam Bae and Sophia Messina

**STAFF MEMBERS PRESENT**

Theresa Lumas, Frank Purcaro

**1. CALL TO ORDER**

Chairperson Davis called the meeting to order at 6:35 p.m.

**2. PLEDGE OF ALLEGIANCE**

**3. OATH OF OFFICE FOR NEW BOARD OF EDUCATION MEMBERS**

Sean Hartshorn delivers the Oath of Office for newly elected Board members Cathy Bradley, Dr. Sudhir, Paul Davis, Patrick Reed, Dana Lombardi, Michael McDonough and Donna Schlank.

**4. ELECTION OF OFFICERS**

Presented by Amity Region 5 Superintendent of Schools Dr. Byars.

**ELECTION OF CHAIRPERSON**

*MOTION by Dr. Sudhir, SECOND by Dr. Oladele to nominate Paul Davis for Amity Region 5 Board of Education Chairperson.*

*MOTION by Dana Lombardi, SECOND by Michael McDonough to nominate Sean Hartshorn for Amity Region 5 Board of Education Chairperson.*

**PLEASE POST**

**PLEASE POST**

| <b>BOE Member</b> | <b>Nominee: Davis</b> | <b>Nominee: Hartshorn</b> |
|-------------------|-----------------------|---------------------------|
| Davis             | ✓                     |                           |
| Bradley           |                       | ✓                         |
| Eichler           | ✓                     |                           |
| Hubbard           | ✓                     |                           |
| Hartshorn         |                       | ✓                         |
| Levere-D'Addio    |                       | ✓                         |
| Lombardi          |                       | ✓                         |
| McDonough         |                       | ✓                         |
| Dr. Oladele       | ✓                     |                           |
| Reed              | ✓                     |                           |
| Schlank           |                       | ✓                         |
| Schuster          | ✓                     |                           |
| Dr. K. Sudhir     | ✓                     |                           |

VOTE: Davis (7), Hartshorn (6)

RESULT: Paul Davis elected Amity Region 5 Board of Education Chairperson

*Amity Region 5 Board of Education Chairperson Paul Davis facilitates the remaining election of officers*

#### **ELECTION OF VICE- CHAIRPERSON**

*MOTION by Dana Lombardi, SECOND by Christina Levere-D'Addio to nominate Sean Hartshorn for Amity Region 5 Board of Education Vice- Chairperson.*

*MOTION by Carla Eichler, SECOND by Dr. Oladele to nominate Patrick Reed for Amity Region 5 Board of Education Vice –Chairperson.*

| <b>BOE Member</b> | <b>Nominee: Hartshorn</b> | <b>Nominee: Reed</b> |
|-------------------|---------------------------|----------------------|
| Davis             |                           | ✓                    |
| Bradley           | ✓                         |                      |
| Eichler           |                           | ✓                    |
| Hubbard           | ✓                         |                      |
| Hartshorn         | ✓                         |                      |
| Levere-D'Addio    | ✓                         |                      |
| Lombardi          | ✓                         |                      |
| McDonough         | ✓                         |                      |
| Dr. Oladele       |                           | ✓                    |
| Reed              |                           | ✓                    |
| Schlank           | ✓                         |                      |
| Schuster          |                           | ✓                    |
| Dr. K. Sudhir     |                           | ✓                    |

VOTE: Hartshorn (7), Reed (6)

RESULT: Sean Hartshorn elected Amity Region 5 Board of Education Vice-Chairperson

#### **ELECTION OF SECRETARY**

**PLEASE POST**

*MOTION by Christina Levere-D’Addio, SECOND by Michael McDonough to nominate Cathy Bradley for Amity Region 5 Board of Education Secretary.*

**PLEASE POST**

*MOTION by Dr. Sudhir, SECOND by Patrick Reed to nominate Carla Eichler for Amity Region 5 Board of Education Secretary.*

| <b>BOE Member</b> | <b>Nominee: Bradley</b> | <b>Nominee: Eichler</b> |
|-------------------|-------------------------|-------------------------|
| Davis             |                         | ✓                       |
| Bradley           | ✓                       |                         |
| Eichler           |                         | ✓                       |
| Hubbard           | ✓                       |                         |
| Hartshorn         | ✓                       |                         |
| Levere-D’Addio    | ✓                       |                         |
| Lombardi          | ✓                       |                         |
| McDonough         | ✓                       |                         |
| Dr. Oladele       |                         | ✓                       |
| Reed              |                         | ✓                       |
| Schlank           | ✓                       |                         |
| Schuster          |                         | ✓                       |
| Dr. K. Sudhir     |                         | ✓                       |

VOTE: Bradley (7), Eichler (6)

RESULT: Cathy Bradley elected Amity Region 5 Board of Education Secretary

**ELECTION OF TREASURER**

*MOTION by Paul Davis, SECOND by Carla Eichler to nominate Patrick Reed for Amity Region 5 Board of Education Treasurer.*

*MOTION by Dr. Oladele, SECOND by Christina Levere-D’Addio to nominate Donna Schuster for Amity Region 5 Board of Education Treasurer.*

*MOTION by Sean Hartshorn, SECOND by Dana Lombardi to nominate Michael McDonough for Amity Region 5 Board of Education Treasurer.*

| <b>BOE Member</b> | <b>Nominee: Reed</b> | <b>Nominee: Schuster</b> | <b>Nominee: McDonough</b> |
|-------------------|----------------------|--------------------------|---------------------------|
| Davis             |                      | ✓                        |                           |
| Bradley           |                      |                          | ✓                         |
| Eichler           | ✓                    |                          |                           |
| Hubbard           |                      |                          | ✓                         |
| Hartshorn         |                      |                          | ✓                         |
| Levere-D’Addio    |                      | ✓                        |                           |
| Lombardi          |                      |                          | ✓                         |
| McDonough         |                      |                          | ✓                         |
| Dr. Oladele       |                      | ✓                        |                           |
| Reed              | ✓                    |                          |                           |
| Schlank           |                      |                          | ✓                         |
| Schuster          | ✓                    |                          |                           |
| Dr. K. Sudhir     | ✓                    |                          |                           |

**PLEASE POST**

**PLEASE POST**

VOTE: Reed (4), Schuster (3), McDonough (6)

RESULT: Schuster eliminated; Revote with Reed and McDonough

| <b>BOE Member</b> | <b>Nominee: Reed</b> | <b>Nominee: McDonough</b> |
|-------------------|----------------------|---------------------------|
| Davis             | ✓                    |                           |
| Bradley           |                      | ✓                         |
| Eichler           | ✓                    |                           |
| Hubbard           |                      | ✓                         |
| Hartshorn         |                      | ✓                         |
| Levere-D'Addio    |                      | ✓                         |
| Lombardi          |                      | ✓                         |
| McDonough         |                      | ✓                         |
| Dr. Oladele       | ✓                    |                           |
| Reed              | ✓                    |                           |
| Schlank           |                      | ✓                         |
| Schuster          | ✓                    |                           |
| Dr. K. Sudhir     | ✓                    |                           |

VOTE: Reed (6), McDonough (7)

RESULT: Michael McDonough elected Amity Region 5 Board of Education Treasurer

#### **ELECTION OF DEPUTY- TREASURER**

*MOTION by Patrick Reed, SECOND by Dr. Sudhir to nominate Donna Schuster for Amity Region 5 Board of Education Deputy- Treasurer*

VOTE/ RESULT: Donna Schuster unanimously elected

#### **5. APPROVAL OF MINUTES**

- a. Regular Meeting – November 13, 2023

*MOTION by Carla Eichler, SECOND by Patrick Reed to approve November 13, 2023 Regular Meeting minutes with edits as requested by Mr. Davis.*

*VOTES IN FAVOR, 8 (Davis, Eichler, Hubbard, Levere- D'Addio, Dr. Oladele, Reed, Schuster, Dr. Sudhir)*

*ABSTAINED, 5 (Bradley, Hartshorn, Lombardi, McDonough, Schlank)*

*MOTION CARRIES*

- b. Special Meeting – November 27, 2023

*MOTION by Sean Hartshorn, SECOND by Andrea Hubbard to approve November 27, 2023 Special Meeting minutes as submitted.*

*VOTES IN FAVOR, 6 (Davis, Eichler, Hartshorn, Hubbard, Reed, Dr. Sudhir)*

*ABSTAINED, 7 (Bradley, Levere- D'Addio, Lombardi, McDonough, Dr. Oladele, Schlank, Schuster)*

*MOTION CARRIES*

#### **6. STUDENT REPORT**

- a. Monthly Report

Presented by Student Representatives Sam Bae and Sophia Messina

**PLEASE POST**

**PLEASE POST**

**7. 3 A's (Academics, Arts, Athletics) AND POG (Portrait of the Graduate) FOCUS PRESENTATION**

- a. Readers Workshop and Portrait of the Graduate Reflection – Andrea Drewry  
[Readers Workshop and POG Reflection BOE.pdf](#)

**8. PUBLIC COMMENT**

**Woodbridge Resident:**

Speaker referenced her remarks from the November 2023 BOE public comment regarding DEI being anti-semitic, the immorality of DEI and the necessity of its removal. Speaker goes on to offer a mental health perspective of why DEI must end.

**Orange Parent:**

Speaker addressed the results of the Bethany and Orange elections and the vote of a member of the Board of Education.

*Mr. Davis remarks that it is not appropriate to discuss the voting pattern of Board of Education members.*

Speaker ends her public comment.

**Orange parent:**

Speaker states her appreciated for the new members. Speaker states that the public is not happy and continues to voice their displeasure monthly. Speaker states that the public expects a change. Speaker states that the children are why we are all here and states the need to end the party divide and come together for our kids, our communities and our parents. Speaker concludes by encouraging a more open forum of communication.

**Orange Parent:**

Expresses support to the Superintendent, administrators at all schools in the district, teachers and support personnel who help our children learn about DEI (Diversity Equity and inclusion). Speaker states that he truly appreciates the time and dedication that educators provide our students. Speaker offered further insight into his November public comment.

**Woodbridge Resident:**

Speaker offers a word of support for DEI. Speaker addresses white privilege; states that DEI promotes cross racial conversation, learning and illumination. Speaker concludes by stating that we do well to learn from one another.

*At the conclusion of Public Comment Chairperson Davis offers clarification regarding DEI information available on the District website under District Information.*

**9. BOWDAAC SPRING 2023 STUDENT SURVEY RESULTS PRESENTATION – Jessica Simone**

[BOWDAAC 2023 PPT Edit for BOE Final..pptx](#)

**10. AMITY 2023 SCHOOL CLIMATE SURVEY DATA PRESENTATION –**

Presented by Amity Region 5 DEI Instructional Coach Mr. Peter Downhour

[BOE 2023 Student Climate Survey Presentation.pdf](#)



**PLEASE POST**

**PLEASE POST**

**11. SUPERINTENDENT'S REPORT**

- a. Personnel Report
- b. Superintendent Report

Presented by Amity Region 5 Superintendent of Schools Dr. Byars.

**12. DISCUSSION AND POSSIBLE ACTION ON SETTING 2024-2025 SCHOOL CALENDAR**

*MOTION BY Sean Hartshorn, SECOND by Donna Schuster to approve version 1 of the 2024-2025 School Calendar.*

*VOTES IN FAVOR, 13 (UNANIMOUS)*

*MOTION CARRIES*

**13. DISCUSSION AND POSSIBLE ACTION ON SETTING DATE OF 2024 GRADUATION**

*MOTION BY Sean Hartshorn, SECOND by Dr. Oladele to set the 2024 Graduation date to Wednesday June 5, 2023.*

*VOTES IN FAVOR, 13 (UNANIMOUS)*

*MOTION CARRIES*

**14. CORRESPONDENCE**

Presented by Amity Board of Education Secretary Mr. Sean Hartshorn

**15. CHAIRMAN'S REPORT**

**a. Committee Reports**

- 1. **ACES**
- 2. **CABE**
- 3. **Communications**
- 4. **Curriculum**
- 5. **District Health and Safety**
- 6. **Diversity, Equity, and Inclusion Executive Committee**
- 7. **District Technology**
  - a. **Monthly Report**
- 8. **Facilities**
  - a. **Monthly Report**
- 9. **Finance**

**a. Discussion of Monthly Financial Statements**

Presented by Amity Region 5 Director of Finance Theresa Lumas

**b. Director of Finance and Administration Approved Transfers Under \$3,000**

Presented by Amity Region 5 Director of Finance Theresa Lumas

**c. Discussion and Possible Action on Transfers Over \$3,000**

*MOTION by Chrsitina Levere- D'Addio, SECOND by Dana Lombardi to approve the following budget transfer to cover the cost of two backpack vacuums.*

**PLEASE POST**

**PLEASE POST**

| <b>ACCOUNT<br/>NUMBER</b> | <b>ACCOUNT NAME</b>   | <b>FROM</b> | <b>TO</b> |
|---------------------------|-----------------------|-------------|-----------|
| 03-14-2600-5613           | Custodial Supplies    | \$3,700     |           |
| 05-14-2600-5731           | Equipment-Replacement |             | \$3,700   |

*VOTES IN FAVOR, 13 (UNANIMOUS)*

*MOTION CARRIES*

*MOTION by Andrea Hubbard, SECOND by Dr. Sudhir to approve the following budget transfer for the changes in public and private outplacements tuition and transportation services provided.*

| <b>ACCOUNT<br/>NUMBER</b> | <b>ACCOUNT NAME</b>   | <b>FROM</b> | <b>TO</b> |
|---------------------------|-----------------------|-------------|-----------|
| 04-12-6110-5510           | Tuition – Public Out  | \$47,700    |           |
| 04-12-6130-5510           | Tuition – Private Out |             | \$47,700  |
| 04-12-6110-5560           | Tuition – Public Out  | \$26,450    |           |
| 04-12-6130-5560           | Tuition – Private Out |             | \$26,450  |

*VOTES IN FAVOR, 13 (UNANIMOUS)*

*MOTION CARRIES*

- d. **Update of 2023-24 Budget Process**
  - 1. **Preliminary 2024-2025 Budget Data**
  - 2. **Important Budget Meeting Dates**

Presented by Amity Region 5 Director of Finance Theresa Lumas

**\*\*\*IMPORTANT BUDGET DATES\*\*\***

**January 8, 2024 AFC Budget Presentation 5:30 p.m.**

**January 9, 2024 Bethany Board of Finance 7 p.m.**

**January 22, 2024 Orange Board of Finance 7 p.m.**

**January 23, 2024 Woodbridge Board of Finance 6 p.m.**

**February 12, 2024 Amity Board of Education 6:30 p.m.**

**Please note the times listed are meeting start times and may not be presentation start time.**

10. **Policy**

a. **Second Read**

- 1. **Bylaw 9160 – Student Government Representatives to the Board of Education**

*MOTION by Sean Hartshorn, SECOND by Christina Levere- D'Addio to accept Bylaw 9160- Student Government Representatives to the Board of Education as submitted.*

*VOTES IN FAVOR, 12 (Bradley, Davis, Eichler, Hartshorn, Hubbard, Levere-D'Addio, Dr. Oladele, Reed, Lombardi, McDonough, Schlank, Dr. K. Sudhir)*

*VOTES OPPOSED, 1 (Schuster)*

*MOTION CARRIES*

**PLEASE POST**

**PLEASE POST**

**2. Policy 5124 – Reporting to Parents**

*MOTION by Carla Eichler, SECOND by Andrea Hubbard to accept Policy 5124- Reporting to Parents as submitted.*

*VOTES IN FAVOR, 13 (UNANIMOUS)*

*MOTION CARRIES*

**3. Discussion and Possible Action on Bylaw 9311 - Formulation, Adoption, Amendment of Policies**

*MOTION by Dr. Oladele, SECOND by Donna Schuster to accept Bylaw 9311- Formulation, Adoption, Amendment of Policies as submitted.*

*VOTES IN FAVOR, 13 (UNANIMOUS)*

*MOTION CARRIES*

**4. Policy 5141.231 - Administering Medication – Opioid Overdose Prevention**

*MOTION by Michael McDonough, SECOND by Carla Eichler to accept Policy 5141.231- Administering Medication- Opioid Overdose Prevention as submitted.*

*VOTES IN FAVOR, 13 (UNANIMOUS)*

*MOTION CARRIES*

**5. Policy 5141.3 - Health Assessments and Immunizations**

*MOTION by Sean Hartshorn, SECOND by Dr. Oladele to accept Policy 5141.3- Health Assessments and Immunizations as submitted.*

*VOTES IN FAVOR, 13 (UNANIMOUS)*

*MOTION CARRIES*

**11. Personnel**

**16. NEW BUSINESS**

**17. ITEMS FOR THE NEXT AGENDA – Due to Chairperson by December 31, 2023**

**18. ADJOURNMENT**

Motion by Sean Hartshorn, without objection, to adjourn meeting at 9:40 p.m.

Respectfully submitted,

*Lisa Zaleski*

Lisa Zaleski

BOE Recording Secretary



**2023-2024**

**CAPSS**

**Superintendent Student Award  
Recognition Program**

*Awards are based on: "Community service and service to others; Academic process (relative to ability); and Leadership service to the school community.*

**Amity Middle School~Bethany Award Recipients:**

👍 **Kate Cushing**

👍 **Nadav Doron**

**Amity Middle School~Orange Award Recipients:**

👍 **Mia Quoka**

👍 **Emmett Opert**

**Amity Regional High School Award Recipients:**

👍 **Melanie Castillo Pacheco**

👍 **Raegan French**

👍 **Suhail Irshad**

👍 **Eydan Lavi**

👍 **Randy Liu**

👍 **Annika Yun**

# AMITY REGIONAL SCHOOL DISTRICT NO. 5

*Bethany Orange Woodbridge*  
*25 Newton Road, Woodbridge, Connecticut 06525*



*Dr. Jennifer P. Byars*  
*Superintendent of Schools*

*jennifer.byars@amityregion5.org*  
*203.392.2106*

**January 8, 2024**

**To: Members of the Board of Education**  
**From: Jennifer P. Byars, Ed.D., Superintendent of Schools**  
**Re: Personnel Report**

## **NEW HIRES-CERTIFIED:**

### - Amity Regional High School:

***Bibi John*** – F/T School Psychologist – Bibi joins Amity with 13 years of experience in her field. Most recently, she served as a School Psychologist in the New Fairfield Public Schools District. Prior to that, she served as an ABA Behavior Therapist for the Center for Autism & Related Disorders in Larchmont, NY. Bibi earned her Bachelor's Degree in Psychology from the University of Connecticut and her Master's Degree in School Psychology from Long Island University in Westchester, NY.

### - Amity Regional Middle School – Bethany: NONE

### - Amity Regional Middle School – Orange: NONE

## **NEW HIRES-BENCH/LONG TERM SUBSTITUTES: NONE**

## **NEW HIRES-NON-CERTIFIED: NONE**

## **NEW HIRES-COACHES: NONE**

## **TRANSFERS: NONE**

## **RESIGNATIONS: NONE**

## **RETIREMENTS: NONE**

**AMITY REGIONAL SCHOOL DISTRICT NO. 5**  
**Bethany Orange Woodbridge**  
**25 Newton Road, Woodbridge, Connecticut 06525**



**Dr. Jennifer P. Byars**  
**Superintendent of Schools**

**jennifer.byars@amityregion5.org**  
**203.392.2106**

Superintendent's Report – January 2024

Continuously improve instruction, cultivate creativity, and enhance student engagement and performance.

Enhance the efficient and effective use of resources.

Foster a supportive climate for students and adults.

**Instruction**

**Post-Secondary Planning for Juniors:** An information night for the parents of Juniors was held on January 3, 2024 in the Brady Center. Ann Fleming Brown, Director of Admissions at Union College, gave a presentation on the overview of the college admissions process. Parents and students in Grade 11 were strongly encouraged to attend.

**STAR Testing:** On January 10-11, 2024, all middle school students will take the winter STAR Reading and Math assessments. The data will be used to help teachers make group and individual decisions for their students and will help us identify any students in need of additional academic interventions during 2<sup>nd</sup> semester.

**Professional Learning Day:** A district-wide professional learning day was held on the afternoon of January 4, 2024. The keynote speaker from convocation in August, that teacher, author, and host of the weekly *Teach Happier* Podcast, Suzanne Dailey, returned to the district to revisit some of the key points from her book *Teach Happier This School Year: 40 Weeks of Inspiration and Reflection*. As with her August presentation, time was reserved for both teacher participation and interaction throughout the afternoon session.

**Hour of Code:** As part of the Hour of Code program, the student members of the Computer Programming Club designed and delivered lessons during the first week of December to students in Math and English classes.

**Author Visit to AMSO:** AMSO 7<sup>th</sup> Grade students participated in an online discussion with author Lissette Norman. Ms. Norman is a poet and author of the Spanish children's books *My Feet Are Laughing* and *Plátanos Go with Everything*. She is also co-author of the picture books, *On the Line: My Story of Becoming the First African American Rockette* (w/ Jennifer Jones) and *Until Someone Listens* (w/ Estela Juarez). This was an authentic learning experience for students as they learned about the writing process and how an author's personal life and culture are reflected in their writing.

**Pupil Services Department Begins Transitioning:** Members of the high school and middle school pupil services department met during the month of December to begin preparing for the transition to high school for our middle school students. These meetings between service providers are an essential step in the process to ensure a smooth transition to high school.

**Prepping for Class of 2030:** AMSO administrators met with Orange Elementary principals to begin the transition process for next year's 7<sup>th</sup> grade students. Information was shared regarding changes in the placement process and updates to the middle school program.

**Amity Hosts Mathletes:** On December 14, 2023, the Amity Math Team hosted more than 100 “Mathletes” from 13 other high schools in the region for an after-school math competition. It was great to see so many students from around the area here to challenge themselves academically. Following this meet, the Math Team has a robust schedule of competitions scheduled throughout the winter.

