

FOX CHAPEL AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS

Combined Agenda Study Session
and Regular Business Meeting
January 8, 2024 – 7 p.m.
Fox Chapel Area High School LGI Room

This meeting may be recorded and/or broadcast.

Attached Pages

I. CALL TO ORDER

PLEDGE OF ALLEGIANCE

II. ROLL CALL

III. GUESTS

• **Pennsylvania School Boards Association (PSBA) School Director Recognition Month** – Dorseyville Middle School students

IV. FOX LEADERSHIP COUNCIL STUDENT REPRESENTATIVE

V. SUPERINTENDENT'S REPORT

Page 7

• **A Lens on Learning** – Each month, we focus on student work in our schools to highlight lessons, growth, and successes of all kinds.

• **Presentation of the District Financial Statements for the Fiscal Year Ended June 30, 2023** – Peter J. Vancheri, CPA, Hosack, Specht, Muetzel & Wood LLP

VI. SOLICITOR'S REPORT

VII. APPROVAL OF MINUTES

- Approve the minutes of the reorganization meeting and the combined agenda study session and regular business meeting dated December 4, 2023.

* **Motion:** Moved by _____ and seconded by _____ that the minutes of the reorganization meeting and the combined agenda study session and regular business meeting dated December 4, 2023, are approved as written.

Roll Call Vote:

VIII. **FIRST PUBLIC COMMENT PERIOD** – Public comment is limited to residents or taxpayers of this district. The first public comment period is for items that are scheduled for deliberation or official action on the agenda. To register to make a public comment, please contact the Board Secretary during business hours, but no later than 12 p.m., on the day of the meeting by email (boardsecretary@fcasd.edu), telephone (412-967-2413), or at the district office (611 Field Club Road, Pittsburgh, PA 15238). Please provide your name, complete address, telephone number, the subject of the comment or topic to be addressed, and any group affiliation. During the meeting, the Board Secretary will call those community members scheduled to comment by telephone. Sign-in sheets will also be provided at each meeting for those attending who wish to offer public comment and did not register in advance.

IX. OLD BUSINESS

X. NEW BUSINESS

- The superintendent is recommending that action be taken on the following items of business:

A. Facilities / Transportation (Mrs. Lynch)

No action is requested.

B. Finance (Mr. Hamilton)

1. Disbursements (Fund 10) – December 2023

- General fund disbursements (Fund 10) in the amount of \$11,048,672.12 from December 1, 2023, through December 31, 2023, are approved as attached.

2. Disbursements (Fund 31) – December 2023

- Capital reserves fund disbursements (Fund 31) in the amount of \$23,070.25 from December 1, 2023, through December 31, 2023, are approved as attached.

3. Finance Report – November 2023

- The finance report for October 2023 is acknowledged and filed for audit as attached.

4. Budget Transfers

- The budget transfers for 2023-2024 are approved as attached.

5. 2022-2023 Audit Report

- The audit report submitted by Hosack, Specht, Muetzel & Wood LLP for the fiscal year ended June 30, 2023, is approved. **This report is available for the public on the district website.**

6. Asset Control Solutions, Inc. – Agreement

- Approve the agreement as attached between the Fox Chapel Area School District and Asset Control Solutions, Inc., for the management of fixed assets effective January 9, 2024, at an annual cost of \$12,500. **This is a renewal of services.**

- * **Motion:** Moved by _____ and seconded by _____,
that Finance items 1, 2, 3, 4, 5, and 6 are approved.

Roll Call Vote:

C. Instruction (Mrs. Cooper)

1. Stipulated Adjudication

- Approve the stipulated adjudication as presented.

- * **Motion:** Moved by _____ and seconded by _____,
that Instruction item 1 is approved.

Roll Call Vote:

D. Legislation / Policy (Mr. Frank)

1. Policies – Revised – Second Reading and Adoption

- Approve the second reading and adoption of the following revised policies as attached:

- No. 219 – Student Complaint Process
- No. 220 – Student Expression/Dissemination of Materials
- No. 224 – Care of School Property
- No. 228 – Student Government
- No. 230 – Public Performances by Students
- No. 231 – Social Events and Class Trips
- No. 232 – Student Involvement in Decision-Making
- No. 235 – Student Rights and Responsibilities
- No. 235.1 – Surveys
- No. 237 – Electronic Devices
- No. 250 – Student Recruitment

- * **Motion:** Moved by _____ and seconded by _____
that Legislation/Policy item 1 is approved.

