



**AGENDA FOR THE REGULAR BOARD MEETING**  
**Monday, January 8, 2024 - 6 pm**  
**Union Event Center, 12509 N. Market St., Bldg. D, Mead, WA 99021**  
**Webinar Link: [mead354-org.zoom.us/j/88184397145](https://mead354-org.zoom.us/j/88184397145)**  
**Or Call 669-900-6833 Webinar ID 881 8439 7145**

**I. PLEDGE OF ALLEGIANCE**

**II. APPROVAL OF AGENDA (Action)**

**III. FALL 2023 - CELEBRATING SUCCESS**

**IV. REPLACEMENT LEVY UPDATE/PRESENTATION**  
(Presented by: *Travis Hanson, Superintendent*)

**V. APPROVAL OF MINUTES (Action)**  
Approval of the Minutes from the Regular Board Meeting of December 11, 2023

**VI. REMARKS FOR THE GOOD OF THE SCHOOLS - Public Comment on Agenda Items**

**VII. CONTINUING BUSINESS - none**

**VIII. NEW BUSINESS**

- A. Consent Agenda**  
Vouchers, Personnel Actions, Extra-Curricular and Supplemental Contracts (Action) 1
- B. 2024-2025 School Year Calendar** (Action) 2  
(Presented by: *Jared Hoadley, Business & Operations Assistant Superintendent*)
- C. 1<sup>st</sup> Reading Policy 5222 Adoption**  
Job Sharing Staff Members (Non-Action) 3  
(Presented by: *Travis Hanson, Superintendent*)
- D. 1<sup>st</sup> Reading Policy 2190 Revision**  
Highly Capable Programs (Non-Action) 4  
(Presented by: *Travis Hanson, Superintendent*)
- E. 1<sup>st</sup> Reading Policy 5050 Adoption**  
Contracts (Non-Action) 5  
(Presented by: *Travis Hanson, Superintendent*)

**IX. REPORTS**

- A. Financial Report for the Month of November 2023** 6  
(Presented by: *Heather Ellingson, Chief Financial Officer*)
- B. Superintendent's Report**

**X. REMARKS FOR THE GOOD OF THE SCHOOLS - Public Comment on Non-Agenda Items**

**XI. ADJOURN**

#### **Public Comment – Policy 1430**

The Board recognizes the value of public comment on educational issues and the importance of involving members of the public in its meetings.

**Public Comment on Agenda Items** will be taken at the beginning of the meeting (prior to board action).

**Public Comment on Non-Agenda Items** will be taken at the conclusion of the business portion of the meeting, prior to adjournment.

**Process & Length of Public Comments** – Individuals wishing to be heard by the Board shall first be recognized by the board President. Individuals, after identifying themselves, will have **three minutes** to offer their comments. Those wishing to address the Board are asked to complete a *Public Comment Form*, giving the form to the board clerk in person, prior to the start of the meeting. Generally, *Public Comment Forms* are not accepted after the start of the meeting. However, prior to taking Public Comment on non-agenda items at the conclusion of the business portion of the meeting, an opportunity will be provided for those in attendance to complete a *Public Comment Form* and address the Board.

**Public Comment Constraints** – The board President may interrupt or terminate an individual's statement when it is too lengthy, personally directed, abusive or obscene. The Board as a whole shall have the final decision in determining the appropriateness of all such rulings. The Board shall not hear oral complaints regarding district employees. A member of the public wishing to make such a complaint shall do so in writing to the board President and/or Superintendent who shall take appropriate action.

**Board Response to Public Comments** – Whenever an individual comments to the Board, board members may ask clarifying questions of speakers, however, there should be no expectation of discussion and/or response. Please understand that the Board's silence is neutral. It is neither a signal of agreement nor disagreement with the speaker's remarks. If a response is requested, the board President will generally refer the matter to the district superintendent or a designee for further study and follow-up. In limited cases, an issue brought before the Board may be deferred to a future board meeting for response or discussion.

**Individuals with disabilities who may need a modification to participate in a meeting should contact the Superintendent's office no later than three days before a regular meeting, and as soon as possible in advance of a special meeting, so that arrangements for the modification can be made.**



**Minutes from the Regular Meeting of the Board of Directors  
Monday, December 11, 2023**

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The Board of Directors held a Regular Board Meeting on Monday, December 11, 2023. This meeting was held in-person and virtually via a Zoom link posted on the Mead School District website. Directors Burchard, Cannon, Gray, Killman and Nolan were present. Also attending were Superintendent Travis Hanson, Chief Financial Officer Heather Ellingson and Assistant Superintendents Heather Havens and Jared Hoadley.

**I. Pledge of Allegiance**

The meeting began with Vice-President Burchard asking all to rise for the Pledge of Allegiance.

**II. Approval of Agenda**

Director Gray made a motion to approve the meeting agenda, as presented. Director Cannon seconded the motion. The motion carried unanimously.

**III. Approval of Minutes**

Director Cannon made a motion to approve the minutes of the November 13, 2023 Regular Board Meeting and November 20, 2023 Special Board Meeting, as presented. Director Gray seconded the motion. The motion carried. Newly elected board members Jennifer Killman and Alan Nolan abstained.

**IV. Oath of Office - Director Districts #2, #3 and #4**

Noting the November 7, 2023, election results for Mead School District Director Districts #2, #3 and #4 have been validated by Spokane County, and that Alan Nolan (Director District #2), Jennifer Killman (Director District #3) and Michael Cannon (Director District #4) have been elected to fill these positions, Superintendent Hanson administered the *Oath of Office* to each of these newly elected (Alan Nolan and Jennifer Killman) and re-elected (Michael Cannon) board members.

**V. Remarks for the Good of the Schools - Public Comment on Agenda Items**

Vice-President Burchard first opened the floor for high school ASB updates. There were no individuals who signed up to speak on agenda items and there were no comments from the board or staff.

*Mead High School Report*

There was no Mead High School report as ASB students were hosting *Eggnog Evening* and, therefore, not able to attend the board meeting.

*Mt. Spokane High School Report*

A brief review of the academic, athletic, leadership and music events recently completed and upcoming at Mt. Spokane High School was presented by ASB President Stetson Gilbert. After first welcoming the two new board members, Stetson shared the school is decorated for the holidays, the Winter Play enjoyed a successful run and 50 DECA students, on December 11<sup>th</sup>, took part in a state qualifier, regional competition. Winter sports are underway with the basketball team (boys) currently leading the GSL and cheerleaders have qualified for State for the first time in school history. The *Winter Assembly* will take place on December 18<sup>th</sup>. Mt. Spokane's theme for the upcoming rivalry basketball games with Mead High School is *Knock Out the Panthers*. As

plans take shape for the January *MLK Assembly*, the ASB class is focused on ways students and the school can give back to the community.

## VI. Continuing Business - none

## VII. New Business

### A. Consent Agenda

Director Cannon, noting he talked with Chief Financial Officer Heather Ellingson prior to the meeting about this expense item, shared the KCDA payment (\$6,621.69) is to a cooperative where a variety of supplies are purchased, not the radio station.

Director Cannon made a motion to approve the Consent Agenda, as presented. Director Nolan seconded the motion. The motion carried unanimously.

### Consent Agenda

#### 1. Hired Certificated Personnel:

Kristen Sandstrom	Mead High School	Cert	.4 FTE Continuing DLC Teacher effective 11/16/23 (in addition to .4 FTE Continuing Resource Room Teacher)
Kiana Eckersley	Special Services	Cert	.6 FTE Leave Replacement School Psychologist 23/24 school year effective 11/16/23
Emily Bertholic	Mead Learning Options	Cert	.5 FTE Leave Replacement teacher 23/24 school year - .3 FTE effective 10/17/23 .2 FTE effective 11/2/23 (in addition to .5 FTE Continuing)
Diana Anderson	Special Services	Cert	.6 FTE Leave Replacement SLP 2 <sup>nd</sup> Semester 23/24 School Year (1/29/24 - 6/14/24)
Paige Buccola	Mead HS	Cert	1.0 FTE Leave Replacement English teacher 23/24 School Year effective 11/16/23

#### 2. Hired Classified Personnel:

Emily DeCaro	Skyline	Class	6.02 hrs/day Para Ed effective 11/8/23
Christian Eaton	Mountainside	Class	6.15 hrs/day Para Ed effective 11/1/23
Barbara Hankel	Shiloh Hills	Class	4.75 hrs/day Para Ed effective 11/1/23
Nicole Hultman	Colbert	Class	6.2 hrs/day Para Ed effective 10/12/23
Allen Hussein	Brentwood	Class	6.25 hrs/day Para Ed effective 10/25/23
Renee Nielsen	Shiloh Hills	Class	6 hrs/day Para Ed Effective 11/1/23
Anastasia O'Bannan	Brentwood	Class	2.75 hrs/day Para Ed effective 11/8/23
Amy Perkins	Northwood	Class	6.5 hrs/day Para Ed effective 11/1/23
Amanda Philips	Evergreen	Class	6.5 hrs/day Para Ed effective 10/25/23
Angela Rendall	Evergreen	Class	6.25 hrs/day Para Ed effective 10/31/23

#### 3. Hired Certificated Substitutes:

Donn Nelson	Keylissa Coleman	Ashique Berry	Erin Wehde
Maeve Stepan	Mailey Hansen	Elisa Johnson	Aziah Hawkins

#### 4. Hired Classified Substitutes:

Rachel Heatley	Lucinda Sullivan	Rachel Heatley	Julie Autry
Chrisann Ogden	Amanda Best		

#### 5. Approved AP Vouchers for General Fund, Capitol Projects, Private Purpose Trust & ASB.

Vouchers audited and certified by auditing officers as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Board. As of this day, **December 11, 2023**, the Board, by a unanimous vote does approve for payment the vouchers included in the above referenced list and further described as **Warrant Numbers 114110 to 114527** in the following amounts:

<u>Fund</u>	<u>Amount</u>
General Fund - AP	\$ 1,057,566.01
General Fund - PR	11,404,554.18
ASB Fund	185,442.98
Capital Projects Fund	36,527.40

#### 6. Approved Supplemental & Extra-Curricular contracts.

**7. Accepted the Following Donation:**

- \$2,189 from Mt. Spokane Athletic Booster Club to Mt. Spokane ASB for Gymnastic warm-ups
- \$1,500 from Mt. Spokane Athletic Booster Club to Mt. Spokane ASB for Baseball supplies
- \$996 from Damon Orthodontics to Mead High School for gym scoreboard signage
- \$1,000 from Dorian Studios to Midway Elementary (Technology Grant)
- \$1,000 from Dorian Studios to Brentwood Elementary (Technology Grant)
- \$1,000 from Dorian Studios to Prairie View Elementary (Technology Grant)
- \$1,126.68 from Ella Fitzgerald Foundation to Resource Hub
- \$30,000 from Highland Parent Pack to Highland Middle School (\$25,000 for ASB/Activities – \$5,000 for Principal's Budget)
- \$1,075 from Mt. Spokane Athletic Boosters to Mt. Spokane Baseball Program
- \$850.00 from Mt. Spokane Athletic Boosters to Mt. Spokane Boys Basketball Program
- \$500 from Lecia Curtis to Northwood Middle School to assist students needing food or clothing
- \$19,000 from Mt. Spokane Athletic Booster Club to Mt. Spokane Athletic Teams (\$1,000 for each team)
- \$500 from Howerton Construction to Mt. Spokane Wrestling Team
- \$34,000 from Northwood Parent Pack to Northwood Middle School for ASB Athletic/Activities

**8. Approved Requests for Unpaid Leave (i.e., parenting, medical, Good of the District, etc.):**

Marcella Lybbert	Mead Learning Options	Cert	.4 FTE (will work .6 FTE) 2 <sup>nd</sup> semester 23/24 school year
Jessica Klingback	Mt. Spokane	Cert	.4 FTE (will work .6 FTE) 1/2/24 – 6/14/24
Heidi Boydston	Farwell	Class	1/16/24 – 4/5/24

**9. Approved Requests to Rescind Leave (i.e., parenting, medical, Good of the District, etc.):**

Jamie Kissler	Special Services	Cert	2 <sup>nd</sup> Semester (23/24)
MacKenna Jones	Mead HS	Class	11/1/23 – 11/13/23

**10. Accepted Requests for Retirement/Resignation:**

Courtney Alder	Creekside	Class	Resignation effective 12/20/23 (Para Ed)
Isabel Detweiler	Northwood	Class	Resignation effective 12/14/23 (BI Tech)
Kyler Kanzler	Shiloh Hills	Class	Resignation effective 12/1/23 (Para Ed)
Shaniah Kincaid	Colbert	Class	Resignation effective 11/21/23 (Para Ed)
Tamara Korth	Shiloh Hills	Class	Resignation effective 11/30/23 (SOAR Program Director)
Daisy Lizana	Mountainside	Class	Deceased 11/18/23 (Custodian)
William MacEnulty	Transportation	Class	Retirement effective 12/31/23 (Bus Driver)
Linda StClair	Mead HS	Cert	Retirement effective 8/31/24 (teacher)
Edith Urso	Mt. Spokane	Class	Retirement effective 12/31/23 (Para Ed)

**VIII. Annual Reorganization of the Board of Directors**

Vice-President Burchard called for nominations for the position of President of the Board. Director Gray made a motion to nominate Director Cannon to serve as President of the Board. There were no other nominations. The motion received unanimous board approval.

Vice-President Burchard called for nominations for the position of Vice-President of the Board. Director Cannon made a motion to nominate Director Gray to serve as Vice-President of the Board. There were no other nominations. The motion received unanimous board approval.

In receiving the gavel from Director Burchard, new Board President Cannon thanked Director Burchard for his service as board president in prior years noting the position, at times, involves assuming additional responsibilities and a greater time commitment.

Addressing those in attendance and those listening on-line, President Cannon expressed his appreciation to those who voted in the recent school board election. Whether or not patrons voted for him and/or the two new board members, he shared the board is here to serve all and build on the standard of excellence established by previous boards. President Cannon acknowledged the importance of listening to parents while also ensuring school board support for the 1,500+ staff who work hard to provide “future ready” learning and extra-curricular experiences for the district’s 10,000+ students.

On the topic of the upcoming replacement levy ballot measure, President Cannon expressed board support for this critical funding source noting levy monies fill the gap between what the state funds and the educational experiences the Mead community wants and expects. In closing, he expressed appreciation for the trust placed in him and the other board members to lead and serve the community.

