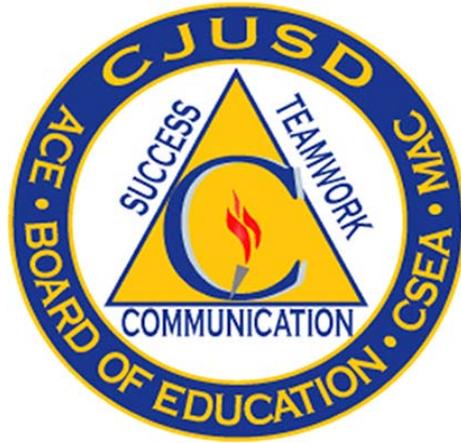


# Colton Joint Unified School District

Student Services Center, Board Room, 851 South Mt. Vernon Ave., Colton, CA 92324



## Board of Education Regular Meeting, Public Hearing, and Community Facilities District No. 2 Agenda

Thursday, June 14, 2012  
at 6:00 p.m.

### **Strategic Plan – Mission Statement**

The Mission of the Colton Joint Unified School District, a team of caring employees dedicated to the education of children, is to ensure each student learns the academic knowledge and skills necessary to thrive in college or in the workforce and be responsible, productive citizens by providing engaging, challenging, and enriching opportunities and specialized programs in a safe environment in partnership with students, families and our diverse communities.

**1.0 OPENING**

1.1 Call to Order

- Mr. Robert D. Armenta Jr., *President*
- Mr. Roger Kowalski, *Vice President*
- Mrs. Patt Haro, *Clerk*
- Mr. Randall Cenicerros
- Mr. Frank Ibarra
- Mrs. Laura Morales
- Mr. Pilar Tabera

- |                        |                        |
|------------------------|------------------------|
| Mr. Jerry Almendarez   | Mrs. Jennifer Jaime    |
| Mr. Jaime R. Ayala     | Mrs. Janet Nickell     |
| Mrs. Ingrid Munsterman | Ms. Katie Orloff       |
| Mr. Mike Snellings     | Ms. Jennifer Rodriguez |
| Mrs. Bertha Arreguín   | Ms. Sosan Schaller     |
| Mr. Todd Beal          | Mr. Darryl Taylor      |
| Mr. Brian Butler       | Mr. Robert Verdi       |

1.2 Renewal of the Pledge of Allegiance.

An interpreter is available for Spanish-speaking persons wanting assistance.

**2.0 SPECIAL PRESENTATIONS**

2.1 Employee Recognition

2.2 Science Fair Recognition

**3.0 SCHOOL SHOWCASE ~ None**

**4.0 PUBLIC HEARING**

4.1 B-10 *Adoption of the 2012-13 Budget and Resolution No. 12-59 to Implement On-going Budget Reductions in 2013-14 and 2014-15*

**5.0 ADMINISTRATIVE PRESENTATIONS**

5.1 Freshman Eligibility – *Assistant Superintendent Snellings*

5.2 Budget Update – *Assistant Superintendent Ayala*

**6.0 PUBLIC COMMENT**

6.1 Announcement Regarding Public Comment for Items on the Agenda and Items Not on the Agenda (Gov. Code 54954.3[a])

The Board President clarifies the process regarding public comment and requests that the appropriate “Public Comment Card” be filled out. At the appropriate time during the Hearing Session, each speaker will be invited to the podium and should begin by stating his or her name and residing city. Board Bylaw 9323 states that “*Individual speakers shall be allowed three minutes to address the Board on each agenda or non-agenda item. The Board shall limit the total time for public input on each item to 15 minutes. With Board consent, the president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The president may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add.*”

Blue card—Specific Consent, Action, Study & Information or Closed Session Item: Please list the specific agenda item number and subject

White card—Items/Topics Not on the Agenda: Please list topic / subject

**7.0 CLOSED SESSION**

Following action items: Board Room, Student Services Center, 851 So. Mt. Vernon Ave., Colton, California (Government Code 54950 et seq.)

7.1 **Student Discipline, Revocation, and Re-entry**

7.2 **Personnel**

- ◆ Public Employee: Discipline/Dismissal/Release (Gov. Code 54957)
- ◆ Public Employee: Employment/Evaluation
  - Assistant Superintendent
- ◆ Public Employee: Employment/Appointment
  - Elementary School Principal(s)

7.3 **Conference with Legal Counsel—Anticipated Litigation**  
Significant exposure to litigation pursuant to Government Code Section 54956.9(b)  
Potential Case: ~None~

7.4 **Conference with Legal Counsel—Existing Litigation**  
Pursuant to Government Code Section 54956.9(a)  
Case Number: ~None~

7.5 **Conference with Labor Negotiator**  
Agency:  
Ingrid Munsterman, Assistant Superintendent, Human Resources Division  
Employee Organizations:  
Association of Colton Educators (ACE)  
California School Employees’ Assoc. (CSEA)  
Management Association of Colton (MAC)

7.6 **Conference with Real Property Negotiator (Gov. Code 54956.8)**  
Property: ~None~  
District Negotiators: Jerry Almendarez, Jaime R. Ayala, Darryl Taylor

**8.0 PUBLIC SESSION – ACTION REPORTED FROM CLOSED SESSION**

**9.0 ACTION SESSION**

**A. Consent Items**

The following Consent Items are expected to be routine and non-controversial. They will be acted upon by the Board of Education at one time unless a Board Member, a staff member, or a member of the public requests that an item be held for discussion or deferred for separate action.

- Page 5 A-1 Approval of Minutes for the May 17<sup>th</sup> Board Meeting
- Page 19 A-2 Approval of Resolution No. 12-63, Ordering School District Election for Governing Board Members Whose Terms Expire December 7, 2012
- Page 21 A-3 Approval of Student Field Trips
- Page 23 A-4 Approval of High School Minimum Days for 2012-13
- Page 25 A-5 Approval of Funding for the WASC Self-Study Visit at Colton High School (February 24, 25, 26 & 27, 2013)
- Page 29 A-6 Approval of the Application for Carl D. Perkins Career and Technical Education Improvement Act of 2006 (2012–13)
- Page 43 A-7 Approval of Agreement with the Riverside County Superintendent of Schools to Provide *Balance Leadership Workshops* (2012-13)
- Page 47 A-8 Approval of Appointment of District Representatives from Bloomington, Colton, and Grand Terrace High Schools to California Interscholastic Federation (CIF) Leagues (2012-13)
- Page 51 A-9 Acceptance of Gifts
- Page 53 A-10 Approval of Reimbursement for Damage to Employee Vehicle in Accordance with Board Policy 4156.3
- Page 55 A-11 Approval to Renew Agreement with School Services of California, Inc. for Special/Fiscal Budget Services (2012-13)
- Page 57 A-12 Authorization to “Piggyback” the Santa Clarita Valley School Food Services Agency’s SUPER Co-Op RFP#201112-0220-1 for the Processing of Commodity and Non-Commodity Food Items for the 2012-13 School Year
- Page 63 A-13 Authorization to Renew the “Piggyback” RFP to the Pomona Unified School District’s Bid #10(08-09)FS for the Distribution of USDA Commodities

**B. Action Items**

- Page 67 B-1 Approval of Two Year Contract for the Assistant Superintendent of Educational Services
- Page 69 B-2 Approval of Waiver of California High School Exit Exam (CAHSEE) Requirement for Students with Disabilities Who Have Taken the Exam with Modifications and Received the Equivalent of a Passing Score (2011-12)
- Page 71 B-3 Approval of Contract with DataWORKS Educational Research Inc. (2012-13)
- Page 77 B-4 Approval of Personnel Employment and Resignations
- Page 79 B-5 Approval of Conference Attendance

## Colton Joint Unified School District

Board Meeting Agenda – June 14, 2012

- Page 81 B-6 Ratification of Memorandum of Understanding (MOU) between the Colton Joint Unified School District and the University of Redlands
- Page 85 B-7 Approval of Purchase Orders
- Page 87 B-8 Ratification of Change Order Approved by Staff for Bid No. 12-02: Roofing Project at Grand Terrace Elementary School
- Page 91 B-9 Adoption of the 2012-13 Budget and Resolution No. 12-59 to Implement On-going Budget Reductions in 2013-14 and 2014-15
- Page 93 B-10 Approval of One Year Renewal of 403(b) Service Agreement with the Schools First Federal Credit Union and the National Benefit Services, LLC (2012-13)
- Page 95 B-11 Adoption of Resolution No. 12-61 Authorizing the Transfer of Appropriations for 2012-13
- Page 97 B-12 Award of Bids #2, #3, #4, #5 and #6 for Nutrition Services Food Products for the 2012-13 School Year
- Page 99 B-13 Adoption of Resolution No. 12-62 for Southern California Schools Risk Management (SCSRM) Property/Liability JPA Insurance (2012-13 and 2013-14)
- Page 103 B-14 Approval of a One-Year Lease Extension/Addendum with Mobile Modular Management Corporation for Portable Classrooms and Restroom Buildings Currently at Colton High School
- Page 105 B-15 Authorization for the District to Piggyback the Franklin-McKinley School District Bid # 1298 for Department of State Architect (DSA) Approved Modular Classroom Buildings and Modular Toilet Room Buildings District Wide
- Page 121 B-16 Approval of Additional Services Authorization No. 1 With Steinberg Architects for Design and Construction of the New Cafeteria and Multipurpose Building at Colton High School

### **C. Action Item – Board Policy *Second Reading***

- Page 125 C-1 Approval of Proposed Amendment of Board Policy:  
*AR 6163.4 Student Use of Technology*

### **D. Action Items – Resolution**

#### **10.0 COMMUNITY FACILITIES DISTRICT NO. 2 BOARD MEETING**

- Page 131 CFD-1 Adopt Resolution No. 12-60 CFD-2, *Establishing the Annual Special Tax Levy for Fiscal Year 2012-13 for Community Facilities District No. 2*

#### **11.0 ADMINISTRATIVE REPORTS**

- Page 141 AR-11.1 Approved Disbursements
- Page 143 AR-11.2 Proposed Amendment of Administrative Regulation:  
*First Reading AR 5132 Dress Code*
- AR-11.3 Facilities Update
- AR-11.4 ACE Representative
- AR-11.5 CSEA Representative
- AR-11.6 MAC Representative
- AR-11.7 ROP Update

#### **12.0 SUPERINTENDENT'S COMMUNIQUE**

#### **13.0 BOARD MEMBER COMMENTS**

#### **14.0 ADJOURNMENT**

**BOARD AGENDA**

**REGULAR MEETING  
June 14, 2012**

**CONSENT ITEM**

**TO:** Board of Education

**PRESENTED BY:** Jerry Almendarez, Superintendent

**SUBJECT:** Approval of Minutes for the May 17<sup>th</sup> Board Meeting

**GOAL:** Student Performance, Personnel Development, Facilities/Support Services, Budget Planning, School Safety & Attendance, Community Relations, & Parent Involvement

**STRATEGIC PLAN:** Strategy #1 – Communication      Strategy #4 – Facilities  
Strategy #2 – Curriculum              Strategy #5 – College Career  
Strategy #3 – Decision Making      Strategy #6 – Character

**RECOMMENDATION:** That the Board approve the minutes for the 17<sup>th</sup> Board Meeting.

# Colton Joint Unified School District

Student Services Center, Board Room, 851 South Mt. Vernon Ave., Colton, CA 92324



## Minutes May 17, 2012

The CJUSD Board of Education met on Thursday, May 17, 2012 at 6:00 p.m. in the Board Room at the CJUSD Student Services Center, 851 So. Mt. Vernon Avenue, Colton, California.

### Trustees Present

Mr. Robert D. Armenta Jr., *President*  
Mr. Roger Kowalski, *Vice President*  
Mrs. Patt Haro, *Clerk*  
Mr. Randall Cenicerros  
Mr. Frank Ibarra  
Mrs. Laura Morales  
Mr. Pilar Tabera

### Staff Members Present (\*excused)

Mr. Jerry Almendarez	Mrs. Jennifer Jaime
Mr. Jaime R. Ayala	Mrs. Janet Nickell
Mrs. Ingrid Munsterman	Ms. Katie Orloff
Mr. Mike Snellings	Ms. Jennifer Rodriguez
Mrs. Bertha Arreguín	Ms. Sosan Schaller
Mr. Todd Beal	Mr. Darryl Taylor
Mr. Brian Butler	Mr. Robert Verdi

### **Strategic Plan -- Mission Statement**

The Mission of the Colton Joint Unified School District, a team of caring employees dedicated to the education of children, is to ensure each student learns the academic knowledge and skills necessary to thrive in college or in the workforce and be responsible, productive citizens by providing engaging, challenging, and enriching opportunities and specialized programs in a safe environment in partnership with students, families and our diverse communities

### **1.0 OPENING Call to Order/Renewal of the Pledge of Allegiance**

Board President Armenta called the meeting to order at 6:00 p.m. Assistant Superintendent Munsterman led in the renewal of the Pledge of Allegiance.

### **2.0 SPECIAL PRESENTATIONS**

#### **2.1 California Retired Teachers' Association (CalRTA) Scholarship Recognition**

CalRTA representative, John Knippel, presented the following CJUSD with the 2012 CalRTA Scholarship:

1. Maria Jasso, D'Arcy Elementary School
2. Linda Odem, Grant Elementary School
3. Rochelle Baker, Lincoln Elementary School
4. Martha Ruggles, Grand Terrace Elementary School

#### **2.2 APPLE Scholarship Recognition**

The APPLE Scholarship Foundation has awarded a total of \$21,000 in scholarships to eight Bloomington and Colton High School seniors.

##### Bloomington High School

1. Natalia Chavez Cisneros
2. Michael Haney
3. Marilyn Obispo
4. Ricky Salguero

##### Colton High School

1. Niusha Bavadian
2. Samantha Lake
3. Zane Preciado
4. Cesar Robles-Martinez

### **3.0 SCHOOL SHOWCASE**

#### **3.1 Bloomington High School**

Bloomington High School students, Andrea Sanchez, Erika Franco and Kylah Broom presented the Three A's, *Academics, Athletics and Activities*, for BHS.

### **4.0 PUBLIC HEARING**

Board President Armenta opened the Public Hearing at 6:24 p.m. The Public Hearing was closed at 6:25 p.m.

- 4.1 B-11 *Adoption of Resolution No. 12-55 Authorizing to Receive and Use The Tier III Categorical Programs' Funds to Backfill Revenue Limit Reductions in 2012-13 through 2014-15*

## **5.0 ADMINISTRATIVE PRESENTATIONS**

**5.1 AB1330, Graduation Requirements** presented by Secondary Director, Brian Butler.

**5.2 Budget Update** presented by Assistant Superintendent Jaime R. Ayala (**EXHIBIT A**).

## **6.0 PUBLIC COMMENT**

### **6.1 Blue card—Specific Consent, Action, Study & Information or Closed Session Item**

- *Shaun Bullard*, CJUSD employee, commented on Action Items, B-3 and B-4, *Resolutions No. 12-57 and 12-58, to Eliminate and/or Reduce Classified Positions*.
- *Kellyanna Miller*, commented on reductions to nutrition services positions.
- *Pam Lemos*, commented on Action Item B-1, *Personnel Employment*

### **White card—Items/Topics Not on the Agenda**

- *Gleidy Vasquez*, parent, thanked and recognized several CJUSD employees for their hard work and dedication to students.
- *Lorena Brambila* and *Richard Haghani*, parents, commented on the bell schedule changes for the 2012-13 school year.
- *Stephen Wahl*, Congressman Baca's Office, invited the public to Congressman Baca's Annual Educational Summit.
- *Pam Lemos*, parent, commented on the GTHS varsity volleyball coach.

## **7.0 ACTION SESSION**

### **A. #516 Consent Items**

On motion of Board Member Kowalski and Board Member Haro, and carried on a 7-0 vote, the Board approved Consent Items A-1 through A-12, as presented.

- #516.1 A-1 Approved Minutes for the May 3<sup>rd</sup> Board Meeting
- #516.2 A-2 Approved Amendment to the Minutes of the September 16, 2010 Board Meeting
- #516.3 A-3 Approved Student Field Trips (**EXHIBIT B**)
- #516.4 A-4 Approved Consultants for Assembly Presentations (**EXHIBIT C**)
- #516.5 A-5 Approved Bloomington High School 2<sup>nd</sup> Annual Athletics Golf Classic Fundraiser (September 22, 2012)
- #516.6 A-6 Approved Contract #11-416 A-1 with San Bernardino County, Preschool Services Department to Provide Head Start Services for Fiscal Year 2012-13
- #516.7 A-7 Approved the New Course Descriptions for *Peer Assistance Training and Peer Assistance Practicum*, Grades 9-12
- #516.8 A-8 Approved Funding for the WASC Self-Study Visit at Bloomington High School (March 3, 4, 5, & 6 2013)
- #516.9 A-9 Accepted Gifts (**EXHIBIT D**)
- #516.10 A-10 Approved Renewal Agreement With Margaret A. Chidester & Associates for Legal Services (2012-13)
- #516.11 A-11 Adopted Resolution No. 12-50, "California Multiple Award Schedule (CMAS) Purchases for IT Equipment and Services"
- #516.12 A-12 Approved to File Notice of Completion: Bid #12-02 – Roofing Project at Two District Sites (Tecta-America Southern California, Inc.)

**B. #517** On motion of Board Member Kowalski and Board Member Cenicerros, and carried on a 7-0 vote, the Board approved Action Items B-5 through B-10 and B-12 through B-22, as presented.

- #517.1 B-5 Approved Authorization for the District to Enter into Agreements with Colleges and Universities for Student Teaching and/or Internship Programs for the 2012-13 School Year
- #517.2 B-6 Approved Purchase Orders
- #517.3 B-7 Approved Agreement with School Innovations and Advocacy
- #517.4 B-8 Approved Sixty Month Lease Agreement with Konica Minolta for Digital Copier Equipment Utilizing the County of San Bernardino Contract #09-283 for Office Equipment and Supplies/Services
- #517.5 B-9 Approved the Elimination of the Co-pay for Students at the Reduced Price Eligibility Status for Meals Served in the School Breakfast and National School Lunch Programs
- #517.6 B-10 Approved the 2011-12 Third Interim Financial Report
- #517.7 B-12 Adopted Resolution No. 12-51 Approving the Lease-Leaseback Sublease, Site Lease Agreements and Construction Services Agreement and Other Acts Relating to the Construction of Modernization at Crestmore Elementary School
- #517.8 B-13 Adopted Resolution No. 12-52 Approving the Lease-Leaseback Sublease, Site Lease Agreements and Construction Services Agreement and Other Acts Relating to the Construction of Modernization at Grant Elementary School

- #517.9 B-14 Adopted Resolution No. 12-53 Approving the Lease-Leaseback Sublease, Site Lease Agreements and Construction Services Agreement and Other Acts Relating to the Construction of Modernization at Lewis Elementary School
- #517.10 B-15 Adopted Resolution No. 12-54 Approving the Lease-Leaseback Sublease, Site Lease Agreements and Construction Services Agreement and Other Acts Relating to the Construction of Modernization at Lincoln Elementary School
- #517.11 B-16 Approved Utilization of the Los Alamitos Unified School District "Piggyback" Bid No. 2010-0002 for an Eighteen Month Lease Agreement with Williams Scotsman, Inc. for Interim Portable Classrooms at Crestmore Elementary School (2012-14; 7 Classrooms)
- #517.12 B-17 Approved Utilization of the Los Alamitos Unified School District "Piggyback" Bid No. 2010-0002 for an Eighteen Month Lease Agreement with Williams Scotsman, Inc. for Interim Portable Classrooms at Grant Elementary School (2012-14; 6 Classrooms)
- #517.13 B-18 Approved Utilization of the Los Alamitos Unified School District "Piggyback" Bid No. 2010-0002 for an Eighteen Month Lease Agreement with Williams Scotsman, Inc. for Interim Portable Classrooms at Lewis Elementary School (2012-14; 3 Classrooms)
- #517.14 B-19 Approved Utilization of the Los Alamitos Unified School District "Piggyback" Bid No. 2010-0002 for an Eighteen Month Lease Agreement with Williams Scotsman, Inc. for Interim Portable Classrooms at Lincoln Elementary School (2012-14; 5 Classrooms)
- #517.15 B-20 Approved Reduction in or Partial Release of Retainage for Davis Moreno Construction, Inc. (Bid Package No. 16) for the Grand Terrace High School Project
- #517.16 B-21 Approved a Subcontractor Substitution for Suffolk-Roel (Category 18) for the Grand Terrace High School Project, Increment 2
- #517.17 B-22 Approved a Four Month Lease Extension with Williams Scotsman, Inc. for Interim Portable Classrooms at Colton High School (10 Classrooms and 1 Restroom)
- #518** On motion of Board Member Kowalski and Board Member Armenta, and carried on a 7-0 vote, the Board approved Action Item B-1 minus item *II-B, Classified – Activity/Coaching Assignments #1*.
- #518.1 B-1 Approved Personnel Employment (**EXHIBIT D**)
- #519** On motion of Board Member Kowalski and Board Member Armenta, and on a 2-5 vote (Board Members, Tabera, Ibarra, Cenicerros, Haro and Morales opposed), the motion to approve Action Item B-1, line *II-B, Classified – Activity/Coaching Assignments #1*, failed.
- #519.1 B-1 Approved Personnel Employment  
*II-B, Classified – Activity/Coaching Assignments #1*
- #520** On motion of Board Member Kowalski and Board Member Ibarra, and on a 7-0 vote, the Board approved Action Item B-2, as presented.
- #520.1 B-2 Approved Conference Attendance (**EXHIBIT E**)
- #521** On motion of Board Member Kowalski and Board Member Morales, and on a 6-1 vote (Board Member Tabera opposed), the Board approved Action Items B-3 and B-4, as presented.
- #521.1 B-3 Adopted Resolution No. 12-57 to Eliminate and/or Reduce Classified Positions
- #521.2 B-4 Adopted Resolution No. 12-58 to Eliminate and/or Reduce Classified Positions
- #522** On motion of Board Member Kowalski and Board Member Cenicerros, and on a 7-0 vote, the Board approved Action Item B-11, as presented.
- #522.1 B-11 Adopted Resolution No. 12-55 Authorizing to Receive and Use the Tier III Categorical Programs' Funds to Backfill Revenue Limit Reductions in 2012-13 through 2014-15
- C. Action Items – Board Policy ~ None**
- D. Action Items – Resolution**
- #523** On motion of Board Member Ibarra and Board Member Cenicerros, and carried on a 7-0 vote, the Board approved Action Item D-1, as presented.
- #523.1 D-1 Adopted Resolution No. 12-56, *Classified School Employee Week, May 20 – 26, 2012*

## **8.0 ADMINISTRATIVE REPORTS**

**AR-8.1** Approved Disbursements

**AR-8.2** \*Approval of Proposed Amendment of Board Policy:

AR 6163.4 Student Use of Technology

*\*First Reading*

**AR-8.3 Facilities Update** presented by Facilities Director, Darryl Taylor. The GTHS update was presented by Mike Devries, Vanir Construction. (**EXHIBIT F**)

**AR-8.4 ACE Representative** presented by ACE President, Karen Houck.

**AR-8.5 CSEA Representative** presented by CSEA representative, Shaun Bullard.

**AR-8.6 MAC Representative** presented by MAC President, Mike Williford.

AR-8.7 **ROP Update** presented by Board Member Ibarra.

## **9.0 SUPERINTENDENT'S COMMUNICATION**

To view the Communiqué please visit the CJUSD website at [www.colton.k12.ca.us](http://www.colton.k12.ca.us)

## **10.0 BOARD MEMBER COMMENTS**

**Board Member Tabera** requested information on the cost of legal services.

**Board Member Ceniceros** commented on Bloomington High Schools' all school awards ceremony.

**Board Member Morales** commented on Washington High School's career day, the Ken Hubbs Award and the Colton Chamber of Commerce scholarship award.

**Board Member Kowalski** thanked employees for making sacrifices and remaining positive through this budget crisis.

**Board Member Haro** commented on several end of year activities, the APPLE Golf Tournament and the Agua Mansa Honorary Service award dinner. Mrs. Haro also spoke of the water fountain conditions at Bloomington High School.

**Board Member Ibarra** spoke of his recent tours of Grand Terrace and Colton High Schools. He also commented on the restroom conditions at CHS.

**Board Member Armenta** ~ *No Comment*

## **11.0 CLOSED SESSION**

Following action items: Board Room, Student Services Center, 851 So. Mt. Vernon Ave., Colton, CA (Government Code 54950 et seq.)

At 9:24 p.m., Board President Armenta announced that the board would recess to closed session.

- 11.1 • Student Discipline, Revocation and Re-entry
- 11.2 • Personnel
- 11.3 • Conference with Legal Counsel—Anticipated Litigation
- 11.4 • Conference with Legal Counsel—Existing Litigation
- 11.5 • Conference with Labor Negotiator
- 11.6 • Conference with Real Property Negotiator

## **12.0 PUBLIC SESSION – ACTION REPORTED FROM CLOSED SESSION**

The Board meeting reconvened at 9:50 p.m.

### **12.1 Student Discipline, Revocation, and Re-entry**

**#524** On motion of Board Member Ceniceros and Board Member Kowalski, and carried on a 6-0-1 (Board Member Morales was not present) vote, the Board found (3) students in violation of the California Education Codes as charged and agreed with the hearing panel's recommendation for expulsion

- Due to the nature and severity of the students' actions, other means of correction are not feasible.
- The students' presence at the school would endanger person or property and/or the students' presence at the school would threaten to obstruct the educational environment

1. 139411
2. 112256
3. 112017

12.2 **Personnel** ~ *No Report*

12.3 **Conference with Legal Counsel—Anticipated Litigation** ~ *No Report*

12.4 **Conference with Legal Counsel—Existing Litigation** ~ *No Report*

12.5 **Conference with Labor Negotiator** ~ *No Report*

## **13.0 ADJOURNMENT**

At 9:51 p.m. the meeting was adjourned. The next regularly scheduled Board of Education meeting is Thursday, June 14, 2012, at the Colton JUSD Student Services Center, 851 South Mt. Vernon Avenue, Colton, California.

EXHIBIT A: Budget Update

# CJUSD Budget Update

Presented by:  
Jaime R. Ayala  
Assistant Superintendent  
Business Services Division  
May 17, 2012

## The May Revise

- Question:  
Given that the Governor's Budget relies on the tax initiative to be successful in November, the Governor was asked how school districts should react.
- Governor's Response:  
Districts should "plan a prudent budget based on their understanding of what we're trying to do."

## The May Revise

- Excerpts from School Services Fiscal Report on the May Revise:
  - "Ultimately, actual funding to be received by local educational agencies under Proposition 98 will be sufficient to provide for flat funding in the budget year, just as proposed in the January Governor's budget"
  - "If the Governor's tax initiative does not pass in November 2012, \$6.0 billion in additional cuts will go into effect on January 1, 2013, of which \$5.5 billion would be to Proposition 98 funding. The May Revision equates the funding decrease to the equivalent of the cost of three weeks of instruction."
  - "Schools will be provided flexibility to reduce the school year by a combined 15 days in 2012-13 and 2013-14. It is unclear how this school year reduction would be applied, but it is fairly certain it would need to be negotiated at the local level."

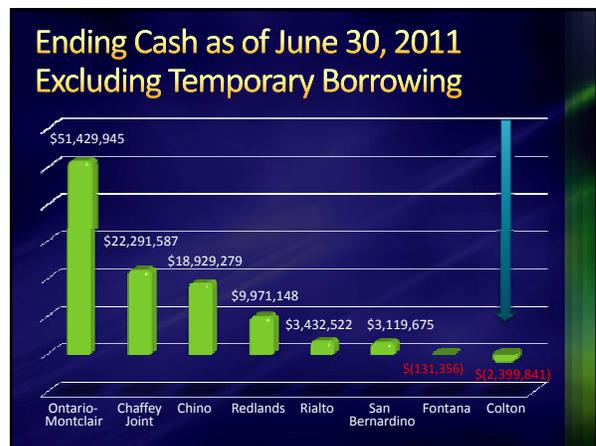
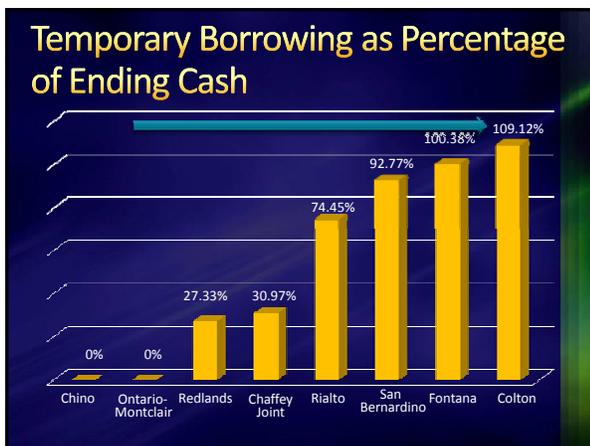
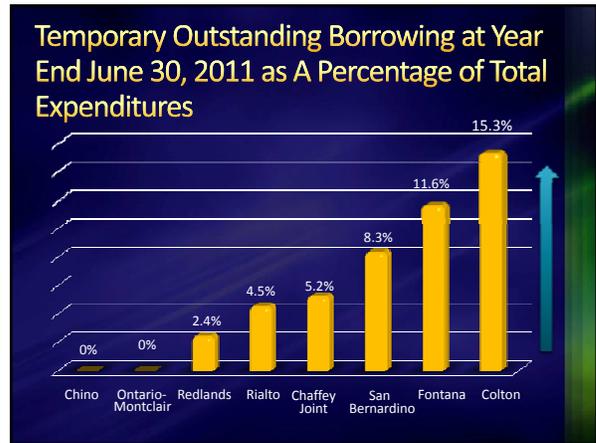
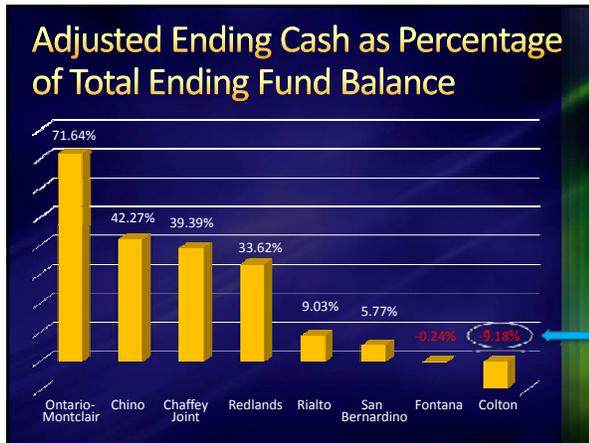


EXHIBIT A: Budgt Update



### Analysis of Ending Fund Balance and Ending Cash-Fiscal Year 2010-11

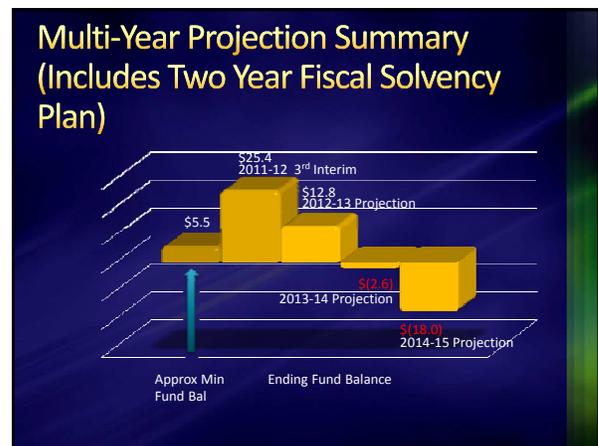
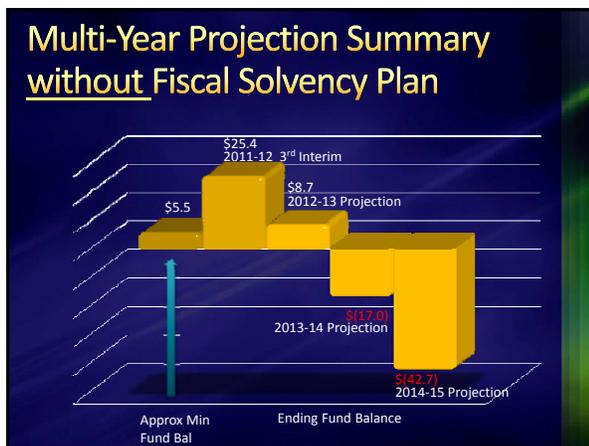
School District	Total Expenditures	Temporary Outstanding Borrowing at Year End	Ending Cash as of June 30, 2011	Temporary Borrowing as Percent of Ending Cash	Ending Cash as of June 30, 2011 Excluding Temporary Borrowing	Adjusted Ending Cash as Percent of Total Ending Fund Balance
San Bernardino	\$479,566,589	\$40,000,000	\$43,119,675	92.77%	\$3,119,675	5.77%
Fontana	\$300,537,132	\$35,000,000	\$34,868,644	100.38%	\$(11,256)	-0.24%
Chino	\$222,725,926	0	\$18,929,279		\$18,929,279	42.27%
Rialto	\$221,736,070	\$10,000,000	\$13,432,522	74.45%	\$3,432,522	9.03%
Chaffey Joint	\$189,494,064	\$10,000,000	\$32,291,587	30.97%	\$22,291,587	39.39%
Colton Joint	\$186,865,008	\$28,700,000	\$26,300,159	109.12%	\$(2,998,841)	-9.18%
Ontario-Montclair	\$183,378,898	0	\$51,429,945		\$51,429,945	71.64%
Redlands	\$154,681,925	\$3,750,000	\$13,721,148	27.33%	\$9,971,148	33.62%

### Multi-Year Projection Summary without Fiscal Solvency Plan

	2011-12 3 <sup>rd</sup> Int	2012-13 Projection	2013-14 Projection	2014-15 Projection
Revenue	\$173.2	\$159.4	\$160.8	
Expenditures	181.0	179.6	186.5	
Deficit Spending	(7.8)	(20.2)	(25.7)	(25.7) ??
Transfers In	7.1	3.5	-	
Net Fund Bal Incr/(Decr)	(0.7)	(16.7)	(25.7)	(25.7)
Beginning Fund Bal	26.1	25.4	8.7	(17.0)
Ending Fund Bal	25.4	8.7	(17.0)	(42.7)
Minimum Fund Balance	5.5	5.5	5.5	5.5
Amount in Excess of Minimum	\$19.9	\$3.2	\$(22.5)	\$(48.2) ??

