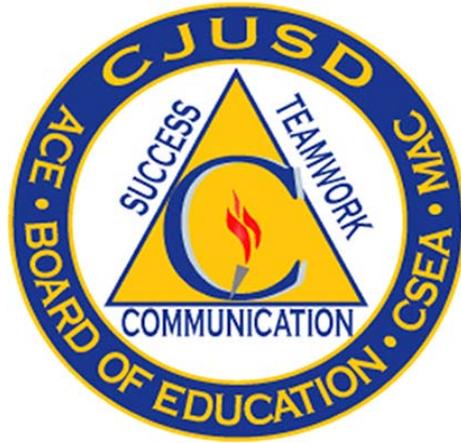


# Colton Joint Unified School District

Student Services Center, Board Room, 851 South Mt. Vernon Ave., Colton, CA 92324



## Board of Education Regular Meeting Agenda

Thursday, September 15, 2011  
at 5:30 p.m.

### **Strategic Plan – Mission Statement**

The Mission of the Colton Joint Unified School District, a team of caring employees dedicated to the education of children, is to ensure each student learns the academic knowledge and skills necessary to thrive in college or in the workforce and be responsible, productive citizens by providing engaging, challenging, and enriching opportunities and specialized programs in a safe environment in partnership with students, families and our diverse communities.

**1.0 OPENING**

1.1 Call to Order

Mrs. Patt Haro, *President*  
Mr. Robert D. Armenta Jr., *Vice President*  
Mr. Frank Ibarra, *Clerk*  
Mr. Randall Cenicerros  
Mr. Roger Kowalski  
Mrs. Laura Morales  
Mr. Pilar Tabera

|                        |                        |
|------------------------|------------------------|
| Mr. Jerry Almendarez   | Mrs. Jennifer Jaime    |
| Mr. Jaime R. Ayala     | Mrs. Janet Nickell     |
| Mrs. Ingrid Munsterman | Ms. Sosan Schaller     |
| Mr. Mike Snellings     | Mr. Darryl Taylor      |
| Mrs. Bertha Arreguín   | Ms. Katie Orloff       |
| Mr. Todd Beal          | Ms. Jennifer Rodriguez |
| Mr. Brian Butler       |                        |

1.2 Renewal of the Pledge of Allegiance.

An interpreter is available for Spanish-speaking persons wanting assistance.

**2.0 SPECIAL PRESENTATIONS**

2.1 San Bernardino/Riverside Joint Electrical Training Program – *NECA/IBEW*

**3.0 SCHOOL SHOWCASE**

3.1 Washington High School

**4.0 PUBLIC HEARING** ~ *None*

**5.0 ADMINISTRATIVE PRESENTATIONS**

- 5.1 API Update – *Assistant Superintendent Snellings*
- 5.2 Budget Update – *Assistant Superintendent Ayala*

**6.0 PUBLIC COMMENT**

- 6.1 Non-Discrimination Policies , Annual Statement – Board President
- 6.2 Announcement Regarding Public Comment for Items on the Agenda and Items Not on the Agenda (Gov. Code 54954.3[a])

The Board President clarifies the process regarding public comment and requests that the appropriate “Public Comment Card” be filled out. At the appropriate time during the Hearing Session, each speaker will be invited to the podium and should begin by stating his or her name and residing city. Board Bylaw 9323 states that “*Individual speakers shall be allowed three minutes to address the Board on each agenda or non-agenda item. The Board shall limit the total time for public input on each item to 15 minutes. With Board consent, the president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The president may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add.*”

Blue card—Specific Consent, Action, Study & Information or Closed Session Item: Please list the specific agenda item number and subject

White card—Items/Topics Not on the Agenda: Please list topic / subject

**7.0 ACTION SESSION****A. Consent Items**

The following Consent Items are expected to be routine and non-controversial. They will be acted upon by the Board of Education at one time unless a Board Member, a staff member, or a member of the public requests that an item be held for discussion or deferred for separate action.

On motion of Board Member \_\_\_\_\_ and \_\_\_\_\_, the Board approved Consent Items #A – 1 through #A – 10, as presented.

- Page 5 A-1 Approval of Minutes for the September 1, 2011 Regular Board Meeting
- Page 19 A-2 Approval of Student Field Trips
- Page 21 A-3 Approval of Consultant for Assembly Presentations
- Page 23 A-4 Approval of Consultant for Staff Development
- Page 25 A-5 Approval of Bloomington Middle School Fall Carnival and Car Show Fundraiser (October 8, 2011)
- Page 27 A-6 Approval to Accept Education for Homeless Children and Youth Grant Program Funds 2011-12
- Page 31 A-7 Approval for District Participation in the San Bernardino County Schools Honor Music Groups and Choral Clinics (2011-12)
- Page 33 A-8 Approval of One-Year Renewal for Computer Program License Agreement with Skills Tutor to Provide Supplemental Instruction and Tutoring Services for Elementary and Middle School Students (2011-12)
- Page 39 A-9 Acceptance of Gifts
- Page 41 A-10 Approval of Reimbursement for Damage to Employee Vehicle in Accordance with Board Policy 4256.3
- Page 43 A-10 Approval of the Federal Work-Study Program Off-Campus Agreement with Cal State University San Bernardino (2011-12)

**B. Action Items**

- Page 49 B-1 Approval of Personnel Employment
- Page 51 B-2 Approval of Conference Attendance
- Page 53 B-3 Approval to Assign Teacher Under CA Commission on Teacher Credentialing Variable Term Waiver the Added Authorization in Special Education: Autism Spectrum Disorders (2011-12)
- Page 55 B-4 Approval to Assign Teacher Under CA Commission on Teacher Credentialing Variable Term Waiver for the Bilingual EL authorization (BCLAD) (2011-12)
- Page 57 B-5 Approval of Purchase Orders
- Page 59 B-6 Approval of 2010-11 Unaudited Actuals Report
- Page 63 B-7 Adoption of Resolution No. 12-09 for Revised 2010-11 Actual Gann Limit and Projected 2011-12 Gann Limit
- Page 69 B-8 Adoption of Resolution No. 12-08 Approving the District-Wide Facilities Master Plan and Educational Specifications
- Page 73 B-9 Approval of Request to City of Grand Terrace City Council for the Support of Alternative Improvements to Union Pacific Railroad Crossing for the Grand Terrace High School Project
- Page 79 B-10 Approval of Contract Renewal for Services with School Facility Consultants (November 1, 2011 through October 31, 2012)
- Page 83 B-11 Approval of Contract Amendment with Ruhnau Ruhnau Clarke for Design and Engineering of the Walk-In Freezer and Refrigerator at the District Warehouse
- Page 87 B-12 Approval of CAHSEE Program Restructuring for 2012-13
- Page 89 B-13 Approval of AVID Program Restructuring for 2012-13
- Page 91 B-14 Approval of Summer School Program Elimination for 2012-13
- Page 93 B-15 Approval of Elementary Music Program Elimination for 2012-13
- Page 95 B-16 Approval of Middle School Music/Band Program Restructuring for 2012-13

**C. Action Item – Board Policy ~ None****D. Action Items – Resolution ~ None****8.0 ADMINISTRATIVE REPORTS**

- Page 97 AR-8.1 Approved Disbursements
- AR-8.2 Facilities Update – Darryl Taylor

- AR-8.3 ACE Representative
- AR-8.4 CSEA Representative
- AR-8.5 MAC Representative
- AR-8.6 ROP Update

**9.0 SUPERINTENDENT’S COMMUNIQUE**

**10.0 BOARD MEMBER COMMENTS**

**11.0 CLOSED SESSION**

Following action items: Board Room, Student Services Center, 851 So. Mt. Vernon Ave., Colton, California (Government Code 54950 et seq.)

**7.1 Student Discipline, Revocation, and Re-entry**

Page 101

**7.2 Personnel**

- ◆ Public Employee: Discipline/Dismissal/Release (Gov. Code 54957)
- ◆ Public Employee: Employment/Appointment
  - Colton High School Principal
  - Energy Education Manager

**7.3 Conference with Legal Counsel—Anticipated Litigation**

Significant exposure to litigation pursuant to Government Code Section 54956.9(b)  
Potential Case: *~Two~*

**7.4 Conference with Legal Counsel—Existing Litigation**

Pursuant to Government Code Section 54956.9(a)  
Case Number: *~None~*

**7.5 Conference with Labor Negotiator**

Agency:  
Ingrid Munsterman, Assistant Superintendent, Human Resources Division  
Employee Organizations:  
Association of Colton Educators (ACE)  
California School Employees’ Assoc. (CSEA)  
Management Association of Colton (MAC)

**7.6 Conference with Real Property Negotiator (Gov. Code 54956.8)**

Property: *~None~*

**12.0 PUBLIC SESSION – ACTION REPORTED FROM CLOSED SESSION**

**13.0 ADJOURNMENT**

**BOARD AGENDA**

**REGULAR MEETING  
September 15, 2011**

**CONSENT ITEM**

**TO:** Board of Education

**PRESENTED BY:** Jerry Almendarez, Superintendent

**SUBJECT:** Approval of Minutes for the September 1, 2011 Regular Board Meeting

**GOAL:** Student Performance, Personnel Development, Facilities/Support Services, Budget Planning, School Safety & Attendance, Community Relations, & Parent Involvement

**STRATEGIC PLAN:** Strategy #1 – Communication      Strategy #4 – Facilities  
Strategy #2 – Curriculum      Strategy #5 – College Career  
Strategy #3 – Decision Making      Strategy #6 – Character

**RECOMMENDATION:** That the Board approve the minutes of the September 1, 2011 Regular Board Meeting

# Colton Joint Unified School District

Student Services Center, Board Room, 851 South Mt. Vernon Ave., Colton, CA 92324



## Minutes September 1, 2011

The Board of Education of the Colton Joint Unified School District met for a Board of Education Regular on Thursday, September 1, 2011 at 5:30 p.m. in the Board Room at the CJUSD Student Services Center, 851 So. Mt. Vernon Avenue, Colton, California.

### Trustees Present

Mrs. Patt Haro, President  
Mr. Robert D. Armenta Jr. , Vice President  
Mr. Frank A. Ibarra, Clerk (absent – excused)  
Mr. Randall Ceniceros (absent – excused)  
Mr. Roger Kowalski  
Mrs. Laura Morales  
Mr. Pilar Tabera

### Staff Members Present (\*excused)

|                        |                        |
|------------------------|------------------------|
| Mr. Jerry Almendarez   | Mr. Brian Butler       |
| Mr. Jaime R. Ayala     | Mrs. Jennifer Jaime    |
| Mrs. Ingrid Munsterman | Ms. Sosan Schaller     |
| Mr. Mike Snellings     | Mr. Darryl Taylor      |
| Mrs. Bertha Arreguín   | Ms. Katie Orloff       |
| Mr. Todd Beal          | Ms. Jennifer Rodriguez |

### **Strategic Plan -- Mission Statement**

The Mission of the Colton Joint Unified School District, a team of caring employees dedicated to the education of children, is to ensure each student learns the academic knowledge and skills necessary to thrive in college or in the workforce and be responsible, productive citizens by providing engaging, challenging, and enriching opportunities and specialized programs in a safe environment in partnership with students, families and our diverse communities

### **1.0 OPENING Call to Order/Renewal of the Pledge of Allegiance**

Board President Haro called the meeting to order at 5:30 p.m. Director Brian Butler led in the renewal of the Pledge of Allegiance.

### **2.0 SPECIAL PRESENTATIONS**

#### 2.1 District English Language Advisory Committee (DELAC) Parent Update

Gleidy Vasquez, DELAC provided an update of programs and services for English learners. The DELAC serves in a leadership capacity promoting a positive relationship between the district, school sites, students, parents and the community.

### **3.0 SCHOOL SHOWCASE**

#### 3.1 Slover Mountain High School

Brianna Velasquez, ASB president, presented Slover Mountain High School's school report, highlighting Slover's 114 graduates in 2010-11, additional credit recovery options for students and their increased attendance rate. She commented on the use of Explicit Direct Instruction in the classroom and the positive impact it has on students. Slover Mountain High School will present their next school report on November 3, 2011.

### **4.0 PUBLIC HEARING ~ None**

## **5.0 ADMINISTRATIVE PRESENTATIONS**

### **5.1 Budget Update (EXHIBIT A)**

Assistant Superintendent Ayala briefed the board on the action items that will be presented for approval at the September 15th board meeting. As discussed at the Board Budget Study Session on August 25th, the board will be asked to approved elimination and/or reductions for the following programs, CAHSEE, elementary music, middle school music, AVID and summer school. He also reminded the board of the next study session on September 29th, which will focus on closing two elementary schools, reducing home to school transportation and a reduction in workforce.

## **6.0 PUBLIC COMMENT**

### **6.1 Blue card—Specific Consent, Action, Study & Information or Closed Session Item**

#### **White card—Items/Topics Not on the Agenda**

- *Victor Jimenez*, CJUSD employee, parent, commented on the possibility of eliminating and/or reducing district programs and services.
- *Chris Burner*, assistant principal, Bloomington High School, commented on Consent Item A-8 and invited the public to support Bloomington High School's upcoming Golf Classic fundraiser.
- *Sandra*, parent, Crestmore Elementary School, expressed concern on the elimination of crossing guards and the increased number of substitute teachers.

## **7.0 ACTION SESSION**

### **A. #409 Consent Items**

On motion of Board Member Armenta and Board Member Kowalski, and carried on a 5-0-2 (Board Members Cenicerros and Ibarra absent) vote, the Board approved Consent Items A-1 through A-11 as presented.

- #409.1 A-1 Approved Minutes for the August 18<sup>th</sup> and 25<sup>th</sup> Regular and Special Board Meetings
- #409.2 A-2 Approved Contract with enVision Consulting Group, Inc. for K-12 Preparation of the 2010-11 School Accountability Report Cards (SARCs)
- #409.3 A-3 Approved Student Field Trips (**EXHIBIT B**)
- #409.4 A-4 Approved Consultant for Assembly Presentations (**EXHIBIT C**)
- #409.5 A-5 Approved Consultant for Staff Development (**EXHIBIT D**)
- #409.6 A-6 Approved Amendment to Agreement and Resolution of 2011-12 Funds for General Child Care and Development Program (CCTR-1229)
- #409.7 A-7 Approved Amendment to Agreement and Resolution of 2011-12 Funds for State Preschool Program (CSPP-1427)
- #409.8 A-8 Approved Bloomington High School Athletics Golf Classic Fundraiser (September 17, 2011)
- #409.9 A-9 Accepted Gifts (**EXHIBIT E**)
- #409.10 A-10 Approved Agreement with the Orange County Superintendent of Schools, Use of the Resident Outdoor Science School [#40006] (2011-12)
- #409.11 A-11 Approved Parent and/or Booster Clubs and Organizations (2011-12)

### **B.**

**#410** On motion of Board Member Kowalski Board Member Armenta, and carried on a 5-0-2 (Board Members Cenicerros and Ibarra absent) vote, the Board approved Action Items B-1 through B-11 as presented.

- #410.1 B-1 Approval of Personnel Employment (**EXHIBIT F**)
- #410.2 B-2 Approval of Conference Attendance (**EXHIBIT G**)
- #410.3 B-3 Approval to Assign Teacher Under CA Commission on Teacher Credentialing Variable Term Waiver (2011-12)
- #410.4 B-4 Approval of Purchase Orders
- #410.5 B-5 Approval of Classroom Maintenance Agreement (11/12-0087) and MOU for District Use of County Classroom (11/12-0088) with the San Bernardino County Superintendent of Schools
- #410.6 B-6 Adoption of Resolution No. 12-07 to Award Contract to Best Construction Services, Inc. (Category No. 7) for Additional Work at Grand Terrace High School
- #410.7 B-7 Adoption of Memorandum of Understanding with Valley Star Child and Family Services (2011-12)

**C. Action Items – Board Policy**

**#411** On motion of Board Member Armenta and Board Member Morales, and carried on a 5-0-2 (Board Members Cenicerros and Ibarra absent) vote, the Board approved Action Item – *Board Policy*, C-1 as presented.

#411.1 C-1 Replacement by Substitution of Board Policy and Administrative Regulations:  
AR 3511 *Energy and Water Conservation*

**D. Action Items – Resolutions**

**#412** On motion of Board Member Morales and Board Member Tabera, and carried on a 5-0-2 (Board Members Cenicerros and Ibarra absent) vote, the Board approved Action Item – *Resolutions*, D-1 as presented.

#412.1 D-1 Adopted Resolution No. 12-06, *National Hispanic Heritage Month*, September 15 – October 15, 2011

**8.0 ADMINISTRATIVE REPORTS**

**AR-8.1 Approved Disbursements**

**AR-8.2 Facilities Update (EXHIBIT H)**

Director Darryl Taylor shared a brief update on the progress at Grand Terrace High School. He also spoke of the construction progress for the Math and Science Buildings at Bloomington and Colton High Schools and several other small projects throughout the district.

**AR-8.3 ACE Representative**

ACE President Karen Houck announced that ACE and MAC are planning a bowling tournament fundraiser. She informed the board that ACE will continue to recognize positive student attendance with the rewarding bike program. Lastly, Mrs. Houck spoke of the Class Size grievance filed by ACE.

**AR-8.4 CSEA Representative ~ No Report**

**AR-8.5 MAC Representative ~ No Report**

**AR-8.6 ROP Update ~ No update**

**9.0 SUPERINTENDENT'S COMMUNICATION**

Superintendent Almendarez commented on the API growth throughout the district. The district's API is 724, up 13 points from last year. Zimmerman Elementary School increased by 58 points for the greatest growth in the district. He also congratulated Cooley Ranch Elementary School for joining the 8 for 800 club. Mr. Almendarez reminded the public of the following upcoming events, the Community Boundary Meetings at Colton Middle School on September 6th and Terrace Hills Middle School on September 20th, Lincoln Elementary School's CST Scholar Ceremony on September 6th and Zimmerman Elementary School's 50th Anniversary Celebration on September 7th at 1:00 p.m.

To view the Communiqué please visit the CJUSD website at [www.colton.k12.ca.us](http://www.colton.k12.ca.us)

**10.0 BOARD MEMBER COMMENTS**

**Board Member Tabera** commented on Slover Mountain High School's Open House event and complimented ASB President Brianna Velasquez on her presentation. He announced that he will be visiting the Bloomington High School campus and looks forward to the ACE-MAC bowling fundraiser.

**Board Member Armenta** ~ No comment

**Board Member Morales** ~ No comment

**Board Member Kowalski** ~ No comment

**Board Member Haro** thanked Principal Dischinger for hosting the Technology Fair. She commented on the parent/GATE night at Bloomington Middle School and back-to-school night at Slover Mountain High School and various other sites. Mrs. Haro shared her anticipation for the upcoming summer graduation ceremony. In closing, she provided information on a grant program presented by the National Association of Principals and reminded all school sites to take advantage of programs such as Box Tops for Education and Labels for Education.