## **IX. Reports**

### **A. 2023/24 Citizen's Guide to the District Budget**

Referencing the *2023/24 Citizen's Guide to the District Budget*, Superintendent Hanson shared the preparation of a citizen's guide to the budget is something he started while serving as Superintendent in Deer Park. For each school district in the state their adopted budget, officially known as the F195 report, is available on the OSPI website. This official document for Mead is more than 200 pages in length. Because of its length and complexity looking at the official F195 doesn't always feel transparent.

The Mead School District *2023/24 Citizen's Guide to the District Budget* is designed to present budget information to the public in a more digestible form. Its purpose is to provide clarity, transparency and accountability. The document includes a two page introductory letter from Superintendent Hanson, followed by information on district schools, enrollment, staffing and the various funding sources included in the district's annual budget.

Chief Financial Officer Heather Ellingson reviewed sections of the guide that address enrollment, the difference between assigned and unassigned Fund Balance and cash flow. Information shared included the following:

- Enrollment drives the state's prototypical funding model and is based on FTE rather than headcount. Students who attend all day are considered 1.0 FTE while a student who attends only half a day is assigned a .5 FTE. Student FTE is used to determine each school's staffing allocation.
- Prior to COVID projecting enrollment for the upcoming school year was fairly predictable. Post COVID enrollment lost because of the pandemic has not rebounded and it is much harder to accurately predict enrollment for the upcoming school year.
- Fund Balance is broken into two categories – assigned and unassigned. The district has been dipping into Fund Balance (unassigned) for the past few years to balance the budget. The unassigned Fund Balance goal, per district policy, is 8.33% (payroll for one month). The district's current unassigned Fund Balance is significantly short of this goal.
- The monies received by the district are not the same each month. State apportionments vary from month to month and levy funds are collected in October and April each year. Therefore, cash flow, particularly when Fund Balance is low, must be monitored closely.

In conclusion, Ms. Ellingson shared the document is fluid and can be updated/revised as needed. Regarding Fund Balance, Director Burchard recommended *assigned* and *unassigned* amounts be clearly identified to avoid anyone mistakenly thinking the district has more reserves than it does. President Cannon shared the information in the guide is "wildly helpful" and will be a great, user friendly resource for the community.

### **B 2023/24 Year End Financial Report**

Highlights/items of note in the 2023/24 Year-End Financial Report presented by Chief Financial Officer Heather Ellingson included the following:

- It typically takes 6-8 weeks following the end of a fiscal year to make year-end adjustments and close the books. The state conducts its annual audit of the prior year in early to late winter with audit results issued by late May.
- Key budget elements include enrollment, revenue/expenditures and Fund Balance.
- Actual enrollment (10,218.20 FTE) was slightly higher than budgeted (10,181.00 FTE).

- Actual revenue (\$157,905,451) was higher than budgeted revenue (\$153,395,502). Of this additional \$4.5 million, \$1.8 million is the value of leases and other long-term obligations. The majority of the remainder is attributable to increases in Nutrition Services, Transportation and Special Education funding and can only be spent on expenses directly related to each program. Additional Nutrition Services revenue is primarily due to higher than anticipated student lunch payments, Transportation additional monies are one-time in nature and come from Safety-Net funding and the additional money in Special Education is a result of an increase in Special Education enrollment resulting in the ability to collect the entire 13.5% provided by the state. Even with the increase in monies received for Special Education, expenses exceeded the amount provided by the state. Levy funds were used to make up this shortfall.
- Actual expenditures (\$158,556,462) were very close to budgeted expenditures (\$158,612,197). Expenditures in Nutrition Services, Transportation and Special Education were higher than projected with Basic Ed/CTE being less than projected.
- Total Fund Balance (assigned + restricted + non-spendable + unassigned) was higher than anticipated. Assigned, restricted and non-spendable balances all increased with the unassigned balance decreasing by \$2.3 million. As set forth in policy, the unassigned/unrestricted Fund Balance goal is 8.33%. The unassigned Fund Balance at the end of 22/23 was just over \$5 million - 2.62%. This is well below the 8.33% target. With successful passage of the levy it will be important to work on increasing the unassigned Fund Balance.
- Debt Service obligations, including voted bonds, capital leases, compensated absences and TRS 1 pension liabilities were reviewed. The district, in an assigned fund, has sufficient monies to cover 65% of the compensated absences liability. 100% funding would be ideal.

In response to a question from President Cannon, Ms. Ellingson shared the district's bond repayment schedule is complex and, therefore, rather than trying to explain it she will forward the actual schedule to board members.

### **C. Financial Report for September/October 2023**

Focusing primarily on October 2023 information, Chief Financial Officer Heather Ellingson shared that November 1<sup>st</sup> enrollment is 10,138.85 FTE, 71.15 FTE below budget. The September-December state apportionment is based on budgeted enrollment. Therefore, starting in January the apportionment will be adjusted to reflect actual enrollment. While overall enrollment is down, Special Education enrollment is up. Expenditures to date are in line with the adopted budget.

Regarding cash flow, a graph was reviewed that projects in June the district will need to dip into restricted Fund Balance to cover expenditures. At this point Ms. Ellingson shared she does not believe the district will need to borrow money to make payroll. She will be monitoring cash flow very closely throughout the year.

### **D. CTE Presentation/Report**

Moleena Harris, Director of Data, Assessment and CTE (Career & Technical Education), following up on her October CTE report to the board, provided an update on CTE in the Mead School District. Report highlights included the following:

- Despite overall enrollment being down, CTE enrollment numbers are up across the board. Comparing 22/23 to 23/24 students enrolled in Sports Medicine has increased by 47 (188 to 235), Biomed is up 175 (349 to 524), Engineering has jumped 50 students (273 to 323), the Intro to Programming class increased from 52 to 86 and Food/Wellness and ProStart Culinary went from 256 to 331. The exceptionally large increase in enrollment in Biomed is, in large part, attributed to the fact that Biomed now qualifies for dual credit equivalency meaning it can be taken in place of Biology.

- Two new CTE pathways have been introduced in 23/24. Mead High School now offers a Teaching Academy pathway comprised of two courses: *Pathways in Education* followed by *Careers in Education*. Mt. Spokane High School now offers a Construction Trades pathway. The two courses associated with this pathway are *Introduction to Construction* followed by *Construction Trades 101*. These two pathways were selected based on their high job market demand and the living wage opportunity associated with each pathway.
- A list of CTE courses offered at district high schools and middle schools was shared.
- The many STEMForward Events that are organized by Dave Gamon, who in addition to teaching science at Northwood serves as a .2 FTE district CTE Coordinator, were shared. These events are very popular and fill up quickly.
- An update on grants that have been received or are in process was reviewed. This included information on how grant dollars will be spent. Of particular note was a \$150,000 grant with an application deadline of December 21, 2023. If awarded, monies from this grant will be used to purchase CTE teacher “wish list” items and update equipment.
- The process for adding new CTE courses was reviewed as were CTE goals.

Regarding dual equivalency courses, OSPI must approve courses that qualify. In response to a question from Director Nolan, Ms. Harris shared each dual equivalency course can meet only one graduation requirement not two.

President Cannon offered his congratulations on the award of the various CTE grants referenced in this update.

#### E. Superintendent's Report

Superintendent Hanson shared the following information/update:

- **Upcoming Legislative Session** – The 2024 Legislative Session will begin in early January. Bills Superintendent Hanson will be paying particular attention to include an isolation/restraint bill and proposed legislation that would require zero emissions for school buses by 2027. Regarding the zero emissions bill, the expense and time associated with changing over 200 buses is problematic. The purchase price for zero emission buses is three times higher than what the district currently pays for buses. Additionally, the district from a maintenance standpoint, would need to retool and retrain mechanics. Superintendent Hanson will be visiting with State Senator Mike Padden on December 12th and will share with him areas of concern for the district.
- **Holiday Concerts** – There are holiday concerts scheduled each evening for the next ten days. In particular, Superintendent Hanson referenced the Mt. Spokane Holiday Concert featuring band, choir and orchestra students taking place at the Fox Theatre on December 12<sup>th</sup>.
- **Replacement Levy** – Superintendent Hanson distributed a copy of the Levy information he has shared, or will soon share, with staff throughout the district. The levy provides approximately 14% of the district's revenue and bridges the gap between what basic education covers and the many opportunities for students the community has come to expect. Ballots will be in mail boxes in 40 days.

Voters will be asked to approve a set dollar amount for 2025, 2026 and 2027. This amount does not vary even if there are changes in assessed valuations. This levy will replace the levy approved by voters in February 2021. The rate in 2021 was projected to be \$2. The projected rate for the February 2024 levy is \$2.50. The increase will be used, in part, to provide monies to invest in safety and security upgrades, as well as purchase curriculum. By way of illustration, Superintendent Hanson shared the state provides funding for less than four full-time nurses. District levy funds cover the cost of nine additional full-time nurses which allows each school to have a nurse on-site and medically fragile students to



remain at their home school. Athletics and extra-curricular programs are funded 100% by the levy. This is true not only in Mead but in every school district in the state.

Regarding the district's combined levy and bond tax rate, Superintendent Hanson shared it is currently (2023) \$2.99, which is the lowest it has been in a couple of decades. In 2016 the combined rate was \$5.53. While the current tax rate is lower, Superintendent Hanson acknowledged assessed values were lower in 2016 than they are now. As illustrated on the graph showing current combined tax rates for school districts located in Spokane County that was included in the levy information packet, Superintendent Hanson pointed out Mead currently sits in the middle of the pack (8 out of 12). In the upcoming February election many area school districts are asking voters to approve both a replace levy and bond or capital levy. Mead has only its replacement levy on the ballot. If all measures are approved Mead's combined tax rate would drop three places (5 out of 12).

President Cannon noted all of the replacement levy information is available on the district's website.

**X. Remarks for the Good of the Schools - Public Comment on Non-Agenda Items**

There were no public comments on non-agenda items.

**XI. Executive Session**

At 7:40 pm President Cannon called for an Executive Session of approximately one hour for the purpose of reviewing real estate and pending litigation.

At 8:45 pm President Cannon returned the meeting to Open Session. No other business was discussed and no action was taken.

**XII. Adjourn**

The meeting was adjourned at 8:45 pm.

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**President**

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**Secretary**

## **MEAD SCHOOL DISTRICT**

Board Meeting of January 8, 2024

### **New Business**

**VIII.A.**

#### **Agenda Item: Consent Agenda**

##### **Background:**

The Consent Agenda contains items that are normal and customary in the operation of the school district.

##### **Fiscal Impact:**

The Consent Agenda items have no significant impact beyond the adopted budget. Expenditure or employment requests that exceed budget authorization should not appear as a consent item.

##### **Staffing Implications:**

None, other than the personnel recommendations, as presented.

##### **Other Considerations:**

None

##### **Recommendation:**

Approval of the Consent Agenda, as presented, is recommended.

## Consent Agenda

### Regular Board Meeting of January 8, 2024

**1. Hire Certificated Personnel:**

Kimberley Smith	Creekside	Cert	.4 FTE Leave Replacement PE Teacher 2 <sup>nd</sup> semester 23/24 (in addition to .2 FTE Leave Replacement Combo Support @ Midway)
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**2. Hire Classified Personnel:**

Kelsey Carrigan	Evergreen	Class	6.5 hrs/day Para Ed effective 11/29/23
Nichole Cornwell	Transportation	Class	5.33 hrs/day Bus Assistant effective 12/1/23
Brandt Gerow	Transportation	Class	8 hrs/day Mechanic effective 1/2/24
Jessica James	Learning Services	Class	8 hrs/day Data & Assessment Specialist effective 12/1/23
Jennifer Kaufman	Evergreen	Class	6.5 hrs/day Para Ed effective 11/29/23
Kelly Parker	Nutrition Services	Class	2 hrs/day Cook II effective 11/29/23
Jennifer Stewart	Creekside	Class	5.2 hrs/day Para Ed effective 12/1/23
Garret Thomas	Farwell	Class	6.25 hrs/day Para Ed effective 11/29/23
Erin Vopalensky	Prairie View	Class	6 hrs/day Para Ed effective 11/29/23

**3. Hire Certificated Substitutes:**

Jaime Pilkington	Chnae Glassey	Aaron Geisler	Jackson Wiley
Maggie Crickman	Paige Hudson	Christopher Basham	Tiosha Veach
Christopher Basham	Michael Pellicio		

**4. Hire Classified Substitutes:**

Michelle Drennen	Kaylin Williams	Jessica Ziegler	Robin Beumer
Michael Anderson	Hailey Starkey	Mary Krejci	Brian Surdez
Mark Spangle			

**5. Approve AP Vouchers for General Fund, Capitol Projects, Private Purpose Trust and ASB, as attached.**

**6. Approve Supplemental & Extra-Curricular Contracts (attached).**

**7. Accept the Following Donations:**

- \$2963.10 from Daines Capital to Mead High School Football program
- \$1000.00 from Mt. Spokane Athletic Booster Club to Slow Pitch Softball program
- \$4000.00 from Richard Eno to Mead Serves (Mead High School)
- \$3750.00 from ALSC Architects for staff Welcome Back tee-shirts
- \$2500.00 from Garco Construction for staff Welcome Back tee-shirts
- \$2500.00 from Waste Management for staff Welcome Back tee-shirts
- \$3793.34 from STCU for staff Welcome Back tee-shirts
- \$1500.00 from Wendle Motors, Inc. for staff Welcome Back tee-shirts
- \$1240.00 from Mt. Spokane Athletic Booster Club to Boys Basketball program

**8. Approve Requests for Unpaid Leave (i.e. parenting, medical, Good of the District, education, etc.):**

Lyudmila Gavrilenko	Northwood	Class	12/4/23 - 1/9/24
Joilyn Madsen	Highland	Cert	Up to 3 days/week 1/3/24 - 2/23/24
Mikal Reinoehl	Custodial Services	Class	12/20/23 - 6/18/24
Sarah Wilson	Shiloh Hills	Cert	12/8/23 - 3/27/24
Craig Phillips	Custodial Services	Class	1/29/24

Jennifer Schwab	Evergreen	Class	2/29/24-3/4/24 & 6/7/24
Emily Hairston	Prairie View	Class	Thursdays 9/22/23 - 12/15/23

**9. Accept the Following Resignations/Retirements:**

Greg Conley	Mt. Spokane	Cert	Resignation effective 12/7/23 (teacher - currently on leave)
John Barrington	Mead HS	Class	Retirement effective 3/1/24 (Athletic Director)
Arlene Hanson	Mt. Spokane	Class	Retirement effective 1/5/24 (Para Ed)
John Marshall	Mead HS	Cert	Deceased 12/17/23 (teacher)
Timothy McMichael	Custodial Services	Class	Resignation effective 12/31/23 (Custodian)
Samantha Rose	Shiloh Hills	Class	Resignation effective 1/1/24 (Para Ed)

# Mead School District No. 354

Spokane County, Mead, Washington

## Affidavit covering payment of payroll and invoices for General Fund, Capital Projects Fund, Associated Student Body Fund, and Transportation Vehicle Fund 1/8/2024

THIS IS TO CERTIFY under penalty of perjury that the undersigned has examined the attached vouchers and payroll of Mead School District No. 354, Spokane, Washington, and that each of the invoices and vouchers were duly certified and have been received and checked as to price and quantity and have been duly certified by the claimant, as required by law, and that the extensions and additions of said invoices and vouchers have been checked by the Business Office of the District and were found to be correct.