### Multi-Year Projection Summary (Includes Two Year Fiscal Solvency Plan)

	2011-12 3 <sup>rd</sup> Int	2012-13 Projection	2013-14 Projection	2014-15 Projection
Revenue	\$173.2	\$159.4	\$160.8	
Expenditures	181.0	179.6	186.5	
Fiscal Solvency Plan-Yr 1		(4.1)		
Fiscal Solvency Plan-Yr 2			(10.3)	
Deficit Spending	(7.8)	(16.1)	(15.4)	(15.4) ??
Transfers In	7.1	3.5	---	0
Net Fund Bal Incr/(Decr)	(0.7)	(12.6)	(15.4)	(15.4)
Beginning Fund Bal	26.1	25.4	12.8	(2.6)
Ending Fund Bal	25.4	12.8	(2.6)	(18.0)
Approx Minimum Fund Balance	5.5	5.5	5.5	5.5
Amount in Excess of Minimum	\$19.9	\$7.3	\$(8.1)	\$(23.5) ??



## EXHIBIT A: Budget Update

### What CJUSD Must do to Remain Fiscally Solvent

- Ensure that we have adequate cash and fund balance.
- Stabilize the need for taking on short-term debt.
- Significantly reduce the level of deficit spending and ultimately eliminate it.
- Plan for mid-year cuts.
- First Steps:
  - Get concessions from Management, ACE and CSEA for 2012-13.
  - Implement \$1.8 million in budget reductions for 2012-13 through elimination and reduction of some programs and services.

## Questions

**EXHIBIT B: FIELD TRIPS**

Site	Date	Depart Return	Destination	Activity/Background	Grade	Teacher	Cost	Funding	Strategic Plan*
GTHS	7/7/12 to 7/14/12 (S/S/M/ T/W/Th/ F/S)	7 am 4 pm	Snow Summit Resort Big Bear Lake, CA (District transportation)	<i>GTHS Cross Country Camp</i> Students will train in high altitude to prepare for the 2012- 13 season and to promote camaraderie.	9-12	Jean Wierenga (14) + 1	\$3,500	Donations	Strategy #1

**EXHIBIT C: ASSEMBLIES/PROGRAMS**

Site	Date	Time	Program/Purpose	Location	Consultant(s)	Cost	Funds	Strategic Plan*
Lincoln	5/21/12	9:15 am	<i>The Forest Experience</i> To provide 4 <sup>th</sup> grade students a hands-on opportunity to develop an awareness and appreciation of the forest system and its resources.	Lincoln	Forest Care Blue Jay, CA	\$150	ASB	Strategy #1
CMS	5/24/12	12 noon to 2 pm	<i>Paws n' Claws, Wings n' Things</i> Students will learn about wildlife preservation and the conservation of our natural resources.	CMS	Wild Haven Ranch - Wildlife Rehabilitation Center and Sanctuary Lake Arrowhead, CA	\$200	Donations	Strategy #1

**EXHIBIT D: GIFTS**

Site	Donor	Donation/Purpose	Amount
Birney	Box Tops for Education	Check #00229478. For field trip & incentives	\$458.30
Colton High	Loma Linda University Medical Center	Check #954254. For CHS Possibilities-ASB	\$1,000.00
Colton High	Geraldine E. Gutierrez	Check #1040. For GAA Softball	\$150.00
Colton High	Lydia Rivera	Check #4236. For Beautification	\$500.00
Colton High	Thomas Rivera	Check #2871. For Beautification	\$100.00
Colton Middle	Alice Northrup-Lark	Cash. For speaker from Wild Haven Ranch	\$200.00
Crestmore	DRC Foods LLC-DBA Shakey's Fontana	Check #3732	\$1,022.64
Birney	Box Tops for Education	Check #00229478. For field trip & incentives	\$458.30
Grant	Wal-Mart Foundation	Check #1731891. For GATE	\$250.00
Grant	Coca-Cola Refreshments	Check #06087147. For staff incentives	\$24.00
Jurupa Vista	Box Tops for Education	Check #00239430	\$503.60
Lincoln	RTI Incentive Program	Check #75433	\$25.00
Rogers	Pepsi Bottling Group	Check #704055607	\$212.13
Rogers	Wells Fargo Community Support Campaign c/o Rosie Medrano	Check #933900	\$60.00
Ruth O Harris	Box Tops for Education	Check #00214511	\$5.00
Slover	Grand Terrace Woman's Club	Check #2502. For Scholarship ASB	\$300.00
Terrace View	Parents from Mrs. Marciano's 4 <sup>th</sup> grade class	Check #4286. For Mission Luis Rey	\$12.00
Terrace View	Parents from Mrs. Marciano's 4 <sup>th</sup> grade class	Cash. For field trip & transportation	\$108.00
Terrace View	Parents of Mr. Winter's 4 <sup>th</sup> grade class	Cash. For field trip & transportation	\$236.00
Terrace View	Parents of Mrs. Powers 3 <sup>rd</sup> grade class	Cash. For Wildlands conservancy field trip	\$57.00
Terrace View	Parents of Mrs. Gutheries 3 <sup>rd</sup> grade class	Cash. For Wildlands conservancy field trip	\$140.00

Terrace View	Terrace View P.T.A.	Check #2955. For Mrs. Dietz & B. Rodriguez field trip	\$320.00
Terrace View	Terrace View P.T.A.	Check #2956. For Mrs. Dietz 2 <sup>nd</sup> grade field trip	\$45.00
Terrace View	Terrace View P.T.A.	Check #2957	\$1,727.60
Terrace View	Mrs. S. Rodriguez 3 <sup>rd</sup> grade class	Check #1909-\$7.00. Cash-\$133.00. For Wildlands conservancy field trip	\$140.00
Terrace View	Parents of Mrs. Tatmans 3 <sup>rd</sup> grade students	Cash. For field trip & transportation	\$128.00
Washington	Kiwanis Club of Cooley Ranch	Check #2142. For scholarship for graduate of "Success by Choice" program 2012. Recipient- Anna Garcia	\$500.00
Wilson	Scholastic Inc.	Check #1854898	\$3,000.00
Wilson	Wildcats P.T.A.	Check #1269. For 6 <sup>th</sup> grade field trip	\$180.00

**EXHIBIT E: PERSONNEL**

Employee	Position	Site		
<b>I-A Certificated – Regular Staff – None</b>				
<b>I-B Certificated – Activity/Coaching Assignments</b>				
1. Taylor-Chovan, Collette	Dance Squad Director	GTHS		
<b>I-C Certificated – Hourly – None</b>				
<b>I-D Certificated – Substitute Teachers</b>				
1. Tilson, Benjamin				
<b>I-E Certificated Management – None</b>				
<b>II-A Classified – Regular Staff – None</b>				
<b>II-B Classified – Activity/Coaching Assignments</b>				
1. Hornbeck, Lola	HD Varsity Volleyball	GTHS		
2. Holmes, Valerie	HD Varsity Track	CHS		
3. Lored, William	HD Frosh/Soph Softball	CHS		
4. MacDonald, Roberta	Pep Squad Director	GTHS		
<b>II-C Classified – Hourly – None</b>				
<b>II-D Classified – Substitute – None</b>				
1. Lopez, Cynthia	Substitute Noon Aide	Paul J. Rogers		
2. Sandoval, Nelcy	Substitute Special Education IA	PPS		
<b>Resignations:</b>				
<b>I. Certificated</b>	<b>Position</b>	<b>Site</b>	<b>Employment Date</b>	<b>Effective Date</b>
1. Meyer-Angles, Lisa	Psychologist	PPS	07/21/2008	05/01/2012
2. Pearce, Lawrence	Teacher	CHS	09/07/1994	06/02/2012
<b>II. Classified</b>	<b>Position</b>	<b>Site</b>	<b>Employment Date</b>	<b>Effective Date</b>
1. Ashley, Kathy	IA-Vocational Ed	BHS	04/24/1989	06/07/2012
2. Dennis, Laura	Language Asst	Lincoln	10/02/1991	06/10/2012
3. Pinzon, Joann	DIS Tutor	BHS	01/10/2000	06/07/2012
4. Romero, Yessikha	Translator/Interpreter	PPS	11/23/2009	05/12/2012
5. Waring, Jessalyn	Community Liaison	Alice Birney	10/22/2007	06/07/2012

**EXHIBIT F: CONFERENCES**

Attendees:	Site/Position	Conference/Dates/Location	Funds
Christy Marin Valerie Alatorre Rosalba Esparza Kristine Gilbert Steve Gordon Christopher Herlihy Sima Javaheri Victoria Patterson	Principal, CMS Teacher(s)	2012 AVID Summer Institute August 1-August 3, 2012 San Diego, CA	AVID Funds: \$10,846
Veronica Carnes Raquel Castellanos Andrew Hunt Donn Kalogonis	AVID Coordinator, ROHMS Teacher(s)	2012 AVID Summer Institute August 1-August 3, 2012 San Diego, CA	AVID Funds: \$3,338.04
Michelle Sotelo	Teacher, GTHS	Video Professional Bootcamp June 11 – June 15, 2012 San Diego, CA	School Site Discretionary Funds: \$2,968.53

Minutes approved by Board on June 14, 2012



# FACILITIES

## program update

MAY  
2012



### QSCB FUNDED PROJECTS

Construction on the following QSCB projects will begin in the summer of 2012:

#### Crestmore Elementary

- Modernization of 15 classrooms, 2 kindergarten rooms and Multi-Purpose room
- Lunch shelter
- New administration building and parking lot
- Fire alarm, HVAC and technology upgrades

#### Grant Elementary

- Modernization of 17 classrooms, 2 kindergarten rooms and Multi-Purpose room
- Lunch shelter
- Modernization to administration building
- Fire alarm, HVAC and technology upgrades

#### Lincoln Elementary

- Modernization of 19 classrooms, 2 kindergarten rooms and Multi-Purpose room
- Modernization to administration building
- Fire alarm, HVAC and technology upgrades

#### Lewis Elementary

- Modernization of 14 classrooms, 1 kindergarten room and Multi-Purpose room
- Fire alarm, HVAC and technology upgrades

While QSCB projects are priority, additional modernization projects were State approved at Cooley Ranch, D'Arcy, Jurupa Vista, Reche Canyon, Ruth O. Harris and San Salvador and are proposed to begin shortly after the start of QSCB projects.

### CALENDAR OF EVENTS

#### May 2012

May 23—Special Board Meeting @ 6:00 p.m.

#### June 2012

June 14—Board Meeting @ 6:00 p.m.

#### July 2012

July 12—Board Meeting @ 6:00 p.m.



CHS Math & Science Building



Joe Baca Middle School



Joe Baca Middle School Gymnasium



Grand Terrace High School



Grand Terrace High School Stadium

## Grand Terrace High School at the Ray Abril Jr. Education Complex

### Progress Update as of 05-17-12





### Grand Terrace High School: Progress Update (05-17-12)

PROGRESS PERCENT COMPLETE (%)		
INCREMENT 1 (Bid Packages 1-17)		
BUILDING / AREA	04/19/12	05/17/12
<b>Overall Project</b> <small>(Based on 04/2012 Schedule Update)</small>	97	99
Building "A"	96	98
Building "B"	95	99
Building "D"	99	100
Building "E"	99	99
Building "F"	98	98
Building "G"	98	100
Buildings "M"&"N"	100	100
Site Work	88	98



- Bldg. A: Cafeteria / Performing Arts Theater / Library
- Bldg. B: Gymnasium
- Bldg. C: Student Services
- Wing: C, E, F: Classrooms
- Bldg. G: Administration Center / Classrooms
- Bldg. H: Pool Facility
- Bldgs. J & K: Football Concessions / Restrooms
- Bldg. L: Grandstand / Locker Rooms / Team Rooms
- Bldg. M: Satellite Kitchen / Concession
- Bldg. N: Ball Field Restrooms

### Grand Terrace High School: Progress Update (05-17-12)

**Building "A" (Cafeteria/Performing Arts-Theater/Library) 98% complete:**

- Exterior Kingspan panels installation is substantially complete; Morin panels counter-flashing, reglets, and coping are in progress; Standing seam roof is in progress;
- Installation of wheelchair lifts is complete;
- Installing blinds in the Library;
- Application of alumicoat on roofs is complete.
- Architect's punchlist has been issued for Buildings A1 and A3; Building A2 is pending;





### Grand Terrace High School: Progress Update (05-17-12)

**Building "B" (Gymnasium) 99% complete:**

- Striping corrections on the Gym floor are complete; Seal coat on Gym and Dance room floors is in progress;
- Installation of louver blinds is in progress;
- Installation of roof downspouts is in progress;
- Architect's punchlist has been issued for the south side of the building; Punchlist for north side is pending.





### Grand Terrace High School: Progress Update (05-17-12)

**Buildings "D", "E", and "F" (Classroom Buildings) 99% complete:**

- Bent glass for south side of stair towers "D", "E", and "F" is complete;
- Application of alumicoat on roofs is complete;
- Installation of counter-flashing, reglets, and coping for Morin panels is complete;
- Painting exterior stucco at stair towers;
- Architect's punchlist has been issued and corrective work is in progress.





### Grand Terrace High School: Progress Update (05-17-12)

**Building "G" (Administration Center and Classrooms) 100% complete:**

Administration:

- Installation of interior signage is complete;
- Installation of Morin panels on the south side of the building is in progress;
- Architect's punchlist has been issued and corrective work is in progress.

Classroom Wing:

- Coping for Morin panels is in progress;
- District has moved in and installation of furniture is in progress.





### Grand Terrace High School: Progress Update (05-17-12)

**Buildings "M" (Concessions) and "N" (Field Restrooms) 100% complete:**

- Building "M" punchlist work is complete and final inspection is in progress.
- Building "N" punchlist work is complete and final inspection is in progress.





### Grand Terrace High School: Progress Update (05-17-12)

**Site Work (98% complete):**

- Tree installations, tree grates, soil prep, fine grading, plantings / ground cover, and sprinkler coverage tests are in progress throughout the site;
- Installation of chain link fencing is complete;
- Installation of tube steel fencing is in progress;
- Installing skate stoppers on all CMU walls.





### Grand Terrace High School: Progress Update (05-17-12)

PROGRESS PERCENT COMPLETE (%)		
INCREMENT 2 (Bid Package 1-18)		
BUILDING / AREA	04/19/12	05/17/12
<b>Overall Project</b> (As of 04/2012 Schedule Update)	78	86
Building "C"	95	99
Building "H"/Pool	54	76
Buildings "J" & "K"	93	96
Building "L"	63	79
Football Field	39	80
Tennis Courts	77	94
Parking Lots	50	88



Bldg. A: Cafeteria / Performing Arts Theater / Library  
 Bldg. B: Gymnasium  
 Bldg. C: Student Services  
 Bldgs. D, E, F: Classrooms  
 Bldg. G: Administration Center / Classrooms  
 Bldg. H: Pool Facility  
 Bldgs. J & K: Football Concessions / Restrooms  
 Bldg. L: Grandstand / Locker Rooms / Team Rooms  
 Bldg. M: Satellite Kitchen / Concession  
 Bldg. N: Ball Field Restrooms

### Grand Terrace High School: Progress Update (05-17-12)

**Building "C" (Student Services): 99% complete**

- Planting shrubs around perimeter of building;
- Architect's punchlist has been issued and corrective work is in progress.





### Grand Terrace High School: Progress Update (05-17-12)

**Building "H" (Pool / Pool Building): 76% complete**

**Building "H":**

- Standing seam metal roofing system is in progress;
- Tape and finish sheetrock walls and ceilings;
- Painting interior walls and ceilings.

**Pool:**

- Construction of concrete perimeter hardscape and decking system is in progress;
- Pool perimeter block wall is in progress.





### Grand Terrace High School: Progress Update (05-17-12)

**Buildings "J" & "K" (Football Concessions/Restrooms): 96% complete**

**Building "J" and "K":**

- Standing seam metal roofing system is substantially complete;
- Installation of food service equipment in Building "K" is in progress.





### Grand Terrace High School: Progress Update (05-17-12)

**Building "L" (Football Grandstand/Locker/Team Room): 79% complete**

**Locker/Team Rooms:**

- Overhead decking installation is in progress;
- MEP rough-ins are in progress.

**Grandstand:**

- Press Box structural steel and metal framing are complete;
- Lathing for elevator exterior stucco is complete;
- Railing installation is substantially complete.





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### Grand Terrace High School: Progress Update (05-17-12)

**Site Work - Including Football Field, Tennis Courts & Parking: 78% complete**

- Paving for running track sub-base is complete;
- Football field synthetic turf installation is in progress;
- Visitor bleacher installation is in progress;
- Installing irrigation west of Building K;
- Field goal posts installed;
- Installing speakers on Musco light poles;
- Stairs and flatwork south of Building L are poured;
- Installation of chain link and tube steel fencing are in progress.





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### Grand Terrace High School: Progress Update (05-17-12)

**Site Work (Additional Progress Photos):**



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### Grand Terrace High School: Progress Update (05-17-12)

**Critical Issues Impacting the Completion Schedule:**

- ❑ Sheet metal roofing/siding work to correct and complete Action Sheet Metal's prior scope following termination of their contract:
  - Best Contracting's work is progressing very well (47% complete) and is scheduled to be complete by June 27, 2012.
- ❑ Gymnasium and Dance Rm. wood flooring re-finish:
  - Original flooring sub-contractor started the corrective work on 4/24/12 and is anticipated to be complete by 5/23/12.

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### Grand Terrace High School: Progress Update (05-17-12)

**QUESTIONS?**



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**BOARD AGENDA**

**REGULAR MEETING  
June 14, 2012**

**CONSENT ITEM**

**TO:** Board of Education

**PRESENTED BY:** Jerry Almendarez, Superintendent

**SUBJECT:** Approval of Resolution No. 12-63, Ordering School District Election for Governing Board Members Whose Terms Expire December 7, 2012

**GOAL:** Student Performance, Personnel Development, Facilities/Support Services, Budget Planning, School Safety & Attendance, Community Relations, & Parent Involvement

**STRATEGIC PLAN:** Strategy #1 – Communication      Strategy #4 – Facilities  
Strategy #2 – Curriculum              Strategy #5 – College Career  
Strategy #3 – Decision Making      Strategy #6 – Character

**BACKGROUND:** In preparation for the upcoming election on Tuesday, November 6, 2012, the Board is required to approve a resolution ordering a school district election for governing board members whose terms expire on December 7, 2012.

**RECOMMENDATION:** That the Board approve Resolution No. 12-63, Ordering School District Election for Governing Board Members Whose Terms Expire December 7, 2012, as presented.

**ORDER OF ELECTION  
AND  
SPECIFICATIONS OF THE ELECTION ORDER**

**COLTON JOINT UNIFIED SCHOOL DISTRICT, AREA 1, 2, AND 3  
OF SAN BERNARDINO AND RIVERSIDE COUNTIES, CALIFORNIA**

**RESOLUTION NO. 12-63 ORDERING SCHOOL DISTRICT ELECTION FOR  
GOVERNING BOARD MEMBERS WHOSE TERMS EXPIRE DECEMBER 7, 2012**

Resolved that, pursuant to Education Code, Section 5302, the County Superintendent of Schools of this County is hereby ORDERED to call an election for the purpose and in accordance with designations contained in the following specifications of the Election Order made under the authority of Education Code Sections 5304, 5320, and 5322.

**SPECIFICATIONS OF THE ELECTION ORDER**

Date of Election: Tuesday, November 6, 2012  
 Purpose: Election of Governing Board Members  
 Polls will open at 7 a.m. and close at 8 p.m.

PLEASE FILL IN THE NAMES BELOW:

Governing Board Members whose terms expire DECEMBER 7, 2012

<b>NAME</b>	<b>FULL TERM</b>	<b>ELECTED</b>	<b>DATE OF ELECTION</b>
Patricia "Patt" Haro	FT	E	November 2008
Frank A. Ibarra	FT	E	November 2008
<b>NAME</b>	<b>FULL TERM</b>	<b>APPOINTED</b>	<b>DATE OF APPOINTMENT</b>
Laura Morales	FT	A	August 2011

I, Jerry Almendarez, Secretary of the Governing Board of the Colton Joint Unified School District of San Bernardino and Riverside County, California, do hereby certify that the foregoing is a full, true and correct copy of Resolution No. 12-63 adopted by the said Board at a Board Meeting thereof held at its regular place of meeting on June 14, 2012.

Dated: June 14, 2012

\_\_\_\_\_  
Secretary

Submit one (1) copy to the San Bernardino County Elections office  
 Submit one (1) copy to the County Superintendent of Schools  
 One (1) copy for your files

**BOARD AGENDA**

**REGULAR MEETING  
June 14, 2012**

**CONSENT ITEM**

**TO:** Board of Education

**PRESENTED BY:** Mike Snellings, Assistant Superintendent, Educational Services Division

**SUBJECT:** Approval of Student Field Trips

**GOAL:** Improved Student Performance

**STRATEGIC PLAN:** Strategy #1 – Communication

**BACKGROUND:** See attached grid.

**BUDGET  
IMPLICATIONS:** General Fund expenditure: \$10,258

**RECOMMENDATION:** That the Board approve the student field trips as listed and expend the appropriate funds.

**FIELD TRIPS: Regular Meeting June 14, 2012**

<u>Site</u>	<u>Date</u>	<u>Depart</u>	<u>Return</u>	<u>Destination</u>	<u>Activity/Background</u>	<u>Grade</u>	<u>Teacher</u>	<u>Cost</u>	<u>Funding</u>	<u>Strategic Plan*</u>
CHS	6/20/12 to 6/22/12 (W/Th/F)	8 am	6 pm	Knott's Berry Farm Resort Buena Park, CA (District transportation)	USA Cheer Camp Cheer squad will participate in the annual USA Cheer Camp.	9-12	Monique Martinez (28) +1	\$7,758	Parents Donations	Strategy #1
BHS	7/7/12 to 7/14/12 (S/S/M/T/ W/Th/F/S)	7 am	4 pm	Snow Summit Resort Big Bear Lake, CA (District transportation)	BHS Cross Country Camp Students will train in high altitude to prepare for the 2012-13 season and to promote camaraderie.	9-12	Julie Aguilera (10) +1	\$2,500	ASB Donations	Strategy #1

\*

Strategy #1: We will establish an effective internal and external communications system to keep all partners informed about our mission, objectives, strategies, policies, successes, and strengths.

# BOARD AGENDA

REGULAR MEETING  
June 14, 2012

## CONSENT ITEM

**TO:** Board of Education

**PRESENTED BY:** Mike Snellings, Assistant Superintendent, Educational Services Division

**SUBJECT:** Approval of High School Minimum Days for 2012-13

**GOAL:** Improved Student Performance

**STRATEGIC PLAN:** Strategy #2 – Curriculum

**BACKGROUND:** The Educational Services Department, in conjunction with comprehensive high school administrators have requested the following minimum days for the 2012-2013 school year (Colton, Bloomington, and Grand Terrace High Schools).

- 3 days at the end of term for the fall end of semester assessments
- 3 days at the end of the year for the spring end of semester assessments
- 4 days for the spring 2013 STAR testing
- 21-23 minimum school days for staff development

Slover Mountain Continuation High School and Washington Alternative High School have differing totals of minimum days to address the sites unique needs.

With the inclusion of these scheduled minimum days, the schools will have sufficient instructional minutes for the 2012-13 school year. All minimum days are well beyond the 180 minute requirement and no loss in ADA to site or District.

	Minimum Days for Professional Development / Staff Collaboration	Minimum Days for End of Semester Assessments / Finals	Minimum Days for STAR Testing
Bloomington	23	6	4
Colton	21	6	4
Grand Terrace	21	6	4
Slover Mt.	5	0	0
Washington	0	6	4

**BUDGET IMPLICATIONS:** No impact to the General Fund.

**RECOMMENDATION:** That the Board approve the High School Minimum Days for 2012-13.



**BOARD AGENDA**

**REGULAR MEETING  
June 14, 2012**

**CONSENT ITEM**

**TO:** **Board of Education**

**PRESENTED BY:** Mike Snellings, Assistant Superintendent, Educational Services Division

**SUBJECT:** **Approval of Funding for the WASC Self-Study Visit at Colton High School (February 24, 25, 26 & 27, 2013)**

**GOAL:** Improved Student Performance

**STRATEGIC PLAN:** Strategy #2 – Curriculum

**BACKGROUND:**

The mission of the *Accrediting Commission for Schools* is to foster excellence in elementary, secondary, adult, and postsecondary education by encouraging school improvement through a process of continuing evaluation and to recognize, by accreditation, schools that meet an acceptable level of quality, in accordance with established criteria.

Colton High School is scheduled for a *Full Self-Study* visit with a committee consisting of eight members. It is the responsibility of the visited school to reimburse members directly for cost associated with the full self-study visits: transportation, lodging, food, and other materials not directly provided or paid for by the visited school.

The WASC Reimbursement Policy Implementation School guidelines are attached.

**BUDGET IMPLICATIONS:** General Fund Expenditure: \$6,500

**RECOMMENDATION:** That the Board approve the funding for the WASC self-study visit for Colton High School (February 24, 25, 26 & 27, 2013).



## **WASC Reimbursement Policy Visiting Committee Chair Guidelines**

**Per the WASC reimbursement policy, it is the responsibility of visited schools to reimburse Visiting Team members directly for costs associated with full self-study visits: transportation, lodging, food, and other materials not directly provided or paid for by the visited school.** WASC no longer sends invoices to schools for Visiting Team fees. The new reimbursement policy applies to full self-study visits (including the one-day chair previsit) in California only; it does not apply to other WASC visit types or locations. The following guidelines are provided to help WASC Visiting Committee chairs understand and effectively make visit arrangements under the new WASC reimbursement policy.

### **Reimbursement Guidelines**

#### **Previsit Instructions and Guidelines**

Previsits are required and should be conducted five to six months prior to the full visit, ideally in the fall for spring visits. The following reimbursement issues should be addressed prior to the visit:

1. Determine the reimbursement process and schedule. We are hopeful that schools can reimburse WASC team members directly without the need for any type of consulting agreement or consultant contract forms (1099 forms). Both Sue Burr, Executive Director and former CFO of California County Superintendents Educational Services Association (CCSESA) and Ron Bennett, President and CEO of School Services of California have opined that independent contractor/consultant agreements are unnecessary for educators engaged in WASC visits, where only reimbursements of actual costs associated with visits are involved. Engage the school or district business manager, if needed, in the conversation about timely reimbursements. Schools could look into using Associated Student Body (ASB) or other locally controlled accounts to cover the accreditation visit costs. The reimbursement process can be streamlined by having schools prearrange and prepay hotel and food payments, leaving only transportation costs to be reimbursed. It is our expectation that team members will be reimbursed for any visit expenses within two weeks following the visit.
2. Identify appropriate hotel accommodations for team members and request that schools make the necessary reservations and prepay hotel costs for all team members. Schools are not expected to pay for personal incidental expenses: movie rentals, laundry services, valet parking, alcoholic beverages, etc.
3. Determine applicable local rates: school, district, or county mileage reimbursement rates, per diem allowances for meals, hotel regulations, etc.
4. Have team members precalculate transportation costs and make reimbursement requests prior to the visit.
5. Keep Visiting Team members apprised of all travel and reimbursement arrangements.

