

**EASTERN CENTER FOR ARTS AND TECHNOLOGY  
2024-2025 REGISTRATION TIMELINES**

January 17, 2024 Counselor/Special Education Meeting	<ul style="list-style-type: none"> <li>▪ Registration timeline distributed.</li> <li>▪ Distribution of 2024-25 programs</li> <li>▪ Admission guidelines for half-day programs</li> <li>▪ CareerScope for enrolling students need to be completed by March 22, 2024</li> <li>▪ IEP meetings needs to be completed by April 1, 2024</li> </ul>
January 18, 2024	<ul style="list-style-type: none"> <li>▪ Online Registration will available</li> </ul>
March 4, 2024	<ul style="list-style-type: none"> <li>▪ List of potentially returning and graduating students will be emailed to participating school representatives after Progress Reports are completed.</li> </ul>
March 11, 2024	<ul style="list-style-type: none"> <li>▪ Verified list of potentially returning and graduating students due to your Student Success Coordinator, either Veronica Stanley or Rebecca Ashworth (Participating schools may indicate session preference for returning students at this time)</li> </ul>
March 20, 2024 Counselor/Special Education Meeting	<ul style="list-style-type: none"> <li>▪ All new Enrollment Forms for half-day programs to EASTERN are due.</li> <li>▪ List of potentially returning and graduating students to be given and emailed to participating school representatives.</li> <li>▪ Enrollment Forms will still be accepted after April 1<sup>st</sup> for all programs.</li> <li>▪ Enrollment Forms received after April 1<sup>st</sup> in oversubscribed programs will be placed on the bottom of the waitlist.</li> </ul>
Week of April 8 <sup>th</sup>	<ul style="list-style-type: none"> <li>▪ Programs that are oversubscribed in either the AM or PM will be balanced in cooperation with participating High Schools and waitlists will be created.</li> </ul>
April 24, 2024	<ul style="list-style-type: none"> <li>▪ Registration lists for all programs and wait lists for oversubscribed programs will be shared with High School Counselor Liaisons.</li> <li>▪ Participating schools to tell Student Success Coordinators those new students who may need support</li> </ul>
May 3, 2024	<ul style="list-style-type: none"> <li>▪ Review of 2024-25 registration list by participating schools and return verified, signed copy to Supervisor's office at EASTERN</li> <li>▪ Students with a grade of less than 70 who are returning to EASTERN need to have a plan for improvement in place at this time</li> </ul>
June 3, 2024	<ul style="list-style-type: none"> <li>▪ Superintendents to make staffing recommendations</li> </ul>
Week of June 10 <sup>th</sup>	<ul style="list-style-type: none"> <li>▪ Adjustments if necessary</li> </ul>
June 10, 2024	<ul style="list-style-type: none"> <li>▪ Joint Operating Committee to approve staffing</li> </ul>
By June 20, 2024	<ul style="list-style-type: none"> <li>▪ Request Student Template from Child Accounting for CSIU import</li> </ul>