

Colton Joint Unified School District

Student Services Center, Board Room, 851 South Mt. Vernon Ave., Colton, CA 92324



Minutes October 7, 2010

The Board of Education of the Colton Joint Unified School District met for a Regular Meeting and Public Hearing on Thursday, October 7, 2010, 2010 at 5:30 p.m. in the Board Room at the CJUSD Student Services Center, 851 So. Mt. Vernon Avenue, Colton, California.

Trustees Present

Mr. Mel Albiso	President
Mr. Frank A. Ibarra	Vice President
Mr. David R. Zamora	Clerk
Mr. Robert D. Armenta Jr.	
Mrs. Patt Haro	
Mrs. Marge Mendoza-Ware	
Mr. Kent Taylor	

Staff Members Present (*excused)

Mr. James A. Downs	Mrs. Jennifer Jaime*
Mr. Jerry Almendarez	Mrs. Ingrid Munsterman
Mr. Jaime R. Ayala	Mrs. Helen Rodriguez
Mrs. Mollie Gainey-Stanley	Ms. Sosan Schaller
Mr. Mike Snellings	Mr. Darryl Taylor
Mrs. Bertha Arreguín	Dr. Patrick Traynor
Mr. Todd Beal	Ms. Katie Orloff
Mr. Brian Butler	Ms. Jennifer Rodriguez

Strategic Plan -- Mission Statement

The Mission of the Colton Joint Unified School District, a team of caring employees dedicated to the education of children, is to ensure each student learns the academic knowledge and skills necessary to thrive in college or in the workforce and be responsible, productive citizens by providing engaging, challenging, and enriching opportunities and specialized programs in a safe environment in partnership with students, families and our diverse communities

1.0 OPENING Call to Order/Renewal of the Pledge of Allegiance

Board President Albiso called the meeting to order at 5:30 p.m. Board Member Zamora led in the renewal of the pledge of allegiance to the flag of the United States of America.

2.0 SPECIAL PRESENTATIONS

2.1 Employee and Education Partner Recognition

Kevin Harvick was recognized as the Education Partner for the month of September. Principal Verdi, CHS, and Principal Kimbwalala, BMS, commended Mr. Harvick, NASCAR driver, for introducing more than 300 CJUSD at-risk students to opportunities through the "Kevin's Krew" program. This outreach program was designed to expose at-risk students to the world of racing and the career opportunities within.

Alicia Martinez, Community Liaison, Administrative Services, was awarded Classified Employee of the Month by Director Beal. Mrs. Martinez has a great deal of respect for her job; she demonstrates kindness and compassion by going out of her way to assist others. When a family is in need, Mrs. Martinez will work determinedly to provide food, supplies, transportation, and other amenities. For this reason, it was not a surprise to her department when she purchased groceries, out-of-pocket, for a homeless family in need.

Heather Dominguez, Curriculum Program Specialist, Smith Elementary School, was recognized as the Certificated Employee of the Month by Principal Mortensen. Mrs. Dominguez is a perfect example of what a Smith Star truly is. Simply put, she is remarkable. She is knowledgeable, helpful, kind and welcomes all questions and problems equally. Student academic and personal success are at the core of Mrs. Dominguez' heart. She does not hesitate to stay beyond her contract hours, assisting staff, students and parents because she knows her efforts will positively impact her students.

Amanda Corridan, Coordinator of Child Welfare and Attendance, Administrative Services, was awarded Management Employee of the Month by Director Beal. Mrs. Corridan's competitive nature and strong desire to win are her foundation for success. She was a key element in creating the Summer School Drop-out Recovery Program at Washington High School. Her desire for all students to succeed has increased attendance while decreasing the dropout-rate. Mrs. Corridan helped to develop the Student Assistance Program by collaborating with the community, and created a championship-caliber team within her department that is focused on student success.

3.0 SCHOOL SHOWCASE

3.1 Washington High School

Washington High School students Rene Acosta, Juan Alas, Kevin Coddington, Daeshunn Dupree, Jose Olivarez, Joshua Rios, Mario Sierra and Jose Vaca announced that Washington had 94 graduates in the 2009-10 school year. The second annual Summer Graduation Ceremony took place on September 23rd and included 84 students from all four high schools. Washington is preparing for their WASC Spring Visit, February 28th through March 2nd; they are the only school in the district to earn two consecutive six-year accreditations.

Washington has implemented two new programs to support student academic success. All students in 7th-12th grade will participate in five practice CAHSEE exams and qualifying 9th and 10th grade Opportunity students will use the READ 180 program. Students are recognized for their academic achievements through Perfect Attendance & Honor Roll Awards.

The Special Day Class, High School Career Program, allows students to explore their career paths and plan for life after high school. Post-secondary education is also promoted by partnerships with Cal State University San Bernardino (CSUSB) and San Bernardino Valley College (SBVC). Upcoming events include the CSUSB Woman's Empowerment conference on October 16, 2010 and presentations from SBVC focused on topics such as "How to be a Successful Leader in your Community" and "Options after High School." Washington students and staff look forward to another successful school year. Their next school report is scheduled for Thursday, December 9, 2010.

4.0 ADMINISTRATIVE PRESENTATIONS

4.1 McKinney/Vento Education Act

Director Beal, Administrative Services, presented the McKinney/Vento Act, Homeless Education. Currently, there are 2,349 homeless students within the Colton Joint Unified School District. This includes students living in shared housing, motels/hotels, trailer homes/parks, cars, parks, abandoned buildings, emergency or transitional shelters, substandard housing, unaccompanied youth and those awaiting foster care placement.