## **Post-Visit Instructions and Guidelines**

1. Keep copies of all reimbursement requests from Visiting Team members and advise team members to keep copies as well.
2. Inform the WASC office if reimbursement from a school is delayed or if there are other issues associated with visit.
3. It is expected that team members will be reimbursed for visit expenses no later than two weeks following the visit. Have the school contact Mr. Jess Whipple, WASC Business Manager, at [jwhipple@acswasc.org](mailto:jwhipple@acswasc.org) or (650) 696-1060, immediately if this will be a problem. WASC will make immediate payments to members who have not received reimbursement four weeks following the visit. WASC will then invoice the school for the costs of the visit plus a 15% additional administrative fee.



## BOARD AGENDA

Regular Meeting  
June 14, 2012

### CONSENT ITEM

- TO:** Board of Education
- PRESENTED BY:** Mike Snellings, Assistant Superintendent, Educational Services Division
- SUBJECT:** Approval of the Application for Carl D. Perkins Career and Technical Education Improvement Act of 2006 (2012–13)
- GOAL:** Improved Student Performance
- STRATEGIC PALN:** Strategy #5 – Career/College
- BACKGROUND:** The District has been notified by California Department of Education that the allocation for the 2012-13 Carl D. Perkins Career and Technical Education Improvement Act of 2006 grant will be for \$185,815. The annual grant provides support to career and technical education courses on the comprehensive high school campuses.
- The District’s annual application identifies the Business Department at Bloomington High School and the Home Economics Department at Colton High School as areas of focus for the 2012-2013 school year. Funds may be spent for the purchase of equipment and staff development and supporting Career Technical Student Organizations (CTSO).
- BUDGET**
- IMPLICATIONS:** General Fund Revenue: \$185,815
- RECOMMENDATION:** That the Board approve the application for Carl D. Perkins Career and Technical Education Improvement Act of 2006 (2012-13).

California Department of Education (<http://www3.cde.ca.gov/pgms/prt.aspx>)

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## Perkins Grant Management System (PGMS)

### LEA Profile

Allocation Amount	\$185,815.00
Budgeted Amount	\$185,815.00
Maximum Indirect Allowable	\$8,848.00
Application Due Date	Friday, June 01, 2012 5:00 PM
Application Status	Submitted For Review on 6/1/2012 1:22:21 PM

### Local Education Agency (LEA) information

#### LEA Contact Information

**LEA Name:** Colton Joint Unified (131 - Secondary)  
**CDS Code:** 36-67686-0000000  
**Address:** 1212 Valencia Dr.  
 Colton, CA 92324-1798  
**Phone:** (909) 580-5000  
**Fax:** (909) 433-9471  
**E-mail:** jerry\_almendez@cjusd.net

#### Superintendent

**Name:** Jerry Almendez

### Perkins Coordinator Information

#### Perkins Coordinator

**Name:** John Conboy  
**Title:** Coordinator  
**Phone:** 909-580-6544  
**Fax:** 909-872-6403  
**E-mail:** john\_conboy@cjusd.net  
**Street Address:** 1212 Valencia Drive  
**City:** Colton  
**State:** CA

**Zip Code:** 92324

**Perkins Coordinator Contact During Summer**

**Phone:** 909-580-6544

**E-mail:** john\_conboy@cjusd.net

## Fiscal Coordinator Information

### Fiscal Coordinator

**Name:** Full Name is required

**Title:** Fiscal Coordinator

**Phone:** Phone number is required      **Extension:**

**Fax:**

**E-mail:** E-mail is required

**Street Address:** Street Address is required

**City:** City is required

**State:** State is required

**Zip Code:** Zip Code is required

## LEA CTE Advisory Chair Information

**Name:** Susan McKee

**E-mail:** susan\_mckee@cjusd.net

**Phone:** 909-580-6632

## Section I - State Assurances and Certifications

### Certifications Sign-off

This application is a commitment to comply with the following assurances, certifications, terms, and conditions associated with the Carl D. Perkins Career and Technical Education Improvement Act of 2006.

The following Assurances, Certifications, and Grant Conditions are requirements of applicants and grantees as a condition of receiving funds. Applicants do not need to sign and return the general assurances and certification with the application; instead, they must download them, collect the appropriate signatures, and keep them on file to be available for compliance reviews, complaint investigations, or audits.

California Department of Education General Assurances (CDE-100A)  
Drug Free Workplace Certification (CDE-100DF)  
U.S. Department of Education Debarment and Suspension (ED 80-0014)  
U.S. Department of Education Lobbying (ED80-0013)  
Perkins IV Assurances and Certifications (CDE 100)  
2011–12 Grant Conditions

### Section I - LEA Sign-off Section

- Other updates to the local CTE plan can be submitted in narrative form with a reference to the Local CTE Plan chapter, section, and question.

### Section I - CDE Review and Sign-off Section

- Section I - Section Approved

## Section II - Representatives of Special Populations

### Representatives of Special Populations Sign-off

Section 123(b) of Perkins IV requires states to conduct annual evaluations of the progress and efforts grant recipients are making toward achieving the core indicator performance levels established for the state's CTE programs. California LEAs provide data to the CDE through the 101-E1 report in the fall and 101-E2 report in the spring, and these data are used to determine the core indicators.

This section identifies the LEA's actual performance on each of the Core Indicators of performance and indicates if the LEA has met the state-established performance targets.

After collecting the required signatures, enter the name and title of the person representing each of the special populations listed below.

#### Economically Disadvantaged (Title I Coordinator)

Title I Coordinator Name: Celia Gonzales  
 Title I Coordinator Title: Coordinator Special Project

#### Limited English Proficiency (English Learner Coordinator)

English Learner Coordinator Name: Bertha Arreguin  
 English Learner Coordinator Title: Director of Language Support Services

#### Disabled (Handicapped) (Special Education Coordinator)

Special Education Coordinator Name: Janet Nickell  
 Special Education Coordinator Title: Director Pupil Personnel Services

#### Single Parent or Single Pregnant Women (Title IX Coordinator)

Title IX Coordinator Name: Todd Beal  
 Title IX Coordinator Title: Director, Student Services

#### Gender Equity or Nontraditional Training (Title IX Coordinator)

Title IX Coordinator Name: Todd Beal  
 Title IX Coordinator Title: Director of Student Services

### Section II - LEA Sign-off Section

- As the duly authorized representative of the local educational agency applying for Carl D. Perkins Career and Technical Education Improvement Act of 2006, 2011–12 funding, I confirm that the LEA coordinators or administrators responsible for each of the programs associated with special population groups have reviewed and approved the 2011–12 Perkins IV application for funds.

### Section II - CDE Review and Sign-off Section

- Section II - Section Approved

## Section III - Assessment of Career Technical Education Programs

Section 123(b) of Perkins IV requires states to conduct annual evaluations of the progress and efforts grant recipients are making toward achieving the core indicator performance levels established for the state's CTE programs. California LEAs provide data to the CDE through the 101-E1 report in the fall and 101-E2 report in the spring, and these data are used to determine the core indicators.

This section identifies the LEA's actual performance on each of the Core Indicators of performance and indicates if the LEA has met the state-established performance targets.

Colton Joint Unified (131 - Secondary) has failed to meet one or two of the required targets of performance and is identified as a Needs Improvement Agency. For each performance target not met, explain the expected reasons for low performance, any strategies the LEA plans to implement in order to achieve the state-established performance level, and describe any planned actions to be taken to improve the performance on that particular core indicator.

N/A may indicate that the LEA:

- Failed to report the required data for that indicator
- Is one of the State Special Schools or California Education Authority
- Did not receive Perkins funds in the prior year and was not required to report data

If 5S1 is the only indicator showing an N/A, the LEA failed to submit the required CDE-101 E2 report

### 1S1 Academic Attainment-Reading/Language Arts

#### Numerator:

Number of 12th grade CTE concentrators who have met the proficient or advanced level on the English-language arts portion of the California High School Exit Examination (CAHSEE).

#### Denominator:

Number of 12th grade CTE concentrators.

<b>LEA Level 2007-08:</b>	34.51 %	<b>LEA Level 2008-09:</b>	37.43 %	<b>LEA Level 2010-11:</b>	35.48 %
<b>State Level 2010-11:</b>	44.50 %	<b>Required Target:</b>	40.05 %	<b>Met Target:</b>	No

#### Explanation:

The Class of 2011, when starting high school were placed in a double block of Algebra I for students who had scored basic or below on CST tests in mathematics. Approximately 50% of the entering students were placed in the classes. Of that number, almost 32% of the 900+ students or 300 students failed one or more semesters of Algebra that year. Students were placed in core academics in their sophomore and junior years to make up for the large failure rate. Students were also placed in an Intensive double block English class at year with 100 non English Learners or Student with Disabilities having two double block classes. Additional causes were the English Learner curriculum was changed from High point to Languages. This change increased the number of English Learners that were placed in double blocks for Language A/B and Language C/D. With over 25% of the student populations at the high school level as EL students, the number of freshman that were given electives were greatly reduced. DAIT provided directed the district and schools to place all students basic and below on CST English and Math testing to be in an intervention class, that is what lead to the change. CTE program changes were necessary because of budget reductions and that was the first year with no woodshops, electronics, reduced agriculture classes. BHS went to 1 Ag teacher from 2, as an example. CTE course were reduced and less students were given the introductory level classes. Between reduced offerings and more students failing academic classes, the number of students were reduced at the end of the their senior year, who would be a completer.

#### Strategy to improve performance level:

The Educational Services Division and the English and Math departments at the high schools explored curriculum changes to address the academic failure rates and curriculum. Structural changes were made to the math programs to eliminate or reduce double block classes in math and English. New math courses were created. Educational Services Division began to provide to sites placement matrix for counselors and administrators to use to reduce failures. Changes in the CTE program will provide students with more opportunity to complete a pathway and earn UC elective credit by taking any of the 9 UC a-g approved courses as part of their programs. The district began to establish a multi-year approach to

#### Planned activities:

#### Funding source:

Staff Development on Explicit Direct Instruction is the district's three year program to improve our instructional practices. CTE teachers are going to be trained by district Curriculum Program Specialists during staff development activities. Each comprehensive high school will be allocated funds to offer after school tutoring and make-up work time to provide students with individual assistance and skills remediation to ensure students are mastering the pathway standards. The district currently has never provided after school tutoring for non core classes. The schools will receive \$3,500 each to assist the CTE programs from the Perkins funding.

District    Perkins    Other

**Funding Amount:** \$15,500.00

## 1S2 Academic Attainment-Mathematics

### Numerator:

Numerator: Number of 12th grade CTE concentrators who have met the proficient or advanced level on the mathematics portion of the CAHSEE.

### Denominator:

Number of 12th grade CTE concentrators.

<b>LEA Level 2007-08:</b>	28.51 %	<b>LEA Level 2008-09:</b>	32.14 %	<b>LEA Level 2010-11:</b>	34.99 %
<b>State Level 2010-11:</b>	32.20 %	<b>Required Target:</b>	28.98 %	<b>Met Target:</b>	Yes

## 2S1 Technical Skill Attainment

### Numerator:

Number of CTE concentrators enrolled in a capstone CTE course who received an 'A', 'B', or 'C' grade in the course, or received an industry-recognized certification, or passed an end of program assessment aligned with industry-recognized standards.

### Denominator:

Number of CTE concentrators enrolled in capstone CTE courses during the reporting year.

<b>LEA Level 2007-08:</b>	72.16 %	<b>LEA Level 2008-09:</b>	80.47 %	<b>LEA Level 2010-11:</b>	67.24 %
<b>State Level 2010-11:</b>	63.44 %	<b>Required Target:</b>	57.10 %	<b>Met Target:</b>	Yes

## 3S1 Secondary School Completion

### Numerator:

Number of 12th grade CTE concentrators who earned a high school diploma, or other state-recognized equivalent (including recognized alternative standards for individuals with disabilities).

### Denominator:

Number of 12th grade CTE concentrators who left secondary education during the reporting year.

<b>LEA Level 2007-08:</b>	77.50 %	<b>LEA Level 2008-09:</b>	90.17 %	<b>LEA Level 2010-11:</b>	92.82 %
<b>State Level 2010-11:</b>	89.11 %	<b>Required Target:</b>	80.20 %	<b>Met Target:</b>	Yes

## 4S1 Student Graduation Rate

### Numerator:

Number of 12th grade CTE concentrators who, in the reporting year, were included as graduated in the states computation of its graduation rate.

### Denominator:

Number of 12th grade CTE concentrators.

<b>LEA Level 2007-08:</b>	77.50 %	<b>LEA Level 2008-09:</b>	90.17 %	<b>LEA Level 2010-11:</b>	92.82 %
<b>State Level 2010-11:</b>	84.60 %	<b>Required Target:</b>	76.14 %	<b>Met Target:</b>	Yes

## 5S1 Secondary Placement

### Numerator:

Number of 12th grade CTE concentrators who left secondary education during the reporting year and entered postsecondary education or advanced training, military service, or employment, as reported on a survey six months following graduation.

### Denominator:

Number of 12th grade CTE concentrators who left secondary education during the reporting year and responded to a follow-up survey.

<b>LEA Level 2007-08:</b>	84.64 %	<b>LEA Level 2008-09:</b>	76.77 %	<b>LEA Level 2010-11:</b>	96.80 %
<b>State Level 2010-11:</b>	83.33 %	<b>Required Target:</b>	75.00 %	<b>Met Target:</b>	Yes

## 6S1 Non-traditional Participation

### Numerator:

Number of CTE participants from underrepresented gender groups who were enrolled in a program sequence that leads to employment in nontraditional fields.

### Denominator:

Number of all CTE participants enrolled in a program sequence that leads to employment in nontraditional fields.

<b>LEA Level 2007-08:</b>	44.00 %	<b>LEA Level 2008-09:</b>	46.36 %	<b>LEA Level 2010-11:</b>	44.76 %
<b>State Level 2010-11:</b>	27.00 %	<b>Required Target:</b>	24.30 %	<b>Met Target:</b>	Yes

## 6S2 Non-traditional Completion

### Numerator:

Number of CTE concentrators from underrepresented gender groups enrolled in a capstone CTE course that leads to employment in a nontraditional field who received an 'A', 'B', or 'C' grade in the course, or received an industry-recognized certification, or passed an end of program assessment aligned with industry-recognized standards.

### Denominator:

Number of all CTE concentrators enrolled in a capstone CTE course that leads to employment in nontraditional fields.

<b>LEA Level 2007-08:</b>	29.20 %	<b>LEA Level 2008-09:</b>	32.68 %	<b>LEA Level 2010-11:</b>	29.38 %
<b>State Level 2010-11:</b>	19.00 %	<b>Required Target:</b>	17.10 %	<b>Met Target:</b>	Yes

## Section III - LEA Sign-off Section

Assessment of Career Technical Education Programs section is complete and ready for CDE review.

## Section III - CDE Review and Sign-off Section

### Section III - Section Approval

## Section IV - Progress Report Toward Implementing The Local CTE Plan

The implementation of each LEA's local Career Technical Education (CTE) plan directly affects the implementation of the State CTE Plan. Through the five-year duration of Perkins IV, 2008–2013, LEAs will report on the progress they have made toward implementation of their local CTE plan. This progress report is an opportunity to reflect on the goals outlined in the local CTE plan as well as noting the successes and challenges that occurred during the previous school year.

Additionally, the LEA should set measurable CTE outcomes for the next school year based on the needs of the CTE students and programs offered by the LEA and the results of the core indicator data reported in Section III.

LEA personnel must respond to the following questions:

### LEA Response

- 1. In the 2011-12 application (Section IV, question 3), the LEA identified at least three goals from the local CTE plan on which it would focus during the 2011–12 school year. What progress has the LEA made toward achieving those specific goals? How has the LEA improved, enhanced, or expanded CTE for students during 2011-12?**

1. Goal 1 Develop a CTE program within the district that is updated to Perkins requirements, State, and industry standards. CJUSD made changes to the programs offered and the elimination of programs based on the local labor market demands. Working the out local ROP Colton-Redlands-Yucaipa ROP, new courses were implemented in Virtual Enterprise and The Art of Animation. These courses provided additional skills development and learning opportunities to build on the district's program, which included the addition of e-commerce. CJUSD eliminated the agriculture program at BHS due to local demand and poor student performance.

The district and ROP have worked to provide students with curriculum that is industry based and assist students on continuing their education after college. Our Sports Medicine programs and Law Enforcement programs under went changes to earn them UC a-g electives status.

Our Hospitality program at CHS has moved from a general elective to a full program with FHA-Hero CTSO activities and regional officers. The changes in the district are also positive in the during the year the staff for the third high school was selected and final curriculum is being revised.

Goal 2 Develop small learning communities. The district has not made progress in this area during the 2011-12 school year. Our budget issues have lead to putting our limited resources into preparing for the opening of the new high school and middle school. Academically, Explicit Direct Instruction and the Common Core standards, took much of the time originally thought to be available for developing smaller learning communities.

Goal 5 Provide on and off campus opportunities for student experiences. The district reduced the school year by 6 days at its December Board meeting. Two planned events for students had to be cancelled. The district t did expand with the help of DeVry University its "Future Night" and "Her Way" conferences.. A futures night provides colleges, university, governments agencies and private industry business the opportunity to share their programs and job opportunities with students and parents. "Her Way" is a day at DeVry University for junior and senior female students to learn about business and medical occupations and training options to assist them in continuing their education. The students have a series of workshops from companies like Microsoft and elected officials about how to achieve and be successful, regardless of their background.

- 2. What criteria, data, or practices are used in your district for determining improvements in career technical education programs?**

2. Reviewing program costs and student course grades and the number of students participating in the Agricultural pathway was a major reason it was eliminated. Other programs that were affected by the budget cutting were the Child Development pathway, with the closing of the infant center. Many courses that were taught previously were eliminated. State funding reductions in that area effected the decision to close.

Criteria used in evaluating our programs included, effect of graduation rates, number of students impacted, and district budget deficits.

- 3. Describe the Professional Development activities provide to the CTE teachers that are specific to ensuring the teacher stays current with their own technical skills.**

Teachers are provided with professional development opportunities through conferences and district Staff Development opportunities. In the last three years we have had teachers do summer internships at Arrowhead Regional Medical Center Hospital and a local hotel. Teachers are provided release days when requested to attend professional meetings. This is an area we need to

improve on and have continued to work with our local community colleges and business to try to provide staff with opportunities. Part of the issues are related to teachers not wanting to be out of their rooms and away from their students. We have had major shifting in the calendar this year and teachers took 6 furlough days, second semester. Changes have led to much change in school sites with the selection of staff to be assigned to the new high school opening.

**4. Identify at least three measurable outcomes from the local CTE plan on which the LEA will focus in 2012–13.**

Goal 4: Establish District-wide procedures to inform students of college and career opportunities at all sites. We have been reducing counseling and career staff with budget cuts. Will be planning to team with San Bernardino Community College District and the University of Redlands to provide Career Counseling at all three high schools in 2012-13. The program will provide University of Redlands students working on their Counseling credential on our campus. The SBCCD will provide career training and software programs for use in our school career centers and computer labs for the college students to augment the services of our district counselors. We are also working on creating current program brochures and website information for our students.

Goal 1: Develop a Career Technical Education (CTE) program within the District that is updated to Perkins requirements, State, and Industry standards. We will be updating our district 5 year plan and revising course offerings during the 2012-13 school year. We begun training CTE staff on the Common Core and will continue to do this, but will provide more literacy strategies and staff development on the common core. The third high school opening has caused the district to reallocate staff and resources and changes to current regional labor market information makes it necessary to update our programs. In 2011-12, the district ceased to offer Agriculture classes and the pathway was eliminated. New courses in the Art of Animation were started to expand the webpage design program. Working with our local ROP, Colton-Redland - Yuicapa (CRY-ROP) we will be developing a new 5 year plan.

Goal 3: Embed career information throughout the middle school and elementary campuses. The changes to the common core and the movement to more technical reading will provide us the opportunity to make major changes to the middle school language arts curriculum. Working with San Bernardino Community college we plan to offer more opportunities for the students to receive hands on experience in CTE, STEM and other areas experiences by having the college and industry experts working with students. The Ambassador program will be provided by SBCCD staff.

## Section IV - CDE Review and Sign-off Section

Section IV - Section Approval

## Section V - Sequence of Courses to Be Funded

This section is used to budget expenditures for each Pathway in an Industry Sector.

### Add Program

Only those Pathways identified in an LEA's approved Local CTE Plan, or submitted in a revision to the Local Plan may be supported by Perkins IV funds.

### Program Detail

Site Name	Industry Sector	Career Pathway	Budget Amount
Across All Sites	Across Multiple Sectors	Across	\$48,736.00
Across All Sites	Education, Child Development & Family Services	Child Development	\$1,175.00
Across All Sites	Finance & Business	Business Financial Management	\$8,940.00
Across All Sites	Hospitality, Tourism & Recreation	Food Service and Hospitality	\$30,764.00
Across All Sites	Information Technology	Information Support and Services	\$76,840.00
Across All Sites	Manufacturing & Product Development	Integrated Graphics Technology	\$ .00
Across All Sites	Manufacturing & Product Development	Welding Technology	\$ .00
Across All Sites	Marketing, Sales & Service	Entrepreneurship	\$10,860.00
Across All Sites	Public Services	Protective Services	\$5,000.00
Across All Sites	Transportation	Vehicle Maintenance, Service and Repair	\$3,500.00
<b>Total</b>			<b>\$185,815.00</b>

### Section V - CDE Review and Sign-off Section

Section V - Section Approval

## Section VI - Budget and Expenditure Schedule

Object Code	At Least 85% of the grant must be spent in these areas						Not to exceed 10% of total expenditure	Not to exceed 5% of total expenditure
	(A) Instruction (Including Career Technical Student Organizations)	(B) Professional Development	(C) Curriculum Development	(D) Transportation and Child Care for Economically Disadvantaged Participants	(E) Special Populations Services	(F) Research Evaluation and Data Development	(G) Career and Academic Guidance and Counseling for Students Participating in CTE Programs	(H) Administration or Indirect Costs
1000 Certificated Salaries	\$12,512.00	\$1,400.00	\$5,300.00	\$0.00	\$0.00	\$750.00	\$1,500.00	\$0.00
2000 Classified Salaries	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3000 Employee Benefits	\$2,502.00	\$280.00	\$1,135.00	\$0.00	\$0.00	\$150.00	\$0.00	\$0.00
4000 Books/Supplies	\$111,588.00	\$0.00	\$1,000.00	\$0.00	\$2,500.00	\$2,600.00	\$350.00	\$0.00
5000 Services/ Operating Expenses	\$19,200.00	\$8,200.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$3,000.00	\$1,300.00
6000 Capital Outlay	\$0.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A
7000 Indirect Costs	N/A	N/A	N/A	N/A	N/A	N/A	N/A	\$7,548.00
<b>Total</b>	<b>\$145,802.00</b>	<b>\$9,880.00</b>	<b>\$7,935.00</b>	<b>\$0.00</b>	<b>\$5,000.00</b>	<b>\$3,500.00</b>	<b>\$4,850.00</b>	<b>\$8,848.00</b>

 Section VI - Section Approved

## Section VII - Local CTE Plan Update

Applicants may update their local CTE plans annually, if necessary. This is a good time to review local CTE plan benchmarks and make adjustments to reflect progress or additions to the CTE program. This is particularly important if:

- New courses have been added to an existing program sequence.
- New sequences of courses have been developed for an existing industry sector.
- A new industry sector and the corresponding sequences of courses have been developed.

## Section VII - LEA Sign-off Section

- Local CTE Plan benchmarks are reviewed to reflect progress or additions to the CTE program.

## Section VII - CDE Review and Sign-off Section

- Section VII - Section Approved**

Questions: [Perkins Support Team](#) | [perkins@cde.ca.gov](mailto:perkins@cde.ca.gov) | 916-324-5706

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California Department of Education  
1430 N Street  
Sacramento, CA 95814

[Web Policy](#)



**BOARD AGENDA**

**REGULAR MEETING  
June 14, 2012**

**CONSENT ITEM**

**TO:** **Board of Education**

**PRESENTED BY:** Mike Snellings, Assistant Superintendent, Educational Services Division

**SUBJECT:** **Approval of Agreement with the Riverside County Superintendent of Schools to Provide *Balance Leadership Workshops* (2012-13)**

**GOAL:** Improved Student Performance

**STRATEGIC PLAN:** Strategies #2 – Curriculum

**BACKGROUND:** To establish a district-wide training for District administration and school site administrators, the training is based upon Dr. Robert Marzano’s meta-analysis research on school leadership. Dr. Marzano’s research identified 21 key leadership characteristics that impact student achievement and a marquee part of the trainings is dealing with change. With the implementation of the Common Core, California’s continued budget issues, and the addition of new schools, school site principals will benefit from the training to successfully manage and lead change.

**BUDGET IMPLICATIONS:** General Fund Expenditure: \$26,000

**RECOMMENDATION:** That the Board approve the agreement with the Riverside County Superintendent of Schools for *Balance Leadership Workshops* 2012-13.

**RIVERSIDE COUNTY SUPERINTENDENT OF SCHOOLS**  
3939 Thirteenth Street/P.O. Box 868  
Riverside, California 92502

**AGREEMENT FOR BALANCE LEADERSHIP TRAINING SERVICES**  
**(District Expense)**

This Agreement, effective **July 1, 2012**, by and between **Riverside County Superintendent of Schools**, hereinafter referred to as the "SUPERINTENDENT," and **Colton Joint Unified School District** of Riverside County, hereinafter referred to as the "DISTRICT";

**W I T N E S S E T H:**

1. The SUPERINTENDENT agrees to provide services for the DISTRICT as follows:
  - **Facilitation, catering and materials for 65 participants to attend four (4) two-day sessions, eight (8) full days total of the 2012-2013 Balance Leadership Workshop that will be held at the Riverside County Office of Education Conference Center.**
2. The services will be provided by an instructor holding the proper credentials authorizing such services.
3. The DISTRICT agrees to pay the SUPERINTENDENT the amount of **\$26,000.00**, said amount being not less than the cost of providing said services, and payable within forty-five (45) days from receipt of an invoice(s).
4. The **term** of this agreement shall be from **July 1, 2012** through **June 30, 2013**.
5. INDEPENDENT CONTRACTOR: The SUPERINTENDENT, while engaged in the performance of this contract, is an independent contractor, and is not an officer, agent or employee of the DISTRICT.
6. WORKER'S COMPENSATION: The Superintendent certifies that it is aware of the laws of the State of California requiring employers to be insured against liability for Worker's Compensation and shall comply with such laws during the term of this contract.
7. FINGERPRINTING: Education Code section 45125.1 and 45125.2 requires the SUPERINTENDENT to certify that its employees and employees of CONTRACTORS who may have contact with pupils have not been convicted of serious or violent felonies as defined by statute. Compliance with the following conditions, or with the fingerprinting requirements, is a condition of this contract, and the DISTRICT reserves the right to terminate the contract at any time for noncompliance.
8. OCCUPATIONAL SAFETY AND HEALTH ADMINISTRATION (OSHA): SUPERINTENDENT hereby certifies awareness of the Occupational Safety and Health Administration (OSHA) standards and codes as set forth by the U.S. Department of Labor, and the derivative Cal/OSHA standards, laws and regulations relating thereto, and verifies that all performance under this Agreement shall be in compliance therewith.

- 9. ASSIGNMENT OF CONTRACT: Neither this Agreement nor any duties or obligations under this Agreement may be assigned without the prior written consent of both parties to this Agreement. Any assignment or purported assignment of this Agreement without prior written consent of the other party will be deemed void and of no force or effect.
  
- 10. MUTUAL HOLD HARMLESS:
  - a. DISTRICT shall indemnify and hold harmless the SUPERINTENDENT and its agents, servants and employees from any liability, claim, damage or action whatsoever, based or asserted upon any act or omission of DISTRICT, its officers, employees, subcontractors, agents or representatives arising out of or in any way relating to this Agreement, including but not limited to property damage, bodily injury, or death. DISTRICT shall defend, at its sole expense, all costs and fees including but not limited to attorney fees, cost of investigation, defense and settlements or awards, the SUPERINTENDENT and its agents, servants and employees in any such claim or action.
  
  - b. SUPERINTENDENT shall indemnify and hold harmless the DISTRICT and its agents, servants and employees from any liability, claim, damage or action whatsoever, based or asserted upon any act or omission of SUPERINTENDENT, its officers, employees, subcontractors, agents or representatives arising out of or in any way relating to this Agreement, including but not limited to property damage, bodily injury, or death. SUPERINTENDENT shall defend, at its sole expense, all costs and fees including but not limited to attorney fees, cost of investigation, defense and settlements or awards, the DISTRICT and its agents, servants and employees in any such claim or action.
  
- 11. AMENDMENT: This agreement may only be amended in writing by the mutual consent of the parties hereto.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on the day and year first above written.

**Riverside County Superintendent  
of Schools**

**Colton Joint Unified School District**

Signed \_\_\_\_\_  
Authorized Signature

Signed \_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Printed name

\_\_\_\_\_  
Printed name

Date \_\_\_\_\_

Date \_\_\_\_\_



**BOARD AGENDA**

**REGULAR MEETING  
June 14, 2012**

**CONSENT ITEM**

- TO:** **Board of Education**
- PRESENTED BY:** Mike Snellings, Assistant Superintendent, Student Services
- SUBJECT:** **Approval of Appointment of District Representatives from Bloomington, Colton, and Grand Terrace High Schools to California Interscholastic Federation (CIF) Leagues (2012-13)**
- GOAL:** Improved Student Performance
- STRATEGIC PLAN:** Shared Community Belief – The success of our children ensures the long-term success of our community.
- BACKGROUND:** Education Code 33353 (a)(1) requires that school districts annually appoint representatives to CIF leagues to maintain voting privileges on issues that affect the league and section levels of the athletic programs.
- The following names are proposed to the governing board to serve as CIF representatives to league:
- |                           |  |
|---------------------------|--|
| Colton High School        | <i>Amanda Corridan, Principal</i>          |
| Colton High School        | <i>Scott Sunderland, Athletic Director</i> |
| Bloomington High School   | <i>Ignacio Cabrera, Principal</i>          |
| Bloomington High School   | <i>William Webb, Athletic Director</i>     |
| Grand Terrace High School | <i>Angela Dischinger, Principal</i>        |
| Grand Terrace High School | <i>Tiffany Gordon, Athletic Director</i>   |
- BUDGET IMPLICATIONS:** No impact to the General Fund.
- RECOMMENDATION:** That the Board approve the recommendation to appoint the district representatives from Bloomington and Colton High Schools to California Interscholastic Federation League (2010-11), as presented.