**Blues and Beyond:** On January 24, 2024, AMSB 7<sup>th</sup> Grade students will all participate in the Blues and Beyond presentation during their Social Studies classes. This event will educate the students about history of the Blues and will incorporate the cultural and period influences that lead to the creation of this type of musical expression.

**Annual Holiday Concerts:** AMSB held its Winter Concert on December 14, 2023 and the audience turnout was overwhelming! The students all did a fantastic job and sounded great, as they played to a packed house. AMSO had their Winter Concert on December 16, 2023. The choir, orchestra and band students performed a repertoire that highlighted the skills and various genres of music they have been exploring all year. The ARHS Orchestra program’s winter concert was held on December 19, 2023, followed by the ARHS Band and Chorus programs’ joint concert on December 21, 2023.

**Unified Theater is Back!:** Unified Theater is back at ARHS this year under the advisement of School Psychologist Intern Rhiannya Byrne and Paraprofessional Samara Koproski. Unified Theater’s mission is to create a safe space for students with disabilities and their peers to explore their creative side and spend some time in the spotlight together through the performing arts. Participating students will be meeting bi-weekly as they prepare for an end of year culminating show!

**District Data Team:** A meeting of the District Data Team convened this past month. The team consists of administrators and teachers from across the district representing a variety of subject areas. The purpose of the committee is to review district-wide data to determine areas of strength and opportunities for growth. At this meeting, team members reviewed the district’s most recent Next Generation Accountability Report to monitor progress toward the district’s three-year goals. The team also reviewed PSAT data to target areas of support for students who will be taking the SAT in March.

**Professional Development and Evaluation (PDEC):** The district-wide Professional Development and Evaluation Committee met in December to continue building the framework for a new teacher evaluation plan. The focus of the work has been on defining the characteristics of an effective Amity teacher and identifying the rubric and assessment tools that best reflect these characteristics. The committee will continue to meet throughout the year with the goal of having a draft plan developed by June.

**CT TEAM** – All new Amity teachers in the district’s Teacher Education and Mentoring Program successfully completed their first modules. A total of five modules are required to be completed in order for teachers to maintain and advance their certification. All new staff are on track to finish three modules this year and will conclude their participation in the program by June 2025.

**Committee Meetings:** A meeting of the Wellness, Health, and Safety Committee met this month. District-wide updates were provided by school nurses, security personnel, facilities, finance, and food services. The committee also reviewed the results of the latest BOWDAAC Survey in an effort to identify ways the district can help to increase prevention and awareness related to at-risk behaviors.

## **Resources**

**Amity Alumni Healthcare Panel:** On December 21, 2023, the ARHS hosted the Amity Alumni Healthcare Panel, during which four Amity graduates, working in the health care field (Yuliya Faryna ’17, Sarah Nevolis ’17, Carly Marchitto ’18, and Mariana Marchitto ’15), came in to speak to current Anatomy students to discuss their paths to careers in healthcare and answer student questions.

**Trades and Apprenticeship Programs:** On December 21, 2023, the ARHS Career Center hosted Keri Valente from the CT Department of Labor, who spoke to 33 Amity students interested in careers in the skilled trades about various apprenticeship programs available to interested students.

**AMSB Student Leadership Conference:** On January 12, 2024, a group of 12 AMSB students will travel to the Connecticut Association of Schools Student Leadership Conference. The students were selected by their teacher teams and will spend a day learning from peers from across the state.

**FAFSA Completion:** Now that the updated FAFSA has been released, the ARHS Counseling department is encouraging all our Senior families to complete this important form that can qualify students for potentially thousands of dollars in financial aid for college. Completion of the FAFSA or signing a waiver if a family elects to *not* fill out a FAFSA is a mandated state requirement.

**Senior Scholarship Opportunities:** “Scholarship Season” is starting for ARHS Seniors, and the College and Career Center has collected dozens of scholarship opportunities for our students and made them available along with qualification details and links to the applications. Our staff will continue to update this list throughout the winter and spring, and students are encouraged to check back regularly to see what new scholarship opportunities have been added.

**ACES Cognitive Coaches Training:** The district-wide instructional coaches successfully completed their Cognitive Coaches Foundations Training at ACES in Hamden. This eight-day professional learning series provides the Coaches with research-based strategies they can draw from when working directly with teachers on lesson planning, problem-solving, and reflective practices.

**Soap Lift:** Amity Transition Academy students have been assembling Soap Lift (<https://soaplift.com/>) products for the past several schoolyears. Similar to last break, a staff member found a soap lift potentially assembled by our students during their winter vacation in Austin, Texas. Kudos to our students and staff for this great community vocational experience!

## Climate

**ACT is Back!:** Amity Creative Theater presented a three-night run of the play *Love/Sick* from December 7-9, 2023, and they have already followed that up with the auditions for their spring musical performance of *Mean Girls*. The cast and crew are now busy at work rehearsing for their next show.

**Department Chair Cheer:** Throughout December, the ARHS Department Chairs took it upon themselves to spread some seasonal cheer for everyone at ARHS. Over the course of three weeks, they organized a series of contests and celebrations that involved both students and staff.

**Stockings for Soldiers:** Students at the Amity Middle School Orange banded together to say thank you to our veterans through the Stockings for Soldiers community outreach program. The students, staff, and families of AMSO sent in various toiletry and snack items that were put into stockings delivered on December 22, 2023 to the V.A. Hospital in West Haven. This year the students, families, and staff of the middle school donated over 776 items, that went into over 25 stockings.

**Winter Wonderland:** Following up on their December toy drive, on December 21, 2023, members of the National Spanish Honor Society and the National Latin Honor Society hosted the enchanting "Winter Wonderland" event at Fair Haven School in New Haven. Amity students brought great joy along with toys to Fair Haven students through various engaging activities like games, cookie decorating, and face painting. The team has already celebrated Thanksgiving at Fair Haven, with more events planned for the remainder of the year.

**Pitch-In Club:** The Pitch-In Club spent December collecting new and gently used baseball and softball equipment to donate to the Hamden and New Haven Little league organizations, and their charity drive



successfully collected thousands of dollars' worth of sports equipment to share with younger kids who will appreciate it.

**ARHS Pep Rally:** Student Government hosted a holiday pep rally in the main gym to end the day on December 22, 2023. It was great to see so many students having fun together and getting ready for the winter break.

**AMSB Pep Rally and Spirit Day:** AMSB held its final spirit day and pep rally of 2023 on December 22, 2023. Students and staff were encouraged to wear their funniest or ugliest sweater as we stayed warm and had a little fun before heading off to winter break! The next school spirit day will be on January 12, 2024 as students are encouraged to dress like their favorite musician.

**AMSO Pep Rally:** AMSO students and staff enjoyed an energy-filled pep rally prior to the Holiday Break. Students participated in team building games and enjoyed competing alongside teachers in a friendly competition.

**AMSB Recognizes Students and Staff of the Month:** Each month, the staff at AMSB vote to select a staff member deserving of recognition from their peers. In December, the staff unanimously selected to recognize Speech and Language Pathologist, Jodi Everone. AMSB also held the monthly student of the month breakfast on December 21, 2023 and celebrated close to 40 students. Teachers select one student a month to recognize for their citizenship, behavior, or academic achievement and the students are treated to breakfast in the cafeteria.

**Downtown Cabaret Trip:** For the second year in a row, students in the 7-12 Spartan Academic and Independent Living Skills (SAILS) program attended a holiday theme field trip to the Bridgeport Downtown Cabaret. Year two of this trip featured students taking an active role in the planning and execution of the trip! Additionally, students attending this field trip practiced various independent living and community engagement skills.

**AMSO PJ Skate Night:** Our thanks go out to the Amity Middle School Orange PTSO for hosting a PJ Skate Night on Dec. 2<sup>nd</sup>. Students enjoyed getting together for a fun evening out. The PTSO will use the proceeds from this event to help offset the cost of upcoming trips for students.

January 2024

## Dec. Ticket Summary

Tickets addressed and closed: 243

Tickets open: 10

## HS Student Help Desk

Students helped: 287

Amity Regional School  
District No. 5

25 Newton Road

Woodbridge, CT 06525

Phone: 203-397-4817

Fax: 203-397-4864



# Amity Regional School District No. 5

## Technology Department Monthly Report

### Completed Projects:

- Installed 2 additional vape sensors in student restrooms
- Installed new Promethean Board in Bethany Music Lab

### Projects in process:

- Working with vendor to secure 3 more doors around the District with S2 card readers; PO has been created; control and communication cables have been pulled; hardware components have arrived; awaiting installation technicians
  - Central office
  - Records room
  - District Technology Office
- All weather stadium data and power installation
  - Anchor cabinets and run final conduit between junction boxes and cabinets was completed in late November; fiber pull needed between the cabinets
  - Need to run power to cabinets to support the climate control units and power needs of the switches
- Doing a full audit of the registration process through PowerSchool to be followed by an update to address any inefficiencies in the current system
- Researching possible solutions to upgrade the District's payment processing services or confirm that MyPaymentsPlus is still the best option
- The process to migrate all District security cameras to the new Axis camera management system has begun.
  - Bethany Middle School is complete
  - Orange Middle School wire pulling is complete, interior camera installation is complete; outdoor cameras are next
  - The HS is ongoing and is currently operating approximately 90% on the new system and 10% on the legacy system
- Beginning the Budget building process for Technology needs in the District
  - Met with building and department representatives to discuss technology needs
  - Identified District level technology needs and initiatives
  - Addressed submitted budget requests
  - Built an initial District Technology budget for the start of the District Budget work

CLEAN

SAFE

HEALTHY

SCHOOLS

Amity Regional School  
District No. 5

25 Newton Road

Woodbridge, CT 06525

Phone: 203-397-4817

Fax: 203-397-4864



## Amity Regional School District No. 5

### Facilities Department Monthly Report

#### Completed Projects:

- Classic Turf has repaired some warranty items on the track at ARHS.
- The test header piping for the fire pump at AMSB has been completed by W&M Fire Protection.
- All snow removal equipment has been serviced and ready for the season by our in house maintainer.
- The bell/clock system at AMSB was repaired by our in house electrician, the clocks and bells are now synced with each other.

#### Projects in Process:

- All of the failed parking lot light fixtures at ARHS have been replaced. We are working on scheduling lift rentals around the weather to finish replacing the remaining fixtures.
- A sewage ejector pump at AMSO is in need of being rebuilt. Hungerfords pumps are working on ordering the materials and once they are in, a day will be scheduled to pull the pump and rebuild it.
- Filter changes on all air handlers District Wide is underway.
- Re-lamping of the Bethany indoor fixtures is still in progress with approximately 5% left to complete. Unlike AMSO, the majority of the fixtures need to be rewired prior to re-lamping.
- The ticket booth for the Athletic Department is currently being built by the ARHS Tech Ed. Department.
- Members of school staff met with architects from Silver Petrucelli as first step in developing plans for the ARHS Library Media Center renovation.

#### Outstanding issues to be addressed:

- Gym floor has been repaired at AMSO. Dalene Flooring is scheduled to return this summer to sand and refinish the entire floor.

**AMITY REGIONAL SCHOOL DISTRICT NO. 5**  
**REVENUES AND EXPENDITURES**  
**FOR FY 2023-2024**

|             |   | <b>COLUMN 1</b>   | <b>COLUMN 2</b>   | <b>COLUMN 3</b>   | <b>COLUMN 4</b>      | <b>COLUMN 5</b>   | <b>COLUMN 6</b>     | <b>COL 7</b> |
|-------------|---|-------------------|-------------------|-------------------|----------------------|-------------------|---------------------|--------------|
|             |   | <b>2022-2023</b>  | <b>2023-2024</b>  | <b>NOV 23</b>     | <b>CHANGE</b>        | <b>DEC 23</b>     | <b>VARIANCE</b>     | <b>FAV</b>   |
| <b>LINE</b> | <b>CATEGORY</b>                                 | <b>ACTUAL</b>     | <b>BUDGET</b>     | <b>FORECAST</b>   | <b>INCR./(DECR.)</b> | <b>FORECAST</b>   | <b>OVER/(UNDER)</b> | <b>UNF</b>   |
| 1           | MEMBER TOWN ALLOCATIONS                         | 52,349,608        | 53,388,441        | 53,388,441        | 0                    | 53,388,441        | 0                   | FAV          |
| 2           | OTHER REVENUE                                   | 260,077           | 162,413           | 286,953           | 0                    | 286,953           | 124,540             | FAV          |
| 3           | OTHER STATE GRANTS                              | 550,251           | 965,905           | 911,035           | 0                    | 911,035           | (54,870)            | UNF          |
| 4           | MISCELLANEOUS INCOME                            | 48,328            | 36,000            | 36,000            | 0                    | 36,000            | 0                   | FAV          |
| 5           | BUILDING RENOVATION GRANTS                      | 0                 | 0                 | 0                 | 0                    | 0                 | 0                   | FAV          |
| 6           | <b>TOTAL REVENUES</b>                           | <b>53,208,264</b> | <b>54,552,759</b> | <b>54,622,429</b> | <b>0</b>             | <b>54,622,429</b> | <b>69,670</b>       | <b>FAV</b>   |
| 7           | SALARIES  | 28,162,899        | 29,742,117        | 29,500,611        | 0                    | 29,500,611        | (241,506)           | FAV          |
| 8           | BENEFITS  | 6,022,653         | 6,540,201         | 6,678,537         | 0                    | 6,678,537         | 138,336             | UNF          |
| 9           | PURCHASED SERVICES                              | 8,634,134         | 9,863,306         | 9,839,696         | 14,456               | 9,854,152         | (9,154)             | FAV          |
| 10          | DEBT SERVICE                                    | 4,485,716         | 4,417,942         | 4,417,942         | 0                    | 4,417,942         | 0                   | FAV          |
| 11          | SUPPLIES (INCLUDING UTILITIES)                  | 2,890,187         | 3,333,435         | 3,353,241         | 0                    | 3,353,241         | 19,806              | UNF          |
| 12          | EQUIPMENT                                       | 248,752           | 82,530            | 80,930            | 0                    | 80,930            | (1,600)             | FAV          |
| 13          | IMPROVEMENTS / CONTINGENCY                      | 164,921           | 373,500           | 355,294           | 0                    | 355,294           | (18,206)            | FAV          |
| 14          | DUES AND FEES                                   | 159,130           | 199,728           | 199,728           | 0                    | 199,728           | 0                   | FAV          |
| 15          | TRANSFER ACCOUNT                                | 1,066,995         | 0                 | 0                 | 0                    | 0                 | 0                   | FAV          |
| 16          | <b>TOTAL EXPENDITURES</b>                       | <b>51,835,386</b> | <b>54,552,759</b> | <b>54,425,979</b> | <b>14,456</b>        | <b>54,440,435</b> | <b>(112,324)</b>    | <b>FAV</b>   |
| 17          | <b>SUBTOTAL</b>                                 | <b>1,372,878</b>  | <b>0</b>          | <b>196,450</b>    | <b>(14,456)</b>      | <b>181,994</b>    | <b>181,994</b>      | <b>FAV</b>   |
| 18          | PLUS: CANCELLATION OF PRIOR YEAR'S ENCUMBRANCES | <b>47,518</b>     | <b>0</b>          | <b>0</b>          | <b>0</b>             | <b>0</b>          | <b>0</b>            | <b>FAV</b>   |
| 19          | DESIGNATED FOR SUBSEQUENT YEAR'S BUDGET:        | <b>0</b>          | <b>0</b>          | <b>0</b>          | <b>0</b>             | <b>0</b>          | <b>0</b>            | <b>FAV</b>   |
| 20          | <b>NET BALANCE / (DEFICIT)</b>                  | <b>1,420,396</b>  | <b>0</b>          | <b>196,450</b>    | <b>(14,456)</b>      | <b>181,994</b>    | <b>181,994</b>      | <b>FAV</b>   |

Column 7: FAV=Favorable Variance  
Revenues: At or OVER budget, Expenditures: At or UNDER budget

**AMITY REGIONAL SCHOOL DISTRICT NO. 5**  
**REVENUES AND EXPENDITURES**  
**FOR FY 2023-2024**

|             |                                   | <b>COLUMN 1</b>   | <b>COLUMN 2</b>   | <b>COLUMN 3</b>   | <b>COLUMN 4</b>      | <b>COLUMN 5</b>   | <b>COLUMN 6</b>     | <b>COL 7</b> |
|-------------|-----------------------------------|-------------------|-------------------|-------------------|----------------------|-------------------|---------------------|--------------|
|             |                                   | <b>2022-2023</b>  | <b>2023-2024</b>  | <b>NOV 23</b>     | <b>CHANGE</b>        | <b>DEC 23</b>     | <b>VARIANCE</b>     | <b>FAV</b>   |
| <b>LINE</b> | <b>CATEGORY</b>                   | <b>ACTUAL</b>     | <b>BUDGET</b>     | <b>FORECAST</b>   | <b>INCR./(DECR.)</b> | <b>FORECAST</b>   | <b>OVER/(UNDER)</b> | <b>UNF</b>   |
| 1           | BETHANY ALLOCATION                | 8,791,370         | 9,317,351         | 9,075,014         | 0                    | 9,075,014         | (242,337)           | UNF          |
| 1a          | PRIOR YEAR CREDIT BETHANY         | 126,909           |                   | 242,337           |                      | 242,337           | 242,337             |              |
| 2           | ORANGE ALLOCATION                 | 26,011,943        | 26,103,744        | 25,388,491        | 0                    | 25,388,491        | (715,253)           | UNF          |
| 2a          | PRIOR YEAR CREDIT ORANGE          | 356,031           |                   | 715,253           |                      | 715,253           | 715,253             |              |
| 3           | WOODBIDGE ALLOCATION              | 16,834,358        | 17,967,346        | 17,504,540        | 0                    | 17,504,540        | (462,806)           | UNF          |
| 3a          | PRIOR YEAR CREDIT WOODBRIDGE      | 228,997           |                   | 462,806           |                      | 462,806           | 462,806             |              |
| 4           | <b>MEMBER TOWN ALLOCATIONS</b>    | <b>52,349,608</b> | <b>53,388,441</b> | <b>53,388,441</b> | <b>0</b>             | <b>53,388,441</b> | <b>0</b>            | <b>FAV</b>   |
| 6           | ADULT EDUCATION                   | 4,754             | 4,000             | 4,000             | 0                    | 4,000             | 0                   | FAV          |
| 7           | PARKING INCOME                    | 31,143            | 32,400            | 32,400            | 0                    | 32,400            | 0                   | FAV          |
| 8           | INVESTMENT INCOME                 | 82,951            | 20,000            | 80,000            | 0                    | 80,000            | 60,000              | FAV          |
| 9           | ATHLETICS                         | 33,727            | 24,000            | 24,000            | 0                    | 24,000            | 0                   | FAV          |
| 10          | TUITION REVENUE                   | 85,402            | 58,613            | 124,453           | 0                    | 124,453           | 65,840              | FAV          |
| 11          | TRANSPORTATION INCOME             | 22,100            | 23,400            | 22,100            | 0                    | 22,100            | (1,300)             | UNF          |
| 12          | TRANSPORTATION BOWA AGREEMENT     | 0                 | 0                 | 0                 | 0                    | 0                 | 0                   | FAV          |
| 13          | <b>OTHER REVENUE</b>              | <b>260,077</b>    | <b>162,413</b>    | <b>286,953</b>    | <b>0</b>             | <b>286,953</b>    | <b>124,540</b>      | <b>FAV</b>   |
| 14          | OTHER STATE GRANT                 | 0                 | 0                 | 0                 | 0                    | 0                 | 0                   | FAV          |
| 15          | SPECIAL EDUCATION GRANTS          | 550,251           | 965,905           | 911,035           | 0                    | 911,035           | (54,870)            | UNF          |
| 16          | <b>OTHER STATE GRANTS</b>         | <b>550,251</b>    | <b>965,905</b>    | <b>911,035</b>    | <b>0</b>             | <b>911,035</b>    | <b>(54,870)</b>     | <b>UNF</b>   |
| 17          | RENTAL INCOME                     | 32,938            | 18,000            | 18,000            | 0                    | 18,000            | 0                   | FAV          |
| 18          | INTERGOVERNMENTAL REVENUE         | 1,872             | 0                 | 0                 | 0                    | 0                 | 0                   | FAV          |
| 19          | OTHER REVENUE                     | 13,518            | 18,000            | 18,000            | 0                    | 18,000            | 0                   | FAV          |
| 20          | TRANSFER IN                       | 0                 | 0                 | 0                 | 0                    | 0                 | 0                   | FAV          |
| 21          | <b>MISCELLANEOUS INCOME</b>       | <b>48,328</b>     | <b>36,000</b>     | <b>36,000</b>     | <b>0</b>             | <b>36,000</b>     | <b>0</b>            | <b>FAV</b>   |
| 22          | <b>BUILDING RENOVATION GRANTS</b> | <b>0</b>          | <b>0</b>          | <b>0</b>          | <b>0</b>             | <b>0</b>          | <b>0</b>            | <b>FAV</b>   |
| 23          | <b>TOTAL REVENUES</b>             | <b>53,208,264</b> | <b>54,552,759</b> | <b>54,622,429</b> | <b>0</b>             | <b>54,622,429</b> | <b>69,670</b>       | <b>FAV</b>   |