Heather Ellingson, Auditing Officer

THIS IS TO CERTIFY that the warrants of the Mead School District No. 354, Spokane County, Washington, as listed below, have been allowed by the School Board of this District.

Fund Name	Vouchers (Inclusive)	Warrants (Inclusive)	Amount
<b>General Fund:</b>			
12/15/2023	AP-1081	114531-114603	\$440,538.28
12/15/2023	AP-1082	ACH	\$1,312.73
12/15/2023	PR-1079	ACH	\$139,776.75
12/15/2023	PR-1080	ACH	\$29,764.06
12/15/2023	PR-12	114528-114530	\$723.65
12/15/2023	PR-1084	114616-114617	\$8,151.42
12/22/2023	AP-1086	114618-114680	\$388,776.61
12/22/2023	AP-1087	ACH	\$1,106.03
12/22/2023	AP-1090	114708	\$281.42
12/29/2023	PR-1091	114745-114768	\$2,304,036.88
12/29/2023	PR-1092	ACH	\$5,831,246.25
12/29/2023	PR-1093	ACH	\$3,390,273.10
12/29/2023	PR-13	114709-114744	\$49,221.34
12/29/2023	PR-1094	ACH	\$3,740.52
12/29/2023	PR-1095	114769-114773	\$13,277.24
1/5/2024	AP-1096	114774-114823	\$332,955.50
1/5/2024	AP-1097	ACH	\$342.06
		TOTAL/General Fund:	\$12,935,523.84
<b>Capital Projects:</b>			
12/22/2023	AP-1088	114681-114684	\$55,159.55
1/5/2024	AP-1098	114824	\$26,162.05
		TOTAL/Capital Projects:	\$81,321.60
<b>Assoc. Student Body:</b>			
12/15/2023	AP-1083	114604-114615	\$5,680.48
12/22/2023	AP-1089	114685-114707	\$95,036.46
1/5/2024	AP-1099	114825-114829	\$13,050.44
		TOTAL/ASB Fund:	\$113,767.38
<b>Transportation Vehicle Fund:</b>			
		TOTAL/Transportation Fund:	\$0.00
		<b>TOTAL ALL FUNDS</b>	<b>\$13,130,612.82</b>

Secretary \_\_\_\_\_

Board Signature \_\_\_\_\_

Board Signature \_\_\_\_\_

Board Signature \_\_\_\_\_

Board Signature \_\_\_\_\_

Board Signature \_\_\_\_\_

# **GENERAL FUND**

## Mead School District No 354

### Payee Listing

Fiscal Year: 2023-2024

**Criteria:**

**Bank Account:** SPOKANE COUNTY TREASURER  
153607390207

**Voucher:** 1081

**Starting Check Number:** 114531

Check #	Date	Payee	Amount
114531	12/15/2023	ABSCO SOLUTIONS	\$1,449.31
114532	12/15/2023	ACE HARDWARE	\$26.63
114533	12/15/2023	AGPARTS WORLDWIDE INC	\$13,428.46
114534	12/15/2023	AI-MEDIA TECHNOLOGIES LLC	\$2,449.50
114535	12/15/2023	ALL ABOUT TOWING	\$525.00
114536	12/15/2023	AMAZON	\$399.49
114537	12/15/2023	ANDERSON, RACHEL	\$24.50
114538	12/15/2023	APPLE COMPUTER INC	\$3,783.25
114539	12/15/2023	BREEZIN THRU INC	\$900.00
114540	12/15/2023	CIAMPINI, SYDNEY	\$336.55
114541	12/15/2023	CITY OF SPOKANE - UTILITIES DIVISION	\$4,598.87
114542	12/15/2023	CLASS CREATOR LLC	\$672.00
114543	12/15/2023	CLEARWATER MUSIC	\$408.38
114544	12/15/2023	COPPER CREEK INC	\$17,647.10
114545	12/15/2023	CUTLER, DAN J	\$100.00
114546	12/15/2023	ESD 101	\$7,856.63
114547	12/15/2023	ESD 113	\$1,300.00
114548	12/15/2023	EVCO SOUND & ELECTRONICS	\$6,932.50
114549	12/15/2023	FIRST IMPRESSIONS	\$555.90
114550	12/15/2023	FISHER'S TECHNOLOGY	\$10,701.28
114551	12/15/2023	FRANKLIN PARK URGENT CARE CENTER	\$960.00
114552	12/15/2023	FRED MEYER KROGER	\$54.45
114553	12/15/2023	GIBSON, MAREN	\$40.20
114554	12/15/2023	GRADUATION ALLIANCE	\$20,122.96
114555	12/15/2023	GUNN, MAURICE	\$13.84
114556	12/15/2023	HILTON-YAKIMA	\$3,974.93
114557	12/15/2023	HOFFMAN MUSIC CO	\$155.84
114558	12/15/2023	HOME DEPOT CREDIT SERVICES	\$121.21
114559	12/15/2023	HOME DEPOT PRO	\$471.75
114560	12/15/2023	HOPSKIPDRIVE INC	\$8,622.39
114561	12/15/2023	INLAND POWER & LIGHT CO	\$9,363.08
114562	12/15/2023	INSIGHT INVESTMENTS	\$525.00
114563	12/15/2023	JOHNSTONE SUPPLY	\$2,446.14
114564	12/15/2023	KCDA	\$2,313.86
114565	12/15/2023	KENWORTH SALES SPOKANE	\$7,736.23
114566	12/15/2023	KNIGHT SOUND & LIGHTING, INC.	\$27,245.96
114567	12/15/2023	KUIPER, Nanci	\$13.00
114568	12/15/2023	LANGUAGE LINE SERVICES INC	\$18.13

## Mead School District No 354

### Payee Listing

Fiscal Year: 2023-2024

**Criteria:**

**Bank Account:** SPOKANE COUNTY TREASURER  
153607390207

**Voucher:** 1081

**Starting Check Number:** 114531

Check #	Date	Payee	Amount
114569	12/15/2023	LES SCHWAB TIRE	\$641.83
114570	12/15/2023	LILAC CITY BEHAVIORAL SERVICES PLLC	\$107,500.00
114571	12/15/2023	MEAD SCHOOL DISTRICT FACILITIES	\$255.00
114572	12/15/2023	MILLS, WINNIE	\$13.00
114573	12/15/2023	NATIONAL ASSOCIATION FOR GIFTED CHILDREN	\$125.00
114574	12/15/2023	NATIONAL COLOR GRAPHICS, INC	\$4,893.01
114575	12/15/2023	NORTHWEST FENCE COMPANY	\$1,613.84
114576	12/15/2023	OSBORN, BRENT	\$29.60
114577	12/15/2023	OTIS ELEVATOR	\$891.82
114578	12/15/2023	PERELLA, LORI	\$10.70
114579	12/15/2023	PETROCARD SYSTEMS INC	\$29,313.24
114580	12/15/2023	PICKA TIME	\$315.00
114581	12/15/2023	PLATT ELECTRIC	\$276.90
114582	12/15/2023	PPC SOLUTIONS, INC	\$1,241.00
114583	12/15/2023	PTERA INC	\$85.00
114584	12/15/2023	RAINBOW RESOURCES	\$445.49
114585	12/15/2023	RESOURCE SYNERGY LLC	\$1,666.87
114586	12/15/2023	RIVERSIDE INSIGHTS	\$2,638.02
114587	12/15/2023	SAFEGUARD BUSINESS SYSTEMS	\$890.79
114588	12/15/2023	SFMEA	\$500.00
114589	12/15/2023	SPOKANE CO ENVIRONMENTAL SERVICES	\$3,368.31
114590	12/15/2023	SPOKANE CO SOLID WASTE	\$505.18
114591	12/15/2023	SPOKANE PUBLIC SCHOOLS	\$54,680.00
114592	12/15/2023	SPOKANE TESTING SOLUTIONS	\$1,036.25
114593	12/15/2023	STAPLES ADVANTAGE	\$174.86
114594	12/15/2023	STEVE WEISS MUSIC CO	\$52.00
114595	12/15/2023	SUNSHINE DISPOSAL & RECYCLING	\$3,582.13
114596	12/15/2023	TERRY'S DAIRY INC	\$8,230.78
114597	12/15/2023	UNITED DATA SECURITY INC	\$180.00
114598	12/15/2023	US FOODS INC	\$48,828.63
114599	12/15/2023	WASBO	\$400.00
114600	12/15/2023	WHITESTONE MOUNTAIN ORCHARD INC	\$997.50
114601	12/15/2023	WILLOUGHBY, ASHLEY	\$69.65
114602	12/15/2023	WURTH USA INC	\$277.64
114603	12/15/2023	ZAYO ENTERPRISE NETWORKS	\$6,514.92
Total Amount:			\$440,538.28

End of Report



## Mead School District No 354

### Voucher Supplement Account Summary

Fiscal Year: 2023-2024

Voucher Batch Number: 1082

12/15/2023

Vendor Remit Name	Vendor #	Account	Description	Amount
Anderson, Diana Frances		1.0.530.2101.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$12.97
			Vendor Total:	\$12.97
Armstrong, Kalin K		1.0.530.2133.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$17.82
			Vendor Total:	\$17.82
Beiding-Wilson, Dawn		1.0.530.2133.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$59.67
			Vendor Total:	\$59.67
Boyle, Laura Estella		1.0.530.9900.52.5370.09.36.000.0000	LICENSES & PERMITS	\$136.00
			Vendor Total:	\$136.00
Breitenbach, Karen T		1.0.530.2133.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$49.85
			Vendor Total:	\$49.85
Busch, Makena Helen		1.0.530.3151.28.8582.28.39.000.0000	TRAVEL-OUT OF DISTRICT	\$276.00
			Vendor Total:	\$276.00
Carrell, Julia		1.0.530.2102.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$46.12
			Vendor Total:	\$46.12
Collins, Maureen Lynn		1.0.530.3151.27.8582.27.39.000.0000	TRAVEL-OUT OF DISTRICT	\$23.00
			Vendor Total:	\$23.00
Delgadillo, Ana Maria		1.0.530.2102.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$10.88
			Vendor Total:	\$10.88
Kane, Kelly A		1.0.530.9900.52.5190.09.36.000.0000	UNIFORM REPLACEMENT	\$100.00

## Mead School District No 354

### Voucher Supplement Account Summary

Voucher Batch Number: 1082

12/15/2023

Fiscal Year: 2023-2024

Vendor Remit Name	Vendor #	Account	Description	Amount
Kenney, Sara Teresa		1.0.530.2100.26.7810.01.09.000.0000	MEMBERSHIPS	Vendor Total: \$100.00
O'Donnal, Charmaine Coleman		1.0.530.2100.27.8581.01.09.000.0000	TRAVEL-IN DISTRICT	Vendor Total: \$100.00
Overhauser, Johanna Marie		1.0.530.2133.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	Vendor Total: \$77.88
Patry, Katherine Sarah		1.0.530.2133.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	Vendor Total: \$20.11
Schafer, Joseph Harold		1.0.530.2102.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	Vendor Total: \$13.82
Strate, Carolyn Ann		1.0.530.2133.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	Vendor Total: \$114.89
Vahlstrom, Maria Thereza		1.0.530.0100.27.8581.01.05.000.0000	TRAVEL-IN DISTRICT	Vendor Total: \$51.62
Weishaar, Brenna Lin		1.0.530.2100.26.7810.01.09.000.0000	MEMBERSHIPS	Vendor Total: \$42.71
Westermann, Joshalund Cyrus		1.0.530.0100.21.8581.01.08.000.0000	TRAVEL-IN DISTRICT	Vendor Total: \$61.00
Wren, Jared Dewane				Vendor Total: \$63.02

## Mead School District No 354

### Voucher Supplement Account Summary

Fiscal Year: 2023-2024

Voucher Batch Number: 1082

12/15/2023

Vendor Remit Name	Vendor #	Account	Description	Amount
		1.0.530.0100.27.8581.26.03.000.0000	TRAVEL-IN DISTRICT	\$35.37
Vendor Total:				\$35.37
Grand Total:				\$1,312.73

