

Title: Student Medication Administration

Students may need prescription and non-prescription medication during the school day. Persons who may administer medication to students include authorized practitioners, such as licensed registered nurses and physicians, and persons to whom authorized practitioners have delegated the administration of medication and who have successfully completed an approved medication administration course. A medication administration course and periodic update shall be conducted by a registered nurse or licensed pharmacist, and a record of course completion shall be kept on file at the school.

Medication shall not be administered without signed and dated parental written authorization. Medication must be in the original labeled container, either as dispensed or in the manufacturer's container, with the name of the child, name of the medication, the time of day which it is to be given, the dosage and the duration.

Students who have demonstrated competence in administering their own medications may self-administer their medication under the supervision of an individual who has completed the Medication Authorization course. A written statement by the student's parent shall be on file requesting co-administration of medication, when competence is demonstrated. Pursuant to Iowa Code, students with asthma or other airway constricting diseases, or students with a risk of anaphylaxis who use epinephrine autoinjectors, may self-administer their medication upon the written approval of their parents and prescribing licensed health care professional regardless of competency.

When administration of the medication requires ongoing professional health judgment, an individual health plan may be developed by the authorized practitioner in conjunction with the student and the student's parent and prescribing licensed health care professional.

A written medication administration record shall be maintained for each child receiving medication and shall include:

- date
- student's name
- prescriber or person authorizing administration
- medication name and purpose

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- medication dosage
- administration time
- administration method
- name, signature and title of the person administering medication
- any unusual circumstances, actions or omissions

Authorization from a licensed health care professional may be required when the parent requests non-prescription medication to be administered during the school day on a long-term basis. Medication shall be stored in a secured area unless an alternate provision is documented. Emergency protocols for medication-related reactions shall be posted.

Medication information shall be confidential information and shall be available to District personnel with parent/guardian authorization or as may be otherwise permitted by law.

Disposal of unused, discontinued/recalled, or expired medication shall be in compliance with federal and state law.

Cross References:
517.1, 520

Legal References:
Code of Iowa 280.16, 280.23; Iowa
Administrative Code 281;41.404

Approved: Jun. 20, 1989

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