MARIE M. ISHIDA, EXECUTIVE DIRECTOR

# CALIFORNIA INTERSCHOLASTIC FEDERATION

CIF STATE OFFICE • 4858 DUCKHORN DRIVE • SACRAMENTO, CA 95834 • (916) 239-4477 • FAX (916) 239-4478 • CIFSTATE.ORG

## 2012-2013 Designation of CIF Representatives to League

Please complete the form below for each school under your jurisdiction and **RETURN TO THE CIF SECTION OFFICE (ADDRESSES ON REVERSE SIDE)** no later than July 2, 2012.

Colton Joint Unified School District/Governing Board at its June 14, 2012 meeting,  
(Name of school district/governing board) (Date)

appointed the following individual(s) to serve for the 2012-2013 school year as the school's league representative:

PHOTOCOPY THIS FORM TO LIST ADDITIONAL SCHOOL REPRESENTATIVES

NAME OF SCHOOL Bloomington High School  
 NAME OF REPRESENTATIVE Ignacio Cabrera POSITION Principal  
 ADDRESS 10750 Laurel Avenue CITY Bloomington ZIP 92316  
 PHONE (909) 580-5004 FAX (909) 876-6326 E-MAIL ignacio-cabrera@cjustd.net

NAME OF SCHOOL Bloomington High School  
 NAME OF REPRESENTATIVE William Webb POSITION Athletic Director  
 ADDRESS 10750 Laurel Avenue CITY Bloomington ZIP 92316  
 PHONE (909) 580-5004 FAX (909) 876-6326 E-MAIL william-webb@cjustd.net

NAME OF SCHOOL Colton High School  
 NAME OF REPRESENTATIVE Amanda Corridan POSITION Principal  
 ADDRESS 777 W. Valley Blvd. CITY Colton ZIP 92324  
 PHONE (909) 580-5005 FAX (909) 876-4093 E-MAIL amanda-corridan@cjustd.net

NAME OF SCHOOL Colton High School  
 NAME OF REPRESENTATIVE Scott Sunderland POSITION Athletic Director  
 ADDRESS 777 W. Valley Blvd. CITY Colton ZIP 92324  
 PHONE (909) 580-5005 FAX (909) 876-4093 E-MAIL scott-sunderland@cjustd.net

If the designated representative is not available for a given league meeting, an alternate designee of the district governing board may be sent in his/her place. **NOTE:** League representatives from public schools and private schools must be designated representatives of the school's governing boards in order to be eligible to serve on the section and state governance bodies.

Superintendent's or Principal's Name Jerry Almendarez Signature  
 Address 1212 Valencia Drive City Colton Zip 92324  
 Phone 909-580-5000 Fax 909-872-6404

**PLEASE MAIL OR FAX THIS FORM DIRECTLY TO THE CIF SECTION OFFICE. SEE REVERSE SIDE FOR CIF SECTION OFFICE ADDRESSES.**



MARIE M. ISHIDA, EXECUTIVE DIRECTOR

# CALIFORNIA INTERSCHOLASTIC FEDERATION

CIF STATE OFFICE • 4658 DUCKHORN DRIVE • SACRAMENTO, CA 95834 • (916) 239-4477 • FAX (916) 239-4478 • CIFSTATE.ORG

## 2012-2013 Designation of CIF Representatives to League

Please complete the form below for each school under your jurisdiction and **RETURN TO THE CIF SECTION OFFICE (ADDRESSES ON REVERSE SIDE)** no later than July 2, 2012.

Colton Joint Unified School District/Governing Board at its June 14, 2012 meeting,  
(Name of school district/governing board) (Date)

appointed the following individual(s) to serve for the 2012-2013 school year as the school's league representative:

### PHOTOCOPY THIS FORM TO LIST ADDITIONAL SCHOOL REPRESENTATIVES

NAME OF SCHOOL Grand Terrace High School  
 NAME OF REPRESENTATIVE Angela Dishinger POSITION Principal  
 ADDRESS 21810 Main Street CITY Grand Terrace ZIP 92313  
 PHONE (909)580-5006 FAX (909)554-1881 E-MAIL angela-dishinger@cjuds.net

NAME OF SCHOOL Grand Terrace High School  
 NAME OF REPRESENTATIVE Tiffany Gordon POSITION Athletic Director  
 ADDRESS 21810 Main Street CITY Grand Terrace ZIP 92313  
 PHONE (909)580-5006 FAX (909)554-1881 E-MAIL tiffany-gordon@cjuds.net

NAME OF SCHOOL \_\_\_\_\_  
 NAME OF REPRESENTATIVE \_\_\_\_\_ POSITION \_\_\_\_\_  
 ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ ZIP \_\_\_\_\_  
 PHONE \_\_\_\_\_ FAX \_\_\_\_\_ E-MAIL \_\_\_\_\_

NAME OF SCHOOL \_\_\_\_\_  
 NAME OF REPRESENTATIVE \_\_\_\_\_ POSITION \_\_\_\_\_  
 ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ ZIP \_\_\_\_\_  
 PHONE \_\_\_\_\_ FAX \_\_\_\_\_ E-MAIL \_\_\_\_\_

If the designated representative is not available for a given league meeting, an alternate designee of the district governing board may be sent in his/her place. **NOTE:** League representatives from public schools and private schools must be designated representatives of the school's governing boards in order to be eligible to serve on the section and state governance bodies.

Superintendent's or Principal's Name Jerry Almendarez signature  
 Address 1212 Valencia Drive City Colton Zip 92324  
 Phone 909-580-5000 Fax 909-872-6404

**PLEASE MAIL OR FAX THIS FORM DIRECTLY TO THE CIF SECTION OFFICE. SEE REVERSE SIDE FOR CIF SECTION OFFICE ADDRESSES.**



**BOARD AGENDA**

**REGULAR MEETING  
June 14, 2012**

**CONSENT ITEM**

**TO:** Board of Education

**PRESENTED BY:** Jaime R. Ayala, Assistant Superintendent, Business Services Division

**SUBJECT:** Acceptance of Gifts

**GOAL:** Community Relations

**STRATEGIC PLAN:** Strategy #6 – Character

**BACKGROUND:** The Board may accept gifts of money or property on behalf of the district in accordance with Board Policy #3290: Gifts, Grants and Bequests.

**RECOMMENDATION:** That the Board accept the gifts as listed on the attached matrix.



**BOARD AGENDA**

**REGULAR MEETING  
June 14, 2012**

**CONSENT ITEM**

**TO:** Board of Education

**PRESENTED BY:** Jaime R. Ayala, Assistant Superintendent, Business Services Division

**SUBJECT:** **Approval of Reimbursement for Damage to Employee Vehicle in Accordance with Board Policy 4156.3**

**GOAL:** School Safety & Attendance

**STRATEGIC PLAN:** Strategic Parameter #7 – Fiscal Responsibility

**BACKGROUND:** In accordance with Board Policy #4156.3, reimbursement for vehicle damage shall be limited to payment of the deductible amount of the employee's insurance policy, not to exceed one hundred dollars (\$100), for damages resulting from malicious acts while the vehicle is parked or driven on Colton Joint Unified School District premises.

**BUDGET IMPLICATIONS:** General Fund Expenditure: \$200.00 (\$100.00 for each claim)

**RECOMMENDATION:** That the Board approve reimbursement for damage to employee vehicle as presented.

CJUSD - Board Policy #4156.3  
Employee Vehicle Damage Reimbursement

Board Meeting –June 14, 2012

EMPLOYEE (EIN)	LOCATION	DATE/TIME	DETAIL/INCIDENT	RPR. EST.	INS. DED.	POLICE REPORT
EIN # 7254	Bloomington Middle	April 30, 2012 (Approximately between 8-4:00 p.m.)	Damage to the left rear side bumper panel	\$733.55	\$500.00	#9860
EIN #4291	Zimmerman	May 21, 2012	Damage to front passenger side window	\$108.02	\$250.00	#031201902

**CONSENT ITEM**

**TO:** Board of Education

**PRESENTED BY:** Jaime R. Ayala, Assistant Superintendent, Business Services Division

**SUBJECT:** Approval to Renew Agreement with School Services of California, Inc. for Special/Fiscal Budget Services (2012-13)

**GOAL:** Support Services/Budget Planning

**STRATEGIC PLAN:** Strategy #1 – Communication

**BACKGROUND:** School Services of California is recognized as one of the top consultants in the state regarding issues of school finance, legislation, school budgeting and general fiscal issues. The Business Services Division uses these services daily to research and administer the budgeting functions of the District.

**BUDGET IMPLICATIONS:** General Fund Expenditure: \$2,220 annually, plus expenses.

**RECOMMENDATION:** That the Board approve to renew agreement with School Services of California, Inc. for Fiscal Budget Services (2012-13).



## BOARD AGENDA

REGULAR MEETING  
June 14, 2012

### CONSENT ITEM

**TO:** Board of Education

**PRESENTED BY:** Jaime R. Ayala, Assistant Superintendent, Business Services Division

**SUBJECT:** Authorization to “Piggyback” the Santa Clarita Valley School Food Services Agency’s SUPER Co-Op RFP#201112-0220-1 for the Processing of Commodity and Non-Commodity Food Items for the 2012-13 School Year

**GOAL:** Budget Planning

**STRATEGIC PLAN:** Strategy #1 – Communication  
Strategy #3 – Decision Making

**BACKGROUND:** The Inland Empire Co-Op, which includes the Colton Joint Unified School District Nutrition Services, is a member of the SUPER Co-Op operated by the Santa Clarita Valley School Food Services Agency. This agency has awarded a competitive contract for the processing of USDA commodities and non-commodity food products to various manufacturers. The prices and terms of the contract are favorable and it would be in the District’s best interest to “piggyback” this RFP and all extensions in accordance with Public Contract Code 20118.

**BUDGET IMPLICATIONS:** Nutrition Services Fund 13 Expenditure \$1,200,000.00 (Estimated amount)

**RECOMMENDATION:** That the Board authorize the District to “piggyback” the Santa Clarita Valley School Food Services Agency’s SUPER Co-Op RFP#201112-0220-1 for the processing of commodity and non-commodity food items for the 2012-13 school year, as presented.

**SANTA CLARITA VALLEY SCHOOL FOOD SERVICES AGENCY  
REGULAR MEETING OF THE BOARD OF DIRECTORS**

**MINUTES**

**March 27, 2012  
9:00 A.M.**

Ms. Vicky Myers, President, called the Regular meeting of the Board of Directors of the Santa Clarita Valley School Food Services Agency to order at 9:03 a.m. at the Santa Clarita Valley School Food Services Agency Office, 25210 Anza Drive, Valencia, CA 91355. **CALL TO ORDER**

**MEMBERS PRESENT:**

Ms. Vicky Myers, (S) President	Present
Mr. Michael Clear, (N) Clerk	Absent
Ms. Marcia Dains, (C) Presiding Officer	Present
Ms. Chris Hamlin, (Sg) Member	Present
Mr. Jim Gibson, Alt. Member, Castaic USD	Present

**ROLL CALL**

**STAFF PRESENT:**

Mr. Pavel Matustik, CEO & Board Secretary	Present
Ms. Susan Weiss, Director, Finance & Administration	Present
Ms. Jane Crawford, Director, Food Services	Present
Ms. Laurie Kudroff, Administrative Assistant	Present

**I. AGENDA**

The motion was made by Ms. Hamlin, seconded by Ms. Dains and carried 3-0 to approve the Agenda.

Approval of Agenda  
M- 59 Ayes: 3

**II. MINUTES**

1. Ms. Dains made the motion; seconded by Ms. Hamlin, motion carried, to approve the minutes of the Regular Meeting held on Feb. 21, 2012.

Minutes Regular Meeting  
M- 60 Ayes: 3

**III. HEARING SESSION**

1. There was no advance request to address the Board.
2. James Foster Elem. was recognized as Cafeteria of the Month for February 2012. The team members are Kathy Trovato (Site Team Leader), Adele Hollowood (NA 1), & Kristiani Suwito (NA 1) – ALL were present at the meeting. Ms. Lori Alvarado, Office Manager, was also present. This team was recognized as Cafeteria for the first time. Their kitchen is so clean it sparkles and the staff has a flair for decorating for every occasion. Currently they are holding a "My Plate" contest. Completed plates are being displayed in the MPR and the winners will be announced soon – blue ribbons will be waiting for the winners. This team was thanked for their dedication to the Agency and to the children at Foster Elementary.
3. There were no Comments or Questions on Agenda items.

**V. CONFERENCE CALENDAR**

4. At the request of Ms. Myers and Ms. Hamlin, this item was taken out of order to accommodate the visiting speakers/guests from COC – Mr. Adam Philipson & Jennifer Herrera. Mr. Philipson & Ms. Herrera were

Rock the Rhythm, Beat the Odds, 5/18/12 at COC

**EXHIBIT: A**

1

**V. CONFERENCE CALENDAR (cont.)**

present to provide more information about the "Rock the Rhythm, Beat the Odds" event on 5/18/12 at College of the Canyons. This event will showcase more than 7,100 local 6<sup>th</sup> & 7<sup>th</sup> graders, as well as more than 3,000 community members in the stands, in one historic effort to break a Guinness World Record. The logistics for sack lunches for the children attending the event was discussed.

Rock the Rhythm, Beat the Odds, 5/18/12 at COC (cont.)

**IV. CONSENT CALENDAR**

1. Ms. Dains made the motion, seconded by Ms. Hamlin, to approve all of the items on the Consent Calendar; motion carried.
2. B Warrants (Feb.) #11-12-09/C1
3. Personnel Action Report #11-12-09/C2
  - a) New Employees
  - b) Transfers
  - c) Status Change
  - d) Temporary Assignment
  - e) Leave of Absence
  - f) Resignation
  - g) Terminated
4. Purchase Orders (Feb.) #11-12-09/C3
5. Reimbursement #11-12-09/C4
6. No items were removed from the Consent Calendar.

Consent Calendar  
M- 61 Ayes: 3

**V. CONFERENCE CALENDAR**

1. Ms. Tracy Fiscella, R.D. & Ms. Jane Crawford gave a presentation on the NEW Regulations for the National School Lunch Program which will be implemented beginning 7/1/12. The Board members asked for this to also be presented at the districts AdCo meetings.
2. Ms. Weiss reviewed the Financial Report for February 2012.
3. Ms. Crawford reviewed the Participation Report. The overall participation for Feb. 2012 was 62.64% - 1.52% higher than last year. Lunch participation was 46.98% - last year it was 44.57%. The breakfast ADP for Feb. 2012 was 17.52% - 0.23% higher than last year. We averaged 4,461 breakfasts per day. The average student spending per day increased from \$0.121 to \$0.138.

Presentation – New NSLP Regulations

Financial Report–Feb. '12

Participation Report–Feb. '12

**VI. ACTION CALENDAR**

1. Ms. Dains made the motion, seconded by Ms. Hamlin, to approve the 2<sup>nd</sup> Interim Budget Report; motion carried 3-0.
2. Ms. Hamlin made the motion, seconded by Ms. Dains, to approve the SUPER Co-Op RFP#201112-0220-1 for Commodity & Non-Commodity Food Items for the 2012/2013 SY; motion carried 3-0.
3. Ms. Dains made the motion, seconded by Ms. Hamlin, to approve the RFP #11-12-31012012-01 for Frozen Food Distribution for the 2012/2013 SY–bid was awarded to Gold Star Foods; motion carried 3-0.

M – 62 Ayes: 3  
2<sup>nd</sup> Interim Budget Report  
Approved

M – 63 Ayes: 3  
SUPER Co-Op RFP#201112-0220-1 Commodity & Non-Commodity Food Items  
2012/13 SY

Approved  
M – 64 Ayes: 3  
RFP #11-12-31012012-01  
Frozen Food Distribution  
2012/13 SY Approved

**VI. ACTION CALENDAR (cont.)**

- 4. Ms. Dains made the motion, seconded by Ms. Hamlin, to approve the JPA Board Policies – Part 1; motion carried 3-0.

M – 65 Ayes: 3  
 JPA Board Policies – Part 1  
Approved

**VII. CORRESPONDENCE AND BOARD INFORMATION**

- 1. A copy of the Driftwood Dairy prices (Year-To-Date) was included for the Board.

Driftwood Dairy Prices

- 2. Two newspaper articles from The Signal (NAC & Kids' Cooking Campaign) were included for the Board.

Newspaper Articles from The Signal

- 3. An article from the USDA about the safety of Lean Finely Textured Beef was included for the Board.

Article from USDA re: LTFB

- 4. Mr. Matustik read the Agency Report. **STAFF:** It was reported that a due to a recent problem last Wed., 3/21/12, there will be a change in the Agency Maintenance & Operations department. Mr. Matustik reported a consultant has been hired and begins effective 4/2/12. **OPERATIONS:** It was reported the SUPER Co-Op issued a new RFP for Cereals and Cereal Products – a mfg. direct bid. The bid is due on April 17, 2012. **OTHER CONCERNS:** There are two (2) remaining schools (Saugus USD) that will participate in this year's Kids' Cooking Campaign:

Agency Report

School	Date	Teacher
Bridgeport Elem.	3/29/12	Liz Ketterl
Santa Clarita Elem.	3/30/12	Holly Augustine

Mr. Matustik asked for the Board's permission to pay for the employees' dinner at the annual recognition banquet on Thurs., June 14, 2012. An article from The Signal "Dairy gives 11,500 Reasons to Smile" was shared with the Board. The Saugus USD – students at Tesoro del Valle Elem. – won a check from the California Milk Advisory Board for \$11,500 by drinking milk and earning money and prizes for the school. Mr. Matustik distributed another article about LFTB (aka "pink slime").

**VIII. ITEMS FOR NEXT MEETING (April 17, 2012)**

- 1. JPA Board Policies, Part 2 – 1<sup>st</sup> Reading
- 2. 2012/2013 Meal Prices
- 3. Discussion El Monte City SD Visit

ITEMS FOR NEXT MEETING

**IX. CLOSED SESSION**

There was no need for a closed session.

CLOSED SESSION

**X. RECONVENE TO OPEN SESSION**

This was not necessary.

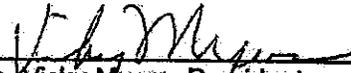
RECONVENE TO OPEN SESSION

**XI. ADJOURNMENT**

Ms. Dains made the motion, seconded by Ms. Hamlin, and carried 3-0, to adjourn the Regular meeting.

M – 66 Ayes: 3  
 ADJOURN: 10:50 A.M.

Date April 17, 2012

  
\_\_\_\_\_  
Ms. Vicky Myers, President

  
\_\_\_\_\_  
Ms. Marcia Dains, Presiding Officer



# BOARD AGENDA

**REGULAR MEETING**  
**June 14, 2012**

**CONSENT ITEM**

- TO:** Board of Education
- PRESENTED BY:** Jaime R. Ayala, Assistant Superintendent, Business Services Division
- SUBJECT:** Authorization to Renew the “Piggyback” RFP to the Pomona Unified School District’s Bid #10(08-09)FS for the Distribution of USDA Commodities
- GOAL:** Budget Planning
- STRATEGIC PLAN:** Strategy #1 – Communication  
Strategy #3 – Decision Making
- BACKGROUND:** The Pomona Unified School District, on behalf of the SUPER Commodity Cooperative, of which the Colton Joint Unified School District is a member, received approval to renew the bid for the distribution of USDA commodities for the 2012-13 school year to:
- Gold Star Foods in Ontario, CA for USDA commodities
  - Leabo Foods Distribution, Inc. in Ontario, CA for “Fee for Service” processed commodities.
- The Nutrition Services Department piggybacked onto this bid and is requesting renewal of the contract to receive USDA commodity deliveries in an efficient and cost effective manner.
- The prices and terms of the contract are favorable and it would be in the District’s best interest to renew the “piggyback” for this service contract and all extensions in accordance with Public Contract Code 20118.
- BUDGET IMPLICATIONS:** Nutrition Services Fund 13 Expenditure: \$50,000.00 (Estimated amount)
- RECOMMENDATION:** That the Board authorize the District to renew the Piggyback RFP to the Pomona Unified School District’s Bid #10(08-09)FS for the distribution of USDA commodities, as presented.

USDA Commodity Distribution for the SUPER Commodity Cooperative 2009/10

Distributor:	ASR	Gold Star "A" (entire co-op)			Gold Star "B"		LEABO
<b>Co-op (zone)</b>	PIP plus 2 (IE, SG, LS)	CCC CUTE GOLD RUSH DANCE			CCC CUTE GOLD RUSH DANCE DOCTOR		DOCTOR BEST SG SCOPE LS IE PIP IE
	1. Price per case delivered to member districts (cases minimum):						
	a. Frozen:	\$1.65	\$1.91	\$1.67	\$1.24	\$1.98	\$1.71
	b. Refrigerated:	\$1.65	\$1.91	\$1.67	\$1.24	\$1.98	\$1.71
	c. Dry:	\$1.65	\$1.91	\$1.67	\$1.24	\$1.98	\$1.71
	2. Price per case picked up at the Distributor's location:	\$0.75	\$1.75	\$1.75	\$1.75	\$1.75	\$1.75
	3. Price per case for individual site delivery: (additional cost)	\$0.60	\$0.75	\$0.75	\$0.75	\$0.75	\$0.75
	4. Discount terms:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	5. Minimum number cases required for delivery, if any:	0	25	25	25	25	25
	6. Delivery price per case if the minimum of required cases is not met:	\$0.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00
7. Extended storage per month:							
a. Price per month for frozen storage:	\$0.60	\$0.60	\$0.60	\$0.60	\$0.60	\$0.60	
b. Price per month for refrigerated storage:	\$0.45	\$0.60	\$0.60	\$0.60	\$0.60	\$0.60	
c. Price per month for dry storage:	\$0.45	\$0.60	\$0.60	\$0.60	\$0.60	\$0.60	
d. "In" and "Out" charges:	\$0.00	\$2.50	\$2.50	\$2.50	\$2.50	\$2.50	
e. "Lot" charges:	\$0.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	
8. Fee for Service (optional) price/cs.	1.65/2.25	no bid	no bid	no bid	no bid	no bid	
9. Free storage (in days)	30	30	30	30	30	30	
10. Monthly minimum storage charge:		\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	
<b>Only the BOLDED items were awarded</b> [Colton JUSD is a member of the IE (Inland Empire) Co-op zone of the SUPER Co-op]	Fr. 40,000 sq feet	Fr. 70,000 sq feet	Fr. 4,000 sq feet				
	Ref. 12,000 sq.feet	Ref. 25,000 sq.f	Ref. 3,500 sq.feet				
	Dry 15,0000 sq.feet	Dry 120,0000 sq.feet	Dry 3,500 sq.feet				

**Agenda Item Details**

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Meeting May 01, 2012 - Regular Board Meeting  
Category 7. Business Services  
Subject 7.05 Authorization to Renew Bid No. 10(08-09)FS - 2012-2013 Fiscal Year  
Access Public  
Type Action (Consent)

**Public Content**

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It is requested that the Board of Education authorize the renewal of Bid No. 10(08-09)FS for the 2012-13 fiscal year for the distribution of USDA commodities for the following:

- ASR Food Distributors, Inc. in Commerce, California
- Gold Star Foods in Ontario, California
- Leabo Foods Distribution, Inc. in Ontario, California

Funding: Food and Nutrition Services

All orders placed for services and supplies against these bids will be fully funded before purchases are made.

Rationale:

Renewal of these agreements will allow the District and other members of the Super Commodity Cooperative to receive USDA commodity deliveries in an efficient and cost effective manner.

Education Code Section 39644 authorizes school districts to renew competitive bids for supplies for two (2) additional years beyond the base year of issue and to renew competitive bids for services and equipment for four (4) additional years beyond the base year.

All vendors listed above for renewal have performed satisfactorily in past years and have been recommended by District staff for additional work. The use of renewal options saves considerable time and expense of advertising for new requirements and allows the District to continue to order at earlier bid prices.

**Motion & Voting**

---

Upon the recommendation of the Superintendent, Richard Martinez, the Consent Calendar (Agenda Items 3-8) was moved by Mrs. Konigar-Macklin, seconded by Mr. Guzman, and approved by members present.



Motion by Adrienne Konigar-Macklin, second by Frank Guzman.

Final Resolution: Motion Carries

Yea: Jason Rothman, Roberta Perlman, Frank Guzman, Adrienne Konigar-Macklin, Andrew S Wong



**BOARD AGENDA**

**REGULAR MEETING  
June 14, 2012**

**ACTION ITEM**

**TO:** **Board of Education**

**PRESENTED BY:** Jerry Almendarez, Superintendent

**SUBJECT:** **Approval of Two Year Contract for the Assistant Superintendent of Educational Services**

**GOALS:** Student Performance, Personnel Development, Facilities/Support Services, Budget Planning, School Safety & Attendance, Community Relations, & Parent Involvement

**STRATEGIC PLAN:** Strategy #1 – Communication  
Strategy #3 – Decision Making  
Strategy #6 – Character

**BACKGROUND:** Government Code 53262(a) states that all contracts of employment with an assistant superintendent(s) shall be approved in an open session of the governing body of the local school agency, which shall be reflected in the governing body’s minutes.

**RECOMMENDATION:** That the Board approve the two-year contract for the assistant superintendent of Educational Services as presented.

**ACTION:** On a motion by Board member \_\_\_\_\_ and \_\_\_\_\_, the Board approved two-year contract for the assistant superintendent of Educational Services as presented.



## BOARD AGENDA

REGULAR MEETING  
June 14, 2012

### ACTION ITEM

- TO:** Board of Education
- PRESENTED BY:** Mike Snellings, Assistant Superintendent, Educational Services Division
- SUBJECT:** **Approval of Waiver of California High School Exit Exam (CAHSEE) Requirement for Students with Disabilities Who Have Taken the Exam with Modifications and Received the Equivalent of a Passing Score (2011-12)**
- GOAL:** Improve Student Performance
- STRATEGIC PLAN:** Strategies #2 – Curriculum
- BACKGROUND:** California Education Code 60851c requires a waiver from the Board of Education for each student with a disability who has taken the CAHSEE with modifications (resulting in an invalid score), who actually has obtained a passing score on one or both sections of the exam. In order for the Board to grant the waiver, the principal must certify that the pupil has 1) an IEP or 504 plan that requires modifications, 2) sufficient high school coursework completed or in progress in a high school curriculum sufficient to have attained the skills and knowledge otherwise needed to pass the CAHSEE, and 3) an individual score report showing that the pupil has received the equivalent of a passing score while using a modification.
- The student has submitted for waiver approval and has met the aforementioned criteria.  
*Student ID #: 134967*
- BUDGET IMPLICATIONS:** No impact to the General Fund.
- RECOMMENDATION:** That the Board approve the waiver of California High School Exit Exam (CAHSEE) requirement for students with disabilities who have taken the exam with modifications and received the equivalent of a passing score (2011-12).
- ACTION:** On motion of Board member \_\_\_\_\_ and \_\_\_\_\_, the Board approved the waiver of the California High School Exit Exam (CAHSEE) requirement for students with disabilities who have taken the exam with modifications and received the equivalent of a passing score (2011-12).



**BOARD AGENDA**

**REGULAR MEETING  
June 14, 2012**

**ACTION ITEM**

- TO:** Board of Education
- PRESENTED BY:** Mike Snellings, Assistant Superintendent, Educational Services Division
- SUBJECT:** Approval of Contract with DataWORKS Educational Research Inc. (2012-13)
- GOAL:** Improved Student Performance
- STRATEGIC PLAN:** Strategy #1 – Communication  
Strategy # 2 – Curriculum
- BACKGROUND:** The District’s status as a Program Improvement Year 3+ district requires that we allocate ten percent of the Title I funds for staff development. The most critical need is to strengthen classroom instruction at all levels. Explicit Direct Instruction is ideal for all content areas and grade levels and supports teachers in the delivery of effective lessons that can significantly improve achievement for all learners, including English language learners and students with special needs.
- The Educational Services Division would like to use DataWORKS Educational Research to provide training in:
- Explicit Direct Instruction Components
  - English Learner strategies for acceleration
  - Designing Explicit Direct Instruction Lessons
- Consultants will also coach teachers as they deliver the lessons they have designed.
- BUDGET IMPLICATIONS:** Title I Fund expenditure: \$393,000
- RECOMMENDATION:** That the Board approve the contract with DataWORKS Educational Research Inc., 2012-13.
- ACTION:** On motion of Board Member \_\_\_\_\_ and \_\_\_\_\_, the Board approved the contract with DataWORKS Educational Research Inc., 2012-13.

