



Colton Middle School STUDENT AGENDA

2023-2024



ERICA MACDONALD
Principal

BRIAN POPE
Assistant Principal

ADRIANA MCGUFFEE
VANESSA PLASCENCIA
KIMBERLY VALVERDE
Counselors

The Falcon Way - Be Respectful, Be Responsible, Be Safe

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Telephone: (909) 580-5009 FAX: (909) 876-4095

www.cjusd.net/cms

twitter.com/CMSFalcons

Instagram: [coltonmiddle_asb](#)

Name _____

Address _____

City _____

Zip Code _____

Phone _____

Student ID# _____



CMS Important Dates 2023 – 2024

August 3, 2023 First Day of School
**August, 2023 Back to School Night
September 4, 2023 Labor Day – No School
October 10 – 13, 2023 Parent Conferences
Minimum Day Week - School is out at 1:15pm
**October, 2023 Halloween Costume Dance
November 10, 2023 Veterans Day – No School
November 20 – 24, 2023 Thanksgiving Break – No School
December 12, 13 & 14, 2023 1st Semester Finals
Minimum Day Schedule – School is out at 12:30pm
December 18, 2023 – January 8, 2024 Winter Break – No School
January 8, 2024 Return to school from break
January 15, 2024 Martin Luther King Jr. Day – No School
February 2024 Sweetheart Dance
February 16, 2024 President’s Day – No School
February 19, 2024 President’s Day – No School
March 18 – March 29, 2024 Spring Break – No School
April 2 – April 5, 2024 Parent Conferences
Minimum Day Week - School is out at 1:15pm
**April – May 2024 CAASPP Testing
**May 2024 – 8th Grade Trip TBA
**May 2024 End of Year Event TBA
May 27, 2024 Memorial Day – No School
May 29, 30 & 31, 2024 - 2nd Semester Finals
Minimum Day Schedule - School is out at 12:30pm
June 3, 2024 8th Grade Promotion & Last Day of School
Minimum Day Schedule – School is out at 12:30pm

*****Please note ALL dates are subject to change. Please check the CMS website for the most accurate information (www.cjusd.net/cms)*****





2023-2024 School-Parent-Student Compact

Our Mission: We aim to inspire and empower our students to excel both academically and socially, while preparing them to be productive citizens and future leaders.

Our school philosophy is that families, students, and school staff should work in partnership to help each student reach his/her potential. As partners, we agree to the following:

As a student I will:

- Believe that I can learn and will learn.
- Read for at least 20 minutes, three days a week.
- Come to class on time, ready to learn and with assignments completed.
- Know and follow the school and class rules.
- Follow the school's dress code.
- Wear my ID card and lanyard to school daily.
- Respect my school, classmates, staff, and family.
- Regularly talk to my parents and my teachers about my progress in school.
- Ask for help when I need it.
- Set aside time every day to complete my homework.
- Utilize social media responsibly and appropriately.
- Follow the school policy on cell phone use.
- Utilize technology appropriately.
- Respect and follow my classroom teacher's norms for distance learning.
- Seek opportunities to be involved in extracurricular activities.
- Follow Falcon Way expectations.

Student signature

As a parent/guardian or family member I will:

- Talk to my child regularly about the value of education.
- Ensure that my child gets adequate sleep, regular medical attention, and proper nutrition.
- Make sure that my child reads for at least 20 minutes, three days a week.
- Monitor TV viewing, Internet and technology use. Limit time and monitor appropriate content.
- Monitor my child's use of social media and cell phone.
- Respect the school, staff, students, and families.
- Make sure that my child attends school every day, on time, and with homework completed.
- Monitor my child's progress in school.
- Support the school's discipline and dress code. Be aware of school rules and guidelines.
- Ensure my child comes to school prepared to eat lunch provided by school or I will ensure he/she brings their lunch with them to school.
- Make every effort to attend school events, such as parent-teacher conferences, Open House and Back-to-School Night.
- Participate in shared decision making with school staff and other families for the benefit of students.
- Reinforce following the Falcon Way.
- Support student's involvement in extracurricular activities.
- Communicate with the school when I have a concern.

Family member signature



As a teacher I will:

- Provide high-quality curriculum and instruction.
- Communicate high expectations for every student.
- Endeavor to motivate my students to learn.
- Teach and involve students in classes that are interesting and challenging.
- Participate in professional development opportunities that improve teaching and learning and support the formation of partnerships with families and the community.
- Enforce rules equitably and involve students in creating a warm and caring learning environment in the class.
- Communicate regularly with families about their child's progress in school through conferences, parent-teacher meetings, progress reports, and other available means.
- Provide reasonable opportunities for parents to volunteer and participate in their child's class, and to observe classroom activities.
- Provide assistance to families on what they can do to support their child's learning.
- Participate in shared decision making with other school staff and families for the benefit of students.
- Respect the school, staff, students, and families.
- Support student's involvement in extracurricular activities.
- Encourage students to follow the Falcon Way.

Teacher signature

We make a commitment to work together to carry out this agreement. Signed on this _____ day of _____, 20__.





Acuerdo entre padre, estudiante y escuela 2023-2024

Nuestra misión: Nuestro objetivo es inspirar y capacitar a nuestros estudiantes para sobresalir académicamente y socialmente, mientras los preparamos para ser ciudadanos productivos y futuros líderes.

Nuestra filosofía escolar es que las familias, estudiantes y el personal escolar deben trabajar conjuntamente para ayudar a cada estudiante alcanzar su potencial. Como socios, estamos de acuerdo en lo siguiente:

Como estudiante:

- Crearé que puedo aprender y aprenderé.
- Leeré por lo menos 20 minutos, tres días a la semana.
- Vendré a clase a tiempo, listo para aprender y con las tareas completadas.
- Sabré y seguiré las reglas de la escuela y del salón.
- Cumpliré con el código de vestimenta escolar.
- Llevar mi tarjeta de identificación y cordón a la escuela todos los días.
- Respetaré mi escuela, compañeros, personal y familia.
- Hablaré con mis padres y mis maestros seguido sobre mi progreso académico.
- Pediré ayuda cuando lo necesite.
- Tendré tiempo designado para completar mis tareas diariamente.
- Utilizaré los medios sociales adecuadamente y responsablemente.
- Obedeceré la política sobre el uso del teléfono celular.
- Utiliza la tecnología adecuadamente.
- Respeto y sigo las normas de mi maestro de aula para el aprendizaje a distancia.
- Buscaré oportunidades para participar en actividades extracurriculares.
- Seguiré las expectativas de los halcones.

Firma del estudiante

Como padre, tutor o miembro de la familia:

- Hablaré con mi hijo/a seguido sobre el valor de la educación.
- Me aseguraré de que mi hijo/a duerma lo suficiente, reciba atención médica adecuada y nutrición adecuada.
- Me aseguraré de que mi hijo/a lea al menos 20 minutos, tres veces a la semana.
- Supervisaré la cantidad de tiempo para ver televisión, el uso de la red y tecnología. Limita el tiempo y monitorea el contenido apropiado.
- Supervisaré el uso de las redes sociales de mi hijo/a y el uso del teléfono celular.
- Respetaré la escuela, el personal, los estudiantes y las familias.
- Me aseguraré de que mi hijo/a asista diariamente a clases, puntualmente y que con tarea completada.
- Supervisaré el progreso de mi hijo/a en la escuela.
- Apoyaré las políticas de vestimenta y la disciplina escolar. Estar atento a las reglas y políticas escolares.
- Me aseguraré de que mi hijo/a llegue a la escuela preparado/a para comprar su almuerzo en la escuela o que lleve comida de casa.
- Haré el mayor esfuerzo para asistir a los eventos escolares, tal como las conferencias de padre y maestro, noche de visitas al salón y noche de regreso a clases.
- Participaré con el personal escolar y otras familias a tomar decisiones para el beneficio de todos los estudiantes.
- Reforzar que cumpla con las expectativas de los halcones.
- Apoyaré la participación de mi estudiante en actividades extracurriculares.
- Me comunicaré con la escuela cuando tenga una inquietud.

Firma del miembro de la familia



Como maestro:

- Proporcionaré un currículo e instrucción de muy alta calidad.
- Comunicaré las altas expectativas que tenemos para cada alumno.
- Me esforzaré a motivar a todos mis estudiantes a aprender.
- Enseñaré e incluiré a mis estudiantes en clases interesantes y estimulantes.
- Participaré en oportunidades de desarrollo profesional que mejoran la enseñanza y el aprendizaje y apoyan la formación de colaboraciones con familias y la comunidad.
- Haré cumplir las reglas de manera justa e involucrar a los estudiantes en la creación de un ambiente de aprendizaje cálido y afectuoso en la clase.
- Me comunicaré seguido con las familias sobre el progreso de su hijo/a en la escuela a través de conferencias, reuniones de padres y maestros, informes de progreso y otros medios disponibles.
- Proporcionaré oportunidades razonables para que los padres se ofrezcan como voluntarios y participen en la clase de su hijo/a y observen las actividades en el aula.
- Proporcionaré asistencia a las familias sobre lo que pueden hacer para apoyar el aprendizaje de su hijo/a.
- Participaré en la toma de decisiones con otros miembros del personal escolar y familias para el beneficio de los estudiantes.
- Respetaré la escuela, el personal y las familias.
- Apoyaré la participación del estudiante en actividades extracurriculares.
- Apoyaré a los estudiantes a seguir las expectativas de los halcones.

Firma del maestro

Nos comprometemos a trabajar juntos para cumplir con este acuerdo. Firmado en este día _____ de _____, 20__.

Title I School-Level Parent and Family Engagement Policy 23-24 school year Colton Middle School

This Title 1 parental involvement policy was developed with input from Title 1 parents. A template of the Parent Involvement Policy was presented to the parents during our English Language Advisory Committee (ELAC) and School Site Council (SSC) meetings. The parents were given a copy to take home and review, and at subsequent meetings, there was a conversation about the content and purpose of the involvement policy. At the end of the discussion parents approved the policy. It has distributed the policy to parents of Title 1 students. Colton Middle School (CMS) believes that all parents should have a copy of the policy so it is distributed in the enrollment packets and passed out to students, and made available during our Back to School Night. Copies of the approved policy are also available in the administrative and counseling offices. The policy describes the means for carrying out the following Title 1 parental involvement requirements (20 USC 6318 section 1118(a) (f) inclusive)

Involvement of Parents in the Title 1 Program

To involve parents in the Title 1 program at Colton Middle School, the following practices have been established.