**11.0 CLOSED SESSION** Following action items: Board Room, Student Services Center, 851 So. Mt. Vernon Ave., Colton, CA (Government Code 54950 et seq.)

At 6:30 p.m., Board President Haro announced that the board would recess to closed session to discuss the following items on the closed session agenda:

- 11.1 • Student Discipline, Revocation and Re-entry
- 11.2 • Personnel
- 11.3 • Conference with Legal Counsel—Anticipated Litigation
- 11.4 • Conference with Legal Counsel—Existing Litigation
- 11.5 • Conference with Real Property Negotiator

**12.0 PUBLIC SESSION – ACTION REPORTED FROM CLOSED SESSION**

The Board meeting reconvened at 7:04 p.m. Board President Haro reported that no action was taken in closed session.

**12.1 Student Discipline, Revocation, and Re-entry**

- #413** On motion of Board Member Kowalski Board Member Cenicerros, and carried on a 6-0 (Board Members Cenicerros and Ibarra absent) vote, the Board approved one discipline item as presented.
1. 159600

**12.2 Personnel~ No Report**

- ◆ Public Employee: Discipline/Dismissal/Employment/Release/Reassignment (Gov. Code 54957)

**12.3 Conference with Legal Counsel—Anticipated Litigation ~ No Report**

Significant exposure to litigation pursuant to Government Code Section 54956.9(b)  
Potential Case: *Three*

**12.4 Conference with Legal Counsel—Existing Litigation**

Pursuant to Government Code Section 54956.9(a)  
Case Number: *None*

**12.5 Conference with Labor Negotiator ~ No Report**

Agency:

Ingrid Munsterman, Assistant Superintendent, Human Resources Division

Employee Organizations:

Association of Colton Educators (ACE)

California School Employees' Assoc. (CSEA)

Management Association of Colton (MAC)

**12.6 Conference with Real Property Negotiator (Gov. Code 54956.8)**

Property: *~None~*

**13.0 ADJOURNMENT**

At 7:05 p.m. the meeting was adjourned. The next Board of Education Meeting scheduled for Thursday, August 18, 2011, at the Colton JUSD Student Services Center, 851 South Mt. Vernon Avenue, Colton, California.

## EXHIBIT A: Budget Update

**CJUSD**  
**Budget Update**

Presented by:  
 Jaime R. Ayala  
 Assistant Superintendent  
 Business Services Division  
 September 1, 2011

### Action Items for Board Approval at the September 15 Board Meeting

- As presented at the August 25 Budget Study Session, the September 15 board meeting will include action items concerning the following:
  - Eliminate CAHSEE
  - Eliminate Summer School
  - Restructure AVID
  - Eliminate Elementary Music
  - Restructure Middle School Music
- Next week background information will be provided to the board in preparation for the September 15 board meeting.

### Public Outreach

- I continue to visit our school sites and departments to present an update on the CJUSD budget and to answer questions from staff.
- This week I presented at Grimes Elementary; next week I will visit Bloomington High School.
- In addition to visiting with staff to discuss the budget, we are also reaching out to the community; a series of presentations are being scheduled to meet with parents. Next week I will meet with parents at Crestmore Elementary.
- Budget FAQ on the district website has been updated.

### September 29 Budget Study Session

- The September 29 agenda will include an update on plans for implementing additional cost reduction measures, including:
  - School closures
  - Reducing Home to School Transportation
  - Workforce reduction
- We will be providing the board with information on these cost reduction measures in the coming days in preparation for the September 29 Study Session.

**EXHIBIT B, FIELD TRIPS:**

| <u>Site</u> | <u>Date</u>                         | <u>Depart</u> | <u>Return</u> | <u>Destination</u>   | <u>Activity/Background</u>  | <u>Grade</u> | <u>Teacher</u>   | <u>Cost</u> | <u>Funding</u> | <u>Strategic Plan*</u> |
|-------------|-------------------------------------|---------------|---------------|--|---|--------------|--|-------------|----------------|------------------------|
| CHS         | 10/29/11<br>to<br>10/30/11<br>(S/S) | 10 am         | 12 noon       | Singing Pines Lodge<br>Big Bear, CA<br>(District transportation) | <i>ASB/Renaissance Retreat</i><br>ASB students will participate in team building activities and planning for the 2011-12 school year. | 9-12         | Gloria Ramirez<br>Holly Lacy<br>Jodi Parker<br>Terry Urban<br>Peter Goldkorn<br>(40-50 students) | \$3,218     | ASB            | Strategy #1            |

**EXHIBIT C, CONSULTANTS FOR ASSEMBLY PRESENTATION**

| <u>Site</u> | <u>Date(s)</u> | <u>Time</u>         | <u>Program/Purpose</u>   | <u>Location</u> | <u>Consultant(s)</u>                                  | <u>Cost</u> | <u>Funds</u> | <u>Strategic Plan*</u> |
|-------------|----------------|---------------------|--|-----------------|---|-------------|--------------|------------------------|
| BMS         | 9/8/11         | 11 am               | <i>Ben Franklin</i><br>Students will take part in a "Constitutional Convention" where students act as delegates and take part in a debate. | BMS             | International Print Museum<br>Carson, CA              | No cost     | No cost      | Strategy #1            |
| CMS         | 9/26/11        | 2:58 pm             | <i>Cherrydale Fundraising</i><br>Students will be introduced to the Cherrydale fundraising campaign.                                       | CMS             | Cherrydale Fundraising<br>Quakertown, PA              | No cost     | No cost      | Strategy #1            |
| CMS         | 10/6/11        | 9:26 am<br>10:46 am | <i>Someone Like Me</i><br>An educational program to promote academic achievement and character development.                                | CMS             | Kaiser Permanente Educational Theatre<br>Glendale, CA | No cost     | No cost      | Strategy #1            |

**EXHIBIT D, CONSULTANTS FOR STAFF DEVELOPMENT**

| <u>Site</u> | <u>Date</u>  | <u>Time</u>               | <u>Program/Purpose</u>   | <u>Location</u> | <u>Consultant(s)</u>              | <u>Cost</u> | <u>Funds</u> | <u>Strategic Plan*</u> |
|-------------|--|---------------------------|--|-----------------|-----------------------------------|-------------|--------------|------------------------|
| McKinley    | Oct. 3, 5, 10, 12, 17, 19, 24, 26, 31, Nov. 2, 7, 9, 2011<br>(12 days) | 8:30 am<br>to<br>10:30 am | <i>Learning is Magic!</i><br>To provide English and Spanish speaking parents with strategies that will enable them to address the educational needs of their children. | McKinley        | Learning is MAGIC<br>Glendale, CA | \$3,840     | Title I      | Strategy #2<br>#5      |

| EXHIBIT D, CONSULTANTS FOR STAFF DEVELOPMENT |   |  |  |                 |  |             |              |                        |
|--|---|--|--|-----------------|--|-------------|--------------|------------------------|
| <u>Site</u>                                  | <u>Date</u>   | <u>Time</u>  | <u>Program/Purpose</u>   | <u>Location</u> | <u>Consultant(s)</u>                                 | <u>Cost</u> | <u>Funds</u> | <u>Strategic Plan*</u> |
| CMS  | Sept. 26<br>Oct. 4,<br>11, 18,<br>25,<br>Nov. 1,<br>8, 15,<br>22, 29<br>Dec. 6,<br>2011<br>(11<br>days) | 8:30<br>am<br>to<br>10 am<br>&<br>6:30<br>pm<br>to<br>8:00<br>pm | <i>Parent Institute for Quality Education</i><br>To provide English and Spanish speaking parents with strategies that will enable them to address the educational needs of their children. | CMS             | Parent Institute for Quality Education<br>Covina, CA | \$5,300     | EIA/<br>LEP  | Strategy<br>#2<br>#5   |
| McKinley                                     | Jan.30,<br>Feb. 1,<br>6, 8, 13,<br>15, 21,<br>22, 27,<br>29<br>Mar. 5,<br>7, 2012<br>(12 days)          | 8:30<br>am<br>to<br>10:30<br>am                                  | <i>Learning is Magic!</i><br>To provide English and Spanish speaking parents with strategies that will enable them to address the educational needs of their children.                     | McKinley        | Learning is<br>MAGIC<br>Glendale, CA                 | \$3,840     | Title I      | Strategy<br>#2<br>#5   |

**EXHIBIT E, GIFTS**

| <u>Site</u>                  | <u>Donor</u>  | <u>Donation/Purpose</u>  | <u>Amount</u> |
|------------------------------|---|--|---------------|
| Cooley Ranch                 | Cooley Ranch P.T.A.<br>1000 South Cooley Dr., Colton, CA 92324  | Check #2220<br>For stage curtains                                | \$4,975.00    |
| District Office/ESD/K-6 Band | Ken Struckus<br>805 West El Molino St., Bloomington, CA 92316   | Trumpet-Conn Director Model<br>18B/Serial #S32567                | \$500.00      |
| Grand Terrace                | Rodrigo Diaz Carrillo<br>7418 Font Avenue, Riverside, CA 92509  | Check #2665  | \$25.00       |
| Grant                        | Coca-Cola Refreshments<br>One Penn's Way<br>New Castle, DE 19720  | Check #05686410  | \$27.00       |
| Reche Canyon                 | Great American Opportunities<br>P.O. Box 305140<br>Nashville, TN 37230-5140   | Check #890457  | \$15.20       |
| Reche Canyon                 | Great American Opportunities<br>P.O. Box 305140<br>Nashville, TN 37230-5140   | Check #888019  | \$29.64       |
| Reche Canyon                 | Jamba Juice<br>6475 Christie Avenue, Suite 150<br>Emeryville, CA 94608  | Check #1006190   | \$69.88       |
| Reche Canyon                 | Wells Fargo Community Support Campaign<br>P.O. Box 2157, Princeton, NJ 08543-2157                                     | Check #879410  | \$54.00       |
| Reche Canyon                 | Wells Fargo Foundation-Educational Matching<br>Gift Program<br>P.O. Box 2157, Princeton, NJ 08543-2157                | Check #973665  | \$42.00       |
| Ruth O Harris                | Coca-Cola Refreshments<br>One Penn's Way<br>New Castle, DE 19720  | Check #05640188  | \$23.08       |
| Terrace Hills                | Cindy Hassell<br>21092 Grand Terrace Road<br>Grand Terrace, CA 92313  | Cash for Student awards &<br>incentives                          | \$40.00       |
| Terrace Hills                | Monica Teodoro<br>9965 Frankfort Ave., Bloomington, CA 92316  | Check #1163 for Student awards<br>& incentives                   | \$10.00       |
| Terrace View                 | Christen A. Seymour & Suzanne M. Seymour<br>22774 Finch St., Grand Terrace, CA 92313                                  | Check #2578<br>For Mrs. Bouer's class for field<br>trip expenses | \$80.00       |
| Terrace View                 | Edison International-Employee Contributions<br>Campaign-Jacqueline Aguilar<br>P.O. Box 3288, Princeton, NJ 08543-3288 | Check #143789  | \$62.50       |
| Terrace View                 | Edison International-Edison Gifts<br>P.O. Box 3288, Princeton, NJ 08543-3288  | Check #162364<br>Company Match                                   | \$62.50       |
| Wilson                       | Wells Fargo Community Support Campaign-Leah<br>Jimenez<br>P.O. Box 2157, Princeton, NJ 08543-2157                     | Check #884030<br>School supplies for Mr. Nieman's<br>class       | \$78.00       |
| Wilson                       | Wells Fargo Foundation-Educational Matching<br>Gift Program-Leah Jimenez<br>P.O. Box 2157, Princeton, NJ 08543-2157   | Check #975982<br>School supplies for Mr. Nieman's<br>class       | \$42.00       |

**EXHIBIT F, PERSONNEL:**

| <u>I-A</u>  | <u>Certificated – Regular Staff</u>                 | <u>Subject</u>                 | <u>Site</u>   |
|-------------|---|--------------------------------|---------------|
| 1.          | Arroyo, Arlene                                      | Elementary Teacher (temporary) | Grimes        |
| 2.          | Cervantes, Jessica                                  | Elementary Teacher (temporary) | Grimes        |
| 3.          | Latscha, Serena                                     | Mild/Moderate SDC              | Grand Terrace |
| 4.          | Pedroza, Erica                                      | Moderate/Severe SDC            | Smith         |
| <u>I-B</u>  | <u>Certificated – Activity/Coaching Assignments</u> | <u>Position</u>                | <u>Site</u>   |
|             | None  |                                |               |
| <u>I-C</u>  | <u>Certificated – Hourly</u>                        | <u>Position</u>                | <u>Site</u>   |
|             | None  |                                |               |
| <u>I-D</u>  | <u>Certificated – Substitute Teacher</u>            | <u>Position</u>                | <u>Site</u>   |
|             | None  |                                |               |
| <u>I-E</u>  | <u>Certificated Management – Summer School 2011</u> | <u>Position</u>                | <u>Site</u>   |
|             | None  |                                |               |
| <u>II-A</u> | <u>Classified – Regular Staff</u>                   | <u>Position</u>                | <u>Site</u>   |
|             | None  |                                |               |

| <u>II-B</u> | <u>Classified – Activity/Coaching Assignments</u> | <u>Position</u> | <u>Site</u> |
|-------------|---|-----------------|-------------|
|             | None  |                 |             |

| <u>II-C</u> | <u>Classified – Hourly</u> | <u>Position</u> | <u>Site</u> |
|-------------|----------------------------|-----------------|-------------|
|             | None                       |                 |             |

| <u>II-D</u> | <u>Classified Substitute</u> | <u>Position</u> | <u>Site</u>  |
|-------------|------------------------------|-----------------|--------------|
| 1.          | Chavez, Caytie               | Noon Aide       | Reche Canyon |
| 2.          | Garcia, Carmen               | Noon Aide       | Zimmerman    |

| <u>II-E</u> | <u>Classified – Short-Term –</u> | <u>Position</u> | <u>Site</u> |
|-------------|----------------------------------|-----------------|-------------|
|             | None                             |                 |             |

**RESIGNATIONS:**

| <u>Certificated Employee</u> | <u>Position</u> | <u>Site</u> | <u>Employment Date</u> | <u>Effective</u> |
|------------------------------|-----------------|-------------|------------------------|------------------|
| None                         |                 |             |                        |                  |

| <u>Classified Employee</u> | <u>Position</u> | <u>Site</u>  | <u>Employment Date</u> | <u>Effective</u> |
|----------------------------|-----------------|--------------|------------------------|------------------|
| 1. Beauchamp, Elvia        | Office Manager  | Reche Canyon | 11/13/06               | 08/20/11         |

**EXHIBIT G, CONFERENCES:**

| <u>Employee</u> | <u>Title</u> | <u>Site</u> | <u>Conference</u>                               | <u>Date/Location</u>              | <u>Funds</u>                |
|-----------------|--------------|-------------|---|-----------------------------------|-----------------------------|
| Laura Morales   | Board Member | Board       | CSBA Annual Education Conference and Trade Show | 11/30-12/03/2011<br>San Diego, CA | General fund:<br>\$1,813.32 |

# BLOOMINGTON HIGH SCHOOL

# math and science classroom building

# ACTIVE PROJECT # 1 F

## Student Safety Improves Along Santa Ana Avenue

County off-site improvements along Santa Ana are underway and consist of sidewalks, curb and gutter, and street paving.



BHS MATH & SCIENCE BUILDING—SITE PLAN



BHS MATH & SCIENCE BUILDING—INTERIOR COURTYARD (as of August 29, 2011)

# ACTIVE PROJECT # 1 F



BHS MATH & SCIENCE BUILDING—ARTIST'S RENDERING INTERIOR COURTYARD



## PROJECT DESCRIPTION

Bloomington High School is located in a rural suburb of San Bernardino County, 60 miles east of Los Angeles, and is part of the Colton Joint Unified School District. The new math and science building is a two story, 33,352 square foot structure. It is laid out in an 'L' shaped configuration consisting of separate math and science wings connected by an open bridge, arcade, elevator and stair element. The new learning facility anchors the southeast corner of the campus while completing an internal courtyard adjacent to the cafeteria; it accommodates 936 students.

The math wing is oriented in an east/west axis containing fourteen 960 square foot classrooms and one 800 square foot computer lab. The science wing is oriented in a north/south direction containing eight 960 square foot classrooms and lecture rooms, four 1,300 square foot science labs, two prep rooms and four small study rooms (or break-out learning spaces for the labs). The building also contains student restrooms on both floors as well as a teachers' lounge and staff restrooms.

Aesthetically, the building consists of a stucco finish with phenolic (high pressure decorative compact laminate) panels surrounding the entire base of both wings. The math wing has classrooms flanking a central corridor, whereas the science wing incorporates a west facing arcade on the first floor, and an access balcony on the second. The two wings are capped with deeply projecting hipped roofs with asphalt shingles pitched at a 4:12 ratio to match the dominant classroom form on the rest of the campus.

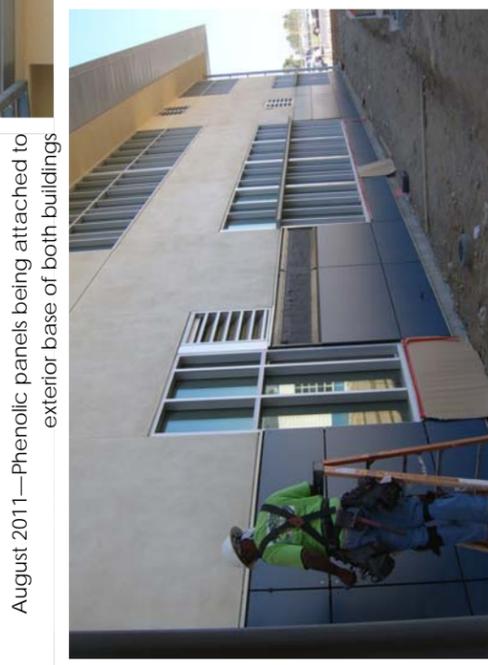




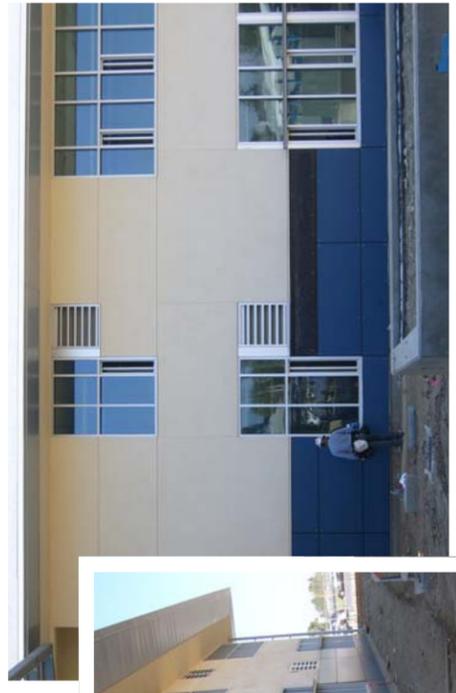
# PROJECT UPDATE

**BLOOMINGTON HIGH SCHOOL**  
Math & Science Building

Claude "Bud" Johnston Math & Science Building



August 2011—Phenolic panels being attached to exterior base of both buildings



August 2011—Classroom flooring and casework finishes almost complete

## Bloomington Bruins Anticipate October Move-in!

Less than a year ago, in September, the Colton Joint Unified School District (CJUSD) held a groundbreaking ceremony at Bloomington High School to celebrate the beginning of construction of the two-story math and science building, dedicated in memory of Bloomington High's beloved math teacher, Claude "Bud" Johnston.