**Colton Joint USD**  
2012-2013 School Year Contract

Date of Contract: April 19, 2012	P.O#
Name of Schools: 18 ES 4 MS 3 HS	Name of District: Colton Joint USD
Address:	Address: 1212 Valencia Drive Colton, CA 92324
Telephone # :	Telephone: 909-580-5000 x6506
Fax # :	Fax # : Not listed
Principal:	Primary Contact: Celia Gonzales, Coord. of Special Projects and Staff Development  Brian Butler, Secondary Curriculum Dir Jennifer Jaime, Elem Curriculum Dir Jerry Almendarez, Superintendent Frances Frost, Exec Admin Assist.
Email:	Email: <u>CELIA_GONZALES@cjuds.net</u> Telephone: Celia Gonzales 909-580-5000 x6538

Send Contract to School

Send Contract to District

This is a Contract between **Colton Joint USD** and **DataWORKS Educational Research** for the following services:

**Contract # 4042**

Training	Purpose	Comments	Job #	Presenter <small>subject to change</small>	Cost
<b>Explicit Direct Instruction (EDI) 2-Day Workshop</b>  <b>Cohort 2: (Teachers NOT trained in 2011-2012)</b>	Administrators and teachers are taught a strategic collection of instructional practices combined together to design and deliver well-crafted lessons that explicitly teach content, especially grade-level content, to all students.  Maximum recommended participants per group is 50 people.	Dates: 6 days TBD in October  Audience Qty: 3 Groups/2 days ea. <b>(Elem, Secondary History and Science teachers not trained in EDI in 2011.)</b>  Final Counts TBD at least two weeks before training.  Location: TBD  Time: 8:00 am- 3:00 pm each day.	TBD	Consultants will be assigned based on availability at time of contract approval	\$4,500/day  Management approved a discount of \$1000 /day for this contract only  <b>Total Cost for 6 days at \$4,000 is:</b>  <b>\$21,000</b>

<p><b>EDI 2-day Workshop Handouts</b></p>	<p>DataWORKS production department will provide all necessary handouts for all participants.</p> <p>District Office to provide a final count of participants for each training no later than two weeks prior to first day of training.</p>	<p>Final Count for each group required at least two weeks before first day of training.</p>	<p>TBD</p>	<p>Dataworks Educational Research</p> <p>Production Department</p>	<p><b>Total Cost for # attendees at \$18 per handout is: TBD</b></p> <p><b>Plus tax (8.75%): =TBD</b></p> <p><b>Plus S/H : TBD</b></p> <p><b>Total Cost is:</b></p> <p><b>FREE, this contract only.</b></p>
<p><b>Explicit Direct Instruction - Lesson Design</b></p> <p><b>Cohort 1: (For teachers trained in EDI 2011-2012)</b></p>	<p>A DataWORKS Consultant trains teachers how to write/design EDI lessons that align to standards that include effective lesson delivery components.</p> <p>Two days at <u>each ES school site</u>: (18 Total Elem Schools = 36 days)</p> <p>Day 1:</p> <p>Day 2:</p> <p>*****</p> <p>Two days <u>at each Middle and High school site</u> (4 MS/ 3 HS= 14 days) for Math. Repeat for English for 28 total days.</p> <p>Day 1:</p> <p>Day 2:</p>	<p>Date(s): TBD October</p> <p>Locations:</p> <p><b>Elementary Schools</b></p> <p><b>Secondary Schools</b></p> <p>Time: 8:00 am- 3:15 pm (Check each school's bell schedule to confirm times)</p>	<p>TBD</p>	<p>Consultants will be assigned based on availability at time of contract approval</p>	<p>\$3,500/day</p> <p>Management approved a discount of \$1,000 /day for this contract only</p> <p><b>Total cost for 64 days at \$2,500 is: \$160,000</b></p>

<p><b>Explicit Direct Instruction - Lesson Delivery (Classroom Coaching)</b></p> <p><b>Cohort 1: (For teachers trained in EDI 2011-2012)</b></p>	<p>After lessons have been approved (per Lesson Design Training), a DataWORKS Consultant provides in-situation coaching (with Principal) while teachers deliver lessons to their students.</p> <p>Principals are trained so they can coach any teachers not coached by consultant on coaching day and in the future (builds local capacity).</p>	<p>Dates: TBD</p> <p>ELEM: 3 days per school (18 schools)= 54 days (2 grade level groups coached per day (K-2, 3-4, 5-6))</p> <p>English Secondary: 2 days per school</p> <p>Math Secondary: 2 days per school</p> <p>4MS/3HS= 7 schools x 2 days each =28 total days</p> <p>Audience Qty: TBD</p> <p>Location:</p> <p>Time: 8:00 am- 3:15 pm (Need each school's bell schedule to confirm times)</p>	<p>TBD</p>	<p>Consultants will be assigned based on availability at time of contract approval</p>	<p>\$3,500/day</p> <p>Management approved a discount of \$1,000 /day for this contract only</p> <p><b>Total cost for 82 days at \$2,500 is: \$205,000</b></p>
<p><b>Explicit Direct Instruction- English Learners (EDI-EL) Workshop</b></p> <p><b>and</b></p> <p><b>Lesson Design (Feedback)</b></p> <p><b>Cohort 3: COACHES</b></p>	<p>EDI-English Learners Workshop (one day) trains attendees in effective lesson design and delivery. Training focus on implementing English Learner strategies to accelerate English Learners.</p> <p>and</p> <p>Lesson Design training (one day): Consultant trains coaches to write/design EDI lessons that align to standards that include effective lesson delivery components.</p>	<p>Date: 2 days TBD</p> <p>Audience Qty:</p> <p>Final Count each Group TBD at least two weeks prior to first day of training.</p> <p>Location:</p> <p>Time:</p>	<p>TBD</p>	<p>Consultants will be assigned based on availability at time of contract approval</p>	<p>\$4,500/day for EDI-EL Workshop</p> <p>\$3,500/day for Lesson Design (with a \$1000 discount, this contract only).</p> <p><b>Total cost for 2 days is: \$7,000</b></p>

**Grand Total: \$393,000**

**DataWORKS Educational Research will supply the district/school with a master copy only of all material used during the training unless otherwise indicated in this contract.**

For the most effective group setting, DataWORKS has found that workshops with less than 50 attendees internalize and implement a greater amount of information over larger group settings.

The cost for these services will be **\$393,000 (expenses included)**. Please send your purchase order for billing purposes and reference the Contract ID on the purchase order.

DataWORKS will accommodate any changes to, or cancelation of, this contract with a written 30 day notice without penalty. After 30 days, DataWORKS reserves the right to charge the district/school for any expenses incurred.

***Please sign both originals and return one to DataWORKS.***

Approved and accepted by:

 April 19, 2012  
DataWORKS Ed. Authorized Signature: Date:

\_\_\_\_\_  
School/District Authorized Signature: Date:

Tina Anderson, Client Relations Manager  
Print Name and Title

\_\_\_\_\_  
Print Name and Title



\* Revised to include additional name in certificated activity coaching assignments.

## BOARD AGENDA

**REGULAR MEETING  
June 14, 2012**

**ACTION ITEM**

**TO:** Board of Education

**PRESENTED BY:** Ingrid Munsterman, Assistant Superintendent, Human Resources Division

**SUBJECT:** Approval of Personnel Employment and Resignations

**GOAL:** Human Resources Development

**STRATEGIC PLAN:** Strategy #1 – Communication

**BACKGROUND:** Administrative Regulations AR 4112 and 4212 *Appointment and Conditions of Employment* states: *Upon recommendation of the Superintendent, the Governing Board shall approve the appointment of all certificated (AR 4112) and classified (AR 4212) employees.*

Listed below are the recommendations for personnel employment along with their respective positions and sites.

**Employment:**

**I-A Certificated – Regular Staff** ~ None

**I-B Certificated – Activity/Coaching Assignments**

1. Afadonis, Syreeta HD Varsity Volleyball (*NEW*) GTHS

**I-C Certificated – Hourly** ~ None

**I-D Certificated – Substitute Teachers**

1. Barr, Kaylee	5. Gomez, David
2. Curtis, Tara	6. Jorin, Meresaini
3. Damian, Vanessa	7. Matcham, Christa
4. Gaumer, Melanie	8. Nguyen, Hieu

**I-E Certificated Management** ~ None

**II-A Classified – Regular Staff** ~ None

**II-B Classified – Activity/Coaching Assignments** ~ None

**II-C Classified – Hourly** ~ None

1. Casarreal, Raquel	Noon Aide	Lincoln
2. Hunt, Ashley	Noon Aide	Lincoln

**II-D Classified – Substitute**

1. Requieron, Maria	Substitute Noon Aide	Jurupa Vista
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**Resignations:**

<b><u>I Certificated</u></b>	<b><u>Position</u></b>	<b><u>Site</u></b>	<b><u>Employment Date</u></b>	<b><u>Effective Date</u></b>
1. Jones, Sheila	Teacher	CMS	02/27/1989	06/02/2012
2. Martin, Tiffany	Teacher	BMS	08/25/2009	06/02/2012
3. McKee, Patrick	Principal	Alice Birney	07/01/2004	06/16/2012
4. Odmen, Linda	Teacher	Grant	09/04/1984	06/02/2012
5. Terrell, Catherine	CPS	Grant	07/02/1990	06/09/2012
6. Mortensen, Jeremy	Principal	Smith	08/29/2007	06/12/2012
<b><u>II Classified</u></b>				
1. Childs, Michelle	Bus Driver	Transportation	10/19/2009	06/07/2012
2. Guillen, Toni	Children's Ctr. Teacher	San Salvador	09/01/1982	06/30/2012
3. Huerta, Georgia	Children's Ctr. IA	San Salvador	09/10/1974	07/04/2012
4. Leon, Delores	Children's Ctr. Teacher	San Salvador	11/14/1983	07/04/2012
5. Pacheco, Diane	Children's Ctr. IA	San Salvador	09/03/1979	07/04/2012

\* Revised to include additional name in certificated activity coaching assignments.

6. Perales, Rosalie	Campus Supervisor	CMS	09/07/1999	06/08/2012
7. Thompson, Shannon	Special Education IA	Sycamore Hills	08/19/2005	06/07/2012
8. Ulloa, Olga	Children's Ctr. IA	San Salvador	05/16/1980	07/04/2012
9. Villalvilla, Hope	NSW I	CHS	09/08/1992	06/05/2012
10. Viramontes, Mercedes	Children's Ctr. IA	San Salvador	09/01/1993	07/04/2012

**RECOMMENDATION:** That the Board approve personnel employment and resignations as presented.

**ACTION:** On motion of Board Member \_\_\_\_\_, the Board approved the above recommendation as presented.

\*Revised to include elimination of one conference, correction to one conference and budget implication, and an additional conference

## BOARD AGENDA

**REGULAR MEETING**  
**June 14, 2012**

### **ACTION ITEM**

**TO:** **Board of Education**

**PRESENTED BY:** Ingrid Munsterman, Assistant Superintendent, Human Resources Division

**SUBJECT:** **Approval of Conference Attendance**

**GOAL:** Human Resources Development

**STRATEGIC PLAN:** Strategy #1 – Communication

Patricia Frost, <b>Principal, Crestmore</b>	<i>2012 California Title I Conference</i> September 27-September 28, 2012 San Diego, CA Title I Funds: \$1,327.85
Sara Anchondo– <b>Teacher(s), Grimes</b> Carrie Ashton Brenda De La Vega Fernando Gutierrez Eva Heras	<i>20<sup>th</sup> Annual National Two-Way Bilingual Immersion Conference</i> June 27-June 30, 2012 Newport Beach, CA Title III Funds: \$6,691.87
Dr. Frank Miranda, <b>Principal, McKinley</b>	<i>11<sup>th</sup> Annual 2012 Calsa Summer Institute</i> July 18-July 20, 2012 San Jose, CA Site Discretionary Funds: \$1,160.00
Raquel Posados-Gonzalez, <b>Principal, Zimmerman</b>	<i>11<sup>th</sup> Annual 2012 Calsa Summer Institute</i> July 18-July 20, 2012 San Jose, CA Site Discretionary Funds: \$1,795.05
Raymonn Brown, <b>Teacher, BHS</b>	<i>AP Summer Institute-Calculus BC</i> July 30-August 2, 2012 San Diego, CA Site Discretionary Funds: \$1,770.60
<i>Revision:</i> <i>Board approval not required</i>	<del><i>AP Summer Institute U.S. History</i></del> <del>July 23-July 26, 2012</del> <del>San Diego, CA</del> <del>Site Discretionary Funds:</del> <del>\$1,770.60</del>

\*Revised to include elimination of one conference, correction to one conference and budget implication, and an additional conference

Jessica Ontiveros, **Teacher, GTHS**

*AP Summer Institute-Spanish*  
July 30-August 2, 2012  
San Diego, CA  
Site Discretionary Funds: \$841.56

**Revision:**

*AP Summer Institute subject changed to Statistics and English, respectively.*

Corrine Marshall, **Teacher, GTHS**  
Daniel Smith

*AP Summer Institute-Spanish Statistics/English*  
July 9-July 12, 2012  
La Jolla, CA  
Site Discretionary Funds: \$2,219.65

Board, 3 members  
BHS, 14 employees  
CHS, 14 employees  
CMS, 4 employees  
Crestmore, 2 employees  
District Office, 13 employees  
GTHS, 28 employees  
Joe Baca MS, 1 employee  
Jurupa Vista, 1 employee  
Paul J. Rogers, 3 employees  
ROHMS, 2 employees  
Slover Mtn. HS, 1 employee  
Sycamore Hills, 1 employee  
Terrace Hills MS, 1 employee  
Washington Alt. HS, 9 employees

*Southern Region Student Wellness Conference*  
July 9-July 13, 2012  
Indian Wells, CA  
Funds: no cost to District

**Addition:**

*New conference*

Paul Rasso, **CSEA President/Members**  
Stella Abril  
Harry Arensberg  
Susan Lake  
Kellyanna Miller  
Sylvia Valencia  
John White

*California School Employees Association Annual Conference*  
July 29-August 3, 2012  
Las Vegas, NV  
Funds: No cost to District

**BUDGET IMPLICATIONS:**

General Fund Expenditure: ~~\$17,577.18~~ 15,806.58

**RECOMMENDATION:**

That the Board approve conference attendance as presented.

**ACTION:**

On motion of Board Member \_\_\_\_\_ and \_\_\_\_\_, the Board approved the above recommendation as presented.

**BOARD AGENDA**

**REGULAR MEETING  
June 14, 2012**

**ACTION ITEM**

**TO:** Board of Education

**PRESENTED BY:** Ingrid Munsterman, Assistant Superintendent, Human Resources Division

**SUBJECT:** Ratification of Memorandum of Understanding (MOU) between the Colton Joint Unified School District and the University of Redlands

**GOAL:** Personnel Development

**STRATEGIC PLAN:** Strategy #1 – Communication

**BACKGROUND:** The MOU between the District and the University of Redlands documents the commitment of both parties to enter into a mutually beneficial education and training agreement.

Through this MOU the University of Redlands offers discounted tuition, customized education and training opportunities, special events and other benefits to benefit-eligible employees, spouses and domestic partners.

MOU partner employees, spouses, and domestic partners of employees shall receive the tuition discount of 7.5% for programs offered at any of the Redlands regional campuses and 10% for programs offered by the School of Education and delivered on-site at MOU partner facilities.

**BUDGET IMPLICATIONS:** No impact to the General Fund

**RECOMMENDATION:** That the Board ratify the Memorandum of Understanding (MOU) between the District and the University of Redlands.

**ACTION:** On motion of Board Member \_\_\_\_\_ and \_\_\_\_\_, the Board ratified the above recommendation as presented.

## **CORPORATE PARTNER AGREEMENT**

This Memorandum of Understanding (MOU) between the University of Redlands (herein referred to as "Redlands") and Colton Joint Unified School District (herein referred to as "MOU Partner") documents the commitment of both parties to enter into a mutually beneficial education and training agreement.

Through this agreement, Redlands offers discounted tuition, customized education and training opportunities, special events and other benefits to benefit-eligible employees, spouses and domestic partners of MOU Partner.

MOU Partner offers opportunities for Redlands to promote programs and recruit students. The promotion and recruitment process may include on-site information meetings, education fairs, and advertisements as approved by the MOU Partner; use of MOU Partner logo in Redlands promotions and on the Redlands website; and other means of promotion and recruitment mutually supported by Redlands and MOU Partner.

### **Discounts:**

#### **School of Business Degree Programs**

MOU Partner employees, spouses and domestic partners of employees shall receive the tuition discount of 7.5% for programs offered at any of the Redlands regional campuses and 10% for programs offered by the School of Business and delivered on-site at MOU Partner facilities.

#### **School of Education Programs\***

MOU Partner employees, spouses and domestic partners of employees shall receive the tuition discount of 7.5% for programs offered at any of the Redlands regional campuses and 10% for programs offered by the School of Education and delivered on-site at MOU Partner facilities.

#### **School of Continuing Studies Certificates and Workshops**

MOU Partner employees, spouses and domestic partners of employees shall receive the tuition discount of 10% for corporate-sponsored programs offered by the School of Continuing Studies and delivered on-site at MOU Partner facilities.

\*School of Education Ed.D. – Doctorate in Leadership for Educational Justice degree program is excluded from this discount.

**On-site Programs:** On-site programs are delivered at MOU Partner facilities, at the request of MOU Partners. MOU Partner agrees to provide classroom/computer lab facilities as required for particular courses, programs and degrees, subject to Redlands approval. Redlands shall set minimum enrollment requirements. Should minimum enrollment requirements not be met (or subsequent to the start of the program, fall below minimum requirements), students may be offered the opportunity to register at another Redlands regional facility, and discount rate would be adjusted according to the terms listed above. Additional restrictions may apply.

**Program Delivery:** Each course and program has unique requirements, and prospective students should examine all requirements before registering.

**Academic Policies:** All policies stated in the current *University of Redlands Catalog* apply. These policies pertain to graduation requirements, academic honesty, withdrawal, re-enrollment, grade disputes and other policies important to all students undertaking degree work at the University of Redlands.

**Application, Admission and Registration Requirements:** Where applicable, students must meet all current application, admission and registration requirements.

**Verification of Employment Status** – Redlands may, at any time, require verification of current employee status of any MOU Partner student receiving the above listed discounts. Verification must be supplied directly from the MOU Partner, not the student.

**Transcripts:** Prospective undergraduate students must provide official transcripts from each college or university ever attended. Prospective graduate students must provide an official transcript from each institution from which they earned a degree.

**Tuition and Fees:** Tuition and fees are charged according to the *University of Redlands Catalog* in effect at the time of the student's enrollment. Tuition and fees are subject to change.

**Payments and Billing Statements:** Students are billed directly by Redlands for tuition and fees. Students are responsible for submitting payment within 45 days and are solely liable for payment of all tuition and fees regardless of financial aid or MOU Partner tuition remission/reimbursement policies. Students enrolled in the School of Continuing Studies are required to pay for courses before attending their first class.

**MOU Expiration:** This MOU will expire three (3) years after acceptance by both parties unless renewed by both parties after review.

**Entire Agreement:** This MOU contains all of the agreements and understandings relating to this educational partnership and obligations between MOU Partner and Redlands in connection therewith and neither party and no agent thereof has made or is making, and neither party in executing and delivering this MOU is relying upon, any warranties, promises or agreements, except as set forth in this MOU. All understandings and agreements heretofore between MOU Partner and Redlands relating to educational programs are merged in this MOU, which alone fully and completely express their agreement.

**Redlands Contact:** For all issues regarding this MOU, please contact the Associate Vice-President for Enrollment Management, 1200 E. Colton Avenue, Redlands, CA 92373-0999, (909) 748-8739.

**Agreed:**

**For the University of Redlands:**

\_\_\_\_\_  
Nancy C. Svenson  
AVP for Enrollment Management

Date: \_\_\_\_\_

Nancy\_Svenson@redlands.edu

**For Colton Joint Unified School**

**District:**

\_\_\_\_\_  
Robert J. Verdi  
Director of Human Resources

Date: \_\_\_\_\_

Address: 1212 Valencia Dr.  
Colton, CA 92324

E-Mail: Robert\_Verdi@cjusd.net

**BOARD AGENDA**

**REGULAR MEETING  
June 14, 2012**

**ACTION ITEM**

**TO:** Board of Education

**PRESENTED BY:** Jaime R. Ayala, Assistant Superintendent, Business Services Division

**SUBJECT:** Approval of Purchase Orders

**GOAL:** Student Performance / Personnel Development

**STRATEGIC PLAN:** Strategy #1 – Communication

**BACKGROUND:** Purchase orders in excess of \$10,000 are presented to the Board of Education for approval.

**BUDGET  
IMPLICATIONS:** General Fund 01 Expenditures: \$79,097.38

**RECOMMENDATION:** That the Board approve Purchase Orders in excess of \$10,000 for a total of \$79,097.38

**ACTION:** On motion of Board Member \_\_\_\_\_ and \_\_\_\_\_, the Board approved purchase orders as recommended.

<u>P.O.</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>RESOURCE</u>	<u>RESOURCE DESCRIPTION</u>	<u>AMOUNT</u>
024140	Soft Energy	Cont. Svs./CHS	0000	Revenue Limit – Unrestricted	\$36,146.81
	<i>The existing light fixtures at the Ken Hubbs Gym (CHS) will be replaced with energy efficient lighting</i>				
024145	Fisher Scientific	Inst. Matls./BHS	0000	Revenue Limit – Unrestricted	\$15,263.51
	<i>Equipment for labs.</i>				
024146	School Outfitters	New Equip./Lewis	3010/7090	NCLB: Title 1, Pt A Grnt Low Inc. and Economic Impact Aid-SCE	\$16,489.56
	<i>Student response systems are a way for teachers to generate formative assessments and frequently progress monitor student learning in order to promote data driven differentiated instruction and to meet the learning needs of individual students. When using this technology, the teacher poses a multiple-choice question and each student responds using a handheld transmitter or "clicker." Software loaded on the computer displays the distribution of student responses. The teacher is able to instantly assess student mastery of learning and determine whether additional re-teaching is needed</i>				
024178	Consolidated Electric Dist.	Cont. Svs./M & O	8150	RMA-Ongoing Major Maint.	\$11,197.50
	<i>PO is for parts, supplies, equipment, and installation of a web-base stadium lighting system at CHS. This would bring all three of our high schools in line with the same style of stadium lighting controls. BHS is already under this system and GTHS will also be on line with this type of system when it opens. This type of system allows the district to have stadium lights pre-programmed for the different events which take place; lights will come on automatically and will also shut off automatically. This type of system virtually eliminates lights being left on when not in use.</i>				
<b>TOTAL</b>					<b>\$79,097.38</b>

**BOARD AGENDA**

**REGULAR MEETING  
June 14, 2012**

**ACTION ITEM**

**TO:** Board of Education

**PRESENTED BY:** Jaime R. Ayala, Assistant Superintendent, Business Services Division

**SUBJECT:** Ratification of Change Order Approved by Staff for Bid No. 12-02: Roofing Project at Grand Terrace Elementary School

**GOAL:** Facilities/Budget Planning

**STRATEGIC PLAN:** Strategy #1 – Communication

**BACKGROUND:**

Description	Roofing	Original Contract Amount	Add	Credit	Revised Contract Amount	Cumulative % To Date
Commercial Systems		\$357,939				
Original Contract		\$357,939				
Change Order No. 1			5,137.27		\$363,076.27	1.4%

As work was progressing on the roofing project at Grand Terrace Elementary School, it was determined that 320 square feet of deteriorated roof decking and two broken roof drains needed to be replaced. Also, three scuppers (roof drains) needed to be cut into the stucco walls to accommodate the new roofing system.

**BUDGET IMPLICATIONS:** Deferred Maintenance Fund 14 Expenditure: \$5,137.27

**RECOMMENDATION:** That the Board ratify the change order approved by staff for Bid No. 12-02: Roofing Project at Grand Terrace Elementary School, as presented.

**ACTION:** On motion of Board Member \_\_\_\_\_ and \_\_\_\_\_, the Board ratified change order number 1 for Bid No. 12-02: Roofing Project at Grand Terrace Elementary School.

# CHANGE ORDER 1

**FROM:** Colton Joint Unified School District      **DATE:** 5-30-12

**TO:** Commercial Roofing Systems  
11735 Goldring Road  
Arcadia, CA 91006

**Project:** 12-02 Roofing Project

**You are directed to make the following changes in this Contract:**

See attached

---

The original contract amount was .....	\$357,939.00
Net change by previously authorized Change Orders.....	\$ 0
The project sum prior to this Change Order was.....	\$357,939.00
The project sum will be increased by this Change Order.....	\$ 5,137.27
The new project sum including this Change Order will be.....	\$363,076.27

---

The Contractor agrees that the adjustment of the Contract Amount and Contract Time reflected in this Change Order represents the entire and complete adjustment of the Contract Amount and Contract Time for the changes set forth in this Change Order. The adjustment of the Contract Amount includes without limitation all direct costs of labor, materials, services and equipment to complete such changes as well as any and all indirect costs of impacts, delays, interference or hindrances in performing, providing and completing the changes set forth in this Change Order. The adjustment of the Contract Time includes without limitation all adjustments of time necessary to perform, provide and complete the changes set forth in this Change Order and any and all impacts, delays, interference or hindrances in performing, providing and completing the changes. Except for as expressly set forth in this Change Order, there shall be no other adjustment of the Contract Amount or Contract Time for the changes set forth in this Change Order.

**Contractor**

**Owner**

**Commercial Roofing Systems**  
11735 Goldring Road  
Arcadia, CA 91006

**Colton Joint Unified School District**  
1212 Valencia Drive  
Colton, CA 92324

BY   
Date 5.31.12

BY \_\_\_\_\_  
Date \_\_\_\_\_

**CHANGE  
ORDER 1** (continued)

**Item #1:**

**Description:** Replace 320 square feet of damage roof decking, replace two broken roof drains, cut-out three scuppers in stucco wall.

**Requested by:** District

**Amount:** \$5,137.27



## BOARD AGENDA

REGULAR MEETING  
June 14, 2012

### ACTION ITEM

- TO:** Board of Education
- PRESENTED BY:** Jaime R. Ayala, Assistant Superintendent, Business Services Division
- SUBJECT:** Adoption of the 2012-13 Budget and Resolution No. 12-59 to Implement On-going Budget Reductions in 2013-14 and 2014-15
- GOAL:** Budget Planning
- STRATEGIC PLAN:** Strategy #1 – Communication
- BACKGROUND:** The Board is required to hold a public hearing by July 1<sup>st</sup> of each year (EC 42127) on the budget to be adopted and on the projected revenue and expenditures for the two subsequent fiscal years. Within this action, the Board is certifying it will meet its financial obligations in the budget year and two subsequent years.
- This budget is based on the most current information available as of the May Budget Revise, which at this time is pending action of the legislature and the adoption of the State budget signed by the Governor. In addition to pending action, the proposed budget hinges on the passage of a new tax initiative to be placed on the November 2012 general election to maintain flat funding for school districts. If the tax initiative is unsuccessful revenue reductions will be “triggered” effective January 2013. This revenue reduction is projected at approximately \$441 per Average Daily Attendance, which equates to \$9,713,844 in 2012-13, \$9,607,708 in 2013-14, and \$9,606,581 in 2014-15.
- The 2012-13 budget along with projections for the two subsequent fiscal years is presented to the Board of Education for adoption with the assumption that the Governor’s tax initiative is unsuccessful. Therefore, in order to meet future obligations, the District must **reduce the 2013-14 budget by \$25.2 million, ongoing, and by an additional \$3.7 million, ongoing, in 2014-15.** The San Bernardino County Superintendent of Schools has informed the District that the Board of Education must adopt a Resolution to commit to necessary budget reductions in 2013-14 and 2014-15.
- BUDGET IMPLICATIONS:** District-wide budget (all funds) of \$257,970,358
- RECOMMENDATION:** That the Board adopt the 2012-13 budget and Resolution No.12-59 to implement on-going budget reductions in 2013-14 and 2014-15.
- ACTION:** On motion of Board Member \_\_\_\_\_ and \_\_\_\_\_, the Board the adopted the above recommendation as presented.

**Colton Joint Unified School District**

**RESOLUTION NO. 12-59**

**TO AUTHORIZE ONGOING BOARD APPROVED BUDGET REDUCTIONS TO BE DETERMINED DURING THE 2012-13 FISCAL YEAR PRIOR TO THE FIRST INTERIM FINANCIAL REPORTING PERIOD AND IMPLEMENTED IN 2013-14 BASED ON THE 2012-13 ADOPTED BUDGET**

BE IT RESOLVED that the Governing Board of the Colton Joint Unified School District adopted the 2012-13 Budget and an implementation plan for future years pursuant to Education Code 42127 and understands its fiduciary responsibility to maintain fiscal solvency for the current (2012-13) and subsequent two fiscal years (2013-14 and 2014-15).

It is recognized that the California State Budget for 2012-13 has not been adopted. The Governor's May Revision of the Proposed 2012-13 State Budget provides for "trigger reductions" should the tax initiative not pass in the November 2012 general election. If the voters reject the tax initiative, the impact on K-12 school districts is an ongoing revenue reduction estimated at approximately \$441 per Average Daily Attendance.

As a result, the Governing Board recognizes the immediate need to authorize the administration to develop a list of potential budget adjustments in the amount of \$25.2 million in ongoing reductions beginning with the 2013-14 fiscal year; and \$3.7 million in ongoing reductions in the 2014-15 fiscal year to maintain the State's required minimum reserve levels in the two subsequent fiscal years while still meeting instructional and operational District needs. The administration is directed to begin developing a budget reduction plan in the 2012-13 fiscal year to be implemented in 2013-14 and 2014-15.

It is further recognized that the District will submit a detailed list identifying one time and ongoing Board approved budget reductions, including estimated amount of savings, what fiscal year the reduction will be implemented and whether or not the reduction must be negotiated with the bargaining units, as applicable, with the 2012-13 First Interim Report based on the State's July Revised Enacted Budget.

PASSED AND ADOPTED this 14 day of June, 2012 by the Governing Board of the Colton Joint Unified School District of San Bernardino County, California by the following vote:

AYES:

NOES:

ABSENT:

State of California                    }

County of San Bernardino        } ss

I, \_\_\_\_\_, Clerk of the Governing Board of the Colton Joint Unified School District of San Bernardino County, do hereby certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a regular meeting at the time and by the vote stated which resolution is on file in the office of the said Board.

\_\_\_\_\_  
Clerk

# BOARD AGENDA

**REGULAR MEETING**  
**June 14, 2012**

## **ACTION ITEM**

- TO:** **Board of Education**
- PRESENTED BY:** Jaime R. Ayala, Assistant Superintendent, Business Services Division
- SUBJECT:** **Approval of One Year Renewal of 403(b) Service Agreement with the Schools First Federal Credit Union and the National Benefit Services, LLC (2012-13)**
- GOAL:** Budget Planning
- STRATEGIC PLAN:** Strategy #1 – Communication
- BACKGROUND:** The San Bernardino County Superintendent of Schools coordinates the process of transmitting 403(b) funds to the National Benefit Services for districts through out the County. The Board of Education approved the initial agreement with Schools First Credit Union and the National Benefits Services, LLC at the August 5, 2010 Board meeting. The terms of the agreement allows for four additional one (1) year renewals. The agreement provides the following services:
- Maintain a list of approved registered 403(b) providers that have signed hold harmless agreement.
  - Ensure compliance with current Internal Revenue Code of 1986 rules and regulations.
  - Maintain all necessary payroll, census, and remittance data for the administration of the plan and file necessary returns.
  - Provide information services to participants regarding rights, benefits, and election.
- BUDGET IMPLICATIONS:** No impact to the General Fund.
- RECOMMENDATION:** That the Board approve the one year renewal of the 403(b) service agreement with the Schools First Credit Union and the National Benefit Services, LLC (2012-13).
- ACTION:** On motion of Board Member \_\_\_\_\_ and \_\_\_\_\_, the Board approved the recommendation as presented.



## BOARD AGENDA

REGULAR MEETING  
June 14, 2012

### ACTION ITEM

**TO:** Board of Education

**PRESENTED BY:** Jaime R. Ayala, Assistant Superintendent, Business Services Division

**SUBJECT:** Adoption of Resolution No. 12-61 Authorizing the Transfer of Appropriations for 2012-13

**GOAL:** Budget Planning

**STRATEGIC PLAN:** Strategy #1 – Communication

**BACKGROUND:** Education Codes Sections 42600 through 46003 require that each school district take budget adjustments to the governing board and file a copy of resolution authorizing budget transfers and/or budget adjustments with the county superintendent of schools.

Resolution No. 12-61 authorizes staff to process the necessary transfers of appropriations to revise budget amounts during the course of the 2012-13 fiscal year to allow appropriation of excess funds, transfers between designated and/or undesignated fund balances and any expenditure classifications, or balance any expenditure classification of the budget.

**BUDGET IMPLICATIONS:** No impact to the General Fund.

**RECOMMENDATION:** That the Board adopt Resolution No. 12-61 authorizing transfer of appropriations for 2012-13.

**ACTION:** On motion of Board Member \_\_\_\_\_ and \_\_\_\_\_, the Board adopted Resolution No. 12-61 authorizing transfer of appropriations for 2012-13.