- The school convenes an annual meeting to inform parents of Title 1 students of the Title 1 requirements and their rights to be involved in the Title 1 program. CMS meets with parents during Back to School night to discuss the Title 1 Program and parent/student rights. The school offers a flexible number of meetings for Title 1 parents: Meeting times are scheduled at various times to accommodate parents work schedules.



- The School involves parents of Title 1 students in an organized, ongoing, and timely way in the planning, review, and improvement of its Title 1 program and the Title 1 Parental Involvement Policy. The Title 1 program and Parent Policy are presented at the beginning of the year, and updates are given throughout the year. Data is presented to ELAC and SSC to help the committees determine the success of Title 1-funded programs. Changes are made as needed. The school provides parents of Title 1 students with timely information about Title 1 school in many ways; through information packets, Parent Square, parent information meetings, the school website, social media, ELAC, and SSC. The School provides parents of Title 1 students with an explanation of the curriculum used at the school, assessments used to measure student progress, and the proficiency levels students are expected to meet. Parents of Title 1 students are informed of the curriculum and levels of proficiency through parent meetings with ELAC and SSC. If requested by parents of Title 1 students, the school provides opportunities for regular meetings that allow the parents to participate for regular meetings that allow the parents to participate in decisions relating to the education of their children. At CMS, parents are encouraged to participate in all meetings that address the needs of our students including those in programs funded through Title 1 funds.

School Parent Compact

Our school distributes to parents of Title 1 students a school-parent compact. The compact, which has been jointly developed with parents, outlines how parents, the entire school staff, and students share responsibility for improved student academic achievement. It also describes how the school and parents will develop partnerships to help children reach proficiency on the California content standards. The school parent compact describes the following items in addition to items added by parents. The school's responsibility to provide high quality curriculum and instruction.

- The ways parents will be responsible for their children's learning. The importance of ongoing communication between parents and teacher through, at a minimum annual parent teacher conferences, frequent reports on student progress, access to staff, opportunities for parents to volunteer and participate in their child's class; and opportunities to observe classroom activities. The School Parent Compact was developed with input for Title 1 parents. A template of the School Parent Compact was presented to the parents during our ELAC and SSC meetings. The parents were given a copy to take home and review, and at subsequent meetings, there was a conversation about the content and purpose of the School-Parent Compact. Colton Middle School believes that all parents should have a copy of the Compact so it is distributed in the enrollment packets and passed out to students, and made available during our Back to School Night. Copies of the approved Compact are also available in the administrative and counseling offices.



Building Capacity for Involvement

- The school provides Title 1 parents with assistance in understanding the State's academic content standards and assessments and how to monitor and improve the achievement of their children. It supports a partnership among staff, parents, and the community to improve student academic achievement. Parents are trained to use have access to "Zangle Student Connect".
- The school provides Title 1 parents with materials and training is provided to help them work with their children to improve their children's achievement. Parents of Title 1 students is provided to help them work with their children to improve their children's achievement. Parents of Title 1 students are provided the opportunity to engage in Parent programs through the school. Parent information meetings and information found on the CMS website.
- With the assistance of Title 1 parents, the school educates staff members about the value of parent contributions and in how to work with parents as equal partners. ELAC and SSC members are viewed as an extension of the CMS staff and their input is valued by all staff members.
- The school coordinates and integrates Title 1 parental involvement program with other programs and conducts other activities such as parent resource center, to encourage and support parents in more fully participating in the education of their children including but not limited to parent-teacher conferences, science fair, etc.
- The school distributes information related to school and parent programs, meetings and other Title 1 activities in a formal and language that the parents understand information is communicated via Parent Portal messages, school website, written correspondence and through social media.
- The school provides support for parent involvement activities requested by Title 1 parents. Parents are given the opportunity to provide suggestions to the school for improvement through ELAC, SSC, and parent/staff meetings.

Accessibility

Our school provides opportunities for the participation of all Title 1 parents, including parents with limited English proficiency, parents with disabilities, and parents of migratory student information and school reports are provided in a format and language parents understand. Data related to programs, support classes, discipline, attendance, and grades and other information is distributed to parents in many ways, informational meetings (Title 1 meetings orientation, Back to School night parent conferences, Parent Portal messages, and individual contact) ELAC, SSC communication from teachers, counselors office staff, parent conferences, and the school website.





Colton Middle School



REGULAR BELL SCHEDULE

First Bell 7:55 am
Advisory 8:00-8:19
1st 8:23-9:12
2nd 9:16-10:05
3rd 10:09-10:58
4th 11:02-11:51
1st Lunch 11:51-12:21
1st 5th 11:55-12:44
2nd Lunch 12:44-1:14
2nd 5th 12:25-1:14
6th 1:18-2:07
7th 2:11-3:00

Minimum Day- Wednesday

First Bell 7:55 am
Advisory No Advisory
1st 8:00-8:37
2nd 8:41-9:18
3rd 9:22-9:59
4th 10:03-10:40
1st Lunch 10:40-11:10
1st 5th 10:45-11:22
2nd Lunch 11:22-11:52
2nd 5th 11:15-11:52
6th 11:57-12:34
7th 12:38-1:15



Introducing CMS Houses!



“With loyalty, we are made stronger”

House Head: Mr. Doughton



“With ambition all doors are opened”

House Head: Ms. Jara-Willason (JW)



“With courage, great deeds are done”

House Head: Mr. Pullaro



“With wisdom, we find answers”

House Head: Mr. Warren

Earn points for your house as we compete for the House Cup!

- How can I earn points for my house?
 - Following the Falcon Way
 - Attendance: No Lates, No absences
 - Academics
 - Participation in Spirit Week activities
- What do my points go towards?
 - Falcon store credit
 - Points for your house
 - Quarter Awards from your House



Keep Track of House Points

<p>August</p> <p>Banded: ___ Peregrine: ___</p> <p>Red Foot: ___ Merlin: ___</p>	<p>January</p> <p>Banded: ___ Peregrine: ___</p> <p>Red Foot: ___ Merlin: ___</p>
<p>September</p> <p>Banded: ___ Peregrine: ___</p> <p>Red Foot: ___ Merlin: ___</p>	<p>February</p> <p>Banded: ___ Peregrine: ___</p> <p>Red Foot: ___ Merlin: ___</p>
<p>October</p> <p>Banded: ___ Peregrine: ___</p> <p>Red Foot: ___ Merlin: ___</p>	<p>March</p> <p>Banded: ___ Peregrine: ___</p> <p>Red Foot: ___ Merlin: ___</p>
<p>November</p> <p>Banded: ___ Peregrine: ___</p> <p>Red Foot: ___ Merlin: ___</p>	<p>April</p> <p>Banded: ___ Peregrine: ___</p> <p>Red Foot: ___ Merlin: ___</p>
<p>December</p> <p>Banded: ___ Peregrine: ___</p> <p>Red Foot: ___ Merlin: ___</p>	<p>May</p> <p>Banded: ___ Peregrine: ___</p> <p>Red Foot: ___ Merlin: ___</p>
<p>Semester 1 Winner</p> <p>_____</p>	<p>Semester 2 Winner</p> <p>_____</p>



STUDENT INFORMATION

AGENDAS

Every student is given a student handbook and is expected to write down all assignments as well as calendar activities and commitments daily. The agendas also contain information that will help improve study and organizational skills. Parents can use the agendas to keep track of class work and homework. If the student loses his/her agenda, the replacement is \$5.

There will be periodic binder/notebook checks by teachers and the office. Students will be held responsible for bringing the required materials to school including this Student Handbook, papers, pens and pencils, and all class work in a 2–3-inch binder.

ACADEMIC EXPECTATIONS AND MAKE-UP WORK

If you have missed school for any reason, it is your responsibility to request make-up work and complete it in the required time. For every legitimate day you are absent, you have one day to make up your missing work. It is important that you understand each teacher's late work policy located in the class syllabus. **It is the student's responsibility to understand each teacher's late work policy.**

Academic dishonesty—cheating, plagiarism, or copying work from another student—is never acceptable. Teachers will administer the proper consequences for academic dishonesty.

ATTENDANCE

Absences and tardies need to be cleared within three days (72 hours). This is very important as ***frequent unexcused absences and tardies impact the student's academic progress and may prevent a student from participating in school activities.*** Uncleared absences will be marked as truancies. The attendance assistant has voicemail so absences can be cleared by calling 909-580-5009, dial 1 for attendance. Students also have the option of bringing in a signed parent note in order to clear absences and/or tardies.

After 72 hours, the absence is considered a truancy/unverified absence for each period missed. BY STATE LAW, any student who misses three (3) days or more due to truancy, is declared a habitual truant and will be reported to the appropriate juvenile/law enforcement agency.

There are many types of absences recognized by the CJUSD, in accordance with California Education Code 48200 and 48290. In addition, some absence codes note that a student was not in class, but was in the office or on a school activity.

- **Qualified absences:** Due to illness, doctor/dentist appointments, family funeral or court appearance of the student. The state of California allows one (1) day excused for an in-state funeral and three (3) days for out-of-state funerals.
- **Unqualified absences:** Excused by parents for reasons other than recognized in Qualified Absence, including family emergencies.
- **Truancies/Unverified absences:** Absences not authorized by parent/guardian, not notified within 72 hours, and not authorized by school personnel.
- **Suspensions:** Absences mandated by school officials for disciplinary reasons.

SATURDAY SCHOOL:

Even though an absence has been cleared by parent/guardian, it still counts as an absence on the student's record. In order to clear it completely, the student must attend a Saturday School session. A number of Saturday Schools are offered throughout the year.