Mr. Beal discussed the basic components of the law, and current services and resources provided by the district. He also reviewed the Education for Homeless Children and Youth Grant (EHCYG) and the American Reinvestment and Recovery Act (ARRA) which provide funding for tutoring and academic enrichment programs, expedited evaluations for educational services, professional development for educators and staff, health referral services, transportation, early childhood education programs, before-and after-school programs, education and training for parents, provision of school supplies and counseling services.

5.0 PUBLIC HEARING ~ None~

6.0 PUBLIC COMMENT

6.1 Blue card—Specific Consent, Action, Study & Information or Closed Session Item

- No Comments

White card—Items/Topics Not on the Agenda:

- *Stephen Wahl*, representative from Congressman Joe Baca's office, announced that he will research additional homeless grants for the district. He also announced the upcoming Military Academy Information Night hosted by Congressman Baca. He invited interested persons to call Congressman Baca's office, (909) 885-2222, for additional information.
- *Christine Irish-Re*, Colton resident, commented on the Physical Education courses at Colton High School.

7.0 ACTION SESSION

A. Consent Items

#283 On motion of Board Member Taylor and Board Member Mendoza-Ware and carried on a 7-0 vote, the Board approved Consent Items A-1 through A-9.

#283.1 A-1 Approved the September 16, 2010, Regular Meeting Minutes

#283.2 A-2 Approved Student Field Trips (**Exhibit A**)

#283.3 A-3 Approved Consultant for Assembly Presentation (**Exhibit B**)

#283.4 A-4 Accepted the After School Education and Safety Program (ASES)-Core Funds for Crestmore, Smith and Zimmerman Elementary Schools (2010-11)

#283.5 A-5 Approved the Agreement with DeVry University for Participation in the "Passport to College" Program (Effective June 30, 2011)

#283.6 A-6 Approved the Resolution and Acceptance of Funding for Child Care and Development Program: (CCAP-0081) Infant and Toddler Child Care Program 2010-11

- #283.7 A-7 Approved Renewal of the One-Year Computer Program License Agreement with *SkillsTutor* to Provide Supplemental Instruction and Tutoring Services for Middle School Students (2010-11)
- #283.8 A-8 Accepted Gifts (**Exhibit C**)
- #283.9 A-9 Approved Reimbursement for Damage to Employee Vehicle in Accordance with Board Policy 4156.3

B. Action Items

#284 On motion of Board Member Zamora and Board Member Mendoza-Ware and carried on a 7-0 vote, the Board approved Action Items B-1 through B-7.

- #284.1 B-1 Approved Personnel Employment (**Exhibit D**)
- #284.2 B-2 Approved Conference Attendance (**Exhibit E**)
- #284.3 B-3 Approved Assignment Teacher Under CA Commission on Teacher Credentialing Variable Term Waiver (2010-11)
- #284.4 B-4 Approved Tentative Agreement to the Collective Bargaining Agreement Between California School Employees Association (CSEA) and the Colton Joint Unified School District (2009-10)
- #284.5 B-5 Approved Purchase Orders
- #284.6 B-6 Approved Disbursements
- #284.7 B-7 Approved the Colton-Redlands-Yucaipa Regional Occupational Program (CRY-ROP) Master Agreement for Programs and Services for the 2010-11 School Year
- Withdrawn B-8 ~~Approved Short List of Firms for Relocation Services, Move Management Services and Furniture/Equipment Procurement Services District Wide~~
- Withdrawn B-9 ~~Adopted Resolution No. 11-13 Approving the Lease Leaseback Sublease, Site Lease Agreements and Construction Services Agreement and Other Acts Relating to the Construction of the Colton High School Math & Science Building Project~~

C. Action Items – Board Policy – Second Reading

#285 On motion of Board Member Taylor and Board Member Haro and carried on a 7-0 vote, the Board approved Action Item C-1, *Board Policy*, as presented.

- #285.1 C-1 Approved Adoption of Board Policies and Administrative Regulations:
BP 1000 Series *Community Relations*

D. Action Items – Resolution – Second Reading

8.0 ADMINISTRATIVE REPORTS

AR-8.1 Resignations

AR-8.2 Budget Update

Board President Albiso read aloud the Budget Approval Letter the district received from the County (**EXHIBIT F**).

Assistant Superintendent Ayala commented on the state budget. Although the state budget has not been approved, the district is hopeful that the outcome will not be as dire as originally anticipated. Mr. Ayala reported that he will attend the 2010 Annual School Finance Management workshop with other members of executive cabinet on October 11th.

AR-8.3 Facilities Update

Director Darryl Taylor presented the Facilities Special Report which included updates on the Bloomington and Colton High School New Cafeteria and Multipurpose Buildings, Joe Baca Middle School, CHS's New Math and Science Buildings, Measure G – Series B Bond sales, and Grand Terrace High School (**EXHIBIT G**).

AR-8.4 Budget Subcommittee Update ~No Report~

AR-8.5 Curriculum Subcommittee Update ~No Report~

AR-8.6 Facilities Subcommittee Update ~No Report~

AR-8.7 ACE Representative

President Karen Houck responded to comments made during public session at the September 16th Board Meeting asserting that CJUSD teachers are creditable and dedicated employees.