Roll Call Vote:

E. Personnel (Ms. Zych)

Candidates for employment under this section are approved subject to verification of the results of physical and drug screening examinations, required clearances, and all other essential employment requirements under Policy and Administrative Regulations 304-AR and 304-AR-4.

1. Resignations

a. Food Services

- (1) The resignation of Mindi Holtzman, food services employee at Dorseyville Middle School, due to personal reasons, is accepted effective December 1, 2023.

a. Supplemental Contract – Athletic

- (1) The resignation of Nicholas G. White, soccer, boys, HS asst., due to personal reasons, is accepted effective January 2, 2024.

2. Appointments

a. Custodial/Maintenance

- (1) Justin M. Ober is approved as a 12-month, 8-hour per day custodian at Fox Chapel Area High School for a probationary period, effective January 9, 2024, pursuant to the Service Employees International Union Local 32BJ Collective Bargaining Agreement (CBA). The salary and fringe benefits are set as per the CBA. This position is available due to the termination of employee "X."

b. Food Services

- (1) Christine Johnson is approved as a permanent, part-time (5.75 hours per day) food services employee at Dorseyville Middle School. Hourly wage is set based on the wage scale for food services employees, General Food Worker, with no fringe benefits, effective date to be determined, pending the fulfillment of pre-employment requirements. This position is available due to the resignation of Amanda Ramirez.

- (2) Paula Couto is approved as a permanent, part-time (4 hours per day) food services employee at Dorseyville Middle School. Hourly wage is set based on the wage scale for food services employees, General Food Worker, with no fringe benefits, effective date to be determined pending the fulfillment of pre-employment requirements. This position is available due to the resignation of Mindi Holtzman.

c. Supplemental Contract – Non-Athletic

- (1) The following non-athletic supplemental contract is approved effective January 29, 2024, through the day after the last day of school for students for the 2023-2024 school year:

Joshua J. Randall Mentor Teacher – O’Hara Elementary School \$1,062.66

3. Leave

a. Professional

- (1) Jessica L. Gentilcore, gifted support teacher at O’Hara Elementary School, is approved for childrearing / adoption leave, under Article Eleven (D) of the Fox Chapel Educators Association Collective Bargaining Agreement, effective February 12, 2024, with return scheduled for the first day of the 2024-2025 school year.

4. Changes of Status

a. Administration

- (1) Katelyn R. Toth, program principal at O’Hara Elementary School, is approved as a leave replacement principal at Kerr Elementary School, effective January 16, 2024, through March 18, 2024. This position is available due to a leave of absence.

b. Educational Support

- (1) Colleen S. Kozak, personal care assistant at Kerr Elementary School, is ratified as an instructional assistant at Kerr Elementary School, effective January 8, 2024. Salary is set based on the salary scale for instructional assistants, Step 2, with benefits as per the Fox Chapel Area Education Support Professionals Association Collective Bargaining Agreement. This position is available due to the retirement of Sharon Craft.
- (2) Leanne Zottola, personal care assistant at O’Hara Elementary School, is ratified as an instructional assistant at O’Hara Elementary School, effective January 8, 2024. Salary is set based on the salary scale for instructional assistants, Step 2, with benefits as per the Fox Chapel Area Education Support Professionals Association Collective Bargaining Agreement. This position is available due to the retirement of Susan George.

5. Leave Replacement

a. Administration

- (1) Daniel E. Lentz, Ph.D., is approved as an intermittent leave replacement program principal for the Fox Chapel Area School District, effective January 16, 2024, at a rate of \$500 per day. If evening hours are required, the daily rate for that day will be \$600 per day. This position is available due to a leave of absence.

6. Extra Innings

a. Substitute Teacher

- (1) The following individual is approved as an Extra Innings substitute teacher for the 2023-2024 school year at a rate of \$30.92 per hour:

Fairview Elementary
Marla Brashear

7. Volunteer – Athletic

- a. The following athletic volunteer is ratified, effective December 1, 2023:

Jason Rivera Wrestling, HS

- * Motion: Moved by _____ and seconded by _____, that Personnel items 1, 2, 3, 4, 5, 6, and 7 are approved.