Students are encouraged to begin early in the year to keep on top of clearing their absences. Chronic absences/tardies may ultimately result in the student's inability to participate in special activities and 8th Grade Promotion. One Saturday School will clear one day of absence, or three attendance marks (i.e. tardies or early dismissals). It will always clear the absence before it clears the attendance marks. A list of Saturday School dates and the sign-up forms are available in the School Office.

Students may not attend an after-school activity if they have been absent on the day of the activity.

BICYCLES, SKATEBOARDS, ROLLERBLADES

The following rules apply:

- **For safety reasons, skateboards, scooters, rollerblades, etc., are not allowed as a mode of transportation to and from school.**
- Riding bicycles on campus is not allowed.
- Bicycles must be parked in the bicycle parking area. It is necessary for you to lock your bicycle for protection.
- All bicycles should have city licenses on them. Every effort is made to safeguard your bicycle while it is parked at school, but as with other personal property, the school cannot assume responsibility for theft or damage.
- No loitering is allowed around the bicycle parking area.



- By law, helmets must be worn, and students should always be cautious riders.

BUS RIDERS

Bus transportation is a privilege and not a right. The bus driver's first concern is safety and therefore, respectful behavior on buses is essential. All school rules apply to bus riders. Bus riding privileges may be denied because of misbehavior. Students who receive bus referrals may be given the following consequences:

- Warning and parent contact
- Loss of bus privileges for up to two weeks
- Permanent removal from bus riding for the remainder of the year
- School suspension/expulsion

BREAKFAST/LUNCH

All students have access to free breakfast and free lunch. Breakfast is served from 7:30 am – 8:00 am. Lunch is served during specific lunch times. All students are entitled to a 30-minute lunch period. Students lunch times are based on their 5th period class. *For example*, if students are in classrooms 1-27, they would have first lunch. Students that are in classrooms 28 – 49, they would have second lunch. This can be modified during year, if necessary.

CAMPUS/CLASSROOM DELIVERIES

Classroom deliveries interrupt the learning process by shifting the focus from the subject being learned to the gift being received. The Office ***cannot accept and will not deliver*** personal gifts, food items, (fast food, pizza, etc...) homework, PE Clothes, cell phones, money, etc. or "greetings" to students. Please be respectful that our time with your student is for learning. Gifts, flowers, personal greetings, food items, etc., delivered to school will be refused by the Office or will be held in the Office until the end of the day. If they are not picked up at the end of the day, they will be discarded immediately. Items are prohibited on campus for health/safety reasons.

CAMPUS CONDUCT

Colton Middle School is a community of students gathered for the purpose of formal learning. Self-respect and mutual respect are the rules. All students are expected to:

- Act appropriately. No fighting on campus, to and from school or at any school-sponsored event. Students who choose to fight may be suspended and cited.
- Use appropriate language. We expect you to talk with the adults and students on this campus with respect.
- Practice common courtesy and safety in your conduct to and from school.
- Be punctual in attendance in the morning and to all classes.
- Respect all personal and school property, including textbooks, instructional materials, desks, and the interior and exterior of school. This includes the property of neighbors.
- Move in an orderly and quiet manner throughout the campus.
- Follow the directions of all staff members on a daily basis and during disaster drills.
- Keep public displays of affection (PDA) to a minimum, hand-holding only.
- Eat food and drink in the lunch area only.
- Comply with directions for seating, conduct, and dismissal at assemblies or group activities.
- Maintain a clean campus by depositing trash in a proper container.
- Comply with school dress regulations.
- Comply with bicycle regulations.
- Exhibit orderly and safe behavior while waiting at bus loading areas on and off campus.
- Bring only necessary items to school. Toys, aerosol cans, pagers, cell phones, iPods, MP3 players, cameras, radios, CD players, tape recorders, stuffed animals, or electronic games are not appropriate for school and ***will be confiscated by school personnel***. Parents will need to make arrangements to come to the school to pick up the confiscated items.
- Walk while on campus.
- Exhibit orderly behavior during lunch time.
- Possess an official campus pass when on campus during class time.
- Students are expected to exercise good judgment regarding their behavior at all times. If a student chooses to break the rules or interferes with the learning process of other students, then he/she chooses to accept the consequences for his/her actions.

Teachers may utilize the following corrective measure:



1. The student will be warned regarding the inappropriate behavior, counseled regarding appropriate behavior, and may receive disciplinary measures such as detention.
2. The student's parent/guardian will be contacted by phone, note, or conference and the students may receive disciplinary measures such as detention.
3. The student will be referred to the Assistant Principal or Counselor for further intervention measures.
4. Serious problems such as bringing drugs, alcohol, or weapons on campus, graffiti, or fighting will result in immediate suspension. Students may also be cited by the police for such offenses.

CAMPUS SECURITY

CMS provides adult supervision before school, lunch, and after school. Campus Security, Campus Supervisors, along with authorized adults, provide ongoing supervision to ensure student safety.

CANINE DRUG DOG

CMS will have a canine drug dog on campus throughout the school year. The trained dog will work with school administration and the police force to identify if there are drugs in the classrooms. Students in possession of these substances will be suspended. Periodic classroom searches will occur throughout the year.

CELL PHONES/ ELECTRONIC DEVICES

Cell phones and other electronic devices may be used before and after school, please see Board Policy 5131. **During school hours, cell phones and/or other electronic devices must be turned off and not be visible.** It is the responsibility of the students to ensure that their phones are turned off, and the school and the district shall not be deemed responsible for lost or stolen phones.

First Offense: Confiscation/returned to student at end of the school day/Violation recorded in student discipline record.

Second-Third Offense: Confiscation/Admin lunch detention assigned/Violation recorded.

Fourth-Fifth Offense: Confiscation/parent picks up phone/Admin detention assigned/Violation recorded.

CLEAN CAMPUS

Colton Middle School Students take pride in the appearance of our campus. We expect each student to accept personal responsibility for maintaining a clean campus, especially during lunch time. Campus Supervisors expect full cooperation.

CLOSED CAMPUS POLICY

Colton Middle School is a closed campus. Once students arrive on campus (via bus, drop-off or walking), they are required to remain on campus until the end of the school day. Leaving campus without permission is considered truancy. Once students leave campus at the end of day, campus is closed.

CLUBS

CMS offers a variety of clubs to help foster engagement of all students while they attend CMS. Most clubs meet after school and are run by student officers with the help of staff members. During the school announcements you will be told how, when, and where to meet to join a club. Availability of Clubs may change due to personnel or funding.

Active Club: The goal of the club is to help you feel better about yourself through physical improvement, which will improve your mental strength as well. We believe in "**PROGRESS NOT PERFECTION**".

Some of the activities we will be doing in Active Club include:

- Running/Walking a mile or two
- Anaerobic, high intensity interval training (HIIT)
- Calisthenics (body weight exercises)
- Stretching and more...

AVID Club is only open to students in the AVID classes. The purpose of the club is to promote extracurricular and special activities for AVID students such movie nights, game days, after-school tutoring, potluck, and parent nights.

Best Buddies is open to all students who want to participate and help our students in the SDC classes who need extra help and social interaction.

Builders Clubs The primary educational outcome of Kiwanis Service Leadership Programs is to prepare students to be the most engaged members of their current and future communities. We will do this by giving our student members the experience of service leadership. Service leadership occurs once people discover their heart to serve, answer their call to lead and summon the courage to engage. We focus on caring, character building, leadership, and inclusiveness. Builders Club gives middle school student a chance to perform service - build character - be a leader. And we have fun!



Falcon Gaming Club (FGC) strives to promote unity among students with a common interest in video games, to connect with students' gaming hobby at school, and to provide an opportunity to meet new peers who share that common interest.

Knowledge Bowl competes against other middle schools in the district in activities such as trivia, spelling and vocabulary, history, literature, science, speech, and math.

MESA: Math Engineering Science Achievement is a class/club that uses a combination of hands-on activities, academic counseling, and family involvement to encourage early interest in STEM (Science, Technology, Engineering, and Math) classes.

National Junior Honor Society (NJHS): All students having at least a 3.5 GPA for one semester at CMS receive an invitation to apply to the CMS chapter of the NJHS. Students returning applications by the due date have their names submitted to the faculty, who vote based on the areas of character, leadership, citizenship, and service as outlined by the Society's guidelines. Scores are converted and averaged and students with 441 points and over are accepted into the NJHS.

Renaissance is a program to celebrate student achievement throughout the school year. Our goal is to boost academics, participation, and engagement within our school by rewarding, recognizing, respecting and reinforcing excellence and improvements in our students and teachers.

Science Club is for those interested in a wide variety of science experiences. This club often goes on weekend trips to many interesting places.

Solid Rock Club is a service-oriented club, open to all students interested in studying the Bible.

CHANGE OF ADDRESS AND PHONE NUMBERS/EMERGENCY CARDS

Emergency Cards are critical and must be returned fully completed, and on file for every student enrolled at school. Spanish versions are also available. During the school year, should you change phone numbers or move – but are remaining within the CMS boundaries – an authorized parent or guardian will notify the office of your new address or telephone number. **For emergency reasons, it is extremely important to keep this information updated.** Students living outside the CMS school boundaries must fill out Intra or Inter District transfer papers. Please call the school secretary if you need these forms. Emergency contact numbers are another important item for parents to keep updated.

Students will be released only to those adults listed on the emergency card.

CHROMEBOOKS/COMPUTER LABS

Chromebooks and computer labs are available for student use throughout the school day. Students are responsible for utilizing the equipment appropriately. Students will be held accountable for any damage that he/she causes to Chromebooks and/or computers. The District may withhold the grades, diploma, and transcript of the student until the student or parent has paid for the damage.

CONFIDENTIAL MEDICAL RELEASE

Notice to Parents/Guardians Pursuant to California Education Code Section 46010.1, you are hereby notified that: California Education Code section 46010.1 requires school districts to “notify pupils in grades 7-12 inclusive and the parents or guardians of all pupils enrolled in the district, that school authorities may excuse any pupil from the school for the purpose of obtaining confidential medical services without the consent of the pupil’s parent or guardian.” (BP-5113).

