

Approved Minutes
REGULAR SCHOOL BOARD MEETING
Albany Area Schools – ISD #745
District Office Board Room
December 13, 2023

1. Call to Order

The meeting was called to order by Vice Chair Hansen at 6 p.m.

2. Roll Call

Present: Hansen, Sand, Rueter, Sands, Carbajal, Dirkes

Late:

Absent: Kreuzer

3. Public Forum

4. Agenda – Additions and Deletions

Remove 8.8 - Moved to January Work Session

Add 8.11 - January 2024 Reorganizational Meeting

5. Approvals

5.1 Previous Meeting Minutes

Motion by Carbajal, seconded by Sands, to approve the November 8, 2023, Regular Meeting minutes and the November 29, 2023, Work Session minutes as presented. Supported by all present.

5.2 Cash Flow Reports – October 2023

Motion by Carbajal, seconded by Dirkes, to approve the October 2023 Cash Flow Reports as presented. Supported by all present.

5.3 Acceptance of Gifts and Donations

Member Carbajal introduced the Resolution Accepting Donations and moved for its adoption.

The School Board of Albany Area Schools, ISD 745, gratefully accepts the following donations as identified below:

<u>Donor</u>	<u>Item</u>	<u>Designated Purpose (if any)</u>
Freeport State Bank	\$3,000.00	Robotics
Wells Concrete	\$500.00	Robotics
Felling Trailers	\$500.00	Robotics
A&W	\$100.00	Robotics
MN Xtreme Power Wash	\$200.00	Supermileage
Albany Mutual Telephone	\$250.00	Supermileage
Albany Chrysler Center	\$900.00	Softball
Tim & Melanie Wege	\$1,000.00	BEAT Performing Arts Series
Gilleland Chevrolet	\$500.00	Supermileage
Albany Chrysler Center	\$1,000.00	Supermileage
Kotzer Excavating	\$250.00	Supermileage
John & Laurie Tritabaugh	\$1,500.00	Scholarship
Tim & Melanie Wege	\$1,500.00	Scholarship

Eagle Lake Manufacturing	\$3,500.00	Robotics
Kotzer Excavating	\$250.00	Robotics
Albany Recycling	\$50.00	Robotics
Albany Chrysler Center	\$250.00	Robotics
Kerry, Inc	\$500.00	Gymnastics
Avon CAPS	\$31,251.81	Playground
Avon CAPS	\$88.50	Ice Cream
Leighton Enterprises	\$500.00	Athletics
Anonymous	\$1,800.00	Gymnastics
Blattner Company	\$5,000.00	BEAT Performing Arts Series
Albany American Legion	\$325.00	Scholarship
Albany Jaycees	\$1,000.00	AED Batteries - Health Office
Albany Jaycees	\$1,500.00	Robotics
Albany Jaycees	\$1,500.00	Supermileage
Albany Jaycees	\$10,000.00	Scholarships
Albany Jaycees	\$4,200.00	Archery

Member Sands seconded the resolution and upon vote being taken thereon,

The following voted in favor of: All present (Hansen, Sand, Rueter, Sands, Carbajal, Dirkes)

And the following voted against: None

Absent: Kreuzer

Whereupon said resolution was declared duly passed and adopted.

6. Consent Agenda

AFT:

Joshua Tinklenberg - Secondary Full-time Substitute Teacher

AFT Lane Change:

Leanne Stephens - MA Step 10 to MA+15 Step 10

AESP:

Juan Becerra - Secondary PT Evening Custodian

AESP SpEd Differential Pay:

Laura Nathan, Shannon Dustin

LOA Request:

One

Coaching/Advisors:

Melissa Abraham - Assistant Softball Coach

Kids Company:

Brooke Bauer - Kids Company Aide

Morgan Ramler - Kids Company Aide

Jaelyn Stangler - Kids Company Aide

Community Education:

BECC Supervisor - Sierra Hickman
Computer Science Club - Patty Peschel
MS Knowledge Bowl - Brittany Brinkman
Basic Life Support - Renae Illies
BEAT Tech Assistant - Kaylin Fischer, Jessica Ruegemer
HSP/Fundamentals - Aaron Schwenzfeier, Kylan Gerads

Resignations/Retirements:

Scott Daninger - Assistant Varsity Track Coach, effective November 15, 2023
Brooke Wiechmann - AVE Administrative Assistant, effective December 22, 2023
Kathy Conrad - AVE Fourth Grade Teacher, Head Cross Country and Track & Field Coach, effective June 10, 2024
Darcy Marsolek – ALE Paraprofessional, effective December 26, 2023
Debbie Moritz – ALE Administrative Assistant, effective January 2, 2024

Request for Severance:

Kathy Conrad - AFT

The following checks were issued in paying claims: Wire transfers and checks 106348 - 106605

Expenditures:

01 General Fund	\$1,294,350.30
02 Food Services	\$169,070.99
04 Community Services	\$46,690.49
06 Building Construction	\$2,051,054.41

Motion by Carbajal, seconded by Rueter to approve the December 2023 Consent Agenda as presented.
Supported by all present.