Column 7: FAV=Favorable Variance

Revenues: At or OVER budget, Expenditures: At or UNDER budget

**AMITY REGIONAL SCHOOL DISTRICT NO. 5**  
**REVENUES AND EXPENDITURES**  
**FOR FY 2023-2024**

|             |   | <b>COLUMN 1</b>   | <b>COLUMN 2</b>   | <b>COLUMN 3</b>   | <b>COLUMN 4</b>      | <b>COLUMN 5</b>   | <b>COLUMN 6</b>     | <b>COL 7</b> |
|-------------|---|-------------------|-------------------|-------------------|----------------------|-------------------|---------------------|--------------|
|             |   | <b>2022-2023</b>  | <b>2023-2024</b>  | <b>NOV 23</b>     | <b>CHANGE</b>        | <b>DEC 23</b>     | <b>VARIANCE</b>     | <b>FAV</b>   |
| <b>LINE</b> | <b>CATEGORY</b>                           | <b>ACTUAL</b>     | <b>BUDGET</b>     | <b>FORECAST</b>   | <b>INCR./(DECR.)</b> | <b>FORECAST</b>   | <b>OVER/(UNDER)</b> | <b>UNF</b>   |
| 1           | 5111-CERTIFIED SALARIES                   | 23,216,292        | 24,354,524        | 24,153,518        | 0                    | 24,153,518        | (201,006)           | FAV          |
| 2           | 5112-CLASSIFIED SALARIES                  | 4,946,607         | 5,387,593         | 5,347,093         | 0                    | 5,347,093         | (40,500)            | FAV          |
| 3           | <b>SALARIES</b>                           | <b>28,162,899</b> | <b>29,742,117</b> | <b>29,500,611</b> | <b>0</b>             | <b>29,500,611</b> | <b>(241,506)</b>    | <b>FAV</b>   |
| 4           | 5200-MEDICARE - ER                        | 390,667           | 432,831           | 432,831           | 0                    | 432,831           | 0                   | FAV          |
| 5           | 5210-FICA - ER                            | 309,143           | 341,251           | 341,251           | 0                    | 341,251           | 0                   | FAV          |
| 6           | 5220-WORKERS' COMPENSATION                | 136,272           | 178,436           | 158,561           | 0                    | 158,561           | (19,875)            | FAV          |
| 7           | 5255-MEDICAL & DENTAL INSURANCE           | 3,915,076         | 4,364,277         | 4,488,063         | 0                    | 4,488,063         | 123,786             | UNF          |
| 8           | 5860-OPEB TRUST                           | 267,232           | 265,890           | 265,890           | 0                    | 265,890           | 0                   | FAV          |
| 9           | 5260-LIFE INSURANCE                       | 47,172            | 63,986            | 59,986            | 0                    | 59,986            | (4,000)             | FAV          |
| 10          | 5275-DISABILITY INSURANCE                 | 11,528            | 12,062            | 12,062            | 0                    | 12,062            | 0                   | FAV          |
| 11          | 5280-PENSION PLAN - CLASSIFIED            | 725,924           | 726,430           | 726,430           | 0                    | 726,430           | 0                   | FAV          |
| 12          | 5281-DEFINED CONTRIBUTION RETIREMENT PLAN | 173,968           | 144,838           | 178,463           | 0                    | 178,463           | 33,625              | UNF          |
| 13          | 5282-RETIREMENT SICK LEAVE - CERT         | 0                 | 0                 | 0                 | 0                    | 0                 | 0                   | FAV          |
| 14          | 5283-RETIREMENT SICK LEAVE - CLASS        | 0                 | 0                 | 0                 | 0                    | 0                 | 0                   | FAV          |
| 15          | 5284-SEVERANCE PAY - CERTIFIED            | 0                 | 0                 | 0                 | 0                    | 0                 | 0                   | FAV          |
| 16          | 5290-UNEMPLOYMENT COMPENSATION            | 44,491            | 8,000             | 10,600            | 0                    | 10,600            | 2,600               | UNF          |
| 17          | 5291-CLOTHING ALLOWANCE                   | 1,181             | 2,200             | 4,400             | 0                    | 4,400             | 2,200               | UNF          |
| 18          | <b>BENEFITS</b>                           | <b>6,022,653</b>  | <b>6,540,201</b>  | <b>6,678,537</b>  | <b>0</b>             | <b>6,678,537</b>  | <b>138,336</b>      | <b>UNF</b>   |
| 19          | 5322-INSTRUCTIONAL PROG IMPROVEMENT       | 16,211            | 60,750            | 60,750            | 0                    | 60,750            | 0                   | FAV          |
| 20          | 5327-DATA PROCESSING                      | 133,292           | 148,943           | 148,943           | 0                    | 148,943           | 0                   | FAV          |
| 21          | 5330-PROFESSIONAL & TECHNICAL SRVC        | 2,305,289         | 2,129,048         | 2,129,048         | 0                    | 2,129,048         | 0                   | FAV          |
| 22          | 5440-RENTALS - LAND, BLDG, EQUIPMENT      | 100,905           | 117,846           | 117,846           | 0                    | 117,846           | 0                   | FAV          |
| 23          | 5510-PUPIL TRANSPORTATION                 | 3,453,836         | 3,931,690         | 3,972,614         | 3,683                | 3,976,297         | 44,607              | UNF          |
| 24          | 5521-GENERAL LIABILITY INSURANCE          | 274,546           | 308,963           | 290,994           | 0                    | 290,994           | (17,969)            | FAV          |
| 25          | 5550-COMMUNICATIONS: TEL, POST, ETC.      | 85,631            | 114,805           | 114,805           | 0                    | 114,805           | 0                   | FAV          |
| 26          | 5560-TUITION EXPENSE                      | 2,186,995         | 2,963,731         | 2,917,166         | 10,773               | 2,927,939         | (35,792)            | FAV          |
| 27          | 5590-OTHER PURCHASED SERVICES             | 77,429            | 87,530            | 87,530            | 0                    | 87,530            | 0                   | FAV          |
| 28          | <b>PURCHASED SERVICES</b>                 | <b>8,634,134</b>  | <b>9,863,306</b>  | <b>9,839,696</b>  | <b>14,456</b>        | <b>9,854,152</b>  | <b>(9,154)</b>      | <b>FAV</b>   |

Column 7: FAV=Favorable Variance  
Revenues: At or OVER budget, Expenditures: At or UNDER budget

**AMITY REGIONAL SCHOOL DISTRICT NO. 5**  
**REVENUES AND EXPENDITURES**  
**FOR FY 2023-2024**

|             |  | <b>COLUMN 1</b>  | <b>COLUMN 2</b>  | <b>COLUMN 3</b>  | <b>COLUMN 4</b>      | <b>COLUMN 5</b>  | <b>COLUMN 6</b>     | <b>COL 7</b> |
|-------------|--|------------------|------------------|------------------|----------------------|------------------|---------------------|--------------|
|             |  | <b>2022-2023</b> | <b>2023-2024</b> | <b>NOV 23</b>    | <b>CHANGE</b>        | <b>DEC 23</b>    | <b>VARIANCE</b>     | <b>FAV</b>   |
| <b>LINE</b> | <b>CATEGORY</b>                        | <b>ACTUAL</b>    | <b>BUDGET</b>    | <b>FORECAST</b>  | <b>INCR./(DECR.)</b> | <b>FORECAST</b>  | <b>OVER/(UNDER)</b> | <b>UNF</b>   |
| 28          | 5830-INTEREST                          | 788,835          | 523,986          | 523,986          | 0                    | 523,986          | 0                   | FAV          |
| 29          | 5910-REDEMPTION OF PRINCIPAL           | 3,696,881        | 3,893,956        | 3,893,956        | 0                    | 3,893,956        | 0                   | FAV          |
| 30          | <b>DEBT SERVICE</b>                    | <b>4,485,716</b> | <b>4,417,942</b> | <b>4,417,942</b> | <b>0</b>             | <b>4,417,942</b> | <b>0</b>            | <b>FAV</b>   |
| 31          | 5410-UTILITIES, EXCLUDING HEAT         | 591,847          | 710,802          | 710,802          | 0                    | 710,802          | 0                   | FAV          |
| 32          | 5420-REPAIRS, MAINTENANCE & CLEANING   | 651,502          | 773,846          | 792,052          | 0                    | 792,052          | 18,206              | UNF          |
| 33          | 5611-INSTRUCTIONAL SUPPLIES            | 331,437          | 405,738          | 405,738          | 0                    | 405,738          | 0                   | FAV          |
| 34          | 5613-MAINTENANCE/CUSTODIAL SUPPLIES    | 178,468          | 240,320          | 240,320          | 0                    | 240,320          | 0                   | FAV          |
| 35          | 5620-OIL USED FOR HEATING              | 49,050           | 64,900           | 64,900           | 0                    | 64,900           | 0                   | FAV          |
| 36          | 5621-NATURAL GAS                       | 97,149           | 115,245          | 115,245          | 0                    | 115,245          | 0                   | FAV          |
| 37          | 5627-TRANSPORTATION SUPPLIES           | 140,980          | 188,515          | 188,515          | 0                    | 188,515          | 0                   | FAV          |
| 38          | 5641-TEXTS & DIGITAL RESOURCES         | 144,702          | 131,085          | 131,085          | 0                    | 131,085          | 0                   | FAV          |
| 39          | 5642-LIBRARY BOOKS & PERIODICALS       | 20,185           | 20,550           | 20,550           | 0                    | 20,550           | 0                   | FAV          |
| 40          | 5690-OTHER SUPPLIES                    | 238,030          | 246,699          | 246,699          | 0                    | 246,699          | 0                   | FAV          |
| 41          | 5695-OTHER SUPPLIES-TECHNOLOGY         | 446,838          | 435,735          | 437,335          | 0                    | 437,335          | 1,600               | UNF          |
| 42          | <b>SUPPLIES (INCLUDING UTILITIES)</b>  | <b>2,890,187</b> | <b>3,333,435</b> | <b>3,353,241</b> | <b>0</b>             | <b>3,353,241</b> | <b>19,806</b>       | <b>UNF</b>   |
| 43          | 5730-EQUIPMENT - NEW                   | 45,678           | 1,000            | 1,000            | 0                    | 1,000            | 0                   | FAV          |
| 44          | 5731-EQUIPMENT - REPLACEMENT           | 56,170           | 5,000            | 5,000            | 0                    | 5,000            | 0                   | FAV          |
| 45          | 5732-EQUIPMENT - TECH - NEW            | 66,582           | 2,030            | 2,030            | 0                    | 2,030            | 0                   | FAV          |
| 46          | 5733-EQUIPMENT - TECH - REPLACEMENT    | 80,322           | 74,500           | 72,900           | 0                    | 72,900           | (1,600)             | FAV          |
| 47          | <b>EQUIPMENT</b>                       | <b>248,752</b>   | <b>82,530</b>    | <b>80,930</b>    | <b>0</b>             | <b>80,930</b>    | <b>(1,600)</b>      | <b>FAV</b>   |
| 48          | 5715-IMPROVEMENTS TO BUILDING          | 123,835          | 29,500           | 29,500           | 0                    | 29,500           | 0                   | FAV          |
| 48a         | 5715-FACILITIES CONTINGENCY            | 100,000          | 100,000          | 100,000          | 0                    | 100,000          | 0                   | FAV          |
| 48b         | TRSF. FROM FACILITIES CONTINGENCY      | (100,000)        | 0                | (18,206)         | 0                    | (18,206)         | (18,206)            | FAV          |
| 49          | 5720-IMPROVEMENTS TO SITES             | 41,086           | 94,000           | 94,000           | 0                    | 94,000           | 0                   | FAV          |
| 50          | 5850-DISTRICT CONTINGENCY              | 150,000          | 150,000          | 150,000          | 0                    | 150,000          | 0                   | FAV          |
| 50a         | TRSF. FROM CONTINGENCY TO OTHER ACCTS. | (150,000)        | 0                | 0                | 0                    | 0                | 0                   | FAV          |
| 50c         | <b>IMPROVEMENTS / CONTINGENCY</b>      | <b>164,921</b>   | <b>373,500</b>   | <b>355,294</b>   | <b>0</b>             | <b>355,294</b>   | <b>(18,206)</b>     | <b>FAV</b>   |

Column 7: FAV=Favorable Variance  
Revenues: At or OVER budget, Expenditures: At or UNDER budget

**AMITY REGIONAL SCHOOL DISTRICT NO. 5**  
**REVENUES AND EXPENDITURES**  
**FOR FY 2023-2024**

|                           |                                     | <b>COLUMN 1</b>   | <b>COLUMN 2</b>   | <b>COLUMN 3</b>   | <b>COLUMN 4</b>      | <b>COLUMN 5</b>   | <b>COLUMN 6</b>     | <b>COL 7</b> |
|---------------------------|-------------------------------------|-------------------|-------------------|-------------------|----------------------|-------------------|---------------------|--------------|
|                           |                                     | <b>2022-2023</b>  | <b>2023-2024</b>  | <b>NOV 23</b>     | <b>CHANGE</b>        | <b>DEC 23</b>     | <b>VARIANCE</b>     | <b>FAV</b>   |
| <b>LINE</b>               | <b>CATEGORY</b>                     | <b>ACTUAL</b>     | <b>BUDGET</b>     | <b>FORECAST</b>   | <b>INCR./(DECR.)</b> | <b>FORECAST</b>   | <b>OVER/(UNDER)</b> | <b>UNF</b>   |
| 51                        | 5580-STAFF TRAVEL                   | 17,858            | 24,650            | 24,650            | 0                    | 24,650            | 0                   | FAV          |
| 52                        | 5581-TRAVEL - CONFERENCES           | 51,783            | 66,380            | 66,380            | 0                    | 66,380            | 0                   | FAV          |
| 53                        | 5810-DUES & FEES                    | 89,489            | 108,698           | 108,698           | 0                    | 108,698           | 0                   | FAV          |
| 54                        | <b>DUES AND FEES</b>                | <b>159,130</b>    | <b>199,728</b>    | <b>199,728</b>    | <b>0</b>             | <b>199,728</b>    | <b>0</b>            | <b>FAV</b>   |
| 55                        | <b>5856-TRANSFER ACCOUNT</b>        | 1,066,995         | <b>0</b>          | <b>0</b>          | <b>0</b>             | <b>0</b>          | <b>0</b>            | <b>FAV</b>   |
| 55a                       | <b>ESTIMATED UNSPENT BUDGETS</b>    |                   | <b>0</b>          | <b>0</b>          | <b>0</b>             | <b>0</b>          | <b>0</b>            | <b>FAV</b>   |
| 56                        | <b>TOTAL EXPENDITURES</b>           | <b>51,835,386</b> | <b>54,552,759</b> | <b>54,425,979</b> | <b>14,456</b>        | <b>54,440,435</b> | <b>(112,324)</b>    | <b>FAV</b>   |
| <b>56</b><br><b>Note:</b> | <b>RESTRICTED - RETURN TO TOWNS</b> | <b>1,420,396</b>  |                   |                   |                      |                   |                     |              |



**AMITY REGIONAL SCHOOL DISTRICT NO. 5  
REVENUES & EXPENDITURES BY CATEGORY  
FINANCIAL ANALYSIS  
FOR THE FISCAL YEAR 2022-2023**



**December 2023**

**2023-2024 FORECAST**

**OVERVIEW**

The projected unspent fund balance for this fiscal year is \$181,994 FAV, previously \$196,450 FAV, which appears on page 1, column 6, and line 20. The unspent funds from fiscal year 2023, once audited is accepted (\$1,372,878 plus \$47,518 unspent encumbrance FY22) will be deducted from the town allocations in March 2024. This administration may request up to 2% of any available surplus as an end-of-year transfer. The appropriation request to the capital and non-recurring account is shown on line 55 of the Excel file. The District is legally allowed to transfer with Board approval up to 2% or \$1,091,054 of the current budget if funds become available. The item will be presented after the final balance for FY24 is confirmed at the August 2024 meeting.

**REVENUES BY CATEGORY**

The projected yearend balance of revenues is ***\$69,670, FAV, previously \$69,670 FAV*** which appears on page 2, column 6, line 23.

**LINES 1a, 2a, and 3a on Page 2: PRIOR YEAR CREDIT:**

The line is for the unspent funds from FY23. Unspent funds of \$1,420,396 FAV will be credited to the member towns' March allocations. This is comprised of \$1,372,878 of unspent funds in FY23 and unliquidated encumbrances from FY22 of \$47,518. ***The town allocations will be reduced in March 2024.***

**LINE 6 on Page 2: ADULT EDUCATION:**

The forecast is based on historical data of State payments. ***The forecast is neutral.***

**LINE 7 on Page 2: PARKING INCOME:**

The forecast is based on the budget developed on actual payments. ***The forecast is neutral.***

**LINE 8 on Page 2: INVESTMENT INCOME:**

The forecast is based on the budget developed. ***Interest rates are still trending higher so the forecast is \$60,000 FAV, previously \$60,000 FAV.***

| <b><u>Month</u></b> | <b><u>M&amp;T Bank</u></b> | <b><u>State Treasurer's<br/>Investment Fund</u></b> |
|---------------------|----------------------------|---|
| July 2023           | .40%                       | 5.18%   |
| August 2023         | .40%                       | 5.47%   |
| September 2023      | .40%                       | 5.52%   |
| October 2023        | .40%                       | 5.55%   |

|               |      |       |
|---------------|------|-------|
| November 2023 | .40% | 5.45% |
| December 2023 | .40% | 5.57% |

**LINE 9 on Page 2: ATHLETICS:**

The forecast is based on the budget developed on historical payments. *The forecast is neutral.*

**LINE 10 on Page 2: TUITION REVENUE:**

The budget is based on five tuition students, three at a reduced employee rates. **Full tuition rate is \$21,058.** The actual tuition charged is higher (\$916 per year). Eight tuition students are enrolled, including three at reduced employee rates. *The forecast is \$65,840 FAV previously \$65,840 FAV including \$2,666 from the rate change.*

**LINE 11 on Page 2: TRANSPORTATION INCOME:**

The forecast is based on projected State payments and enrollment for magnet school transportation budgeted. *The forecast is \$1,300 UNF based on current data, previously \$1,300 UNF.*

**LINE 15 on Page 2: SPECIAL EDUCATION GRANTS:**

The current projection is based on budgeted costs for placements and transportation. The budget assumes a 80% reimbursement rate. The State passed legislation in June 2023 which increased the reimbursement rate to 85% but still capped at 73% reimbursement. *Current expenses and this formula impacts the budget \$54,870 UNF, previously \$54,870 UNF.*

**LINE 17 on Page 2: RENTAL INCOME:**

The forecast is based on the budget developed on estimated payments for the fiscal year. *The forecast is neutral.*

**LINE 19 on Page 2: OTHER REVENUE:**

The forecast is based on the budget developed on historical payments. *The forecast is neutral.*

**EXPENDITURES BY CATEGORY**

The projected yearend balance of expenditures is *\$126,780 FAV, previously \$220,716 FAV* which appears on page 5, column 6, line 56.

**LINE 1 on Page 3: 5111-CERTIFIED SALARIES:**

The forecast is based on budget. There are still vacant positions. Turnover on positions filled to date exceeds the turnover estimates by **\$201,076 FAV**, previously \$201,076 FAV. The forecast reflects 4 unpaid leaves of absences year-to-date, \$59,114 FAV and \$15,598 UNF in additional stipends and coverage costs.

**LINE 2 on Page 3: 5112-CLASSIFIED SALARIES:**

The forecast is based on budget. Turnover on positions filled to date exceeds the turnover estimates by **\$40,500 FAV**, previously \$40,500.

**LINES 4 & 5 on Page 3: 5200 & 5210-MEDICARE & FICA:**

The forecast is based on budget.

**LINE 6: 5220 on Page 3-WORKERS' COMPENSATION:**

The workers' compensation premium is less than budgeted. The renewal policy is **\$19,875 FAV** less than budgeted. We are provided the maximum premium number during the fiscal year and at the time of renewal, July 1, the final premium is calculated. ***Total savings YTD \$19,875 FAV.***

**LINES 7 on Page 3: 5255-MEDICAL AND DENTAL INSURANCE:**

The following charts are included to track how the District's actual claims are comparing against the expected claims. How claims are running for the year has always been a common question, so the charts for claims and fees are shown monthly. However, claims are one piece of the medical budget line shown in the Excel file. Fees, employee contributions, grant funding, employer contributions to employee HSA accounts and reserve funding are other factors built into the Medical and Dental Insurance Budget. The claims chart in the Word document will not equal the Excel line since it is only one factor of the data comprising the medical budget. Certainly a significant factor which is why it is given in detail below. ***Our insurance consultants monitor claims closely and currently estimate the current claim costs and number of high cost claimants will exceed the budget for this year. Claims are forecasted to be over budget by \$123,786.***

The projected monthly budget is based on an average of five years of claims.