Publicación médica confidencial Aviso a los padres/tutores Conforme al Código de educación de California sección 46010.1, usted queda notificado que: El Código de educación de California sección 46010.1 requiere que los distritos escolares “notifiquen a los alumnos del 7o-12o grado inclusive y a los padres o tutores de todos los alumnos matriculados en el distrito, que las autoridades escolares pueden excusar a cualquier alumno de la escuela con el fin de obtener servicios médicos confidenciales sin el consentimiento del padre o tutor del alumno.” (BP-5113).

CONFISCATED ITEMS

Any personal item taken from a student by a staff member will be returned to the parent. Parents should make arrangements to come into the schools' Administration office to pick up the item. Items not retrieved by the end of the school year are donated to charity.

DETENTION

Detention may be assigned to students for various discipline infractions. Administrative Detention/Campus Beautifications are held Tuesday and Thursday after-school. Some students may be assigned detention on Thursday mornings, late start. If your student is assigned an Administrative Detention, you will be contacted by the Office. A teacher may assign detention as well; the teacher would contact the parent if they have assigned detention to a student.



DIGITAL CITIZENSHIP

Access is an academically important privilege that entails responsibility. While utilizing CJUSD network and educational technology resources, students are expected to exhibit responsible behavior and refrain from engaging in inappropriate use.

The use of any of CJUSD's electronic information resources should be in support of education and research, having the educational goals and objectives of the Colton Joint Unified School District in order to further the education of students. Technology provided by CJUSD will be used by the student primarily for pursuing and promoting knowledge about the lessons and units teachers assign as part of the teachers regular curricula. Students are personally responsible for this provision at all times when using electronic information resources.

When using any District electronic resource, students are expected to comply with all District policies, regulations and any applicable laws. The following are some of the electronic resources made available to CJUSD students.

Email - Students are issued electronic mail from the CJUSD network, and it should be used for educational purposes only and under the direction of a teacher or administrator. Students will in no way use email to spread rumors, gossip, or engage in activity that is harmful to others. Students should not give out their email address unless instructed to do so from a teacher or administrator.

Cloud Computing - We have experienced a shift in technology from software that resides on servers and computers to applications that reside on the internet or in the cloud. As of 2013, CJUSD has adopted Google Apps For Education as its primary student productivity and communication software. Students need to understand how to safely use these applications. Students must follow the direction and rules outlined by their teacher and/or administrator when cloud computing. More information about Google's privacy and data policies can be found here:

<https://www.google.com/edu/trust/>

Learning Management System - Learning Management Systems (such as Haiku Learning and/or Google Classroom) will be used by students to access teacher created lessons, tests, discussions, assignments, calendars, wikis, grades, and other classroom resources. More information about Haiku Learning's privacy and data policies can be found here:

<https://support.haikulearning.com/hc/en-us/articles/202577843-Privacy-and-Security>

Web 2.0 Tools - Web 2.0 tools will be used for creating projects and presentations, peer editing, creative writing, sharing, discussions, research, collaborating, and communicating.

Communication and Social Media - Students may use blogs, discussion boards, messaging, and/or social media in a moderated environment established to support educational purposes under the direction of a teacher or administrator. These tools and services are accessible via the Internet and may be intended for a global audience. While using these communication tools and social media, students must adhere to all aspects of this Responsible Use Policy. Students should not use these communication tools and social media sites for personal use or without direction from a teacher or administrator.

Cyber/Personal Safety - Students are responsible for their individual accounts and should take all precautions to prevent others from being able to use them, which includes but is not limited to keeping passwords private. Students should never share their user name/passwords with other students or log-in under another student's name and/or trespass in other student's files. Students should not share personal information about themselves or others over the internet. Students should not agree to meet with anyone they have met online, and should notify a teacher or other school employee if they receive any message that is inappropriate or makes them feel uncomfortable.

Netiquette - Students should always use the Internet, network resources, and online sites in a courteous and respectful manner. Students should also recognize that an abundance of the valuable content online is often unverified, incorrect, or inappropriate. Students should use trusted sources when conducting research via the Internet. Students should also remember not to post anything online that they wouldn't want parents, teachers, or future colleges or employers to see. Verbal or written language that is considered inappropriate in the classroom is also inappropriate online. Once something is online it can be shared and spread in ways never intended.

Unacceptable Use, Violations Students must understand that all rules of conduct described in the School Handbook also apply when using technology resources. Unacceptable use can come in many forms, but it is commonly considered as the viewing of any website and/or any message(s) sent or received that indicate or suggest pornography, unethical or illegal activity, racism, sexism, inappropriate language, threats, intimidation, sexual harassment and/or bullying of any individual or groups and other issues further described within this document.

Students should report any misuse of CJUSD technology resources (electronic resources) to administration.

Violation of District Policies, Regulations and/or laws, including but not limited to California Education Code 48900 subdivisions related to improper conduct or misuse of District property, including hardware or cloud-based content, even if not expressly defined herein, may lead to disciplinary action including loss of computer, network and/or internet and e-mail privileges suspension, expulsion, or prosecution when appropriate.



Web Access/Internet/Network – Students shall not attempt or gain unauthorized access to the network or District blocked sites. Students will not use the network or internet for any type of activity or personal gain.

Copyright/Plagiarism – Students will not violate copyright laws or software licensing agreements. Plagiarism is the act of using someone else's words or ideas as your own. Students will not copy materials without the permission of the author and must properly cite all information acquired through the internet or other information technologies. Plagiarism of internet resources will be treated in the same manner as any other incidences of plagiarism.

Cyberbullying – Cyberbullying will not be tolerated. Harassing, dissing, flaming, denigrating, impersonating, outing, tricking, excluding, and cyberstalking are all examples of cyberbullying. Students should never send, or encourage others to send, abusive messages. Students who send emails or post comments with the intent of scaring, hurting, or intimidating others will receive severe disciplinary action and loss of privileges. In addition, students should never post pictures, information or work of other students without their permission. Students should understand that instances of Cyberbullying created when not at school or after school hours can result in disciplinary action at school.

Vandalism – Vandalism is defined as any malicious attempt to harm or destroy property, including data of another user or system on the network or the internet. This includes, but is not limited to, uploading or creating computer viruses, and any attempt to disrupt network services. Vandalism includes any activity that can be described as hacking, cracking, passwords, sending junk or unwanted e-mail (SPAM). Vandalism also includes the intentional damage of computer hardware, peripherals, and software media. Any vandalism will result in the loss of computer services, disciplinary action, and legal referral including suspension and/or expulsion, and the immediate loss of access to the system. Parents may be liable for the cost of the damage that students cause to school property.

Software – Software is available to students to be used as an educational resource. Students should not load or modify software without the consent of an administrator.

Hardware – Hardware and peripherals are provided as tools for student educational purposes. Students are not permitted to install or relocate network hardware and/or peripherals (except for portable devices), or to modify settings to equipment without the consent of the District Information Technology Department.

BYOD (Bring Your Own Device) – CJUSD may provide access for students to the internet on their own electronic devices. The student is fully responsible, at all times, for the personally owned device brought to school and should follow all the rules outlined in this Responsible Use policy. Students who utilize their own devices on campus will be deemed an authorized user of the device by the District and may be required to grant the District access to the device in the event there is a reasonable suspicion of wrongdoing and/or for the teacher to access student work product in conjunction with curriculum and instruction.

DISASTER/FIRE/EARTHQUAKE DRILLS

Monthly drills will be conducted on campus to help familiarize students with the proper procedures in case of an emergency. Students are asked to cooperate with each drill and treat it as if it was a real emergency. Misconduct during these drills is subject to disciplinary action.

DISCIPLINE

Students are to follow the directions or orders of teachers, staff, and parent volunteers the first time they are given. Any students who refused to comply with a staff member is guilty of defiance and will be subject to progressive disciplinary action up to an including suspension. These rules are for the safety and well being of all concerned. Students that choose to violate the California Education Codes are subject to disciplinary actions.

The behavioral expectations of Colton Middle School: ***The Falcon Way: Be Respectful, Be Responsible, Be Safe.*** Our expectations are set for both staff and students. When staff members see students demonstrating *The Falcon Way*, students will be given point in the 5 Star system which they can use at the Falcon Store. In addition to the 5 Star Points, students will have access to other PBIS events throughout the school year which include, but are not limited to, Kick-off assembly, scavenger hunts, PBIS Days, etc.





Social Distancing School-Wide Expectations: "The Falcon Way"