AR-8.8 CSEA Representative ~No Report~

AR-8.9 MAC Representative ~No Report~

AR-8.10 ROP Update ~No Report~

9.0 SUPERINTENDENT'S COMMUNICATION

Superintendent Downs announced the upcoming dedication and groundbreaking ceremonies at Grand Terrace High School, Joe Baca Middle School and Colton High School. He also announced the 10th Annual BHS Futures Night on October 12th. As an added reward for the Superintendent's 8 for 800 club, Reche Canyon, Smith and Terrace View Elementary Schools were each presented with two framed pictures highlighting their API success. Additional, Mr. Downs provided personalized note pads for employees at each of the three locations. He congratulated 10 Grant Elementary School teachers who were awarded \$100 gift cards provided by Wal-Mart in Colton. In celebration of Hispanic Heritage Month, the all female mariachi group, Reyna de Los Angeles, performed for Smith Elementary School students and staff. Smith's office manager, Sylvia Hinojosa, was able to share her musical talents with her co-workers and students. Mr. Downs congratulated Slover Mountain and Washington High Schools for maintaining an average daily attendance rate that exceeds the state average for alternative schools and encouraged them to keep up the good work. He invited the public to attend McKinley Elementary School's Hispanic Heritage Month carnival on October 8th. Lastly, he praised Joshua Mora, Head Start student, and Mrs. Gringrelia Candray, San Salvador State Preschool teacher. Joshua called 911 and asked for emergency services when his mother fainted at home. He recently learned how to dial 911 during an emergency when Mrs. Candray taught a month long class focused on health and safety.

Superintendent Downs also commented on the Budget Approval Letter the district received from the County and stressed the seriousness of the budgetary decisions the district is faced with.

10.0 BOARD MEMBER COMMENTS

Board Member Armenta announced that he is looking forward to the dedication at Grand Terrace High School and introducing Mrs. Dischinger as the new principal. Mr. Armenta recently met with Congressman Joe Baca and commented on the groundbreaking event scheduled for Joe Baca Middle School.

Board Member Mendoza-Ware commented on a letter she received regarding pedestrian safety near the crosswalk on Hawthorne and Cedar Avenues. She also spoke in support of placing memorials at each high school honoring former alumni killed defending our nation. With board consensus, staff was asked to look into these requests and report back to the board. Mrs. Mendoza-Ware asked for all board members to receive a copy of the district's policies on fundraising.

Board Member Zamora requested copies of site plans for Colton High School's Math and Science Building, as well as, Joe Baca Middle School.

Board Member Ibarra thanked Director Todd Beal for the McKinney/Vento Act presentation. He also commented on the concerns raised during public comment regarding the athletic fields and physical education courses at Colton High School.

Board Member Haro commented on Birney's Character Building Celebration and 6th Annual Academic Honor Awards, the CST Celebration at McKinley, Reyna de Los Angeles' visit to Smith, Zimmerman's Afternoon with the Stars, Reche Canyon's Silver and Gold Celebration and Grant's Reading Buddies Program. Mrs. Haro complimented Bloomington High School students on their successful Fall Festival choir fundraiser, NJROTC who placed 6th over all at the Troy Field Meet in Fullerton, and AP students who received AP Scholar Awards. She thanked participants in Jurupa Vista's blood drive/ bone marrow screening benefitting Andres Garcia, student. Mrs. Haro requested a copy of the Special Education audit as prepared by Total School Solutions. In closing, Mrs. Haro, with board consensus, requested that staff research solutions to improve the field conditions, including bleachers, at Bloomington High School and the press box at both Bloomington and Colton High Schools.

Board Member Taylor complimented Mrs. Dischinger, thanking her for visiting with Terrace Hills Middle School students. He also responded to public comment regarding Colton High School's physical education and athletic fields. Mr. Taylor encouraged the public to express their concerns in a timely and appropriate manner. He also praised Mrs. Gainey-Stanley and Mrs. Jaime for the effective after-school programs that include academic enrichment and nutrition for students.

Board Member Albiso, with board consensus requested an electronic voting system to be installed in the Board Room. He complimented Principal Dischinger, GTHS, for visiting Terrace Hills Middle School and encouraged her to also visit the students at Colton Middle School.

11.0 CLOSED SESSION

At 7:38 p.m., Board President Albiso announced that the board would recess to closed session to discuss the following items on the closed session agenda:

- 11.1 • Student Discipline, Revocation and Re-entry
- 11.2 • Personnel
- 11.3 • Conference with Legal Counsel—Anticipated Litigation
- 11.4 • Conference with Labor Negotiator

12.0 PUBLIC SESSION – ACTION REPORTED FROM CLOSED SESSION

The Board meeting reconvened at 8:14 p.m. Board President Albiso reported on action taken in closed session.

12.1 Student Discipline, Revocation, and Re-entry

#286 On motion of Board Member Zamora and Board Member Haro and carried on a 7-0 vote, the board approved staff's recommendation for student discipline items #1-6, as presented.

- | | |
|-----------|------------|
| 1. 82268 | 4. 132029 |
| 2. 121883 | 5. 1035196 |
| 3. 160848 | 6. 92118 |

#287 On motion of Board Member Zamora and Board Member Taylor and carried on a 7-0 vote, the board approved staff's recommendation for student readmission items #1-3, as presented.