**CLAIMS OF CURRENT EMPLOYEES AND RETIREES**

| <b>MONTH</b>  | <b>2023-2024<br/>ACTUAL</b> | <b>2023-2024<br/>BUDGET</b> | <b>VARIANCE</b>   | <b>2022-2023<br/>ACTUAL</b> | <b>2021-2022<br/>ACTUAL</b> |
|---------------|-----------------------------|-----------------------------|-------------------|-----------------------------|-----------------------------|
| <b>JUL*</b>   | <b>\$ 364,829</b>           | \$ 349,192                  | \$ 15,637         | \$ 34,837                   | \$ 530,877                  |
| <b>AUG</b>    | <b>\$ 641,037</b>           | \$ 488,191                  | \$ 152,846        | \$ 798,616                  | \$ 405,635                  |
| <b>SEP</b>    | <b>\$ 412,377</b>           | \$ 448,507                  | \$ (36,130)       | \$ 551,212                  | \$ 364,327                  |
| <b>OCT</b>    | <b>\$ 508,930</b>           | \$ 368,111                  | \$ 140,819        | \$ 297,594                  | \$ 341,109                  |
| <b>NOV</b>    | <b>\$ 541,882</b>           | \$ 431,134                  | \$ 110,748        | \$ 306,068                  | \$ 324,557                  |
| <b>DEC</b>    | <b>\$ 363,042</b>           | \$ 573,078                  | \$ (210,036)      | \$ 435,108                  | \$ 767,843                  |
| <b>JAN</b>    | \$ 368,880                  | \$ 368,880                  | \$ -              | \$ 311,328                  | \$ 320,277                  |
| <b>FEB</b>    | \$ 267,455                  | \$ 267,455                  | \$ -              | \$ 190,062                  | \$ 176,127                  |
| <b>MAR</b>    | \$ 347,465                  | \$ 347,465                  | \$ -              | \$ 313,582                  | \$ 263,761                  |
| <b>APR</b>    | \$ 313,538                  | \$ 313,538                  | \$ -              | \$ 222,547                  | \$ 328,046                  |
| <b>MAY</b>    | \$ 328,529                  | \$ 328,529                  | \$ -              | \$ 486,004                  | \$ 183,944                  |
| <b>JUN</b>    | \$ 328,369                  | \$ 328,369                  | \$ -              | \$ 302,891                  | \$ 371,250                  |
| <b>TOTALS</b> | <b>\$ 4,786,333</b>         | <b>\$ 4,612,447</b>         | <b>\$ 173,886</b> | <b>\$ 4,249,849</b>         | <b>\$ 4,377,753</b>         |

**ACTUAL/FORECAST CLAIMS AS A PERCENTAGE OF EXPECTED CLAIMS**

| <b>2019-2020<br/>ACTUAL</b> | <b>2020-2021<br/>ACTUAL</b> | <b>2021-2022<br/>ACTUAL</b> | <b>2022-2023<br/>ACTUAL</b> | <b>2023-2024<br/>FORECAST</b> |
|-----------------------------|-----------------------------|-----------------------------|-----------------------------|-------------------------------|
| 84.1%                       | 75.8%                       | 97.3%                       | 93.6%                       | <b>103.8%</b>                 |

**\*Incomplete billing cycle in July 23**

**FEEs OF CURRENT EMPLOYEES AND RETIREES**  
(Stop-Loss Premiums, Network Access Fees, and Other Fees)

| <b>MONTH</b>      | <b>2023-2024<br/>ACTUAL</b> | <b>2023-2024<br/>BUDGET</b> | <b>VARIANCE</b> | <b>2022-2023<br/>ACTUAL</b> | <b>2021-2022<br/>ACTUAL</b> |
|-------------------|-----------------------------|-----------------------------|-----------------|-----------------------------|-----------------------------|
| <i><b>JUL</b></i> | \$ 44,555                   | \$ 35,310                   | \$ 9,245        | \$ 30                       | \$ 14,068                   |
| <i><b>AUG</b></i> | \$ 54,176                   | \$ 59,210                   | \$ (5,034)      | \$ 83,030                   | \$ 74,642                   |
| <i><b>SEP</b></i> | \$ 53,028                   | \$ 48,804                   | \$ 4,224        | \$ 61,858                   | \$ 46,923                   |
| <i><b>OCT</b></i> | \$ 52,666                   | \$ 50,627                   | \$ 2,039        | \$ 47,063                   | \$ 47,049                   |
| <i><b>NOV</b></i> | \$ 53,732                   | \$ 49,695                   | \$ 4,037        | \$ 50,445                   | \$ 39,556                   |
| <i><b>DEC</b></i> | \$ 53,218                   | \$ 52,414                   | \$ 804          | \$ 52,888                   | \$ 51,770                   |
| <b>JAN</b>        | \$ 42,568                   | \$ 42,568                   | \$ -            | \$ 25,978                   | \$ 48,349                   |
| <b>FEB</b>        | \$ 62,028                   | \$ 62,028                   | \$ -            | \$ 46,388                   | \$ 81,821                   |
| <b>MAR</b>        | \$ 51,394                   | \$ 51,394                   | \$ -            | \$ 74,389                   | \$ 34,780                   |
| <b>APR</b>        | \$ 46,919                   | \$ 46,919                   | \$ -            | \$ 43,145                   | \$ 37,237                   |
| <b>MAY</b>        | \$ 50,422                   | \$ 50,422                   | \$ -            | \$ 47,499                   | \$ 41,664                   |
| <b>JUN</b>        | \$ 41,342                   | \$ 41,342                   | \$ -            | \$ 18,816                   | \$ 44,118                   |
| <b>TOTALS</b>     | \$ 606,048                  | \$ 590,733                  | \$ 15,315       | \$ 551,529                  | \$ 561,977                  |

**LINE 9 on Page 3: 5260-LIFE INSURANCE:**

*The forecast is based on forecasted actual costs, \$4,000 FAV, previously \$4,000 FAV*

**LINE 10 on Page 3: 5275-DISABILITY INSURANCE:**

The forecast is based on budget.

**LINE 12 on Page 3: 5281-DEFINED CONTRIBUTION RETIREMENT PLAN:**

The forecast is based on *preliminary estimates are \$33,265 UNF, previously \$33,265 UNF. As staff retires and new staff is hired, the costs on this line increases.*

**LINE 16 on Page 3: 5290-UNEMPLOYMENT:**

The forecast is based on budget. *Preliminary estimates are \$2,600 UNF.*

**LINE 21 on Page 3: 5330-PROFESSIONAL TECHNICAL SERVICES:**

The forecast is based on budget.

**LINE 22 on Page 3: 5440-RENTALS:**

The forecast is based on budget.

**LINE 23 on Page 3: 5510-PUPIL TRANSPORTATION:**

Special Education Transportation continues to fluctuate to meet student enrollment and needs. The number of students transported each month as well as the facilities students are transported to each month varies. The change month-to-month reflects students who exited

programs early and lower than budgeted expenses for some students. *The forecast for these accounts is based on current student services. The transportation accounts are \$44,607 UNF, previously \$40,924 UNF.* The Pupil Services Director was able to combine a run with one of the elementary districts and save some costs on the run. A few of the vocational school runs came in slightly under budget.

**LINE 24 on Page 3: 5521-GENERAL LIABILITY INSURANCE:** Various liability policies, including medical professional, public bond and cyber insurance renewed under budget, while Student Accident insurance renewed over budget. Cyber insurance is under budget by \$13,730 FAV due to the steps the District has taken to increase security measures, including adding a cyber-technician. **Account is \$17,969 FAV.**

**LINE 25 on Page 3: 5550-COMMUNICATION: TEL, POST, ETC:**  
The forecast is based on budget.

**LINE 26 on Page 3: 5560-TUITION EXPENSE:**  
Special Education tuition is under review as student enrollment and needs are not finalized for the start of the year. *The forecast for these accounts is \$35,792 FAV previously, \$45,803 FAV for the FY24 school year based on actual student placements and services.* Outplaced tuition rates are higher than budgeted in most cases.

*Tuition for the Vo-Ag schools is \$44,701 FAV, previously \$44,701 FAV.*

|                                  | <b>FY19-20<br/>ACTUAL</b> | <b>FY20-21<br/>ACTUAL</b> | <b>FY21-22<br/>ACTUAL</b> | <b>FY22-23<br/>ACTUAL</b> | <b>FY23-24<br/>BUDGET</b> | <b>FY23-24<br/>FORECAST</b> |
|----------------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|-----------------------------|
| Sound                            | 6                         | 5                         | 3                         | 3                         | 5                         | 3(3)                        |
| Trumbull                         | 4                         | 3                         | 1                         | 3                         | 4                         | 3(3)                        |
| Nonnewaug                        | 5                         | 7                         | 9                         | 7                         | 8                         | 7(7)                        |
| Common<br>Ground<br>Charter HS   | 0                         | 1                         | 1                         | 3                         | 3                         | 2(2)                        |
| Fairchild<br>Wheeler             | 0                         | 0                         | 0                         | 0                         | 2                         | 0                           |
| Emmett<br>O'Brien                | 0                         | 0                         | 0                         | 2                         | 0                         | 1(1)                        |
| Hill Career<br>Magnet            | 0                         | 0                         | 0                         | 1                         | 0                         | 1(1)                        |
| Wintergreen<br>Magnet            | 0                         | 0                         | 1                         | 0                         | 0                         | 0                           |
| Marine<br>Science<br>Magnet HS   | 0                         | 0                         | 0                         | 1                         | 0                         | 0(0)                        |
| Eli Whitney<br>Tech              | 0                         | 0                         | 0                         | 0                         | 0                         | 0                           |
| Engineering<br>Science<br>Magnet | 0                         | 0                         | 0                         | 0                         | 1                         | 0                           |

|                                |           |           |           |           |           |               |
|--------------------------------|-----------|-----------|-----------|-----------|-----------|---------------|
| Highville<br>Charter<br>School | 0         | 0         | 0         | 0         | 0         | 0             |
| <b>Totals</b>                  | <b>15</b> | <b>16</b> | <b>15</b> | <b>20</b> | <b>23</b> | <b>17(17)</b> |

*ECA is \$1,102 UNF, previously \$1,102 UNF.*

|            | <b>FY19-20<br/>ACTUAL</b> | <b>FY20-21<br/>ACTUAL</b> | <b>FY21-22<br/>ACTUAL</b> | <b>FY22-23<br/>ACTUAL</b> | <b>FY23-24<br/>BUDGET</b> | <b>FY23-24<br/>FORECAST</b> |
|------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|-----------------------------|
| <b>ECA</b> | <b>21</b>                 | <b>16</b>                 | <b>18</b>                 | <b>19</b>                 | <b>19</b>                 | <b>19</b>                   |

*Public (ACES) and private out-of-district placements are \$7,803 UNF, previously \$1,864 FAV.*

|                 | <b>FY19-20<br/>ACTUAL</b> | <b>FY20-21<br/>ACTUAL</b> | <b>FY21-22<br/>ACTUAL</b> | <b>FY22-23<br/>ACTUAL</b> | <b>FY23-24<br/>BUDGET</b> | <b>FY23-24<br/>FORECAST</b> |
|-----------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|-----------------------------|
| Public<br>SPED  | 8                         | 6                         | 10                        | 9                         | 9                         | 9(9)                        |
| Private<br>SPED | 18                        | 27                        | 20                        | 16                        | 20                        | 19(20)                      |
| <b>Totals</b>   | <b>26</b>                 | <b>33</b>                 | <b>30</b>                 | <b>25</b>                 | <b>29</b>                 | <b>28(29)</b>               |

**LINE 31 on Page 4: 5410-UTILITIES, EXCLUDING HEAT:**

*The 2023-2024 budget for electricity assumes the use of 3,377,000 kilowatt hours at an average price of 0.07988 or a cost of \$620,567 with delivery charges. Forecast is neutral.*

The budget for propane is \$4,635. *The forecast is neutral.*

The budget for water is \$57,600. *The forecast is neutral.*

Sewer costs are budgeted at \$28,000. *The forecast is neutral.*

### ELECTRICITY (KILOWATT HOURS)

| MONTH      | 2023-2024<br>FORECAST | 2023-2024<br>BUDGET | VARIANCE        | 2022-2023<br>ACTUAL | 2021-2022<br>ACTUAL |
|------------|-----------------------|---------------------|-----------------|---------------------|---------------------|
| <i>JUL</i> | <b>275,363</b>        | 281,681             | (6,318)         | 325,263             | 296,292             |
| <i>AUG</i> | <b>339,333</b>        | 310,955             | 28,378          | 350,459             | 321,023             |
| <i>SEP</i> | <b>295,827</b>        | 320,370             | (24,543)        | 294,292             | 314,756             |
| <i>OCT</i> | <b>250,944</b>        | 293,269             | (42,325)        | 252,949             | 272,755             |
| <i>NOV</i> | <b>251,734</b>        | 271,376             | (19,642)        | 252,160             | 256,208             |
| DEC        | 272,340               | 272,340             | -               | 245,784             | 259,994             |
| JAN        | 286,676               | 286,676             | -               | 262,051             | 257,539             |
| FEB        | 282,404               | 282,404             | -               | 259,362             | 271,979             |
| MAR        | 266,509               | 266,509             | -               | 249,254             | 255,631             |
| APR        | 274,626               | 274,626             | -               | 250,112             | 255,629             |
| MAY        | 261,987               | 261,987             | -               | 264,292             | 277,953             |
| JUN        | 254,807               | 254,807             | -               | 287,285             | 296,900             |
| Totals     | <b>3,312,550</b>      | <b>3,377,000</b>    | <b>(64,450)</b> | <b>3,293,263</b>    | <b>3,336,659</b>    |

### DEGREE DAYS

There are 2,415 degree days to date as opposed to 2,573 last year.

**LINE 32 on Page 4: 5420-REPAIRS & MAINTENANCE:** The forecast is projected to be over budget, **\$18,206 UNF**, previously neutral. Two transfers were approved in October to cover repairs to the fire pump (\$11,106) and the chiller (\$7,100) at Amity Middle School-Bethany.

**LINE 34 on Page 4: 5613-MAINTENANCE SUPPLIES:** *The forecast is projected to be neutral.*

### **LINE 35 & 36 on Page 4: 5620 & 5621-OIL & NATURAL GAS:**

The budget for natural gas is \$115,245 and the budget for oil is \$3.05 per gallon, and \$63,400 annually. *The forecast is projected to be neutral.*

### **LINE 41 on Page 4: 5695-OTHER SUPPLIES- TECHNOLOGY:**

The forecast is projected to be **\$1,600 UNF**, previously \$1,600 UNF. Some prices for equipment were under budget while some software prices were overbudget.

### **LINE 43 on Page 4: 5730-EQUIPMENT -NEW:**

*The forecast is projected to be neutral.*

### **LINE 44 on Page 4: 5731-EQUIPMENT -REPLACEMENT:**

*The forecast is projected to be neutral.*

### **LINE 46 on Page 4: 5730-EQUIPMENT –TECHNOLOGY-REPLACEMENT:**

The forecast is projected to be **\$1,600 FAV**, previously \$1,600 FAV. Some prices for equipment were under budget while some software prices were overbudget.

**LINE 48a on Page 4: 5715-FACILITIES CONTINGENCY:**

The budget includes a \$100,000 contingency for unplanned, necessary facility expenditures. The forecast assumes these funds will be entirely used. Two transfers were approved in October to cover repairs to the fire pump (\$11,106) and the chiller (\$7,100) at Amity Middle School-Bethany. *The balance in the facilities contingency accounts is \$81,794 after approved transfers.*

**LINE 50 on Page 4: 5850-CONTINGENCY:**

The budget includes a \$150,000 contingency for unplanned, necessary expenditures. The forecast assumes these funds will be entirely used.

**LINE 55 on Page 5: 5856-TRANSFER:**

This line is used to identify funds for the Capital and Nonrecurring Account transfers. The District is legally allowed to transfer with Board approval up to 2% or \$1,091,054 of the current budget. The item will be presented after the final balance for the FY24 is confirmed at the September 2024 meeting.

**LINE 1a, 2a, and 3a on Page 2: PRIOR YEAR CREDIT:**

The line is for the unspent funds from FY23. Unspent funds of \$1,420,396 FAV will be credited to the member towns' March allocations. This is comprised of \$1,372,878 of unspent funds in FY23 and unliquidated encumbrances from FY22 of \$47,518. *The town allocations will be reduced in March 2024.*



## APPENDIX A

### COST SAVINGS AND EFFICIENCIES FOR FISCAL YEAR 2023-2024

---

**TOTAL ANNUAL SAVINGS TO-DATE OF:     \$199,030**

---

**\$7,119- Cable Advisory Grant:** The Director of Technology applied for funds to purchase a new projector for the Brady Center. The Brady Center is an alternate space for conducting/broadcasting Board meetings. This meets the grant criteria.

**\$18,446 E-Rate Credits:** The District's application for E-Rate credits is submitted. The amount will reflect discounted invoices for the CEN – state provided internet connection.

**\$59,706 Pegpetia Grant:** The District's application for Pegpetia funds was approved. The District used these funds for camcorders, cases, wireless signal transmitter and intercom system, and channel amplifier for live event coverage in the broadcast journalism production curriculum.

**\$74,433 Emergency Connectivity Fund (EFC) Grant:** The District's application for EFC funds was approved. The Administration plans to use these funds toward the ARHS Library renovation. This grant was a reimbursement grant for 12 months of lease services of student devices offered during the pandemic.

**\$27,500 Transportation:** Mr. Brant coordinated with one of our elementary districts to share the cost of bussing to an outplacement facility.

**\$11,826 Furniture:** Ms. Lumas coordinated with other District's through Connecticut Association of School Business Officials (CASBO) to purchase used classroom desks and chairs for the high school and one of the middle schools. 54 desks were purchased for \$540. Desks were budgeted at \$229 per desk but removed during the budget process in order to reduce the budget.

There is a detailed history of the District's efforts to save dollars and operate efficiently. This information is posted on the District's website:

- Energy Savings Initiatives for the past decade  
<http://www.amityregion5.org/boe/sub-committees/finance-committee>
- District recognized CQIA Innovation Prize for Fostering a District Culture of Maximizing Cost Savings and Efficiencies  
<http://www.amityregion5.org/boe/sub-committees/finance-committee2>
- Fiscal Year 2022-23- \$42,565 <https://www.amityregion5.org/boe/sub-committees/finance-committee>
- Fiscal Year 2021-22- \$78,854 <https://www.amityregion5.org/boe/sub-committees/finance-committee>

- Fiscal Year 2020-2021 - \$128,708 <https://www.amityregion5.org/boe/sub-committees/finance-committee>
- Fiscal Year 2019-2020 - \$43,497 <https://www.amityregion5.org/boe/sub-committees/finance-committee>
- Fiscal Year 2018-2019 - \$52,451 <https://www.amityregion5.org/boe/sub-committees/finance-committee>
- Fiscal Year 2017-2018 – \$746,688 <https://www.amityregion5.org/boe/sub-committees/finance-committee>
- Fiscal Year 2016-2017 – \$595,302 <http://www.amityregion5.org/boe/sub-committees/finance-committee>
- Fiscal Year 2015-2016 – \$125,911 <http://www.amityregion5.org/boe/sub-committees/finance-committee>
- Fiscal Year 2014-2015 – \$139,721 <http://www.amityregion5.org/boe/sub-committees/finance-committee>

## APPENDIX B

### MONTHLY FORECASTS: PURPOSE, METHODOLOGY, HISTORICAL

#### **PURPOSE & METHODOLOGY:**

A forecast is a prediction or estimate of future events and trends. **It is only as good as the data available and the assumptions used.** We use current information and past history.

There are many factors, which can significantly impact expenditures, both positively and negatively (e.g., staff turnover, vacancies and leaves-of absence; medical and dental insurance claims when self-insured; special education expenditures; major facility repairs; snow removal).

Two of the three past fiscal years were significantly impacted by the COVID-19 pandemic. School operations were halted or modified and not at 100% for either year. The District staff took many steps to reserve the general operating budget to meet the demands and brace for the unknown costs. Nearly one million dollars was held from accounts to prepare for operations in fiscal year 2021. Grant funding from State and Federal sources became available during the year. These funds were used to offset unexpected costs and plan for the future costs. Some of the funds do not expire until September 2024. The administration is planning to use funds as required by grant guidelines while limiting the impact to future budgets. The most recent fiscal year, 2022, also reflects an increase from May to June forecast but is offset by an increase to the Capital Nonrecurring Account request from 1% to 2%.

To illustrate, a special education student could move into the District in mid-year and the cost impact could be over \$100,000 and/or we could have a 'bad claims year' and wipe out the Self Insurance Reserve Fund and need other funds to cover claims of current employees and retirees. If we do not have available funds to cover these and other potential shortfalls, the necessity to seek additional funding from the public would be our only option (as only the towns have a fund balance from prior years available to use in the case of an emergency).

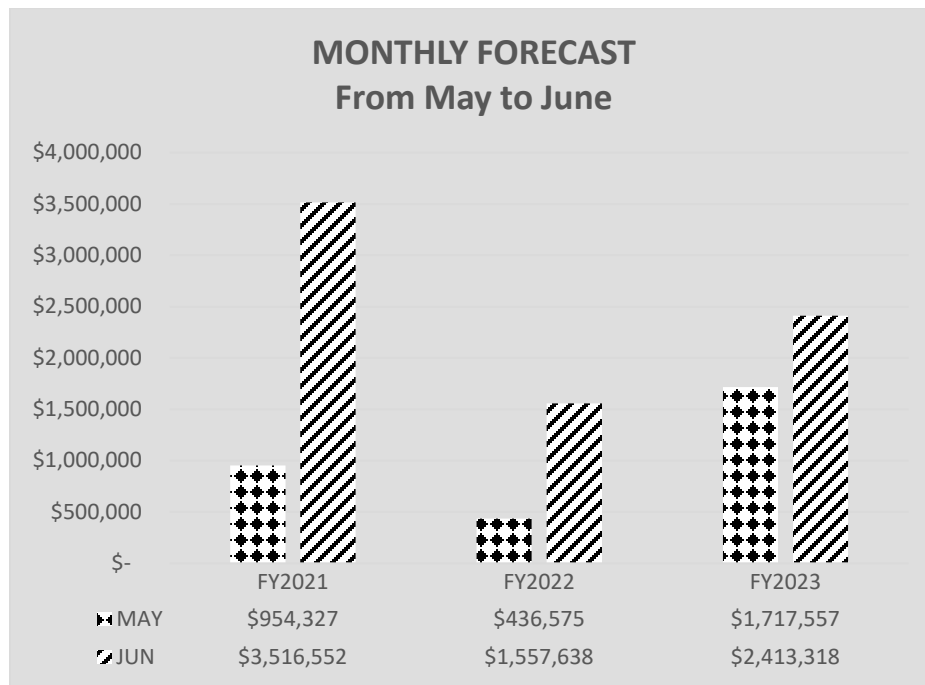
Revenues can be most impacted by decisions made at the State level for Special Education and Transportation grants. We have seen the reimbursement rate change in mid-year.

Prudent financial management is necessary. We need to be sure the total expenditures budget is never overspent (and may need to be underspent if revenues are below budget because total expenditures cannot exceed total revenues). It is imperative we 'hold back' on spending any of the Contingency Account until it is absolutely necessary or we are close to yearend. The Superintendent of Schools and Director of Finance and Administration review and approve or deny all purchase orders. We are careful to make sure funds are only spent when necessary and not just because 'it is in the budget'. We are constantly faced with the 'what-ifs' of over expenditures in certain accounts. We need to be sure there are sufficient funds available. As a result, the fund balance has been larger towards the end of the fiscal year.

