CONTRACT APPROVAL REQUEST

BSD	2324-7127
Board Approval	Yes
Board Date	12/12/2023

Requestor: Jodi Gregory *Print Name* Ext.: 2030 Date: 11/28/2023

Location: Human Resources **Refer** to Contract Agreement Process Instructions for the contract destination located on the Business Office webpage.

Required Data	Complete This Column
Vendor name or name of	Central Washington University - MAT Program
Vendor ***email address, contact name*** and ***phone number.*** Vendor ***mailing address*** (If not on contract)	Contact: Lori Hauser Phone: 509-963-1006 Signer's email: Lori.Hauser@cwu.edu Address: 400 E. University Way, Mitchell Hall, 2nd Floor City, State, Zip: Ellensburg, WA 98926-7480
Detailed description of the purpose for this contract. ***Answer the who, what, when and where***	The purpose of this agreement is for Central Washington University and Bethel School District to work together with an emphasis on grow your own teacher strategies to address teacher shortages.
Duration of Contract	Start Date: 11/28/2023 End Date: 06/30/2024
Auto Renewal Clause? No	Renewal Terms Annually
Contract amount OR Increase amount including any taxes.	Specify the contract amount or increase amount Enter total contract amount to-date here
BSD department or location	Human Resources
Name of the administrator	Todd Mitchell
Source of funds. **Not** the fund name	NA
Expenditure budget code. Example: 10 E 530 0100 27 5000 3050 3050 0000 0	NA

School Level		Policy 6260 Procedure 6260PR	Department Level (Area of Responsibility)	District Level
$0 - $15,000	Less Than $1,000,000		Less Than $1,000,000	$1,000,000 or More
Principal	Exec. Dir. of Education		Director or Above	Superintendent/Designee

DEPARTMENT Level - Director or Above

It is the responsibility of the budget authority to ensure there is budget capacity.

TODD MITCHELL *Print Name*

Todd Mitchell *Signature* **(Administrator)**

11/28/2023 *Date*

FOR VENDORS ONLY

Click here for instructions on how to upload a signed contract and return this form

I confirm I have attached the signed contract.

Master of Arts in Teaching (MAT) Program

Memorandum of Agreement
Between
Central Washington University
And
Bethel School District

Central Washington University ("CWU") offers a Master of Arts in Teaching Degree ("MAT Degree") for initial teacher licensure to students enrolled in its Alternative Routes to Certification Program ("Program"). This Memorandum of Agreement ("MOA") is prepared consistent with the terms and conditions of the student field placement Agreement dated October 27, 2022, and together outline the agreement ("Agreement") between CWU, an approved Washington State institution offering university credit courses through its Curriculum, Supervision, and Educational Leadership (CSEL) Department, and Bethel School District ("School District"). The purpose of this partnership is for CWU and the School District to work together with an emphasis on "grow your own teacher" strategies to address statewide teacher shortages.

The Program will be carried out in accordance with Washington Administrative Code (WAC) 181-80.

A. General Provisions

The parties agree to the following:

CWU and the School District agree to implement the Program with candidate instruction beginning early January (Winter quarter), and mid-June (Summer quarter). The Program will offer Route 4, as defined in WAC 181-80-020.

The Program will offer a residency certification program with the following endorsement(s):

Bilingual Education*	Biology**	Chemistry**
Computer Science	Dance	Earth Science**
English Language Arts	English Language Learner*	Health and Fitness
History	Library Media	Mathematics
Middle Level Humanities	Middle Level Math	Middle Level Science
Music: Choral and Instrumental	Music: General and Instrumental	Music: General and Choral
Physics**	Reading	Science**
Social Studies	Special Education*	Traffic Safety
Visual Arts	Elementary Education	

Central Washington University does not offer endorsements in early childhood education through the MAT at this time.

* Candidates seeking an endorsement that is asterisked must pair it with a second content area endorsement. The second endorsement cannot be special education, bilingual education, English language learner, or Traffic safety.

** Those seeking an endorsement in biology, chemistry, earth and space science, or physics, must add the general science endorsement.

The Program will offer the courses set forth in Appendix A.

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B. Responsibilities of the parties

Specific responsibilities of each of the parties are as follows:

CWU will:

1. Identify key faculty member(s) who will work directly with the School District(s) for the Program.
   Maria Hays
   Director, Senior Lecturer
   Curriculum, Supervision, and Educational Leadership (CSEL)
   Maria.Hays@cwu.edu
2. Provide School District(s) with promotional brochures and/or presentations to assist with Program recruitment upon request.
3. Schedule Program courses.
4. Provide key faculty member(s) to implement the Program.
   Maria Hays
   Director, Senior Lecturer
   Curriculum, Supervision, and Educational Leadership (CSEL)
   Maria.Hays@cwu.edu
5. Provide supervision and facilitate learning activities such as peer observation and feedback.