End of Report

## Mead School District No 354

### Payee Listing

Fiscal Year: 2023-2024

**Criteria:**

**Bank Account:** SPOKANE COUNTY TREASURER  
153607390207

**Voucher:** 1086

**Starting Check Number:** 114618

Check #	Date	Payee	Amount
114618	12/22/2023	A M LANDSHAPER INC	\$12,312.94
114619	12/22/2023	A2Z INTERPRETING, LLC	\$501.22
114620	12/22/2023	ACCESS INFORMATION PROTECTED	\$7.53
114621	12/22/2023	ACE HARDWARE	\$85.82
114622	12/22/2023	ADVANCED PAGING & COMMUNICATIONS INC	\$108.90
114623	12/22/2023	AI-MEDIA TECHNOLOGIES LLC	\$2,035.50
114624	12/22/2023	AMAZON	\$45.53
114625	12/22/2023	ARCHIVESOCIAL	\$6,520.93
114626	12/22/2023	BELLEVUE COMMUNITY COLLEGE	\$2,837.80
114627	12/22/2023	CLEARWATER MUSIC	\$81.68
114628	12/22/2023	CMRS-FP	\$5,000.00
114629	12/22/2023	COLLEGE BOARD	\$104.94
114630	12/22/2023	COPPER CREEK INC	\$17,276.50
114631	12/22/2023	CULLIGAN SOFT WATER SERVICE	\$385.56
114632	12/22/2023	ESD 101	\$3,564.84
114633	12/22/2023	EVCO SOUND & ELECTRONICS	\$8,875.99
114634	12/22/2023	FISHER CONSTRUCTION GROUP INC	\$2,186.72
114635	12/22/2023	GRAY, DANIELLE	\$53.80
114636	12/22/2023	HENRY SCHEIN INC	\$960.18
114637	12/22/2023	HICKMAN, TAYLOR	\$32.05
114638	12/22/2023	HIGHLAND MIDDLE SCHOOL	\$53.00
114639	12/22/2023	HOMBEL, TONY	\$1,320.48
114640	12/22/2023	HOME DEPOT CREDIT SERVICES	\$36.06
114641	12/22/2023	HORIZON AUTOMATIC RAIN COMPANY DBA	\$163.49
114642	12/22/2023	IML SECURITY SUPPLY	\$149.23
114643	12/22/2023	JOHNSTONE SUPPLY	\$3,845.57
114644	12/22/2023	KAMI	\$107.81
114645	12/22/2023	KCDA	\$1,783.78
114646	12/22/2023	MALTSEV, IRENE	\$43.00
114647	12/22/2023	MEAD HIGH SCHOOL ASB	\$500.00
114648	12/22/2023	MILLERSMITH, TISHA	\$1,333.33
114649	12/22/2023	MONTANA STATE UNIVERSITY	\$12.21
114650	12/22/2023	MT SPOKANE ASB	\$700.00
114651	12/22/2023	NAPA AUTO PARTS	\$298.90
114652	12/22/2023	NORTH 40 OUTFITTERS	\$141.99
114653	12/22/2023	NORTHWEST FENCE COMPANY	\$3,972.20
114654	12/22/2023	OTIS ELEVATOR	\$2,117.67
114655	12/22/2023	PTERA INC	\$85.00

## Mead School District No 354

### Payee Listing

Fiscal Year: 2023-2024

Criteria:

Bank Account: SPOKANE COUNTY TREASURER  
153607390207

Voucher: 1086

Starting Check Number: 114618

Check #	Date	Payee	Amount
114656	12/22/2023	PURE FILTRATION PRODUCTS INC	\$9,784.41
114657	12/22/2023	RESOURCE SYNERGY LLC	\$5,649.11
114658	12/22/2023	RIDDELL	\$1,203.21
114659	12/22/2023	SALT DISTRIBUTORS INC	\$6,618.59
114660	12/22/2023	SHERWIN WILLIAMS	\$176.47
114661	12/22/2023	SHRINERS HOSPITAL	\$4,000.00
114662	12/22/2023	SINGIRANKABO, MERILYN	\$6.00
114663	12/22/2023	SPOKANE CO FIRE DIST 9	\$6,834.24
114664	12/22/2023	SPOKANE CO TREASURER	\$33,322.43
114665	12/22/2023	SPOKANE HOPE	\$1,850.00
114666	12/22/2023	SPOKANE OVERHEAD DOOR LLC	\$1,615.95
114667	12/22/2023	SPRAY CENTER ELECTRONICS	\$575.31
114668	12/22/2023	STEVENS, CLAY PS	\$8,144.50
114669	12/22/2023	STONEWAY ELECTRIC	\$1,365.44
114670	12/22/2023	TDS TELECOM SERVICE LLC	\$339.00
114671	12/22/2023	TERRY'S DAIRY INC	\$14,408.81
114672	12/22/2023	TESTCOMM LLC	\$840.00
114673	12/22/2023	US BANK CORPORATE PYMT SYSTEM	\$97,123.54
114674	12/22/2023	US FOODS INC	\$94,121.39
114675	12/22/2023	VERIZON.	\$3,545.28
114676	12/22/2023	VIP PRODUCTION NW INC	\$10,629.59
114677	12/22/2023	WCP SOLUTIONS	\$1,812.07
114678	12/22/2023	WHITESTONE MOUNTAIN ORCHARD INC	\$1,372.50
114679	12/22/2023	WILDROSE GRAPHICS	\$2,463.29
114680	12/22/2023	ZENER, BRYNN	\$1,333.33
Total Amount:			\$388,776.61

End of Report

## Mead School District No 354

### Voucher Supplement Account Summary

Fiscal Year: 2023-2024

Voucher Batch Number: 1087

12/22/2023

Vendor Remit Name	Vendor #	Account	Description	Amount
Beeman, Deann C				
		1.0.530.2133.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$34.72
Belding-Wilson, Dawn				Vendor Total: \$34.72
		1.0.530.2133.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$50.05
Davis, Vivian Marie				Vendor Total: \$50.05
		1.0.530.5100.31.8582.18.05.000.0000	TRAVEL-OUT OF DISTRICT	\$164.55
Doyle, Shelley Ann				Vendor Total: \$164.55
		1.0.530.9900.52.8582.09.36.000.0000	TRAVEL-OUT OF DISTRICT	\$87.00
Eckersley, Kiana Arielle Jasmyne				Vendor Total: \$87.00
		1.0.530.2102.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$11.27
Finnigan, Jenne				Vendor Total: \$11.27
		1.0.530.9900.52.8582.09.36.000.0000	TRAVEL-OUT OF DISTRICT	\$84.00
Lehrman, Jennifer True				Vendor Total: \$84.00
		1.0.530.2133.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$51.68
Masiarek, Lindsey Johanna				Vendor Total: \$51.68
		1.0.530.2100.26.7810.01.09.000.0000	MEMBERSHIPS	\$100.00
		1.0.530.2133.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$43.82
Nelson, Donn				Vendor Total: \$143.82
		1.0.530.2109.27.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$58.56
Palpant, Kristen A				Vendor Total: \$58.56

**Mead School District No 354**

**Voucher Supplement Account Summary**

Fiscal Year: 2023-2024

Voucher Batch Number: 1087

12/22/2023

Vendor Remit Name	Vendor #	Account	Description	Amount
Patry, Katherine Sarah		1.0.530.0129.26.8581.01.08.000.0000	TRAVEL-IN DISTRICT	\$26.14
			Vendor Total:	\$26.14
Perdue, Kim Dyan		1.0.530.2133.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$19.59
			Vendor Total:	\$19.59
Perry, Jill Charmaine		1.0.530.5100.31.8582.18.05.000.0000	TRAVEL-OUT OF DISTRICT	\$141.65
			Vendor Total:	\$141.65
Rae, Heidi M		1.0.530.5100.31.8582.18.05.000.0000	TRAVEL-OUT OF DISTRICT	\$127.00
			Vendor Total:	\$127.00
Veach, Tiosha Renee		1.0.530.5100.31.8582.18.05.000.0000	TRAVEL-OUT OF DISTRICT	\$103.00
			Vendor Total:	\$103.00
		1.1.960.9700.22.0000.01.04.000.0000	HR FEES FOR SERVICES	\$3.00
			Vendor Total:	\$3.00
			Grand Total:	\$1,106.03

End of Report

## Mead School District No 354

### Payee Listing

Fiscal Year: 2023-2024

**Criteria:**

**Bank Account:** SPOKANE COUNTY TREASURER  
153607390207

**Voucher:** 1090

**Starting Check Number:** 114708

Check #	Date	Payee	Amount
114708	12/22/2023	Berry, Ashique Summer	\$281.42
Total Amount:			\$281.42

End of Report



## Mead School District No 354

### Payee Listing

Fiscal Year: 2023-2024

**Criteria:**

**Bank Account:** SPOKANE COUNTY TREASURER  
153607390207

**Voucher:** 1096

**Starting Check Number:** 114774

Check #	Date	Payee	Amount
114774	01/05/2024	AGPARTS WORLDWIDE INC	\$980.10
114775	01/05/2024	AI-MEDIA TECHNOLOGIES LLC	\$828.00
114776	01/05/2024	ALSC ARCHITECTS	\$3,824.50
114777	01/05/2024	ALSOL, MAUREEN	\$30.30
114778	01/05/2024	AMAZON	\$11.38
114779	01/05/2024	AMERIGAS PROPANE LP	\$2,819.98
114780	01/05/2024	AVISTA UTILITIES	\$207,998.58
114781	01/05/2024	BENNETT, CECELIA	\$306.54
114782	01/05/2024	BOYS & GIRLS CLUBS OF SPOKANE CITY	\$15,553.12
114783	01/05/2024	BOZIN, VICTORIA	\$84.50
114784	01/05/2024	CITY GLASS	\$7,161.64
114785	01/05/2024	CITY OF SPOKANE - UTILITIES DIVISION	\$5,360.60
114786	01/05/2024	CO ENERGY	\$1,167.55
114787	01/05/2024	COLLEGE BOARD	\$1,282.14
114788	01/05/2024	COMPUNET INC	\$5,073.48
114789	01/05/2024	CRITICAL THINKING CO, THE	\$43.04
114790	01/05/2024	E3 DIAGNOSTICS	\$4,715.92
114791	01/05/2024	ESD 113	\$1,750.00
114792	01/05/2024	EVCO SOUND & ELECTRONICS	\$605.50
114793	01/05/2024	FINALFORMS	\$2,241.00
114794	01/05/2024	GAO, JIN	\$40.75
114795	01/05/2024	Henry, Jessica Lynn	\$5,139.17
114796	01/05/2024	HOME DEPOT CREDIT SERVICES	\$361.76
114797	01/05/2024	HOME DEPOT PRO	\$746.52
114798	01/05/2024	INTERSTATE ALL BATTERY CENTER	\$1,037.87
114799	01/05/2024	JOHNSON, KIMMERLY	\$131.00
114800	01/05/2024	JOHNSTONE SUPPLY	\$120.17
114801	01/05/2024	KCDA	\$507.15
114802	01/05/2024	LES SCHWAB TIRE	\$18,881.96
114803	01/05/2024	LINC FOODS	\$787.50
114804	01/05/2024	M & L SUPPLY	\$39.83
114805	01/05/2024	MOMAR INCORPORATED	\$1,541.59
114806	01/05/2024	MULTICARE CENTERS OF OCCUPATIONAL MEDICI	\$131.00
114807	01/05/2024	NAPA AUTO PARTS	\$3,615.76
114808	01/05/2024	NORTH 40 OUTFITTERS	\$28.62
114809	01/05/2024	NORTHWEST DISTRIBUTION	\$10,166.68
114810	01/05/2024	PETROCARD SYSTEMS INC	\$2,595.17
114811	01/05/2024	PHONAK INC	\$100.00

## Mead School District No 354

### Payee Listing

Fiscal Year: 2023-2024

**Criteria:**

**Bank Account:** SPOKANE COUNTY TREASURER  
153607390207

**Voucher:** 1096

**Starting Check Number:** 114774

Check #	Date	Payee	Amount
114812	01/05/2024	PPC SOLUTIONS, INC	\$70.00
114813	01/05/2024	PTM DOCUMENT SYSTEMS	\$1,485.30
114814	01/05/2024	RAINBOW RESOURCES	\$46.98
114815	01/05/2024	RIFTON EQUIPMENT	\$215.62
114816	01/05/2024	RWC INTERNATIONAL	\$12,210.49
114817	01/05/2024	SPOKANE CO WATER DIST 3	\$2,703.78
114818	01/05/2024	STONEWAY ELECTRIC	\$490.68
114819	01/05/2024	US FOODS INC	\$5,306.40
114820	01/05/2024	VAUGHAN, LINDSI	\$95.37
114821	01/05/2024	WA ST FIRST AID	\$1,920.00
114822	01/05/2024	WEITZ ENTERPRISES LLC	\$163.35
114823	01/05/2024	WURTH USA INC	\$437.16
Total Amount:			\$332,955.50

End of Report

## Mead School District No 354

### Voucher Supplement Account Summary

Fiscal Year: 2023-2024

Voucher Batch Number: 1097

01/05/2024

Vendor Remit Name	Vendor #	Account	Description	Amount
Bigelow, Rebecca Jean		1.0.530.2133.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$13.63
			Vendor Total:	\$13.63
DuVall, Hannah Alene		1.0.530.2133.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$18.93
			Vendor Total:	\$18.93
Murphy, Cheyenne S		1.0.530.9700.63.8581.07.35.000.0000	TRAVEL-IN DISTRICT	\$46.05
			Vendor Total:	\$46.05
O'Donnal, Charmaine Coleman		1.0.530.2100.27.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$92.23
			Vendor Total:	\$92.23
Schafer, Joseph Harold		1.0.530.2102.26.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$69.04
			Vendor Total:	\$69.04
Thomas, Lori A		1.0.530.2100.27.8581.01.09.000.0000	TRAVEL-IN DISTRICT	\$102.18
			Vendor Total:	\$102.18
			Grand Total:	\$342.06

End of Report

# **CAPITAL PROJECTS FUND**

## Mead School District No 354

### Payee Listing

Fiscal Year: 2023-2024

**Criteria:**

Bank Account: SPOKANE COUNTY TREASURER  
153607390207

Voucher: 1088

Starting Check Number: 114681

Check #	Date	Payee	Amount
114681	12/22/2023	HUB INTERNATIONAL NORTHWEST LLC	\$136.00
114682	12/22/2023	IBEX FLOORING	\$975.74
114683	12/22/2023	MACKIN & LITTLE	\$28,231.50
114684	12/22/2023	MEAD SCHOOL DISTRICT	\$25,816.31
Total Amount:			\$55,159.55

End of Report

**Mead School District No 354**

**Payee Listing**

Fiscal Year: 2023-2024

**Criteria:**

**Bank Account:** SPOKANE COUNTY TREASURER  
153607390207

**Voucher:** 1098

**Starting Check Number:** 114824

Check #	Date	Payee	Amount
114824	01/05/2024	MEAD SCHOOL DISTRICT	\$26,162.05
Total Amount:			\$26,162.05