Mr. Johnston was a teacher and coach who was among the first faculty members hired at Bloomington High School in 1962. He was a math teacher who taught at the school for 35 years and was a mentor and inspiration to many. He also played a key role in developing the school's mascot, the Bruin. The Johnston family was on hand at the groundbreaking ceremony to help the district commemorate his many years of teaching.

Last year, 50 Bloomington High students passed Advanced Placement exams to earn college credit in calculus, biology, chemistry and physics. Today, this state-of-the-art math and science facility will ensure that Bloomington Bruins continue to excel in math and science. 📖



Sep 2010—Johnston Family helps kickoff construction



DECEMBER 2010



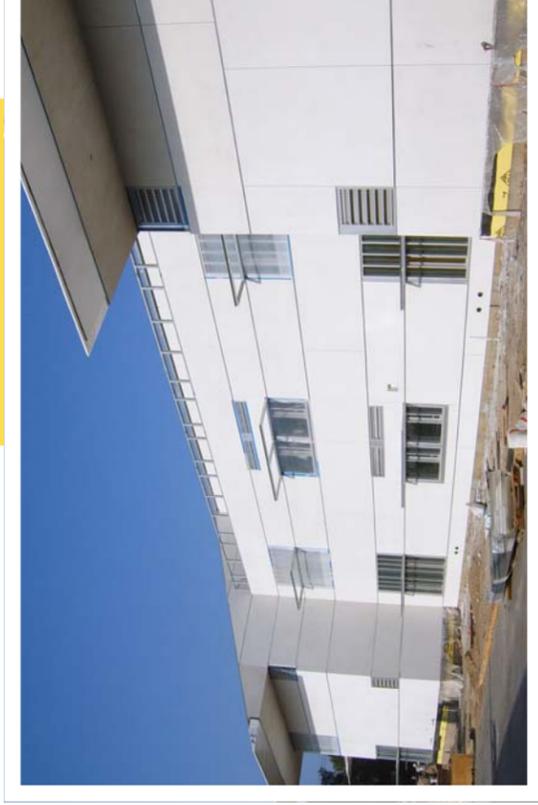
FEBRUARY 2011



APRIL 2011



JUNE 2011



JULY 2011

Board Meeting Minutes – September 1, 2011

Date Approved: September 15, 2011

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Frank Ibarra, Clerk

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Jerry Almendarez, Superintendent



**BOARD AGENDA**

**REGULAR MEETING  
September 15, 2011**

**CONSENT ITEM**

**TO:** Board of Education

**PRESENTED BY:** Mike Snellings, Assistant Superintendent, Educational Services Division

**SUBJECT:** Approval of Student Field Trips

**GOAL:** Improved Student Performance

**STRATEGIC PLAN:** Strategy #1 – Communication

**BACKGROUND:** See attached grid.

**BUDGET  
IMPLICATIONS:** General Fund Expenditure: \$26,900

**RECOMMENDATION:** That the Board approve the student field trips as listed and expend the appropriate funds.

**FIELD TRIPS: Regular Meeting September 15, 2011**

| <u>Site</u> | <u>Date</u>   | <u>Depart</u> | <u>Return</u> | <u>Destination</u>  | <u>Activity/Background</u>   | <u>Grade</u> | <u>Teacher</u>   | <u>Cost</u>  | <u>Funding</u> | <u>Strategic Plan*</u> |
|-------------|---|---------------|---------------|---|--|--------------|--|--|----------------|------------------------|
| Lincoln     | 10/4/11<br>to<br>10/7/11<br>(T/W/Th/F)                                  | 9 am          | 12<br>noon    | Cedar Crest<br>Running Springs,<br>CA<br>(District<br>transportation) | <i>Outdoor Science<br/>School</i><br>Students will<br>participate in a hands-<br>on life science<br>education in the<br>natural environment.   | 6            | Anthony<br>Ponce<br>Kathy Caso<br>Sarah Guillen<br>(80 students)<br>+ camp<br>chaperones                       | \$900  | Tier III       | Strategy<br>#1         |
| Birney      | 1/30/12<br>to<br>2/3/12<br>(M/T/W/Th<br>/F)                             | 9:30<br>am    | 12<br>noon    | Creekside<br>Forest Falls, CA<br>(District<br>transportation)         | <i>Outdoor Science<br/>School</i><br>Students will<br>participate in a hands-<br>on life science<br>education in the<br>natural environment.   | 6            | Heather Sieger<br>Robin<br>Urquhart<br>Elissa Kirkland<br>Star Treff<br>(100 students)<br>+ camp<br>chaperones | \$1,000  | Donations      | Strategy<br>#1         |
| BHS         | 3/18/12<br>to<br>3/22/12<br>(S/M/T/W/<br>Th)<br><i>Spring<br/>Break</i> | 5 am          | 10 pm         | Honolulu, Hawaii<br>(Air travel:<br>American<br>Airlines)             | <i>Tour of US Memorials<br/>and Exhibits</i><br>NJROTC students will<br>visit: Pearl Harbor,<br>USS Arizona<br>Memorial, Punchbowl<br>National Cemetery and<br>USS Battleship<br>Missouri. | 9-12         | Calvin Kelso<br>Charles<br>Whitmyer<br>Leilani<br>Bautista<br>(20 students)<br>+1                              | \$25,000<br>(Travel,<br>lodging,<br>meals and<br>tour<br>admission<br>included in<br>total cost) | ASB            | Strategy<br>#1         |

\*

Strategy #1: We will establish an effective internal and external communications system to keep all partners informed about our mission, objectives, strategies, policies, successes, and strengths.

**BOARD AGENDA**

**REGULAR MEETING  
September 15, 2011**

**CONSENT ITEM**

**TO:** Board of Education

**PRESENTED BY:** Mike Snellings, Assistant Superintendent, Educational Services Division

**SUBJECT:** Approval of Consultant for Assembly Presentations

**GOAL:** Improved Student Performance

**STRATEGIC PLAN:** Strategy #1 – Communication

**BACKGROUND:** See attached grid.

**BUDGET  
IMPLICATIONS:** General Fund Expenditure: \$965

**RECOMMENDATION:** That the Board approve the consultant for assembly presentations as listed and expend the appropriate funds.

**ASSEMBLIES/PROGRAMS: Regular Meeting September 15, 2011**

| Site   | Date    | Time                    | Program/Purpose   | Location | Consultant(s)                             | Cost  | Funds     | Strategic Plan* |
|--------|---------|-------------------------|---|----------|---|-------|-----------|-----------------|
| Wilson | 12/2/11 | 8:30 am<br>&<br>9:30 am | <i>Who, What, Where</i><br>K-2 Students will learn creative writing techniques<br><br><i>Write Away</i><br>Students in grades 3-6 will learn creative story writing methods | Wilson   | The Imagination Machine<br>Costa Mesa, CA | \$965 | Title III | Strategy #1     |

\*Strategy #1: We will establish an effective internal and external communications system to keep all partners informed about our mission, objectives, strategies, policies, successes, and strengths.

**BOARD AGENDA**

**REGULAR MEETING  
September 15, 2011**

**CONSENT ITEM**

**TO:** Board of Education

**PRESENTED BY:** Mike Snellings, Assistant Superintendent, Educational Services Division

**SUBJECT:** Approval of Consultant for Staff Development

**GOAL:** Improved Student Performance

**STRATEGIC PLAN:** Strategy #1 – Communication

**BACKGROUND:** See attached grid.

**BUDGET  
IMPLICATIONS:** Child Development Fund Expenditure: \$2,405

**RECOMMENDATION:** That the Board approve the consultant for staff development as listed and expend the appropriate funds.

**CONSULTANTS: Regular Meeting: September 15, 2011**

| Site         | Date(s)                              | Time                | Program/Purpose  | Location     | Consultant(s)  | Cost    | Funds                   | Strategic Plan* |
|--------------|--------------------------------------|---------------------|--|--------------|--|---------|-------------------------|-----------------|
| San Salvador | 11/10/11                             | 6 pm to 10 pm       | <i>Adult, Child &amp; Infant CPR/First Aid</i><br>Thirty-seven child development staff will receive training and certification in Adult, Child and Infant CPR and First Aid to meet Community Care Licensing requirements. | San Salvador | Sabounchi Safety Services<br>Anaheim, CA             | \$2,405 | Child Development Funds | Strategy #2 #5  |
| Smith        | 9/20/11 to 5/31/12<br>Tues. & Thurs. | 12:30 pm to 2:30 pm | <i>English as a Second Language Class</i><br>To provide non-English speaking parents with speaking, reading and writing skills in English to enable them to address the educational needs of their children.               | Smith        | Asian-American Resource Center<br>San Bernardino, CA | No cost | No cost                 | Strategy #2 #5  |

\*Strategy #1: Communication

Strategy #2: Curriculum

Strategy #5: College, Career

## BOARD AGENDA

REGULAR MEETING  
September 15, 2011

CONSENT ITEM

- TO:** Board of Education
- PRESENTED BY:** Mike Snellings, Assistant Superintendent, Educational Services Division
- SUBJECT:** Approval of Bloomington Middle School Fall *Car Show and Carnival Fundraiser* (October 8, 2011)
- GOAL:** Improved Student Performance
- STRATEGIC PLAN:** Strategy #1 – Communication  
Strategy #2 – Decision Making
- BACKGROUND:** Bloomington Middle School would like to sponsor a fall *Car Show and Carnival* fundraiser on Saturday, October 8, 2011 from 11 am to 4 pm. Students, parents and community members will be encouraged to participate by setting up food booths.
- The purpose of the activity is to promote school unity and student/parent involvement. Proceeds will be used to support academic GATE activities with an emphasis on field trips.
- BUDGET IMPLICATIONS:** No Impact to General Fund.
- RECOMMENDATION:** That the Board approve the Bloomington Middle School fall *Car Show and Carnival* fundraiser (October 8, 2011).

# BLOOMINGTON MIDDLE SCHOOL CAR SHOW AND CARNIVAL

## "FAMILY FUN DAY"

SATURDAY, OCTOBER 8TH

11AM-4PM

Bloomington Middle School

18829 Orange St., Bloomington, CA 92316

Proceeds to benefit academic activities for the Bloomington Middle School GATE Club.

### Entry Donation

\$3.00 adults

\$2.00 students

Under 5 free

BBQ Food & Drinks

Carnival Activities

Face Painting

Donation Raffle Baskets

Shuffle Dance Contest

For information call

909-580-5014 x. 3251



# Music and DJ Entertainment

## BOARD AGENDA

REGULAR MEETING  
September 15, 2011

CONSENT ITEM

**TO:** Board of Education

**PRESENTED BY:** Mike Snellings, Assistant Superintendent, Educational Services Division

**SUBJECT:** Approval to Accept Education for Homeless Children and Youth Grant Program Funds 2011-12

**GOAL:** Improved Student Performance

**STRATEGY:** Strategy #1 – Communication  
Strategy #2 – Curriculum

**BACKGROUND:** Grant funds are provided to assist schools in addressing the educational and related needs of homeless students. Schools can use the funds for programs for pre-school-aged homeless children; before-and after-school programs, mentoring, and summer programs with educational activities. The funds also can be used to cover costs associated with tracking, obtaining, and transferring records of homeless children as well as other services.

**BUDGET IMPLICATIONS:** General Fund Revenue: \$60,864

**RECOMMENDATION:** That the Board Accept Education for Homeless Children and Youth Grant Program Funds 2011-12.



### Grant Award Notification

|  |                                  |                         |                         |  |              |                               |
|--|----------------------------------|-------------------------|-------------------------|--|--------------|-------------------------------|
| <b>GRANTEE NAME AND ADDRESS</b><br>Jerry M. Almendarez, Superintendent<br>Colton Joint Unified School District<br>1212 Valencia Drive<br>Colton, CA 92324-1798   |                                  | SUPERINTENDENT          |                         | <b>CODE GRANT NUMBER</b>                                   |              |                               |
|  |                                  | FY<br>11                | PCA<br>14332            | Vendor<br>Number<br>6768                                   | Suffix<br>01 |                               |
| <b>Attention</b><br>Jerry M. Almendarez, Superintendent  |                                  | <b>COUNTY</b>           |                         | <b>STANDARDIZED ACCOUNT CODE STRUCTURE</b>                 |              |                               |
| <b>Program Office</b><br>Colton Joint Unified School District  |                                  | 36                      |                         | <b>Resource</b>  |              | <b>Revenue Object</b>         |
| <b>Telephone</b><br>909-580-5000   |                                  |                         |                         | 5630   |              | 8290                          |
| <b>Name of Grant Program</b><br>Education for Homeless Children and Youth Program  |                                  |                         |                         |  |              |                               |
| <b>GRANT AMOUNT</b>  | <b>Original/Prior Amendments</b> | <b>Amendment Number</b> | <b>Amendment Amount</b> | <b>Total</b>   | <b>Index</b> | <b>Federal Catalog Number</b> |
|  | \$60,864.00                      |                         |                         | \$60,864.00  | 0510         | 84.196A                       |
| <b>AWARD DATES</b>   | <b>Starting</b>                  |                         | <b>Ending</b>           |  |              |                               |
|  | July 1, 2011                     |                         | June 30, 2012           |  |              |                               |
| <b>AWARD NARRATIVE</b>   |                                  |                         |                         |  |              |                               |
| <p>I am pleased to inform you that you have been funded for the Education for Homeless Children and Youth (EHCY) program.</p> <p>This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly.</p> <p>Please return the original, signed Grant Award Notification (AO-400) no later than September 15, 2011, to:</p> <p style="text-align: center;">Pat Boncella, Associate Governmental Program Analyst<br/>         District and School Improvement Division<br/>         California Department of Education<br/>         1430 N Street, Suite 6208<br/>         Sacramento, CA 95814-5901</p> |                                  |                         |                         |  |              |                               |
| <b>California Department of Education Contact</b><br>Pat Boncella  |                                  |                         |                         | <b>Job Title</b><br>Associate Governmental Program Analyst |              |                               |
| <b>E-mail Address</b><br>pboncell@cde.ca.gov   |                                  |                         |                         | <b>Telephone</b><br>916-319-0384                           |              |                               |
| <b>Signature of the State Superintendent of Public Instruction or Designee</b><br>▶ <i>Tom Tomaleson</i>   |                                  |                         |                         | <b>Date</b><br>August 11, 2011                             |              |                               |
| <b>CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS</b>   |                                  |                         |                         |  |              |                               |
| <i>On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both; and I agree to comply with all requirements as a condition of funding.</i>  |                                  |                         |                         |  |              |                               |
| <b>Printed Name of Authorized Agent</b>  |                                  |                         |                         | <b>Title</b>   |              |                               |
| <b>E-mail Address</b>  |                                  |                         |                         | <b>Telephone</b>   |              |                               |
| <b>Signature</b><br>▶  |                                  |                         |                         | <b>Date</b>  |              |                               |

**Grant Award Notification (Continued)**

- 1) The grantee must use EHCY funds for activities authorized under Title X, Part C of the Elementary and Secondary Education Act (Public Law 107-110), and described in its approved application submitted to the California Department of Education (CDE) in either March or June 2009.
- 2) The grantee must expend or legally obligate all EHCY funds by June 30, 2012. The grantee must liquidate all legal obligations before it submits the final expenditure report due on August 15, 2012. No carryover of EHCY funds is allowed.
- 3) The grantee must submit three expenditure reports, due on November 10, 2011, March 10, 2012, and August 15, 2012. Failure to submit the required reports by the due dates may result in a billing for the entire amount of grant funds advanced or a possible reduction of any subsequent grants. The grantee may access the expenditure report forms on the CDE McKinney-Vento Homeless Act Web page at <http://www.cde.ca.gov/sp/hs/mv/>.
- 4) The CDE will distribute funds to the grantee in four payments: three payments of 30 percent each and a final payment of up to 10 percent. The CDE will release the first payment after the grantee has returned the signed Certification of Acceptance of Grant Requirements and a completed 2011–12 Grantee Budget Request. (Both of these forms are due to the CDE on September 1, 2011.) The CDE will issue the second and third payments after the grantee has submitted the 2011–12 Grantee Expenditure Report due on November 10, 2011, and March 10, 2012, respectively. Please note the grantee must have expended at least 65 percent of its previous payment before the CDE will issue another payment. The CDE will issue a final payment of up to 10 percent after the grantee has submitted the 2011–12 Grantee Final Expenditure Report due on August 15, 2012. Links to all of the fiscal forms are available on the CDE McKinney-Vento Homeless Act Web page at <http://www.cde.ca.gov/sp/hs/mv/>.
- 5) Budget changes that are more than 10 percent of the grant amount require advance approval from the CDE. If the grantee wishes to change the line item budget approved on its 2011–12 Grantee Budget Request, the grantee must submit a 2011–12 Grantee Budget Change Request. This form can be accessed from the CDE McKinney-Vento Homeless Act Web page at <http://www.cde.ca.gov/sp/hs/mv/>.
- 6) Cash disbursements of federal funds must be limited to the actual, immediate cash requirements of the grantee. In addition, the grantee must comply with the requirements that pertain to subgrantees in Title 34 *Code of Federal Regulations (CFR)*, Part 80. Section 80.21, Title 34, of the *CFR* requires the grantee to promptly, but at least quarterly, remit to the federal agency any interest greater than \$100 earned on payments. When reporting and remitting federal interest to the CDE, grantees should specify the time period associated with the interest earned and the federal program resource codes. Please send interest on federal cash balances to the CDE at the following address:

Attention: Cashier's Office  
California Department of Education  
P.O. Box 515006  
Sacramento, CA 95851

If your local educational agency does not wish to accept the EHCY funds, please write "DECLINE" on the front of the AO-400, sign, and return to Pat Boncella, Associate Governmental Program Analyst, District and School Improvement Division, at the address listed on the first page of this AO-400.



