

Title: Curriculum Development

The mission of the Council Bluffs Community School District is to educate each student to be a responsible and productive citizen who can effectively manage future challenges. Alignment of the written, taught, and tested curriculum will help to ensure that each student graduates on time.

Planned and Written Curriculum

- A. A curriculum management plan will include procedures and expectations for the design of the curriculum.
- B. The curriculum management plan will indicate a logical progression of learning goals and objectives from grade level to grade level or from course to course to provide connectivity of learning.
- C. All courses offered will be supported by a written curriculum.
- D. All curriculum guides will have a consistent format.
- E. Where appropriate, curriculum guides will include grade-level expectations for technology.
- F. A focused professional development plan will prepare teachers to teach the adopted curriculum.
- G. Programs adopted by the Teaching & Learning Department will be aligned with the learning objectives of the intended curriculum.

The Taught Curriculum

- A. A curriculum management plan will include procedures and expectations for the delivery of the curriculum.
- B. All teachers will teach the written curriculum.
- C. Where appropriate, curriculum guides will include grade-level expectations for technology.
- D. A focused professional development plan for teachers and administrators shall include opportunities for research-based instructional strategies to meet the needs of each student.

Evaluated Curriculum

- A. District-level staff and teacher leaders will conduct periodic review of the curriculum.

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B. The Teaching & Learning Department will report to the Board of Directors on the effectiveness of the curriculum being delivered, with recommendations for strengthening the instructional program as appropriate.

Assessed Curriculum

A. Teachers will conduct frequent analysis of student learning on the curriculum objectives through formative and summative assessments. Analysis of assessment outcomes will be used to inform instruction.

B. District staff will monitor all courses taught within the District to ensure that the written curriculum is taught and assessed. The delivery of the written curriculum and student learning will be assessed with District assessments.

Role Responsibilities

A. The Board shall:

1. Approve the curriculum scopes and sequences;
2. Provide funding, subject to budgetary restrictions, for staff development opportunities which focus on curriculum design for increased student achievement;
3. Communicate to its constituents the Board's curricular expectations; and
4. Fund, within the budget process and subject to budgetary restrictions, adequate resources needed to implement the curriculum based on data.

B. The Superintendent shall:

1. Implement this policy;
2. Annually report to the Board concerning implementation; and
3. Ensure that a functional decision-making structure is in place to carry out this policy.

C. The Chief Academic Officer shall:

1. Ensure that a master long-range plan is in place for District curriculum development, implementation, revisions, program assessment, and student assessment;

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2. Implement the master long-range plan, providing technical and expert assistance as required;
3. Provide leadership and vision for best practices in curriculum and instruction; and
4. Assist principals in the monitoring of the implementation of the curriculum.

I). The Principal shall:

1. Be responsible for the implementation of the curriculum;
2. Communicate to stakeholders the importance of effective curriculum and instructional practices on a regular basis;
3. Observe classes, monitor lessons and assessments;
4. Initiate reflective dialogue with teaching staff to improve instruction; and
5. Use, as a minimum, the following basic strategies to monitor curriculum:
 - a. Frequent walk-through observations,
 - b. Align school improvement plan and professional development plan to District instructional initiatives,
 - c. Periodic review of curriculum documents, and
 - f. Require teachers to:
 1. Teach the District curriculum;
 2. Frequently assess and document student mastery of curriculum objectives and modify instruction to ensure students' success;
 3. Participate in curriculum development revision activities; and
 4. Participate in professional development.

Approved: May 22, 2012

Reviewed: _____

Revised: May 23, 2017June 28, 2022