- 1. 91829
- 2. New student
- 3. 75894

12.2 Personnel ~No Report~

- ♦ Public Employee: Discipline/Dismissal/Employment/Release/Reassignment (Gov. Code 54957)

12.3 Conference with Legal Counsel—Anticipated Litigation ~No Report~

Significant exposure to litigation pursuant to Government Code Section 54956.9(b)
Potential Case: ~One~

12.4 Conference with Labor Negotiator ~No Report~

Agency:

Jerry Almendarez Assistant Superintendent, Human Resources Division
Ingrid Munsterman, Director, Human Resources Division

Employee Organizations:

Association of Colton Educators (ACE)
California School Employees' Assoc. (CSEA)
Management Association of Colton (MAC)

13.0 ADJOURNMENT

At 8:15 p.m., the meeting was adjourned until the next Regular Board of Education Meeting on Thursday, October 21, 2010, at the Colton JUSD Student Services Center, 851 South Mt. Vernon Avenue, Colton, California.

EXHIBIT A, FIELD TRIPS:

<u>Site</u>	<u>Date</u>	<u>Depart</u>	<u>Return</u>	<u>Destination</u>	<u>Activity/Background</u>	<u>Grade</u>	<u>Teacher</u>	<u>Cost</u>	<u>Funding</u>	<u>Strategic Plan*</u>
BMS	1/04/11 1/05/11 1/06/11 1/07/11 (T/W/Th/F) (winter recess)	8:00am	4:00pm	Flabob Air Academy Airport, Riverside (Parent Transportation)	<i>Flabob Air Academy</i> Students will receive a hands-on experience on entry level aeronautics skills. This is designed for students interested in aerospace engineering careers.	7/8	Daniel Morse Michael Bayless + 12 (12)	\$900	Donations	Strategy #1
BHS	11/19/10 - 11/20/10 (park closes at 1 am)	5:00pm	2:00am	Knotts Berry Farm, Buena Park (District Transportation)	<i>Knotts Berry Farm</i> In preparation for college life, AVID students will receive team building, support, encouragement and dialogue with other college bound students.	9-12	Holly Todd, Leilani Bautista, Ramona Martinez, Stacie Ziegler, +3 (100)	\$2,920	ASB AVID	Strategy #1

EXHIBIT B, CONSULTANTS FOR ASSEMBLY PRESENTATION

<u>Site</u>	<u>Date(s)</u>	<u>Time</u>	<u>Program/Purpose</u>	<u>Location</u>	<u>Consultant(s)</u>	<u>Cost</u>	<u>Funds</u>	<u>Strategic Plan*</u>
McKinley	10/24/10	8:30am and 9:30am	"Kicks" Red Ribbon Week	Auditorium	Jeff Becker, "Karate Chief" Martial Arts Instructor, Colton	No Cost	N/A	Strategy #1

EXHIBIT C, GIFTS:

<u>Site</u>	<u>Donor</u>	<u>Donation/Purpose</u>	<u>Amount</u>
Birney Elementary	CEC Entertainment 4441 West Airport Freeway, Irving, TX 75062	Check #863668 Fieldtrips & Incentives	\$640.74
Birney Elementary	Target P.O. Box 59214 Minneapolis, MN 55459-0214	Check #2151450 Field trips & Incentives	\$72.29
Colton High School	Colton Police Department 650 North La Cadena Dr., Colton, CA 92324	*One set of "Quint" drums by Yamaha-(Approximately \$600) *7 drum harnesses by Yamaha-(Approximately \$525)	\$1,125.00
Cooley Ranch Elementary	Target P.O. Box 59214, Minneapolis, MN 55459-0214	Check #2161267	\$105.87
Crestmore Elementary	Target P.O. Box 59214, Minneapolis, MN 55459-0214	Check #2174075	\$174.55
Crestmore Elementary	Crestmore Elementary PTA 18870 Jurupa Ave., Bloomington, CA 92316	Check #1017	\$1,217.25