## BOARD AGENDA

REGULAR MEETING  
September 15, 2011

CONSENT ITEM

**TO:** Board of Education

**PRESENTED BY:** Mike Snellings, Assistant Superintendent, Educational Services Division

**SUBJECT:** Approval for District Participation in the San Bernardino County Schools Honor Music Groups and Choral Clinics (2011-12)

**GOAL:** Improved Student Performance

**STRATEGIC PLAN:** Strategy #6 – Character

**BACKGROUND:** Each year the San Bernardino County Superintendent of Schools Office coordinates Music Clinics and Festivals for schools in the county. Staff is recommending the District’s continued participation in these music activities.

**BUDGET IMPLICATIONS:** General Fund Expenditure: \$675

**RECOMMENDATION:** That the Board approve the District’s participation in the San Bernardino County Schools Honor Music Groups and Choral Clinics (2011-12).

**& San Bernardino County Music Educators' Association  
SCHOOL DISTRICT FEE SCHEDULE 2011-2012**

| <u>ADA Level</u> | <u>Fee</u> | <u>Districts</u>  |
|------------------|------------|---|
| 25,000-52,000    | \$725      | Chino USD<br>Fontana USD<br>Rialto USD<br>San Bernardino City USD<br>Chaffey Joint UHSD   |
| 15,000-24,999    | \$675      | Colton Joint USD<br>Ontario-Montclair USD<br>Hesperia USD<br>Redlands USD   |
| 10,000-14,999    | \$595      | Apple Valley USD<br>Etiwanda USD<br>Upland USD<br>Victor Elementary SD<br>Victor Valley UHSD  |
| 3,000-9,999      | \$490      | Adelanto SD<br>Alta Loma SD<br>Barstow USD<br>Bear Valley USD<br>Central SD<br>Etiwanda SD<br>Morongo USD<br>Rim of the World USD<br>Snowline Joint USD<br>Yucaipa/Calimesa Jt. USD |
| 2,999 & below    | \$390      | Baker USD<br>Cucamonga SD<br>Helendale SD<br>Lucerne Valley USD<br>Mountain View SD<br>Mt. Baldy Joint SD<br>Needles USD<br>Oro Grande SD<br>Silver Valley USD<br>Trona Joint USD   |
| Charter          | \$150      | Academy of Academic Excellence<br>Crosswalk Charter Schools<br>Encore Charter School<br>Excelsior Education Center  |
| Private          | \$ 50      | Joshua Springs Christian School<br>Hesperia Christian School<br>Cornerstone Christian Academy   |

Mail or Express Mail Delivery your purchase order or check to:  
**SBCSS, Education Support Services Division**  
**601 North E Street**  
**San Bernardino, CA 92410**  
**Fax # (909) 386-2997**  
**Attn: Shawny Shaw, Student Events**

## BOARD AGENDA

REGULAR MEETING  
September 15, 2011

CONSENT ITEM

- TO:** Board of Education
- PRESENTED BY:** Mike Snellings, Assistant Superintendent, Educational Services Division
- SUBJECT:** Approval of One-Year Renewal for Computer Program License Agreement with Skills Tutor to Provide Supplemental Instruction and Tutoring Services for Elementary and Middle School Students (2011-12)
- GOAL:** Improved Student Performance
- STRATEGY:** Strategy #2 – Curriculum
- BACKGROUND:** The *SkillsTutor* Computer Program has been used since 2007 for the elementary and 2005 for the middle schools. This web-based program will target English learner students who are in need of intervention to become proficient in English language arts and math. This supplemental program will support students in building comprehension skills, vocabulary development, math and working with key content standards. This program is aligned to standards and provides additional instructional time as needed. Review of the program shows that this is effective for advanced English learners. The district will continue to monitor data on an on-going basis.
- The *SkillsTutor* program is concluded to have a positive and overall statistically significant correlation with CST scores. The Language Support Services Department recommends its continued use for the 2011-12 school year.
- BUDGET IMPLICATIONS:** LEP/EIA (50%) and SCE/EIA (50%) fund expenditure: \$75,000
- RECOMMENDATION:** That the Board approve to renew the one-year computer program license agreement with *SkillsTutor* to provide supplemental instruction and tutoring services for elementary and middle school students (2011-12).

**2010-2011 SkillsTutor  
Instructional Success:  
Colton Joint Unified School District**

**September 1, 2011**

**SkillsTutor Operations**

George Elliott - VP SkillsTutor Operations

Vaishali Thombre - Senior Data Analyst

Nicole Friz - Implementation Specialist

## Introduction

SkillsTutor is a computer application published by the Houghton Mifflin Harcourt Publishing Company. It presents instruction in English Language Arts (ELA) and Math. Students take a pretest at the beginning of a unit and are either assigned several lessons based on their pretest results or are assigned a series of lessons within the unit by their teacher or school. After completing their lessons, they take a posttest. Colton Joint Unified School District elementary and middle schools have been using Skills Tutor in a variety of capacities:

- As part of an intercession
- As part of intervention time for selected students
- As an elective class
- As a supplement to the English Language Arts and Math Curriculum
- As part of an Intensive Instruction Program

While pretest to posttest gains can be readily observed, CJUSD has been interested in seeing how SkillsTutor use affects California Standards Test (CST) growth. Each year, the SkillsTutor program has been evaluated for its effectiveness at increasing CST scores before renewing the annual contract with the company.

This study evaluates the effectiveness of Skills Tutor in increasing CST performance in both English Language Arts (ELA) and Math.

## Evaluation

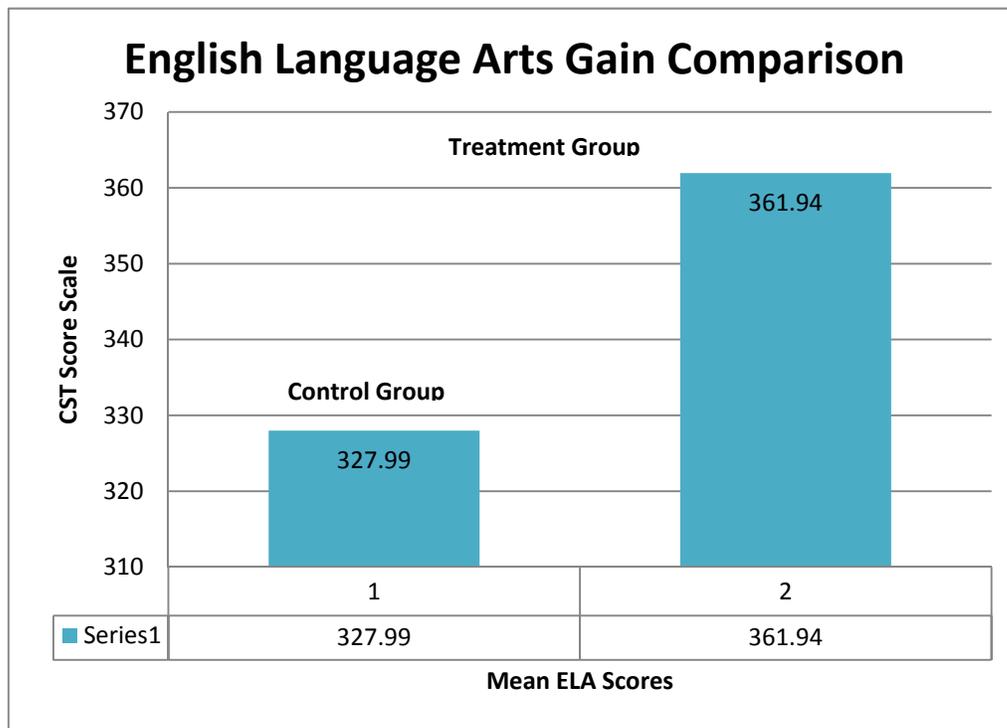
To evaluate the effectiveness of SkillsTutor Program at increasing student performance, California Standardized Tests were measured for all students in the Colton Joint Unified School District, grades 3-8. Comparisons of CST score increases from 2010 to 2011 were made between students who participated in the program (treatment group) and students who did not (control group). Participants were identified as students using the SkillsTutor program with total Time on Task (TOT) greater than 30 minutes throughout the entire 2010-2011 school year for both Math and ELA.

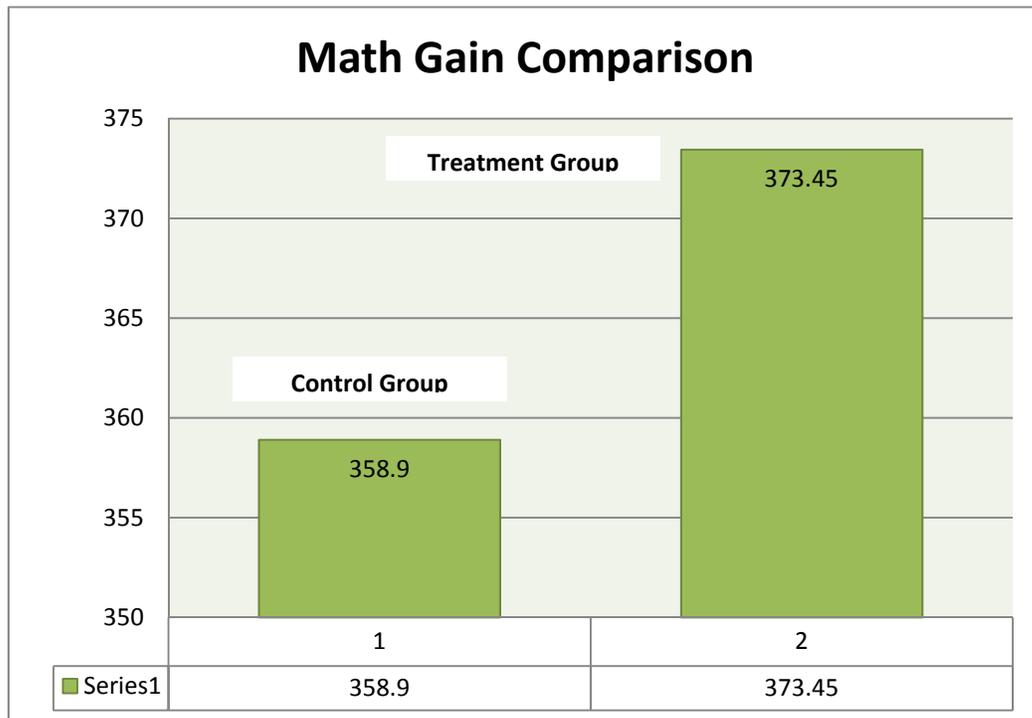
## Results

Participation in the SkillsTutor Program was associated with statistically significant increases in Math and ELA CST Scores. The treatment Mean for ELA was significantly higher by a score of 33.95 points over the control group. Similarly, the Mean score for Math for the treatment group was 14.55 points higher than the control group.

These results in are represented in the table and charts below.

|      | Mean Control Group (1) | Mean Treatment Group (2) | Difference | P Value | Statistically Significant |
|------|------------------------|--------------------------|------------|---------|---------------------------|
| ELA  | 327.99                 | 361.94                   | 33.95      | 0.0001  | Y                         |
| MATH | 358.9                  | 373.45                   | 14.55      | 0.0124  | Y                         |





### Conclusion

According to the results, SkillsTutor use was associated with higher scores for students who used the program for 30 minutes or more. The SkillsTutor program is concluded to have a positive and overall statistically significant correlation with CST scores.



**BOARD AGENDA**

**REGULAR MEETING  
September 15, 2011**

**CONSENT ITEM**

**TO:** Board of Education

**PRESENTED BY:** Jaime R. Ayala, Assistant Superintendent, Business Services Division

**SUBJECT:** Acceptance of Gifts

**GOAL:** Community Relations

**STRATEGIC PLAN:** Strategy #6 – Character

**BACKGROUND:** The Board may accept gifts of money or property on behalf of the district in accordance with Board Policy #3290: Gifts, Grants and Bequests.

**RECOMMENDATION:** That the Board accept the gifts as listed on the attached matrix.

| Crestmore     | Wells Fargo Community Support Campaign<br>P.O. Box 2157<br>Princeton, NJ 08543-2157                                  | Check #872296  | \$78.00    |
|---------------|--|--|------------|
| Slover        | Lifestream<br>P.O. Box 5729<br>San Bernardino, CA 92412-5729   | Check #077428<br>For ASB   | \$2,000.00 |
| Terrace Hills | A C Campbell Transport Inc<br>129 Heron Lane<br>Riverside, CA 92507  | Check #3690<br>For student awards & incentives   | \$100.00   |
| Terrace Hills | Julia V. Torres<br>22020 Vivienda Avenue<br>Grand Terrace, CA 92313  | Check #3894<br>For student awards & incentives   | \$25.00    |
| Washington    | Kiwanis Club of Cooley Ranch<br>347 North La Cadena Drive<br>Colton, CA 92324  | Check #2124<br>For the transportation costs and museum<br>entrance fees for students who are members<br>of the "Success by Choice" mentorship club | \$1,500.00 |
| Washington    | Faith Christian Center of Rialto, Inc.<br>DBA Vineyard Christian Fellowship<br>785 Colton Avenue<br>Colton, CA 92324 | Check # 5709<br>For ASB Scholarship Fund-Bertha Alvarez  | \$66.17    |
|               |  |  |            |
|               |  |  |            |
|               |  |  |            |

**BOARD AGENDA**

**REGULAR MEETING  
September 15, 2011**

**CONSENT ITEM**

**TO:** Board of Education

**PRESENTED BY:** Jaime R. Ayala, Assistant Superintendent, Business Services Division

**SUBJECT:** **Approval of Reimbursement for Damage to Employee Vehicle in Accordance with Board Policy 4256.3**

**GOAL:** School Safety & Attendance

**STRATEGIC PLAN:** Strategic Parameter #7 – Fiscal Responsibility

**BACKGROUND:** In accordance with Board Policy #4256.3, reimbursement for vehicle damage shall be limited to payment of the deductible amount of the employee's insurance policy, not to exceed one hundred dollars (\$100), for damages resulting from malicious acts while the vehicle is parked or driven on Colton Joint Unified School District premises.

**RECOMMENDATION:** That the Board approve reimbursement for damage to employee vehicle as presented.

| EMPLOYEE<br>(EIN) | LOCATION | DATE/TIME   | DETAIL/INCIDENT   | RPR. EST. | INS. DED. | POLICE REPORT |
|-------------------|----------|---|---|-----------|-----------|---------------|
| EIN # 4983        | Wilson   | August 17, 2011<br>(Between 7:30<br>a.m. – 3:50 p.m.) | Windshield on passenger<br>rear window was<br>smashed in. | \$186.42  | \$100.00  | 11-24320      |

**BOARD AGENDA**

**REGULAR MEETING  
September 15, 2011**

**CONSENT ITEM**

**TO:** **Board of Education**

**PRESENTED BY:** Mike Snellings, Assistant Superintendent, Educational Services Division

**SUBJECT:** **Approval of the Federal Work-Study Program Off-Campus Agreement with Cal State University San Bernardino (2011-12)**

**GOAL:** Improved Student Performance

**STRATEGIC PLAN:** Strategy #2 – Curriculum

**BACKGROUND:** California State University, San Bernardino has received a work-study grant from the U.S. Secretary of Education to promote the part-time employment of CSUSB students that will engender in students a sense of social responsibility and commitment to the community. Many AVID tutors working in our District are eligible for this program. The proposed agreement will allow AVID tutors from CSUSB to serve AVID students in the Colton Joint Unified School District while being funded primarily through the work-study grant.

**BUDGET IMPLICATIONS:** General Fund Net Savings: \$35,731 (Estimated)

**RECOMMENDATION:** That the Board approve the Federal Work-Study Program Off-Campus Agreement with Cal State University San Bernardino 2011-12.

## FEDERAL WORK-STUDY PROGRAM OFF-CAMPUS AGREEMENT

**THIS AGREEMENT** is entered into this 15 day of September 2011, at San Bernardino, County of San Bernardino, State of California, by **California State University, San Bernardino**, hereinafter called "**Institution**" and **Colton Joint Unified School District** hereinafter called "**Contractor**" for the purpose of providing work to students eligible for the Federal Work-Study Program.

Institution has received a grant from the U.S. Secretary of Education pursuant to Title IV, Part C, of the Higher Education Act of 1965, P.L. 89-329, as amended (Title 42, United States Code, Sections 2751-2756b), hereinafter called the "Act." The purpose of the grant is to stimulate and promote the part-time employment of students who are in need of the earnings from such employment to pursue courses of study at eligible postsecondary institutions and to encourage students receiving federal student financial assistance to participate in community service activities that will benefit the nation and engender in the students a sense of social responsibility and commitment to the community. To the maximum extent practicable, the employment will complement and reinforce the educational program or vocational goals of each student receiving such assistance.

**Institution** and **Contractor** desire that **Institution's** eligible students engage in work in the public interest for public agencies and private nonprofit organizations such as **Contractor** under the Federal Work-Study Program authorized by the Act. **Contractor** represents that its work is in the public interest since it is work performed for the national or community welfare rather than work performed to benefit a particular interest or group and that it is a reliable agency or organization that has professional direction and staff and is able to utilize the services of such students.