Voice Levels: 0 -- silent 1 -- whisper 2 -- speaking 3 -- outdoor	<i>All Settings Expectations (Basic Campus Behavior)</i>	<i>All Classrooms Expectations</i>	<i>Quad Area & Hallway Expectations</i>	<i>Restroom Expectations</i>	<i>Office Expectations (Front office, Counselor, Health)</i>	<i>Library Expectations</i>	<i>Cafeteria Expectations</i>
Be Respectful	<ul style="list-style-type: none"> ~Listen to staff ~Use appropriate voice levels ~Be kind ~Use polite language (please, thank you) 	Voice Level 0 - 2 <ul style="list-style-type: none"> ~Greet teacher upon entering ~Keep comments positive & on-topic 	Voice Level: 0 - 2 <ul style="list-style-type: none"> ~Listen to staff ~Use appropriate language 	Voice Level 0 - 1 <ul style="list-style-type: none"> ~Give people privacy/space & wait your turn ~Keep it clean 	Voice Level 0 - 1 <ul style="list-style-type: none"> ~Enter quietly & check in with staff ~Wait patiently & quietly 	Voice Level 0 - 2 <ul style="list-style-type: none"> ~Listen & follow directions ~Respect school property 	Voice Level 0 - 2 <ul style="list-style-type: none"> ~Wait your turn in line ~Listen to staff
Be Responsible	<ul style="list-style-type: none"> ~Walk in an orderly manner ~Be prepared (supplies, agenda, ID, etc) ~Be prompt ~Visit health office at once if feeling ill ~Sneeze/cough into tissue/elbow 	<ul style="list-style-type: none"> ~Stay in class first 10 & last 10 minutes of class ~Raise hand & wait to be called on before speaking ~Use agenda daily 	<ul style="list-style-type: none"> ~Stay in designated areas ~Use time wisely (use restroom if needed) ~Keep halls & quad clean ~Follow arrows on ground & walk in indicated direction. 	<ul style="list-style-type: none"> ~Flush toilets ~Wash hands for 20 seconds or more ~Put trash in garbage cans/recycle bins ~Return promptly to class/lunch 	<ul style="list-style-type: none"> ~Use pass from teacher/staff ~State your purpose politely ~Know your personal information (Id#, phone #, address) 	<ul style="list-style-type: none"> ~Push in your chair & pick up trash ~Report misuse problems to an adult ~Keep gum, food, & drink outside 	<ul style="list-style-type: none"> ~Keep food & drink in eating area ~Report problems to cafeteria (i.e. spills) ~Pick up your trash
Be Safe	<ul style="list-style-type: none"> ~Follow all directions of staff & on school banners/signs ~Keep hands/feet to yourself & 6ft away from others ~Always keep ID visible 	<ul style="list-style-type: none"> ~Walk when entering ~Wash/sanitize hands upon entering ~Sit correctly in assigned seats ~Keep personal items to yourself ~Avoid touching doorknobs/handles 	<ul style="list-style-type: none"> ~Keep 6ft apart from others ~Keep your hands to yourself ~Maintain orderly behavior 	<ul style="list-style-type: none"> ~Walk to/from restrooms ~Keep floor dry ~Report problems/graffiti ~Review Max Capacity signs ~If fully occupied, leave & come back later instead of forming a line. 	<ul style="list-style-type: none"> ~Enter/exit calmly ~Keep aisles clear ~Keep your hands & feet to yourself 	<ul style="list-style-type: none"> ~Be seated in your assigned seat ~Maintain orderly behavior ~Maintain 6ft apart 	<ul style="list-style-type: none"> ~Wait in line 6ft apart from others ~Walk at all times ~Keep food/drink off floor; report spills ~Keep your food/drink to yourself

****FOLLOWING SCHOOL-WIDE EXPECTATIONS LEADS TO OVERALL STUDENT SUCCESS**



Problem Behavior Definition Document (Majors and Minors Examples)

	Minor: stop the flow of instruction	Major: send to administration
Defiance Disrespect Non-compliance	Low-intensity failure to respond to adult requests <ul style="list-style-type: none"> ● Not following rules ● Rude body language (facial grimace, sigh) ● Questioning adult authority ● Not doing work after redirection 	Refusal to follow directions, talks back, and/or delivers socially rude behavior <ul style="list-style-type: none"> ● Talking back to challenge authority ● Minor behavior escalates
Disruption	Repeatedly engages in low-intensity but inappropriate disruption <ul style="list-style-type: none"> ● Talking to neighbor ● Passing notes ● Calling out answer; talking out of turn ● Bothering another student ● Tapping pencil ● Wandering around room 	Behavior causing an interruption in a class or activity <ul style="list-style-type: none"> ● Yelling, screaming ● Throwing objects with malicious intent ● Doesn't follow dress code <ul style="list-style-type: none"> ○ 1st: Warning/Parent Contact ○ 2nd: Lunch Detention/Parent Contact ○ 3rd: After School Detention/Parent Contact
Inappropriate Language	Low-intensity instance of inappropriate language <ul style="list-style-type: none"> ● Name calling (shut-up, stupid, dummy) ● Cursing ● Insulting a peer ● Foreign profanity 	Delivers verbal messages that include swearing, name calling, or inappropriate words <ul style="list-style-type: none"> ● Direct insults to a staff member ● Racial comments ● Oral, written comments, or pictures meant to insult or threaten ● Repeated cursing
Physical Contact Physical Aggression Fighting	Non-serious, but inappropriate physical contact <ul style="list-style-type: none"> ● Game arguments ● Throwing objects at without intent to hit someone 	Actions involving serious physical contact where injury may occur <ul style="list-style-type: none"> ● Spitting on someone with intent ● Biting ● Punching/Pushing ● Knocking someone to ground/wall ● Hitting, poking, touching, pinching, scratching ● Throwing objects at someone with intent
Property Misuse Vandalism	Low-intensity misuse of property <ul style="list-style-type: none"> ● Drawing or writing on someone else's paper or possessions ● Breaking pencils or crayons ● Writing on furniture or textbooks (school property) intentionally ● Graffiti (pencil/able to erase) 	An activity that results in destruction or disfigurement of property <ul style="list-style-type: none"> ● Graffiti (permanent marker) ● Facility damage ● Intentional damage to clothing of others
Harassment Teasing Taunting	Isolated instances of disrespectful messages (verbal or gestural) that includes threats and intimidation, obscene gestures, pictures, or written notes <ul style="list-style-type: none"> ● Teasing/Taunting ● Name calling ● Exclusion ● Dirty looks ● Spreading rumors 	Intense instances of disrespectful messages (verbal or gestural) that includes threats and intimidation, obscene gestures, pictures, or written notes <ul style="list-style-type: none"> ● Systematic exclusion ● Stalking ● Organizing a group to intimidate ● Sexual statements; comment about looks ● Inappropriate touching
Lying Forgery Cheating	Delivers message that is untrue and/or deliberately violates rules <ul style="list-style-type: none"> ● Copying neighbor's homework or test ● Forgery of parent or teacher signature 	Delivers message that is untrue and/or deliberately violates rules repeatedly <ul style="list-style-type: none"> ● Plagiarism ● State test



	<ul style="list-style-type: none"> Plagiarism (1st offense) 	
Theft	Isolated instances <ul style="list-style-type: none"> Taking or hiding something without permission 	Possession of, passes on, or is responsible for removing someone's property without permission <ul style="list-style-type: none"> Substantial monetary value Repeatedly taking materials

DISTRICT DUE PROCESS HEARINGS

District Due Process Hearings may be requested for students who continue to have serious and/or repeated behavior problems. If the school has tried several interventions (for example: counseling with student and parent, class adjustments, detention, suspensions, or being placed on a District Site Behavior Contract) and the student continues to misbehave, a District Discipline Due Process Hearing may be requested.

DISTRICT "WE TIP" LINE

Colton Joint Unified School District maintains an anonymous tip line where students and parents are encouraged to report vandalism, graffiti, or other crimes. The phone number is 1-800-78-CRIME or log onto www.wetip.com.

EXTRA-CURRICULAR ACTIVITIES (Sports and Dances)

Activities are open to students who meet basic CMS expectations like being to class on time and maintaining a good behavior record. School rules also apply to all activities.

Falcon Athletics games are scheduled after school. There are opportunities to participate in seasonal sports and competitions like football, volleyball, soccer, basketball, softball, and track. Students must maintain a 2.0 GPA in order to participate in Falcon Athletics and not have been inside or outside suspended since the prior extra-curricular activity or event as well as no unverified absences or truanancies.

School Dances are held after school and are hosted by ASB and some of the other clubs on campus. Students will be able to purchase tickets for dances in the main office. If students are on the "No-Go" List they will not be allowed to purchase tickets for dances or other events such as the end of the year trip.

No-Go List is posted two weeks prior to dances. Students are placed on the No-Go List if they have had one or more outside suspensions, two or more in-house suspensions (including teacher suspensions) and have three or more unverified absences and/or 20 tardies for the quarter in which the event is taking place. For 8th grade promotion and end of year activities, there is also an academic component, see Board Policy 5127.

Sweetheart Dance Court

8th grade students are nominated by a club, of which they are a member in good standing (2.0 GPA or higher and have no significant behavior concerns – see No-Go List) to be on our school court. Students are voted in by the student population and school staff to serve on the court.

GRADES/REPORT CARDS/PROGRESS REPORTS

CMS's goal is to help all students be successful. One of the ways you can see your success is by your grade point average, or GPA. Your GPA is the average grade you are getting in all your classes. Each letter grade is worth points: A=4, B=3, C=2, D=1, and F=0. To get your average grade, you add up all the points each one of your grades is worth and then divide that number by how many grades you have. Here is a sample report card:

Language Arts	C = 2	5 units
U.S. History	B = 3	5 units
P.E.	B = 3	5 units
Science	B = 3	5 units
Art	A = 4	5 units
Math	B = 3	5 units
Band	B = 3	5 units
	GPA = 3.0	35 units

You have an opportunity to earn 35 units per **semester**, 5 units per class. A grade of 'F' does not earn any units.

Report cards are issued four times a year. *Quarter report cards* (1st and 3rd quarters) are mailed home the weeks of October 10 - 14, 2022 and April 4 – April 7, 2023. Semester report cards are mailed home at the end of the semester, December 2022 and June 2023. *Semester report cards* contain permanent grades that will remain on the student's transcript.

Progress reports are notifications sent home to parents/guardians about half way through each quarter (about the fifth week.) Progress reports



are issued four times a year. Teachers will comment on student's progress in the class during the previous five weeks. The comments are based on a numerical system:

- 1—Student is doing excellent work
- 2—Student is working at grade level
- 3—Student is in danger of failing
- 4—Student is currently failing

Parents can access their student's grades and other key information at any time by logging onto Zangle Student Connect at www.cjUSD.net/cms. Once on the website, go to Q Student Portal on the right side of the page. Put in the student's identification number and password. Passwords are given to students within the first few weeks of school. Students' ID numbers remain the same each year.

GRAFFITI

Colton Middle School works hard to keep a safe and clean campus. Graffiti is against school policy and anyone who violates this rule may be suspended or possibly recommended for further discipline; a citation from the police is also a possible consequence. Felt tip and marking pens will be confiscated. Full restitution by student or parent for repairing property may be imposed. The District may withhold the grades, diploma and transcript of the student until the student or parent has paid for the damage.

HANDS-OFF POLICY

Students are to keep their hands and feet to themselves at all times. Hugging; hand holding; kissing, or other display of affection; play fighting; tripping; pushing; or shoving is not allowed at school or school related activities. Violation of this policy will result in disciplinary consequences.

HEALTHY YOUTH ACT

The California Healthy Youth Act is a 2016 law (Education Code 51930-51939) that requires all California schools to teach comprehensive sex education to their students at least once in middle school and once in high school.