7. Reports

7.1 Purple Pride

8. Business

8.1 Truth in Taxation

Director of Business Services, Sue Clemen, presented the Truth in Taxation hearing.

8.2 Certify Levy

Motion by Carbajal, seconded by Dirkes, to approve the Levy Limitation and Certification 2023 Payable 2024 with the certified amount \$6,464,274.98. Supported by all present.

General Fund	\$2,896,754.10
Community Service	\$142,620.69
General Debt Services	\$3,424,900.19

8.3 Approve the 2022-2023 Audited Financial Statements

Motion by Carbajal, seconded by Sand, to approve the Annual Financial Statements as presented. Supported by all present.

8.4 Approve 2023-2024 Budget Revisions

Motion by Carbajal, seconded by Sands, to approve the Revised 2023-2024 Budget as presented. Supported by all present.

8.5 Enrollment Report

8.6 Open Enrollment Resolution

Member Carbajal introduced the Resolution to Limit the Enrollment of Nonresident Pupils and moved its adoption. The motion for the adoption of the resolution was duly seconded by Member Sands and, upon vote being taken thereon,

The following voted in favor thereof: All present (Hansen, Sand, Rueter, Sands, Carbajal, Dirkes)

And the following voted against the same: None

Whereupon said resolution was declared duly passed and adopted.

8.7 Memorandum of Understanding Regarding Employee Intermittent Leave Request

Motion by Carbajal, seconded by Dirkes, to approve the MOU as presented. Supported by all present.

8.8 Overnight or Extended Trip Request Approvals Removed from agenda.

8.8.1 Europe Trip

8.8.2 Marching Band Trip to New Orleans

8.8.3 Spanish Trip to Costa Rica

8.9 Contracted Services for Transportation

Motion by Carbajal, seconded by Dirkes, to move forward into contract negotiations with 4.0 Bus Company.

8.10 School Board Policies - Third Read

8.10.1 413 Harassment and Violence

8.10.2 616 School District System Accountability

8.10.3 620 Credit for Learning

8.10.4 624 Online Instruction

8.10.5 708 Transportation of Nonpublic School Students

8.10.6 709 Student Transportation Safety Policy

8.10.7 806 Crisis Management Policy

8.10.8 431 Classified Substitute Policy

8.10.9 450 Substitute Teacher Policy

Motion by Carbajal, seconded by Sand, to approve the third read school board policies as presented.

Supported by all present.

8.11 January 2024 Reorganizational Meeting

The January 2024 Reorganizational Meeting will be held on January 3, 2024, due to school board members attending the Minnesota School Boards Association conference. Motion by Carbajal, seconded by Dirkes to move the January meeting date. Supported by present.

9. Committee Reports

9.1 BEAT Committee Meeting

9.2 Finance & Facilities Committee Meeting

9.3 SEE Executive Board Meeting

10. Superintendent Report

The district website is in the process of being moved to a new management company. At that time, the site will undergo a redesign as it has been over 5 years since the last review. The focus will be on simplifying the website with an emphasis on usability by parents. A survey will be sent to a focus group of parents to help the team best determine the items that should be most accessible.

The Project Oversight Committee approved a significant amount of change orders last month. A few discoveries in the dirt work process will likely lead to additional change orders. ICS is working with administration to look for grants available that may off-set costs for these changes.

There is \$400,000 budgeted for 'fixtures and furniture' at the ELC. Administration is working to identify the furniture needs for the ELC in order to ensure it is ordered in time for a summer delivery.

The Superintendent gave an update on the Early Learning Center Building Project. The administrative team toured the facility on Monday, December 11. Most of the internal walls have been framed and main electrical work was expected to be wrapped up this week. The overall project timeline has not changed, despite some early delays at the state level.

11. Adjournment

Agenda completed at 7:33 p.m, a motion to adjourn was made by Member Carbajal, seconded by Member Rueter. Supported by all present.

Amy Sand, Clerk