End of Report

# **ASB FUND**

## Mead School District No 354

### Payee Listing

Fiscal Year: 2023-2024

**Criteria:**

**Bank Account:** SPOKANE COUNTY TREASURER  
153607390207

**Voucher:** 1083

**Starting Check Number:** 114604

Check #	Date	Payee	Amount
114604	12/15/2023	A-L COMPRESSED GASES	\$7.78
114605	12/15/2023	ENGRAVER	\$182.30
114606	12/15/2023	FULLER, NICK	\$300.00
114607	12/15/2023	HOFFMAN MUSIC CO	\$210.06
114608	12/15/2023	IEFOA	\$225.00
114609	12/15/2023	JAE ENTERPRISES LLC	\$276.20
114610	12/15/2023	MEAD SCHOOL DISTRICT	\$3,582.58
114611	12/15/2023	SHADLE PARK HIGH SCHOOL	\$104.00
114612	12/15/2023	THE BLUE DOOR THEATRE	\$450.00
114613	12/15/2023	TROPHIES UNLIMITED	\$16.35
114614	12/15/2023	UNIVERSAL ATHLETIC	\$296.21
114615	12/15/2023	WSFA	\$30.00
Total Amount:			\$5,680.48

End of Report



## Mead School District No 354

### Payee Listing

Fiscal Year: 2023-2024

**Criteria:**

**Bank Account:** SPOKANE COUNTY TREASURER  
153607390207

**Voucher:** 1089

**Starting Check Number:** 114685

Check #	Date	Payee	Amount
114685	12/22/2023	4THROWS	\$669.99
114686	12/22/2023	AMAZON	\$706.72
114687	12/22/2023	BSN SPORTS	\$1,739.91
114688	12/22/2023	CHIAWANA HIGH SCHOOL	\$200.00
114689	12/22/2023	DEER PARK HIGH SCHOOL	\$350.00
114690	12/22/2023	DEMIERO JAZZ FEST	\$650.00
114691	12/22/2023	GLAZIER CLINICS	\$295.00
114692	12/22/2023	HARVEST MARCHING BAND FESTIVAL	\$325.00
114693	12/22/2023	IEFOA	\$226.97
114694	12/22/2023	KELSO HIGH SCHOOL	\$450.00
114695	12/22/2023	KENNEWICK SCHOOL DISTRICT	\$350.00
114696	12/22/2023	LAKE CHELAN SCHOOL DISTRICT	\$450.00
114697	12/22/2023	MEAD HIGH SCHOOL	\$40.00
114698	12/22/2023	MEAD SCHOOL DISTRICT	\$33,155.10
114699	12/22/2023	MOMENTUM INC	\$313.49
114700	12/22/2023	MT SPOKANE ASB	\$76.01
114701	12/22/2023	PEPSI COLA BOTTLING CO	\$338.80
114702	12/22/2023	S-K PUBLICATIONS	\$18.00
114703	12/22/2023	SINNOTT, RONALD	\$1,011.38
114704	12/22/2023	UNIVERSAL ATHLETIC	\$3,114.54
114705	12/22/2023	US BANK CORPORATE PYMT SYSTEM	\$45,491.70
114706	12/22/2023	WASHINGTON OFFICIALS ASSOCIATION	\$4,900.50
114707	12/22/2023	WEITZ ENTERPRISES LLC	\$163.35
Total Amount:			\$95,036.46

End of Report

## Mead School District No 354

### Payee Listing

Fiscal Year: 2023-2024

**Criteria:**

**Bank Account:** SPOKANE COUNTY TREASURER  
153607390207

**Voucher:** 1099

**Starting Check Number:** 114825

Check #	Date	Payee	Amount
114825	01/05/2024	4THROWS	\$88.18
114826	01/05/2024	LAKELAND TOURS, LLC DBA WORLDSTRIDES	\$5,425.00
114827	01/05/2024	MEAD SCHOOL DISTRICT	\$1,315.40
114828	01/05/2024	UNIVERSAL ATHLETIC	\$1,154.34
114829	01/05/2024	WASHINGTON OFFICIALS ASSOCIATION	\$5,067.52
Total Amount:			<u>\$13,050.44</u>

End of Report

## EXTRA CURRICULAR CONTRACTS

January 2024

Location	First Name	Last Name	Activity	Amount
Mt. Spokane	Elle	McHaney	Gymnastics	\$ 1,696.00
Mt. Spokane	Josh	Kiehl	Boys Basketball - Addit. Exp.	\$ 765.10
Mt. Spokane	Nolan	Crosby	Wrestling	\$ 2,035.50
Mt. Spokane	Eli	Malm	Girls Wrestling	\$ 2,035.50
Mt. Spokane	Jarret	Sharp	Wrestling	\$ 3,256.80
Skyline	Morris	Smeader	Math Is Cool Club	\$ 1,740.00
Highland	Zachary	Talbott	Chess Club	\$ 1,305.00
Mt. Spokane	Amy	Gilbert	Gymnastics	\$ 2,478.00

## SUPPLEMENTAL CONTRACT

January 2024

Location	First Name	Last Name	Activity	Amount
Special Services	Heather	Thoburn	Nov Psych Overload	\$ 3,962.02
Special Services	Jill	Olson	Nov Psych Overload	\$ 3,962.02
Special Services	Julie	Carroll	Nov Psych Overload	\$ 3,720.06
Learning & Teaching	Kissinger	Cindy	Sept-Nov Position Transfer	\$ 2,156.90

## MEAD SCHOOL DISTRICT

Board Meeting of January 8, 2024  
New Business

VIII.B

### Agenda Item: 2024-2025 School Year Calendar

**Background:** The Mead School District has a long-standing practice of presenting two calendar options to staff for their consideration for each school year. The online staff vote for the 2024-2025 School Year Calendar concluded December 14, 2023. The calendar receiving the most votes (Option A – 55%) is attached and includes the following:

- Tuesday, September 3<sup>rd</sup> – First Day of School (After Labor Day)
- Friday, October 11 – Learning Improvement Day
- Wednesday, November 27 – No School
- Monday, December 23 – Start of Winter Break
- Monday, January 6 – School Resumes After Winter Break
- Monday, January 27 – No School/Snow Make-Up Day
- April 7-11 – Spring Break
- Friday, May 23 – No School/Snow Make-Up Day
- Tuesday, June 17 – Last Day of School

Note: In Option B school resumed following Winter Break on Thursday, January 2, two days earlier than in Option A, and the last day of school was Friday, June 13.

**Fiscal Impact:** None

**Staffing Implication:** None

**Recommendation:** Adoption of 2024-2025 Calendar Option A (attached) is recommended.

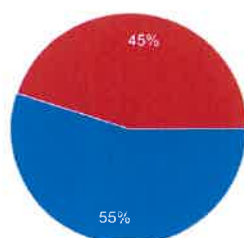
### Attachments:

- 2024-2025 Calendar Option A

Mark your calendar selection below.

829 responses

 Copy



- Option A - School starts Tuesday, September 3. Winter Break is December 23 - January 3. Last Day of School is June 17..
- Option B - School starts Tuesday, September 3. Winter Break is December 23 - January 1. Last Day of School is June 13.

# OPTION #A MEAD SCHOOL DISTRICT 2024-2025

	MON	TUE	WED	THUR	FRI
<b>August</b>				1	2
	5	6	7	8	9
	12	13	14	15	16
	19	20	21	22	23
	26	27	28	29	30
<b>September</b>	2	3	4	5	6
	9	10	11	12	13
	16	17	18	19	20
	23	24	25	26	27
20 Student Days	30				
<b>October</b>		1	2	3	4
	7	8	9	10	11
	14	15	16	17	18
	21	22	23	24	25
22 Student Days	28	29	30	31	
<b>November</b>					1
	4	5	6	7	8
	11	12	13	14	15
	18	19	20	21	22
17 Student Days	25	26	27	28	29
<b>December</b>	2	3	4	5	6
	9	10	11	12	13
	16	17	18	19	20
	23	24	25	26	27
15 Student Days	30	31			
<b>January</b>			1	2	3
	6	7	8	9	10
	13	14	15	16	17
	20	21	22	23	24
18 Student Days	27	28	29	30	31
<b>February</b>	3	4	5	6	7
	10	11	12	13	14
	17	18	19	20	21
	24	25	26	27	28
19 Student Days					
<b>March</b>	3	4	5	6	7
	10	11	12	13	14
	17	18	19	20	21
	24	25	26	27	28
	31				
20 Student Days					
<b>April</b>		1	2	3	4
	7	8	9	10	11
	14	15	16	17	18
	21	22	23	24	25
17 Student Days	28	29	30		
<b>May</b>				1	2
	5	6	7	8	9
	12	13	14	15	16
	19	20	21	22	23
20 Student Days	26	27	28	29	30
<b>June</b>	2	3	4	5	6
	9	10	11	12	13
	16	17	18	19	20
12 Student Days	23	24	25	26	27
	30				

Sept. 2 Labor Day

Sept. 3 1st Day of School

Sept. 6 Kindergarten 1st Day of School

October 11 LID (Non-Student Day)

Oct. 16-18 Elementary Conferences (Half-Day 10/16, Non-Student Days 10/17 & 10/18)

Nov. 11 Veteran's Day

Nov.27-29 Thanksgiving Vacation

Winter Break Dec. 23 - Jan. 3

Jan. 6 School Resumes

Jan. 20 Martin Luther King Jr. Day

Jan 24 End 1st Semester (Secondary Early Release)

Jan. 27 No School (Snow Make-Up Day)

Jan. 31 Elementary Early Release

Feb. 12-14 Elementary Conferences (Half-Day 2/12, Non-Student Days 2/13 & 2/14)

Feb. 17 President's Day

March 21 LID (Non-Student Day)

April 7-11 Spring Break

May 23 No School (Snow Make-Up Day)

May 26 Memorial Day

June 17 Last Day of School

## MEAD SCHOOL DISTRICT

Board Meeting of January 8, 2024

### New Business

### VIII.C.

**Agenda Item:**                      **1<sup>st</sup> Reading Policy 5222 Adoption  
Job-Sharing Staff Members**

**Background:**                      The adoption of Policy 5222, Job-Sharing Staff Members, is being presented for first reading consideration. This would be a new policy for the Mead School District. This policy is considered by WSSDA to be *essential*. Washington law requires districts to have a policy on job sharing (RCW 28A.405.700).

WSSDA Sample Policy 5222 was used as the template for the presented policy adoption.

The policy includes detail about the District's scope of authority when it comes to job sharing and in particular states that . . .  
*"While it is the policy of the Mead School Board to permit employee job sharing, the district reserves the right to deny any job share request that has a negative financial impact on the district."*

For reference, current language on job-sharing from the MEA Collective Bargaining Agreement is attached.

The presented policy complies with state and federal law and current district practice.

**Staffing Implication:**              None

**Other Considerations:**          None

**Recommendation:**              This is a 1<sup>st</sup> reading of a policy adoption. No action is requested.

**Attachments:**

- Draft Policy 5222
- MEA Job Sharing Contract Language



## **JOB-SHARING STAFF MEMBERS**

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A job-sharing assignment is the shared performance of the duties of one full-time, regular position by two (2) employees. While it is the policy of the Mead School Board to permit employee job sharing, the district reserves the right to deny any job share request that has a negative financial impact on the district.

The superintendent/designee is responsible for recommending to the board when the best interests of students and the district would be served by creating a job-sharing assignment for a particular position.

The district reserves the authority to:

- A. Determine the number of job-sharing positions, if any, within the district;
- B. Require the employees to develop a written plan for sharing the performance of the position and to secure the written approval of their supervisor;
- C. Dissolve any job-sharing assignment, or change a job-sharing position to a full-time position held by one employee, at the sole discretion of the district in accordance with applicable provisions of collective bargaining agreements;
- D. Consider any request to create a job-sharing position in a position currently held by one employee, or vice-versa;
- E. Require job-sharing staff members to work full-time in the event of the termination or resignation of one of the job-sharing staff members, at the sole discretion of the district.

Employees sharing a position will sign a job-sharing agreement annually, subject to the approval of the superintendent/designee. The agreement will identify contingencies which may arise during the course of employment including, but not limited to, responsibility for participation in staff meetings and committees of the position to be shared.

**Legal References:**

RCW 28A.400.300 Hiring and discharging of employees – Written leave policies – Seniority and leave benefits of employees transferring between school districts and other educational employers  
RCW 28A.405.070 Job sharing

**Adoption Date:**



enforcement of policies and procedures for weapons, dangerous devices, and assaultive behavior.

2. Possession or use of weapons, explosives, firecrackers, illegal knives or other items capable of producing bodily harm is prohibited. Students in possession of or using any weapons or dangerous devices including but not limited to any weapon listed as a deadly weapon in RCW 9A.04.110, RCW 9A.41.280 or (local) ordinances will be disciplined according to district policy and/or state law.
3. Assaultive behaviors are defined as:
  - a. Physical assaultive behavior – purposeful assaultive, aggressive behavior by students, parents, guardians and/or associates.
  - b. Expressive assaultive behavior – verbal and/or written threat by students, parents, guardians and/or associates.
4. Receiving certificated employees will be given available information per federal and state statute concerning dangerous-assaultive behavior of students, parents, guardians and/or associates prior to admittance to classrooms. The District shall provide this information based upon written records that the District maintains or which it receives from a law enforcement agency.
5. If an employee wishes to file an informational and/or criminal complaint, the Superintendent or his/her designee and/or the administrator in charge of the school building shall cooperate with an assaulted employee in making his/her informational and/or criminal complaint against either an adult or juvenile offender. The District reaffirms its policy to support an employee who is assaulted while acting within the scope of his/her employment in accordance with District policies and direction, especially when attempting to maintain order in a school.

#### **Section 6. Job Sharing**

- A. **Definition:** Job sharing shall mean the sharing of one continuing full-time (1.0 FTE) position between two continuing employees for one contract year.

**B. Procedural Requirements:**

1. **Full Time Equivalent (FTE):** Employees cannot increase their FTE status through a job sharing assignment.
2. **Employee Status:**
  - a. **First Year:** In the first year of the job sharing assignment, the reduction of the employee's FTE shall be considered as other unpaid leaves. At the end of the first year, the employees may choose to return to their previous positions.
  - b. **Subsequent Years:** If the building staffing allows, the job share can be dissolved. Employees may return to their original FTE/ness in their original building without applying for a position for which they are qualified.
  - c. **Employee Benefits:** Each employee shall be placed on the appropriate position of the salary schedule in accordance with Article VII, Section 3, and receive a prorated share of the stated salary based on their full-time equivalent work year. Fringe benefits (other than health insurance) shall also be prorated on the basis of FTE. Each employee shall receive a share of per diem time and other benefits as equivalent to other part time employees. Health insurance benefits will be provided by the Washington State Health Care Authority (HCA) in accordance with School Employee Benefit Board (SEBB) guidelines.