# COLTON JOINT UNIFIED SCHOOL DISTRICT

## Resolution No. 12-61

### *Transfers of Appropriations for 2012/13*

**WHEREAS**, the Governing Board of the Colton Joint Unified School District has determined that during the fiscal year budget revisions become necessary to bring the budgeted revenues and expenditures in balance with actual receipts and expenses; and

**WHEREAS**, by making these appropriation adjustments to actuals, the District will reflect a more realistic picture of actual spending patterns of funds; and

**WHEREAS**, the Governing Board of the Colton Joint Unified School District has determined that additional income is assured in excess of the amounts previously budgeted and the timely posting of adjustments will keep each account up-to-date with accurate uncommitted balances; and

**NOW, THEREFORE, BE IT RESOLVED** that pursuant Education Code Sections 42600 through 42602, the Colton Joint Unified School District may appropriate any such funds, identify and make such transfers as needed throughout the 2012/13 fiscal year.

**BE IT FURTHER RESOLVED** that the Governing Board of the Colton Joint Unified School District Board authorizes staff to process the necessary transfers of appropriation to revise budget amounts during the course of the fiscal year to allow appropriation of excess funds, transfers between designated and/or un-appropriated fund balances and any expenditure classifications, or balance any expenditure classification of the budget.

**APPROVED:**

This is an exact copy of the resolution adopted by the Governing Board at a regular meeting on

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School District Superintendent

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Board Clerk

## BOARD AGENDA

REGULAR MEETING  
June 14, 2012

### ACTION ITEM

**TO:** Board of Education

**PRESENTED BY:** Jaime R. Ayala, Assistant Superintendent, Business Services Division

**SUBJECT:** Award of Bids #2, #3, #4, #5 and #6 for Nutrition Services Food Products for the 2012-13 School Year

**GOAL:** Budget Planning

**STRATEGIC PLAN:** Strategy #3 – Decision Making

**BACKGROUND:** Bids for the following Nutrition Services food products were opened on May 4, 2012. The bids were conducted in accordance with Public Contract Code 20111. A schedule showing the bids received and their amounts follows. The bids shall be awarded to the lowest bidder\* .

**Bid #2- Produce Products**

(6 vendors solicited, 1 withdrew, 2 responded)

<i>Sunrise Produce</i>	\$23,824.94*
ASR Food Distributors	\$26,085.37

**Bid #3- Dairy Products**

(7 vendors solicited, 4 vendors responded)

<i>Driftwood Dairy</i>	\$74,972.17*
Hollandia Dairy	\$77,396.85
Rock View Dairy	\$84,255.43
Alta Dena Dairy	Disqualified (unable to supply all items specified)

**Bid #4- Bread Products**

(5 vendors solicited, 2 responded)

<i>Moreno Bros. Distribution</i>	\$8,087.45*
Galasso's Bakery	\$9,512.50

**Bid #5-Tortilla Products**

(4 vendors solicited, 2 responded)

<i>Moreno Brothers Distribution</i>	\$2,162.95*
Romero Food Products	\$2,357.40

**Bid #6-Pizza Products**

(4 vendors solicited, 3 responded)

*Domino's Pizza (2 vendors) \$81,000.00\**

(to be split between two franchisees based on service areas)

Wido's Pizza – Colton, Grand Terrace, Washington and Slover High Schools, and Colton and Terrace Hills Middle Schools

MMM Pizza –Bloomington High School and Joe Baca and Ruth O. Harris Middle Schools

Pizza Hut

Disqualified

(product specifications were not met)

**BUDGET**

**IMPLICATIONS:**

Nutrition Services Fund 13 Expenditure: \$1,750,000.00 (approximate)

**RECOMMENDATION:**

That the Board approve bids to purchase food products for the Nutrition Services programs for the 2012-13 school year and all extensions to the lowest responsive bidders:

Bid #2 (12-13) NS - Produce Products: *Sunrise Produce*

Bid #3 (12-13) NS - Dairy Products: *Driftwood Dairy*

Bid #4 (12-13) NS – Bread Products: *Moreno Bros.*

Bid #5 (12-13) NS – Tortilla Products: *Moreno Bros.*

Bid #6 (12-13) NS – Pizza Products: *Wido's and MMM Pizza*

**ACTION:**

On motion of Board Member \_\_\_\_\_ and \_\_\_\_\_, the Board approved Bids #2, #3, #4, #5 and #6 for Nutrition Services Food Products for the 2012-13 School Year.

**BOARD AGENDA**

**REGULAR MEETING  
June 14, 2012**

**ACTION ITEM**

**TO:** Board of Education

**PRESENTED BY:** Jamie R. Ayala, Assistant Superintendent, Business Services

**SUBJECT:** Adoption of Resolution No. 12-62 for Southern California Schools Risk Management (SCSRM) Property/Liability JPA Insurance (2012-13 and 2013-14)

**GOAL:** Budget Planning

**STRATEGIC PLAN:** Strategy #1 – Communication  
Strategy #3 – Decision Making  
Strategy #4 – Facilities

**BACKGROUND:** The District received quotes from three (3) schools affiliated insurance Joint Powers Authority (JPA) groups for our property and liability (P & L) coverage. The quote from the Southern California Schools Risk Management (SCSRM) JPA was the most competitive and includes: \$25,000 liability/\$5,000 property/crime deductibles, auto liability with \$1,000 auto physical damage deductible, \$100 million of builder’s risk coverage, claims administration fees, WeTIP membership and \$20 million SELF excess liability premium. Like most P & L insurance JPA’s, there is a minimum two (2) year commitment required.

Approval of this resolution will generate a savings of approximately \$190,000 over the estimated renewal premium of the District’s previous offered by property/liability JPA Insurance.

**BUDGET IMPLICATIONS:** General Fund Expenditure: \$620,179 (SCSRM JPA 2012-13 premium estimate)

**RECOMMENDATION:** That the Board adopt Resolution No. 12-62 for Southern California Schools Risk Management (SCSRM) Property/Liability JPA Insurance (2012/13 & 2013/14)

**ACTION:** On motion of Board Member\_\_\_\_\_ and\_\_\_\_\_, the Board adopted the resolution as presented.

**COLTON JOINT UNIFIED SCHOOL DISTRICT  
RESOLUTION No. 12-62 TO PARTICIPATE IN**

**SOUTHERN CALIFORNIA SCHOOLS RISK MANAGEMENT JPA  
(SCSRM JPA)**

**WHEREAS**, school districts in the State of California have determined there is a continuing need for self-funding for property & liability programs; and

**WHEREAS**, school districts in the Southern California Schools Risk Management JPA (SCSRM JPA) desire to combine their respective efforts to establish, operate and maintain self-funded property & liability programs:

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of the Colton Joint Unified School District that the district hereby approves the Joint Powers Agreement, known as and designated “SCSRM JPA Agreement” to provide self-funded property & liability programs for the mutual benefit of all member districts;

**IT IS FURTHER RESOLVED** that Rick Feinstein Fox be designated as the official Board Representative of the SCSRM JPA Board of Directors, and Sosan Schaller as alternate Board Representative, are hereby authorized and directed to execute on behalf of this district the SCSRM Agreement designated as “SCSRM JPA Agreement” and said representatives are further authorized to sign the documents and perform all items pertaining to the interest of the Board as a legislative body pursuant to the terms of said agreement; and

**IT IS FURTHER RESOLVED** that this district hereby applies for membership in SCSRM JPA’s property & liability programs and understands that membership in these plans is a two (2) year commitment, and authorizes the official representatives to execute membership and other documents pertinent to this District’s membership in “SCSRM JPA”.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of the Colton Joint Unified School District that the district hereby approves the Joint Powers Agreement, known as and designated “SCSRM JPA”.

PASSED AND ADOPTED by the Governing Board of the Colton Joint Unified School District, at Colton, California, this 14th day of June, 2012 by the following vote:

AYES:  
NOES:

ABSENT:  
ABSTENTIONS:

STATE OF CALIFORNIA            )  
  ) ss.  
COUNTY OF                            )

I, \_\_\_\_\_, Clerk (Secretary) of the Governing Board of the Colton Joint Unified School District, San Bernardino County, California, do hereby certify that the foregoing is a full, true and correct copy of a resolution duly adopted by said Board at the regular meeting thereof at the time and place and by vote stated, which resolution is on file and of record in the office of said Board.

\_\_\_\_\_  
Clerk (Secretary) to the Board, Superintendent



## BOARD AGENDA

REGULAR MEETING  
June 14, 2012

### ACTION ITEM

- TO:** Board of Education
- PRESENTED BY:** Jaime R. Ayala, Assistant Superintendent, Business Services Division
- SUBJECT:** Approval of a One-Year Lease Extension/Addendum with Mobile Modular Management Corporation for Portable Classrooms and Restroom Buildings Currently at Colton High School
- GOAL:** Facilities / Support Services
- STRATEGIC PLAN:** Strategy #4 – Facilities
- BACKGROUND:** These classrooms were previously placed at the sites to accommodate the modernization projects and High Priority Performance Program. In order to keep them long term, the term of the lease agreements were extended from July 1, 2007 to June 30, 2012.
- Due to the long-term need for temporary housing at CHS during construction of the new math and science building, staff entered into negotiations with Mobile Modular for discounted pricing to extend the lease for an additional year.
- Staff recommends a one-year extension of the leases in the amount of \$63,480. The one-year lease extension will end June 30, 2012.
- BUDGET IMPLICATIONS:** Fund 25 Capital Facilities Expenditure: \$63,480
- RECOMMENDATION:** That the Board approve a one-year lease extension/addendum with Mobile Modular Management Corporation for portable classrooms and restroom buildings currently at Colton High School.
- ACTION:** On motion of Board Member \_\_\_\_\_ and \_\_\_\_\_, the Board approved the extension/addendum, as presented.



# Mobile Modular Management Corporation

5700 Las Positas Road, Livermore, CA 94551

Ph (925) 606-9000 Fax (925) 453-3201

[www.MobileModularRents.com](http://www.MobileModularRents.com)

**Contract Addendum**  
Date: 6/5/2012

**Customer :** Colton Joint USD  
**Billing Address:** 1212 Valencia Drive  
**City/State/Zip:** Colton Ca 92324

**Attn:** Becky Joiner  
**Phone :** 909-580-6641  
**Fax:**  
**E-mail:** [becky\\_joiner@cjUSD.net](mailto:becky_joiner@cjUSD.net)

**Project Name :** Colton High School  
**Site Address :** 777 W. Valley Blvd  
**City/State/Zip:** Colton Ca 92324

This will serve as an addendum to the contract agreement entered into between **Colton Joint USD** (Lessee) and MOBILE MODULAR MANAGEMENT CORPORATION (Lessor).  
**ALL OTHER TERMS AND CONDITIONS TO REMAIN THE SAME.**  
Please sign and return an acknowledgement copy to our office as soon as possible. Thank you.

### Renewal Information

Contract No.	Original Term	Original Start Rent Date	Building ID	Item Description	Addendum Start Date	Addendum Stop Date	Term	Rental Rate
535009	36	3/21/2005	39987	Classroom, 24x40 DSA (Item1001)	7/1/2012	6/30/2013	12	\$4,800.00
535010	36	3/21/2005	39992	Classroom, 24x40 DSA (Item1001)	7/1/2012	6/30/2013	12	\$4,800.00
535013	36	3/21/2005	39973	Classroom, 24x40 DSA (Item1001)	7/1/2012	6/30/2013	12	\$4,800.00
535014	36	3/21/2005	39982	Classroom, 24x40 DSA (Item1001)	7/1/2012	6/30/2013	12	\$4,800.00
535015	36	4/2/2005	3997	Classroom, 24x40 DSA (Item1001)	7/1/2012	6/30/2013	12	\$4,800.00
535016	36	3/21/2005	39986	Classroom, 24x40 DSA (Item1001)	7/1/2012	6/30/2013	12	\$4,800.00
535017	36	4/3/2005	41084	Classroom, 24x40 DSA (Item1001)	7/1/2012	6/30/2013	12	\$4,800.00
538018	36	4/2/2005	41078	Classroom, 24x40 DSA (Item1001)	7/1/2012	6/30/2013	12	\$4,800.00
538794	36	4/3/2005	30712	Classroom, 24x40 DSA (Item1001)	7/1/2012	6/30/2013	12	\$4,800.00
538795	36	2/18/205	39063	Classroom, 24x40 DSA (Item1001)	7/1/2012	6/30/2013	12	\$4,800.00
538796	36	2/18/2005	39070	Classroom, 24x40 DSA (Item1001)	7/1/2012	6/30/2013	12	\$4,800.00
538803	36	3/21/2005	33847	Restroom, 12x40 DSA (item 1005)	7/1/2012	6/30/2013	12	\$10,680.00

- Rental rates do not include any applicable taxes. Return delivery and preparing equipment for return will be quoted at time of return.
- This contract agreement defines a month as 30 calendar days. Bill Frequency for this contract is Monthly

### Additional Contract Addendum Notes:

### Mobile Modular Management Corporation

### Colton Joint USD

Printed Name \_\_\_\_\_

Printed Name \_\_\_\_\_

Title \_\_\_\_\_

Title \_\_\_\_\_

Signature \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_

# BOARD AGENDA

REGULAR MEETING  
June 14, 2012

## ACTION ITEM

- TO:** Board of Education
- PRESENTED BY:** Jaime R. Ayala, Assistant Superintendent, Business Services Division
- SUBJECT:** **Authorization for the District to Piggyback the Franklin-McKinley School District Bid # 1298 for Department of State Architect (DSA) Approved Modular Classroom Buildings and Modular Toilet Room Buildings District Wide**
- GOAL:** Facilities / Support Services
- STRATEGIC PLAN:** Strategy #4 – Facilities
- BACKGROUND:** The Franklin-McKinley School District has awarded a bid for DSA approved classrooms/restrooms and facilities buildings. This bid will be used to purchase or lease DSA approved relocatable classroom buildings and restroom facilities throughout the District as needs arise. The prices and terms of this contract are favorable and it would be in the District's best interest to "piggyback" this bid in accordance with Public Contract Code 20118.
- Additional leases/purchases will be made from Facilities funds as needs in the District arise. The Facilities Department brings Board items with specific budget implications to the Board for approval when additional classrooms are needed.
- This new and reduced pricing will be available to the existing leases with McGrath Rent Corporation dba Mobile Modular, Inc. throughout the District.
- All leases and purchases will be paid from Facilities Funds 21, 25, and 35. Individual items will be presented for Board and will include the detailed budget implications as portables are needed.
- BUDGET IMPLICATIONS:** Facilities Funds 21, 25, and 35 Expenditure: To be determined as the needs arise.
- RECOMMENDATION:** That the Board authorize the District to piggyback the Franklin-McKinley School District Bid # 1298 for Department of State Architect (DSA) Approved modular classroom buildings and modular toilet room buildings district wide.
- ACTION:** On motion of Board Member \_\_\_\_\_ and \_\_\_\_\_, the Board authorized the piggyback, as presented.

**NOTICE OF AWARD**

To: McGrath Rent Corporation  
dba Mobile Modular, Inc.  
5700 Las Positas Road  
Livermore, CA 94550

**Project Description: Bid 1298 – Modular Classroom Buildings and Modular Toilet Room Buildings at Various Sites**

The Franklin McKinley School District (hereinafter "District") has considered the bid submitted by you for the above described work in response to its Notice Calling For Bids, dated December 18, 2007.

You are hereby notified that your bid was accepted by the Board of Education on January 22, 2008 for acceptance of items in the amount of Forty-Two Thousand, Nine Hundred, Twenty and 80/100 Dollars, (\$ 42,920.80).

You are required by the Information for Bidders to execute the Agreement/Contract and furnish the required Contractor's Performance Bond, Payment Bond and certificates of insurance prior to the issuance of the Notice to Proceed. Please remember Time is of the Essence for this project.

If you fail to execute said Agreement/Contract and to furnish said bonds within ten (10) days from the date of receipt of this Notice, the District will be entitled to consider all your rights arising out of the District's acceptance of your bid as abandoned and as a forfeiture of your Bid Bond. The District will be entitled to such other rights as may be granted by law.

**You are required to return an acknowledged copy of this Notice of Award to the District.**

**Dated this 23rd day of January, 2008.**

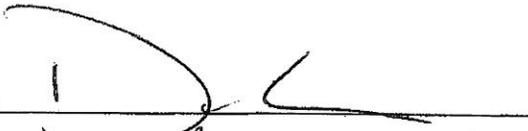
By: 

Timothy W. McClary  
Deputy Superintendent, Business Services

Receipt of this above Notice of Award is hereby acknowledged by:

Dennis Kalures, this is the 5<sup>th</sup> day of

February, 2008.

By: 

Title CEO & PRESIDENT



5700 Las Positas Road, Livermore, CA 94550

P.S. "Our People Are Great...  
Your Satisfaction Is Our Job!"

Corporate Office 510-606-9200 • FAX 510-453-3200

January 6, 2008

Mr. Victor Sandoval  
Franklin McKinley School District  
645 Wool Creek Drive  
San Jose, CA 95112

RE: Franklin-McKinley SD Bid- Modular Classroom and Restroom Buildings 2008

Dear Mr. Sandoval:

Thank you for the opportunity to provide the attached proposal on your request for bid. This letter is heretofore made part of our bid proposal.

McGrath RentCorp is providing pricing for both the 24x40 DSA classrooms currently on lease by the Franklin-McKinley School District, as well as for future lease and purchases of DSA and DOH buildings. The pricing for the classrooms currently on lease is listed under Bid Group 'A'.

We have also included per the district's request a Subcontractor's Designation Form, a Non-Collusion Affidavit and a Bid Bond for the amount of 10% of the total in Bid Group 'A'. In addition, we understand that the final approved bid package will be available to all public school entities based on the piggyback nature of this proposal.

Since this bid will allow for other public entities to use this contract, we have included a provision, in the form of an "Adjustment Charge", to cover different distances and quantities. The Adjustment Charge list is to be priced on a per module basis.

Adjustment Charge:

Adjustment 1- No Adjustment	Adjustment 6- \$5,000
Adjustment 2- \$1,000	Adjustment 7- \$6,000
Adjustment 3- \$2,000	Adjustment 8- \$7,000
Adjustment 4- \$3,000	Adjustment 9- \$8,000
Adjustment 5- \$4,000	Adjustment 10-\$9,000

All of the Franklin-McKinley School District would be considered under Adjustment 1.

Thank you, again, for the opportunity to respond to your request for bid.

Sincerely,  
McGrath RentCorp dba Mobile Modular, dba Enviroplex, Inc.

  
Dana Hanson  
Education Sales Specialist/Project Manager

Enclosures



**Bid Group B**

	<b>Building Options</b>	<b>24x40 New DSA Classroom</b>	<b>36x40 New DSA Classroom</b>	<b>48x40 New DSA Classroom</b>	<b>12x40 New DSA Classroom</b>	<b>12x40 New Center DSA</b>
		<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>
	<b>PURCHASE</b>					
1	Building Base Price	\$ 46,144	\$ 61,145	\$ 81,506	\$ 25,103	\$ 16,120
2	Installation (Wood)	\$ 3,100	\$ 4,875	\$ 6,010	\$ 1,750	\$ 1,750
3	Installation (Concrete)	\$ 25,563	\$ 37,344	\$ 49,125	\$ 15,081	\$ 15,081
	<b>LEASE RENTAL</b>					
4	One Year lease/ Annual Payment	\$ 8,100	\$ 14,400	\$ 19,560	\$ 6,024	\$ 3,864
5	Two Year lease/ Annual Payment	\$ 7,920	\$ 13,500	\$ 18,768	\$ 5,772	\$ 3,708
6	Three Year lease/ Annual Payment	\$ 7,920	\$ 13,500	\$ 18,768	\$ 5,772	\$ 3,708
7	Five Year lease/ Annual Payment	\$ 7,740	\$ 12,324	\$ 17,988	\$ 5,532	\$ 3,552
8	Delivery	\$ 1,750	\$ 2,625	\$ 3,500	\$ 1,750	\$ 875
9	Return Delivery	\$ 1,750	\$ 2,625	\$ 3,500	\$ 1,750	\$ 875
10	Block and Level	N/A	N/A	N/A	N/A	N/A
11	Dismantle	\$ 2,062	\$ 2,875	\$ 3,875	\$ 1,125	\$ 1,125
	<b>BUILDING ADDITIVE ALTERNATES</b>					
12	80 MPH Exposure 'C'	INC	INC	INC	INC	INC
13	90 MPH Exposure 'C'	\$ 2,000	\$ 2,500	\$ 3,000	\$ 1,500	\$ 750
14	50 lb Foundation/Floor system (w)	INC	INC	INC	INC	INC
15	50 lb Foundation/Floor system (c)	INC	INC	INC	INC	INC
16	70 lb Foundation/Floor system (w)	\$ 1,000	\$ 1,500	\$ 2,000	\$ 1,000	\$ 1,000
17	70 lb Foundation/Floor system (c)	\$ 1,000	\$ 1,500	\$ 2,000	\$ 1,000	\$ 1,000
18	100 lb Foundation/Floor system (w)	\$ 2,350	\$ 2,850	\$ 3,425	\$ 1,750	\$ 1,480

	Building Options	24x40 New DSA Classroom	36x40 New DSA Classroom	48x40 New DSA Classroom	12x40 New DSA Classroom	12x40 New Center DSA
		A	B	C	D	E
19	100 lb Foundation/Floor System (C)	\$ 1,950	\$ 2,450	\$ 3,125	\$ 1,425	\$ 1,000
20	125 lb Foundation/Floor System (W)	\$ 2,500	\$ 3,100	\$ 3,725	\$ 2,000	\$ 1,500
21	125 lb Foundation/Floor System (C)	\$ 2,100	\$ 2,720	\$ 3,375	\$ 1,650	\$ 1,125
22	Concrete Flooring	\$15.00/sf	\$15.00/sf	\$15.00/sf	\$15.00/sf	\$15.00/sf
	Building Options	30x32 New DSA Classroom	10x32 New Center DSA	24x60 New Open DSA Classroom	12x60 New DSA Center Classroom	24x60 New DSA Double Classroom
		F	G	H	I	J
	<b>PURCHASE</b>					
1	Building Base Price	\$ 50,740	\$ 12,528	\$ 72,750	\$ 29,375	\$ 74,775
2	Installation (Wood)	\$ 4,250	\$ 1,500	\$ 5,250	\$ 2,500	\$ 5,250
3	Installation (Concrete)	\$ 29,500	\$ 12,625	\$ 33,680	\$ 17,900	\$ 33,680
	<b>LEASE RENTAL</b>					
4	One Year lease/ Annual Payment	\$ 10,716	\$ 2,640	\$ 15,360	\$ 6,204	\$ 15,792
5	Two Year lease/ Annual Payment	\$ 10,224	\$ 2,520	\$ 14,664	\$ 5,928	\$ 15,072
6	Three Year lease/ Annual Payment	\$ 10,224	\$ 2,520	\$ 14,664	\$ 5,928	\$ 15,072
7	Five Year lease/ Annual Payment	\$ 9,732	\$ 2,412	\$ 13,968	\$ 5,640	\$ 14,352
8	Delivery	\$ 2,625	\$ 875	\$ 2,625	\$ 1,375	\$ 2,625
9	Return Delivery	\$ 2,625	\$ 875	\$ 2,625	\$ 1,375	\$ 2,625
10	Block and Level	N/A	N/A	N/A	N/A	N/A
11	Dismantle	\$ 3,625	\$ 1,187	\$ 4,500	\$ 2,250	\$ 4,500
	<b>BUILDING ADDITIVE ALTERNATES</b>					
12	80 MPH Exposure 'C'	INC	INC	INC	INC	INC

	Building Options	30x32 New DSA Classroom	10x32 New Center DSA	24x60 New DSA Open Classroom	12x60 New DSA Center Classroom	24x60 New DSA Double Classroom
		F	G	H	I	J
13	90 MPH Exposure 'C'	\$ 2,000	\$ 950	\$ 3,000	\$ 1,750	\$ 3,000
14	50 lb Foundation/Floor System (W)	INC	INC	INC	INC	INC
15	50 lb Foundation/Floor System (C)	INC	INC	INC	INC	INC
16	70 lb Foundation/Floor System (W)	\$ 1,500	\$ 1,000	\$ 2,000	\$ 1,500	\$ 2,000
17	70 lb Foundation/Floor System (C)	\$ 1,500	\$ 1,000	\$ 2,000	\$ 1,500	\$ 2,000
18	100 lb Foundation/Floor System (W)	\$ 2,500	\$ 1,950	\$ 2,850	\$ 2,250	\$ 2,850
19	100 lb Foundation/Floor System (C)	\$ 2,100	\$ 1,500	\$ 2,400	\$ 1,850	\$ 2,400
20	125 lb Foundation/Floor System (W)	\$ 2,750	\$ 2,150	\$ 3,150	\$ 2,550	\$ 3,150
21	125 lb Foundation/Floor System (C)	\$ 2,425	\$ 1,750	\$ 2,850	\$ 1,550	\$ 2,850
22	Concrete Flooring	\$15.00/sf	\$15.00/sf	\$15.00/sf	\$15.00/sf	\$15.00/sf
	Building Options	12x40 New DSA Boy/Girl Restroom	12x40 New DSA Boy/Girl/Staff Restroom	12x40 New DSA B/G/S/S Restroom	12x40 New DSA B/G/S/J Restroom	
		K	L	M	N	
	<b>PURCHASE</b>					
1	Building Base Price	\$ 65,012	\$ 70,601	\$ 73,982	\$ 72,916	
2	Installation (Wood)	\$ 1,750	\$ 3,187	\$ 3,360	\$ 3,360	
3	Installation (Concrete)	\$ 15,031	\$ 15,031	\$ 15,031	\$ 15,031	
	<b>LEASE RENTAL</b>					
4	One Year lease/ Annual Payment	\$ 15,600	\$ 16,944	\$ 17,760	\$ 17,496	
5	Two Year lease/ Annual Payment	\$ 14,976	\$ 16,272	\$ 17,040	\$ 16,800	

Bid Form

00400-6

Used buildings subject to availability

	Building Options	12x40 New DSA Boy/Girl Restroom	12x40 New DSA Boy/Girl/Staff Restroom	12x40 New DSA B/G/S/S Restroom	12x40 New DSA B/G/S/J Restroom
		K	L	M	N
6	Three Year lease/ Annual Payment	\$ 14,976	\$ 16,272	\$ 17,040	\$ 16,800
7	Five Year lease/ Annual Payment	\$ 14,352	\$ 15,588	\$ 16,332	\$ 16,104
8	Delivery	\$ 1,750	\$ 1,750	\$ 1,750	\$ 1,750
9	Return Delivery	\$ 1,750	\$ 1,750	\$ 1,750	\$ 1,750
10	Block and Level	N/A	N/A	N/A	N/A
11	Dismantle	\$ 1,325	\$ 2,250	\$ 2,575	\$ 2,575
	<b>Building Additive Alternates</b>				
12	80 MPH Exposure 'C'	INC	INC	INC	INC
13	90 MPH Exposure 'C'	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
14	50lb Foundation/Floor System (W)	INC	INC	INC	INC
15	50 lb Foundation/Floor System (C)	INC	INC	INC	INC
16	70 lb Foundation/Floor System (W)	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
17	70 lb Foundation/Floor System (C)	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
18	100 lb Foundation/Floor System (W)	\$ 1,750	\$ 1,750	\$ 1,750	\$ 1,750
19	100lb Foundation/Floor System (C)	\$ 1,425	\$ 1,425	\$ 1,425	\$ 1,425
20	125 lb Foundation/Floor System (W)	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
21	125 lb Foundation/Floor System (C)	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
22	Concrete Flooring	\$15.00/sf	\$15.00/sf	\$15.00/sf	\$15.00/sf

**BID GROUP C**

	<b>Building Options</b>	<b>24x40 Used DSA Classroom</b>	<b>36x40 Used DSA Classroom</b>	<b>48x40 Used DSA Classroom</b>	<b>12x40 Used DSA Classroom</b>	<b>12x40 Used Center DSA</b>
		<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>
	<b>PURCHASE</b>					
1	Building Base Price	\$ 39,222	\$ 51,973	\$ 69,280	\$ 21,337	\$ 13,702
2	Installation (Wood)	\$ 3,100	\$ 4,875	\$ 6,000	\$ 1,750	\$ 1,750
3	Installation (Concrete)	\$ 25,563	\$ 37,344	\$ 49,125	\$ 15,031	\$ 15,031
	<b>LEASE RENTAL</b>					
4	One Year lease/ Annual Payment	\$ 6,900	\$ 11,460	\$ 14,916	\$ 5,460	\$ 3,864
5	Two Year lease/ Annual Payment	\$ 6,720	\$ 11,172	\$ 14,496	\$ 5,124	\$ 3,684
6	Three Year lease/ Annual Payment	\$ 6,720	\$ 11,172	\$ 14,496	\$ 5,124	\$ 3,684
7	Five Year lease/ Annual Payment	\$ 6,540	\$ 10,860	\$ 14,088	\$ 4,860	\$ 3,576
8	Delivery	\$ 1,750	\$ 2,625	\$ 3,500	\$ 1,750	\$ 875
9	Return Delivery	\$ 1,750	\$ 2,625	\$ 3,500	\$ 1,750	\$ 875
10	Block and Level	N/A	N/A	N/A	N/A	N/A
11	Dismantle	\$ 2,062	\$ 2,875	\$ 2,875	\$ 1,125	\$ 1,125
	<b>BUILDING ADDITIVE ALTERNATES</b>					
12	80 MPH Exposure 'C'	\$ 1,000	N/A	N/A	N/A	N/A
13	90 MPH Exposure 'C'	\$ 2,000	N/A	N/A	N/A	N/A
14	50 lb Foundation/Floor system (W)	INC	INC	INC	INC	INC
15	50 lb Foundation/Floor system (C)	INC	INC	INC	INC	INC
16	70 lb Foundation/Floor system (W)	N/A	N/A	N/A	N/A	N/A
17	70 lb Foundation/Floor system (C)	N/A	N/A	N/A	N/A	N/A