Parents/guardians have the option of excluding their child from any portion of sexuality education instruction if it is in conflict with conscience, moral, or religious beliefs. If this is the case, please provide a written note to your child's teacher stating the date, your child's name, the portion of the curriculum that he/she will be excused from, and your name (printed and signed). Students who are excused will be assigned alternative work in an alternative classroom.

HOMEWORK

Homework is assigned for the following purposes:

- To reinforce and practice skills learned in class.
- To extend school experiences.
- To complete assignments.
- To provide enrichment activities.
- To encourage parent involvement in student learning.
- To teach responsibility and independence.
- To provide teacher feedback on students' knowledge of skills.

Middle school students may have assigned homework nightly. Students at Colton Middle School should be writing their homework assignments in their Student Agenda daily calendar. This also provides all parents homework information and helps the student with organizational skills.

IDENTIFICATION CARDS

Students are required to carry their student ID card attached to a lanyard that must be visible at all times. The school will provide a CMS lanyard and student ID card. They will be used in the Cafeteria, to check out library books, to purchase items such as yearbooks and dance tickets, riding the bus, and for ID at school activities. ID cards are NOT to be tampered, changed or mutilated in any way. ID cards that have been altered or damaged will be confiscated and the student will need to purchase a new card. Students without an ID card may be given consequences. If lost, replacement cards cost \$3 and lanyards cost \$2.

LITTER

Keeping our campus clean is everyone's responsibility. Trash cans are provided for your use.

LOITERING



All students must leave campus within ten (10) minutes after the final bell (3:10); unless they are involved in an adult-supervised activity after school, such as detention, after school tutoring, THINK Together or approved activities.

During class time students are not permitted outside of class without a pass. During passing periods students will move directly to their destination. NO loitering near railings or outside classrooms.

LOST AND FOUND

Lost and found articles, such as purses, wallets, clothing, etc, are to be turned in or claimed in the Front Office. Textbooks are returned to the Library and P.E. clothing is returned to the locker rooms. **All items not picked up by the end of the semester will be donated.**

MEDICATIONS

Medications to be taken by students during the school day are given in the school's health office. Education Code: 49423 allows the School Nurse, school Health Assistant, or other trained school personnel to assist students with medications. Parents may pick up the forms in the health office (D-80 – Request for Administration of Medication at School.) An adult must bring the medication and it must be in the prescription bottle with directions that match the information on the form to be filled out. Non-prescription medication like aspirin, Tylenol, etc. are not allowed on campus and cannot be given to students by CMS staff.

PARENT INFORMATION

The Colton Joint Unified School District presents its Education in Review document each year to notify pupils, parents and guardians of its rights and responsibilities, pursuant to California Education Code Section 48980. This notice is to inform you that these notifications are available for your review and are posted on the district website as well as available from your student's school or district office upon request. An acknowledgement of receipt of this notice must be signed by the parent or guardian and returned to the school as required by Section 48982. A place for your signature has been provided on the flip side of the "School Emergency Card." Your signature does not indicate consent for your child to participate in any program. The notifications cover a broad range of district-related topics including, but not limited to, the following:

- A section on instructional programs includes graduation requirements and college preparation, No Child Left Behind, sex and health education, English learner programs and student records.
- A section on Health Services includes immunization and health screenings and administration of medication.
- A section on safety includes student discipline, suspension and expulsion, sexual harassment, Megan's Law sex offender notification and disaster preparedness.
- A section on special education includes rights of parents, program timelines, policies and assessments.
- A section on complaint procedures outlines each step in formal complaint procedures from filing through decision and appeals.
- Another section covers nondiscrimination policies and rights.
- A section on attendance options includes information about school attendance alternatives, open enrollment and inter-district attendance.

The notifications are available for your review at www.cjusd.net under Parent Notifications.

PARENT INVOLVEMENT

Parent-teacher conferences allow parents time to speak with their teachers. **The dates of this year's conferences are the week of October 10 – 13, 2023 and April 2 – 5, 2024.** If a parent does not come to parent-teacher conferences, the report card is mailed home. Sometimes it is important for parents, the teachers, and the student to meet between grading periods and these meetings can be arranged by a counselor or teacher.

Zangle Student Connect: Parents can access their student's grades by logging onto Zangle Student Connect at www.colton.k12.ca.us/cms. Once on the website, go to Q Student Portal on the right side of the page. Put in the student's identification number and password. Passwords are given to students within the first few weeks of school. Students ID numbers remain the same each year.

Parent Nights: The staff is planning various parent nights to keep parents informed and involved. Parents will also receive information about serving on school and District committees like the School Site Council and the English Language Advisory Committee.

PERSONAL PROPERTY AT SCHOOL

Students are responsible for all of their own property. The school is not responsible for any lost or stolen property. Students should not bring large amounts of money or items with real or sentimental value to school. **The school is not responsible for any prohibited item that is brought to school.**



PHYSICAL EDUCATION

Students are expected to dress out and participate in Physical Education activities every day. Both boys and girls are to wear blue or gray shirts, black basketball shorts, tennis shoes, and socks. Black or gray sweatpants are also acceptable. Names must be on all PE clothes. Clothes should be taken home each Friday and washed. ASB will be selling shorts and shirts with a school logo; or black basketball shorts and blue or gray shirts may be purchased at most stores. Students are expected to provide a good, heavy-duty, combination lock. **Students are responsible for locking their lock and locking all clothes, school and personal items in their locker. They are not to share locker combinations. The school is not responsible for any lost or stolen items. Students must use common sense in securing items at all times.**

Students may be excused from participating in Physical Education activities for three (3) days (once per quarter) with a parent note (this does not excuse them from dressing out). After three days, a doctor's note is required.

Students can borrow P.E. clothes as loaners, which will affect their grades. Excessive use of loaners is considered defiance and will result in a referral and disciplinary actions.

PROHIBITED ITEMS

Students may not possess the following items on school property or at school events without the explicit permission of an Administrator:

1. **GUM/SUNFLOWER SEEDS/CANDY/SODA/ENERGY DRINKS** of any type.
2. Drugs, alcoholic beverages, narcotics, cigarettes (including: E-Cigarettes, hookah pens, hookah pipes--including flavored non-tobacco products, vapor pens) inhalants, cigarette lighters, matches, tobacco products, and look-alikes.
3. Explosive devices, including firecrackers, fireballs, cherry bombs, stink bombs, etc.
4. Cameras, ipods, PSPs, or any other music devices, earbuds, headphones, etc., laser lights/pointers, or any other electronic items of distraction.
5. Gambling devices: dice, playing cards, etc.
6. Medications or pills. **(MUST BE REGISTERED IN THE HEALTH OFFICE)**
7. Water balloons, squirt guns, misting bottles, shaving cream, silly string, fidget spinners.
8. Collectable cards or toys of any type (including stuffed animals).
9. No footballs, soccer balls, or basketballs.
10. Graffiti tools, permanent markers, felt tip markers, aerosol paint containers, etc.
11. Aerosol sprays of any type (Axe, deodorant, hair spray, etc.), pump sprays (body spray, hair spray, etc.) are not allowed at school.
12. Skateboards/Rollerblades/Scooters are not allowed on campus.
13. Selling anything at school other than items approved by ASB is prohibited.
14. Cell phones are allowed, but must be turned off and not visible or heard on campus or they will be confiscated (see BP5131).
15. The school is not responsible for a student's personal belongings.
16. Musical instruments of any kind must be kept in the bandroom.

PROMOTION CEREMONY

In order to participate in the 8th grade promotion ceremony, students must meet specific criteria as outlined by the CJUSD School Board. According to School Board Policy 5127:

A student will receive a promotion certificate if he/she **earns a minimum of 115 units or has earned a cumulative middle school GPA of 2.0 or higher.**

Additionally, School Board Policy 5127 states that "participation in the 8th grade promotion ceremony is a privilege" and requires a student to meet ALL of the following criteria:

1. Academic: (a) the student must be eligible to receive an 8th grade promotion certificate by the end of the second semester, and (b) the student must not have been recommended for retention that year in the 8th grade.
2. Attendance: the student must not have received more than three (3) all-day unverified absences or the equivalent in the last quarter of the school year.
3. Behavior: the student must not have received more than one outside suspension during the last quarter of the school year. Exceptions to the above criteria may be "recommended by the principal to the Superintendent or his designee if in the principal's professional judgment, there are extreme extenuating circumstances that warrant an exception to the guidelines. The Superintendent or his designee will be responsible for deciding whether the circumstances warrant an exception or modification of the criteria."

READING CHALLENGE

Colton Middle School and CJUSD recognizes and supports the quest for literacy and academic proficiency. In order to support and challenge our students we have implemented a school wide program, FALCON READING CHALLENGE to encourage our students to read. More information will be provided throughout the school year. Make sure you are checking the announcements and visiting the library.



REQUIRED CLASSES

A student is scheduled into classes that will best serve that student, after an analysis of state test scores, ELPAC scores if taken, assessments given at the end of the prior year, last year's grades and teacher recommendations. All students are enrolled into seven (7) classes. Students are required to take English Language Arts, Mathematics, Social Studies, Science and Physical Education. The remaining two (2) classes may be additional support classes for ELA or Math or the classes could be an elective.

SEXUAL HARASSMENT

The School Board of Education is committed to maintaining a learning environment free from harassment, intimidation. Disciplinary action will be taken to eliminate such practices or remedy their effects. Sexual harassment as defined and otherwise prohibited by stated and federal states, constitutes and an unlawful form of sex discrimination of violation of Title IX of the Education Amendments Act of 1972 and Title VII of the Civil Rights Act of 1964. In addition, Sexual harassment constitutes violation of the California Education Code, regulation of the State Board of Education, and district policy. As such, sexual harassment may constitute just cause for discipline pursuant to applicable Education Code Sections.

SOLICITATION/SELLING ITEMS

Students are not allowed to sell any food or drink items on campus. Students selling will be escorted to the main office and all items, including the student's bag, will be confiscated. First offense of selling food or drinks on campus will result in a warning, and the items will be returned to the student at the end of the school day. Any violation after will result in a referral, other consequences and parents will have to come to the school to collect the confiscated items.