**C. Application and Approval:**

1. **Application:** Employees interested in job share assignments will apply by April 1 to the building principal. The principal and interested employees will mutually address the following:
  - a. Employee compatibility (personal traits, educational philosophy, areas of effectiveness, and experience)
  - b. Division of teaching tasks

c. Management of the following items:

1. faculty meetings
2. parent conferences
3. classroom parties and field trips
4. student learning objectives
5. staff development
6. in-service
7. open houses
8. parent/student orientation
9. opening and closing of school
10. room preparation and closure
11. parent/teacher conferences

d. Agreement on the acceptable division of time

e. Basic ground rules on discipline.

f. A communication system between the two employees, with the principal(s), with the parents, and with other building staff.

2. **Notification:** The applicants will receive notification acknowledging their job share status by May 15.

3. **Yearly Review:** The job sharing employees and their immediate supervisor shall yearly review the job share status to decide to continue or dissolve the job sharing relationship, as per paragraph E. below.

D. **Substituting:** Substituting for job sharing employees will be at the established rate of substitute pay.

E. **Dissolution of Job Sharing Status:** If the job sharing relationship dissolves, employees shall have one of the following options:

1. Return to their original FTE/ness in their original building if such a position is available after in-building assignments are completed.
2. Find another qualified job share partner from among current continuing employees and resubmit and complete the application and approval procedure contained in this provision.
3. Apply for and receive another position in the District.
4. Resign a portion of their original contract, with Superintendent approval.
5. Apply for an unpaid leave of absence, if eligible.

### **Section 7. Assignment & Transfer**

The District and Association recognize the desirability of making assignments that consider the interests and aspirations of the employees. To this end, decisions will not be made in an arbitrary and capricious manner.

#### **A. Definition of Terms**

1. **ASSIGNMENT:** An individual's current job placement.
2. **REASSIGNMENT:** A change in assignment within a building either by request or because of building/program needs.
3. **TRANSFERS:** A transfer shall mean a change from an employee's current assignment to an assignment in another building.
  - a. **VOLUNTARY:** A transfer mutually agreed upon between the employee and District.
  - b. **INVOLUNTARY:** A transfer not mutually agreed upon between the employee and District.

## MEAD SCHOOL DISTRICT

Board Meeting of January 8, 2024  
New Business

### VIII.D.

**Agenda Item:**                   **1<sup>st</sup> Reading Policy 2190 Revision  
Highly Capable Programs**

**Background:**                   A revision to Policy 2190, Highly Capable Programs, is being presented for first reading consideration. This policy was adopted on May 22, 1991 and revised on February 22, 2010. The policy is considered by WSSDA to be *essential*.

WSSDA Sample Policy 2190 was used as the template for the presented policy revision with changes highlighted on the attached draft.

WSSDA has revised this policy to correct misinformation about the requirements outlined in Senate Bill (SB) 5072 (2023). The revisions address the fact that the law does not require all students to be screened. Rather, as modified by SB 5072, school districts must universally screen only for two elementary grade levels. This is welcome news for school districts, as it clarifies that school districts do not need to screen all K-12 students each year. Additionally, the requirement for multiple objective criteria and multiple pathways remains both in statute and in regulation.

The presented policy revision complies with state and federal law and current district practice.

**Staffing Implication:**       None

**Other Considerations:**     None

**Recommendation:**         This is a 1<sup>st</sup> reading of a policy revision. No action is requested.

**Attachments:**

- Draft Policy 2190

## **HIGHLY CAPABLE PROGRAMS**

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In order to develop the special abilities of each student, the district will offer a highly capable program that provides kindergarten through twelfth grade students who qualify for the program with access to basic education programs that accelerate learning and enhance instruction. ~~In accordance with the philosophy to develop the special abilities of each student, the district shall offer instructional programs depending upon appropriated resources to meet the needs of highly capable students of school age.~~ The framework for such programs shall encompass, but not be limited to, the following objectives:

- A. Expansion of academic attainments and intellectual skills;
- B. Stimulation of intellectual curiosity, independence and responsibility;
- C. Development of a positive attitude toward self and others; and
- D. Development of originality and creativity.

The Board will annually approve the district's highly capable plan including: ~~application which describes the number of students the district expects to serve served by grade level; the district's plan to identify and place students, including universal screening at two grade levels; a description of the highly capable program goals; a description of the services the program will offer; an instructional program description; a description of ongoing professional development for highly capable program and general education staff; program services; instructional program description; professional development; program evaluation and fiscal report; and assurances that the district is legally compliant.~~

The Superintendent shall establish procedures consistent with state guidelines for implementing universal referral, screening, assessment, identification and placement of highly capable students. The procedures will include prioritizing equitable identification of low-income students; use of multiple objective criteria and multiple pathways universal screening for identification and placement decisions; use of local norms, unless more restrictive than national norms; and use of screening and assessment in the student's native language (if available ) or nonverbal assessment. ~~nominating, assessing and selecting children of demonstrated achievement or potential ability in terms of general intellectual ability, and academic aptitude.~~

**Legal References:** RCW 28A.185.030

WAC 392-170

Programs — Authority of local  
school districts — Selection  
of students

Special service program —  
Highly capable students

**Adopted:** May 22, 1991

**Revised:** February 22, 2010

**Revised:**

## MEAD SCHOOL DISTRICT

Board Meeting of January 8, 2024

### New Business

### VIII.E.

**Agenda Item:** **1<sup>st</sup> Reading Policy 5050 Adoption  
Contracts**

**Background:** The adoption of Policy 5050, Contracts, is being presented for first reading consideration. This would be a new policy for the Mead School District. This policy is considered by WSSDA to be *essential*.

WSSDA Sample Policy 5222 was used as the template for the presented policy adoption.

Of particular note is the extension of the maximum term of a written contract between a school board and a principal from one to three years, if the principal has:

- been employed as a principal for three or more consecutive years;
- been recommended by the superintendent as a candidate for a two or three-year contract because the principal has demonstrated the ability to stabilize instructional practices, and received a comprehensive performance rating of level 3 or above in their most recent comprehensive performance evaluation; and
- met the school district's requirements for satisfying an updated record check.

The policy additionally addresses HB 1015 – Paraeducator Employment Assessments. This legislation addresses minimum employment requirements for paraeducators.

The presented policy complies with state and federal law and current district practice.

**Staffing Implication:** None

**Other Considerations:** None

**Recommendation:** This is a 1<sup>st</sup> reading of a policy adoption. No action is requested.

**Attachments:**

- Draft Policy 5050



## **CONTRACTS**

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### **A. Certificated Staff Contracts**

Upon recommendation of the superintendent and approval by a majority of the board of directors, the district will offer written contracts to those individuals hired as certificated employees. Such contracts will state the salary to be paid based upon the applicable salary schedule, the number of days of service, the effective date, and the term of the contract—which will not be for more than one year.

#### *Continuing Contracts*

Certificated staff—besides the superintendent, retire-rehires, and leave-replacement employees—who do not receive timely notice of nonrenewal have a right to have their contracts renewed for another term.

#### *Provisional employees*

Provisional employees, as defined by RCW 28A.405.220, may have their contracts nonrenewed in accordance with RCW 28A.405.220.

#### *Retire-rehire and leave-replacement employees*

Contracts with retire-rehires and persons replacing certificated staff on leave do not have continuing contract rights. Accordingly, retire-rehire and leave-replacement contracts will include the following language: “It is understood and agreed that the staff member is employed pursuant to the provisions of RCW 28A.405.900. In accordance with the provisions of RCW 28A.405.900, this contract expires automatically at the end of the contract term set forth herein and is not subject to the provisions of RCW 28A.405.210.”

#### *Principal Contracts*

The board reserves the right to offer a principal a two or three-year contract, consideration requires the principal meets the following criteria:

1. They have been employed as principals for three or more consecutive years.
2. They have been recommended by the superintendent as candidates for a two- or three-year contract because they have demonstrated the ability to stabilize instructional practices and received a rating of level 3 or above in their most recent comprehensive performance evaluation under RCW 28A.405.100.
3. They have met the district’s requirements for satisfying an updated record check under RCW 28A.400.303.

A three-year contract with a principal may not be renewed before the final year of the contract.

Principals who do not qualify for or are not offered a two- or three-year contract will receive contracts with one-year terms.

#### **B. Superintendent Contracts**

The superintendent may receive a contract with a term of up to three years.

The board can renew or non-renew the superintendent's contract at its sole discretion.

#### **C. Classified Staff Contracts**

Upon the recommendation of the superintendent, contracts for selected classified staff may be in writing and/or for a specific period not to exceed one year. Employment of classified staff will be as defined within appropriate collective bargaining agreements and state and federal law.

##### ***Paraeducators***

All paraeducators must be at least 18 years of age, must hold a high school diploma or a recognized equivalent, and must meet one of the following requirements:

1. Earned 72 quarter credits or 48 semester credits at an institution of higher education;
2. Hold an associate of arts degree;
3. Received a passing score on one of the assessments approved by the paraeducator board; or
4. Completed a registered apprenticeship program.

#### **D. Supplemental Contracts**

The district may issue supplemental contracts, which are not subject to the continuing contract statute, for services to be rendered in addition to a staff member's normal "full-time" assignment. Supplemental contracts will not exceed one year and, if not renewed, will not constitute an adverse change in contract status.

#### **E. Consultants**

The district may obtain consultant services when unique knowledge or technical skills are needed. A description of desired services and an estimate of time and costs will be submitted to the superintendent or designee for action. The superintendent or designee will determine compensation but normally, compensation may not exceed that paid to a regular staff member with comparable duties. The superintendent or designee determines the compensation paid to a consultant, considering cost incurred and benefits derived therefrom. The district will determine the compensation classification of a consultant on a

personal services contract or payroll in compliance with the guidelines of the Internal Revenue Service.

**Legal References:**

RCW 28A.400.010 Employment of superintendent,  
Superintendents qualifications, general powers, term, contract  
renewal

RCW 28A.413.040 Minimum employment requirements

RCW 28A.330.100 Additional powers of the board

RCW 28A.400.300 Hiring and discharging of employees,  
Written leave policies, Seniority and leave benefits of employees  
transferring between school districts and other educational  
employers

RCW 28A.400.315 Employment contracts

RCW 28A.405.210 Conditions and contracts of employment,  
Determination of probable cause for nonrenewal of contracts,  
Nonrenewal due to enrollment decline or revenue loss, Notice,  
Opportunity for hearing

RCW 28A.405.220 Conditions and contracts of employment,  
Nonrenewal of provisional employees, Notice - Procedure

RCW 28A.405.240 Conditions and contracts of employment -  
Supplemental contracts, when Continuing contract provisions not  
applicable to

RCW 28A.405.900 Certain certificated employees exempt from  
chapter provisions

20 U.S.C. 6319 Qualifications for teachers and paraprofessionals

**Adopted:**

**Mead School District**  
 Budget Status Summary  
 as of 11/30/2023

Annual Budget			
	(original)	YTD Actual	
Enrollment	10,210.00	10,124.75	(85.25) -0.83%
<b>Revenues &amp; Expenditures</b>			
Revenues & Other Financing Sources	\$ 160,646,874	\$ 38,925,782	24.2%
Expenditures & Other Financing Uses	\$ 166,169,666	\$ 40,262,103	24.2%
Transfers (to)/from other Funds	\$ -	\$ -	
<b>Net Change in Fund Balance</b>	<b>\$ (5,522,792)</b>	<b>\$ (1,336,321)</b>	
<b>Fund Balance</b>			
Beginning Fund Balance	\$ 12,873,305		
Current Fund Balance	\$ 11,536,984		
% of budgeted Expenditures		6.94%	

FTE Enrollment Report  
December 1, 2023

	Brentwood Elem	Colbert Elem	Creekside Elem	Evergreen Elem	Farwell	Meadow Ridge Elem	Midway Elem	Prairie View Elem	Shiloh Hills Elem	Skyline Elem	Highland Middle	Northwood Middle	Mountainside Middle	Mead High	Mt Spokane High	Total December 2023 Less ALE	Budgeted #'s 23/24 Less ALE	Mead Learning Options	Difference
K Full Day	59.00	57.00	38.44	59.00	59.00	57.00	60.00	37.00	78.00	56.00						560.44	616.00	34.00	-55.56
Grade 1	72.00	49.00	35.00	83.00	76.00	63.00	82.00	59.00	65.00	55.00						639.00	649.00	32.80	-10.00
Grade 2	89.00	69.00	35.00	65.00	80.00	66.00	56.00	71.00	66.00	67.00						664.00	672.00	42.60	-8.00
Grade 3	91.00	70.00	39.00	82.00	82.00	65.00	61.00	70.00	70.00	71.00						701.00	700.00	39.20	1.00
Grade 4	88.00	72.00	38.68	80.00	82.00	65.00	65.00	68.20	48.00	60.00						666.88	674.00	52.20	-7.12
Grade 5	89.00	86.00	27.00	89.00	116.00	73.00	76.00	72.00	73.00	70.00						771.00	782.00	40.80	-11.00
Grade 6											232.85	254.00	235.49			722.34	722.00	46.40	0.34
Grade 7											202.00	266.00	273.64			741.64	782.00	60.00	-40.36
Grade 8											256.00	253.34	257.54			766.88	767.00	61.20	-0.12
Grade 9														447.10	380.20	827.30	870.00	66.50	-42.70
Grade 10														442.57	327.85	770.42	808.00	68.15	-37.58
Grade 11														373.41	288.51	661.92	629.00	39.67	32.92
Grade 12														355.91	261.56	617.47	662.00	53.40	-44.53
Total 12/2023	488.00	403.00	213.12	458.00	495.00	389.00	400.00	377.20	400.00	379.00	690.85	773.34	766.67	1618.99	1258.12	9110.29	9333.00	636.92	-222.71