Roll Call Vote:

F. Operations / Cooperative Services (Mr. Goode)

1. Cyclone Energy Group – Agreement

- Approve the agreement as attached between the Fox Chapel Area School District and Cyclone Energy Group to evaluate the chiller at Kerr Elementary School, effective January 9, 2024, at a cost of \$9,500. **This is a new service.**

2. Convergent Technologies – Proposal

- Approve the proposal from Convergent Technologies for upgrades to the district’s integrated security system at a cost of \$254,853.26. **This is partially funded by the Pennsylvania Commission on Crime and Delinquency (PCCD) school safety grant.**

3. AEC Group, LLC – Proposal

- Accept the five-year proposal from AEC Group, LLC for upgraded network management for district safety and security systems at a cost of \$123,734.60, effective January 9, 2024. **This is a replacement of services.**

- * Motion: Moved by _____ and seconded by _____, that Operations items 1, 2, and 3 are approved.

Roll Call Vote:

XI. SECOND PUBLIC COMMENT PERIOD – Public comment is limited to residents or taxpayers of this district. The second public comment period is for other matters of concern within the authority of the School Board. To register to make a public comment, please contact the Board Secretary during business hours, but no later than 12 p.m., on the day of the meeting by email (boardsecretary@fcasd.edu), telephone (412-967-2413), or at the district office (611 Field Club Road, Pittsburgh, PA 15238). Please provide your name, complete address, telephone number, the subject of the comment or topic to be addressed, and any group affiliation. During the meeting, the Board Secretary will call those community members scheduled to comment by telephone. Sign-in sheets will also be provided at each meeting for those attending who wish to offer public comment and did not register in advance.

XII. FOX CHAPEL EDUCATORS ASSOCIATION REPRESENTATIVE

XIII. BOARD COMMENTS

XIV. ADJOURNMENT

* **Motion:** Moved by _____ and seconded by _____,
 that the meeting is adjourned. Time: _____.

Voice Vote:

NOTE: Attachments cited within the agenda are available for the public on the district website. Anyone without access to the district website who wishes to review the attachments may do so by contacting the Board Secretary during regular business hours.

SUPERINTENDENT'S REPORT

A. Enrollment and Fire Drills

B. Proposed 2024-2025 School Calendar

The proposed 2024-2025 school calendar is attached for review and available for the public on the district website. A final recommendation will be made to the Board of School Directors as part of the February 12, 2024, regular business meeting agenda.

C. Information

•District Telethon Raises \$66,775 for Backpack for Hunger

Fox Chapel Area School District students held their 34th annual telethon December 22, 2023, and raised \$66,775. This year's total brings the money raised by Fox Chapel Area students and staff to more than \$1,188,268 over the last 34 years for various local and regional charities.

The telethon raised money for the local organization Backpack for Hunger and involved students from all six schools in the Fox Chapel Area School District (Fairview, Hartwood, Kerr, and O'Hara elementaries; Dorseyville Middle School; and Fox Chapel Area High School). Student, teacher, parent, and community representatives participated in the telethon benefitting Backpack for Hunger by making donations during the event. The public may still make donations through the following website: <https://backpackforhunger.org/donate/>.

The telethon was broadcast beginning December 22 on the Swift Fox Media YouTube Channel at www.youtube.com/@SwiftFoxMedia, and anyone can watch the telethon anytime via this link.

The telethon was coordinated by the Fox Chapel Area High School Fox Leadership Council and the video production students of the high school, who plan and produce the event.

Backpack for Hunger is a local volunteer organization that provides weekend food for students in the Fox Chapel Area School District. The group provides children with nourishing food over the weekends via bags of food that are sent home with them every Friday. Additionally, the group also provides food bags to district children during the summer months through various programs which service the district. Since its inception in 2015, the group has distributed more than 85,000 bags of food.

•TribLive High School Sports Network Girls Soccer All-Star

A Fox Chapel Area High School girls soccer player was named a TribLive High School Sports Network (HSSN) all-star. Senior **Katherine Friday** was named to the Feb 15.

•Valley News Dispatch Girls Soccer All-Stars

Several Fox Chapel Area High School girls soccer players were named to Valley News Dispatch all-star teams. Seniors **Katherine Friday** and **Anna Troutman** were named to the first team. Freshman **Emily McKee** was named to the second team, and junior **Alyssa Quackenbush** received an honorable mention to the team.