Furthermore, the monthly forecasts are based on the information available. We have had large, unexpected or highly unpredictable events at the end of the fiscal year (mostly of a positive nature), which significantly changed the forecast from May to June.

## HISTORICAL:

The chart below depicts the yearend balance projected in May and June of each of the past three fiscal years.



The major contributors of the significant change from the May to June forecasts are detailed below.

### FY2021:

The audited fund balance for 2020-2021 is \$2,483,748 after designating \$185,600 for items cut from the FY22 budget, \$339,360 for end of year purchases (security and technology) and \$507,844 proposed for capital nonrecurring account. ***The change is \$2,991,592 higher than the prior month's forecast.*** *The major reasons for the significant increase in the yearend fund balance was the continuing unsettled environment of the COVID-19 global pandemic. The changes from one month to the next month are summarized as follows:*

- **\$609,645:** Medical & dental claims were lower and the assumption is it is due to the COVID-19 global pandemic. Routine office visits and medical tests may not have resumed to normal levels. Since we are self-insured, actual claims are not known until the end of the fiscal year.
- **\$260,880** Purchased services were lower due to the COVID-19 global pandemic. There were fewer athletic contests, which reduced the annual number of game day

staff and officials paid. Less costs were incurred for special education than anticipated.

- **\$147,390:** Transportation and fuel costs for busses were lower due to the COVID-19 global pandemic. There were no field trips or late runs during the year. As the schools edged toward operating at 100% it was difficult to predicate if transportation needs would increase in May and June. There were also a reduced number of athletic trips. The fuel bills from the member towns are not finalized until mid-July. The final invoices were less than allotted.
- **\$111,272:** Instructional supplies and maintenance supplies were lower due to the COVID-19 global pandemic. Consumable materials could not be utilized in the remote learning environment so there was a significant decrease in food for culinary, lumber and other raw materials for technology education and science lab materials. Grant funding became available to reimburse \$96,980 of cleaning supplies.

**FY2022:**

The audited fund balance is \$628,463. ***This surplus from prior year was credited to the member towns March allocation payment for FY23.*** The monthly forecast for May 2022 projected a fund balance of \$436,575 which included \$516,982 designated for the capital non-recurring account (CNR). The change is **\$1,121,063 higher than the prior month's forecast including the increase from 1% to 2% to CNR.** The major reasons for the increase in the yearend fund balance from one month to the next month were, as follows:

- **\$102,543:** Certified and classified salaries were lower than forecasted. It is not until the end of the fiscal year when we know the actual expenditures for coverages, substitutes, leaves of absences, overtime, and pay docks. Many unpaid leaves occur at the end of the school year. We use conservative estimates in the forecasts based on past history. Overtime and substitute needs are greatest in the final months of the school year due to many extracurricular activities. We hired more in-house substitutes to offset outside agency costs and it proved to be effective.
- **\$33,278:** Medical insurance claims and associated costs were \$27,846 lower than expected. Since we are self-insured, actual claims are not known until the end of the fiscal year. Payroll taxes, life insurance and defined contribution payments were less based on vacant positions.
- **\$344,647** Purchased services were lower than forecasted. This included \$57,363 lower transportation and rental costs for athletics. Transportation needs are partially determined by a team's advancement in tournament play during the year and are difficult to gage. Athletics rentals of all weather fields at other location for teams' practice experience was not needed and other facility rentals were lower than anticipated. Special education transportation and tuition were also \$259,748 lower due to unexpected changes in outplacements, fewer unanticipated services than budgeted and unfilled positions in the department.

- **\$83,850:** Electrical and water consumption was lower than anticipated. Instructional supplies were less than anticipated.
- **(\$516,982) Capital and Nonrecurring (CNR) Account:** The positive variances above were offset by increasing the CNR request from 1% to 2% based on new information regarding the carrying over of fund balances. The Board approved \$929,175 or 1.80% in August 2022.

### **FY2023:**

The unaudited fund balance is \$1,372,878 with an allocation of 2% or \$1,066,995 appropriated to Capital and Nonrecurring Account. The monthly forecast for May 2023 projected a fund balance of \$650,562. The change is **\$740,761 higher than the prior month's forecast**. The major reasons for the increase in the yearend fund balance from one month to the next month were, as follows:

- **\$142,314:** Certified and classified salaries were lower due to the staff turnover and vacancies impacting the District all year. Current staff covered additional classes, additional substitutes and consultants were hired to cover vacant positions.
- **\$141,038** Purchased services were over budget but less than anticipated. Outside consultants were contracted to provide some services for the vacant positions but not to the extent expected. Legal services and athletic services were less than anticipated.
- **\$146,772:** There continued to be changes in special education transportation needs and the final number of athletic trips was less than anticipated.
- **\$80,178:** Repairs and maintenance costs were down with the bulk being from snow removal being nearly \$30,000 under budget.
- **\$28,861:** Communication costs were lower due to savings from the E-rate grant and less postage needed due to the digital communications.
- **\$45,780:** Renewals for insurance policies due in June came in under budget including student accident and cyber insurance. Steps the District has taken to improve its digital security has resulted in lower premiums.
- **\$93,482:** Special Education tuition charges were less than budgeted due to changes in students' services and/or attendance in programs.

## APPENDIX C

### RECAP OF 2020-2021

#### Return Unspent Fund Balance:

*The cancellation of 2019-2020 encumbrances of \$352,364 will be returned to the Member Towns. We encumber funds for goods and services received by June 30<sup>th</sup> but not yet billed. The final quarter of FY20 was a period of shut down making it difficult to determine the need for open orders and there was a substantial amount of unemployment claims in dispute. In some cases, the estimated amount encumbered varies from the actual invoice (e.g., utility bill; water bill, pending special education settlements) and we do not need to spend the entire encumbrance. Once the audit is final for 2020-21, the funds will be returned.*

|                   |                         |
|-------------------|-------------------------|
| <i>Bethany</i>    | <i>\$ 64,680</i>        |
| <i>Orange</i>     | <i>\$179,241</i>        |
| <i>Woodbridge</i> | <i><u>\$108,444</u></i> |
| <i>Total</i>      | <i>\$352,364</i>        |

The audited fund balance for 2020-2021 is \$2,483,748 after designating \$187,600 for items cut from the FY22 budget, \$339,360 for end of year purchases (security and technology) and \$507,844 approved for capital nonrecurring account. These source of the available funds are described below.

#### FINANCIAL MANAGEMENT:

**\$ 578,763**

Our efforts to foster a District culture of finding cost savings and efficiencies has been successful producing savings of \$128,708. Grant money was applied for and awarded to offset the cost of the CEN for savings of \$27,440, \$49,245 Pegpetia Grant for course equipment and supplies, \$28,339 for polycarbonate dividers manufactured in-house. \$968,619 was withheld in general fund accounts in preparation for operating in a pandemic environment. These funds were redistributed as needed and it was difficult to predict all throughout the year how much funds would be needed to keep schools open. The District operating under many scenarios, remote, hybrid, shortened days and full days. All operations were subject to constant change during the year making forecasting difficult.

**\$194,873 SALARIES (FINANCIAL MANAGEMENT):** The administration worked closely with bargaining units to develop options for remote work to keep all staff employed. The administration hired an additional number of bench subs including college students (allowed under executive order) to maintain our own pool of substitutes rather than contracting for more outside services.

**\$255,182 GRANTS AWARDS (FINANCIAL MANAGEMENT):** The administration closely tracked expenses related to the pandemic and applied for funding under various grants. \$255,182 of expenses were credited to the general operation and charged to appropriate grants.

#### SPECIAL EDUCATION:

**\$1, 078,971**



These accounts are extremely difficult to forecast. As examples, special need students can be hospitalized; move into the district or leave the district at any time; withdraw from Amity and enroll in Adult Education. Several students who were budgeted to be outplaced were not for a number of reasons. Some transportation needs were coordinated with the elementary districts to reduce the number of singletons on busses for outplacements. Any one of these events can have a significant impact, positive or negative, on the District's special education expenditures. The Director of Pupil Services has been successful in establishing suitable programs for students within the District and a number of students have returned from outplacement. Transportation budget was \$488,891 FAV and the tuition budget was \$240,380 FAV.

**\$349,700 REVENUE (SPECIAL EDUCATION):** The Special Education Grant was higher than budgeted by \$349,700 based on actual special education costs and a higher reimbursement rate. The interest earned on the District's accounts was \$31,662 less than budgeted as interest rates were less than budgeted. Building rental and athletics events generated no income due to COVID-19 pandemic and offset the gain in special education revenue.

**OTHER:**

**\$ 1,858,818**

**\$1,315,946 MEDICAL (OTHER):** The net balance of the medical account was under budget. Claims and fees were significantly lower than budgeted, \$1,125,718, amounting to only 75.8% of expected claims. The assumption is members were still hesitant to get routine care because of the pandemic. There were some other savings with other components of the account including employer contributions to HSA accounts, retiree payments, and employee co-share contributions.

**\$212,213 TRANSPORTATION (OTHER):** Transportation costs including fuel were reduced since no late busses were offered during the year, fewer athletic trips and no field trips requiring bus services were scheduled due to the pandemic.

**\$192,377 SUPPLIES:** Instructional supplies and maintenance supplies were underbudget. The teaching staff adjusted purchases for remote and hybrid learning. \$96,980 was reimbursed through grants.

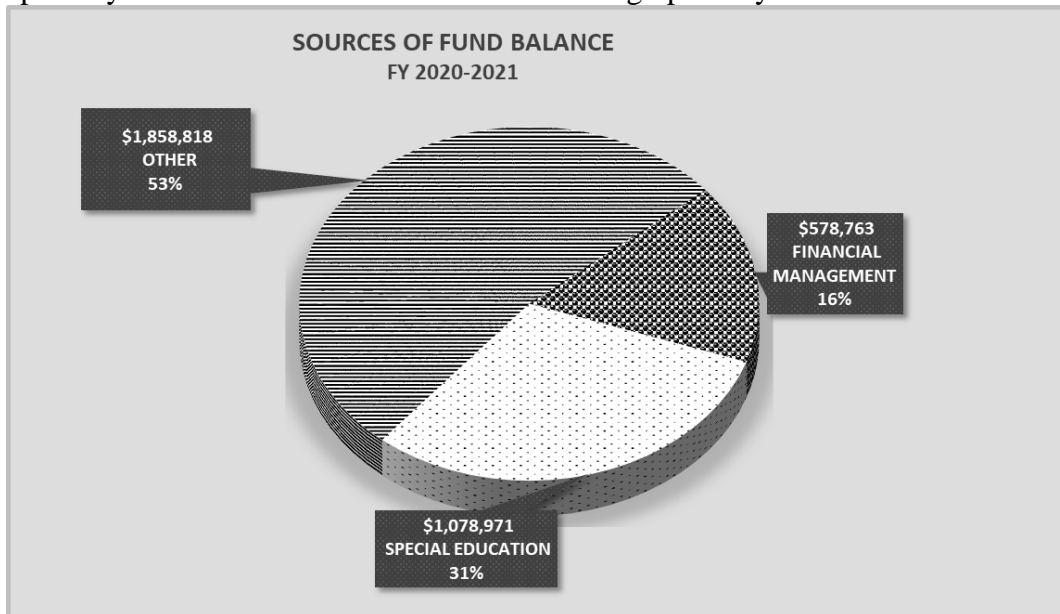
**\$111,272 UTILITIES (OTHER):** The buildings did not operate under full capacity for most of the year and there were no building rentals, limited evening activities and many more outside events.

**\$102,300 PROFESSIONAL TECHNICAL SERVICES (OTHER):** Athletic services were reduced for officials and game day workers and special education services were less than budgeted. These savings were offset by higher legal costs.

**\$96,312 STAFF TRAVEL, CONFERENCES AND DUES & FEES (OTHER):** Staff travel was not necessary with remote options and many in-person conferences cancelled. Mileage payments for staff traveling between buildings and travel and accommodations for out of District travel were not needed during the school year. Less entry fees for athletics also reduced fees.

Some of these savings were offset by COVID purchases.

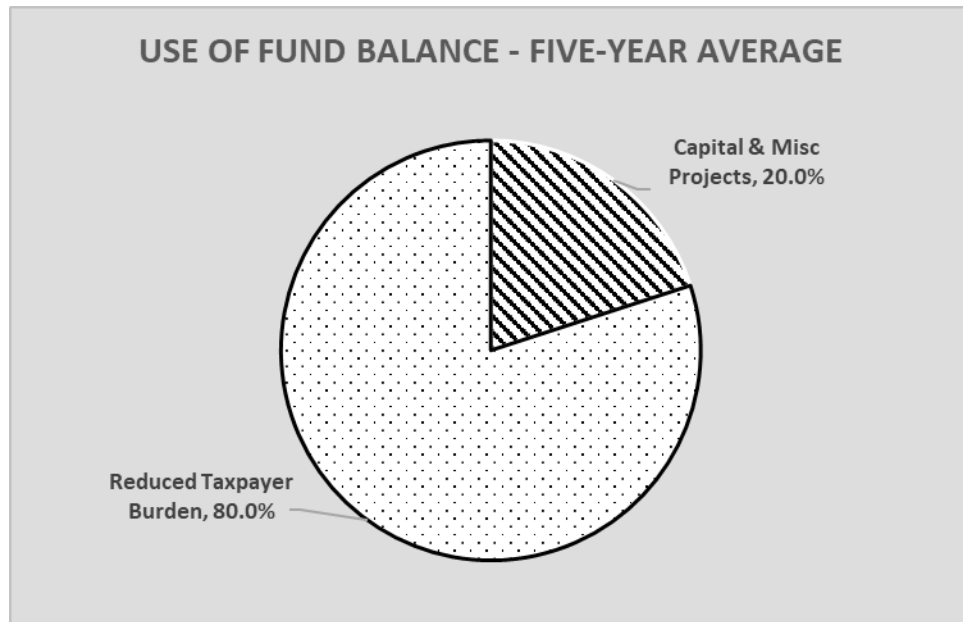
The primary sources of the fund balance are shown graphically below:



The use of the fund balance was designated as follows:

1. **\$187,600** was designated in items removed from the 21-22 budget
2. **\$339,360** was designated for security and technology items eligible for grant reimbursement.
3. **\$507,844** approved for capital nonrecurring projects to offset future budgets.
4. **\$2,483,748** - Return of unspent fund balance upon audit completion.

The uses of the fund balance are shown graphically below:



**Return Unspent Fund Balance:**

The audited unspent fund balance would be returned to the Member Towns, as follows:

|                           |                          |
|---------------------------|--------------------------|
| <i>Town of Bethany</i>    | <i>\$ 449,260</i>        |
| <i>Town of Orange</i>     | <i>\$1,248,034</i>       |
| <i>Town of Woodbridge</i> | <i><u>\$ 786,454</u></i> |
| <i>Total</i>              | <i>\$2,483,748</i>       |

## APPENDIX D

### RECAP OF 2021-2022

#### Unspent Encumbrances Balance:

*The cancellation of 2020-2021 encumbrances of \$83,471 was subtracted from the Towns' March 2023 allocation payment. We encumber funds for goods and services received by June 30<sup>th</sup> but not yet billed. In some cases, the estimated amount encumbered varies from the actual invoice (e.g., utility bill; water bill, pending special education settlements) and we do not need to spend the entire encumbrance.*

The audited fund balance for 2021-2022 is \$628,463 plus \$929,175 designated for capital non-recurring projects. The source of the available funds are described below.

#### FINANCIAL MANAGEMENT:

**\$ 363,859**

Our efforts to foster a District culture of finding cost savings and efficiencies has been successful producing savings of \$25,376. Grant money was applied for and awarded to offset the cost of the CEN for savings of \$17,376. \$8,000 of maintenance work done by in-house staff rather than hiring contractors. The District saved \$132,839 on insurances by bidding contracts, utilizing self-insurance funding rather than fully insured, switching to a 401(a) retirement plan, and fully funding OPEB. The District was not fully staffed the entire year and the many vacancies resulted in a surplus, \$205,644. A portion of these funds were transferred to cover outside consultants to cover services, a portion of the funds were utilized in hiring more bench (internal) subs rather than using an outside agency, and some funds remained unspent.

#### SPECIAL EDUCATION (NET)

**\$ 883,882**

These accounts are extremely difficult to forecast. As examples, special need students can be hospitalized; move into the district or leave the district at any time; withdraw from Amity and enroll in Adult Education. Several students who were budgeted to be outplaced were not for a number of reasons. Some transportation needs were coordinated with the elementary districts to reduce the number of singletons on busses for outplacements. Any one of these events can have a significant impact, positive or negative, on the District's special education expenditures. The Director of Pupil Services has been successful in establishing suitable programs for students within the District and a number of students have returned from outplacement. A new program was established in FY22 for the middle school and its counterpart is budget for the high school in the FY23 school year. The Districts revenue derived from these changes in special education services decreased by \$182,187 which is not reflected above.

#### OTHER:

**\$ 309,897**

**\$138,547 SALARIES (OTHER):** "Turnover savings" from replacing teachers and other staff who retired or resigned is over budget and savings from unpaid leaves-of-absence. There were a significant vacancies during the year creating variances from the budget. The administration utilized many methods to address the vacancies including overtime, temporary staff, and outside agencies. Some positions went unfilled for a period of time despite our recruitment efforts. The District was not fully staffed at any point during the

school year. More in-house teaching substitutes were hired which reduced our costs with an outside agency and provided more stability. An outside agency was utilized to cover vacant para positions.

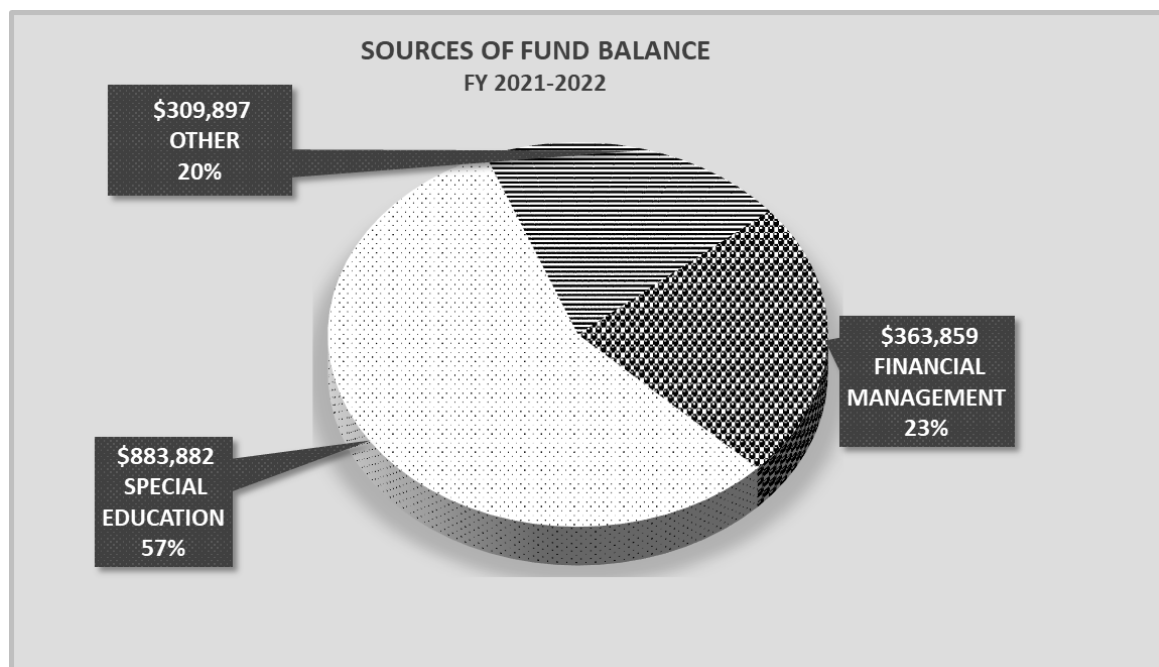
**\$18,429 PURCHASED SERVICES (OTHER):** Other purchased services accounts were under budget collectively by \$8,666 due to less printed materials and catered events. Data processing was under budget by \$9,763 as the administration consolidated onboarding software options at a reduced cost.

**\$57,082 SUPPLIES (OTHER):** Instructional supplies and transportation fuel were underbudget. Purchases for consumables was less than budgeted. Repairs and maintenance were overbudget but offset by utilities and maintenance supplies which were underbudget. These areas were reviewed during the 2022-2023 budget process and will be reviewed again during the upcoming budget process.

**\$40,537 RENTALS (OTHER):** Athletic rentals were down \$12,500 due to lower rentals of other facilities for teams to practice on all weather fields. Special education rental of lease space was \$28,000 lower than anticipated as the University of New Haven provided space gratis and Albertus Magnus did not have a second classroom available.

**\$52,080 STAFF TRAVEL, CONFERENCES AND DUES & FEES (OTHER):** Many conferences are held virtually as well as some in-district meetings. This results in lower registration fees and travel costs. Several students were award scholarships to attend conferences and contests offsetting the entrance fees..