Therefore, **Institution** and **Contractor** in consideration of the covenants contained herein agree as follows:

- 1 **Contractor** shall utilize the services of students who are referred to **Contractor** by **Institution** and who Institution has determined are eligible to participate in the Federal Work-Study Program and who Contractor determines are qualified and acceptable to perform services for **Contractor**. The services to be performed by the students are summarized in Exhibit "A" attached hereto and by the reference made a part hereof.
- 2 The work performed by the students shall be in the public interest and shall be consistent with the purposes and requirements of Title IV, Part C or the Higher Education Act of 1965, as amended and consistent with program regulations adopted hereunder (see Title 34, Code of Federal Regulations, Part 675).
- 3 The work performed by the students shall not:
  - a. Displace employees, impair existing service contracts or replace regular employees who are on strike; or
  - b. Involve any partisan or nonpartisan political activity associated with a faction in an election for public or party office; or

- c. Benefit primarily members of a limited membership organization such as a credit union, a fraternal or religious order, or a cooperative; or
  - d. Involve work for an elected official as a political aide or work for an elected official who is not responsible for the regular administration of federal, state, or local government;
  - e. Involve the construction, operation, or maintenance of any part of a facility used, or to be used, for sectarian instruction or religious worship; or
  - f. Involve any lobbying on the federal, state, or local level; or
  - g. Include employment for the U.S. Department of Education; or
  - h. Include consideration of the student's political support or party affiliation in the hiring decision.
- 4 The wage rate to be paid to students participating in the program shall:
- a. Be not less than the current federal minimum wage required under Section 6 (a) of the Fair Labor Standards Act of 1938;
  - b. Be computed on an hourly basis for actual time on the job;
  - c. Not include any fringe benefits; and
  - d. Be appropriate and reasonable in terms of the type of work performed, the employee's proficiency, the geographical region, and applicable federal, state, or local law.
- 5 **Contractor** agrees that no student will be denied work or subjected to different treatment under this Agreement on the grounds of race, color, national origin, sex, physical disability, or age and that **Contractor** will comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d through 2000d-4) prohibiting race discrimination, Title IX of the Education Amendments of 1972 (20 U.S.C. 1681-1683) prohibiting sex discrimination, Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) prohibiting handicap discrimination, the Age Discrimination Act (42 U.S.C. 6101 et seq). Prohibiting age discrimination, and the federal regulations adopted to implement these Acts.
- 6 **Contractor** shall:
- a. Not solicit or accept fees, commissions, contributions, or gifts as a condition for Federal Work-Study employment.
  - b. Reasonably supervise the services of students participating in the Federal Work-Study Program and permit occasional inspection and audit by **Institution** and auditors.
  - c. Not allow any student's earning to exceed the amount of student's eligibility as determined by

**Institution**. If **Contractor** permits a student to earn monies in excess of the amount for which student is eligible, **Contractor** shall pay all of student's earnings in excess of student's eligibility.

- d. Submit a report, at such times as specified by **Institution** and not less often than monthly, to **Institution** certifying the time worked by students participating in the program, and any benefits to which they may be entitled where applicable, and including a statement of whether the work was performed in a satisfactory manner.
  - e. Upon being invoiced for amounts due the Institution, promptly pay to Institution amounts sufficient to cover at least **Twenty Five (25%) percent** of the total compensation to be paid to students participating in the program plus any agreed-upon reimbursement to **Institution** for costs of administering this Agreement. Such costs shall be identified in Exhibit "A".
  - f. **For each award year, the Secretary authorizes a Federal share of 100 % of the compensation earned by a student under this part if the work performed by the student is for the institution itself, for a Federal, State or local public agency, or for a private nonprofit organization, and the student is employed as a reading or math tutor for children who are in preschool through elementary school.**
- 7 **Institution** agrees to return to **Contractor** amounts deposited by **Contractor** that are not used for the payment of wages or other payroll expenses of students employed by **Contractor** of for agreed-upon reimbursement of **Institution's** costs of administering this Agreement.
- 8 The **Institution** shall provide Worker's Compensation insurance at Institution's own cost and expense for all students employed pursuant to this Agreement.
- 9 **Institution** will be responsible for:
- a. Determination of students' eligibility to receive assistance under the Federal Work-Study Program;
  - b. Determination of the amount of Federal Work-Study assistance that students are eligible to receive; and
  - c. Payment of Students' wages on behalf of **Contractor**.
- 10 This Agreement shall be subject to the availability of funds to **Institution** for the portion of the student's compensation paid from Title IV Federal Work-Study funds. It shall also be subject to the provisions of the Higher Education Act of 1965, as amended, and the regulations adopted thereunder, as amended.
- 11 The **Contractor** agrees to indemnify, defend and save harmless the State of California, the Trustees of the California State University, Institution, their officers, agents and employees, from any and all claims and losses accruing or resulting to any and all persons, who may be injured or damaged by the **Contractor** in the reasonable and intended performance of this Agreement.

- 12 The **Contractor**, and any agents and employees of **Contractor**, in the performance of this Agreement, shall act in an independent capacity and not as officers or employees or agents of the State of California, the Trustees of the California State University, or of **Institution**. Students furnished employment by Contractor pursuant to this Agreement shall be employees of **Contractor** and shall not be apprentices, employees, agents, or officers of the State of California, The Trustees of the California State University, or of Institution.
- 13 **Institution** may terminate this Agreement and be relieved of its obligations with regard to **Contractor** hereunder should **Contractor** fail to perform the covenants herein contained at the time and in the manner herein provided. In the event of such termination, **Institution** may proceed to carry out the purpose of this Agreement in any manner deemed proper by **Institution**. The cost to **Institution** shall be deducted from any sum due the Contractor under this Agreement, and the balance, if any, shall be paid the Contractor upon demand.
- 14 The benefits under this Agreement are not assignable by **Contractor** either in whole or in part nor are the responsibilities delegable by the **Contractor** either in whole or in part.
- 15 The provisions of this Agreement shall extend to and be binding upon and inure to the benefit of the heirs, executors, administrators, successor, and assigns of the respective parties hereto.
- 16 It is mutually understood and agreed that no alteration or variation of the terms of Agreement shall be valid unless made in writing and signed by the parties hereto, and that no oral understanding or agreements not incorporated herein, and no alterations or variations of the terms hereof unless made in writing between the parties hereto shall be binding on any of the parties hereto.
- 17 This Agreement shall terminate 30 days after either **Institution** or **Contractor** has notified the other party in writing of its election to terminate this Agreement.

**IN WITNESS WHEREOF**, the parties hereto have executed this Agreement in quintuplicate the day and year first above written.

**INSTITUTION**

**CONTRACTOR**

California State University, San Bernardino

Colton Joint Unified School District

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Signature*

Kathy Hansen

Jaime Ayala

\_\_\_\_\_  
*Print Name*

\_\_\_\_\_  
*Print Name*

Director of Procurement & Support Services

Assistant Superintendent, Business Services

\_\_\_\_\_  
*Title*

\_\_\_\_\_  
*Title*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Date*



BOARD AGENDA

REGULAR MEETING  
September 15, 2011

ACTION ITEM

**TO:** Board of Education  
**PRESENTED BY:** Ingrid Munsterman, Assistant Superintendent, Human Resources Division  
**SUBJECT:** Approval of Personnel Employment and Resignations  
**GOAL:** Human Resources Development  
**STRATEGIC PLAN:** Strategy #1 – Communication

**BACKGROUND:** Administrative Regulations AR 4112 and 4212 *Appointment and Conditions of Employment* states: *Upon recommendation of the Superintendent, the Governing Board shall approve the appointment of all certificated (AR 4112) and classified (AR 4212) employees.*

Listed below are the recommendations for personnel employment along with their respective positions and sites.

**Employment:**

**I-A Certificated – Regular Staff**

- |                    |                                |              |
|--------------------|--------------------------------|--------------|
| 1. Cortez, Eunice  | Elementary Teacher (temporary) | Grimes       |
| 2. Rancatore, Dana | Moderate/Severe SDC            | San Salvador |

**I-B Certificated – Activity/Coaching Assignments ~ None**

**I-C Certificated – Hourly ~ None**

**I-D Certificated – Substitute Teachers**

- Carter, Candice
- Green, Molly (*laid off temporary teacher*)
- Munoz, Maria

**I-E Certificated Management ~ None**

**II-A Classified – Regular Staff**

- |                   |                             |     |
|-------------------|-----------------------------|-----|
| 1. Garcia, Sandra | Nutrition Services Worker I | BMS |
|-------------------|-----------------------------|-----|

**II-B Classified – Activity/Coaching Assignments**

- |                     |  |     |
|---------------------|--|-----|
| 1. Hampton, Bradley | Accompanist-Walk-on ( <i>returning</i> )   | BHS |
| 2. Ma'ilo, Chris    | Head Varsity Football Coach <i>Interim</i> | CHS |

**II-C Classified – Hourly**

- |                      |            |       |
|----------------------|------------|-------|
| 1. Cooper, Dyanna F. | AVID Tutor | ROHMS |
|----------------------|------------|-------|

**II-D Classified – Substitute**

- |                    |           |       |
|--------------------|-----------|-------|
| 1. Romero, Juanita | Noon Aide | Grant |
|--------------------|-----------|-------|

**Resignations:**

**I Certificated ~ None**

**II Classified**

- |                      | <u>Position</u>         | <u>Site</u>     | <u>Employment Date</u> | <u>Effective Date</u> |
|----------------------|-------------------------|-----------------|------------------------|-----------------------|
| 1. Capelouto, Gloria | Project Office Asst.    | District Office | 12/03/01               | 09/01/11              |
| 2. Logan, Damien     | Special Ed. Inst. Asst. | BHS             | 08/28/06               | 08/27/11              |

**II-A Classified – Activity/Coaching Assignments**

- |                       |                            |     |          |          |
|-----------------------|----------------------------|-----|----------|----------|
| 1. Bray Sr., Richard  | Hd Varsity Coach -Football | CHS | 05/05/11 | 09/03/11 |
| 2. Bray, Jr., Richard | Asst. Coach - Football     | CHS | 05/05/11 | 09/03/11 |

**RECOMMENDATION:** That the Board approve personnel employment and resignations as presented.

**ACTION:** On motion of Board Member \_\_\_\_\_ and \_\_\_\_\_, the Board approved the above recommendation as presented.



**BOARD AGENDA**

*\*Revised to include ACSI conference for Bloomington Christian School*

**REGULAR MEETING  
September 15, 2011**

**ACTION ITEM**

**TO:** **Board of Education**

**PRESENTED BY:** Ingrid Munsterman, Assistant Superintendent, Human Resources Division

**SUBJECT:** **Approval of Conference Attendance**

**GOAL:** Human Resources Development

**STRATEGIC PLAN:** Strategy #1 – Communication

Priya Morlock – **Staff Development**  
Curriculum Program Specialist

*Houghton Mifflin Harcourt Early  
Childhood Leadership Conference  
Chicago, IL September 22 – 25, 2011  
General Fund: \$18.37\**

*\*all expenses paid except mileage*

Lisa Lennox – **PPS**  
Curriculum Program Specialist

*WorkAbility I Region 5 business Meeting –  
Strands to Success  
Temecula, California  
October 3-5, 2011  
General Fund: \$575.45*

**\*Bloomington Christian School**  
38 Attendees (not CJUSD employees)

*ACSI Anaheim Convention  
Anaheim, CA  
November 21-22, 2011  
Tier II funds: \$11,818.00*

**BUDGET  
IMPLICATIONS:** General Fund Expenditure: \$12,411.82

**RECOMMENDATION:** That the Board approve conference attendance as presented.

**ACTION:** On motion of Board Member \_\_\_\_\_ and  
\_\_\_\_\_, the Board approved the above  
recommendation as presented.



## BOARD AGENDA

REGULAR MEETING  
September 15, 2011

### ACTION ITEM

**TO:** Board of Education

**PRESENTED BY:** Ingrid Munsterman, Assistant Superintendent, Human Resources Division

**SUBJECT:** Approval to Assign Teacher Under CA Commission on Teacher Credentialing Variable Term Waiver the Added Authorization in Special Education: Autism Spectrum Disorders (2011-12)

**GOAL:** Personnel Development

**STRATEGIC PLAN:** Strategy #1 – Communication

**BACKGROUND:** Title 5 Section 80122(j) requires a separate board agenda item to verify that the notice of intent to employ and assign a teacher in an identified position under a Variable Term Waiver has been made public and approved by the governing board of the employing school district in a public meeting.

Due to a recent change in CTC credentialing requirements adding another level of certification for services to students with autism, the District has encountered the necessity to assign certain “mild/moderate-level” special education teachers under a Variable Term Waiver for the Added Authorization in Special Education: Autism Spectrum Disorders. The Variable Term Waiver is valid for one year.

The District requests approval to assign the following “mild/moderate-level” special education teachers under a Variable Term Waiver authorization:

Kittilson, Kristin      SDC/LH Teacher, Ruth Harris MS  
Preliminary Education Specialist: Mild/Moderate

**BUDGET IMPLICATIONS:** No impact to the General Fund.

**RECOMMENDATION:** That the Board approve the assignment of a Teacher Under CA Commission on Teacher Credentialing Variable Term Waiver the Added Authorization in Special Education: Autism Spectrum Disorders (2011-12).

**ACTION:** On motion of Board Member \_\_\_\_\_ and \_\_\_\_\_, the Board approved the recommendation as presented.



**BOARD AGENDA**

**REGULAR MEETING  
September 15, 2011**

**ACTION ITEM**

- TO:** **Board of Education**
- PRESENTED BY:** Ingrid Munsterman, Assistant Superintendent, Human Resources Division
- SUBJECT:** **Approval to Assign Teacher Under CA Commission on Teacher Credentialing Variable Term Waiver for the Bilingual EL authorization (BCLAD) (2011-12)**
- GOAL:** Personnel Development
- STRATEGIC PLAN:** Strategy #1 – Communication
- BACKGROUND:** Title 5 Section 80122(j) requires a separate board agenda item to verify that the notice of intent to employ and assign an elementary teacher in an identified position under a Variable Term Waiver has been made public and approved by the governing board of the employing school district in a public meeting.
- Due to the shortage of qualified applicants, the District has encountered the necessity to assign an elementary teacher under a Variable Term Waiver for the Bilingual EL authorization (BCLAD). The Variable Term Waiver is valid for one year.
- The District requests approval to assign the following elementary teacher under a Variable Term Waiver authorization:
- Gutierrez, Fernando Dual-Immersion Teacher, grade 4  
Credential: Clear Multiple Subject (SB 2042)
- BUDGET IMPLICATIONS:** No impact to the General Fund.
- RECOMMENDATION:** That the Board approve the assignment of the named elementary teacher in the identified position utilizing a CA Commission on Teacher Credentialing Variable Term Waiver option for the 2011-2012 school year, as presented.
- ACTION:** On motion of Board Member \_\_\_\_\_ and \_\_\_\_\_, the Board approved the recommendation as presented.



**BOARD AGENDA**

**REGULAR MEETING  
September 15, 2011**

**ACTION ITEM**

**TO:** Board of Education

**PRESENTED BY:** Jaime R. Ayala, Assistant Superintendent, Business Services Division

**SUBJECT:** Approval of Purchase Orders

**GOAL:** Student Performance / Personnel Development

**STRATEGIC PLAN:** Strategy #1 – Communication

**BACKGROUND:** Purchase orders in excess of \$10,000 are presented to the Board of Education for approval.

**BUDGET  
IMPLICATIONS:** General Fund 01 Expenditures: \$ 40,544.86  
Total Expenditures: \$ 40,544.86

**RECOMMENDATION:** That the Board approve Purchase Orders in excess of \$10,000 for a total of \$ 40,544.86

**ACTION:** On motion of Board Member \_\_\_\_\_ and \_\_\_\_\_, the Board approved purchase orders as recommended.

| <u>P.O.</u>  | <u>VENDOR</u> | <u>DESCRIPTION</u>                | <u>RESOURCE</u> | <u>RESOURCE DESCRIPTION</u> | <u>AMOUNT</u>      |
|--|---------------|-----------------------------------|-----------------|-----------------------------|--------------------|
| 021156   | Camcor        | Tech. Equip./Proj. Centrl<br>Adm. | 4045            | NCLB:TTL II,PT D, Tech. Ed. | \$17,030.36        |
| <i>Purchased with Categorical Title II, PT D, which only technology can purchase. We are purchasing 32 ELMOs (aka overhead projectors) for Terrace View Elementary. The machines are a major part of the mathematics instruction. Terrace View is the only school that has never purchased ELMOS for all the teachers. All other elementary schools have ELMOs in all classes.</i> |               |                                   |                 |                             |                    |
| 021224   | Liberty paper | Inventory                         | 0000            | Revenue Limit- Unrestricted | \$23,514.50        |
| <i>The Liberty Paper is for 8-1/2 x 11, white paper which is stocked in the warehouse as an inventory item for schools to order.</i>   |               |                                   |                 |                             |                    |
| <b>TOTAL</b>   |               |                                   |                 |                             | <b>\$40,544.86</b> |

## BOARD AGENDA

REGULAR MEETING  
September 15, 2011

### ACTION ITEM

**TO:** Board of Education

**PRESENTED BY:** Jaime R. Ayala, Assistant Superintendent, Business Services Division

**SUBJECT:** Approval of 2010-11 Unaudited Actuals Report

**GOAL:** Budget Planning

**STRATEGIC PLAN:** Strategy #1 – Communication

**BACKGROUND:** The Unaudited Actuals report is the District's 2010-11 financial statements for each fund. Education Code Section 42100 requires the governing board of each district to approve an annual statement of all receipts and expenditures of the district for the preceding fiscal year and file the statements with the Superintendent of Public Instruction (SPI). These annual statements are presented in is the Standardized Account Code Structure or the "SACS" forms, which is a prescribed by the SPI.

Legally, the Board is required to have a full copy of the report within its Board packet as the assertion of the certification is that the Board is approving the whole document and has had access to it.