	Building Options	24x40 Used DSA Classroom	36x40 Used DSA Classroom	48x40 Used DSA Classroom	12x40 Used DSA Classroom	12x40 Used Center DSA
		A	B	C	D	E
19	100 lb Foundation/Floor System (C)	N/A	N/A	N/A	N/A	N/A
20	125 lb Foundation/Floor System (W)	N/A	N/A	N/A	N/A	N/A
21	125 lb Foundation/Floor System (C)	N/A	N/A	N/A	N/A	N/A
22	Concrete Flooring	N/A	N/A	N/A	N/A	N/A
	Building Options	30x32 Used DSA Classroom	10x32 Used Center DSA	24x60 Used Open DSA Classroom	12x60 Used Center DSA	24x60 Used DSA Double Classroom
		F	G	H	I	J
	<b>PURCHASE</b>					
1	Building Base Price	\$ 43,130	\$ 11,275	\$ 61,837	\$ 24,969	\$ 63,559
2	Installation (Wood)	\$ 4,250	\$ 1,500	\$ 5,250	\$ 2,500	\$ 5,250
3	Installation (Concrete)	\$ 29,500	\$ 12,625	\$ 33,680	\$ 17,900	\$ 33,680
	<b>LEASE RENTAL</b>					
4	One Year lease/ Annual Payment	\$ 10,344	\$ 2,640	\$ 11,940	\$ 5,400	\$ 12,240
5	Two Year lease/ Annual Payment	\$ 9,828	\$ 2,520	\$ 11,496	\$ 5,088	\$ 11,820
6	Three Year lease/ Annual Payment	\$ 9,828	\$ 2,520	\$ 11,496	\$ 5,088	\$ 11,820
7	Five Year lease/ Annual Payment	\$ 9,312	\$ 2,412	\$ 11,124	\$ 4,788	\$ 11,436
8	Delivery	\$ 2,625	\$ 875	\$ 2,625	\$ 1,375	\$ 2,625
9	Return Delivery	\$ 2,625	\$ 875	\$ 2,625	\$ 1,375	\$ 2,625
10	Block and Level	N/A	N/A	N/A	N/A	N/A
11	Dismantle	\$ 3,625	\$ 1,187	\$ 4,500	\$ 2,250	\$ 4,500
	<b>BUILDING ADDITIVE ALTERNATES</b>					

	Building Options	30x32 Used DSA Classroom	10x32 Used Center DSA	24x60 Used Open DSA Classroom	12x60 Used Center DSA	24x60 Used DSA Double Classroom
		F	G	H	I	J
12	80 MPH Exposure 'C'	N/A	N/A	N/A	N/A	N/A
13	90 MPH Exposure 'C'	N/A	N/A	N/A	N/A	N/A
14	50 lb Foundation/Floor System (W)	INC	INC	INC	INC	INC
15	50 lb Foundation/Floor System (C)	INC	INC	INC	INC	INC
16	70 lb Foundation/Floor System (W)	N/A	N/A	N/A	N/A	N/A
17	70 lb Foundation/Floor System (C)	N/A	N/A	N/A	N/A	N/A
18	100 lb Foundation/Floor System (W)	N/A	N/A	N/A	N/A	N/A
19	100 lb Foundation/Floor System (C)	N/A	N/A	N/A	N/A	N/A
20	125 lb Foundation/Floor System (W)	N/A	N/A	N/A	N/A	N/A
21	125 lb Foundation/Floor System (C)	N/A	N/A	N/A	N/A	N/A
22	Concrete Flooring	N/A	N/A	N/A	N/A	N/A
	Building Options	12x40 USed DSA Boy/Girl Restroom	12x40 Used DSA Boy/Girl/Staff Restroom	12x40 Used DSA B/G/S/S Restroom	12x40 Used DSA B/G/S/J Restroom	24x63 Used Open DOH Classroom
		K	L	M	N	T
	<b>PURCHASE</b>					
1	Building Base Price	\$ 55,260	\$ 60,011	\$ 62,884	\$ 61,979	\$ 41,468
2	Installation (Wood)	\$ 1,750	\$ 3,187	\$ 3,360	\$ 3,360	N/A
3	Installation (Concrete)	\$ 15,031	\$ 15,031	\$ 15,031	\$ 15,031	\$ 33,680
	<b>LEASE RENTAL</b>					
4	One Year lease/ Annual Payment	\$ 12,600	\$ 13,600	\$ 14,340	\$ 14,124	\$ 9,588
5	Two Year lease/ Annual Payment	\$ 12,264	\$ 13,320	\$ 13,956	\$ 13,764	\$ 9,204

	Building Options	12x40 Used DSA Boy/Girl Restroom	12x40 Used Boy/Girl/Staff Restroom	12x40 Used DSA B/G/S/S Restroom	12x40 Used DSA B/G/S/J Restroom	24x63 Used Open DOH Classroom
		K	L	M	N	T
6	Three Year lease/ Annual Payment	\$ 12,264	\$ 13,320	\$ 13,956	\$ 13,764	\$ 9,204
7	Five Year lease/ Annual Payment	\$ 11,940	\$ 12,960	\$ 13,572	\$ 13,300	\$ 8,952
8	Delivery	\$ 1,750	\$ 1,750	\$ 1,750	\$ 1,750	\$ 875
9	Return Delivery	\$ 1,750	\$ 1,750	\$ 1,750	\$ 1,750	\$ 875
10	Block and Level	N/A	N/A	N/A	N/A	\$ 2,438
11	Dismantle	\$ 1,325	\$ 1,500	\$ 1,750	\$ 1,750	\$ 1,844
	<b>Building Additive Alternates</b>					
12	80 MPH Exposure 'C'	N/A	N/A	N/A	N/A	N/A
13	90 MPH Exposure 'C'	N/A	N/A	N/A	N/A	N/A
14	50lb Foundation/Floor System (W)	INC	INC	INC	INC	INC
15	50 lb Foundation/Floor System (C)	INC	INC	INC	INC	INC
16	70 lb Foundation/Floor System (W)	N/A	N/A	N/A	N/A	N/A
17	70 lb Foundation/Floor System (C)	N/A	N/A	N/A	N/A	N/A
18	100 lb Foundation/Floor System (W)	N/A	N/A	N/A	N/A	N/A
19	100lb Foundation/Floor System (C)	N/A	N/A	N/A	N/A	N/A
20	125 lb Foundation/Floor System (W)	N/A	N/A	N/A	N/A	N/A
21	125 lb Foundation/Floor System (C)	N/A	N/A	N/A	N/A	N/A
22	Concrete Flooring	N/A	N/A	N/A	N/A	N/A

	Building Options	24x63 Used DOH Double Classroom	24x43 Used Open DOH	12x63 Used DOH Center	12x43 Used DOH Restroom	
		U	V	W	X	
	<b>PURCHASE</b>					
1	Building Base Price	\$ 44,510	\$ 32,922	\$ 13,900	\$ 34,310	
2	Installation (Wood)	N/A	N/A	N/A	N/A	
3	Installation (Concrete)	\$ 33,680	\$ 27,450	\$ 17,900	\$ 14,750	
	<b>LEASE RENTAL</b>					
4	One Year lease/ Annual Payment	\$ 10,140	\$ 7,512	\$ 3,189	\$ 17,100	
5	Two Year lease/ Annual Payment	\$ 9,876	\$ 7,308	\$ 3,084	\$ 16,440	
6	Three Year lease/ Annual Payment	\$ 9,876	\$ 7,308	\$ 3,084	\$ 16,440	
7	Five Year lease/ Annual Payment	\$ 9,612	\$ 7,116	\$ 3,000	\$ 15,540	
8	Delivery	\$ 875	\$ 875	\$ 438	\$ 445	
9	Return Delivery	\$ 875	\$ 875	\$ 438	\$ 445	
10	Block and Level	\$ 2,438	\$ 2,250	\$ 1,625	\$ 325	
11	Dismantle	\$ 1,844	\$ 1,750	\$ 1,062	\$ 230	
	<b>BUILDING ADDITIVE ALTERNATES</b>					
12	80 MPH Exposure 'C'	N/A	N/A	N/A	N/A	
13	90 MPH Exposure 'C'	N/A	N/A	N/A	N/A	
14	50 lb Foundation/Floor system (W)	INC	INC	INC	INC	
15	50 lb Foundation/Floor system (C)	INC	INC	INC	INC	
16	70 lb Foundation/Floor system (W)	N/A	N/A	N/A	N/A	
17	70 lb Foundation/Floor system (C)	N/A	N/A	N/A	N/A	
18	100 lb Foundation/Floor system (W)	N/A	N/A	N/A	N/A	

	Building Options	24x63 Used Double Classroom DOH	24x43 Used Open Classroom DOH	12x63 USD Center DOH	12x43 Used Restroom DOH	
		U	V	W	X	
19	100 lb Foundation/Floor System (C)	N/A	N/A	N/A	N/A	
20	125 lb Foundation/Floor System (W)	N/A	N/A	N/A	N/A	
21	125 lb Foundation/Floor System (C)	N/A	N/A	N/A	N/A	
22	Concrete Flooring	N/A	N/A	N/A	N/A	
			<b>BID GROUP D</b>			
	Building Options	48x40 Two Story Building Section	12x40 Two Story Module Section	Platform Stair Module	Balcony Module	DSA Approved Elevator and Machine Room
		DD	EE	FF	GG	HH
	<b>PURCHASE</b>					
1	Building Base Price	\$ 252,147	\$ 48,521	\$ 26,368	\$ 18,096	\$ 197,007
2	Installation (Wood)	N/A	N/A	N/A	N/A	N/A
3	Installation (Concrete)	\$ 76,934	\$ 20,592	\$ 13,943	\$ 4,290	\$ 22,490
	<b>LEASE RENTAL</b>					
4	One Year lease/ Annual Payment	N/A	N/A	N/A	N/A	N/A
5	Two Year lease/ Annual Payment	N/A	N/A	N/A	N/A	N/A
6	Three Year lease/ Annual Payment	N/A	N/A	N/A	N/A	N/A
7	Five Year lease/ Annual Payment	N/A	N/A	N/A	N/A	N/A

	Building Options	48x40 Two Story Building Section	12x40 Two Story Module Section	Platform Stair Module	Balcony Module	DSA Approved Elevator and Machine Room
		DD	EE	FF	GG	HH
8	Delivery	\$ 7,010	\$ 1,750	\$ 6,250	\$ 6,250	\$ 6,250
9	Return Delivery	N/A	N/A	N/A	N/A	N/A
10	Block and Level	N/A	N/A	N/A	N/A	N/A
11	Dismantle	N/A	N/A	N/A	N/A	N/A
	<b>Building Additive Alternates</b>					
12	80 MPH Exposure 'C'	INC	INC	INC	INC	INC
13	90 MPH Exposure 'C'	N/A	N/A	N/A	N/A	N/A
14	50lb Foundation/Floor System (W)	N/A	N/A	N/A	N/A	N/A
15	50 lb Foundation/Floor System (C)	INC	INC	INC	INC	INC
16	70 lb Foundation/Floor System (W)	N/A	N/A	N/A	N/A	N/A
17	70 lb Foundation/Floor System (C)	INC	INC	INC	INC	INC
18	100 lb Foundation/Floor System (W)	N/A	N/A	N/A	N/A	N/A
19	100lb Foundation/Floor System (C)	\$ 3,715	\$ 1,889	\$ 1,889	\$ 1,889	N/A
20	125 lb Foundation/Floor System (W)	N/A	N/A	N/A	N/A	N/A
21	125 lb Foundation/Floor System (C)	\$ 3,715	\$ 1,889	\$ 1,889	\$ 1,889	N/A
22	Concrete Flooring	\$15.00/sf.	\$15.00/sf.	\$15.00/sf.	\$15.00/sf.	\$15.00/sf.



## BOARD AGENDA

REGULAR MEETING  
June 14, 2012

### ACTION ITEM

**TO:** Board of Education

**PRESENTED BY:** Jaime R. Ayala, Assistant Superintendent, Business Services Division

**SUBJECT:** Approval of Additional Services Authorization No. 1 With Steinberg Architects for Design and Construction of the New Cafeteria and Multipurpose Building at Colton High School

**GOAL:** Facilities / Support Services

**STRATEGIC PLAN:** Strategy #4 – Facilities

**BACKGROUND:** After concluding the Design Development phase of the New Cafeteria and Multipurpose Building at Colton High School, on-site storm drainage patterns were discovered that have impacted the design of the building. This discovery was not anticipated in the development of the project budget.

In order to solve the storm drainage issue, the building pad has been raised 18 inches above existing grade, the quad area and pedestrian paths have been raised, and extensive storm drainage added to carry storm water from Dorothea Cooley Drive eastward to 3<sup>rd</sup> Street.

In addition, during the programming phase the school site identified the shortage of restroom facilities available to the quad area with the removal of the relocatable toilet rooms on the cafeteria site. In response, the Architect was directed to anticipate the addition of exterior restroom facilities to serve the quad in addition to the toilet room facilities for the multipurpose room.

Per the terms of the agreement, Steinberg Architects has requested additional fees to compensate for the added scope.

**BUDGET**

**IMPLICATIONS:** Bond Fund 21 - Measure G Expenditure: \$96,731

**RECOMMENDATION:** That the Board approve the Additional Services Authorization No. 1 with Steinberg Architects for design and construction of the New Cafeteria and Multipurpose Building at Colton High School.

**ACTION:** On motion of Board Member \_\_\_\_\_ and \_\_\_\_\_, the Board approved the agreement, as presented.

B-16

February 13, 2012

523 West 6th Street, Suite 245  
Los Angeles, California 90014  
www.steinbergarchitects.comMr. Darryl Taylor  
Director of Facilities Planning & Construction  
Colton Joint Unified School District  
851 S. Mt. Vernon Ave., Suite 7A  
Colton, CA 92324Re: Colton High School Cafeteria, Project Number 10091 (C1)  
Additional Services Authorization No. 1 to Agreement Dated February 3, 2011

Dear Mr. Taylor:

In accordance with our Agreement between Owner and Architect, services to be provided based on an approved increase in the construction cost are in addition to our Basic Services fee.

We require your written approval of these Additional Services and fee adjustment prior to our commencing the work. The Architect and its Consultants will provide the following additional work:

- A. Architectural Services for the Project with an Approved Budget increase from \$5,600,000 to \$6,600,000. Per Article X and Attachment "A" of the Agreement, the Architect's compensation is based on the Approved Budget.
- B. Architectural Services for Additive Alternate #3. This consists of an exterior restroom building of 753 square feet as shown on Sheet A1.20, dated November 18, 2011. The estimated construction cost of this Alternate is \$363,684. This has been calculated as a separate fee since the documents will need to be prepared for this scope to be bid as an Alternate.

The Additional Services will be performed for a fixed fee of Ninety Six Thousand Seven Hundred Thirty One Dollars (\$96,731.00), as set forth below, including reimbursable expenses.

## A. Architect Fee Calculation based on \$6,600,000:

1.	\$500,000 at 9% =	\$45,000.00
2.	\$500,000 at 8.5% =	\$42,500.00
3.	\$1,000,000 at 8% =	\$80,000.00
4.	\$4,000,000 at 7% =	\$280,000.00
5.	\$600,000 at 6% =	\$36,000.00
	Subtotal	\$483,500.00
	Subtotal from Agreement	\$419,500.00
	Delta for ASA No. 1	\$64,000.00

## B. Architect Fee Calculation based on \$363,684:

1.	\$363,684 at 9% =	\$32,731.00
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**TOTAL FEE, including Reimbursable Expenses      \$96,731.00**

415.683.2000 San Francisco  
408.295.5446 San Jose  
213.629.0500 Los Angeles  
+86.21.3368.8860 Shanghai

All other provisions of the Agreement remain in full force and effect.

Please execute this Amendment and return both copies for countersignature. A fully executed copy will be returned for your records. If there are any questions, please feel free to contact me. We look forward to continuing our good working relationship and a successful project.

Sincerely,



David Mitani, AIA  
Senior Vice President

cc: Steven Redmond  
Dan Lash

DM/dl/in

**REVIEWED AND APPROVED BY:**

OWNER: Colton Joint Unified School District ARCHITECT: Steinberg Architects, Inc.

By: \_\_\_\_\_

\_\_\_\_\_  
(Printed Name)

\_\_\_\_\_  
(Printed Title)

By: \_\_\_\_\_

David Mitani, AIA  
CA Architectural License No. C-18878

Senior Vice President  
\_\_\_\_\_



**BOARD AGENDA**

**REGULAR MEETING**  
**June 14, 2012**

**ACTION ITEM**  
*Second Reading*

- TO:** Board of Education
- PRESENTED BY:** Ingrid Munsterman, Assistant Superintendent, Human Resources Division
- SUBJECT:** **Approval of Proposed Amendment of Board Policy:**  
*AR 6163.4 Student Use of Technology*
- GOAL:** Student Safety, Community Relations and Parent Involvement
- STRATEGIC PLAN:** Strategy #5 – College and Career
- BACKGROUND:** The Administration is updating Board Policies and Administrative Regulations under the guidelines of the California School Boards’ Association.
- This item will be presented to the Board as a Second Reading, Action Item, for approval at the next Board meeting.
- RECOMMENDATION:** That the Board approve the Proposed Amendment of Board Policy:  
*AR 6163.4 Student Use of Technology*
- ACTION:** On motion of Board Member \_\_\_\_\_ and \_\_\_\_\_, the Board approved proposed board policy as recommended.

STUDENT USE OF TECHNOLOGY

BP 6163.4

The Governing Board intends that technological resources provided by the District be used in a responsible and proper manner in support of the instructional program and for the advancement of student learning.

The Superintendent or designee shall notify students and parents/guardians about authorized uses of District computers, user obligations and responsibilities, as well as consequences for unauthorized use and/or unlawful activities.

On-Line Services/Internet Access

The Superintendent or designee shall ensure that all District computers with Internet access have a technology protection measure that blocks or filters Internet access to visual depictions that are obscene, child pornography, or harmful to minors, and that the operation of such measures is enforced.

The Board desires to protect students from access to inappropriate matter on the Internet or other on-line services. The Superintendent or designee shall implement rules and procedures designed to restrict students' access to harmful or inappropriate matter on the Internet. He/she also shall establish regulations to address the safety and security of students and student information when using electronic mail, chat rooms, and other forms of direct electronic communication.

Staff shall supervise students while they are using on-line services and may ask teacher aides and student aides to assist in this supervision.

Before using the District's on-line resources, each student and his/her parent/guardian shall sign and return an Acceptable Use Agreement specifying user obligations and responsibilities. In that agreement, the student and his/her parent/guardian shall agree to not hold the District or any District staff responsible for the failure of any technology protection measures, violations of copyright restrictions, or users' mistakes or negligence. They shall also agree to indemnify and hold harmless the District and District personnel for any damages or costs incurred.

In order to help ensure that the District adapts to changing technologies and circumstances, the Superintendent or designee shall regularly review this policy, the accompanying administrative regulation, and other relevant procedures. He/she shall also monitor the District's filtering software to help ensure its effectiveness.

**The Superintendent or designee shall provide age-appropriate instruction regarding safe and appropriate behavior on social networking sites, chat rooms, and other Internet services. Such instruction shall include, but not be limited to, the dangers of posting personal information online, misrepresentation by online predators, how to report inappropriate or offensive content or threats, behaviors that constitute cyberbullying, and how to respond when subjected to cyberbullying.**

**STUDENT USE OF TECHNOLOGY - continued****BP 6163.4***Legal Reference:***EDUCATION CODE***51006 Computer education and resources**51007 Programs to strengthen technological skills**51870-51874 Education technology**60044 Prohibited instructional materials***PENAL CODE***313 Harmful matter**502 Computer crimes, remedies**632 Eavesdropping on or recording confidential communications***UNITED STATES CODE, TITLE 20***6751-6777 Enhancing Education Through Technology Act, No Child Left Behind Act, Title II, Part D, especially:**6777 Internet safety***UNITED STATES CODE, TITLE 47***254 Universal service discounts (E-rate)***CODE OF FEDERAL REGULATIONS, TITLE 16***312.1-312.12 Children's online privacy protection***CODE OF FEDERAL REGULATIONS, TITLE 47***54.520 Internet safety policy and technology protection measures, E-rate discounts**Management Resources:***CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS***K-12 Network Technology Planning Guide: Building the Future, 1995***CALIFORNIA DEPARTMENT OF EDUCATION PROGRAM ADVISORIES***1223.94 Acceptable Use of Electronic Information Resources***WEB SITES***CSBA: <http://www.csba.org>**American Library Association: <http://www.ala.org>**California Department of Education: <http://www.cde.ca.gov>**Federal Communications Commission: <http://www.fcc.gov>**U.S. Department of Education: <http://www.ed.gov>*

(2/98 7/01) 11/05

ADMINISTRATIVE REGULATION

AR 6163.4

**STUDENT USE OF TECHNOLOGY**

The District's Information Technology department or designee shall oversee the maintenance of each school's technological resources and may establish guidelines and limits on their use.

The site principal and/or designee shall ensure that all students using these resources receive training in their proper and appropriate use.

Only students who have signed the District's Acceptable Use Policy will be assigned user accounts on the District's network.

**On-Line/Internet Services: User Obligations and Responsibilities**

Students are authorized to use District equipment to access the Internet or on-line services in accordance with user obligations and responsibilities specified below and in accordance with Board policy and the District's Acceptable Use Agreement.

1. The student in whose name an on-line services account is issued is responsible for its proper use at all times. Students shall keep personal account numbers, home addresses, and all telephone numbers private. They shall use the system only under their own account number.
2. Students shall use the District's system responsibly and primarily for educational purposes.
3. Students shall not access, post, submit, publish, or display harmful or inappropriate matter that is threatening, obscene, disruptive, or sexually explicit, or that could be construed as harassment or disparagement of others based on their race/ethnicity, national origin, sex, gender, sexual orientation, age, disability, religion, or political beliefs.

Harmful matter includes matter, taken as a whole, which to the average person, applying contemporary statewide standards, appeals to the prurient interest and is matter which depicts or describes in a patently offensive way sexual conduct and which lacks serious literary, artistic, political, or scientific value for minors. (*Penal Code 313*)

4. Students shall not disclose, use, or disseminate personal identification information about themselves or others when using electronic mail, chat rooms, or other forms of direct electronic communication. Students are also cautioned not to disclose such information by other means to individuals located through the Internet without the permission of their parents/guardians.

Personal information includes the student's name, address, telephone number, Social Security number, or other individually identifiable information.

5. Students shall not use the system to encourage the use of drugs, alcohol, or tobacco, nor shall they promote unethical practices or any activity prohibited by law or Board policy.
6. Copyrighted material shall not be placed on the District's computer system without the author's permission. Students shall not violate copyright laws or plagiarize documents. Any materials utilized for research projects should be given proper credit as with any other hard copy source of information.

ADMINISTRATIVE REGULATION - continued

AR 6163.4

STUDENT USE OF TECHNOLOGY - continuedOn-Line/Internet Services: User Obligations and Responsibilities - continued

7. Students shall not intentionally upload, download, or create computer viruses and/or maliciously attempt to harm or destroy District equipment or materials or manipulate the data of any other user, including so-called "hacking."
8. Students shall not read other users' electronic mail or files. They shall not attempt to interfere with other users' ability to send or receive electronic mail, nor shall they attempt to delete, copy, modify, or forge other users' mail.
9. Students shall report any security problem or misuse of the services to the teacher or principal.

The District reserves the right to monitor the system for improper use. Students shall understand that there is no implied right to privacy when using the District system. All electronic communications and downloaded material, including files deleted from a user's account, may be reviewed by District officials to ensure proper use of the system.

The Information Technology department, principal or designee shall make all decisions regarding whether or not a student has violated Board policy or the District's Acceptable Use Agreement. The decision of the Information Technology department, principal or designee shall be final. Inappropriate use may result in cancellation of the student's user privileges, disciplinary action, and/or legal action in accordance with law and Board policy.



**BOARD AGENDA**

**REGULAR MEETING  
June 14, 2012**

**ACTION ITEM**

- TO:** Community Facilities District No. 2 Board
- PRESENTED BY:** Jaime R. Ayala, Assistant Superintendent, Business Services Division
- SUBJECT:** *Adopt Resolution No. 12-60 CFD-2, Establishing the Annual Special Tax Levy for Fiscal Year 2012-13 for Community Facilities District No. 2*
- GOAL:** Facilities/Support Services/Budget Planning
- STRATEGIC PLAN:** Strategy #4 – Facilities
- BACKGROUND:** The District by Ordinance No. 01-27, as authorized by Section 53340 of the Government Code of the State of California, has authorized the levy of special taxes to pay for public facilities and services, including costs and expenses related thereto, that benefit the District:
- Boundary Map attached
  - Resolution No. 12-60 CFD-2 – Establishing the Annual Special Tax Levy for Fiscal Year 2012-13 for Community Facilities District No.2
  - Exhibit “A” Rates of the special taxed to be levied for fiscal year 2012-13 (Special Tax Rates do not exceed the rates authorized by the Ordinance and are not in excess of the rates approved by the qualified electors of the District). The maximum tax rate increase per Exhibit A, as prepared by the District’s special tax consultants is 2.5%.
- The deadline for this information to reach the San Bernardino County Office of Assessor is August 20, 2012.
- BUDGET IMPLICATIONS:** No impact on the General fund. Special taxes are deposited in CFD-2 to pay debt services on the bonds issued.
- RECOMMENDATION:** That the Board adopt Resolution No. 12-60 CFD-2, establishing the annual special tax levy for fiscal year 2012-13 for the Community Facilities District No. 2
- ACTION:** On motion of Board Member \_\_\_\_\_ and \_\_\_\_\_, the Board adopted Resolution No. 12-60 CFD-2, establishing the annual special tax levy for fiscal year 2012-13 for the Community Facilities District No. 2

**CFD-1**

RESOLUTION NO. 12-60

Resolution Establishing the Annual )  
Special Tax Levy for Fiscal Year 2012-13 )  
for Community Facilities District No. 2 )

WHEREAS, the BOARD OF EDUCATION of the COLTON JOINT UNIFIED SCHOOL DISTRICT, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, (hereinafter referred to as the "legislative body"), has initiated proceedings, held public hearings, conducted elections and received favorable votes from the qualified electors relating to the levy of special taxes in Community Facilities District No. 2, as well as in Annexation Area Nos. 1 and 2 of Community Facilities District No. 2 (hereinafter referred to as the "District"), all as authorized pursuant to the terms and provisions of the "Mello-Roos Community Facilities Act of 1982", being Chapter 2.5, Part 1, Division 2, Title 5 of the Government Code of the State of California.

WHEREAS, this legislative body, by Ordinance No. 01-27, as authorized by Section 53340 of the Government Code of the State of California (the "Ordinance"), has authorized the levy of special taxes to pay for public facilities and services, including costs and expenses related thereto, that benefit the District;

WHEREAS, this legislative body is desirous to establish the rate of the special tax to be levied and collected for the next fiscal year;

NOW, THEREFORE, it is Determined and Resolved as Follows:

- SECTION 1.** That the above recitals are all true and correct.
- SECTION 2.** The maximum rates of the special taxes to be levied for the next fiscal year (2012-13) for the referenced District are hereby determined and established as the rates set forth in Exhibit "A" attached hereto and incorporated herein by this reference (which rates are hereinafter referred to as the "Maximum Special Tax Rates").
- SECTION 3.** The Special Tax Rates do not exceed the rates authorized by the Ordinance and are not in excess of the rates approved by the qualified electors of the District.
- SECTION 4.** The proceeds of the special taxes shall be used to pay, in whole or in part, the costs of the following, in order of priority:
  - A. Payment of CFD administrative costs and expenses.
  - B. Payment of principal and interest on any outstanding authorized bonded indebtedness;
  - C. Necessary replenishment of bond reserve funds or other reserve funds;
  - D. Payment of costs and expenses of authorized public facilities and public services;
  - E. Repayment of advances and loans.

The proceeds of the special taxes shall be used as set forth above, and shall not be used for any other purpose.

**SECTION 5.** The designated Special Tax Consultant is hereby directed to prepare and submit to the County Auditor on or before the submittal deadline the following:

- A. A certified list of all parcels subject to the special tax, with appropriate County Assessor parcel number.
- B. The amount of special tax to be levied on each parcel for the applicable tax year based on the Special Tax Rate.

**SECTION 6.** The special tax shall be collected in the same manner as ordinary ad valorem property taxes are collected and shall be subject to the same penalties and the same procedure and sale in case of delinquency as is provided for ad valorem taxes.

**SECTION 7.** Special taxes collected shall be deposited in to the appropriate District funds, including any bond fund and reserve fund.

**SECTION 8.** The Clerk [Secretary] is directed to file a certified copy of this Resolution with the County Auditor on or before the 10<sup>th</sup> day of August of this year.

PASSED AND ADOPTED by the BOARD OF EDUCATION of the Colton Joint Unified School District, County of San Bernardino, State of California, this 14 day of June, 2012 by the following vote.