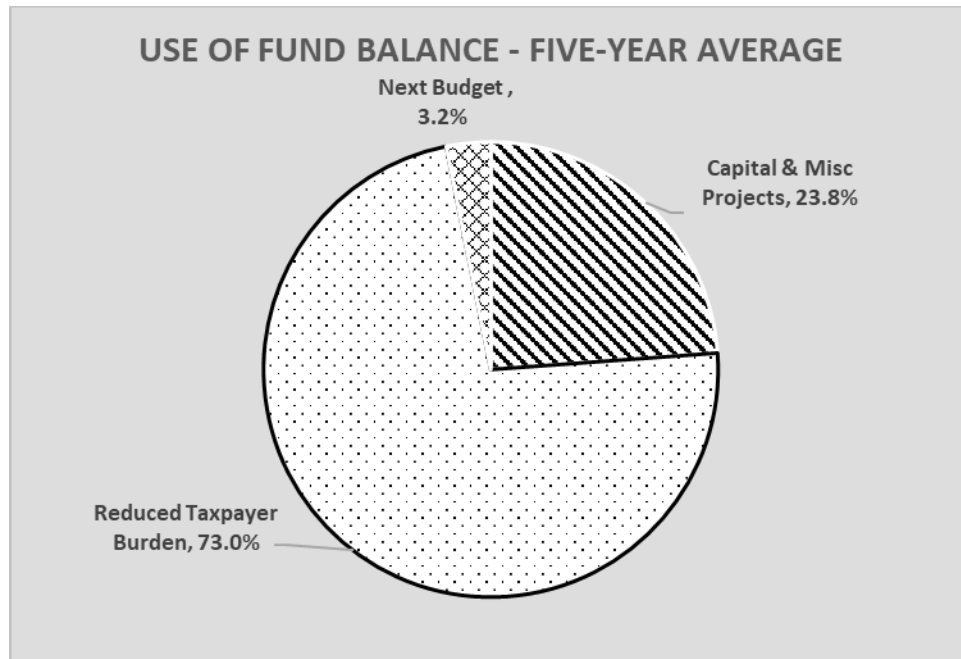
The primary sources of the fund balance are shown graphically below:



The use of the fund balance is proposed as follows:

1. **\$929,175 - 1.80%** designated to Capital Nonrecurring Reserve
2. **\$628,463** – Reduced Towns’ allocation payments in March 2023

The uses of the fund balance are shown graphically below:



**Carry Over Funds:**

The Board of Education approved 1.80% or \$929,175 of the FY22 surplus transferred to the Capital Nonrecurring Reserve, the audited balance is \$628,463. The FY21 unspent encumbrances and unspent funds from FY22 will be subtracted from the Towns’ March 2023 allocation payments.

## APPENDIX E

### RECAP OF 2022-2023

#### Unspent Encumbrances Balance:

*The cancellation of 2021-2022 encumbrances of \$47,518 will be added to the fund balance credited to the member towns in March of 2024. We encumber funds for goods and services received by June 30<sup>th</sup> but not yet billed. In some cases, the estimated amount encumbered varies from the actual invoice (e.g., utility bill; water bill, pending special education settlements) and we do not need to spend the entire encumbrance.*

The unaudited fund balance for 2022-2023 is \$1,372,878 plus \$1,066,995 designated for capital non-recurring projects. The source of the available funds are described below.

#### FINANCIAL MANAGEMENT:

**\$ 352,350**

Our efforts to foster a District culture of finding cost savings and efficiencies has been successful producing savings of \$42,565. Grant money was applied for and awarded to offset the cost of the CEN and cameras for the lecture hall for savings of \$31,565. At least \$11,000 of maintenance work done by in-house staff rather than hiring contractors. The District saved \$43,242 on insurances by bidding contracts and implementing additional security measures to obtain a more favorable premium for cyber insurance. The long range planning of replacing HVAC units and VFD's and the decreased number of instructional computer labs has had a favorable impact on the electricity usage of \$117,857. Instructional and custodial supplies were underspent by \$82,210 combined as staff only requested what was needed. Repairs and maintenance costs were lower due to excellent preventative maintenance and in-house repairs by \$50,000.

#### SPECIAL EDUCATION :

**\$ 1,764,799**

These accounts are extremely difficult to forecast. As examples, special need students can be hospitalized; move into the district or leave the district at any time; withdraw from Amity and enroll in Adult Education. Several students who were budgeted to be outplaced were not for a variety of reasons including moving out of the District or returning to District programs. Some transportation needs were coordinated with the elementary districts to reduce the number of singletons on busses for outplacements. Any one of these events can have a significant impact, positive or negative, on the District's special education expenditures. The Director of Pupil Services has been successful in establishing suitable programs for students within the District and a number of students have returned from outplacement. Programs established in FY22 for the middle school and its counterpart for the high school in the FY23 school year help keep out of district costs down. The Districts receives revenue directly correlated to special education services and that revenue decreased by \$294,610 which is not reflected above.

#### OTHER:

**\$ 322,724**

**\$466,620 SALARIES (OTHER):** "Turnover savings" from replacing teachers and other staff who retired or resigned is over budget and savings from unpaid leaves-of-absence. There were a significant number of vacancies during the year creating variances from the budget. The administration utilized many methods to address the vacancies including overtime, temporary staff, and outside agencies. Some positions went unfilled for a period

of long periods of time despite our recruitment efforts. More in-house teaching substitutes were hired which reduced our costs with an outside agency and provided more stability. An outside agency was utilized to cover vacant para positions. The District was not fully staffed the entire year and the many vacancies resulted in a surplus, \$676,158. A portion of these funds were transferred to cover outside consultants to cover services, a portion of the funds were utilized in hiring more bench (internal) subs rather than using an outside agency, (\$241,695) and some funds remained unspent.

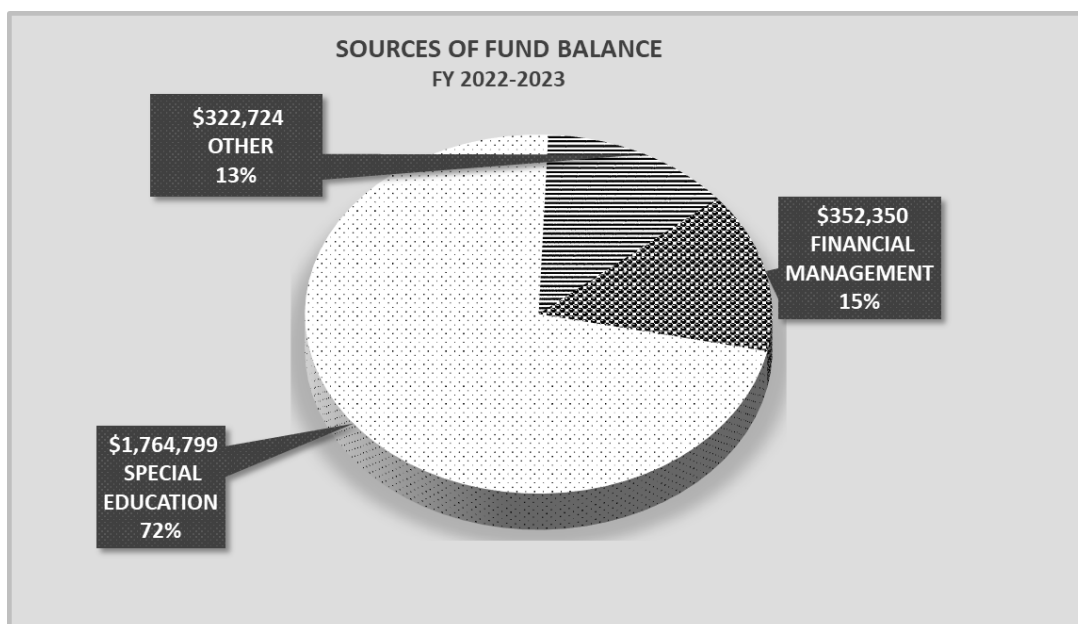
**\$103,184 MEDICAL:** The medical account was under budget \$103,184 due to the high staff turnover.

**\$29,875 REPAIRS AND MAINTENANCE:** Snow removal was under budget \$29,875 due to a mild winter.

**\$41,328 STAFF TRAVEL, CONFERENCES AND DUES & FEES (OTHER):** Many conferences are held virtually as well as some in-district meetings. This results in lower registration fees and travel costs. Several students were award scholarships to attend conferences and contests offsetting the entrance fees.

**(\$294,783) UNPLANNED EXPENSES:** The savings noted above were offset by unplanned expenses. The OPEB trust was fully funded to restore the original budget request as recommended by the actuaries, \$111,758; Unemployment costs were \$20,825 higher than anticipated and purchases for new security cameras and the required software to utilize the cameras, a new burnisher, scoreboard, replacing obsolete robots for the robotics program, and a new auto lift account for \$162,200 additional purchases.

The primary sources of the fund balance are shown graphically below:

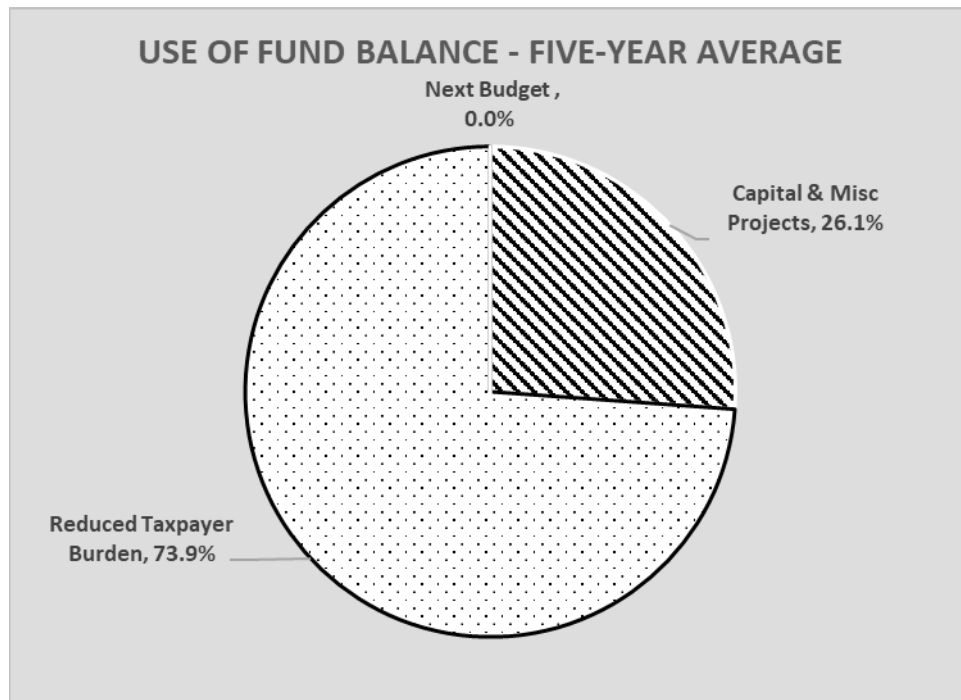




The use of the fund balance is proposed as follows:

1. **\$1,066,995 - 2.0%** approved for designation to Capital Nonrecurring Reserve
2. **\$1,372,878** – Credit of unspent fund balance to member towns upon audit completion in March 2024.

The uses of the fund balance are shown graphically below:



**Unspent Funds:**

The Board of Education approved 2.0% or \$1,066,995 of the FY23 surplus transferred to the Capital Nonrecurring Reserve. The unaudited balance is \$1,372,878. The FY22 unspent encumbrances of \$47,518 and unspent funds from FY23 will be credited to the member towns March allocation in 2024.

**Amity Regional School District No. 5 - Budget Transfers 2023-2024**

| <b>MONTH/YR</b> | <b>JNL#</b> | <b>ACCOUNT NUMBER &amp; DESCRIPTION</b>           | <b>AMOUNT</b> | <b>DESCRIPTION</b>              |
|-----------------|-------------|---|---------------|---------------------------------|
| <b>JUL</b>      |             |   |               |                                 |
| Jul-23          | 6           | 1 -03-14-2600-5420 REPAIRS,MAINTENANCE & CLEANING | \$ (415.00)   | SchoolDude Software Price Inc   |
| Jul-23          | 6           | 1 -05-14-2660-5695 TECHNOLOGY SUPPLIES            | \$ 415.00     | SchoolDude Software Price Inc   |
| Jul-23          | 104         | 1 -02-11-1006-5641 TEXTBOOKS                      | \$ 910.00     | World Language Workbooks        |
| Jul-23          | 104         | 1 -02-11-1006-5611 INSTRUCTIONAL SUPPLIES         | \$ (910.00)   | World Language Workbooks        |
| <b>AUG</b>      |             |   |               |                                 |
| <b>SEPT</b>     |             |   |               |                                 |
| Sep-23          | 99          | 1 -02-13-2400-5420 REPAIRS,MAINTENANCE & CLEANING | \$ 200.00     | REPAIR OF WALKIE TALKIES        |
| Sep-23          | 99          | 1 -02-13-2400-5590 OTHER PURCHASED SERVICES       | \$ (200.00)   | REPAIR OF WALKIE TALKIES        |
| Sep-23          | 104         | 1 -03-14-2600-5613 MAINTENANCE/CUSTODIAL SUPPLIES | \$ (929.00)   | File Cabinet                    |
| Sep-23          | 104         | 1 -05-14-2600-5731 EQUIPMENT - REPLACEMENT        | \$ 929.00     | File Cabinet                    |
| Sep-23          | 110         | 1 -05-13-2212-5111 CERTIFIED SALARIES             | \$ (150.00)   | ISTE                            |
| Sep-23          | 110         | 1 -05-13-2212-5810 DUES & FEES                    | \$ 150.00     | ISTE                            |
| Sep-23          | 120         | 1 -01-14-2350-5732 EQUIPMENT-TECHNOLOGY-NEW       | \$ (800.00)   | Price Adjustments               |
| Sep-23          | 120         | 1 -01-14-2350-5695 TECHNOLOGY SUPPLIES            | \$ 800.00     | Price Adjustments               |
| Sep-23          | 120         | 1 -02-14-2350-5732 EQUIPMENT-TECHNOLOGY-NEW       | \$ (800.00)   | Price Adjustments               |
| Sep-23          | 120         | 1 -02-14-2350-5695 TECHNOLOGY SUPPLIES            | \$ 800.00     | Price Adjustments               |
| Sep-23          | 122         | 1 -05-13-2213-5322 INSTRUCTIONAL PROG IMPROVEMENT | \$ (405.00)   | PD MS Social Studies text       |
| Sep-23          | 122         | 1 -05-13-2212-5322 INSTRUCTIONAL PROG IMPROVEMENT | \$ 405.00     | PD MS Social Studies text       |
| Sep-23          | 135         | 1 -02-14-2350-5695 TECHNOLOGY SUPPLIES            | \$ (800.00)   | media program supplies/software |
| Sep-23          | 135         | 1 -01-14-2350-5695 TECHNOLOGY SUPPLIES            | \$ 800.00     | media supply/software           |
| <b>OCT</b>      |             |   |               |                                 |
| Oct-23          | 19          | 1 -01-13-2220-5330 OTHER PROFESSIONAL & TECH SRVC | \$ (114.00)   | CLC Membership Dues             |
| Oct-23          | 19          | 1 -01-13-2220-5810 DUES & FEES                    | \$ 114.00     | CLC Membership Dues             |
| Oct-23          | 21          | 1 -02-13-2220-5330 OTHER PROFESSIONAL & TECH SRVC | \$ (114.00)   | CLC Membership Dues             |
| Oct-23          | 21          | 1 -02-13-2220-5810 DUES & FEES                    | \$ 114.00     | CLC Membership Dues             |
| Oct-23          | 36          | 1 -03-11-1014-5810 DUES & FEES                    | \$ 5.00       | Cover CT SS dues increase       |
| Oct-23          | 36          | 1 -03-11-1014-5611 INSTRUCTIONAL SUPPLIES         | \$ (5.00)     | Cover CT SS dues increase       |
| Oct-23          | 38          | 1 -03-11-1006-5810 DUES & FEES                    | \$ 150.00     | CTCOLT conference               |
| Oct-23          | 38          | 1 -03-11-1006-5641 TEXTBOOKS                      | \$ (150.00)   | CTCOLT conference               |
| Oct-23          | 41          | 1 -03-13-2220-5642 LIBRARY BOOKS & PERIODICALS    | \$ (17.00)    | Transfer to cover dues          |
| Oct-23          | 41          | 1 -03-13-2220-5810 DUES & FEES                    | \$ 17.00      | Transfer to cover dues          |
| <b>NOV</b>      |             |   |               |                                 |
| Nov-23          | 14          | 1 -04-12-2151-5330 OTHER PROFESSIONAL & TECH SRVC | \$ (1,500.00) | PMT TRAINING FOR STAFF          |
| Nov-23          | 14          | 1 -04-13-2190-5581 TRAVEL - CONFERENCES           | \$ 1,500.00   | PMT TRAINING FOR STAFF          |
| Nov-23          | 15          | 1 -04-12-6110-5560 TUITION EXPENSE                | \$ (1,102.00) | ECA TUITION                     |
| Nov-23          | 15          | 1 -04-12-6117-5560 TUITION EXPENSE                | \$ 1,102.00   | ECA TUITION                     |
| <b>DEC</b>      |             |   |               |                                 |
| Dec-23          | 26          | 1 -03-11-1007-5611 INSTRUCTIONAL SUPPLIES         | \$ (113.00)   | service call culinary fryer     |
| Dec-23          | 26          | 1 -03-11-1007-5420 REPAIRS,MAINTENANCE & CLEANING | \$ 113.00     | service call culinary fryer     |
| Dec-23          | 27          | 1 -02-11-1013-5611 INSTRUCTIONAL SUPPLIES         | \$ (556.00)   | PURCHASE GOGGLE SANITIZING CAB  |
| Dec-23          | 27          | 1 -02-11-1013-5731 EQUIPMENT - REPLACEMENT        | \$ 556.00     | PURCHASE GOGGLE SANITIZING CAB  |
| Dec-23          | 33          | 1 -02-14-2600-5613 MAINTENANCE/CUSTODIAL SUPPLIES | \$ (971.00)   | washer/dryer replacement        |
| Dec-23          | 33          | 1 -02-14-2600-5731 EQUIPMENT - REPLACEMENT        | \$ 971.00     | washer/dryer replacement        |

**AMITY REGIONAL SCHOOL DISTRICT NO. 5**  
**Bethany Orange Woodbridge**  
**25 Newton Road, Woodbridge Connecticut 06525**



---

**Theresa Lumas**  
**Director of Finance and Administration**  
[terry.lumas@amityregion5.org](mailto:terry.lumas@amityregion5.org)

**Phone (203) 397-4813**  
**Fax (203) 397-4864**

To: Jennifer Byars, Ed. D., Superintendent of Schools

From: Theresa Lumas, Director of Finance and Administration

Re: Budget Transfers over \$3,000 for FY 2023-2024

Date: December 28, 2023

**Special Education:**

Mr. Brant, Director of Pupil Services is requesting one transfer this month to cover the costs of contracting for paraprofessional services. A position has been open and posted since the start of the year, yet we are unable to fill it. We will use Delta-T service to provide the services at \$28.50/hr.

**Motions:**

**For the Amity Finance Committee:**

***Recommend the Amity Board of Education approve...***

**For the Amity Board of Education:**

***Move to approve –***

***the following budget transfer for the cost of an outside service to provide paraeducator support.***

| ACCOUNT<br>NUMBER | ACCOUNT NAME            | FROM     | TO       |
|-------------------|-------------------------|----------|----------|
| 04-12-1206-5112   | Salaries – Certified    | \$20,750 |          |
| 04-12-1206-5330   | Prof Technical Services |          | \$20,750 |