EXHIBIT C, GIFTS:			
<u>Site</u>	<u>Donor</u>	<u>Donation/Purpose</u>	<u>Amount</u>
D'Arcy Elementary	Target P.O. Box 59214, Minneapolis, MN 55459-0214	Check #2180615	\$225.58
Grand Terrace Elementary	Grand Terrace Elementary PTA 12066 Vivienda Ave., Grand Terrace, CA 92313	Check #1417 Instructional Materials	\$1,000.00
Grand Terrace Elementary	Target P.O. Box 59214, Minneapolis, MN 55459-0214	Check #2170136	\$149.84
Grimes Elementary	Target P.O. Box 59214, Minneapolis, MN 55459-0214	Check #2167772	\$137.11
Grimes Elementary	Edison International P.O. Box 3288, Princeton, NJ 08543-3288	Check #130479	\$30.00
Grimes Elementary	Edison International P.O. Box 3288, Princeton, NJ 08543-3288	Check #157230	\$30.00
Jurupa Vista Elementary	Target P.O. Box 59214, Minneapolis, MN 55459-0214	Check #2160831 Instructional Materials	\$104.09
Lincoln Elementary	Target P.O. Box 59214, Minneapolis, MN 55459-0214	Check #2154974	\$83.02
Paul J. Rogers Elementary	Target P.O. Box 59214, Minneapolis, MN 55459-0214	Check #2160946	\$104.60
Reche Canyon Elementary	Sara L. Elliott 40218 Miklich Dr., Murrieta, CA 92563	Check # 557	\$26.00
Reche Canyon Elementary	Unique Beddingham	Money Order #7357901703	\$8.00
Reche Canyon Elementary	Unique Beddingham	Money Order #7357901701	\$25.00
Reche Canyon Elementary	Unique Beddingham	Money Order #7357901704	\$8.00
Reche Canyon Elementary	Unique Beddingham	Money Order #7357901702	\$17.00
Reche Canyon Elementary	Pragasam Family Dentistry Inc. 2048 Orange Tree Ln., Redlands, CA 92374	Check #1187	\$37.00
Reche Canyon Elementary	Felix K. Prakasam MD Inc. P.O. Box 1659, Loma Linda, CA 92354	Check #4974	\$45.00
Ruth O Harris MS	Coca-Cola Bottling Company	Check #05258368	\$139.83
Ruth O Harris MS	Target P.O. Box 59214, Minneapolis, MN 55459-0214	Check #2151023	\$70.99
Ruth O Harris MS	Water of Life Community Church 7623 East Ave., Fontana, CA 92336	10 Backpacks with School Supplies	\$200.00
Smith Elementary	James A. Downs 1212 Valencia Drive Colton, CA 92324	Check #101	\$100.00
Smith Elementary	Target P.O. Box 59214 Minneapolis, MN 55459-0214	Check #2160233	\$101.65

EXHIBIT C, GIFTS:			
<u>Site</u>	<u>Donor</u>	<u>Donation/Purpose</u>	<u>Amount</u>
Terrace Hills Middle School	Target P.O. Box 59214 Minneapolis, MN 55459-0214	Check #2146047	\$59.13
Terrace View Elementary	Target P.O. Box 59214 Minneapolis, MN 55459-0214	Check #2197150	\$483.39
Wilson Elementary	Target P.O. Box 59214 Minneapolis, MN 55459-0214	Check #2162856	\$112.74
Zimmerman Elementary	Target P.O. Box 59214 Minneapolis, MN 55459-0214	Check #2188923	\$319.75

EXHIBIT D, PERSONNEL:			
<u>I-A</u>	<u>Certificated – Regular Staff</u>	<u>Subject</u>	<u>Site</u>
1.	Alcala, Sarah	State Preschool Teacher	McKinley
2.	Kazalunas, John	School Psychologist	PPS
3.	Sanchez, Della	State Preschool Teacher	Wilson
<u>I-B</u>	<u>Certificated – Activity/Coaching Assignments</u>	<u>Position</u>	<u>Site</u>
1.	Brown, Raymonn	HD Frosh/Soph Basketball	BHS
2.	Carballo, Fabian	HD JV Soccer	BHS
3.	Howard, Marc	HD Varsity Soccer	BHS
4.	Jimenez, Juan	HD Varsity Basketball	BHS
5.	Kalagonis, Donn T.	Assistant Frosh/Soph Football	BHS
6.	Padilla, Steven	HD JV Wrestling	BHS
7.	Quiroz, Rosa	HD Varsity Soccer	BHS
8.	Schaefer, Erwin	Wrestling Assistant	BHS
9.	Schaefer, Gabriel	HD Varsity Wrestling	BHS
<u>I-C</u>	<u>Certificated – Hourly</u>	<u>Position</u>	<u>Site</u>
	None		
<u>I-D</u>	<u>Certificated – Substitute Teacher</u>		
1.	Davis, Ingrid		
2.	Gonzalez, Melissa		
3.	Hernandez, Martina		
<u>II-A</u>	<u>Classified – Regular Staff</u>	<u>Position</u>	<u>Site</u>
1.	Arterberry, Bobbie	Special Ed. Inst. Asst.	Smith
2.	Gallegos, Sandra	Head Start Inst. Asst.	San Salvador
3.	Gonzales, Maria	Special Ed. Inst. Asst.	Wilson
4.	Ortiz, Elizabeth	Special Ed. Inst. Asst.	Cooley Ranch
5.	Perez, Eva	Project Office Asst.	Zimmerman
6.	Reynosa, Ashton	Special Ed. Inst. Asst.	CMS
7.	Sierra, Gerardo	Special Ed. Inst. Asst.	CHS
8.	Torres, Anel	Special Ed. Inst. Asst.	Cooley Ranch
9.	Trujillo, Mercedes	Special Ed. Inst. Asst.	Jurupa Vista
10.	Young, Delisa	Special Ed. Inst. Asst.	Jurupa Vista
<u>II-B</u>	<u>Classified – Activity/Coaching Assignments</u>	<u>Position</u>	<u>Site</u>
1.	Beteta, Erwing Rudy	HD JV Soccer	BHS
2.	Banuelos, Salvador	Assistant Varsity Football (walk-on)	BHS
3.	Dudley, Iris	Asst. Pep Squad Director (walk-on)	BHS
4.	Hornbeck, Lola	HD Varsity Volleyball (walk-on returning)	CHS
5.	Morales, Terrence	HD JV Basketball	BHS
6.	Ov, Renee	HD Varsity Tennis (walk-on returning)	BHS
<u>II-C</u>	<u>Classified – Classified Hourly</u>	<u>Position</u>	<u>Site</u>
1.	Cardenas, Mario	AVID Tutor	BHS
2.	Fuentes, Gisselle	AVID Tutor	CMS
3.	Garcia, Vienna	AVID Tutor	CMS
4.	Ochoa, Melissa	AVID Tutor	CMS
<u>II-D</u>	<u>Classified Substitute</u>	<u>Position</u>	<u>Site</u>
1.	Garcia, Karissa	Sub Noon Aide	Grand Terrace
2.	Givens-Stallworth, Joycelyn	Noon Aide	Wilson