STUDENT CARRYING MONEY

In order to help maintain safety for all students, students that attend CMS can carry no more than \$30.00 on them at any time. If students are found in possession of any amount of money over \$30.00, it will be confiscated, parents will be contacted and the money will be returned to the student at the end of the school day.

STUDENT SEARCHES

In accordance with Board Policy 5145.2, Search and Seizure, students will be subject to search if any school official feels *reasonable suspicion* has been established that a crime has been or is about to be committed on school grounds. For example: students who leave campus, without approval, (Truant) and come back onto campus at a later time will be subject to search for possible narcotics or weapons being brought onto campus.

STUDENT RECOGNITION

Earning 5 Star Points: You can earn 5 Star Points when any staff member at Colton Middle School notices you following *The Falcon Way* by being respectful, responsible, and safe.

Redeeming 5 Star Points: You can trade your 5 Star Points for items at the Falcon Store. The Falcon Store is open during both lunches. The Falcon Store offers items such as school supplies, items with the CMS logo, toys, and special experiences such as a "front of the lunch line" pass.

Other rewards: After you redeem your 5 Star Points at the Falcon Store, they will be entered into monthly and quarterly prize drawings. The more 5 Star Points you redeem; the more chances you have to win! Our rewards in the past have included free items from the Falcon Store, pizza parties, and video game truck parties.

Falcon Postcards: Teachers also have the ability to send positive messages home to students and families via postcards. This is yet another way to showcase positive behavior in our students.

Spirit Days: Throughout the school year ASB will be encouraging students to "dress up" for spirit weeks. During these weeks, student must still follow the district dress code policy. In addition to ASB Spirit days, students are encouraged to wear **College Shirts on Wednesdays** and **CMS Spirit Shirts on Fridays**.

Student of the Month: Every month, teachers from each subject matter choose a student who has done exceptional work in his/her particular classes. Students of the month are recognized at a reception that parents are invited to attend.

Principal's Honor Roll and Honor Roll: Every quarter, recognition is given to those students who achieve a GPA of 3.0-3.49, 3.5-3.99 and 4.0.

End of the Year Awards: End of the year awards include Perfect Attendance for one and two years, service awards, athletic and activity awards, academic awards from all teachers, 4.0 GPA awards for one or two years and our highest honor awards, the Dale Chilson Most Improved Boy and Girl Student Awards and the Outstanding Boy and Girl Awards.



SUSPENSIONS AND ACTIVITIES

Suspension means that students are removed from the school for a specific period of time. Students may not attend any school functions during the time of suspension, and may not be on the campus during regular school hours. Prior to a special activity, the student may petition, in written form, a request to participate. The decision to participate will be made by the principal, assistant principal, and appropriate grade level counselor.

10-10 Policy

Ten Minute Rule: Students will adhere to the 10-minute rule, which states that students will not use the restroom during the first ten minutes of class or the last ten minutes of class. It is the expectation that students use the restroom during their passing period.

TESTING

PSAT/CAASPP: In accordance to district vision, all 8th grade students will be able to take the PSAT. The PSAT is designed to help students better prepare for college. The date for the PSAT is yet to be determined. All students will be taking the CAASPP in the 4th quarter of the school year. Seventh graders will test in English Language Arts and Mathematics and 8th graders will test in ELA, Math and Science.

TARDY POLICY

Tardy Policy: Students are expected to be in their seats and ready to begin when the tardy bell rings. Tardy Sweeps will be implemented when possible to assist with minimizing tardies.

Number of Tardies	Per Quarter
1-6	Teacher's policy (classroom expectations)
7	Send to Counselor
8	Warning from administration
10 and up	Detention from administration (escalation of consequences, if applicable)

TARDY SWEEPS

Tardy sweeps will be conducted throughout the year. If caught in a Tardy Sweep, students will be issued an administrative lunch detention.

TEXTBOOKS & CLASS BOOKS

Students will be issued textbooks and are held responsible for the textbooks checked out to them. Textbooks are issued to the students within the first few weeks of school and returned within the last two weeks of the end of the year. Any lost or damaged books, either checked out to a student or belonging to a classroom set, will be charged to the student and records can be withheld until the debt is paid.

THINK TOGETHER PROGRAM AT CMS

As the recipient of the After School Education & Safety (ASES) grant, CJUSD contracts with THINK Together to provide services to our students. Ron Perez manages the program for the district. The program runs five days a week when school is in session, beginning immediately after dismissal (3:00) and ending at 6pm. The contact for CMS is Jordan Scott and he can be reached (909) 454-5293 or email: Coltonms.cjUSD@thinktogether.org.

VISITORS

Students are not permitted to bring visitors (i.e. friends, relatives) at any time, CMS is a closed campus. In addition, the school has no legal authority to help persons not enrolled as regular students in case of illness, accidents, or emergencies. Parents and other adult visitors are welcomed at school. We request that you follow the procedures below to ensure student and staff safety:

- When school is in session, parents or visitors must sign in the front office, produce a valid ID to be screened through the Raptor system
 - Visitor badge will be issued and is to be worn the entire time the visitor is on school campus.
- Visits to observe programs or students must be arranged **in advance and cannot disrupt the educational program.**
- During class time, teachers will not be available for conferences. Conferences may be scheduled during a teacher's prep time, before or after school.



@yourcmslibrary

- ❖ We are open 24/7 online



Library Hours

7:30 a.m. - 3:50 p.m.

(Monday, Tuesday, Thursday, Friday)

- ❖ Your main access is through Classlink select @yourlibrary

Wednesday Schedule

7:30 a.m. - 1:15 p.m.

- ❖ **OR** go to the CMS website. Along the right side you will find a book icon that says "Library Media Center."
- ❖ Click on it. You will be taken to **Destiny Discover**.
- ❖ Students login using your username and password.

Students may use the library before and after school to work on assigned homework, research projects and to check out books. Computers are available for research, online books and student exploration.

Students can check out 5 pieces of printed material and 3 pieces of electronic material at one time for a period of 2 weeks. Electronic materials is returned automatically.

Food, drink and chewing gum are prohibited in the library due to the damage those items cause to the facility and the collections. Students can expect a loss of privileges for disregarding these rules.



Middle School Digital Resources



Britannica School
 Britannica Escolar
Username: colton
Password: cjust



Middle School In Context
 GVRL-Cameron's Collection
 Opposing ViewPoints
 Testing & Education Ref. Ctr.
Sign in w/Google
OR Password: cjust



World Book Student
 World Book Advanced
 Enciclopedia Estudiantil
 World Book Discover
 World Book Timelines



Sora by OverDrive
Sign in w/Google



Teen Health &
 Wellness
Sign in w/Google
OR Password: cjust



Culturegrams
 ProQuest eLibrary
 SIRS Issues Researcher
 SIRS Discoverer
 Research Companion
Username: 4ColtonLearns!
Password: 4ColtonLearns!



TeachingBooks.net
 District email address



Students: ID# &
 Password
Staff: first_last &
 Password



1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
2	4	6	8	10	12	14	16	18	20	22	24	26	28	30	32	34	36	38	40	42	44	46	48	50	52	54	56	58	60
3	6	9	12	15	18	21	24	27	30	33	36	39	42	45	48	51	54	57	60	63	66	69	72	75	78	81	84	87	90
4	8	12	16	20	24	28	32	36	40	44	48	52	56	60	64	68	72	76	80	84	88	92	96	100	104	108	112	116	120
5	10	15	20	25	30	35	40	45	50	55	60	65	70	75	80	85	90	95	100	105	110	115	120	125	130	135	140	145	150
6	12	18	24	30	36	42	48	54	60	66	72	78	84	90	96	102	108	114	120	126	132	138	144	150	156	162	168	174	180
7	14	21	28	35	42	49	56	63	70	77	84	91	98	105	112	119	126	133	140	147	154	161	168	175	182	189	196	203	210
8	16	24	32	40	48	56	64	72	80	88	96	104	112	120	128	136	144	152	160	168	176	184	192	200	208	216	224	232	240
9	18	27	36	45	54	63	72	81	90	99	108	117	126	135	144	153	162	171	180	189	198	207	216	225	234	243	252	261	270
10	20	30	40	50	60	70	80	90	100	110	120	130	140	150	160	170	180	190	200	210	220	230	240	250	260	270	280	290	300
11	22	33	44	55	66	77	88	99	110	121	132	143	154	165	176	187	198	209	220	231	242	253	264	275	286	297	308	319	330
12	24	36	48	60	72	84	96	108	120	132	144	156	168	180	192	204	216	228	240	252	264	276	288	300	312	324	336	348	360
13	26	39	52	65	78	91	104	117	130	143	156	169	182	195	208	221	234	247	260	273	286	299	312	325	338	351	364	377	390
14	28	42	56	70	84	98	112	126	140	154	168	182	196	210	224	238	252	266	280	294	308	322	336	350	364	378	392	406	420
15	30	45	60	75	90	105	120	135	150	165	180	195	210	225	240	255	270	285	300	315	330	345	360	375	390	405	420	435	450
16	32	48	64	80	96	112	128	144	160	176	192	208	224	240	256	272	288	304	320	336	352	368	384	400	416	432	448	464	480
17	34	51	68	85	102	119	136	153	170	187	204	221	238	255	272	289	306	323	340	357	374	391	408	425	442	459	476	493	510
18	36	54	72	90	108	126	144	162	180	198	216	234	252	270	288	306	324	342	360	378	396	414	432	450	468	486	504	522	540
19	38	57	76	95	114	133	152	171	190	209	228	247	266	285	304	323	342	361	380	399	418	437	456	475	494	513	532	551	570
20	40	60	80	100	120	140	160	180	200	220	240	260	280	300	320	340	360	380	400	420	440	460	480	500	520	540	560	580	600
21	42	63	84	105	126	147	168	189	210	231	252	273	294	315	336	357	378	399	420	441	462	483	504	525	546	567	588	609	630
22	44	66	88	110	132	154	176	198	220	242	264	286	308	330	352	374	396	418	440	462	484	506	528	550	572	594	616	638	660
23	46	69	92	115	138	161	184	207	230	253	276	299	322	345	368	391	414	437	460	483	506	529	552	575	598	621	644	667	690
24	48	72	96	120	144	168	192	216	240	264	288	312	336	360	384	408	432	456	480	504	528	552	576	600	624	648	672	696	720
25	50	75	100	125	150	175	200	225	250	275	300	325	350	375	400	425	450	475	500	525	550	575	600	625	650	675	700	725	750
26	52	78	104	130	156	182	208	234	260	286	312	338	364	390	416	442	468	494	520	546	572	598	624	650	676	702	728	754	780
27	54	81	108	135	162	189	216	243	270	297	324	351	378	405	432	459	486	513	540	567	594	621	648	675	702	729	756	783	810
28	56	84	112	140	168	196	224	252	280	308	336	364	392	420	448	476	504	532	560	588	616	644	672	700	728	756	784	812	840

Binder Organization



A couple of key principles.

