

INDEPENDENT SCHOOL DISTRICT NO. 831  
Forest Lake, Minnesota  
REGULAR SCHOOL BOARD MEETING

December 7, 2023

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The annual Truth-In-Taxation Hearing was held on December 7, 2023 at 6:00 pm. At roll call the following members were present: Jill Christenson, Julie Corcoran, Luke Hagglund, Rob Rapheal, Curt Rebelein, Gail Theisen and Superintendent Dr. Steve Massey, ex officio.

Absent: Jeff Peterson

Director of Business Services, Chrissy Rehnberg-Eide, presented the district's proposed tax levy followed by an opportunity for public questions and answers. There was no citizen input or questions submitted.

At 6:31 pm Member Rebelein moved to adjourn the Hearing. The motion was 2<sup>nd</sup> by Member Theisen, all members present voted aye and the Hearing was adjourned.

The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by Member Rapheal at 7:00 p.m. on Thursday, December 7, 2023, at the Forest Lake District Office. Roll was called and the following members were present: Jill Christenson, Julie Corcoran, Luke Hagglund, Rob Rapheal, Curt Rebelein, Gail Theisen and Superintendent Steve Massey, ex officio. Absent: Jeff Peterson

Member Rebelein moved, 2<sup>nd</sup> by Member Corcoran to approve the meeting agenda as presented. All members present voted aye. The motion carried.

4. SCHEDULED / UNSCHEDULED VISITORS:

Listening Session: No listening session due to Truth-In-Taxation Hearing

Green Cards: There was one green card speaker addressing reading standards

5. POSITIVE HAPPENINGS: Happenings from around the District were reviewed.

6. REPORTS:

Workshops & Conferences – None

916 – Member Theisen reported on building a community within the districts

Buildings & Grounds Committee – Member Hagglund reported on the ice arena, facilities and custodians

City of Forest Lake – Member Christenson reported on a budget open house

Communications Committee – Member Christenson reported on School Board meeting time changes and various communications

Community Education – Member Christenson reported that the winter catalog is out

Curriculum, Instruction & Equity Committee – Member Rebelein reported on reading standards and achievement gap

Finance Committee – Member Corcoran reported on the audit and budget status as well as the Truth-In-Taxation Hearing

Policy Committee – Member Rebelein reported policies will be addressed later tonight

Staff Welfare Committee – Member Theisen reported on the legislative update and levy renewal options

Superintendent Report - Dr. Massey acknowledged the passing of retired teacher Mr. Bob Marzolf and the great impact he had during his career. There was also a review of the recently launched bus tracking app for families to use. It was reported that fall sports and activities have now ended and the winter activities are slated to begin shortly. All students participating are recognized for their hard work in the classroom and in their chosen activities.

#### 7. CONSENT AGENDA ITEMS:

Member Corcoran requested 7.4 to be pulled from Consent Agenda.

Member Theisen moved to approve agenda items 7.1-7.3, the motion was 2<sup>nd</sup> by Member Rebelein. All members present voted aye. The motion carried.

7.1 Approved the Minutes of November 2 & 16, 2023, 2023

7.2 Approved the Bills as of December 7, 2023

7.3 Approved Classified Personnel:

##### Authorization of Transfer

- Anderson, Theresa - Special Education Paraprofessional at the Senior High School, from 30 hours per week to 20 hours per week and 178 days per year, effective 12/04/23
- Kennedy, Joyce - Short Hour Cook Helper at LILA to District Food Service Substitute, effective 12/06/23
- Tatro, Mya - SAC Program Aide, from 20 hours per week to 22.5 hours per week for 12 weeks, effective 10/30/23 through 1/22/24

##### Recommendation of Employment

- Conley, Brian - Special Education Paraprofessional at the Senior High School, 30 hours per week and 178 days per year, effective 11/20/23
- Glaser, Desarae - Preschool Educator at the Education Center, 33.75 hours per week and 181 days per year, effective 11/29/23