\*Includes Open Doors & Gateway to College

23/24 Budgetec 17.00

HC	Nov	Voc	Voc
18	17.93	0	0

TTK HC	K-6 HC	7-12 HC	EXCITED HC
14	237	154	30

Vocational	
Northwood	112.88
Mountainside	113.40
Highland MS	111.06
Total	337.34
Mead High School	185.21
Mt. Spokane HS	185.98
Total	371.19

FTE Summary-Monthly

Kindergarten	594.44
Grades 1-3	2,118.60
Grade 4	719.08
Grades 5-6	1,580.54
Grades 7-8	1,629.72
Grades 9-12	3,104.83
<b>K-12 Total</b>	<b>9,747.21</b>
Running Start	359.61
Open Doors	17.93
TTK	129.00
<b>Grand Total</b>	<b>10,253.75</b>

RADIATION ALLIANCE

ALE	MLO	MHS	FTE	MSHS	FTE	MHS	RPN	TOTAL	FTE
k	34.00								34.00
1	32.80								32.80
2	42.60								42.60
3	39.20								39.20
4	52.20								52.20
5	40.80								40.80
6	46.40								46.40
7	60.00								60.00
8	61.20								61.20
9	66.50	0.00	0.00	3.67	70.17				70.17
10	68.15	1.00	1.00	6.49	76.64				76.64
11	39.67	0.00	3.00	14.00	56.67				56.67
12	53.40	5.00	16.00	5.67	80.07				80.07
	636.92	6.00	20.00	29.83	692.75				692.75

23/24 Budgeted / 562

Running Start

October - June	Total	College Only	Non-Voc	Voc
Mead High School	164.00	69.00	140.45	4.58
Mt. Spokane	184.00	76.00	161.55	6.97
MLO	54.00	6.00	40.86	5.20
Total	402.00	151.00	342.86	16.75

23/24 Budgeted Running Start 298.00

Transition to Kingergarte

	HC	FTE
Farwell	36.00	36.00
Meadow Ridge	36.00	36.00
Shiloh Hills	40.00	40.00
Skyline	17.00	17.00
Total	129.00	129.00

23/24 Budgeted TTK 136.00

**Headcount Enrollment**  
**12/1/2023**

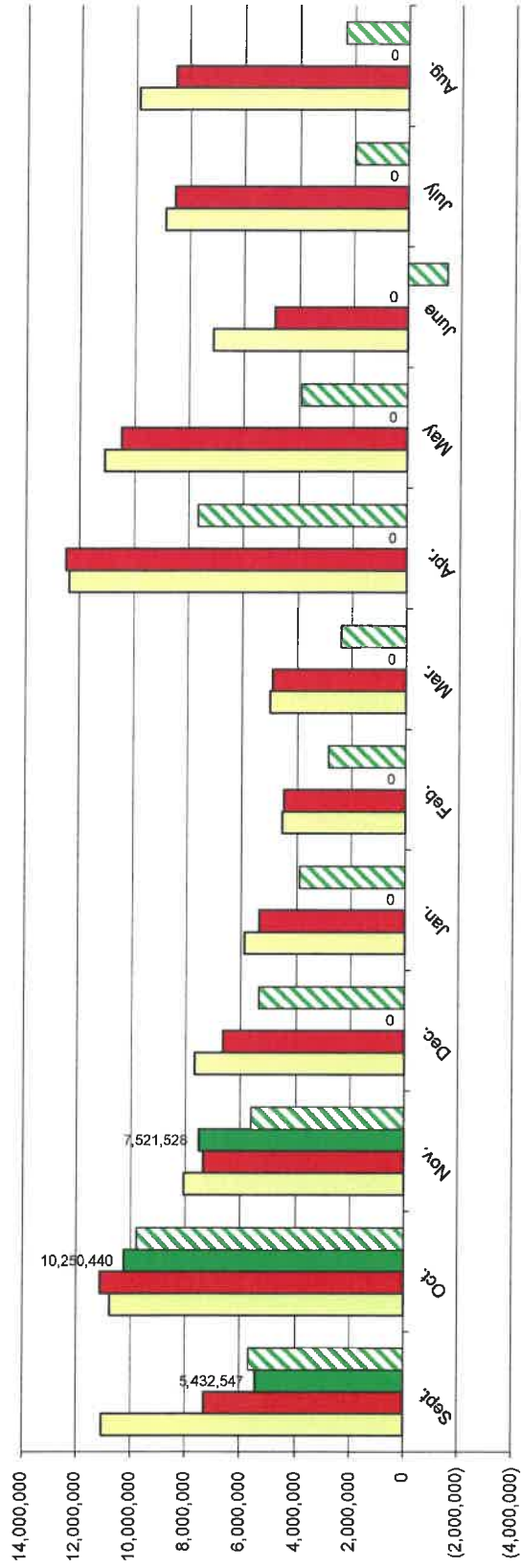
	Brentwood Elem	Colbert Elem	Creekside Elem	Evergreen Elem	Farwell Elem	Meadow Ridge Elem	Midway Elem	Prairie View Elem	Shiloh HillsElem	Skyline Elem	Highland Middle	Northwood Middle	Mountainside Middle	Mead Learning Options	Mead High School	Mt Spokane High	Total December 2023
K Full Day	59	57	39	59	59	57	60	37	78	56				34			595
Grade 1	72	49	35	83	76	63	82	59	65	55				33			672
Grade 2	89	69	35	65	80	66	56	71	66	67				43			707
Grade 3	91	70	39	82	82	65	61	70	70	71				40			741
Grade 4	88	72	39	80	82	65	65	69	48	60				53			721
Grade 5	89	86	27	89	116	73	76	72	73	70				42			813
Grade 6											233	254	237	48			772
Grade 7											202	266	276	62			806
Grade 8											256	256	259	62			833
Grade 9														69	450	382	901
Grade 10														71	445	330	846
Grade 11														58	450	360	868
Grade 12														73	411	308	792
Total 12/2023	488	403	214	458	495	389	400	378	400	379	691	776	772	688	1756	1380	10067

ALE	MLO		RADUATION ALLIANC		MHS		MHS RPM		TOTAL HC
	ALE	HC	MLO	HC	MSHS	HC	MSHS	RPM	
k		34							34
1		33							33
2		43							43
3		40							40
4		53							53
5		42							42
6		48							48
7		62							62
8		62							62
9		69		0	0	5			74
10		71		1	1	10			83
11		58		0	3	19			80
12		73		5	16	7			101
TOTAL ALE		688		6	20	41			755

MEAD SCHOOL DISTRICT #354  
GENERAL FUND  
CASH FLOW SCHEDULE  
SEPTEMBER 1, 2023 TO AUGUST 31, 2024

MONTH	TAX COLLECTIONS	STATE APPORTIONMENT	OTHER REVENUE	TOTAL RECEIPTS	ACCOUNTS PAYABLE	PAYROLL	TOTAL DISBURSEMENT	TRANSFER OTHER FUND	INTER-FUND LOAN	CASH & INVESTMENT BALANCE
<b>Beginning Cash 9/1/2023</b>										
9/30/2023										12,056,136
PROJECTED:	336,398	11,990,166	523,570	12,850,134	4,050,398	11,661,142	15,711,440			9,194,890
ACTUAL:	261,008	11,754,198	493,606	12,508,812	4,188,026	11,416,823	15,604,849			8,960,099
<b>10/31/2023</b>										
PROJECTED:	6,223,393	10,891,787	303,839	17,408,939	1,477,168	11,801,637	13,278,805			13,324,964
ACTUAL:	6,331,870	11,403,096	579,598	18,314,563	1,916,408	11,580,261	13,496,669			13,777,994
<b>11/30/2023</b>										
PROJECTED:	1,177,393	7,093,110	324,761	8,595,264	1,116,788	11,661,142	12,780,930			9,129,298
ACTUAL:	1,080,683	7,761,583	740,009	9,582,275	891,371	11,419,818	12,311,188			11,049,080
<b>12/31/2023</b>										
PROJECTED:	672,796	12,039,516	196,060	12,908,372	1,643,944	11,520,646	13,164,590	0		8,873,080
ACTUAL:				0						11,049,080
<b>1/31/2024</b>										
PROJECTED:	399,912	11,324,045	335,223	12,059,180	2,263,402	11,239,655	13,503,057	0		7,428,203
ACTUAL:				0						11,049,080
<b>2/28/2024</b>										
PROJECTED:	99,978	11,996,166	344,190	12,434,334	1,648,843	11,942,133	13,480,776	0		6,372,761
ACTUAL:				0						11,049,080
<b>3/31/2024</b>										
PROJECTED:	799,824	11,990,166	367,030	13,157,020	1,810,721	11,801,637	13,612,358	0		5,917,423
ACTUAL:				0						11,049,080
<b>4/30/2024</b>										
PROJECTED:	5,298,834	12,693,294	376,275	18,368,403	1,572,469	11,620,646	13,093,115	0		11,192,711
ACTUAL:				0						11,049,080
<b>5/31/2024</b>										
PROJECTED:	1,799,604	7,199,676	412,682	9,412,162	1,500,993	11,661,142	13,162,135	0		7,442,738
ACTUAL:				0						11,049,080
<b>6/30/2024</b>										
PROJECTED:	1,399,692	8,040,431	395,345	9,835,468	1,001,966	12,223,124	15,235,110	0		2,053,096
ACTUAL:				0						11,049,080
<b>7/31/2024</b>										
PROJECTED:	0	17,045,415	128,340	17,173,755	1,215,089	12,504,116	13,719,205	0		5,607,646
ACTUAL:				0						11,049,080
<b>8/31/2024</b>										
PROJECTED:	199,956	13,711,728	112,243	14,023,927	2,573,131	11,099,159	13,612,290	0		5,859,263
ACTUAL:				0						11,049,080
Total Actual	\$7,673,560	\$30,918,877	\$1,813,213	\$40,405,650	\$6,995,805	\$34,416,901	\$41,412,706	\$0		

Revised Year-to-Year Comparison of Net Cash Balance  
Less Assigned Fund Balance



21-22 22-23 23-24 23-24 ESTIMATE



**Mead School District No 354**  
**Budget Status Report**  
**Fiscal Year 2023-24**  
**November 01, 2023 through November 30, 2023**

**General Fund**

☐ Include Pre Encumbrance

	ANNUAL BUDGET	ACTUAL FOR DATE RANGE	ACTUAL FOR YEAR	ENCUMB	BALANCE	% USED
<b>A. Revenue</b>						
1000 Local Taxes (+)	18,114,175.00	1,080,682.88	7,673,560.42		10,440,614.58	42.4%
2000 Local Support Nontax (+)	2,382,700.00	294,079.70	1,226,408.03		1,156,402.37	51.5%
3000 State, General Purpose (+)	102,168,581.00	5,393,967.71	22,571,549.74		79,597,031.26	22.1%
4000 State, Special Purpose (+)	28,025,526.00	1,329,710.46	5,741,146.20		22,284,379.80	20.5%
5000 Federal, General Purpose (+)	0.00	0.00	0.00		0.00	0.0%
6000 Federal, Special Purpose (+)	9,855,892.00	1,037,904.77	1,699,873.95		8,156,018.05	17.2%
7000 Revenues Fr Oth Sch Dist (+)	50,000.00	6,200.00	10,744.00		39,256.00	21.5%
8000 Other Agencies & Associates (+)	0.00	0.00	0.00		0.00	0.0%
9000 Other Financing Sources (+)	50,000.00	2,500.00	2,500.00		47,500.00	5.0%
<b>TOTAL Revenue</b>	<b>160,646,874.00</b>	<b>9,145,045.52</b>	<b>38,925,782.34</b>		<b>121,721,202.06</b>	<b>24.2%</b>
<b>B. Expenses</b>						
00 Regular Instruction (-)	90,713,569.00	7,217,934.21	22,248,682.12	58,682,782.50	9,782,104.38	89.2%
10 Federal Stimulus (-)	260,014.00	3,160.75	8,858.58	18,546.71	232,608.71	10.5%
20 Special Ed Instruction (-)	24,736,138.00	1,922,420.14	5,888,618.02	16,812,080.58	2,035,439.40	91.8%
30 Vocational Ed Instruction (-)	6,748,325.00	483,587.87	1,535,141.09	4,318,325.81	894,858.10	86.7%
40 Skills Center Instruction (-)	0.00	0.00	0.00	0.00	0.00	0.0%
50 & 60 Compensatory Ed Instruction (-)	7,740,848.00	370,520.40	1,133,288.27	3,441,108.65	3,166,451.08	59.1%
70 Other Instructional Programs (-)	1,384,695.00	57,136.91	114,161.34	270,742.48	999,791.18	27.8%
80 Community Services (-)	262,155.00	27,941.82	124,606.88	129,259.95	8,288.17	96.8%
90 Support Services (-)	34,323,922.00	2,291,283.26	9,208,746.98	14,348,409.87	10,766,765.16	68.6%
<b>TOTAL Expenses</b>	<b>166,169,666.00</b>	<b>12,373,985.36</b>	<b>40,262,103.28</b>	<b>98,021,256.55</b>	<b>27,886,306.18</b>	<b>83.2%</b>
<b>C. Other Fin Uses Trans Out</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>D. Other Fin Uses</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>E. EXCESS OF REVENUES/OTHER FIN. SOURCES</b>						
OVER(UNDER) EXP/OTHER FIN USES (A-B-C-D)	(5,522,792.00)	(3,228,939.84)	(1,336,320.94)		93,834,895.88	(59.0%)
<b>F. TOTAL BEGINNING FUND BALANCES</b>	<b>0.00</b>		<b>12,873,304.94</b>			
<b>G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</b>	<b>XXXXXX</b>		<b>0.00</b>			
<b>H. TOTAL ENDING FUND BALANCE (E+F+/-G)</b>	<b>(5,522,792.00)</b>		<b>11,536,984.00</b>			
<b>I. ENDING FUND BALANCE ACCOUNTS</b>						
G/L 810 Restricted for Other Items (-)	0.00		0.00			
G/L 821 Restricted for CO of Restricted Rev (-)	0.00		296,460.20			
G/L 828 Restricted for CO of F/S Rev (-)	0.00		2,092,173.38			
G/L 830 Restricted for Debt Service (-)	0.00		0.00			
G/L 835 Restricted For Arbitrage Rebate (-)	0.00		0.00			
G/L 840 Nonsprd FB - Inventory & Prepaid (-)	0.00		1,498,349.01			
G/L 870 Committed to Other Purposes (-)	0.00		0.00			
G/L 875 Assigned to Contingencies (-)	0.00		0.00			
G/L 888 Assigned to Other Purposes (-)	0.00		3,924,039.38			
G/L 891 Unassigned to Minimum FB Policy (-)	0.00		5,062,282.97			
G/L 898 PY Corrections or Restatements (-)	0.00		0.00			
G/L 890 Unassigned Fund Balance (H - I)	(5,522,792.00)		(1,336,320.94)			
<b>TOTALS</b>	<b>(5,522,792.00)</b>		<b>11,536,984.00</b>			

$$\frac{40,262,103.28}{166,169,666.00} = .242\%$$

**Mead School District No 354**  
**Budget Status Report**  
**Fiscal Year 2023-24**  
**November 01, 2023 through November 30, 2023**