1. Your binder is the most basic tool for organization at school. Bring it to school everyday and take good care of it. Highly successful students usually have a very organized binder and backpack...students who struggle usually have a disaster zone in their binder and backpack.
2. **Write the date on every piece of paper you get.** It will help you to organize it later.
3. Every day you should take 5-10 minutes to organize your binder, preparing for the next day of school.

This is how your binder should be organized:

Open the front cover of your binder (there should be NO loose papers in that pouch in the front!)

A. Pencil Pouch -- pencils, pens, (Optional: highlighters, handheld sharpener, colored pencils, markers)

B. Agenda -- in the rings

OPTIONAL ITEM: Homework Folder with an INBOX/OUTBOX

C. 1st Divider -- For first period -- everything (notes, handouts, and returned work should be in order by date in descending order (ex. 9/27, 9/25, 9/24).

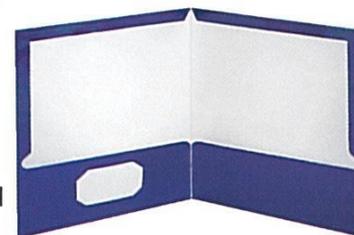
D. 2nd Divider -- All other dividers

- ★ All of your other classes should be just like the first one.
- ★ **Notes in order by date** -- if you are using a spiral notebook for that class you can either place it behind your divider, or keep it in your backpack, separate from your binder.
- ★ **Handouts in order by date** -- handouts are items your teacher gives you that you use for learning but are not turning in for credit.
- ★ **Returned work in order by date** -- you should keep returned work for the entire quarter, to make sure your grade in Zangle reflects the credit you received. Also, many assignments can be utilized as tools for continued study and learning. Never throw something away until your teacher tells you it's OK to discard it. Some students keep a separate folder at home where they put all returned work so it doesn't make their binder too full.

E. End of Binder -- You should keep extra college-ruled paper at the end of your binder.....**Not To Exceed 50 pages at a time.** When you get low on paper, replenish it with more from home.

Extra Resources You May Want

- ★ Some students keep several sheet protectors in their binder for resources that cannot be hole-punched (like artwork, for example).
- ★ You may want to invest in a pocket folder that fits in your binder to use as a **homework folder**. Completed assignments for all classes go in the left pocket, and new homework that needs to be completed goes in the right pocket.





Falcon Binder Check

	Categories	Explanation	Date:	Date:	Date:
1	Binder + Macro-Organization	2+inch Binder, Pencil Pouch, Agenda, Class Dividers Labeled, Extra Notebook Paper (if there)	😊 😞	😊 😞	😊 😞
2	Loose Papers	Less than 10 loose sheets of paper in front of binder, back of binder, or in divider pockets.	😊 😞	😊 😞	😊 😞
3	Pencil Pouch	Has a pencil pouch.	😊 😞	😊 😞	😊 😞
4	Pencils and Pens	Has at least 2 pencils and 1 pen.	😊 😞	😊 😞	😊 😞
5	Highlighter	Has at least one highlighter.	😊 😞	😊 😞	😊 😞
6	Agenda	Agenda and HW written for all classes.	😊 😞	😊 😞	😊 😞
7	Homework Folder	Homework folder has homework in left side and completed assignments in right side.	😊 😞	😊 😞	😊 😞
8	Dividers	Has at least 5, and they are properly labeled	😊 😞	😊 😞	😊 😞
9	Math Class Divider Organized	All notes, handouts and work organized by DATE (notes might be in a separate notebook). If MORE THAN 2 papers are missing dates or are out of place., then ZERO points.	😊 😞	😊 😞	😊 😞
10	Science Class Divider Organized	All notes, handouts and work organized by DATE (notes might be in a separate notebook). If MORE THAN 2 papers are missing dates or are out of place., then ZERO points.	😊 😞	😊 😞	😊 😞
11	History Class Divider Organized	All notes, handouts and work organized by DATE (notes might be in a separate notebook). If MORE THAN 2 papers are missing dates or are out of place., then ZERO points.	😊 😞	😊 😞	😊 😞
12	L.A. Class Divider Organized	All notes, handouts and work organized by DATE (notes might be in a separate notebook). If MORE THAN 2 papers are missing dates or are out of place., then ZERO points.	😊 😞	😊 😞	😊 😞
13	AVID Class Divider Organized	All notes, handouts and work organized by DATE (notes might be in a separate notebook). If MORE THAN 2 papers are missing dates or are out of place., then ZERO points.	😊 😞	😊 😞	😊 😞
14	6th Class Divider Organized (Option)	All notes, handouts and work organized by DATE (notes might be in a separate notebook). If MORE THAN 2 papers are missing dates or are out of place., then ZERO points.	😊 😞	😊 😞	😊 😞
SCORE		Count up their happy faces points and write it in the correct box with your initials.	/14	/14	/14

Graded By _____ Graded By _____ Graded By _____

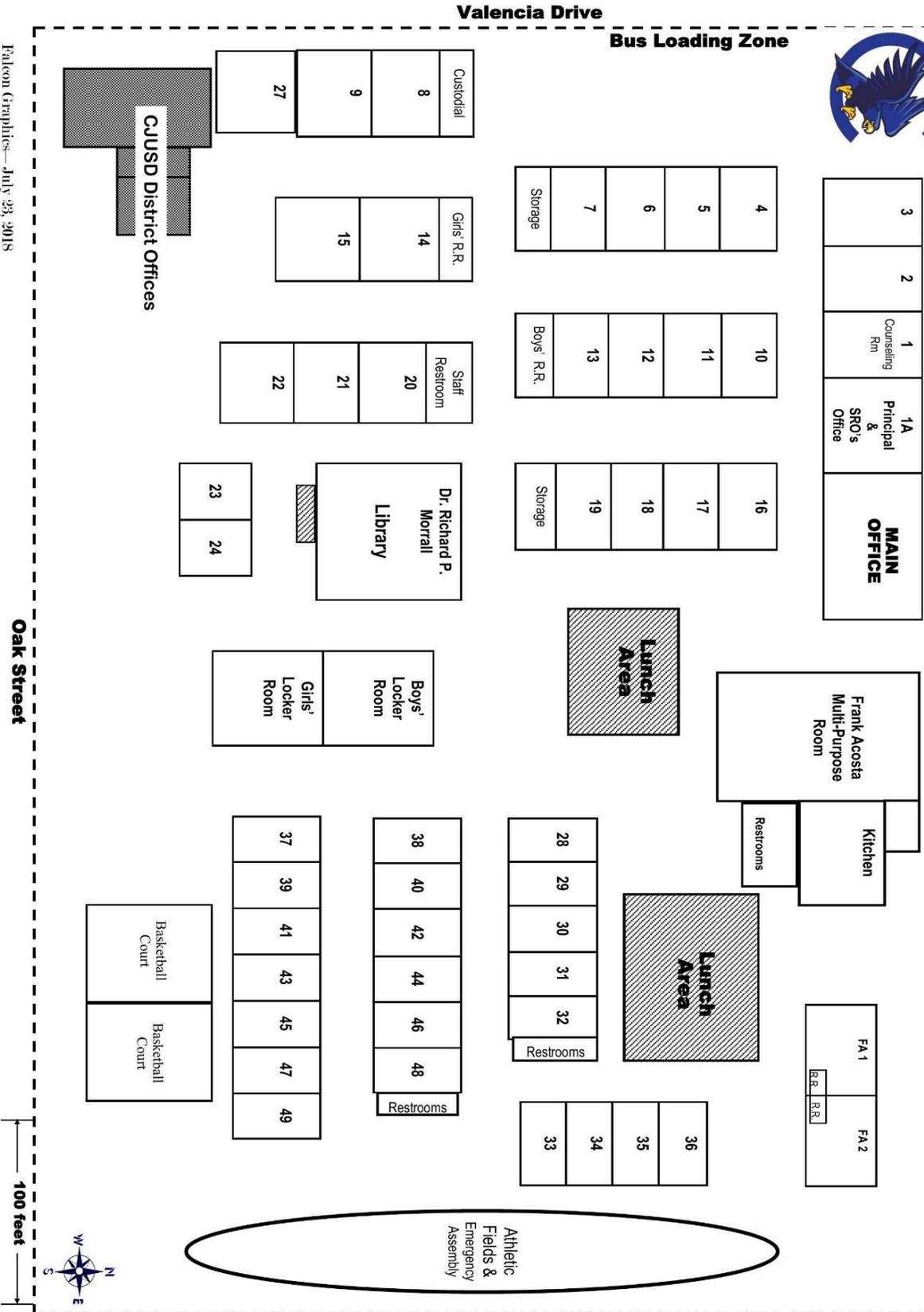


Mrs. Erica Mac Donald, Principal
 Ms. Elizabeth Jones, Assistant Principal

Colton Joint Unified School District
COLTON MIDDLE SCHOOL MAP

Laurel Street

670 West Laurel Street,
 Colton, CA 92324
 909-580-50091



Falcon Graphics—July 23, 2018
 C/PD/DATE/D: July 2021

Oak Street

100 Feet