EXHIBIT E, CONFERENCES:					
<u>Employee</u>	<u>Title</u>	<u>Site</u>	<u>Conference</u>	<u>Date/Location</u>	<u>Funds</u>
Jaime Ayala	Assistant Superintendent	DO/Business	CASH Fall Conference	October 12-13, 2010 Costa Mesa, CA	General Funds: \$764.42
Rick Feinstein	Manager	Transportation	CalPERS Educational Forum	October 24-27, 2010 Indian Wells, CA	General Funds: \$818.22
William Reedy	WEE Coordinator Teacher	BHS	CAWEE Annual Fall Conference	November 3-5, 2010 Del Mar, CA	VEA Funds: \$739.70
Todd Beal	Director	SSC/Admin. Svcs.	NAEHCY (Nat'l Assoc. for the Education of Homeless) 22nd Annual Conference	November 6-9, 2010 Houston, TX	Title X Funds: \$1,718.89
Jerry Almendarez	Assistant Superintendent	DO/HR	CSBA Annual Conference & Trade Show	December 2-4, 2010 San Francisco, CA	General Funds: \$2,097.23



September 23, 2010

Mr. Jaime Ayala, Assistant Superintendent, Business Services
Colton Jt. Unified School District
1212 Valencia Drive
Colton, CA 92324-1798

Dear Mr. Ayala:

Thank you for the submission of the district's 2010-11 Revised Budget and Multiyear Projections. We recognize the district's efforts in this revision of the budget and financial plan that provides for the ongoing financial stability of the district in these tough economic times.

The 2010-11 Revised Budget of the Colton Joint Unified School District has been reviewed and approved pursuant to the provisions of Education Code Section 42127 (c)(d) based on Resolution No. 11-03 recognizing the board's commitment to implement ongoing budget reductions of \$18.8Million in fiscal year 2011-12 and \$11.9Million in fiscal year 2012-13. A fiscal action plan including the details of these reductions for each year must be board approved and negotiable items for 2011-12 approved by the district board and bargaining units prior to the First Interim Financial report submission, otherwise the board should file a qualified certification. A qualified certification means that the district may not meet the minimum state reserve levels in all fiscal years, if the fiscal action plan is not fully implemented. The First Interim Financial report is due to our office, no later than December 15, 2010.

Our office approved the district's 2010-11 Revised Adopted Budget and the district submitted a fiscal action plan and board resolution identifying the amounts and intent to implement this level of budget reductions in the two subsequent fiscal years enabling the district to continue to meet its fiscal obligations. However, since the scope of these reductions is more than the district's level of reserve for economic uncertainties of 3% and the majority of these reductions may require further collective bargaining negotiations or board actions to implement, our office is taking action under Education Code Section 42127.6 to identify the district as a "Lack of Going Concern" district. With regards to the code stated above, our determination makes the district "qualified", meaning that unless the follow-up actions are taken by the district and board to implement the amounts indicated in the board resolutions and fiscal action plans prior to 2011-12, the district **may not** be able to meet its ongoing fiscal obligations. (Details of Education Code 42127.6 are included in Attachment A.) This action allows our office to continue to provide support to the district by:

- Continuing to provide the support of a Fiscal Expert through the First Interim Financial Reporting period (through December 15, 2010)
 - Michele McClowery has been contracted by our office to work with the Business office to review the fiscal action plan being developed in conjunction with the Governing Board. While she is not involved directly in the negotiations process, she can provide support to the staff in determination of the appropriate calculations necessary to implement salary and/or benefit adjustments.
- Providing the ongoing assistance of the staff in Business Advisory services to assist with all technical adjustments necessary in the district's financial system.

If by the First Interim Financial Report submission deadline of December 15, 2010, the district has been able to take board actions to approve the necessary reductions needed to continue to meet fiscal obligations in all fiscal years 2010-11 through 2012-13 based on the most current state budget and/or proposals, this qualified status could be removed.

Under the Qualified status, the district must continue to provide information to our office regarding the status of all salary and benefit agreements and actions and any non-voter approved debt issuances, including any bond anticipation notes, certificates of participation, or tax revenue anticipation notes, prior to final board actions. A summary of the detailed education code sections are included in Attachment B.

The approval of the Revised Budget is based on an assessment and analysis of the following major components of the district's budget:

- Unrestricted Ending Fund Balances and State Minimum Reserves
- Revenue and Expenditure Projections & Deficit spending trends
- Implementation of Conditional Approval Observations
- 2009-10 Unaudited Fund Balance Impact on 2010-11

The budget is a dynamic document that reflects the Governing Board's plan for receipt of revenues and utilization of expenditures to meet the goals and financial obligations of the school district in the coming year based on the information known to the district and board at that time.