School District will:

1. Identify a key staff member(s) who will serve as a School District liaison to CWU.
2. Provide a description of how the School District intends for the Program to support its workforce development plan.
3. Work with CWU to provide candidates to the Program who are employed by the School District (Route 4 only).
4. Design candidate work plans to provide compensation for clinic and field experience hours wherever possible (Route 4 only); this is achieved through their employment with the district.

C. Outcomes:

In order to accomplish the general objectives of this agreement and meet the associated outcomes, CWU and the School District shall perform the specific duties, as outlined herein. The understanding is that the information may be subject to change based upon the School District's program needs, agreed upon by both parties.

D. Key roles, responsibilities and activity timelines

The following shows the timeline for each 5-quarter MAT Degree cohort program.

Activity	Timeline	Responsible Party
Candidate recruitment	Ongoing	CWU - Maria Hays, CSEL
Candidate screening	Summer cohort: Applications due Jan. 15 Winter cohort: Applications due: Aug. 15	CWU - Maria Hays, CSEL
Candidate selection	Summer cohort: Jan. 15-Feb. 15 Winter cohort: Aug. 15-Sept. 15	CWU - Maria Hays, CSEL
Candidate oversight	Quarters 1 through 4	CWU - Maria Hays, CSEL
Additional field placement	Quarters 1 through 4	CWU – Dawn Harry, College of Education and Professional Studies (CEPS)

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Verification of 650 hours student teaching	Quarters 1 through 4	CWU - Maria Hays, CSEL
Mentor teacher selection	Summer cohort: Feb. 15- start of Fall quarter Winter cohort: Aug. 1- start of Winter quarter	School District – Mel Boyd, Director of HR CWU - Dawn Harry, CEPS
Mentor teacher training	Summer cohort: Aug 1- Sept. 30 Winter cohort: Dec. 1- Jan 31	School District - Mel Boyd, Director of HR CWU - Dawn Harry, CEPS
Mentor teacher support	Ongoing throughout the 3 quarters of placement	School District - Mel Boyd, Director of HR CWU - Dawn Harry, CEPS

E. Program management

The following shall be the contact person for all communications regarding the performance of this MOA.

	Teacher preparation program	**District**
Name	Maria Hays	Mel Boyd
Title	Director/ Instructor	Director of Human Resources
Mailing address	400 E University Way Ellensburg, WA 98926-7410	516 176th Street East Spanaway, WA 98387
Telephone number	509-963-2028	253-800-2032
Email	Maria.Hays@cwu.edu	mboyd@bethelsd.org

F. Term of agreement; termination; amendment

This MOA is effective as of the latest date of signature, and shall continue through the term of the student field placement Agreement. The MOA may be modified by written amendment signed by both parties. CWU will provide PESB with a copy of each signed amendment. The authorizing signatories for this MOA are as follows:

G. CWU representative

Name: Jennifer Dechaine-Berkas Signature: DocuSigned by: Jennifer Dechaine 4BEE9BFA61B0411...

Title: School of Education Director & Associate Dean, College of Education and Professional Studies Date: 12/28/2023

LH 11/27/23 DS 12/13/2023

H. School District representative

Name: Todd Mitchell Signature:

Title: Executive Director Date: 11/27/23

PESB ONLY **MOA APPROVAL**	**Date**
Representative	**Signature**

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APPENDIX A

Secondary & K-12 Education: Winter Start

MAT Program Scope and Sequence

Quarter 1 Winter (14 credits)	Quarter 2 Spring (13 credits)
• EDU 531 Culturally Responsive Management of the Learning Environment (3) • EDU 551 Assessment (3) • EDU 561 Methods (Planning and Instruction) (3) begins at Intensive • EDU 572 Clinical Practice I (1) • EDU 582 Seminar I (including issues of abuse) (4)	• EDSE 502 Equitable Differentiated Instruction (4) • EDU 532 Multicultural Education for Equity (4) • EDU 573 Clinical Practice II (1) • EDU 583 Seminar II (contemporary issues (4)
Quarter 3 **Summer (8 credits)**	**Quarter 4** **Fall (13 credits)**
• EDU 503 Adolescent Dev. and Learning (4) • EDU 563 Technologies for Teaching and Learning (4)	• EDU 504 Since Time Immemorial (4) • EDBL 514 Introduction to Linguistic Diversity in Education (3) • EDU 574 Clinical Practice III (1) • EDU 584 Seminar III (inquiry cycle, TPA, job search) (5)
Quarter 5 **Winter (12 credits)**	**MAT Total: 60 credits**
• Master Teacher course rotation (3) or Additional Content Pedagogy (3) • EDU 575 Legal Issues in Education (3) • EDU 585 History and Philosophy of Education (3) • EDU 700 Project Research (3)	

Once a candidate has successfully completed the Teacher Certification Program (the first 4 quarters of the MAT Degree program), candidate may be recommended to the state of Washington for a teaching license.