AYES:

NOES:

ABSENT:



**Exhibit "A"**

**PRINT OUT EXCEL SPREADSHEET**

**S DFA/RESOLUTIONS/CJUSD/TAXRATES-EXHIBIT A.XLS**

**EXHIBIT "A"**

**Colton Joint Unified School District  
Community Facilities District No. 2**

**Annual Adjustment for Special Tax Rates  
Applicable to  
Fiscal Year 2012-13**

<b>Residential Land Use Class</b>	<b>Dwelling Type and Sqft</b>	<b>Maximum Tax Per D/U for FY 2011-12</b>	<b>Construction <sup>(1)</sup> Cost Index Adjustment for FY 2012/13 (or 2% Min/6%Max)</b>	<b>Maximum Tax Per D/U for FY 2012-13</b>
<b><u>Applicable to Initial Properties Within CFD No. 2 and Annexation Nos 1 &amp; 2</u></b>				
A	Apartment	\$549.14	2.51%	\$562.93
B	SFD < 1,250	\$671.67	2.51%	\$688.52
C	SFD 1,250-1,499	\$837.00	2.51%	\$858.01
D	SFD 1,500-1,749	\$974.28	2.51%	\$998.74
E	SFD 1,750-1,999	\$1,111.57	2.51%	\$1,139.47
<b><u>Applicable to Initial Properties within CFD No. 2 and Annexation Area No. 1</u></b>				
F	SFD 2,000-2,249	\$1,248.86	2.51%	\$1,280.20
G	SFD 2,250-2,499	\$1,386.14	2.51%	\$1,420.93
H	SFD 2,500 +	\$1,592.81	2.51%	\$1,632.79
<b><u>Applicable to Annexation Area No. 2 Only</u></b>				
F	SFD 2,000-2,249	\$1,461.43	2.51%	\$1,498.11
G	SFD 2,250-2,499	\$1,519.00	2.51%	\$1,557.13
H	SFD 2,500 +	\$1,576.57	2.51%	\$1,616.14
I	SFD 2,500 +	\$1,693.19	2.51%	\$1,735.69
J	SFD 2,500 +	\$1,769.95	2.51%	\$1,814.38
K	SFD 2,500 +	\$1,941.19	2.51%	\$1,989.91

(1) The annual percentage change in the Construction Cost Index for the 12-month period ending March 1st is 2.51% as tabulated by the Special Tax Consultant using the Re-established Baseline of 1.00 applied by the Office of Public School Construction for the Marshall & Swift Class "D" Construction - Western Region as of September 1987 and for February 2012 as follows:

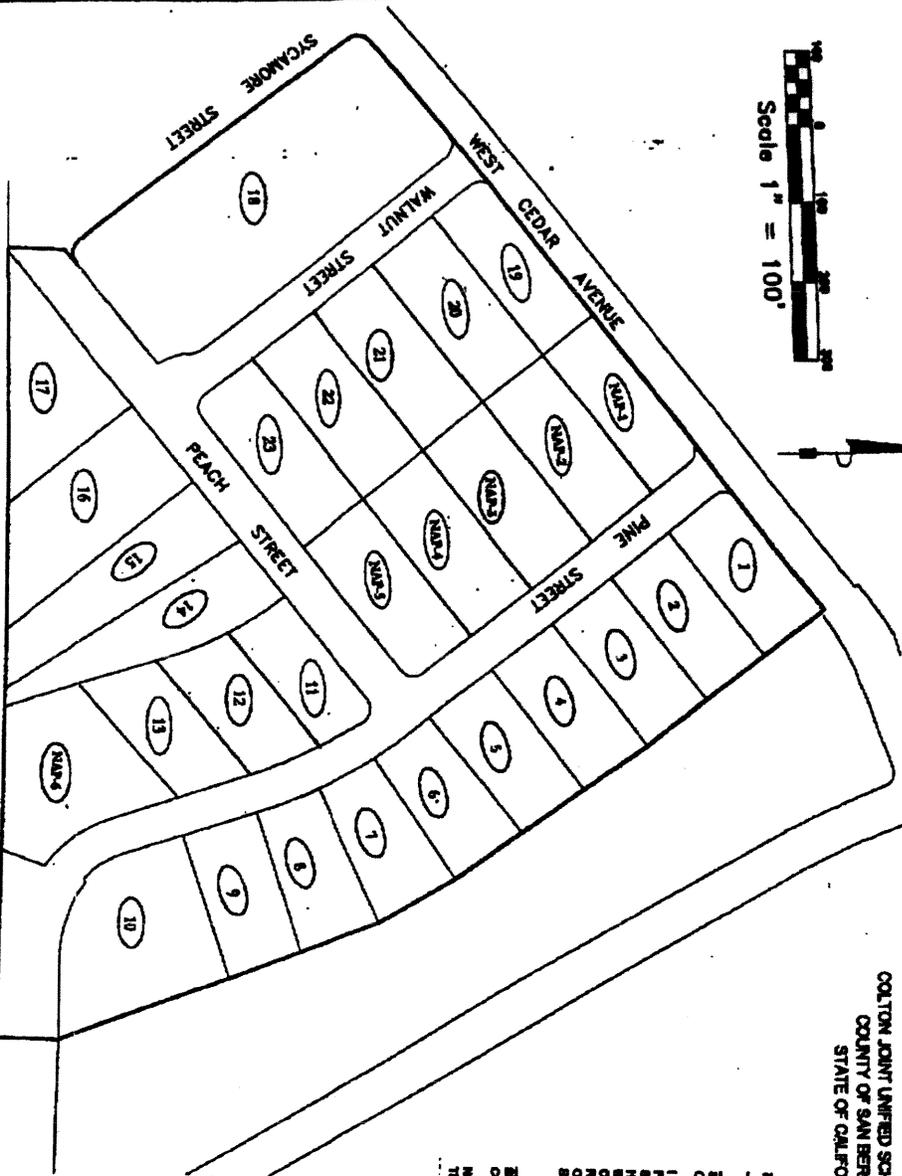
<b>Index Month/Year</b>	<b>OPSC</b>	<b>M &amp; S Class "D" Index</b>	<b>Pct Change</b>
September 1987	1.00	1,326.20	
February 2010 *	1.99	2,645.70	
February 2011 *	2.04	2,706.50	2.51%

**BOUNDARY MAP OF  
COMMUNITY FACILITIES DISTRICT NO. 2  
ANNEXATION NO. 1**

COLTON JOINT UNIFIED SCHOOL DISTRICT  
COUNTY OF SAN BERNARDINO  
STATE OF CALIFORNIA

SHEET 1 OF 1

Scale 1" = 100'



Special District Planning  
& Administration  
222 South Maple Street, Suite 200  
Pomona, California 92406  
Tel: (714) 863-8800 Fax: (714) 863-8811  
JANUARY 2008

**LEGEND**

— GSD BOUNDARY

○ 1. LOT DESIGNATION

○ NAB-3 NOT A PART

**LOT DESIGNATION**

LOT NO.	ASSESSOR'S PARCEL NO.
1	008-28-27
2	008-28-28
3	008-28-29
4	008-28-30
5	008-28-31
6	008-28-32
7	008-28-33
8	008-28-34
9	008-28-35
10	008-28-36
11	008-28-37
12	008-28-38
13	008-28-39
14	008-28-40
15	008-28-41
16	008-28-42
17	008-28-43
18	008-28-44
19	008-28-45
20	008-28-46
21	008-28-47
22	008-28-48
23	008-28-49
24	008-28-50
25	008-28-51
NAB-3	008-28-52
NAB-3	008-28-53
NAB-3	008-28-54
NAB-3	008-28-55
NAB-3	008-28-56
NAB-3	008-28-57
NAB-3	008-28-58
NAB-3	008-28-59
NAB-3	008-28-60

FILED IN THE OFFICE OF THE SECRETARY OF THE COLTON JOINT UNIFIED SCHOOL DISTRICT THIS  
27th DAY OF FEBRUARY, 2008.

*[Signature]*  
SECRETARY  
COLTON JOINT UNIFIED SCHOOL DISTRICT

I HEREBY CERTIFY THAT THE BOUNDARY MAP SHOWING BOUNDARIES OF ANNEXATION NO. 1 OF COMMUNITY  
FACILITIES DISTRICT NO. 2 CONTAINED HEREIN WAS PREPARED BY A LICENSED SURVEYOR AND IS  
TRUE AND CORRECT AND THAT THE BOUNDARY MAP WAS APPROVED BY THE BOARD OF SUPERVISORS  
COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, AND BY THE REGULARLY ASSEMBLED  
MEMBERS OF THE BOARD OF SUPERVISORS AND BY THE REGULARLY ASSEMBLED MEMBERS OF THE  
BOARD OF SUPERVISORS OF THE COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, AND BY THE  
REGULARLY ASSEMBLED MEMBERS OF THE BOARD OF SUPERVISORS OF THE COUNTY OF SAN BERNARDINO,  
STATE OF CALIFORNIA, AND BY THE REGULARLY ASSEMBLED MEMBERS OF THE BOARD OF SUPERVISORS  
OF THE COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, AND BY THE REGULARLY ASSEMBLED  
MEMBERS OF THE BOARD OF SUPERVISORS OF THE COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA,  
ON MAY 26, 2008 IN THE OFFICE OF THE COUNTY RECORDER FOR THE COUNTY OF SAN BERNARDINO,  
STATE OF CALIFORNIA.

*[Signature]*  
REGISTERED  
COLTON JOINT UNIFIED SCHOOL DISTRICT

NOTE FOR PARTIAL/70% OF LOTS AND REMAINS OF ASSESSOR'S PARCELS, REFERENCE IS MADE TO  
THE SAN BERNARDINO COUNTY ASSESSOR'S PARCEL MAP.

THIS MAP HAS BEEN FILED FOR RECORD IN THE  
COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA,  
ON FEBRUARY 27, 2008, AT 10:00 AM, IN  
BOOK 715 OF RECORDS, PAGE 103.

AT WITNESSE AS AT THE REQUEST  
OF COLTON JOINT UNIFIED SCHOOL DISTRICT,  
IN THE AMOUNT OF \$ 700.

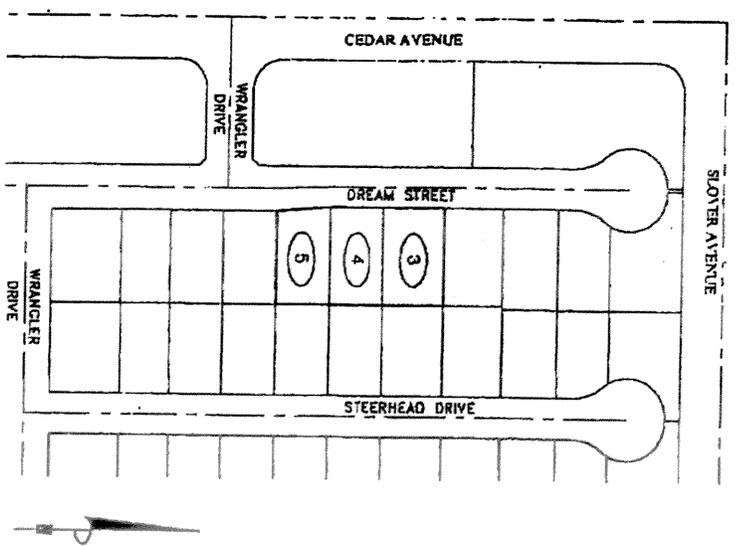
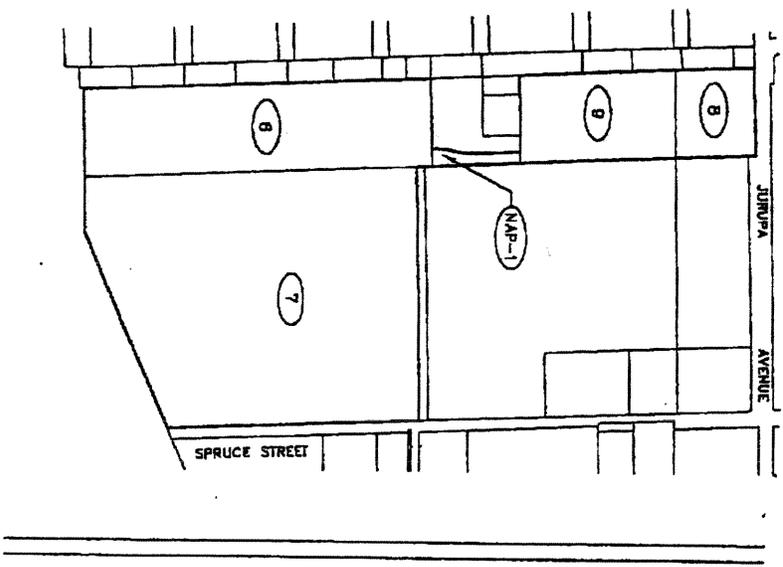
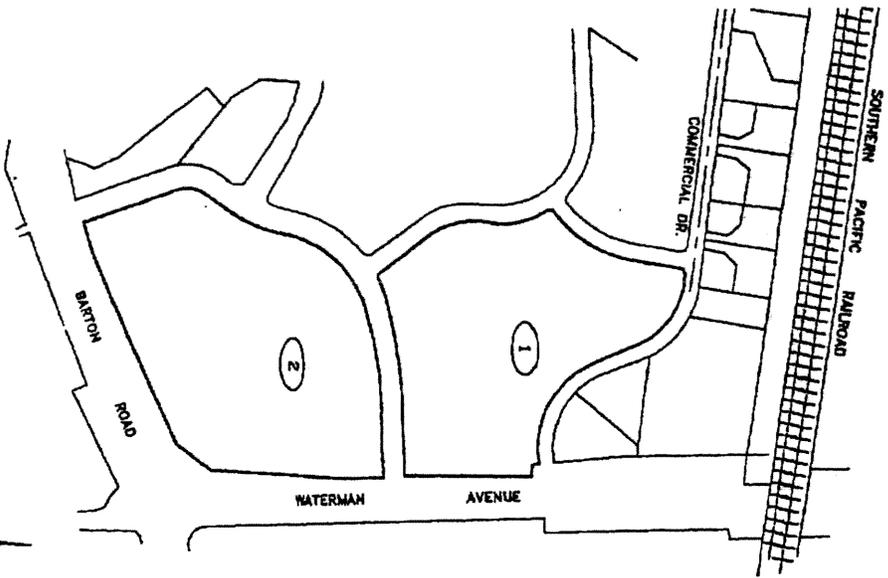
LARRY WALKER,  
MANAGER-CITY CLERK/REGISTRAR,  
COUNTY OF SAN BERNARDINO

*[Signature]*  
L. Walker  
COUNTY CLERK

AMENDED BOUNDARY MAP OF  
COMMUNITY FACILITIES DISTRICT NO. 2

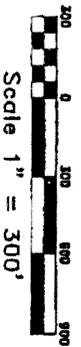
COLTON JOINT UNIFIED SCHOOL DISTRICT  
COUNTY OF SAN BERNARDINO  
STATE OF CALIFORNIA

SHEET 2 OF 2



Special District Planning  
& Administration  
333 South Arroyo Street, Suite 208  
Covina, California 91703  
Tel: (760) 233-2500 Fax: (760) 233-2421

MARCH 2001



- LEGEND
- C/D BOUNDARY
  - LOT DESIGNATION
  - NOT A PART

LOT DESIGNATION

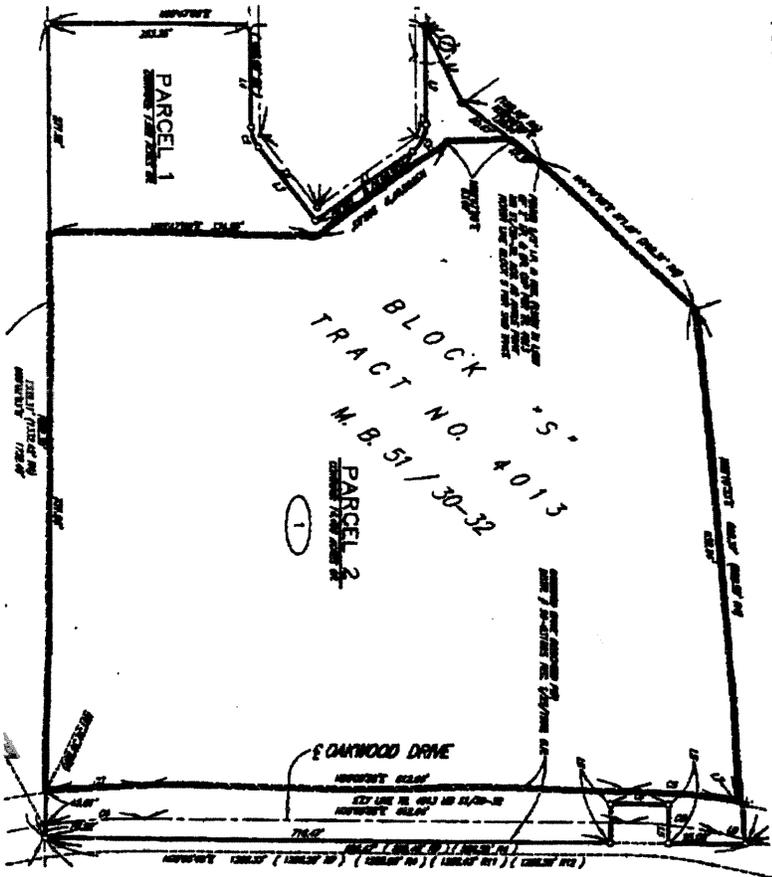
LOT NO.	ASSESSOR'S PARCEL NO.	DEVELOPER
1	0141-324-08	STEVEN WALKER HOMES
2	0141-321-13	STEVEN WALKER HOMES
3	0257-211-06	YOUNG HOMES
4	0287-211-08	YOUNG HOMES
5	0257-211-10	YOUNG HOMES
6	0258-171-25	YOUNG HOMES
7	0258-171-28	YOUNG HOMES
8	0259-161-29	YOUNG HOMES
9	0259-161-32	YOUNG HOMES
	0259-161-34	YOUNG HOMES



**BOUNDARY MAP OF  
COMMUNITY FACILITIES DISTRICT NO. 2  
ANNEXATION NO. 2**

COLTON JOINT UNITED SCHOOL DISTRICT  
COUNTY OF SAN BERNARDINO  
STATE OF CALIFORNIA

SHEET 1 OF 1



**LEGEND**  
 CITY BOUNDARY  
 LOT DESIGNATION

0284-012-19

LOT NO.	ASSASSON'S PARCEL NO.
1	0284-012-19

LOT DESIGNATION

FILED IN THE OFFICE OF THE REGISTRAR OF THE COLTON JOINT UNITED SCHOOL DISTRICT ON 17th DAY OF SEPTEMBER, 2001.

*[Signature]*  
REGISTRAR

I HEREBY CERTIFY THAT THE WITHIN MAP SHOWING BOUNDARIES OF ANNEXATION DISTRICT NO. 2, COLTON JOINT UNITED SCHOOL DISTRICT, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, WAS APPROVED BY THE BOARD OF EDUCATION AT A REGULAR MEETING THEREOF, HELD ON THE 15th DAY OF SEPTEMBER, 2000 BY ITS RESOLUTION NO. 0284-012-19. THIS BOUNDARY MAP SHOWS THE ASSASSON'S PARCEL NO. 0284-012-19 FOR COMMUNITY FACILITIES DISTRICT NO. 2, COLTON JOINT UNITED SCHOOL DISTRICT, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, FROM THE COUNTY FACILITIES DISTRICT, ON ALL 28 200' IN THE COUNTY AND THE COUNTY RESORDER FOR THE COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA.

*[Signature]*  
SUPERVISOR  
COLTON JOINT UNITED SCHOOL DISTRICT

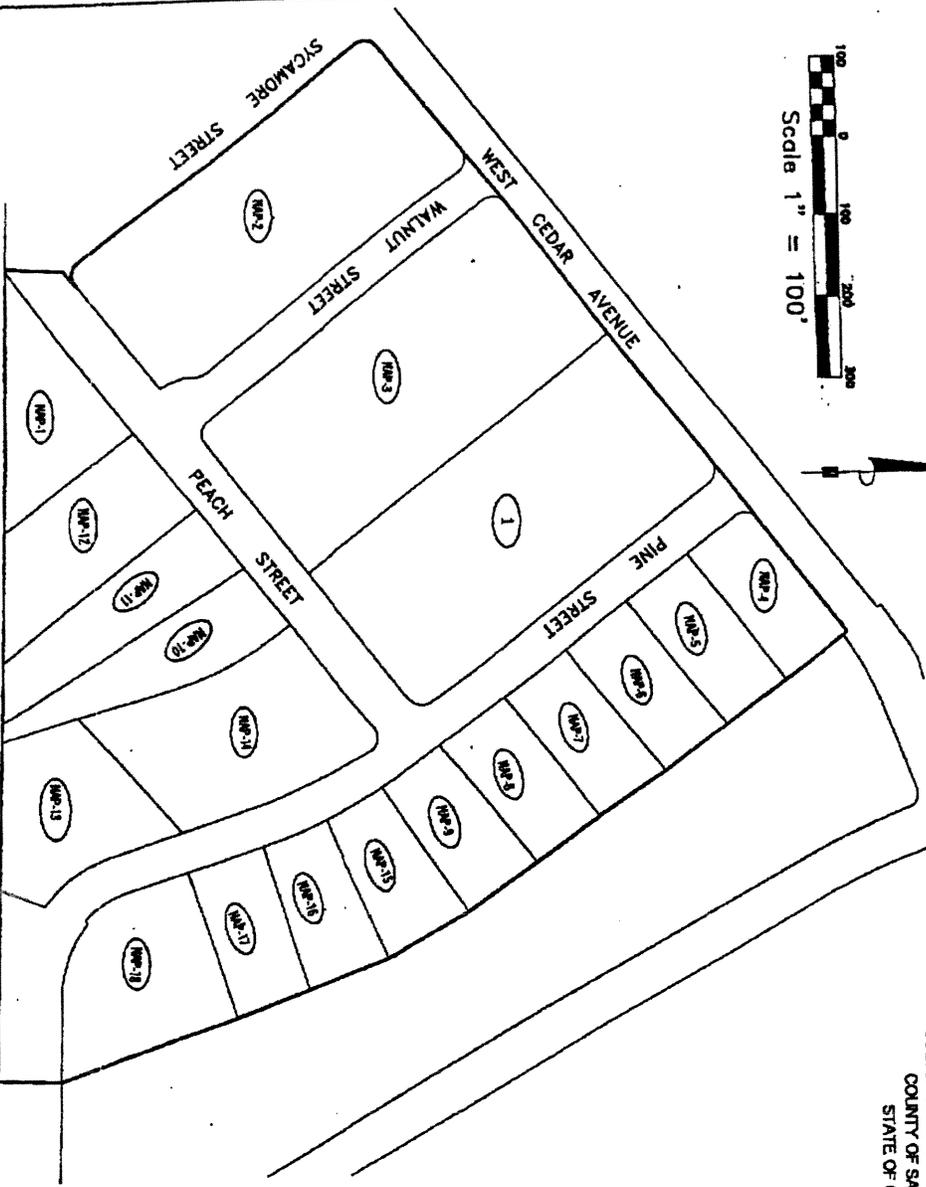
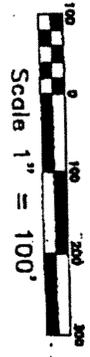
NOTE: FOR PARTICULARS OF LINES AND DIMENSIONS OF ASSASSON'S PARCELS, REFERENCE IS MADE TO THE SAN BERNARDINO COUNTY ASSASSON'S PARCEL MAP.

THIS MAP HAS BEEN MADE UNDER SUPERVISOR'S ORDER AND IS FILED IN THE OFFICE OF THE REGISTRAR OF THE COLTON JOINT UNITED SCHOOL DISTRICT, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, ON ALL 28 200' IN THE COUNTY AND THE COUNTY RESORDER FOR THE COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA.

Special District Planning & Administration  
300 South Lister Street, Suite 200  
Covina, California 91703  
Tel: (909) 535-0800 Fax: (909) 535-0830  
JANUARY 2002

AMENDED BOUNDARY MAP OF  
 COLTON JOINT UNIFIED SCHOOL DISTRICT  
 COMMUNITY FACILITIES DISTRICT NO. 2  
 COUNTY OF SAN BERNARDINO  
 STATE OF CALIFORNIA

SHEET 1 OF 2



LEGEND

- CFD BOUNDARY
- 1 LOT DESIGNATION
- NWP-1 NOT A PART

Special District Planning  
 & Administration  
 333 South Maple Street, Suite 200  
 San Bernardino, California 92408  
 Tel: (781) 333-2830 Fax: (781) 333-2831  
 (01-333) MAP-200

LOT DESIGNATION

LOT NO.	ASSESSOR'S PARCEL NO.	DEVELOPER
1	0259-072-12	WESTERN PACIFIC
NWP-1	0259-070-08	WESTERN PACIFIC
NWP-2	0259-071-09	WESTERN PACIFIC
NWP-3	0259-072-11	WESTERN PACIFIC
NWP-4	0259-073-07	WESTERN PACIFIC
NWP-5	0259-073-08	WESTERN PACIFIC
NWP-6	0259-073-09	WESTERN PACIFIC
NWP-7	0259-073-10	WESTERN PACIFIC
NWP-8	0259-073-11	WESTERN PACIFIC
NWP-9	0259-073-12	WESTERN PACIFIC
NWP-10	0259-081-09	WESTERN PACIFIC
NWP-11	0259-081-10	WESTERN PACIFIC
NWP-12	0259-081-11	WESTERN PACIFIC
NWP-13	0259-081-12	WESTERN PACIFIC
NWP-14	0259-081-13	WESTERN PACIFIC
NWP-15	0259-082-07	WESTERN PACIFIC
NWP-16	0259-082-08	WESTERN PACIFIC
NWP-17	0259-082-09	WESTERN PACIFIC
NWP-18	0259-082-10	WESTERN PACIFIC

FILED IN THE OFFICE OF THE SECRETARY OF THE COLTON JOINT UNIFIED SCHOOL DISTRICT THIS  
 11th DAY OF JULY, 2001.  
 SECRETARY  
 COLTON JOINT UNIFIED SCHOOL DISTRICT

I HEREBY CERTIFY THAT THE WITHIN MAP SHOWING BOUNDARIES OF COMMUNITY FACILITIES DISTRICT  
 NO. 2, COLTON JOINT UNIFIED SCHOOL DISTRICT, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA,  
 WAS APPROVED BY THE BOARD OF SUPERVISORS OF SAID COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA,  
 ON MAY 22, 2001, BY ITS RESOLUTION NO. 01-21. THIS BOUNDARY MAP  
 IS SUBJECT TO THE PROPOSED BOUNDARY MAP FOR COMMUNITY FACILITIES DISTRICT NO. 2, COLTON JOINT  
 UNIFIED SCHOOL DISTRICT, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, PIONEER REDWOOD AT  
 ROCK 7 AND PAGES 100-101 OF MAPS OF ASSESSMENT AND COMMUNITY FACILITIES DISTRICTS, ON MAY  
 22, 2001, IN THE OFFICE OF THE COUNTY RECORDER FOR THE COUNTY OF SAN BERNARDINO, STATE OF  
 CALIFORNIA.

SECRETARY  
 COLTON JOINT UNIFIED SCHOOL DISTRICT

NOTE: FOR PARTICULARS OF LINES AND DIMENSIONS OF ASSESSOR'S PARCELS, REFERENCE IS MADE TO  
 THE SAN BERNARDINO COUNTY ASSESSOR'S PARCEL MAPS.

THIS COPY HAS NOT BEEN COMPARED  
 WITH THE ORIGINAL COUNTY RECORDS

20010298614  
 FILED REQUEST OF  
 Colton Joint Unified School District  
 ON July 25, 2001  
 AT 11:51 A.M. 17/R  
 BOOK 74 PAGE 17/R  
 OF Assessor's MAPS  
 SAN BERNARDINO COUNTY RECORDS  
 49

**BOARD AGENDA**

**REGULAR MEETING  
June 14, 2012**

**ADMINISTRATIVE REPORT**

**TO:** **Board of Education**

**PRESENTED BY:** Jaime R. Ayala, Assistant Superintendent, Business Services Division

**SUBJECT:** **Approved Disbursements**

**GOAL:** Budget Planning

**STRATEGIC PLAN:** Strategy #1 – Communication      Strategy #4 – Facilities  
Strategy #2 – Curriculum      Strategy #5 – College Career  
Strategy #3 – Decision Making      Strategy #6 – Character

**BACKGROUND:** The Board of Trustees payment report is available at the Board of Education meeting for review. Items listed in the payment report have been approved and paid.

Disbursements have been paid as listed, from batch #1788 through batch #1961 for the sum of \$11,472,183.51.

**BUDGET IMPLICATIONS:** \$11,472,183.51 paid from funds as listed in the payment report.



**BOARD AGENDA**

**REGULAR MEETING**  
**June 14, 2012**

**ADMINISTRATIVE REPORT**  
*First Reading*

**TO:** Board of Education

**PRESENTED BY:** Mike Snellings, Assistant Superintendent, Educational Services Division

**SUBJECT:** **Approval of Proposed Amendment of Administrative Regulation:**  
*AR 5132 Dress Code*

**GOAL:** Student Safety, Community Relations and Parent Involvement

**STRATEGIC PLAN:** Strategy #5 – College and Career

**BACKGROUND:** The Administration is updating Board Policies and Administrative Regulations under the guidelines of the California School Boards' Association. This Board Policy will be presented for Board approval at the next regular board meeting.

**AR-9.2**

ADMINISTRATIVE REGULATION

AR 5132

DRESS AND GROOMING

The purpose of the student dress and grooming regulations is to maintain a safe and orderly environment, to promote modesty, and to encourage students to dress appropriately and to come to school properly prepared for participation in the educational process.

A student may not remain at school or at school activities dressed in a manner which (1) creates a safety hazard for said student or for other students, (2) constitutes a serious or unnecessary distraction to the learning process, (3) tends to disrupt the campus order, or (4) is in conflict with the District's goals and philosophy of the prevention of substance abuse and gang activity.

Parents have the primary responsibility to see that students are properly attired for school. School personnel have the responsibility for maintaining proper and appropriate conditions conducive to learning by enforcing District policy. **At the Principal's discretion**, school personnel are to enforce all guidelines relating to the following regulations. These guidelines shall be in effect at all school-related activities except where modified by the site administrator for specific extra-curricular activities or specific cases.

In case of questionable dress and/or grooming not covered by the guidelines, the site administrator and/or law enforcement personnel will determine the appropriateness and make the final decision.

1. No head coverings are allowed to be worn on school grounds except for sun protective hats that fit the following description: must be plain white, tan, or neutral color canvas with a 2-4 inch brim that follows the entire circumference of the hat. It must be flexible so to fit in a pocket, backpack, purse, book bag or locker. It may not be altered or customized in any way and the chinstrap or strings must match the color of the hat and may not be worn indoors. The hat may include the official school logo. **ONLY** during inclement weather (as determined by the site principal) may hoods or unadorned beanies be worn outdoors.
2. Clothing, accessories, body art, and/or personal items shall be free of writing, pictures, or other insignia which are crude, vulgar, profane, or sexually suggestive, which bear weapons, drug, alcohol or tobacco company advertising, promotions, and likeness, or which advocates gang affiliations, ethnic, racial, or religious prejudice.
3. Any clothing or accessory that is a safety hazard to the wearer or others is not allowed.
4. Clothing shall be sufficient enough to conceal undergarments at all times. See-through fabrics, halter tops, **tube tops, strapless or** off-the-shoulder or low-cut tops, bare midriffs and skirts or shorts shorter than mid-thigh are prohibited. Sleepwear/loungewear (including but not limited to pajama bottoms and slippers) is prohibited. Excessively baggy pants/shorts, banded or tucked pant leg bottoms, and hanging belt straps are not allowed. Skin must be visible between shorts and knee high socks.
5. Any attire or accessory containing a professional sport team name or logo is prohibited.
6. Students shall be permitted to wear college theme attire or accessories.
7. Shoes must be worn at all times. For elementary and middle school only: flip-flops or backless shoes are not acceptable, sandals must have heel straps.
8. Glasses, other than prescription, shall not be worn inside school buildings or outside of buildings if they are a disruption to school activities.

ADMINISTRATIVE REGULATION - Continued

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DRESS AND GROOMING - Continued

9. Student Identification Badges will be supplied by each Middle School and High School. While on campus during the school day students must have their own ID Badges in their possession and readily available to show when a District staff member requests a student to identify themselves by their ID Badge. The Badge must be clearly visible (not to be covered by pins, stickers, etc.).

Each school will develop their own ID Badge replacement policy; however, a minimal charge will be assessed each time a replacement is issued. This policy will be published and made known to parents and students through their handbook or other means of communication. The students who have financial difficulty will be offered alternatives to this charge.

10. Students participating in student activities, performances, or athletic events would be exempt during these activities.

These guidelines shall be in effect at all school-related activities except where modified by the site administrator for specific extra-curricular activities or specific cases.

Parents and students will be made aware of the Board policy and administrative regulations as they relate to the appropriate dress and grooming. Any violation, therefore, is subject to the following disciplinary procedures:

First Offense

1. Verbal warning and counseling, students will change into acceptable clothing.
2. Parent notification.
3. Written documentation of incident.

Second Offense

1. One-day in-school suspension, or lunch/recess/after school detention, or warning.
2. Parent notification.
3. Written documentation of incident.

Third Offense

1. Suspension, in-school or off-campus.
2. Parent conference.
3. Written documentation of incident.

Further violations will result in additional disciplinary action.

If any provision of this policy or administrative regulation is held to be invalid or unenforceable by the final decision of a court or competent jurisdiction, all remaining provisions shall remain in full force and effect.