- **UNRESTRICTED ENDING FUND BALANCES AND STATE MINIMUM RESERVES** - For fiscal years 2010-11, 2011-12, and 2012-13, the district meets the required minimum state reserve due to the inclusion of the reductions authorized by Board Resolution # 11-03. This resolution authorizes \$18.8Million in 2011-12 and \$11.9Million in 2012-13 of on-going budget reductions which still require board and bargaining unit agreement for implementation.
- **REVENUE AND EXPENDITURE PROJECTIONS (DEFICIT SPENDING)** – The district is projecting expenditures to exceed revenues by \$16,700,745 in the current fiscal year primarily due to continued reductions in state aid and ongoing operating costs. The district is continuing to deficit spend in fiscal year 2011-12 and in 2012-13 even with the inclusion of the board resolution reductions identified above and should make further reductions to eliminate all deficit spending. Should the expenditure reductions authorized by the board resolution not be implemented in a timely manner, the district will be fiscally insolvent by July 1, 2011. Anticipated deficit spending should be for one time, non-recurring expenditures to avoid depletion of the district's on-going unrestricted reserves.
- **IMPLEMENTATION OF CONDITIONAL APPROVAL OBSERVATIONS** - The district implemented the items addressed in the Adopted Budget Conditional Approval letter dated August 12, 2010. However, it was noted that although the district was cautioned not to include ADA increases until actually realized for new programs, the district did not lower the ADA projections. It was also noted that the district's current enrollment projections are lower than the projections submitted with the revised budget by approximately 133 students. The district will need to update ADA and Enrollment projections with the First Interim Financial Report.
- **2009-10 UNAUDITED FUND BALANCE IMPACT ON 2010-11** - The revised multi-year projections submitted include the final unaudited actuals fund balances from the 2009-10 fiscal year. The final 2009-10 ending fund balance is \$915,934 higher than original projections realizing a higher beginning balance for the 2010-11 fiscal year which is assisting the district in meeting its fiscal obligations in the current fiscal year.

The 2010-11 State Budget has not been finalized as of this date. Our review has been based on the latest information available to this office including the Governor's May Revise Budget Projections. Please remember that Education Code Section 42127(i)(4) requires that:

"Not later than 45 days after the Governor signs the annual Budget Act, the school district shall make available for public review any revisions in revenues and expenditures that it has made to its budget to reflect the funding made available by that Budget Act".

The district should closely monitor any legislative changes and the state's monthly revenue streams and also closely monitor its cash balances in order to continue to maintain fiscal stability. Our office will continue to keep the district updated on any funding changes that become known to our office.

Any questions concerning the review of the district's 2010-11 Revised Budget may be addressed to me at (909) 777-0745.

Sincerely,



Cynna Hinkle, Business Services Advisor
Business Advisory Services

Attachments: Attachment A Education Code Section 42127.6 Lack of Going Concern
Attachment B Qualified Status Implications

C: Teri Kelly, Director, Business Advisory Services, SBCSS
Ted Alejandre, Assistant Superintendent, Business Division, SBCSS

J:Financial Reporting/Revised Adopted Budgets/Revised Budget Letters/Colton Conditionally Approved Budget Letter-CBO

Attachment A:

Education Code Section 42127.6 Lack of Going Concern

42127.6. (a) (1) . . . If at any time during the fiscal year the county superintendent of schools determines that a school district may be unable to meet its financial obligations for the current or two subsequent fiscal years or if a school district has a qualified or negative certification pursuant to Section 42131, he or she shall notify the governing board of the school district and the Superintendent of Public Instruction in writing of that determination and the basis for the determination. The notification shall include the assumptions used in making the determination and shall be available to the public. The county superintendent of schools shall report to the Superintendent of Public Instruction on the financial condition of the school district and his or her proposed remedial actions and shall do at least one of the following and all actions that are necessary to ensure that the district meets its financial obligations:

(A) Assign a fiscal expert, paid for by the county superintendent, to advise the district on its financial problems.

(B) Conduct a study of the financial and budgetary conditions of the district that includes, but is not limited to, a review of internal controls. If, in the course of this review, the county superintendent determines that his or her office requires analytical assistance or expertise that is not available through the district, he or she may employ, on a short-term basis, with the approval of the Superintendent of Public Instruction, staff, including certified public accountants, to provide the assistance and expertise. The school district shall pay 75 percent and the county office of **education** shall pay 25 percent of these staff costs.

(C) Direct the school district to submit a financial projection of all fund and cash balances of the district as of June 30 of the current year and subsequent fiscal years as he or she requires.

(D) Require the district to encumber all contracts and other obligations, to prepare appropriate cashflow analyses and monthly or quarterly budget revisions, and to appropriately record all receivables and payables.

(E) Direct the district to submit a proposal for addressing the fiscal conditions that resulted in the determination that the district may not be able to meet its financial obligations.

(F) Withhold compensation of the members of the governing board and the district superintendent for failure to provide requested financial information. This action may be appealed to the Superintendent of Public Instruction pursuant to subdivision (b).

(G) Assign the Fiscal Crisis and Management Assistance Team to review teacher hiring practices, teacher retention rate, percentage of provision of highly qualified teachers, and the

extent of teacher misassignment in the school district and provide the district with recommendations to streamline and improve the teacher hiring process, teacher retention rate, extent of teacher misassignment, and provision of highly qualified teachers. If a review team is assigned to a school district, the district shall follow the recommendations of the team, unless the district shows good cause for failure to do so. The Fiscal Crisis and Management Assistance Team may not recommend an action that would abrogate a contract that governs employment.