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Secondary & K-12 Education: Summer Start

MAT Program Scope and Sequence

Quarter 1 *Summer (9 Credits)*	***Quarter 2*** *Fall (13 credits)*
• EDU 531 Culturally Responsive Management of the Learning Environment (3) begins at Intensive • EDU 551 Assessment (3) • EDU 561 Methods and Models of Instruction (3) begins at Intensive	• EDSE 502 Equitable Differentiated Instruction (4) • EDU 532 Multicultural Education for Equity (4) • EDU 572 Clinical Practice I (1) • EDU 582 Seminar I (including issues of abuse) (4)
Quarter 3 *Winter (13 credits)*	***Quarter 4*** *Spring (13 credits)*
• EDU 503 Adolescent Dev. and Learning (4) • EDU 563 Technologies for Teaching and Learning (4) • EDU 573 Clinical Practice II (1) • EDU 583 Seminar II (contemporary issues) (4)	• EDU 504 Since Time Immemorial (4) • EDBL 514 Introduction to Linguistic Diversity in Education (3) • EDU 574 Clinical Practice III (1) • EDU 584 Seminar III (inquiry cycle, TPA, job search) (5)
Quarter 5 *Summer (12 credits)*	MAT Total: 60 credits
• Master Teacher course rotation (3) or Additional Content Pedagogy (3) • EDU 575 Legal Issues in Education (3) • EDU 585 History and Philosophy of Education (3) • EDU 700 Project Research (3)	

Once a candidate has successfully completed the Teacher Certification Program (the first 4 quarters of the MAT Degree program), candidate may be recommended to the state of Washington for a teaching license.

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Special Education

MAT Program Scope and Sequence

Quarter 1 Winter (14 credits)	Quarter 2 Spring (13 credits)
• EDSE 531 Program Management for Students with Exceptionalities (3) begins at Intensive • EDU 551 Assessment (3) • EDU 561 Methods (Planning and Instruction) (3) begins at Intensive • EDU 572 Clinical Practice I (1) • EDU 582 Seminar I (including issues of abuse) (4)	• EDSE 524 Curriculum, Instruction, and Assessment for Students with Exceptionalities (4) • EDU 532 Multicultural Education for Equity (4) • EDU 573 Clinical Practice II (1) • EDU 583 Seminar II (contemporary issues) (4)
Quarter 3 Summer (11 credits)	**Quarter 4** Fall (16 credits)
• EDU 503 Adolescent Dev. and Learning (4) • EDU 563 Technologies for Teaching and Learning (4) • EDSE 520 Behavioral Management with Inventions for Students with Exceptionalities (3)	• EDU 504 Since Time Immemorial (4) • EDBL 514 Introduction to Linguistic Diversity in Education (3) • EDSE 522 Collaboration, Consultation and the Inclusive Environment (3)EDU • 574 Clinical Practice III (1)EDU 584 Seminar III (inquiry cycle, TPA, job search (5)
Quarter 5 Winter (12 credits)	MAT Total: 66 credits
• EDSE 512 Rights of Individuals with Disabilities (3) • Master Teacher course rotation (3) or Additional Content Pedagogy (3) • EDU 585 History and Philosophy of Education (3) • EDU 700 Project Research (3)	

Once a candidate has successfully completed the Teacher Certification Program (the first 4 quarters of the MAT Degree program), candidate may be recommended to the state of Washington for a teaching license.

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Special Education: Summer Start

MAT Program Scope and Sequence

Quarter 1 *Summer (9 Credits)*	***Quarter 2*** *Fall (13 credits)*
• EDSE 531 Program Management for Students with Exceptionalities (3) • EDU 551 Assessment (3) • EDU 561 Methods (Planning and Instruction) (3) begins at Intensive	• EDSE 524 Curriculum, Instruction, and Assessment for Students with Exceptionalities (4) • EDU 532 Multicultural Education for Equity (4) • EDU 572 Clinical Practice I (1) • EDU 582 Seminar I (including issues of abuse) (4)
Quarter 3 *Winter (16 credits)*	***Quarter 4*** *Spring (16 credits)*
• EDU 503 Adolescent Dev. and Learning (4) • EDSE 520 Behavioral Management with Inventions for Students with Exceptionalities (3) • EDU 563 Technologies for Teaching and Learning (4) • EDU 573 Clinical Practice II (1) • EDU 583 Seminar II (contemporary issues) (4)	• EDU 504 Since Time Immemorial (4) • EDBL 514 Introduction to Linguistic Diversity in Education (3) • EDSE 522 Collaboration, Consultation and the Inclusive Environment (3) • EDU 574 Clinical Practice III (1) • EDU 584 Seminar III (inquiry cycle, TPA, job search) (5)
Quarter 5 *Summer (12 credits)*	MAT Total: 66 credits
• EDSE 512 Rights of Individuals with Disabilities (3) • Master Teacher course rotation (3) or Additional Content Pedagogy (3) • EDU 585 Educational Foundations (History and Phil of Ed.) (3) • EDU 700 Project Research (3)	

Once a candidate has successfully completed the Teacher Certification Program (the first 4 quarters of the MAT Degree program), candidate may be recommended to the state of Washington for a teaching license.