**BUDGET IMPLICATIONS:** No impact to the General Fund.

**RECOMMENDATION:** That the Board approves the 2010-11 Unaudited Actuals Report.

**ACTION:** On motion of Board Member \_\_\_\_\_ and \_\_\_\_\_, the Board approved 2010-11 Unaudited Actuals Report.

**COLTON JOINT UNIFIED SCHOOL DISTRICT  
SELECTED STATISTICS FROM THE 2010-11 UNAUDITED ACTUALS**

Total General Fund (unrestricted and restricted) revenues in 2010-11 are \$177,964,526, \$186,865,008 in expenditures and other financing sources/uses, and \$5,907,328 was transferred in from fund 40, Reserve for Capital Outlay. The combined unrestricted and restricted General Fund Ending Balance as of June 30, 2011 is \$26,133,110. The Components of Ending Fund Balance are:

|   |                     |
|---|---------------------|
| Reserve for Revolving Cash                | \$50,000            |
| Reserve for Stores (warehouse)            | \$149,267           |
| Legally Restricted Balances (categorical) | \$6,064,413         |
| Reserve for Economic Uncertainties @ 3%   | \$5,608,025         |
| Designation for E-Rate Balance            | \$246,676           |
| Designation Mandated Cost Carryover       | \$3,511,166         |
| Designation for Lottery Carryover         | \$458,829           |
| Designation for Site Donations Carryover  | \$178,343           |
| Future Operational Budget                 | \$9,866,391         |
| <b>Total General Fund Ending Balance</b>  | <b>\$26,133,110</b> |

**INDIVIDUAL FUND ACTIVITY RECAP  
2010-11**

| <b>Form #</b> | <b>Fund</b>                                   | <b>Beginning Balance</b> | <b>Revenues &amp; Transferred In</b> | <b>Expenditures &amp; Transferred Out</b> | <b>Ending Balance</b>   |
|---------------|---|--------------------------|--------------------------------------|---|-------------------------|
| 01            | General                                       | \$29,126,263             | \$183,871,855                        | \$186,865,008                             | \$26,133,110            |
| 11            | Adult Education                               | \$300,000                | \$385,594                            | \$634,193                                 | \$51,401                |
| 12            | Child Development                             | \$605,786                | \$3,068,080                          | \$3,232,258                               | \$441,608               |
| 13            | Nutrition Services                            | \$2,714,481              | \$11,397,934                         | \$9,856,377                               | \$4,256,039             |
| 14            | Deferred Maintenance                          | \$1,816,068              | \$1,716,231                          | \$49,992                                  | \$3,482,306             |
| 17            | Special Reserve for Other Than Capital Outlay | \$3,551,779              | \$35,616                             | \$0                                       | \$3,587,395             |
| 21            | Bond  | \$55,628,939             | \$42,936,589                         | \$25,042,078                              | \$73,523,450            |
| 25            | Developer Fees                                | \$14,307,498             | \$1,899,522                          | \$894,371                                 | \$15,312,649            |
| 35            | State Building                                | \$57,604,836             | \$36,589,962                         | \$34,231,326                              | \$59,963,472            |
| 40            | Special Reserve for Capital Outlay            | \$6,178,854              | \$39,277                             | \$6,218,131                               | \$0                     |
| 51            | Bond Repayment                                | \$10,014,931             | \$10,094,588                         | \$9,484,395                               | \$10,625,123            |
| 67            | Self Insurance                                | \$17,051,924             | \$741,452                            | \$3,274,885                               | \$14,518,491            |
| 49            | Community Facilities District #2              | \$1,108,040              | \$376,317                            | \$283,148                                 | \$1,201,208             |
| 52            | Community Facilities District #3              | \$808,078                | \$290,680                            | \$6,571                                   | \$1,092,187             |
| <b>Total</b>  |   | <b>\$200,817,477.00</b>  | <b>\$293,443,697.00</b>              | <b>\$280,072,733.00</b>                   | <b>\$214,188,439.00</b> |

## SELECT SUPPLEMENTAL FORMS

2010-11

### **[Form A – ADA and Form RL – Revenue Limit]**

2010-11 Period 2 (P-2) Average Daily Attendance (ADA) is 22,149.45. However, based on prior year funding guarantee for declining enrollment the District's revenue limit funding is calculated on 22,199.87 ADA. District's 2010-11 Base Revenue Limit is \$6,358.64 per ADA; funded Base Revenue Limit due to state cuts is \$5,216.44.

### **[Form L – Lottery]**

Total 2010-11 Unrestricted Lottery revenues plus prior year carryover are \$2,847,263. The District spent \$2,388,434 leaving an ending balance of \$458,827 in unrestricted Lottery funds. The restricted portion of the Lottery reserve as of June 30, 2011 is \$106,010. Lottery funds are mainly spent at school sites on daily operating expenditures.

### **[Form CEA – Current Expense Formula/Minimum Classroom Compensation]**

The District is in compliance with Ed Code 41372 by spending 62.93% of its general fund budget on direct classroom labor. Ed Code 41372 requirement for unified school districts is set at 55%.

### **[Form DEBT – Schedule of Long-Term Liabilities]**

The District's General Long-Term Debt increased from \$192,665,516 at the beginning of the year to \$227,866,073 by the end of the year. This net increase of \$35,200,557 is mainly due to the issuance of Measure "G" Series B General Obligation Bonds.

### **[Form CAT – Schedule for Categoricals]**

Form CAT is an analysis of the District's categorical programs detailing award amounts, revenues, and expenditures. As of June 30, 2011, the Legally Restricted Ending Balance is \$6,064,413. \$2,305,679 of this amount is included in the 2011-12 expenditure budget and the remainder will be budgeted as carryovers for site administrators and program managers to utilize according to program stipulations.

## BOARD AGENDA

REGULAR MEETING  
September 15, 2011

### ACTION ITEM

**TO:** Board of Education

**PRESENTED BY:** Jaime R. Ayala, Assistant Superintendent, Business Services Division

**SUBJECT:** Adoption of Resolution No. 12-09 for Revised 2010-11 Actual Gann Limit and Projected 2011-12 Gann Limit

**GOAL:** Budget Planning

**STRATEGIC PLAN:** Strategy #1 - Communication

**BACKGROUND:** Annually the Board must adopt an appropriation limit (Gann Limit) for the new fiscal year and revise the appropriation limit for the fiscal year that just ended. The State Department of Finance is then notified of the actions because the State Gann Limit and school district Gann Limit are intertwined.

The attached presents the Gann Limit recalculation for 2010-11 and the preliminary limit for 2011-12.

**BUDGET IMPLICATIONS:** No impact to the General Fund.

**RECOMMENDATION:** That the Board adopt the Resolution No. 12-09 for Revised 2010-11 Actual Gann Limit and Projected 2011-12 Gann Limit.

**ACTION:** On motion of Board Member \_\_\_\_\_ and \_\_\_\_\_, the Board adopted Resolution No.12-09 for Revised 2010-11 Actual Gann Limit and Projected 2011-12 Gann Limit.

**COLTON JOINT UNIFIED SCHOOL DISTRICT**

**RESOLUTION No. 12-09  
ESTABLISHING 2011-12 APPROPRIATION LIMIT AND  
RE-ESTABLISHING 2010-11 APPROPRIATION LIMIT**

WHEREAS, in November of 1979, the California electorate did adopt Proposition 4, commonly called the Gann Amendment, which added Article XIII-B to the California Constitution; and,

WHEREAS, the provisions of that Article establish maximum appropriation limitations, commonly called "Gann Limits," for public agencies, including school districts; and,

WHEREAS, the District must establish a revised Gann limit for the 2010-11, \$95,356,931, fiscal year and a projected Gann Limit for the 2011-12, \$97,496,239, fiscal year in accordance with the provisions of Article XIII-B and applicable statutory law;

NOW, THEREFORE, BE IT RESOLVED that this Board does provide public notice that the attached calculations and documentation of the Gann limits for the 2010-11 and 2011-12 fiscal years are made in accord with applicable constitutional and statutory law;

AND BE IT FURTHER RESOLVED that this Board does hereby declare that the appropriations in the Budget for the 2010-11 and 2011-12 fiscal years do not exceed the limitations imposed by Proposition 4;

AND BE IT FURTHER RESOLVED that the Superintendent provides copies of this resolution along with the appropriate attachments to interested citizens of this District.

\*\*\*\*\*

DULY ADOPTED by the Board of Education of the Colton Joint Unified School District of San Bernardino County, State of California, with a vote of \_\_\_\_ ayes, \_\_\_\_ noes, and \_\_\_\_ absent, and signed by the President and attested by the Secretary this 15<sup>th</sup> day of September, 2011.

\_\_\_\_\_  
President, Board of Education

Attest:

\_\_\_\_\_  
Secretary, Board of Education

|   | 2010-11 Calculations   |              |                     | 2011-12 Calculations   |              |                     |
|---|------------------------|--------------|---------------------|------------------------|--------------|---------------------|
|   | Extracted Data         | Adjustments* | Entered Data/Totals | Extracted Data         | Adjustments* | Entered Data/Totals |
| <b>A. PRIOR YEAR DATA</b><br>(2009-10 Actual Appropriations Limit and Gann ADA are from district's prior year Gann data reported to the CDE)  | 2009-10 Actual         |              |                     | 2010-11 Actual         |              |                     |
| 1. FINAL PRIOR YEAR APPROPRIATIONS LIMIT<br>(Preload/Line D11, PY column)   | 98,116,848.32          |              | 98,116,848.32       |                        |              | 95,356,931.27       |
| 2. PRIOR YEAR GANN ADA (Preload/Line B9, PY column)   | 22,210.88              |              | 22,210.88           |                        |              | 22,149.45           |
| ADJUSTMENTS TO PRIOR YEAR LIMIT   | Adjustments to 2009-10 |              |                     | Adjustments to 2010-11 |              |                     |
| 3. District Lapses, Reorganizations and Other Transfers   |                        |              |                     |                        |              |                     |
| 4. Temporary Voter Approved Increases   |                        |              |                     |                        |              |                     |
| 5. Less: Lapses of Voter Approved Increases   |                        |              |                     |                        |              |                     |
| 6. TOTAL ADJUSTMENTS TO PRIOR YEAR LIMIT<br>(Lines A3 plus A4 minus A5)   |                        | 0.00         |                     |                        |              | 0.00                |
| 7. ADJUSTMENTS TO PRIOR YEAR ADA<br>(Only for district lapses, reorganizations and other transfers, and only if adjustments to the appropriations limit are entered in Line A3 above) |                        |              |                     |                        |              |                     |
| <b>B. CURRENT YEAR GANN ADA</b><br>(2010-11 data should tie to Principal Apportionment Attendance Software reports)   | 2010-11 P2 Report      |              |                     | 2011-12 P2 Estimate    |              |                     |
| 1. Total K-12 ADA (Form A, Line 10)   | 22,149.45              |              | 22,149.45           | 22,091.00              |              | 22,091.00           |
| 2. ROC/P ADA**  |                        |              |                     |                        |              |                     |
| 3. Total Charter Schools ADA (Form A, Line 26)  | 0.00                   |              | 0.00                | 0.00                   |              | 0.00                |
| 4. Total Supplemental Instructional Hours**   |                        |              |                     |                        |              |                     |
| 5. Divide Line B4 by 700 (Round to 2 decimal places)  |                        |              |                     |                        |              |                     |
| 6. TOTAL P2 ADA (Lines B1 through B3 plus B5)   |                        |              | 22,149.45           |                        |              | 22,091.00           |
| OTHER ADA<br>(From Principal Apportionment Attendance Software)   |                        |              |                     |                        |              |                     |
| 7. Apprentice Hours - High School   |                        |              |                     |                        |              |                     |
| 8. Divide Line B7 by 525 (Round to 2 decimal places)  |                        |              | 0.00                |                        |              | 0.00                |
| 9. TOTAL CURRENT YEAR GANN ADA<br>(Sum Lines B6 plus B8)  |                        |              | 22,149.45           |                        |              | 22,091.00           |
| <b>C. LOCAL PROCEEDS OF TAXES/STATE AID RECEIVED TAXES AND SUBVENTIONS (Funds 01, 09, and 62)</b>   | 2010-11 Actual         |              |                     | 2011-12 Budget         |              |                     |
| 1. Homeowners' Exemption (Object 8021)  | 147,378.75             |              | 147,378.75          | 100,000.00             |              | 100,000.00          |
| 2. Timber Yield Tax (Object 8022)   | 0.00                   |              | 0.00                | 0.00                   |              | 0.00                |
| 3. Other Subventions/In-Lieu Taxes (Object 8029)  | 0.00                   |              | 0.00                | 325.00                 |              | 325.00              |
| 4. Secured Roll Taxes (Object 8041)   | 10,400,384.25          |              | 10,400,384.25       | 9,492,382.00           |              | 9,492,382.00        |
| 5. Unsecured Roll Taxes (Object 8042)   | 542,200.83             |              | 542,200.83          | 700,000.00             |              | 700,000.00          |
| 6. Prior Years' Taxes (Object 8043)   | 220,248.24             |              | 220,248.24          | 350,000.00             |              | 350,000.00          |
| 7. Supplemental Taxes (Object 8044)   | 198,638.08             |              | 198,638.08          | 516,000.00             |              | 516,000.00          |
| 8. Ed. Rev. Augmentation Fund (ERAF) (Object 8045)  | (3,878,136.95)         |              | (3,878,136.95)      | (4,000,000.00)         |              | (4,000,000.00)      |
| 9. Penalties and Int. from Delinquent Taxes (Object 8048)   | 35,280.87              |              | 35,280.87           | 50,000.00              |              | 50,000.00           |
| 10. Other In-Lieu Taxes (Object 8082)   | 0.00                   |              | 0.00                | 0.00                   |              | 0.00                |
| 11. Comm. Redevelopment Funds (Obj. 8046, 8047 & 8625)<br>(Only if not counted in redevelopment agency's limit)   | 587.33                 |              | 587.33              | 0.00                   |              | 0.00                |
| 12. Parcel Taxes (Object 8621)  | 0.00                   |              | 0.00                | 0.00                   |              | 0.00                |
| 13. Other Non-Ad Valorem Taxes (Object 8622) (Taxes only)   | 0.00                   |              | 0.00                | 0.00                   |              | 0.00                |
| 14. Penalties and Int. from Delinquent Non-Revenue Limit Taxes (Object 8629) (Only those for the above taxes)   | 0.00                   |              | 0.00                | 0.00                   |              | 0.00                |
| 15. Transfers to Charter Schools<br>in Lieu of Property Taxes (Object 8096)   | 0.00                   |              | 0.00                | 0.00                   |              | 0.00                |
| 16. TOTAL TAXES AND SUBVENTIONS<br>(Lines C1 through C15)   | 7,666,581.40           | 0.00         | 7,666,581.40        | 7,208,707.00           | 0.00         | 7,208,707.00        |
| OTHER LOCAL REVENUES (Funds 01, 09, and 62)   |                        |              |                     |                        |              |                     |
| 17. To General Fund from Bond Interest and Redemption Fund (Excess debt service taxes) (Object 8914)  | 0.00                   |              | 0.00                | 0.00                   |              | 0.00                |
| 18. TOTAL LOCAL PROCEEDS OF TAXES<br>(Lines C16 plus C17)   | 7,666,581.40           | 0.00         | 7,666,581.40        | 7,208,707.00           | 0.00         | 7,208,707.00        |

|  | 2010-11 Calculations |              |                     | 2011-12 Calculations |              |                     |
|--|----------------------|--------------|---------------------|----------------------|--------------|---------------------|
|  | Extracted Data       | Adjustments* | Entered Data/Totals | Extracted Data       | Adjustments* | Entered Data/Totals |
| <b>EXCLUDED APPROPRIATIONS</b>   |                      |              |                     |                      |              |                     |
| 19. Medicare (Enter federally mandated amounts only from objs. 3301 & 3302; do not include negotiated amounts)                           |                      |              | 1,708,465.52        |                      |              | 1,706,808.00        |
| <b>OTHER EXCLUSIONS</b>  |                      |              |                     |                      |              |                     |
| 20. Americans with Disabilities Act  |                      |              |                     |                      |              |                     |
| 21. Unreimbursed Court Mandated Desegregation Costs  |                      |              |                     |                      |              |                     |
| 22. Other Unfunded Court-ordered or Federal Mandates   |                      |              |                     |                      |              |                     |
| 23. TOTAL EXCLUSIONS (Lines C19 through C22)   |                      |              | 1,708,465.52        |                      |              | 1,706,808.00        |
| <b>STATE AID RECEIVED (Funds 01, 09, and 62)</b>   |                      |              |                     |                      |              |                     |
| 24. Revenue Limit State Aid - Current Year (Object 8011)   | 108,776,430.00       |              | 108,776,430.00      | 110,192,842.00       |              | 110,192,842.00      |
| 25. Revenue Limit State Aid - Prior Years (Object 8019)  | (15,325.00)          |              | (15,325.00)         | 0.00                 |              | 0.00                |
| 26. Supplemental Instruction - CY (Res. 0000, Object 8590)**   |                      |              | 0.00                |                      |              | 0.00                |
| 27. Supplemental Instruction - PY (Res. 0000, Object 8590)**   |                      |              | 0.00                |                      |              | 0.00                |
| 28. Comm Day Sch Addl Funding - CY (Res. 2430, Obj. 8311 and Res. 0000, Obj. 8590)**   |                      |              | 0.00                |                      |              | 0.00                |
| 29. Comm Day Sch Addl Funding - PY (Res. 2430, Obj. 8319 and Res. 0000, Obj. 8590)**   |                      |              | 0.00                |                      |              | 0.00                |
| 30. ROC/P Apportionment - CY (Res. 0000, Object 8590)**  |                      |              | 0.00                |                      |              | 0.00                |
| 31. ROC/P Apportionment - PY (Res. 0000, Object 8590)**  |                      |              | 0.00                |                      |              | 0.00                |
| 32. Charter Schs. Gen. Purpose Entitlement (Object 8015)   | 0.00                 |              | 0.00                | 0.00                 |              | 0.00                |
| 33. Charter Schs. Categorical Block Grant (Object 8590)**  |                      |              | 0.00                |                      |              | 0.00                |
| 34. Class Size Reduction, Grades K-3 (Object 8434)   | 7,573,113.00         |              | 7,573,113.00        | 7,823,655.00         |              | 7,823,655.00        |
| 35. Class Size Reduction, Grade 9 (Object 8590)**  |                      |              | 0.00                |                      |              | 0.00                |
| 36. SUBTOTAL STATE AID RECEIVED (Lines C24 through C35)  | 116,334,218.00       | 0.00         | 116,334,218.00      | 118,016,497.00       | 0.00         | 118,016,497.00      |
| <b>ADD BACK TRANSFERS TO COUNTY</b>  |                      |              |                     |                      |              |                     |
| 37. County Office Funds Transfer (Form RL, Line 32)  | 289,148.00           |              | 289,148.00          | 281,030.00           |              | 281,030.00          |
| 38. TOTAL STATE AID (Lines C36 plus C37)   | 116,623,366.00       | 0.00         | 116,623,366.00      | 118,297,527.00       | 0.00         | 118,297,527.00      |
| <b>DATA FOR INTEREST CALCULATION</b>   |                      |              |                     |                      |              |                     |
| 39. Total Revenues (Funds 01, 09 & 62; objects 8000-8799)  | 177,964,526.31       |              | 177,964,526.31      | 169,243,455.00       |              | 169,243,455.00      |
| 40. Total Interest and Return on Investments (Funds 01, 09, and 62; objects 8660 and 8662)   | 105,487.41           |              | 105,487.41          | 201,000.00           |              | 201,000.00          |
| <b>APPROPRIATIONS LIMIT CALCULATIONS</b>   |                      |              |                     |                      |              |                     |
| <b>D. PRELIMINARY APPROPRIATIONS LIMIT</b>   |                      |              |                     |                      |              |                     |
| 1. Revised Prior Year Program Limit (Lines A1 plus A6)   |                      |              | 98,116,848.32       |                      |              | 95,356,931.27       |
| 2. Inflation Adjustment  |                      |              | 0.9746              |                      |              | 1.0251              |
| 3. Program Population Adjustment (Lines B9 divided by [A2 plus A7]) (Round to four decimal places)                                       |                      |              | 0.9972              |                      |              | 0.9974              |
| 4. PRELIMINARY APPROPRIATIONS LIMIT (Lines D1 times D2 times D3)   |                      |              | 95,356,931.27       |                      |              | 97,496,239.23       |
| <b>APPROPRIATIONS SUBJECT TO THE LIMIT</b>   |                      |              |                     |                      |              |                     |
| 5. Local Revenues Excluding Interest (Line C18)  |                      |              | 7,666,581.40        |                      |              | 7,208,707.00        |
| 6. Preliminary State Aid Calculation   |                      |              |                     |                      |              |                     |
| a. Minimum State Aid in Local Limit (Greater of \$120 times Line B9 or \$2,400; but not greater than Line C38 or less than zero)         |                      |              | 2,657,934.00        |                      |              | 2,650,920.00        |
| b. Maximum State Aid in Local Limit (Lesser of Line C38 or Lines D4 minus D5 plus C23; but not less than zero)                           |                      |              | 89,398,815.39       |                      |              | 91,994,340.23       |
| c. Preliminary State Aid in Local Limit (Greater of Lines D6a or D6b)  |                      |              | 89,398,815.39       |                      |              | 91,994,340.23       |
| 7. Local Revenues in Proceeds of Taxes   |                      |              |                     |                      |              |                     |
| a. Interest Counting in Local Limit (Line C40 divided by [Lines C39 minus C40] times [Lines D5 plus D6c])                                |                      |              | 57,569.06           |                      |              | 117,957.42          |
| b. Total Local Proceeds of Taxes (Lines D5 plus D7a)   |                      |              | 7,724,150.46        |                      |              | 7,326,664.42        |
| 8. State Aid in Proceeds of Taxes (Greater of Line D6a, or Lines D4 minus D7b plus C23; but not greater than Line C38 or less than zero) |                      |              | 89,341,246.33       |                      |              | 91,876,382.81       |
| 9. Total Appropriations Subject to the Limit   |                      |              |                     |                      |              |                     |
| a. Local Revenues (Line D7b)   |                      |              | 7,724,150.46        |                      |              |                     |
| b. State Subventions (Line D8)   |                      |              | 89,341,246.33       |                      |              |                     |
| c. Less: Excluded Appropriations (Line C23)  |                      |              | 1,708,465.52        |                      |              |                     |
| d. TOTAL APPROPRIATIONS SUBJECT TO THE LIMIT (Lines D9a plus D9b minus D9c)  |                      |              | 95,356,931.27       |                      |              |                     |