•Student Named to Post-Gazette All-Area Boys Soccer Team

A Fox Chapel Area High School student was named to the Pittsburgh Post-Gazette All-Area Boys Soccer Team. Junior **Pablo Linzoain** was one of 12 students from across the WPIAL to be named to the team.

•TribLive High School Sports Network Boys Soccer All-Star

A Fox Chapel Area High School boys soccer player was named a TribLive High School Sports Network (HSSN) all-star. Junior **Pablo Linzoain** was named to the Feb 15.

• **Valley News Dispatch Boys Soccer All-Stars**

Three Fox Chapel Area boys soccer players were named to Valley News Dispatch all-star teams. Junior **Pablo Linzoain** was named to the first team, and senior **Colin Lazzara** and junior **Milo Chiu** were named to the second team.

• **Student Chosen for All-Star Volleyball Team**

Fox Chapel Area High School senior **Scarlett Hancock** was selected to participate in the We Serve First Foundation All-Star Girls Volleyball Classic. The event included 40 seniors from throughout the Alle-Kiski Valley and other schools in the region. The matches were held December 2, 2023, at Kiski Area High School.

The We Serve First Foundation was established in 2015 by the late Ellen Toy, a longtime high school and club volleyball coach in Western Pennsylvania. The group provides scholarships for high school volleyball players that enable them to participate on club volleyball teams and in volleyball camps.

• **Student Named to Valley News Dispatch All-Star Team**

Fox Chapel Area High School senior **Tyrese Samuels** was named to a Valley News Dispatch football all-star team. Tyrese was selected for the newspaper's second team.

D. Fox Chapel Area School Board Upcoming Meetings

January 9, 2024

6 p.m.	Governance Committee Meeting	Administrative Offices	Staff Development Room
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January 16, 2024

6 p.m.	Academic Committee Meeting	Administrative Offices	Staff Development Room
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January 23, 2024

6 p.m.	Projects and Planning Committee Meeting	Administrative Offices	Staff Development Room
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February 5, 2024

7 p.m.	Agenda Study Session	High School	LGI Room
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February 6, 2024

6 p.m.	Governance Committee Meeting	Administrative Offices	Staff Development Room
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February 7, 2024

6 p.m.	Academic Committee Meeting	Administrative Offices	Staff Development Room
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February 12, 2024

7 p.m.	Regular Business Meeting	Hartwood Elementary	Gym
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February 20, 2024

6 p.m.	Projects and Planning Committee Meeting	Administrative Offices	Staff Development Room
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*Combined Agenda Study Session
and Regular Business Meeting – January 8, 2024*

March 4, 2024

7 p.m. Agenda Study Session High School LGI Room

March 11, 2024

7 p.m. Regular Business Meeting Fairview Elementary Gym

March 12, 2024

6 p.m. Projects and Planning
Committee Meeting Administrative Offices Staff Development Room

April 2, 2024

6 p.m. Governance Committee Meeting Administrative Offices Staff Development Room

April 3, 2024

6 p.m. Academic Committee Meeting Administrative Offices Staff Development Room

April 8, 2024

7 p.m. Combined Agenda Study Session
and Regular Business Meeting High School LGI Room

May 6, 2024

7 p.m. Combined Agenda Study Session
and Regular Business Meeting Dorseyville MS Auditorium

June 3, 2024

7 p.m. Agenda Study Session High School LGI Room

June 10, 2024

7 p.m. Regular Business Meeting O'Hara Elementary Auditorium

August 12, 2024

7 p.m. Combined Agenda Study Session
and Regular Business Meeting High School LGI Room

September 9, 2024

7 p.m. Combined Agenda Study Session
and Regular Business Meeting High School LGI Room

October 7, 2024

7 p.m. Agenda Study Session High School LGI Room

October 14, 2024

7 p.m. Regular Business Meeting High School LGI Room

*Combined Agenda Study Session
and Regular Business Meeting – January 8, 2024*

November 4, 2024

7 p.m.	Agenda Study Session	High School	LGI Room
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November 11, 2024

7 p.m.	Regular Business Meeting	Kerr Elementary	Gym
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December 3, 2024 (Tuesday)

7 p.m.	Reorganization Meeting & Combined Agenda Study Session and Regular Business Meeting	High School	LGI Room
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