- Haney, Lumiana - ECFE Teaching Assistant II at the Education Center, 17.5 hours per week and 173 days per year, effective 12/05/23
- Harris, Tricia - One on One Kindergarten Paraprofessional at Linwood Elementary, 30 hours per week and 178 days per year, effective 11/29/23
- Hill, Kimberly J - Special Education Paraprofessional II at Wyoming Elementary, 30 hours per week and 178 days per year, effective 12/04/23
- Morris, Carissa - Custodian at Forest Lake Middle School, 40 hours per week and 260 days per year, effective 11/22/23
- Nelson, Amy - Long Hour Cook Helper at Lakes International Lower Campus, 22.5 hours per week and 172 days per year, effective 11/30/23
- Riepe, Alexis - Short Hour Cook Helper, 15 hours per week and 172 days per year, effective 1/02/24
- Stec, Timothy - Custodian at the Senior High School, 40 hours per week and 260 days per year, effective 12/04/23
- Stigile, Emily - ECFE Teaching Assistant II at Lino Lakes Elementary, 30.5 hours per week and 168 days per year, effective 11/13/23
- Tyson, Debra - Long Hour Cook Helper at the Senior High School, 20 hours per week and 178 days per year, effective 12/04/23
- Villella, Patricia - Long Hour Cook Helper at the Senior High School, 20 hours per week and 172 days per year, effective 11/28/23
- Watson, Alexia - Special Education Paraprofessional at the Education Center, 24 hours per week and 178 days per year, effective 12/04/23
- Zoch, April - Short Hour Cook Helper at the Senior High School, 17.5 hours per week and 178 days per year, effective 12/05/23

#### Resignation(s)

- Daly, Megan, Cook Manager at LILA, effective December 4, 2023
- Nelson, Ellen - Special Education Paraprofessional at the Education Center, effective 12/14/23

Member Rebelein moved to approve agenda items 7.4, the motion was 2<sup>nd</sup> by Member Theisen. All members present voted aye. The motion carried.

#### 7.4 Approved Licensed Personnel:

##### Adding Additional Athletic Coach to FLAHS

- Girls' Assistant Wrestling Coach - Schedule C -Level I

##### Authorization of Position

- FTE Title 1 Teacher at Lino Lakes Elementary School for the 23-24 sy only (Rebecca Jaros)

##### Non-Curricular Assignment(s)

- Bauer, Austin - Boys' Basketball 9th grade Coach (HS)
- Ekman, Jay - Boys' Hockey Head Coach (HS)

- Gaffy, Christian - Girls' Hockey Asst Coach (HS)
- Harrison, Derek - HS Boys' Hockey 1.0 Asst Coach (Booster Paid)(HS)
- Hushagen, Daniel - Nordic Skiing Asst Coach (HS)
- Johnson, Braden - HS Boys' Basketball Asst Coach (HS)
- Kowarsch, Jennifer - Student Council .50 Head & .50 Asst (MS)
- Langton, Annabelle - Girls' Hockey 1.0 Asst Coach (HS)
- LaTourneau, Ty - Alpine Ski Asst Coach (HS)
- Mancini, Dominick - HS Boys' Swim/Dive .90 Head Coach (HS)
- McDonald, Kyle - HS Boys' Basketball Head Coach (HS)
- Newcomb, Timothy - HS Fall Musical .90 Head & .20 2nd Asst (HS)
- Parent, Jennifer - Nordic Skiing Head Coach (HS)
- Pinewski, Trevor - Alpine Ski Head Coach (HS)
- Portner, Taylor - HS Boys' Hockey 1.0 Asst Coach (HS)
- Swanson, Maria - Student Council .50 Head & .50 Asst (MS)
- Thompson, Leif - HS Boys' Basketball Asst Coach (HS)
- Wenzel, Elizabeth - HS Girls' Hockey 1.0 Asst Coach (HS)
- Wright, Adriane - HS History Day Club .50 Head (HS)
- Wright, Ryan - Nordic Skiing Asst Coach (HS)

#### Recommendation of Employment

- Jaros, Rebecca - 1.0 FTE effective 12/4/23 for 23-24 sy only
- Snyder, Emma - 1.0 FTE effective 12/11/23 contingent upon proper licensure and satisfactory background check
- Kangas-Olson, Grayci - 1.0 FTE effective 11/30/23 - 6/7/24

#### 8. ACTION ITEMS:

8.1 Donations: Member Christenson reviewed and thanked the organizations providing donations. Member Christenson moved, 2<sup>nd</sup> by Member Rebelein to accept donations provided to FLAS. All members present voted aye. The motion carried.

8.2 Member Rebelein moved, 2<sup>nd</sup> by Member Christenson to approve the FLAS Staff Retirement Notice(s). All members present voted aye. The motion carried.

8.3 Member Theisen moved, 2<sup>nd</sup> by Member Rebelein to approve the Certification of 2023 Property Taxes payable in 2024. All members voted aye. The motion carried.