|   | 2010-11 Calculations  |              |                     | 2011-12 Calculations  |              |                     |
|---|-----------------------|--------------|---------------------|-----------------------|--------------|---------------------|
|   | Extracted Data        | Adjustments* | Entered Data/Totals | Extracted Data        | Adjustments* | Entered Data/Totals |
| <b>10. Adjustments to the Limit Per Government Code Section 7902.1</b><br>(Line D9d minus D4; if negative, then zero)<br><br>If not zero report amount to:<br>Ana J. Matosantos, Director<br>State Department of Finance<br>Attention: School Gann Limits<br>State Capitol, Room 1145<br>Sacramento, CA 95814 |                       |              | 0.00                |                       |              |                     |
| <b>Summary</b>  | <b>2010-11 Actual</b> |              |                     | <b>2011-12 Budget</b> |              |                     |
| <b>11. Adjusted Appropriations Limit</b><br>(Lines D4 plus D10)   |                       |              | 95,356,931.27       |                       |              | 97,496,239.23       |
| <b>12. Appropriations Subject to the Limit</b><br>(Line D9d)  |                       |              | 95,356,931.27       |                       |              |                     |

\* Please provide below an explanation for each entry in the adjustments column.

\*\* Impacted by the flexibility provisions of SBX3 4 (Chapter 12, Statutes of 2009), as amended by SB 70 (Chapter 7, Statutes of 2011). Amounts in Section C, State Aid Received, can no longer be extracted and must be manually input into the Adjustments column.

Sosan Schaller, Director, Fiscal Series  
Gann Contact Person

(909) 580-6605  
Contact Phone Number



## BOARD AGENDA

REGULAR MEETING  
September 15, 2011

### ACTION ITEM

**TO:** Board of Education

**PRESENTED BY:** Jaime R. Ayala, Assistant Superintendent, Business Services Division

**SUBJECT:** Adoption of Resolution No. 12-08 Approving the District-Wide Facilities Master Plan and Educational Specifications

**GOAL:** Facilities / Support Services

**STRATEGIC PLAN:** Strategy #4 – Facilities

**BACKGROUND:** As part of Strategic Planning Strategy 4, NTD Architecture was selected by the Board of Education on June 28, 2011 to prepare the district-wide master plan which provides detailed information for each school site, factors involved in long range planning, building, repair, and maintenance and also provides a plan for addressing the educational needs of the District, students, and community.

The district-wide master plan provides a technical and visual assessment of each site. In addition to the site analysis, NTD Architecture conducted community meetings to gather input from teachers, students, parents, and community members. The result is a comprehensive district-wide facilities master plan. The document proposes transformation models and an analysis of potential funding.

NTD Architecture also prepared educational specifications for the District. Educational specifications are a requirement for participation in the state facilities program and provide a basis for equality among all facilities which form the basis of the educational program.

At a Special Board Meeting on June 28, 2011, NTD Architecture presented a draft of the district-wide master plan to the Board. At this time staff recommends the adoption of the District-Wide Facilities Master Plan and Educational Specifications.

Staff will present future project prioritization at a subsequent Board meeting.

**BUDGET IMPLICATIONS:** No impact to the General Fund.

**RECOMMENDATION:** That the Board adopt Resolution No. 12-08 Approving the District-Wide Facilities Master Plan and Educational Specifications.

**ACTION:** On motion of Board Member \_\_\_\_\_ and \_\_\_\_\_, the Board adopted the resolution, as presented.

RESOLUTION NO. 12-08

BOARD OF EDUCATION  
COLTON JOINT UNIFIED SCHOOL DISTRICT  
SAN BERNARDINO COUNTY, CALIFORNIA

ADOPTING THE DISTRICT-WIDE FACILITIES MASTER PLAN & EDUCATIONAL  
SPECIFICATIONS

WHEREAS, the Colton Joint Unified School District's building inventory consists of twenty seven school sites; and

WHEREAS, much of the building inventory is in need of moderate to major renovations; and

WHEREAS, the Board of Education committed to the development of a comprehensive District-Wide Facilities Master Plan & Educational Specifications to investigate building conditions, enrollment trends, and future facility needs; and

WHEREAS, NTD Architecture was selected on April 15, 2010 as the District-Wide Facilities Master Planner Consultant and has worked in conjunction with District staff and consultants to develop the District-Wide Facilities Master Plan & Educational Specifications; and

WHEREAS, since April 15, 2010 the District worked collaboratively with a number of stakeholders including a broad based representation of community members, teachers, administrators, classified staff, parents, businesses, students and city agencies to formulate recommendations for the District-Wide Facilities Master Plan & Educational Specifications; and

WHEREAS, the District held meetings with interested stakeholders to receive and incorporate feedback from the community and as part of the community outreach, the District posted flyers, distributed e-mail notifications and mailed letters; and

WHEREAS, a number of meetings were conducted to review items such as enrollment trends, facility data, building condition, sustainable design guidelines and costs for improvements; and

WHEREAS, the District engaged in several planning studies as part of the District-Wide Facilities Master Plan & Educational Specifications process such as: Demographic and Enrollment Trends and Building Needs Assessments in order to understand the current facility conditions and to identify the future needs; and

WHEREAS, the District-Wide Facilities Master Plan & Educational Specifications contemplates a build-out plan through 2020; and

WHEREAS, at the Special Board Meeting that was held on June 28, 2011, the Board received and considered the Draft of the District-Wide Facilities Master Plan & Educational Specifications which includes information, documentation and recommendations;

NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD OF EDUCATION OF THE COLTON JOINT UNIFIED SCHOOL DISTRICT HEREBY ADOPTS AS FOLLOWS:

1. That the Board approve and adopt the District-Wide Facilities Master Plan & Educational Specifications;
2. That the Board directs staff to continue to develop an Implementation Plan for potential projects as recommended by the District-Wide Facilities Master Plan & Educational Specifications with consideration of maximizing available funding (Local, State and Federal sources) and to continually assess opportunities for funding projects that may become available to the District;
3. The Board reserves the authority to prioritize projects as deemed necessary;
4. That the Board directs staff to review and update as necessary the District-Wide Facilities Master Plan & Educational Specifications, applicable reports and the Implementation Plan;
5. That the Board authorizes staff to create and/or reconvene committees as deemed necessary;
6. That the Board of Education encourages staff to explore and to test pilot new materials, equipment and systems for inclusion into the standards as appropriate to ensure best practices and current materials and methods are adopted and utilized.

The foregoing resolution was considered, passed, and adopted by this Board at its regular meeting of September 15, 2011.

---

President of the Governing Board for the Colton Joint Unified School District

Upon motion of Member \_\_\_\_\_ and duly seconded, the foregoing Resolution was adopted by the following vote:

AYES:

NOES:

ABSENT

STATE OF CALIFORNIA            )  
  ) ss:  
COUNTY OF SAN BERNARDINO)

I, Frank A. Ibarra, Clerk of the Board of Education of the Colton Joint Unified School District of San Bernardino County, California, hereby certify that the above and foregoing Resolution was duly adopted by the said Board at a regular meeting thereof held on the 15<sup>th</sup> day of September, 2011 and passed by a vote of \_\_\_\_\_ of said Board.

---

Clerk of the Board of Education of the Colton Joint Unified  
School District, State of California

## BOARD AGENDA

REGULAR MEETING  
September 15, 2011

### ACTION ITEM

**TO:** Board of Education

**PRESENTED BY:** Jaime R. Ayala, Assistant Superintendent, Business Services Division

**SUBJECT:** Approval of Request to City of Grand Terrace City Council for the Support of Alternative Improvements to Union Pacific Railroad Crossing for the Grand Terrace High School Project

**GOAL:** Facilities / Support Services

**STRATEGIC PLAN:** Strategy #4 – Facilities

**BACKGROUND:** As a condition of opening the new Grand Terrace High School, the Environmental Impact Report for the project requires improvements be made to the existing Union Pacific Railroad (UPR) crossing located at the intersection of Taylor and Main Street in the City of Grand Terrace. The required improvements include upgrades of the computerized railroad crossing signalization, crossing arms, sidewalk, and other miscellaneous improvements with an estimated planning and construction cost in excess of \$600,000.

Union Pacific Railroad recently decided that in the near future they will be abandoning the tracks at the Taylor and Main Street intersection. District staff and Union Pacific Railroad have reached an agreement with the Public Utilities Commission (PUC) for an alternate solution that would maintain the safety of students and staff at a significantly lower cost. This solution requires City or District personnel or uniform officer assigned to monitor the railroad crossing an hour before, after, and during school hours, along with “Stop and Proceed” procedure, which UPR has agreed to implement until the rails are abandoned. There are only two trains scheduled per day for the existing track.

District staff recommends the Board’s approval for the alternative improvement measure and seeks the same support from the City of Grand Terrace City Council.

**BUDGET IMPLICATIONS:** No Impact to Bond Fund 21 – Measure G

**RECOMMENDATION:** That the Board approve the request to City of Grand Terrace City Council for the support of alternative improvements to Union Pacific Railroad crossing for the Grand Terrace High School Project.

**ACTION:** On motion of Board Member \_\_\_\_\_ and \_\_\_\_\_, the Board approved the request, as presented.

# Colton Joint Unified School District

Jerry Almendarez, Superintendent

Jaime R. Ayala, Assistant Superintendent, Business Services Division

Darryl Taylor, Director, Facilities Planning, and Construction



Mrs. Patt Haro, *President*

Mr. Robert D. Armenta, Jr., *Vice-President*

Mr. Frank A. Ibarra, *Clerk*

Mr. Randall Cenicerros

Mr. Roger Kowalski

Mrs. Laura Morales

Mr. Pilar Tabera

September 15, 2011

Grand Terrace City Council

22795 Barton Road

Grand Terrace, CA 92313

Dear Grand Terrace City Council:

As a condition of opening the new Grand Terrace High School, various state agencies require improvements be made to the existing Union Pacific Railroad crossing located at the intersection of Taylor and Main Street in the City of Grand Terrace. The required improvements include upgrade of computerized railroad crossing signalization, crossing arms, sidewalk, and other miscellaneous improvements with an estimated planning and construction cost in excess of \$600,000.

During the planning phase, Union Pacific Railroad has decided to abandon a portion of the existing rails which include the tracks at Taylor and Main Street intersection in the near future. Given there are only two trains scheduled per day on this track, in conjunction with planned abandonment, the \$600,000 planning and construction improvements is not prudent since it would be removed shortly after.

District staff, Union Pacific Railroad, and staff with City of Grand Terrace have had numerous meetings with the Public Utilities Commission (PUC) to seek a more cost effective alternative solution that would also maintain the safety of students and staff, and use the public funds in a responsible manner. The PUC recently agreed to waive the full railroad crossing improvements provided both the District and City of Grand Terrace support the following alternative measures:

- City or District Staff or Uniform Officer assigned to monitor the railroad crossing an hour before, after, and during school hours. (District will fund the personnel or Uniform Officer until the rail abandonment)
- Provide pedestrian sidewalk along north side of Main Street railroad crossing.
- Signage to prohibit parking within 100 feet of railroad crossing.
- Union Pacific Railroad implement Stop and Proceed Procedure (UPR has agreed to implement this procedure until tracks are abandoned)

On behalf of the Governing Board of the Colton Joint Unified School District, I hereby request City Council's support of the alternate railroad crossing measures. It is our opinion that having a uniform officer or City or

Grand Terrace City Council

September 15, 2011

Page 2

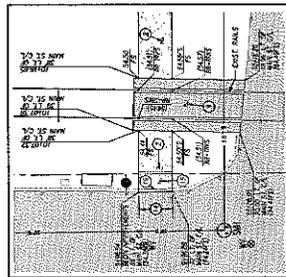
District personnel in conjunction with “Stop and Proceed” procedure is significantly safer than relying solely on mechanical crossing devices. The “Stop and Proceed” procedure involves having the train come to a complete stop prior to the intersection or rail crossing. The train is then escorted at a walking pace through the intersection or crossing by the train engineer. The savings in construction cost is also a much more prudent expenditure of funds given relatively short period of time that the rail-line will remain in service.

The Board and District staff are excited about the upcoming completion of this great facility, and would appreciate City Council’s continued support in working together to achieve the opening of Grand Terrace High School in 2012.

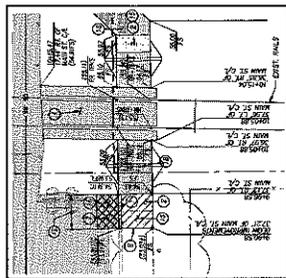
Sincerely,

Patt Haro, President of the Board of Education  
Colton Joint Unified School District

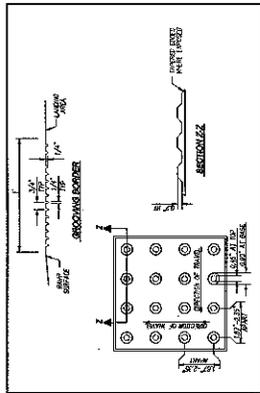




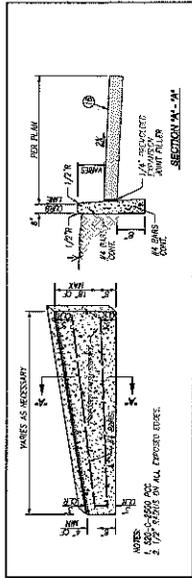
DETAIL 'A'  
REINFORCEMENT  
SCALE 1" = 10"



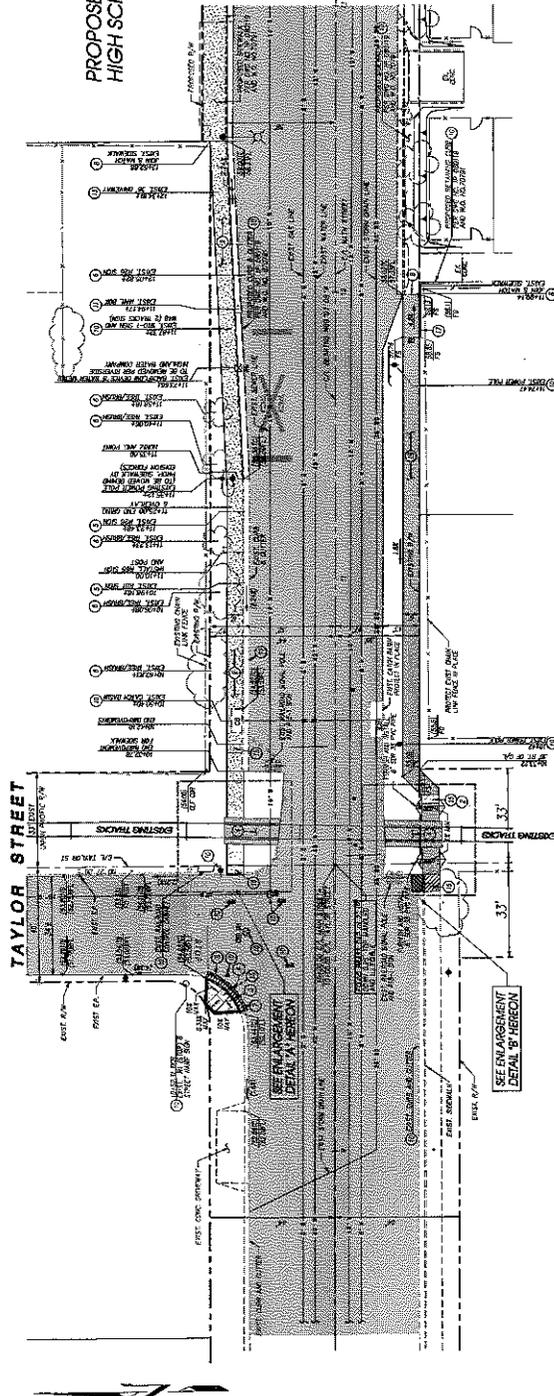
DETAIL 'B'  
REINFORCEMENT  
SCALE 1" = 10"



DETAIL 'C'  
SECTION  
SCALE 1" = 10"



DETAIL 'D'  
SECTION  
SCALE 1" = 10"



PROPOSED COLTON  
HIGH SCHOOL No. 3

MAIN STREET

- CONSTRUCTION NOTES**
1. CONSTRUCT 6" A.C. (500-C-2000) CURB PER COUNTY OF RIVERSIDE STD. NO. 204.
  2. CONSTRUCT 6" A.C. (500-C-2000) CURB PER COUNTY OF RIVERSIDE STD. NO. 204.
  3. CONSTRUCT 6" A.C. (500-C-2000) CURB PER COUNTY OF RIVERSIDE STD. NO. 204.
  4. CONSTRUCT 6" A.C. (500-C-2000) CURB PER COUNTY OF RIVERSIDE STD. NO. 204.
  5. CONSTRUCT 6" A.C. (500-C-2000) CURB PER COUNTY OF RIVERSIDE STD. NO. 204.
  6. CONSTRUCT 6" A.C. (500-C-2000) CURB PER COUNTY OF RIVERSIDE STD. NO. 204.
  7. CONSTRUCT 6" A.C. (500-C-2000) CURB PER COUNTY OF RIVERSIDE STD. NO. 204.
  8. CONSTRUCT 6" A.C. (500-C-2000) CURB PER COUNTY OF RIVERSIDE STD. NO. 204.
  9. CONSTRUCT 6" A.C. (500-C-2000) CURB PER COUNTY OF RIVERSIDE STD. NO. 204.
  10. CONSTRUCT 6" A.C. (500-C-2000) CURB PER COUNTY OF RIVERSIDE STD. NO. 204.