## Q2 FY24 CNR

| ORG                                | OBJ  | ACCOUNT DESCRIPTION                 | ORIGINAL APPROP  | TRANFRS/ADJSMTS | REVISED BUDGET   | YTD EXPENDED     | ENCUMBRANCE/REQ | AVAILABLE BUDGET | % USED       |
|------------------------------------|------|-------------------------------------|------------------|-----------------|------------------|------------------|-----------------|------------------|--------------|
| 00150047                           | 5720 | IMPROVEMENTS TO SITES               | 3,067,849        | 293,257         | 3,361,106        | 3,345,352.22     | 0.00            | 15,754           | 99.50        |
| 00150047                           |      | Total 00150047 Athletics Facility P | 3,067,849        | 293,257         | 3,361,106        | 3,345,352.22     | 0.00            | 15,754           | 99.50        |
| 00150048                           | 5715 | IMPROVEMENTS TO BUILDINGS           | 1,830,630        | 235,817         | 2,066,447        | 2,064,671.70     | 0.00            | 1,775            | 99.90        |
| 00150048                           |      | Total 00150048 HVAC AHS 2020 BOND   | 1,830,630        | 235,817         | 2,066,447        | 2,064,671.70     | 0.00            | 1,775            | 99.90        |
| 00150049                           | 5715 | IMPROVEMENTS TO BUILDINGS           | 140,000          | 100,910         | 240,910          | 240,906.00       | 0.00            | 4                | 100.00       |
| 00150049                           |      | Total 00150049 CHILLERS REFURBISH A | 140,000          | 100,910         | 240,910          | 240,906.00       | 0.00            | 4                | 100.00       |
| 00150050                           | 5715 | IMPROVEMENTS TO BUILDINGS           | 600,000          | -46,640         | 553,360          | 532,032.66       | 0.00            | 21,327           | 110.50       |
| 00150050                           |      | Total 00150050 PAVING AHS           | 600,000          | -46,640         | 553,360          | 532,032.66       | 0.00            | 21,327           | 110.50       |
| 00150051                           | 5330 | OTHER PROFESSIONAL & TECH SRVC      | 108,018          | -39,156         | 68,862           | 68,862.12        | 0.00            | 0                | 100.00       |
| 00150051                           |      | Total 00150051 BOND CLOSING COSTS   | 108,018          | -39,156         | 68,862           | 68,862.12        | 0.00            | 0                | 100.00       |
| 00150052                           | 5715 | IMPROVEMENTS TO BUILDINGS           | 245,000          | -163,710        | 81,290           | 80,610.00        | 0.00            | 680              | 99.20        |
| 00150052                           |      | Total 00150052 ACOUSTICAL IMPROVEME | 245,000          | -163,710        | 81,290           | 80,610.00        | 0.00            | 680              | 99.20        |
| 00150053                           | 5715 | IMPROVEMENTS TO BUILDINGS           | 587,453          | -389,428        | 198,025          | 96,044.00        | 0.00            | 101,981          | 48.50        |
| 00150053                           |      | Total 00150053 2020 Bond Contingenc | 587,453          | -389,428        | 198,025          | 96,044.00        | 0.00            | 101,981          | 48.50        |
| 00150054                           | 5715 | IMPROVEMENTS TO BUILDINGS           | 495,482          | 0               | 495,482          | 420,826.68       | 0.00            | 74,655           | 84.90        |
| 00150054                           |      | Total 00150054 AHS ROOF REPLACEMENT | 495,482          | 0               | 495,482          | 420,826.68       | 0.00            | 74,655           | 84.90        |
| 00150055                           | 5715 | IMPROVEMENTS TO BUILDINGS           | 110,000          | 395,948         | 505,948          | 438,741.12       | 67,207.36       | 0                | 100.00       |
| 00150055                           |      | Total 00150055 LECTURE HALL RENOVAT | 110,000          | 395,948         | 505,948          | 438,741.12       | 67,207.36       | 0                | 100.00       |
| 00150060                           | 5420 | REPAIRS, MAINTENANCE & CLEANING     | 100,000          | 0               | 100,000          | 42,296.00        | 0.00            | 57,704           | 42.30        |
| 00150060                           |      | Total 00150060 LIGHTING PROJECT     | 100,000          | 0               | 100,000          | 42,296.00        | 0.00            | 57,704           | 42.30        |
| 00150061                           | 5731 | EQUIPMENT - REPLACEMENT             | 190,075          | 0               | 190,075          | 0.00             | 190,074.24      | 1                | 100.00       |
| 00150061                           |      | Total 00150061 MUSIC INSTRUMENTS    | 190,075          | 0               | 190,075          | 0.00             | 190,074.24      | 1                | 100.00       |
| 00150062                           | 5715 | IMPROVEMENTS TO BUILDINGS           | 331,500          | 66,143          | 397,643          | 397,643.00       | 0.00            | 0                | 100.00       |
| 00150062                           |      | Total 00150062 AMSB ROOF PROJECT    | 331,500          | 66,143          | 397,643          | 397,643.00       | 0.00            | 0                | 100.00       |
| 00150063                           | 5715 | IMPROVEMENTS TO BUILDINGS           | 382,000          | 108,748         | 490,748          | 421,578.35       | 31,058.00       | 38,112           | 113.70       |
| 00150063                           |      | Total 00150063 AMSO ROOF PROJECT    | 382,000          | 108,748         | 490,748          | 421,578.35       | 31,058.00       | 38,112           | 113.70       |
| 00150064                           | 5420 | REPAIRS, MAINTENANCE & CLEANING     | 35,000           | 0               | 35,000           | 0.00             | 0.00            | 35,000           | 0.00         |
| 00150064                           |      | Total 00150064 AHS ALL WEATHER FIEL | 35,000           | 0               | 35,000           | 0.00             | 0.00            | 35,000           | 0.00         |
| 00150065                           | 5715 | IMPROVEMENTS TO BUILDINGS           | 1,066,995        | 0               | 1,066,995        | 8,830.50         | 3,044.50        | 1,055,120        | 1.10         |
| 00150065                           |      | Total 00150065 AHS LMC RENOVATION   | 1,066,995        | 0               | 1,066,995        | 8,830.50         | 3,044.50        | 1,055,120        | 1.10         |
| 00150099                           | 5899 | UNDESIGNATED OBJECTS                | 65,243           | 19,949          | 85,192           | 0.00             | 0.00            | 85,192           | 0.00         |
| 00150099                           |      | Total 00150099 UNDESIGNATED         | 65,243           | 19,949          | 85,192           | 0.00             | 0.00            | 85,192           | 0.00         |
| <b>Total Capital Non-Recurring</b> |      |                                     | <b>9,355,245</b> | <b>581,838</b>  | <b>9,937,083</b> | <b>8,158,394</b> | <b>291,384</b>  | <b>1,487,305</b> | <b>85.0%</b> |

## Q2 FY24 GRANT

| ORG      | OBJ  | ACCOUNT DESCRIPTION                 | ORIGINAL APPROP | TRANFRS/ADJSMTS | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCE/REQ | AVAILABLE BUDGET | % USED |
|----------|------|-------------------------------------|-----------------|-----------------|----------------|--------------|-----------------|------------------|--------|
| 00008966 | 100  | SALARIES                            | 95,737          | 6,615           | 102,352        | 102,352.00   | 0.00            | 0                | 100.00 |
| 00008966 | 300  | PROFESSIONAL SERVICES               | 28,358          | 0               | 28,358         | 28,358.00    | 0.00            | 0                | 100.00 |
| 00008966 | 500  | OTHER PURCHASED SERVICES            | 40,000          | -34,973         | 5,027          | 5,027.00     | 0.00            | 0                | 100.00 |
| 00008966 | 600  | SUPPLIES                            | 21,928          | 0               | 21,928         | 21,928.00    | 0.00            | 0                | 100.00 |
| 00008966 | 700  | PROPERTY                            | 83,750          | 0               | 83,750         | 83,750.00    | 0.00            | 0                | 100.00 |
| 00008966 |      | Total 00008966 ESSER II 2021-2023   | 269,773         | -28,358         | 241,415        | 241,415.00   | 0.00            | 0                | 100.00 |
| 00008967 | 100  | SALARIES                            | 2,607           | 0               | 2,607          | 2,607.00     | 0.00            | 0                | 100.00 |
| 00008967 |      | Total 00008967 ESSER II STATE SET-A | 2,607           | 0               | 2,607          | 2,607.00     | 0.00            | 0                | 100.00 |
| 00008968 | 111B | TEACHERS' SALARIES                  | 4,500           | 0               | 4,500          | 9,328.48     | 0.00            | -4,828           | 207.30 |
| 00008968 | 330  | OTHER PROF & TECH SERVICES          | 15,000          | 0               | 15,000         | 10,200.00    | 0.00            | 4,800            | 68.00  |
| 00008968 | 600  | SUPPLIES                            | 500             | 0               | 500            | 471.52       | 0.00            | 28               | 94.30  |
| 00008968 |      | Total 00008968 SPECIAL EDUCATION ST | 20,000          | 0               | 20,000         | 20,000.00    | 0.00            | 0                | 100.00 |
| 00008969 | 100  | SALARIES                            | 276,662         | -1,793          | 274,869        | 225,826.69   | 41,177.84       | 7,865            | 97.10  |
| 00008969 | 300  | PROFESSIONAL SERVICES               | 36,155          | 40,230          | 76,385         | 57,514.69    | 4,800.00        | 14,071           | 81.60  |
| 00008969 | 500  | OTHER PURCHASED SERVICES            | 50,748          | -3,438          | 47,310         | 47,310.28    | 0.00            | 0                | 100.00 |
| 00008969 | 600  | SUPPLIES                            | 35,000          | -35,000         | 0              | 0.00         | 0.00            | 0                | 0.00   |
| 00008969 | 700  | PROPERTY                            | 144,000         | 0               | 144,000        | 144,000.00   | 0.00            | 0                | 100.00 |
| 00008969 |      | Total 00008969 ARP ESSER 2020-2024  | 542,565         | 0               | 542,565        | 474,651.66   | 45,977.84       | 21,936           | 96.00  |
| 00008970 | 5899 | UNDESIGNATED OBJECTS                | 10,732          | 0               | 10,732         | 10,732.00    | 0.00            | 0                | 100.00 |
| 00008970 |      | Total 00008970 CABLE ADVISORY COUNC | 10,732          | 0               | 10,732         | 10,732.00    | 0.00            | 0                | 100.00 |
| 00008971 | 100  | SALARIES                            | 52,800          | 15,000          | 67,800         | 67,800.00    | 0.00            | 0                | 100.00 |
| 00008971 | 200  | MEDICARE                            | 4,040           | 0               | 4,040          | 4,040.00     | 0.00            | 0                | 100.00 |
| 00008971 | 300  | PROFESSIONAL SERVICES               | 15,000          | -15,000         | 0              | 0.00         | 0.00            | 0                | 0.00   |
| 00008971 | 600  | SUPPLIES                            | 9,857           | 0               | 9,857          | 9,857.00     | 0.00            | 0                | 100.00 |
| 00008971 |      | Total 00008971 TITLE I 2021-2023    | 81,697          | 0               | 81,697         | 81,697.00    | 0.00            | 0                | 100.00 |
| 00008972 | 100  | SALARIES                            | 17,364          | 0               | 17,364         | 17,364.00    | 0.00            | 0                | 100.00 |
| 00008972 | 300  | PROFESSIONAL SERVICES               | 9,750           | 0               | 9,750          | 9,750.00     | 0.00            | 0                | 100.00 |
| 00008972 | 500  | OTHER PURCHASED SERVICES            | 4,460           | 0               | 4,460          | 4,460.00     | 0.00            | 0                | 100.00 |
| 00008972 | 600  | SUPPLIES                            | 1,828           | 0               | 1,828          | 1,828.00     | 0.00            | 0                | 100.00 |
| 00008972 |      | Total 00008972 TITLE II 2021-2023   | 33,402          | 0               | 33,402         | 33,402.00    | 0.00            | 0                | 100.00 |
| 00008973 | 300  | PROFESSIONAL SERVICES               | 1,000           | 0               | 1,000          | 1,000.00     | 0.00            | 0                | 100.00 |
| 00008973 | 600  | SUPPLIES                            | 1,332           | 0               | 1,332          | 1,332.11     | 0.00            | 0                | 100.00 |
| 00008973 |      | Total 00008973 TITLE III 2021-2023  | 2,332           | 0               | 2,332          | 2,332.11     | 0.00            | 0                | 100.00 |
| 00008974 | 100  | SALARIES                            | 10,000          | 0               | 10,000         | 10,000.00    | 0.00            | 0                | 100.00 |
| 00008974 |      | Total 00008974 TITLE IV FY 2021-202 | 10,000          | 0               | 10,000         | 10,000.00    | 0.00            | 0                | 100.00 |
| 00008975 | 100  | SALARIES                            | 129,642         | 0               | 129,642        | 129,642.02   | 0.00            | 0                | 100.00 |
| 00008975 | 112  | SALARIES NON-CERTIFIED              | 244,849         | 0               | 244,849        | 244,849.00   | 0.00            | 0                | 100.00 |
| 00008975 | 200  | MEDICARE                            | 38,042          | 0               | 38,042         | 38,042.00    | 0.00            | 0                | 100.00 |
| 00008975 | 321  | TUTORS                              | 9,000           | -9,000          | 0              | 0.00         | 0.00            | 0                | 0.00   |
| 00008975 | 322  | INSTR PROGRAM IMPROVEMENT           | 4,000           | 0               | 4,000          | 4,000.00     | 0.00            | 0                | 100.00 |
| 00008975 | 324  | FIELD TRIPS                         | 12,000          | 0               | 12,000         | 12,000.00    | 0.00            | 0                | 100.00 |
| 00008975 | 325  | PARENT ACTIVITIES                   | 1,000           | 0               | 1,000          | 1,000.00     | 0.00            | 0                | 100.00 |
| 00008975 | 440  | RENTALS (LAND BLDGS EQPT)           | 5,000           | -2,500          | 2,500          | 2,500.00     | 0.00            | 0                | 100.00 |

## Q2 FY24 GRANT

| ORG      | OBJ   | ACCOUNT DESCRIPTION                 | ORIGINAL APPROP | TRANFRS/ADJSMTS | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCE/REQ | AVAILABLE BUDGET | % USED |
|----------|-------|-------------------------------------|-----------------|-----------------|----------------|--------------|-----------------|------------------|--------|
| 00008975 | 600   | SUPPLIES                            | 4,336           | 0               | 4,336          | 4,336.18     | 0.00            | 0                | 100.00 |
| 00008975 | 600NP | SUPPLIES NON PUBLIC                 | 1,521           | 0               | 1,521          | 1,520.80     | 0.00            | 0                | 100.00 |
| 00008975 | 730   | EQUIPMENT-NEW                       | 500             | 0               | 500            | 500.00       | 0.00            | 0                | 100.00 |
| 00008975 | 734   | Technology related hardware         | 1,250           | 7,500           | 8,750          | 8,750.00     | 0.00            | 0                | 100.00 |
| 00008975 |       | Total 00008975 IDEA FY 2021-2023    | 451,140         | -4,000          | 447,140        | 447,140.00   | 0.00            | 0                | 100.00 |
| 00008976 | 320   | PROFESSIONAL EDUCATION SERVICE      | 1,870           | -1,180          | 690            | 690.00       | 0.00            | 0                | 100.00 |
| 00008976 | 330   | OTHER PROF & TECH SERVICES          | 2,380           | -305            | 2,075          | 2,075.00     | 0.00            | 0                | 100.00 |
| 00008976 | 510   | TRANSPORTATION PUPIL                | 640             | 550             | 1,190          | 868.39       | 0.00            | 322              | 73.00  |
| 00008976 | 580   | TRAVEL-STAFF                        | 2,370           | -636            | 1,734          | 1,734.51     | 0.00            | -1               | 100.00 |
| 00008976 | 600   | SUPPLIES                            | 21,927          | 1,431           | 23,358         | 23,679.10    | 0.00            | -321             | 101.40 |
| 00008976 | 700   | PROPERTY                            | 15,498          | -500            | 14,998         | 14,998.00    | 0.00            | 0                | 100.00 |
| 00008976 |       | Total 00008976 CARL PERKINS FY22    | 44,685          | -640            | 44,045         | 44,045.00    | 0.00            | 0                | 100.00 |
| 00008977 | 111B  | TEACHERS' SALARIES                  | 8,750           | 0               | 8,750          | 8,750.00     | 0.00            | 0                | 100.00 |
| 00008977 | 111NP | TEACHERS NON-PUBLIC                 | 643             | 0               | 643            | 643.49       | 0.00            | 0                | 100.00 |
| 00008977 | 200   | MEDICARE                            | 31,822          | 0               | 31,822         | 31,821.89    | 0.00            | 0                | 100.00 |
| 00008977 | 322   | INSTR PROGRAM IMPROVEMENT           | 7,357           | 0               | 7,357          | 7,356.51     | 0.00            | 0                | 100.00 |
| 00008977 | 600   | SUPPLIES                            | 8,238           | 0               | 8,238          | 8,238.14     | 0.00            | 0                | 100.00 |
| 00008977 | 734   | Technology related hardware         | 37,821          | 0               | 37,821         | 37,820.97    | 0.00            | 0                | 100.00 |
| 00008977 |       | Total 00008977 ARP IDEA 21-23       | 94,631          | 0               | 94,631         | 94,631.00    | 0.00            | 0                | 100.00 |
| 00008978 | 111B  | TEACHERS' SALARIES                  | 29,000          | -24,931         | 4,069          | 4,069.12     | 0.00            | 0                | 100.00 |
| 00008978 | 200   | MEDICARE                            | 11,000          | -10,000         | 1,000          | 1,000.00     | 0.00            | 0                | 100.00 |
| 00008978 | 321   | TUTORS                              | 34,931          | 0               | 34,931         | 34,930.88    | 0.00            | 0                | 100.00 |
| 00008978 |       | Total 00008978 SPED RECOVERY ACTIVI | 74,931          | -34,931         | 40,000         | 40,000.00    | 0.00            | 0                | 100.00 |
| 00008979 | 111B  | TEACHERS' SALARIES                  | 21,600          | 0               | 21,600         | 21,600.00    | 0.00            | 0                | 100.00 |
| 00008979 | 322   | INSTR PROGRAM IMPROVEMENT           | 3,400           | 0               | 3,400          | 607.46       | 2,792.54        | 0                | 100.00 |
| 00008979 |       | Total 00008979 SPECIAL POPULATIONS  | 25,000          | 0               | 25,000         | 22,207.46    | 2,792.54        | 0                | 100.00 |
| 00008980 | 321   | TUTORS                              | 13,000          | 0               | 13,000         | 13,000.00    | 0.00            | 0                | 100.00 |
| 00008980 |       | Total 00008980 DYSLEXIA RECOVERY    | 13,000          | 0               | 13,000         | 13,000.00    | 0.00            | 0                | 100.00 |
| 00008981 | 5899  | UNDESIGNATED OBJECTS                | 14,999          | 61,444          | 76,443         | 76,443.00    | 0.00            | 0                | 100.00 |
| 00008981 |       | Total 00008981 OPEN CHOICE FY22     | 14,999          | 61,444          | 76,443         | 76,443.00    | 0.00            | 0                | 100.00 |
| 00008982 | 5732  | EQUIPMENT-TECHNOLOGY-NEW            | 17,600          | 0               | 17,600         | 17,600.00    | 0.00            | 0                | 100.00 |
| 00008982 |       | Total 00008982 EMERGENCY CONNECTIVI | 17,600          | 0               | 17,600         | 17,600.00    | 0.00            | 0                | 100.00 |
| 00008983 | 100   | SALARIES                            | 1,487           | 0               | 1,487          | 1,487.00     | 0.00            | 0                | 100.00 |
| 00008983 |       | Total 00008983 TEAM MENTOR FY22     | 1,487           | 0               | 1,487          | 1,487.00     | 0.00            | 0                | 100.00 |
| 00008984 | 5590  | OTHER PURCHASED SERVICES            | 3,316           | 0               | 3,316          | 240.40       | 0.00            | 3,076            | 7.20   |
| 00008984 |       | Total 00008984 ARP ESSER HCY        | 3,316           | 0               | 3,316          | 240.40       | 0.00            | 3,076            | 7.20   |
| 00008985 | 5330  | OTHER PROFESSIONAL & TECH SRVC      | 5,000           | 0               | 5,000          | 3,099.77     | 0.00            | 1,900            | 62.00  |
| 00008985 | 5715  | IMPROVEMENTS TO BUILDINGS           | 150,864         | -57,787         | 93,077         | 69,004.84    | 9,920.08        | 14,152           | 84.80  |
| 00008985 | 5720  | IMPROVEMENTS TO SITES               | 26,000          | 0               | 26,000         | 26,000.00    | 0.00            | 0                | 100.00 |
| 00008985 | 5730  | EQUIPMENT - NEW                     | 10,000          | 35,270          | 45,270         | 44,954.23    | 167.45          | 148              | 99.70  |
| 00008985 | 5731  | EQUIPMENT - REPLACEMENT             | 10,000          | 0               | 10,000         | 791.94       | 0.00            | 9,208            | 7.90   |
| 00008985 |       | Total 00008985 FEMA COVID-19        | 201,864         | -22,517         | 179,346        | 143,850.78   | 10,087.53       | 25,408           | 85.80  |
| 00008986 | 700   | PROPERTY                            | 24,300          | 0               | 24,300         | 24,300.00    | 0.00            | 0                | 100.00 |