**Capital Projects Fund**

<input type="checkbox"/> Include Pre Encumbrance	<b>ANNUAL BUDGET</b>	<b>ACTUAL FOR DATE RANGE</b>	<b>ACTUAL FOR YEAR</b>	<b>ENCUMB</b>	<b>BALANCE</b>	<b>% USED</b>
<b>A. Revenue</b>						
1000 Local Taxes (+)	0.00	0.00	0.00		0.00	0.0%
2000 Local Support Nontax (+)	100,000.00	18,456.06	51,351.28		48,648.72	51.4%
3000 State, General Purpose (+)	0.00	0.00	0.00		0.00	0.0%
4000 State, Special Purpose (+)	0.00	0.00	0.00		0.00	0.0%
5000 Federal, General Purpose (+)	0.00	0.00	0.00		0.00	0.0%
6000 Federal, Special Purpose (+)	0.00	0.00	0.00		0.00	0.0%
7000 Revenues Fr Oth Sch Districts (+)	0.00	0.00	0.00		0.00	0.0%
8000 Other Agencies & Associates (+)	0.00	0.00	0.00		0.00	0.0%
9000 Other Financing Sources (+)	0.00	0.00	0.00		0.00	0.0%
<b>TOTAL Revenue</b>	<b>100,000.00</b>	<b>18,456.06</b>	<b>51,351.28</b>		<b>48,648.72</b>	<b>51.4%</b>
<b>B. Expenses</b>						
10 Sites (-)	3,273,208.00	0.00	0.00	0.00	3,273,208.00	0.0%
20 Buildings (-)	1,062,000.00	6,360.44	99,912.72	156,458.94	805,628.34	24.1%
30 Equipment (-)	756,717.00	0.00	0.00	147,124.02	609,592.98	19.4%
40 Energy (-)	0.00	0.00	0.00	0.00	0.00	0.0%
50 Sale and Lease Expenditures (-)	0.00	0.00	0.00	0.00	0.00	0.0%
60 Bond/Levy Issuance (-)	0.00	0.00	0.00	0.00	0.00	0.0%
90 Debt (-)	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL Expenses</b>	<b>5,091,925.00</b>	<b>6,360.44</b>	<b>99,912.72</b>	<b>303,582.96</b>	<b>4,688,429.32</b>	<b>7.9%</b>
<b>C. Other Fin Uses Trans Out</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>D. Other Fin Uses</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>E. EXCESS OF REVENUES/OTHER FIN. SOURCES</b>						
<b>OVER(UNDER) EXP/OTHER FIN USES (A-B-C-D)</b>	<b>(4,991,925.00)</b>	<b>12,095.62</b>	<b>(48,561.44)</b>		<b>(4,639,780.60)</b>	<b>43.4%</b>
<b>F. TOTAL BEGINNING FUND BALANCES</b>						
	0.00		7,489,475.86			
<b>G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</b>						
	XXXXXX		0.00			
<b>H. TOTAL ENDING FUND BALANCE (E+F+/-G)</b>						
	<b>(4,991,925.00)</b>		<b>7,440,914.42</b>			
<b>I. ENDING FUND BALANCE ACCOUNTS</b>						
G/L 810 Restricted For Other items (-)	0.00		0.00			
G/L 830 Restricted For Debt Service (-)	0.00		0.00			
G/L 835 Restricted For Arbitrage Rebate (-)	0.00		0.00			
G/L 861 Restricted From Bond Proceeds (H-I)	(5,091,925.00)		5,489,676.47			
G/L 863 Restricted From State Proceeds (H-I)	0.00		0.00			
G/L 870 Committed to Other Purposes (-)	0.00		0.00			
G/L 889 Assigned to Fund Purposes (H-I)	100,000.00		1,951,237.95			
G/L 890 Unassigned Fund Balance (H - I)	0.00		0.00			
<b>TOTALS</b>	<b>(4,991,925.00)</b>		<b>7,440,914.42</b>			

**Mead School District No 354**  
**Budget Status Report**  
**Fiscal Year 2023-24**  
**November 01, 2023 through November 30, 2023**

**Debt Service Fund**

☐ Include Pre Encumbrance

	<b>ANNUAL BUDGET</b>	<b>ACTUAL FOR DATE RANGE</b>	<b>ACTUAL FOR YEAR</b>	<b>ENCUMB</b>	<b>BALANCE</b>	<b>% USED</b>
<b>A. Revenue</b>						
1000 Local Taxes (+)	14,542,487.00	891,715.43	6,338,754.17		8,203,732.83	43.6%
2000 Local Support Nontax (+)	0.00	0.00	0.00		0.00	0.0%
3000 State, General Purpose (+)	0.00	0.00	0.00		0.00	0.0%
5000 Federal, General Purpose (+)	0.00	0.00	0.00		0.00	0.0%
6000 Federal, Special Purpose (+)	0.00	0.00	0.00		0.00	0.0%
9000 Other Financing Sources (+)	0.00	0.00	0.00		0.00	0.0%
<b>TOTAL Revenue</b>	<b>14,542,487.00</b>	<b>891,715.43</b>	<b>6,338,754.17</b>		<b>8,203,732.83</b>	<b>43.6%</b>
<b>B. Expenses</b>						
Matured Bond Expenditures (-)	6,165,000.00	0.00	0.00	0.00	6,165,000.00	0.0%
Interest on Bonds (-)	7,447,663.00	0.00	0.00	0.00	7,447,663.00	0.0%
Interest on Interfund Loan (-)	0.00	0.00	0.00	0.00	0.00	0.0%
Bond Transfer Fees (-)	15,000.00	0.00	0.00	0.00	15,000.00	0.0%
<b>TOTAL Expenses</b>	<b>13,627,663.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>13,627,663.00</b>	<b>0.0%</b>
<b>C. Other Fin Uses Trans Out</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>D. Other Fin Uses</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>E. EXCESS OF REVENUES/OTHER FIN. SOURCES</b>						
OVER(UNDER) EXP/OTHER FIN USES (A-B-C-D)	914,824.00	891,715.43	6,338,754.17		(5,423,930.17)	43.6%
<b>F. TOTAL BEGINNING FUND BALANCES</b>	<b>0.00</b>		<b>4,726,191.71</b>			
<b>G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</b>	<b>XXXXXX</b>		<b>0.00</b>			
<b>H. TOTAL ENDING FUND BALANCE (E+F+/-G)</b>	<b>914,824.00</b>		<b>11,064,945.88</b>			
<b>I. ENDING FUND BALANCE ACCOUNTS</b>						
G/L 810 Restricted For Other Items (-)	0.00		0.00			
G/L 835 Restricted For Arbitrage Rebate (-)	0.00		0.00			
G/L 870 Committed to Other Purposes (-)	0.00		0.00			
G/L 889 Assigned to Fund Purposes (-)	0.00		0.00			
G/L 890 Unassigned Fund Balance (-)	0.00		0.00			
G/L 830 Restricted For Debt Service (H - I)	914,824.00		11,064,945.88			
<b>TOTALS</b>	<b>914,824.00</b>		<b>11,064,945.88</b>			

**Mead School District No 354**  
**Budget Status Report**  
**Fiscal Year 2023-24**  
**November 01, 2023 through November 30, 2023**

**Associated Student Body Fund**

<input type="checkbox"/> Include Pre Encumbrance	<b>ANNUAL BUDGET</b>	<b>ACTUAL FOR DATE RANGE</b>	<b>ACTUAL FOR YEAR</b>	<b>ENCUMB</b>	<b>BALANCE</b>	<b>% USED</b>
<b>A. Revenue</b>						
1000 General Student Body (+)	691,500.00	52,047.52	264,972.24		426,557.76	38.3%
2000 Athletics (+)	613,770.00	55,795.44	207,792.31		405,977.69	33.9%
3000 Classes (+)	532,400.00	59,628.44	278,877.02		253,522.98	52.4%
4000 Clubs (+)	84,300.00	2,640.65	11,531.68		72,858.32	13.6%
6000 Private Moneys (+)	92,450.00	1,185.56	1,945.56		90,504.44	2.1%
<b>TOTAL Revenue</b>	<b>2,014,420.00</b>	<b>171,297.61</b>	<b>765,118.81</b>		<b>1,249,421.19</b>	<b>38.0%</b>
<b>B. Expenses</b>						
1000 General Student Body (-)	563,145.00	7,856.27	53,698.87	692.03	508,754.10	9.7%
2000 Athletics (-)	883,950.00	83,574.23	149,224.90	64,418.47	670,306.63	24.2%
3000 Classes (-)	638,098.00	42,937.37	119,892.36	23,826.16	494,379.48	22.5%
4000 Clubs (-)	101,310.00	1,671.33	4,686.94	1,865.07	94,757.99	6.5%
6000 Private Moneys (-)	94,050.00	50.00	219.44	110.55	93,720.01	0.4%
<b>TOTAL Expenses</b>	<b>2,280,553.00</b>	<b>136,089.20</b>	<b>327,722.51</b>	<b>90,912.28</b>	<b>1,861,918.21</b>	<b>18.4%</b>
<b>C. Other Fin Uses Trans Out</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>D. Other Fin Uses</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>E. EXCESS OF REVENUES/OTHER FIN. SOURCES</b>						
OVER(UNDER) EXP/OTHER FIN USES (A-B-C-D)	(266,133.00)	35,208.41	437,396.30		(612,497.02)	19.6%
<b>F. TOTAL BEGINNING FUND BALANCES</b>	<b>438,828.00</b>		<b>1,041,703.10</b>			
<b>G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</b>	<b>XXXXXX</b>		<b>0.00</b>			
<b>H. TOTAL ENDING FUND BALANCE (E+F+/-G)</b>	<b>172,695.00</b>		<b>1,479,099.40</b>			
<b>I. ENDING FUND BALANCE ACCOUNTS</b>						
G/L 810 Restricted For Other Items (-)	0.00		0.00			
G/L 840 Nonspnd FB - Invent/Prepd Itms (-)	0.00		0.00			
G/L 850 Restricted For Uninsured Risks (-)	0.00		0.00			
G/L 870 Committed to Other Purposes (-)	0.00		0.00			
G/L 889 Assigned to Fund Purposes (-)	0.00		0.00			
G/L 890 Unassigned Fund Balance (-)	0.00		0.00			
G/L 819 Restricted For Fund Purposes (H - I)	172,695.00		1,479,099.40			
<b>TOTALS</b>	<b>172,695.00</b>		<b>1,479,099.40</b>			

**Mead School District No 354**  
**Budget Status Report**  
**Fiscal Year 2023-24**  
**November 01, 2023 through November 30, 2023**

**Transportation Vehicle Fund**

☐ Include Pre Encumbrance

	<b>ANNUAL BUDGET</b>	<b>ACTUAL FOR DATE RANGE</b>	<b>ACTUAL FOR YEAR</b>	<b>ENCUMB</b>	<b>BALANCE</b>	<b>% USED</b>
<b>A. Revenue</b>						
1000 Local Taxes (+)	0.00	0.00	0.00		0.00	0.0%
2000 Local Support Nontax (+)	2,500.00	2,189.31	6,395.94		(3,895.94)	255.8%
3000 State, General Purpose (+)	0.00	0.00	0.00		0.00	0.0%
4000 State, Special Purpose (+)	718,231.00	0.00	0.00		718,231.00	0.0%
5000 Federal, General Purpose (+)	0.00	0.00	0.00		0.00	0.0%
8000 Other Agencies and Assoc. (+)	0.00	0.00	0.00		0.00	0.0%
9000 Other Financing Sources (+)	0.00	0.00	0.00		0.00	0.0%
<b>TOTAL Revenue</b>	<b>720,731.00</b>	<b>2,189.31</b>	<b>6,395.94</b>		<b>714,335.06</b>	<b>0.9%</b>
<b>B. Expenses</b>						
Type 30 Equipment (-)	1,500,000.00	0.00	0.00	826,170.66	673,829.34	55.1%
Type 60 Bond Levy Issuance (-)	0.00	0.00	0.00	0.00	0.00	0.0%
Type 90 Debt (-)	0.00	0.00	0.00	0.00	0.00	0.0%
<b>TOTAL Expenses</b>	<b>1,500,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>826,170.66</b>	<b>673,829.34</b>	<b>55.1%</b>
<b>C. Other Fin Uses Trans Out</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>D. Other Fin Uses</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>E. EXCESS OF REVENUES/OTHER FIN. SOURCES OVER(UNDER) EXP/OTHER FIN USES (A-B-C-D)</b>	<b>(779,269.00)</b>	<b>2,189.31</b>	<b>6,395.94</b>		<b>40,505.72</b>	<b>(54.2%)</b>
<b>F. TOTAL BEGINNING FUND BALANCES</b>	<b>0.00</b>		<b>876,741.84</b>			
<b>G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)</b>	<b>XXXXXX</b>		<b>0.00</b>			
<b>H. TOTAL ENDING FUND BALANCE (E+F+/-G)</b>	<b>(779,269.00)</b>		<b>883,137.78</b>			
<b>I. ENDING FUND BALANCE ACCOUNTS</b>						
G/L 810 Restricted For Other Items (-)	0.00		0.00			
G/L 830 Reserved For Debt Service (-)	0.00		0.00			
G/L 889 Assigned to Fund Purposes (-)	0.00		0.00			
G/L 890 Unassigned Fund Balance (-)	0.00		0.00			
G/L 819 Restricted For Fund Purposes (H - I)	(779,269.00)		883,137.78			
<b>TOTALS</b>	<b>(779,269.00)</b>		<b>883,137.78</b>			