8.4 Member Theisen moved, 2<sup>nd</sup> by Member Hagglund to approve the Resolution Establishing Combined Polling Places for Multiple Precincts and Designating Hours During Which the Polling Places Will Remain Open for Voting for School District Elections Not Held on the Day of a Statewide Election. All members present voted aye. The motion carried.

8.5 Member Rebelein moved, 2<sup>nd</sup> by Member Corcoran to approve the Employee-Student Relationships Policy 409. All members present voted aye. The motion carried.

8.6 Member Rebelein moved, 2<sup>nd</sup> by Member Theisen to approve the Mandated Reporting of Maltreatment of Vulnerable Adults Policy 414. All members present voted aye. The motion carried.

8.7 Member Rebelein moved, 2<sup>nd</sup> by Member Hagglund to approve the Harassment and Violence Policy 425. All members present voted aye. The motion carried.

8.8 Member Rebelein moved, 2<sup>nd</sup> by Member Theisen to approve the Family and Medical Leave Policy 428 . All members present voted aye. The motion carried.

8.9 Member Rebelein moved, 2<sup>nd</sup> by Member Hagglund to approve the Mandated Reporting of Child Neglect or Physical or Sexual Abuse Policy 522. All members present voted aye. The motion carried.

8.10 Member Rebelein moved, 2<sup>nd</sup> by Member Hagglund to approve the Immunization Requirements Policy 525. All members present voted aye. The motion carried.

8.11 Member Corcoran moved, 2<sup>nd</sup> by Member Theisen to approve the Recommendation to Approve New High School Advanced Placement Environmental Science Course . All members present voted aye. The motion carried.

8.12 Member Theisen moved, 2<sup>nd</sup> by Member Corcoran to approve the Adjustment to School Board Meeting Start Times. All members present voted aye. The motion carried.

8.13 Member Rebelein moved, 2<sup>nd</sup> by Member Corcoran to approve the 2024 Legislative Platform.

Member Rebelein moved, 2<sup>nd</sup> by Member Hagglund to amend the motion to add “Protection of the Personal Safety of Our Female Athletes in MSHSL Sports” as a point on the Legislative Platform.

Member Theisen moved, 2<sup>nd</sup> by Member Corcoran to table the Amendment to the Motion for further discussion until the January 2024 Regular meeting. Members voting aye to table: Christenson, Theisen, Corcoran. Members voting nay to table: Hagglund, Rebelein, Rapheal. Motion to table the Amendment to the Motion failed due to lack of majority vote.

Vote was taken on the Amendment to add “Protection of the Personal Safety of Our Female Athletes in MSHSL Sports” to the Legislative Platform. Members voting aye for the amendment: Rebelein, Hagglund. Members voting nay: Christenson, Theisen, Rapheal, Corcoran. The Amendment failed.

Vote was taken on the Approval of the Legislative Platform as originally presented. Members voting aye: Christenson, Theisen, Rapheal, Corcoran. Members voting nay: Rebelein, Hagglund. The motion carried.

8.14 Member Rebelein moved, 2<sup>nd</sup> by Member Theisen to approve the Use of Student Records Policy 505. All members present voted aye. The motion carried.

At 8:30 pm, Member Rebelein moved, 2<sup>nd</sup> by Member Hagglund to take a five minute recess. All members present but Member Theisen voted aye. The motion carried.

At 8:35 pm the meeting resumed with a roll call. At roll call the following mmbhrs were present: Christenson, Corcoran, Hagglund, Rapheal, Rebelein, Theisen and Supt. Dr. Steve Massey, ex officio. Absent: Peterson

#### 9. NEW BUSINESS:

9.1 First Reading – Out-Of-State Travel by School Board Members Policy 103B

9.2 First Reading – Proposed Discontinuance of Free and Reduced Lunches Policy 305

9.3 First Reading – Transportation Employee Drug & Alcohol Testing Policy 313

9.4 First Reading – Drug-Free Workplace / Drug-Free School Policy 435

9.5 First Reading – Student medication Policy 528

9.6 First Reading – Student Fees Policy 607

9.7 First Reading – Recommendation to Approve New High School Course CIS Exploring the Teaching Profession I

#### 10. REVIEW OF UPCOMING CALENADAR DATES

As there was no further business, Member Rebelein moved, 2<sup>nd</sup> by Member Theisen to adjourn. All members present voted aye and the meeting adjourned at 8:51 pm.

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Jeff Peterson, President

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Gail Theisen, Clerk

Date: 1/04/2024