**LEGEND**

- AC FINISHMENT
- POC SURFACING
- AREA OF RAMP AND OVERLAY
- AREA OF REPAIRAL

**CURVE DATA**

| DATA | RAVINE | LENGTH   | WARRANTY |
|------|--------|----------|----------|
| 1    | A      | 57.3539' | 26.022'  |
| 2    | B      | 26.022'  | 13.022'  |
| 3    | C      | 13.022'  | 6.511'   |

GRAPHIC SCALE 1"=50'

MS 4506 W.D. # XXXX IP 080119

W.D. NO. 6.37

ROAD NO.

FILE NO.

DATE

**SIDWALK IMPROVEMENT PLAN**

**MAIN STREET**

FROM STATION 6+50.00 TO STATION 14+50.00

**CITY OF GRAND TERRACE**

PUBLIC WORKS DEPARTMENT

APPROVED BY: [Signature]

DATE: [Date]

**RIVERSIDE COUNTY**

TRANSPORTATION DEPARTMENT

APPROVED BY: [Signature]

DATE: [Date]

**EPIC ENGINEERS**

11111 RIVERSIDE BLVD.

PO BOX 1000

INDIAN WELLS, CA 92044

PHONE: (951) 732-2882

**DIG ALERT**

CALL BEFORE YOU DIG

1-800-4-A-DIG

**CONSTRUCTION NOTES**

1. CONSTRUCT 6" A.C. (500-C-2000) CURB PER COUNTY OF RIVERSIDE STD. NO. 204.

**CONSTRUCTION NOTES**

2. CONSTRUCT 6" A.C. (500-C-2000) CURB PER COUNTY OF RIVERSIDE STD. NO. 204.

**CONSTRUCTION NOTES**

3. CONSTRUCT 6" A.C. (500-C-2000) CURB PER COUNTY OF RIVERSIDE STD. NO. 204.

**CONSTRUCTION NOTES**

4. CONSTRUCT 6" A.C. (500-C-2000) CURB PER COUNTY OF RIVERSIDE STD. NO. 204.



## BOARD AGENDA

REGULAR MEETING  
September 15, 2011

### ACTION ITEM

- TO:** Board of Education
- PRESENTED BY:** Jaime R. Ayala, Assistant Superintendent, Business Services Division
- SUBJECT:** Approval of Contract Renewal for Services with School Facility Consultants (November 1, 2011 through October 31, 2012)
- GOAL:** Facilities / Support Services
- STRATEGIC PLAN:** Strategy #4 – Facilities
- BACKGROUND:** The original contract for services with School Facility Consultants was approved by the Board on October 21, 2010 for the period of November 1, 2010 through October 31, 2011.
- In order to keep new construction and modernization projects moving forward, it is important that the District take advantage of appropriate funding sources to supplement the general obligations bond funding. In addition, the District must stay abreast of Federal and State facilities program developments that may impact the District.
- School Facility Consultants will continue to coordinate with the District's program management firm, under the direction of the District's Assistant Superintendent of Business Services, seeking federal, state, and private funding that is appropriate for the District's new construction and modernization projects. School Facility Consultants will also keep the District aware of major developments with key agencies including the State Allocation Board and the State Implementation Committee.
- \*There is no fee increase from original contract approval.**
- BUDGET IMPLICATIONS:** Bond Fund 21 – Measure G Expenditure: \$120,000
- RECOMMENDATION:** That the Board approve contract renewal for services with School Facility Consultants (November 1, 2011 through October 31, 2012).
- ACTION:** On motion of Board Member \_\_\_\_\_ and \_\_\_\_\_, the Board approved the contract renewal, as presented.

B-10

This document represents an agreement between **Colton Joint Unified School District**, herein referred to as the Client, and **School Facility Consultants (SFC)**, herein referred to as the Contractor for the period November 1, 2011 through October 31, 2012.

For the remuneration stipulated, the Contractor shall provide the following services:

- Prepare a funding option plan which outlines State, Federal and private funding sources for the District's modernization and new construction facility projects.
- Work with the District, architect and all applicable State and Federal agency representatives, as needed, to advance the District's funding plan and ensure all projects are moving through the approval process in an efficient manner.
- At the District's request, assist with the preparation and submittal of all applicable funding applications.
- Advise the District on Federal and State program developments that may impact the District. Provide updates and identify areas where the District may wish to pursue program changes.
- Attend and monitor State Allocation Board, State Implementation Committee and various association Workshops and Conferences. Advise the District on industry events where their attendance and participation may benefit the District's facility program.
- At the District's request, SFC will partner with ALMA Strategies to provide strategic implementation support to the District as it acquires construction funding through bond and grant programs. These services can include construction planning, construction financing, real estate asset management and energy/solar consulting.
- Assist the Client with other services, as requested by the Client, and as accepted by the Contractor.

For the services delineated above, the Client shall pay the Contractor at the rate schedule below not to exceed \$120,000 without prior Client consent. The fee shall cover all normal business expenses incurred in Sacramento by the Contractor on behalf of the Client. Client agrees that if it becomes necessary for a Consultant from School Facility Consultants to visit the Client, the Client will pay for travel time per the rate schedule below. Client also agrees to reimburse Contractor for all necessary and pre-approved travel expenses.

**Hourly Rate Schedule**

|                        |                 |
|------------------------|-----------------|
| Principal              | \$195 per hour  |
| Director               | \$185 per hour  |
| Senior Consultant      | \$180 per hour  |
| Consultant             | \$160 per hour  |
| Research Analyst       | \$135 per hour  |
| Administrative Support | \$ 80 per hour  |
| Mileage                | \$ .50 per hour |

The Client shall be responsible for reviewing and verifying all data included in documents, forms and reports prepared by the Contractor on behalf of the Client. The Client shall be responsible for meeting any certification requirements and shall be responsible for consulting legal counsel as related to the preparation and submittal of documents, forms and reports.

It is understood that the Contractor shall function as an independent contractor without authority to obligate the Client for any indebtedness or other commitments. The Contractor will accurately and fairly represent the Client's position.

During the term of this agreement, the status of those individuals performing the work stipulated in this contract may change. Changes to an individual's status may affect billing rates. The Client agrees to accept these changes. The Contractor agrees that any such changes in status will be reflected on the bill. The Contractor shall bill the Client in increments of 15 minutes.

The terms of the agreement shall remain in force unless mutually amended. Either party reserves the right to terminate this agreement at any time on 30 days written notice. If either party terminates this contract, vendor shall cease all services at the end of the 30 day period. The District will pay any charges incurred up to the date of termination.

**School Facility Consultants**

**Colton Joint Unified School District**

\_\_\_\_\_  
Matthew A. Pettler  
Vice President  
Date: \_\_\_\_\_

\_\_\_\_\_  
Authorized Signature  
Date: \_\_\_\_\_



## BOARD AGENDA

REGULAR MEETING  
September 15, 2011

### ACTION ITEM

**TO:** Board of Education

**PRESENTED BY:** Jaime R. Ayala, Assistant Superintendent, Business Services Division

**SUBJECT:** Approval of Contract Amendment with Ruhnau Ruhnau Clarke for Design and Engineering of the Walk-In Freezer and Refrigerator at the District Warehouse

**GOAL:** Facilities / Support Services

**STRATEGIC PLAN:** Strategy #4 – Facilities

**BACKGROUND:** On May 19, 2011 the Board approved the original contract in the amount of \$33,500 with Ruhnau Ruhnau Clarke for the design and engineering of the walk-in freezer and refrigerator at the District warehouse.

Based on the design and engineering for the walk-in-freezer and cooler, both the electrical engineer and City of Colton Utility determined that the existing electrical service to the Maintenance and Operations warehouse does not have the sufficient capacity to service the new walk-in-freezer. An upgrade and replacement of the existing service will be required by the City of Colton Utilities. The requested amendment includes all engineering, plan review, and meetings required to obtain approval from the City of Colton Utilities.

District Staff has reviewed the proposal and recommends the approval of the amendment with Ruhnau Ruhnau Clarke for the additional engineering for upgrade/replacement of existing service at the District warehouse.

**BUDGET**

**IMPLICATIONS:** Fund 13 Cafeteria Fund Expenditure: \$3,600

**RECOMMENDATION:** That the Board approve the amendment with Ruhnau Ruhnau Clarke for the design and engineering of the walk-in freezer and refrigerator at the District Warehouse.

**ACTION:** On motion of Board Member \_\_\_\_\_ and \_\_\_\_\_, the Board approved the amendment, as presented.

September 2, 2011

Ruhnau Ruhnau Clarke

Mr. Dave Beeson, Director of Purchasing  
Colton Joint Unified School District  
1212 Valencia Drive  
Colton, CA 92324

Re: District Warehouse Walk-In Freezer/Cooler Replacement  
Colton Joint Unified School District  
Additional Services Request #1

Dear Mr. Beeson:

We are submitting an additional services request for providing electrical engineering service for the above referenced project. The additional service is to design a new electrical service to accommodate the new walk-in freezer/coolers at the District's warehouse. The work will be performed by our electrical engineering consultant, FBA, in accordance with their letter (attached) dated July 18, 2011. Ruhnau Ruhnau Clarke (RRC) will pass on FBA's direct cost of \$3,600.00, without any mark-up, to the District. The additional fee of \$3,600 will amend our contract from \$33,500.00 to \$37,100.00.

Please let me know if you have any questions.

Thank you,



Roger Clarke  
Principal

cc: Dan Goon, RRC  
File 1-15-102

Attachment: FBA Letter, dated 7/18/11

July 18, 2011



**Mr. Dan Goon**

Project Director  
Ruhnau · Ruhnau · Clarke  
Architects · Planners  
3775 10th Street  
Riverside, CA 92501-3620

Reference: Walk-In Freezer/Cooler Replacement  
Colton Joint Unified School District  
FBA #874744.10 (RRC #1-15-102)

Subject: Additional Services

**Dear Dan:**

We are please to submit our proposal to provide additional electrical engineering services for the subject project.

Based on our coordination meeting on July 12, 2011, it was determined that the new freezer/cooler equipment will exceed the rating of the existing power service equipment. The following is a list of the additional scope of work:

1. Coordination with Colton Utility Company for the replacement/upgrades of the existing power service to the site.
2. Provide new concrete pad for Utility Company transformer equipment and underground service feeder conduits.
3. Provide new weatherproof meter switchboard including back-feed connections to existing power loads that will remain.
4. Additional site visit and meeting with Utility Company to determine requirements for the new power service.

We estimate approximately Thirty (30) hours of additional engineering and cad drafting time for the above additional scope of work. This will equate to Three Thousand Six Hundred Dollars (\$3,600.00) for the additional services. This fee will be in addition to our base fixed fee of \$800.00 for the power connections to the freezer/cooler equipment for a total fee of Four Thousand Four Hundred Dollars (\$4,400.00).

As we discussed, we are proceeding with our coordination with the utility company in order to meet your project schedule to have 100% complete working drawings ready for bid by August 26, 2011. If you have any questions and/or comments, please do not hesitate to call.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Alan L. Bravo', written in a cursive style.

**Alan L. Bravo**  
Principal  
Project Director

cc: FBA Accounting

cc: CATHY ORRIGAN/CA  
File: 1-15-102

874/744.10/P2203



## BOARD AGENDA

REGULAR MEETING  
September 15, 2011

### ACTION ITEM

**TO:** Board of Education

**PRESENTED BY:** Jaime R. Ayala, Assistant Superintendent, Business Services Division

**SUBJECT:** Approval of CAHSEE Program Restructuring for 2012-13

**GOAL:** Budget Planning

**STRATEGIC PLAN:** Strategy #1 – Communication

**BACKGROUND:** In order to maintain fiscal solvency, the District must implement a fiscal recovery plan for 2012-13 that will result in expenditure reductions of at least \$14 million. This plan will include the reduction and/or elimination of certain programs and reduction of salary and benefits.

This plan includes restructuring the CAHSEE program, effective July 1, 2012, which will result in an estimated General Fund expenditure reduction of approximately \$80,000 for 2012-13.

**BUDGET IMPLICATIONS:** Estimated \$80,000 savings to District's General Fund in 2012-13.

**RECOMMENDATION:** That the Board approve CAHSEE Program Restructuring for 2012-13.

**ACTION:** On motion of Board Member \_\_\_\_\_ and \_\_\_\_\_, the Board approved the recommendation as presented.



## BOARD AGENDA

REGULAR MEETING  
September 15, 2011

### ACTION ITEM

**TO:** Board of Education

**PRESENTED BY:** Jaime R. Ayala, Assistant Superintendent, Business Services Division

**SUBJECT:** Approval of AVID Program Restructuring for 2012-13

**GOAL:** Budget Planning

**STRATEGIC PLAN:** Strategy #1 – Communication

**BACKGROUND:** In order to maintain fiscal solvency, the District must implement a fiscal recovery plan for 2012-13 that will result in expenditure reductions of at least \$14 million. This plan will include the reduction and/or elimination of certain programs and reduction of salary and benefits.

This plan includes restructuring the AVID program, effective July 1, 2012, resulting in an estimated General Fund expenditure reduction of approximately \$175,000 for 2012-13.

**BUDGET IMPLICATIONS:** Estimated \$175,000 savings to District's General Fund in 2012-13.

**RECOMMENDATION:** That the Board approve AVID Program Restructuring for 2012-13.

**ACTION:** On motion of Board Member \_\_\_\_\_ and \_\_\_\_\_, the Board approved the recommendation as presented.



## BOARD AGENDA

REGULAR MEETING  
September 15, 2011

### ACTION ITEM

**TO:** Board of Education

**PRESENTED BY:** Jaime R. Ayala, Assistant Superintendent, Business Services Division

**SUBJECT:** Approval of Summer School Program Elimination for 2012-13

**GOAL:** Budget Planning

**STRATEGIC PLAN:** Strategy #1 – Communication

**BACKGROUND:** In order to maintain fiscal solvency, the District must implement a fiscal recovery plan for 2012-13 that will result in expenditure reductions of at least \$14 million. This plan will include the reduction and/or elimination of certain programs and reduction of salary and benefits.

This plan includes elimination of the Summer School program effective July 1, 2012, resulting in an estimated General Fund expenditure reduction of approximately \$370,000 for 2012-13.

**BUDGET IMPLICATIONS:** Estimated \$370,000 savings to District's General Fund in 2012-13.

**RECOMMENDATION:** That the Board approve Summer School Program Elimination for 2012-13.

**ACTION:** On motion of Board Member \_\_\_\_\_ and \_\_\_\_\_, the Board approved the recommendation as presented.



## BOARD AGENDA

REGULAR MEETING  
September 15, 2011

### ACTION ITEM

**TO:** Board of Education

**PRESENTED BY:** Jaime R. Ayala, Assistant Superintendent, Business Services Division

**SUBJECT:** Approval of Elementary Music Program Elimination for 2012-13

**GOAL:** Budget Planning

**STRATEGIC PLAN:** Strategy #1 – Communication

**BACKGROUND:** In order to maintain fiscal solvency, the District must implement a fiscal recovery plan for 2012-13 that will result in expenditure reductions of at least \$14 million. This plan will include the reduction and/or elimination of certain programs and reduction of salary and benefits.

This plan includes elimination of the Elementary Music program effective July 1, 2012 resulting in an estimated General Fund expenditure reduction of approximately \$176,000 for 2012-13.

**BUDGET IMPLICATIONS:** Estimated \$176,000 savings to District's General Fund in 2012-13.

**RECOMMENDATION:** That the Board approve Elementary Music Program Elimination for 2012-13.

**ACTION:** On motion of Board Member \_\_\_\_\_ and \_\_\_\_\_, the Board approved the recommendation as presented.



## BOARD AGENDA

REGULAR MEETING  
September 15, 2011

### ACTION ITEM

- TO:** Board of Education
- PRESENTED BY:** Jaime R. Ayala, Assistant Superintendent, Business Services Division
- SUBJECT:** Approval of Middle School Music/Band Program Restructuring for 2012-13
- GOAL:** Budget Planning
- STRATEGIC PLAN:** Strategy #1 – Communication
- BACKGROUND:** In order to maintain fiscal solvency, the District must implement a fiscal recovery plan for 2012-13 that will result in expenditure reductions of at least \$14 million. This plan will include the reduction and/or elimination of certain programs and reduction of salary and benefits.
- This plan includes restructuring the Middle School Music/Band program, effective July 1, 2012, resulting in an estimated General Fund expenditure reduction of approximately \$199,459 for 2012-13.
- BUDGET IMPLICATIONS:** Estimated \$199,459 savings to District's General Fund in 2012-13.
- RECOMMENDATION:** That the Board approve Middle School Music/Band Program Restructuring for 2012-13.
- ACTION:** On motion of Board Member \_\_\_\_\_ and \_\_\_\_\_, the Board approved the recommendation as presented.



**BOARD AGENDA**

**REGULAR MEETING  
September 15, 2011**

**ADMINISTRATIVE REPORT**

**TO:** Board of Education

**PRESENTED BY:** Jaime R. Ayala, Assistant Superintendent, Business Services Division

**SUBJECT:** Approved Disbursements

**GOAL:** Budget Planning

**STRATEGIC PLAN:** Strategy #1 – Communication      Strategy #4 – Facilities  
Strategy #2 – Curriculum      Strategy #5 – College Career  
Strategy #3 – Decision Making      Strategy #6 – Character

**BACKGROUND:** The Board of Trustees payment report is available at the Board of Education meeting for review. Items listed in the payment report have been approved and paid.

Disbursements have been paid as listed, from batch # 0255 through Batch #0332 for the sum of \$7,904,825.66.

**BUDGET IMPLICATIONS:** \$7,904,825.66 paid from funds as listed in the payment report.

