

**The School Board considers the following urgent reasons to constitute reasonable cause for temporary excusal from school:**



- Illness, including if a student is dismissed by designated district staff during school hours for health-related reasons.
- Obtaining professional health care or therapy service rendered by a licensed practitioner of the healing arts in any state, commonwealth or territory.
- Quarantine.
- Family emergency.
- Recovery from accident.
- Required court attendance.
- Death in family.
- Participation in a project sponsored by a statewide or countywide 4-H, FFA or combined 4-H and FFA group, upon prior written request.
- Participation in a musical performance in conjunction with a national veterans' organization or incorporated unit, as defined in law, for an event or funeral.
- Observance of a religious holiday observed by a bona fide religious group, upon prior written request from the person in parental relation.
- Non-school-sponsored educational tours or trips will be marked as excused absence so long as the trip does not exceed five (5) days in a single school year unless prior approval is received from the Superintendent or designee.
- College or postsecondary institution visit, with prior approval.
- Other urgent reasons that may reasonably cause a student's absence, as well as circumstances related to homelessness and foster care.

*The district may limit the number and duration of non-school sponsored educational tours or trips, college or postsecondary institution visits for which excused absences may be granted to a student during the school year.*



Pleasant Valley School District  
2233 Route 115  
Brodheadsville, PA 18322-7103  
Phone 570-402-1000  
Revised October 2023



Pennsylvania school districts shall not discriminate in their educational programs, activities or employment practices based on race, color, national origin, sex, disability, age, religion, ancestry or any other legally protected classification. This policy is in accordance with state and federal laws, including Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Sections 503 and 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, the Americans with Disabilities Act of 1990 and the Pennsylvania Human Relations Act. Information relative to special accommodation and or grievance procedure may be obtained by contacting the Compliance Officer, in writing, at the Administration Office, Pleasant Valley School District, 2233 Route 115, Brodheadsville, PA 18322 or call (570) 402-1000.



**PLEASANT VALLEY  
BEARS**

**Pleasant Valley School District  
2023-2024  
Compulsory Attendance  
Requirements**

The Pleasant Valley School District has partnered with surrounding school districts, Court of Common Pleas Judges, Magisterial District Justices, and Monroe County Children & Youth on a Truancy Task Force Initiative to combat truancy in our community.

In accordance with State law, Pleasant Valley School District Board Policy #204 Attendance supports this initiative.

At this time, the Pleasant Valley School District has implemented procedures districtwide for Kindergarten through grade twelve.





## Compulsory School Age Requirements



The Board requires that school-aged students enrolled in all schools of the PVSD attend school regularly, in accordance with State laws. The educational program offered by this school district is predicated upon the presence of the student and requires continuity of instruction and classroom participation in order for students to achieve academic standards and consistent educational progress. The Board recognizes that if the parent/guardian will not insist that their child take advantage of the free educational opportunities offered, it becomes the duty of the school district and the State to require that attendance be enforced within the limits of the law.

**Pennsylvania will require all students to attend school no later than age 6 until age 18 or graduation, whichever occurs sooner.**

**Unlawful Absence-**Student(s) 17 years old and under who are absent from school without an excuse.

## Attendance



**Parents/guardians can excuse up to ten absences each school year for their child.**

**Student achievement is directly related to student attendance.**



## Truancy Procedures



### Step 1

When your child accumulates **3 unlawful absences:** A *3-Day Unlawful Absence Notice* will be mailed home to your residence.

### Step 2

When your child accumulates **6 unlawful absences:** Parents/guardians will be asked to participate in a School Attendance Improvement Conference (SAIC) with the child and a school administrator. During this conference, a School Attendance Improvement Plan (SAIP) will be developed for the student. A *6-Day Unlawful Absence Notice* will be mailed to the students residence along with the completed SAIP.

### Step 3

When your child accumulates **3 or more unlawful absences after the SAIP,** Citations will be issued in accordance with State law to students who are 17 years or younger. Parents/guardians and the student will be required to attend a truancy conference with a Magisterial District Judge.

### Step 4

Parents will be referred to the District Magistrate to be cited and fined. Children & Youth may also be notified.



## Absent Notes



**Absences shall be treated as un-excused until the district receives a written excuse explaining the absence. Written excuses must be submitted within three (3) days of the absence.**

Parents/guardians can excuse up to **ten absences** each school year for their child. Once a child accumulates ten parent/guardian excuse notes, any future absences will be considered unlawful unless the absent note is from a medical office or any other facility approved by the PVSD school board.

*Absent notes MUST come from a parent/guardian or physician. Absent notes must include your child's name, the date of the absence, the reason for the absence, and a signature.*

### School Attendance Emails

High School: PVHSattendance@pvbears.org

Middle School: PVMattendance@pvbears.org

Intermediate School: PVIattendance@pvbears.org

Elementary School: PVEattendance@pvbears.org



### **Educational Trips/College Visits**

If you know that you will be absent for a trip or college visit, you must fill out an educational trip form. These forms can be found in the main office or on our website. The forms are due to the attendance office at least 10 days prior to your scheduled trip. Education trip/tour requests must be submitted using the appropriate form (Policy 204-AR).