(b) Within five days of the county superintendent making the determination specified in subdivision (a), a school district may appeal the basis of the determination and any of the proposed actions that the county superintendent has indicated that he or she will take to further examine the financial condition of the district. The Superintendent of Public Instruction shall sustain or deny any or all parts of the appeal within 10 days.

(c) If, after taking the actions identified in subdivision (a), the county superintendent determines that a district will be unable to meet its financial obligations for the current or subsequent fiscal year, he or she shall notify the school district governing board and the Superintendent of Public Instruction in writing of that determination and the basis for that determination. The notification shall include the assumptions used in making the determination and shall be provided to the superintendent of the school district and parent and teacher organization of the district.

(d) Within five days of the county superintendent making the determination specified in subdivision (c), a school district may appeal that determination to the Superintendent of Public Instruction. The Superintendent shall sustain or deny the appeal within 10 days. If the governing board of the school district appeals the determination, the county superintendent of schools may stay any action of the governing board that he or she determines is inconsistent with the ability of the district to meet its financial obligations for the current or subsequent fiscal year until resolution of the appeal by the Superintendent of Public Instruction.

(e) If the appeal described in subdivision (d) is denied or not filed, or if the district has a negative certification pursuant to Section 42131, the county superintendent, in consultation with the Superintendent of Public Instruction, shall take at least one of the actions described in paragraphs (1) to (5), inclusive, and all actions that are necessary to ensure that the district meets its financial obligations and shall make a report to the Superintendent about the financial condition of the district and remedial actions proposed by the county superintendent.

Attachment B: Qualified Status Implications

Collective Bargaining:

GC 3540.2(a) A district with a qualified or negative certification must give the County Superintendent of Schools at least ten working days to review and comment on any proposed collective bargaining agreement. (c.) The County Superintendent of Schools must notify the district superintendent, governing board, county board of education and any parent and teacher organization with the district within those ten days if the agreement would endanger the fiscal well-being of the district.

Debt Issuances:

EC 42133(a) If a district has a qualified or negative certification in any year, the district may not issue nonvoter approved debt instruments in that year or the next, unless the County Superintendent of Schools, using SPI criteria, determines repayment is probable. **EC 17150(a)** Once the board has approved the district to proceed with the issuance of revenue bonds, or to enter into any agreement for financing school construction, the district must notify the County Superintendent of Schools and the county auditor. The district superintendent shall provide the repayment schedules for the debt obligation and evidence of the ability of the district to repay the obligation to the county auditor, the county superintendent, the board and the public. Within 15 days of receipt of the information, the county superintendent and county auditor may comment publicly to the board on the district's capacity to repay the debt.

EC 17150.1 A district must notify the county superintendent of schools and the county auditor before the district's board approves the issuance of certificates of participation and other non-voter approved debt instruments. Notification must be made no later than 30 days prior to issuance. (Our office has defined BANs/BAPs as non-voter approved debt instruments since they may need to be paid from district funds, IF the bond series is not able to be issued due to lack of bonding capacity or to high of payment assessments which is unknown at the time of issuance). The district superintendent must provide information necessary to assess the effect of the issuance (ie. repayment schedules, evidence of ability to repay, issuance costs) to county auditor, county superintendent, board and public.



FACILITIES

special report

OCT
2010



Bloomington and Colton High Schools —New Cafeteria and Multipurpose Buildings

Architect Design Services

After a lengthy proposal review and interview process, ranking and recommendations were presented to the Board of Education Sub-Committee for Facilities. Board consent to enter into contract negotiations for design services with Steinberg Architects and NTD Architects was given September 2. Board approval of final agreements is scheduled November 4. Design is planned to start in December.

Joe Baca Middle School

Lease-Leaseback Construction Services

Board approved and awarded the lease-leaseback contract to Suffolk Construction on September 16. Facilities issued the Notice to Proceed immediately thereafter in order to start construction by the end of September. The contractor has started site grubbing and rough grading.

Colton High School—New Math and Science Buildings

Lease-Leaseback Construction Services

Staff has reviewed lease-leaseback proposals for construction services. Upon Board approval, construction is planned to start in January 2011.

Measure G

Series B Bond Sales

The District issued Series B bonds in September 2010 under Measure G for \$41.9 million. (Series A of the \$225 million Measure G Bond was sold in December 2009 for \$49 million.) These funds will help bridge the gap in state funding that has been approved but not received.

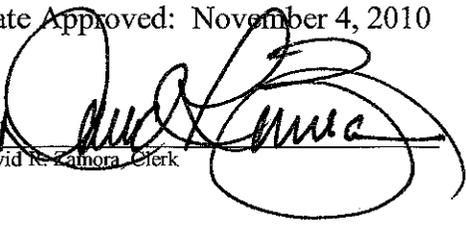
Grand Terrace High School

Principal Selected

Angela Dischinger has been appointed the new principal for Grand Terrace High School. Mrs. Dischinger, currently the principal at Washington High School, will be transitioning to Grand Terrace over the next several months. She is a seasoned site administrator with over 10 years of success with high school students. Of special note, she spearheaded the Summer Graduation Program, which helped to graduate 84 students. She looks forward to welcoming everyone to her new school at the Dedication Ceremony on Saturday, October 9.

SAVE THE DATE!

Date Approved: November 4, 2010



David Re. Samora, Clerk



James A. Downs, Superintendent