## Q2 FY24 GRANT

| ORG      | OBJ   | ACCOUNT DESCRIPTION                 | ORIGINAL APPROP | TRANFRS/ADJSMTS | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCE/REQ | AVAILABLE BUDGET | % USED |
|----------|-------|-------------------------------------|-----------------|-----------------|----------------|--------------|-----------------|------------------|--------|
| 00008986 |       | Total 00008986 PEGPETIA GRANT FY22  | 24,300          | 0               | 24,300         | 24,300.00    | 0.00            | 0                | 100.00 |
| 00008987 | 600   | SUPPLIES                            | 916             | 444             | 1,360          | 1,359.78     | 0.00            | 0                | 100.00 |
| 00008987 | 700   | PROPERTY                            | 45,513          | -444            | 45,069         | 45,069.22    | 0.00            | 0                | 100.00 |
| 00008987 |       | Total 00008987 PERKINS SUPPLEMENTAL | 46,429          | 0               | 46,429         | 46,429.00    | 0.00            | 0                | 100.00 |
| 00008988 | 5899  | UNDESIGNATED OBJECTS                | 13,199          | 0               | 13,199         | 12,628.83    | 0.00            | 571              | 95.70  |
| 00008988 |       | Total 00008988 CAC FY23             | 13,199          | 0               | 13,199         | 12,628.83    | 0.00            | 571              | 95.70  |
| 00008989 | 111B  | TEACHERS' SALARIES                  | 3,000           | 0               | 3,000          | 3,000.00     | 0.00            | 0                | 100.00 |
| 00008989 | 300   | PROFESSIONAL SERVICES               | 7,000           | 0               | 7,000          | 7,000.00     | 0.00            | 0                | 100.00 |
| 00008989 |       | Total 00008989 SPED STIPEND \$10K   | 10,000          | 0               | 10,000         | 10,000.00    | 0.00            | 0                | 100.00 |
| 00008990 | 100   | SALARIES                            | 55,593          | 0               | 55,593         | 60,064.55    | 52,046.01       | -56,518          | 201.70 |
| 00008990 | 200   | MEDICARE                            | 20,347          | 0               | 20,347         | 20,347.00    | 0.00            | 0                | 100.00 |
| 00008990 | 600   | SUPPLIES                            | 1,000           | 0               | 1,000          | 1,000.00     | 0.00            | 0                | 100.00 |
| 00008990 |       | Total 00008990 TITLE I 2022-2024    | 76,940          | 0               | 76,940         | 81,411.55    | 52,046.01       | -56,518          | 173.50 |
| 00008991 | 100   | SALARIES                            | 16,290          | 0               | 16,290         | 0.00         | 0.00            | 16,290           | 0.00   |
| 00008991 | 300   | PROFESSIONAL SERVICES               | 10,809          | 0               | 10,809         | 3,982.36     | 4,360.00        | 2,467            | 77.20  |
| 00008991 | 500   | OTHER PURCHASED SERVICES            | 1,640           | 0               | 1,640          | 730.00       | 0.00            | 910              | 44.50  |
| 00008991 |       | Total 00008991 TITLE II 2022-2024   | 28,739          | 0               | 28,739         | 4,712.36     | 4,360.00        | 19,667           | 31.60  |
| 00008992 | 100   | SALARIES                            | 10,000          | 0               | 10,000         | 9,841.38     | 0.00            | 159              | 98.40  |
| 00008992 |       | Total 00008992 TITLE IV 2022-2024   | 10,000          | 0               | 10,000         | 9,841.38     | 0.00            | 159              | 98.40  |
| 00008993 | 300   | PROFESSIONAL SERVICES               | 1,000           | 0               | 1,000          | 306.25       | 693.75          | 0                | 100.00 |
| 00008993 | 600   | SUPPLIES                            | 1,262           | 0               | 1,262          | 973.07       | 194.66          | 95               | 92.50  |
| 00008993 |       | Total 00008993 TITLE III 2022-2024  | 2,262           | 0               | 2,262          | 1,279.32     | 888.41          | 95               | 95.80  |
| 00008994 | 100   | SALARIES                            | 72,000          | 0               | 72,000         | 75,066.14    | 31,617.28       | -34,683          | 148.20 |
| 00008994 | 111NP | TEACHERS NON-PUBLIC                 | 500             | 0               | 500            | 0.00         | 0.00            | 500              | 0.00   |
| 00008994 | 112   | SALARIES NON-CERTIFIED              | 302,491         | 0               | 302,491        | 334,115.08   | 173,788.83      | -205,413         | 167.90 |
| 00008994 | 200   | MEDICARE                            | 37,145          | 0               | 37,145         | 37,145.00    | 0.00            | 0                | 100.00 |
| 00008994 | 321   | TUTORS                              | 6,500           | 0               | 6,500          | 0.00         | 0.00            | 6,500            | 0.00   |
| 00008994 | 322   | INSTR PROGRAM IMPROVEMENT           | 2,500           | 0               | 2,500          | 0.00         | 0.00            | 2,500            | 0.00   |
| 00008994 | 324   | FIELD TRIPS                         | 12,000          | 0               | 12,000         | 2,808.10     | 0.00            | 9,192            | 23.40  |
| 00008994 | 325   | PARENT ACTIVITIES                   | 500             | 0               | 500            | 0.00         | 0.00            | 500              | 0.00   |
| 00008994 | 440   | RENTALS (LAND BLDGS EQPT)           | 4,500           | 0               | 4,500          | 0.00         | 0.00            | 4,500            | 0.00   |
| 00008994 | 600   | SUPPLIES                            | 4,867           | 0               | 4,867          | 1,800.12     | 0.00            | 3,067            | 37.00  |
| 00008994 | 600NP | SUPPLIES NON PUBLIC                 | 2,490           | 0               | 2,490          | 0.00         | 0.00            | 2,490            | 0.00   |
| 00008994 | 734   | Technology related hardware         | 750             | 0               | 750            | 750.00       | 0.00            | 0                | 100.00 |
| 00008994 |       | Total 00008994 IDEA FY 2022-2024    | 446,243         | 0               | 446,243        | 451,684.44   | 205,406.11      | -210,848         | 147.20 |
| 00008995 | 320   | PROFESSIONAL EDUCATION SERVICE      | 990             | 0               | 990            | 990.00       | 0.00            | 0                | 100.00 |
| 00008995 | 330   | OTHER PROF & TECH SERVICES          | 5,360           | 0               | 5,360          | 5,360.00     | 0.00            | 0                | 100.00 |
| 00008995 | 510   | TRANSPORTATION PUPIL                | 2,500           | -945            | 1,555          | 1,555.00     | 0.00            | 0                | 100.00 |
| 00008995 | 600   | SUPPLIES                            | 16,249          | 1,220           | 17,469         | 17,469.00    | 0.00            | 0                | 100.00 |
| 00008995 | 700   | PROPERTY                            | 17,231          | -275            | 16,956         | 16,956.00    | 0.00            | 0                | 100.00 |
| 00008995 |       | Total 00008995 CARL PERKINS FY23    | 42,330          | 0               | 42,330         | 42,330.00    | 0.00            | 0                | 100.00 |
| 00008996 | 5899  | UNDESIGNATED OBJECTS                | 18,047          | 101,994         | 120,041        | 119,979.88   | 0.00            | 61               | 99.90  |
| 00008996 |       | Total 00008996 OPEN CHOICE FY23     | 18,047          | 101,994         | 120,041        | 119,979.88   | 0.00            | 61               | 99.90  |

## Q2 FY24 GRANT

| ORG      | OBJ   | ACCOUNT DESCRIPTION                 | ORIGINAL APPROP | TRANFRS/ADJSMTS | REVISED BUDGET | YTD EXPENDED | ENCUMBRANCE/REQ | AVAILABLE BUDGET | % USED |
|----------|-------|-------------------------------------|-----------------|-----------------|----------------|--------------|-----------------|------------------|--------|
| 00008997 | 100   | SALARIES                            | 1,241           | 0               | 1,241          | 1,241.00     | 0.00            | 0                | 100.00 |
| 00008997 |       | Total 00008997 TEAM MENTOR FY23     | 1,241           | 0               | 1,241          | 1,241.00     | 0.00            | 0                | 100.00 |
| 00008998 | 111A  | ADMINISTRATIVE SALARIES             | 1,000           | 250             | 1,250          | 1,250.40     | 0.00            | 0                | 100.00 |
| 00008998 | 111B  | TEACHERS' SALARIES                  | 14,000          | -100            | 13,900         | 13,899.60    | 0.00            | 0                | 100.00 |
| 00008998 | 322NP | INSTR PROGRAM IMPROVEMENT NP        | 750             | 0               | 750            | 375.00       | 375.00          | 0                | 100.00 |
| 00008998 |       | Total 00008998 CT-SEDS FY23         | 15,750          | 150             | 15,900         | 15,525.00    | 375.00          | 0                | 100.00 |
| 00008999 | 700   | PROPERTY                            | 59,706          | 0               | 59,706         | 59,122.17    | 0.00            | 584              | 99.00  |
| 00008999 |       | Total 00008999 PEGPETIA GRANT FY23  | 59,706          | 0               | 59,706         | 59,122.17    | 0.00            | 584              | 99.00  |
| 00009000 | 600   | SUPPLIES                            | 98              | 6,594           | 6,692          | 5,275.06     | 0.00            | 1,417            | 78.80  |
| 00009000 | 700   | PROPERTY                            | 2,025           | 0               | 2,025          | 2,025.00     | 0.00            | 0                | 100.00 |
| 00009000 |       | Total 00009000 One-Time Grants      | 2,123           | 6,594           | 8,717          | 7,300.06     | 0.00            | 1,417            | 83.70  |
| 00009001 | 600   | SUPPLIES                            | 600             | 997             | 1,597          | 1,596.92     | 0.00            | 0                | 100.00 |
| 00009001 | 700   | PROPERTY                            | 0               | 0               | 0              | 0.00         | 0.00            | 0                | 0.00   |
| 00009001 |       | Total 00009001 ONE TIME FY 2011 FOR | 600             | 997             | 1,597          | 1,596.92     | 0.00            | 0                | 100.00 |
| 00009002 | 600   | SUPPLIES                            | 2,500           | 10,000          | 12,500         | 5,290.21     | 0.00            | 7,210            | 42.30  |
| 00009002 | 700   | PROPERTY                            | 0               | 0               | 0              | 0.00         | 0.00            | 0                | 0.00   |
| 00009002 |       | Total 00009002 Science Research Awa | 2,500           | 10,000          | 12,500         | 5,290.21     | 0.00            | 7,210            | 42.30  |
| 00009003 | 5899  | UNDESIGNATED OBJECTS                | 1,421           | 37,051          | 38,471         | 22,601.74    | 0.00            | 15,870           | 58.70  |
| 00009003 |       | Total 00009003 MEDICAID GRANT       | 1,421           | 37,051          | 38,471         | 22,601.74    | 0.00            | 15,870           | 58.70  |
| 00009004 | 5899  | UNDESIGNATED OBJECTS                | 500             | 0               | 500            | 130.00       | 0.00            | 370              | 26.00  |
| 00009004 |       | Total 00009004 PRESCRIPTION DRUG SA | 500             | 0               | 500            | 130.00       | 0.00            | 370              | 26.00  |
| 00009005 | 5899  | UNDESIGNATED OBJECTS                | 2,400           | 28,040          | 30,440         | 13,504.49    | 1,203.29        | 15,732           | 48.30  |
| 00009005 |       | Total 00009005 CBITS SUSTAINABILITY | 2,400           | 28,040          | 30,440         | 13,504.49    | 1,203.29        | 15,732           | 48.30  |
| 00009030 | 5899  | UNDESIGNATED OBJECTS                | 30,010          | 0               | 30,010         | 15,486.87    | 22,068.13       | -7,545           | 125.10 |
| 00009030 |       | Total 00009030 OPEN CHOICE FY24     | 30,010          | 0               | 30,010         | 15,486.87    | 22,068.13       | -7,545           | 125.10 |
| 00009034 | 100   | SALARIES                            | 10,000          | 0               | 10,000         | 0.00         | 0.00            | 10,000           | 0.00   |
| 00009034 |       | Total 00009034 TITLE IV 2023-2025   | 10,000          | 0               | 10,000         | 0.00         | 0.00            | 10,000           | 0.00   |
| 00009035 | 100   | SALARIES                            | 66,378          | 0               | 66,378         | 0.00         | 0.00            | 66,378           | 0.00   |
| 00009035 | 112   | SALARIES NON-CERTIFIED              | 375,274         | 0               | 375,274        | 0.00         | 0.00            | 375,274          | 0.00   |
| 00009035 | 322   | INSTR PROGRAM IMPROVEMENT           | 807             | 0               | 807            | 0.00         | 0.00            | 807              | 0.00   |
| 00009035 | 324   | FIELD TRIPS                         | 10,000          | 0               | 10,000         | 0.00         | 0.00            | 10,000           | 0.00   |
| 00009035 | 325   | PARENT ACTIVITIES                   | 500             | 0               | 500            | 0.00         | 0.00            | 500              | 0.00   |
| 00009035 | 580   | TRAVEL-STAFF                        | 4,500           | 0               | 4,500          | 0.00         | 0.00            | 4,500            | 0.00   |
| 00009035 | 600   | SUPPLIES                            | 4,702           | 0               | 4,702          | 0.00         | 0.00            | 4,702            | 0.00   |
| 00009035 | 600NP | SUPPLIES NON PUBLIC                 | 1,672           | 0               | 1,672          | 0.00         | 0.00            | 1,672            | 0.00   |
| 00009035 | 734   | Technology related hardware         | 500             | 0               | 500            | 0.00         | 0.00            | 500              | 0.00   |
| 00009035 |       | Total 00009035 IDEA FY 2023-2025    | 464,332         | 0               | 464,332        | 0.00         | 0.00            | 464,332          | 0.00   |
| 00009036 | 5899  | UNDESIGNATED OBJECTS                | 7,119           | 0               | 7,119          | 5,555.73     | 0.00            | 1,563            | 78.00  |
| 00009036 |       | Total 00009036 CAC FY24             | 7,119           | 0               | 7,119          | 5,555.73     | 0.00            | 1,563            | 78.00  |
| 00009037 | 100   | SALARIES                            | 24,875          | 0               | 24,875         | 0.00         | 0.00            | 24,875           | 0.00   |
| 00009037 | 300   | PROFESSIONAL SERVICES               | 6,250           | 0               | 6,250          | 0.00         | 2,750.00        | 3,500            | 44.00  |
| 00009037 | 500   | OTHER PURCHASED SERVICES            | 9,000           | 0               | 9,000          | 0.00         | 0.00            | 9,000            | 0.00   |
| 00009037 | 600   | SUPPLIES                            | 19,875          | 0               | 19,875         | 0.00         | 0.00            | 19,875           | 0.00   |



## Q2 FY24 GRANT

| ORG                                     | OBJ  | ACCOUNT DESCRIPTION                 | ORIGINAL APPROP  | TRANFRS/ADJSMTS | REVISED BUDGET   | YTD EXPENDED        | ENCUMBRANCE/REQ   | AVAILABLE BUDGET | % USED       |
|---|------|-------------------------------------|------------------|-----------------|------------------|---------------------|-------------------|------------------|--------------|
| 00009037                                |      | Total 00009037 ARAP-DUAL CREDIT EXP | 60,000           | 0               | 60,000           | 0.00                | 2,750.00          | 57,250           | 4.60         |
| 00009038                                | 100  | SALARIES                            | 56,211           | 0               | 56,211           | 7,408.99            | 35,655.95         | 13,146           | 76.60        |
| 00009038                                | 200  | MEDICARE                            | 12,000           | 0               | 12,000           | 0.00                | 0.00              | 12,000           | 0.00         |
| 00009038                                |      | Total 00009038 ARPA-SCHOOL MENTAL H | 68,211           | 0               | 68,211           | 7,408.99            | 35,655.95         | 25,146           | 63.10        |
| 00009039                                | 5732 | EQUIPMENT-TECHNOLOGY-NEW            | 74,433           | 0               | 74,433           | 0.00                | 0.00              | 74,433           | 0.00         |
| 00009039                                |      | Total 00009039 EMERGENCY CONNECTIVI | 74,433           | 0               | 74,433           | 0.00                | 0.00              | 74,433           | 0.00         |
| 00009040                                | 111B | TEACHERS' SALARIES                  | 507              | 0               | 507              | 0.00                | 0.00              | 507              | 0.00         |
| 00009040                                | 330  | OTHER PROF & TECH SERVICES          | 1,550            | 0               | 1,550            | 0.00                | 1,150.00          | 400              | 74.20        |
| 00009040                                | 510  | TRANSPORTATION PUPIL                | 1,450            | 0               | 1,450            | 0.00                | 0.00              | 1,450            | 0.00         |
| 00009040                                | 580  | TRAVEL-STAFF                        | 4,000            | 0               | 4,000            | 0.00                | 2,600.00          | 1,400            | 65.00        |
| 00009040                                | 600  | SUPPLIES                            | 21,088           | 0               | 21,088           | 9,088.41            | 10,151.85         | 1,848            | 91.20        |
| 00009040                                | 700  | PROPERTY                            | 16,698           | 0               | 16,698           | 0.00                | 16,697.86         | 0                | 100.00       |
| 00009040                                |      | Total 00009040 CARL PERKINS FY24    | 45,293           | 0               | 45,293           | 9,088.41            | 30,599.71         | 5,605            | 87.60        |
| <b>Total State &amp; Federal grants</b> |      |                                     | <b>3,479,890</b> | <b>155,823</b>  | <b>3,635,713</b> | <b>2,745,982.76</b> | <b>414,210.52</b> | <b>475,520</b>   | <b>86.90</b> |

## Bylaws of the Board

### Committees

The Board of Education (Board) shall act as a committee of the whole on all matters coming before it except that committees may be created by vote of the Board for the consideration or investigation of certain matters, or for the performance of certain Board functions.

#### 1. Committees

##### a. Standing Committees

The Board may create standing committees. Any standing committee shall remain in effect indefinitely or until such time as the committee is abolished by the Board.

##### b. Ad Hoc Committees

Ad hoc committees may be established by the Board with a fixed objective and for a limited period of time. The Board shall take formal action to dissolve such committees when their stated purposes have been carried out and/or the services of the committee are no longer required.

#### 2. Scope of Authority

A committee's only authority is to make recommendations to the Board regarding matters that have been referred to it, unless the Board specifically authorizes otherwise; however, the Board cannot delegate the powers granted it under the State Statutes to such committees.

#### 3. Committee Membership

The Board Chairperson shall appoint the members of all committees, and the Board Chairperson shall also appoint a Chairperson for each committee. The Board Chairperson may serve as ex-officio member of any standing or ad hoc committee. As ex-officio, the Chairperson can vote but cannot count as part of a quorum.

The Board Chairperson is empowered to appoint alternate member(s) to each committee. When performing the duties of an absent committee member, the alternate(s) shall count as part of a quorum. Alternate(s) may perform all the duties, including motioning and voting, of a committee member in the absence of an assigned committee member. Alternate(s) may not vote on action items if a quorum of assigned committee members are present. Alternates may not serve as Chair of the committee in the absence of the Chair.

#### 4. Meetings and Reports

- a. Meetings of committees shall be posted as required by the Freedom of Information Act. Minutes of each posted committee meeting shall be prepared.

## Bylaws of the Board

### Committees

- b. Committees shall submit their recommendations and/or reports at meetings of the Board.

### 5. Electronic Committee Meetings

The Board recognizes that due to the schedule, time, frequency and content of committees, committee meetings may be best accomplished through a meeting by electronic means. The decision to conduct a committee meeting electronically shall be determined by mutual consensus between the committee chair and the school personnel who serve on the committee. In the event that a committee meets by electronic means, the following shall be adhered to:

- a. All members of the committee shall meet by electronic means. A hybrid meeting is not permissible.
- b. Committee members shall make every attempt to participate through a technology portal where they can be viewable, or at a minimum heard, by each other and members of the public.
- c. Notice of the committee meeting's virtual location shall be published through the traditional means and outlets as well as being noticed on the District (ARSD) website and in the Board of Education Office no less than 48 hours in advance.
- d. ARSD shall post the agenda for the committee meeting no later than 24 hours in advance for review and reference by members of the public. The agenda will also be posted on the ARSD website.
- e. The live public comment portion of the committee meeting shall be temporarily suspended during an electronic meeting. However, members of the public can submit their comments to be added to the public record by emailing the Clerk of the Board of Education prior to 2:00 pm on the day of the meeting. These comments will be summarized by the Committee Chairperson in the place so designated in the agenda for the meeting. The public may also email the Clerk of the Board by 2:00 pm on the day of the meeting and request to speak during public comment as noted on the agenda. Those members of the public making such request will be provided with the information necessary to join the meeting electronically to provide public comment.
- f. ARSD shall provide any member of the public with a physical location and the electronic equipment needed to attend a fully remote meeting in real-time. Members of the public must request this provision by emailing the Clerk of the Board of Education by the close of the last business day before the day of the fully remote meeting.

## Bylaws of the Board

### Committees

- g.** When a committee meeting is conducted by electronic means, a recording of the meeting with video, in addition to minutes, will be posted. These recordings will not stand as the minutes; only the written record as approved will do so.
- h.** The Board shall take the steps necessary for the public to view electronic committee meetings and proceedings in real time.
- i.** Executive session will not be conducted during an electronic committee meeting.

(cf. 9131 – Committee of the Whole)

(cf. 9132.2 – Amity Finance Committee)

(cf. 9312 – Time, Place, and Notification of Meetings)

Legal Reference: Connecticut General Statutes

1-200 through 1-241 of the Freedom of Information Act 1-200 Definitions  
1-225 Meetings of government agencies to be public

## Students

### Suicide Prevention/Suicide Attempts

The Amity Regional School District No. 5 (District) Board of Education (Board) recognizes that suicide is a complex issue and that, while the school may recognize a potentially suicidal youth, it cannot make a clinical assessment of risk and provide in-depth counseling but must refer the youth to an appropriate place for such assessment and counseling. ~~Instead, the Board directs school staff to refer students who may be at risk of attempting suicide to an appropriate community agency for professional assessment, counseling, and treatment outside of the school.~~

The Board of Education recognizes the need for ~~suicide prevention procedures and will establish program(s) to identify risk factors for suicide among our students, procedures to intervene with such students, referral services and training for teachers, other school professionals and students to provide assistance in these programs.~~

~~The Board directs all school personnel to be alert to the student who exhibits signs of potential self-destruction or who threatens or attempts suicide.~~

~~Any school employee who may have knowledge of a suicide threat, attempt, or ideation must take the proper steps to immediately report this information to building administration and/or appropriate building mental health staff (School Counselor, School Psychologists, and/or School Social Worker).~~

~~Any school employee who may have knowledge of a suicide threat or attempt must take the proper steps to report this information to the building Principal or his/her designee who will, in turn, notify the appropriate school officials, the student's family and appropriate resource services.~~

~~In addition, information regarding the 988 crisis line should be made widely available in schools and district offices. The Board shall include the 9-8-8 National Suicide Prevention Lifeline number on the student identification card distributed to each student in grades seven to twelve.~~

Legal Reference: Connecticut General Statutes

~~10-221(e) Boards of education to prescribe rules, policies, and procedures.  
(e) re "policy and procedures for dealing with youth suicide prevention and youth suicide attempts."~~

~~10-222x Inclusion of 9-8-8 National Suicide Prevention Lifeline number on student identification cards.~~

## Community Relations

### Memorials for Deceased Students or Staff

~~From time to time requests are made to honor a deceased student or employee of the Amity Regional School District. Recognizing that the loss of a member of the school community is deeply felt, our schools provide support for staff, students and families who feel the loss, and assist with connections to appropriate community resources.~~

The Amity Regional School District No. 5 (District) recognizes the far-reaching impact a student's or staff member's death may have on other students, staff, families and the community. The District believes that remembrance of a student or staff member whose life ended during his/her years in the School District should be consistent and equitable from case to case, and considerate of the grief process of family, friends, and coworkers, and in accordance with Board policy. Further, the District recognizes that decisions made about memorials immediately after traumatic events may not take into full consideration the potential impacts to students, staff, and community members. Memorials set a precedent for the future and need to be equitable. The purpose of this policy is to assist staff, students, and families affected by a death by providing guidelines for decision-making regarding memorials and memorialization activities.

Memorial gifts/fund raisers organized in school must have the consent of the school administration and any other consent as required by District policies and/or procedures. The District's established processes and procedures for fund raisers should be followed. Students and staff may be given direction as to what is appropriate as a memorial. Suggested memorials include a blood drive, partnering with local nonprofit organizations and related activities, or establishing a scholarship. It is required that the family of the deceased student or staff member should also provide consent before engaging in the activity.

The preferred method for memorializing a deceased member of the school community is by means of a memorial scholarship. Criteria for the memorial scholarship may be developed by the individual or group wishing to honor the deceased member of the community. Criteria shall be finalized in consultation with the high school Principal and the Director of Counseling Services. Memorial scholarship awardees shall be selected solely by the high school scholarship committee following the criteria established. Individuals or groups conveying the scholarship shall be invited to present the scholarship to the selected student(s) at the appropriate awards event.

Physical memorials are not encouraged.